

# MOSES LAKE CITY COUNCIL

Brent Reese  
Jason Avila  
Jon Lane

Bill Ecret  
Mayor



Joseph K. Gavinski  
City Manager

David Curnel  
Karen Liebrecht  
Dick Deane

January 22, 2013

## AGENDA

Sophia Guerrero, Executive Secretary

Civic Center - Council Chambers  
7:00 p.m.

1. Roll Call
2. Pledge of Allegiance
3. IDENTIFICATION OF CITIZENS WANTING TO DISCUSS AGENDA ITEMS  
IDENTIFICATION OF CITIZENS WANTING TO DISCUSS NON-AGENDA ITEMS
4. PRESENTATIONS AND AWARDS - None
5. CONSENT AGENDA
  - A. Approval of Minutes - January 8, 2013
  - B. Approval of Bills and Checks Issued
  - C. National Frozen Foods Final Major Plat and Findings of Fact
6. COMMISSION APPOINTMENTS - None
7. CONSIDERATION OF BIDS AND QUOTES
  - A. Tree Replacement Project - 2013
8. PETITIONS, COMMUNICATIONS, OR PUBLIC HEARINGS - None
9. ORDINANCES AND RESOLUTIONS
  - A. Ordinance - Adopting the 2012 Comprehensive Plan Amendments - 1<sup>st</sup> Reading
  - B. Ordinance - Amend MLMC Chapter 17.15 - Requirements for Plats and Site Plans - 1<sup>st</sup> Reading
  - C. Ordinance - Repealing MLMC Chapter 9.05 - Firearms - 1<sup>st</sup> Reading
  - D. Resolution - Accept Donation from Anonymous Foundation - MLPD
  - E. Resolution - Lease Purchase Agreement
  - F. Resolution - Accept Easement - Central Terminal Major Plat - Central Terminals, LLC
  - G. Resolution - Build on Unplatted Property & Rescind Resolution No. 3280- City of Moses Lake
  - H. Resolution - Declaring City Owned Real Property as Surplus & Authorizing Its Sale
10. REQUEST TO CALL FOR BIDS
  - A. Storm Water Retrofit Project, Site B - 2013
  - B. Crack Seal Project - 2013
11. REFERRALS FROM COMMISSIONS
  - A. Recommendation to Increase Fees at Surf n Slide Water Park - Parks & Recreation Commission
12. OTHER ITEMS FOR COUNCIL CONSIDERATION
  - A. Authorization to Execute Award Terms & Conditions - GC Strategic Infrastructure Program
  - B. Request Council Member to Serve on GTA Executive Board - GTA
  - C. Accept Appointment to the Grant County Mosquito Control Dist# 1 Board of Trustees - Blessing
13. NON-AGENDA ITEMS AND PUBLIC QUESTIONS AND COMMENTS
14. COUNCIL QUESTIONS AND COMMENTS

Finance  
W. Robert  
Taylor

Municipal Services  
Gary Harer

Police Chief  
Dean Mitchell

Parks & Recreation  
Spencer Grigg

Fire Chief  
Tom Taylor

Community Development  
Gilbert Alvarado

City Attorney  
Katherine L.  
Kenison

15. **CITY MANAGER REPORTS AND COMMENTS**
- A. **Staff Reports**
1. **Gambling Tax Income Report**
  2. **Investment Report**
  3. **Quarterly Council Financial Report**
  4. **Sales Tax / Transient Rental Income Report**

**Executive Session - Litigation**

<b>Finance</b> W. Robert Taylor	<b>Municipal Services</b> Gary Harer	<b>Police Chief</b> Dean Mitchell	<b>Parks &amp; Recreation</b> Spencer Grigg	<b>Fire Chief</b> Tom Taylor	<b>Community Development</b> Gilbert Alvarado	<b>City Attorney</b> Katherine L. Kenison
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MOSES LAKE CITY COUNCIL  
January 8, 2013

DRAFT

Council Present: Bill Ecret, Dick Deane, Jason Avila, David Curnel, Jon Lane, Brent Reese, and Karen Liebrecht

The meeting was called to order at 7 p.m. by Mayor Ecret.

PLEDGE OF ALLEGIANCE: Mayor Ecret led the Council in the pledge of allegiance.

PRESENTATIONS AND AWARDS - None

CONSENT AGENDA

Minutes: The minutes of the December 27 meeting were presented for approval.

Approval of Claims, Prepaid Claims, Checks, and Payroll: Vouchers audited and certified by the Finance Director as required by RCW 42.24.080, and those expense reimbursement claims, certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Council for approval and is retained for public inspection at the Civic Center. As of January 8, 2013 the Council does approve for payment claims in the amount of \$366,374.48; claim checks in the amount of \$768,818.123; and payroll in the amount of \$336,828.34.

Action Taken: Mr. Lane moved that the Consent Agenda be approved, seconded by Mr. Avila, and passed unanimously.

COMMISSION APPOINTMENTS - None

CONSIDERATION OF BIDS AND QUOTES - None

PETITIONS, COMMUNICATIONS, OR PUBLIC HEARINGS - None

ORDINANCES AND RESOLUTIONS

RESOLUTION - NUISANCE ABATEMENT - RODRIGUEZ

A resolution was presented which affirms the Council's prior authorization to staff to collect the funds expended for the nuisance abatement at 403 Earl.

The resolution establishing the billing to be imposed against Marjorie Francis Rodriguez Estate as the owner of certain real property upon which the city caused abatement of a nuisance to be performed after a failure of the property owner to abate the same was read by title only.

Action Taken: Mr. Reese moved that the resolution be adopted, seconded by Mr. Avila, and passed unanimously.

RESOLUTION - SMALL WORKS ROSTER

A resolution was presented which establishes the process for the City to utilize the small works roster for public works contracts that are less than \$300,000 and for selecting professional services. The City would contract with Municipal Research and Services Center of Washington in order to use their small works roster.

Gary Harer, Municipal Services Director, explained that using a small works roster takes a lot of staff time. By using the small works roster from MRSC the City will save time and money and there is a larger pool of contractors to draw from. He explained the process for the Council.

There was some discussion by the Council.

Action Taken: Mr. Lane moved that the resolution be adopted, seconded by Mr. Deane, and passed unanimously.

REQUEST TO CALL FOR BIDS - None

REFERRALS FROM COMMISSIONS - None

OTHER ITEMS FOR COUNCIL CONSIDERATION

BURKE MARKETING/PROMOTIONS

Authorization was requested for the City Manager to sign the agreements with Burke Marketing/Promotions for the 2013 summer concert and the promotion of tourism in the City of Moses Lake.

Action Taken: Dr. Curnel moved that the City Manager be authorized to sign the contracts, seconded by Mr. Reese, and passed unanimously.

NON-AGENDA ITEMS AND PUBLIC QUESTIONS AND COMMENTS - None

COUNCIL QUESTIONS AND COMMENTS - None

CITY MANAGER REPORTS AND COMMENTS

DOWNTOWN TREE REPLACEMENT

Joseph K. Gavinski, City Manager, provided another letter sent to the City in support of the trees in the downtown area.

BUILDING ACTIVITY REPORT

The December 2012 Building Activity Report was presented.

The regular meeting was adjourned at 7:20 p.m.

ATTEST

\_\_\_\_\_  
Bill J. Ecret, Mayor

\_\_\_\_\_  
W. Robert Taylor, Finance Director



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CITY OF MOSES LAKE  
TABULATION OF CLAIMS TO BE APPROVED  
COUNCIL MEETING OF  
01/22/2013

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
=====				
DATABAR	00007974			
FINANCE	POSTAGE	0000064832	1,129.31	MAIL UTIL BILLS/B/L LIC
WATER/BILLING	POSTAGE	0000064832	845.78	MAIL UTIL BILLS/B/L LIC
SEWER/BILLING	POSTAGE	0000064832	593.04	MAIL UTIL BILLS/B/L LIC
SANITATION FUND	POSTAGE	0000064832	347.71	MAIL UTIL BILLS/B/L LIC
STORM WATER	POSTAGE	0000064832	115.90	MAIL UTIL BILLS/B/L LIC
AMBULANCE SERVICE	POSTAGE	0000064832	148.93	MAIL UTIL BILLS/B/L LIC
				=====
TOTAL:			3,180.67	
DEPT OF HEALTH	00005763			
WATER	REGISTRATION & MEMBERSHIPS	0000064883	168.00	OPER CERTIFICATIONS
				=====
TOTAL:			168.00	
HOME DEPOT CREDIT SERVICES	00007824			
PARK RECREATION	OPERATING SUPPLIES	0000064934	12.90	MISC SUPPLIES
PARK RECREATION	REPAIR AND MAINTENANCE SUPPL	0000064934	77.39	MISC SUPPLIES
PARK RECREATION	REPAIR AND MAINTENANCE SUPPL	0000064934	131.14	MISC SUPPLIES
PARKS/STREET	REPAIR AND MAINTENANCE SUPPL	0000064934	26.87	MISC SUPPLIES
WATER	OPERATING SUPPLIES	0000064934	9.43	MISC SUPPLIES
BUILD MAINT-OPERATIO	REPAIR AND MAINTENANCE SUPPL	0000064934	29.28	MISC SUPPLIES
BUILD MAINT-OPERATIO	REPAIR AND MAINTENANCE SUPPL	0000064934	56.35	MISC SUPPLIES
BUILD MAINT-CONST. P	BUILDINGS (CAPITAL IMPROVEME	0000064934	949.16	MISC SUPPLIES
				=====
TOTAL:			1,292.52	
LOWES	00003886			
ENGINEERING	SMALL EQUIPMENT < \$1000	0000064806	34.15	MISC SUPPLIES
WATER	OPERATING SUPPLIES	0000064806	6.65	MISC SUPPLIES
				=====
TOTAL:			40.80	
PINNACLE PUBLIC FINANCE INC	00005179			
EQUIP RENTAL-DEBT SR	PRINCIPAL CAPITAL LEASE	0000064808	10,664.48	#37A LEASE PYMT/JAN
EQUIP RENTAL-DEBT SR	INTEREST ON CAPITAL LEASES/I	0000064808	824.84	#37A LEASE PYMT/JAN
				=====
TOTAL:			11,489.32	

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NAME OF VENDOR	VENDOR NO	Expenditure Account		
Department	Object Description	P.O. Number	P.O. Amount	Purpose of Purchase
=====				
PNC EQUIPMENT FINANCE LLC	00007085			
EQUIPMENT LEASES	PRINCIPAL CAPITAL LEASE	0000064807	109.68	#36 LEASE PYMT/JAN
EQUIPMENT LEASES	INTEREST ON CAPITAL LEASES/I	0000064807	8.29	#36 LEASE PYMT/JAN
EQUIP RENTAL-DEBT SR	PRINCIPAL CAPITAL LEASE	0000064807	15,121.91	#36 LEASE PYMT/JAN
EQUIP RENTAL-DEBT SR	INTEREST ON CAPITAL LEASES/I	0000064807	1,143.39	#36 LEASE PYMT/JAN
		=====		
		TOTAL:	16,383.27	
STERLING SAVINGS BANK	00007077			
LEGISLATIVE	TRAVEL & SUBSISTENCE /NON-ED	0000064813	97.42	T & S/SUPPLIES
EXECUTIVE	OPERATING SUPPLIES	0000064813	48.53	T & S/SUPPLIES
COMMUNITY DEVELOPMEN	OPERATING SUPPLIES	0000064780	266.79	MISC SUPPLIES
MISC. SERVICES	OPERATING SUPPLIES	0000064824	460.39	SUPPLIES
ENGINEERING	OPERATING SUPPLIES	0000064824	182.28	SUPPLIES
ENGINEERING	TRAVEL & SUBSISTENCE /NON-ED	0000064824	16.25	SUPPLIES
PARK RECREATION	OFFICE SUPPLIES	0000064923	77.91	MAC/LRC/MAINT SUPPLIES
PARK RECREATION	REGISTRATION & MEMBERSHIPS	0000064923	25.00	MAC/LRC/MAINT SUPPLIES
PARK RECREATION	OPERATING SUPPLIES	0000064923	94.97	MAC/LRC/MAINT SUPPLIES
PARK RECREATION	OPERATING SUPPLIES	0000064923	189.77	MAC/LRC/MAINT SUPPLIES
PARK RECREATION	OPERATING SUPPLIES	0000064923	443.01	MAC/LRC/MAINT SUPPLIES
PARK RECREATION	OPERATING SUPPLIES	0000064923	218.48	MAC/LRC/MAINT SUPPLIES
PARK RECREATION	MUSEUM RESALE	0000064923	124.87	MAC/LRC/MAINT SUPPLIES
PARK RECREATION	PRINTING & BINDING	0000064923	381.75	MAC/LRC/MAINT SUPPLIES
PARK RECREATION	OPERATING SUPPLIES	0000064923	31.84	MAC/LRC/MAINT SUPPLIES
PARK RECREATION	OPERATING SUPPLIES	0000064923	148.37	MAC/LRC/MAINT SUPPLIES
PARK RECREATION	OPERATING SUPPLIES	0000064923	720.68	MAC/LRC/MAINT SUPPLIES
PARK RECREATION	OPERATING SUPPLIES	0000064923	126.18	MAC/LRC/MAINT SUPPLIES
PARK RECREATION	REPAIR AND MAINTENANCE SUPPL	0000064923	75.62	MAC/LRC/MAINT SUPPLIES

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CITY OF MOSES LAKE  
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NAME OF VENDOR	VENDOR NO	Expenditure Account		
Department	Object Description	P.O. Number	P.O. Amount	Purpose of Purchase
STERLING SAVINGS BANK	00007077			
PARK RECREATION	TRAVEL & SUBSISTENCE /NON-ED	0000064923	12.66	MAC/LRC/MAINT SUPPLIES
PARK RECREATION	REGISTRATION & MEMBERSHIPS	0000064923	80.00	MAC/LRC/MAINT SUPPLIES
PARK RECREATION	OPERATING SUPPLIES	0000064923	325.52	MAC/LRC/MAINT SUPPLIES
PARK RECREATION	LARSON REC COMPLEX RESALE	0000064923	35.44	MAC/LRC/MAINT SUPPLIES
POLICE	OPERATING SUPPLIES	0000064804	654.81	MISCELLANEOUS
POLICE	POSTAGE	0000064804	6.05	MISCELLANEOUS
POLICE	TRAVEL & SUBSISTENCE /NON-ED	0000064804	750.41	MISCELLANEOUS
FIRE	POSTAGE	0000064817	10.10	MISC SUPPLIES
FIRE	OPERATING SUPPLIES	0000064817	247.28	MISC SUPPLIES
GRANTS AND DONATIONS	REGISTRATION & MEMBERSHIPS	0000064804	300.00	MISCELLANEOUS
GRANTS AND DONATIONS	OPERATING SUPPLIES	0000064923	276.66	MAC/LRC/MAINT SUPPLIES
GRANTS AND DONATIONS	OPERATING SUPPLIES	0000064923	911.86	MAC/LRC/MAINT SUPPLIES
PARKS/STREET	OPERATING SUPPLIES	0000064923	105.29	MAC/LRC/MAINT SUPPLIES
WATER	REPAIR AND MAINTENANCE SUPPL	0000064899	47.74	DRUM COVER
WATER/BILLING	OPERATING SUPPLIES	0000064837	12.04	MISC SUPPLIES
CENTRAL SERVICES	COMPUTER SOFTWARE	0000064837	1,023.97	MISC SUPPLIES
EQUIP RENTAL-OPERATI	GAS-PROPANE-FUEL	0000064804	251.37	MISCELLANEOUS
EQUIP RENTAL-OPERATI	REPAIR AND MAINTENANCE SUPPL	0000064817	40.97	MISC SUPPLIES
EQUIP RENTAL-OPERATI	GAS-PROPANE-FUEL	0000064817	28.27	MISC SUPPLIES
		TOTAL:	8,850.55	
UNITED PARCEL SERVICE	00005456			
MISC. SERVICES	POSTAGE	0000064928	22.00	SHIPPING CHARGES
ENGINEERING	POSTAGE	0000064928	21.36	SHIPPING CHARGES
		TOTAL:	43.36	

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NAME OF VENDOR	VENDOR NO	Expenditure Account			
Department	Object Description	P.O. Number	P.O. Amount	Purpose of Purchase	
=====					
			=====		
REPORT TOTAL:			41,448.49		

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FUND NO	FUND NAME	AMOUNT
000	GENERAL FUND	7,280.63
103	GRANTS AND DONATIONS	1,488.52
116	STREET	132.16
275	EQUIPMENT LEASES	117.97
410	WATER/SEWER	1,682.68
490	SANITATION FUND	347.71
493	STORM WATER	115.90
498	AMBULANCE SERVICE FUND	148.93
517	CENTRAL SERVICES	1,023.97
519	EQUIPMENT RENTAL	28,075.23
528	BUILD MAINTENANCE	1,034.79
	TOTAL	41,448.49

VEND NO.	P.O. NO.	AMT LISTED	CORRECTED AMT	ACTION TO BE TAKEN
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CORRECT AMOUNT TO BE PAID .....

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* * * * *
*                                     *
*               C L A I M S   A P P R O V A L                *
*                                     *
* WE, THE UNDERSIGNED COUNCILMEN OF THE CITY OF MOSES LAKE, WASHINGTON, DO HEREBY CERTIFY THAT THE MERCHANDISE *
* OR SERVICES SPECIFIED HAVE BEEN RECEIVED AND THAT ABOVE CLAIMS ARE APPROVED, AS NOTED, FOR PAYMENT          *
* IN THE AMOUNT OF      $41,448.49 THIS 22ND DAY OF JANUARY, 2013                                *
*                                     *
*                                     *
* .....                               .....                  *
* COUNCIL MEMBER                                   COUNCIL MEMBER                                  *
*                                     *
*                                     *
* .....                               .....                  *
* COUNCIL MEMBER                                   FINANCE DIRECTOR                             *
* * * * *
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CITY OF MOSES LAKE  
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NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account		Purpose of Purchase
		P.O. Number	P.O. Amount	
ALARM CENTER INC	00005384			
WATER	REPAIR & MAINT. BUILDING (CO	0000064876	36.75	MONITORING FEES
SEWER	REPAIR & MAINT. BUILDING (CO	0000064876	36.75	MONITORING FEES
		=====		
		TOTAL:	73.50	
ALBINA PIPE BENDING CO INC	00007365			
PARK RECREATION	MINOR EQUIPMENT < \$5000	0000064922	561.40	BIKE RACK
GRANTS AND DONATIONS	MINOR EQUIPMENT < \$5000	0000064922	500.00	BIKE RACK
		=====		
		TOTAL:	1,061.40	
ALEX BENKO	00000139			
FIREMANS PENSION	DIRECT MEDICAL PAYMENTS	0000064861	56.65	PRESC CO-PAY
		=====		
		TOTAL:	56.65	
ARROW HOCKEY AND SPORT CORP	00006852			
PARK RECREATION	OPERATING SUPPLIES	0000064919	292.67	ICE HOCKEY GUARDS
		=====		
		TOTAL:	292.67	
ASSOC OF WASHINGTON CITIES	00000006			
MISC. SERVICES	MISCELLANEOUS (NOT LISTED BE	0000064840	14,173.00	2013 MEMBERSHIP FEES
		=====		
		TOTAL:	14,173.00	
B M I	00007537			
TOURISM ACTIVITIES	PROFESSIONAL SERVICES	0000064932	327.00	CONCERT LICENSE FEES
		=====		
		TOTAL:	327.00	
BASIN LOCK & SECURITY	00003714			
PARK RECREATION	REPAIR AND MAINTENANCE SUPPL	0000064852	53.95	LOCKSET
POLICE	PROFESSIONAL SERVICES	0000064783	210.00	ALARM MONITORING
		=====		
		TOTAL:	263.95	
BASIN SEPTIC SERVICES	00000166			
PARK RECREATION	REPAIR & MAINT. OTHER (CONTR	0000064903	129.48	SEPTIC SERVICES
PARK RECREATION	REPAIR & MAINT. OTHER (CONTR	0000064903	258.96	SEPTIC SERVICES
PARK RECREATION	REPAIR & MAINT. OTHER (CONTR	0000064903	48.56	SEPTIC SERVICES
		=====		
		TOTAL:	437.00	
BATTERY SYSTEMS	00004673			
PARK RECREATION	REPAIR AND MAINTENANCE SUPPL	0000064853	61.15	BATTERY
SEWER	REPAIR AND MAINTENANCE SUPPL	0000064877	285.47	BATTERIES
EQUIP RENTAL-OPERATI	REPAIR AND MAINTENANCE SUPPL	0000064877	1,141.88	BATTERIES

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NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
=====				
		TOTAL:	1,488.50	
BESSE MEDICAL SUPPLY	00006688			
AMBULANCE SERVICE	OPERATING SUPPLIES	0000064819	203.65	AMBULANCE SUPPLIES
=====				
		TOTAL:	203.65	
BLUMENTHAL UNIFORM CO INC	00000133			
POLICE	OPERATING SUPPLIES	0000064789	578.72	UNIFORMS
FIRE	OPERATING SUPPLIES	0000064818	221.09	UNIFORM PANTS
=====				
		TOTAL:	799.81	
BROWN & BROWN OF WASHINGTON	00001703			
SELF-INSURANCE	INSURANCE	0000064856	1,838.00	AIRPORT LIABILITY INS
=====				
		TOTAL:	1,838.00	
BUD CLARY TOYOTA CHEVROLET	00000150			
EQUIP RENTAL-OPERATI	REPAIR AND MAINTENANCE SUPPL	0000064872	281.10	MODULE
=====				
		TOTAL:	281.10	
BUSINESS INTERIORS & EQUIPMENT	00003619			
CENTRAL SERVICES	REPAIR & MAINT. EQUIP. (CONT	0000064842	2,329.37	MAINT AGREE/COPIERS
=====				
		TOTAL:	2,329.37	
CALIFORNIA FIRST LEASING CORP	00004003			
EQUIPMENT LEASES	PRINCIPAL CAPITAL LEASE	0000064844	5,146.11	#38A LEASE PYMT/2013
EQUIPMENT LEASES	INTEREST ON CAPITAL LEASES/I	0000064844	413.29	#38A LEASE PYMT/2013
EQUIP RENTAL-DEBT SR	PRINCIPAL CAPITAL LEASE	0000064844	163,160.68	#38A LEASE PYMT/2013
EQUIP RENTAL-DEBT SR	INTEREST ON CAPITAL LEASES/I	0000064844	13,103.64	#38A LEASE PYMT/2013
=====				
		TOTAL:	181,823.72	
CASCADE DIESEL INC	00003551			
EQUIP RENTAL-OPERATI	REPAIR & MAINT. EQUIP. (CONT	0000064879	1,566.50	REPAIR WATER PUMP LEAK
=====				
		TOTAL:	1,566.50	
CASCADE NATURAL GAS CORP	00000203			
PARK RECREATION	UTILITY EXP / GAS	0000064868	874.91	CONCERT LICENSE FEES
PARK RECREATION	UTILITY EXP / GAS	0000064925	198.57	SNS GAS USAGE
FIRE	UTILITY EXP / GAS	0000064930	1,056.17	NAT GAS SERVICE
BUILD MAINT-OPERATIO	UTILITY EXP / GAS	0000064930	1,141.75	NAT GAS SERVICE
=====				
		TOTAL:	3,271.40	

