

MOSES LAKE CITY COUNCIL
January 10, 2012

Council Present: Bill Ecret, Jon Lane, Dick Deane , Karen Liebrecht, David Curnel, Jason Avila, and Brent Reese

The meeting was called to order at 7 p.m. by Mayor Lane.

PLEDGE OF ALLEGIANCE: Mr. Avila led the Council in the pledge of allegiance.

ELECTION OF MAYOR/DEPUTY MAYOR

A process for the election of Mayor and Deputy Mayor was presented for Council consideration.

Action Taken: Mrs. Liebrecht moved that the process for election of Mayor and Deputy Mayor be adopted, seconded by Dr. Curnel, and passed unanimously.

Ron Cone, Finance Director, called for nominations for the position of Mayor.

Mrs. Liebrecht nominated Bill Ecret for Mayor.

Mr. Deane nominated Jon Lane for Mayor.

Nominations were closed and ballots were distributed.

Bill Ecret was elected Mayor.

Ron Cone, Finance Director, called for nominations for the position of Deputy Mayor.

Mr. Avila nominated Dick Deane for Deputy Mayor.

Mr. Ecret nominated Karen Liebrecht for Deputy Mayor.

Nominations were closed and ballots were distributed.

Dick Deane was elected Deputy Mayor.

PRESENTATIONS AND AWARDS - None

CONSENT AGENDA

Minutes: The minutes of the December 22, 2011 meeting were presented for approval.

Approval of Claims, Prepaid Claims, Checks, and Payroll: Vouchers audited and certified by the Finance Director as required by RCW 42.24.080, and those expense reimbursement claims, certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Council for approval and is retained for public inspection at city hall. As of January 10, 2012 the Council does approve for payment claims in the amount \$915,956.64; prepaid claims in the amounts of \$16,587.74, \$97,960.64, and \$18,907.83; and claim checks in the amount of \$472,037.58, and payroll in the amount of \$5,255.76.

Resolution - Accept Alley and Utility Improvements - Northland Cable: A resolution was presented which accepts the alley and utility improvements constructed adjacent to 254 N. Fig Street by Northland Cable.

Action Taken: Mr. Lane moved that the Consent Agenda be approved, seconded by Mr. Reese, and passed unanimously.

COMMISSION APPOINTMENTS: None

CONSIDERATION OF BIDS AND QUOTES:

VHF NARROWBAND RADIO EQUIPMENT

The City received two bids for the VHF Narrowband Radio Equipment.

Action Taken: Mr. Reese moved that the bid be awarded to Day Wireless Systems, seconded by Dr. Curnel, and passed unanimously.

PETITIONS, COMMUNICATIONS, OR PUBLIC HEARINGS - None

ORDINANCES AND RESOLUTIONS

ORDINANCE - AMEND 13.08 - WATER AND SEWER CONNECTIONS - 1ST READING

An ordinance was presented which deletes the reimbursement requirement on the residential properties along Kinder Road between Miller Street and Stratford Road. These properties will be treated the same as the residents who were provided sewer service in the Longview Sewer Construction Project.

The ordinance amending Chapter 13.08 of the Moses Lake Municipal Code entitled "Water and Sewer Connections" was read by title only.

Action Taken: Dr. Curnel moved that the first reading of the ordinance be adopted, seconded by Mr. Lane, and passed unanimously.

REQUEST TO CALL FOR BIDS

DIVISION STREET LIFT STATION IMPROVEMENTS

Staff requested authorization to call for bids for the Division Street Lift Station Improvements. The project includes new hardware in the wetwell, new above ground electrical, new generator, bypass port, bypass chute, and a concrete pad for parking a maintenance vehicle.

Action Taken: Mrs. Liebrecht moved that staff be authorized to call for bids, seconded by Mr. Avila, and passed unanimously.

WATER MAIN PROJECT

Staff requested authorization to call for bids for the 2012 Water Main Project. This project includes replacing 1,300' of 8" steel water main along Alder Street and 3rd Avenue, installing 9,200' of 12" water main along Randolph Drive, and installing 2,600' of 12" water main along Beacon Road.

Action Taken: Mr. Lane moved that staff be authorized to call for bids, seconded by Dr. Curnel, and passed unanimously.

REFERRALS FROM COMMISSIONS - None

OTHER ITEMS FOR COUNCIL CONSIDERATION

AMBULANCE BILLING CONTRACT

Authorization was requested for the City Manager to sign a Business Association Agreement and an EMS Billing Services Agreement with EF Recovery, LLC for ambulance billing services.

Action Taken: Mr. Lane moved that this item be removed from the table, seconded by Mr. Reese, and passed unanimously.

Joseph K. Gavinski, City Manager, stated that the Council had requested additional information which was received and evaluated by staff.

