

Bill Ecret  
Richard Pearce - Absent  
Brent Reese

Jon Lane  
Mayor



Joseph K. Gavinski  
City Manager

David Curnel  
Karen Liebrecht  
Dick Deane

April 13, 2010

## AGENDA

Maxine Ivory, Executive Secretary

Council Chambers  
7:00 p.m.

1. Roll Call
2. Pledge of Allegiance - Girl Scouts of Moses Lake Local Troop 1238
3. IDENTIFICATION OF CITIZENS WANTING TO DISCUSS AGENDA ITEMS  
IDENTIFICATION OF CITIZENS WANTING TO DISCUSS NON-AGENDA ITEMS
4. PRESENTATIONS AND AWARDS
5. CONSENT AGENDA
  - A. Approval of Minutes - March 23, 2010
  - B. Approval of Bills and Checks Issued
  - C. Guardian Preliminary Major Plat and Findings of Fact
  - D. Resolution - Interfund Loan to Ambulance Fund
  - E. Resolution - Interfund Loan to Stormwater Fund
  - F. Resolution - Moses Lake Spring Festival
6. COMMISSION APPOINTMENTS - None
- CONSIDERATION OF BIDS AND QUOTES
  - A. Ambulance
  - B. Nelson Road Lift Station Improvements
8. PETITIONS, COMMUNICATION, OR PUBLIC HEARINGS
  - A. Request to Place Signs - Letter Carriers #4573 - (Temporary)
  - B. Request to Place Signs - North West Gourd Festival - (Temporary)
  - C. Request to Place Signs - Moses Lake Realty Group - (Permanent)
  - D. Request for Overnight RV's - MLRC Modelers
  - E. Presentation - Columbia Basin Ground Water Management
9. ORDINANCES AND RESOLUTIONS
  - A. Ordinance - Amend MLMC 2.30 - Emergency Medical and Ambulance Service - 2<sup>nd</sup> Reading
  - B. Ordinance - Amend MLMC 13.12 - Water Sewer Rates - 2<sup>nd</sup> Reading
  - C. Ordinance - Amend MLMC 8.26 - Fire Alarms - 1<sup>st</sup> Reading
  - D. Ordinance - Amend MLMC 13.12 - Water Sewer Rates - 1<sup>st</sup> Reading - (Minor Change)
  - E. Ordinance - Amend MLMC 16.36 - Fire Code - 1<sup>st</sup> Reading
  - F. Ordinance - Pennivy Street Vacation - 1<sup>st</sup> Reading
  - G. Resolution - Building Permit Fees and Valuation -
  - H. Resolution - Ambulance Service Utility Rates
10. REQUEST TO CALL FOR BIDS - None
11. REFERRALS FROM COMMISSIONS
  - A. ML Municipal Airport Layout Plan - Airport Commission

Finance  
Ronald Cone

Municipal Services  
Gary Harer

Police Chief  
Dean Mitchell

Parks & Recreation  
Spencer Grigg

Fire Chief  
Tom Taylor

Community Development  
Gilbert Alvarado

City Attorney  
Jim Whitaker

12. **OTHER ITEMS FOR COUNCIL CONSIDERATION**
  - A. Request to Discharge into City Sewer - JGM Cleaners
  - B. Request for Direction - 2010 Urban Growth Area (UGA) Proposed Amendments
13. **NON-AGENDA ITEMS AND PUBLIC QUESTIONS AND COMMENTS**
14. **COUNCIL QUESTIONS AND COMMENTS**
15. **CITY MANAGER REPORTS AND COMMENTS**
  - A. Chamber of Commerce Contract
  - B. Lakeside Disposal - Spring Clean Up
  - C. Mosquito Control Permit Update
  - D. Retreat Report
  - E. Senior Opportunity and Services Contract
  - F. Staff Report
    1. Building Activity Report
    2. Gambling Tax Income Report
    3. Investment Report
    4. Sales Tax/Transient Rental Income Report

Finance Ronald Cone	Municipal Services Gary Harer	Police Chief Dean Mitchell	Parks & Recreation Spencer Grigg	Fire Chief Tom Taylor	Community Development Gilbert Alvarado	City Attorney Jim Whitaker
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MOSES LAKE CITY COUNCIL  
April 13, 2010

Council Present: Jon Lane, Bill Ecret, Dick Deane, Brent Reese, David Curnel, and Karen Liebrecht Absent: Richard Pearce

The meeting was called to order at 7 p.m. by Mayor Lane.

PLEDGE OF ALLEGIANCE: Girl Scout Troop 1238 led the Council in the pledge of allegiance.

PRESENTATIONS AND AWARDS - None

CONSENT AGENDA

Minutes: The minutes of the March 23, 2010 meeting were presented for approval.

Approval of Claims, Prepaid Claims, Checks, and Payroll: Vouchers audited and certified by the Finance Director as required by RCW 42.24.080, and those expense reimbursement claims, certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Council for approval and is retained for public inspection at city hall. As of April 13, 2010 the Council does approve for payment claims in the amount of \$815,079.61; prepaid claims in the amounts of \$8,908.94, \$7,553.63, \$19,970.82, and \$2,017.64; claim checks in the amount of \$742,169.31; and payroll in the amounts of \$2,357.54 and \$33,944.44.

Guardian Preliminary Major Plat and Findings of Fact: Guardian Fiberglass Inc. of Albion, Michigan, submitted an application to plat their existing plant site under construction into one lot of 66.72 acres. The site is located at 3937 Road N NE, and is zoned Heavy Industrial, which corresponds with the Comprehensive Plan Land Use Designation of Industrial. Waivers were requested for street and utility improvements to Road N. The Planning Commission recommended that the preliminary major plat be approved with conditions. The Council's approval of this decision incorporates and adopts the Findings, Conclusion and Decision of the Planning Commission.

Resolution - Interfund Loan: A resolution was presented which provides for an interfund loan of \$100,000 from the Sanitation Fund to the Ambulance Fund.

Resolution - Interfund Loan: A resolution was presented which provides for an interfund loan of \$100,000 from the Water/Sewer Fund to the Stormwater Fund.

Resolution - Spring Festival: A resolution was presented which establishes the city's responsibility during the Moses Lake Spring Festival on May 26 - 31, 2010.

Action Taken: Mr. Ecret moved that the Consent Agenda be approved, seconded by Dr. Curnel, and passed unanimously.

COMMISSION APPOINTMENTS - None

CONSIDERATION OF BIDS AND QUOTES

AMBULANCE

The City received three bids for the new ambulance.

Action Taken: Mr. Reese moved that the bid be awarded to Braun Northwest, Inc. in the amount



of \$147,879, seconded by Dr. Curnel, and passed unanimously.

#### NELSON ROAD LIFT STATION

The City received two bids for the Nelson Road Lift Station Improvement Project. This project used the Small Works Roster. The bids came in much higher than the engineer's estimate.

Gary Harer, Municipal Services Director, explained that the staff's estimate was based on a new installation instead of the removal and replacement of the equipment. The engineer's estimate is low and staff feels that the bids are good.

Action Taken: Mrs. Liebrecht moved that the project be awarded to Power City Electric, Inc. in the amount of \$178,905.75, seconded by Mr. Reese, and passed unanimously.

#### PETITIONS, COMMUNICATIONS, OR PUBLIC HEARINGS

##### SIGNS - LETTER CARRIERS

The National Association of Letter Carriers requested permission to post four temporary signs in public right-of-way to advertise their national food drive on May 8. The banner signs will be about 3' by 6' and about 3' off the ground.

Action Taken: Mr. Deane moved that the request be granted, seconded by Mr. Reese, and passed unanimously.

##### SIGNS - THE NORTHWEST GOURD FESTIVAL

The Northwest Gourd Festival requested permission to post temporary signs in public right-of-way to advertise the festival on July 15, 16, 17, and 18.

Myrna Grigsby, President, Washington Gourd Society, provided information on the activities that would take place during the gourd festival on July 15, 16, 17, and 18.

Action Taken: Mrs. Liebrecht moved that the request be granted, seconded by Dr. Curnel, and passed unanimously.

##### SIGNS - MOSES LAKE REALTY

Pro Sign, on behalf of Moses Lake Realty, requested permission to install a pylon sign at 537 W. Broadway. The sign will use an existing footing and will be 18' tall and 15' from the bottom of the sign to grade. The sign will be 18" back from the edge of the sidewalk and will overhang the sidewalk about 3'6".

There was some discussion by the Council.

Action Taken: Mr. Ecret moved that the request be granted, seconded by Mrs. Liebrecht, and passed unanimously.



R C MODELERS - REQUEST TO USE CITY PROPERTY

The Moses Lake R C Modelers requested permission to use property at the Sand Dunes Wastewater Treatment Plant for a model airplane fly-in on June 12 and 13, July 16 - 18, and September 11. Permission was also requested for overnight camping in the parking lot for the participants who have self-contained RVs.

Jim Tabor, representing the R C. Modelers, stated that there have never been more than 3 RV's staying at the site overnight.

Action Taken: Dr. Curnel moved that the request be granted, seconded by Mr. Reese, and passed unanimously.

GROUND WATER MANAGEMENT AREA

Paul Stoker, Executive Director of the Columbia Basin Ground Water Management Area, gave a presentation on the status of the ground water in the Columbia Basin.

ORDINANCES AND RESOLUTIONSORDINANCE - AMEND 2.30 - EMERGENCY MEDICAL AND AMBULANCE SERVICE - 2<sup>ND</sup> READING

An ordinance was presented which amends the ambulance utility fee by providing relief from out-of-pocket expenses for those patients who are residents of the City. Currently that relief applies to all persons transported by the City's ambulances whether they pay the ambulance utility fee or not.

The ordinance amending Chapter 2.30 of the Moses Lake Municipal Code entitled "Emergency Medical and Ambulance Service" was read by title only.

Action Taken: Mr. Reese moved that the second reading of the ordinance be adopted, seconded by Mr. Ecret, and passed unanimously.

ORDINANCE - AMEND 13.12 - WATER, SEWER, AND STORMWATER RATES - 2<sup>ND</sup> READING

An ordinance was presented which increases the water and sewer rates.

The ordinance amending Chapter 13.12 of the Moses Lake Municipal Code entitled "Water, Sewer, and Stormwater Rates" was read by title only.

Action Taken: Dr. Curnel moved that the second reading of the ordinance be adopted, seconded by Mrs. Liebrecht, and passed unanimously.

ORDINANCE - AMEND 8.26 - FIRE ALARMS - 1<sup>ST</sup> READING

An ordinance was presented which increases the fees charged for the Fire Department responding to false alarms.

The ordinance amending Chapter 8.26 of the Moses Lake Municipal Code entitled "Fire Alarms" was read by title only.





There was some discussion and it was the consensus of the Council that the fee for a third false alarm within three months be increased to \$500 and for the second failure to notify the Fire Department of testing of the equipment be increased to \$200.

Action Taken: Dr. Curnel moved the fees be increased and the first reading of the ordinance be adopted, seconded by Mr. Reese, and passed unanimously.

#### ORDINANCE - AMEND 13.12 - WATER, SEWER, AND STORMWATER RATES - 1<sup>ST</sup> READING

An ordinance was presented which includes garbage and ambulance on the city's utility bills.

The ordinance amending Chapter 13.12 of the Moses Lake Municipal Code entitled "Water, Sewer, and Stormwater Rates" was read by title only.

Action Taken: Mr. Ecret moved that the first reading of the ordinance be adopted, seconded by Dr. Curnel, and passed unanimously.

#### ORDINANCE - AMEND 16.36 - FIRE CODE - 1<sup>ST</sup> READING

An ordinance was presented which amends the regulations pertaining to fire apparatus access roads.

The ordinance amending Chapter 16.36 of the Moses Lake Municipal Code entitled "Fire Code" was read by title only.

Action Taken: Mr. Deane moved that the first reading of the ordinance be adopted, seconded by Dr. Curnel, and passed unanimously.

#### ORDINANCE - VACATE PENNIVY STREET - 1<sup>ST</sup> READING

An ordinance was presented which vacates the portion of Pennivy Drive located east of Lakeside Drive.

The ordinance vacating a portion of Pennivy Drive was read by title only.

Gilbert Alvarado, Community Development Director, mentioned that the public hearing on this proposed vacation was held in March 2009. No action was taken at that time because of easement and access issues relating to the property.

Action Taken: Mr. Reese moved that the first reading of the ordinance be adopted, seconded by Dr. Curnel, and passed unanimously.

#### RESOLUTION - BUILDING PERMIT FEES AND VALUATIONS

A resolution was submitted which rescinds the previous resolution setting the building permit fees and building construction valuations and providing for additional fees and valuations.

The resolution rescinding Resolution No. 3135 and establishing building code fees for the City of Moses Lake was read by title only.

Gilbert Alvarado, Community Development Director, explained that the previous resolution did not include the building valuation data. That is now included in this resolution.



Action Taken: Mrs. Liebrecht moved that the resolution be adopted, seconded by Mr. Reese, and passed unanimously.

#### RESOLUTION - AMBULANCE UTILITY FEE

A resolution was adopted which increases the ambulance utility rate from \$3.12 to \$4.70 per month.

The resolution establishing ambulance service utility rates was read by title only.

There was considerable discussion by the Council.

Action Taken: Mr. Ecret moved that the resolution be adopted, seconded by Dr. Curnel, and passed unanimously.

#### REQUEST TO CALL FOR BIDS - None

#### REFERRALS FROM COMMISSIONS

##### AIRPORT LAYOUT PLAN

The Moses Lake Municipal Airport Layout Plan and Narrative Report prepared by Airside was reviewed by the Airport Commission and it was recommended that the Layout Plan and Narrative Report be approved.

Joseph K. Gavinski, City Manager, stated that the Layout Plan and Narrative Report has been approved by the Department of Transportation, Aviation Division.

Lew Mason, Airport Commissioner, stated that this project has been on-going for a long time.

Daryl Fuller, Airport Commissioner, stated that the city receives grants from the state for projects at the Municipal Airport and one of the requirements for continuing to receive those grants is that a Layout Plan be adopted.

Action Taken: Mrs. Liebrecht moved that the Layout Plan and Narrative Report be approved, seconded by Mr. Deane, and passed unanimously.

#### OTHER ITEMS FOR COUNCIL CONSIDERATION

##### DISCHARGE TO SEWER - JGM CLEANING

JGM Cleaning requested permission to discharge approximately 100 gallons of wastewater to the city's sewer system. The wastewater is a result of the cleaning of the waste compactors at Wal-Mart four times per year.

There was some discussion by the Council.

Action Taken: Mr. Reese moved that the request be granted, seconded by Dr. Curnel, and passed unanimously.



URBAN GROWTH AMENDMENTS

The city received two requests to amend the UGA as part of the 2010 Comprehensive Plan amendment cycle. The requests are to include industrial property located in the Wheeler Road Corridor belonging to National Frozen Foods and Americold.

Gilbert Alvarado, Community Development Director, explained the location of each property and the reasons for requesting their inclusion into the city's UGA. Staff has concluded that it is appropriate to include the property within the city's UGA. He stated that the determination of the Council will be forwarded to the county which will not act on the requests until January 2011.

Action Taken: Dr. Curnel moved that the requests be approved, seconded by Mrs. Liebrecht, and passed unanimously.

SENIOR OPPORTUNITY AND SERVICES - AGREEMENT

An agreement was presented which provides that the city will pay \$14,331 to the Senior Opportunity and Services in 2010 for the provision of recreational services. The payment for 2011 will be \$10,750.

Joseph K. Gavinski, City Manager, explained the costs which were previously approved by the Council.

Action Taken: Mr. Reese moved that the City Manager be authorized to sign the agreement, seconded by Dr. Curnel, and passed unanimously.

NON-AGENDA ITEMS AND PUBLIC QUESTIONS AND COMMENTS - NoneCOUNCIL QUESTIONS AND COMMENTS - NoneCITY MANAGER REPORTS AND COMMENTSCHAMBER OF COMMERCE - CONTRACT

Joseph K. Gavinski, City Manager, submitted a draft of a new contract with the Chamber of Commerce. This contract states that the city will pay the Chamber \$5,500 per year beginning 2011 and also pay \$5 per piece for processing the fulfillment of tourist information requests. This contract eliminates the funds that were given to the Chamber for the Spring Festival. With the change in the law, the city can now pay those funds directly to the Spring Festival.

After some discussion, it was the consensus of the Council that the contract be placed on the next agenda for formal approval.

SPRING CLEAN-UP

Joseph K. Gavinski, City Manager provided information on the annual Spring Cleanup with Lakeside Disposal and Recycling Co. which is scheduled for the week of April 12.

MOSQUITO CONTROL PERMIT

Joseph K. Gavinski, City Manager, provided information from the Department of Ecology concerning the on-going review of the mosquito spraying permit.





COUNCIL/STAFF REPORT

Joseph K. Gavinski, City Manager, provided a report on the 2010 Council/Staff Retreat.

BUILDING ACTIVITY REPORT

The March 2010 Building Activity Report was presented.

GAMBLING TAX REPORT

The city received \$80,780.01 from gambling tax for the first quarter of 2010.

INVESTMENT REPORT

The city received \$15,549.22 in investment income for March 2010.

SALES TAX/TRANSIENT RENTAL INCOME

The city received \$276,352.86 in sales tax and \$27,491.94 in transient rental income in March 2010.

The regular meeting was adjourned at 9:30 p.m.

ATTEST

\_\_\_\_\_  
Jon Lane, Mayor

\_\_\_\_\_  
Ronald R. Cone, Finance Director



April 8, 2010

TO: City Manager for Council Consideration  
FROM: Community Development Director  
SUBJECT: Guardian Preliminary Major Plat

Guardian Fiberglass Inc. of Albion, Michigan, has submitted an application to plat their existing plant site under construction into one lot of 66.72 acres. The site is located at 3937 Road NNE, and is zoned Heavy Industrial, which corresponds with the Comprehensive Plan Land Use Designation of Industrial. Waivers were requested for street and utility improvements to Road N.

The Planning Commission recommended that the preliminary major plat be approved with conditions.

Respectfully submitted,



Gilbert Alvarado  
Community Development Director

GA:jt



BEFORE THE PLANNING COMMISSION/CITY COUNCIL OF THE  
CITY OF MOSES LAKE, WASHINGTON

IN THE MATTER OF THE GUARDIAN MAJOR  
PLAT AND DEFERRAL REQUESTS

FINDINGS OF FACT, CONCLUSIONS, AND  
DECISION

1. HEARING BEFORE THE PLANNING COMMISSION.

- 1.1 Date. A public hearing was held upon proper notice before the Planning Commission on March 11, 2010.
- 1.2 Proponent. Guardian Fiberglass Inc. of Albion, Michigan is the proponent of this plat.
- 1.3 Purpose. The proponent has requested a one-lot preliminary major plat of 66.72 acres in the Heavy Industrial Zone at 3937 Road N NE, described as portions of Farm Units 61 & 226, Block 41 in S16-T19N-R29E, portions of parcel #11-0077-090 & 11-0069-400; and more fully described on the face of the plat. Waivers and deferrals of improvements to Road N were requested.
- 1.4 Evidence. The Commission considered the following materials in reaching its decision:
  - A. The plat submitted January 21, 2010.
  - B. Staff report and attachments.
  - C. Testimony from Anne Henning and Mike Moro, staff; and Phil Bloom of Columbia NW Engineering, representing the proponent.

2. FINDINGS OF FACT BY THE PLANNING COMMISSION.

Based upon the evidence presented to it, the Commission makes the following findings of fact:

- 2.1 The proponent is the owner of the property legally described above located within City limits.
- 2.2 The site contains an existing building. Platting was required as a condition of issuance of a building permit.
- 2.3 Surrounding land uses include industrial, agricultural, and vacant land, and some residences.
- 2.4 Road N is classified as a secondary street. Existing improvements do not meet Community Standards for curb, gutter, sidewalk, asphalt, stormwater, water or sewer. Waivers and deferrals of these improvements were requested.
- 2.5 The Development Engineer provided a list of comments and corrections that must be addressed, including that a deviation for block length longer than 660' is needed and is appropriate due to the nature of the area, and that the plat should be adjusted so there is not a need for 19 property corners to accommodate the railroad spur. However, the surveyor has already installed the property corners so would like to keep the plat as proposed.
- 2.6 The Bureau of Reclamation commented that the pertinent survey data was shown, that any encroachments (including temporary improvements such as paving, fencing, and landscaping) on Project facilities or right-of-way requires approval, that additional specified language is required on the plat, and that permits are required for withdrawing ground water.
- 2.7 The East Columbia Basin Irrigation District commented that the farm unit boundary needs to be shown and that the District/USBR notes need to be changed to read county roads and not city streets in the third paragraph.
- 2.8 A City project to reconstruct Road N will begin construction this month. Most of the cost of

the project will be covered by a grant. The remaining portion of the cost will be shared equitably among the benefitted properties. Sidewalks were not included in the current City project, due to insufficient right-of-way width and conflict with an abutting USBR easement. Grant County PUD requested that street lighting not be installed until the sidewalks were installed so that the light standards could be installed in the correct location.

- 2.9 As proposed, the sewer service from the main in Road N to the building is slightly north of the north plat boundary at Road N. The proponent requested that the plat boundary be adjusted by approximately 27' to include the sewer service within the plat. This extends the plat past where the water main is installed in Road N, so the proponent also requested a deferral and covenant for the approximately 42' of water main not constructed to the north end of the plat as adjusted.
- 2.10 The site is served with a pressure sewer main in Road N that was built as a temporary system. In the future, a gravity sewer main may be installed. At that time, the proponent should pay their fair share of the cost to install a system that meets Community Standards.
- 2.11 A Mitigated Determination of Non-Significance (MDNS) was issued on February 23, 2010 under the State Environmental Policy Act Rules (WAC 197-11). There were 3 conditions, related to stormwater and street and utility improvements. The conditions of the MDNS automatically become conditions of the project approval.
- 2.12 The Comprehensive Plan sets a minimum acceptable transportation level of service (LOS) for the Wheeler intersections at LOS C and D. Existing conditions as of 1999 were B and C.
- 2.13 Comprehensive Plan General Land Use Policy 1 encourages cost effective development adjacent to urban areas where adequate public facilities and services exist or can be provided in a timely and efficient manner.
- 2.14 Comprehensive Plan Land Use Policy 4 encourages infill developments that are scaled and designed to fit their surroundings on properties suited to urban development.
- 2.15 Industrial Land Use Goal 10 encourages the development of diversified industrial and manufacturing activities to provide employment in the area, and strengthen the economy and tax base.
- 2.16 Industrial Policy 55 states that industrial lands should not attract land uses which are more appropriate in commercial areas.
- 2.17 Industrial Policy 56 requires that industrial lands be located in areas that maximize available and planned infrastructure, including major transportation corridors.

### 3. CONCLUSIONS BY THE PLANNING COMMISSION.

From the foregoing findings of fact, the Planning Commission makes the following conclusions:

- 3.1 The decision of the Planning Commission must be supported by the evidence presented and must be consistent with the standards and criteria for review specified in state statutes and city ordinances. The standards and criteria for review of preliminary plat applications are found in Chapter 58.17 of the Revised Code of Washington (RCW), Title 17 of the Moses Lake Municipal Code (MLMC), and Title 20 MLMC.
- 3.2 MLMC 20.09.020 requirements:
  1. **Comprehensive Plan/Municipal Code:** The development is consistent with Comprehensive Plan goals and policies on infill and industrial uses by platting a site being developed for an industrial use. With deferral of street and utility improvements, the development meets the requirements and intent of the Municipal Code.

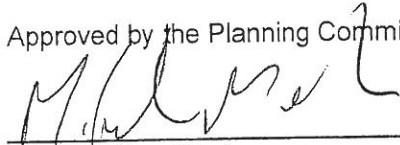


2. **Adequate provisions for necessary improvements:** With the dedication of right-of-way, the development makes adequate provisions for streets and other public ways, water supply, and sanitary wastes. The project will participate in the cost of improvements constructed before the plat is recorded, and sign a covenant to guarantee installation of the remaining improvements to Community Standards in the future.
  3. **Impacts:** No impacts have been identified under Chapters 14 through 19 that will not be mitigated through existing regulations and conditions.
  4. **Public health, safety, welfare, and interest:** The development is beneficial to the public health, safety and welfare and is in the public interest by platting land consistent with the intent of the Heavy Industrial Zone.
  5. **Transportation Level of Service:** The development does not lower the level of service of transportation facilities below the minimum standards established in the Comprehensive Plan because platting the property does not change the traffic generated by the site.
  6. **Parks Level of Service:** Not applicable. This project will not affect parks level of service.
  7. **Dedications:** The street right-of-way proposed for dedication is a direct result of the development proposal and is needed to serve the development.
- 3.3 The deferral of street improvements is reasonable so that improvements to Road N can be constructed in one large project rather than multiple small projects as each property is platted. One large project will be more economical and will be a better result for the public that uses the street than constructing the street piecemeal would be. The proponent will participate financially in improvements completed before the plat is recorded, and a covenant will be in place to guarantee the remaining improvements.
- 3.4 The deferral of sewer improvements is reasonable since sewer service is adequate for now, and a covenant will be in place to guarantee improvement to the sewer system when needed in the future.
- 3.5 The deviation to allow block length longer than 660' is justified due to the development pattern in the area of large industrial sites.
- 3.6 Adjusting the plat boundary at Road N is appropriate in order to include the sewer services line within the plat.
- 3.7 The deferral of water main improvements is reasonable since water service is adequate for now, and a covenant will be in place to guarantee improvement to the water system when needed in the future.
4. DECISION OF THE PLANNING COMMISSION.
- On the basis of the foregoing findings of fact and conclusions, it is the decision of the Planning Commission of the City of Moses Lake that the request for a preliminary major plat as submitted on the property designated above be approved with the following conditions:
- 4.1 The comments of the Development Engineer shall be addressed before final plat submittal.
  - 4.2 The comments of the East Columbia Irrigation District and USBR shall be addressed before final plat submittal.
  - 4.3 Before the plat is recorded, the proponent shall pay its fair share of the current City project

to improve Road N.

