

MOSES LAKE CITY COUNCIL

Todd Voth
Jason Avila
Jon Lane

Bill Ecret
Mayor



Joseph K. Gavinski
City Manager

David Curnel
Karen Liebrecht
Dick Deane

January 14, 2014

AGENDA

Sophia Guerrero, Executive Secretary

Civic Center - Council Chambers
7:00 p.m.

1. **ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **ELECTION OF MAYOR AND DEPUTY MAYOR**
4. **IDENTIFICATION OF CITIZENS WANTING TO DISCUSS AGENDA ITEMS**
IDENTIFICATION OF CITIZENS WANTING TO DISCUSS NON-AGENDA ITEMS
5. **PRESENTATIONS AND AWARDS - None**
6. **CONSENT AGENDA**
 - A. **Approval of Minutes - December 30, 2013**
 - B. **Approval of Bills and Checks Issued**
7. **COMMISSION APPOINTMENTS - None**
8. **CONSIDERATION OF BIDS AND QUOTES**
 - A. **Stormwater Retrofit Project, Site A - 2014**
9. **PETITIONS, COMMUNICATIONS, OR PUBLIC HEARINGS**
 - A. **Communication - Request to hold Non-Profit Roller Derby Bout - CB Roller Derby**
10. **ORDINANCES AND RESOLUTIONS - None**
11. **REQUEST TO CALL FOR BIDS - None**
12. **REFERRALS FROM COMMISSIONS - None**
13. **OTHER ITEMS FOR COUNCIL CONSIDERATION**
 - A. **Request to Appoint Council Member to Grant Transit Authority Board of Directors**
 - B. **Request Approval for Policy Amendment - City of ML Civic Center & Headquarters Fire Station Multi Purpose Room Use Policy**

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|--------------------------------|-------------------------------------|-----------------------------|-------------------------------------|--------------------------|--|--|
| Finance W. Robert Taylor | Municipal Services Gary Harer | Police Chief Dave Ruffin | Parks & Recreation Spencer Grigg | Fire Chief Tom Taylor | Community Development Gilbert Alvarado | City Attorney Katherine L. Kenison |
|--------------------------------|-------------------------------------|-----------------------------|-------------------------------------|--------------------------|--|--|

- 14. NON-AGENDA ITEMS AND PUBLIC QUESTIONS AND COMMENTS**
- 15. COUNCIL QUESTIONS AND COMMENTS**
- 16. CITY MANAGER REPORTS AND COMMENTS**
 - A. 2014 Council Retreat**
 - B. AWC City Action Days (formerly City Legislative Action Conference)**
 - C. Staff Reports**
 - 1. Ambulance Cash Report**
 - 2. Building Activity Report**
 - 3. Sales Tax / Transient Rental Income Report**

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|---------------------------------------|---|------------------------------------|--|---------------------------------|--|---|
| Finance W. Robert Taylor | Municipal Services Gary Harer | Police Chief Dave Ruffin | Parks & Recreation Spencer Grigg | Fire Chief Tom Taylor | Community Development Gilbert Alvarado | City Attorney Katherine L. Kenison |
|---------------------------------------|---|------------------------------------|--|---------------------------------|--|---|

MOSES LAKE CITY COUNCIL
December 30, 2013

DRAFT

Council Present: Bill Ecret, Dick Deane, Karen Liebrecht, Jason Avila, David Curnel, and Brent Reese Absent: Jon Lane

The meeting was called to order at 7 p.m. by Mayor Ecret.

PLEDGE OF ALLEGIANCE: Mr. Reese led the Council in the pledge of allegiance.

PRESENTATION AND AWARDS - None

CONSENT AGENDA

Minutes: The minutes of the December 10 meeting were presented for approval.

Approval of Claims, Prepaid Claims, Checks, and Payroll: Vouchers audited and certified by the Finance Director as required by RCW 42.24.080, and those expense reimbursement claims, certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Council for approval and is retained for public inspection at the Civic Center. As of December 10, 2013 the Council does approve for payment claims in the amount of \$302,665.42; prepaid claims in the amounts of \$44,602.66, and \$100,860.61; claim checks in the amount of \$2,016,718.28; and payroll in the amount of \$317,512.63 and \$4,047.92.

Action Taken: Dr. Curnel moved that the Consent Agenda be approved, seconded by Mr. Deane, and passed unanimously.

COMMISSION APPOINTMENTS

PLANNING COMMISSION

Mayor Ecret requested confirmation of the appointment of Gary Mann to the Planning Commission.

Action Taken: Mr. Deane moved that the appointment be confirmed, seconded by Mr. Avila, and passed unanimously

AIRPORT COMMISSION

Mayor Ecret requested confirmation of the appointment of Todd Voth to the Airport Commission as the ex officio member from the Council.

Action Taken: Dr. Curnel moved that the appointment be confirmed, seconded by Mrs. Liebrecht, and passed unanimously

CONSIDERATION OF BIDS AND QUOTES - None

PETITIONS, COMMUNICATIONS, OR PUBLIC HEARINGS - None

ORDINANCES AND RESOLUTIONS

ORDINANCE - 2013 COMPREHENSIVE PLAN AMENDMENTS - 2ND READING

An ordinance was presented which adopts the 2013 Comprehensive Plan amendments. The amendments include replacement of the existing Vision Statement written in 1995 with a new Vision Statement developed through surveys and multiple public meetings and an update to the Transportation Element to match the updated Transportation Improvement Program adopted by the Council in 2013.

The ordinance adopting the 2013 Comprehensive Plan amendments was read by title only.

Action Taken: Mrs. Liebrecht moved that the second reading of the ordinance be adopted, seconded by Dr. Curnel, and passed unanimously.

ORDINANCE - AMEND 2013 BUDGET - 2ND READING

An ordinance was presented which amends the budget for 2013.

The ordinance amending the budget for the City of Moses Lake, Washington for the year of 2013 was read by title only.

Action Taken: Dr. Curnel moved that the second reading of the ordinance be adopted, seconded by Mr. Avila, and passed unanimously.

ORDINANCE - AMEND 2013 BUDGET - SINGLE READING

An ordinance was presented which amends the budget for 2013.

The ordinance amending the budget for the City of Moses Lake, Washington for the year of 2013 was read by title only.

Action Taken: Mr. Reese moved that an emergency be declared and the ordinance be adopted on a single reading, seconded by Mr. Avila, and passed unanimously.

RESOLUTION - INTER-FUND LOAN

A resolution was presented which provides for a \$100,000 inter-fund loan from the Water/Sewer Fund to the Sanitation Fund.

The resolution authorizing an inter-fund loan to the Sanitation Fund 490 from the Water/Sewer Fund 410 was read by title only.

Action Taken: Mr. Avila moved that the resolution be adopted, seconded by Mr. Reese, and passed unanimously.

RESOLUTION - INTER-FUND LOAN

A resolution was presented which provides for a \$300,000 inter-fund loan from the Water/Sewer Fund to the Ambulance Fund.

The resolution authorizing an inter-fund loan to the Ambulance Fund 498 from the Water/Sewer Fund 410 was read by title only.

Action Taken: Mr. Avila moved that the resolution be adopted, seconded by Mr. Reese, and passed unanimously.

REQUEST TO CALL FOR BIDS - None

REFERRALS FROM COMMISSIONS - None

OTHER ITEMS FOR COUNCIL CONSIDERATION

PROPERTY - COLUMBIA BASIN RAILROAD/MAIERS ENTERPRISES

Staff has been working with the Columbia Basin Railroad and Maiers Enterprises to obtain property and an access easement for the bio-filtration swale required to be constructed as part of the Stormwater Retrofit Project, Site A. The proposed property exchange and easement provided that the City would purchase a 20' wide strip of land from the railroad and an 80' wide parcel from Maiers Enterprises where the swale will be located. The City would then deed most of the 20' wide strip of land to Maiers in return for an access easement. A Department of Ecology grant will pay for 75% of the City's costs associated with the transactions.

Gary Harer, Municipal Services Director, provided background information on the proposed property exchange.

There was some discussion by the Council.

Action Taken: Mrs. Liebrecht moved that the City Manager be authorized to sign the necessary documents for the exchange of property and the acquisition of the easement, seconded by Dr. Curnel, and passed unanimously.

NON-AGENDA ITEMS AND PUBLIC QUESTIONS AND COMMENTS - None

COUNCIL QUESTIONS AND COMMENTS - None

CITY MANAGER REPORTS AND COMMENTS

AMBULANCE REPORT

The cash report on the ambulance operations for the month of November was provided.

BUILDING ACTIVITY REPORT

The November building activity report was provided.

INVESTMENT REPORT

The City received \$16,888.78 in investment income for October and \$14,798.96 for November.

SALES TAX/TRANSIENT RENTAL INCOME

The City received \$465,603.85 in sales tax and \$57,668.74 in transient rental income in November.

OATH OF OFFICE

W. Robert Taylor, Finance Director, administered the oath of office to the new Council members - Todd Voth, Bill Ecret, Karen Liebrecht, and Dr. David Curnel.

COUNCIL

Mayor Ecret presented a plaque to outgoing Council member Brent Reese for 13.5 years of service on the Council.

The regular meeting was adjourned at 7:30 p.m.

ATTEST

Bill Ecret, Mayor

W. Robert Taylor, Finance Director

DATE 1/03/14
TIME 13:37:05

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XAPPRVD

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 01/14/2014

| NAME OF VENDOR Department | VENDOR NO Object Description | Expenditure Account P.O. Number | P.O. Amount | Purpose of Purchase |
|------------------------------|---------------------------------|------------------------------------|-------------|-------------------------------|
| CITY OF MOSES LAKE | 00008107 | 0000068640 | 400,000.00 | INTER FUND LOANS |
| | | TOTAL: | 400,000.00 | |
| | 00008102 | 0000068414 | 250.00 | BLA REVIEW FEE STRMWTR SITE A |
| | | TOTAL: | 250.00 | |
| UNITED PARCEL SERVICE | 00005456 | 0000068641 | 8.43 | SHIPPING CHARGES |
| | | 0000068641 | 22.00 | SHIPPING CHARGES |
| | | 0000068641 | 16.52 | SHIPPING CHARGES |
| | | TOTAL: | 46.95 | |
| | | REPORT TOTAL: | 400,296.95 | |

DATE FRI, JAN 3, 2014, 1:37 PM
TIME 13:37:06

TOTALS PAGE
XAPPRVD

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 01/14/2014

TOTALS BY FUND

| FUND NO | FUND NAME | AMOUNT |
|---------|--------------|------------|
| 000 | GENERAL FUND | 46.95 |
| 410 | WATER/SEWER | 400,000.00 |
| 493 | STORM WATER | 250.00 |
| | TOTAL | 400,296.95 |

CHANGES TO BE MADE SHOULD BE LISTED BELOW

| VEND NO. | P.O. NO. | AMT LISTED | CORRECTED AMT | ACTION TO BE TAKEN |
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CORRECT AMOUNT TO BE PAID

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* CLAIMS APPROVAL *
*
* WE, THE UNDERSIGNED COUNCILMEN OF THE CITY OF MOSES LAKE, WASHINGTON, DO HEREBY CERTIFY THAT THE MERCHANDISE *
* OR SERVICES SPECIFIED HAVE BEEN RECEIVED AND THAT ABOVE CLAIMS ARE APPROVED, AS NOTED, FOR PAYMENT *
* IN THE AMOUNT OF \$400,296.95 THIS 14TH DAY OF JANUARY, 2014 *
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* COUNCIL MEMBER COUNCIL MEMBER *
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* COUNCIL MEMBER FINANCE DIRECTOR *

DATE 1/08/14
TIME 14:37:45

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XAPPRVD

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 01/14/2014

| NAME OF VENDOR Department | VENDOR NO Object Description | Expenditure Account P.O. Number P.O. Amount | | Purpose of Purchase |
|------------------------------|---------------------------------|--|----------|---------------------|
| 2M COMPANY INC | 00004450 | 0000068240 | 378.75 | MISC SUPPLIES |
| | | TOTAL: | 378.75 | |
| ACE HARDWARE | 00006538 | 0000068557 | 16.16 | |
| | | 0000068557 | 26.39 | |
| | | 0000068243 | 31.24 | MISC SUPPLIES |
| | | TOTAL: | 73.79 | |
| AMERICAN LINEN | 00004927 | 0000068491 | 427.05 | LINEN SERVICE |
| | | TOTAL: | 427.05 | |
| C & J HYDRAULICS | 00006917 | 0000068524 | 80.59 | MISC SUPPLIES |
| | | TOTAL: | 80.59 | |
| CASCADE ANALYTICAL INC | 00005014 | 0000068310 | 617.00 | SAMPLE TESTING |
| | | 0000068310 | 1,340.32 | SAMPLE TESTING |
| | | TOTAL: | 1,957.32 | |
| CINTAS CORPORATION LOC 607 | 00000271 | 0000068304 | 21.58 | SHOP TOWELS |
| | | 0000068304 | 21.58 | SHOP TOWELS |
| | | 0000068304 | 363.90 | SHOP TOWELS |
| | | TOTAL: | 407.06 | |
| COMMERCIAL TIRE | 00005968 | 0000068586 | 1,506.28 | NEW TIRES |
| | | 0000068586 | 718.21 | NEW TIRES |
| | | 0000068586 | 740.98 | NEW TIRES |
| | | 0000068586 | 718.21 | NEW TIRES |
| | | 0000068586 | 718.21 | NEW TIRES |
| | | 0000068586 | 1,436.32 | NEW TIRES |
| | | TOTAL: | 5,838.21 | |
| CSWW, INC dba BIG R STORES | 00001701 | | | |

DATE 1/08/14
TIME 14:37:45

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 01/14/2014

| NAME OF VENDOR Department | VENDOR NO Object Description | Expenditure Account P.O. Number | P.O. Amount | Purpose of Purchase |
|--------------------------------|---------------------------------|------------------------------------|-------------|-----------------------|
| | | 0000068367 | 20.45 | MISC SUPPLIES |
| | | 0000068246 | 211.46 | MISC SUPPLIES |
| | | 0000068246 | 98.17 | MISC SUPPLIES |
| | | 0000068246 | 24.02 | MISC SUPPLIES |
| | | 0000068246 | 11.85 | MISC SUPPLIES |
| | | 0000068246 | 775.80 | MISC SUPPLIES |
| | | ===== | | |
| | | TOTAL: | 1,141.75 | |
| EVERGREEN IMPLEMENT INC | 00005234 | 0000068328 | 231.13 | MISC SUPPLIES |
| | | ===== | | |
| | | TOTAL: | 231.13 | |
| H D FOWLER COMPANY | 00003868 | 0000068472 | 1,685.91 | MISC HYDRANT SUPPLIES |
| | | ===== | | |
| | | TOTAL: | 1,685.91 | |
| INLAND PIPE & SUPPLY COMPANY | 00003727 | 0000068282 | 164.41 | MISC SUPPLIES |
| | | ===== | | |
| | | TOTAL: | 164.41 | |
| LAD IRRIGATION, COMPANY INC | 00001101 | 0000068342 | 86.86 | MISC SUPPLIES |
| | | ===== | | |
| | | TOTAL: | 86.86 | |
| LAKE AUTO PARTS | 00001102 | 0000068236 | 831.03 | MISC SUPPLIES |
| | | ===== | | |
| | | TOTAL: | 831.03 | |
| LES SCHWAB TIRE CENTER | 00003519 | 0000068320 | 300.78 | NEW TIRES |
| | | ===== | | |
| | | TOTAL: | 300.78 | |
| NORCO ENTERPRISES INC | 00006590 | 0000068675 | 21.07 | CYLINDER RENTAL |
| | | 0000068494 | 338.17 | MEDICAL OXYGEN |
| | | 0000068274 | 89.48 | MISC SUPPLIES |
| | | ===== | | |
| | | TOTAL: | 448.72 | |
| PENHALLURICKS EXPRESS BUILDING | 00006579 | 0000068521 | 566.26 | MISC SUPPLIES |
| | | ===== | | |
| | | TOTAL: | 566.26 | |

DATE 1/08/14
TIME 14:37:45

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 01/14/2014

| NAME OF VENDOR Department | VENDOR NO Object Description | Expenditure Account | | Purpose of Purchase |
|------------------------------|---------------------------------|---------------------|-------------|---------------------|
| | | P.O. Number | P.O. Amount | |
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| PLATT ELECTRIC COMPANY | 00001549 | | | |
| | | 0000068558 | 7.96 | TOGGLE SWITCH |
| | | 0000068279 | 98.63 | MISC SUPPLIES |
| | | ===== | | |
| | | TOTAL: | 106.59 | |
| WESTERN EQUIPMENT DIST INC | 00004582 | | | |
| | | 0000068248 | 159.16 | MISC SUPPLIES |
| | | ===== | | |
| | | TOTAL: | 159.16 | |
| | | ===== | | |
| | | REPORT TOTAL: | 14,885.37 | |

