

MOSES LAKE CITY COUNCIL

Brent Reese
Jason Avila
Jon Lane

Bill Ecret
Mayor



Joseph K. Gavinski
City Manager

David Curnel
Karen Liebrecht
Dick Deane

November 27, 2012

AGENDA

Sophia Guerrero, Executive Secretary

Civic Center - Council Chambers
7:00 p.m.

1. Roll Call
2. Pledge of Allegiance
3. IDENTIFICATION OF CITIZENS WANTING TO DISCUSS AGENDA ITEMS
IDENTIFICATION OF CITIZENS WANTING TO DISCUSS NON-AGENDA ITEMS
4. PRESENTATIONS AND AWARDS - None
5. CONSENT AGENDA
 - A. Approval of Minutes - November 13, 2012
 - B. Approval of Bills and Checks Issued
 - C. Accept Work - Wastewater Telemetry Project - 2012
6. COMMISSION APPOINTMENTS - None
7. CONSIDERATION OF BIDS AND QUOTES - None
8. PETITIONS, COMMUNICATIONS, OR PUBLIC HEARINGS
 - A. Communications - Moses Lake Public Library - ML Public Library Foundation
 - B. Public Hearing - 2012 Comprehensive Plan Amendments
9. ORDINANCES AND RESOLUTIONS
 - A. Ordinance - 2013 Budget - 2nd Reading
 - B. Ordinance - Amend Ordinance No. 2662 - Single Reading
 - C. Ordinance - Authorizing Issuance and Sale of Limited Tax and General Obligation Bonds - Single Reading
 - D. Ordinance - Amend 2012 Budget - 1st Reading
 - E. Resolution - Accept Donation of Thirty (30) Blue and Green Spruce Trees - Superior Building Manufacturing - Willi Schulz
 - F. Resolution - Accept Donation of Trees and Shrubs - Home Depot
10. REQUEST TO CALL FOR BIDS - None
11. REFERRALS FROM COMMISSIONS - None
12. OTHER ITEMS FOR COUNCIL CONSIDERATION
 - A. Request Deviation - Driveway Width - Ernie's Truck Stop
 - B. Library Accessible Restrooms
13. NON-AGENDA ITEMS AND PUBLIC QUESTIONS AND COMMENTS
14. COUNCIL QUESTIONS AND COMMENTS
15. CITY MANAGER REPORTS AND COMMENTS - None

Executive Session - Litigation

Finance W. Robert Taylor	Municipal Services Gary Harer	Police Chief Dean Mitchell	Parks & Recreation Spencer Grigg	Fire Chief Tom Taylor	Community Development Gilbert Alvarado	City Attorney Katherine L. Kenison
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MOSES LAKE CITY COUNCIL
November 13, 2012

DRAFT

Council Present: Bill Ecret, Dick Deane, Brent Reese, Jason Avila, David Curnel, Jon Lane, and Karen Liebrecht

The meeting was called to order at 7 p.m. by Mayor Ecret.

PLEDGE OF ALLEGIANCE: Captain Sands led the Council in the pledge of allegiance.

PRESENTATIONS AND AWARDS - None

CONSENT AGENDA

Minutes: The minutes of the October 23 meeting were presented for approval.

Approval of Claims, Prepaid Claims, Checks, and Payroll: Vouchers audited and certified by the Finance Director as required by RCW 42.24.080, and those expense reimbursement claims, certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Council for approval and is retained for public inspection at the Civic Center. As of November 13, 2012 the Council does approve for payment claims in the amount of \$1,353,314.01; prepaid claims in the amounts of \$10,879.72, \$80,312.03, and \$105,495.61; claim checks in the amount of \$883,849.66; and payroll in the amounts of \$322,599.12, \$5,294.04, and \$319,415.53.

Accept Work - Stratford Road Crosswalk Project: Neppel Electric and Controls, LLC has completed work on the 2012 Stratford Road Crosswalk project. The work should be accepted and the 60 day lien period entered into.

Accept Work - Division Street Lift Station Project: William Charles West has completed work on the 2012 Division Street Lift Station Project. The work should be accepted and the 60 day lien period entered into.

Accept Work - Central Operations Facility Improvement Project: Selland Construction, Inc. has completed work on the 2011 COF Improvement Project. The work should be accepted and the 60 day lien period entered into.

Blackstone Preliminary Major Plat and Findings of Fact: Blackstone OTR LLC has submitted an application for a one-lot plat of 27.34 acres at 8037 Randolph Road. The site is zoned Heavy Industrial, which corresponds with the Comprehensive Plan Land Use Designation of Industrial. A deferral was requested for street improvements. The Planning Commission recommended that the preliminary plat be approved with conditions. The Findings of Fact were presented for approval.

Rathbone Preliminary Major Plat and Findings of Fact: Rathbone Sales, Inc. submitted a preliminary plat of 7.48 acres at 3860 E. Broadway. There is an existing agricultural and equipment sales facility on site. The site is zoned Heavy Industrial, which corresponds with the Comprehensive Plan Land Use Designation of Industrial. Deferrals were requested for sidewalk improvements, connection to water and sewer, and moving the existing driveway location to meet Community Standards. A deviation was requested for lot configuration. The Planning Commission recommended that the preliminary plat be approved with conditions. The Findings of Fact were presented for approval.

Blue Heron Park Final Major Plat and Findings of Fact: The City of Moses Lake has submitted a final plat for a one-lot plat of 76.5 acres at 111 Westshore Drive, the existing Blue Heron Park and the undeveloped City-owned property to the north. The site is zoned Public and the Comprehensive Plan Land Use Designation is Parks/Open Space. There have been no significant changes from the preliminary plat. The Planning Commission recommended that the final plat be approved with conditions. The Findings of Fact were presented for approval.

Action Taken: Mr. Reese moved that the Consent Agenda be approved, seconded by Mr. Lane, and passed unanimously.

COMMISSION APPOINTMENTS

PARKS AND RECREATION COMMISSION

Mayor Ecret requested confirmation of the appointment of David Enquist to the Parks and Recreation Commission.

Action Taken: Dr. Curnel moved that the appointment be confirmed, seconded by Mr. Avila, and passed unanimously.

CONSIDERATION OF BIDS AND QUOTES - None

PETITIONS, COMMUNICATIONS, OR PUBLIC HEARINGS

ORDINANCE - 2013 BUDGET - 1ST READING/PUBLIC HEARING

An ordinance was presented which establishes the budget for 2013.

The ordinance adopting the budget for the City of Moses Lake, Washington for the year of 2013 was read by title only.

The public hearing was opened. There were no comments.

Action Taken: Dr. Curnel moved that the public hearing be closed, seconded by Mr. Avila, and passed unanimously.

A letter was read from the North Central Regional Library concerning the need to make the restrooms in the library handicapped accessible and the need for painting the outside of the building.

Joseph K. Gavinski, City Manager, stated that staff has investigated the remodeling of the building but those improvements were put on hold because of the possibility of major changes to the building. He mentioned that staff has considered remodeling the restrooms in the staff area into a unisex restroom for the public. The access would be through the staff work area. The building is scheduled to be painted in 2013.

There was considerable discussion about past proposed improvements to the library.

Action Taken: Mr. Deane moved that the first reading of the ordinance be adopted, seconded by Mr. Avila, and passed unanimously.

ORDINANCES AND RESOLUTIONSORDINANCES - TAXATION - 2ND READINGS

Ordinances were presented which fix the estimated amount to be received by the City from property taxes and sets the tax levy rate.

The ordinance fixing the amount to be received for municipal purposes from taxations on assessed valuations on property within the City of Moses Lake, Washington for 2013 was read by title only.

Action Taken: Mr. Deane moved that the second reading of the ordinance be adopted, seconded by Mr. Lane, and passed unanimously.

The ordinance fixing the estimated amount to be received for municipal purposes from taxations on assessed valuations on property within the City of Moses Lake, Washington for 2013 was read by title only.

Action Taken: Mrs. Liebrecht moved that the second reading of the ordinance be adopted, seconded by Dr. Curnel, and passed unanimously.

RESOLUTION - ACCEPT DONATION - 2012 CONCERT SERIES

A resolution was presented which accepts the donations from various businesses and organizations for the 2012 Centennial Theater Summer Concert Series and Movies in the Parks Program.

The resolution accepting contributions for the City of Moses Lake Centennial Theater Summer Concert Series and Movies in the Parks Program was read by title only.

Action Taken: Mr. Avila moved that the resolution be adopted, seconded by Mr. Reese, and passed unanimously.

RESOLUTION - ACCEPT DONATION - EKA CHEMICALS

A resolution was presented which accepts the donation of three self-contained breathing apparatus face pieces and four pack frames for the Fire Department valued at \$3,000.

The resolution accepting a donation of self-contained breathing apparatus face pieces and pack frames from Eka Chemical was read by title only.

Action Taken: Mr. Lane moved that the resolution be adopted, seconded by Mr. Avila, and passed unanimously.

RESOLUTION - ACCEPT DONATION - PHILLIPS

A resolution was presented which accepts the donation of flooring and cabinet doors valued at \$2,300 from Todd Phillips. These items will be repurposed and utilized in the construction of displays at the Moses Lake Museum and Art Center.

The resolution accepting a donation of bamboo flooring and maple cabinet doors valued at \$2,300 from Todd Phillips was read by title only.

Action Taken: Mr. Reese moved that the resolution be adopted, seconded by Mr. Avila, and passed unanimously.

RESOLUTION - ACCEPT PARC GRANT FUNDS

A resolution was presented which accepts a \$15,000 grant from the Grant County Prevention and Recovery Center (PARC). The funds will be used to provide training from the Washington State Liquor Control Board for police officers who will work with PARC on enforcement strategies such as compliance checks, party intervention patrols, and source investigations.

The resolution accepting a grant from the Grant County Prevention and Recovery Center was read by title only.

Action Taken: Dr. Curnel moved that the resolution be adopted, seconded by Mr. Avila, and passed unanimously.

REQUEST TO CALL FOR BIDS - NoneREFERRALS FROM COMMISSIONS - NoneOTHER ITEMS FOR COUNCIL CONSIDERATIONPOWER POINTE #2 AND #3 PRELIMINARY PLATS - REQUEST FOR EXTENSION

Gary Mann, on behalf of the owners, has requested the extension of preliminary plat approval for the Power Pointe 2 and Power Pointe 3 Plats. These preliminary plats were approved December 13, 2005 and that approval will expire December 13, 2012.

Gilbert Alvarado, Community Development Director, stated that the property has been recently purchased and the new owner is requesting the extension of the plat approvals. He pointed out that only one extension is allow and if no action is taken on the plats, they will become null and void on December 2013.

Action Taken: Dr. Curnel moved that the request be granted, seconded by Mrs. Liebrecht, and passed unanimously.

SIGN PLACEMENT STANDARDS

Several changes were proposed to the Sign Placement Standards that would require political signs on city-owned property be limited to 30 days prior to the primary and general elections and that they be removed within 5 days after those elections.

Spencer Grigg, Parks and Recreation Director, stated that signs on City property interfere with the staff's ability to provide maintenance on the sites such as weed control and mowing.

There was some discussion by the Council.

Action Taken: Mrs. Liebrecht moved that the changes to the sign placement standards be approved, seconded by Dr. Curnel, and passed unanimously.

NON-AGENDA ITEMS AND PUBLIC QUESTIONS AND COMMENTS - NoneCOUNCIL QUESTIONS AND COMMENTS - None

CITY MANAGER REPORTS AND COMMENTSWCIA 2012 ANNUAL REVIEW AND AUDIT

Joseph K. Gavinski, City Manager, provided the report of the annual review and audit conducted by the Washington Cities Insurance Authority.

2013 COUNCIL/STAFF RETREAT

Joseph K. Gavinski, City Manager, suggested either February 22 and 23 or March 1 and 2 for the 2013 Council/staff retreat.

DECEMBER COUNCIL MEETING

Joseph K. Gavinski, City Manager, pointed out that the Council's second meeting in December is scheduled for Christmas Day and suggested that the meeting be rescheduled to December 27.

It was the consensus of the Council that the meeting be changed to December 27.

BUILDING ACTIVITY REPORT

The October 2012 Building Activity Report was presented.

INVESTMENT REPORT

The City received \$14,788.43 in investment income for October 2012.

SALES TAX/TRANSIENT RENTAL INCOME

The City received \$455,185.85 in sales tax and \$57,117.62 in transient rental income in October 2012.

The regular meeting was recessed at 8 p.m. and the Council met in a 20 minute executive session to discuss labor relations. The executive session was adjourned 8:20 p.m. and the regular meeting was reconvened.

WAGES INCREASES FOR 2013

Joseph K. Gavinski, City Manager, reported that the Police Department Guild members will receive a 2% wage increase according to contract and that the Fire Department union members will receive a 2.5% wage increase according to their contract.

Action Taken: Mr. Deane moved that the City of Moses Lake Association Members and exempt staff, including the City Manager, receive a 2% wage increase, seconded by Mr. Avila, and passed unanimously.

The regular meeting was adjourned at 8:25 p.m.