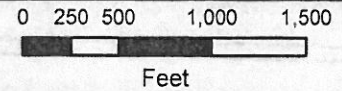
- 4.4 A deferral shall be granted for design and construction of street improvements to the east side of Road N, for any improvements not included in the current City project. Improvements shall be to Community Standards current at the time of construction, and a covenant shall be recorded with the plat to guarantee installation of required improvements not completed before the plat is recorded, including sidewalk and street lighting.
- 4.5 A deferral of design and construction of gravity sewer to Community Standards current at the time of construction shall be granted, provided a covenant is recorded with the plat for the improvements in the future.
- 4.6 A deviation shall be granted to allow block length longer than 660'.
- 4.7 The north boundary of the plat shall be moved approximately 27' north to include the sewer service line within the plat.
- 4.8 A deferral shall be granted for design and construction of a water main to Community Standards current at the time of construction, provided a covenant is recorded with the plat for the improvements in the future.

Approved by the Planning Commission on March 25, 2010.



Mitch Molitor, Chairperson

# GUARDIAN INDUSTRIES MAJOR PLAT



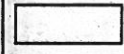
CITY LIMITS



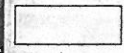
UGA BOUNDARY

ALDER

STREET NAMES



LOTS



LAKE



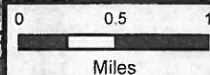
GUARDIAN MP



CITY OF MOSES LAKE  
COMMUNITY DEVELOPMENT  
PLANNING DIVISION

DRAWN: BKP

DATE: APRIL 08, 2009



RD 4 NE

RD 1 NE

RD 1 NE

GUARDIAN INDUSTRIES  
MAJOR PLAT

WHEELER RD

RD 3 NE

RD 1 NE

NELSON RD

RD 2 NE

I-90



GUARDIAN INDUSTRIES  
MAJOR PLAT

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CITY LIMITS  
UGA BOUNDARY  
STREET NAMES  
LOTS  
LAKE  
GUARDIAN MP



CITY OF MOSES LA  
COMMUNITY DEVELOPM  
PLANNING DIVISION

DRAWN: BKP  
DATE: APRIL 08, 2009

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Miles

April 5, 2010

TO: City Manager for Council Consideration

FROM: Finance Director

SUBJECT: Resolution - Interfund Loan

Attached is a resolution which provides for an inter-fund loan from the Sanitation Fund 490 to the Ambulance Fund 498.

The resolution is presented for Council consideration.

Respectfully submitted

A handwritten signature in cursive script, appearing to read "Ronald R. Cone".

Ronald R. Cone, CPA, CGFM  
Finance Director

RRC:jt

April 5, 2010

TO: City Manager for Council Consideration  
FROM: Finance Director  
SUBJECT: Resolution - Interfund Loan

Attached is a resolution which provides for an inter-fund loan from the Water/Sewer Fund 410 to the Stormwater Fund 493.

The resolution is presented for Council consideration.

Respectfully submitted

A handwritten signature in cursive script, appearing to read "Ronald R. Cone".

Ronald R. Cone, CPA, CGFM  
Finance Director

RRC:jt



RESOLUTION NO. 3137

A RESOLUTION AUTHORIZING AN INTER-FUND LOAN TO THE  
AMBULANCE FUND 498 FROM THE SANITATION FUND 490

RECITALS:

1. The Ambulance Fund 498 will receive service fee revenues at a later date.
2. The present cash balance is not sufficient to meet the present and projected needs of the fund.

RESOLVED:

1. The Sanitation Fund 490 shall loan \$100,000 to the Ambulance Fund 498.
2. The loan shall bear interest at 1% per annum on the unpaid principal.
3. The loan shall be repaid to the Sanitation Fund 490 when the service fee revenues are received to substantial fund the Ambulance Fund 498.

Adopted by the City Council on April 13, 2010.

\_\_\_\_\_  
Jon Lane, Mayor

ATTEST:

\_\_\_\_\_  
Ronald R. Cone, Finance Director

RESOLUTION NO. 3138

A RESOLUTION AUTHORIZING AN INTER-FUND LOAN TO THE  
STORMWATER FUND 493 FROM THE WATER/SEWER FUND 410

RECITALS:

1. The Storm Water Fund 493 will receive user fees at a later date.
2. The present cash balance is not sufficient to meet the present and projected needs of the fund.

RESOLVED:

1. The Water/Sewer Fund 410 shall loan \$100,000 to the Storm Water Fund 493.
2. The loan shall bear interest at 1% per annum on the unpaid principal.
3. The loan shall be repaid to the Water/Sewer Fund 410 when adequate user fee revenues are received.

Adopted by the City Council on April 13, 2010.

\_\_\_\_\_  
Jon Lane, Mayor

ATTEST:

\_\_\_\_\_  
Ronald R. Cone, Finance Director



March 25, 2010

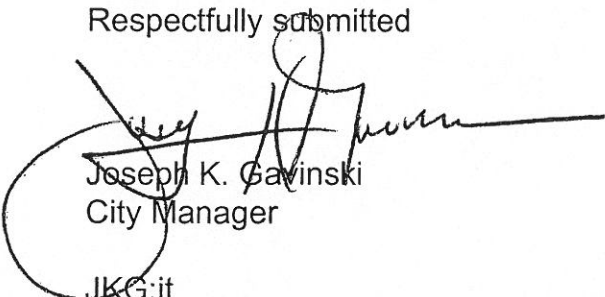
Honorable Mayor and  
Moses Lake City Council

Dear Council Members

Attached for your information, review, and possible passage is a resolution regarding the 2010 Spring Festival to be held on May 26 - 31, 2010. Also attached is a hold harmless agreement.

The resolution is presented for Council consideration. If the resolution is adopted, the City Manager should be authorized to sign the Hold Harmless Agreement on behalf of the City of Moses Lake.

Respectfully submitted



Joseph K. Gavinski  
City Manager

JKG:jt



RESOLUTION NO. 3139

A RESOLUTION REGARDING THE MOSES LAKE SPRING FESTIVAL TO BE  
HELD MAY 26, 27, 28, 29, 30, and 31, 2010

RECITALS:

1. The Moses Lake Spring Festival Committee has organized a Spring Festival for the City of Moses Lake to occur on May 26, 27, 28, 29, 30, and 31, 2010.
2. The City of Moses Lake endorses the Moses Lake Spring Festival concept.

RESOLVED:

1. The Moses Lake Spring Festival shall be allowed to use city property and streets for its Festival related activities; i.e. a carnival so long as it does not obstruct any right-of-way, food fair, craft show, adult beverage area, and related activities at McCosh Park, a 10K - 5K run, the use of the amphitheater during the festival, parades that would utilize city streets, a pickle ball contest and competition on Third Avenue, and a 3 on 3 basketball tournament utilizing a parking lot and four tennis courts at McCosh Park.
2. The City Council of the City of Moses Lake approves of street barricading for the parade and other Festival related activities as is required by the Moses Lake Spring Festival, including a sidewalk sale sponsored by the Moses Lake Business Association held in conjunction with the Moses Lake Spring Festival, to be set forth in a letter to the City Manager. Discussions with regard to street barricading should be held with the Moses Lake Police Chief or his designee so that it is understood when and where barricading is to take place. Responsibility for obtaining and setting barricades shall remain with the Moses Lake Spring Festival or Moses Lake Business Association unless otherwise agreed upon with the Moses Lake Police Chief or his designee.
3. The city shall absorb the in-kind financial expenses for police and security services, street sweeping, garbage pick-up and solid waste dumping fees. The garbage pick-up, solid waste dumping fees and the expense for street sweeping and police and security services absorbed by the city is considered an additional expense of providing city services during the period the Festival takes place.
4. If there are any special requests to supply water, it will be the decision of the Municipal Services Director as to the charges to be assessed.
5. Parking shall be prohibited along parts of the parade route, such parade to take place on May 29, 2010 for a period of time determined necessary by the Moses Lake Police Chief or his designee and the Moses Lake Spring Festival Committee. The parking prohibition is authorized by Moses Lake Municipal Code 10.12.020 and the prohibition notification shall conform to said Municipal Code provision.
6. The Moses Lake Spring Festival shall provide liability insurance in amounts and with the type of coverage requested by the City Manager with the City of Moses Lake being named as an additional named insured.

7. The Moses Lake Spring Festival shall execute an indemnity/hold harmless agreement whereby the Moses Lake Spring Festival shall hold the City of Moses Lake harmless from any claims for damage and indemnify the City of Moses Lake from any liability which may arise as a result of the Moses Lake Spring Festival using any city property, public streets, or public sidewalks for any Festival related activity.

Adopted by the City Council on April 13, 2010.

\_\_\_\_\_  
Jon Lane, Mayor

ATTEST:

\_\_\_\_\_  
Ronald R. Cone, Finance Director



March 16, 2010

Joe Gavinski  
City of Moses Lake  
PO Box 1579  
Moses Lake, WA 98837

RE: Request for Street Closures for Moses Lake Spring Festival Events downtown

Dear Joe,

The Moses Lake Spring Festival and the Moses Lake Business Association is requesting permission to close:

1. Third Avenue from Alder Street to Ash Street from 3pm to 9pm on Friday, May 28<sup>th</sup>;
  - a. 3 on 3 Basketball Tournament in the 100 E Third Ave and 100 W Third Ave Blocks - This event has grown from a one day event and we plan to start it half a day earlier.
2. Third Avenue from Alder Street to Beech Street from 7 am to the start of the Grand Moonlight Parade Application (8:30 pm) on Saturday, May 29<sup>th</sup>;
  - a. 3 on 3 Basketball Tournament in the 100 E Third Ave and 100 W Third Ave Blocks from 8 am – Completion (Approx 6 pm).
  - b. Sidewalk Sales in the 100 E Third Ave and 100 – 200 W Third Ave Blocks starting at 8 am.
  - c. Chalk on the Block event in the 200 W Third Ave Block from 10 am – 2 pm
  - d. Entertainment in Sinkiuse Square from 12 pm – 6 pm.
  - e. Kiddies Parade from 6 pm – Completion (Approx 7 pm) – Separate Parade Application submitted).
3. 300 S Ash Street Block from 6 am to 6 pm on Saturday, May 29<sup>th</sup>. The street closures will be for Spring Festival events that are happening on the street that day to include;
  - a. Moses Lake Farmers Market in 300 S Ash St block from Approx 7am to 1pm – They plan to locate here for this Saturday Farmers Market because Spring Festival will be located in their usual Saturday location of McCosh Park.
  - b. Entertainment in Sinkiuse Square from 12 pm – 6 pm.

Thank you very much for your consideration. We look forward to a fantastic, expanded and growing Moses Lake Spring Festival.

Cordially,

Kurt Oberloh, Jr  
President, Moses Lake Spring Festival

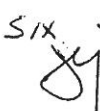
## INDEMNITY AND HOLD HARMLESS AGREEMENT

Whereas, the Moses Lake Spring Festival has organized a Spring Festival for the City of Moses Lake on May 26<sup>th</sup>, 27<sup>th</sup>, 28<sup>th</sup>, 29<sup>th</sup>, 30<sup>th</sup>, and 31<sup>st</sup>, 2010 and,

Whereas, the Moses Lake Spring Festival has requested the assistance of the City of Moses Lake in order to make the Festival a success, and,

Whereas, the City of Moses Lake has passed a resolution endorsing a Moses Lake Spring Festival and has passed a resolution authorizing the use of city property for certain Festival related activities.

Now, Thereof, In consideration of the City of Moses Lake, a municipal corporation, endorsing the Moses Lake Spring Festival and authorizing the use of city property for Festival activities, Moses Lake Spring Festival hereby agrees to indemnify and hold harmless the City of Moses Lake, its officers, agents, and employees, from any liability arising out of any claim or demand due to the Festival's negligence which may arise as a result of the Moses Lake Spring Festival using any city property, public streets, or public sidewalks for any Festival related activity. The Festival, with this agreement, is not indemnifying or holding the City harmless for the city's own negligence which remains the city's sole responsibility.

S/x  Moses Lake Spring Festival does hereby agree and represent to the City of Moses Lake that the Festival Committee carries liability insurance for Festival activities during the ~~five~~ day period from May 26<sup>th</sup> through 31<sup>st</sup>, 2010. The Festival Committee does hereby agree to furnish a copy of its insurance policy to the City of Moses Lake prior to May 15<sup>th</sup>, 2010.

It is agreed and understood that after the conclusion of the Spring Festival on May 31<sup>st</sup> 2010, that Moses Lake Spring Festival will have no further obligation to the City of Moses Lake for indemnification.

Dated \_\_\_\_\_, 2010.

CITY OF MOSES LAKE

MOSES LAKE SPRING FESTIVAL

By: \_\_\_\_\_  
Joseph K. Gavinski,  
City Manager

\_\_\_\_\_  
Kurt Oberloh, Jr., President  
Moses Lake Spring Festival



March 9, 2010

TO: City Manager  
For City Council Consideration

FROM: Municipal Services Director

SUBJECT: **Consideration of Bids  
Ambulance**

Bids were opened on March 23, 2010 for a new ambulance to replace the existing 2002 ambulance with 187,000 miles.

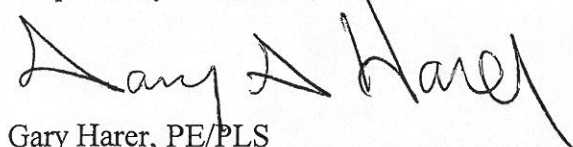
The following three bids were received:

<u>Vendor</u>	<u>Vehicle Description</u>	<u>Total Price w/tax</u>
Braun Northwest, Inc. Chehalis, WA	2011 Ford E-450 Chassis 2011 North Star 167-3 Type III	\$147,879
Pacific Emergency Vehicles, Inc. Vancouver, WA	2010 Ford E-450 Chassis 2010 Medtec PD168 Type III	\$153,659
Hughes Fire Equipment Springfield, OR	2010 Ford E-450 Chassis 2010 Life Line Superliner Type III	\$162,589
Staff's Estimate		\$175,000

All the bidders took minor exceptions to the general and technical specifications due to the size and complexity of the specifications. All the ambulances substantially meet the specifications.

Staff recommends awarding the bid to Braun Northwest, Inc. In the amount of \$147,879.

Respectfully Submitted,



Gary Harer, PE/PLS  
Municipal Services Director



April 8, 2010

TO: City Manager  
For Council Consideration

FROM: Municipal Services Director

SUBJECT: **Consideration of Quotes - Small Works Roster  
Nelson Road Lift Station Improvements**

Staff opened quotes on April 7, 2010 for the Nelson Road Lift Station Improvement Project. This project consists of replacing two 75-horsepower pumps, motor controls, telemetry equipment and the generator transfer switch, and modifying the existing piping.

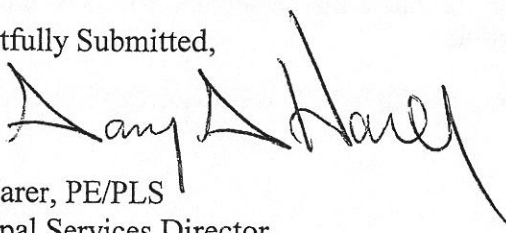
The following two bids were received:

<u>Contractor</u>	<u>Total Bid</u>
Power City Electric, Inc.	\$178,905
McCandlish Electric, Inc.	\$190,938
Engineer's Estimate	\$107,900

When preparing the engineer's estimate, staff did not take into consideration the challenges of installing the new equipment and modifying the existing piping while keeping this critical lift station in operation.

Staff recommends awarding this contract to Power City Electric, Inc. in the sum of \$178,905.


Respectfully Submitted,

  
Gary Harer, PE/PLS  
Municipal Services Director



April 7, 2010

TO: Municipal Services Director  
For Council Consideration

FROM: City Engineer 

SUBJECT: NELSON LIFT STATION IMPROVEMENTS - 2010  
CONSIDERATION OF QUOTES

On April 6<sup>th</sup> staff opened quotes for the Nelson Lift Station Improvements - 2010 project. This project is a small works roster project and staff contacted all electrical contractors on our list. The project includes replacing the two 75 horsepower pumps, modifying the existing piping, and replacing the motor controls, telemetry equipment, and generator transfer switch. A total of two quotes were received as follows:

	Total Bid
Power City Electric, Inc.	\$178,905.75
McCandlish Electric, Inc.	\$190,983.00
Engineer's Estimate	\$107,900.00

The quotes came in higher than City staff expected, but due to the challenges of retrofitting the new equipment into the existing site while keeping the facility in operation, the quotes are reasonable. After talking with several contractors, staff does not believe the costs will be any lower if the work is rebid. The Sewer Division staff has listed this project as a priority and advises that this work be completed as soon as possible.

Staff recommends awarding this contract in the sum of \$178,905.75 to Power City Electric, Incorporated.

The quote tabulation is attached for your review.

c: File

# MEMORANDUM

DATE: April 6, 2010

FROM: Project Engineer *TRK*

TO: Assistant Municipal Services Director/City Engineer

SUBJECT: Nelson Road Lift Station Improvements - 2010  
Bid Summary

Attached is a bid summary for the Nelson Road Lift Station Improvement Project. This project was bid out using the Small Works Roster. All electrical contractors on the current list were contacted and invited to bid. Two bids were received for the work.

As shown on the attached bid summary, the prices came in much higher than expected. I contacted the bidders to see where the discrepancy occurred. Due to the complexity and unique nature of retrofitting 25 year old lift stations with new components, and with almost no historical price data to compare with, it is always difficult to estimate these projects with great accuracy.

The Sewer Division Supervisor has advised that the system needs be upgraded in the immediate future due to the condition of the existing pumps.

PROJECT NAME: NELSON ROAD LIFT STATION IMPROVEMENTS  
PROJECT NUMBER: C-238

Schedule A: Road Improvements				ENGINEER'S ESTIMATE			Power City Electric, Inc.		McCandlish Electric, Inc.	
ITEM	ITEM DESCRIPTION	SECTION	APPROX. QUANTITY	UNIT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	Pump Vault Modifications	7-21	1	L.S.	\$40,000.00	\$40,000.00	\$92,568.00	\$92,568.00	\$88,000.00	\$88,000.00
2	Lift Station Electrical	8-20	1	L.S.	\$60,000.00	\$60,000.00	\$73,239.00	\$73,239.00	\$89,000.00	\$89,000.00
Subtotal Schedule A						\$100,000.00		\$165,807.00		\$177,000.00
Sales Tax						\$7,900.00		\$13,098.75		\$13,983.00
Total Schedule A						\$107,900.00		\$178,905.75		\$190,983.00

April 5, 2009

Moses Lake City Council  
Moses Lake, Washington

RE: Permission to post temporary signage on public right-of-ways

Dear City Council,

It is that time of year again that the National Association of Letter Carriers is getting ready for their 18th annual national Food Drive that will be taking place on Saturday, May 8th. Last year we collected for the local food bank 8,120 pounds of food which was our most successful Food Drive ever. Being allowed over the past years to erect our banners promoting the Food Drive has really helped on getting the word out on this worthy cause.

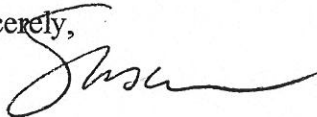
We would like to place the five (5) banners in the same place as last year and we would make sure that they do not obstruct any drivers sight lines. The banners are approximately three feet by six feet and would be about three feet off the ground at the top. The locations that we would like to post the signs are as follows:

1. Grass triangle at the five corners of 5th, Wheeler, Pioneer and Elder
2. Grass triangle of the intersection of 3rd and Broadway
3. In grass by flag pole in park just south of Alder (between RXR tracks and Broadway)
4. Grass area before the roundabout at Division and Yonezawa Blvd.
5. Grass area on the northwest corner of the intersection of Grape and Hwy 17

We would like to erect the signs around the 24th of April and they would be removed Saturday, May 9th after the food drive.

Thank you for you time and consideration of this request and your approval of the posting of these signs would be extremely invaluable to making our food drive a great success. If you should have any questions, please feel free to contact me.

Sincerely,



Susan Hagaman, Branch #4573 Secretary  
P.O. 721  
Moses Lake, WA 98837  
509-764-7257 home  
425-890-4148 cell

*please put me on the  
April 13th agenda. Thank you*





RECEIVED

March 8<sup>th</sup>, 2010

MAR 9 2010

Moses Lake City Council  
ATTN: Billie  
RE: The North West Gourd Festival

COMMUNITY DEVELOPMENT  
PLANNING & BUILDING  
CITY OF MOSES LAKE

Esteemed Council Members,

I am the President of The Washington State Gourd Society and in July of this year we are having a Gourd Festival at The Grant County Fairgrounds.

I was recently notified by the Grant County Tourism Commissioners that we had received a grant that we had applied and submitted last year. This grant is in the amount of \$3,000.00. and is to be used for advertising and promotion for our festival.

What is the festival about? We are artists. We use gourds as our medium and the festival actually begins on July 15<sup>th</sup>, 2010 with classes and the "open" festival begins on July 17<sup>th</sup> and ends July 18<sup>th</sup>.

We have Teachers and Vendors that are coming from all over the United States. A lot of these people have their work published and their art can go as high as \$10,000.00 per piece! (You didn't know you could make art out of a gourd, did you?!) These are accomplished artists and the major tool and supply people will also be there along with Private Gourd Artist's and their work, which will be for sale.

The classes will be taught by the best of the best. Pre-registration is required and we will be publishing those classes in the local media papers and radio stations. The classes are open to all, even those that can't drive a nail or doesn't know what a dremel is! Classes will be every day (4 days) and all day.

The festival will have something for everyone! We have two days of entertainment that will be utilizing the stage and The Moses Lake Chamber of Commerce is hosting and running the Wine and Beer Garden. The Food Vendors are from your area. We are trying to keep as much of those dollars in Grant County!

I am requesting, from you, permission to place sandwich boards around your city and perhaps a banner or two in strategic locations. We would like them to have some close to the freeway exit ramps and around town. We are talking about approximately 6 Boards and 2 Banners. We would put them up the morning of the 17<sup>th</sup> and take them down the when the festival ends on July 18<sup>th</sup>.

We will be making these boards and the size is yet to be determined but will not exceed 48" Tall by 24" wide. The letter will be vinyl and will say:

North West Gourd Festival  
Grant County Fairgrounds

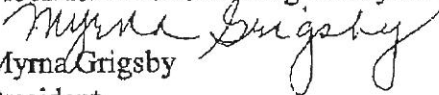
July 17<sup>th</sup> 9 am to 5 pm  
July 18<sup>th</sup> 9 am to 4 pm

Something for everyone!

I understand I will need to come before the council to answer any questions or explain further what we would like, who we are and any details that need to be added.

I would like to be on the agenda either April 13<sup>th</sup> or April 27<sup>th</sup>. I live in Western Washington on the coast but I do have a sister in Spokane, so the trip would be a good excuse to visit her!

I look forward to hearing from you!

  
Myrna Grigsby

President

Washington Gourd Society

[www.wagourdsociety.org](http://www.wagourdsociety.org)

Festival info: [www.wagourdsociety.org/NorthWestGourdFestival.htm](http://www.wagourdsociety.org/NorthWestGourdFestival.htm)

[gypsysoul@comcast.net](mailto:gypsysoul@comcast.net)

360 249-8144

624 E. Kamilche At.

Montesano, WA 98563

WASHINGTON • IDAHO • MONTANA • OREGON

1990 SAINT STREET, RICHLAND, WASHINGTON 99354 PHONE (509) 375-9999 FAX (509) 375-1838

February 12, 2010

Dan Leavitt  
City of Moses Lake

Re: Pylon Sign at 537 W. Broadway  
Moses Lake Realty Group

Dear Dan;

As per our conversation earlier this week, I am providing a drawing and brief description of what the customer wants to do.

We want to put a pylon sign in the existing footing.

The sign will be approximately 18' over all height, with 15' between the bottom of the sign and grade.

The center of the pipe will be 18" back from the edge of the side walk and will over hang the sidewalk approximately 3'6".

We will get stamped engineering for the existing footing as required.

Please don't hesitate to let me know immediately if you have any questions.