DATE WED, JAN 8, 2014, 2:37 PM
TIME 14:37:46

TOTALS PAGE
XAPPRVD

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 01/14/2014

TOTALS BY FUND

| FUND NO | FUND NAME | AMOUNT |
|---------|-------------------|-----------|
| 000 | GENERAL FUND | 658.29 |
| 116 | STREET | 21.58 |
| 410 | WATER/SEWER | 4,593.94 |
| 498 | AMBULANCE FUND | 765.22 |
| 519 | EQUIPMENT RENTAL | 8,681.93 |
| 528 | BUILD MAINTENANCE | 164.41 |
| | TOTAL | 14,885.37 |

CHANGES TO BE MADE SHOULD BE LISTED BELOW

| VEND NO. | P.O. NO. | AMT LISTED | CORRECTED AMT | ACTION TO BE TAKEN |
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CORRECT AMOUNT TO BE PAID

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* CLAIMS APPROVAL *
*
* WE, THE UNDERSIGNED COUNCILMEN OF THE CITY OF MOSES LAKE, WASHINGTON, DO HEREBY CERTIFY THAT THE MERCHANDISE *
* OR SERVICES SPECIFIED HAVE BEEN RECEIVED AND THAT ABOVE CLAIMS ARE APPROVED, AS NOTED, FOR PAYMENT *
* IN THE AMOUNT OF \$14,885.37 THIS 14TH DAY OF JANUARY, 2014 *
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* COUNCIL MEMBER COUNCIL MEMBER *
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* COUNCIL MEMBER FINANCE DIRECTOR *

DATE 1/02/14
TIME 13:46:36

PAGE 1
XAPPRVD

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 01/14/2014

| NAME OF VENDOR Department | VENDOR NO Object Description | Expenditure Account P.O. Number | P.O. Amount | Purpose of Purchase |
|------------------------------|---------------------------------|------------------------------------|-------------|------------------------------|
| GRANT COUNTY TREASURER | 00006588 | 0000068412 | 10.00 | TAX AFFIDAVIT STRMWTR SITE A |
| | | TOTAL: | 10.00 | |
| MAIERS ENTERPRISES | 00006528 | 0000068415 | 40,000.00 | LAND PURCH STRMWTR RETRO A |
| | | TOTAL: | 40,000.00 | |
| | | REPORT TOTAL: | 40,010.00 | |

DATE THU, JAN 2, 2014, 1:46 PM
TIME 13:46:37

TOTALS PAGE
XAPPRVD

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 01/14/2014

TOTALS BY FUND

| FUND NO | FUND NAME | AMOUNT |
|---------|-------------|-----------|
| 493 | STORM WATER | 40,010.00 |
| | TOTAL | 40,010.00 |

CHANGES TO BE MADE SHOULD BE LISTED BELOW

| VEND NO. | P.O. NO. | AMT LISTED | CORRECTED AMT | ACTION TO BE TAKEN |
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CORRECT AMOUNT TO BE PAID

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* CLAIMS APPROVAL *
*
* WE, THE UNDERSIGNED COUNCILMEN OF THE CITY OF MOSES LAKE, WASHINGTON, DO HEREBY CERTIFY THAT THE MERCHANDISE *
* OR SERVICES SPECIFIED HAVE BEEN RECEIVED AND THAT ABOVE CLAIMS ARE APPROVED, AS NOTED, FOR PAYMENT *
* IN THE AMOUNT OF \$40,010.00 THIS 14TH DAY OF JANUARY, 2014 *
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* COUNCIL MEMBER COUNCIL MEMBER *
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* COUNCIL MEMBER FINANCE DIRECTOR *

DATE 12/31/13
TIME 08:42:38

PAGE 1
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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 01/14/2014

| NAME OF VENDOR Department | VENDOR NO Object Description | Expenditure Account | | Purpose of Purchase |
|------------------------------|---------------------------------|---------------------|-------------|-----------------------------|
| | | P.O. Number | P.O. Amount | |
| ===== | | | | |
| DATABAR | 00007974 | | | |
| | | 0000068354 | 1,235.77 | MAIL UTILITY BILLS |
| | | 0000068354 | 857.34 | MAIL UTILITY BILLS |
| | | 0000068354 | 677.89 | MAIL UTILITY BILLS |
| | | 0000068354 | 381.02 | MAIL UTILITY BILLS |
| | | 0000068354 | 125.57 | MAIL UTILITY BILLS |
| | | 0000068354 | 104.75 | MAIL UTILITY BILLS |
| | | ===== | | |
| | | TOTAL: | 3,382.34 | |
| STEWART/ SECURITY TITLE | 00001853 | | | |
| | | 0000068411 | 16,906.38 | TITLE REPORT STRMWTR RETR A |
| | | ===== | | |
| | | TOTAL: | 16,906.38 | |
| UNITED PARCEL SERVICE | 00005456 | | | |
| | | 0000068593 | 22.00 | SHIPPING CHARGES |
| | | 0000068593 | 41.97 | SHIPPING CHARGES |
| | | 0000068593 | 19.66 | SHIPPING CHARGES |
| | | ===== | | |
| | | TOTAL: | 83.63 | |
| | | ===== | | |
| | | REPORT TOTAL: | 20,372.35 | |

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 01/14/2014

TOTALS BY FUND

| FUND NO | FUND NAME | AMOUNT |
|---------|----------------|-----------|
| 000 | GENERAL FUND | 1,299.74 |
| 410 | WATER/SEWER | 1,554.89 |
| 490 | SANITATION | 381.02 |
| 493 | STORM WATER | 17,031.95 |
| 498 | AMBULANCE FUND | 104.75 |
| | TOTAL | 20,372.35 |

CHANGES TO BE MADE SHOULD BE LISTED BELOW

| VEND NO. | P.O. NO. | AMT LISTED | CORRECTED AMT | ACTION TO BE TAKEN |
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CORRECT AMOUNT TO BE PAID

CLAIMS APPROVAL

WE, THE UNDERSIGNED COUNCILMEN OF THE CITY OF MOSES LAKE, WASHINGTON, DO HEREBY CERTIFY THAT THE MERCHANDISE
OR SERVICES SPECIFIED HAVE BEEN RECEIVED AND THAT ABOVE CLAIMS ARE APPROVED, AS NOTED, FOR PAYMENT
IN THE AMOUNT OF \$20,372.35 THIS 14TH DAY OF JANUARY, 2014

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COUNCIL MEMBER COUNCIL MEMBER

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COUNCIL MEMBER FINANCE DIRECTOR

DATE 1/10/14
TIME 10:54:42

PAGE 1
XAPPRVD

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 01/14/2014

| NAME OF VENDOR Department | VENDOR NO Object Description | Expenditure Account P.O. Number | P.O. Amount | Purpose of Purchase |
|------------------------------|---------------------------------|------------------------------------|-------------|---------------------|
| A T & T MOBILITY | 00004826 | | | |
| | | 0000068361 | 26.91 | CELL PHONE SERVICE |
| | | 0000068361 | 249.86 | CELL PHONE SERVICE |
| | | 0000068361 | 26.93 | CELL PHONE SERVICE |
| | | 0000068361 | 1,261.58 | CELL PHONE SERVICE |
| | | 0000068361 | 151.10 | CELL PHONE SERVICE |
| | | 0000068361 | 28.91 | CELL PHONE SERVICE |
| | | 0000068361 | 72.26 | CELL PHONE SERVICE |
| | | 0000068361 | 72.40 | CELL PHONE SERVICE |
| | | 0000068361 | 67.39 | CELL PHONE SERVICE |
| | | 0000068361 | 94.05 | CELL PHONE SERVICE |
| | | 0000068361 | 83.64 | CELL PHONE SERVICE |
| | | 0000068361 | 63.79 | CELL PHONE SERVICE |
| | | TOTAL: | 2,198.82 | |
| AMY MICKELSON | 00007310 | | | |
| | | 0000068635 | 16.80 | LETTER PIN |
| | | TOTAL: | 16.80 | |
| ANNE BULLOCK | 00004853 | | | |
| | | 0000068597 | 6.30 | CARDS |
| | | TOTAL: | 6.30 | |
| ANNETTE LOMELI | 00005647 | | | |
| | | 0000068598 | 14.00 | FLOWER |
| | | TOTAL: | 14.00 | |
| BARBARA HARRIS | 00004372 | | | |
| | | 0000068623 | 13.30 | HUMMINGBIRD |
| | | TOTAL: | 13.30 | |
| BARBARA NICKERSON | 00007028 | | | |
| | | 0000068600 | 14.70 | CARDS |
| | | TOTAL: | 14.70 | |
| BASIN SEPTIC SERVICES | 00000166 | | | |
| | | 0000068368 | 129.48 | SEPTIC SERVICES |

DATE 1/10/14
TIME 10:54:42

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 01/14/2014

| NAME OF VENDOR Department | VENDOR NO Object Description | Expenditure Account P.O. Number | P.O. Amount | Purpose of Purchase |
|------------------------------|---------------------------------|------------------------------------|-------------|---------------------|
| | | 0000068368 | 64.74 | SEPTIC SERVICES |
| | | 0000068368 | 97.11 | SEPTIC SERVICES |
| | | 0000068368 | 48.56 | SEPTIC SERVICES |
| | | ===== | | |
| | | TOTAL: | 339.89 | |
| BATTERY SYSTEMS | 00004673 | | | |
| | | 0000068301 | 143.46 | MISC SUPPLIES |
| | | 0000068301 | 184.97 | MISC SUPPLIES |
| | | ===== | | |
| | | TOTAL: | 328.43 | |
| BENNYE RUSHTON | 00004923 | | | |
| | | 0000068605 | 24.50 | CARDS |
| | | ===== | | |
| | | TOTAL: | 24.50 | |
| BESSE MEDICAL SUPPLY | 00006688 | | | |
| | | 0000068648 | 1,650.60 | AMBULANCE SUPPLIES |
| | | ===== | | |
| | | TOTAL: | 1,650.60 | |
| BETTY JOHANSEN | 00004610 | | | |
| | | 0000068596 | 78.05 | SPONGES/TRAYS |
| | | ===== | | |
| | | TOTAL: | 78.05 | |
| BLUMENTHAL UNIFORM CO INC | 00000133 | | | |
| | | 0000068391 | 85.89 | UNIFORMS |
| | | ===== | | |
| | | TOTAL: | 85.89 | |
| BOUND TREE MEDICAL LLC | 00006022 | | | |
| | | 0000068121 | 373.09 | AMBULANCE SUPPLIES |
| | | ===== | | |
| | | TOTAL: | 373.09 | |
| BRIAN JONES | 00006342 | | | |
| | | 0000068434 | 26.03 | INFORMATION |
| | | ===== | | |
| | | TOTAL: | 26.03 | |
| | 00005620 | | | |
| | | 0000068659 | 1,200.00 | DRUG MONEY |
| | | ===== | | |
| | | TOTAL: | 1,200.00 | |
| BUD CLARY FORD | 00006454 | | | |
| | | 0000068428 | 292.28 | MISC SUPPLIES |
| | | ===== | | |
| | | TOTAL: | 292.28 | |
| BUNNY COKER | 00003231 | | | |
| | | 0000068636 | 33.60 | NECKLACE |
| | | ===== | | |
| | | TOTAL: | 33.60 | |

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 01/14/2014

| NAME OF VENDOR Department | VENDOR NO Object Description | Expenditure Account P.O. Number | P.O. Amount | Purpose of Purchase |
|--------------------------------|---------------------------------|------------------------------------|-------------|---------------------------|
| BUSINESS INTERIORS & EQUIPMENT | 00003619 | 0000068032 | 1,428.98 | MAINT AGREE/COPIERS |
| | | TOTAL: | 1,428.98 | |
| CAROL CROSS | 00004253 | 0000068610 | 371.00 | ANIMAL ART |
| | | TOTAL: | 371.00 | |
| CAROL HOHN | 00006772 | 0000068263 | 175.00 | BUILDING MAINTENANCE |
| | | TOTAL: | 175.00 | |
| CEDAR STREET CLEANERS | 00004655 | 0000068676 | 351.73 | UNIFORM MAINTENANCE |
| | | 0000068127 | 12.68 | UNIFORM MAINT |
| | | TOTAL: | 364.41 | |
| CENTURYLINK | 00003599 | 0000068668 | 8.00 | LONG DISTANCE TEL SERVICE |
| | | 0000068668 | 8.00 | LONG DISTANCE TEL SERVICE |
| | | 0000068668 | 40.00 | LONG DISTANCE TEL SERVICE |
| | | 0000068668 | 40.00 | LONG DISTANCE TEL SERVICE |
| | | TOTAL: | 96.00 | |
| | 00001502 | 0000068359 | 41.94 | TELEPHONE SERVICE |
| | | 0000068509 | 149.74 | TELEPHONE SERVICE |
| | | TOTAL: | 191.68 | |
| | 00003599 | 0000068668 | 50.00 | LONG DISTANCE TEL SERVICE |
| | | TOTAL: | 50.00 | |
| | 00001502 | 0000068509 | 432.51 | TELEPHONE SERVICE |
| | | TOTAL: | 432.51 | |
| | 00003599 | 0000068668 | 20.50 | LONG DISTANCE TEL SERVICE |
| | | TOTAL: | 20.50 | |
| | 00001502 | | | |

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 01/14/2014

| NAME OF VENDOR Department | VENDOR NO Object Description | Expenditure Account | | Purpose of Purchase |
|------------------------------|---------------------------------|---------------------|-------------|---------------------------|
| | | P.O. Number | P.O. Amount | |
| | | 0000068509 | 171.36 | TELEPHONE SERVICE |
| | | ===== | | |
| | | TOTAL: | 171.36 | |
| | 00003599 | | | |
| | | 0000068668 | 4.00 | LONG DISTANCE TEL SERVICE |
| | | ===== | | |
| | | TOTAL: | 4.00 | |
| | 00001502 | | | |
| | | 0000068359 | 259.14 | TELEPHONE SERVICE |
| | | ===== | | |
| | | TOTAL: | 259.14 | |
| | 00003599 | | | |
| | | 0000068668 | 10.00 | LONG DISTANCE TEL SERVICE |
| | | ===== | | |
| | | TOTAL: | 10.00 | |
| | 00001502 | | | |
| | | 0000068509 | 115.77 | TELEPHONE SERVICE |
| | | ===== | | |
| | | TOTAL: | 115.77 | |
| | 00003599 | | | |
| | | 0000068669 | 129.41 | TURN OFF NOTIFICATIONS |
| | | 0000068669 | 100.00 | TURN OFF NOTIFICATIONS |
| | | 0000068669 | 53.96 | TURN OFF NOTIFICATIONS |
| | | 0000068669 | 17.78 | TURN OFF NOTIFICATIONS |
| | | ===== | | |
| | | TOTAL: | 301.15 | |
| | 00001502 | | | |
| | | 0000068509 | 44.08 | TELEPHONE SERVICE |
| | | 0000068359 | 41.94 | TELEPHONE SERVICE |
| | | ===== | | |
| | | TOTAL: | 86.02 | |
| | 00003599 | | | |
| | | 0000068669 | 22.83 | TURN OFF NOTIFICATIONS |
| | | ===== | | |
| | | TOTAL: | 22.83 | |
| | 00001502 | | | |
| | | 0000068359 | 2,351.90 | TELEPHONE SERVICE |
| | | ===== | | |
| | | TOTAL: | 2,351.90 | |
| | 00003599 | | | |
| | | 0000068668 | 23.43 | LONG DISTANCE TEL SERVICE |