ATTEST

Bill J. Ecret, Mayor

W. Robert Taylor, Finance Director

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF
11/27/2012

NAME OF VENDOR	VENDOR NO	Expenditure Account		
Department	Object Description	P.O. Number	P.O. Amount	Purpose of Purchase
DATA BAR	00007974			
WATER/BILLING	POSTAGE	0000064419	495.39	MAIL UTILITY BILLS
SEWER/BILLING	POSTAGE	0000064419	391.70	MAIL UTILITY BILLS
SANITATION FUND	POSTAGE	0000064419	220.16	MAIL UTILITY BILLS
STORM WATER	POSTAGE	0000064419	72.55	MAIL UTILITY BILLS
AMBULANCE SERVICE	POSTAGE	0000064419	60.53	MAIL UTILITY BILLS
		TOTAL:	1,240.33	
STERLING SAVINGS BANK	00007077			
LEGISLATIVE	OPERATING SUPPLIES	0000064423	87.30	SUPPLIES/T & S
LEGISLATIVE	REGISTRATION & MEMBERSHIPS	0000064423	45.00	SUPPLIES/T & S
FINANCE	TRAVEL & SUBSISTENCE /NON-ED	0000064334	85.73	MISC SUPPLIES/T & S
COMMUNITY DEVELOPMEN	OPERATING SUPPLIES	0000064324	21.26	OFFICE SUPPLIES
COMMUNITY DEVELOPMEN	OPERATING SUPPLIES	0000064325	347.19	OFFICE SUPPLIES/BOOTS-TRUMBULL
LEGAL/JUDICIAL	TRAVEL & SUBSISTENCE /NON-ED	0000064423	344.34	SUPPLIES/T & S
MISC. SERVICES	OPERATING SUPPLIES	0000064334	65.46	MISC SUPPLIES/T & S
MISC. SERVICES	OPERATING SUPPLIES	0000064472	620.28	SUPPLIES, TRAVEL EXPENSE
MISC. SERVICES	TRAVEL & SUBSISTENCE /NON-ED	0000064472	270.04	SUPPLIES, TRAVEL EXPENSE
ENGINEERING	TRAVEL & SUBSISTENCE /NON-ED	0000064332	16.62	MISC SUPPLIES/T & S
ENGINEERING	OPERATING SUPPLIES	0000064472	233.68	SUPPLIES, TRAVEL EXPENSE
ENGINEERING	SMALL EQUIPMENT < \$1000	0000064472	58.19	SUPPLIES, TRAVEL EXPENSE
ENGINEERING	TRAVEL & SUBSISTENCE /NON-ED	0000064472	1,257.24	SUPPLIES, TRAVEL EXPENSE
PARK RECREATION	OFFICE SUPPLIES	0000064326	301.99	
PARK RECREATION	OPERATING SUPPLIES	0000064326	59.08	
PARK RECREATION	OPERATING SUPPLIES	0000064326	29.04	
PARK RECREATION	OPERATING SUPPLIES	0000064326	119.38	
PARK RECREATION	PROFESSIONAL SERVICES	0000064326	140.00	

DATE 11/21/12
TIME 08:12:27

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF
11/27/2012

NAME OF VENDOR	VENDOR NO	Expenditure Account		
Department	Object Description	P.O. Number	P.O. Amount	Purpose of Purchase
STERLING SAVINGS BANK	00007077			
PARK RECREATION	OPERATING SUPPLIES	0000064326	1,309.27	
PARK RECREATION	OPERATING SUPPLIES	0000064326	132.35	
PARK RECREATION	MUSEUM RESALE	0000064326	601.04	
PARK RECREATION	POSTAGE	0000064326	52.29	
PARK RECREATION	PRINTING & BINDING	0000064326	581.40	
PARK RECREATION	OPERATING SUPPLIES	0000064326	107.89	
PARK RECREATION	REPAIR AND MAINTENANCE SUPPL	0000064326	515.10	
PARK RECREATION	REPAIR & MAINT. EQUIP. (CONT	0000064326	1,033.14	
PARK RECREATION	OPERATING SUPPLIES	0000064326	495.26	
POLICE	OPERATING SUPPLIES	0000064401	556.68	MISCELLANEOUS
POLICE	POSTAGE	0000064401	209.06	MISCELLANEOUS
POLICE	SMALL EQUIPMENT < \$1000	0000064401	130.00	MISCELLANEOUS
POLICE	TRAVEL & SUBSISTENCE /NON-ED	0000064401	385.87	MISCELLANEOUS
FIRE	OPERATING SUPPLIES	0000064332	39.80	MISC SUPPLIES/T & S
FIRE	OPERATING SUPPLIES	0000064333	148.93	MISC SUPPLIES
GRANTS AND DONATIONS	OPERATING SUPPLIES	0000064326	160.35	
GRANTS AND DONATIONS	OPERATING SUPPLIES	0000064326	1,549.36	
GRANTS AND DONATIONS	MINOR EQUIPMENT < \$5000	0000064401	278.75	MISCELLANEOUS
GRANTS AND DONATIONS	REGISTRATION & MEMBERSHIPS	0000064401	760.50	MISCELLANEOUS
STREET	TRAVEL & SUBSISTENCE /NON-ED	0000064332	170.12	MISC SUPPLIES/T & S
WATER	TRAVEL & SUBSISTENCE /NON-ED	0000064332	14.96	MISC SUPPLIES/T & S
SEWER	OPERATING SUPPLIES	0000064332	973.60	MISC SUPPLIES/T & S
WATER/BILLING	POSTAGE	0000064334	9.76	MISC SUPPLIES/T & S
STORM WATER	TRAVEL & SUBSISTENCE /NON-ED	0000064332	170.13	MISC SUPPLIES/T & S

DATE 11/21/12
TIME 08:12:27

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF
11/27/2012

NAME OF VENDOR	VENDOR NO	Expenditure Account		
Department	Object Description	P.O. Number	P.O. Amount	Purpose of Purchase
=====				
STERLING SAVINGS BANK	00007077			
STORM WATER	OPERATING SUPPLIES	0000064472	23.72	SUPPLIES, TRAVEL EXPENSE
AIRPORT	TRAVEL & SUBSISTENCE /NON-ED	0000064423	111.30	SUPPLIES/T & S
AMBULANCE SERVICE	OPERATING SUPPLIES	0000064333	24.19	MISC SUPPLIES
AMBULANCE SERVICE	SMALL EQUIPMENT < \$1000	0000064333	190.50	MISC SUPPLIES
AMBULANCE SERVICE	PROFESSIONAL SERVICES	0000064334	523.00	MISC SUPPLIES/T & S
CENTRAL SERVICES	OPERATING SUPPLIES	0000064334	33.12	MISC SUPPLIES/T & S
CENTRAL SERVICES	MINOR EQUIPMENT < \$5000	0000064334	2,308.04	MISC SUPPLIES/T & S
CENTRAL SERVICES	SMALL EQUIPMENT < \$1000	0000064334	281.16	MISC SUPPLIES/T & S
CENTRAL SERVICES	PROFESSIONAL SERVICES	0000064334	7,154.44	MISC SUPPLIES/T & S
EQUIP RENTAL-OPERATI	GAS-PROPANE-FUEL	0000064323	114.15	FUEL
EQUIP RENTAL-OPERATI	REPAIR AND MAINTENANCE SUPPL	0000064332	1,066.41	MISC SUPPLIES/T & S
EQUIP RENTAL-OPERATI	GAS-PROPANE-FUEL	0000064472	100.61	SUPPLIES, TRAVEL EXPENSE
BUILD MAINT-OPERATIO	REPAIR AND MAINTENANCE SUPPL	0000064332	199.06	MISC SUPPLIES/T & S
=====				
		TOTAL:	26,617.13	
UNITED PARCEL SERVICE	00005456			
MISC. SERVICES	POSTAGE	0000064418	40.00	SHIPPING CHARGES
EQUIP RENTAL-OPERATI	POSTAGE	0000064418	10.34	SHIPPING CHARGES
=====				
		TOTAL:	50.34	
=====				
		REPORT TOTAL:	27,907.80	

CITY OF MOSES LAKE
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11/27/2012

NAME OF VENDOR	VENDOR NO	Expenditure Account		
Department	Object Description	P.O. Number	P.O. Amount	Purpose of Purchase
=====				
DATABAR	00007974			
WATER/BILLING	POSTAGE	0000064336	790.07	MAIL UTILITY BILLS
SEWER/BILLING	POSTAGE	0000064336	624.70	MAIL UTILITY BILLS
SANITATION FUND	POSTAGE	0000064336	351.12	MAIL UTILITY BILLS
STORM WATER	POSTAGE	0000064336	115.72	MAIL UTILITY BILLS
AMBULANCE SERVICE	POSTAGE	0000064336	96.53	MAIL UTILITY BILLS
		TOTAL:	1,978.14	
=====				
HOME DEPOT CREDIT SERVICES	00007824			
ENGINEERING	SMALL EQUIPMENT < \$1000	0000064330	613.02	MISC SUPPLIES
PARK RECREATION	REPAIR AND MAINTENANCE SUPPL	0000064330	69.76	MISC SUPPLIES
PARK RECREATION	OPERATING SUPPLIES	0000064330	187.23	MISC SUPPLIES
PARK RECREATION	OPERATING SUPPLIES	0000064330	92.57	MISC SUPPLIES
PARK RECREATION	REPAIR AND MAINTENANCE SUPPL	0000064330	27.57	MISC SUPPLIES
PARKS/STREET	IMPROVE/ OTHER THAN BUILDING	0000064330	30.92	MISC SUPPLIES
WATER	OPERATING SUPPLIES	0000064330	164.98	MISC SUPPLIES
BUILD MAINT-OPERATIO	REPAIR AND MAINTENANCE SUPPL	0000064330	22.55	MISC SUPPLIES
BUILD MAINT-OPERATIO	REPAIR AND MAINTENANCE SUPPL	0000064330	100.03	MISC SUPPLIES
BUILD MAINT-OPERATIO	REPAIR AND MAINTENANCE SUPPL	0000064330	55.26	MISC SUPPLIES
BUILD MAINT-OPERATIO	REPAIR AND MAINTENANCE SUPPL	0000064330	38.32	MISC SUPPLIES
BUILD MAINT-OPERATIO	REPAIR AND MAINTENANCE SUPPL	0000064330	132.20	MISC SUPPLIES
		TOTAL:	1,534.41	
=====				
LOWES	00003886			
ENGINEERING	SMALL EQUIPMENT < \$1000	0000064331	261.78	MISC SUPPLIES
PARK RECREATION	OPERATING SUPPLIES	0000064331	89.23	MISC SUPPLIES
PARK RECREATION	OPERATING SUPPLIES	0000064331	37.74	MISC SUPPLIES
WATER	REPAIR AND MAINTENANCE SUPPL	0000064331	10.19	MISC SUPPLIES
BUILD MAINT-OPERATIO	REPAIR AND MAINTENANCE SUPPL	0000064331	33.45	MISC SUPPLIES

DATE 11/15/12
TIME 10:44:09

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF
11/27/2012

NAME OF VENDOR	VENDOR NO	Expenditure Account			
Department	Object Description	P.O. Number	P.O. Amount	Purpose of Purchase	
=====	=====	=====	=====	=====	=====
LOWES	00003886				
BUILD MAINT-OPERATIO	REPAIR AND MAINTENANCE SUPPL	0000064331	105.29	MISC SUPPLIES	
			=====		
		TOTAL:	537.68		
SIGNS NOW	00007051				
EQUIP RENTAL-OPERATI	REPAIR & MAINT. EQUIP. (CONT	0000064337	807.11	GRAPHICS FOR POLICE CARS	
EQUIP RENTAL-OPERATI	LEASE PURCHASE DEFERRING TO	0000064337	807.09	GRAPHICS FOR POLICE CARS	
EQUIP RENTAL-OPERATI	LEASE PURCHASE DEFERRING TO	0000064337	807.09	GRAPHICS FOR POLICE CARS	
EQUIP RENTAL-OPERATI	LEASE PURCHASE DEFERRING TO	0000064337	807.09	GRAPHICS FOR POLICE CARS	
EQUIP RENTAL-OPERATI	LEASE PURCHASE DEFERRING TO	0000064337	807.09	GRAPHICS FOR POLICE CARS	
EQUIP RENTAL-OPERATI	LEASE PURCHASE DEFERRING TO	0000064337	807.09	GRAPHICS FOR POLICE CARS	
			=====		
		TOTAL:	4,842.56		
			=====		
		REPORT TOTAL:	8,892.79		

CITY OF MOSES LAKE
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11/27/2012