Sincerely,  
PRO SIGN

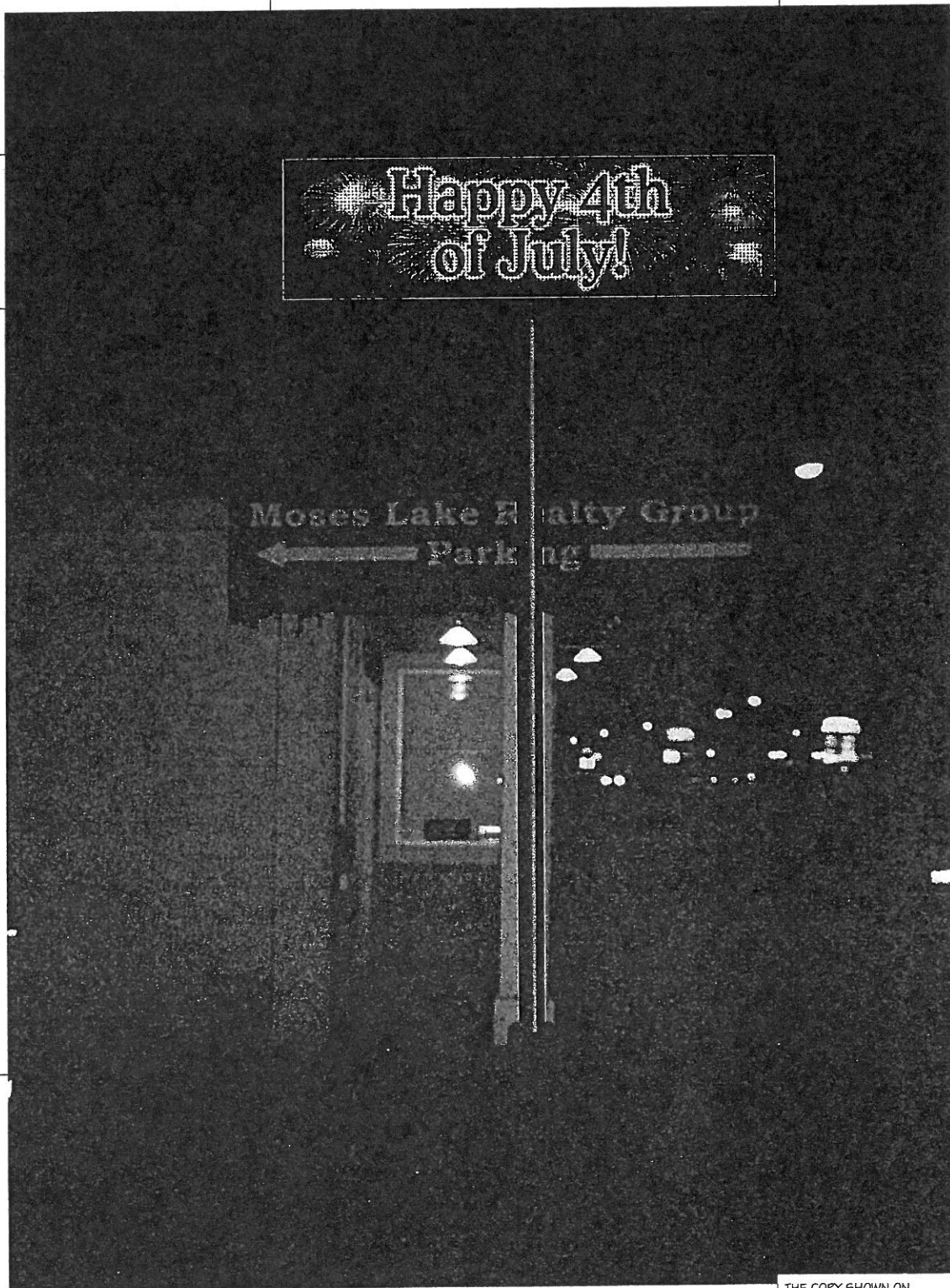
*Ron Gileck*

Ron Gileck

3'-0"±

15'-0"±

10'-0"±



EXISTING D/F LED MESSAGE CENTER INSTALLED ON NEW  
PIPE

THE COPY SHOWN ON  
MESSAGE CENTERS IS  
MERELY A REPRESENTATION  
OF WHAT MAY BE DONE &  
MAY VARY WITH DISPLAY SIZE  
& CONFIGURATION.

All renderings are for conceptual purposes only. Actual  
size and proportion of product may vary depending on site  
conditions and field verification. Actual size and proportion  
are subject to change.

**ProSign** Inc.

10021 E. KNOX AVE. BLDG. 1 SPOKANE, WA. 99205 (509) 927-3925

DESIGNED BY LERAE RETAL	CLIENT NAME LE RAE RETAL	SCALE 1/2"	DATE 02/04/10
DRAWN BY WD	CLIENT LOCATION MOSES LAKE, WA	REVISIONS TOD	CHECKED BY
ALLER HENNINGSON RON G.	CLIENT SIGNATURE	PROJECT NUMBER 020410A	

THIS DESIGN IS THE PROPERTY OF PRO SIGN INC. AND ALL RIGHTS TO  
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ANYONE ELSE OTHER THAN PRO SIGN INC. WILL RESULT IN A  
DESIGN FEE CHARGE TO THE CLIENT. MEASUREMENTS MAY VARY AND  
SUBJECT TO FIELD VERIFICATION.



537 W BROADWAY  
SIGN OVER R-O-W

BROADWAY AVE (S.R. 174)

BROADWAY AVE (S.R. 174)

BEECH ST

CEDAR ST

DOGWOOD ST

THIRD AVE

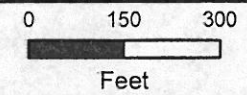
FOURTH AVE

FIRST

ELM ST

GUMWOOD ST

HOLLY ST



CITY LIMITS

UGA BOUNDARY

STREET NAMES

LOTS

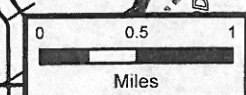
LAKE

537 W BROADWAY

537 W BROADWAY  
SIGN OVER R-O-W

VALLEY RD

NELSON RD

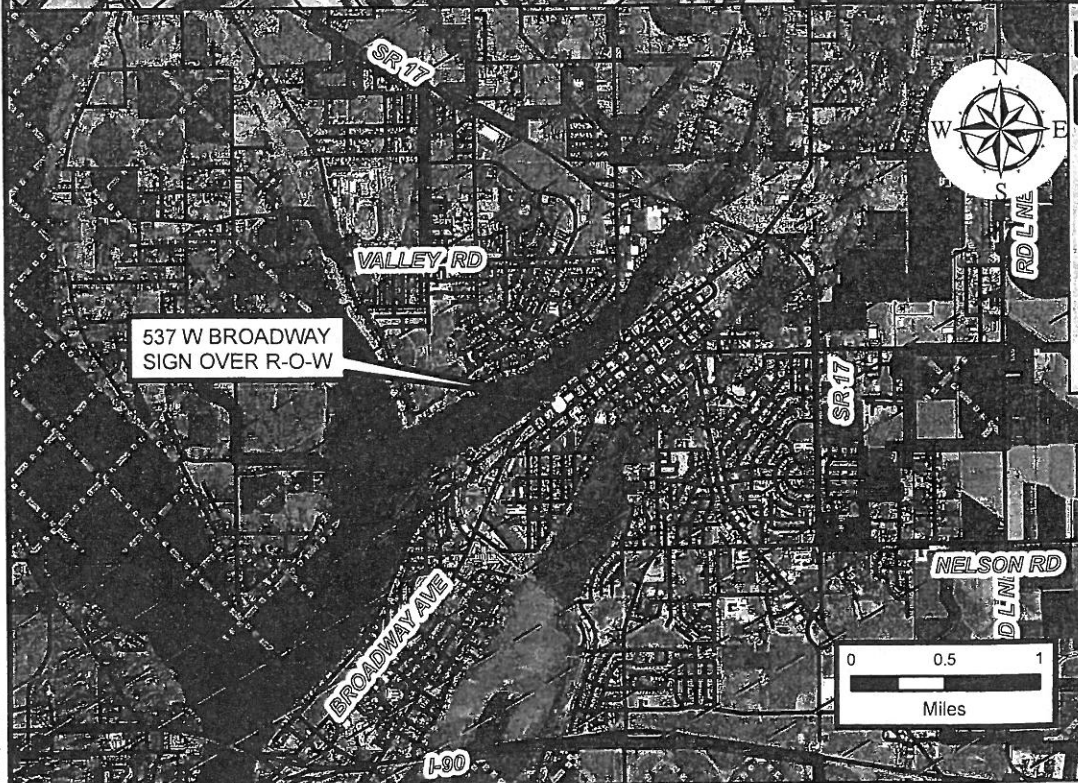
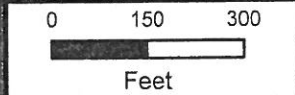
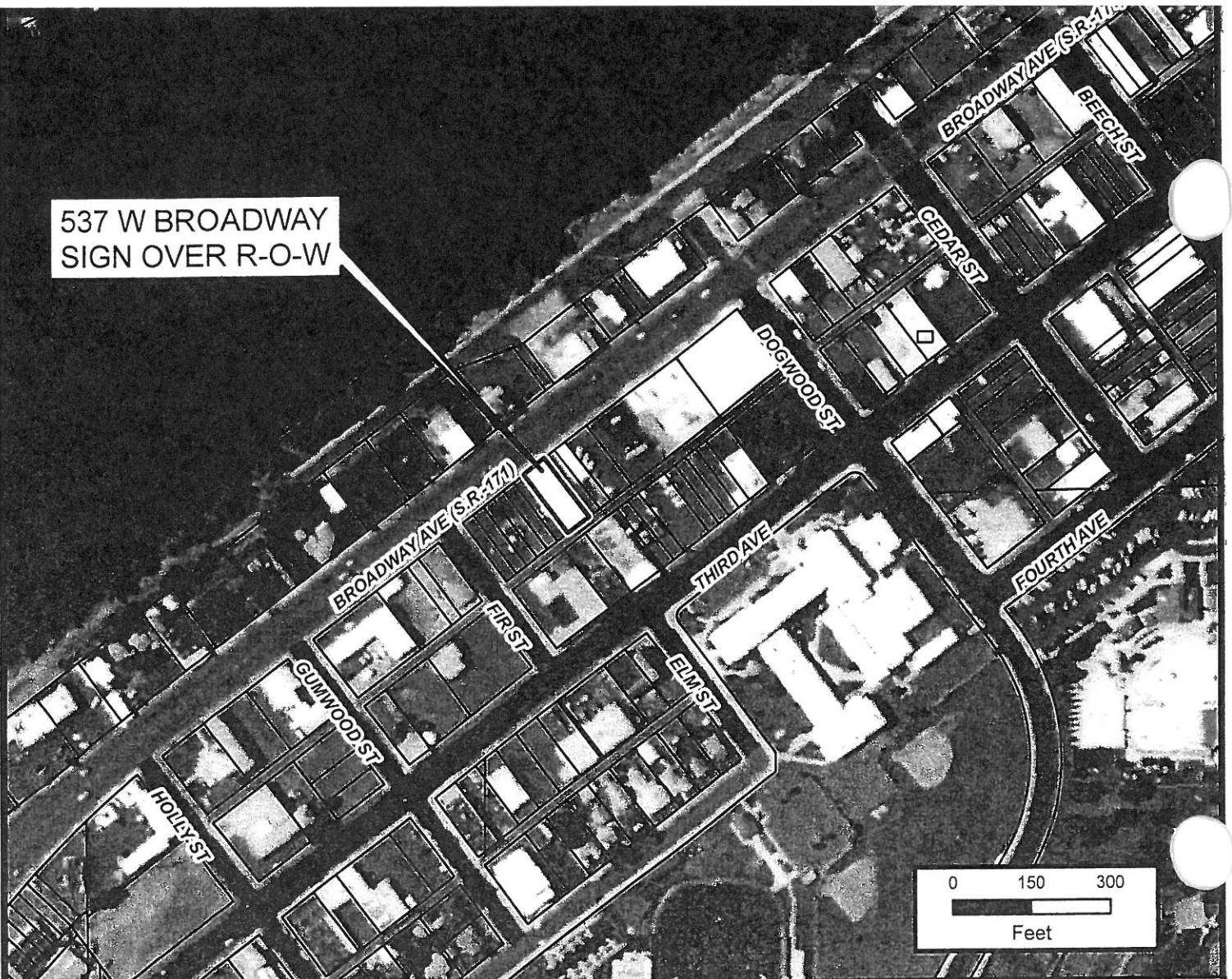


CITY OF MOSES LAKE  
COMMUNITY DEVELOPMENT  
PLANNING DIVISION

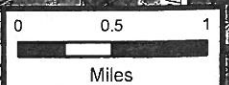
DRAWN: BKP

DATE: MARCH 03, 2009

537 W BROADWAY  
SIGN OVER R-O-W



	CITY LIMITS
	UGA BOUNDARY
	STREET NAMES
	LOTS
	LAKE
	537 W BROADWAY



CITY OF MOSES LA  
COMMUNITY DEVELOPE  
PLANNING DIVISION

DRAWN: BKP  
DATE: MARCH 03, 2009



**RECEIVED**

MAR 31 2010

Mar. 30, 2010

COMMUNITY DEVELOPMENT  
PLANNING & BUILDING  
CITY OF MOSES LAKE

Community Development Director  
City of Moses Lake  
P.O. Drawer 1579  
Moses Lake, WA 98837

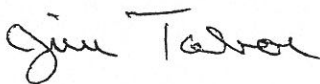
Dear Director,

The Moses Lake RC Modelers club plans to host three invitational model airplane flying events this year at our flying site located on city property adjacent to the Sand Dunes Wastewater Treatment Plant. These events will be held June 12 and 13, July 16-18, and September 11. We have invited model airplane pilots from locations throughout Washington and some adjacent states. We expect that some of the pilots and their families might wish to spend the night in their self-contained RV's in the parking lot at our flying site the night before and nights of the event. In past years, the number of RV's has not exceeded 3 per night.

The Moses Lake City Council granted our request for overnight RV's at our flying site at its February 27, 2001 meeting with the condition that we give notice 30 days in advance and that we be responsible for all clean-up. This letter is our notice and we will conduct all necessary clean-up of the site if the request is granted.

The Moses Lake RC Modelers extend an invitation to you and any city employee to join us for the event.

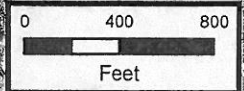
Sincerely,



Jim Tabor  
Secretary/Treasurer, MLRCM



# RADIO CONTROLLED MODELERS



CITY LIMITS



UGA BOUNDARY

ALDER

STREET NAMES

LOTS

LAKE

RC MODELERS



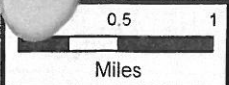
RC MODELERS



**CITY OF MOSES LAKE**  
COMMUNITY DEVELOPMENT  
PLANNING DIVISION

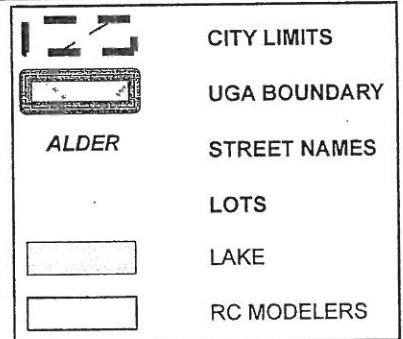
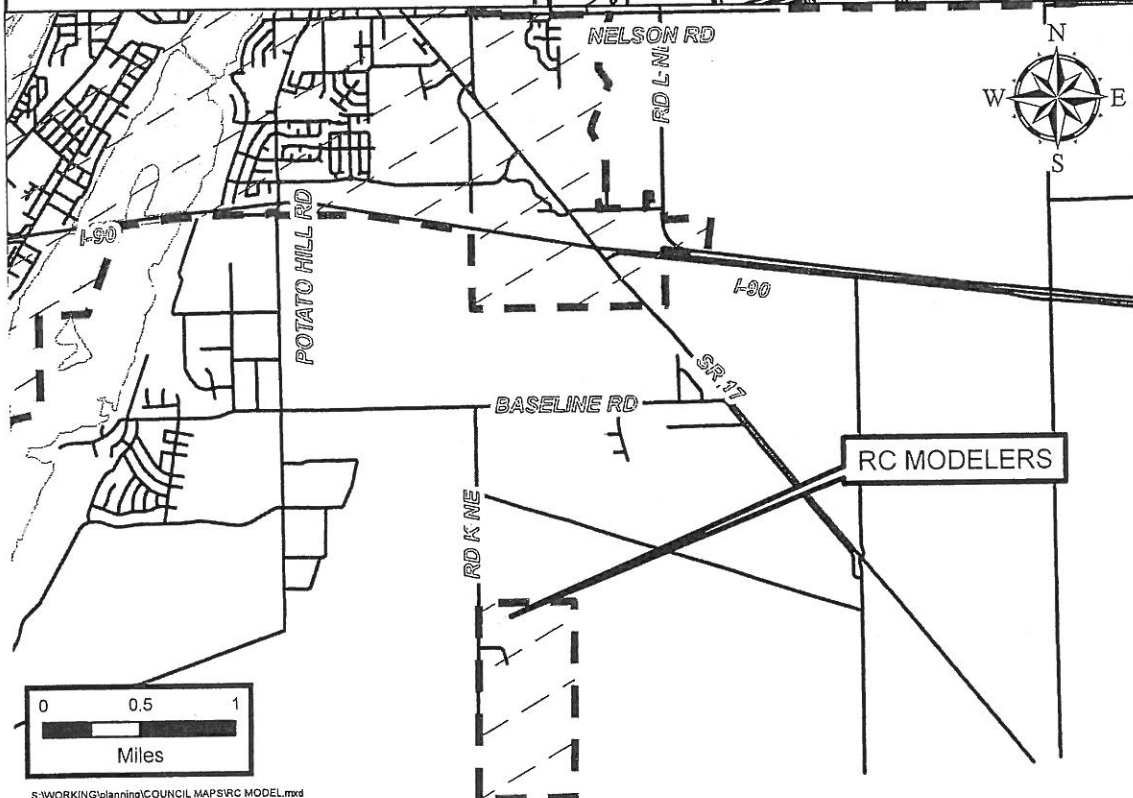
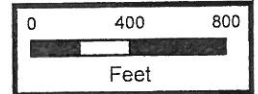
DRAWN: BKP

DATE: MAY 07, 2009



S:\WORKING\planning\COUNCIL MAPS\RC MODEL.mxd

# RADIO CONTROLLED MODELERS



CITY OF MOSES LAKE  
COMMUNITY DEVELOPMENT  
PLANNING DIVISION

DRAWN: BKP

DATE: MAY 07, 2009

## Maxine Ivory

---

**From:** "Jon Lane" <jlane@ci.moses-lake.wa.us>  
**To:** <mivory@ci.moses-lake.wa.us>  
**Sent:** Monday, April 05, 2010 3:07 PM

Maxine,

Just some information for you:

I've been in contact with Mr. Paul Stoker, Exec. Director Columbia Basin Ground Water Management Area. He would like to be put on the council agenda to talk about their work. He will be having his assistant contact you about a possible date. I told him to try to limit his talk to 20 to 30 minutes and then we might have some questions. I told him we would try to put him on a night with a lighter agenda so we would have plenty of time to discuss this important topic. I also talked to Gary Harer and he is aware of the request.

Thanks,

Jon

4/5/2010







April 7, 2010

Honorable Mayor and  
Moses Lake City Council

Dear Council Members

Chapter 2.30 of the Moses Lake Municipal Code entitled "Emergency Medical and Ambulance Service" provides relief from out of pocket expenses for all patients transported by the city's ambulance if they were transported from a location that paid the utility fee.

Attached is an ordinance which provides that only city residents and employees of a city business would be eligible for the relief from out-of-pocket expenses. Non-residents would be charged for services at the established rate.

The ordinance is presented for Council consideration. This is the second reading of the ordinance.

Respectfully submitted



Joseph K. Gavinski  
City Manager

JKG:jt



ORDINANCE NO. 2555

AN ORDINANCE AMENDING CHAPTER 2.30 OF THE MOSES LAKE MUNICIPAL  
CODE ENTITLED "EMERGENCY MEDICAL AND AMBULANCE SERVICE"

THE CITY COUNCIL OF THE CITY OF MOSES LAKE, WASHINGTON ORDAINS AS FOLLOWS:

Section 1. Chapter 2.30 of the Moses Lake Municipal Code entitled "Emergency Medical and Ambulance Service" is amended as follows:

2.30.170 Billing for Ambulance Transports:

- A. Each person who is transported by the Ambulance Service Utility shall be billed by the city at the rates established by the City Council. Each person transported will be exempt from out-of-pocket expenses associated with the ambulance transport provided that the patient is a city resident or is ~~transported from a location~~ employed at a business that pays the utility fee at the time of transport and is actually on duty, the patient supplies the city with all necessary information and documentation of records and insurance information, and the patient assigns to the city the patients's right to receive payment from all applicable payers.
- B. Patients who do not meet this criteria will be responsible for all applicable fees for the services provided by the Ambulance Service Utility.

Section 2. This ordinance shall take effect and be in force five (5) days after its passage and publication of its summary as provided by law.

Adopted by the City Council and signed by its Mayor on April 13, 2010.

\_\_\_\_\_  
Jon Lane, Mayor

ATTEST:

\_\_\_\_\_  
Ronald R. Cone, Finance Director

APPROVED AS TO FORM:

\_\_\_\_\_  
James A. Whitaker, City Attorney

April 5, 2010

TO: City Manager for Council Consideration

FROM: Finance Director

SUBJECT: Ordinance - Water, Sewer, and Stormwater Rates - 2<sup>nd</sup> Reading

Attached is a proposed ordinance amending Chapter 13.12, entitled Water, Sewer, and Stormwater Rates, which increases the water and sewer rates beginning May 1, 2010.

The proposed ordinance is presented for Council consideration. This is the second reading of the ordinance.

Respectfully submitted

A handwritten signature in cursive script, appearing to read "Ronald R. Cone".

Ronald R. Cone, CPA, CGFM  
Finance Director

RRC:jt



ORDINANCE NO. 2556

AN ORDINANCE AMENDING CHAPTER 13.12 OF THE MOSES LAKE MUNICIPAL CODE ENTITLED "WATER, SEWER, AND STORMWATER RATES"

THE CITY COUNCIL OF THE CITY OF MOSES LAKE, WASHINGTON ORDAINS AS FOLLOWS:

Section 1. Chapter 13.12 of the Moses Lake Municipal Code entitled "Water, Sewer, and Stormwater Rates" is amended as follows:

13.12.010 Residential Water Rates:

- A. The following shall be the monthly rate charge for water from the city water system from all residential living units within the corporate limits of the city and outside the corporate limits of the city after May 1, ~~2008~~ 2010:

Amount Used (in cubic feet)	Water Rate
0-500	<del>\$20.85</del> <u>21.35</u> per month
Over 500	<del>\$75.80</del> <u>per 100 cu. ft. or portion thereof</u>

- B. The following shall be the minimum monthly amounts charged according to each meter in service for all residential living units within the corporate limits of the city and outside the corporate limits of the city after May 1, ~~2008~~ 2010:

Meter Size (in inches)	Minimum Charge per Calendar Month	Water Delivered for Minimum (in cubic feet)
3/4 or smaller	<del>\$20.85</del> <u>21.35</u>	500
1	<del>\$24.60</del> <u>25.35</u>	1,000
1½	<del>\$35.85</del> <u>37.35</u>	2,500
2	<del>\$92.40</del> <u>97.35</u>	10,000

NOTE: All minimum charges are the base rate with all consumption in excess of five hundred (500) cubic feet computed at the over five hundred (500) cubic feet rate.

- C. Unmetered residential water services within the corporate limits of the city and outside the corporate limits of the city shall be based upon the following rate schedule after May 1, ~~2008~~ 2010:

Billing Cycle	Flat Rate
November through March	<del>\$20.85</del> <u>21.35</u> per month
April through October	<del>\$41.70</del> <u>42.70</u> per month

13.12.015 Dwellings With Two Living Units:

- A. The following shall be the monthly rate charged for water from the city system for a dwelling with two (2) separate living units within the corporate limits of the city and outside the corporate limits of the city with only one (1) meter serving two (2) living units or for two (2) houses on a single lot served by one (1) meter after May 1, ~~2008~~ 2010:

Amount Used (in cubic feet)	Water Rate
0-1,000	<del>\$41.70</del> 42.70 per month
Over 1,000	<del>\$.75</del> .80 per 100 cu. ft. or portion thereof

- B. The following shall be the minimum monthly amounts charged according to the size of each meter in service to a dwelling with two (2) separate living units with only one (1) meter to the living unit or for two (2) houses on a single lot served by one (1) meter within the corporate limits of the city and outside the corporate limits of the city after May 1, ~~2008~~ 2010:

Meter Size (in inches)	Minimum Charge per Calendar Month	Water Delivered for Minimum (in cubic feet)
3/4 or smaller	<del>\$41.70</del> 42.70	1,000
1	<del>\$49.20</del> 50.70	2,000
1½	<del>\$71.70</del> 74.70	5,000
2	<del>\$184.20</del> 194.70	20,000

#### 13.12.020 Commercial Water Rates:

- A. The following shall be the monthly rate charged for water from the city water system for commercial users and dwellings with three (3) or more living units served by one (1) meter within the corporate limits of the city and outside the corporate limits of the city after May 1, ~~2008~~ 2010:

Amount Used (in cubic feet)	Water Rate
0-500	<del>\$35.15</del> 35.95 per month
Over 500	<del>\$.75</del> .80 per 100 cu. ft. or portion thereof

- B. The following shall be the minimum monthly amounts charged according to each meter in service for commercial users and dwellings with three (3) or more living units served by one (1) meter within the corporate limits of the city and outside the corporate limits of the city after May 1, ~~2008~~ 2010:

Meter Size (in inches)	Minimum Charge per Calendar Month	Water Delivered for Minimum (in cubic feet)
3/4 or smaller	<del>\$35.15</del> 35.95	500

1	<del>\$38.90</del> 39.95	1,000
1½	<del>\$50.15</del> 51.95	2,500
2	<del>\$106.40</del> 111.95	10,000
3	<del>\$181.40</del> 191.95	20,000
4	<del>\$293.90</del> 311.95	35,000
6	<del>\$406.40</del> 431.95	50,000
8	<del>\$706.40</del> 751.95	90,000
10	<del>\$1,156.40</del> 1,231.95	150,000

13.12.030 Residential Sewer Rates: The following shall be the monthly rate charged customers residing within the corporate limits of the city and outside the corporate limits of the city for sewer service from the city sewer system for single-family dwellings and each unit of a duplex with separate meters: flat rate, ~~\$30.45~~ 31.15 per month after May 1, 2008 2010.