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
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| NAME OF VENDOR Department | VENDOR NO Object Description | Expenditure Account | | Purpose of Purchase |
|------------------------------|---------------------------------|---------------------|-------------|-------------------------------|
| | | P.O. Number | P.O. Amount | |
| CENTURYLINK | 00003599 | 0000068668 | 4.00 | LONG DISTANCE TEL SERVICE |
| | | ===== | | |
| | | TOTAL: | 27.43 | |
| | 00001502 | 0000068359 | 172.76 | TELEPHONE SERVICE |
| | | ===== | | |
| | | TOTAL: | 172.76 | |
| | 00003599 | 0000068668 | 4.00 | LONG DISTANCE TEL SERVICE |
| | | ===== | | |
| | | TOTAL: | 4.00 | |
| CHS INC | 00000249 | 0000068168 | 21,446.09 | FUEL FOR VEHICLES |
| | | ===== | | |
| | | TOTAL: | 21,446.09 | |
| CITY OF MOSES LAKE | 00008201 | 0000068233 | 300.23 | WATER SERVICE |
| | | 0000068233 | 587.62 | WATER SERVICE |
| | | 0000068233 | 80.95 | WATER SERVICE |
| | | 0000068233 | 523.96 | WATER SERVICE |
| | | 0000068233 | 124.58 | WATER SERVICE |
| | | 0000068231 | 44.50 | WATER SERVICE |
| | | 0000068233 | 473.04 | WATER SERVICE |
| | | ===== | | |
| | | TOTAL: | 2,134.88 | |
| | 00008000 | 0000068666 | 208.26 | WATER USAGE |
| | | ===== | | |
| | | TOTAL: | 208.26 | |
| | 00008201 | 0000068233 | 2,928.96 | WATER SERVICE |
| | | ===== | | |
| | | TOTAL: | 2,928.96 | |
| | 00008106 | 0000068643 | 566.49 | RETAIN/TATUM LAWN/TREE REMOVE |
| | | 0000068512 | 4,780.39 | RETAIN PE 8 POW SWR L/S 13 |
| | | ===== | | |
| | | TOTAL: | 5,346.88 | |
| | 00008201 | 0000068233 | 3,088.80 | WATER SERVICE |

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 01/14/2014

| NAME OF VENDOR Department | VENDOR NO Object Description | Expenditure Account P.O. Number | P.O. Amount | Purpose of Purchase |
|-------------------------------|---------------------------------|------------------------------------|-------------|-------------------------------|
| CITY OF MOSES LAKE | 00008201 | 0000068233 | 131.72 | WATER SERVICE |
| | | 0000068233 | 349.49 | WATER SERVICE |
| | | 0000068233 | 608.10 | WATER SERVICE |
| | | 0000068233 | 319.39 | WATER SERVICE |
| | | 0000068233 | 334.48 | WATER SERVICE |
| | | 0000068233 | 717.16 | WATER SERVICE |
| | | 0000068233 | 94.29 | WATER SERVICE |
| | | 0000068233 | 94.29 | WATER SERVICE |
| | | TOTAL: | 5,737.72 | |
| | 00008106 | 0000068642 | 842.39 | RETAIN/SKAUG BROS/FRONT DOORS |
| | | TOTAL: | 842.39 | |
| CITY OF SPOKANE | 00004155 | 0000068404 | 20.00 | EVIDENCE DESTRUCTION |
| | | TOTAL: | 20.00 | |
| COLUMBIA BASIN DAILY HERALD | 00000210 | 0000068000 | 1,035.43 | PUBLICATIONS |
| | | 0000068674 | 288.54 | REC PROGRAM ADVERTISING |
| | | 0000068674 | 288.55 | REC PROGRAM ADVERTISING |
| | | 0000068394 | 40.00 | ADVERTISING |
| | | 0000068081 | 1,538.00 | MISC SUPPLIES |
| | | TOTAL: | 3,190.52 | |
| CONSOLIDATED DISPOSAL SERVICE | 00006284 | 0000068029 | 18.82 | DISPOSAL LOADS |
| | | 0000068029 | 7,368.86 | DISPOSAL LOADS |
| | | TOTAL: | 7,387.68 | |
| DANNA DAL PORTO | 00007795 | 0000068619 | 98.00 | PRINT |
| | | TOTAL: | 98.00 | |
| DB SECURE SHRED | 00003144 | | | |

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
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| NAME OF VENDOR | VENDOR NO | Expenditure Account | | |
|-----------------------------|--------------------|---------------------|-------------|---------------------|
| Department | Object Description | P.O. Number | P.O. Amount | Purpose of Purchase |
| | | 0000068532 | 13.78 | RECORDS DESTRUCTION |
| | | 0000068532 | 27.56 | RECORDS DESTRUCTION |
| | | 0000068532 | 13.78 | RECORDS DESTRUCTION |
| | | 0000068532 | 4.59 | RECORDS DESTRUCTION |
| | | 0000068532 | 4.59 | RECORDS DESTRUCTION |
| | | 0000068532 | 4.59 | RECORDS DESTRUCTION |
| | | ===== | | |
| | | TOTAL: | 68.89 | |
| DEBORAH GOODRICH CHITTENDEN | 00004888 | | | |
| | | 0000068595 | 337.40 | JEWELRY |
| | | 0000068595 | 60.20 | JEWELRY |
| | | ===== | | |
| | | TOTAL: | 397.60 | |
| DON NUTT | 00007139 | | | |
| | | 0000068616 | 24.44 | CARDS |
| | | ===== | | |
| | | TOTAL: | 24.44 | |
| DORITA GRAY | 00007083 | | | |
| | | 0000068626 | 53.90 | EARRINGS |
| | | ===== | | |
| | | TOTAL: | 53.90 | |
| EASTERN CASCADE DIST | 00006909 | | | |
| | | 0000068660 | 75.25 | DRINKING WATER |
| | | ===== | | |
| | | TOTAL: | 75.25 | |
| ELISSA SHAFFO | 00006638 | | | |
| | | 0000068630 | 4.20 | CARDS |
| | | ===== | | |
| | | TOTAL: | 4.20 | |
| FABER INDUSTRIAL SUPPLY | 00000501 | | | |
| | | 0000068286 | 58.27 | MISC SUPPLIES |
| | | 0000068286 | 126.90 | MISC SUPPLIES |
| | | ===== | | |
| | | TOTAL: | 185.17 | |
| FASTENAL COMPANY | 00007372 | | | |
| | | 0000068261 | 118.15 | MISC SUPPLIES |
| | | ===== | | |
| | | TOTAL: | 118.15 | |
| FERRELLGAS | 00002207 | | | |
| | | 0000068298 | 117.31 | MISC SUPPLIES |
| | | ===== | | |
| | | TOTAL: | 117.31 | |

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 01/14/2014

| NAME OF VENDOR Department | VENDOR NO Object Description | Expenditure Account P.O. Number | P.O. Amount | Purpose of Purchase |
|-------------------------------|---------------------------------|------------------------------------|-------------|-----------------------|
| FOOD SERVICES OF AMERICA | 00007168 | 0000068646 | 755.02 | LRC RESALE |
| | | TOTAL: | 755.02 | |
| FRANCES L WOOD | 00004012 | 0000068629 | 7.00 | CARDS |
| | | TOTAL: | 7.00 | |
| GAME TIME INC | 00004821 | 0000068106 | 3,942.39 | MISC SUPPLIES |
| | | TOTAL: | 3,942.39 | |
| GARRY OTTMAR | 00004434 | 0000068644 | 36.00 | MISC DUMPING |
| | | TOTAL: | 36.00 | |
| GRANT CO SOLID WASTE DEPT | 00000640 | 0000068665 | 25,304.79 | LANDFILL DUMPING FEES |
| | | TOTAL: | 25,304.79 | |
| GRANT COUNTY AUDITOR | 00000604 | 0000068655 | 2,920.31 | 2013 ELECTION COSTS |
| | | TOTAL: | 2,920.31 | |
| GRANT COUNTY TREASURER | 00000607 | 0000068654 | 941.58 | LIQUOR PROFITS |
| | | TOTAL: | 941.58 | |
| HACH COMPANY | 00000712 | 0000068269 | 147.80 | MISC SUPPLIES |
| | | TOTAL: | 147.80 | |
| HAZEL DEBOIS | 00007913 | 0000068631 | 173.60 | ORNAMENTS |
| | | TOTAL: | 173.60 | |
| IBS INC | 00004860 | 0000068333 | 210.10 | MISC SUPPLIES |
| | | 0000068333 | 368.56 | MISC SUPPLIES |
| | | TOTAL: | 578.66 | |
| J L G TRAINING ASSOCIATES INC | 00006478 | 0000068435 | 150.00 | REGISTRATION |
| | | TOTAL: | 150.00 | |
| JAMES HALE JR | 00004240 | 0000068617 | 4.20 | CARDS |

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 01/14/2014

| NAME OF VENDOR Department | VENDOR NO Object Description | Expenditure Account | | Purpose of Purchase |
|------------------------------|---------------------------------|---------------------|-------------|--------------------------|
| | | P.O. Number | P.O. Amount | |
| | | ===== | | |
| | | TOTAL: | 4.20 | |
| JAN COOK MACK | 00005821 | 0000068614 | 5.60 | CARDS |
| | | ===== | | |
| | | TOTAL: | 5.60 | |
| JERRY JOHNSON | 00003736 | 0000068621 | 63.00 | BOWLS |
| | | ===== | | |
| | | TOTAL: | 63.00 | |
| JERRYS AUTO SUPPLY | 00005835 | 0000068297 | 158.85 | MISC SUPPLIES |
| | | ===== | | |
| | | TOTAL: | 158.85 | |
| JIM NEUPERT | 00005855 | 0000068620 | 19.60 | COASTERS |
| | | ===== | | |
| | | TOTAL: | 19.60 | |
| JUDY RICE | 00007999 | 0000068615 | 19.25 | SCARF/POT HOLDER/BAG |
| | | ===== | | |
| | | TOTAL: | 19.25 | |
| KATHERINE DA SILVA | 00005870 | 0000068627 | 98.00 | FOB/PURSE/TOTES |
| | | ===== | | |
| | | TOTAL: | 98.00 | |
| KATHERINE L KENISON | 00006980 | 0000068003 | 4,160.00 | PROF SERVICE/CITY ATTY |
| | | ===== | | |
| | | TOTAL: | 4,160.00 | |
| KATHLEEN PARR & JOHN CHURCH | 00004687 | 0000068618 | 33.60 | JEWELRY |
| | | ===== | | |
| | | TOTAL: | 33.60 | |
| KIM WHEATON | 00007002 | 0000068602 | 2.45 | CARD |
| | | ===== | | |
| | | TOTAL: | 2.45 | |
| KONE INC | 00006438 | 0000068191 | 53.95 | ELEVATOR MAINT AGREE-DEC |
| | | 0000068191 | 350.67 | ELEVATOR MAINT AGREE-DEC |
| | | ===== | | |
| | | TOTAL: | 404.62 | |
| KRIS CHUDOMELKA | 00007058 | 0000068611 | 70.70 | ORNAMENT/BOWLS/TRIVET |
| | | ===== | | |
| | | TOTAL: | 70.70 | |
| LAKE BOWL | 00001109 | | | |

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CITY OF MOSES LAKE
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COUNCIL MEETING OF 01/14/2014

| NAME OF VENDOR Department | VENDOR NO Object Description | Expenditure Account P.O. Number P.O. Amount | Purpose of Purchase |
|------------------------------|---------------------------------|--|-------------------------|
| | | 0000068650 71.21 | SERVICE AWARD |
| | | ===== | |
| | | TOTAL: 71.21 | |
| LAKESIDE DISPOSAL | 00004080 | | |
| | | 0000068022 172,199.28 | CONTRACT PAYMENT |
| | | ===== | |
| | | TOTAL: 172,199.28 | |
| LAW ENFORCEMENT EQUIP DIST | 00005679 | | |
| | | 0000068419 1,131.68 | SUPPLIES |
| | | 0000068419 1,500.00 | SUPPLIES |
| | | ===== | |
| | | TOTAL: 2,631.68 | |
| LEE ANN ST CLAIR | 00007066 | | |
| | | 0000068612 14.00 | EARRINGS |
| | | ===== | |
| | | TOTAL: 14.00 | |
| LINDSAY/CULLIGAN | 00005289 | | |
| | | 0000068589 7.08 | MAC/PR WATER |
| | | 0000068589 26.16 | MAC/PR WATER |
| | | 0000068340 88.32 | MISC SUPPLIES |
| | | ===== | |
| | | TOTAL: 121.56 | |
| LOCALTEL COMMUNICATIONS | 00004374 | | |
| | | 0000068006 3,019.25 | INTERNET SERVICE |
| | | ===== | |
| | | TOTAL: 3,019.25 | |
| LOVETA BOYCE | 00006932 | | |
| | | 0000068609 56.00 | PILLOWS |
| | | ===== | |
| | | TOTAL: 56.00 | |
| LOWES | 00003886 | | |
| | | 0000068670 25.60 | MISC SUPPLIES |
| | | 0000068670 60.32 | MISC SUPPLIES |
| | | 0000068670 97.64 | MISC SUPPLIES |
| | | ===== | |
| | | TOTAL: 183.56 | |
| LUCILLA Z ANDERSON | 00006011 | | |
| | | 0000068604 18.20 | CANDLE HOLDER/METAL ART |
| | | 0000068604 28.00 | CANDLE HOLDER/METAL ART |
| | | ===== | |
| | | TOTAL: 46.20 | |
| LYNDA LARSEN | 00007626 | | |
| | | 0000068634 84.63 | SOAPS |

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 01/14/2014

| NAME OF VENDOR Department | VENDOR NO Object Description | Expenditure Account P.O. Number | P.O. Amount | Purpose of Purchase |
|--------------------------------|---------------------------------|------------------------------------|-------------|----------------------------|
| | | TOTAL: | 84.63 | |
| MALLORY BATTISTA | 00007772 | 0000068599 | 10.50 | VASE |
| | | TOTAL: | 10.50 | |
| MARK AMARA | 00006796 | 0000068638 | 199.29 | GEOLOGICAL ROADTRIPS BOOKS |
| | | TOTAL: | 199.29 | |
| MARX OVERHEAD DOOR | 00006724 | 0000068281 | 213.64 | MISC REPAIRS |
| | | TOTAL: | 213.64 | |
| MATT DASCHER | 00006955 | 0000068601 | 13.96 | PIN/MAGNETS |
| | | TOTAL: | 13.96 | |
| MEGHANNE DAVIS | 00007710 | 0000068608 | 13.30 | NECKLACE |
| | | TOTAL: | 13.30 | |
| MOSES LAKE STEEL SUPPLY | 00001268 | 0000068371 | 79.06 | MISC SUPPLIES |
| | | TOTAL: | 79.06 | |
| NORTH CENTRAL WASHINGTON FENCE | 00006902 | 0000068441 | 18.57 | MISC SUPPLIES |
| | | TOTAL: | 18.57 | |
| NORTHLAND CABLE | 00006282 | 0000068590 | 86.45 | LRC CABLE SERVICE |
| | | TOTAL: | 86.45 | |
| OASIS AUTO SPA | 00004834 | 0000068652 | 354.00 | CAR WASHES |
| | | TOTAL: | 354.00 | |
| OLIVER PETER-CONTESSA | 00006533 | 0000068606 | 39.20 | HOUSES |
| | | TOTAL: | 39.20 | |
| OXARC INC | 00001412 | 0000068375 | 36.28 | MISC SUPPLIES |
| | | TOTAL: | 36.28 | |
| PARAMOUNT CAFE & CATERING | 00004939 | 0000068417 | 585.35 | MEALS |

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 01/14/2014

| NAME OF VENDOR | VENDOR NO | Expenditure Account | | |
|---------------------------|--------------------|---------------------|-------------|----------------------------|
| Department | Object Description | P.O. Number | P.O. Amount | Purpose of Purchase |
| | | TOTAL: | 585.35 | |
| PATRICK FLEMING | 00007316 | 0000068594 | 4.20 | MUGS/BOWL |
| | | 0000068594 | 35.00 | MUGS/BOWL |
| | | TOTAL: | 39.20 | |
| PETTY CASH REVOLVING FUND | 00001540 | 0000068656 | 8.06 | REIMB PETTY CASH |
| | | 0000068656 | 3.63 | REIMB PETTY CASH |
| | | TOTAL: | 11.69 | |
| PHYLLIS PETERSON | 00005248 | 0000068607 | 10.50 | CARDS |
| | | TOTAL: | 10.50 | |
| POLICE TECHNICAL | 00005305 | 0000068677 | 350.00 | REGISTRATION |
| | | TOTAL: | 350.00 | |
| POW CONTRACTING | 00005344 | 0000068511 | 70,207.67 | PE 8 SEWER L/S 2013 |
| | | TOTAL: | 70,207.67 | |
| PUD OF GRANT COUNTY | 00001501 | 0000068647 | 390.24 | REPAIR DAMAGE TO PROPERTY |
| | | TOTAL: | 390.24 | |
| PUMPTECH INC | 00007639 | 0000068344 | 3,378.03 | MISC SUPPLIES |
| | | TOTAL: | 3,378.03 | |
| QUILL CORPORATION | 00004811 | 0000068649 | 63.67 | MISC SUPPLIES |
| | | 0000068649 | 63.66 | MISC SUPPLIES |
| | | TOTAL: | 127.33 | |
| RAYMOND NEFF | 00006797 | 0000068639 | 199.29 | GEOLOGICAL ROADTRIPS BOOKS |
| | | TOTAL: | 199.29 | |
| REBEKKA VAN DER DOES | 00004973 | 0000068622 | 67.20 | BRACELETS |
| | | TOTAL: | 67.20 | |
| RELIABLE OFFICE PRODUCTS | 00003702 | | | |