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number P.O. Amount		Purpose of Purchase
AMERISTAY INN & SUITES PARK RECREATION	00004371 PROFESSIONAL SERVICES	0000064319	172.54	MAC PRESENTER LODGING
		=====		
		TOTAL:	172.54	
ARROW HOCKEY AND SPORT CORP PARK RECREATION	00006852 OPERATING SUPPLIES	0000064327	102.90	ICE RINK SUPPLIES
PARK RECREATION	OPERATING SUPPLIES	0000064327	336.70	ICE RINK SUPPLIES
		=====		
		TOTAL:	439.60	
BANK OF NEW YORK - EFT BUILD MAINT-DEBT SR	00006561 PRINCIPAL G.O. BONDS	0000064435	545,000.00	DEBT SERV PYMT/2010 GO BOND
BUILD MAINT-DEBT SR	INTEREST ON GO DEBT	0000064435	68,956.25	DEBT SERV PYMT/2010 GO BOND
		=====		
		TOTAL:	613,956.25	
BASIN LOCK & SECURITY BUILD MAINT-OPERATIO	00003714 REPAIR AND MAINTENANCE SUPPL	0000064340	12.89	LATCH GUARD
		=====		
		TOTAL:	12.89	
BASIN SEPTIC SERVICES PARK RECREATION	00000166 REPAIR & MAINT. OTHER (CONTR	0000064372	291.34	SEPTIC SERVICES
PARK RECREATION	REPAIR & MAINT. OTHER (CONTR	0000064372	48.56	SEPTIC SERVICES
PARK RECREATION	REPAIR & MAINT. OTHER (CONTR	0000064372	129.48	SEPTIC SERVICES
		=====		
		TOTAL:	469.38	
BATTERY SYSTEMS AMBULANCE SERVICE	00004673 OPERATING SUPPLIES	0000064426	71.47	BATTERIES
EQUIP RENTAL-OPERATI	REPAIR AND MAINTENANCE SUPPL	0000064342	856.41	BATTERIES
		=====		
		TOTAL:	927.88	
BESSE MEDICAL SUPPLY AMBULANCE SERVICE	00006688 OPERATING SUPPLIES	0000064425	623.98	AMBULANCE SUPPLIES
		=====		
		TOTAL:	623.98	
BIG SKY FIRE/AFFIRMED MEDICAL STREET	00006233 OPERATING SUPPLIES	0000064343	46.66	FIRST AID SUPPLIES
WATER	OPERATING SUPPLIES	0000064343	118.69	FIRST AID SUPPLIES
		=====		
		TOTAL:	165.35	
BLUE LINE TRAINING LLC POLICE	00007468 REGISTRATION & MEMBERSHIPS	0000064396	198.00	REGISTRATION
		=====		
		TOTAL:	198.00	

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11/27/2012

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
BLUMENTHAL UNIFORM CO INC POLICE	00000133 OPERATING SUPPLIES	0000064404	1,577.76	UNIFORMS
			TOTAL:	1,577.76
BRENTS AUTOMATIC TRANS SERVICE EQUIP RENTAL-OPERATI	00006783 REPAIR & MAINT. EQUIP. (CONT	0000064240	284.32	REPLACE FUEL PUMP
			TOTAL:	284.32
BRIAN OWENS MISC. SERVICES	00007730 TRAVEL & SUBSISTENCE /NON-ED	0000064473	83.41	TRAVEL EXPENSE
			TOTAL:	83.41
BSN SPORTS PARK RECREATION	00006942 OPERATING SUPPLIES	0000064317	1,159.80	MISC SUPPLIES
			TOTAL:	1,159.80
BURKE MARKETING & PROMOTION TOURISM ACTIVITIES	00005798 OPERATING SUPPLIES	0000064360	875.00	RETAINER/HOLIDAY SHOW
TOURISM ACTIVITIES	PROFESSIONAL SERVICES	0000064360	8,223.60	RETAINER/HOLIDAY SHOW
TOURISM ACTIVITIES	ADVERTISING	0000064360	2,886.00	RETAINER/HOLIDAY SHOW
			TOTAL:	11,984.60
BUSINESS INTERIORS & EQUIPMENT EXECUTIVE	00003619 OPERATING SUPPLIES	0000064431	228.70	FILE FOLDERS
			TOTAL:	228.70
CALIFORNIA CONTRACTORS SUPPLY WATER	00006014 REPAIR AND MAINTENANCE SUPPL	0000064346	119.90	BLADE TO CUT CONCRETE
			TOTAL:	119.90
CASCADE ANALYTICAL INC WATER	00005014 PROFESSIONAL SERVICES	0000064352	539.00	SAMPLE TESTING
SEWER	PROFESSIONAL SERVICES	0000064352	914.34	SAMPLE TESTING
			TOTAL:	1,453.34
CASCADE NATURAL GAS CORP PARK RECREATION	00000203 UTILITY EXPENSE / GAS	0000064328	42.84	LRC GAS USAGE
PARK RECREATION	UTILITY EXPENSE / GAS	0000064328	231.50	LRC GAS USAGE
FIRE	UTILITY EXPENSE / GAS	0000064449	415.05	NAT GAS SERVICE
BUILD MAINT-OPERATIO	UTILITY EXPENSE / GAS	0000064449	351.11	NAT GAS SERVICE
			TOTAL:	1,040.50

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CEDAR STREET CLEANERS	00004655			
POLICE	OPERATING SUPPLIES	0000064400	631.19	UNIFORMS
FIRE	REPAIR & MAINT. EQUIP. (CONT	0000063971	5.40	UNIFORM MAINT
			=====	
			TOTAL:	636.59
CENTRAL MACHINERY SALES INC	00002779			
PARK RECREATION	REPAIR & MAINT. EQUIP. (CONT	0000064312	269.75	AIR COMPRESSOR RENTAL
PARKS/STREET	REPAIR & MAINT. EQUIP. (CONT	0000064312	269.75	AIR COMPRESSOR RENTAL
WATER	OPERATING SUPPLIES	0000064347	30.21	FORM TUBE
			=====	
			TOTAL:	569.71
CENTRAL WASHINGTON CONCRETE	00003603			
PARKS/STREET	REPAIR AND MAINTENANCE SUPPL	0000064049	164.01	MISC SUPPLIES
			=====	
			TOTAL:	164.01
CHASE PAYMENTECH-EFT	00004046			
WATER/BILLING	BANK CHARGES	0000064442	725.74	CREDIT CARD FEES
SEWER/BILLING	BANK CHARGES	0000064442	725.74	CREDIT CARD FEES
SANITATION FUND	BANK CHARGES	0000064442	725.72	CREDIT CARD FEES
			=====	
			TOTAL:	2,177.20
CITY OF MOSES LAKE	00008107			
MISC. SERVICES	TO ??? GOB FUNDS DS	0000064451	324.54	TRANS CASH/006 TO 285
1998 REFUNDING GOB	TRANS TO 006 MISC SERVICES	0000064452	275.70	TRANS FROM 284 TO 006
			=====	
			TOTAL:	600.24
	00008201			
PARK RECREATION	UTILITY EXPENSE / W-S-G	0000064456	492.67	WATER SERVICE
SEWER	UTILITY EXPENSE / W-S-G	0000064456	1,296.91	WATER SERVICE
BUILD MAINT-OPERATIO	UTILITY EXPENSE / W-S-G	0000064456	195.69	WATER SERVICE
			=====	
			TOTAL:	1,985.27
COLUMBIA BASIN DAILY HERALD	00000210			
EXECUTIVE	REGISTRATION & MEMBERSHIPS	0000064422	143.65	SUBSCR RENEWAL
TOURISM ACTIVITIES	ADVERTISING	0000064335	690.34	ADVERTISING - CB ALLIED ARTS
			=====	
			TOTAL:	833.99
COLUMBIA BEARING SALES	00000274			
SEWER	REPAIR AND MAINTENANCE SUPPL	0000064348	848.31	V-BELTS

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COLUMBIA BEARING SALES	00000274			
BUILD MAINT-OPERATIO	REPAIR AND MAINTENANCE SUPPL	0000064348	6.38	V-BELTS
			=====	
			TOTAL:	854.69
COLUMBIA GLASS LLC	00005867			
BUILD MAINT-OPERATIO	REPAIR & MAINT. BUILDING (CO	0000064345	290.94	TINTED GLASS
			=====	
			TOTAL:	290.94
COMMERCIAL TIRE	00005968			
EQUIP RENTAL-OPERATI	REPAIR AND MAINTENANCE SUPPL	0000064350	1,707.84	WHEELS, CABLE
			=====	
			TOTAL:	1,707.84
CONCESSIONS SUPPLY	00006286			
PARK RECREATION	OPERATING SUPPLIES	0000064438	75.53	SLUSH PUPPIE WINTERIZATION
			=====	
			TOTAL:	75.53
CONSOLIDATED ELECTRIC DIST	00000819			
PARK RECREATION	REPAIR AND MAINTENANCE SUPPL	0000064062	76.63	MISC SUPPLIES
STREET	REPAIR AND MAINTENANCE SUPPL	0000064351	48.02	MISC SUPPLIES
WATER	OPERATING SUPPLIES	0000064351	196.26	MISC SUPPLIES
SEWER	OPERATING SUPPLIES	0000064351	112.54	MISC SUPPLIES
SEWER	OPERATING SUPPLIES	0000064351	8.74	MISC SUPPLIES
SEWER	REPAIR AND MAINTENANCE SUPPL	0000064351	42.46	MISC SUPPLIES
BUILD MAINT-OPERATIO	OPERATING SUPPLIES	0000064351	33.77	MISC SUPPLIES
			=====	
			TOTAL:	518.42
CONSULT	00006353			
POLICE	PROFESSIONAL SERVICES	0000064392	900.00	POLYGRAPHS
			=====	
			TOTAL:	900.00
CROWN PAPER & JANITORIAL	00007120			
BUILD MAINT-OPERATIO	REPAIR AND MAINTENANCE SUPPL	0000064349	486.63	CLEANER, FILTERS
			=====	
			TOTAL:	486.63
DENNIS DUKE	00000347			
POLICE	DIRECT MEDICAL PAYMENTS	0000064455	255.00	MEDICAL NOT COV BY INS
			=====	
			TOTAL:	255.00
DEPT OF ECOLOGY	00003221			
SEWER	REGISTRATION & MEMBERSHIPS	0000064344	180.00	WASTEWATER OPER CERT
			=====	
			TOTAL:	180.00

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NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
DON GARRISON	00002768			
FIREMANS PENSION	DIRECT MEDICAL PAYMENTS	0000064453	3,600.00	MEDICAL NOT COV BY INS
			=====	
			TOTAL:	3,600.00
DR LOU SOWERS	00001856			
POLICE	PROFESSIONAL SERVICES	0000064390	450.00	PSYCHOLOGICAL
			=====	
			TOTAL:	450.00
EASTERN CASCADE DIST	00006909			
POLICE	OPERATING SUPPLIES	0000064387	60.50	DRINKING WATER
			=====	
			TOTAL:	60.50
EVERGREEN IMPLEMENT INC	00005234			
EQUIP RENTAL-OPERATI	REPAIR AND MAINTENANCE SUPPL	0000064353	420.21	MSIC SUPPLIES, REPAIRS
EQUIP RENTAL-OPERATI	REPAIR & MAINT. EQUIP. (CONT	0000064353	843.92	MSIC SUPPLIES, REPAIRS
			=====	
			TOTAL:	1,264.13
FABER INDUSTRIAL SUPPLY	00000501			
PARK RECREATION	OPERATING SUPPLIES	0000063388	102.91	MISC SUPPLIES
STREET	REPAIR AND MAINTENANCE SUPPL	0000064356	129.63	SIGN MATERIAL, SNAKE EXT
STORM WATER	SMALL EQUIPMENT < \$1000	0000064356	107.20	SIGN MATERIAL, SNAKE EXT
			=====	
			TOTAL:	339.74
FASTENAL COMPANY	00007372			
PARK RECREATION	OPERATING SUPPLIES	0000064052	61.81	MISC SUPPLIES
STREET	REPAIR AND MAINTENANCE SUPPL	0000064355	16.91	MISC SUPPLIES
WATER	OPERATING SUPPLIES	0000064355	211.93	MISC SUPPLIES
BUILD MAINT-OPERATIO	REPAIR AND MAINTENANCE SUPPL	0000064355	352.69	MISC SUPPLIES
BUILD MAINT-OPERATIO	REPAIR AND MAINTENANCE SUPPL	0000064355	55.02	MISC SUPPLIES
			=====	
			TOTAL:	698.36
FERRELLGAS	00002207			
SEWER	GAS-PROPANE-FUEL	0000064354	22.71	PROPANE
			=====	
			TOTAL:	22.71
FOOD SERVICES OF AMERICA	00007168			
PARK RECREATION	LARSON REC COMPLEX RESALE	0000064320	1,064.95	LRC RESALE
			=====	
			TOTAL:	1,064.95
GRAINGER PARTS OPERATIONS	00002755			
SEWER	OPERATING SUPPLIES	0000064357	223.12	MISC SUPPLIES