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NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account		Purpose of Purchase
		P.O. Number	P.O. Amount	
CEDAR STREET CLEANERS	00004655			
POLICE	OPERATING SUPPLIES	0000064787	336.90	UNIFORM MAINTENANCE
		=====		
		TOTAL:	336.90	
CENTRAL MACHINERY SALES INC	00002779			
EQUIP RENTAL-OPERATI	REPAIR AND MAINTENANCE SUPPL	0000064871	435.92	STREET SWEEPER BROOMS
		=====		
		TOTAL:	435.92	
CENTRAL WASHINGTON CONCRETE	00003603			
WATER	REPAIR AND MAINTENANCE SUPPL	0000064880	144.06	CONCRETE
		=====		
		TOTAL:	144.06	
CHAMBER OF COMMERCE	00002627			
PARK RECREATION	CHAMBER OF COMMERCE / CONTRA	0000064851	3,164.31	FULFILLMENT
PARK RECREATION	CHAMBER OF COMMERCE / CONTRA	0000064855	5,500.00	ANNUAL MEMBERSHIP DUES
		=====		
		TOTAL:	8,664.31	
CHARLES SHEER	00004857			
SEWER	MISCELLANEOUS (NOT LISTED BE	0000064895	85.00	REIMB CDL FEE
		=====		
		TOTAL:	85.00	
CHASE PAYMENTECH-EFT	00004046			
WATER/BILLING	BANK CHARGES	0000064931	1,213.17	CREDIT CARD FEES
SEWER/BILLING	BANK CHARGES	0000064931	850.66	CREDIT CARD FEES
SANITATION FUND	BANK CHARGES	0000064931	498.75	CREDIT CARD FEES
STORM WATER	BANK CHARGES	0000064931	166.25	CREDIT CARD FEES
AMBULANCE SERVICE	BANK CHARGES	0000064931	213.62	CREDIT CARD FEES
		=====		
		TOTAL:	2,942.45	
CHS INC	00000249			
EQUIP RENTAL-OPERATI	GAS-PROPANE-FUEL	0000064881	24,320.83	FUEL FOR VEHICLES
		=====		
		TOTAL:	24,320.83	
CITY OF MOSES LAKE	00008000			
PARK RECREATION	UTILITY EXP / W-S-G	0000064854	26.24	WATER USAGE
STREET	UTILITY EXP / W-S-G	0000064878	454.63	WATER USAGE
		=====		
		TOTAL:	480.87	
	00008102			
PARK RECREATION	OPERATING SUPPLIES	0000064862	54.00	PLAN REVIEW
		=====		
		TOTAL:	54.00	

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NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account		Purpose of Purchase
		P.O. Number	P.O. Amount	
CITY OF MOSES LAKE	00008106			
SEWER	REPAIR & MAINT. OTHER (CONTR	0000064875	110.60	RETAIN/TOP CUT TREE TRIMMING
		=====		
		TOTAL:	110.60	
	00008201			
LIBRARY	UTILITY EXP / W-S-G	0000064935	298.41	WATER SERVICE
PARK RECREATION	UTILITY EXP / W-S-G	0000064935	92.72	WATER SERVICE
PARK RECREATION	UTILITY EXP / W-S-G	0000064935	665.10	WATER SERVICE
PARK RECREATION	UTILITY EXP / W-S-G	0000064935	61.24	WATER SERVICE
PARK RECREATION	UTILITY EXP / W-S-G	0000064935	79.61	WATER SERVICE
PARK RECREATION	UTILITY EXP / W-S-G	0000064935	317.49	WATER SERVICE
PARK RECREATION	UTILITY EXP / W-S-G	0000064935	122.47	WATER SERVICE
PARK RECREATION	UTILITY EXP / W-S-G	0000064935	122.47	WATER SERVICE
PARKS/STREET	UTILITY EXP / W-S-G	0000064935	560.55	WATER SERVICE
PARKS/STREET	UTILITY EXP / W-S-G	0000064935	122.47	WATER SERVICE
SEWER	UTILITY EXP / W-S-G	0000064935	3,422.82	WATER SERVICE
STORM WATER	UTILITY EXP / W-S-G	0000064935	2,289.60	WATER SERVICE
AIRPORT	UTILITY EXP / W-S-G	0000064935	73.71	WATER SERVICE
BUILD MAINT-OPERATIO	UTILITY EXP / W-S-G	0000064935	267.74	WATER SERVICE
BUILD MAINT-OPERATIO	UTILITY EXP / W-S-G	0000064935	566.23	WATER SERVICE
BUILD MAINT-OPERATIO	UTILITY EXP / W-S-G	0000064935	319.75	WATER SERVICE
BUILD MAINT-OPERATIO	UTILITY EXP / W-S-G	0000064935	195.69	WATER SERVICE
BUILD MAINT-OPERATIO	UTILITY EXP / W-S-G	0000064935	269.41	WATER SERVICE
BUILD MAINT-OPERATIO	UTILITY EXP / W-S-G	0000064935	716.63	WATER SERVICE
BUILD MAINT-OPERATIO	UTILITY EXP / W-S-G	0000064935	92.72	WATER SERVICE
BUILD MAINT-OPERATIO	UTILITY EXP / W-S-G	0000064935	92.72	WATER SERVICE
		=====		
		TOTAL:	10,749.55	

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NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number P.O. Amount		Purpose of Purchase
CITY OF SPOKANE	00004155			
POLICE	PROFESSIONAL SERVICES	0000064797	23.10	EVIDENCE DESTRUCTION
=====				
		TOTAL:	23.10	
COLUMBIA BASIN DAILY HERALD	00000210			
PARK RECREATION	MISCELLANEOUS (NOT LISTED BE	0000064863	143.65	ADVERTISING/SUBSCRIPTION
PARK RECREATION	ADVERTISING	0000064863	228.10	ADVERTISING/SUBSCRIPTION
PARK RECREATION	ADVERTISING	0000064863	228.10	ADVERTISING/SUBSCRIPTION
POLICE	ADVERTISING	0000064791	91.80	ADVERTISING
=====				
		TOTAL:	691.65	
COMMERCIAL TIRE	00005968			
EQUIP RENTAL-OPERATI	REPAIR & MAINT. EQUIP. (CONT	0000064882	292.41	TIRES, BALANCING
=====				
		TOTAL:	292.41	
DAVID HELMS	00002805			
FIREMANS PENSION	DIRECT MEDICAL PAYMENTS	0000064859	171.94	PRESC CO-PAY
=====				
		TOTAL:	171.94	
DAVID SANDS	00007610			
POLICE	OPERATING SUPPLIES	0000064785	100.00	UNIFORMS
=====				
		TOTAL:	100.00	
DAY WIRELESS SYSTEMS	00005517			
POLICE	REPAIR & MAINT. EQUIP. (CONT	0000064788	1,297.12	REPAIRS
=====				
		TOTAL:	1,297.12	
DB SECURE SHRED	00003144			
EXECUTIVE	PROFESSIONAL SERVICES	0000064830	6.85	RECORDS DESTRUCTION
FINANCE	PROFESSIONAL SERVICES	0000064830	6.85	RECORDS DESTRUCTION
POLICE	PROFESSIONAL SERVICES	0000064830	13.70	RECORDS DESTRUCTION
WATER	PROFESSIONAL SERVICES	0000064830	13.70	RECORDS DESTRUCTION
WATER/BILLING	PROFESSIONAL SERVICES	0000064830	4.56	RECORDS DESTRUCTION
SEWER/BILLING	PROFESSIONAL SERVICES	0000064830	4.57	RECORDS DESTRUCTION
SANITATION FUND	PROFESSIONAL SERVICES	0000064830	4.57	RECORDS DESTRUCTION
=====				
		TOTAL:	54.80	
DEPT OF ENTERPRISE SERVICES	00002827			
EQUIP RENTAL-OPERATI	REGISTRATION & MEMBERSHIPS	0000064847	500.00	CO-OP MEMBERSHIP



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NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account		Purpose of Purchase
		P.O. Number	P.O. Amount	
=====				
		TOTAL:	500.00	
DOOLEY ENTERPRISES INC	00006644			
POLICE	OPERATING SUPPLIES	0000064805	1,933.00	AMMUNITION
=====				
		TOTAL:	1,933.00	
EASTERN CASCADE DIST	00006909			
POLICE	OPERATING SUPPLIES	0000064792	33.00	DRINKING WATER
=====				
		TOTAL:	33.00	
EPHRATA SPORTSMENS ASSOC	00007280			
POLICE	REGISTRATION & MEMBERSHIPS	0000064802	250.00	MEMBERSHIP
GRANTS AND DONATIONS	REGISTRATION & MEMBERSHIPS	0000064802	250.00	MEMBERSHIP
=====				
		TOTAL:	500.00	
EVERGREEN RURAL WATER OF WA	00006741			
WATER	REGISTRATION & MEMBERSHIPS	0000064884	300.00	MEMBERSHIP DUES
=====				
		TOTAL:	300.00	
FABER INDUSTRIAL SUPPLY	00000501			
PARK RECREATION	OPERATING SUPPLIES	0000064908	42.77	MISC SUPPLIES
PARK RECREATION	REPAIR AND MAINTENANCE SUPPL	0000064908	21.19	MISC SUPPLIES
=====				
		TOTAL:	63.96	
FASTENAL COMPANY	00007372			
WATER	OPERATING SUPPLIES	0000064885	1,322.94	DUCT TAPE, VELCRO
SEWER	REPAIR AND MAINTENANCE SUPPL	0000064885	42.44	DUCT TAPE, VELCRO
=====				
		TOTAL:	1,365.38	
FERRELLGAS	00002207			
EQUIP RENTAL-OPERATI	GAS-PROPANE-FUEL	0000064886	237.23	PROPANE
=====				
		TOTAL:	237.23	
FOOD SERVICES OF AMERICA	00007168			
PARK RECREATION	LARSON REC COMPLEX RESALE	0000064848	1,978.84	LRC RESALE
=====				
		TOTAL:	1,978.84	
FREDERICK HAYNES	00000730			
POLICE	DIRECT MEDICAL PAYMENTS	0000064860	481.50	PRESC CO-PAY
=====				
		TOTAL:	481.50	
GRANT CO SOLID WASTE DEPT	00000640			
SANITATION FUND	LANDFILL DUMPING FEES	0000064828	16,869.73	LANDFILL CHARGES
=====				
		TOTAL:	16,869.73	

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NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account		Purpose of Purchase
		P.O. Number	P.O. Amount	
GRANT COUNTY DISTRICT COURT LEGAL/JUDICIAL	00007843 PROFESSIONAL SERVICES	0000064846	1,500.00	MUNI COURT SHARED COST
		=====		
		TOTAL:	1,500.00	
GRANT COUNTY HEALTH DISTRICT PARK RECREATION	00000614 MISCELLANEOUS (NOT LISTED BE	0000064869	1,250.00	2013 FACILITY/FOOD PERMITS
		=====		
		TOTAL:	1,250.00	
HARRIS COMPUTERS FINANCE	00005872 OPERATING SUPPLIES	0000064823	259.61	TAX FORMS
		=====		
		TOTAL:	259.61	
ITRON WATER/BILLING	00006106 PROFESSIONAL SERVICES	0000064850	680.68	MAINT AGREE/METER READ SYS
WATER/BILLING	REPAIR & MAINT. EQUIP. (CONT	0000064850	759.70	MAINT AGREE/METER READ SYS
		=====		
		TOTAL:	1,440.38	
JAMIE LAMB SEWER	00006160 PROFESSIONAL SERVICES	0000064810	80.00	REIMB/CDL PHYSICAL
		=====		
		TOTAL:	80.00	
JERRYS AUTO SUPPLY PARK RECREATION	00005835 REPAIR AND MAINTENANCE SUPPL	0000064887	221.96	MISC SUPPLIES
EQUIP RENTAL-OPERATI	REPAIR AND MAINTENANCE SUPPL	0000064887	4.13	MISC SUPPLIES
		=====		
		TOTAL:	226.09	
LAKE BOWL POLICE	00001109 OPERATING SUPPLIES	0000064796	88.48	MISCELLANEOUS
		=====		
		TOTAL:	88.48	
LAND SURVEYORS ASSOC OF WASH ENGINEERING	00005713 REGISTRATION & MEMBERSHIPS	0000064778	1,545.00	2013 LSAW CONFERENCE
		=====		
		TOTAL:	1,545.00	
LUTHER STOWERS FIREMANS PENSION	00003082 DIRECT MEDICAL PAYMENTS	0000064857	134.15	PRESC CO-PAY
		=====		
		TOTAL:	134.15	
MERCHANT SOLUTIONS - EFT COMMUNITY DEVELOPMEN	00005882 BANK CHARGES	0000064835	268.98	CREDIT CARD FEES
ENGINEERING	BANK CHARGES	0000064835	23.07	CREDIT CARD FEES
PARK RECREATION	BANK CHARGES	0000064835	133.39	CREDIT CARD FEES

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		P.O. Number	P.O. Amount	
PARK RECREATION	BANK CHARGES	0000064835	10.00	CREDIT CARD FEES
PARK RECREATION	BANK CHARGES	0000064835	65.62	CREDIT CARD FEES
PARK RECREATION	BANK CHARGES	0000064835	158.25	CREDIT CARD FEES
POLICE	BANK CHARGES	0000064835	39.31	CREDIT CARD FEES
FIRE	BANK CHARGES	0000064835	10.00	CREDIT CARD FEES
WATER/BILLING	BANK CHARGES	0000064835	19.64	CREDIT CARD FEES
SEWER/BILLING	BANK CHARGES	0000064835	13.77	CREDIT CARD FEES
SANITATION FUND	BANK CHARGES	0000064835	8.07	CREDIT CARD FEES
STORM WATER	BANK CHARGES	0000064835	2.69	CREDIT CARD FEES
AMBULANCE SERVICE	BANK CHARGES	0000064835	3.46	CREDIT CARD FEES
		=====		
		TOTAL:	756.25	
MICROFLEX INC	00005896			
FINANCE	MISCELLANEOUS (NOT LISTED BE	0000064841	362.01	TAXTOOLS CONVERSION FEE
		=====		
		TOTAL:	362.01	
MOON SECURITY SERVICES INC	00006510			
POLICE	PROFESSIONAL SERVICES	0000064800	41.50	MONTHLY MONITORING
		=====		
		TOTAL:	41.50	
MOSES LAKE STEEL SUPPLY	00001268			
MISC. SERVICES	OPERATING SUPPLIES	0000064825	23.05	WELLNESS SUPPLIES
PARK RECREATION	OPERATING SUPPLIES	0000064913	69.80	MISC SUPPLIES
PARK RECREATION	REPAIR AND MAINTENANCE SUPPL	0000064913	156.16	MISC SUPPLIES
PARK RECREATION	OPERATING SUPPLIES	0000064913	87.62	MISC SUPPLIES
PARK RECREATION	REPAIR AND MAINTENANCE SUPPL	0000064921	72.61	MISC SUPPLIES
PARKS/STREET	OPERATING SUPPLIES	0000064913	140.49	MISC SUPPLIES
		=====		
		TOTAL:	549.73	
MOSES LAKE UPHOLSTERY	00001211			
STORM WATER	REPAIR & MAINT. OTHER (CONTR	0000064888	37.77	PATCH OVERALLS
		=====		
		TOTAL:	37.77	

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NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
MULTI AGENCY COMM CENTER E911	00006695			
POLICE	PROFESSIONAL SERVICES	0000064801	37,293.75	USER FEE
FIRE	PROFESSIONAL SERVICES	0000064822	801.00	USER FEES/JAN
AMBULANCE SERVICE	PROFESSIONAL SERVICES	0000064822	4,137.75	USER FEES/JAN
			=====	
TOTAL:			42,232.50	
MYRON PALMER	00006605			
POLICE	DIRECT MEDICAL PAYMENTS	0000064858	185.00	PRESC CO-PAY
			=====	
TOTAL:			185.00	
NORCO ENTERPRISES INC	00006590			
PARK RECREATION	OPERATING SUPPLIES	0000064864	46.89	GAS/CYLINDER RENTAL
AMBULANCE SERVICE	OPERATING SUPPLIES	0000064814	222.05	MEDICAL OXYGEN
			=====	
TOTAL:			268.94	
NORTHERN ENERGY	00005570			
STREET	REPAIR AND MAINTENANCE SUPPL	0000064889	7.31	PROPANE
			=====	
TOTAL:			7.31	
NORTHSTAR CHEMICAL INC	00006113			
WATER	OPERATING SUPPLIES	0000064873	580.29	SODIUM HYPO
			=====	
TOTAL:			580.29	
NRPA	00004676			
PARK RECREATION	REGISTRATION & MEMBERSHIPS	0000064867	473.00	NRPA MEMBERSHIPS
			=====	
TOTAL:			473.00	
OASIS AUTO SPA	00004834			
EQUIP RENTAL-OPERATI	REPAIR & MAINT. EQUIP. (CONT	0000064890	618.00	CAR WASHES
			=====	
TOTAL:			618.00	
OXARC INC	00001412			
PARK RECREATION	OPERATING SUPPLIES	0000064915	36.28	MISC SUPPLIES
STORM WATER	REPAIR AND MAINTENANCE SUPPL	0000064891	51.03	MISC SUPPLIES
			=====	
TOTAL:			87.31	
PACIFIC NORTHWEST MECHANICAL	00005536			
EQUIP RENTAL-OPERATI	REPAIR & MAINT. EQUIP. (CONT	0000064892	269.75	MOUNT UTILITY BOX
			=====	
TOTAL:			269.75	
PORT OF MOSES LAKE-EFT	00007334			
SEWER/BILLING	PORT OF MOSES LAKE AGREEMENT	0000064838	50,000.00	INTER LOCAL AGREEMENT
			=====	
TOTAL:			50,000.00	

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Department	Object Description	P.O. Number	P.O. Amount	Purpose of Purchase
=====				
PROGRESSIVE MEDICAL INTL	00006656			
AMBULANCE SERVICE	OPERATING SUPPLIES	0000064816	445.07	AMBULANCE SUPPLIES
		=====		
		TOTAL:	445.07	
PROVIDENCE SACRED HEART CTR	00007664			
AMBULANCE SERVICE	REPAIR & MAINT. EQUIP. (CONT	0000064815	93.87	REPAIR DEFIB
		=====		
		TOTAL:	93.87	
PUD OF GRANT COUNTY	00001501			
LIBRARY	UTILITY EXP / ELECTRICITY	0000064926	1,073.17	ELECTRIC SERVICE
ENGINEERING	UTILITY EXP / ELECTRICITY	0000064926	17.00	ELECTRIC SERVICE
PARK RECREATION	UTILITY EXP / ELECTRICITY	0000064926	553.44	ELECTRIC SERVICE
PARK RECREATION	UTILITY EXP / ELECTRICITY	0000064926	167.85	ELECTRIC SERVICE
PARK RECREATION	UTILITY EXP / ELECTRICITY	0000064926	471.51	ELECTRIC SERVICE
PARK RECREATION	UTILITY EXP / ELECTRICITY	0000064926	84.54	ELECTRIC SERVICE
PARK RECREATION	UTILITY EXP / ELECTRICITY	0000064926	3,650.64	ELECTRIC SERVICE
PARK RECREATION	UTILITY EXP / ELECTRICITY	0000064926	20.90	ELECTRIC SERVICE
PARK RECREATION	UTILITY EXP / ELECTRICITY	0000064926	1,194.08	ELECTRIC SERVICE
PARK RECREATION	UTILITY EXP / ELECTRICITY	0000064926	347.15	ELECTRIC SERVICE
PARK RECREATION	UTILITY EXP / ELECTRICITY	0000064926	35.86	ELECTRIC SERVICE
PARK RECREATION	UTILITY EXP / ELECTRICITY	0000064929	1,381.10	ELEC SERVICE/ST LIGHTS
POLICE	UTILITY EXP / ELECTRICITY	0000064926	148.02	ELECTRIC SERVICE
POLICE	UTILITY EXP / ELECTRICITY	0000064926	23.06	ELECTRIC SERVICE
FIRE	UTILITY EXP / ELECTRICITY	0000064926	1,480.24	ELECTRIC SERVICE
PARKS/STREET	UTILITY EXP / ELECTRICITY	0000064926	257.65	ELECTRIC SERVICE
STREET	UTILITY EXP / ELECTRICITY	0000064929	36,286.99	ELEC SERVICE/ST LIGHTS
WATER	UTILITY EXP / ELECTRICITY	0000064926	17,417.31	ELECTRIC SERVICE
SEWER	UTILITY EXP / ELECTRICITY	0000064926	11,862.14	ELECTRIC SERVICE



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		P.O. Number	P.O. Amount	
AIRPORT	UTILITY EXP / ELECTRICITY	0000064926	165.17	ELECTRIC SERVICE
BUILD MAINT-OPERATIO	UTILITY EXP / ELECTRICITY	0000064926	2,427.16	ELECTRIC SERVICE
BUILD MAINT-OPERATIO	UTILITY EXP / ELECTRICITY	0000064926	1,036.87	ELECTRIC SERVICE
BUILD MAINT-OPERATIO	UTILITY EXP / ELECTRICITY	0000064926	1,604.08	ELECTRIC SERVICE
BUILD MAINT-OPERATIO	UTILITY EXP / ELECTRICITY	0000064926	2,068.25	ELECTRIC SERVICE
		=====		
		TOTAL:	83,774.18	
QCL INC	00006542			
POLICE	PROFESSIONAL SERVICES	0000064812	50.00	PRE-EMPLOYMENT TESTING
BUILD MAINT-OPERATIO	PROFESSIONAL SERVICES	0000064812	50.00	PRE-EMPLOYMENT TESTING
		=====		
		TOTAL:	100.00	
RATHBONE SALES INC	00005021			
WATER	REPAIR & MAINT. EQUIP. (CONT	0000064894	43.70	REPAIR PUMP
		=====		
		TOTAL:	43.70	
RELIABLE OFFICE PRODUCTS	00003702			
EXECUTIVE	OPERATING SUPPLIES	0000064870	127.02	MISC SUPPLIES
		=====		
		TOTAL:	127.02	
ROWAND MACHINERY	00002656			
EQUIP RENTAL-OPERATI	REPAIR AND MAINTENANCE SUPPL	0000064893	356.41	BUMPER
		=====		
		TOTAL:	356.41	
SAMARITAN HEALTHCARE	00001836			
AMBULANCE SERVICE	OPERATING SUPPLIES	0000064820	180.98	AMBULANCE SUPPLIES
		=====		
		TOTAL:	180.98	
SAN DIEGO POLICE EQUIPMENT	00007332			
POLICE	OPERATING SUPPLIES	0000064786	6,063.71	AMMUNITION
		=====		
		TOTAL:	6,063.71	
SHERWIN-WILLIAMS	00006229			
PARK RECREATION	OPERATING SUPPLIES	0000064920	25.15	MISC SUPPLIES
		=====		
		TOTAL:	25.15	
SHIRTBUILDERS INC	00004022			
PARK RECREATION	OPERATING SUPPLIES	0000064849	1,912.56	BEG SOCCER SHIRTS
POLICE	OPERATING SUPPLIES	0000064794	709.80	UNIFORMS
		=====		
		TOTAL:	2,622.36	
SPECTRUM COMMUNICATIONS	00002691			