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| NAME OF VENDOR Department | VENDOR NO Object Description | Expenditure Account P.O. Number | P.O. Amount | Purpose of Purchase |
|------------------------------|---------------------------------|------------------------------------|-------------|---------------------|
| | | 0000068583 | 40.65 | MISC SUPPLIES |
| | | TOTAL: | 40.65 | |
| ROBERT STEELE | 00004858 | 0000068603 | 2.07 | CARD |
| | | TOTAL: | 2.07 | |
| ROYAL ORGANIC PRODUCTS | 00007187 | 0000068516 | 458.85 | TIPPING FEE |
| | | TOTAL: | 458.85 | |
| SARA HOFER | 00007237 | 0000068625 | 10.86 | SOAPS |
| | | TOTAL: | 10.86 | |
| SARAH ANTOINETTE | 00006252 | 0000068633 | 45.50 | SHAWL |
| | | TOTAL: | 45.50 | |
| SCOTT HUTSELL | 00004130 | 0000068624 | 17.50 | BOX |
| | | TOTAL: | 17.50 | |
| SHARON GOLDFINE | 00007356 | 0000068613 | 14.00 | BOWL |
| | | TOTAL: | 14.00 | |
| SHIRTBUILDERS INC | 00004022 | 0000068584 | 165.02 | T-SHIRTS |
| | | 0000068584 | 165.02 | T-SHIRTS |
| | | TOTAL: | 330.04 | |
| SKAUG BROTHERS GLASS | 00004842 | 0000068295 | 17,336.45 | GLASS |
| | | TOTAL: | 17,336.45 | |
| STERLING SAVINGS BANK | 00007077 | 0000068661 | 825.00 | REGIS/SUPPLIES |
| | | 0000068661 | 60.07 | REGIS/SUPPLIES |
| | | 0000068661 | 150.00 | REGIS/SUPPLIES |
| | | 0000068663 | 50.20 | MISC SUPPLIES |

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COUNCIL MEETING OF 01/14/2014

| NAME OF VENDOR Department | VENDOR NO Object Description | Expenditure Account | | Purpose of Purchase |
|------------------------------|---------------------------------|---------------------|-------------|--------------------------|
| | | P.O. Number | P.O. Amount | |
| | | 0000068667 | 739.37 | SUPPLIES/RESALE/WELLNESS |
| | | 0000068556 | 326.10 | SUPPLIES |
| | | 0000068672 | 16.24 | MISC SUPPLIES |
| | | 0000068667 | 11.86 | SUPPLIES/RESALE/WELLNESS |
| | | 0000068667 | 53.99 | SUPPLIES/RESALE/WELLNESS |
| | | 0000068667 | 204.11 | SUPPLIES/RESALE/WELLNESS |
| | | 0000068667 | 500.61 | SUPPLIES/RESALE/WELLNESS |
| | | 0000068667 | 210.90 | SUPPLIES/RESALE/WELLNESS |
| | | 0000068667 | 99.25 | SUPPLIES/RESALE/WELLNESS |
| | | 0000068667 | 18.43 | SUPPLIES/RESALE/WELLNESS |
| | | 0000068667 | 5.00 | SUPPLIES/RESALE/WELLNESS |
| | | 0000068667 | 31.78 | SUPPLIES/RESALE/WELLNESS |
| | | 0000068667 | 85.33 | SUPPLIES/RESALE/WELLNESS |
| | | 0000068667 | 1,222.64 | SUPPLIES/RESALE/WELLNESS |
| | | 0000068667 | 212.92 | SUPPLIES/RESALE/WELLNESS |
| | | 0000068667 | 175.33 | SUPPLIES/RESALE/WELLNESS |
| | | 0000068662 | 427.72 | MISCELLANEOUS |
| | | 0000068662 | 159.80 | MISCELLANEOUS |
| | | 0000068662 | 447.00 | MISCELLANEOUS |
| | | 0000068662 | 505.94 | MISCELLANEOUS |
| | | 0000068664 | 9.32 | MISC SUPPLIES/T & S |
| | | 0000068664 | 203.76 | MISC SUPPLIES/T & S |
| | | 0000068664 | 271.64 | MISC SUPPLIES/T & S |
| | | 0000068664 | 2,323.84 | MISC SUPPLIES/T & S |

DATE 1/10/14
TIME 10:54:42

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XAPPRVD

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 01/14/2014

| NAME OF VENDOR Department | VENDOR NO Object Description | Expenditure Account P.O. Number P.O. Amount | | Purpose of Purchase |
|------------------------------|---------------------------------|--|-----------|--------------------------|
| | | 0000068672 | 41.90 | MISC SUPPLIES |
| | | 0000068667 | 318.57 | SUPPLIES/RESALE/WELLNESS |
| | | 0000068662 | 325.00 | MISCELLANEOUS |
| | | 0000068667 | 97.53 | SUPPLIES/RESALE/WELLNESS |
| | | 0000068667 | 324.57 | SUPPLIES/RESALE/WELLNESS |
| | | 0000068667 | 375.43 | SUPPLIES/RESALE/WELLNESS |
| | | 0000068667 | 544.65 | SUPPLIES/RESALE/WELLNESS |
| | | 0000068667 | 29.80 | SUPPLIES/RESALE/WELLNESS |
| | | 0000068672 | 140.00 | MISC SUPPLIES |
| | | 0000068672 | 58.23 | MISC SUPPLIES |
| | | 0000068672 | 13.82 | MISC SUPPLIES |
| | | 0000068556 | 17.24 | SUPPLIES |
| | | 0000068556 | 15.01 | SUPPLIES |
| | | 0000068663 | 2,047.86 | MISC SUPPLIES |
| | | 0000068664 | 95.92 | MISC SUPPLIES/T & S |
| | | ===== | | |
| | | TOTAL: | 13,793.68 | |
| SUE JONES | 00007513 | 0000068637 | 42.00 | TRAY |
| | | ===== | | |
| | | TOTAL: | 42.00 | |
| SUSAN BEALL | 00007444 | 0000068632 | 108.50 | SCARVES |
| | | ===== | | |
| | | TOTAL: | 108.50 | |
| TATUM LAWN CARE | 00005928 | 0000068431 | 11,658.31 | TREE REMOVAL PROJECT |
| | | ===== | | |
| | | TOTAL: | 11,658.31 | |
| THE WESLEY GROUP | 00004986 | 0000068651 | 50.00 | LABOR RELATIONS CONSULT |
| | | ===== | | |
| | | TOTAL: | 50.00 | |
| TITAN TRUCK EQUIPMENT | 00007965 | | | |

DATE 1/10/14
TIME 10:54:42

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XAPPRVD

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 01/14/2014

| NAME OF VENDOR Department | VENDOR NO Object Description | Expenditure Account P.O. Number P.O. Amount | Purpose of Purchase |
|-------------------------------|---------------------------------|--|--------------------------------|
| | | 0000067182 19,606.48 | #246 SERVICE BODY & LIFT GATE |
| | | TOTAL: 19,606.48 | |
| TONY PFLUGER | 00005557 | 0000068645 85.00 | REIMB CDL |
| | | TOTAL: 85.00 | |
| TRACEY WEISER | 00002246 | 0000068628 19.60 | EARRINGS |
| | | TOTAL: 19.60 | |
| UTIL UNDRGRND LOCATION CENTER | 00004598 | 0000068671 24.08 | UTILITY LOCATES |
| | | 0000068671 24.08 | UTILITY LOCATES |
| | | 0000068671 24.08 | UTILITY LOCATES |
| | | TOTAL: 72.24 | |
| VENUE MEDIA GROUP | 00005761 | 0000068591 129.26 | CBAA TOURISM GRANT ADVERTISING |
| | | TOTAL: 129.26 | |
| W S L C B | 00005083 | 0000068592 60.00 | MAC SPECIAL OCCASION LICENSE |
| | | TOTAL: 60.00 | |
| WEINSTEIN BEVERAGE COMPANY | 00005990 | 0000068673 398.95 | LRC RESALE |
| | | TOTAL: 398.95 | |
| WESTERN PETERBILT INC | 00006802 | 0000068309 189.43 | MISC SUPPLIES |
| | | TOTAL: 189.43 | |
| | | REPORT TOTAL: 423,063.52 | |

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 01/14/2014

TOTALS BY FUND

| FUND NO | FUND NAME | AMOUNT |
|---------|--------------------------|------------|
| 000 | GENERAL FUND | 34,676.25 |
| 102 | TOURISM | 1,985.83 |
| 103 | GRANTS AND DONATIONS | 5,038.69 |
| 116 | STREET | 1,099.87 |
| 410 | WATER/SEWER | 20,564.40 |
| 477 | WATER SEWER CONSTRUCTION | 74,988.06 |
| 490 | SANITATION | 205,390.33 |
| 493 | STORM WATER | 3,230.30 |
| 495 | AIRPORT | 350.80 |
| 498 | AMBULANCE FUND | 2,411.19 |
| 517 | CENTRAL SERVICES | 8,955.06 |
| 519 | EQUIPMENT RENTAL | 42,817.89 |
| 528 | BUILD MAINTENANCE | 21,554.85 |
| | TOTAL | 423,063.52 |

CHANGES TO BE MADE SHOULD BE LISTED BELOW

| VEND NO. | P.O. NO. | AMT LISTED | CORRECTED AMT | ACTION TO BE TAKEN |
|----------|----------|------------|---------------|--------------------|
|----------|----------|------------|---------------|--------------------|

| | | | | |
|-------|-------|-------|-------|-------|
| | | | | |
| | | | | |
| | | | | |

CORRECT AMOUNT TO BE PAID

*
*
* CLAIMS APPROVAL *
*
* WE, THE UNDERSIGNED COUNCILMEN OF THE CITY OF MOSES LAKE, WASHINGTON, DO HEREBY CERTIFY THAT THE MERCHANDISE *
* OR SERVICES SPECIFIED HAVE BEEN RECEIVED AND THAT ABOVE CLAIMS ARE APPROVED, AS NOTED, FOR PAYMENT *
* IN THE AMOUNT OF \$423,063.52 THIS 14TH DAY OF JANUARY, 2014 *
*
*
* *
* COUNCIL MEMBER COUNCIL MEMBER *
*
*
* *
* COUNCIL MEMBER FINANCE DIRECTOR *

January 8, 2014

TO: City Manager
For Council Consideration

FROM: Municipal Services Director

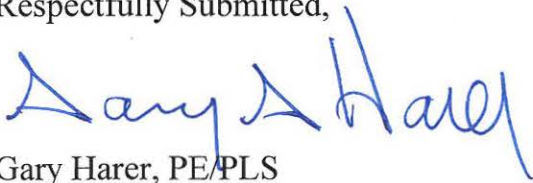
SUBJECT: **Consideration of Bids**
Stormwater Retrofit Project, Site A – 2014

Staff opened bids for the 2014 Stormwater Retrofit Project, Site A - 2014 on January 7. The project includes construction of a bio-filtration swale west of the railroad on East Broadway Avenue, construction of stormwater mains and appurtenances in East Broadway Avenue and East Third Avenue, abandonment of existing drywells, and reconstruction of an existing outfall structure on Sage Road.

The eight bids ranged from \$296,209 to \$398,933. The Engineer's estimate was \$418,050. The bid summary is attached.

Staff recommends awarding the bid to Hurst Construction, LLC, in the amount of \$296,209.