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GRAINGER PARTS OPERATIONS	00002755			
SEWER	REPAIR AND MAINTENANCE SUPPL	0000064357	942.78	MISC SUPPLIES
SEWER	REPAIR AND MAINTENANCE SUPPL	0000064357	177.17	MISC SUPPLIES
BUILD MAINT-OPERATIO	OPERATING SUPPLIES	0000064357	475.05	MISC SUPPLIES
BUILD MAINT-OPERATIO	OPERATING SUPPLIES	0000064357	91.24	MISC SUPPLIES
BUILD MAINT-OPERATIO	OPERATING SUPPLIES	0000064357	37.55	MISC SUPPLIES
BUILD MAINT-OPERATIO	REPAIR AND MAINTENANCE SUPPL	0000064357	97.77	MISC SUPPLIES
			TOTAL:	2,044.68
GRCC/BAT	00002869			
PARK RECREATION	REGISTRATION & MEMBERSHIPS	0000064329	42.00	BACKFLOW CERTIFICATION/GARRETT
			TOTAL:	42.00
HANSEN SUPPLY COMPANY	00007461			
WATER	OPERATING SUPPLIES	0000064358	310.32	MARKING TAPE
			TOTAL:	310.32
HARRYS RADIATOR SERVICE INC	00000709			
BUILD MAINT-OPERATIO	REPAIR & MAINT. BUILDING (CO	0000064359	242.78	RESET GENERATOR HEADER
			TOTAL:	242.78
IBS INC	00004860			
EQUIP RENTAL-OPERATI	REPAIR AND MAINTENANCE SUPPL	0000064369	533.32	MISC SUPPLIES
			TOTAL:	533.32
IMSA	00006190			
STREET	REGISTRATION & MEMBERSHIPS	0000064362	160.00	ANNUAL DUES
			TOTAL:	160.00
IRRIGATORS INC	00003840			
STORM WATER	REPAIR AND MAINTENANCE SUPPL	0000064361	14.95	BRASS VALVES
			TOTAL:	14.95
J P COOKE COMPANY	00002797			
POLICE	OPERATING SUPPLIES	0000064399	152.00	SUPPLIES
			TOTAL:	152.00
JERRYS AUTO SUPPLY	00005835			
STREET	REPAIR AND MAINTENANCE SUPPL	0000064363	20.35	MISC SUPPLIES
BUILD MAINT-OPERATIO	REPAIR AND MAINTENANCE SUPPL	0000064363	13.01	MISC SUPPLIES
			TOTAL:	33.36

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NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
KWIK RADIO C/O COL RIVER MEDIA	00005659			
TOURISM ACTIVITIES	ADVERTISING	0000064339	1,000.00	ADVERTISING-ML BUSINESS ASSN
				=====
TOTAL:			1,000.00	
LAD IRRIGATION COMPANY INC	00001101			
PARK RECREATION	REPAIR & MAINT. OTHER (CONTR	0000064305	215.80	MISC SUPPLIES
WATER	OPERATING SUPPLIES	0000064364	105.68	STEEL PIPE
				=====
TOTAL:			321.48	
LAKESIDE DISPOSAL	00004080			
SANITATION FUND	GARBAGE CONTRACT	0000064257	181,514.04	CONTRACT PAYMENT
				=====
TOTAL:			181,514.04	
LOCALTEL COMMUNICATIONS	00004374			
CENTRAL SERVICES	PROFESSIONAL SERVICES	0000064018	1,661.90	INTERNET SERVICE
				=====
TOTAL:			1,661.90	
LONGLEAF SERVICES INC	00006718			
PARK RECREATION	MUSEUM RESALE	0000064458	34.45	MAC RESALE
				=====
TOTAL:			34.45	
MERCHANT SOLUTIONS - EFT	00005882			
COMMUNITY DEVELOPMEN	BANK CHARGES	0000064437	308.44	CREDIT CARD FEES
ENGINEERING	BANK CHARGES	0000064437	417.66	CREDIT CARD FEES
PARK RECREATION	BANK CHARGES	0000064437	38.69	CREDIT CARD FEES
PARK RECREATION	BANK CHARGES	0000064437	10.00	CREDIT CARD FEES
PARK RECREATION	BANK CHARGES	0000064437	78.70	CREDIT CARD FEES
PARK RECREATION	BANK CHARGES	0000064437	21.75	CREDIT CARD FEES
POLICE	BANK CHARGES	0000064437	18.62	CREDIT CARD FEES
FIRE	BANK CHARGES	0000064437	23.65	CREDIT CARD FEES
WATER/BILLING	BANK CHARGES	0000064437	15.68	CREDIT CARD FEES
SEWER/BILLING	BANK CHARGES	0000064437	15.69	CREDIT CARD FEES
SANITATION FUND	BANK CHARGES	0000064437	15.68	CREDIT CARD FEES
				=====
TOTAL:			964.56	
MOSES LAKE STEEL SUPPLY	00001268			
ENGINEERING	SMALL EQUIPMENT < \$1000	0000064316	11.65	ENG SUPPLIES

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=====				
MOSES LAKE STEEL SUPPLY	00001268			
PARK RECREATION	OPERATING SUPPLIES	0000064460	46.56	MISC SUPPLIES
STREET	REPAIR AND MAINTENANCE SUPPL	0000064365	54.71	MISC SUPPLIES
WATER	OPERATING SUPPLIES	0000064365	733.49	MISC SUPPLIES
SEWER	REPAIR AND MAINTENANCE SUPPL	0000064365	17.50	MISC SUPPLIES
EQUIP RENTAL-OPERATI	REPAIR & MAINT. EQUIP. (CONT	0000064365	8.09	MISC SUPPLIES
		=====		
		TOTAL:	872.00	
MOUNTAIN PRESS	00007189			
PARK RECREATION	MUSEUM RESALE	0000064459	59.40	MAC RESALE
		=====		
		TOTAL:	59.40	
NANCY CORTEZ/PETTY CASH FUND	00004997			
STREET	REGISTRATION & MEMBERSHIPS	0000064371	10.00	REIMB PETTY CASH
EQUIP RENTAL-OPERATI	OPERATING SUPPLIES	0000064371	12.00	REIMB PETTY CASH
EQUIP RENTAL-OPERATI	TRAVEL & SUBSISTENCE /NON-ED	0000064371	11.51	REIMB PETTY CASH
EQUIP RENTAL-OPERATI	LEASE PURCHASE DEFERRING TO	0000064371	25.75	REIMB PETTY CASH
		=====		
		TOTAL:	59.26	
NORTH CENTRAL WASHINGTON FENCE	00006902			
WATER	REPAIR AND MAINTENANCE SUPPL	0000064374	85.89	ALUM TIES/FENCE REPAIR
		=====		
		TOTAL:	85.89	
NORTHERN ENERGY	00005570			
EQUIP RENTAL-OPERATI	GAS-PROPANE-FUEL	0000064370	11.60	PROPANE
		=====		
		TOTAL:	11.60	
NORTHWEST HOSE & FITTINGS	00001302			
STORM WATER	REPAIR AND MAINTENANCE SUPPL	0000064373	3.50	STEEL
		=====		
		TOTAL:	3.50	
OGDEN MURPHY WALLACE INC	00006727			
LEGAL/JUDICIAL	PROFESSIONAL SERVICES	0000064432	723.50	PROF SERVICE/AT & T REFUND
		=====		
		TOTAL:	723.50	
OXARC INC	00001412			
SEWER	OPERATING SUPPLIES	0000064368	22.55	ORANGE SWEATSHIRT
		=====		
		TOTAL:	22.55	
PARAMOUNT CAFE & CATERING	00004939			
GRANTS AND DONATIONS	TRAVEL & SUBSISTENCE /NON-ED	0000064395	426.03	MEALS

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=====				
		TOTAL:	426.03	
PHILIPS MEDICAL SYSTEMS	00004166			
AMBULANCE SERVICE	REPAIR & MAINT. EQUIP. (CONT	0000064427	414.00	ALS MONITOR
=====				
		TOTAL:	414.00	
PITNEY BOWES INC	00001508			
CENTRAL SERVICES	OPERATING SUPPLIES	0000064446	129.45	POSTAGE MACH INK
=====				
		TOTAL:	129.45	
POLHAMUS HEATING & AIR	00006537			
SEWER	REPAIR & MAINT. EQUIP. (CONT	0000064376	1,831.07	INSTALL HEAT PUMP
=====				
		TOTAL:	1,831.07	
POW CONTRACTING	00005344			
WATER SEWER CONSTRUC	CIP-WATER PROJECTS	0000064417	5,395.00	FINAL PE WELL 11&24 PMPHSE 11
=====				
		TOTAL:	5,395.00	
PROGRESSIVE MEDICAL INTL	00006656			
AMBULANCE SERVICE	OPERATING SUPPLIES	0000064424	1,048.42	AMBULANCE SUPPLIES
=====				
		TOTAL:	1,048.42	
QUILL CORPORATION	00004811			
FINANCE	OPERATING SUPPLIES	0000064434	51.77	MISC SUPPLIES
COMMUNITY DEVELOPMEN	OPERATING SUPPLIES	0000064322	236.17	CALENDARS 2013
POLICE	OPERATING SUPPLIES	0000064388	154.30	SUPPLIES
WATER/BILLING	OPERATING SUPPLIES	0000064434	40.49	MISC SUPPLIES
=====				
		TOTAL:	482.73	
RAINBOW FLYING SERVICE	00003974			
AIRPORT	REPAIR & MAINT. OTHER (CONTR	0000064377	300.00	LAWN CARE CONTRACT
=====				
		TOTAL:	300.00	
REDFLEX TRAFFIC SYSTEMS	00004837			
POLICE	PROFESSIONAL SERVICES	0000064444	27,024.77	PROF SERV/RED LIGHT TICKETS
=====				
		TOTAL:	27,024.77	
SAMARITAN HEALTHCARE	00001836			
AMBULANCE SERVICE	OPERATING SUPPLIES	0000064429	68.07	AMBULANCE SUPPLIES
=====				
		TOTAL:	68.07	
SAN DIEGO POLICE EQUIPMENT	00007332			
GRANTS AND DONATIONS	MINOR EQUIPMENT < \$5000	0000064397	406.58	AMMUNITION
=====				
		TOTAL:	406.58	

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SEATTLE PUMP COMPANY INC SEWER	00002995 REPAIR AND MAINTENANCE SUPPL	0000064378	2,060.48	JET NOZZLE
		TOTAL:	2,060.48	
SHELLY MCCUITION FIRE	00005589 TRAVEL & SUBSISTENCE /NON-ED	0000064428	20.16	REIMB MILEAGE
		TOTAL:	20.16	
SHIRTBUILDERS INC PARK RECREATION	00004022 OPERATING SUPPLIES	0000064315	312.65	ADULT SPORTS SHIRTS
		TOTAL:	312.65	
SOLE PERFORMANCE POLICE	00004568 OPERATING SUPPLIES	0000064398	194.22	UNIFORMS
		TOTAL:	194.22	
SPECTRUM COMMUNICATIONS EQUIP RENTAL-OPERATI	00002691 REPAIR & MAINT. EQUIP. (CONT	0000064379	3,092.25	REPAIR RADIOS
		TOTAL:	3,092.25	
SUNTRUST EQUIPMENT LEASES	00007361 PRINCIPAL CAPITAL LEASE	0000063933	317.14	#35 LEASE PYMT/DEC
EQUIPMENT LEASES	INTEREST ON CAPITAL LEASES/I	0000063933	10.77	#35 LEASE PYMT/DEC
W/S LEASES	PRINCIPAL CAPITAL LEASE	0000063933	3,394.83	#35 LEASE PYMT/DEC
W/S LEASES	INTEREST ON CAPITAL LEASES/I	0000063933	158.66	#35 LEASE PYMT/DEC
EQUIP RENTAL-DEBT SR	PRINCIPAL CAPITAL LEASE	0000063933	9,420.45	#35 LEASE PYMT/DEC
EQUIP RENTAL-DEBT SR	INTEREST ON CAPITAL LEASES/I	0000063933	276.40	#35 LEASE PYMT/DEC
		TOTAL:	13,578.25	
TAP-RACK TACTICAL LLC GRANTS AND DONATIONS	00006176 REGISTRATION & MEMBERSHIPS	0000064394	700.00	REGISTRATION
		TOTAL:	700.00	
TATUM LAWN CARE WATER	00005928 REPAIR & MAINT. OTHER (CONTR	0000064380	377.65	EXCAVATE WATER METER
		TOTAL:	377.65	
TIFFANY QUILTER MISC. SERVICES	00005267 PROFESSIONAL SERVICES	0000064433	160.00	WELLNESS EXERCISE WRKSHOP
		TOTAL:	160.00	
UTIL UNDRGRND LOCATION CENTER STREET	00004598 MISCELLANEOUS (NOT LISTED BE	0000064381	60.48	UTILITY LOCATES