13.12.035 Duplex Sewer Rates: The following shall be the monthly rate charged customers residing within the corporate limits of the city and outside the corporate limits of the city for sewer service from the city sewer system for duplexes with only one (1) meter serving two (2) living units or for two (2) living units on a single lot served by one (1) meter: flat rate, ~~\$60.90~~ 62.30 per month after May 1, 2008 2010.

13.12.040 Commercial Sewer Rates:

- A. The following shall be the monthly rate charged customers residing within the corporate limits of the city and outside the corporate limits of the city for all chargeable water discharged into the city sewer system by commercial users and dwellings with three (3) or more living units served by one (1) meter after May 1, 2008 2010:

Amount Used (in cubic feet)	Sewer Rate
0-1,000	<del>\$32.10</del> <u>32.85</u> per month minimum
Over 1,000	<del>\$1.20</del> <u>1.25</u> per 100 cu. ft. or portion thereof

- B. For purposes of calculating sewer charges, chargeable water shall be defined as follows: Chargeable water shall be measured by the water consumed on the premises, whatever the source of such water, and the same will be metered either by a public utility meter or one installed and maintained by the owner of the premises at his own expense and approved and inspected by the city. Where the water is metered by a privately owned water meter and is used to determine sewer charges, the city shall be allowed access to the meter in order to read such meter. Where the use of water is such that a portion of all the water used does not flow into the sewer system, for whatever reason, but is lost by evaporation, irrigation, sprinkling or is used in manufacturing or in a manufactured product, or is lost for whatever reason, and the person in control provides proof of this fact and installs a meter or other measuring device approved by the city to measure the amount of water so used and so lost, or if the city is capable of determining the amount of sewage entering the city's sewer system by some other mechanical means, this water may be deducted from the actual water consumption used in calculating the sewer charge.

The sewer charges for triplexes and apartments, mobile home parks, schools, hospitals and other commercial establishments with increased usage for irrigation, only if their landscaping exceeds five thousand (5,000) square feet, shall be computed on the average consumption during the previous non-irrigation season, unless the user elects to install, at his expense, an approved measuring device to measure water not entering the sewer system. When a user has a swimming pool or cooling units discharging to the sanitary sewer, he must install an approved meter to determine the amount of water exempt from sewer charges during the irrigation season. The irrigation season shall be defined as the period in which statements are mailed for the April through November billing cycles.

- C. Sewer rates for commercial uses discharged into the sewer system may be separately determined by the City Council, based upon both volume and chemical characteristics of the sewage. The City Council reserves the privilege to require pre-treatment of any material discharged into the sewerage system, or to prohibit discharge into the system of industrial wastes that, because of either volume or concentration, will overload existing sewerage facilities.
- D. All air-conditioning and refrigeration units that are installed, replaced or that have capacity increased after the effective date of the ordinance codified in this chapter shall be required to install recirculating units. Disposal may not be accomplished by discharging into the sanitary sewer system.

Section 2. This ordinance shall take effect and be in force five (5) days after its passage and publication of its summary as provided by law.

Adopted by the City Council and signed by its Mayor on April 13, 2010.

\_\_\_\_\_  
Jon Lane, Mayor

ATTEST:

\_\_\_\_\_  
Ronald R. Cone, Finance Director

APPROVED AS TO FORM:

\_\_\_\_\_  
James A. Whitaker, City Attorney





**To:** City Manager for Council Consideration  
**From:** Fire Chief  
**Date:** March 12, 2009  
**Subject:** Amend Fire Alarms Ordinance

In 1999, the City Council established Chapter 8.26 of the Moses Lake Municipal Code titled Fire Alarms. This chapter was established in an attempt to discourage false fire alarms and the responses associated with them. The fire department still responds to a large amount of false alarms, thus making fire and EMS crews unavailable to other types of valid responses.

To assist in further discouraging false alarms, I recommend that the ordinance be amended as indicated on the attachment.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Tom Taylor", is written over a horizontal line.

Tom Taylor  
Fire Chief



ORDINANCE NO.

AN ORDINANCE AMENDING CHAPTER 8.26 OF THE MOSES LAKE MUNICIPAL CODE ENTITLED "FIRE ALARMS"

THE CITY COUNCIL OF THE CITY OF MOSES LAKE, WASHINGTON ORDAINS AS FOLLOWS:

Section 1. Chapter 8.26 of the Moses Lake Municipal Code entitled "Fire Alarms" is amended as follows:

8.26.010 Purpose: The purpose of this chapter is to attempt to reduce the number of false fire alarms that occur experienced in the City of Moses Lake and recover part of the cost for responding to false fire alarms.

8.26.030 Fire Department Response: For a Fire Department response to any false alarm the Fire Chief shall inform the Finance Director and the Finance Director shall charge and collect from the person having or maintaining such fire and/or automatic sprinkler alarm system on premises owned or occupied by him/her, fees as follows:

- A. For a response to premises at which no other false alarm has occurred within the preceding three (3) month period, hereinafter referred to as a "first response," no fee shall be charged, but the person having or maintaining such fire alarm system and/or automatic sprinkler alarm system shall, within three (3) working days after notice to do so, make a written report to the Fire Chief on forms prescribed by him setting forth the course of such false alarm, the corrective action taken, whether such alarm has been inspected by an authorized serviceman, and such other information as the Fire Chief may reasonably require to determine the cause of such false alarm and corrective action necessary.
- B. For a second response to a premises within three (3) months after a first response, no fee shall be charged, but a written report shall be required as for a first response and the Fire Chief shall be authorized to inspect or cause to be inspected, the alarm system and/or automatic sprinkler alarm system at such premises, prescribe necessary corrective action, and shall give notice to the person having or maintaining such alarm system of the conditions and requirements of this section.
- C. For a third response to a premises within three (3) months after such second response, and for all succeeding responses within three (3) months of the last response, a fee of two hundred fifty dollars (\$250) ~~one hundred dollars (\$100)~~ shall be charged, and if such third false alarm or any such succeeding false alarm is as a result of failure to take necessary corrective action prescribed by the Fire Chief, the Fire Chief may order the disconnection of such alarm system and it shall be unlawful to reconnect such alarm system until such corrective action is taken; provided, that no disconnection shall be ordered as to any premises required by law to have an alarm system in operation.
- D. For a first response caused by a failure of maintenance personnel to provide proper notification to the Moses Lake Fire Department that testing, maintenance, or service work is to be performed on a fire alarm and/or automatic sprinkler or suppression system, a fee of one hundred dollars (\$100) ~~fifty dollars (\$50)~~ shall be charged to the service company performing the work.
- E. Second, and subsequent responses caused by the failure to provide proper notification shall result in a charge of one hundred dollars (\$100) being assessed.

Section 2. This ordinance shall take effect and be in force five (5) days after its passage and publication of its summary as provided by law.

Adopted by the City Council and signed by its Mayor on April 27, 2010.

\_\_\_\_\_  
Jon Lane, Mayor

ATTEST:

\_\_\_\_\_  
Ronald R. Cone, Finance Director

APPROVED AS TO FORM:

\_\_\_\_\_  
James A. Whitaker, City Attorney

April 5, 2010

TO: City Manager for Council Consideration  
FROM: Finance Director  
SUBJECT: Ordinance - Water and Sewer Rates - 1<sup>st</sup> Reading

Attached is a proposed ordinance amending Chapter 13.12, entitled Water, Sewer, and Stormwater Rates, which includes garbage and ambulance on the city's utility bills.

The proposed ordinance is presented for Council consideration. This is the first reading of the ordinance.

Respectfully submitted

A handwritten signature in cursive script, appearing to read "Ronald R. Cone".

Ronald R. Cone, CPA, CGFM  
Finance Director

RRC:jt

ORDINANCE NO.

AN ORDINANCE AMENDING CHAPTER 13.12 OF THE MOSES LAKE MUNICIPAL CODE ENTITLED "WATER, SEWER, AND STORMWATER RATES"

THE CITY COUNCIL OF THE CITY OF MOSES LAKE, WASHINGTON ORDAINS AS FOLLOWS:

Section 1. Chapter 13.12 of the Moses Lake Municipal Code entitled "Water, Sewer, and Stormwater Rates" is amended as follows:

13.12.051 Water, Sewer, Garbage, Ambulance, and Stormwater Billing: A water, sewer, garbage, ambulance, and stormwater bill shall be mailed every month to every customer for water, sewer, garbage, ambulance, and stormwater ~~and sewer~~ service supplied during the time period shown on the bill. Each water, sewer, garbage, ambulance, and stormwater bill shall contain the following information:

- A. The charge and/or installment.
- B. The date of the bill.
- C. The bills are due within thirty (30) days from the date of the bill. Past due amounts are due immediately upon receipt of a bill.
- D. Notice if bill is based on an estimated measurement of the amount of service supplied.
- E. A telephone number to call in order to obtain information.

13.12.052 Customer Dispute:

- A. At any time before the date of termination of water service for non-payment of the amount shown on a water, sewer, garbage, ambulance, and stormwater bill, or a notice of termination, a customer may dispute the correctness of all or part of the amount shown in accordance with the provisions of this section. A customer shall not be entitled to dispute the correctness of all or part of the amount if all or part of the amount was the subject of a previous dispute under this section.
- B. The procedure for customer disputes shall be as follows:
  - 1. Before the date of termination, the customer shall notify the Finance Department in writing, that he disputes all or part of the amount shown on a water, sewer, garbage, ambulance, and stormwater bill or a notice of termination, stating as completely as possible the basis for the dispute.
  - 2. If the Finance Department determines that the present dispute is untimely or that the customer previously disputed the correctness of all or part of the amount shown, the Finance Department shall mail to the customer a notice stating that the present dispute is untimely or invalid. The city shall then proceed as if the customer had not notified the city of the present dispute.
  - 3. If the city determines that the present dispute is not untimely or invalid under this section, the city, within three (3) days after receipt of the customer's notice, shall arrange an informal meeting between the customer and the Finance Department.
  - 4. Based on the city's records, the customer's allegations and all other relevant materials available to the Finance Department, the Finance Department shall resolve the dispute, attempting to do so in a manner satisfactory to both the city and the customer.



5. Within five (5) days of completion of the meeting, the Finance Department shall mail to the customer a copy of its decision resolving the dispute.
6. The decision shall be final and binding on the customer.
- C. Utilization of this dispute procedure shall not relieve a customer of his obligation to timely and completely pay all other undisputed charges and/or installments and surcharges, and the undisputed portion of the amount which is the subject of the present dispute. Notwithstanding this section, failure to timely and completely pay all such undisputed amounts shall subject the customer to termination of water service in accordance with the provisions of this ordinance.
- D. Until the date of the Finance Department's decision the city shall not terminate the water service of this customer and shall not issue a notice of termination to him solely for non-payment of the disputed amount. If it is determined that the customer must pay some or all of the disputed amount, the city shall promptly mail to, or personally serve upon the customer, a notice of termination, which shall contain the following:
  1. The amount to be paid.
  2. The date of the notice of termination.
  3. The date of termination, which shall be at least ten (10) days after the date of the notice of termination is issued.
  4. Notice that unless the city receives complete payment of the past due amount shown prior to the date of termination, water service shall be terminated.
  5. An informational telephone number.

13.12.053 Water Service Termination Procedures:

- A. The provisions of this section shall govern all terminations of water service for non-payment of city charge and/or installments and surcharges.
- B. If by the payment date shown on a water, sewer, garbage, ambulance, and stormwater bill, the city has not received complete payment of the amount shown on the bill the city shall mail to, or personally serve upon, the customer a notice of termination. The notice of termination shall be sent with the current month's bill. The notice shall indicate the amount past due.
- C. The notice of termination shall contain the following:
  1. The amount past due and the amount of the current month's billing.
  2. The date of the notice of termination.
  3. The date of termination, which shall be no less than ten (10) days from the date of the notice of termination.
  4. Notice that unless the city receives complete payment of the amount past due prior to the date of termination, water service shall be terminated.
  5. Notice that in lieu of paying the entire amount shown, a customer, prior to the date of termination, may notify the city that he disputes the correctness of all or part of the amount shown, if all or part of the amount shown was not the subject of a previous dispute.

6. Notice that seven dollars (\$7) will be assessed as a delinquent service charge if not paid and received by the Finance Department, Utilities Division, by 5 p.m. on the day prior to the date shown on the delinquent notice and that twelve dollars (\$12) will be assessed as an additional service charge if not paid by the date and time shown on the delinquent notice provided the payment is not extended as set forth in this section.
  7. An informational telephone number.
  8. Notice that thirty dollars (\$30) will be assessed as a service charge for all water turn-ons or turn-offs after 4:00 p.m. and before 8:00 a.m. and at any other time which is not a normal working day of the city, such as weekends or legal holidays.
- D. If the city receives payment of the past due amount shown on the notice of termination, such payment shall be considered a timely and complete payment for purposes of this ordinance.

13.12.054 Limitations on Termination of Water Service:

- A. The city shall terminate water service for non-payment of past due water, sewer, garbage, ambulance, and stormwater charges and/or installments and surcharges only during the hours of 9 a.m. to 3 p.m. Monday through Thursday. No terminations shall be permitted on a legal holiday or on the day before a legal holiday.
- B. In the event the city should proceed to terminate water service to any property which has failed to pay a past due amount after delivery of written notice, the employee of the city dispatched to disconnect the water service shall make a reasonable effort to inform the user that water service is being terminated. The city employee may not accept payment of the delinquent amount from the user, but the employee shall not terminate water service to the property until the user has been afforded an opportunity of not less than one (1) hour in length to reach the city hall and arrange to bring the account current.

13.12.055 Joint Charging: All charges for water, sewer, garbage, ambulance, and stormwater, ~~and garbage~~ payments due the city shall be billed jointly on one (1) statement. If water, sewer, garbage, ambulance, and stormwater charges are billed in conjunction and simultaneously with statements issued by the city for refuse collection and disposal, all payments received from a customer shall be credited first to past due garbage charges, then the remainder, if there be any, first to past due sewer charges, to past due water charges, and then to stormwater. Payments on current accounts shall be credited first to garbage charges, the remainder, if there be any, to sewer charges then to ambulance charges, then to water charges, then to stormwater.

13.12.056 Utility Tax Passthrough:

- A. Section 3.30.050 provides in part for the collection of a utility tax upon every person, including the city, who engages in the selling or furnishing of sewer, water, garbage, and stormwater, or a service of sewer, water, garbage, and stormwater, or the providing of facilities for sewer, water, garbage, and stormwater. As a result of the operation of its water, sewer, garbage, and stormwater systems, the City is subject to the utility tax imposed by Section 3.30.050.
- B. The city is authorized to collect the percentage of gross income portion of the utility tax imposed by Section 3.30.050 from the users of the city's water, sewer, garbage, and stormwater systems by including on the billing of each user residing within the corporate limits of the city, the sum the city would be liable to pay as a utility tax on that basis.

13.12.060 Payment of Accounts:

- A. Water, sewer, garbage, ambulance, and stormwater bills shall be the responsibility of and billed directly to the owner of the real estate, unless the owner of the real estate wishes the bill sent to another address, the same shall be due and payable within thirty (30) days of the billing date. If the owner of the real estate wishes the bill sent to another address, the owner of the real estate first must execute a form provided by the City of Moses Lake indicating his desires. The form shall contain at a minimum, the owner of the real estate's name and address, the address to which he wishes the bill sent, and a statement that if the person at the address to which the bill is sent moves and leaves an unpaid balance, the owner of the real estate recognizes his responsibility for the bill. The billing dates for utility accounts shall be as follows:

Routes 1 through 15 on the 20th of each month

Routes 16 through 29 on the 30th of each month

Routes 50 through 60, 70, and 71 on the 10th of each month

- B. The property owners of commercial accounts and governmental agencies may sign agreements requesting that their monthly statements be mailed to service addresses. The statement will contain the same information referred to in subsection A.
- C. The city reserves the right to cut off the water supply from the premises. The water supply may be cut off if either the water charge, sewer charge, garbage charge, ambulance charge, or the stormwater charge is delinquent, and should the water supply be turned off for failure to pay either the sewer charge, water charge, garbage charge, ambulance charge, or stormwater charge when due, the water supply shall not be turned on until all delinquent charges have been paid in full. A service charge shall be assessed as set forth in Subsection B of 13.12.085 and shall be added to the amount past due and will be billed on the next month's statement.
- D. The city shall have a lien against the premises for unpaid water, sewer, garbage, ambulance, and stormwater charges as provided by the laws of the state.
- E. Advance payments may be made on any ~~garbage~~, water, sewer, garbage, ambulance, or stormwater account.
- F. Water service will not be terminated if there is a past due water, sewer, garbage, ambulance, or stormwater charge of ten dollars (\$10) or less, subject to subsection G.
- G. No water, or sewer, garbage, ambulance, or stormwater bills shall be allowed to be more than sixty (60) days past due regardless of the past due amount. If a water, sewer, garbage, ambulance, or stormwater account is to become sixty (60) days past due, water service shall be terminated as provided herein before the sixtieth (60th) day ends.
- H. No garbage, water, sewer, ambulance, or stormwater account will be transferred to another person, partnership, corporation, or other entity unless the account is brought current prior to the requested transfer.
- I. Property served by more than one (1) meter must keep all accounts current in accordance with this chapter in order to avoid water service being terminated to all meters serving the property.

13.12.080 Temporarily Vacant or Unoccupied Premises:

- A. The minimum water, sewer, garbage, ambulance, and/or stormwater and/or ~~sewer~~ service shall continue until an order in writing to discontinue service has been given. The water shall not be turned on or off until a request in writing is given, on forms furnished by the city, for the turning on or off of the service.

- B. When utility services are resumed or commenced during the last fifteen (15) days of the billing cycle, sewer shall be charged for only a half of a month. Water shall be charged based on consumption and billed at the rates provided for by ordinance.

13.12.085 Service Charge:

- A. The service charge for all water turn-ons or turn-offs after 4 p.m. and before 8 a.m. and at any other time which is not a normal working day for the city shall be thirty dollars (\$30). This fee is in addition to the fee imposed by this section.
- B. A delinquent service charge of seven dollars (\$7) will be assessed on each water, sewer, ~~garbage, ambulance, or stormwater or garbage~~ account or any combination of water, sewer, ~~garbage, ambulance, or stormwater or garbage~~ service which is billed on one (1) account if not paid and received by the Finance Department, Utilities Division, by 5 p.m. on the day prior to date shown upon the delinquent notice provided no extensions are granted as set forth in Section 13.12.053. The assessment of the seven dollars (\$7) delinquent service charge shall be waived once a calendar year on each and every account. An additional delinquent service charge of twelve dollars (\$12) will be assessed on each water, sewer, ~~garbage, ambulance or stormwater, or garbage~~ account or any combination of water, sewer, ~~garbage, ambulance or stormwater, or garbage~~ service which is billed on one (1) account if not paid by the date and time shown upon the delinquent notice provided no extensions are granted as set forth in Section 13.12.053. The seven dollar (\$7) and twelve dollar (\$12) service charges are subject to the limitations of Subsections F and G of Section 13.12.060. If water service is terminated for non-payment of the account, the twelve dollar (\$12) charge shall include turning the water back on from 8 a.m. to 4 p.m. on normal city working days provided the occupant does not change. This fee is in addition to the fee imposed by Subsection C.
- C. A service fee of eight dollars (\$8) shall be added to each new water, sewer, ~~garbage, ambulance or stormwater or garbage~~ account or any combination of water, sewer, ~~garbage, ambulance or stormwater or garbage~~ service which is billed on one (1) account. A service fee of eight dollars (\$8) shall be added for each change of service to another occupant. This fee shall include one (1) water turn-on if applicable from 8 a.m. to 4 p.m. on normal city working days.

Section 2. This ordinance shall take effect and be in force five (5) days after its passage and publication of its summary as provided by law.

Adopted by the City Council and signed by its Mayor on April 27, 2010.

\_\_\_\_\_  
Jon Lane, Mayor

ATTEST:

\_\_\_\_\_  
Ronald R. Cone, Finance Director

APPROVED AS TO FORM:

\_\_\_\_\_  
James A. Whitaker, City Attorney



**To:** City Manager for Council Consideration  
**From:** Fire Chief  
**Date:** March 24, 2010  
**Subject:** Amend Chapter 16.36 of the MLMC

With the recent release and update of the 2009 International Fire Code, which has been adopted in part by the State of Washington, it is necessary to amend Chapter 16.36 of the MLMC, specifically the section addressing Fire Apparatus Access Roads. The amendment is an addition of language addressing Aerial Fire Apparatus Access Roads, Residential Development Access Roads and Commercial and Industrial Access Roads.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Tom Taylor", is written over a horizontal line.

Tom Taylor  
Fire Chief





ORDINANCE NO.

AN ORDINANCE AMENDING CHAPTER 16.36 OF THE MOSES LAKE MUNICIPAL CODE ENTITLED "FIRE CODE"

THE CITY COUNCIL OF THE CITY OF MOSES LAKE, WASHINGTON ORDAINS AS FOLLOWS:

Section 1. Chapter 16.36 of the Moses Lake Municipal Code entitled "Fire Code" is amended as follows:

16.36.010 Fire Apparatus Access Roads: In addition to the requirements set forth in Section 503 of the 2009 State Fire Code, fire apparatus access roads shall meet the following requirements: ~~Article 10, Division II, of the 1991 State Fire Code, fire apparatus access roads shall meet the following requirements:~~

- A. Surface: Fire apparatus access roads for commercial or industrial buildings or developments shall have an unobstructed width of twenty feet (20'), be designed and engineered to withstand heavy traffic loads, and be provided with an all weather driving surface. Unless otherwise approved by the Fire Chief, an all weather surface shall mean an asphaltic or Portland cement concrete hard surface or pavement which can be well maintained. Additionally, access roads serving one and two family residences may be surfaced as approved by the Fire Chief.
- B. Turning Radius:
  - 1. The turning radius for any turn around or cul-de-sac that is greater than 220 feet long, measured from the intersection of the streets to the center of the cul-de-sac, on a required fire apparatus access roadway within city street right-of-way or on private property shall not be less than forty-six feet (46'). The forty-six foot (46') radius shall be measured from the center point of the cul-de-sac or turn around and extend to the back of the curb, or on private access roads to the edge of asphalt if no curb is installed.
  - 2. The turning radius for any turn around or cul-de-sac that is equal or less than 220 feet long, measured from the intersection of the streets to the center of the cul-de-sac, on a required fire apparatus access roadway within City street right-of-way shall not be less than thirty feet (30'). The thirty foot (30') radius shall be measured from the center point of the cul-de-sac or turn around and extend to the back of the curb.
  - 3. Turn arounds or cul-de-sacs installed on required private fire apparatus access roadways shall be hard surfaced capable of withstanding heavy vehicle traffic. Alternate methods of creating private access road turn arounds may be approved by the Fire Chief. Approved temporary turn arounds may include hammerhead arrangement designs or a graveled surface ninety-two feet (92') in diameter.
- C. Grade: The gradient for a private fire apparatus access road shall not exceed fifteen percent (15%), except that fire apparatus access roads leading to buildings fully protected by automatic sprinkler systems may exceed fifteen percent (15%) when, in the opinion of the Fire Chief, fire fighting or rescue operations would not be impaired.
- D. Closure of Access Roads: When approved by the Fire Chief, gates and barricades may be placed across fire apparatus access roads, provided that they can be opened by the Fire Department with the provision of an approved "key box" or lock which can be readily removed.
- E. Access Identification: When required by the Fire Chief, fire apparatus access roads shall be posted with signs reading "No Parking - Fire Lane". Signs shall have three inch (3") reflective

red lettering on a white background. The top of the sign shall not be less than four feet (4') nor more six feet (6') from the ground. Vertical curbs shall be painted yellow or red on the top and side. Rolled curbs or surfaces without curbs shall have a yellow or red six inch (6") wide painted stripe. The paint or striping shall extend the length of the designated fire lane.

F. Aerial Fire Apparatus Access Roads: Buildings or portions of buildings, or facilities exceeding thirty feet (30') in height above the lowest level of Fire Department access shall be provided with a roadway that complies with Section D105 of the 2009 State Fire Code as currently adopted or as amended in the future.

G. Residential Developments: Access shall be provided to new residential developments in accordance with Sections D106 and D107 of the 2009 State Fire Code as currently adopted or as amended in the future.

H. Commercial and Industrial Developments: Fire apparatus access for commercial and industrial developments shall comply with Section D104 of the 2009 State Fire Code as currently adopted or as amended in the future.

