



CITY OF MOSES LAKE
Community Development
321 South Balsam Street
Moses Lake, WA 98837
(509) 764-3756 Phone
(509) 764-3739 Fax

FOR STAFF USE ONLY
Permit Number:
Application Date:
Staff Representative:

DEMOLITION PERMIT APPLICATION

Site Address:
Subdivision Name:
Contact Person
Phone:
Block No./Lot No.:
Project Value:
Parcel No.:

Property Owner:
Address:
Phone:

Contractor:
Address:
WA State Contractor's License No.:
Expiration Date:
City Business License No.:

Lender/Bond Issuer:
Address:
Phone:

PERMIT INFORMATION

Description of Project:
Building Type:
Area in Square Feet:
Dwelling Units:
Water Dist./Well:
Bldg. Height:
City Sewer/Septic:

NOTICE: Separate permits and approvals may be required for this project. Every permit issued by the Administrative Authority under the provisions of the Moses Lake Municipal Code shall expire by limitation and become null and void if the work authorized by such permit is not commenced within 180 days from date of issuance of such permit...

SIGNATURE OF OWNER/AUTHORIZED AGENT DATE

PRINT NAME

SEE REVERSE SIDE FOR ADDITIONAL INFORMATION

# NOTICE

This demolition permit will not be accepted until the following items have been provided/addressed.

1. Provide two (2) copies of a Site Plan on 8½" x 11" sheets. The Site Plan shall show the following at a minimum:
  - Location of water meter, sewer stub or septic tank, distances from existing buildings to property lines (for future reference), and dimension of lot.
2. Give notice to utility billing to disconnect water service.
  - Moses Lake Water/Sewer Billing (509)764-3716
3. If applicable, obtain a permit to repair curb, gutter and sidewalk.
  - Moses Lake Municipal Services (509)764-3783
4. If a septic tank is located on site, a report or other approved documentation shall be submitted verifying that the septic tank has been pumped out.
5. You may be required to have an asbestos survey performed by a certified Asbestos Hazard Emergency Response Act (AHERA) building inspector.

**This requirement is under review.**

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## WHAT THE INSPECTOR IS LOOKING FOR DURING AN INSPECTION:

**Clean Site** - Remove all floors, foundations, footings basements and retaining walls, down to a minimum of 24 inches below grade. Basement sections below this must be broken into pieces not more than eight (8) inches in any dimension. Basement slabs shall be broken up, to allow for drainage.

**Graded Site** - Grade the site so that the surface is smooth. Be sure grading conforms to existing neighboring grades on all sides of the lot. Provision may also be required to control dirt and dust during dry times of the year.

**Clean Fill** - Fill excavations and other cavities with non-combustible, inorganic material smaller than eight (8) inches in dimension and cover with dirt or gravel so that broken concrete is not exposed. If a structure is to be built on top of the fill material, a report of the fill shall be submitted verifying that the fill is suitable and properly compacted to support said structure.

**Capped Sewer Lines** - The sewer line, in the location of the end cap, shall be left exposed for the inspector to verify. The capped end should be marked in some fashion, such as a small section of rebar, to later help locate the sewer.

**Abandonment of Septic Tanks** - Every septic tank which has been abandoned or has been discontinued from use shall have the sewage removed, holes knocked in the bottom, to allow for drainage, and shall be completely filled with earth, sand, gravel, concrete or other approved material or removed completely from the site.

## Why are demolition permits required?

Demolition permits are required to assure that your site is left in a safe, sanitary condition and that the structure is removed from the Assessor's property tax rolls.

## How long will it take to process the application?

Most applications will be approved immediately. However, the complexity and location of a proposed demolition could require extra precautions and may require additional review time.

## How much will the demolition permit cost?

The Permit Fee is \$154.50 and is due at the time of permit issuance.