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NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account		Purpose of Purchase
		P.O. Number	P.O. Amount	
WATER	REPAIR & MAINT. EQUIP. (CONT	0000064896	2,010.39	REPAIR TELEMETRY RADIO
=====				
		TOTAL:	2,010.39	
SPILLMAN DATA SYSTEMS INC	00006674			
POLICE	PROFESSIONAL SERVICES	0000064781	8,884.00	MAINTENANCE FEE
=====				
		TOTAL:	8,884.00	
TOP CUT TREE TRIMMING SERVICE	00007479			
SEWER	REPAIR & MAINT. OTHER (CONTR	0000064874	2,101.35	REMOVE TREES
=====				
		TOTAL:	2,101.35	
TRI STATE OUTFITTERS	00004916			
STORM WATER	OPERATING SUPPLIES	0000064897	147.81	HIP WADERS
=====				
		TOTAL:	147.81	
USPS/PB POSTAGE BY PHONE	00007859			
CENTRAL SERVICES	POSTAGE	0000064829	6,000.00	POSTAGE FOR MACHINE
=====				
		TOTAL:	6,000.00	
UTIL UNDRGRND LOCATION CENTER	00004598			
STREET	MISCELLANEOUS (NOT LISTED BE	0000064898	21.84	UTILITY LOCATES
WATER	MISCELLANEOUS (NOT LISTED BE	0000064898	21.84	UTILITY LOCATES
SEWER	MISCELLANEOUS (NOT LISTED BE	0000064898	21.84	UTILITY LOCATES
=====				
		TOTAL:	65.52	
VERIZON WIRELESS	00002107			
AMBULANCE SERVICE	TELEPHONE	0000064839	183.40	MONTHLY ACCESS CHARGES
=====				
		TOTAL:	183.40	
VISTA SERVICE & TOWING	00004604			
POLICE	PROFESSIONAL SERVICES	0000064790	168.81	TOW
=====				
		TOTAL:	168.81	
W A P R O	00005733			
POLICE	REGISTRATION & MEMBERSHIPS	0000064795	50.00	REGISTRATION
=====				
		TOTAL:	50.00	
W S T O A	00007284			
POLICE	REGISTRATION & MEMBERSHIPS	0000064793	100.00	MEMBERSHIP
=====				
		TOTAL:	100.00	
WA CITIES INSURANCE AUTHORITY	00006720			
SELF-INSURANCE	INSURANCE	0000064843	489,770.00	LIABILITY INSURANCE
=====				
		TOTAL:	489,770.00	
WA ST ASSN PERMIT TECHNICIANS	00006947			

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		P.O. Number	P.O. Amount	
COMMUNITY DEVELOPMEN	REGISTRATION & MEMBERSHIPS	0000064907	35.00	2013 MEMBERSHIP
		=====		
		TOTAL:	35.00	
WA ST CRIMINAL JUSTICE TRNG POLICE	00003831 REGISTRATION & MEMBERSHIPS	0000064784	75.00	REGISTRATION
		=====		
		TOTAL:	75.00	
WASH FINANCE OFFICERS ASSOC FINANCE FINANCE	00002208 REGISTRATION & MEMBERSHIPS REGISTRATION & MEMBERSHIPS	0000064845 0000064845	50.00 100.00	MEMBERSHIP DUES MEMBERSHIP DUES
		=====		
		TOTAL:	150.00	
WASHINGTON STATE PATROL GRANTS AND DONATIONS	00002249 REGISTRATION & MEMBERSHIPS	0000064798	1,170.00	REGISTRATION
		=====		
		TOTAL:	1,170.00	
WEAVER EXTERMINATING SERVICE WATER	00004290 REPAIR & MAINT. BUILDING (CO	0000064900	69.06	RODENT CONTROL
		=====		
		TOTAL:	69.06	
WEINSTEIN BEVERAGE COMPANY PARK RECREATION	00005990 LARSON REC COMPLEX RESALE	0000064866	635.80	LRC RESALE
		=====		
		TOTAL:	635.80	
WENATCHEE VALLEY CLINIC POLICE	00005813 PROFESSIONAL SERVICES	0000064799	88.77	SERVICES
		=====		
		TOTAL:	88.77	
WENATCHEE VALLEY MEDICAL CTR PARK RECREATION STREET SEWER AMBULANCE SERVICE EQUIP RENTAL-OPERATI	00005069 PROFESSIONAL SERVICES PROFESSIONAL SERVICES PROFESSIONAL SERVICES PROFESSIONAL SERVICES PROFESSIONAL SERVICES	0000064811 0000064811 0000064811 0000064821 0000064811	111.89 248.00 8.00 37.00 88.00	DOT PHYSICALS, IMMUNIZ DOT PHYSICALS, IMMUNIZ DOT PHYSICALS, IMMUNIZ TB TESTING DOT PHYSICALS, IMMUNIZ
		=====		
		TOTAL:	492.89	
WEST PAYMENT CENTER LEGAL/JUDICIAL	00004968 BOOKS /LESS \$100.00 TOTAL VA	0000064809	931.18	LEGAL BOOKS
		=====		
		TOTAL:	931.18	
XPRESS BILL PAY - EFT WATER/BILLING	00006421 BANK CHARGES	0000064834	432.80	CREDIT CARD FEES

DATE 1/18/13  
TIME 09:41:10

PAGE 14  
XAPPRVD

CITY OF MOSES LAKE  
TABULATION OF CLAIMS TO BE APPROVED  
COUNCIL MEETING OF  
01/22/2013

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
=====	=====	=====	=====	=====
SEWER/BILLING	BANK CHARGES	0000064834	303.47	CREDIT CARD FEES
SANITATION FUND	BANK CHARGES	0000064834	177.92	CREDIT CARD FEES
STORM WATER	BANK CHARGES	0000064834	59.31	CREDIT CARD FEES
AMBULANCE SERVICE	BANK CHARGES	0000064834	76.21	CREDIT CARD FEES
			=====	
		TOTAL:	1,049.71	
			=====	
		REPORT TOTAL:	996,509.58	

DATE 1/18/13  
TIME 09:41:11

TOTALS PAGE  
XAPPRVD

CITY OF MOSES LAKE  
TABULATION OF CLAIMS TO BE APPROVED  
COUNCIL MEETING OF  
01/22/2013

TOTALS BY FUND

FUND NO	FUND NAME	AMOUNT
000	GENERAL FUND	112,428.75
102	TOURISM ACTIVITIES	327.00
103	GRANTS AND DONATIONS	1,920.00
116	STREET	38,099.93
275	EQUIPMENT LEASES	5,559.40
410	WATER/SEWER	94,299.47
490	SANITATION FUND	17,559.04
493	STORM WATER	2,754.46
495	AIRPORT	238.88
498	AMBULANCE SERVICE FUND	5,797.06
503	SELF-INSURANCE	491,608.00
517	CENTRAL SERVICES	8,329.37
519	EQUIPMENT RENTAL	206,376.48
528	BUILD MAINTENANCE	10,849.00
611	FIREMANS PENSION	362.74



TOTALS PAGE  
XAPPRVD

01/22/2013

## FUND NO

AMOUNT

996,509.58

## VEND NO.

AMT LISTED

### ACTION TO BE TAKEN

CORRECT AMOUNT TO BE PAID

## CLAIMS APPROVAL

WE, THE UNDERSIGNED COUNCILMEN OF THE CITY OF MOSES LAKE, WASHINGTON, DO HEREBY CERTIFY THAT THE MERCHANDISE OR SERVICES SPECIFIED HAVE BEEN RECEIVED AND THAT ABOVE CLAIMS ARE APPROVED, AS NOTED, FOR PAYMENT IN THE AMOUNT OF \$996,509.58 THIS 22ND DAY OF JANUARY, 2013

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

FINANCE DIRECTOR

January 15, 2013

TO: City Manager for Council Consideration  
FROM: Community Development Director  
SUBJECT: National Frozen Foods Final Major Plat

National Frozen Foods Corporation has submitted a final plat application for a one-lot plat of 63.76 acres at 14406 Wheeler Road, the existing plant site and the agricultural land to the north. The site is zoned Heavy Industrial, which corresponds with the Comprehensive Plan Land Use Designation of Industrial. There have been no significant changes from the preliminary plat.

Attached for approval are the Findings, Conclusions and Decision of the Planning Commission.

Respectfully submitted,

A handwritten signature in blue ink, appearing to be 'GA', is written over the text 'Respectfully submitted,'.

Gilbert Alvarado  
Community Development Director

GA:jt

# NATIONAL FROZEN FOODS MAJOR PLAT

A PORTION OF FARM UNITS 80 AND 81, IRRIGATION BLOCK 41, COLUMBIA BASIN PROJECT, LYING IN THE SOUTHWEST QUARTER OF SECTION 16, TOWNSHIP 19 NORTH, RANGE 29 EAST, W.M., CITY OF MOSES LAKE, GRANT COUNTY, WASHINGTON

## UNITED STATES DEPARTMENT OF THE INTERIOR BUREAU OF RECLAMATION

BUREAU OF RECLAMATION'S CONCURRENCE FOR THIS PLAT IS LIMITED TO THE EXTENT OF THE PLAT'S COMPLIANCE WITH THE REQUIREMENTS OF RCW 58.17.310.

DRAIN CONSTRUCTION: RISING GROUND WATER TABLES ARE COMMON IN IRRIGATION PROJECTS. FEDERAL DRAIN CONSTRUCTION FUNDS ARE NOT AVAILABLE FOR DRAINING OF SUBDIVISIONS AND OTHER AREAS NOT IN A COMMERCIAL AGRICULTURE LAND USE, UNLESS SUCH DRAINAGE IS INCIDENTAL TO THE REQUIRED DRAINAGE OF ADJACENT AGRICULTURAL LAND AND MEETS FEDERAL TECHNICAL AND ECONOMICAL FEASIBILITY REQUIREMENTS.

THIS LAND IS INCLUDED WITHIN THE EAST COLUMBIA BASIN IRRIGATION DISTRICT AND IS SUBJECT TO LAWS OF THE UNITED STATES AND THE STATE OF WASHINGTON RELATIVE TO THE COLUMBIA BASIN PROJECT AND IS LIABLE FOR FURTHER ASSESSMENTS, IF ANY, LEVIED BY SAID DISTRICT. IT IS ALSO UNDERSTOOD AND AGREED THAT WHEN THIS PLAT IS SERVED BY CITY STREETS, IRRIGABLE LANDS WITHIN THE ROAD RIGHT OF WAY OR ISOLATED BY SAID DEDICATION WILL NOT BECOME A CHARGE ASSESSABLE TO CITY AND PAYABLE TO THE EAST COLUMBIA BASIN IRRIGATION DISTRICT FOR CONSTRUCTION, OPERATION AND MAINTENANCE OF THE PROJECT.

DISTRICT SECRETARY-MANAGER

BUREAU OF RECLAMATION

IRRIGATION APPROVAL:  
WATER SUPPLY: CONCURRENCE BY THE BUREAU OF RECLAMATION FOR THIS PLAT DOES NOT ASSURE THE AVAILABILITY OF A WATER SUPPLY, NOR DOES IT BIND THE UNITED STATES TO ISSUE A PERMANENT RIGHT FOR A FEDERAL WATER SUPPLY. A SUPPLY OF FEDERAL PROJECT WATER TO THIS LAND IS ASSURED ONLY UPON FULL COMPLIANCE WITH COROLLARY FEDERAL AND STATE LEGISLATION.

BUREAU OF RECLAMATION

### U.S.B.R. NOTE: 1

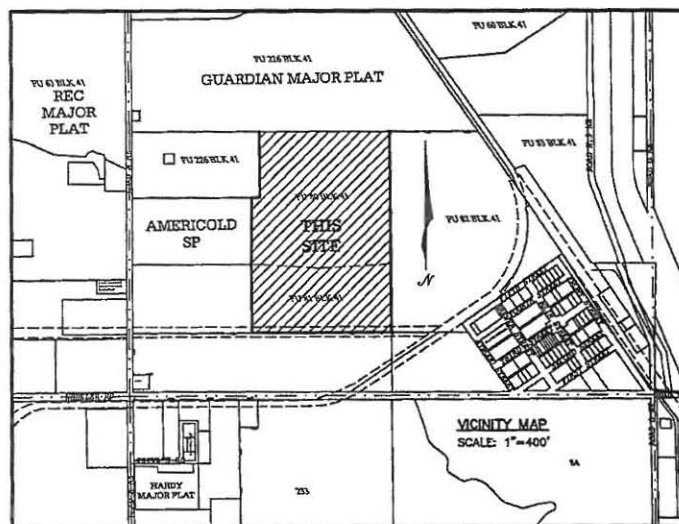
LANDOWNERS WITHIN THE COLUMBIA BASIN PROJECT AREA SHOULD BE AWARE OF EXISTING RECLAMATION AND IRRIGATION DISTRICT'S RIGHTS TO CONSTRUCT, RECONSTRUCT, OPERATE, AND MAINTAIN PROJECT FACILITIES AS NECESSARY. ANY WORK THAT WILL INVOLVE THESE FACILITIES OR THE EXISTING RIGHT-OF-WAY MUST BE REVIEWED AND APPROVED BY RECLAMATION AND THE AFFECTED DISTRICT PRIOR TO PROCEEDING. STRUCTURES INCLUDING, BUT NOT LIMITED TO, TEMPORARY IMPROVEMENTS SUCH AS PAVING, FENCING, AND LANDSCAPING ARE PROHIBITED FROM ENCRDACHING UPON EXISTING RIGHT-OF-WAY CORRIDORS WITHOUT PRIOR APPROVAL BY RECLAMATION AND THE DISTRICT.

### U.S.B.R. NOTE: 2

UNDERGROUND IRRIGATION AND DRAINAGE FACILITIES:  
BUILDINGS AND OTHER PERMANENT STRUCTURES ARE NOT TO BE ERECTED ABOVE UNDERGROUND COLUMBIA BASIN PROJECT IRRIGATION AND DRAINAGE FACILITIES. ANY ENCRDACHMENTS ONTO CBP RIGHT-OF-WAY INCLUDING BUT NOT LIMITED TO, TEMPORARY IMPROVEMENTS SUCH AS PAVING, FENCING, AND LANDSCAPING REQUIRE A DISTRICT PERMIT.

### U.S.B.R. NOTE: 3

INFORMATION ON THIS SUBDIVISION PLAT PERTAINING TO IRRIGATION BLOCKS, FARM UNITS, U.S. BUREAU OF RECLAMATION FACILITIES AND THEIR ASSOCIATED RIGHTS-OF-WAY MAY NOT AGREE WITH THE CORRESPONDING INFORMATION FOUND ON US BUREAU OF RECLAMATION PREPARED FARM UNIT MAPS. PLEASE REVIEW THE APPROPRIATE FARM UNIT MAP FOR INFORMATION CONCERNING THESE FEATURES.



INDEX  
DATA



Columbia NW Engineering, PS  
engineering ~ surveying ~ planning

240 North Elder Street, Moses Lake, WA 98837  
Ph: 509-766-1228 Fax: 509-766-6754



NATIONAL FROZEN FOODS  
MAJOR PLAT

FOR NATIONAL FROZEN FOODS CORPORATION  
P.O. BOX 4, MOSES LAKE, WA 98837

DTW	DRAWN BY
GCB	
Q.A.	REVIEW
11-12-2012	PLAT DATE
N/A	PLAT SCALE

FINAL PLAT  
FOR REVIEW ONLY

BEFORE THE PLANNING COMMISSION/CITY COUNCIL OF THE  
CITY OF MOSES LAKE, WASHINGTON

IN THE MATTER OF THE NATIONAL FROZEN  
FOODS FINAL PLAT

FINDINGS OF FACT, CONCLUSIONS, AND  
DECISION

---

1. HEARING BEFORE THE PLANNING COMMISSION.

- 1.1 Date. A public meeting was held upon proper notice before the Commission on January 10, 2013.
- 1.2 Proponent. National Frozen Foods Corporation is the proponent of this plat.
- 1.3 Purpose. The proponent has submitted a final plat application to create one platted lot of 63.76 acres for property which is legally described upon the plat. City staff has confirmed the property described on the plat is the property submitted for platting.
- 1.4 Evidence. The Commission considered the following materials in reaching its decision:
  - A. The final plat submitted November 13, 2012.
  - B. Staff report and attachments.

2. FINDINGS OF FACT BY THE PLANNING COMMISSION.

Based upon the evidence presented to them, the Commission makes the following findings of fact:

- 2.1 The proponent is the owner of the property.
- 2.2 The property is zoned Heavy Industrial.
- 2.3 There were no significant changes between the preliminary plat and final plat.
- 2.4 Corrections to the drawing are needed, as noted in the Development Engineer's comments.
- 2.5 There are buried pipe drains in the process of being abandoned. USBR and ECBID will not sign the plat until the abandonment is complete or the plat is changed to show current conditions.
- 2.6 Staff has not yet received adequate documentation that the person signing the plat is authorized by the property owner to do so.

3. CONCLUSIONS BY THE PLANNING COMMISSION.

From the foregoing findings of fact the Commission makes the following conclusions:

- 3.1 The Planning Commission of the City of Moses Lake is vested with the authority to determine approval of plats.
- 3.2 It is in the best interests and welfare of the city's citizens to plat the property as proposed.
- 3.3 The abandonment process for the buried drains should be finished before the plat is recorded, so that the plat shows the most current information.
- 3.4 Before the plat can be recorded, staff needs to verify that the person signing the plat on behalf of the property owner is authorized by the owner to do so.

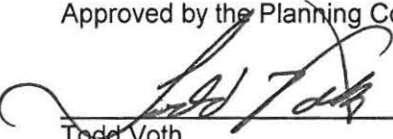
3.5 With conditions, the final plat is consistent with the preliminary plat approval.

4. DECISION OF THE PLANNING COMMISSION.

On the basis of the foregoing findings of fact and conclusions, it is the recommendation of the Planning Commission that the plat be approved with the following conditions:

- 4.1 The comments of the Development Engineer shall be addressed.
- 4.2 The comments of the East Columbia Basin Irrigation District and the United States Bureau of Reclamation shall be addressed, including the abandonment of the buried pipe drains.
- 4.3 The proponent shall provide documentation, acceptable to the City Attorney, that the person signing the plat is authorized by the property owner to do so.

Approved by the Planning Commission on January 10, 2013

  
\_\_\_\_\_  
Todd Voth

Planning Commission Chairman

January 17, 2012

TO: City Manager  
For Council Consideration

FROM: Municipal Services Director

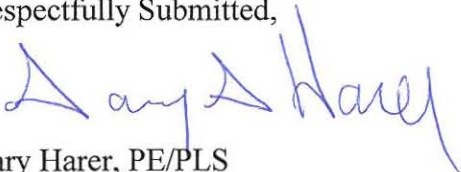
SUBJECT: **Consideration of Bids  
Tree Replacement Project – 2013**

Staff opened bids for the 2013 Tree Replacement Project on January 15. The project includes removing thirty trees and tree planters in the downtown paver district and replacing twenty five of them. Additive 1 would include removing and replacing five additional trees and tree planters. The type of tree that will be planted is the European Hornbeam.

The eight bids were received. The Schedule A bids ranged from \$139,220 to \$192,267. The Additive 1 bids ranged from \$18,312 to \$29,825. The Engineer's estimate for Schedule A was \$164,340 and Additive 1 was \$26,790 for a total of \$191,130. The bid summary is attached.

Since the City received such favorable bids, staff recommends awarding Schedule A and Additive 1 to Matia Contractors, Inc., the low bidder, in the amount of \$157,532. The bid summary is attached.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Gary Harer", is written over the typed name.