Respectfully Submitted,



Gary Harer, PE/PLS
Municipal Services Director

Stormwater Retrofit Project, Site A---2014, A752A
 Bid Summary
 January 7, 2014

Schedule A

| ITEM | DESCRIPTION | UNIT | Total Quantity | Engineer's Estimate | | Hurst Construction, LLC | | Advanced Excavation, Inc. | | Selland Construction, Inc. | |
|---------------------|---|--------------|----------------|---------------------|--------------|-------------------------|--------------|---------------------------|--------------|----------------------------|--------------|
| | | | | Unit Price | Amount | Unit Price | Amount | Unit Price | Amount | Unit Price | Amount |
| 1 | Mobilization | 1-09 LS | 1 | \$30,000.00 | \$30,000.00 | \$20,100.00 | \$20,100.00 | \$27,000.00 | \$27,000.00 | \$10,000.00 | \$10,000.00 |
| 2 | Traffic Control | 1-10 LS | 1 | \$25,000.00 | \$25,000.00 | \$11,220.00 | \$11,220.00 | \$18,000.00 | \$18,000.00 | \$15,000.00 | \$15,000.00 |
| 3 | Remove Cement Concrete Sidewalk | 2-02 SY | 6 | \$25.00 | \$150.00 | \$16.50 | \$99.00 | \$38.00 | \$228.00 | \$35.00 | \$210.00 |
| 4 | Remove Curb and Gutter | 2-02 LF | 20 | \$25.00 | \$500.00 | \$4.20 | \$84.00 | \$20.00 | \$400.00 | \$15.00 | \$300.00 |
| 5 | Sawcut Pavement or Concrete | 2-02 LF | 3500 | \$5.00 | \$17,500.00 | \$1.10 | \$3,850.00 | \$0.90 | \$3,150.00 | \$2.00 | \$7,000.00 |
| 6 | Excavation for Bio-filtration Swale | 2-03 LS | 1 | \$15,000.00 | \$15,000.00 | \$20,200.00 | \$20,200.00 | \$14,110.00 | \$14,110.00 | \$15,000.00 | \$15,000.00 |
| 7 | Water | 2-07 Mgallon | 50 | \$20.00 | \$1,000.00 | \$70.00 | \$3,500.00 | \$18.00 | \$900.00 | \$50.00 | \$2,500.00 |
| 8 | Expose Utility Crossing | 2-08 EA | 2 | \$500.00 | \$1,000.00 | \$660.00 | \$1,320.00 | \$200.00 | \$400.00 | \$400.00 | \$800.00 |
| 9 | Shoring or Extra Excavation Cl. A | 2-09 LS | 1 | \$3,000.00 | \$3,000.00 | \$2,100.00 | \$2,100.00 | \$1.00 | \$1.00 | \$500.00 | \$500.00 |
| 10 | Trimming and Cleanup | 2-11 LS | 1 | \$5,000.00 | \$5,000.00 | \$2,600.00 | \$2,600.00 | \$4,200.00 | \$4,200.00 | \$1,000.00 | \$1,000.00 |
| 11 | Crushed Surfacing Base Course | 4-04 ton | 60 | \$20.00 | \$1,200.00 | \$23.00 | \$1,380.00 | \$16.00 | \$960.00 | \$40.00 | \$2,400.00 |
| 12 | HMA Patch Cl. 3/8-inch PG 64-28 | 5-06 SY | 1800 | \$90.00 | \$162,000.00 | \$42.07 | \$75,726.00 | \$41.00 | \$73,800.00 | \$45.00 | \$81,000.00 |
| 13 | Adjust Catch Basin Type 2 | 5-07 EA | 10 | \$400.00 | \$4,000.00 | \$450.00 | \$4,500.00 | \$398.00 | \$3,980.00 | \$400.00 | \$4,000.00 |
| 14 | PVC Storm Sewer Pipe 10-inch Diameter | 7-04 LF | 385 | \$25.00 | \$9,625.00 | \$40.00 | \$15,400.00 | \$17.80 | \$6,853.00 | \$35.00 | \$13,475.00 |
| 15 | PVC Storm Sewer Pipe 12-inch Diameter | 7-04 LF | 400 | \$28.00 | \$11,200.00 | \$29.50 | \$11,800.00 | \$24.80 | \$9,920.00 | \$40.00 | \$16,000.00 |
| 16 | PVC Storm Sewer Pipe 15-inch Diameter | 7-04 LF | 415 | \$35.00 | \$14,525.00 | \$34.00 | \$14,110.00 | \$32.00 | \$13,280.00 | \$50.00 | \$20,750.00 |
| 17 | DI Storm Sewer Pipe 10-inch Diameter | 7-04 LF | 525 | \$50.00 | \$26,250.00 | \$50.00 | \$26,250.00 | \$54.00 | \$28,350.00 | \$60.00 | \$31,500.00 |
| 18 | Plain Concrete Storm Sewer Pipe, 27-Inch Diameter | 7-04 LF | 30 | \$100.00 | \$3,000.00 | \$142.00 | \$4,260.00 | \$140.00 | \$4,200.00 | \$250.00 | \$7,500.00 |
| 19 | Abandon Existing Drywell | 7-05 EA | 10 | \$2,000.00 | \$20,000.00 | \$850.00 | \$8,500.00 | \$988.00 | \$9,880.00 | \$700.00 | \$7,000.00 |
| 20 | Remove Existing Drywell | 7-05 EA | 1 | \$1,000.00 | \$1,000.00 | \$650.00 | \$650.00 | \$550.00 | \$550.00 | \$1,400.00 | \$1,400.00 |
| 21 | Abandon Existing Catch Basin | 7-05 EA | 1 | \$750.00 | \$750.00 | \$850.00 | \$850.00 | \$680.00 | \$680.00 | \$300.00 | \$300.00 |
| 22 | Connect to Existing Catch Basin | 7-05 EA | 11 | \$250.00 | \$2,750.00 | \$500.00 | \$5,500.00 | \$488.00 | \$5,368.00 | \$400.00 | \$4,400.00 |
| 23 | Catch Basin Type 1 | 7-05 EA | 1 | \$1,500.00 | \$1,500.00 | \$1,350.00 | \$1,350.00 | \$1,020.00 | \$1,020.00 | \$1,400.00 | \$1,400.00 |
| 24 | Catch Basin Type 2, 48-inch | 7-05 EA | 10 | \$2,000.00 | \$20,000.00 | \$2,300.00 | \$23,000.00 | \$3,100.00 | \$31,000.00 | \$3,500.00 | \$35,000.00 |
| 25 | Catch Basin Type 2, 60-inch | 7-05 EA | 1 | \$3,000.00 | \$3,000.00 | \$4,550.00 | \$4,550.00 | \$3,800.00 | \$3,800.00 | \$5,500.00 | \$5,500.00 |
| 26 | Catch Basin Type 2, 72-inch | 7-05 EA | 1 | \$4,500.00 | \$4,500.00 | \$7,300.00 | \$7,300.00 | \$4,000.00 | \$4,000.00 | \$5,700.00 | \$5,700.00 |
| 27 | Connect to Existing 8-inch PVC Water Main | 7-09 EA | 2 | \$500.00 | \$1,000.00 | \$2,200.00 | \$4,400.00 | \$1,400.00 | \$2,800.00 | \$1,500.00 | \$3,000.00 |
| 28 | PVC Pipe for Water Main 8 In. Diam. | 7-09 LF | 35 | \$40.00 | \$1,400.00 | \$99.00 | \$3,465.00 | \$48.00 | \$1,680.00 | \$65.00 | \$2,275.00 |
| 29 | Inlet Protection | 8-01 EA | 11 | \$100.00 | \$1,100.00 | \$110.00 | \$1,210.00 | \$80.00 | \$880.00 | \$100.00 | \$1,100.00 |
| 30 | Silt Fence | 8-01 LF | 100 | \$100.00 | \$10,000.00 | \$5.50 | \$550.00 | \$5.80 | \$580.00 | \$4.00 | \$400.00 |
| 31 | Seeding, Fertilizing and Mulching | 8-02 acre | 1 | \$3,000.00 | \$3,000.00 | \$3,630.00 | \$3,630.00 | \$3,400.00 | \$3,400.00 | \$2,200.00 | \$2,200.00 |
| 32 | Plant Selection Western Chokecherry, 1 gallon | 8-02 EA | 15 | \$25.00 | \$375.00 | \$45.00 | \$675.00 | \$60.00 | \$900.00 | \$30.00 | \$450.00 |
| 33 | Plant Selection Golden Currant, 1 gallon | 8-02 EA | 12 | \$25.00 | \$300.00 | \$45.00 | \$540.00 | \$60.00 | \$720.00 | \$30.00 | \$360.00 |
| 34 | Plant Selection Creeping Oregon Grape, 1 gallon | 8-02 EA | 12 | \$25.00 | \$300.00 | \$45.00 | \$540.00 | \$60.00 | \$720.00 | \$30.00 | \$360.00 |
| 35 | Plant Selection Coyote Willow, 1 gallon | 8-02 EA | 5 | \$25.00 | \$125.00 | \$45.00 | \$225.00 | \$60.00 | \$300.00 | \$30.00 | \$150.00 |
| 36 | Plant Selection Redosier Dogwood, 1 gallon | 8-02 EA | 7 | \$25.00 | \$175.00 | \$45.00 | \$315.00 | \$60.00 | \$420.00 | \$30.00 | \$210.00 |
| 37 | Cement Concrete Curb and Gutter, Type A | 8-04 LF | 20 | \$50.00 | \$1,000.00 | \$39.00 | \$780.00 | \$32.00 | \$640.00 | \$100.00 | \$2,000.00 |
| 38 | Outfall Structure to Bio-filtration Swale | 8-04 EA | 2 | \$5,000.00 | \$10,000.00 | \$3,000.00 | \$6,000.00 | \$2,348.00 | \$4,696.00 | \$3,600.00 | \$7,200.00 |
| 39 | Outfall Structure at Site B | 8-04 LS | 1 | \$5,000.00 | \$5,000.00 | \$2,800.00 | \$2,800.00 | \$13,280.00 | \$13,280.00 | \$3,600.00 | \$3,600.00 |
| 40 | Cement Concrete Sidewalk | 8-04 SY | 11 | \$75.00 | \$825.00 | \$80.00 | \$880.00 | \$90.00 | \$990.00 | \$150.00 | \$1,650.00 |
| Subtotal Schedule A | | | | | \$418,050.00 | | \$296,209.00 | | \$298,036.00 | | \$314,590.00 |
| Sales Tax 0.0 % | | | | | \$0.00 | | \$0.00 | | \$0.00 | | \$0.00 |
| Subtotal Schedule A | | | | | \$418,050.00 | | \$296,209.00 | | \$298,036.00 | | \$314,590.00 |

1/3 noted

Stormwater Retrofit Project, Site A--2014, A752A
 Bid Summary
 January 7, 2014

Schedule A

| | | | | Pipkin, Inc. dba Pipkin Constr | | Pegram Construction, Inc. | | J & K Earthworks, LLC | | S & L Underground, Inc. | |
|---------------------|---|--------------|----------------|--------------------------------|--------------|---------------------------|--------------|-----------------------|--------------|-------------------------|--------------|
| ITEM | DESCRIPTION | UNIT | Total Quantity | Unit Price | Amount | Unit Price | Amount | Unit Price | Amount | Unit Price | Amount |
| 1 | Mobilization | 1-09 LS | 1 | \$20,000.00 | \$20,000.00 | \$26,200.00 | \$26,200.00 | \$30,000.00 | \$30,000.00 | \$38,000.00 | \$38,000.00 |
| 2 | Traffic Control | 1-10 LS | 1 | \$15,000.00 | \$15,000.00 | \$15,000.00 | \$15,000.00 | \$15,000.00 | \$15,000.00 | \$10,000.00 | \$10,000.00 |
| 3 | Remove Cement Concrete Sidewalk | 2-02 SY | 6 | \$20.00 | \$120.00 | \$60.00 | \$360.00 | \$50.00 | \$300.00 | \$14.00 | \$84.00 |
| 4 | Remove Curb and Gutter | 2-02 LF | 20 | \$5.00 | \$100.00 | \$11.00 | \$220.00 | \$5.00 | \$100.00 | \$12.00 | \$240.00 |
| 5 | Sawcut Pavement or Concrete | 2-02 LF | 3500 | \$2.00 | \$7,000.00 | \$1.50 | \$5,250.00 | \$1.00 | \$3,500.00 | \$1.00 | \$3,500.00 |
| 6 | Excavation for Bio-filtration Swale | 2-03 LS | 1 | \$11,000.00 | \$11,000.00 | \$15,750.00 | \$15,750.00 | \$8,500.00 | \$8,500.00 | \$50,000.00 | \$50,000.00 |
| 7 | Water | 2-07 Mgallon | 50 | \$5.00 | \$250.00 | \$40.00 | \$2,000.00 | \$20.00 | \$1,000.00 | \$45.00 | \$2,250.00 |
| 8 | Expose Utility Crossing | 2-08 EA | 2 | \$600.00 | \$1,200.00 | \$450.00 | \$900.00 | \$500.00 | \$1,000.00 | \$300.00 | \$600.00 |
| 9 | Shoring or Extra Excavation Cl. A | 2-09 LS | 1 | \$400.00 | \$400.00 | \$4,500.00 | \$4,500.00 | \$2,000.00 | \$2,000.00 | \$2,000.00 | \$2,000.00 |
| 10 | Trimming and Cleanup | 2-11 LS | 1 | \$2,500.00 | \$2,500.00 | \$5,000.00 | \$5,000.00 | \$3,250.00 | \$3,250.00 | \$10,000.00 | \$10,000.00 |
| 11 | Crushed Surfacing Base Course | 4-04 ton | 60 | \$25.00 | \$1,500.00 | \$18.00 | \$1,080.00 | \$30.00 | \$1,800.00 | \$35.00 | \$2,100.00 |
| 12 | HMA Patch Cl. 3/8-inch PG 64-28 | 5-06 SY | 1800 | \$48.00 | \$86,400.00 | \$42.00 | \$75,600.00 | \$60.00 | \$108,000.00 | \$25.00 | \$45,000.00 |
| 13 | Adjust Catch Basin Type 2 | 5-07 EA | 10 | \$1,000.00 | \$10,000.00 | \$600.00 | \$6,000.00 | \$180.00 | \$1,800.00 | \$800.00 | \$8,000.00 |
| 14 | PVC Storm Sewer Pipe 10-inch Diameter | 7-04 LF | 385 | \$39.00 | \$15,015.00 | \$43.80 | \$16,863.00 | \$40.00 | \$15,400.00 | \$35.00 | \$13,475.00 |
| 15 | PVC Storm Sewer Pipe 12-inch Diameter | 7-04 LF | 400 | \$41.00 | \$16,400.00 | \$40.35 | \$16,140.00 | \$42.00 | \$16,800.00 | \$40.00 | \$16,000.00 |
| 16 | PVC Storm Sewer Pipe 15-inch Diameter | 7-04 LF | 415 | \$46.00 | \$19,090.00 | \$45.60 | \$18,924.00 | \$48.50 | \$20,127.50 | \$48.00 | \$19,920.00 |
| 17 | DI Storm Sewer Pipe 10-inch Diameter | 7-04 LF | 525 | \$54.00 | \$28,350.00 | \$64.35 | \$33,783.75 | \$68.00 | \$35,700.00 | \$70.00 | \$36,750.00 |
| 18 | Plain Concrete Storm Sewer Pipe, 27-Inch Diameter | 7-04 LF | 30 | \$125.00 | \$3,750.00 | \$173.00 | \$5,190.00 | \$200.00 | \$6,000.00 | \$90.00 | \$2,700.00 |
| 19 | Abandon Existing Drywell | 7-05 EA | 10 | \$500.00 | \$5,000.00 | \$1,200.00 | \$12,000.00 | \$1,100.00 | \$11,000.00 | \$800.00 | \$8,000.00 |
| 20 | Remove Existing Drywell | 7-05 EA | 1 | \$1,200.00 | \$1,200.00 | \$1,200.00 | \$1,200.00 | \$1,500.00 | \$1,500.00 | \$1,200.00 | \$1,200.00 |
| 21 | Abandon Existing Catch Basin | 7-05 EA | 1 | \$500.00 | \$500.00 | \$600.00 | \$600.00 | \$800.00 | \$800.00 | \$400.00 | \$400.00 |
| 22 | Connect to Existing Catch Basin | 7-05 EA | 11 | \$350.00 | \$3,850.00 | \$560.00 | \$6,160.00 | \$150.00 | \$1,650.00 | \$600.00 | \$6,600.00 |
| 23 | Catch Basin Type 1 | 7-05 EA | 1 | \$1,250.00 | \$1,250.00 | \$1,370.00 | \$1,370.00 | \$1,500.00 | \$1,500.00 | \$1,800.00 | \$1,800.00 |
| 24 | Catch Basin Type 2, 48-inch | 7-05 EA | 10 | \$2,800.00 | \$28,000.00 | \$2,100.00 | \$21,000.00 | \$3,575.00 | \$35,750.00 | \$3,000.00 | \$30,000.00 |
| 25 | Catch Basin Type 2, 60-inch | 7-05 EA | 1 | \$6,500.00 | \$6,500.00 | \$4,200.00 | \$4,200.00 | \$4,885.00 | \$4,885.00 | \$5,500.00 | \$5,500.00 |
| 26 | Catch Basin Type 2, 72-inch | 7-05 EA | 1 | \$7,100.00 | \$7,100.00 | \$4,750.00 | \$4,750.00 | \$5,875.00 | \$5,875.00 | \$6,500.00 | \$6,500.00 |
| 27 | Connect to Existing 8-inch PVC Water Main | 7-09 EA | 2 | \$850.00 | \$1,700.00 | \$3,000.00 | \$6,000.00 | \$1,500.00 | \$3,000.00 | \$1,500.00 | \$3,000.00 |
| 28 | PVC Pipe for Water Main 8 In. Diam. | 7-09 LF | 35 | \$50.00 | \$1,750.00 | \$30.00 | \$1,050.00 | \$100.00 | \$3,500.00 | \$150.00 | \$5,250.00 |
| 29 | Inlet Protection | 8-01 EA | 11 | \$90.00 | \$990.00 | \$110.00 | \$1,210.00 | \$75.00 | \$825.00 | \$200.00 | \$2,200.00 |
| 30 | Silt Fence | 8-01 LF | 100 | \$10.00 | \$1,000.00 | \$16.35 | \$1,635.00 | \$5.00 | \$500.00 | \$6.00 | \$600.00 |
| 31 | Seeding, Fertilizing and Mulching | 8-02 acre | 1 | \$2,000.00 | \$2,000.00 | \$3,400.00 | \$3,400.00 | \$2,500.00 | \$2,500.00 | \$8,000.00 | \$8,000.00 |
| 32 | Plant Selection Western Chokecherry, 1 gallon | 8-02 EA | 15 | \$45.00 | \$675.00 | \$75.00 | \$1,125.00 | \$50.00 | \$750.00 | \$45.00 | \$675.00 |
| 33 | Plant Selection Golden Currant, 1 gallon | 8-02 EA | 12 | \$45.00 | \$540.00 | \$75.00 | \$900.00 | \$50.00 | \$600.00 | \$45.00 | \$540.00 |
| 34 | Plant Selection Creeping Oregon Grape, 1 gallon | 8-02 EA | 12 | \$45.00 | \$540.00 | \$75.00 | \$900.00 | \$50.00 | \$600.00 | \$45.00 | \$540.00 |
| 35 | Plant Selection Coyote Willow, 1 gallon | 8-02 EA | 5 | \$45.00 | \$225.00 | \$75.00 | \$375.00 | \$50.00 | \$250.00 | \$45.00 | \$225.00 |
| 36 | Plant Selection Redosier Dogwood, 1 gallon | 8-02 EA | 7 | \$45.00 | \$315.00 | \$75.00 | \$525.00 | \$50.00 | \$350.00 | \$45.00 | \$315.00 |
| 37 | Cement Concrete Curb and Gutter, Type A | 8-04 LF | 20 | \$60.00 | \$1,200.00 | \$35.00 | \$700.00 | \$50.00 | \$1,000.00 | \$50.00 | \$1,000.00 |
| 38 | Outfall Structure to Bio-filtration Swale | 8-04 EA | 2 | \$4,350.00 | \$8,700.00 | \$4,000.00 | \$8,000.00 | \$6,750.00 | \$13,500.00 | \$10,000.00 | \$20,000.00 |
| 39 | Outfall Structure at Site B | 8-04 LS | 1 | \$4,000.00 | \$4,000.00 | \$3,500.00 | \$3,500.00 | \$7,500.00 | \$7,500.00 | \$15,000.00 | \$15,000.00 |
| 40 | Cement Concrete Sidewalk | 8-04 SY | 11 | \$120.00 | \$1,320.00 | \$60.00 | \$660.00 | \$100.00 | \$1,100.00 | \$58.00 | \$638.00 |
| Subtotal Schedule A | | | | | \$316,430.00 | | \$330,020.75 | | \$369,212.50 | | \$378,602.00 |
| Sales Tax 0.0 % | | | | | \$0.00 | | \$0.00 | | \$0.00 | | \$0.00 |
| Subtotal Schedule A | | | | | \$316,430.00 | | \$330,020.75 | | \$369,212.50 | | \$378,602.00 |

