

I. Permittee Information

Permittee Name
CITY OF MOSES LAKE

Permittee
Coverage
Number
WAR04-6510

Contact Name
MICHELLE SHIELDS

Phone
Number
509-764-3792

Mailing Address
P.O. BOX 1579
321 S. BALSAM

City
MOSES LAKE

State Zip + 4
WA 98837

Email Address
MSHIELDS@CI.MOSES-LAKE.WA.US

II. Regulated Small MS4 Location

Jurisdiction
CITY OF MOSES LAKE

Entity Type:
Put an X in
the box that
applies

County	City/Town	Other
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	X	
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Major Receiving Water(s)
MOSES LAKE

III. Relying on another Governmental Entity

If you are relying on another governmental entity to satisfy one or more of the permit obligations, list the entity and briefly describe the permit obligation(s) they are implementing on your behalf below. *Attach a copy of your agreement with the other entity to provide additional detail (unless previously submitted).*

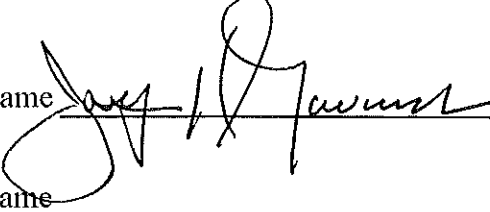
Name of Entity:

Permit Obligation(s):

IV. Certification

All annual reports must be signed and certified by the responsible official(s) of permittee or co-permittees. Please print and sign this page of the reporting form and mail it (with an original signature) to Ecology at the address noted below. An electronic signature will not suffice.

I certify under penalty of law, that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that Qualified Personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system or those persons directly responsible for gathering information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for willful violations.

Name 	Title <u>City Manager</u>	Date <u>3-8-11</u>
Name _____	Title _____	Date _____
Name _____	Title _____	Date _____
Name _____	Title _____	Date _____
Name _____	Title _____	Date _____

VI. Status Report Covering Calendar Year 2010

Jurisdiction: CITY OF MOSES LAKE

PLEASE label information in any attachments with corresponding question numbers.

PLEASE fill out your jurisdiction name in line 1 above.

PLEASE refer to the INSTRUCTIONS tab for assistance filling out this table.

For additional clarification on how to answer questions, put cursor over cell with red flagged corners.

PLEASE review your work for completeness and accuracy. Save this worksheet as you go!

Question		Y/N/ NA	Comments (50 word limit)	Name of Attachment & Page Number, if applicable
1	Attached annual written update of Permittee's Stormwater Management Program (SWMP), including applicable requirements under S5.A.3 and S9.	Y	SWMP is available on the website and attached.	1-1 Stormwater Management Program Manual
2	Attached a copy of any annexations, incorporations or boundary changes resulting in an increase or decrease in the Permittee's geographic area of permit coverage during the reporting period, and implications for the SWMP as per S9.E.3.	Y	Maps for all of the 2010 annexations are included as attachments.	2-1 Annexation Map 2-2 REC Annexation III 2-3 Randolph Road Annexation
3	Tracked or estimated the cost of development and implementation of the SWMP. (S5.A.4.a.ii)	Y	Done as part of the annual budgeting process for the Stormwater Department.	N/A
4	Identified and characterized target audiences for public outreach efforts. Attach a description of the target audiences (S5.B.1.a)	Y	Target audience description attached.	4-1 Target Audience Profile & Plan
5	Implementing a program or policy with opportunities for the public to participate in the decision making processes involving the development, implementation, and updates of the SWMP. (S5.B.2.a and S9.E.2.c)	Y	This information is provided in Chapter 4 of the SWMM, attached as per question #1	1-1 Stormwater Management Program Manual
6	Made the most current version of the SWMP available to the public. If posted on website, list address in <i>Comments</i> field. (S5.B.2.b)	Y	http://www.ci.moses-lake.wa.us/270.html	N/A