Section 2. This ordinance shall take effect and be in force five (5) days after its passage and publication of its summary as provided by law.

Adopted by the City Council and signed by its Mayor on April 27, 2010.

\_\_\_\_\_  
Jon Lane, Mayor

ATTEST:

\_\_\_\_\_  
Ronald R. Cone, Finance Director

APPROVED AS TO FORM:

\_\_\_\_\_  
James A. Whitaker, City Attorney

## CHAPTER 5

# FIRE SERVICE FEATURES

### SECTION 501 GENERAL

**501.1 Scope.** Fire service features for buildings, structures and premises shall comply with this chapter.

**501.2 Permits.** A permit shall be required as set forth in Sections 105.6 and 105.7.

**501.3 Construction documents.** *Construction documents* for proposed fire apparatus access, location of *fire lanes*, security gates across fire apparatus access and *construction documents* and hydraulic calculations for fire hydrant systems shall be submitted to the fire department for review and approval prior to construction.

**501.4 Timing of installation.** When fire apparatus access roads or a water supply for fire protection is required to be installed, such protection shall be installed and made serviceable prior to and during the time of construction except when *approved* alternative methods of protection are provided. Temporary street signs shall be installed at each street intersection when construction of new roadways allows passage by vehicles in accordance with Section 505.2.

### SECTION 502 DEFINITIONS

**502.1 Definitions.** The following words and terms shall, for the purposes of this chapter and as used elsewhere in this code, have the meanings shown herein.

**FIRE APPARATUS ACCESS ROAD.** A road that provides fire apparatus access from a fire station to a facility, building or portion thereof. This is a general term inclusive of all other terms such as *fire lane*, public street, private street, parking lot lane and access roadway.

**FIRE COMMAND CENTER.** The principal attended or unattended location where the status of the detection, alarm communications and control systems is displayed, and from which the system(s) can be manually controlled.

**FIRE DEPARTMENT MASTER KEY.** A limited issue key of special or controlled design to be carried by fire department officials in command which will open key boxes on specified properties.

**FIRE LANE.** A road or other passageway developed to allow the passage of fire apparatus. A fire lane is not necessarily intended for vehicular traffic other than fire apparatus.

**KEY BOX.** A secure device with a lock operable only by a fire department master key, and containing building entry keys and other keys that may be required for access in an emergency.

### SECTION 503 FIRE APPARATUS ACCESS ROADS

**503.1 Where required.** Fire apparatus access roads shall be provided and maintained in accordance with Sections 503.1.1 through 503.1.3.

**503.1.1 Buildings and facilities.** *Approved* fire apparatus access roads shall be provided for every facility, building or portion of a building hereafter constructed or moved into or within the jurisdiction. The fire apparatus access road shall comply with the requirements of this section and shall extend to within 150 feet (45 720 mm) of all portions of the facility and all portions of the exterior walls of the first story of the building as measured by an *approved* route around the exterior of the building or facility.

**Exception:** The *fire code official* is authorized to increase the dimension of 150 feet (45 720 mm) where:

1. The building is equipped throughout with an *approved automatic sprinkler system* installed in accordance with Section 903.3.1.1, 903.3.1.2 or 903.3.1.3.
2. Fire apparatus access roads cannot be installed because of location on property, topography, waterways, nonnegotiable grades or other similar conditions, and an *approved* alternative means of fire protection is provided.
3. There are not more than two Group R-3 or Group U occupancies.

**503.1.2 Additional access.** The *fire code official* is authorized to require more than one fire apparatus access road based on the potential for impairment of a single road by vehicle congestion, condition of terrain, climatic conditions or other factors that could limit access.

**503.1.3 High-piled storage.** Fire department vehicle access to buildings used for *high-piled combustible storage* shall comply with the applicable provisions of Chapter 23.

**503.2 Specifications.** Fire apparatus access roads shall be installed and arranged in accordance with Sections 503.2.1 through 503.2.8.

**503.2.1 Dimensions.** Fire apparatus access roads shall have an unobstructed width of not less than 20 feet (6096 mm), exclusive of shoulders, except for *approved* security gates in accordance with Section 503.6, and an unobstructed vertical clearance of not less than 13 feet 6 inches (4115 mm).

**503.2.2 Authority.** The *fire code official* shall have the authority to require an increase in the minimum access widths where they are inadequate for fire or rescue operations.

**503.2.3 Surface.** Fire apparatus access roads shall be designed and maintained to support the imposed loads of

fire apparatus and shall be surfaced so as to provide all-weather driving capabilities.

**503.2.4 Turning radius.** The required turning radius of a fire apparatus access road shall be determined by the *fire code official*.

**503.2.5 Dead ends.** Dead-end fire apparatus access roads in excess of 150 feet (45 720 mm) in length shall be provided with an *approved* area for turning around fire apparatus.

**503.2.6 Bridges and elevated surfaces.** Where a bridge or an elevated surface is part of a fire apparatus access road, the bridge shall be constructed and maintained in accordance with AASHTO HB-17. Bridges and elevated surfaces shall be designed for a live load sufficient to carry the imposed loads of fire apparatus. Vehicle load limits shall be posted at both entrances to bridges when required by the *fire code official*. Where elevated surfaces designed for emergency vehicle use are adjacent to surfaces which are not designed for such use, *approved* barriers, *approved* signs or both shall be installed and maintained when required by the *fire code official*.

**503.2.7 Grade.** The grade of the fire apparatus access road shall be within the limits established by the *fire code official* based on the fire department's apparatus.

**503.2.8 Angles of approach and departure.** The angles of approach and departure for fire apparatus access roads shall be within the limits established by the *fire code official* based on the fire department's apparatus.

**503.3 Marking.** Where required by the *fire code official*, *approved* signs or other *approved* notices or markings that include the words NO PARKING—FIRE LANE shall be provided for fire apparatus access roads to identify such roads or prohibit the obstruction thereof. The means by which *fire lanes* are designated shall be maintained in a clean and legible condition at all times and be replaced or repaired when necessary to provide adequate visibility.

**503.4 Obstruction of fire apparatus access roads.** Fire apparatus access roads shall not be obstructed in any manner, including the parking of vehicles. The minimum widths and clearances established in Section 503.2.1 shall be maintained at all times.

**503.5 Required gates or barricades.** The *fire code official* is authorized to require the installation and maintenance of gates or other *approved* barricades across fire apparatus access roads, trails or other accessways, not including public streets, alleys or highways. Electric gate operators, where provided, shall be *listed* in accordance with UL 325. Gates intended for automatic operation shall be designed, constructed and installed to comply with the requirements of ASTM F 2200.

**503.5.1 Secured gates and barricades.** When required, gates and barricades shall be secured in an *approved* manner. Roads, trails and other accessways that have been closed and obstructed in the manner prescribed by Section 503.5 shall not be trespassed on or used unless authorized by the *owner* and the *fire code official*.

**Exception:** The restriction on use shall not apply to public officers acting within the scope of duty.

**503.6 Security gates.** The installation of security gates across a fire apparatus access road shall be *approved* by the fire chief. Where security gates are installed, they shall have an *approved* means of emergency operation. The security gates and the emergency operation shall be maintained operational at all times. Electric gate operators, where provided, shall be *listed* in accordance with UL 325. Gates intended for automatic operation shall be designed, constructed and installed to comply with the requirements of ASTM F 2200.

## SECTION 504

### ACCESS TO BUILDING OPENINGS AND ROOFS

**504.1 Required access.** Exterior doors and openings required by this code or the *International Building Code* shall be maintained readily accessible for emergency access by the fire department. An *approved* access walkway leading from fire apparatus access roads to exterior openings shall be provided when required by the *fire code official*.

**504.2 Maintenance of exterior doors and openings.** Exterior doors and their function shall not be eliminated without prior approval. Exterior doors that have been rendered nonfunctional and that retain a functional door exterior appearance shall have a sign affixed to the exterior side of the door with the words THIS DOOR BLOCKED. The sign shall consist of letters having a principal stroke of not less than  $\frac{3}{4}$  inch (19.1 mm) wide and at least 6 inches (152 mm) high on a contrasting background. Required fire department access doors shall not be obstructed or eliminated. *Exit* and *exit access* doors shall comply with Chapter 10. Access doors for *high-piled combustible storage* shall comply with Section 2306.6.1.

**504.3 Stairway access to roof.** New buildings four or more stories above grade plane, except those with a roof slope greater than four units vertical in 12 units horizontal (33.3-percent slope), shall be provided with a *stairway* to the roof. *Stairway* access to the roof shall be in accordance with Section 1009.12. Such *stairway* shall be marked at street and floor levels with a sign indicating that the *stairway* continues to the roof. Where roofs are used for roof gardens or for other purposes, *stairways* shall be provided as required for such occupancy classification.

## SECTION 505

### PREMISES IDENTIFICATION

**505.1 Address identification.** New and existing buildings shall have *approved* address numbers, building numbers or *approved* building identification placed in a position that is plainly legible and visible from the street or road fronting the property. These numbers shall contrast with their background. Address numbers shall be Arabic numbers or alphabetical letters. Numbers shall be a minimum of 4 inches (101.6 mm) high with a minimum stroke width of 0.5 inch (12.7 mm). Where access is by means of a private road and the building cannot be viewed from the *public way*, a monument, pole or other sign or means shall be used to identify the structure.

**505.2 Street or road signs.** Streets and roads shall be identified with *approved* signs. Temporary signs shall be installed at each street intersection when construction of new roadways allows



3. Construction of gates shall be of materials that allow manual operation by one *person*.
4. Gate components shall be maintained in an operative condition at all times and replaced or repaired when defective.
5. Electric gates shall be equipped with a means of opening the gate by fire department personnel for emergency access. Emergency opening devices shall be *approved* by the *fire code official*.
6. Manual opening gates shall not be locked with a padlock or chain and padlock unless they are capable of being opened by means of forcible entry tools or when a key box containing the key(s) to the lock is installed at the gate location.
7. Locking device specifications shall be submitted for approval by the *fire code official*.
8. Electric gate operators, where provided, shall be *listed* in accordance with UL 325.
9. Gates intended for automatic operation shall be designed, constructed and installed to comply with the requirements of ASTM F 2200.

**D103.6 Signs.** Where required by the *fire code official*, fire apparatus access roads shall be marked with permanent NO PARKING—FIRE LANE signs complying with Figure D103.6. Signs shall have a minimum dimension of 12 inches (305 mm) wide by 18 inches (457 mm) high and have red letters on a white reflective background. Signs shall be posted on one or both sides of the fire apparatus road as required by Section D103.6.1 or D103.6.2.

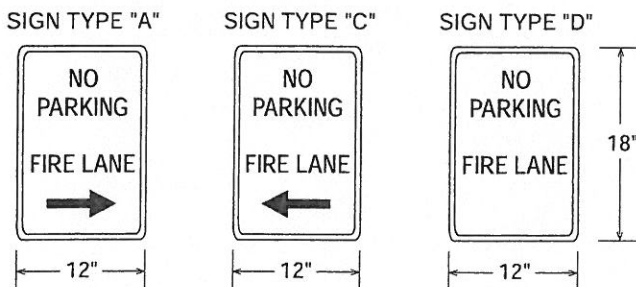


FIGURE D103.6  
FIRE LANE SIGNS

**D103.6.1 Roads 20 to 26 feet in width.** Fire apparatus access roads 20 to 26 feet wide (6096 to 7925 mm) shall be posted on both sides as a *fire lane*.

**D103.6.2 Roads more than 26 feet in width.** Fire apparatus access roads more than 26 feet wide (7925 mm) to 32 feet wide (9754 mm) shall be posted on one side of the road as a *fire lane*.

#### SECTION D104

##### COMMERCIAL AND INDUSTRIAL DEVELOPMENTS

**D104.1 Buildings exceeding three stories or 30 feet in height.** Buildings or facilities exceeding 30 feet (9144 mm) or

three stories in height shall have at least two means of fire apparatus access for each structure.

**D104.2 Buildings exceeding 62,000 square feet in area.** Buildings or facilities having a gross *building area* of more than 62,000 square feet (5760 m<sup>2</sup>) shall be provided with two separate and *approved* fire apparatus access roads.

**Exception:** Projects having a gross *building area* of up to 124,000 square feet (11 520 m<sup>2</sup>) that have a single *approved* fire apparatus access road when all buildings are equipped throughout with *approved automatic sprinkler systems*.

**D104.3 Remoteness.** Where two access roads are required, they shall be placed a distance apart equal to not less than one half of the length of the maximum overall diagonal dimension of the property or area to be served, measured in a straight line between accesses.

#### SECTION D105

##### AERIAL FIRE APPARATUS ACCESS ROADS

**D105.1 Where required.** Buildings or portions of buildings or facilities exceeding 30 feet (9144 mm) in height above the lowest level of fire department vehicle access shall be provided with *approved* fire apparatus access roads capable of accommodating fire department aerial apparatus. Overhead utility and power lines shall not be located within the aerial fire apparatus access roadway.

**D105.2 Width.** Aerial fire apparatus access roads shall have a minimum unobstructed width of 26 feet (7925 mm), exclusive of shoulders, in the immediate vicinity of any building or portion of building more than 30 feet (9144 mm) in height.

**D105.3 Proximity to building.** At least one of the required access routes meeting this condition shall be located within a minimum of 15 feet (4572 mm) and a maximum of 30 feet (9144 mm) from the building, and shall be positioned parallel to one entire side of the building.

#### SECTION D106

##### MULTIPLE-FAMILY RESIDENTIAL DEVELOPMENTS

**D106.1 Projects having more than 100 dwelling units.** Multiple-family residential projects having more than 100 *dwelling units* shall be equipped throughout with two separate and *approved* fire apparatus access roads.

**Exception:** Projects having up to 200 *dwelling units* may have a single *approved* fire apparatus access road when all buildings, including nonresidential occupancies, are equipped throughout with *approved automatic sprinkler systems* installed in accordance with Section 903.3.1.1 or 903.3.1.2.

**D106.2 Projects having more than 200 dwelling units.** Multiple-family residential projects having more than 200 *dwelling units* shall be provided with two separate and *approved* fire apparatus access roads regardless of whether they are equipped with an *approved automatic sprinkler system*.

## SECTION D107 ONE- OR TWO-FAMILY RESIDENTIAL DEVELOPMENTS

**D107.1 One- or two-family dwelling residential developments.** Developments of one- or two-family *dwelling units* where the number of *dwelling units* exceeds 30 shall be provided with separate and *approved* fire apparatus access roads and shall meet the requirements of Section D104.3.

### Exceptions:

1. Where there are more than 30 *dwelling units* on a single public or private fire apparatus access road and all *dwelling units* are equipped throughout with an *approved automatic sprinkler system* in accordance with Section 903.3.1.1, 903.3.1.2 or 903.3.1.3 of the *International Fire Code*, access from two directions shall not be required.
2. The number of *dwelling units* on a single fire apparatus access road shall not be increased unless fire apparatus access roads will connect with future development, as determined by the *fire code official*.

## D108 REFERENCED STANDARDS

ASTM F 2200-05	Standard Specification for Automated Vehicular Gate Construction	D103.5
ICC	IFC-09 International Fire Code	D101.5, D107.1
UL	325-02 Door, Drapery, Gate, Louver, and Window Operators and Systems, with revisions through February 2006	D103.5



April 8, 2010

TO: City Manager for Council Consideration  
FROM: Community Development Director  
SUBJECT: Ordinance - Pennivy Street Vacation - 1<sup>st</sup> Reading

Curtis Beasley submitted a petition to vacate that portion of Pennivy Street located east of Lakeside Drive. A public hearing was held at the March 24, 2009 Council meeting.

The ordinance vacating a portion of Pennivy Street right-of-way is presented for Council consideration. This is the first reading of the ordinance.

Respectfully submitted



Gilbert Alvarado  
Community Development Director

GA:jt

ORDINANCE NO.

AN ORDINANCE VACATING A PORTION OF PENNIVY DRIVE

THE CITY COUNCIL OF THE CITY OF MOSES LAKE, WASHINGTON DO ORDAIN AS FOLLOWS:

Section 1. The following described public right-of-way shall be vacated:

That portion of Pennivy Drive, dedicated on the Albertus No. 2 Addition, Per Grant County Plat records Book 7, Page 21, located in the NW 1/4, Section 27, Township 19 North, Range 28 East. WM, City of Moses Lake, Grant County, Washington, described as follows:

The entire right-of-way of Pennivy Drive that lies easterly of the extended east right-of way of Lakeside Drive, as shown on the Albertus No.2 Addition

Retaining a public utility easement to only repair, maintain and operate the existing buried telephone line and other existing buried public utilities, and a municipal easement to only repair, maintain and operate the existing municipal sanitary sewer, storm sewer and water mains. The easements will be over the entire vacated right-of-way.

Section 2. The city shall be compensated for one half the appraised value of the vacated property. The vacation shall not become effective until the required compensation is received by the city.

Section 3. This ordinance shall take effect and be in force five (5) days after its passage and publication of its summary as provided by law.

Adopted by the City Council and signed by its Mayor on April 27, 2010.

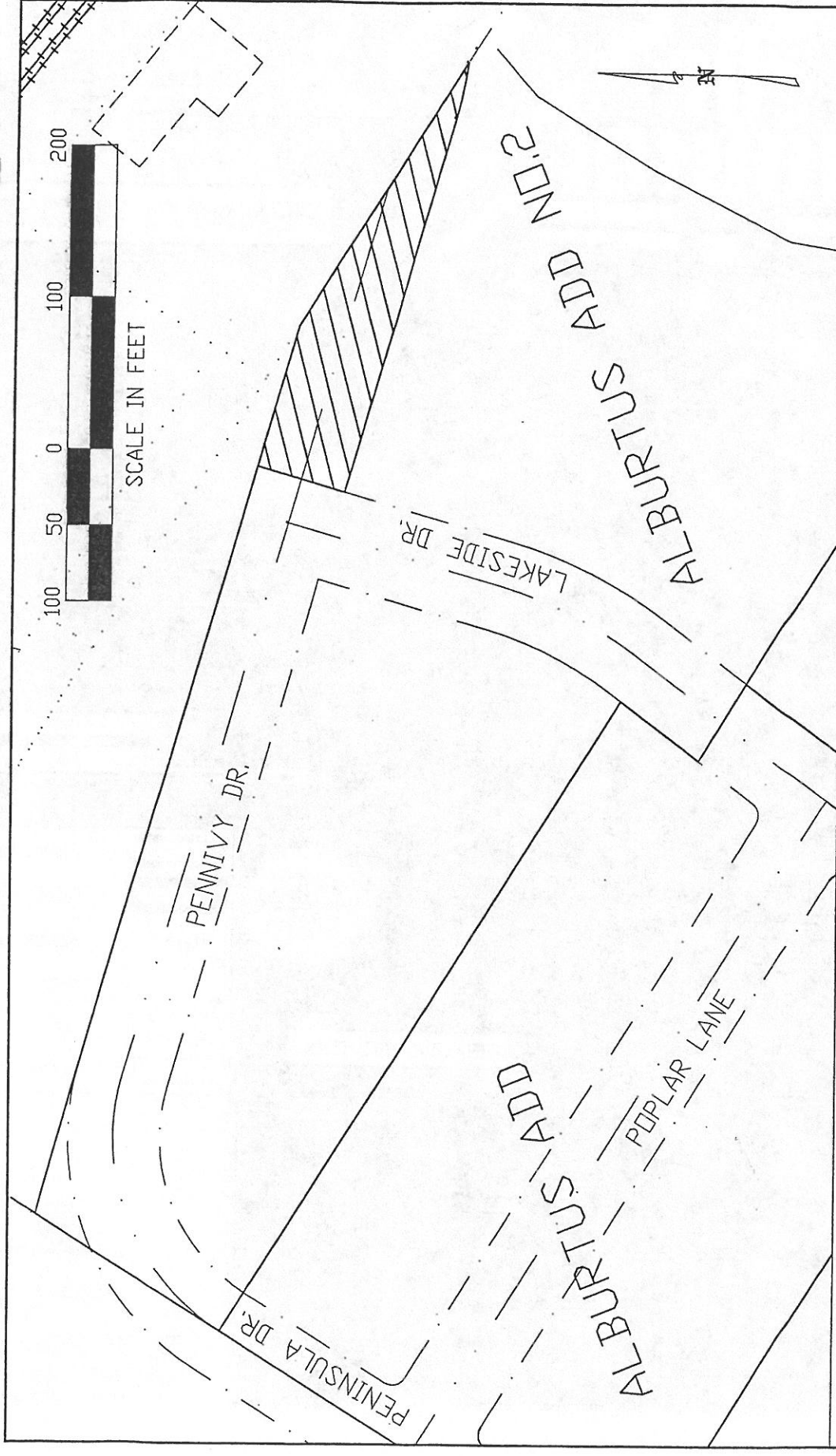
ATTEST:

\_\_\_\_\_  
Jon Lane, Mayor

\_\_\_\_\_  
Ronald R. Cone, Finance Director

APPROVED AS TO FORM:

\_\_\_\_\_  
James A. Whitaker, City Attorney



PROPOSED STREET VACATION

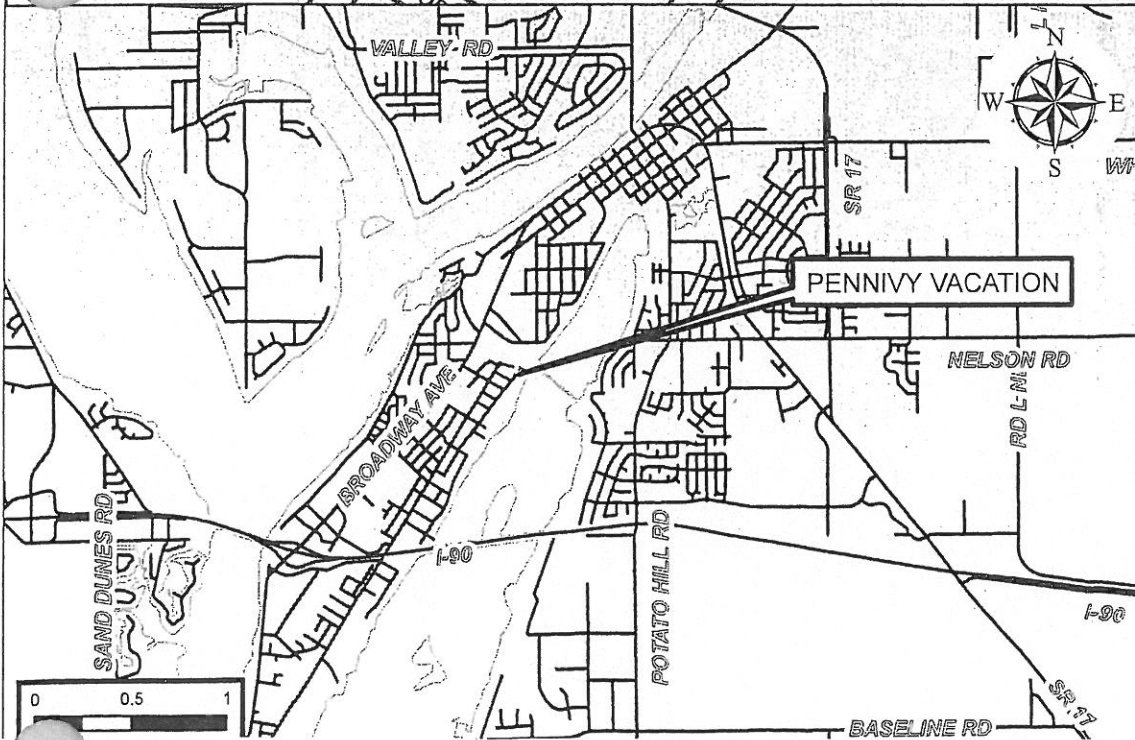
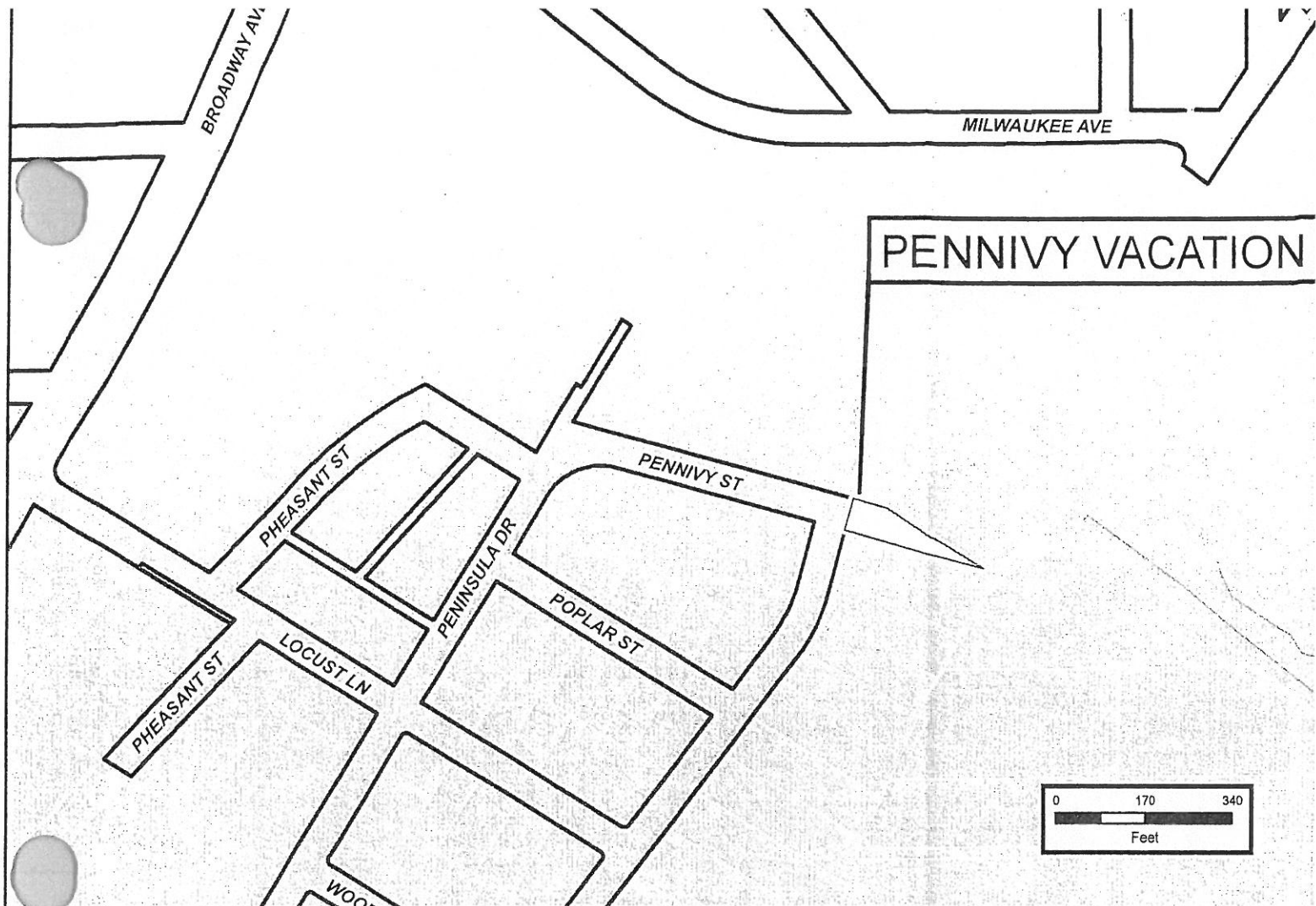


PROPOSED STREET VACATION  
PENNIV DRIVE


MUNICIPAL SERVICES DEPT. - ENGINEERING DIVISION			
DRAWN	By	CHECK	DET
SCALE	SHOWN	DATE	4/8/2010
CITY OF MOSES LAKE		GRANT COUNTY WASHINGTON	







	CITY LIMITS
	UGA BOUNDARY
	STREET NAMES
	LOTS
	LAKE
	PENNIVY VACATION



CITY OF  
**MOSES LAKE**  
WASHINGTON

**CITY OF MOSES LAKE**  
COMMUNITY DEVELOPMENT  
PLANNING DIVISION





April 8, 2010

TO: City Manager for Council Consideration  
FROM: Community Development Director  
SUBJECT: Resolution - Building Permit Fees and Valuations

Attached is a resolution that rescinds the previous resolution setting building permit fees and building construction valuations per the adopted State Building Code. The previous resolution did not include building valuation data. The proposed resolution includes that data.