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Department	Object Description	P.O. Number	P.O. Amount	Purpose of Purchase
=====				
UTIL UNDRGRND LOCATION CENTER	00004598			
WATER	MISCELLANEOUS (NOT LISTED BE	0000064381	60.48	UTILITY LOCATES
SEWER	MISCELLANEOUS (NOT LISTED BE	0000064381	60.48	UTILITY LOCATES
		=====		
		TOTAL:	181.44	
UV DOCTOR LAMPS LLC	00006326			
SEWER	OPERATING SUPPLIES	0000064383	420.81	LAMP DISPOSAL BOX
		=====		
		TOTAL:	420.81	
VERIZON WIRELESS	00002107			
AMBULANCE SERVICE	TELEPHONE	0000064447	242.88	MNTHLY ACCESS CHARGES
		=====		
		TOTAL:	242.88	
W ROBERT TAYLOR	00005609			
FINANCE	TRAVEL & SUBSISTENCE /NON-ED	0000064436	119.29	REIMB MILEAGE/EXPENSES
		=====		
		TOTAL:	119.29	
WASHINGTON AUTO CARRIAGE	00007724			
EQUIP RENTAL-OPERATI	LEASE PURCHASE DEFERRING TO	0000063577	14,946.25	WAUSAU SERIES SNOW PLOW
		=====		
		TOTAL:	14,946.25	
WEAVER EXTERMINATING SERVICE	00004290			
WATER	PROFESSIONAL SERVICES	0000064384	69.06	RODENT CONTROL
		=====		
		TOTAL:	69.06	
WENATCHEE VALLEY COLLEGE	00007670			
POLICE	REGISTRATION & MEMBERSHIPS	0000064389	2,000.00	REGISTRATION
		=====		
		TOTAL:	2,000.00	
WENATCHEE VALLEY MEDICAL CTR	00005069			
STREET	PROFESSIONAL SERVICES	0000064430	80.00	DOT PHYSICALS
SEWER	PROFESSIONAL SERVICES	0000064430	80.00	DOT PHYSICALS
EQUIP RENTAL-OPERATI	PROFESSIONAL SERVICES	0000064430	80.00	DOT PHYSICALS
		=====		
		TOTAL:	240.00	
WEST PAYMENT CENTER	00004968			
LEGAL/JUDICIAL	BOOKS /LESS \$100.00 TOTAL VA	0000064466	931.18	LEGAL BOOKS
		=====		
		TOTAL:	931.18	
WESTERN PETERBILT INC	00006802			
EQUIP RENTAL-OPERATI	REPAIR & MAINT. EQUIP. (CONT	0000064385	364.03	REBUILD AIR DRYER
		=====		
		TOTAL:	364.03	
WILLARD SELF	00005350			
POLICE	DIRECT MEDICAL PAYMENTS	0000064454	183.50	PRESC CO-PAY

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COUNCIL MEETING OF
11/27/2012

NAME OF VENDOR	VENDOR NO	Expenditure Account		
Department	Object Description	P.O. Number	P.O. Amount	Purpose of Purchase
=====				
		TOTAL:	183.50	
XPRESS BILL PAY - EFT	00006421			
WATER/BILLING	BANK CHARGES	0000064440	376.83	CREDIT CARD FEES
SEWER/BILLING	BANK CHARGES	0000064440	376.82	CREDIT CARD FEES
SANITATION FUND	BANK CHARGES	0000064440	376.83	CREDIT CARD FEES
=====				
		TOTAL:	1,130.48	
=====				
		REPORT TOTAL:	924,352.89	

DATE 11/21/12
TIME 09:17:01

TOTALS PAGE
XAPPRVD

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF
11/27/2012

TOTALS BY FUND

FUND NO	FUND NAME	AMOUNT
000	GENERAL FUND	43,523.99
102	TOURISM ACTIVITIES	13,674.94
103	GRANTS AND DONATIONS	1,532.61
116	STREET	1,060.52
275	EQUIPMENT LEASES	327.91
284	1998 REFUNDING GOB	275.70
410	WATER/SEWER	14,497.52
477	WATER SEWER CONSTRUCTION	5,395.00
483	W/S LEASES	3,553.49
490	SANITATION FUND	182,632.27
493	STORM WATER	125.65
495	AIRPORT	300.00
498	AMBULANCE SERVICE FUND	2,468.82
517	CENTRAL SERVICES	1,791.35
519	EQUIPMENT RENTAL	32,894.35
528	BUILD MAINTENANCE	616,698.77
611	FIREMANS PENSION	3,600.00

DATE 11/21/12
TIME 09:17:01

TOTALS PAGE
XAPPRVD

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF
11/27/2012

TOTALS BY FUND

FUND NO	FUND NAME	AMOUNT
-----	-----	-----
	TOTAL	924,352.89

CHANGES TO BE MADE SHOULD BE LISTED BELOW

VEND NO.	P.O. NO.	AMT LISTED	CORRECTED AMT	ACTION TO BE TAKEN
----------	----------	------------	---------------	--------------------

.....
.....
.....

CORRECT AMOUNT TO BE PAID

*
* CLAIMS APPROVAL *
*
* WE, THE UNDERSIGNED COUNCILMEN OF THE CITY OF MOSES LAKE, WASHINGTON, DO HEREBY CERTIFY THAT THE MERCHANDISE *
* OR SERVICES SPECIFIED HAVE BEEN RECEIVED AND THAT ABOVE CLAIMS ARE APPROVED, AS NOTED, FOR PAYMENT *
* IN THE AMOUNT OF \$924,352.89 THIS 27TH DAY OF NOVEMBER, 2012 *
*
*
* *
* COUNCIL MEMBER COUNCIL MEMBER *
*
*
* *
* COUNCIL MEMBER FINANCE DIRECTOR *

November 20, 2012

TO: City Manager
For City Council Consideration

FROM: Municipal Services Director

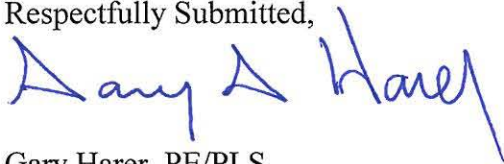
SUBJECT: **Accept Work**
Wastewater Telemetry Project – 2012

Inland Northwest Electric has completed work for the Wastewater Telemetry Project – 2012. That project included installing new radios, controllers, and interface units for 24 lift stations; upgrades to the remote telemetry units and radios for the Larson and Sand Dunes wastewater treatment plants; and supervisory control and data acquisition programming at the Central Operations Facility.

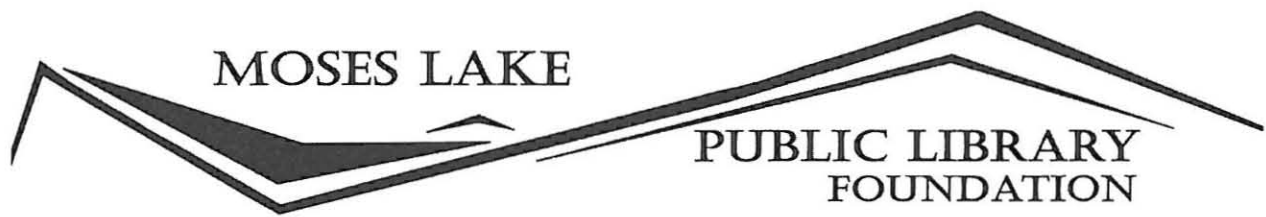
The contract was awarded in the amount of \$186,799. The final contract amount for the work is \$198,447. The additional cost is accounted to change orders for auxiliary parts that were required to be replaced for compatibility with the new controllers at a few lift stations.

The contract work is physically complete and ready for acceptance by City Council. Upon acceptance of the contract, we will enter into the 60-day lien period as required by Washington State Law.

Respectfully Submitted,



Gary Harer, PE/PLS
Municipal Services Director



November 16, 2012

Moses Lake City Council Members,

The Moses Lake Public Library Foundation will be coming before you at the November 27th council meeting to ask for your endorsement of its proposal to remodel and expand the public library building. Your support is vitally important as we begin the fundraising phase of the project. Major donors are unlikely to commit funds to a project that may not happen. With your help we can move this project a major step closer to fruition.

The project has come a long way since the idea of addressing the problems with our public library was brought up in 2006. With ongoing input from the community and recommendations from the architectural firms that vied to develop the concept design, each with extensive experience in library design, the proposal morphed from the idea of an entirely new building to keeping this beloved and architecturally unique building in its current location and instead performing a major remodel and expansion.

With the assistance of the City Council a significant amount of preparation has already occurred. The building has been evaluated (*see MLPL Building Analysis – Mech-Electrical and Structural files*), concept designs have been created (*see MLPLF Basic Concept Design Drawing additional, image are available at www.mlplf.org*), and cost projections have been developed (*see MLPLF Project Cost 1-Memo, 2-Brief, 3-Full*). While the estimated cost of the project was at first dismaying, the foundation is confident that, in typical Moses Lake fashion, ways can be found to lower the cost and bring in the funds needed to make it happen. This may mean modifying the design slightly or phasing the project, but the ultimate goal is the same, to provide Moses Lake and the surrounding community with a public library we can all be proud of and will serve current and future users well for many years to come.

Shortly after the Foundation's meeting with Mayor Ecret in late October we began gathering signatures and soliciting letters of support from community members, organizations, and businesses interested in seeing this project more forward. (*see MLPLF letter request*) To date we have over 600 signatures and will provide the council with the complete list at the meeting on the 27th.

Thank you for taking time to address this important aspect of life here in Moses Lake. I look forward to speaking with you.

Yours,

Tim Fuhrman
President
Moses Lake Public Library Foundation

Mechanical and Electrical Systems

MW mechanical and electrical engineers visited the Moses Lake City Library in February of 2010. The purpose of the visit was to assess the current condition of these systems and their suitability to adequately serve the facility in both the short and long term. This analysis also considered the planned future renovation and expansion of the Library.

Mechanical

Description of Existing Systems:

The Moses Lake City Library is approximately 40-45 years old. The majority of the heating ventilating and air conditioning (HVAC) and plumbing systems were installed at the time of the original construction. The average economic life of the type of mechanical systems installed in this building is in the range of 15-20 years.

The HVAC systems consist of two small air handling units located within a basement mechanical room. Each of these units has a direct expansion cooling coil and an electric heating coil. The cooling coils are connected to remote air cooled condensing units located on the roof. These rooftop condensing units are not original having been replaced approximately 20 years ago. A third small air handling unit also located within the basement mechanical room is not operational leaving the rooms in the basement of the Library without any ventilation, heating or cooling.

The remaining air handling units serve the open library areas on the main floor. Air to these areas is distributed via under floor ductwork that connects to perimeter sill and floor grilles. Controls consist of electric thermostats.

Plumbing systems are of original vintage. Waste and vent piping appears to be of cast iron and copper. Domestic water is galvanized steel. Plumbing fixtures are enameled steel or cast iron. The center roof is drained via an internal roof drain. The flat roofs are drained by roof drains that run in outside walls and "daylight" near the ground (See Figure 1). Drainage from basement toilet rooms, cooling coil condensate, fire and domestic piping goes to a simplex sewage ejector (See Figure 2).



Figure 1 – Roof Drain



Figure 2 – Sewage Ejector

The basement is fully fire sprinkled. The remaining building does not have fire sprinkling.

System Deficiencies

The HVAC systems that currently serve the Library have exceeded their economic life. These systems are old, worn, outdated and require excessive maintenance. In addition, replacement parts are difficult to find, thermal zoning is poor and the systems are energy inefficient.

Building plumbing systems are similar to the HVAC systems in having outlived their economic life. Fixtures are old and do not meet ADA requirements. Roof drain piping located within outside walls and daylight at the ground regularly freeze with corresponding water backup to the roof. Condition of plumbing is generally unknown although maintenance personnel indicated some problems with waste and vent piping.

It should be noted that the possibility of asbestos may exist within the existing piping insulation. Maintenance personnel did not know if an asbestos survey had been previously completed.

Maintenance personnel indicated the existing HVAC system “struggles” to maintain proper space conditions due to age, capacity, and a poor thermal building envelope. It was apparent that the airflow in the large open spaces was marginal.

Recommendations:

A major renovation and expansion program for the Moses Lake City Library should consider the following mechanical system approach:

- a. The majority of the existing building HVAC systems should be replaced. In addition, major modifications to the existing plumbing systems are required including roof drainage systems and plumbing fixture replacement due to age and ADA non compliance.
- b. Portions of the existing systems may be able to be reused such as piping, ductwork, and basement fire sprinkling. This will have to be considered on a case by case basis.
- c. The existing mechanical room has a good size and generous ceiling heights that make it a good candidate for reuse. A potential drawback is limited access due to 3 ft. doors.
- d. The development of a common HVAC approach for the entire facility.
- e. Sustainable designs that incorporate a high degree of energy efficiency including the consideration if variable flow refrigerant “heat pump” systems, appropriate air distribution to promote good air quality while respecting the acoustical demands of the library environment, high quality equipment with long service lives to reduce maintenance, and integrated design approaches to ensure all the building systems (both static and dynamic) are mutually supportive to the greatest extent possible.
- f. Selection of equipment and temperature control systems that are compatible with other recently constructed City facilities and applicable construction standards.
- g. New fire sprinkler systems throughout the renovation and expansion.
- h. Consolidation of common elements between the new and existing construction such as water and fire service, primary heating and cooling equipment, etc.

In summation, the mechanical system design for the renovation and expansion of the Moses Lake City Library should incorporate a single, common HVAC system that includes the replacement of an aged existing system that is beyond its economic life. In addition, new plumbing and fire protection systems are required for the entire facility.

Electrical

Description of Existing Systems:

Field investigation confirms that electrical distribution equipment installed with the original construction, approximately 40-45 years ago, remains in service. While generally in good condition, the average service life for this type of equipment would range from 25-30 years. Obsolescence and availability of spare parts should be considered in the evaluation of the serviceability of this equipment.

Utilization voltage is supplied by a Grant Co. PUD owned 225 KVA pad mount transformer (#T21439) at 208Y/120V (See Figure 3). Watt-hour demand meter (#37998) is mounted to side of the transformer enclosure. The maximum demand reading was recorded at $0.633 \times 120 \text{ multiplier} = 75.96 \text{ KW}$. Underground service entrance conductors (3 Sets 4#500) enter the building below the main switchboard located in the basement.