2/3 NDD

Stormwater Retrofit Project, Site A---2014, A752A
 Bid Summary
 January 7, 2014

| Schedule A | | | | Pipe of Washington, Inc. db | | |
|---------------------|---|--------------|----------------|-----------------------------|--------------|--|
| ITEM | DESCRIPTION | UNIT | Total Quantity | Unit Price | Amount | |
| 1 | Mobilization | 1-09 LS | 1 | \$22,000.00 | \$22,000.00 | |
| 2 | Traffic Control | 1-10 LS | 1 | \$20,000.00 | \$20,000.00 | |
| 3 | Remove Cement Concrete Sidewalk | 2-02 SY | 6 | \$47.50 | \$285.00 | |
| 4 | Remove Curb and Gutter | 2-02 LF | 20 | \$45.00 | \$900.00 | |
| 5 | Sawcut Pavement or Concrete | 2-02 LF | 3500 | \$1.00 | \$3,500.00 | |
| 6 | Excavation for Bio-filtration Swale | 2-03 LS | 1 | \$15,000.00 | \$15,000.00 | |
| 7 | Water | 2-07 Mgallon | 50 | \$44.86 | \$2,243.00 | |
| 8 | Expose Utility Crossing | 2-08 EA | 2 | \$3,250.00 | \$6,500.00 | |
| 9 | Shoring or Extra Excavation Cl. A | 2-09 LS | 1 | \$1,000.00 | \$1,000.00 | |
| 10 | Trimming and Cleanup | 2-11 LS | 1 | \$9,800.00 | \$9,800.00 | |
| 11 | Crushed Surfacing Base Course | 4-04 ton | 60 | \$55.00 | \$3,300.00 | |
| 12 | HMA Patch Cl. 3/8-inch PG 64-28 | 5-06 SY | 1800 | \$36.00 | \$64,800.00 | |
| 13 | Adjust Catch Basin Type 2 | 5-07 EA | 10 | \$420.00 | \$4,200.00 | |
| 14 | PVC Storm Sewer Pipe 10-inch Diameter | 7-04 LF | 385 | \$64.00 | \$24,640.00 | |
| 15 | PVC Storm Sewer Pipe 12-inch Diameter | 7-04 LF | 400 | \$65.00 | \$26,000.00 | |
| 16 | PVC Storm Sewer Pipe 15-inch Diameter | 7-04 LF | 415 | \$66.00 | \$27,390.00 | |
| 17 | DI Storm Sewer Pipe 10-inch Diameter | 7-04 LF | 525 | \$66.00 | \$34,650.00 | |
| 18 | Plain Concrete Storm Sewer Pipe, 27-Inch Diameter | 7-04 LF | 30 | \$228.00 | \$6,840.00 | |
| 19 | Abandon Existing Drywell | 7-05 EA | 10 | \$320.00 | \$3,200.00 | |
| 20 | Remove Existing Drywell | 7-05 EA | 1 | \$3,200.00 | \$3,200.00 | |
| 21 | Abandon Existing Catch Basin | 7-05 EA | 1 | \$2,000.00 | \$2,000.00 | |
| 22 | Connect to Existing Catch Basin | 7-05 EA | 11 | \$1,250.00 | \$13,750.00 | |
| 23 | Catch Basin Type 1 | 7-05 EA | 1 | \$2,400.00 | \$2,400.00 | |
| 24 | Catch Basin Type 2, 48-inch | 7-05 EA | 10 | \$2,800.00 | \$28,000.00 | |
| 25 | Catch Basin Type 2, 60-inch | 7-05 EA | 1 | \$4,400.00 | \$4,400.00 | |
| 26 | Catch Basin Type 2, 72-inch | 7-05 EA | 1 | \$4,600.00 | \$4,600.00 | |
| 27 | Connect to Existing 8-inch PVC Water Main | 7-09 EA | 2 | \$2,200.00 | \$4,400.00 | |
| 28 | PVC Pipe for Water Main 8 In. Diam. | 7-09 LF | 35 | \$45.00 | \$1,575.00 | |
| 29 | Inlet Protection | 8-01 EA | 11 | \$160.00 | \$1,760.00 | |
| 30 | Silt Fence | 8-01 LF | 100 | \$31.00 | \$3,100.00 | |
| 31 | Seeding, Fertilizing and Mulching | 8-02 acre | 1 | \$2,800.00 | \$2,800.00 | |
| 32 | Plant Selection Western Chokecherry, 1 gallon | 8-02 EA | 15 | \$100.00 | \$1,500.00 | |
| 33 | Plant Selection Golden Currant, 1 gallon | 8-02 EA | 12 | \$100.00 | \$1,200.00 | |
| 34 | Plant Selection Creeping Oregon Grape, 1 gallon | 8-02 EA | 12 | \$100.00 | \$1,200.00 | |
| 35 | Plant Selection Coyote Willow, 1 gallon | 8-02 EA | 5 | \$100.00 | \$500.00 | |
| 36 | Plant Selection Redosier Dogwood, 1 gallon | 8-02 EA | 7 | \$100.00 | \$700.00 | |
| 37 | Cement Concrete Curb and Gutter, Type A | 8-04 LF | 20 | \$58.00 | \$1,160.00 | |
| 38 | Outfall Structure to Bio-filtration Swale | 8-04 EA | 2 | \$14,000.00 | \$28,000.00 | |
| 39 | Outfall Structure at Site B | 8-04 LS | 1 | \$13,800.00 | \$13,800.00 | |
| 40 | Cement Concrete Sidewalk | 8-04 SY | 11 | \$240.00 | \$2,640.00 | |
| Subtotal Schedule A | | | | | \$398,933.00 | |
| Sales Tax 0.0 % | | | | | \$0.00 | |
| Subtotal Schedule A | | | | | \$398,933.00 | |

3/3

MEMORANDUM

November 20, 2013

TO: Moses Lake City Council
VIA: Columbia Basin Roller Derby

FROM: Kim Becht, President

SUBJECT: Council Authorization to hold a nonprofit roller derby bout at Larson Skating Rink

Purpose: Request to hold Roller Derby bout during public skate hours at Larson Skating Rink and to be allowed to charge admission and sell merchandise at a reduced or waived sales percentage.

Discussion: Columbia Basin Roller Derby is a **nonprofit** organization of women skaters. We would like to hold four bouts (games) at Larson Recreation Center this spring and summer. The bouts would be held during normal open skate times for the rink, but we feel it will bring awareness to the facility and to the sport of roller derby, thus being worth any lost revenue during that time. The event will also bring a large amount of revenue to the concession area of the center. We would charge admission to the bout of \$7 per person to cover costs of the facility, visiting team travel, food and housing as well as programs and advertising for the event. A percentage of the proceeds will be donated to a local charity and the rest will go back into supporting future events for the team. We would also like to sell team logo merchandise to raise funds for our team as these events are our main fundraising opportunity. It is being asked that council waive or reduce the percentage of our sales and admission to be kept by the City of Moses Lake. We feel that Columbia Basin Roller Derby is an asset to the community by bringing in tourism from out of town that will generate revenue for our local business.

Proposed dates:

April 26th

June 7th or 28th

August 2nd or 16th

September 27th

Recommendations: City Council approves our request to host event and waive sales percentage held requirement.

KNB

Columbia Basin Roller Derby Mission Statement

The Columbia Basin Roller Derby is an all-female, full contact member driven flat track roller derby league in the Columbia Basin providing an opportunity for women to participate in the challenging and exciting sport of roller derby. We are a grassroots organization, which offers and fosters a respectful environment of teamwork and good sportsmanship, empowerment, and community engagement with an athletic outlet for women.



Grant Transit Authority

PO Box 510, Moses Lake, WA 98837

(888) 482-2877 or (509) 765-0898

Fax: (509) 398-9510

www.gta-ride.com



December 11, 2013

City of Moses Lake
Attn: Mayor of City of Moses Lake
321 S. Balsam
Moses Lake, WA 98837

Subject: Grant Transit Authority Board of Directors

Dear Mayor:

Grant Transit Authority respectfully requests the name of the council member who will be serving on the Executive Board of Directors for the year 2014. If Councilman Deane is going to continue serving on the GTA Board of Directors please indicate that in your written response. Grant Transit Authority Executive Meetings are held on the third Thursday of every month at the Grant Transit Authority Administrative Office at 8392 Westover Blvd NE, Moses Lake, WA 98837 at 6:30 pm. Grant Transit Authority Board Members are eligible for compensation at the rate of \$90.00 per meeting attended, plus mileage.

I look forward to your written response, I can be reached Monday – Friday in the Administrative Office at 765-0898, my fax number is 398-9510.

Sincerely,

Brandy J. Heston
Administrative Services Manager/Clerk of the Board

cc: Greg Wright, Transit Manager



January 8, 2014

Honorable Mayor and
Moses Lake City Council

Dear Council Members

Attached is a revised City of Moses Lake Civic Center and Headquarters Fire Station Multi-Purpose Room Use Policy. The purpose of the revised policy is to use the policy and forms for rental usage of the Headquarters Fire Station Multi-Purpose Room. Currently the Headquarters Fire Station Multi-Purpose Room is not referenced in the form the City is using for the Civic Center.

With this revised policy, the Fire Station usage will conform to the usage at the Civic Center.

If the City Council finds the change in policy acceptable, a motion to approve the policy would be necessary.

The proposed policy amendment is provided to you for your consideration.

Respectfully submitted



Joseph K. Gavinski
City Manager

JKG:jt.

City of Moses Lake Facilities Request And Agreement



Moses Lake Civic Center
(Please check one or more facility) →

Auditorium
City Council Chambers
Avenue

Event Date

Time of Event

Number of People Anticipated

Type of Event

Name of Organization or Individual

Name of Person Responsible

Billing Address

City, State, Zip Code

Phone #

Food/Beverages in
Avenue or Café?

Yes

No

Alcohol Availability:

No alcohol is allowed in City facilities unless approved by the Moses Lake City Manager or his designee. Alcohol Availability Request form is available on our city website: <http://www.cityofml.com/DocumentCenter/Home/View/777>

Agreement to Policies:

I have read and agree to follow the City of Moses Lake's Facility Use Policies as attached to this agreement. I specifically agree that the use of the facilities is granted with the express understanding and condition that the user organization or individual and its agents will hold harmless and indemnify the City of Moses Lake for any loss, damage, or claims arising out of such use.

Usage fees: Applicable according to policy

Please sign and return to: City of Moses Lake
City Manager
PO Box 1579
Moses Lake, WA 98837

Or email form to: Sophia Guerrero
Executive Secretary
sguerrero@cityofml.com

Date

Authorized Signature of
Organization or Individual

****Additional Requirement:**

Certificate of Liability naming the City of Moses Lake as an additional insured for \$1,000,000.00 per occurrence and an Endorsement to the Policy submitted to the Administration Office along with your facility rental request form.

Date

City Manager's Signature

City of Moses Lake Facilities Request And Agreement



Headquarters Fire Station Multi-Purpose Room

| | | | |
|------------------------------------|--|---------------|--|
| Event Date | | Time of Event | |
| Number of People Anticipated | | | |
| Type of Event | | | |
| Name of Organization or Individual | | | |
| Name of Person Responsible | | | |
| Billing Address | | | |
| City, State, Zip Code | | | |
| Phone # | | | |

Alcohol Availability:

Alcohol is not permitted in the Headquarters Fire Station Multi-Purpose Room

Agreement to Policies:

I have read and agree to follow the City of Moses Lake's Facility Use Policies as attached to this agreement. I specifically agree that the use of the facilities is granted with the express understanding and condition that the user organization or individual and its agents will hold harmless and indemnify the City of Moses Lake for any loss, damage, or claims arising out of such use.

Usage fees: Applicable according to policy

Please sign and return to: City of Moses Lake
PO Box 1579
Moses Lake, WA 98837

Or email form to: Tasiya Oliver
Fire Clerk
taoliver@cityofml.com

| | | | |
|------|--|--|--|
| Date | | Authorized Signature of Organization or Individual | |
|------|--|--|--|

****Additional Requirement:**

Certificate of Liability naming the City of Moses Lake as an additional insured for \$1,000,000.00 per occurrence and an Endorsement to the Policy submitted to the Administration Office along with your facility rental request form.

| | | | |
|------|--|--|--|
| Date | | City Manager's or Designee's Signature | |
|------|--|--|--|

CITY OF MOSES LAKE
CIVIC CENTER
AND
HEADQUARTERS FIRE STATION MULTI PURPOSE ROOM
USE POLICY

1. City of Moses Lake Civic Center Facility and Headquarters Fire Station Multi-Purpose Room Availability:

All events and activities requested to be held in City Civic Center and Headquarters Fire Station Multi-Purpose Room facilities must have the prior approval of the City Manager or his designee(s) before the event or activity will be permitted to occur on City property. City Civic Center and Headquarters Fire Station Multi-Purpose Room facilities may be made available for use by organizations or individuals conducting public educational, research, cultural, civic, or community activities as limited by this policy, provided that these activities do not interfere with the use priorities of the City.

2. Qualification:

A. All requests for City Civic Center facility usage must be submitted to the City Manager's office. All requests for Headquarters Fire Station Multi-Purpose Room usage must be submitted to the Fire Chief. Any organization or individual wishing to use City facilities shall provided the following information:

- 1) Name of sponsoring organization or individual
- 2) Name of person in charge or arrangements
- 3) Number of participating individuals and name(s) of speaker
- 4) Nature of proposed meeting
- 5) Desired dates and times
- 6) Type of facility desired
- 7) Desired special equipment arrangements

B. If the desired facility is available, and the organization or individual meets the criteria in paragraph #1, an agreement for the use of the facility will be completed and returned by the group representative prior to final approval. All requests should be made at least two (2) weeks prior to the planned activity to ensure adequate scheduling of space and services.

- C. Requests for facilities do not become effective until after the City Manager has or his designee approves the agreement. No publicity shall be released until a signed copy of the agreement is returned to the sponsoring organization or individual. Publicity for all non-City sponsored events must include the name of the sponsoring organization or individual. This publicity must not be structured so as to imply City of Moses Lake sponsorship.

3. Rental Regulations and Procedures:

- A. Facilities are rented to qualified organizations and individuals on a time and space available basis. In order to prevent conflicts among organizations or individuals that seek to use the facilities at the same time, the following priority system and classification of users has been established:
 - 1) City of Moses Lake sponsored organizations, or individuals
 - 2) Community organizations qualifying as non-profit organizations
 - 3) All other organizations including local professional associations, private organizations, and individuals
- B. The City nor its agents accept responsibility for the goals or beliefs of any sponsoring organization or individual. Authorization for use of City facilities shall not be considered as an endorsement or approval of any organization or individual nor the purposes they represent.
- C. The City reserves the right to deny the use of facilities to any organization or individual dependent upon time and space availability, and regulations set forth elsewhere in this policy which govern user priority determination and limitations of use. In addition to these constraints, the City may, at any time, deny the use of facilities to any organization or individual based upon the following reasons:
 - 1) The requested facilities and/or the necessary personnel to operate them or to set up for the event are unavailable for use or exempt from use at the requested time.
 - 2) The organization or individual and the City are unable to reach agreement on terms and conditions for the requested use.
 - 3) Supervision is not sufficient to safeguard properties and/or participants, or if in the opinion of the City Manager or his designee, the requested use would be likely to substantially disrupt the normal operations of the City.

- 4) The requesting organization or individual has, in the judgment of the City, previously abused or failed to meet the conditions of the facilities use agreement.
- 5) The activities of the organization or individual requesting use of the facilities are inconsistent with the purposes and objectives of the City or incompatible with previously scheduled activities.
- 6) The activities that the organization or individual requesting use are inconsistent with the desired use of those facilities. For example, certain types of activities that could result in damage to any portion or element of the facilities may be excluded.
- 7) If actions from a permitted use of facilities constitutes unlawful activities, violates City policy, or if in the judgment of the City Manager, actions from a permitted use present imminent danger of unlawful activity.
- 8) If the organization or individual requesting facilities advocates changes of the government by unlawful means.
- 9) If an organization or individual discriminates in selecting its members or employees or restricts attendance on the basis of race, religion, gender, creed, sexual orientation, age, or national origin.
- 10) If an organization or individual plans to use the facilities on a continuous basis in violation of Article I and Article IV, Section 4, of Washington State Constitution, which places limitations on the use of public property to support religious activities.

D. Arrangements and Conditions Applicable to the Civic Center:

- 1) General Provisions:
 - a) Organizations or individuals using City facilities when the Civic Center is open to the general public, may not be charged for custodial or technical services, subject to other provisions of this policy.
 - b) Organizations or individuals using City facilities on weekends, on City recognized holidays, or after 5 p.m. on weekdays will be charged custodial/technical services at current hourly rates of time and one half for a minimum of two (2) hours. Only the City Manager or his designee may waive the fee.
 - c) If special clean up and/or set up services, the organization or individual will be billed for the special services.

