

SIDEWALK USE (MLMC 12.14)
LICENSE APPLICATION
CITY OF MOSES LAKE
321 South Balsam - P.O. Drawer 1579
Moses Lake, Washington 98837
(509) 764-3750

Type of License: Former Vendor ☐ New Vendor ☐

Name of Business: _____ Business Phone: _____

Business Owner/Manager: _____ Cell Phone Number: _____

Location/Address: _____

Business Mailing address: _____

City/State/Zip: _____

Property Owner: _____ Phone: _____

Address: _____

City: _____ State: _____ ZIP: _____

I certify that the information I have provided to the city is correct. I agree to comply with all federal, state, county and city laws applicable to the establishment, construction, operation, and maintenance of the use herein identified. I further agree to replace or repair to current community street and utility standards any damage to city streets and/or utilities resulting from the establishment construction, operation, or maintenance of the use herein identified. I certify that I have received a copy of the MLMC Chapter 12.14, that I understand the requirements, and that the use herein identified will be established, operated, and maintained in compliance with those regulations.

SIGNATURE _____ DATE _____

Non-refundable application and processing fee \$75.00 (12.14.080) if applicable:

Receipt #: _____ Date: _____ By: _____

FOR CITY USE ONLY

Received by Community Development: _____

Zone: _____

Property Owners permission received: Yes_____ No_____ Per MLMC 12.14.060

Proof of public liability and property damage insurance (\$1,000,000): Yes_____ No _____

Effective Dates: _____ **Per MLMC 12.14.090**

Community Development Director: _____ **Approval Date:** _____

Term of License: _____

CHAPTER 12.14 - SIDEWALK USE LICENSES

12.14.070 Application and Issuance of License:

- A. An application for a sidewalk use license shall be filed with the Community Development Department. All applications must be submitted at least thirty (30) calendar days prior to the proposed use of the sidewalk. Each application shall include, at a minimum, the following information pertaining to the proposed use:
 - 1. A scale drawing showing the dimensions of the structure that would occupy the sidewalk along with the specific location of the sidewalk.
 - 2. A description of the use including the duration for the use.
 - 3. Evidence showing the applicant owns the property or has an interest in the property immediately adjoining the sidewalk.
 - 4. All other information that may be required by the Community Development Director to process the application.
 - 5. Payment of the license processing fee, if required.
- B. The Community Development Director or his or her designee shall review the application to determine whether the information required is sufficient and to determine whether the proposed use is consistent with this chapter. The application shall be circulated to other city departments for comments. If the application is found to be consistent with the requirements under this chapter, then the Community Development Director or his or her designee may issue the license and impose conditions as necessary to protect the public health and safety while preserving the structural integrity of the sidewalk. If the application for a license is denied, then the applicant may appeal the denial under the appellate process provided for in this chapter.
- C. A license shall be issued for a specified period, unless otherwise revoked, but in no event shall the license be for a period of more than one (1) year. If the licensee wishes to continue to use the sidewalk beyond the time prescribed under the license then the licensee may apply for a renewal of the license within thirty (30) working days prior to the expiration of the license. (Ord. 2326, 5/22/07)

12.14.080 License Fees: A non-refundable application and processing fee of seventy-five dollars (\$75) shall be charged for each license application received to place a structure on a sidewalk. No applicant and processing fee shall be required for the placement of other items on the sidewalk. A use fee shall be imposed that shall be calculated on the basis of the square foot value of the license area multiplied by the length of the license. The amount of the use fee shall be established from time to time by resolution. The use fee shall be collected at the time the license is issued. (Ord. 2326, 5/22/07)

12.14.090 Insurance: The licensee shall obtain and maintain public liability and property damage insurance in amount of one million dollars (\$1,000,000) which shall remain in full force and effect during the duration of the license. The insurance policy shall name the city as an additional named insured and the policy shall not be canceled or reduced without prior written notice to the city at least thirty (30) days in advance of the cancellation. Proof of insurance shall be provided as a condition for issuance of the license. (Ord. 2326, 5/22/07)