Gary Harer, PE/PLS  
Municipal Services Director

**TREE REPLACEMENT PROJECT - 2013**  
**BID SUMMARY**  
Page 1 of 3

Contract #A-755

Schedule A

ITEM	DESCRIPTION	APPROX. QUANTITY	UNIT	Engineer's Estimate		Matia Contractors, Inc. Ferndale, WA		Cutting Edge Earthworks, Inc. Moses Lake, WA		Advanced Excavation, Inc. Moses Lake, WA	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	Mobilization	1	LS	\$8,000.00	\$8,000.00	\$20,700.00	\$20,700.00	\$15,000.00	\$15,000.00	\$14,000.00	\$14,000.00
2	Traffic Control	1	LS	\$4,000.00	\$4,000.00	\$5,570.00	\$5,570.00	\$2,500.00	\$2,500.00	\$3,000.00	\$3,000.00
3	Remove Curb and Gutter	290	LF	\$12.00	\$3,480.00	\$6.00	\$1,740.00	\$6.55	\$1,899.50	\$12.00	\$3,480.00
4	Remove Cement Concrete Sidewalk	100	SY	\$15.00	\$1,500.00	\$16.00	\$1,600.00	\$18.00	\$1,800.00	\$15.00	\$1,500.00
5	Remove Concrete Sidewalk Edging Strip	30	LF	\$17.00	\$510.00	\$22.00	\$660.00	\$10.00	\$300.00	\$12.00	\$360.00
6	Remove Concrete Brick Pavers	260	SY	\$22.00	\$5,720.00	\$29.00	\$7,540.00	\$18.75	\$4,875.00	\$22.00	\$5,720.00
7	Sawcut Pavement or Concrete	410	LF	\$5.00	\$2,050.00	\$4.00	\$1,640.00	\$2.00	\$820.00	\$5.00	\$2,050.00
8	Remove Tree, Tree Planter, and Tree Grate	30	EA	\$1,200.00	\$36,000.00	\$775.00	\$23,250.00	\$1,000.00	\$30,000.00	\$1,000.00	\$30,000.00
9	HMA Patch Cl. 3/8 Inch PG 64-28	80	SY	\$80.00	\$6,400.00	\$115.00	\$9,200.00	\$4.50	\$360.00	\$60.00	\$4,800.00
10	Inlet Protection	15	EA	\$100.00	\$1,500.00	\$115.00	\$1,725.00	\$50.00	\$750.00	\$100.00	\$1,500.00
11	Trees	25	EA	\$550.00	\$13,750.00	\$345.00	\$8,625.00	\$90.00	\$2,250.00	\$480.00	\$12,000.00
12	Tree Planter and Tree Grate	25	EA	\$2,000.00	\$50,000.00	\$640.00	\$16,000.00	\$2,340.00	\$58,500.00	\$1,700.00	\$42,500.00
13	Cement Concrete Curb and Gutter, Type A	290	LF	\$32.00	\$9,280.00	\$30.00	\$8,700.00	\$20.00	\$5,800.00	\$30.00	\$8,700.00
14	Cement Concrete Sidewalk	110	SY	\$50.00	\$5,500.00	\$64.00	\$7,040.00	\$45.90	\$5,049.00	\$32.00	\$3,520.00
15	Reinstall Concrete Brick Pavers	260	SY	\$60.00	\$15,600.00	\$90.00	\$23,400.00	\$50.00	\$13,000.00	\$50.00	\$13,000.00
16	Concrete Sidewalk Edging Strip, 12-Inch Depth	30	LF	\$35.00	\$1,050.00	\$61.00	\$1,830.00	\$15.00	\$450.00	\$35.00	\$1,050.00
Subtotal Schedule A					\$164,340.00		\$139,220.00		\$143,353.50		\$147,180.00
Sales Tax (0.0%)					\$0.00		\$0.00		\$0.00		\$0.00
Total Schedule A					\$164,340.00		\$139,220.00		\$143,353.50		\$147,180.00

## Additive 1

ITEM	DESCRIPTION	APPROX. QUANTITY	UNIT	Engineer's Estimate		Matia Contractors, Inc.		Cutting Edge Earthworks, Inc.		Advanced Excavation, Inc.	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	Traffic Control	1	LS	\$1,000.00	\$1,000.00	\$737.00	\$737.00	\$500.00	\$500.00	\$1,000.00	\$1,000.00
2	Remove Curb and Gutter	40	LF	\$12.00	\$480.00	\$6.00	\$240.00	\$6.55	\$262.00	\$12.00	\$480.00
3	Remove Concrete Brick Pavers	40	SY	\$22.00	\$880.00	\$27.00	\$1,080.00	\$18.75	\$750.00	\$22.00	\$880.00
4	Sawcut Pavement or Concrete	60	LF	\$5.00	\$300.00	\$4.00	\$240.00	\$2.00	\$120.00	\$5.00	\$300.00
5	Remove Tree, Tree Planter, and Tree Grate	5	EA	\$1,200.00	\$6,000.00	\$775.00	\$3,875.00	\$1,000.00	\$5,000.00	\$1,000.00	\$5,000.00
6	HMA Patch Cl. 3/8 Inch PG 64-28	20	SY	\$80.00	\$1,600.00	\$115.00	\$2,300.00	\$4.50	\$90.00	\$60.00	\$1,200.00
7	Inlet Protection	1	EA	\$100.00	\$100.00	\$115.00	\$115.00	\$50.00	\$50.00	\$100.00	\$100.00
8	Trees	5	EA	\$550.00	\$2,750.00	\$345.00	\$1,725.00	\$90.00	\$450.00	\$500.00	\$2,500.00
9	Tree Planter and Tree Grate	5	EA	\$2,000.00	\$10,000.00	\$640.00	\$3,200.00	\$2,340.00	\$11,700.00	\$1,700.00	\$8,500.00
10	Cement Concrete Curb and Gutter, Type A	40	LF	\$32.00	\$1,280.00	\$30.00	\$1,200.00	\$20.00	\$800.00	\$30.00	\$1,200.00
11	Reinstall Concrete Brick Pavers	40	SY	\$60.00	\$2,400.00	\$90.00	\$3,600.00	\$50.00	\$2,000.00	\$50.00	\$2,000.00
Subtotal Additive 1					\$26,790.00		\$18,312.00		\$21,722.00		\$23,160.00
Sales Tax (0.0%)					\$0.00		\$0.00		\$0.00		\$0.00
Total Additive 1					\$26,790.00		\$18,312.00		\$21,722.00		\$23,160.00

Total Schedule A and Additive 1

\$191,130.00

\$157,532.00

\$165,075.50

\$170,340.00

Indicates a discrepancy between the amount on this bid summary and the Contractor's bid form.



**TREE REPLACEMENT PROJECT - 2013**  
**BID SUMMARY**  
 Page 2 of 3

Contract #A-755

Schedule A

ITEM	DESCRIPTION	APPROX. QUANTITY	UNIT	Engineer's Estimate		RP&E Construction, Inc. Ellensburg, WA		Joe's Tree & Landscape Moses Lake, WA		Allstar Construction Group, Inc. Richland, WA	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	Mobilization	1	LS	\$8,000.00	\$8,000.00	\$10,500.00	\$10,500.00	\$9,000.00	\$9,000.00	\$13,186.52	\$13,186.52
2	Traffic Control	1	LS	\$4,000.00	\$4,000.00	\$3,454.00	\$3,454.00	\$12,000.00	\$12,000.00	\$2,888.23	\$2,888.23
3	Remove Curb and Gutter	290	LF	\$12.00	\$3,480.00	\$7.00	\$2,030.00	\$10.00	\$2,900.00	\$14.78	\$4,286.20
4	Remove Cement Concrete Sidewalk	100	SY	\$15.00	\$1,500.00	\$25.00	\$2,500.00	\$15.00	\$1,500.00	\$81.32	\$8,132.00
5	Remove Concrete Sidewalk Edging Strip	30	LF	\$17.00	\$510.00	\$12.00	\$360.00	\$15.00	\$450.00	\$18.39	\$551.70
6	Remove Concrete Brick Pavers	260	SY	\$22.00	\$5,720.00	\$19.00	\$4,940.00	\$35.00	\$9,100.00	\$21.25	\$5,525.00
7	Sawcut Pavement or Concrete	410	LF	\$5.00	\$2,050.00	\$5.00	\$2,050.00	\$3.50	\$1,435.00	\$8.17	\$3,349.70
8	Remove Tree, Tree Planter, and Tree Grate	30	EA	\$1,200.00	\$36,000.00	\$970.00	\$29,100.00	\$700.00	\$21,000.00	\$806.99	\$24,209.70
9	HMA Patch Cl. 3/8 Inch PG 64-28	80	SY	\$80.00	\$6,400.00	\$72.00	\$5,760.00	\$85.00	\$6,800.00	\$173.40	\$13,872.00
10	Inlet Protection	15	EA	\$100.00	\$1,500.00	\$100.00	\$1,500.00	\$100.00	\$1,500.00	\$203.29	\$3,049.35
11	Trees	25	EA	\$550.00	\$13,750.00	\$550.00	\$13,750.00	\$300.00	\$7,500.00	\$579.77	\$14,494.25
12	Tree Planter and Tree Grate	25	EA	\$2,000.00	\$50,000.00	\$1,900.00	\$47,500.00	\$1,800.00	\$45,000.00	\$1,297.17	\$32,429.25
13	Cement Concrete Curb and Gutter, Type A	290	LF	\$32.00	\$9,280.00	\$30.00	\$8,700.00	\$30.00	\$8,700.00	\$31.72	\$9,198.80
14	Cement Concrete Sidewalk	110	SY	\$50.00	\$5,500.00	\$75.00	\$8,250.00	\$50.00	\$5,500.00	\$102.98	\$11,327.80
15	Reinstall Concrete Brick Pavers	260	SY	\$60.00	\$15,600.00	\$57.00	\$14,820.00	\$90.00	\$23,400.00	\$52.13	\$13,553.80
16	Concrete Sidewalk Edging Strip, 12-Inch Depth	30	LF	\$35.00	\$1,050.00	\$30.00	\$900.00	\$20.00	\$600.00	\$35.32	\$1,059.60
Subtotal Schedule A					\$164,340.00		\$156,114.00		\$156,385.00		\$161,113.90
Sales Tax (0.0%)					\$0.00		\$0.00		\$0.00		\$0.00
Total Schedule A					\$164,340.00		\$156,114.00		\$156,385.00		\$161,113.90

## Additive 1

ITEM	DESCRIPTION	APPROX. QUANTITY	UNIT	Engineer's Estimate		RP&E Construction, Inc.		Joe's Tree & Landscape		Allstar Construction Group, Inc.	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	Traffic Control	1	LS	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$4,000.00	\$4,000.00	\$1.00	\$1.00
2	Remove Curb and Gutter	40	LF	\$12.00	\$480.00	\$10.00	\$400.00	\$10.00	\$400.00	\$14.78	\$591.20
3	Remove Concrete Brick Pavers	40	SY	\$22.00	\$880.00	\$25.00	\$1,000.00	\$35.00	\$1,400.00	\$21.25	\$850.00
4	Sawcut Pavement or Concrete	60	LF	\$5.00	\$300.00	\$5.00	\$300.00	\$3.50	\$210.00	\$8.17	\$490.20
5	Remove Tree, Tree Planter, and Tree Grate	5	EA	\$1,200.00	\$6,000.00	\$1,100.00	\$5,500.00	\$700.00	\$3,500.00	\$806.99	\$4,034.95
6	HMA Patch Cl. 3/8 Inch PG 64-28	20	SY	\$80.00	\$1,600.00	\$72.00	\$1,440.00	\$85.00	\$1,700.00	\$173.40	\$3,468.00
7	Inlet Protection	1	EA	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$203.29	\$203.29
8	Trees	5	EA	\$550.00	\$2,750.00	\$550.00	\$2,750.00	\$300.00	\$1,500.00	\$579.77	\$2,898.85
9	Tree Planter and Tree Grate	5	EA	\$2,000.00	\$10,000.00	\$2,000.00	\$10,000.00	\$1,800.00	\$9,000.00	\$1,297.17	\$6,485.85
10	Cement Concrete Curb and Gutter, Type A	40	LF	\$32.00	\$1,280.00	\$30.00	\$1,200.00	\$30.00	\$1,200.00	\$31.72	\$1,268.80
11	Reinstall Concrete Brick Pavers	40	SY	\$60.00	\$2,400.00	\$57.00	\$2,280.00	\$90.00	\$3,600.00	\$52.13	\$2,085.20
Subtotal Additive 1					\$26,790.00		\$25,970.00		\$26,610.00		\$22,377.34
Sales Tax (0.0%)					\$0.00		\$0.00		\$0.00		\$0.00
Total Additive 1					\$26,790.00		\$25,970.00		\$26,610.00		\$22,377.34

Total Schedule A and Additive 1

\$191,130.00

\$182,084.00

\$182,995.00

\$183,491.24

Indicates a discrepancy between the amount on this bid summary and the Contractor's bid form.



**TREE REPLACEMENT PROJECT - 2013**  
**BID SUMMARY**  
Page 3 of 3

*JAH*

Contract #A-755

Schedule A

ITEM	DESCRIPTION	APPROX. QUANTITY	UNIT	Engineer's Estimate		McKean Concrete & Construction Moses Lake, WA		Neppel Electrical & Controls Moses Lake, WA	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	Mobilization	1	LS	\$8,000.00	\$8,000.00	\$7,000.00	\$7,000.00	\$20,000.00	\$20,000.00
2	Traffic Control	1	LS	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$8,000.00	\$8,000.00
3	Remove Curb and Gutter	290	LF	\$12.00	\$3,480.00	\$15.00	\$4,350.00	\$12.00	\$3,480.00
4	Remove Cement Concrete Sidewalk	100	SY	\$15.00	\$1,500.00	\$27.00	\$2,700.00	\$20.00	\$2,000.00
5	Remove Concrete Sidewalk Edging Strip	30	LF	\$17.00	\$510.00	\$20.00	\$600.00	\$10.00	\$300.00
6	Remove Concrete Brick Pavers	260	SY	\$22.00	\$5,720.00	\$22.00	\$5,720.00	\$13.00	\$3,380.00
7	Sawcut Pavement or Concrete	410	LF	\$5.00	\$2,050.00	\$6.00	\$2,460.00	\$4.75	\$1,947.50
8	Remove Tree, Tree Planter, and Tree Grate	30	EA	\$1,200.00	\$36,000.00	\$1,100.00	\$33,000.00	\$2,500.00	\$75,000.00
9	HMA Patch Cl. 3/8 inch PG 64-28	80	SY	\$80.00	\$6,400.00	\$75.00	\$6,000.00	\$86.00	\$6,880.00
10	Inlet Protection	15	EA	\$100.00	\$1,500.00	\$100.00	\$1,500.00	\$120.00	\$1,800.00
11	Trees	25	EA	\$550.00	\$13,750.00	\$550.00	\$13,750.00	\$670.00	\$16,750.00
12	Tree Planter and Tree Grate	25	EA	\$2,000.00	\$50,000.00	\$1,900.00	\$47,500.00	\$810.00	\$20,250.00
13	Cement Concrete Curb and Gutter, Type A	290	LF	\$32.00	\$9,280.00	\$30.00	\$8,700.00	\$35.00	\$10,150.00
14	Cement Concrete Sidewalk	110	SY	\$50.00	\$5,500.00	\$50.00	\$5,500.00	\$53.00	\$5,830.00
15	Reinstall Concrete Brick Pavers	260	SY	\$60.00	\$15,600.00	\$58.00	\$15,080.00	\$60.00	\$15,600.00
16	Concrete Sidewalk Edging Strip, 12-Inch Depth	30	LF	\$35.00	\$1,050.00	\$30.00	\$900.00	\$30.00	\$900.00
Subtotal Schedule A					\$164,340.00		\$158,760.00		\$192,267.50
Sales Tax (0.0%)					\$0.00		\$0.00		\$0.00
Total Schedule A					\$164,340.00		\$158,760.00		\$192,267.50

Additive 1

ITEM	DESCRIPTION	APPROX. QUANTITY	UNIT	Engineer's Estimate		McKean Concrete & Construction		Neppel Electrical & Controls	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	Traffic Control	1	LS	\$1,000.00	\$1,000.00	\$1,500.00	\$1,500.00	\$3,000.00	\$3,000.00
2	Remove Curb and Gutter	40	LF	\$12.00	\$480.00	\$15.00	\$600.00	\$12.00	\$480.00
3	Remove Concrete Brick Pavers	40	SY	\$22.00	\$880.00	\$22.00	\$880.00	\$13.00	\$520.00
4	Sawcut Pavement or Concrete	60	LF	\$5.00	\$300.00	\$6.00	\$360.00	\$4.75	\$285.00
5	Remove Tree, Tree Planter, and Tree Grate	5	EA	\$1,200.00	\$6,000.00	\$1,100.00	\$5,500.00	\$2,500.00	\$12,500.00
6	HMA Patch Cl. 3/8 inch PG 64-28	20	SY	\$80.00	\$1,600.00	\$75.00	\$1,500.00	\$86.00	\$1,720.00
7	Inlet Protection	1	EA	\$100.00	\$100.00	\$100.00	\$100.00	\$120.00	\$120.00
8	Trees	5	EA	\$550.00	\$2,750.00	\$550.00	\$2,750.00	\$670.00	\$3,350.00
9	Tree Planter and Tree Grate	5	EA	\$2,000.00	\$10,000.00	\$1,900.00	\$9,500.00	\$810.00	\$4,050.00
10	Cement Concrete Curb and Gutter, Type A	40	LF	\$32.00	\$1,280.00	\$30.00	\$1,200.00	\$35.00	\$1,400.00
11	Reinstall Concrete Brick Pavers	40	SY	\$60.00	\$2,400.00	\$58.00	\$2,320.00	\$60.00	\$2,400.00
Subtotal Additive 1					\$26,790.00		\$26,210.00		\$29,825.00
Sales Tax (0.0%)					\$0.00		\$0.00		\$0.00
Total Additive 1					\$26,790.00		\$26,210.00		\$29,825.00

<b>Total Schedule A and Additive 1</b>	<b>\$191,130.00</b>	<b>\$184,970.00</b>	<b>\$222,092.50</b>
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  Indicates a discrepancy between the amount on this bid summary and the Contractor's bid form.

January 17, 2012

TO: City Manager  
For Council Information

FROM: Municipal Services Director *GH*

SUBJECT: **Downtown Trees**

The majority of the downtown paver projects were completed between 1989 and 1992. In 1990 the City Council adopted an ordinance to define the Central Business District, and to require to replace the grey concrete with pavers whenever the grey concrete was removed. The last major project was in 2004. There have been some other projects for single properties since then. The property owners participated in these projects by paying for the tree, tree planter, irrigation, the cost if grey concrete was used to replace the sidewalk. This was typically about 25% of the project cost. The City took on the responsibility to maintain the sidewalk, trees, lights, trash receptacles and all the improvements that were installed during the project.

The City stopped participating in the construction cost when Walgreens was constructed. U.S. Bank also paid for all the construction cost when they improved their sidewalks a couple of years. The City still retains the responsibility to maintain the sidewalk, trees, lights, trash receptacles and all the improvements that were installed during the project.

Currently there are approximately 264 trees in the downtown central Business District. There have been approximately 143 honey locust trees replaced. There are approximately 73 Honey Locusts remaining that need to be replaced in the near future because of their invasive root system that causes damage to the pavers, curb and asphalt.

The City started planting the European Hornbeam in 2002 because their root systems are slower growing and less invasive. The tree well design was also modified to retain the root system during that time. Staff has not observed damage caused by these trees.

The construction cost to remove the tree, tree well, plant a new tree, repair the irrigation electrical, curb, pavers and asphalt, and install new grates in 2010 was \$4490, in 2011 \$5,145, and the projected cost in 2013 is \$5,460. Approximately 60% of the cost is to remove the tree and tree well, and repairing the existing damage. The other 40% of the cost is to replace the tree well and tree.

January 17, 2013

TO: City Manager for Council Consideration

FROM: Community Development Director

SUBJECT: Ordinance - 2012 Comprehensive Plan Amendments

Attached is an ordinance adopting the 2012 Comprehensive Plan amendments as presented by staff to the City Council at their December 28, 2012 meeting. The Council had previously approved and ratified the 2012 Comprehensive Plan amendments by Resolution 3339. However, after further discussion with the City Attorney it was determined that the 2012 Comprehensive Plan amendments should be adopted by ordinance. Municipal Research Services Center also recommends that we adopt our Comprehensive Plan amendments by ordinance. See the following question asked of MRSC in 2011.

Must a comprehensive plan or plan amendment be adopted by ordinance?

We recommend adopting a comprehensive plan or plan amendment by ordinance. Ordinances are generally used to prescribe general and permanent rules of conduct or government, and resolutions generally deal with matters of a special or temporary character. In addition, at least one growth management hearings board has concluded that jurisdictions planning under GMA must adopt a comprehensive plan by ordinance. The Central Puget Sound Growth Management Hearings Board held that GMA comprehensive plans must be adopted by ordinance, based on RCW 36.70A.290(2)(a), which refers to "the ordinance or summary of the ordinance, adopting the comprehensive plan or development regulations." (See Burlington Northern Railroad v. Auburn, CPSGMHB No.95-3-0050). The Western Washington Growth Management Hearings Board, however, came to a different conclusion in Moore-Clark v. Town of La Conner, WWGMHB No.94-2-0021. Since the issue isn't settled at this date, it would be safer to adopt the comprehensive plan by ordinance.

Attached is an ordinance adopting the 2012 Comprehensive Plan amendments as recommended by the Planning Commission and ratified by the City Council on December 28, 2012. This matter is presented for Council consideration.

The ordinance presented for Council consideration. This is the first reading of the ordinance.

Respectfully submitted



Gilbert Alvarado  
Community Development Director

GA:jt



ORDINANCE NO.

AN ORDINANCE ADOPTING THE 2012 COMPREHENSIVE PLAN AMENDMENTS

Recitals:

1. The City of Moses Lake's' Comprehensive Plan was adopted on September 11, 2001 in accordance with the Growth Management Act and the State Environmental Policy Act.
2. The Comprehensive Plan includes five (5) of the seven (7) mandatory elements required by GMA, except that GMA declares that the requirements for an Economic Development Element and a Park and Recreation Element are null and void until funds sufficient to cover applicable local government costs are appropriated and distributed by the state at least two (2) years before the city must update its Comprehensive Plan as required by RCW 36.70A.130.
3. The Washington State Growth Management Act requires the city to establish procedures and schedules whereby updates, proposed amendments, or revision of the Comprehensive Plan may be considered.
4. The amendments to the Comprehensive Plan have been submitted to the State of Washington Office of Community Development for review and comment as required by GMA, and the sixty (60) day review period has ended with no formal comments.
5. The amendments to the City of Moses Lake's Comprehensive Plan have been reviewed by the Planning Commission and the Commission has made a recommendation to Council regarding each proposed amendment.
6. Chapter 294, Laws of 2005, Section 2 requires the city to take legislative action to review and, if needed, revise its comprehensive plan and regulations to comply with GMA requirements.
7. On November 27, 2012 the City Council took legislative action to accept all of the Planning Commission's recommendations.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MOSES LAKE, WASHINGTON, ORDAINS AS FOLLOWS:

Section 1: The recitals set forth above are incorporated herein as findings of fact.

Section 2: The City Council hereby adopts the following amendments to the Comprehensive Plan:

1. The request from Mary Kile to change the land use designation of 1548 to 1556 Bailey Avenue from Low Density Residential to Medium Density Residential is denied. (Parcel #090865163, 090865162, and 090865161)
2. The request from John and Jacie Daschel to change the land use designation of 202, 208, 212, 218 and 222 E. Hill from Low Density Residential to Medium Density Residential is approved. (Parcel #111554000, 111553000, 111552000, 111551000, and 111550000)
3. The request from Bob Fancher to change SW South of Highway in Section 26, Township 19 North, Range 28 East from Business and Office Centers Business and Office Center to Commercial is approved. (Parcel #110051004)
4. The request from Joe McCullough to change the land use designation of the rear 50' of 2300 W. Broadway from High Density Residential to General Commercial is approved. (Parcel #311280000)

5. Land use designations are changed within the Urban Growth Area to match Grant County Designations or to more closely match the existing or likely future use of the property as follows:

**UGA Land Use Designation Changes to Match Grant County Designations or Existing or Likely Future Use**

City staff identified a large number of parcels within the Urban Growth Area (UGA) where the land use designation was not consistent between the City's Comprehensive Plan and Grant County's Comprehensive Plan. In many cases, matching the County's designation seems appropriate. Staff and the Planning Commission also identified some parcels where a different designation than the current one seemed more appropriate. The following parcels were proposed to be changed:

**Map Page 1 of 3, Locator AA**

South of Randolph Road, west of Arnold Drive

Action	Grant County Designation	Existing City Designation	Proposed City Designation	Parcel Numbers
Change to match County	Residential, High Density	Medium Density Residential	High Density Residential	311004000 311005000 (portion*) 311006000 311007000 (portion*)
Change to match County	Residential, High Density	Public Facilities	High Density Residential	171049025 171049027
Change to match conditions	Urban Public Facilities	Medium Density Residential	High Density Residential	311005000 (portion*) 311007000 (portion*)

\* These parcels currently have split designations in the County plan.