- d) Each organization or individual shall designate a contact person to be responsible for any theft or damage to equipment and/or facilities. The same person shall also be responsible for confirming set up and equipment requirements and initiating rental fee payment.
 - e) Reservation commitments are not final until approved by the City Manager or his designee.
 - f) Financial negotiations regarding custodial and rental expenses shall be governed by policy guidelines.
 - g) City facilities shall not be rented to non-City organizations or individuals for several dates in succession.
- 2) Food Service: All food service shall be approved by the City Manager or his designee in advance.
 - 3) Supervision: A custodian, security person, or other authorized representative of the City must be on duty and in the building when facilities are being used by a non-City organization or individual. Before scheduling events, City personnel shall confirm supervision of said events by said employees. Supervision for each event shall be identified on the Facility Usage Agreement Form.
 - 4) Alcoholic Beverages: The use of alcoholic beverages in City facilities shall conform to the following:
 - a) City of Moses Lake reserves the right to permit the use of alcoholic beverages in City facilities for special events as deemed appropriate.
 - b) When approved by the City Manager or his designee, alcoholic beverages may be served at a program or event.
 - c) Approval of the availability of alcoholic beverages in City facilities must be requested prior to the date of use. Each program or event will be limited to the availability of beer and wine.
 - d) Alcoholic beverages may only be served in City facilities when written permission has been given by the City Manager or his designee. A Washington State Banquet Permit must be obtained by the authorized agent of the requesting organization or individual and brought to the City of Moses Lake's City Manager's office prior to the date of the event. The sponsoring organization or individual must post the permit at

the event as required by law. Under no circumstances may alcohol be sold either for cash or script without a "special occasion license" from the Washington State Liquor Control Board or its successor.

- e) All requests to permit the availability of alcoholic beverages are to be filed with the City Manager's office. If the request is consistent with the best interests of the requesting organization, individual, and the City, the request may be approved.
- f) The application for the availability of alcoholic beverages in City facilities must be completed by an authorized agent of the organization or individual who will accept responsibility for compliance with City and other governmental rules and regulations, where applicable, and agrees to be present at the specific function.
- g) The City Manager or his designee shall be on-call for functions where alcoholic beverages are being served and has the authority to make decisions that might arise concerning City policies or procedures. Such decisions can include the removal of any individual from City facilities who becomes disruptive during a program/event or to terminate the event should circumstances require.
- h) All events where alcoholic beverages are served will be approved in accordance with the Washington State Liquor Control Board Guidelines, which permit the consumption of alcoholic beverages at such events.
- i) The City Manager or his designee shall designate the specific location for the distribution of alcoholic beverages at approved events.
- j) Alcoholic beverages will be served and consumed only in a designated area.
- k) All provision and use of alcoholic beverages will be covered by the Washington State law, as interpreted by the Washington State Liquor Control Board or its successor.
- l) Non-alcoholic beverages will be available to persons under legal age at all City events where alcoholic beverages are being served.

- m) The City reserves the right to require security personnel, at the expense of the requesting organization or individual, be provided at any function where alcoholic beverages are being served.
- n) No person who is under the influence of alcohol or dangerous substances, or who is disorderly in conduct, shall be allowed to serve, consume, or dispense alcoholic beverages.
- o) Any City employee attending a City-sponsored event which is authorized to serve alcoholic beverages, in an official capacity, will refrain from consumption of alcoholic beverages at the event.

E. Arrangements and Conditions Applicable to the Headquarters Fire Station Multi-Purpose Room:

1) General Provisions:

- a) Organizations or individuals using City facilities when the Headquarters Fire Station Multi-Purpose Room is open to the general public, may not be charged for custodial or technical services, subject to other provisions of this policy.
- b) If special clean up and/or set up services, the organization or individual will be billed for the special services.
- c) Each organization or individual shall designate a contact person to be responsible for any theft or damage to equipment and/or facilities. The same person shall also be responsible for confirming set up and equipment requirements and initiating rental fee payment.
- d) Reservation commitments are not final until approved by the City Manager or his designee.
- e) Financial negotiations regarding custodial and rental expenses shall be governed by policy guidelines.
- f) The organization or individual(s) using the facilities is (are) responsible for setting up the room and returning it to its original condition. Stack chairs only 10 high. Meetings must be over and the room emptied by 10 p.m.
- g. The Moses Lake Fire Department will not be able to assist you in messaging, supplies, internet access, etc.

- h. The following equipment is available on a first come, first serve basis: TV/DVD/VCR; overhead projector; podium. Computers, multi-media projectors, and WIFI are not available.
 - i. The Applicant hereby acknowledges review of the "Regulations Governing Use of the Fire Department Multi-Purpose Rooms" attached to this form. The Applicant shall abide by those regulations and shall reimburse the City of Moses Lake for any loss incurred by the Moses Lake Fire Department due to the use of its premises by the Applicant.
 - j. Occupant load for the full room is 100. Occupant load for the half room is 50.
- 2) Food Service: All food service shall be approved by the Fire Chief or his designee in advance.
 - 3) Supervision: A custodian, security person, or other authorized representative of the City must be on duty and in the building when facilities are being used by a non-City organization or individual. Before scheduling events, City personnel shall confirm supervision of said events by said employees. Supervision for each event shall be identified on the Facility Usage Agreement Form.

F. The City does not rent or lease facilities for public dances.

4. Violation of Responsibilities:

- A. The City Manager or his designee have the right to terminate an agreement immediately and without notice upon the discovery of violation of any term, condition, or provision of this policy.
- B. Agreements will be terminated immediately, if, in the judgment of the City Manager or his designee, present imminent danger exists or unlawful activity is practiced by the sponsoring organization or individual.

5. Usage Fee Categories:

Usage fees include routine custodial, security, or technical services during normal business hours. Any custodial, security, or technical services required in addition to the routine service normally provided, shall be paid by the sponsoring organization or individual at current rates which may include overtime.

Sponsoring organizations or individuals may be classified into the following three (3) categories. These classifications will qualify sponsoring organizations or individuals for a particular rate on the usage schedule. The City shall have the option to charge rates that, at their determination, are consistent with usage policies.

- A. Type 1 - City: shall apply to activities sponsored by the City.
- B. Type 2 - Public Service Use/ Internal Use of Solicited Funds: shall apply to local public, state, and federal agencies. It shall also include organizations or individuals that charge fees or solicits contributions to be used for charitable purposes that are sponsored by established organizations or individuals in the communities, e.g. churches, civic, and service organizations. This classification shall also be applied to non-profit, special interest groups.

Usage Rates:

| | <u>Facility</u> | |
|----|---------------------------------|--|
| 1) | Auditorium | \$70 per hour/2 hour minimum |
| 2) | Council Chambers | \$70 per hour/2 hour minimum |
| 3) | The Avenue | \$70 per hour/2 hour minimum |
| 4) | Fire Station Multi-Purpose Room | \$100 for Room A or B \$200 for entire room for full day. ½ day usage charge is 50% of full day charge |

- C. Type 3 - Public Service Use: admission fees and/or external use of solicited funds shall apply to organizations and individuals that charge admission fees, tuition, sell tickets, solicit contributions, or require payment of any kind in order to attend the event where the net proceeds are destined for other than welfare or charitable purposes.

A deposit of fifty percent (50%) of the agreed usage rate may be requested to accompany a facilities rental agreement. This deposit will be refunded if a cancellation notice is received at least two (2) days prior to the scheduled event.

Usage Rates:

| | <u>Facility</u> | |
|----|---------------------------------|--|
| 1) | Auditorium | \$70 per hour/2 hour minimum plus 20% of admissions |
| 2) | Council Chambers | \$70 per hour/2 hour minimum plus 20% of admissions |
| 3) | The Avenue | \$70 per hour/2 hour minimum plus 20% of admissions |
| 4) | Fire Station Multi-Purpose Room | \$100 for Room A or B \$200 for entire room for full day. ½ day usage charge is 50% of full day charge plus 20% of admissions |

6. Additional Charges for Custodial/Technical/Security:

- A. Charges for Sunday, City recognized holiday, and after 5 p.m. on weekdays usage will include the services of at least one (1) City employee to open the

facility, stay on duty during the period of use, and close the facility, if there is no City employee on regular duty at the time of the event.

- B. If additional technical, security, or custodial services are required, in the opinion of the City Manager or his designee, or at the request of the sponsoring organization or individual, additional charges shall be made.

7. Liability:

- A. The posting of an adequate bond or deposit as determined by the City Manager or his designee or a certificate of insurance may be required if there is a question of potential damage to City facilities. The sponsoring organization or individual, if allowed use, will be required to furnish evidence of proper liability and property damage insurance before any rental agreement is executed if insurance is required.
- B. The amount of insurance for liability and property damage is at the discretion of the City Manager or his designee and proof of coverage will be presented to the City Manager or his designee at least seven (7) days prior to the date of the event. The City will be named as an additional insured on such liability policy or certificate. An Additional Insured Endorsement shall accompany the certificate.
- C. In consideration for the permission granted to an organization or individual for use of City facilities, the sponsoring organization or individual shall release the City and its agents, employees, or officers, from all debts, claims, demands, damages, actions, and causes of actions whatsoever, which may occur as a result of the use of City facilities. The sponsoring organization or individual shall further agree to protect, indemnify, and hold harmless the City, its agents, employees, and officers from any claims, demands, actions, damages, or causes of actions directly or indirectly arising out of the use of the facilities or premises. Any organization or individual applying for the use of a City facility shall accept financial responsibility and liability. Application for the use of City facilities shall constitute acceptance by said organization or individual of the responsibility stated above and willingness to comply with all rules and regulations regarding the use of City facilities.

- 8. Damages: The sponsoring organization or individual is responsible for and shall be liable for any repairs or replacement occasioned or made necessary by the negligence or misuse of the facility. In some cases a guaranteed deposit may be required and placed with the City. Damage to City equipment, including stage, audiovisual or lighting equipment during and by reason of the occupancy of the facilities by the sponsoring organization or individual shall be paid from this guaranteed deposit. The balance, if any, shall be returned to the sponsoring organization making the deposit. If the guaranteed deposit is not sufficient to cover the damage, the organization or individual using the facility will be billed for the difference.

9. Payment:

- A. Payment of all fees will be made to the City of Moses Lake.
- B. Sponsoring organizations or individuals shall make payment of rental and/or technician fees seven (7) days in advance of scheduled events.

REGULATIONS GOVERNING USE OF FIRE DEPT MULTI-PURPOSE ROOMS

Both multi-purpose rooms were built and are maintained by the City of Moses Lake Fire Department. In addition to Fire Department related usage, they are also available to the public on a limited basis for any public purpose that does not conflict with the City uses or policies. Activities of the Moses Lake Fire Dept., or other City departments have priority over other events. Approved applications may be canceled in case of conflict. **All meetings will be concluded by 10:00 p.m.**

Groups using the rooms for profit-making purposes by charging attendance will be charged a fee of \$200.00 per day for the entire room or \$100.00 per day for room A or B individually. The minimum charge for usage will be 1/2 the daily rate. There will be no usage fee for non-profit organizations or groups that do not intend to charge attendance fees.

1. All applicants, for use of both or one of the multipurpose rooms, shall hold the City of Moses Lake free and without harm from any loss or damage, liability or expense that may arise during or be caused in any way by such use or occupancy of these rooms. Also, in the event that property loss or damage is incurred during such use or occupancy of these Fire Department multi-purpose rooms, the amount of damage shall be decided by the City of Moses Lake and a bill for damages may be presented to the group using or occupying the facilities during the time the loss or damage was sustained. **Failure to comply with the Rules and Regulations could result in denial of future use of the rooms.**
2. **Parking in the Employee Parking Lot at the rear of the building is Prohibited.** Parking is only permitted in the front parking lot for users of the Multipurpose Rooms. Please ensure that all users of the Multipurpose Rooms are informed of the Rules and Regulations.
3. Alcoholic beverages, drugs, or tobacco products will not be permitted in the Moses Lake Fire Department Multipurpose rooms, or on the property, at any time.
4. **Reservation applications are to be submitted to the Fire Department representative no more than one month prior to your meeting.** Standing reservations will not be made for meetings of a regularly recurring nature.
5. Use of the Multipurpose rooms for social gatherings, parties, weddings, etc., will be prohibited.
6. Nails and other hardware are not to be attached to the walls, woodwork, or folding wall partition. Clips provided on the boards at the front of the room should be used for any signs that need to be displayed. Signs that need to be placed on painted walls are to be attached with masking tape ONLY, no scotch tape or nails, and with the prior approval of the Fire
7. There are not kitchen facilities and equipment available for public use. Light refreshments such as coffee, cream, and sugar, canned or bottled beverages, and pastry provided by the user may be served using disposable cups and plates also provided by the user, with used material being placed in waste receptacles. The group may be charged up to \$250.00 for failure to comply with the cleaning outlined. The group shall also be responsible for payment of any professional cleaning services deemed necessary by the Fire Department.
8. **The Multipurpose room(s) will have a standard of 25 chairs and 5 tables per half room (50 chairs and 10 tables per full room) available for public use.** If more chairs or tables are needed, the group occupying the room will be responsible for moving the needed chairs and/or tables from the storage room. Chairs and tables may be arranged as necessary. **After each meeting, however, they must be returned to the original state with the standard number of chairs and tables stacked against the walls by the windows.** Stack chairs 10 high only, no more.
9. **All garbage must be emptied after each meeting.** New garbage liners are provided in the janitor's room. There is a garbage dumpster at the rear of the building for disposing of the trash. Rest rooms are to be checked for paper on the floor, facilities flushed and lights turned off. The on-duty Fire Dept. personnel are to be notified, on the phone intercom in the Multipurpose rooms, that the meeting is over so the front door can be locked. There will be no other interruptions of the on-duty crew unless there is an emergency.
10. Special equipment, such as podiums, PA system, projector screen, TV/VCR, or overhead projector, is available for public use; arrangements must be made when reserving the rooms.
11. No pets of any kind are allowed inside the building.

KEEP THIS PAGE FOR YOUR RECORDS

January 3, 2014

TO: City Manager for Council Consideration

FROM: Finance Director 

SUBJECT: Ambulance Cash Report for December, 2013

Please find the attached Cash Ambulance Report for the month ending December 31, 2013.

Cc: Fire Chief

AMBULANCE CASH OPERATION

| | DECEMBER | Y-T-D |
|--|----------------------------|-----------------------------|
| REVENUE | | |
| Collected on ALS/BLS/mileage | \$ 101,503.69 | \$ 1,469,594.75 |
| Utility charge | 75,110.58 | 894,150.84 |
| State grant | | 1,208.00 |
| Reimbursement from police | 317.08 | 2,241.55 |
| Reimbursement from fire | 10,178.46 | 149,315.40 |
| misc | 2,220.00 | 2,460.00 |
| closure of debt service | | 1,917.46 |
| total cash received from operations | \$ <u>189,329.81</u> | \$ <u>2,518,970.54</u> |
| EXPENDITURE | | |
| labor | \$ 105,273.81 | \$ 1,290,721.58 |
| benfits | 38,739.65 | 464,987.33 |
| supplies | 4,877.23 | 51,722.92 |
| services/repairs | 27,519.35 | 262,842.37 |
| transfers | | 164,076.00 |
| capital purchases | | 27,899.81 |
| interest | 1,211.92 | 6,938.74 |
| transfers (now part of services above) | | 287,124.00 |
| total expenditures | \$ <u>177,621.96</u> | \$ <u>2,556,312.75</u> |
| Net income (loss) before G.F. contribution | <u>11,707.85</u> | <u>(39,568.37)</u> |
| contribution from general fund | <u>22,982.00</u> | <u>275,782.00</u> |
| net income (loss) | \$ <u><u>34,689.85</u></u> | \$ <u><u>236,213.63</u></u> |
| Cash position | | |
| Sterling | (47,962.11) | |
| US Bank | <u>59,085.22</u> | |
| | 11,123.11 | |
| change in total cash | 40,057.72 | (348,008.65) |

January 08, 2014

TO: City Manager for Council Consideration

FROM: Community Development Director



SUBJECT: December Building Activity Report

Please see the attached building activity report for the month of December 2013. Also included is the building activity for the 2013 year to date. The following are highlights of the attached report:

- | | | |
|----|---|--------------|
| 1. | Building permits revenue generated for the month of December: | \$26,701 |
| 2. | Building permits revenue generated for the year to date: | \$455,732 |
| 3. | Building permits estimated valuation for the month of December: | \$1,876,334 |
| 4. | Building permits estimated valuation for the year to date: | \$55,171,685 |

For the purpose of comparing December 2013 building activity numbers to December 2012 and December 2011 building activity numbers, the following 2012 and 2011 highlights are provided:

2012

- | | | |
|----|---|--------------|
| 5. | Building permits revenue generated for the month of December: | \$12,964 |
| 6. | Building permits revenue generated for the year to date: | \$415,206 |
| 7. | Building permits estimated valuation for the month of December: | \$1,193,497 |
| 8. | Building permits estimated valuation for the year to date: | \$33,271,201 |

2011

- | | | |
|-----|---|--------------|
| 9. | Building permits revenue generated for the month of December: | \$16,088 |
| 10. | Building permits revenue generated for the year to date: | \$295,213 |
| 11. | Building permits estimated valuation for the month of December: | \$2,210,078 |
| | Building permits estimated valuation for the year to date: | \$27,142,078 |

January 6, 2014

TO: Community Development Director

FROM: Planning and Building Technician

KW

SUBJECT: December Building Activity Report

Attached is the December 2013 building permit statistics for your information. December 2012 and 2011 is attached for comparison.