The resolution is presented for Council consideration.

Respectfully submitted,



Gilbert Alvarado  
Community Development Director

GA:jt

RESOLUTION NO. 3140

A RESOLUTION RESCINDING RESOLUTION NO. 3135 AND ESTABLISHING  
BUILDING CODE FEES FOR THE CITY OF MOSES LAKE

Recitals:

1. The State Building Code, as amended effective July 1, 2004, requires each jurisdiction to establish fees for the issuance of permits pursuant to that Code.

Resolved:

1. For building permits issued pursuant to Moses Lake Municipal Code Chapter 16.02 from the International Building Code and the International Residential Code the following fees are adopted as the fees to be imposed by the City of Moses Lake:

**TABLE 1-A – BUILDING PERMIT FEES**

Total Valuation	Fee
\$1 to \$500	\$30.00
\$501 to \$2,000	\$30.00 for the first \$500.00 plus \$3.05 for each additional \$100, or fraction thereof, to and including \$2,000
\$2,001 to \$25,000	\$69.25 for the first \$2,000 plus \$14 for each additional \$1,000 or fraction thereof, to and including \$25,000
\$25,001 to \$50,000	\$391.25 for the first \$25,000 plus \$10.10 for each additional \$1,000, or fraction thereof, to and including \$50,000
\$50,001 to \$100,000	\$643.75 for the first \$50,000 plus \$7 for each additional \$1,000, or fraction thereof, to and including \$100,000
\$100,001 to \$500,000	\$993.75 for the first \$100,000 plus \$5.60 for each additional \$1,000, or fraction thereof, to and including \$500,000
\$500,001 to \$1,000,000	\$3,233.75 for the first \$500,000 plus \$4.75 for each additional \$1,000, or fraction thereof, to and including \$1,000,000
\$1,000,001 and up	\$5,608.75 for the first \$1,000,000 plus \$3.65 for each additional \$1,000, or fraction thereof
Other Permit Fees	
Manufactured Home Placement	\$350
Reroof	\$75
Demolitions (Res and Comm)	\$75
Fences (> 6')	\$55
Grading (500 cubic yds or >)	\$55

2. For plumbing permits issued pursuant to Moses Lake Municipal Code Chapter 16.02 from the Uniform Plumbing Code. The schedule of fees from Table 1-1 of the Uniform Plumbing Code, 1997 edition, is adopted as the fee schedule to be imposed by the City of Moses Lake.
3. For mechanical permits issued pursuant to Moses Lake Municipal Code Chapter 16.02 from the International Mechanical Code. The schedule of fees from Table 1-A of the Uniform Mechanical Code, 1997 edition, as hereby amended, is adopted as the fee schedule to be imposed by the City of Moses Lake:
  - a. Permit Issuance and Heaters
    - 1) For the issuance of each mechanical permit ..... \$23.50
    - 2) For issuing each supplemental permit for which the original permit has not expired, been canceled or finalized ..... \$7.50
  - b. Unit Fee Schedule (Note: The following do not include permit-issuing fee.)
    - 1) Furnaces: All appliances, with attached ducts and vents noted under number one of Table 1-A shall be charged ..... \$10.50
    - 2) Appliance Vents: All vent work noted under number two of Table 1-A shall be charged ..... \$7.50
    - 3) Repairs or Additions: All work noted under number three of Table 1-A shall be charged ..... \$10.50
    - 4) Boilers, Compressors and Absorption Systems: The fees in this section shall remain unchanged.
    - 5) Air Handlers: All air-handling systems noted under number five of Table 1-A shall be charged ..... \$10.50
    - 6) Evaporative Coolers: For each evaporative cooler other than portable type ..... \$10.50
    - 7) Ventilation and Exhaust: For each ventilation fan connected to a single fan ..... \$7.50  
  
For all other ventilation systems noted under number seven of Table 1-A ..... \$10.50
    - 8) Incinerators: All incinerators noted under number eight of Table 1-A shall be charged ..... \$10.50
    - 9) Miscellaneous: For each appliance or piece of equipment regulated by the Mechanical Code but not classed in other appliance categories, or for which no other fee is listed in the table ..... \$10.50
    - 10) All other fees in Table 1-A remain unchanged.
4. The total valuation is based off data representing average square foot costs for most buildings. The actual square foot costs vary depending upon the type of construction. A sample of square foot costs for certain structures is included below:

- |    |   |         |
|----|---|---------|
| a. | Single Family Dwellings/Additions ..... | \$86.37 |
| b. | Garages .....                           | \$33.81 |
| c. | Open Carports/Pole Buildings .....      | \$20.75 |
| d. | Deck (uncovered)/Patio (covered) .....  | \$12.50 |
| c. | Decks (covered) .....                   | \$16.65 |
5. The total valuation is based off data representing average square foot costs for most buildings. The actual square foot costs vary depending upon the type of construction. The square foot costs for certain structures is included with the Building Valuation Data from the Building Safety Journal August 2005 as currently adopted or as amended in the future.

Adopted by the City Council on April 13, 2010.

ATTEST:

\_\_\_\_\_  
Jon Lane, Mayor

\_\_\_\_\_  
Ronald R. Cone, Finance Director

# BUILDING VALUATION DATA

(Building Safety Journal August, 2005)

Group (2003 International Building Code)		Type of Construction								
		IA	IB	IIA	IIB	IIIA	IIIB	IV	VA	VB
A-1	Assembly, theaters, with stage	178.44	172.70	168.68	161.74	150.39	149.60	156.63	139.34	134.32
	Assembly, theaters, without stage	164.58	158.84	154.82	147.88	136.54	135.75	142.78	125.49	120.47
A-2	Assembly, nightclubs	135.25	131.06	127.75	122.77	113.99	113.69	118.50	104.78	101.25
A-2	Assembly, restaurants, bars, banquet halls	134.25	130.06	125.75	121.77	111.99	112.69	117.50	102.78	100.25
A-3	Assembly, churches	165.34	159.60	155.57	148.63	137.27	136.48	143.53	126.22	121.20
A-3	Assembly, general, community halls, libraries, museums	136.88	131.14	126.12	120.18	107.80	108.01	115.07	96.75	92.73
A-4	Assembly, arenas	134.25	130.06	125.75	121.77	111.99	112.69	117.50	102.78	100.25
B	Business	137.58	132.60	128.38	122.37	109.57	108.89	117.69	97.85	94.08
E	Educational	146.24	141.28	137.23	131.12	121.00	118.13	126.83	108.07	103.96
F-1	Factory and industrial, moderate hazard	83.52	79.68	75.00	72.65	62.84	63.84	69.68	53.59	50.83
F-2	Factory and industrial, low hazard	82.52	78.68	75.00	71.65	62.84	62.84	68.68	53.59	49.83
H-1	High Hazard, explosives	78.36	74.52	70.84	67.49	58.85	58.85	64.52	49.60	N.P.
H234	High Hazard	78.36	74.52	70.84	67.49	58.85	58.85	64.52	49.60	45.84
H-5	HPM	137.58	132.60	128.38	122.37	109.57	108.89	117.69	97.85	94.08
I-1	Institutional, supervised environment	135.63	131.01	127.53	122.39	112.35	112.31	121.55	103.36	99.26
I-2	Institutional, incapacitated	228.99	224.01	219.78	213.78	200.51	N.P.	209.10	188.79	N.P.
I-3	Institutional, restrained	156.30	151.32	147.09	141.09	129.52	127.84	136.41	117.80	112.03
I-4	Institutional, day care facilities	135.63	131.01	127.53	122.39	112.35	112.31	121.55	103.36	99.26
M	Mercantile	100.71	96.53	92.21	88.24	78.98	79.68	83.97	69.77	67.24
R-1	Residential, hotels	135.99	131.37	127.89	122.75	112.80	112.76	122.00	103.81	99.71
R-2	Residential, multiple family	114.10	109.48	106.00	100.86	91.02	90.98	100.22	82.03	77.93
R-3	Residential, one- and two-family	109.41	106.41	103.79	100.93	96.29	96.06	99.22	91.74	86.37
R-4	Residential, care/assisted living facilities	135.63	131.01	127.53	122.39	112.35	112.31	121.55	103.36	99.26
S-1	Storage, moderate hazard	77.36	73.52	68.84	66.49	56.85	57.85	63.52	47.60	44.84
S-2	Storage, low hazard	76.36	72.52	68.84	65.49	56.85	56.85	62.52	47.60	43.84
U	Utility, miscellaneous	58.94	55.73	52.42	49.80	43.19	43.19	47.00	35.51	33.81

Effective date:







**To:** City Manager for Council Consideration  
**From:** Fire Chief  
**Date:** March 18, 2010  
**Subject:** Adjust Ambulance Utility Fee

The City is required to conduct a periodic review of the Ambulance Utility Fees and recommend adjustment as necessary. After meeting with the finance director and reviewing the revenues and expenditures for the ambulance fund, it is recommended that the City Council adjust the fee from the current \$3.12 per month to \$4.70 per month.

This adjustment is necessary due to the increase in costs to operate the ambulance service and the decrease in call volume which affects our revenue.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Tom Taylor", is written over the printed name.

Tom Taylor  
Fire Chief

RESOLUTION NO. 3141

A RESOLUTION ESTABLISHING AMBULANCE SERVICE UTILITY RATES

RECITALS:

1. The City Council by ordinance has previously established, pursuant to RCW Chapter 35.21, an Ambulance Service Utility for the city.
2. RCW 35.21.766 requires the city to conduct a cost-of-service study as the basis for the setting of rates for classes of users of the Ambulance Service Utility. The city has caused such a cost-of-service study to be completed.
3. The costs of the Ambulance Service Utility, after applying transport fees and the general fund contribution, establishes the amount to be collected by the Ambulance Service Utility rates as \$430,000.
4. It has been determined there are 8,800 units among whom the \$430,000 should be spread.
5. There is no basis to establish a different rate for Ambulance Service Utility service among the different classes of users pursuant to the provisions of RCW 35.21.766.

RESOLVED:

1. The following rates are established by the Moses Lake City Council for the Ambulance Service Utility of the city and shall become effective May 1, 2010:

All classes of users	\$4.70 per month to be charged and collected through the water/sewer utility billings.
----------------------	--

Adopted by the City Council on April 13, 2010.

ATTEST:

\_\_\_\_\_  
Jon Lane, Mayor

\_\_\_\_\_  
Ronald R. Cone, Finance Director



April 7, 2010

Honorable Mayor and  
Moses Lake City Council

Dear Council Members

The Moses Lake Municipal Airport Layout Plan and Narrative Report prepared by Airside has been considered by the Moses Lake Municipal Airport Commission. The Commission has recommended to the City Council that the Airport Layout Plan and Narrative Report be approved.

With the recommendation of the Moses Lake Municipal Airport Commission in hand, the City Council should consider approving the Airport Layout Plan and Narrative Report.

Respectfully submitted



Joseph K. Gavinski  
City Manager

JKG:jt



## MOSES LAKE MUNICIPAL AIRPORT COMMISSION

A regular meeting of the Moses Lake Municipal Airport Commission was held at the Airport Operations Building, at noon on Friday, March 12, 2010.

### PRESENT:

Commissioners: Darel Fuller, Lew Mason, & Delone Krueger.

Guests: None

Minutes: The minutes of the February 12, 2010 meeting were approved as published.

### CORRESPONDENCE:

#### AIRPORT INSPECTION:

The February inspection was completed by Darel Fuller and is attached. The April inspection is to be done by Delone Krueger.

#### OLD BUSINESS:

A: Additional Security Cameras was discussed and the locations preferred are on the West side of the Airport with the area of view to be the Municipal Hangar Road and the hangars. This would be the preferred area of coverage due to the the remote area and investment value in that area. There is power available there from the airport lighting system. Details are still being considered and comments welcome.

B: GPS Approach application in work. -This will not be for a gps approach but will secure a notification system of any obstructions developing in the airport area.

C: Weed spraying will be coordinated by Tom Dent and volunteer labor.

D: Lew Mason worked with the City computer staff and demonstrated the (Aviation Digital Data Service) from NOAA & NWS on the ops bldg computer.  
Web address is: <http://adds.aviationweather.noaa.gov>

#### NEW BUSINESS:

A: Lawn Contract and Renewal

Motion was made and passed for renewal of the lawn contract for 2010, with Ron Piercy of Rainbow Aviation. The same dates and rates as for 2009.

B: Spring Community Airport Conference

Motion was made and passed to pay the 2010 Airport Dues to CAA; \$100 for Public Airport Sponsor.

B: Motion was made and passed to pay the registration, meals & lodging for commissioners attending the Spring Conference in Wenatchee April 22 & 23, 2010.

C: AIRPORT LAYOUT PLAN

A motion was made and passed to approve the Airport Layout Plan as submitted. Discussion followed re: 20 year plan to extend runway length to the North. The recommendation was to not plan in that direction due to the relocating of road 4.

D: OTHER—The Operations Bldg. Computer needs to be set to reboot (on) when there is a power fail and return of power. Otherwise access to the computer room is necessary to turn on the computer after a power failure.

Volunteer time: D. Krueger 2 hr  
L. Mason 3 hr  
D. Fuller 3 hr

Meeting Adjourned  
Minutes by DCF



April 8, 2010

TO: City Manager  
For City Council Consideration


FROM: Municipal Services Director

SUBJECT: **Request to Discharge into City Sewer - JGM Cleaning LLC**  
**1005 Stratford Road**

Jody Mayne, JGM Cleaning, is requesting to discharge approximately 100 gallons of waste water that will be generated from cleaning Wal-Mart's waste compactors four times per year. The Moses Lake Municipal Code 13.04.145 entitled "Discharge to Sewer System Without Physical Connection to Sewer System" requires City Council approval. The City and Department of Ecology staff evaluated the waste water test results and determined that it will not have any adverse effects on the city's sewer system.

This request is presented for Council consideration.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Gary Harer", written over a horizontal line.

Gary Harer, PE/PLS  
Municipal Services Director

March 30, 2010

To: Municipal Services Director  
From: Public Works Superintendent *Tim*  
Subject: **Request to Discharge to Sewer System  
JGM Cleaning LLC**

JGM is a cleaning company located in Grand Saline, Texas. JGM has a contract with Wal-Mart Stores Incorporated to clean waste compactors at Wal-Mart stores throughout the Western United States.

JGM has requested to discharge approximately 100 gallons of water generated from their cleaning process into the city sewer system four (4) times per year.

JGM has submitted their standard operating procedures for cleaning self-contained compactors and test analysis of the typical wastewater generated during the cleaning procedure. Oil and grease concentrations are well below the City's local limit of 100 mg/L. Heavy metals are within regulatory levels and will not adversely affect our treatment plant or biosolids.

The Wastewater Division Supervisor and I met the Wal-Mart Store manager, on site, to inspect the waste compactor, inquire how it operates, and look for a good location to dump the cleanup water if JGM's request is approved.

There is a Wal-Mart owned manhole upstream of Wal-Mart's sewer lift station. City staff and the Wal-Mart manager agreed that this would be a good location to dump the cleanup water. In addition, this manhole is close to the waste compactor being cleaned which will help minimize any spill concerns during the transport of the water.

Dumping the cleanup water into Wal-Mart's sewer system and passing through their lift station provides some comfort for city staff. If cleaning procedures are not followed, the results will affect Wal-Mart's sewer system and pumps before it gets to the City's sewer system.

I spoke with Scott Mallery, Water Quality Section DOE, regarding this request. Mr. Mallery did not have any immediate concerns and requires no more involvement with our decision.

This information is being provided for your review and council direction.

cc Wastewater Division Supervisor

**JGM CLEANING LLC**  
**1585 VZ CR 1224**  
**GRAND SALINE, TX. 75140**  
Visit us on the web: [jgmcleaningllc.com](http://jgmcleaningllc.com)  
Phone: 903-962-3538 or toll free 888-962-3538  
Fax: 903-962-7862

March 25, 2010

City of Moses Lake  
P.O. Box 1579  
Moses Lake, WA. 98837

My name is Jody Mayne, Operations Manager for JGM CLEANING LLC. We are a service provider for Wal-Mart Stores, Inc., cleaning their waste compactors. We have been in close contact with Tim Varney and Dick Leishman with the water department and described how we operate to them. We have sent in the Industrial Users Survey and the Business License Application with the fee of \$80.00 on February 4, 2010.

I request to discharge approximately 100 gallons of rinse water generated from our cleaning operation 4 times per year into the marked sanitary sewer drain at the store location.

I have enclosed a copy of our cleaning procedure.

Thank you,

  
Jody Mayne, Operations Manager

Job Number: 1015042

Customer: JGM Cleaning LLC

Attn: Jody Mayne

Date Sampled: 03/03/2009

Laboratory ID: 1015042-1

Time Sampled: 1:20 PM

Date Received: 03/04/2009

Project Name:

Time Received: 1:27 PM

Project Number:

Matrix: Aqueous

Sample Description

Sample Type: Grab

Receiving Flags: TPA

Analysis	Result	Unit	MQL	Flag	Test Method	QA	Date	Tech
200.2 Digestion Date	3/10/09	Date			EPA 200.2	1045404	3/10/09	KRC
Arsenic (As), Total	<0.0200	mg/l	0.0200		40CFR 136 C 200.7	1045512	3/11/09	BLC
Cadmium (Cd), Total	<0.0100	mg/l	0.0100		40CFR 136 C 200.7	1045514	3/11/09	BLC
Chromium (Cr), Total	0.0600	mg/l	0.0100	SP	40CFR 136 C 200.7	1045473	3/11/09	BLC
Copper (Cu), Total	0.787	mg/l	0.0100		40CFR 136 C 200.7	1045500	3/11/09	BLC
Lead (Pb), Total	0.0273	mg/l	0.0200		40CFR 136 C 200.7	1045516	3/11/09	BLC
Mercury (Hg), Total	<0.000200	mg/l	0.000200		EPA 245.1	1045504	3/18/09	KRC
Nickel (Ni), Total	0.0778	mg/l	0.0100		40CFR 136 C 200.7	1045519	3/11/09	BLC
Silver (Ag), Total	<0.00500	mg/l	0.00500	IC	40CFR 136 C 200.7	1045520	3/11/09	BLC
Zinc (Zn), Total	1.39	mg/l	0.00500		40CFR 136 C 200.7	1045522	3/11/09	BLC
Cyanide, Total after Distillation	<0.0200	mg/l	0.0200		SM 20-4500 CN C+E	1045524	3/17/09	NHB

Job Number: 1013485

Customer: JGM Cleaning LLC

Attn: Jody Mayne

Date Sampled: 04/16/2008

Laboratory ID: 1013485-6

Time Sampled: 10:00 AM

Date Received: 04/17/2008

Project Name:

Time Received: 10:35 AM

Project Number:

Matrix: Aqueous

Sample Description: Filtered Wash Water

Sample Type: Grab

Analysis	Result	Unit	MQL	Flag	Test Method	QA	Date	Tech
Cyanide, Total after Distillation	<0.0200	mg/l	0.0200		SM 20-4500 CN C+E	1041182	4/30/08	N
Oil and Grease	17.0	mg/l	10.0		EPA 1664A (HEM)	1041145	4/29/08	N
Sulfide	<2.00	mg/l	2.00		SM 20-4500 S2 F	1041006	4/22/08	D

April 8, 2010

TO: City Manager for Council Consideration

FROM: Community Development Director

SUBJECT: 2010 Urban Growth Area (UGA) Proposed Amendments - Request for Direction

The City of Moses Lake has received two (2) requests to amend our UGA as part of our 2010 Comprehensive Plan amendment cycle. We are permitted by statute to amend our UGA only once per calendar year. The proposed UGA amendment applications are attached.

It should be noted that the proposed UGA amendments are both industrial properties and do not rely on the same justification as those UGA amendments that are residential properties, which are tied to population estimates and population growth rates. Industrial properties are not tied to population.

The City Council should consider the UGA amendment applications and recommend to the Gant County Board of County Commissioners that the properties be included or excluded from the current Moses Lake Urban Growth Area.

Respectfully submitted



Gilbert Alvarado  
Community Development Director

GA:jt







Community Development Department  
321 South Balsam Street  
PO Box 1579  
Moses Lake, WA 98837-1762  
Tel: (509) 766-4166  
Fax: (509) 766-9392  
[www.ci.moses-lake.wa.us](http://www.ci.moses-lake.wa.us)

OFFICE USE ONLY

☐ Environmental Checklist ..... \$250.00  
☒ Comp Plan/ Dev Reg Amendment ..... \$200.00  
FEE PAID: \$200.00 RECEIPT #: 98255  
DATE SUBMITTED: 3-9-10  
RECEIVED BY: AA FILE #: \_\_\_\_\_

APPLICATION TO AMEND THE COMPREHENSIVE PLAN OR DEVELOPMENT REGULATIONS

Check one or more boxes:

- ☐ Comprehensive Plan Text Amendment ☒ Comprehensive Plan Map Amendment  
☐ Development Regulation Text Amendment

**APPLICANT:** Use mailing address for meeting notification

☒ Check if Primary Contact

NAME: Gary Ash  
COMPANY: National Frozen Foods Corporation  
ADDRESS: PO Box A (14406 Rd 3 NE)  
(CITY, STATE, ZIP): Moses Lake WA 98837  
PHONE: 766-0793 FAX: 766-9816 E-MAIL: gash@nffc.com  
SIGNATURE: Gary Ash (Original Signature Required)

**APPLICANT'S REPRESENTATIVE:**

☐ Check if Primary Contact

NAME: \_\_\_\_\_  
COMPANY: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
(CITY, STATE, ZIP): \_\_\_\_\_  
PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_ E-MAIL: \_\_\_\_\_  
SIGNATURE: \_\_\_\_\_ (Original Signature Required)

**PROPERTY OWNER(S):** Attach separate sheet if needed

☐ Check if Primary Contact

NAME: \_\_\_\_\_  
COMPANY: NATIONAL FROZEN FOODS CORPORATION  
ADDRESS: \_\_\_\_\_  
(CITY, STATE, ZIP): \_\_\_\_\_  
PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_ E-MAIL: \_\_\_\_\_  
SIGNATURE: \_\_\_\_\_

PROPERTY INFORMATION (REQUIRED)

SITE ADDRESS: 14406 Rd 3 NE  
PARCEL NUMBER(S): 190471002  
PROPERTY DESCRIPTION (Subdivision, Lot, and Block; or attach Legal Description and Map):  
see attached description

CURRENT ZONE: \_\_\_\_\_  
CURRENT LAND USE DESIGNATION: Irrig Ag PROPOSED LAND USE DESIGNATION:  
Heavy Industrial

EXISTING LAND USE OF EACH PARCEL: (attach separate sheet if needed) see attached map

AREA OF EACH PARCEL: \_\_\_\_\_  
# 190471002 ≈ 3 acres (to be removed)

RECEIVED

MAR 9 2010

COMMUNITY DEVELOPMENT  
PLANNING & BUILDING  
CITY OF MOSES LAKE



City of Moses Lake  
Community Development Dept  
321 Balsam St.  
P.O. Box 1579  
Moses Lake, WA 98837

March 8, 2010

RE: Application to Amend the Comprehensive Plan Map – Written Statement.