Figure 3 – Pad Mount Transformer

The main service switchboard (Square D Job #S442409SE) is rated at 1000A with a 3P-1000A main circuit breaker. A 12-pole NQOB panel board is integrally-mounted in the switchboard enclosure ahead of the main circuit breaker for “emergency” loads. Distribution branch/feeder breakers are as follows:

- | | |
|------------------------|------------|
| (4) 3P-200A, (1) spare | (3) 3P-40A |
| (5) 3P-100A | (3) 3P-30A |
| (1) 3P-70A | (3) 3P-15A |

Branch circuit panels (Square D NQOB type) are located in the both basement mechanical room as well as main floor work room (See Figure 4). A minimum number of flush floor boxes were anticipated in the original construction. Subsequent efforts to accommodate personal computers has revealed that limited space is available within branch circuit raceways particularly from Panel ‘A-1’, ‘A-2’, and ‘A-3’ to the stacks and central reference areas.



Figure 4 – Branch Circuit Panels 'A-1', 'A-2', and 'A-3'

Lighting fixtures and control remains largely unchanged since original construction. The primary fixture type is 2'x4' troffer style utilizing T12 fluorescent lamps. Other fixture types are utilized including track lighting in the basement Auditorium. Pendant mounted fixtures in the stacks and central reference areas have been retrofitted to T8 lamp technology. Lighting in the Book Mobile/Storage Garage is inferior. Exterior lighting consists of utilitarian wall pack fixtures.

Absent an emergency generator there is minimal use of battery back-up for emergency power source for illumination of Means of Egress. Where provided, stand alone emergency lighting units with integral battery back-up has been utilized. No illumination has been provided where exits discharge from the building to the public right-of-way.

Lighting controls for the main floor stacks and central reference area consist of (5) lighting contactors mounted in a recessed enclosure in located in the Work Area (See Figure 5). Line voltage switch legs control the operation of these contactors. All other areas are control by line voltage toggle switches. There does not appear to be any automatic lighting shut-off control or daylight switching capability.



Figure 5 – Lighting Contactors

Telephony services enter the building through a 1-1/2" conduit terminating in a hinged cover cabinet located in the basement mechanical room. The original construction anticipated limited need for telephone wiring. Only (8) 1" conduits extend from the telephone backboard to floor boxes and wall

phone locations throughout the building. In an effort to adapt to ever changing telecommunications needs, the Owner has installed exposed station cables.



Figure 6 – Telephone Entrance Backboard

Fire alarm system is of the conventional zoned type and as such has limited capacity to accommodate expansion.

System Deficiencies

Main service switchboard may not have adequate spare capacity or physical space to accommodate additional loads and feeder devices associated with a major renovation and addition project. It was observed that piping systems pass directly above this switchboard in violation of NEC 110.26 (F). This code violation will require remedy or variance prior installation of a new service at this location.

Branch circuit raceways to the stacks and central reference areas are inadequate to support power densities and quantity of personal computers found in a modern building environment. Similarly, telecommunication infrastructure is not adequate to support port densities required by the quantity of personal computers found in modern building environment.

The lighting systems utilize inefficient and obsolete lamp technology which wastes energy and provides illumination with inferior color-rendition. The lighting control system does not provide automatic shutoff or adequate local control of daylight zones.

The fire alarm system, being a conventional zoned type, likely has inadequate capacity to support code required initiating (heat and smoke detectors) and audible/visual notification appliances (horns and strobe lights) and the associated power supplies.

Recommendations:

A major renovation and expansion program for the Moses Lake City Library should consider the following electrical system approach:

- a. Consideration should be given to replacing the existing electrical service and distribution equipment including service switchboard and branch circuit panels. Additional branch panels will be required to accommodate the proposed addition. To the extent possible, existing equipment locations and feeders should be maintained.

- b. An NEC 700 compliant emergency power system consisting of an emergency generator, transfer equipment and branch circuit panel should be installed for the supply of life safety systems loads.
- c. Replace as necessary snow-melting and de-icing cable systems.
- d. Lighting fixtures throughout the building should be replaced with fixtures utilizing energy efficient lamp and ballast technology as well as superior photometric control characteristics.
- e. The existing lighting control system should be replaced with a centralized low-voltage relay-based lighting control panel incorporating automatic shut-off and daylight harvesting capabilities. Occupancy sensor based lighting controls should be provided in smaller rooms where relay-based control is not appropriate.
- f. Telecommunications infrastructure should be replaced to provide adequate dedicated equipment space, wiring closets, horizontal workstation cabling pathways, and a structured cabling system with minimum CAT 6 performance. Additionally, infrastructure to support wireless access points in the stacks area are required.
- g. Replace the existing fire alarm system with an addressable type.

Finally, the electrical system design for the renovation and expansion of the Moses Lake City Library should provide sufficient capacity to support anticipated and future loads, provide flexibility to adapt to ever changing modern building environment, and incorporate replacement of aged technologies including lighting and controls, structured cabling and fire alarm systems for the entire facility.

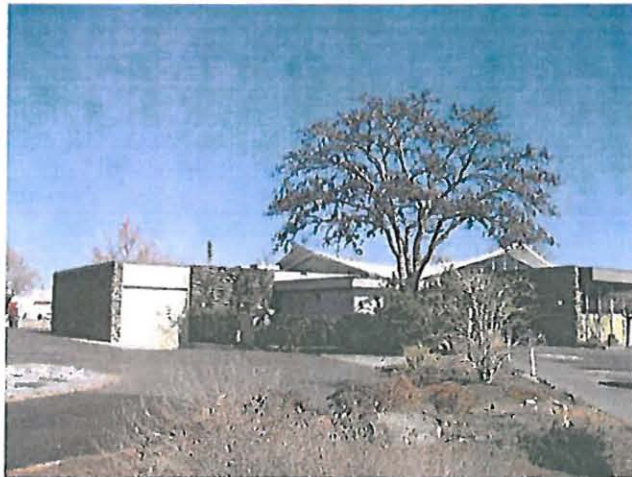


April 8, 2010

STRUCTURAL ASSESSMENT REPORT

MOSES LAKE COMMUNITY LIBRARY

418 East Fifth Avenue
Moses Lake, WA



Quantum Job Number: 10029.01

Prepared for:
MILLER HULL PARTNERSHIP
71 Columbia Street, Suite 600
Seattle, WA 98104

Prepared by:
QUANTUM CONSULTING ENGINEERS
1511 Third Avenue, Suite 323
Seattle, WA 98101
TEL 206.957.3900

1. Introduction

PURPOSE

This report was authorized by The Miller-Hull Partnership for the City of Moses Lake Community Library. The purpose of this report is to provide a structural evaluation of the Library building located at 418 East 5th Avenue, in Moses Lake, Washington. This evaluation was to identify structural deficiencies with respect to the potential additions to the Library. Where applicable, we recommend conceptual methods to improve these deficiencies.

SCOPE OF WORK

The work for this evaluation included the following tasks:

- Visit the site to become familiar with the existing conditions of the structure, and note variations from available drawings. Our site visit was on February 22, 2010.
- Perform a structural analysis of the building based upon ASCE 31 evaluation guidelines, entitled "Seismic Evaluation of Existing Buildings." Refer to Appendix "B" for an explanation of the ASCE 31 evaluation methodology.
- Provide a summary of our findings.
- Provide guidelines on addressing deficiencies with regard to the conceptual Library expansion.

The opinions and recommendations presented in this report were developed with the care commonly used in the practice of this profession. No other warranties are included, either expressed or implied, as to the professional advice contained herein.

2. Building Assessment & Recommendations

This section of the report summarizes the methodology and results of the structural evaluation of the Moses Lake Community Library. The evaluation methodology includes a review of the available construction drawings, a site visit, and preliminary screening of structural features. Conceptual strengthening approaches for deficiencies identified in the building are presented.

DESCRIPTION OF STRUCTURAL SYSTEM

The Library Building is unique structure, built circa 1965. It is a single story plus a partial basement, located on a flat site. In plan, the building is a cruciform shape comprising roughly 7,000 square feet plus the partial basement which encompasses about 3,000 square feet.

The roof is composed of two structural systems: the building center's roof is reinforced concrete in the shape of a hyperbolic paraboloid, which is approximately square in plan view. The roof slab is 3-1/2" thick, spanning to reinforced concrete beams on all sides, supported by a center reinforced concrete cruciform column and corner steel wide flange columns. Beyond this high roof system are four low roof areas, forming a cruciform shape in plan view. These structures consist of metal deck supported by open web steel joists, supported by 8" thick reinforced masonry walls.

The building's lateral force-resisting system is composed of the concrete and metal deck diaphragms collecting and transferring load to the reinforced masonry walls. The foundation system is composed of conventional shallow spread and continuous reinforced concrete footings. The partial basement is composed of reinforced concrete retaining walls, with a concrete slab-on-grade floor and a 12" thick concrete slab floor above, forming a portion of the main level floor.

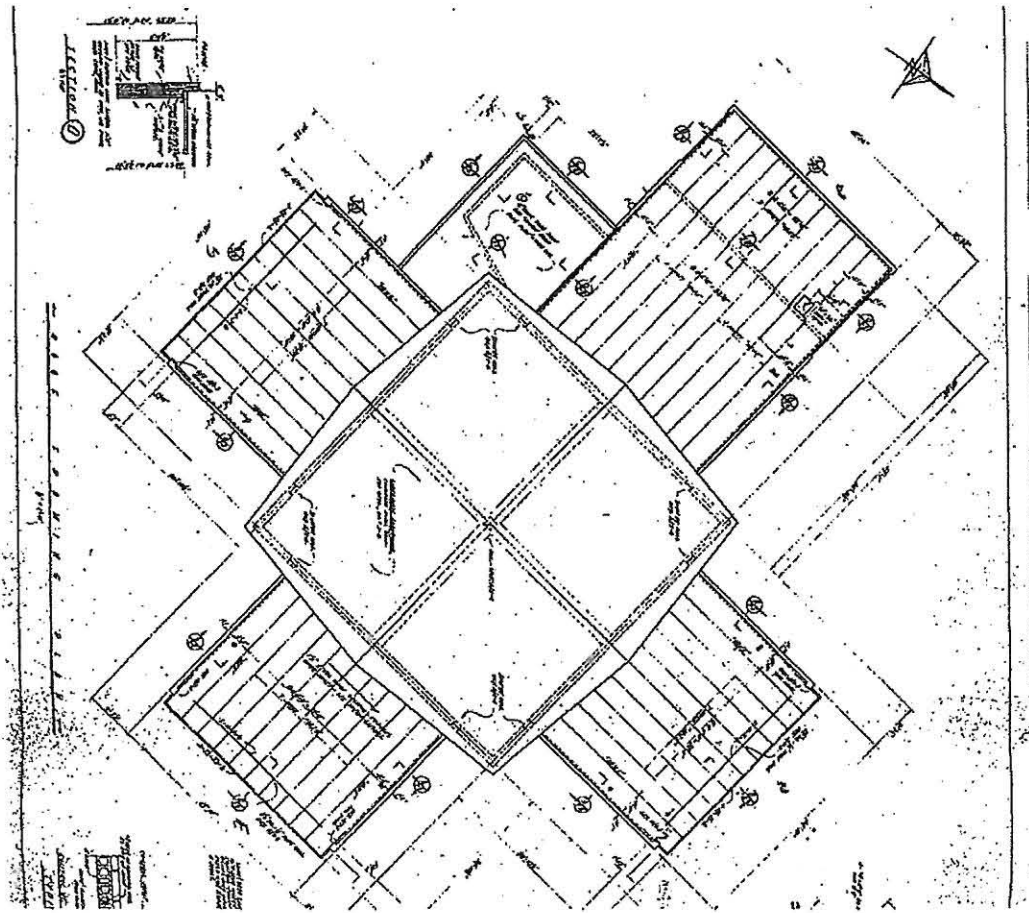


Figure 1: Structural roof plan

BUILDING EVALUATION

The Moses Lake Library was evaluated using an ASCE-31 Tier 1 evaluation. This evaluation was conducted for a Life Safety performance level. The building location has been assigned as a "Moderate" seismicity region.

The Tier 1 checklist was completed based on a site visit, a review of the structural drawings, and basic calculations. The Tier 1 checklist is provided in Appendix A. Deficiencies were identified and are summarized in the following paragraphs.

The pseudo lateral force used in this evaluation was determined in accordance with ACSE-31 for a building type RM-1 (reinforced masonry shear wall buildings with flexible diaphragms). The building was therefore analyzed in north-south and east-west directions to calculate diaphragm, connection, and wall forces based on the following formula.

$$V = C S_p W = (1.0) (0.43) W = 0.43 W$$

Our site observations of the Library revealed that it has been well-maintained. There were no significant areas of structural distress observed. Additionally, based on the Tier 1 evaluation and calculations of the elements shown in the original construction drawings, the building meets the following ASCE-31 acceptance criteria for the Life Safety performance level:

- The structure contains a complete load path for lateral loads.
- The roof structure is anchored to the lateral-force-resisting elements of the main structure.
- The building geometry in both plan and vertical continuity is regular without significant discontinuities.
- There are no visible signs of structural distress or deterioration of masonry and concrete elements.
- The number of shear walls in each direction is greater than or equal to 2.
- The shear stress in the concrete panels calculated using the quick check procedure is within allowable limits.
- The masonry walls are reinforced with the minimum steel-to-concrete ratio percentage specified in the quick check list.
- The masonry walls are doveled into the foundation.
- Main building beams and girders are positively connected to the columns and supporting walls for both out-of-plane and in-plane lateral forces.
- Gravity framing appears to be sufficient and appears to be in good condition. In 1997, this structure likely experienced design level roof snow loading, and apparently no damage was reported.