Please call me at Extension #3756 with any questions.

cc: City Manager
Building Official
Municipal Services Director
County Assessor
File

CITY OF MOSES LAKE
BUILDING DEPARTMENT

RUN BY: kwoodworth

ISSUED BUILDING PERMIT STATISTICS
FROM: 12/01/2013 TO: 12/31/2013

DATE: MON, JAN 6, 2014, 10:03 AM

| DESCRIPTION | # OF PERMITS ISSUED 12/2013 | # OF PERMITS ISSUED YTD 12/31/2013 | ESTIMATED VALUATION 12/2013 | ESTIMATED VALUATION YTD 12/31/2013 |
|--------------------------------|-----------------------------------|--|-----------------------------------|--|
| A434 RESIDENTIAL ADD AND ALT | 2 | 31 | 127,726 | 485,877 |
| A437 NONRESIDENTIAL ADD AND | 3 | 57 | 508,795 | 1,374,839 |
| C320 INDUSTRIAL | 0 | 10 | 0 | 24,461,443 |
| C323 HOSPITALS & INSTITUTION | 0 | 1 | 0 | 442,000 |
| C324 OFFICE, BANKS & PROFESS | 0 | 2 | 0 | 250,000 |
| C326 SCHOOLS & OTHER EDUCATI | 0 | 2 | 0 | 7,896,096 |
| C327 STORES & CUSTOMER SERVI | 0 | 7 | 0 | 1,586,073 |
| C328 OTHER NONRESIDENTIAL BU | 0 | 1 | 0 | 17,581 |
| C438 GARAGES & CARPORTS COMM | 0 | 1 | 0 | 2,283 |
| D102 DEMOLISH SFD ATTACHED | 0 | 3 | 0 | 0 |
| D324 DEMOLISH OFFICE, BANK, PR | 0 | 1 | 0 | 0 |
| D327 DEMOLISH STORES & CUSTO | 0 | 1 | 0 | 0 |
| D328 DEMOLISH OTHER NON-RESI | 0 | 1 | 0 | 0 |
| M329 STRUCTURES OTHER THAN B | 4 | 82 | 29,524 | 693,347 |
| M801 MECHANICAL COMMERCIAL | 1 | 22 | 0 | 0 |
| M802 MECHANICAL RESIDENTIAL | 0 | 16 | 0 | 0 |
| M901 PLUMBING COMMERICAL | 1 | 15 | 0 | 0 |
| M902 PLUMBING RESIDENTIAL | 0 | 47 | 0 | 60 |
| R101 SINGLE FAMILY-DETACHED | 0 | 18 | 0 | 40,980 |
| R102 SINGLE-FAMILY ATTACHED | 6 | 78 | 1,190,814 | 14,019,994 |
| R103 TWO FAMILY BUILDINGS | 0 | 2 | 0 | 484,789 |
| R104 THREE & FOUR FAMILY BUI | 0 | 7 | 0 | 3,358,229 |
| R438 GARAGES & CARPORTS RESI | 1 | 5 | 19,475 | 58,094 |
| PERMIT TOTALS: | 18 | 410 | 1,876,334 | 55,171,685 |

RUN BY: kwoodworth

ISSUED BUILDING PERMIT STATISTICS
FROM: 12/01/2012 TO: 12/31/2012

DATE: WED, JAN 2, 2013, 8:18 AM

| DESCRIPTION | # OF PERMITS ISSUED 12/2012 | # OF PERMITS ISSUED YTD 12/31/2012 | ESTIMATED VALUATION 12/2012 | ESTIMATED VALUATION YTD 12/31/2012 |
|--------------------------------|-----------------------------------|--|-----------------------------------|--|
| A434 RESIDENTIAL ADD AND ALT | 2 | 35 | 15,264 | 346,230 |
| A437 NONRESIDENTIAL ADD AND | 6 | 37 | 403,680 | 1,186,693 |
| C318 AMUSEMENT, SOCIAL & REC | 0 | 3 | 0 | 19,422 |
| C319 CHURCHES & OTHER RELIGI | 0 | 1 | 0 | 75,000 |
| C320 INDUSTRIAL | 0 | 11 | 0 | 7,609,405 |
| C321 PARKING GARAGES (BLOGS & | 0 | 1 | 0 | 5,315,208 |
| C324 OFFICE, BANKS & PROFESS | 1 | 1 | 483,383 | 483,383 |
| C325 PUBLIC WORKS & UTILITIE | 0 | 2 | 0 | 290,000 |
| C326 SCHOOLS & OTHER EDUCATI | 0 | 1 | 0 | 73,030 |
| C327 STORES & CUSTOMER SERVI | 0 | 8 | 0 | 2,410,239 |
| C328 OTHER NONRESIDENTIAL BU | 0 | 4 | 0 | 52,501 |
| C438 GARAGES & CARPORTS COMM | 0 | 1 | 0 | 145,056 |
| D324 DEMOLISH OFFICE, BANK, PR | 0 | 1 | 0 | 0 |
| M329 STRUCTURES OTHER THAN B | 3 | 53 | 38,305 | 206,525 |
| M801 MECHANICAL COMMERCIAL | 0 | 24 | 0 | 0 |
| M802 MECHANICAL RESIDENTIAL | 1 | 16 | 0 | 0 |
| M901 PLUMBING COMMERCIAL | 1 | 14 | 0 | 0 |
| M902 PLUMBING RESIDENTIAL | 3 | 108 | 0 | 8,750 |
| R101 SINGLE FAMILY-DETACHED | 1 | 21 | 67,607 | 78,563 |
| R102 SINGLE-FAMILY ATTACHED | 1 | 81 | 185,258 | 13,947,459 |
| R104 THREE & FOUR FAMILY BUI | 0 | 2 | 0 | 959,494 |
| R438 GARAGES & CARPORTS RESI | 0 | 6 | 0 | 70,243 |
| PERMIT TOTALS: | 19 | 431 | 1,193,497 | 33,277,201 |

CITY OF MOSES LAKE
BUILDING DEPARTMENT

RUN BY: kwoodworth

ISSUED BUILDING PERMIT STATISTICS
FROM: 12/01/2011 TO: 12/31/2011

DATE: TUE, JAN 3, 2012, 9:18 AM

| DESCRIPTION | # OF PERMITS ISSUED 12/2011 | # OF PERMITS ISSUED YTD 12/31/2011 | ESTIMATED VALUATION 12/2011 | ESTIMATED VALUATION YTD 12/31/2011 |
|------------------------------|-----------------------------------|--|-----------------------------------|--|
| A434 RESIDENTIAL ADD AND ALT | 1 | 28 | 0 | 283,464 |
| A437 NONRESIDENTIAL ADD AND | 3 | 32 | 95,500 | 637,991 |
| C319 CHURCHES & OTHER RELIGI | 0 | 2 | 0 | 440,000 |
| C320 INDUSTRIAL | 1 | 12 | 1,545,420 | 10,914,858 |
| C322 SERVICE STATIONS & REPA | 0 | 1 | 0 | 0 |
| C324 OFFICE, BANKS & PROFESS | 1 | 2 | 539,454 | 882,658 |
| C325 PUBLIC WORKS & UTILITIE | 0 | 2 | 0 | 1,555,278 |
| C327 STORES & CUSTOMER SERVI | 0 | 4 | 0 | 1,472,543 |
| C328 OTHER NONRESIDENTIAL BU | 1 | 4 | 0 | 584,475 |
| D101 DEMOLISH SFD - DETATCHE | 0 | 1 | 0 | 0 |
| D102 DEMOLISH SFD ATTACHED | 0 | 2 | 0 | 0 |
| D325 DEMOLISH PUB WORKS, UTI | 0 | 3 | 0 | 0 |
| M329 STRUCTURES OTHER THAN B | 4 | 65 | 29,704 | 519,375 |
| M801 MECHANICAL COMMERCIAL | 0 | 16 | 0 | 0 |
| M802 MECHANICAL RESIDENTIAL | 0 | 11 | 0 | 0 |
| M901 PLUMBING COMMERICAL | 0 | 17 | 0 | 0 |
| M902 PLUMBING RESIDENTIAL | 2 | 67 | 0 | 1,300 |
| R101 SINGLE FAMILY-DETACHED | 0 | 13 | 0 | 2,997 |
| R102 SINGLE-FAMILY ATTACHED | 0 | 52 | 0 | 9,715,135 |
| R438 GARAGES & CARPORTS RESI | 0 | 7 | 0 | 132,315 |
| PERMIT TOTALS: | 13 | 341 | 2,210,078 | 27,142,389 |

RUN BY: kwoodworth

APPLICATION STATUS
FROM: 12/01/2013 TO: 12/31/2013

DATE: 01/06/2014

| PERMIT NUMBER | PERMIT TYPE | SERVICE ADDRESS | APPLICATION DATE | ISSUE DATE |
|------------------|----------------|--------------------|---------------------|---------------|
| 20130441 | M901 | 205 ASH ST | 12/02/2013 | 12/02/2013 |
| 20130442 | R102 | 433 TRILLIUM WAY | 12/03/2013 | 12/06/2013 |
| 20130443 | R102 | 818 WILDER ST | 12/03/2013 | 12/06/2013 |
| 20130444 | A434 | 1176 GRAND DR | 12/09/2013 | / / |
| 20130445 | M329 | 955 THIRD AVE | 12/09/2013 | 12/20/2013 |
| 20130446 | A437 | 8781 RANDOLPH RD N | 12/09/2013 | 12/12/2013 |
| 20130447 | R102 | 813 WILDER ST | 12/09/2013 | 12/19/2013 |
| 20130448 | R102 | 1128 ABBEY RD | 12/10/2013 | / / |
| 20130449 | A437 | 1111 EVELYN DR | 12/11/2013 | / / |
| 20130450 | A437 | 2626 RD N N | 12/11/2013 | / / |
| 20130451 | C438 | 1601 VALLEY RD | 12/13/2013 | / / |
| 20130452 | A437 | 211-B ELDER ST | 12/13/2013 | 12/20/2013 |
| 20130454 | M329 | 124 THIRD AVE | 12/17/2013 | / / |
| 20130455 | C327 | 1571 YONEZAWA BLVD | 12/17/2013 | / / |
| 20130456 | A437 | 215 BALSAM ST | 12/18/2013 | 12/18/2013 |
| 20130457 | M801 | 321 BEECH ST | 12/18/2013 | 12/19/2013 |
| 20130458 | M329 | 1180 STRATFORD RD | 12/26/2013 | / / |
| 20130459 | M329 | 1210 BROADWAY AVE | 12/26/2013 | / / |



January 6, 2014

Honorable Mayor and
Moses Lake City Council

Dear Council Members

Attached is sales tax information for October 2013 sales which the City received on December 31, 2013. This report indicates the City received \$441,278.01. The \$441,278.01 in receipts for December compares with December 2012 receipts of \$424,167.87. For the year, the 2013 receipts are approximately 9% higher than the 2012 receipts for the same period.

Also provided is the transient rental income report for income the City received on December 31, 2013. This report indicates December 2013 income (for October sales) of \$41,957.82. This compares with \$34,675.70 for the same period in 2012. For the year, transient rental income receipts are approximately 17% higher than the 2012 receipts for the same period.

Respectfully submitted



Joseph K. Gavinski
City Manager

JKG:jt

December 31, 2013

TO: City Manager

FROM: Assistant Finance Director



SUBJECT: Sales Tax Receipts

Attached is the Sales Tax Receipts - Monthly Report for December, 2013.


cc: Finance Director
Parks & Recreation Director

Sales Tax Receipts - Monthly

| Month Received | Sales Period | 2009 | 2010 | 2011 | 2012 | 2013 | YTD Change |
|-------------------|-----------------|--------------|--------------|--------------|--------------|--------------|---------------|
| Jan | Nov | 423,485.93 | 373,688.80 | 367,830.83 | 403,504.15 | 401,499.05 | -0% |
| Feb | Dec | 575,401.82 | 560,731.77 | 488,453.72 | 459,218.16 | 491,341.62 | 3% |
| Mar | Jan | 363,518.70 | 276,352.86 | 324,247.20 | 331,644.01 | 373,707.66 | 6% |
| Apr | Feb | 346,570.37 | 330,932.86 | 368,305.65 | 350,818.56 | 364,137.97 | 6% |
| May | Mar | 425,086.28 | 402,951.97 | 456,738.86 | 405,657.25 | 475,345.89 | 8% |
| June | Apr | 428,915.48 | 384,565.04 | 439,396.45 | 399,414.06 | 437,909.92 | 8% |
| July | May | 421,462.37 | 380,216.47 | 431,750.56 | 419,629.64 | 478,822.77 | 9% |
| Aug | June | 470,623.43 | 456,372.87 | 453,961.67 | 432,420.11 | 460,309.61 | 9% |
| Sept | July | 409,860.53 | 407,935.17 | 411,796.14 | 407,813.31 | 457,908.37 | 9% |
| Oct | Aug | 406,419.10 | 390,800.44 | 446,905.90 | 455,185.85 | 511,513.84 | 10% |
| Nov | Sept | 447,607.52 | 438,011.36 | 411,689.43 | 422,198.39 | 465,603.85 | 10% |
| Dec | Oct | 378,139.72 | 394,167.42 | 406,648.97 | 424,167.87 | 441,278.01 | 9% |
| Totals | | 5,097,091.25 | 4,796,727.03 | 5,007,725.38 | 4,911,671.36 | 5,359,378.56 | |

December 31, 2013

TO: City Manager

FROM: Assistant Finance Director 

SUBJECT: Transient Rental Income Report

Attached are the Transient Rental Income reports for December, 2013.

cc: Finance Director
Parks & Recreation Director

TRANSIENT RENTAL INCOME - MONTHLY TOTAL RECEIVED

| MONTH RECEIVED | SALES PERIOD | 2010 | 2011 | 2012 | 2013 | YTD Change |
|-------------------|-----------------|------------|------------|------------|------------|---------------|
| JAN | NOV | 24,816.04 | 39,728.66 | 25,073.90 | 37,239.62 | 49% |
| FEB | DEC | 20,136.24 | 25,155.98 | 26,277.18 | 19,145.26 | 10% |
| MAR | JAN | 27,491.94 | 30,274.86 | 28,091.94 | 32,692.16 | 12% |
| APRIL | FEB | 27,550.16 | 35,015.70 | 22,286.68 | 22,967.86 | 10% |
| MAY | MAR | 40,994.90 | 31,217.30 | 25,787.06 | 36,755.64 | 17% |
| JUNE | APRIL | 37,657.72 | 43,150.52 | 35,334.86 | 38,830.04 | 15% |
| JULY | MAY | 52,719.70 | 65,576.42 | 45,674.12 | 64,910.04 | 21% |
| AUGUST | JUNE | 58,321.18 | 57,975.95 | 55,497.56 | 49,135.32 | 14% |
| SEPT | JULY | 62,545.06 | 55,399.42 | 53,987.68 | 62,363.32 | 14% |
| OCT | AUGUST | 61,950.36 | 62,457.58 | 57,117.62 | 68,846.76 | 15% |
| NOV | SEPT | 46,504.36 | 48,256.58 | 46,866.78 | 57,668.74 | 16% |
| DEC | OCT | 30,765.44 | 37,670.80 | 34,675.70 | 41,957.82 | 17% |
| TOTALS | | 491,453.10 | 531,879.77 | 456,671.08 | 532,512.58 | |