



10 – 40 hours/Week
16yrs +

Explorers Day Camp Leader

**Seasonal/Temporary
Dates: June – Late Aug.**

Classification Elements

Under the direction of the Day Camp Supervisor and the Lead Teacher, the Day Camp Leader will help implement and lead daily recreational activities for children, ages 5 – 12 attending the City of Moses Lake day camp program.

General Assignments

1. Assist in leading the daily scheduled camp activities, field trips, swimming and special events of the summer day camp program for youth ages 5-12 years.
2. Teach various activities including, but not limited to arts and crafts, nature oriented activities, games, sports, and songs.
3. Serve as a positive role model for other staff and program participants at all times.
4. Interact with children of all ages in all activities through the work day.
5. Work closely with other staff in an enthusiastic, cooperative and supportive manner.
6. Assist the Site Supervisor/Lead Teacher in the implementation of behavior management plans for the entire program and individual participants as needed
7. Maintain safety of participating children and staff at all times.
8. Render first aid in case of minor injury.
9. Assist the Site Supervisor in the implementation of behavior management plans for the entire program and individual participants.
10. Assist in cleaning program areas and store equipment and supplies at the end of each day.
11. Attend required staff training and other meetings.
12. Maintain professional image and positive attitude at all times.
13. Perform other tasks and duties as assigned by the Lead Teacher and Site Supervisor.

Knowledge and Abilities

Knowledge:

1. Children, sports and recreational activities.
2. Good judgment, understanding, and emotional stability.

Ability To:

1. Interact with general public.
2. Interact with participants.
3. Get along with others and work as a member of a team.
4. Foster collaborative group process and efficiently use resources.
5. Maintain confidentiality.
6. Comply with program policies.
7. Demonstrate a strong sense of personal ethics along with a high degree of professional judgment and discretion.

Education and Experience

1. Educational background in recreation, education, or child development preferable.
2. Experience interacting with children and public is highly desirable.

Licenses and Other Requirements

1. Current First Aid/CPR certifications are required or willing to obtain within the first week of hire.
2. Must be 16 years of age or older.
3. Food handler's card, or willing to obtain within the first week of hire.
4. Ability to successfully pass a background check.

Working Conditions

Environment:

1. Indoor & outdoor environment.
2. Working varied hours including mornings or evening shifts and some weekends.

Physical Abilities:

1. Be able to be active with children and provide clear instructions.
2. Climbing ladders.
3. Standing for extended periods of time.
4. Lifting heavy objects weighing fifty (40) pounds.
5. Reaching overhead and above shoulders.
6. Kneeling or crouching.
7. Hearing and speaking to communicate information.
8. Reading and writing to communicate information.
9. Seeing to monitor activities.
10. Sensing hot and cold.
11. Ability to swim or wade in water.

Hazards:

1. Exposure to heat and cold.
2. Exposure to electrical equipment.
3. Exposure to sharp equipment.
4. Exposure to cleaning materials and chemicals.
5. Exposure to body fluids.
6. Exposure to ill people.

POSITION DEADLINE:

Wednesday, May 23, 2018 at 5:00pm. For further information contact the Moses Lake Parks and Recreation Department at 509-764-3805. City Application, Resume and Cover Letter required. Apply at Moses Lake Parks and Rec. Dep. 411 S. Balsam St, Moses Lake, WA 98837.