Based on the original design drawings, however, we did find some structural items that would not meet current code and could lead to additional damage in a design-based earthquake. These structural deficiencies are itemized and discussed below.

1. The concrete beams and columns supporting the concrete roof have shear ties that do not meet the minimum steel requirement of current codes. This lack of concrete confinement can lead to additional damage to the beams in a design level earthquake.
2. The perimeter wall between the masonry walls on all four ends is composed of a series of steel tube posts with infill clerestory glass and lightweight steel insulated panels (see Figure 2). This assembly has minimal shear resistance capacity, but will attract seismic load due to the flexible roof diaphragm above. This will lead to a large amount of racking of these walls, leading to glass breakage.



Figure 2: End walls

RECOMMENDATIONS WITH RESPECT TO CONCEPTUAL BUILDING EXPANSION

We are in receipt of a concept for expanding the Library (see Figure 3).

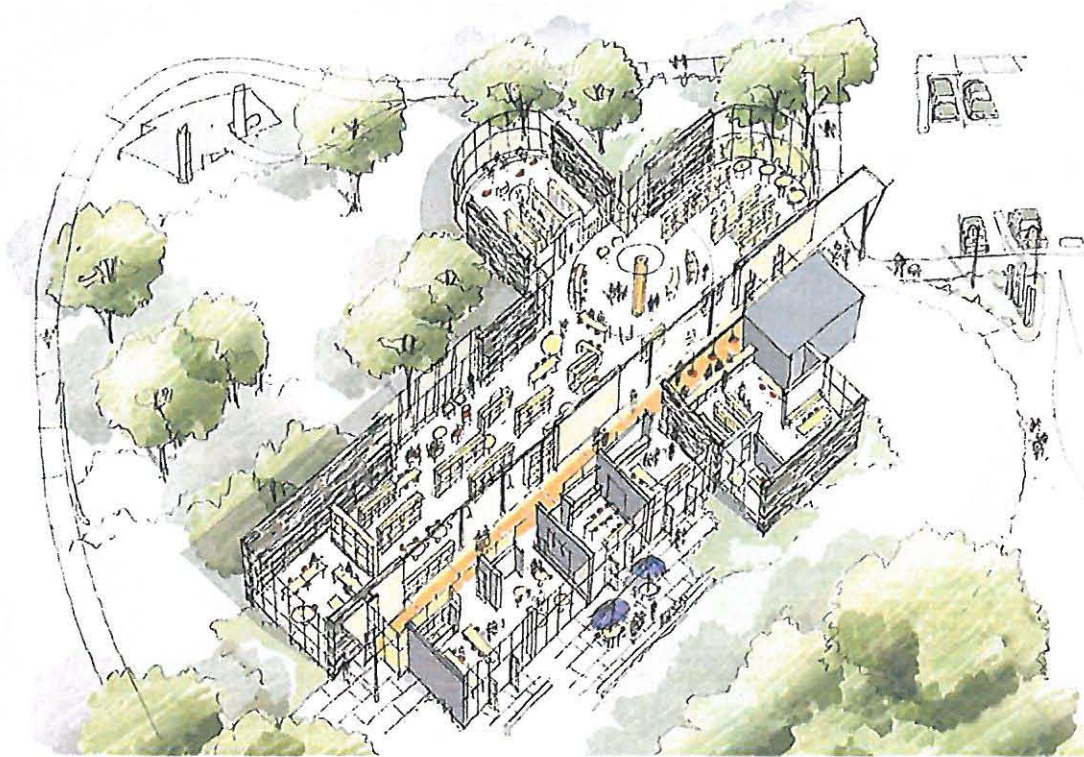


Figure 3- Concept for Library Expansion

Structurally, we will want to use the expansion to address the building's deficiencies, listed above. Most notably, we will want to introduce lateral elements to the glass ends of the building with steel moment-resisting frames, or other elements. Regarding the insufficient lateral shear ties, we will consider using Fiberwrap to encase the beams and center column. This product is a very thin carbon fiber sheet product applied with an epoxy coating. It will not alter the dimensions of the elements, and is paintable.

CONCLUSIONS

Based on our structural assessment of the Moses Lake Library, we believe the building was designed to comply with, and in some areas, exceed the building code structural requirements in effect at the time of construction. However, lessons learned from recent earthquakes have made current buildings codes more stringent, and as a result, the Library has important deficiencies when evaluated with current design standards. The lack of concrete shear confinement in the beams and center column, and low stiffness of the outer window walls will lead to potentially significant levels of structural and nonstructural damage in a design level earthquake event. The expansion project will allow an opportunity to address these deficiencies without materially impacting the current elements of the building that are to remain.

Building Name: MOSES LAKE LIBRARY Date: 4-1-10
 Building Address: 418 E. 5TH AVE, MOSES LAKE, WA Page: 1 of 2
 Job Number: 10029-01 Job Name: _____ By: JHW Checked: _____

ASCE 31 BASIC CHECKLIST RM1: REINFORCED MASONRY BEARING WALL BUILDINGS WITH FLEXIBLE DIAPHRAGMS

C	NC	N/A	Comments
BUILDING SYSTEM			
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	4.3.1.1 LOAD PATH: The structure shall contain a minimum of one complete load path for Life Safety and Immediate Occupancy for seismic force effects from any horizontal direction that serves to transfer the inertial forces from the mass to the foundation.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	4.3.1.2 ADJACENT BUILDINGS: The clear distance between the building being evaluated and any adjacent building shall be greater than 4% of the height of the shorter building for Life Safety and Immediate Occupancy.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	4.3.1.3 MEZZANINES: Interior mezzanine levels shall be braced independently from the main structure, or shall be anchored to the lateral-force-resisting elements of the main structure.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	4.3.2.1 WEAK STORY: The strength of the lateral-force-resisting system in any story shall not be less than 80% of the strength in an adjacent story above or below for Life-Safety and Immediate Occupancy.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	4.3.2.2 SOFT STORY: The stiffness of the lateral-force-resisting-system in any story shall not be less than 70% of the lateral-force-resisting system stiffness in an adjacent story above or below, or less than 80% of the average lateral-force-resisting system stiffness of the three stories above or below for Life Safety and Immediate Occupancy.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	4.3.2.3 GEOMETRY: There shall be no changes in horizontal dimension of the lateral-force-resisting system of more than 30% in a story relative to adjacent stories for Life Safety and Immediate Occupancy, excluding one-story penthouses and mezzanines.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	4.3.2.4 VERTICAL DISCONTINUITIES: All vertical elements in the lateral-force-resisting system shall be continuous to the foundation.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	4.3.2.5 MASS: There shall be no change in effective mass of more than 50% from one story to the next for Life Safety and Immediate Occupancy. Light roofs, penthouses and mezzanines need not be considered.
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	4.3.3.1 DETERIORATION OF WOOD: There shall be no signs of decay, shrinkage, splitting, fire damage, or sagging in any of the wood members and none of the metal connection hardware shall be deteriorated, broken, or loose.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	4.3.3.7 MASONRY UNITS: There shall be no visible deterioration of masonry units.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	4.3.3.8 MASONRY JOINTS: The mortar shall not be easily scraped away from the joints by hand with a metal tool, and there shall be no areas of eroded mortar.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	4.3.3.10 REINFORCED MASONRY WALL CRACKS: All existing diagonal cracks in wall elements shall be less than 1/8" for Life Safety and 1/16" for Immediate Occupancy, shall not be concentrated in one location, and shall not form an X pattern.

Building Name: _____ Date: _____
 Building Address: _____ Page: 2 of 2
 Job Number: _____ Job Name: _____ By: _____ Checked: _____

**ASCE 31 BASIC CHECKLIST RM1: REINFORCED MASONRY BEARING WALL
 BUILDINGS WITH FLEXIBLE DIAPHRAGMS**

C	NC	N/A		Comments
---	----	-----	--	----------

LATERAL-FORCE-RESISTING SYSTEM

- | | | | | |
|-------------------------------------|--------------------------|--------------------------|---|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 4.4.2.1.1 REDUNDANCY: The number of lines of shear walls in each principal direction shall be greater than or equal to 2 for Life Safety and Immediate Occupancy. | |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 4.4.2.4.1 SHEAR STRESS CHECK: The shear stress in the reinforced masonry shear walls, calculated using the Quick Check Procedure of Section 3.5.3.3, shall be less than 70 psi for Life Safety and Immediate Occupancy. | |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 4.4.2.4.2 REINFORCING STEEL: The total vertical and horizontal reinforcing steel ratio in reinforced masonry walls shall be greater than 0.002 for Life Safety and Immediate Occupancy of the wall with the minimum of 0.0007 for Life Safety and Immediate Occupancy in either of the two directions; the spacing of reinforcing steel shall be less than 48" for Life Safety and Immediate Occupancy; and all vertical bars shall extend to the top of the walls. | |

CONNECTIONS

- | | | | | |
|-------------------------------------|--------------------------|-------------------------------------|---|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 4.6.1.1 WALL ANCHORAGE: Exterior concrete or masonry walls, that are dependent on the diaphragm for lateral support, shall be anchored for out-of-plane forces at each diaphragm level with steel anchors, reinforcing dowels, or straps that are developed into the diaphragm. Connections shall have adequate strength to resist the connection force calculated in the Quick Check Procedure of Section 3.5.3.7. | |
| <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | 4.6.1.2 WOOD LEDGERS: The connection between the wall panels and the diaphragm shall not induce cross-grain bending or tension in the wood ledgers. | |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 4.6.2.1 TRANSFER TO SHEAR WALLS: Diaphragms shall be connected for transfer of loads to the shear walls for Life Safety and the connections shall be able to develop the lesser of the shear strength of the walls or diaphragms for Immediate Occupancy. | |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 4.6.3.5 FOUNDATION DOWELS: Wall reinforcement shall be doweled into the foundation for Life Safety and the dowels shall be able to develop the lesser of the strength of the walls or the uplift capacity of the foundation for Immediate Occupancy. | |
| <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | 4.6.4.1 GIRDER/COLUMN CONNECTION: There shall be a positive connection utilizing plates, connection hardware, or straps between the girder and the column support. | |

APPENDIX B: ASCE-31 Seismic Evaluation Methodology

This standard provides a process for seismic evaluation of existing buildings. It is intended to serve as a nationally applicable tool for design professionals, code officials, and building owners looking to seismically evaluate existing buildings. The evaluation procedure includes consideration of ground shaking. The design level seismic event in this document is based on a ground motion that has a 2% probability of being exceeded in 50 years, representing an earthquake with a 2,475-year return period.

ASCE-31 presents a three-tier process for the seismic evaluation of existing buildings. Buildings are evaluated to either the Life Safety or Immediate Occupancy Performance Level. The initial tier begins with preliminary screening. The tiers increase in their level of detail and are engaged based on the findings of the previous tier. Only Tier one was evaluated for the Library.

Tier 1

A Tier 1 evaluation is conducted for all buildings. This consists of screening and preliminary simplified analyses to identify potential vulnerabilities in the building based on performance of similar structures in past earthquakes. Existing structural drawings are reviewed and a site visit is conducted. Checklists of evaluation statements are completed to document the screening. The building is identified to be either compliant or noncompliant with the evaluation statements. Fundamental to the Tier 1 analysis of buildings is the grouping of buildings into sets that have similar behavioral characteristics. These groups were first defined in ATC-14 and have been used in most of the FEMA guideline documents since then. Because most structures are unique in some fashion, judgment must be used when selecting the building type, with the focus on the lateral-force-resisting system and elements. The purpose of the Tier 1 checklists is to identify potential weak links in structures that have been observed in past earthquakes.

Analyses performed as part of Tier 1 of the evaluation process are limited to Quick Checks. Quick Checks are used to calculate the stiffness and strength of certain building components to determine whether the building complies with certain evaluation criteria. Different checklists are provided for various generic structure types. The completed checklist for this building is included in Appendix A.

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MEMO

To: Ruth Coates
The Miller Hull Partnership

From: Dave McGee
Roen Associates

Date: August 26, 2010

Subject: Moses Lake Library
Draft Pre-design Estimate

Following are notes and comments concerning the draft pre-design estimate:

1. Separate estimates were prepared for the existing building main floor remodel, building additions and sitework. Building square footages were adjusted to values provided by the designer. Estimate takeoff quantities were proportionally adjusted to fit the actual building square footage.
2. The estimate pricing assumes that the work will be competitively bid.
3. An estimating contingency of 15% has been used in the estimates, which is appropriate for the current conceptual level of design completion.
4. Since the project bid date is unknown, escalation has been excluded from the estimate. The construction market is currently excessively competitive, and it is unlikely that any appreciable price escalation will occur in the near future. In normal market conditions, an annual escalation rate of about 3% to 3.5% would be expected.
5. The estimate does not include "soft costs" such as design fees, permits, abatement, construction change order contingencies, and loose fixtures or furnishings. Sales tax has also not been included in the estimate.
6. It is likely that the existing building has materials that contain asbestos and consideration should be given to budgeting an amount for abatement work.
7. It has been assumed that the work will be designed to LEED silver standards. To cover related costs, a cost item has been included in the estimates equal to 3% of the project direct cost.
8. It has been assumed that the bookmobile garage depression will be in-filled with concrete structure to the main floor level.
9. An allowance is included in the remodel estimate for seismic upgrades to the existing building as described in the structural evaluation.
10. The existing exterior walls do not appear to be insulated. It has been assumed that the exterior CMU walls will be furred, insulated and sheetrocked.