Question	Y/N/ NA	Comments (50 word limit)	Name of Attachment & Page Number, if applicable
7a Publicized a hotline or other local telephone number for public reporting of illicit discharges, including spills.	Y	509-764-3792. Published online, in print publications, in City newsletter, and on giveaways (magnets) handed out at public events.	N/A
7b Attached summary of reports received and follow-up actions taken during the reporting period (S5.B.3.d.ii)	Y		7b-1 2010 Illicit Discharge Summary
8 Completed at least one-third of the map of your MS4. Attach a summary of the status of the mapping and updated storm drainage infrastructure information; do not include the	Y	MS4 mapping status summary attached.	8-1 Mapping Status Summary
9 Prioritized receiving waters for visual inspection to identify previously unknown outfalls.	Y		N/A
10. Provided adequate training to all staff responsible for identification, investigation, cleanup, and reporting of illicit discharges and illicit connections. (S5.B.3.c)	Y		N/A
11 Provided information to construction site operators about training available on how to comply with requirements in Appendix I and the BMPs in the <i>Stormwater Management Manual for Eastern Washington</i> , or an equivalent document? (S5.B.4.d)	Y	Currently providing an informational handout at the counter, and information is also available online - http://ci.moses-lake.wa.us/construction_293.html . Additional information available in Chapter 6 of the SWMM, attached as per question #1. Provided a public open house for contractor information/education with Ecology and City staff in 2010.	1-1 Stormwater Management Program Manual
12 Adopted an ordinance or other regulatory mechanism to require erosion and sediment controls and other construction-phase stormwater pollution controls at new development and redevelopment projects. (S5.B.4.a)	Y	Online - http://ci.moses-lake.wa.us/files/documents/municipal_code/CHAP13035.pdf ; Additional information available in Chapter 7 of the SWMM, attached as per question #1	1-1 Stormwater Management Program Manual
13 If applicable, retained existing local requirements to apply stormwater controls at smaller sites. (S5.B.6.a.i)	NA		N/A

Question		Y/N/ NA	Comments (50 word limit)	Name of Attachment & Page Number, if applicable
14	Adopted an ordinance or other regulatory mechanism to require post-construction stormwater controls at new development and redevelopment projects. (S5.B.5.a)	Y	Online - http://ci.moses-lake.wa.us/files/documents/municipal_code/CHAP13035.pdf ; Additional information available in Chapter 7 of the SWMM, attached as per question #1	1-1 Stormwater Management Program Manual
15	Have NPDES permit coverage for stormwater discharges for all applicable construction projects and industrial facilities. (S5.B.6.a.i)	Y	The City has no facilities that would require an industrial NPDES permit. The City had two municipal projects in 2010 that required a Construction General permit.	N/A
16	Attached a summary of the status of identification of sites for stormwater monitoring, if applicable. (S8.C.2.a.i)	Y	Attached.	16-1 Stormwater Monitoring Site Status Summary
17	Attached a summary of proposed questions for the SWMP effectiveness monitoring and status of developing the monitoring plan, if applicable. (S8.C.2.a.ii)	Y	Attached.	17-1 SWMP Effectiveness Questions
18	Notified Ecology of the failure to comply with the permit terms and conditions within 30 days of becoming aware of the non-compliance. (G20)	Y	Construction/Post Construction ordinance not passed until July 13, 2010. Submitted notification of non-compliance to DOE on January 28 and May 4, 2010. Passage of this ordinance delayed due to a shortage of staff and a lack of public input. Achieved compliance with passage of Ord. 2571.	18-1 & 2 Notification of Non-Compliance, dated 1/28/10 and 5/4/10.
19	Notified Ecology immediately in cases where the Permittee becomes aware of a discharge into or from the Permittee's MS4 which could constitute a threat to human health or the environment? (G3)	Y	The City had five reportable illicit discharge events in 2010. Three were sewage events, which were reported to Ecology and to the Grant County Health District, and affected structures cleaned and sanitized. One was a small fuel spill, which was reported to Ecology and cleaned up by City staff and the homeowner. One was a construction discharge of sediment, which was referred to Ecology for enforcement under the Construction SW General Permit. All five reports were made to concerned agencies via telephone report, and some were followed up by additional information (attachments) where necessary.	7b-1 2010 Illicit Discharge Report Summary 19-1 Email from Richard Leishman, City of Moses Lake Wastewater Supervisor, to R. Wayne Peterson, DOE, dated July 15, 2010. 19-2 Email from Michelle Shields, City of Moses Lake Stormwater Program Manager, to David Duncan, DOE, dated August 30, 2010.