To Whom It May Concern:

In 2009 National Frozen Foods built an addition to the Ag Maintenance Shop at 14406 Rd 3 NE in Moses Lake. While applying for permits for this project, it was discovered that a 3 acre parcel in the SE corner of the property had not been annexed into the City of Moses Lake in 2007 with the rest of the 60 site.

National has owned and operated a frozen vegetable processing plant, warehouse, and maintenance shop at this site for about 20 years. When the new processing plant and farm shop was built in '97 & '98, the 3 acre parcel was temporarily owned by the contractor. National reacquired that parcel about a year later. Meanwhile, that small parcel was inadvertently excluded in the agreement with the City that included annexation at a later date. Subsequently 10 years later, when the City initiated annexation proceedings, this parcel was overlooked and wasn't included in the process.

This application is intended to incorporate this parcel into the entire 63.75 acre site owned by National Frozen Foods. The intent and usage of this site has not changed and this amendment will simply correct an administrative oversight.

Sincerely,

A handwritten signature in black ink that reads 'Gary Ash'.

Gary Ash  
General Manager, Moses Lake  
National Frozen Foods Corporation

## LEGAL DESCRIPTION

THAT PORTION OF FARM UNITS 80 AND 81, IRRIGATION BLOCK 41, COLUMBIA BASIN PROJECT, LYING IN THE SOUTHWEST  $\frac{1}{4}$  OF SECTION 16, TOWNSHIP 19 NORTH, RANGE 29 EAST W.M., GRANT COUNTY, WASHINGTON, DESCRIBED AS FOLLOWS:

COMMENCING FROM A UNITED STATES BUREAU OF RECLAMATION BRASS CAP, ACCEPTED AS THE WEST  $\frac{1}{4}$  CORNER OF SAID SECTION 16; THENCE SOUTH  $89^{\circ}05'26''$  EAST ALONG THE NORTH LINE OF THE SOUTHWEST  $\frac{1}{4}$  OF SAID SECTION 16, A DISTANCE OF 1315.54 FEET (PER STATUTORY WARRANTY DEED UNDER AFN 1009608 SOUTH  $89^{\circ}04'57''$  EAST 1315.42 FEET), TO THE NORTHWEST CORNER OF THE NORTHWEST  $\frac{1}{4}$  OF THE SOUTHWEST  $\frac{1}{4}$  OF SAID SECTION 16 AND THE NORTHWEST CORNER OF SAID FARM UNIT 80, SAID POINT BEING THE **TRUE POINT OF BEGINNING**; THENCE

- 1) SOUTH  $89^{\circ}05'26''$  EAST, CONTINUING ALONG SAID NORTH LINE A DISTANCE OF 1315.54 FEET (PER SAID AFN SOUTH  $89^{\circ}04'57''$  EAST 1315.42 FEET), TO THE CENTER OF SAID SECTION 16 AND THE NORTHEAST CORNER OF SAID FARM UNIT 80 MONUMENT WITH A  $\frac{5}{8}$ " REBAR AND CAP LAND SURVEYOR NO. 10232; THENCE
- 2) SOUTH  $00^{\circ}37'35''$  EAST (PER SAID AFN SOUTH  $00^{\circ}37'39''$  EAST), ALONG THE EAST LINE OF THE SOUTHWEST  $\frac{1}{4}$  OF SAID SECTION 16, A DISTANCE OF 2016.61 FEET; THENCE
- 3) NORTH  $89^{\circ}05'09''$  WEST, A DISTANCE OF 1410.37 FEET (PER SAID AFN NORTH  $89^{\circ}05'05''$  WEST, 1410.13 FEET); THENCE
- 4) NORTH  $00^{\circ}53'25''$  EAST, PARALLEL WITH AND 1230.00 FEET WEST OF THE WEST LINE OF THE SOUTHWEST  $\frac{1}{4}$  OF SAID SECTION 16, A DISTANCE OF 1352.31 FEET (PER SAID AFN NORTH  $00^{\circ}53'29''$  EAST, 1352.48 FEET), TO THE NORTHERLY BOUNDARY OF SAID FARM UNIT 80; THENCE
- 5) SOUTH  $89^{\circ}05'24''$  EAST, ALONG SAID NORTHERLY BOUNDARY, A DISTANCE OF 87.07 FEET (PER SAID AFN SOUTH  $89^{\circ}04'59''$  EAST, 86.95 FEET); THENCE
- 6) NORTH  $00^{\circ}45'30''$  EAST (PER SAID AFN NORTH  $00^{\circ}45'34''$  EAST), CONTINUING ALONG SAID FARM UNIT BOUNDARY, A DISTANCE OF 664.16 FEET, TO THE **TRUE POINT OF BEGINNING**.

SAID PARCEL CONTAINS 63.76 ACRES, MORE OR LESS, AND IS SUBJECT TO EASEMENTS OF RECORD AND OF USE.

NATIONAL FROZEN FOODS  
Urban Growth Boundary Amendment

AMERICOLD  
Urban Growth Boundary Amendment

ROAD N NE

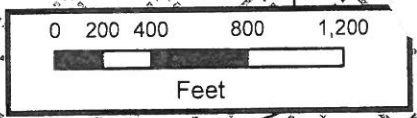
311849000

190469000

190471002

WHEELER RD

PRIVATE RD



AMERICOLD  
Urban Growth Boundary Amendment

RD 4 NE

RD L NE

RD N NE

WHEELER RD

RD N NE

RD 3 NE

RD 2 NE

NELSON RD

RD L NE

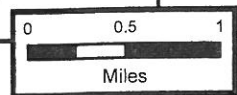
NATIONAL FROZEN FOODS  
Urban Growth Boundary Amendment



- CITY LIMITS
- UGA BOUNDARY
- ALDER
- LOTS
- LAKE
- AMENDMENTS



CITY OF MOSES LAKE  
COMMUNITY DEVELOPMENT  
PLANNING DIVISION



DRAWN: BKP  
DATE: MARCH 29, 2009





CITY OF MOSES LAKE  
Community Development Department  
321 South Balsam Street  
PO Box 1579  
Moses Lake, WA 98837-1762  
Tel: (509) 766-4166  
Fax: (509) 766-9392  
[www.ci.moses-lake.wa.us](http://www.ci.moses-lake.wa.us)

MAR 26 2010

COMMUNITY DEVELOPMENT  
PLANNING & BUILDING  
CITY OF MOSES LAKE

RECEIVED

OFFICE USE ONLY

☒ Environmental Checklist ..... \$250.00  
☒ Comp Plan/ Dev Reg Amendment ..... \$200.00  
FEE PAID: 450 RECEIPT #: 101597  
DATE SUBMITTED: 3-26-10  
RECEIVED BY: AH FILE #:

APPLICATION TO AMEND THE COMPREHENSIVE PLAN OR DEVELOPMENT REGULATIONS

Check one or more boxes:

- ☒ Comprehensive Plan Text Amendment ☒ Comprehensive Plan Map Amendment  
☐ Development Regulation Text Amendment

APPLICANT: Use mailing address for meeting notification

☐ Check if Primary Contact

NAME: Americold  
COMPANY: Americold Corporation  
ADDRESS: 3245 Rd "N" N.E.  
(CITY, STATE, ZIP): Moses Lake, WA 98837  
PHONE: 509-765-7838 FAX: 509-765-1600 E-MAIL: \_\_\_\_\_  
SIGNATURE: \_\_\_\_\_ (Original Signature Required)

APPLICANT'S REPRESENTATIVE:

☒ Check if Primary Contact

NAME: Scott Nolan  
COMPANY: Americold  
ADDRESS: 3245 Rd "N" N.E.  
(CITY, STATE, ZIP): Moses Lake, WA 98837  
PHONE: 509-765-7838 FAX: 509-765-1600 E-MAIL: Scott.Nolan@AmericoldRealty.com  
SIGNATURE: Scott Nolan (Original Signature Required)

PROPERTY OWNER(S): Attach separate sheet if needed

☐ Check if Primary Contact

NAME: ART Mortgage Borrower Trust 2006-3 L.P.  
COMPANY: Americold  
ADDRESS: 10 Glenlake Parkway South Tower Suite 800  
(CITY, STATE, ZIP): Atlanta, GA 30328  
PHONE: 678-441-1400 FAX: 678-387-4774 E-MAIL: walt.metz@americoldrealty.com  
SIGNATURE: Walt Metz  
V.P. General Counsel & Secretary

PROPERTY INFORMATION (REQUIRED)

SITE ADDRESS: 3245 Rd "N" N.E. Moses Lake, WA 98837  
PARCEL NUMBER(S): 190469000 and 311849000  
PROPERTY DESCRIPTION (Subdivision, Lot, and Block, or attach Legal Description and Map):  
SEE ATTACHMENT AND ATTACHED MAP  
CURRENT ZONE: IRRIGATED  
CURRENT LAND USE DESIGNATION: Agricultural PROPOSED LAND USE DESIGNATION:  
190469000 - Industrial  
311849000 - Agricultural  
EXISTING LAND USE OF EACH PARCEL: (attach separate sheet if needed)  
AREA OF EACH PARCEL: 190469000 - 18.60 Acres / 311849000 - 18.75 Acres

**AmeriCold Property Descriptions**

Full Legal Description Parcel Number: 190469000

THE FOLLOWING DESCRIBED REAL PROPERTY IN THE COUNTY OF GRANT, STATE OF WASHINGTON: THE WEST 1230 FEET, MEASURED ALONG THE NORTH LINE THEREOF, OF FARM UNIT 81, SECOND REVISION OF IRRIGATION BLOCK 41, COLUMBIA BASIN PROJECT, AS PER PLAT FILED SEPTEMBER 29, 1953, RECORDS OF GRANT COUNTY. EXCEPT THE SOUTH 640 FEET, MEASURED ALONG THE EAST LINE THEREOF.

Full Legal Description Parcel Number: 311849000

LOT 1; AMERICOLD SP 7-54

**RECEIVED**

MAR 26 2010

COMMUNITY DEVELOPMENT  
PLANNING & BUILDING  
CITY OF MOSES LAKE



Industrial

Road N NE

Wheeler Rd

Americold  
Tax ID 311849000  
Comp. Plan: Agriculture  
Zoning: Irrigated

Americold  
Tax ID: 190469000  
Comp Plan: Agriculture  
Zoning: Irrigated

National Frozen  
Foods Facility  
Tax ID 110069400  
Comp Plan: Urban Heavy Industrial  
Zoning: Industrial (Urban)

Simplot Facility

ap nor a survey and is  
nation displayed is a  
obtained from various

NATIONAL FROZEN FOODS  
Urban Growth Boundary Amendment

AMERICOLD  
Urban Growth Boundary Amendment

311849000

190469000

190471002

ROAD N.NE-

BOARD NINE -

WHEELER RD.

PRIVATE RD

0    200   400            800            1,200

Feet

AMERICOLD  
Urban Growth Boundary Amendment

RD 4 NE

RD L NE

WHEELER RD

NELSON RD

NATIONAL FROZEN FOODS  
Urban Growth Boundary Amendment

PD AVE

—

RD 2 NE

A scale bar with a white segment from 0 to 0.5 miles and a black segment from 0.5 to 1 mile. The word "Miles" is written below the bar.

**ALDER**

## CITY LIMITS

**UGA BOUNDARY**

## STREET NAMES

**LOTS**

LAKE

## AMENDMENTS



CITY OF MOSES L  
COMMUNITY DEVELOPM  
PLANNING DIVISION

DRAWN:	BKP
DATE:	MARCH 29, 2009



April 7, 2010

Honorable Mayor and  
Moses Lake City Council

Dear Council Members

Attached is a proposed agreement between the City of Moses Lake and the Moses Lake Area Chamber of Commerce. With this agreement the City will pay to the Chamber \$5,500 per year beginning in 2011 for services to advance the general interests of the City and to promote the resources and facilities of the City so as to attract visitors and create tourist expansion. The City will also pay the Chamber \$5 per piece for processing the fulfillment of tourist information requests sent out by the Chamber specifically on behalf of the City.

If the City Council finds the agreement acceptable, authorization is requested for the City Manager to execute this agreement on behalf of the City of Moses Lake.

Respectfully submitted



Joseph K. Gawinski  
City Manager

JKG:jt



## AGREEMENT

1. Parties: This agreement is made and entered into by and between the City of Moses Lake, Grant County, Washington, a municipal corporation (City), and the Moses Lake Area Chamber of Commerce (Chamber).
2. Authority: It is recognized that one of the purposes of the Chamber is to advance the general interest of the City, the area surrounding the City, and the trade area which the City serves. Furthermore, one of the specific purposes of the Chamber is to promote the resources and facilities of the City and the surrounding area by advertising, publicizing, and otherwise distributing information for the purpose of attracting visitors and encouraging tourism.

The City is empowered in RCW 35.21.700 and 35A.11.070 as follows:

"Except as provided in RCW 67.28.180, all revenue from taxes imposed under this chapter shall be credited to a special fund in the treasury of the municipality imposing such tax and used solely for the purpose of paying all or any part of the cost of tourism promotion, acquisition of tourism-related facilities, or operation of tourism-related facilities. Municipalities may, under Chapter 39.34 RCW, agree to the utilization of revenue from taxes imposed under this chapter for the purposes of funding a multijurisdictional tourism-related facility."

The City is further empowered in RCW 67.28.1815 and 67.28.1816 as follows:

"All revenue from taxes imposed under this chapter shall be credited to a special fund in the treasury of the municipality imposing such tax and used solely for the purpose of paying all or any part of the cost of tourism promotion, acquisition of tourism-related facilities, or operation of tourism-related facilities. Municipalities may, under chapter 39.34 RCW, agree to the utilization of revenue from taxes imposed under this chapter for the purposes of funding a multi jurisdictional tourism-related facility.

(1) Lodging tax revenues under this chapter may be used, directly by local jurisdictions or indirectly through a convention and visitors bureau or destination marketing organization, for the marketing and operations of special events and festivals and to support the operations and capital expenditures of tourism-related facilities owned by nonprofit organizations described under section 501(c)(3) and section 501(c)(6) of the internal revenue code of 1986 as amended.

(2) Local jurisdictions that use the lodging tax revenues under this section must submit an annual economic impact report to the "department of community, trade, and economic development for expenditures made beginning January 1, 2008. These reports must include the expenditures by the local jurisdiction for tourism promotion purposes and what is used by a nonprofit organization exempt from taxation under 26 U.S.C. Sec. 501(c)(3) or 501(c)(6). This economic impact report, as a minimum, must include: (1) The total revenue received under this chapter for each year; (b) the list of festivals, special events, or nonprofit 501(c)(3) or 501(c)(6) organizations that received funds under this chapter; (c) the list of festivals, special events, or tourism facilities sponsored or owned by the local jurisdiction that received funds under this chapter; (d) the amount of revenue expended on each festival, special event, or tourism-related facility owned or sponsored by a nonprofit 501(c)(3) or 501(c)(6) organization or local jurisdiction; (3) the estimated number of tourists, persons traveling over fifty miles to the destination, persons remaining at the destination overnight, and lodging stays generated per festival, special event, or tourism-related facility owned or sponsored by a nonprofit 501(c)(3) or 501(c)(6) organization or local jurisdiction; and (f) any other

measurements that local government finds that demonstrate the impact of the increased tourism attributable to the festival, special event, or tourism-related facility owned or sponsored by a nonprofit 501(c)(3) or 501(c)(6) organization or local jurisdiction.

(3) The joint legislative audit and review committee must report to the legislature and the governor on the use and economic impact of lodging tax revenues by local jurisdictions since January 1, 2008, to support festivals, special events, and tourism-related facilities owned or sponsored by a nonprofit organization under section 501(c)(3) or 501(c)(6) of the internal revenue code of 1986, as mandated, or a local jurisdiction, and the economic impact generated by these festivals, events, and facilities. This report shall be due September 1, 2012.

(4) Reporting under this section must begin with calendar year 2008.

(5) This section expires June 30, 2013."

Also, the City, instead of doing work of a professional nature using its permanent staff, may contract for those professional services (RCW 35.23.352).

3. Consideration and Covenants: It is mutually agreed as follows:

- A. In consideration of the Chamber providing the necessary services for 2011 and subsequent years to advance the general interest of the City and to promote the resources and facilities of the City so as to attract visitors and encourage tourist expansion, the City shall pay to the Chamber a sum as determined by the City Council on an annual basis.
- B. In 2011 and subsequent years, unless and until changed by the City Council, the City shall pay the Chamber the sum of five thousand five hundred dollars (\$5,500) for the services previously mentioned. In years subsequent to 2011, if a change in the amount to be paid the Chamber is contemplated for the previously mentioned services, the amount will be determined by the City Council during the budgetary review process for the next fiscal year. The City shall also pay the Chamber five dollars (\$5) per piece for processing the fulfillment of tourism information requests sent out by the Chamber specifically on behalf of the City.
- C. The City shall pay the five thousand and five hundred dollars (\$5,500) for 2011 and the sums determined to be payable for years subsequent to 2011 to the Chamber before April 1 but after February 1 of the year when the services are to be rendered. The City shall pay the sum for fulfilling tourism information requests when billed.
- D. The Chamber shall submit a report to the Council by December 31<sup>st</sup> of every year this contract is in effect detailing the tourism promotion efforts accomplished by the Chamber as contemplated by the agreement and detailing the fulfillments processed for the year..
- E. This agreement shall continue on a year to year basis, but compliance with the terms of the agreement shall be reviewed periodically by the City. The agreement can be canceled by the City at the end of a calendar year if the services provided by the Chamber are not satisfactory as determined by the City Council or if the law is such or becomes such in the State of Washington to the effect that a city of the class which would include the City, is not or is no

longer empowered to expend the funds for the purposes enumerated in this agreement.

4. Entire Agreement: This writing embodies the entire agreement between the parties and shall not be modified unless put into writing.

Dated \_\_\_\_\_

Dated \_\_\_\_\_

MOSES LAKE AREA  
CHAMBER OF COMMERCE

CITY OF MOSES LAKE

By \_\_\_\_\_  
President

By \_\_\_\_\_  
Joseph K. Gavinski, City Manager

By \_\_\_\_\_  
Manager



# LAKESIDE DISPOSAL & RECYCLING CO.

2000 W. Broadway

Phone 509-765-4263

Moses Lake, Washington 98837

March 12, 2010

Joe Gavinski  
City Manager  
City of Moses Lake  
321 South Balsam St.  
Moses Lake, WA 98837

RE: Spring Clean up

Dear Mr. Gavinski,

As you are aware, each year Lakeside Disposal and the City of Moses Lake cooperate in a citywide clean up event. We are proposing to conduct this year's event during the week of April 12th, which coincides with the last week of the City's Tree Brush/Chipping Program. Bargain Town has again agreed to collect and recycle used appliances during clean up week. Residents would be asked to place their extra items out at the curb by 6 AM on the same day as their normal garbage collection day. Their carts would be picked up as normal by the automated collection vehicle and the additional garbage would be picked up that day using additional rearload trucks and personnel.

Extra garbage will be limited to three cubic yards (approximately one pick-up load) and there will be restrictions about the types of waste that can be set out for collection. The event will be advertised in the local newspaper and on local radio stations. As in the past, the City of Moses Lake will pay for part of the promotional expense and a share of the additional truck and driver expense. Ron Cone is making a request to the county to waive the clean up tipping fee expense.

Like last year, completing the clean up event during a single week's time will provide better, less confusing service to the citizens as well as minimize the additional labor and truck costs to Lakeside and the City.

If you have any questions or require additional information, please contact me at your earliest convenience.

Sincerely,



Dave Patterson  
District Manager, Lakeside Disposal





STATE OF WASHINGTON  
DEPARTMENT OF ECOLOGY

PO Box 47600 • Olympia, WA 98504-7600 • 360-407-6000

711 for Washington Relay Service • Persons with a speech disability can call 877-833-6341

March 19, 2010

I would like to thank you for your interest in the Aquatic Mosquito Control General permit, and to let you know what the Department of Ecology's next steps will be.

The public comment period on the draft permit ended March 17, and the interest in this proposed permit was great. More than 200 people took the time to attend the public workshop and hearing in Moses Lake. We also received written comments from more than 450 individuals, in addition to the 30 people who testified at the hearing.

For those who attended the meeting in Moses Lake, thank you for your flexibility and understanding as we worked to accommodate the large turnout.

We appreciate your comments and perspectives on the proposed mosquito permit. Because of the substantive information we received, our final permit will be a better one for people and for the environment.

We are still in the process of reviewing comments on the draft permit and no final decisions have been made. However, it is clear that the final permit will have significant changes from the proposed permit.

These are some comments that we received from a large number of people during the public comment period:

- Spraying for adult mosquitoes is necessary for both nuisance and vector (disease) control purposes. The distinction we made in the draft should be abandoned.
- Controlling adult mosquitoes is necessary, not only for public health purposes, but also for economic vitality. In many places, spraying is necessary for outdoor activities.
- The equipment used to control adult mosquitoes makes it difficult to avoid the incidental discharge of pesticides into surface waters.

We are committed to crafting a mosquito control permit that effectively controls mosquitoes to protect public health and welfare and at the same time protect water quality. We are also committed to developing a permit that will allow mosquito control districts and others to legally spray for adult mosquitoes this season, which means issuing a new mosquito control permit as quickly as possible.



### What's Next

- Over the next couple of months, we will be reviewing in detail the comments we received on the draft permit.
- We will post on Ecology's website all the comments we received on the draft permit. Because of the number of comments, getting them posted will take a couple of weeks.
- As we proceed in revising the permit, we will meet and work with the mosquito control districts, the Department of Health, and others, to make sure the final permit addresses the districts' needs to effectively control mosquitoes.
- We plan to issue the final permit in May. The new permit will be effective by the middle of June – in time for the main West Nile virus season.
- Per our commitment at the workshop, when we issue the final permit we will schedule several workshops to explain the new permit.

Thank you for your interest and your involvement in this work. If you have questions about the permit or process moving forward, contact Jon Jennings at (360) 407-6283 or at [jonathan.jennings@ecy.wa.gov](mailto:jonathan.jennings@ecy.wa.gov).

Sincerely,

A handwritten signature in black ink, appearing to read "Bill Moore", with a stylized flourish at the end.

Bill Moore P.E. Manager  
Program Development Services Section



April 7, 2010

Honorable Mayor and  
Moses Lake City Council

Dear Council Members

Attached is a proposed agreement between the City of Moses Lake and Senior Opportunity and Services which provides for a payment of \$14,331 in 2011 to Senior Opportunity and Services for the provision of recreational services for seniors. The payment includes \$10,750 for operating costs and \$3,581 for the purchase of recreational equipment. The payment in 2011 is set at \$10,750 unless another fee is negotiated.

The proposed agreement is presented to the City Council for consideration.

Respectfully submitted



Joseph K. Gaviński  
City Manager

JKG:jt





## AGREEMENT

1. PARTIES: This agreement is made and entered into by and between the City of Moses Lake, Grant County, Washington, a municipal corporation (City), and the Senior Opportunity and Services, a non-profit corporation, organized under the laws of the State of Washington (Seniors).
2. PURPOSE: The object of this contract is to provide recreational services to the senior population of the city.
3. SENIORS COVENANTS: The Seniors covenants and agrees as follows:
  - 3.1 The Seniors will comply with the general terms and conditions set forth in Exhibit I, which is attached hereto and by reference incorporated herein.
  - 3.2 The Seniors shall provide the service set forth in the work program in Exhibit II, which is attached hereto and by reference incorporated herein.
  - 3.3 The Seniors will submit progress reports, monthly financial statements, and other data if requested by the City.
  - 3.4 The Seniors specifically authorize the City through its authorized representative to make periodic inspection of the program and general performance of the Seniors.
  - 3.5 Failure of the Seniors to comply with the terms of this agreement shall give the City the right to withhold future payment of funds under this agreement as of the date of such non-compliance.
  - 3.6 The Seniors shall be paid for its services on an annual basis with payment being made in each year this agreement is in effect.
  - 3.7 Subject to other provisions, this agreement shall commence on the first day of January 2010 and run for the calendar year and be effective for subsequent years at a fee to be negotiated unless terminated sooner by giving thirty (30) days notice of termination prior to the commencement of a subsequent calendar year.
  - 3.8 It is understood that all services to be performed under this agreement are provided by the City to its citizens, through Seniors, as part as the recreation program provided by the City through its Park and Recreation Department.
4. City's Covenants: The City covenants and agrees as follows:
  - 4.1 The City shall pay the Seniors for the recreational services provided the sum of ten thousand seven hundred fifty dollars (\$10,750) in 2010 for operating costs and three thousand five hundred eighty-one dollars (\$3,581) for recreational equipment,

which is the entire fee for the recreational services provided. The City shall pay the Seniors ten thousand seven hundred and fifty dollars (\$10,750) for the recreational services provided in 2011 and subsequent years unless a different fee is negotiated which is the entire fee for the recreational services provided.