11. It has been assumed that re-roofing can be done over the existing roofing, thereby avoiding the removal of existing roofing materials, which may contain asbestos.
12. New bookshelves are not included in the estimate, since they are in the FF&E budget.
13. For both remodel and addition areas, it has been assumed (as instructed) that 40% of the ceiling will be suspended acoustical tile and 60% linear wood.
14. Motorized window blinds have been included at the west and south windows.
15. It has been assumed that standard foundations will be sufficient at the building additions. No amounts have been included in the estimates for underpinning or shoring.
16. In the sitework estimate, an allowance has been included for twenty-one additional parking spaces.

TOTAL PROJECT COST [DRAFT]

Owner: Moses Lake Library Foundation
 Project Name: Moses Lake Library
 Project Number: MHP #0911
 Location: Moses Lake, WA

Analysis Date: 09/28/11
 Analysis By: Ruth Baleiko
 Firm Name: The Miller/Hull Partnership
 Contact Info: 206-682-6837

GENERAL PROJECT INFORMATION

Gross Square Feet (gsf)	30,000 (new + remodel)	Escalation Factor	1.098
		Escalated MACC	\$7,720,354
		Escalated \$ / gsf	\$257

Summary

CONSTRUCTION CONTRACTS		\$9,579,802
Site Development (Roan)	\$269,505	
Building Construction (Roan)	\$7,450,849	
Owner Construction Contingencies	\$1,158,053	
Sales Tax	\$701,394	
FF&E CONTRACTS		\$1,119,058
CONSULTANT & DIRECT OWNER SERVICES		\$1,021,299
A/E Basic Design Services	\$704,334	
A/E Extra Services Consultants & Tasks	\$172,120	
Direct Owner Services	\$52,000	
Design Services Contingency	\$92,845	

GRAND TOTAL PROJECT COSTS	\$11,720,158
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Project Schedule

	Start Date	End Date
Visioning Study	08/01/10	01/01/11
Design (SD thru CD's + Permit)	10/01/11	02/01/13
Bid / Award	02/01/13	05/01/13
Construction - Building Addition + Site	05/01/13	05/01/14
Owner Move-In	05/01/14	08/01/14
Construction Duration (months)		12

MACC Escalation Factors

	Factors / Yr	Escalation
Based on project schedule timeline above	For 2010 0.0%	
	For 2011 2.5%	
	For 2012 3.5%	
	For 2013 3.5%	

Base Month	11/12/10		1.000
	Thru 2010	0.0%	1.000
	Thru 2011	2.5%	1.025
	Thru 2012	3.5%	1.061
	Thru 2013	3.5%	1.098
Mid - Pt Const.	11/1/2013	0.0%	1.098

CONSTRUCTION CONTRACTS**Site Development**

Sitework (Roan estimate 08/26/2010)		\$245,450
	Subtotal	\$245,450
	Escalation Factor	1.098
	Subtotal - Site Development	\$269,505

Building Construction

NEW building (using Roan per SF cost 08/26/2010)		\$4,875,374
REMODEL existing (using Roan per SF cost 08/26/2010)		\$1,910,428
	Subtotal	\$6,785,802
	Escalation Factor	1.098
	Subtotal - Building Construction	\$7,450,849

Maximum Allowable Construction Cost (MACC) \$7,720,354

Owner Construction Contingencies

Management Reserve (@ X% MACC)	5.0%	\$386,018
Change Order Allow (@ X% MACC)	10.0%	\$772,035
	Subtotal - Owner Construction Contingencies	\$1,158,053

Sales Tax

X% of all Construction Contract Subtotals	7.9%	\$701,394
	Subtotal - Sales Tax	\$701,394

TOTAL - CONSTRUCTION CONTRACTS \$9,579,802

FF&E CONTRACTS**Equipment & Furnishings**

Miscellaneous Furniture @ 7% of MACC		\$540,425
Movable Equipment (trucks, carts, book drops)		\$10,000

Systems Furniture

Workstations (all staff)	16 stations + task seating	\$50,000
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Library Shelving

Metal shelving		\$150,000
End panels		\$187,500
Custom elements (display units, OPAC stations etc)		\$10,000
End panel signage		\$23,000

Technology

Computers/Monitors	28 (\$1300 each)	\$36,400
Copiers/Printers	2 copiers (\$5k each) 6 printers (\$800ea)	\$14,800
AV equipment for Multi-Purpose Room		\$15,000

Subtotal		\$1,037,125
X% of all FF&E Contract Subtotals	7.9%	\$81,933
	TOTAL - FFE CONTRACTS	\$1,119,058

CONSULTANT & DIRECT OWNER SERVICES**A/E Basic Design Services**

(Assumes approx. 8.89% X Escalated MACC + 2% for renovation work)

Schematic Design	13%	\$91,563
Design Development	20%	\$140,867
Construction Documents	36%	\$253,560
Bidding	2%	\$14,087
Construction Administration	27%	\$190,170
Close-Out	2%	\$14,087
Subtotal - A/E Basic Design Services		\$704,334

A/E Extra Services Consultants & Tasks

Acoustical Consultant		\$8,000
Audio Visual / Digital Equipment Design (Infrastructure Only)		\$8,000
Building Envelope Consultant		\$8,000
Civil Design		\$20,000
Coordinate Shelving and Furniture		\$12,000
Data / Telecom Design (Infrastructure Only)		\$10,000
Document Milestone Reproduction		\$5,000
Enhanced Construction Administration (Increased Arch FTE w/ enhanced CA)		\$50,000
Hardware Consultant		\$5,000
Landscape Architect		\$10,000
Lighting Design Consultant		\$10,000
Record Document Production @ Completion of CA		\$5,000
Reimbursable Expenses (@ 3% of total A/E design fees)		\$21,120
Subtotal - A/E Extra Services Consultants & Tasks		\$172,120

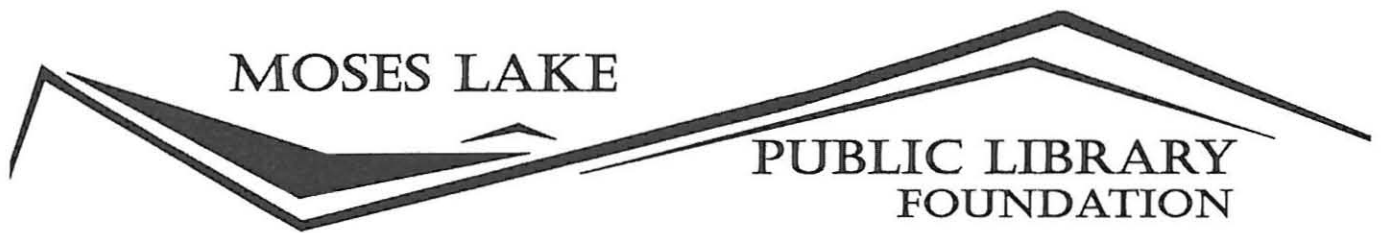
Direct Owner Services

Building Envelope Consultant (during CA phase)		\$5,000
Building Permit Fees (Allowance, needs to be confirmed with City)		\$20,000
Commissioning and Training		\$10,000
Geotechnical Investigation (Design Report & Const Testing)		\$12,000
Testing Required During Construction		\$5,000
Subtotal - Direct Owner Services		\$52,000

Design Services Contingency

X% of all Consultant & Direct Owner Services	10.0%	\$92,845
Subtotal - Design Services Contingency		\$92,845

TOTAL - CONSULTANT & DIRECT OWNER SERVICES **\$1,021,299****GRAND TOTAL PROJECT COSTS** **\$11,720,158**



Dear Friend,

The mission of the Moses Lake public Library foundation is to promote the use, development, and improvement of the Moses Lake Public Library's services, collections, and facilities. The foundation does so by providing advocacy, financial support, and leadership for library related issues and we need your help. Please read this brief message and consider the ways you and/or your organization can work support this project.

Built in 1964, the library has served the community well for many years, but it doesn't meet ADA requirements or the needs of modern technologies. The population living in and around Moses Lake, and the use of the library, has also grown significantly since 1964, but the library has not. Materials circulation alone has increased 87.7% during the past ten years. The result has been restroom and other areas of the facility that cannot be used by persons in wheelchairs or walkers, library programs must take place in the main part of the library which interrupts others' use, and collections have either not grown or have been eliminated due to the lack of space. It is time to do something about our public library.

Since its inception in 2006, the foundation's primary focus has been to find a way address the inadequacies of the current library. The foundation contacted a number of architectural firms with significant experience in library design to develop a concept for a new location and facility. However, after hearing from the architects and receiving input from the community regarding the ideal location and unique design of the current facility the foundation chose to focus on the possibility of remodeling and expanding the current building instead.

The facility was evaluated by an engineering team which determined that while the building is structurally sound, the electrical, plumbing, and ventilation systems are long overdue for replacement. With this knowledge in hand the architects completed the concept design and cost estimate. The design calls for a major remodel of the existing building and the addition of approximately 20,000 square feet to be located on underutilized space between the library and the Chamber of Commerce.

The foundation is very pleased with the design. It addresses the need to meet ADA requirements so that, for example, users in wheelchairs and with walkers can use the restrooms, new flexible space would be made available for library programs and events, study groups, Friends of the Library book sales, book clubs, etc., which would not interfere with others' use of the library, additional space would also allow for the expansion of the book and other collections, and the remodel and addition would bring the library's ability to meet the needs of the modern users. This new modern, flexible design will meet the needs of our community for many years.

Throughout this process the foundation has worked to keep this project in the public eye through the development of a web site (www.mlplf.org) and facebook page, the recent Book a Night with the Library dance and wine tasting event, and hosting a booth at the Moses Lake Farmer's Market, as well as numerous articles which have appeared in the Columbia Basin Herald.

The next step is to have the Moses Lake City Council endorse the project. The North Central Regional Library District is only contracted to provide staff and the collection. The City of Moses Lake actually owns the building. This will be a costly endeavor and the foundation is willing to help raise funds and apply for grants but without buy-in, commitment, and at least partial funding from the city this project will not happen.

What You and/or Your Organization Can Do to Help

The primary purpose of this message is to inform you that the foundation will be making a presentation to the City Council at its November 27th meeting to ask for their endorsement of this project. First and foremost we would like to ask you to contact the city to express your support.

You can send an email message from the city's website: www.cityofml.com

Letters can be mailed to:

401 S. Balsam St.

P.O. Box 1579

Moses Lake, WA 98837

Phone: (509) 764-3701 FAX: (509) 764-3739

We would also welcome your attendance the night of the City Council (Nov. 27). They are held at 7pm in the Civic Center Council Chambers (401 S. Balsam St.).

If you would like to find out more about the foundation and how you can help support our public library, financially or otherwise, please check out our web page (www.mlplf.org) or you can "like" us on facebook.

Thank you for your support,

Tim Fuhrman

President

Moses Lake Public Library Foundation



Big Bend COMMUNITY COLLEGE

7662 Chanute Street N.E.
Moses Lake, WA 98837
www.bigbend.edu

509.793.2222
TDD 509.762.6335
FAX 509.762.6329

Dr. Terry Leas
President

Office: 509.793.2001
terryl@bigbend.edu

November 5, 2012

City Council
P.O. Box 1579
Moses Lake, WA 98837

I am writing in support of the Moses Lake Public Library. Built in 1964, the library has served our community well for nearly 50 years, but it no longer meets patrons' ADA requirements or the demands for modern technologies. The number of people living in and around Moses Lake and their use of the library have grown significantly since 1964, but the library has not. Materials circulation alone has increased 87.7% during the past ten years. This growth has resulted in restrooms and other areas of the facility that cannot be used by persons in wheelchairs or walkers; library programs that must take place in the main part of the library, which interrupts others' use, and collections that have either not grown or have been eliminated due to the lack of space. The time to do something about our public library is now.

An engineering team evaluated the library and determined that while the building is structurally sound, the electrical, plumbing, and ventilation systems are long overdue for replacement. With this knowledge, the architects completed a concept design and cost estimate. The design calls for a major remodel of the existing building and the addition of approximately 20,000 square feet to be located on under-used space between the library and the Chamber of Commerce.

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The next step is for the Moses Lake City Council to endorse the project. The North Central Regional Library District is only contracted to provide staff and the collection; the City of Moses Lake actually owns the building. While this project will be a costly endeavor, the Moses Lake Public Library Foundation is willing to help raise funds and apply for grants.

The Moses Lake Public Library Foundation will make a presentation to the City Council at the November 27th meeting to ask for your endorsement of this project. I respectfully request your support of this worthy community project.

Sincerely,

Terrence Leas, Ph.D.
President