Question	Y/N/ NA	Comments (50 word limit)	Name of Attachment & Page Number, if applicable
20 Took appropriate action to correct or minimize discharges into or from the MS4 which could constitute a threat to human health, welfare, or the environment. (G3.A)	Y	See question #19.	
21 Attached a summary of the status of implementation of any actions taken pursuant to S4.F and the results of monitoring, assessment, and evaluation efforts conducted during the reporting period. (S4.F.3.d)]	NA		N/A

Information Collection, S8.B.1 Description of Monitoring Studies

If applicable, you are required to provide information to fulfill permit requirement S8.B.1 in each annual report. You must describe any stormwater monitoring or studies conducted by you during the reporting period. If stormwater monitoring was conducted on your behalf, or if studies or investigations conducted by other entities were reported to you, you must briefly describe the type of information gathered or received during the reporting period.

Please note in row #1 of the table below if you have no information to report.

NOTE: Please limit your entries to 255 characters per cell. You may include additional information in your Supplemental Documentation attachment and reference it below with the page number.

Information Collection

Briefly describe any stormwater monitoring, studies, or type of information collected and analyzed during the reporting period. (S8.B.1)	Who/how to contact for additional information?
1. No monitoring was required or performed in 2010.	
2.	
3.	
4.	
5.	
6.	

VII. Information Collection, BMP Evaluation, and Monitoring

Complete Part B for all annual reports.

B. SWMP Evaluation

You are required to assess the appropriateness of the BMPs you have selected to implement your SWMP. This evaluation is necessary to evaluate whether the MEP standard set by the permit is protective of water quality in your receiving water bodies. This assessment may be entirely qualitative. Answer **NA** if you are not yet implementing BMPs for a component of the SWMP. (S8.B.2 and S9)

Question	Y/N/NA	Comments (50 word limit)
1. Are the BMPs selected and implemented for Public Outreach appropriate to minimize pollutants in the MS4 to the MEP?	Y	The Public Outreach program has been the single most effective component in reducing illicit discharge events, construction discharge, and promoting overall water quality awareness.
2. Are the BMPs selected and implemented for Public Involvement appropriate to minimize pollutants in the MS4 to the MEP?	Y	Public involvement has been successful in some areas (stormwater utility development, stormwater advisory group, storm drain marking program), and less successful in others. Efforts to improve public participation in areas such as construction runoff prevention and post-construction controls will be expanded in the next year.
3. Are the BMPs selected and implemented for Illicit Discharge Detection and Elimination appropriate to minimize pollutants in the MS4 to the MEP?	Y	See question #1.
4. Are the BMPs selected and implemented for Construction Stormwater Pollution Prevention appropriate to minimize pollutants in the MS4 to the MEP?	Y	Construction stormwater pollution prevention BMPs have recently been implemented and the timeframe has been too short to adequately assess significant effect. Ongoing efforts to expand this program are planned in the next year.
5. Are the BMPs selected and implemented for Post-Construction Runoff Management appropriate to minimize pollutants in the MS4 to the MEP?	Y	Post construction stormwater pollution prevention BMPs have recently been implemented and the timeframe has been too short to adequately assess significant effect. Ongoing efforts to expand this program are planned in the next year.
6. Are the BMPs selected and implemented for Good Housekeeping for Municipal Operations appropriate to minimize pollutants in the MS4 to the MEP?	N/A	Municipal Operations Good Housekeeping BMPs have not yet been implemented. This task is scheduled for 2011.

REMINDER: Answer each question Y/N/NA and provide necessary background information in the *Comments* field. Proceed to the next tab.

VII. Information Collection, BMP Evaluation, and Monitoring

Complete Part C for all annual reports.

C. Changes in BMPs or objectives (S8.B)

If any of the BMPs or objectives is being changed, list the old BMP and objective, the new BMP and objective, and a justification for the change below. (S8.B.2., and S9)

NOTE: You may choose to attach additional documentation justifying Changes in BMPs or objectives. Note such attachments in the *Justification for change* field.

	Old BMP	Old Objective	New BMP	New Objective	Justification for Change
1					
2					
3					
4					
5					
6					
7					

REMINDER: Provide necessary background information. This is the final tab of the Annual Report worksheet. Please review the entire worksheet for completeness and accuracy and save this document. Email this Annual Report file PLUS any identified attachments to: **PH2_EAnnRpt@ecy.wa.gov** no later than March 31, 2011. Mail two hard copies of the entire package to the address listed on the Certification tab.