



## Youth Scholarship Application

Parks, Recreation & Cultural Services department scholarship program offers a 75% discount to eligible youth, ages 17 & under for qualifying recreation programs and activities. Scholarships help make our programs and activities more accessible to the community and can be used to reduce the cost of out-of-school programs and qualifying youth programs. Scholarships are only available to City of Moses Lake community members and are based on both income and family size. Currently, applicants are eligible for one scholarship per quarter (Fall/Winter, Spring, and Summer). Please read through the application process below and answer all questions completely. All information will be confidential.

**How to Apply** – complete the attached application (print legibly), sign, and return it along with the following:

- Proof of Moses Lake Residency (utility bill)
- Proof of Income – copy of your current income tax return; or current W2/1099 form; or a current paycheck stub(s) showing gross household income and current documentation (actual award letters) showing all income such as child support, SSI, food stamps, etc. that you receive.

| In Person   | Mail to  | Email  |
|---|--|--|
| Moses Lake Parks, Recreation & Cultural Services Office<br>411 S Balsam<br>Moses Lake, WA 98837 | Moses Lake Parks, Recreation & Cultural Services<br>Attn: Scholarship Program<br>PO Box 1579<br>Moses Lake, WA 98837 | <a href="mailto:info@cityofml.com">info@cityofml.com</a> |

### Application Process

- A. Completed applications, along with all proper residency and income documentation, must be filed with Parks, Recreation & Cultural Services department for consideration.
- B. Applications will be accepted provided sufficient funds are available at the time of request.
- C. Applicants will be notified of approval or denial no more than 7 business days from the time the application is received, provided all required information is included. Additionally, the program you are applying for must start no earlier than 7 days from submission.
- D. After approval, participant will qualify for a 75% discount on one qualifying recreation program or class. Class supplies, certain fees and contractual obligations will not be discounted.
- E. Excluded Activities/Programs: Pool and ice rink rentals, passes and daily admissions, Explorer’s Summer Day Camp and Museum programs and memberships.
- F. Recreation programs and classes purchased prior to approval are not eligible for the discount and will not be retroactively discounted or partially refunded.
- G. If a program is cancelled, applicant may use funding towards an equal or lesser program value.
- H. Approved applicants may register for classes at all registration locations and during regular registration times.
- I. Households with incomes not exceeding the family size and income specified below are eligible for financial assistance.

#### Household Income Eligibility 2021-2022 (Effective July 1, 2021 to June 30, 2022)

| Family Size | Yearly   | Family Size | Yearly   |
|-------------|----------|-------------|----------|
| 1 member    | \$23,828 | 5 members   | \$57,424 |
| 2 members   | \$32,227 | 6 members   | \$65,823 |
| 3 members   | \$40,626 | 7 members   | \$74,222 |
| 4 members   | \$49,025 | 8 members   | \$82,621 |

*\*Based on MLSD Reduced Lunch Program Figures  
Each additional family member – add (+) \$8,399*



## Parks, Recreation & Cultural Services

- J. All reported income information may be checked by Parks, Recreation & Cultural Services, or other officials at any time. All applicants must submit a **current** copy of tax return statement or W2/1099 form(s) or 1 month of pay stubs.
- K. If applicants are not eligible but later have a decrease in household income or have an increase in family size, applicants may re-apply at that time.
- L. It is solely the responsibility of the applicant to satisfactorily demonstrate financial need.
- M. No applicant will be discriminated against because of race, sex, color, national origin, or disabilities.
- N. All information provided will be handled confidentially and used only for eligibility determination and data verification.

**Important:** All Financial Assistance Program approvals will expire at the end of each quarter. Applicants can file no earlier than 1 month prior to the start of the next consecutive quarter (Fall/Winter: October – February, Spring: March – May and Summer: June – September).



### Scholarship Program Application

**INSTRUCTIONS:** To apply for a scholarship for reduced activity fees for your child, carefully complete, sign, and return this application to the Parks, Recreation & Cultural Services office with appropriate residency and income documentation (Tax return, W2's, paystub, etc.). If you need help with this form, please contact the Parks, Recreation & Cultural Services office. **Your application cannot be processed if it is incomplete.**

**THIS FORM MUST BE FILLED OUT AND APPROVED PRIOR TO ENROLLING IN ANY ACTIVITIES.**

**LIST ALL INCOME RECEIVED LAST MONTH (before taxes and other deductions).** You may be asked to provide verification of each. If you have no income to report, please write in how you support yourself and family (i.e., student loans, grants etc.).

|                        |       |
|------------------------|-------|
| Gross Wages            | _____ |
| SSI/Disability         | _____ |
| Food Stamps            | _____ |
| Unemployment           | _____ |
| Child Support/Alimony  | _____ |
| Pension/Retirement     | _____ |
| Investments/Trust Fund | _____ |
| Other                  | _____ |
|                        | _____ |

Total Gross Household Monthly Income \$ \_\_\_\_\_ X 12 = \$ \_\_\_\_\_ Gross Household Yearly Income

**Applicant Name:** \_\_\_\_\_

**Household Address:** \_\_\_\_\_

Please list **ALL** members living at the household address listed above that are dependents living in the household. There should be proper documentation supporting each person is a dependent.

| First Name | Last Name | DOB (mm/dd/yy) |
|------------|-----------|----------------|
|            |           |                |
|            |           |                |
|            |           |                |
|            |           |                |
|            |           |                |
|            |           |                |

I understand that all the above information is true and correct, and that all income is reported. I understand that this information is being given for receipt of the Moses Lake Parks, Recreation & Cultural Department's Youth Program Scholarship that city officials may verify the information on this application, and that deliberate misrepresentation of the information will disqualify me immediately from this program.

**By my signature, I acknowledge that it is a criminal offense to make willful false statements or misrepresentations to any department or agency of the United States government, including its agents, as to any matter within its jurisdiction. (Section 1001 of Title 18, U.S.C.S.)**

Signature \_\_\_\_\_ Date \_\_\_\_\_