Proposed City Designation

Current City Designations

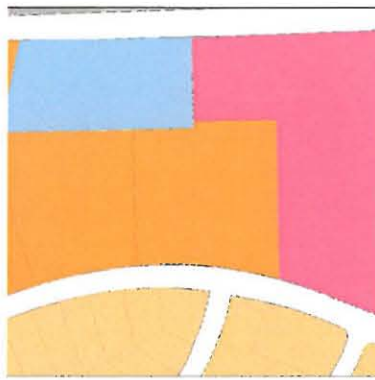
Current County Designations

**North of Craig Blvd, at Northwest Ln**

Action	Grant County Designation	Existing City Designation	Proposed City Designation	Parcel Number
Change to match County	Urban Commercial	High Density Residential	General Commercial	312228000



Proposed City Designation



Current City Designation



Current County Designation

East of Arnold Drive, south of Craig Blvd, north of Northwest Ln

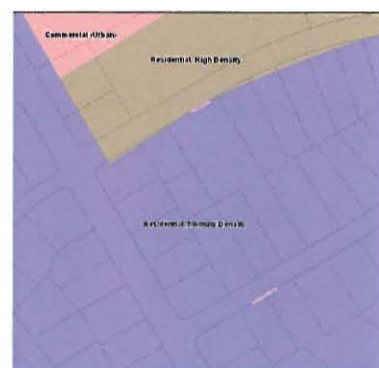
Action	Grant County Designation	Existing City Designation	Proposed City Designation	Parcel Numbers	
Change to match County	Residential, Medium Density	Low Density Residential	Medium Density Residential	310892250 310634000 310892251	310652000 310653000



Proposed City Designation



Current City Designation



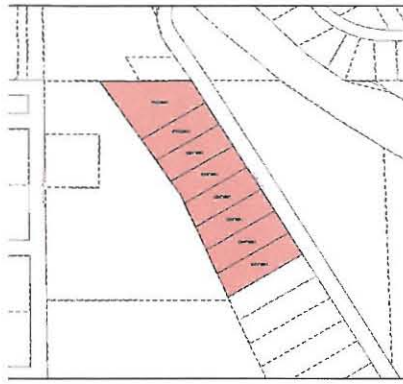
Current County Designation

### Map Page 2 of 3, Locator BB

West of Airway Drive, just south of SR-17

Action	Grant County Designation	Existing City Designation	Proposed City Designation	Parcel Numbers	
Change to match conditions	Residential, Medium Density	Low Density Residential	High Density Residential	170204000 170241010 120070000 120070001	120070002 120070003 120070004 120070005

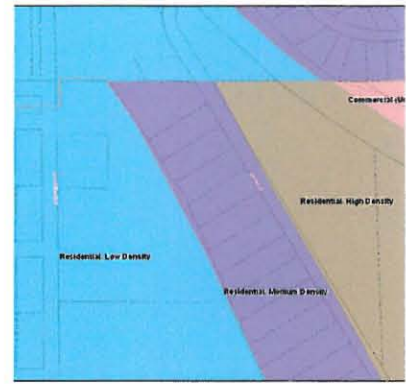




Proposed City Designation



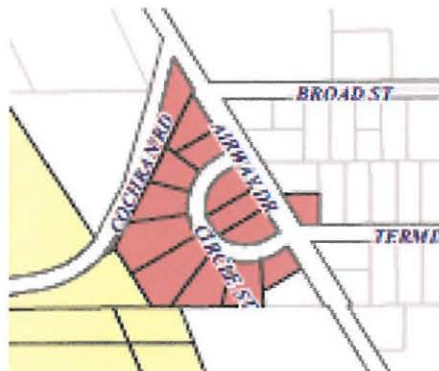
Current City Designation



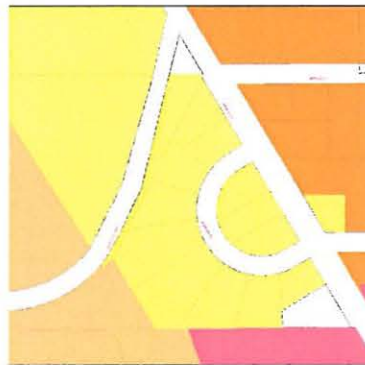
Current County Designation

West of Airway Drive, at Circle Street

Action	Grant County Designation	Existing City Designation	Proposed City Designation	Parcel Numbers		
Change to match County	Residential, High Density	Low Density Residential	High Density Residential	120526000	120531000	120536000
				120527000	120532000	120537000
				120528000	120533000	120556000
				120529000	120534000	170246000
				120530000	120535000	



Proposed City Designation



Current City Designation



Current County Designation

Dick Road, Ottmar Road, Dahl Road, Davis Road

Action	Grant County Designation	Existing City Designation	Proposed City Designation	Parcel Numbers		
Change to match County	Residential, Low Density	Medium Density Residential	Low Density Residential	121127000	170210000	170241007
				121127001	170211000	170241011
				121128000	170212000	170241012
				121129000	170214000	170241014
				121130000	170215000	170284000
				121131001	170217000	170254000
				170184000	170220000	170276000
				170185000	170223000	170280000

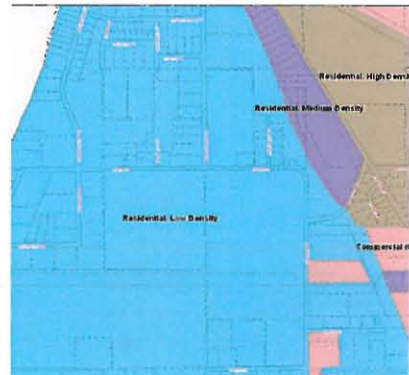
				170186000	170224000	170299000
				170187000	170225000	170302000
				170188000	170226000	170303023
				170190000	170229000	170303026
				170191000	170231000	170644000
				170207000	170232000	313481000
				170208000	170241003	313482000



Proposed City Designation



Current City Designation



Current County Designation

West of Airway Drive, south of Circle Street, north of Davis Road

Action	Grant County Designation	Existing City Designation	Proposed City Designation	Parcel Numbers	
Change to match County	Residential, Medium Density	Low Density Residential	Medium Density Residential	170303021 170262000 312322000	170303007 312323000 312550000*

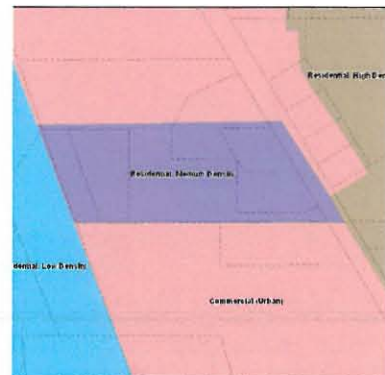
\*Only a portion of this parcel is proposed to be redesignated. The remainder of the parcel is designated Commercial in both the City and the County plans.



Proposed City Designation



Current City Designation



Current County Designation



# Map Page 3 of 3, Locator CC

North of Valley Road, east of Ottmar Road

Action	Grant County Designation	Existing City Designation	Proposed City Designation	Parcel Numbers
Change to match County	Urban Commercial	Low Density Residential	General Commercial	170643012 170643013



Proposed City Designation



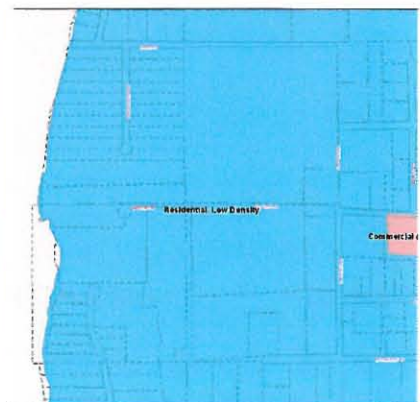
Current City Designation



Current County Designation

Dahl Road, Konishi Road, Calvert Road, Wild Goose

Action	Grant County Designation	Existing City Designation	Proposed City Designation	Parcel Numbers		
Change to match County	Residential, Low Density	Medium Density Residential	Low Density Residential	121126401	121138058	170725031
				121138050	121138059	170725042
				121138051	121138060	170725046
				121138052	170644000	170725053
				121138053	170645000	312715000
				121138054	170658000	312716000
				121138055	170659000	312717000
				121138056	170725027	312717002
				121138057		



Note: All parcels north of Dahl Road are addressed on Page 2 of 3, Locator BB

6. Publicly owned property is designated as Public Facilities and/or Parks/Open Space.

7. A proposal by the City of Moses Lake to revise the Transportation Element is approved.
8. A proposal by the City of Moses Lake to revise the Capital Facilities Element is approved.

Section 3. This ordinance shall take effect and be in force five (5) days after its passage and publication of its summary as provided by law.

Adopted by the City Council and signed by its Mayor on February 12, 2013.

\_\_\_\_\_  
Bill J. Ecret, Mayor

ATTEST:

\_\_\_\_\_  
W. Robert Taylor, Finance Director

APPROVED AS TO FORM:

\_\_\_\_\_  
Katherine L. Kenison, City Attorney

January 4, 2012

TO: City Manager  
For City Council Consideration

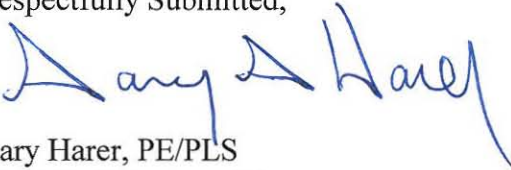
FROM: Municipal Services Director

SUBJECT: **Ordinance - Amend MLMC 17.15 - Requirements for Plats and Site Plans - First Reading**

Attached is an ordinance that amends Moses Lake Municipal Code 17.15, entitled "Requirements for Plats and Site Plans". The changes include requiring either deeded property or a dedication for right-of-way, installing monuments when the surveyor does not accept the existing monuments, and allowing the plat to be recorded on 24" x 36" sheets.

This ordinance is presented for Council consideration. This is the first reading of the ordinance.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Gary Harer", written over a horizontal line.

Gary Harer, PE/PLS  
Municipal Services Director

ORDINANCE NO.

AN ORDINANCE AMENDING CHAPTER 17.15 OF THE MOSES LAKE MUNICIPAL CODE ENTITLED "REQUIREMENTS FOR PLAT AND SITE PLANS"

THE CITY COUNCIL OF THE CITY OF MOSES LAKE, WASHINGTON ORDAINS AS FOLLOWS:

Section 1. Chapter 17.15 of the Moses Lake Municipal Code entitled "Requirements for Plat and Site Plans\*" is amended as follows:

17.15.020 General Requirements: A plat shall consist of ~~the first sheet or~~ one or multiple sheets that show all of the survey information including information on the adjacent properties, the adjacent right-of-way, vertical datums, bearing datums, Auditor's Certificate, Surveyor's Certificate, vicinity maps, covenant records, legends, and tables; followed by the last sheet ~~or sheets~~ that contains the legal description, the dedication statement, the approval statements, and acknowledgments. ~~Additional sheets are allowed to meet the scale requirements of a plat.~~ When more than one (1) sheet is used to show the subdivision, the first sheet shall show the entire subdivision, at an approved scale, showing the dimensions, bearings, and curve data for the external boundary of the subdivision, ~~the match lines for subsequent sheets,~~ section line information, City limits lines, and survey ties to the primary control points.

17.15.030 Specific Plat Requirements: Final plats shall include all survey map requirements required by state law, all requirements pertaining to the preliminary subdivision approval, and the following specific items.

- A. A title box shall be on all sheets of the plat, and shall identify the business name of the firm or land surveyor that performed the survey.
- B. Each sheet of the plat shall be numbered consecutively with ~~have~~ a sheet identification number such as "Sheet 1 of 2".
- C. Each sheet shall have an identical heading at the top of the sheet. The heading shall be written per the following format, with modifications approved such that an accurate description is provided for the underlying property:

(Name of the subdivision) Short Plat (or Major Plat)

If applicable - A Replat of (list the underlying subdivision; or the portion thereof, with lot and block numbers)

A Portion of the \_\_\_\_\_ 1/4 of the \_\_\_\_\_ 1/4 of Section \_\_\_\_\_, Township \_\_\_\_\_ N., Range \_\_\_\_\_ E. WM., Moses Lake, Grant County, Washington.

- D. The Grant County Auditor's Certificate shall be on the first sheet of the plat ~~4~~ and read as follows:

GRANT COUNTY AUDITOR'S CERTIFICATE

Filed for record this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ at \_\_\_\_\_ O'clock \_\_\_\_\_ M. in Book \_\_\_\_\_ of Plats (or Short Plats) at Pages \_\_\_\_\_ through \_\_\_\_\_, records of Grant County, at the request of the City of Moses Lake.

\_\_\_\_\_  
Grant County Auditor

\_\_\_\_\_  
by Deputy Auditor





shown for the larger line segment or segments.

- Q. Where a distance and bearing or curve data is shown on the plat, ~~which bearing and distance that~~ spans more than two (2) points, leader lines shall be provided to clearly show the end points of the described line segment.
- R. All curves on the plat shall include delta angles, curve lengths, and curve radii. ~~, and tangent lengths.~~
- S. When curves or line segments data are compiled in ~~are labeled and the information is listed~~ in a table, the curves and line segments data shall be labeled consistently ~~from one page to the next throughout the plat.~~
- T. ~~Information about~~ Tables for line segment and curve data shall be shown on the same sheet that on which the line segment or curve is shown.
- U. All boundaries for existing and proposed right-of-way, municipal easements, public land, and public utility easements, within and abutting the subdivision boundaries, shall be labeled on the plat and defined by the survey.
- V. A graphical scale shall be shown for each survey map. Plat scales shall be drawn one hundred feet (100') per inch, or at an alternate scale that is approved by the Municipal Services Director. Alternate scales shall be at ten (10), twenty (20), thirty (30), forty (40), fifty (50), or sixty (60) feet per inch; or multiples of ten (10) to these six (6) scales.
- W. Street names shall be shown on the plat for all streets being dedicated on the plat. Street names are authorized if they can be printed on a standard street name sign, they are not similar sounding to existing street names in the vicinity of Moses Lake, and they are not offensive in nature. Approved street names shall be shown on the final plat mylars.
- X. Final mylar plats shall be suitable for microfilming and digital filing, such that the quality of the microfilm and digital file are not diminished.
- Y. Final mylar plats shall be drawn without cross hatching, shading, and other highlighting techniques that diminish the legibility of the details or text on the plat.
- Z. All drafting details and text shall be drawn on the plat such that they are not overlapping and all details and text are distinguished independently from each other.
- AA. All text on the plat shall be no smaller than eight hundredths (0.08) of an inch, except that a smaller text is authorized on vicinity maps and land surveyor seals, provided that the smaller text is legible.
- BB. Final mylar plats shall not include adhesive materials affixed to the surface.
- CC. Information shall be shown on the plat to describe the permanent monuments that are shown for the survey. Such information shall include the type and size of the monument, type of encasement, and the latest date for all monuments found, established, or reestablished. Information about the monuments shall include the condition of the monument. If the monument defines a section corner, street intersection, or property boundary, that information shall be shown on the plat. When the surveyor does not accept the existing monument(s) for marking the intended location, then the surveyor shall set a monument at the location that the surveyor has calculated.
- DD. ~~Information should~~ Deed information along the boundaries of the plat shall be shown on the plat plan view when the measured line segments and curves are at variance with the existing

~~deed calls.~~ Contrasting Deed information shall be clearly identified and referenced such that it is not mistaken for the current survey information.

- EE. The elevations of all subdivision boundary corner monuments shall be shown, ~~with respect to on the plan view and shall be based on~~ the vertical datum. Elevations shall also be shown for existing monuments that are used to tie the subdivision boundary to the primary control monuments.
- FF. All ambiguities, hiatuses, and overlapping boundaries shall be identified on the plat.
- GG. Final mylar plats shall be either photo mylar with a fixed halide base, or permanent black ink on mylar that is coated with a suitable substance to assure permanent legibility.
- HH. All signatures and writing on final mylar plats shall be in permanent, black ink.
- II. All sheets shall have blank borders of no less than two inches (2") on the left margin, three-fourths inch (3/4") on the top border, and one-half inch (1/2") on the remaining two (2) margins.
- JJ. All sheet sizes shall be either eighteen inches (18") by twenty-four inches (24"), or twenty-four inches (24") by thirty-six inches (36").
- KK. A vicinity map shall be shown on the first sheet of the plat. The vicinity map shall show sufficient property surrounding the plat such that ~~the secondary~~ streets in the area are shown. All existing streets within the area of the vicinity map shall be labeled. The Municipal Services Director may approve the vicinity map to be placed on the second sheet of the plat due to when space constraints exist on the first sheet. The scale of the vicinity map shall be shown.
- LL. All USBR irrigation and drainage water right-of-ways within and abutting the subdivision shall be shown and labeled on the plat, with sufficient information, such that the location is defined with respect to the subdivision boundaries.
- MM. Areas Property that abuts the subdivision shall be identified on the plat, including public areas, such as parks, streets, ~~and~~ playgrounds, and the lake. Sufficient information shall be shown on the plat such that the locations of these areas can be determined with respect to the boundary corners of the subdivision.
- NN. Information about existing recorded right-of-way, municipal easements, public land, and public utility easements within or abutting the subdivision shall be shown on the plat. Copies of said records ~~should~~ shall be included by the applicant with the preliminary subdivision application. All city right-of-way within the plat shall be previously deeded property, previously dedicated to the City, or shown as dedicated to the City of Moses Lake.  
  
~~When existing right-of-way, municipal easements, public land, and public utility easements are within the subdivision boundaries, the properties should be vacated or abandoned with the recording of the plat, and rededicated on the plat if required by the preliminary subdivision approval.~~
- OO. Names of existing subdivisions that abut the boundaries of the subdivision, or which existing subdivisions abut adjacent right-of-way to the subdivision, shall be shown on the plat. When the adjacent property is unplatted, the property shall be labeled as "unplatted".
- PP. All municipal dedications provided by the owner upon recording the plat shall be explicitly shown on the plat. Municipal dedications shall be accompanied by the note "Dedicated to the City of Moses Lake".

- QQ. Other dedications of public land shall be explicitly shown and described with sufficient language to establish that the dedication is provided with the recording of the plat.
- RR. Transmission line easements are authorized to be shown on the plat, provided that sufficient information is shown to describe the location of the easements with respect to the subdivision. Other private easements shall not be shown on the plat, but recorded documents of private easements may be required for review purposes.
- SS. All municipal boundaries, township lines, section lines, and street centerlines shall be shown on the plat if said lines are within the range of the survey or adjacent to the subdivision. Any of the said lines that are coincident with each other shall be identified as such on the plat.
- TT. Abbreviations that are used on the plat shall be defined in the legend for the plat. However, the following abbreviations that are defined below do not require a definition in the plat legend.

±	more or less
AFN	auditor's file number
B.C.	brass cap
E., W., N., S	East, West, North, or South, respectively
in.	inch
I.P.	iron pipe
ft.	foot
M.L.	Moses Lake
Mon.	monument
Mun. Esmt.	municipal easement
No.	number
PLS	land surveyor
P.U. Esmt.	public utility easement
R	range
Rebar	reinforcing steel bar
R.O.S.	record of survey
ROW	right-of-way
S	Section
Sq.	square
T	Township
USBR	United States Bureau of Reclamation
W.M.	Willamette Meridian

- UU. Each lot area shall be shown on each lot of the plat, or within a table. If a table of lot sizes is provided, the table shall be on the same sheet as the lots-~~it~~ the table pertains to.
- VV. A legend shall be provided on each plan view sheet to define the line types, abbreviations, and symbols that are used on the sheet.
- WW. Approvals statements for short subdivisions shall be included on the last sheet ~~or sheets~~ of the plat ~~as follows~~ and read as follows:

EXAMINED AND APPROVED by the Moses Lake City Engineer on \_\_\_\_\_ 20\_\_\_\_.

\_\_\_\_\_  
City Engineer

EXAMINED AND APPROVED by the Community Development Director on \_\_\_\_\_, 20\_\_\_\_.



\_\_\_\_\_  
Community Development Director

EXAMINED AND APPROVED by the Moses Lake City Manager on \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
City Manager

- XX. Approval statements for major subdivisions shall be included on the last sheet ~~or sheets~~ of the plat and read as follows:

EXAMINED AND APPROVED by the Moses Lake City Engineer on \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
City Engineer

EXAMINED AND APPROVED by the Planning Commission on \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Planning Commission Chairman

EXAMINED AND APPROVED by the City Council on \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
City Manager

- YY. Dedication and acknowledgment statements shall be on the last sheet ~~or sheets~~ of all the plats and read as follows:

Dedication: The owner(s) of the land described herein in fee simple is(are) [insert name(s) of owner(s) as shown on the title certificate]. The owner(s) declare(s) this plat and dedicate(s) to the public forever, all streets, roads, alleys, easements or whatever public property that is shown on this plat for any and all public purposes not inconsistent with the uses shown on this plat and do hereby grant a waiver of all claims for damages against any governmental authority arising from the construction and maintenance of public property within the subdivision.

Date \_\_\_\_\_

Signed \_\_\_\_\_

Acknowledgment

State of Washington  
County of Grant

I certify that I know or have satisfactory evidence that [insert name(s) of owner(s) as shown on the plat certificate] signed this Dedication on this plat, and I acknowledge the signature(s) for the Dedication to be a free and voluntary act for the uses and purposes mentioned in the Dedication.

Date \_\_\_\_\_

\_\_\_\_\_  
Signature of Notary Public

My appointment expires \_\_\_\_\_

- ZZ. The Grant County Treasurer's Certificate shall be ~~included~~ on the last sheet ~~or sheets~~ of the plats and read as follows:

Treasurer's Certificate: I hereby certify that all taxes and assessments now due and payable according to the records of Grant County, including \_\_\_\_\_ advanced taxes, have been fully paid.

\_\_\_\_\_  
Grant County Treasurer

\_\_\_\_\_  
Date

- AAA. The Grant County Assessor's Approval is not required. If the Grant County Assessor's Approval is included, it shall be on the last sheet ~~or sheets~~ of the plats and read as follows.

Examined and approved by the Grant County Assessor on \_\_\_\_\_, 20\_\_\_\_










\_\_\_\_\_  
Grant County Assessor/Deputy Assessor

- BBB. All existing and proposed covenants, approved with the plat, shall be recorded separately from the plat, and shall be noted on the first sheet of the plat and read as follows:

Covenants: Covenants, as approved with the plat, are recorded as a separate document under Auditor's File Number \_\_\_\_\_ Records of Grant County, Washington.