Tom Taylor, Fire Chief, stated that the new information was evaluated and the references were checked and staff feels that EF Recovery will do the best job for the City. Because the City's ambulance billing clerk is retiring, staff researched the options available and found that there are a number of things that could be done better, even though the software being used by the City is used by many ambulance billing companies. He explained the billing operation for the Council.

Corbin Moberg, Omni Staffing Services, Inc., 704 W. Third, mentioned that they are familiar with the ambulance billing system being used by the City and that it is a state-of-the-art system used by 2600 ambulance providers in the nation. He went over each point raised in the memo provided to Council by staff.

Debbie Doran-Martinez, Chamber of Commerce, felt that the City should set the example of doing as much business locally as possible and to encourage jobs in this area.

There was considerable discussion by the Council.

Action Taken: Mrs. Liebrecht moved that the contract be awarded to Omni Staffing Services, seconded by Dr. Curnel, and failed with Mrs. Liebrecht, Dr. Curnel, and Mr. Avila in favor and Mr. Reese, Mr. Deane, Mr. Lane, and Mr. Ecret opposed.

Action Taken: Mr. Deane moved that the contract be awarded to EF Recovery, seconded by Mr. Lane, and failed with Mr. Deane, Mr. Lane, and Mr. Reese in favor and Mrs. Liebrecht, Dr. Curnel, Mr. Avila, and Mr. Ecret opposed.

Mr. Gavinski pointed out that since neither company was awarded the bid, the City may have to continue doing the ambulance billing in house with different software than is in current use by the City.

Mr. Cone stated that keeping the ambulance billing in house will result in increased costs to the City due to the fact that the City will have only one billing clerk, the fact that no billing takes place when that person is on vacation or sick, and the need for extensive training in this field.

COFFEE SHOP OPERATION

Authorization was requested for the City Manager to accept proposals for the operation of the coffee shop in the Civic Center building.

Joseph K. Gavinski, City Manager, stated that the proposals would be open ended in order to provide an opportunity to anyone interested in operating the coffee shop to submit their ideas on how to operate the facility.

Action Taken: Mr. Lane moved that the City Manager be authorized to accept proposals, seconded by Dr. Curnel, and passed unanimously.

GRANT TRANSIT AUTHORITY

The Grant Transit Authority requested the appointment of a representative and an alternate from the City Council to serve on their Board of Directors for the year 2012.

It was the consensus of the Council that Mr. Deane be re-appointed to serve on the Board and that an alternate be appointed at a later time.

GRANT COUNTY HEALTH DISTRICT

The Grant County District requested the appointment of a representative and an alternate from the City Council to serve on their Board of Directors for the year 2012.

It was the consensus of the Council that Dr. Curnel be re-appointed to serve on the Board and that an alternate be appointed at a later time.

NON-AGENDA ITEMS AND PUBLIC QUESTIONS AND COMMENTS - None

COUNCIL QUESTIONS AND COMMENTS - None

CITY MANAGER REPORTS AND COMMENTS

AMBULANCE REMOUNT - WAIVE BIDDING REQUIREMENTS

Joseph K. Gavinski, City Manager, reported that the City has purchased an ambulance remount on Vehicle #379. The ambulance box from Vehicle #379, a 2006 Ford E-450 cab and chassis, will be placed on a 2012 cab and chassis and the ambulance will be rehabilitated to function like a new ambulance. Using the City's Waiver of Competitive Bidding Requirements for Purchases Limited to a Single Source or Supply or Involved Special Facilities or Market Conditions Purchasing Policy, the work will be done by Hughes Fire Equipment in order to retain the existing warranty.

COUNCIL/STAFF RETREAT

Joseph K. Gavinski, City Manager, reminded the Council that Retreat is February 24 and 25 and requested the Council provide any items to be discussed.

DEPARTMENT PRESENTATIONS

Joseph K. Gavinski, City Manager, reported that the Parks and Recreation Director will not be available to make his department presentation at the next meeting. The report on the Finance Department will be done at the February 14 meeting so question should be submitted at the January 24 meeting.

LEGISLATIVE CONFERENCE

Joseph K. Gavinski, City Manager, stated that the Legislative Conference is January 25 - 27 and Council members interested in attending should notify the Executive Secretary.

CIVIC CENTER RENTAL AGREEMENT

Joseph K. Gavinski, City Manager, stated that the use of the auditorium will be without cost unless staff is needed to open the facility after normal office hours or if technical assistance is needed. The use of the facility is mainly for governmental agencies and non-profit organizations.

Action Taken: Dr. Curnel moved that the Facilities Request and Agreement be approved, seconded by Mrs. Liebrecht, and passed unanimously.

The regular meeting was adjourned at 8:30 p.m.

ATTEST

Bill J. Ecret, Mayor

Ron R. Cone, Finance Director