

# Boundary Line Adjustment Submittal Requirements



- Land Use application form, signed by all property owners affected (or letter from each, including same statement as on application form)
- Explanation of change and reason for BLA
- 4 full-size copies of the drawing, including:
  - The same number or fewer lots/parcels as before
  - Metes and bounds description for the entire new lot(s)
  - Unique title required, referencing the underlying lots preferred
  - Title must include "Lot Consolidation" if that is what is proposed
  - For BLAs of platted lots, resulting lots should still be described as lots. "Lot 1 Revised" is acceptable, "Parcel A" or "Tract A" is not
- 1 reduced-size copy of the drawing (11x17 or smaller)
- Plat certificate dated within past 30 days, same owner as signed the application
- Fee (currently \$250)

## Other items to note:

1. All lots must meet the minimum zoning requirements for area and dimensions.
2. All lots must have sufficient drainage, water supply, sewage disposal, and access for vehicles, utilities, and fire protection.
3. The BLA must be consistent with the applicable provisions of the zoning code (for example, must not create problems with setbacks, etc.