- CCC. The legal description shall be on the last sheet ~~or sheets~~ of the plat. All boundary information ~~on in~~ the legal description shall be shown on the plat. If the legal description is different from the survey information shown on the plat, the information from the legal description shall be referenced on the survey, to clearly identify the lines being described by the legal description.

- DDD. The following line types shall be used ~~are defined for consistency~~ ~~between plats in the City of Moses Lake~~. Line types that are used on a plat shall be consistent with the examples as shown in the legend shown below, and shall be defined or described in the plat legend. Where the line types shown and described coincide with each other or with other described line types, the line type that is closer to the top of the list shall be the dominant line shown on the plat.

Subdivision Boundary Lines	
Block Boundary Lines	
Lot Boundary Lines	
Underlying Subdivision Lines	
City Limit Lines	
Right-of-Way Lines	
Centerlines	
Easement Lines	
Section Lines	
Other Lines	(As defined on the plat legend)

EEE. All lot numbers and block numbers for the subdivision shall be Arabic numerals.

FFF. All blocks shall be consecutively numbered, beginning with the number 1.

GGG. All lots within a single block shall be consecutively numbered, beginning with the number 1.

17.15.040 Specific Site Plan Requirements: Site plans shall be ~~provided~~ included for review with a ~~the~~ preliminary subdivision application. Site plans will not be recorded with the approved final plat, and shall not be consecutively numbered with the plat sheets. Acceptable site plans will be filed in the City's plat folders. Site plans shall be used as guidelines for public agencies to comment on the validity or necessity of existing or additional utilities and municipal improvements that are required to serve the subdivision. Agency reviews do not verify the accuracy of the site plans that are provided by the applicant's surveyor. Review of the site plan does not replace the requirement of the applicant to provide construction plans for review and approval, as may be required by the preliminary subdivision approval. Site plans shall include the following items:

- A. The site plan shall clearly show the boundaries of the subdivision, including blocks, lots, and public dedications as shown on the preliminary plat.
- B. The site plan shall include sufficient information from the plat to establish that the site plan corresponds with the plat, including orientation, size, layout, and location.
- C. Site plans shall be drawn one hundred feet (100') per inch, or at an alternate scale that is approved by the Municipal Services Director. Alternate scales shall be at ten (10), twenty (20), thirty (30), forty (40), fifty (50), or sixty (60) feet per inch; or multiples of ten (10) to these six (6) scales. A graphical scale shall be included on the site plan.
- D. The sheet size for the site plan shall be eighteen inches (18") by twenty-four inches (24"), twenty-four inches (24") by thirty-six inches (36"), or at an alternate size as approved by the Municipal Services Director. The Municipal Services Director may approve additional sheets to be used for the site plan.
- E. Margins on the site plan shall be no less than one inch (1") on the left margin and one-half inch (½") on the remaining margins.
- F. The site plan shall show all utilities, drainage ways, and improvements within the subdivision and within the adjacent public lands, right-of-ways, and easements. All existing and proposed utility service lines that will serve the subdivision shall be shown on the site plan.
- G. If utilities and improvements are required to be extended beyond the immediate vicinity of the subdivision boundaries in order to serve the subdivision, the general routes and layouts for those offsite utilities shall be shown on the site plan.
- H. Contour lines shall be shown on the site plan at two foot (2') intervals. Shorter intervals ~~should~~ shall be shown if two foot (2') intervals are not sufficient to show the drainage across the subdivision.
- I. Existing zoning classifications shall be shown for the subdivision and the adjacent properties.
- J. All existing structures on within the subdivision, and all existing structures adjacent to the subdivision that could affect the requirements of subdivision approval shall be shown on the site plan. ~~Insufficient information on the site plan pertaining to existing structures is justification to require additional subdivision requirements prior to recording the plat.~~ Insufficient information shown on the site plan is justification to extend the review time while additional information is acquired and evaluated.

17.15.050 Modifications to Format on Plats and Site Plans: Technical specifications for plats and site plans, as required by this chapter, may be modified as approved by the Municipal Services Director.

Section 2. This ordinance shall take effect and be in force five (5) days after its passage and publication of its summary as provided by law.

Adopted by the City Council and signed by its Mayor on

\_\_\_\_\_  
Bill J. Ecret, Mayor

ATTEST:

\_\_\_\_\_  
W. Robert Taylor, Finance Director

APPROVED AS TO FORM:

\_\_\_\_\_  
Katherine L. Kenison, City Attorney



January 11, 2013


Honorable Mayor and  
Moses Lake City Council

Dear Council Members

Attached is a proposed ordinance repealing Chapter 9.05 of the Moses Lake Municipal Code entitled "Firearms". The ordinance is suggested for repeal because the statutes referenced in the City's ordinance have been repealed by the state legislature. There is no longer any basis for Chapter 9.05 as it is now written.

The proposed ordinance is presented to you for consideration. This is the first reading of the ordinance.

Respectfully submitted



Joseph K. Gavinski  
City Manager

JKG:jt

ORDINANCE NO.

AN ORDINANCE REPEALING CHAPTER 9.05 OF THE MOSES LAKE MUNICIPAL  
CODE ENTITLED "FIREARMS"

THE CITY COUNCIL OF THE CITY OF MOSES LAKE, WASHINGTON DO ORDAIN AS FOLLOWS:

Section 1. Chapter 9.05 of the Moses Lake Municipal Code entitled "Firearms" is repealed in its entirety.

Section 2. This ordinance shall take effect and be in force five (5) days after its passage and publication of its summary as provided by law.

Adopted by the City Council and signed by its Mayor on February 12, 2013.

\_\_\_\_\_  
Bill J. Ecret, Mayor

ATTEST:

\_\_\_\_\_  
W. Robert Taylor, Finance Director

APPROVED AS TO FORM:

\_\_\_\_\_  
Katherine L. Kenison, City Attorney

**CHAPTER 9.05  
FIREARMS**

Sections:

9.05.010 Exemption

- 9.05.010 Exemption: Pursuant to RCW 9.41.050(6) the City of Moses Lake is exempt from the prohibition of RCW 9.41.050(4). (Ord. 1633, 1994)



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[RCWs](#) > [Title 9](#) > [Chapter 9.41](#) > [Section 9.41.050](#)

[9.41.047](#) << [9.41.050](#) >> [9.41.060](#)

## RCW 9.41.050

### Carrying firearms.

(1)(a) Except in the person's place of abode or fixed place of business, a person shall not carry a pistol concealed on his or her person without a license to carry a concealed pistol.

(b) Every licensee shall have his or her concealed pistol license in his or her immediate possession at all times that he or she is required by this section to have a concealed pistol license and shall display the same upon demand to any police officer or to any other person when and if required by law to do so. Any violation of this subsection (1)(b) shall be a class 1 civil infraction under chapter [7.80](#) RCW and shall be punished accordingly pursuant to chapter [7.80](#) RCW and the infraction rules for courts of limited jurisdiction.

(2)(a) A person shall not carry or place a loaded pistol in any vehicle unless the person has a license to carry a concealed pistol and: (i) The pistol is on the licensee's person, (ii) the licensee is within the vehicle at all times that the pistol is there, or (iii) the licensee is away from the vehicle and the pistol is locked within the vehicle and concealed from view from outside the vehicle.

(b) A violation of this subsection is a misdemeanor.

(3)(a) A person at least eighteen years of age who is in possession of an unloaded pistol shall not leave the unloaded pistol in a vehicle unless the unloaded pistol is locked within the vehicle and concealed from view from outside the vehicle.

(b) A violation of this subsection is a misdemeanor.

(4) Nothing in this section permits the possession of firearms illegal to possess under state or federal law.

[2003 c 53 § 28; 1997 c 200 § 1; 1996 c 295 § 4; 1994 sp.s. c 7 § 405; 1982 1st ex.s. c 47 § 3; 1961 c 124 § 4; 1935 c 172 § 5; RRS § 2516-5.]

### Notes:

**Intent -- Effective date -- 2003 c 53:** See notes following RCW [2.48.180](#).

**Finding -- Intent -- Severability -- 1994 sp.s. c 7:** See notes following RCW [43.70.540](#).

**Effective date -- 1994 sp.s. c 7 §§ 401-410, 413-416, 418-437, and 439-460:** See note following RCW [9.41.010](#).

**Severability -- 1982 1st ex.s. c 47:** See note following RCW [9.41.190](#).



# Memo



January 9, 2013

**TO:** City Manager, for Council Consideration

**FROM:** Dean Mitchell, Police Chief

**SUBJECT: Resolution, Donation**

I'm requesting to accept a gift of \$1,500 from a foundation with local ties. The foundation asks that they remain anonymous. The foundation has requested that the gift be used "to improve station conditions, enhance safety, or contribute to the spirit and morale of MLPD". This is the third donation to the Police Department for this foundation.

I have discussed this gift with members of the department. We would like to utilize the gift to purchase ballistic body armor for our patrol officers.

Please see attached resolution for Council's consideration of this generous gift.

Sincerely,

A handwritten signature in blue ink that reads "Dean G. Mitchell".

Dean G. Mitchell  
Police Chief

Attachment

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION ACCEPTING A DONATION TO THE MOSES LAKE POLICE  
DEPARTMENT

RECITALS:

1. The Moses Lake Police Department has received an anonymous donation from a foundation with local ties. The donation is in the amount of \$1,500.00
2. The foundation has requested that the funds “be used to improve station conditions, enhance safety, or contribute to the spirit of morale of the MLPD”. It will be used to purchase ballistic body armor for our patrol officers.

RESOLVED:

1. The City of Moses Lake accepts the donation for the Moses Lake Police Department.
2. The City of Moses Lake expresses appreciation to the foundation for the generous donation.

Adopted by the City Council on \_\_\_\_\_.

\_\_\_\_\_  
Bill Ecret, Mayor

ATTEST:

\_\_\_\_\_  
Robert Taylor, Finance Director

January 14, 2013

TO: City Manager for Council Consideration  
FROM: Finance Director   
SUBJECT: Resolution - Lease Purchase Agreement

Proposals were received for the city's lease/purchase program for 2013. Staff is recommending that the bid be awarded to U. S. Bancorp for 1.495% on \$560,000.

Attached is a resolution which authorizes the City Manager to sign the lease/purchase documents with U. S. Bancorp.

jt

RESOLUTION NO.

A RESOLUTION AUTHORIZING THE EXECUTION AND DELIVERY OF A MASTER EQUIPMENT LEASE/PURCHASE AGREEMENT, AND RELATED INSTRUMENTS, AND DETERMINING OTHER MATTERS IN CONNECTION THEREWITH

Recitals:

1. The governing body of the City of Moses Lake has determined that a true and very real need exists for the equipment described in the proposed Master Equipment Lease/Purchase Agreement with U. S. Bankcorp presented at this meeting.
2. Lessee has taken the necessary steps, including those relating to any applicable legal bidding requirements, to arrange for the acquisition of the equipment.
3. Lessee proposes to enter into the agreement with U. S. Bancorp substantially in the form presented at this meeting.
4. Lessee reasonably anticipates that it and its subordinate entities will not issue tax-exempt obligations in the face amount of more than \$10,000,000 during the current calendar year.

Resolved:

1. It is hereby found and determined that the terms of the agreement in the form presented at this meeting and incorporated in this resolution are in the best interests of the City of Moses Lake for the acquisition of the equipment.
2. The Financing Documents and the acquisition and financing of the equipment under the terms and conditions as described in the Financing Documents are hereby approved. The City Manager of the City of Moses Lake and any other officer of the City of Moses Lake who shall have power to execute contracts on behalf of the City of Moses Lake be, and each of them hereby is, authorized to execute, acknowledge and deliver the agreement with any changes, insertions and omissions therein as may be approved by the officers who execute the agreement, such approval to be conclusively evidenced by such execution and delivery of the agreement. The City Manager of the City of Moses Lake and any other officer of the City of Moses Lake who shall have power to do so be, and each of them hereby is, authorized to affix the official seal of the City of Moses Lake to the agreement and attest the same.
3. The proper officers of the City of Moses Lake be, and each of them hereby is, authorized and directed to execute and deliver any and all papers, instruments, opinions, certificates, affidavits and other documents and to do or cause to be done any and all other acts and things necessary or proper for carrying out this resolution and the agreement.
4. Pursuant to Section 265(b) of the Internal Revenue Code of 1986, as amended, the City of Moses Lake hereby specifically designates the Lease as a "qualified tax-exempt obligation" for purposes of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended."
5. The undersigned further certifies that the above resolution has not been repealed or amended and remains in full force and effect and further certifies that the within Master Equipment Lease/Purchase Agreement is the same as presented at said meeting of the City Council of the City of Moses Lake.
6. The City declares its intent to be reimbursed for any temporary advances from the appropriate debt service fund to pay for any part of the equipment from proceeds of the lease financing.

Adopted by the City Council on January 22, 2013.

\_\_\_\_\_  
Bill J. Ecret, Mayor

ATTEST:

\_\_\_\_\_  
W. Robert Taylor, Finance Director

LEASE PURCHASE PROPOSALS - 2013

Amount to be financed - \$560,000.00

Leasing Institution	Interest Rate	Non Refundable Fees	Interest	Principal	Total Cost Prin + Interest + Fees	Payment Schedule
U.S. Bancorp	1.575	0.00	21,940.00	560,000.00	581,940.00	Monthly
U.S. Bancorp	1.495	0.00	16,745.00	560,000.00	576,745.00	Annual
Sun Trust Equip & Leasing	1.525	350.00	21,238.60	560,000.00	581,588.60	Monthly
Sun Trust Equip & Leasing	1.475	350.00	16,518.25	560,000.00	576,868.25	Annual
PNC Equipment Finance	1.572	0.00	21,902.20	560,000.00	581,902.20	Monthly
PNC Equipment Finance	1.572	0.00	18,387.30	560,000.00	578,387.30	Annual
Sovereign Santander	1.75	0.00	24,412.95	560,000.00	584,412.95	Monthly
Sovereign Santander	1.75	0.00	19,597.04	560,000.00	579,597.04	Annual
CalFirst National Bank	1.948	0.00	27,328.00	560,000.00	587,328.00	Monthly
CalFirst National Bank	1.948	0.00	21,182.00	560,000.00	581,182.00	Annual
Pinnacle Public Finance	1.97	750.00	28,298.96	560,000.00	589,048.96	Monthly
Pinnacle Public Finance	1.97	750.00	22,824.22	560,000.00	583,574.22	Annual
Holman Capital	2.42	4,000.00	33,929.20	560,000.00	597,929.20	Monthly
Holman Capital	2.42	4,000.00	27,096.20	560,000.00	591,096.20	Annual

January 17, 2013

TO: City Manager  
For City Council Consideration

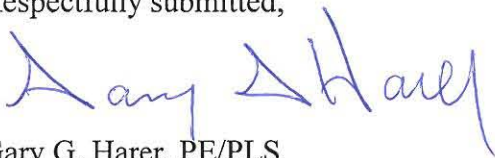
FROM: Municipal Services Director

**SUBJECT: ACCEPT EASEMENT  
CENTRAL TERMINALS, LLC**

The attached resolution is to accept an access easement from Central Terminals LLC for municipal purposes to access any existing or future on site water meters and electronic reading devices and/or sanitary sewer meters.

A copy of the resolution, easement and site map are enclosed for council consideration.

Respectfully submitted,



Gary G. Harer, PE/PLS  
Municipal Services Director

encl.

**RESOLUTION NO.**

**A RESOLUTION ACCEPTING AN EASEMENT TO THE CITY OF MOSES LAKE  
FROM CENTRAL TERMINALS LLC**

**Recitals:**

1. Resolution No. 238 provides all grants of real estate, or any interest therein, to the City of Moses Lake, shall not be accepted until a resolution has been duly passed by the City Council.
2. Central Terminals LLC have presented an easement to the City of Moses Lake.

**Resolved:**

1. Easements for municipal purposes and uses for the following described property is to access any existing or future on site water meters and electronic reading devices and/or sanitary sewer meters.

Central Terminal Major Plat, Industrial Binding Site Plan 1<sup>st</sup> Amendment

ACCEPTED by the City Council on January 22<sup>nd</sup>, 2013.

---

Bill J Ecret, Mayor

ATTEST:

---

W. Robert Taylor, Finance Director



**AFTER RECORDING RETURN TO:**

Legal Department  
City of Moses Lake  
PO Box 1579  
Moses Lake WA 98837

**UTILITY ACCESS EASEMENT AGREEMENT**

For good and valuable consideration, Grantors (who are property owners of the premises to be serviced by City utilities), Central Terminals LLC, a Washington LLC, (hereafter "Grantor"), hereby gives, grants, conveys and warrants, the City of Moses Lake in Grant County, Washington, a Washington municipal corporation, (hereafter "Grantee") its successors and assigns, a perpetual, permanent, nonexclusive easement and right-of-way on, over, through and across the property described in the legal description shown below for testing, inspecting, reading, and maintaining city owned water meter(s) and its electronic reading device(s), and city owned sanitary sewer meter(s) and its electronic reading device(s), together with all rights reasonably necessary or incident thereto, including the right of ingress and egress over existing access and travel ways to and from said meters consistent with said purposes of the easement. The Grantor further covenants and agrees not to grant any additional right(s) to use said easement area to any third party which use might be inconsistent with the uses granted to the City herein.

LEGAL DESCRIPTION: Central Terminal Major Plat, Industrial Binding Site Plan 1<sup>st</sup> Amendment

This grant of easement is a covenant running with the land and shall be binding upon the heirs, personal representative, successors and assigns of both parties.

IN WITNESS WHEREOF this easement is granted as of this 28 day of December, 2012.

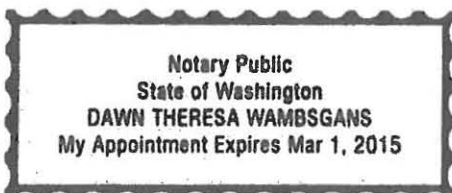
CENTRAL TERMINALS LLC

*Scott Maier*

STATE OF  
COUNTY OF

I certify that I know or have satisfactory evidence that *Damp Maier* signed this instrument, on oath stated he was authorized to execute the instrument and acknowledged it as the *Manager* of Central Terminals LLC to be the free and voluntary act of such party for the uses and purposes mentioned in the instrument.

DATED: *December 28*, 2012



*Dawn Theresa Wambsgans*  
Notary Public for the State of  
My appointment expires: *March 1, 2015*

January 17, 2013

TO: City Manager for Council Consideration  
FROM: Community Development Director  
SUBJECT: Resolution - City of Moses Lake - Build on Unplatted Property

Attached is a request to build on unplatted property from the Municipal Services Director for the Cascade Park restrooms replacement project. The request is to build on unplatted property with no requirement to plat the Cascade Park property.

The City Council in 2012 considered and granted a previous request to build on unplatted property for the subject project. However, after Engineering began to go through the platting process it was determined that the platting requirements are too cost prohibitive as outlined in the attached memo from the Municipal Services Director. The request before the Council is to allow the City of Moses Lake to build on unplatted property with no requirement to plat and to rescind Resolution 3280, which requires the platting of Cascade Park.

The resolution is presented for Council consideration.

Respectfully submitted

A handwritten signature in blue ink, appearing to read 'GA', is written over the printed name.

Gilbert Alvarado  
Community Development Director

GA:jt

RESOLUTION NO.

A RESOLUTION ALLOWING THE CITY OF MOSES LAKE TO BUILD ON  
UNPLATTED PROPERTY

RECITALS:

1. Resolution No. 3280 is hereby rescinded.
2. Moses Lake Municipal Code 16.12.030 allows for the issuance of a building permit to a proponent who wishes to build on unplatted property after a resolution from the City Council.
3. The City of Moses Lake requested the City Council to allow it to build on unplatted property described as follows:  
  
Tax #5899 in Government Lot 1 in Section 16, Township 19 N, Range 28, E.M.  
(Parcel #110415000)

RESOLVED:

1. That the City of Moses Lake be allowed to construct a prefabricated concrete restroom on unplatted property at Cascade Park.

Adopted by the City Council on January 22, 2013.

ATTEST:

\_\_\_\_\_  
Bill J. Ecret, Mayor

\_\_\_\_\_  
W. Robert Taylor, Finance Director

January 3, 2013

TO: Senior Planner

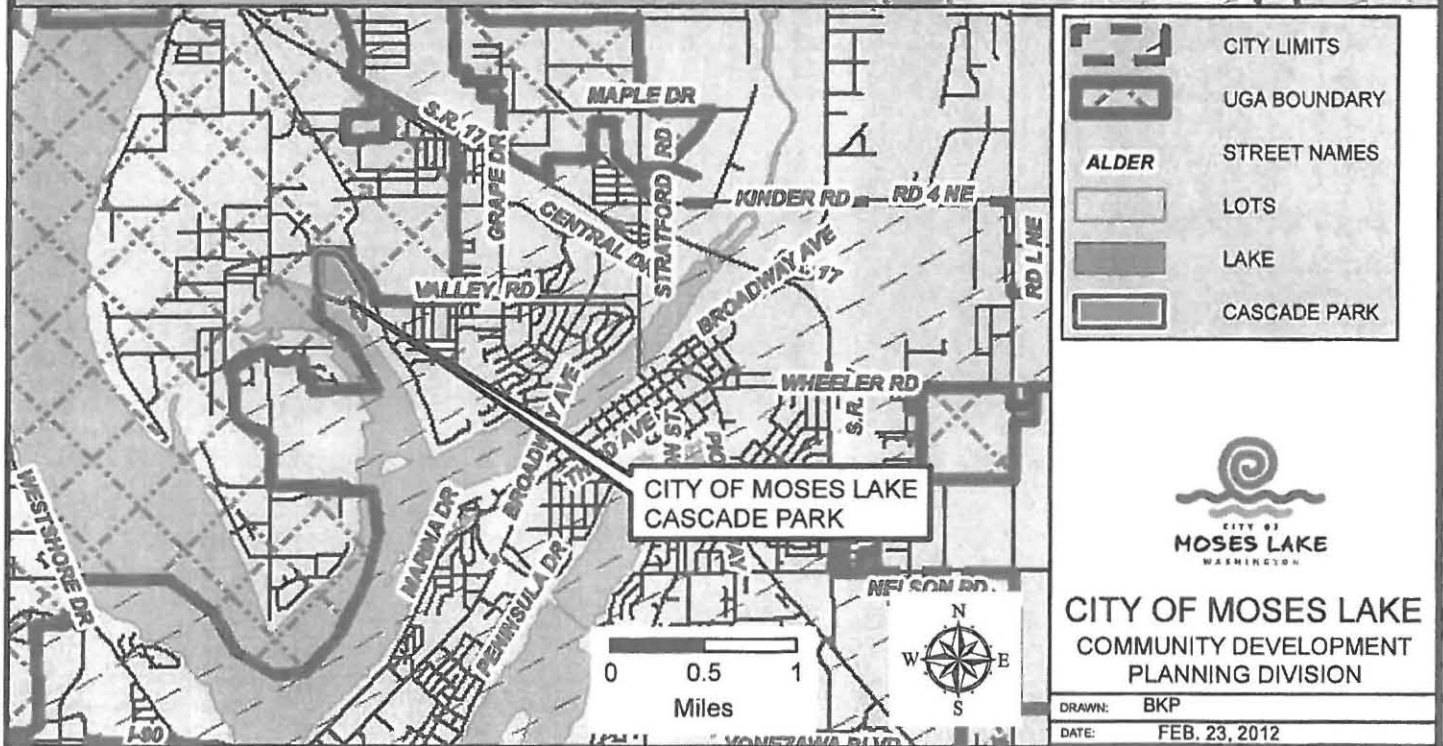
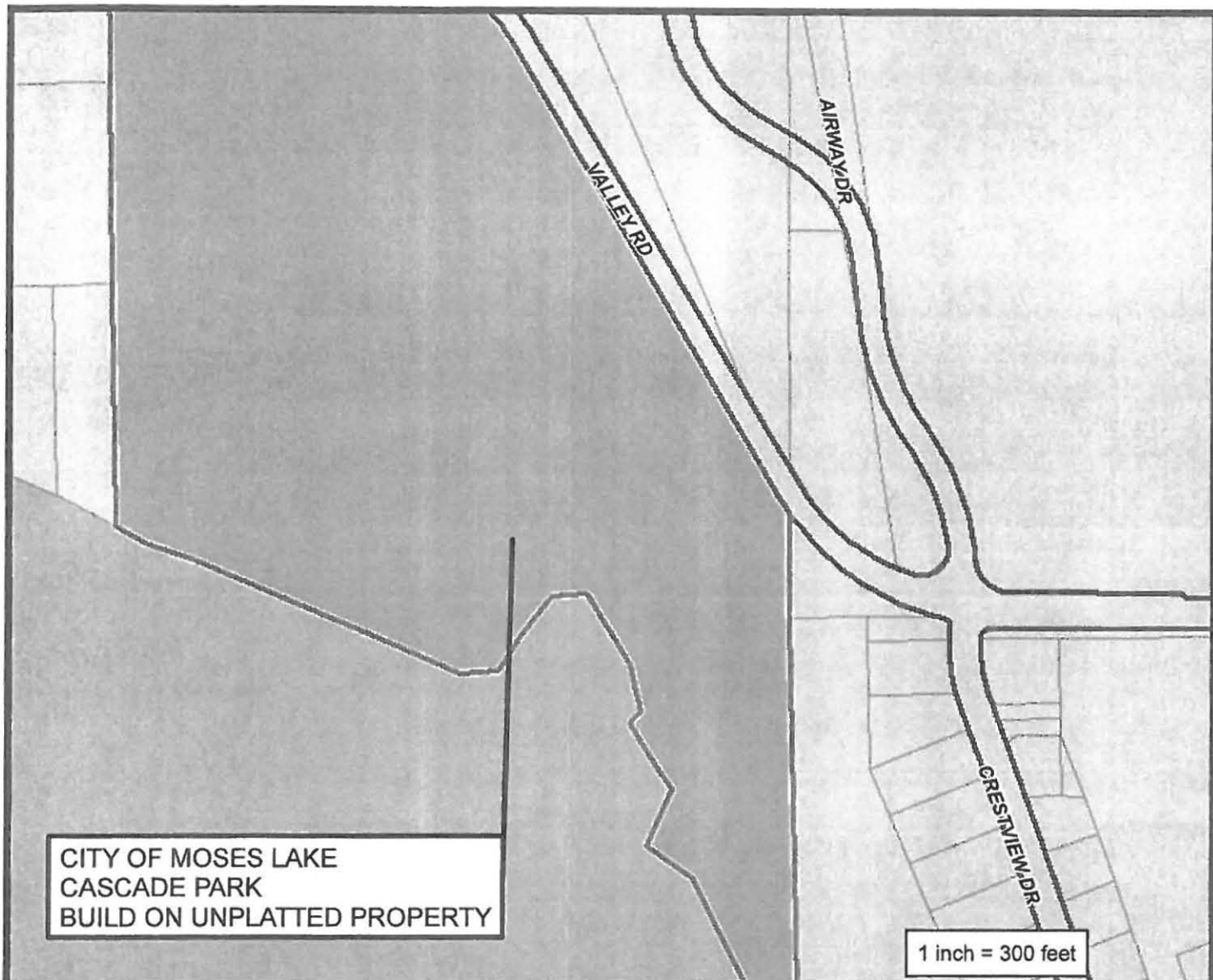
FROM: Municipal Services Director *GH*

SUBJECT: **Build on Unplatted Property  
Cascade Park Restroom**

Engineering staff requests to rescind Resolution 3280 that was approved to build on unplatted property with the stipulation of platting the property within one year, then adopt a resolution that does not have the stipulation. This resolution allowed the replacement of the existing restroom with a similar sized new prefabricated restroom that was set in place. Platting requires extending the city's water and sewer mains through the plat and connecting to them. The approximate cost of connecting to the City sewer would be more than \$200,000. The restrooms are serviced by a wastewater dosing system that is approved by the Grant County Health District. This type of request has been approved for developers when the cost of extending or connecting to the city's water and sewer systems were exorbitant.

Please let me know if you have any questions.

cc Community Development Director



January 17, 2013

TO: City Manager for Council Consideration  
FROM: Community Development Director  
SUBJECT: Resolution - Grant Deed - Ismael V. Witron

Attached is a resolution conveying property to Ismael V. Witron that is intended to be part of his single-family residential lot located adjacent to Wanapum Drive. The subject property was originally obtained from the Washington State Department of Transportation as part of a turn-back agreement to the City of Moses Lake for future Wanapum Drive improvements. After further consideration and review, the Municipal Services Director has concluded that the property is no longer needed for that purpose. Consequently staff proposes to convey to Mr. Witron for compensation 270 square feet.

The resolution is presented for Council consideration.

Respectfully submitted

A handwritten signature in blue ink, appearing to be 'GA', with a stylized flourish extending to the right.

Gilbert Alvarado  
Community Development Director

GA:jt



RESOLUTION NO.

A RESOLUTION DECLARING CITY OWNED REAL PROPERTY AS  
SURPLUS AND AUTHORIZING ITS SALE

RECITALS:

1. The City of Moses Lake no longer requires the property deeded to the City from the Department of Transportation as part of the turn back agreement on Wanapum Drive and filed with the Grant County Auditor under #1205328 located in the southwest quarter of Section 26, Township 19 North, Range 28 East, W.M. Section

2. The property is legally described as follows:

A portion Lot 7, Block 1, Replat of Tract 31, Battery Orchard Tracts, filed in Grant County, volume 3, page 28 of plats, in the Northeast 1/4, Section 33, Township 19 North, Range 28 East, W.M., City of Moses Lake, Grant County, Washington, described as follows:

Commencing at the intersection of Peninsula Drive and Wanapum Drive, (formerly Interlake Road), Thence S57°51'16"E, 320.00 feet, along the centerline of Wanapum Drive to the extended northwesterly line of said Lot 7;

Thence S32°08'44"W, 20.00 feet to the most northerly corner of said lot 7, being the TRUE POINT OF BEGINNING;

Thence S57°51'16"E parallel with the centerline of Wanapum Drive, 27.11 feet;

Thence S32°08'44"W, 10.00 feet;

thence N57°51'16"W parallel with the centerline of Wanapum Drive, 27.11 feet to the northwesterly line of said Lot 7;

Thence N32°08'44"E along said northwesterly line, 10.00 feet, to the POINT OF BEGINNING.

Said tract of land contains 271 square feet, more or less.

Reserving unto the Grantor access and utility easements across all lands herein conveyed by this deed.

RESOLVED:

1. The City of Moses lake, Washington, declares that the real property owned by the City and described above is surplus.
2. The real property described above can be deeded to Ismael V. Witron.

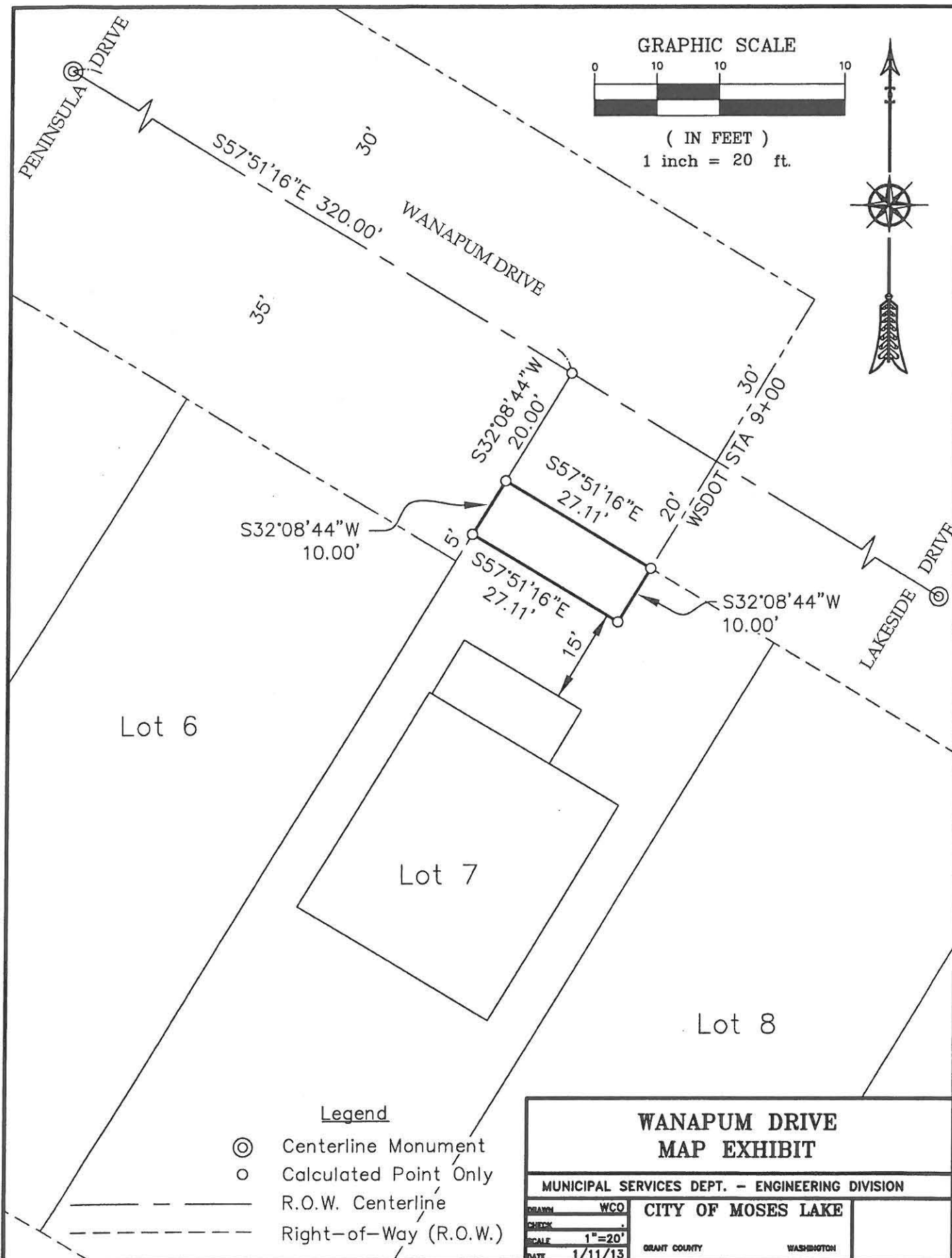
Adopted by the City Council on January 22, 2013.

ATTEST:

\_\_\_\_\_  
Bill J. Ecret, Mayor

\_\_\_\_\_  
W. Robert Taylor, Finance Director





January 17, 2013

TO: City Manager  
For City Council Consideration

FROM: Municipal Services Director

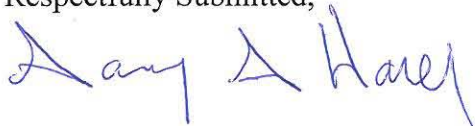
SUBJECT: **Request to Call for Bids**  
**Stormwater Retrofit Project, Site B – 2013**

Staff is nearing completion of the plans and specifications for the 2013 Stormwater Retrofit Project, Site B. The project includes construction of a bio-infiltration swale on Sage Road, installation of stormwater pipe and catch basins, abandonment of existing drywells, and associated work.

The estimated construction cost for the project is \$360,000. The City received a grant from the State to pay 75% of the project. Plans and specifications are available at the engineering office for review.

Staff is requesting to advertise this contract for bids.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Gary Harer". The signature is stylized with a large initial "G" and a long horizontal stroke.

Gary Harer, PE/PLS  
Municipal Services Director

January 17, 2013

TO: City Manager  
For City Council Consideration

FROM: Municipal Services Director

SUBJECT: **Request to Call for Bids**  
**Crack Seal Project - 2013**

Staff is nearing completion of the plans and specifications for the 2013 Crack Seal Project. The work includes sealing approximately 500,000 feet of cracks in streets, alleys, and parking lots throughout the city.

The estimated construction cost for the project is \$160,000. Plans and specifications are available at the engineering office for review.

Staff is requesting to advertise this contract for bids.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Gary Harer", written in a cursive style.

Gary Harer, PE/PLS  
Municipal Services Director

January 10, 2013

TO: City Manager for Council Consideration  
FROM: Parks and Recreation Director  
SUBJECT: Recommendation from Parks & Recreation Commission

At the regular January meeting of the Moses Lake Parks & Recreation Commission, staff presented a request to increase daily admission fees, season pass rates and private rental rates at Surf 'n Slide Water Park. Following significant discussion, the Commission voted unanimously to recommend the increases to the City Council.

Respectfully submitted,

A handwritten signature in cursive script, reading "Spencer Grigg".

Spencer Grigg, Director  
Moses Lake Parks & Recreation

## PARKS AND RECREATION COMMISSION MINUTES

JANUARY 9, 2013

Members present: Larry Dennis, Bette Lang, Brian Dano, Charles Maynard, Kim Ries-Ashley and David Enquist  
Members absent: Tiffany Quilter, Char Rios and Jonathon Brooks  
Staff present: Spencer Grigg, Lori Moholt-Phillips, Roland Gonzales and Kerri Fenner  
Guests present: None

2013 MEETING ATTENDANCE RECORD

Name	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Dano, B	X											
Brooks, J	O											
Dennis, L	X											
Quilter, T	E											
Lang, B	X											
Maynard, C	X											
Ries-Ashley	X											
Rios, C	E											
Enquist, D	X											

C=Meeting Canceled X=Present O=Absent E=Excused R=Resigned

### Call Meeting to Order

The regular meeting was called to order by Chair Larry Dennis at 7:02 p.m.

### Introduction of Guests/Visitors

None.

### Approval of Minutes of Prior Meeting

Mr. Grigg pointed out a few slight revisions made to the December 12, 2012 draft minutes per Mr. Maynard's request. Ms. Lang moved the revised draft minutes of December 12, 2012 be approved as submitted; seconded by Mr. Maynard. Unanimously approved and passed.

### Communication/Correspondence

None.

### Plat Reviews/Dedication, or Fee in Lieu of Land - Monthly Update

None.

### \* Surf 'n Slide Water Park – 2013 Fees

Mr. Grigg discussed Surf n' Slide Water Park financial handouts: 2012 Net Revenues, 2012 Expenditure Budget Categories, and 2013 Expenditure Budget Categories. He went over the proposed fee increases and the 2013 increases in personnel costs and supplies, as well as the upcoming major repairs that are going to have to be made. Significant discussion held regarding breakdown of 2012 funds and projected 2013 budget. Ms. Lang expressed that due to the upcoming expenditure increases and the fact that it's been several years since we've had to raise fees, she supports raising the fees for 2013. Mr. Dano moved that the proposed fee increases be accepted and passed on to City Council for consideration; seconded by Ms. Lang. Unanimously approved and passed.

### Director's Report

*Ice Rink* – We have a Youth Hockey Association Tournament being held at the ice rink this weekend. There is no fee to go watch. The rink will be closed to public skating for the entire weekend.

## PARKS AND RECREATION COMMISSION MINUTES

JANUARY 9, 2013

*Zip Code Survey* -- Brief discussion held regarding the breakdown of water park visitors by zip code.

*Lower Peninsula Park Project* -- We ran into a few bumps in the road, but the project is still on track. We will probably have to re-do at least one of the permits and possibly do a wet land delineation and/or wildlife study. These are not huge issues, but we have to comply with the rules and regulations regarding shoreline management. Mr. Grigg and Ms. Moholt-Phillips went out and walked the project land and it looks like it's going to make a very nice park, with existing trees, land contours and shoreline.

*Election of Officers* -- We usually do an election of officers each January. We need to think about this and maybe address it at our next meeting.

### Ms. Moholt-Phillips' Report

The Robert Heale show opens at the Museum and Arts Center this weekend. Mr. Heale is a local tattoo artist. Brief discussion held.

### Mr. Gonzales' Report

Mr. Gonzales went over the various repair and maintenance expenses which make the proposed fee increases necessary, so the Commission members will feel good about their recommendation to support them. Brief discussion held.

### Commission Questions/Comments

Mr. Dennis expressed his thanks to the Parks and Recreation Department for their hard work for the community.

Mr. Dano moved outside of the City limits, so he will no longer be serving on the Commission. He expressed his gratitude to the Commission members. Mr. Dennis and others thanked him for his years of service on the Commission.

Mr. Maynard reported that it looks like people are driving on the Neppel path behind the Sand Box. People are also leaving broken glass on the trail. He asked if there's any way to put up a road block to keep cars from driving back there. He stated there are also lights along the path and other places that are out. Brief discussion held. Mr. Gonzales will check it out and see what he can do.

### Adjournment

Ms. Ries-Ashley moved to adjourn; seconded by Ms. Lang. Meeting adjourned at 7:56 pm.



## **2012 Net Revenues**

### **2012 GROSS REVENUES**

Taxable Concessions	119,387.33
Non-Taxable Concessions	25,100.88
Surf Shop Retail	23,542.14
Admission Fees	634,184.37
Facility Rentals	65,293.60
Swim Lessons	36,936.40
Locker Rentals	3,491.34
<b>TOTAL</b>	<b>\$907,935.95</b>

### **2012 GROSS EXPENDITURES**

Operations	435,996.56
Maintenance	324,821.76
Concessions	113,597.91
Surf Shop	11,947.78
<b>TOTAL</b>	<b>\$889,861.34</b>

**2012 NET REVENUES     \$18,074.61**

*Note: All Expenditure and Revenue Figures YTD December 1, 2012.*





### Identified Significant Issues That Will Impact in 2013

1. Minimum Wage Increase (15 cents per hour)
2. New Flowrider Ride Surface (\$40,000)
3. New Flowrider Surround Padding (\$40,000)
4. New Pool Paint (\$70,000)

### Identified Potential Issues That May Impact 2013 or Beyond

1. Misc. Water Leaks (tbd)
2. Pump Rebuilds (2 @ \$20,000 each)
3. Upkeep of Mechanical Equipment (tbd)
4. Heater Failure (\$50,000)

## Proposed Fee Increases

Daily Admissions – Increase existing fees by \$1.00

Projected Additional Revenue	\$67,670.00
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Season Passes – Increase by \$10 per pass

Projected Additional Revenue	\$8,470.00
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Facility Rentals – 10% Increase

Projected Additional Revenue	\$6,500.00
------------------------------	------------

<b>TOTAL ADDITIONAL REVENUES</b>	<b>\$82,640.00</b>
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<u>Daily Admission</u>	<u>Current</u>	<u>Proposed (\$1.00 increase)</u>
4 years and under	FREE	FREE
5 – 12 years	\$7.00	\$8.00
13 – 17 years	\$8.00	\$9.00
18 – 64 years	\$9.00	\$10.00
Seniors 65 years and up	\$7.00	\$8.00

<u>“Pre-Sale” Season Passes</u>	<u>Current</u>	<u>Proposed (\$10.00 increase)</u>
In City Individual	\$75.00	\$85.00
In City Two Person	\$95.00	\$105.00
In City Three Person	\$115.00	\$125.00
In City Four Person	\$135.00	\$145.00
In City Five Person	\$155.00	\$165.00
Non Resident Individual	\$80.00	\$90.00
Non Resident Two Person	\$105.00	\$115.00
Non Resident Three Person	\$130.00	\$140.00
Non Resident Four Person	\$155.00	\$165.00
Non Resident Five Person	\$180.00	\$190.00
Each Additional Person	\$40.00	\$50.00

<u>Season Passes</u>	<u>Current</u>	<u>Proposed (\$10.00 increase)</u>
In City Individual	\$90.00	\$100.00
In City Two Person	\$120.00	\$130.00
In City Three Person	\$150.00	\$160.00
In City Four Person	\$180.00	\$190.00
In City Five Person	\$210.00	\$220.00
Non Resident Individual	\$105.00	\$115.00
Non Resident Two Person	\$135.00	\$145.00
Non Resident Three Person	\$165.00	\$175.00
Non Resident Four Person	\$195.00	\$205.00
Non Resident Five Person	\$225.00	\$235.00
Each Additional Person	\$50.00	\$60.00

<u>Facility Rental Rates</u>	<u>Current Cost Per Hour</u>	<u>Proposed (%10 increase)</u>
0-50 patrons	\$400-\$450	\$440-\$495
51-100 patrons	\$450-\$500	\$495-\$550
101-150 patrons	\$550	\$605
151-250 patrons	\$650	\$715
251-500 patrons	\$800	\$880
501-1000 patrons	\$900	\$990



January 11, 2013

Honorable Mayor and  
Moses Lake City Council

Dear Council Members

Attached is a proposed Grant County Strategic Infrastructure Program Award Terms and Conditions Acceptance with regard to an award of a \$100,000 grant and a \$60,000 no interest loan for the installation of approximately 2100 linear feet of sewer main along Randolph Road. The sewer main is intended to provide service to what has been described as Project Jackson, which is a new industrial development in the City of Moses Lake. The \$60,000 loan will ultimately be repaid by Project Jackson.

This loan and grant will assist with the industrial development. The completion of the project will add tax base to the City and provide additional higher paying wage jobs to the City and the area.

Authorization is requested for the City Manager to execute the Award Terms and Conditions Acceptance on behalf of the City of Moses Lake.

Respectfully submitted



Joseph K. Gavinski  
City Manager

JKG:jt





Grant County  
Office of The  
Board of County Commissioners  
P O Box 37  
Ephrata WA 98823  
(509) 754-2011

Received

JAN 10 2013

Administration  
City of Moses Lake

January 7, 2013

**AWARD LETTER**  
**PLEASE READ ALL TERMS AND CONDITIONS CAREFULLY**

Joseph Gavinski, City Manager  
City of Moses Lake  
321 S. Balsam Street  
Moses Lake, WA 98837

RE: *Strategic Infrastructure Project Recommendation – SIP No. 2012-07*  
Utility Infrastructure for Project Jackson

Dear Mr. Gavinski:

The Board of County Commissioners (BOCC) has reviewed the SIP Advisory Committee's recommendation of December 19, 2012 regarding the above matter and is pleased to inform you that the Board has approved Strategic Infrastructure Program funding for **a portion of** the City of Moses Lake's above-referenced project as follows: a **grant** in the amount of One Hundred Thousand Dollars (\$100,000) and a **loan** in the amount of Sixty Thousand Dollars (\$60,000). A copy of the BOCC Action Memo based on recommendations from the SIP Advisory Committee is enclosed for your information.

In addition, please find the following enclosures, both of which require action at different phases of the project:

- (1) *Grant County Strategic Infrastructure Program – Awards Terms And Conditions Acceptance* (Acceptance Form). **This form is to be completed now and returned to our office to the attention of the undersigned; the award will not be considered valid until receipt of the completed Acceptance Form; and**
- (2) *Grant County Strategic Infrastructure Program – Project Certification* (Certification Form). The Certification Form must be accompanied by an invoice for the project reimbursement and is required in order to secure this award. The project is to be completed, and certification received, within one year of the Board's passage of the resolution, which is scheduled for January 14, 2013. A copy of the resolution will be forwarded to you after adoption. **Please note that the project award automatically expires one year from the passage of the resolution.**

Richard Stevens  
District 1

Carolann Swartz  
District 2

Cindy Carter  
District 3

Joseph Gavinski, City Manager

January 7, 2013

Page - 2

If the project is delayed, you may request in writing, prior to the expiration date, an extension of the award. Extension requests should include the reason and circumstances for the delay, and indicate a specific extension date.

We look forward to interfacing with you in this worthwhile project. Please contact me at ext. 637 should you have any questions.

Thank you for your courtesies.

Sincerely,

**BOARD OF COUNTY COMMISSIONERS**



June Strickler

Administrative Services Coordinator

Enc.

cc: Jacob Taylor, Budget Director/Accounting (w/o enc.)  
Jonathan Smith, Administrator, SIP Advisory Committee (w/o enc.)



**GRANT COUNTY  
BOARD OF COUNTY COMMISSIONERS**

# Memo

**To:** Board of County Commissioners  
**From:** June Strickler, Administrative Services Coordinator *June*  
**Date:** December 31, 2012  
**Re:** SIP Advisory Committee Recommendations on SIP #2012-06, 2012-07, 2012-08, 2012-09, 2012-10

---

The SIP Advisory Committee met on Wednesday, December 19<sup>th</sup> to review and make recommendations on the above-referenced projects. The committee's letter of recommendation to the BOCC was discussed and circulated to the BOCC on December 31, 2012; a copy is also attached to this Memo. These projects are set for BOCC action for Monday, January 7, 2013:

**SIP Project #2012-06, Grant County Airport District #1 – Desert Aire Airport Runway Reconstruction & Widening Phase 1:** The request is for a grant of \$247,660; the SIP Advisory Committee does **not** recommend approval.

Does the BOCC approve or disapprove of the **SIP Advisory Committee's Recommendation?**

Board of County Commissioners  
Grant County, Washington

Approve	Disapprove
Dist. #1 <i>[Signature]</i>	Dist. #1 <i>[Signature]</i>
Dist. #2 <i>[Signature]</i>	Dist. #2 _____
Dist. #3 <i>[Signature]</i>	Dist. #3 _____

**SIP Project #2012-07, City of Moses Lake – Utility Infrastructure for Project Jackson:** The request is for a grant of \$200,000; the SIP Advisory Committee **recommends funding this project with a \$100,000 grant and a \$60,000 loan.**

Does the BOCC approve or disapprove of the **SIP Advisory Committee's Recommendation?**

Board of County Commissioners  
Grant County, Washington

Approve	Disapprove
Dist. #1 <i>[Signature]</i>	Dist. #1 _____
Dist. #2 <i>[Signature]</i>	Dist. #2 _____
Dist. #3 <i>[Signature]</i>	Dist. #3 _____



**SIP Project #2012-08, Grant County Port District #4 (Port of Coulee City) – Coulee City Marina Boat Dock Expansion:** The request is for a grant of \$100,000; the SIP Advisory Committee **recommends funding this project with a \$70,000 grant and a \$30,000 loan.**

Does the BOCC approve or disapprove of the **SIP Advisory Committee's Recommendation?**

Board of County Commissioners  
Grant County, Washington

Approve	Disapprove
Dist. #1 <u>RS</u>	Dist. #1 _____
Dist. #2 <u>RS</u>	Dist. #2 _____
Dist. #3 <u>W</u>	Dist. #3 _____

**SIP Project #2012-09, Port District #7 (Port of Grand Coulee) – Banks Lake Golf Course RV Sites:** The request is for a grant of \$7,500; the SIP Advisory Committee **recommends funding this project with a \$7,500 grant.**

Does the BOCC approve or disapprove of the **SIP Advisory Committee's Recommendation?**

Board of County Commissioners  
Grant County, Washington

Approve	Disapprove
Dist. #1 <u>RS</u>	Dist. #1 _____
Dist. #2 <u>RS</u>	Dist. #2 _____
Dist. #3 <u>W</u>	Dist. #3 _____

**SIP Project #2012-10, City of Soap Lake – Soap Lake Main Avenue Improvement Project:** The request is for a grant of \$81,500; the SIP Advisory Committee **recommends funding this project with a \$56,500 grant and a \$25,000 loan.**

Does the BOCC approve or disapprove of the **SIP Advisory Committee's Recommendation?**

Board of County Commissioners  
Grant County, Washington

Approve	Disapprove
Dist. #1 <u>RS</u>	Dist. #1 _____
Dist. #2 <u>RS</u>	Dist. #2 _____
Dist. #3 <u>W</u>	Dist. #3 _____



6594 Patton Boulevard NE Moses Lake, WA 98837  
Ph: 509.764.6579 Fax: 509.762.5161  
www.grantedc.com

Dated this _____ day of _____, 20____		
Board of County Commissioners Grant County, Washington		
<u>Approve</u>	<u>Disapprove</u>	<u>Abstain</u>
Dist #1 _____	Dist # 1 _____	Dist # 1 _____
Dist #2 _____	Dist # 2 _____	Dist # 2 _____
Dist #3 _____	Dist # 3 _____	Dist # 3 _____

December 19, 2012

Board of Grant County Commissioners  
P. O. Box 37  
Ephrata, WA 98837

Subject: SIP Advisory Committee – Project Review/Recommendations

Dear Commissioners:

*June will  
prepare a  
separate memo.*

The SIP Committee met today to review five project applications. All of the seven committee members were present for the meeting. **Present:** Kathy Bohnet, Cathy Potter, Tony Massa, John McMahan, Scott Hunter, Curt Morris, and Jonathan Smith. **Absent:** None.

**SIP #2012- 06:** Desert Aire Airport Runway Reconstruction & Widening Phase 1

**Applicant:** Grant County Airport District #1

**Recommendation:** The committee voted unanimously to **not** recommend this application for funding. The consensus of the committee is that the economic development generated from this project does not justify the funds requested. Also discussed by the committee was that while the Grant County Airport District #1 does collect voluntary donations from users it does not collect any taxes or levies and is relying largely upon funding from outside sources for this project. The committee discussed that the Airport District could establish a tax or levy to generate an ongoing income stream so that it can contribute to this project and sustain the runway.

**SIP #2012- 07:** Utility Infrastructure for Project Jackson

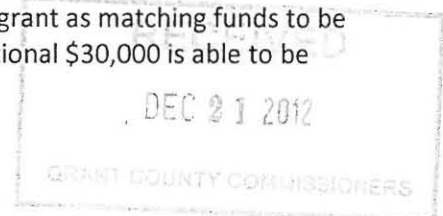
**Applicant:** City of Moses Lake

**Recommendation:** The committee voted unanimously to fund this application with a \$100,000 grant and a \$60,000 0% interest loan to be repaid over a five year period. The application requested a \$200,000 grant but the committee declined to fund the engineering portion of the budget and suggested that the private investment of \$30 million for the new facility plus any latecomer fees from businesses hooking up to the new line would supply sufficient revenues for repayment of the \$60,000 loan over the five year period.

**SIP #2012- 08:** Coulee City Marina Boat Dock Expansion

**Applicant:** Grant County Port District #4 (Port of Coulee City)

**Recommendation:** The committee voted unanimously to fund this application with a \$70,000 grant and a \$30,000 0% interest loan to be repaid over a five year period. The application requested a \$100,000 grant but the committee determined that since the docks will bring in dollars in the form of yearly leases there is some opportunity for loan repayment. The committee also recommends that the Port of Coulee City contact the Washington State Recreation and Conservation Office about its Boating Infrastructure Grant program (<http://www.rco.wa.gov/grants/big.shtml>) which awards grants for "building moorage docks and floats." The committee recommends the Port use the \$60,000 SIP grant as matching funds to be able to secure additional funds from this state program. If an additional \$30,000 is able to be



secured from the State recreation and Conservation Office, the loan portion of the SIP will not be needed.

**SIP #2012- 09: Banks Lake Golf Course RV Sites**

**Applicant:** Port District #7 (Port of Grand Coulee)

**Recommendation:** The committee voted unanimously to fund this application with a \$7,500 grant. In September the committee had instructed the Port of Grand Coulee to return in December with an application for a feasibility study for an RV park. The Port returned with the feasibility study in hand and several proposals from the engineering company on how to move the RV Park project at the golf course forward in phases. The committee was very impressed by the quality and detail of the feasibility study and thinks it is well worth the 100% grant request. The committee recommended to the applicant that they contact the Washington State Recreation and Conservation Office to see if they have grant funding available for the next phase of this important project for Grand Coulee and Electric City.

**SIP #2012- 05: Soap Lake Main Avenue Improvement Project**

**Applicant:** City of Soap Lake

**Recommendation:** The committee voted unanimously to fund this application with a \$56,500 grant and a \$25,000 0% interest loan to be repaid over a five year period. The application had requested for 100% grant but the committee recommends a 70% grant and 30% loan. The committee wanted to see the City contribute to the project and felt that \$5,000 a year at 0% interest was enough to represent local match for this \$1.5 million project that will greatly enhance the downtown corridor of Soap Lake.

In summary the committee recommends the following funding:

- #2012-07: City of Moses Lake: \$100,000 grant and \$60,000 loan at 0% interest to be repaid over a five year period
- #2012-08: Port of Coulee City: \$70,000 grant and \$30,000 loan at 0% interest to be repaid over a five year period
- #2012-09: Port of Grand Coulee: \$7,500 grant
- #2012-10: City of Soap Lake: \$56,500 grant and \$25,000 loan at 0% interest to be repaid over a five year period

Please contact me if you have any questions regarding the recommendations of the committee.

Sincerely,



Jonathan Smith  
Administrator  
Grant County SIP Advisory Committee

CC: Grant County SIP Advisory Committee

# GRANT COUNTY STRATEGIC INFRASTRUCTURE PROGRAM

---

## AWARD TERMS AND CONDITIONS ACCEPTANCE

**This form must be signed and returned immediately; the award will not be considered valid until the form is returned.**

SIP Project Proposal Number: 2012-07  
SIP Funding Recipient: City of Moses Lake  
SIP Project Description: Utility Infrastructure for Project Jackson

I understand that this award has a one-year expiration date from the date of the award letter and/or resolution from the Board of County Commissioners. I further understand that the award will automatically expire if I have not requested an extension. I understand that requesting an extension, in advance of the expiration date, must be in writing and is the required procedure; and understand further that a request for an extension must include the reasons and circumstances for the project delay and a request for a specific extension date.

### **Loan Addendum:**

The award is for project funding as follows: a **grant** of One Hundred Thousand and No/100 Dollars (\$100,000.00) and a **loan** in the amount of Sixty Thousand and No/100 Dollars (\$60,000). The loan repayment schedule is on a five (5) year term in equal payments of Twelve Thousand and No/100 Dollars (\$12,000.00) per year, beginning one year from the date the project is reimbursed by the County, and ending with final payment on the fifth year following

I accept the above Award Terms and Conditions, and I am authorized to sign the acceptance on behalf of the hereinabove-named Funding Recipient.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Printed Title

\_\_\_\_\_  
Date Signed

**Original signed Award Terms and Conditions to be mailed to:  
Administrative Services Coordinator, PO Box 37, Ephrata, WA 98823**

# GRANT COUNTY STRATEGIC INFRASTRUCTURE PROGRAM

---

## PROJECT CERTIFICATION

**This form must be signed and returned, with an invoice, for the approved funding, before reimbursement can be approved by Grant County.**

SIP Project Proposal Number: 2012-07  
SIP Funding Recipient: City of Moses Lake  
SIP Project Description: Utility Infrastructure for Project Jackson

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, and/or the labor performed as described in the project proposal for the above-referenced SIP Project and that I am authorized to authenticate and certify to this claim. I also certify that this claim is just and due, and is an unpaid obligation against Grant County.

Further, according to the SIP Project Funding Policies, I attest that at the next audit of my entity, this project shall be called to the attention of the Washington State Auditor's Office and an emphasis audit will be requested to assure that these funds were expended toward the project and according to the intent of the proposal.

The award is for project funding as follows: a **grant** of One Hundred Thousand and No/100 Dollars (\$100,000.00) and a **loan** of Sixty Thousand and No/100 Dollars (\$60,000.).

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Printed Title

\_\_\_\_\_  
Date Signed

**Completed, signed original certification and invoice are to be mailed to:  
Administrative Services Coordinator, PO Box 37, Ephrata, WA 98823**



# GRANT TRANSIT AUTHORITY



January 11, 2013

City of Moses Lake  
Attn: Mayor of City of Moses Lake  
321 S. Balsam  
Moses Lake, WA 98837

Subject: Grant Transit Authority Board of Directors

Dear Mayor:

Grant Transit Authority respectfully requests the name of the council member who will be serving on the Executive Board of Directors for the year 2013. If Councilman Deane is going to continue serving on the GTA Board of Directors please indicate that in your written response. Grant Transit Authority Executive Meetings are held on the third Thursday of every month at the Grant Transit Authority Administrative Office at 8392 W Westover Blvd, Moses Lake, WA 98837 at 6:30 pm. Grant Transit Authority Board Members are eligible for compensation at the rate of \$90.00 per meeting attended, plus mileage.

I look forward to your written response, I can be reached Monday – Friday in the Administrative Office at 765-0898, my fax number is 398-9510.

Sincerely,

Brandy J. Heston  
Transit Operations Supervisor/Clerk of the Board

cc: Greg Wright, Transit Manager



# GRANT COUNTY MOSQUITO CONTROL DISTRICT #1

January 17<sup>th</sup>, 2013

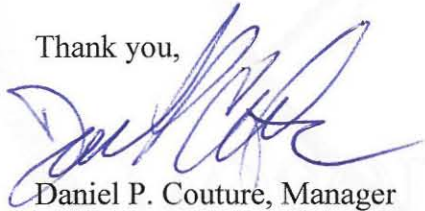
Honorable Mayor Bill Ecret  
City Council:

On November 27<sup>th</sup>, 2012 LaDell Yada stepped down from the Grant County Mosquito Control District #1 Board of Trustees after 17 years of service. He served honorably for those years with the best interest of the community in mind. He will be missed.

Since November 27<sup>th</sup>, 2012 there has been a person approached by the current Board of Trustees who would be willing and able to serve as the City of Moses Lake's representative on the Grant County Mosquito Control District #1 Board of Trustees. Mr. Chris Blessing is a life long member of the community and has an extensive accounting background. I believe he would make an excellent addition to the Board of Trustees and keep with fiscal responsibility along with quality of life for the City of Moses Lake.

We would appreciate his consideration for appointment to the Grant County Mosquito Control District #1 Board of Trustees.


Thank you,



Daniel P. Couture, Manager  
Grant County Mosquito Control District #1.

January 3, 2013

TO: City Manager

FROM: Assistant Finance Director 

SUBJECT: Gambling Tax Income Report

Attached is the Gambling Tax Report for the revenue received through the fourth quarter of 2012.


cc: Finance Director  
Parks and Recreation Director

Gambling Tax Revenue - Quarterly

Quarter Received	2008	2009	2010	2011	2012	YTD Change
Jan-Mar 1st Quarter	101,444.93	110,776.46	80,780.01	87,819.69	83,206.45	-5.25%
Apr-June 2nd Quarter	95,083.48	116,486.37	83,202.42	77,954.99	89,736.08	4.32%
July-Sept 3rd Quarter	104,549.97	92,109.39	76,570.12	70,340.10	76,980.54	5.85%
Oct-Dec 4th Quarter	69,260.04	79,458.35	76,381.22	69,284.37	74,322.48	6.17%
Totals	370,338.42	398,830.57	316,933.77	305,399.15	324,245.55	

January 3, 2013

TO: City Manager

FROM: Assistant Finance Director 

SUBJECT: Investment Report

Attached is the Investment Report for the month of December, 2012.

cc: Finance Director  
Accounting Division Manager

Investment Report  
December, 2012

Investment With	Investment Type	Amount	Interest Rate	Purchase Date	Maturity Date	Interest Earned
Investments Outstanding						
Total Outstanding:		\$0.00				
Investment Maturities						
Grant County Invest Pool	Invest Acct	9,294,231.01		12/01/12	12/31/12	13,884.52
Wa. State Invest Pool	Invest Acct	7,026,064.12		12/01/12	12/31/12	1,616.67
Total Maturities:		16,320,295.13				
Investment Purchases						
Grant County Invest Pool	Invest Acct	9,308,115.53		01/01/13	01/31/13	
Wa. State Invest Pool	Invest Acct	9,324,982.44		01/01/13	01/31/13	
Total Purchases:		18,633,097.97				
Investment Totals						
Beginning Balance *		16,320,295.13				
Total Maturities		16,320,295.13				
Total Purchases		18,633,097.97				
Ending Balance *		18,633,097.97		Monthly Interest Earned		15,501.19

\* Beginning Balance = Total Outstanding + Total Maturities

\*Ending Balance = Beginning Balance - Total Maturities +Total Purchases

January 14, 2013

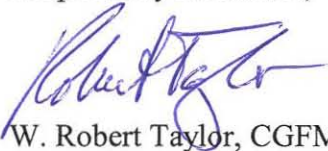
To: City Manager  
For Council Consideration

From: Finance Director

Subject: Quarterly Council Financial Report

The Council Financial Report for the period ending December 31, 2012 has been posted for Council and public review on the city's web site <http://www.cityofmfl.com/Archive.aspx?AMID=58>.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Robert Taylor", is written over the printed name.

W. Robert Taylor, CGFM  
Finance Director





January 7, 2013

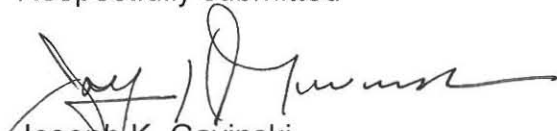
Honorable Mayor and  
Moses Lake City Council

Dear Council Members

Attached is sales tax information for October 2012 sales which the City received on December 31, 2012. This report indicates the City received \$424,167.87. The \$424,167.87 in receipts for December compares with December 2011 receipts of \$406,648.97. For the year, the 2012 receipts are approximately 2% lower than the 2011 receipts for the same period.

Also provided is the transient rental income report for income the City received on December 31, 2012. This report indicates December 2012 income (for October sales) of \$34,675.70. This compares with \$37,670.80 for the same period in 2011. For the year, transient rental income receipts are approximately 14% lower than the 2011 receipts for the same period.

Respectfully submitted




Joseph K. Gavinski  
City Manager

JKG:jt

December 28, 2012

TO: City Manager

FROM: Assistant Finance Director 

SUBJECT: Sales Tax Receipts

Attached is the Sales Tax Receipts - Monthly Report for December, 2012.


cc: Finance Director  
Parks & Recreation Director

# Sales Tax Receipts - Monthly

Month Received	Sales Period	2008	2009	2010	2011	2012	YTD Change
Jan	Nov	408,717.83	423,485.93	373,688.80	367,830.83	403,504.15	10%
Feb	Dec	469,332.60	575,401.82	560,731.77	488,453.72	459,218.16	1%
Mar	Jan	367,342.57	363,518.70	276,352.86	324,247.20	331,644.01	1%
Apr	Feb	385,196.04	346,570.37	330,932.86	368,305.65	350,818.56	-0%
May	Mar	495,704.60	425,086.28	402,951.97	456,738.86	405,657.25	-3%
June	Apr	432,257.32	428,915.48	384,565.04	439,396.45	399,414.06	-4%
July	May	522,411.98	421,462.37	380,216.47	431,750.56	419,629.64	-4%
Aug	June	564,229.35	470,623.43	456,372.87	453,961.67	432,420.11	-4%
Sept	July	527,800.54	409,860.53	407,935.17	411,796.14	407,813.31	-4%
Oct	Aug	506,697.78	406,419.10	390,800.44	446,905.90	455,185.85	-3%
Nov	Sept	509,888.34	447,607.52	438,011.36	411,689.43	422,198.39	-2%
Dec	Oct	475,693.08	378,139.72	394,167.42	406,648.97	424,167.87	-2%
Totals		5,665,272.03	5,097,091.25	4,796,727.03	5,007,725.38	4,911,671.36	

January 3, 2013

TO: City Manager

FROM: Assistant Finance Director 

SUBJECT: Transient Rental Income Report

Attached are the Transient Rental Income reports for December, 2012.

cc: Finance Director  
Parks & Recreation Director

TRANSIENT RENTAL INCOME - MONTHLY TOTAL RECEIVED

MONTH RECEIVED	SALES PERIOD	2009	2010	2011	2012	YTD Change
JAN	NOV	48,677.30	24,816.04	39,728.66	25,073.90	-37%
FEB	DEC	26,992.76	20,136.24	25,155.98	26,277.18	-21%
MAR	JAN	31,765.70	27,491.94	30,274.86	28,091.94	-17%
APRIL	FEB	29,104.60	27,550.16	35,015.70	22,286.68	-22%
MAY	MAR	35,279.84	40,994.90	31,217.30	25,787.06	-21%
JUNE	APRIL	57,063.10	37,657.72	43,150.52	35,334.86	-20%
JULY	MAY	45,202.58	52,719.70	65,576.42	45,674.12	-23%
AUGUST	JUNE	62,361.10	58,321.18	57,975.95	55,497.56	-20%
SEPT	JULY	62,393.64	62,545.06	55,399.42	53,987.68	-17%
OCT	AUGUST	58,102.10	61,950.36	62,457.58	57,117.62	-16%
NOV	SEPT	48,046.92	46,504.36	48,256.58	46,866.78	-15%
DEC	OCT	31,418.10	30,765.44	37,670.80	34,675.70	-14%
TOTALS		536,407.74	491,453.10	531,879.77	456,671.08	