4.2 The fourteen thousand three hundred thirty-one dollars (\$14,331) in 2010 and the ten thousand seven hundred and fifty dollars (\$10,750) in 2011 and subsequent years shall be paid to the Seniors after February 1 but before June 30.

4. ENTIRE CONTRACT: This writing embodies the entire agreement between the parties and shall not be modified unless put into writing.

Dated \_\_\_\_\_

Dated \_\_\_\_\_

SENIOR OPPORTUNITY AND SERVICES

CITY OF MOSES LAKE

By \_\_\_\_\_  
President

By \_\_\_\_\_  
Joseph K. Gavinski, City Manager

By \_\_\_\_\_  
Secretary

EXHIBIT I  
GENERAL TERMS AND CONDITIONS

SAFEGUARDING OF CLIENT INFORMATION: The use of or disclosure by any party of any information concerning a recipient of services for any purpose not directly connected with administration of the City's or Seniors' responsibilities with respect to purchased services hereunder is prohibited except on written consent of recipient, his attorney, or responsible parent or guardian.

FAIR HEARING PROCEDURE: The Seniors has established a system through which participants may present grievances about operation of the service program. The Seniors will advise participants of this right and will also advise applicants or participants of their right to appeal denial or exclusion from the program or failure to recognize a participant's choice of a service and of his right to a full hearing in these respects. Whenever an applicant or participant requests a fair hearing, the Seniors will make arrangements to provide such a hearing through its regular fair hearing procedures.

TITLE VI - CIVIL RIGHTS OF CLIENTS CLAUSE: The Seniors will not, on the grounds of race, color, religion, sex, or national origin:

- A. Deny an individual any services or other benefits provided under the program;
- B. Provide any service(s) or other benefits to an individual which are different, or are provided in a different manner, from those provided to others under the program;
- C. Subject an individual to segregation or separate treatment in any manner related to his receipt of any service(s) or other benefits provided under this program;
- D. Deny any individual an opportunity to participate in the program through the provision of services or otherwise, or would afford him an opportunity to do so which is different from that provided others under the program.

The Seniors, in determining (1) the types of services or other benefits to be provided under the program, or (2) the class of individuals to whom, or the situation in which, such services or other benefits will be provided under the program, or (3) the class of individuals to be afforded an opportunity to participate in the program will not utilize criteria or methods of administration which have the effect of subjecting individuals to discrimination because of their race, color, religion, sex, or national origin, or have the effect of defeating or substantially impairing accomplishment of the objectives of the program in respect to individuals of a particular race, color, religion, sex, or national origin.

RETENTION OF RECORDS: The Seniors agree to retain all books, records, and other documents relevant to this agreement for three years after final payment, and City auditors and any persons duly authorized by the City shall have full access to and the right to examine any of said materials during this period.

ALL WRITINGS CONTAINED HEREIN: This agreement contains all the terms and conditions agreed upon by the parties. All items incorporated by reference are attached. No other understandings, oral or otherwise, regarding the subject matter of this agreement shall be deemed to exist or to bind any of the parties hereto.

CONTINGENCY FEES: The Seniors warrant that no person or selling agency has been employed or retained to solicit or secure this contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, excepting bona fide employees or bona fide established commercial or selling agency maintained by the Seniors for the purpose of securing business. The City shall have the right, in the event of breach of this clause by the Seniors, to annul this contract without liability or, in its discretion, to deduct from the contract price of consideration or otherwise recover the full amount of such commission, percentage, brokerage, or contingent fee.

EXHIBIT II  
WORK PROGRAM

- A. STATEMENT OF NEED: The City of Moses Lake has approximately 819 residents that are sixty years of age or older. That figure represents approximately 7.7% of the city's population.

This information is gathered from the Census of Population and Housing prepared on 1980 information. The senior portion of our population has unique needs which are different from other age groups. The elderly many times experience difficulties in regard to (1) involvement and activity, (2) transportation, (3) personal interaction with others, and (4) recreation.

- B. PROPOSED SERVICES: In return for the agreed upon payment made by the City, the Seniors promise to provide recreational services to the elderly citizens of the City and to include at least the following:

1. Provide on a regular basis recreation programs for the City's elderly, such as games, entertainment, cards, pool, sewing, crafts, dances, hobbies, etc.
2. Provide classes on recreation activities such as sewing, crafts, food preservation, etc.
3. Provide access services designed to provide identification of eligible persons, assessment of individual needs, reference to the appropriate service, and follow-up service where required. These services shall include information and referral, outreach, and counseling to eligible persons.
4. Promote involvement in the recreational activities of the Senior Center.
5. Provide recreation materials and programs in the home of those persons who are unable to travel to the Senior Center.
6. Provide a congregate setting for the provision of hot meals so that interaction, communication, and involvement will occur between the participants.

On or before June 1, 1984 the Seniors will submit to the City a detailed plan of the actual programs and service to be performed within the scope of this contract under the general outline described in provision 1 through 6 of this exhibit which detailed plan, when approved by the City's Council, shall be the basis for continued payment pursuant to clause B(1), page 1, and clause B(2), page 2, of the agreement to which this exhibit is attached.

All such programs and services shall be performed by the Seniors as an independent contractor, on behalf of the City; however, such services shall be performed strictly in compliance with state laws governing the performance of such programs directly by the City.

April 8, 2010

TO: City Manager for Council Consideration

FROM: Community Development Director



SUBJECT: March 2010 Building Activity Report

Please see the attached building activity report for the month of March 2010. Also included is the building activity for the 2010 year to date. The following are highlights of the attached report:

- |    |  |             |
|----|--|-------------|
| 1. | Building permits revenue generated for the month of March:   | \$35,788    |
| 2. | Building permits revenue generated for the year to date:     | \$75,226    |
| 3. | Building permits estimated valuation for the month of March: | \$3,387,252 |
| 4. | Building permits estimated valuation for the year to date:   | \$5,220,539 |

For the purpose of comparing March 2010 building activity numbers to March 2009 and March 2008 and building activity numbers, the following 2009 and 2008 highlights are provided:

## 2009

- |    |  |             |
|----|--|-------------|
| 5. | Building permits revenue generated for the month of March:   | \$49,726    |
| 6. | Building permits revenue generated for the year to date:     | \$124,027   |
| 7. | Building permits estimated valuation for the month of March: | \$2,244,421 |
| 8. | Building permits estimated valuation for the year to date:   | \$7,932,944 |

## 2008

- |     |  |              |
|-----|--|--------------|
| 9.  | Building permits revenue generated for the month of March:   | \$318,160    |
| 10. | Building permits revenue generated for the year to date:     | \$399,060    |
| 11. | Building permits estimated valuation for the month of March: | \$29,401,288 |
| 12. | Building permits estimated valuation for the year to date:   | \$32,833,984 |

# Building Permit Fees

## 2010

	YTD	January	February	March	April	May	June	July	August	September	October	November	December	Budget	Over (Under)
Build., Struct. & Equip.	51,807.92	12,352.95	11,049.25	28,405.72										400,000.00	(348,192.1)
Plan Checking Fees	23,418.13	2,548.66	13,486.67	7,382.80										150,000.00	(126,581.1)
Total	75,226.05	14,901.61	24,535.92	35,788.52										550,000.00	(474,773.1)

## 2009

	YTD	January	February	March	April	May	June	July	August	September	October	November	December	Budget	Over (Under)
Build., Struct. & Equip.	288,247.58	23,795.55	29,096.60	38,106.10	27,896.54	14,755.60	58,811.55	14,376.25	25,532.60	26,724.60	17,062.24	8,609.60	3,480.35	700,000.00	(411,752.1)
Plan Checking Fees	114,301.53	2,601.11	18,809.27	11,620.18	11,218.63	5,065.58	28,816.44	11,454.41	7,290.59	6,257.83	6,141.09	4,210.68	815.72	220,000.00	(105,698.1)
Total	402,549.11	26,396.66	47,905.87	49,726.28	39,115.17	19,821.18	87,627.99	25,830.66	32,823.19	32,982.43	23,203.33	12,820.28	4,296.07	920,000.00	(517,450.1)

## 2008

	YTD	January	February	March	April	May	June	July	August	September	October	November	December	Budget	Over (Under)
Build., Struct. & Equip.	713,763.65	11,742.92	39,804.34	258,987.24	51,547.40	73,757.97	19,213.38	34,023.40	34,068.30	116,170.85	48,659.90	18,459.63	9,328.32	560,000.00	153,763.3
Plan Checking Fees	235,609.71	22,262.72	7,090.85	61,172.99	25,522.68	8,386.35	46,532.79	7,281.52	18,055.17	20,936.58	6,454.16	6,039.09	5,874.81	160,000.00	75,609.1
Total	949,373.36	34,005.64	46,895.19	318,160.23	77,070.08	82,144.32	65,746.17	41,304.92	52,123.47	137,107.43	55,114.06	24,498.72	15,203.13	720,000.00	229,373.3

## 2007

	YTD	January	February	March	April	May	June	July	August	September	October	November	December	Budget	Over (Under)
Build., Struct. & Equip.	491,093.02	25,376.80	41,484.35	58,620.45	44,336.73	30,914.40	49,756.40	47,361.52	39,417.65	28,903.70	39,888.22	32,070.43	52,962.37	400,000.00	91,093.1
Plan Checking Fees	149,891.35	6,643.50	11,641.31	10,278.56	14,693.18	5,061.28	16,293.04	10,918.88	13,943.30	17,134.46	14,412.28	19,933.18	8,938.38	150,000.00	(108.1)
Total	640,984.37	32,020.30	53,125.66	68,899.01	59,029.91	35,975.68	66,049.44	58,280.40	53,360.95	46,038.16	54,300.50	52,003.61	61,900.75	550,000.00	90,984.1



April 1, 2010

TO: Community Development Director

FROM: Planning and Building Technician *KW*

SUBJECT: March Building Activity Report

Attached is the March 2010 building permit statistics report for your information.  
March 2009 and 2008 is attached for comparison.

Please call me at Extension #235 with any questions.

cc: City Manager  
Building Official  
Municipal Services Director  
Finance Director  
County Assessor  
File

## B U I L D I N G D E P A R T M E N T

RUN.BY: kwoodworth

ISSUED BUILDING PERMIT STATISTICS  
FROM: 03/01/2010 TO: 03/31/2010

DATE: THU, APR 1, 2010, 8:46 AM

DESCRIPTION	# OF PERMITS ISSUED 03/2010	# OF PERMITS ISSUED YTD 03/31/2010	ESTIMATED VALUATION 03/2010	ESTIMATED VALUATION YTD 03/31/2010
A434 RESIDENTIAL ADD AND ALT	4	5	36,254	50,283
A437 NONRESIDENTIAL ADD AND	2	11	51,880	171,475
C327 STORES & CUSTOMER SERVI	1	2	998,956	1,008,956
C328 OTHER NONRESIDENTIAL BU	1	1	150,000	150,000
M329 STRUCTURES OTHER THAN B	7	14	29,300	59,341
M801 MECHANICAL COMMERCIAL	0	2		
M802 MECHANICAL RESIDENTIAL	2	4		
M901 PLUMBING COMMERCIAL	1	2		
M902 PLUMBING RESIDENTIAL	6	7		
R101 SINGLE FAMILY-DETACHED	0	4		
R102 SINGLE-FAMILY ATTACHED	8	22	1,319,643	2,979,265
R105 FIVE-OR-MORE FAMILY BUI	2	2	801,219	801,219
PERMIT TOTALS:	34	76	3,387,252	5,220,539

RUN BY: kwoodworth

ISSUED BUILDING PERMIT STATISTICS  
FROM: 03/01/2009 TO: 03/31/2009

DATE: WED, APR 1, 2009, 8:11 AM

DESCRIPTION	# OF PERMITS ISSUED 03/2009	# OF PERMITS ISSUED YTD 03/31/2009	ESTIMATED VALUATION 03/2009	ESTIMATED VALUATION YTD 03/31/2009
A434 RESIDENTIAL ADD AND ALT	5	7	182,488	198,816
A437 NONRESIDENTIAL ADD AND	1	4	300	40,424
C320 INDUSTRIAL	0	3		3,952,660
C324 OFFICE, BANKS & PROFESS	0	2		
C327 STORES & CUSTOMER SERVI	1	1	592,193	592,193
C328 OTHER NONRESIDENTIAL BU	0	1		1,600
M329 STRUCTURES OTHER THAN B	4	8	3,100	5,500
M801 MECHANICAL COMMERCIAL	0	4		
M802 MECHANICAL RESIDENTIAL	2	3		
M901 PLUMBING COMMERCIAL	1	1		
M902 PLUMBING RESIDENTIAL	1	1		
R101 SINGLE FAMILY-DETACHED	3	7		
R102 SINGLE-FAMILY ATTACHED	8	21	1,077,507	2,742,420
R103 TWO FAMILY BUILDINGS	2	2	339,886	339,886
R438 GARAGES & CARPORTS RESI	5	6	48,947	59,445
PERMIT TOTALS:	33	71	2,244,421	7,932,944

## B U I L D I N G   D E P A R T M E N T

RUN BY: kwoodworth

ISSUED BUILDING PERMIT STATISTICS  
FROM: 03/01/2008      TO: 03/31/2008

DATE: MON, APR 7, 2008, 9:18 AM

DESCRIPTION	# OF PERMITS ISSUED 03/2008	# OF PERMITS ISSUED YTD 03/31/2008	ESTIMATED VALUATION 03/2008	ESTIMATED VALUATION YTD 03/31/2008
A434 RESIDENTIAL ADD AND ALT	6	15	82,047	98,513
A437 NONRESIDENTIAL ADD AND	6	9	96,000	106,000
C320 INDUSTRIAL	1	3	19,597,000	19,708,710
C324 OFFICE, BANKS & PROFESS	1	1	288,335	288,335
C327 STORES & CUSTOMER SERVI	1	1	6,789,880	6,789,880
C328 OTHER NONRESIDENTIAL BU	1	1	79,200	79,200
C438 GARAGES & CARPORTS COMM	1	4	35,491	154,337
M329 STRUCTURES OTHER THAN B	7	9	26,500	32,300
M801 MECHANICAL COMMERCIAL	1	2		
M802 MECHANICAL RESIDENTIAL	0	5		
M901 PLUMBING COMMERCIAL	3	8		
M902 PLUMBING RESIDENTIAL	10	18		
R101 SINGLE FAMILY-DETACHED	5	8		
R102 SINGLE-FAMILY ATTACHED	11	29	1,620,801	4,402,149
R103 TWO FAMILY BUILDINGS	4	6	740,860	1,111,290
R438 GARAGES & CARPORTS RESI	3	5	45,174	63,270
PERMIT TOTALS:	61	124	29,401,288	32,833,984

## B U I L D I N G D E P A R T M E N T

RUN BY: kwoodworth

MONTHLY BUILDING PERMIT APPLICATIONS  
FROM: 03/01/2010 TO: 03/31/2010

DATE: 04/01/2010

PERMIT NUMBER	PERMIT TYPE	ESTIMATED VALUATION	REVIEW-FEES CHARGED	STATE-FEES CHARGED	PERMIT FEES CHARGED	APPLICATION DATE
20100053	A434		.00	4.50	23.50	03/01/2010
20100054	M802		.00	.00	34.00	03/01/2010
20100055	M329		.00	.00	.00	03/02/2010
20100056	M902		.00	.00	27.00	03/02/2010
20100057	A434	32,304	.00	4.50	575.55	03/02/2010
20100058	A437	46,880	.00	4.50	613.45	03/05/2010
20100059	M329		.00	.00	.00	03/08/2010
20100060	R102	188,790	150.00	4.50	1,681.65	03/08/2010
20100061	M802		.00	.00	44.50	03/09/2010
20100062	A437		.00	4.50	23.50	03/09/2010
20100063	R102	166,985	150.00	4.50	1,575.95	03/09/2010
20100064	R102	135,340	150.00	4.50	1,409.35	03/09/2010
20100065	C319	488,863	2,061.89	4.50	3,370.65	03/10/2010
20100066	R102	299,790	150.00	4.50	2,379.75	03/11/2010
20100067	R102	239,062	1,155.53	4.50	1,978.25	03/11/2010
20100068	R102	239,062	150.00	4.50	1,948.25	03/11/2010
20100069	M901		.00	.00	27.00	03/16/2010
20100070	A434	4,795	.00	4.50	111.25	03/17/2010
20100071	C328	150,000	827.93	4.50	1,318.25	03/18/2010
20100072	M902		.00	.00	27.00	03/18/2010
20100073	R102	117,453	150.00	4.50	1,280.55	03/18/2010
20100074	A434	2,750	.00	4.50	83.25	03/19/2010
20100075	M902		.00	.00	27.00	03/22/2010
20100076	M329		.00	.00	.00	03/15/2010
20100077	M902		.00	.00	27.00	03/22/2010
20100078	M329	800	.00	4.50	32.65	03/22/2010
20100079	M902		.00	.00	27.00	03/22/2010
20100080	M901		.00	.00	27.00	03/23/2010
20100081	A434	3,600	.00	4.50	97.25	03/23/2010
20100082	R438		19.50	4.50	30.00	03/24/2010
20100083	A437	5,000	.00	4.50	145.25	03/25/2010
20100084	A437	25,000	.00	4.50	453.25	03/26/2010
20100085	M329	15,000	251.25	4.50	.00	03/26/2010
20100086	R438	2,400	.00	4.50	83.25	03/26/2010
20100087	M902		.00	.00	27.00	03/26/2010
20100088	A437	15,000	.00	4.50	251.25	03/26/2010
20100089	R102	158,649	860.69	4.50	1,527.65	03/31/2010
20100090	R102	158,649	150.00	4.50	1,527.65	03/31/2010
20100091	R102	152,205	150.00	4.50	1,461.05	03/31/2010
20100092	R102	117,453	150.00	4.50	1,280.55	03/31/2010
20100093	R102	117,453	150.00	4.50	1,280.55	03/31/2010

REPORT TOTALS:	2,883,283	6,676.79	126.00	26,838.00
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TOTAL FEES CHARGED: 33,640.79

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## B U I L D I N G   D E P A R T M E N T

RUN BY: kwoodworth

APPLICATION STATUS  
FROM: 03/01/2010      TO: 03/31/2010

DATE: 04/01/2010

PERMIT NUMBER	PERMIT TYPE	SERVICE ADDRESS	APPLICATION DATE	ISSUE DATE
20100053	A434	721 PAXSON DR	03/01/2010	03/01/2010
20100054	M802	629 HAWTHORNE DR	03/01/2010	03/01/2010
20100055	M329	728 GRAND DR	03/02/2010	/ /
20100056	M902	728 FAIRBANKS DR	03/02/2010	03/02/2010
20100057	A434	230 RIDGE RD	03/02/2010	03/10/2010
20100058	A437	11969 DEBONAIR ST N	03/05/2010	03/29/2010
20100059	M329	2135 BROADWAY AVE	03/08/2010	03/11/2010
20100060	R102	4727 WARBLER AVE	03/08/2010	03/10/2010
20100061	M802	1504 LAKEWAY DR	03/09/2010	03/09/2010
20100062	A437	401 BALSAM ST	03/09/2010	/ /
20100063	R102	4700 WARBLER ST	03/09/2010	03/12/2010
20100064	R102	844 POLO RIDGE DR	03/09/2010	03/12/2010
20100065	C319	1601 VALLEY RD	03/10/2010	/ /
20100066	R102	904 LAKELAND DR	03/11/2010	03/23/2010
20100067	R102	1608 TRUMAN DR	03/11/2010	/ /
20100068	R102	1620 TRUMAN DR	03/11/2010	/ /
20100069	M901	2128 BROADWAY AVE	03/16/2010	/ /
20100070	A434	1657 TURNAGIN CT	03/17/2010	/ /
20100071	C328	208 HAMILTON RD	03/18/2010	03/26/2010
20100072	M902	1027 WINDROSE DR	03/18/2010	03/18/2010
20100073	R102	1101 LUTA ST	03/18/2010	03/22/2010
20100074	A434	832 WILDER ST	03/19/2010	03/26/2010
20100075	M902	1030 CLOVER DR	03/22/2010	03/22/2010
20100076	M329	8597 VINCE RD N	03/15/2010	/ /
20100077	M902	2006 MARINA DR	03/22/2010	03/22/2010
20100078	M329	500 PIONEER WAY	03/22/2010	/ /
20100079	M902	962 JUNIPER DR	03/22/2010	03/22/2010
20100080	M901	2128 BROADWAY AVE	03/23/2010	03/23/2010
20100081	A434	605 TORREY PINES DR	03/23/2010	/ /
20100082	R438	4121 PENINSULA DR	03/24/2010	/ /
20100083	A437	3211 BELL RD N	03/25/2010	03/29/2010
20100084	A437	2323 BROADWAY AVE	03/26/2010	/ /
20100085	M329	826 STRATFORD RD	03/26/2010	03/31/2010
20100086	R438	408 ASTOR LP	03/26/2010	/ /
20100087	M902	229 LOOP DR	03/26/2010	03/26/2010
20100088	A437	1165 STRATFORD RD	03/26/2010	/ /
20100089	R102	1020 VIRGINIA ST	03/31/2010	/ /
20100090	R102	1026 LUTA ST	03/31/2010	/ /
20100091	R102	1613 SKYLINE DR	03/31/2010	/ /
20100092	R102	515 PAXSON DR	03/31/2010	/ /
20100093	R102	1105 LUTA ST	03/31/2010	/ /



April 1, 2010

TO: City Manager  
FROM: Assistant Finance Director *DES*  
SUBJECT: Gambling Tax Income Report

Attached is the Gambling Tax Report for the revenue received through the first quarter of 2010.

c: Finance Director  
Parks and Recreation Director

## Gambling Tax Revenue - Quarterly

Quarter Received	2006	2007	2008	2009	2010	YTD Change
Jan-Mar 1st Quarter	68,641.97	95,708.00	101,444.93	110,776.46	80,780.01	-27.08%
Apr-June 2nd Quarter	63,465.93	73,075.71	95,083.48	116,486.37		
July-Sept 3rd Quarter	59,158.22	74,518.33	104,549.97	92,109.39		
Oct-Dec 4th Quarter	85,754.66	90,602.90	69,260.04	79,458.35		
Totals	277,020.78	333,904.94	370,338.42	398,830.57		

April 2, 2010

TO: City Manager

FROM: Assistant Finance Director



SUBJECT: Investment Report

Attached is the Investment Report for the month of March, 2010.

cc: Finance Director  
Accounting Division Manager

Investment Report  
March, 2010

Investment With	Investment Type	Amount	Interest Rate	Purchase Date	Maturity Date	Interest Earned
Investments Outstanding						
Total Outstanding:		0.00				
Investment Maturities						
Grant County Invest Pool	Invest Acct	6,243,444.47	2.95	02/01/10	02/28/10	14,154.42
Wa. State Invest Pool	Invest Acct	7,346,572.92	0.27	02/01/10	02/28/10	1,394.80
Total Maturities:		13,590,017.39				
Investment Purchases						
Grant County Invest Pool	Invest Acct	6,257,598.89	2.85	03/01/10	03/31/10	
Wa. State Invest Pool	Invest Acct	7,227,140.01	0.22	03/01/10	03/31/10	
Total Purchases:		13,484,738.90				
Investment Totals						
Beginning Balance *		13,590,017.39				
Total Maturities		13,590,017.39				
Total Purchases		13,484,738.90				
Ending Balance *		13,484,738.90			Monthly Interest Earned	15,549.22

\* Beginning Balance = Total Outstanding + Total Maturities

\* Ending Balance = Beginning Balance - Total Maturities + Total Purchases



April 5, 2010

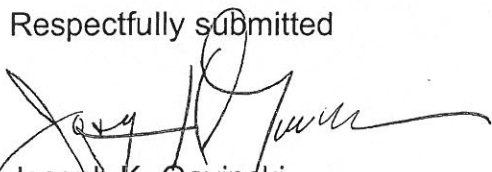
Honorable Mayor and  
Moses Lake City Council

Dear Council Members

Attached is sales tax information for January 2010 sales which the City received on March 31, 2010. This report indicates the City received \$276,352.86. The \$276,352.86 in receipts for January compares with January 2009 receipts of \$363,518.70. For the year, the 2010 receipts are approximately 11% below the 2009 receipts for the same period.

Also provided is the transient rental income report for income the City received on March 31, 2010. This report indicates March 2010 income (for January sales) of \$27,491.94. This compares with \$31,765.70 for the same period in 2009. For the year, transient rental income receipts are approximately 33% lower than the 2009 receipts for the same period.

Respectfully submitted



Joseph K. Gavinski  
City Manager

JKG:jt





March 29, 2010

TO: City Manager

FROM: Assistant Finance Director



SUBJECT: Sales Tax Receipts


Attached is the Sales Tax Receipts - Monthly Report for March, 2010.

cc: Finance Director  
Parks & Recreation Director

Sales Tax Receipts - Monthly

Month Received	Sales Period	2006	2007	2008	2009	2010	YTD Change
Jan	Nov	302,283.92	366,649.98	408,717.83	423,485.93	373,688.80	-12%
Feb	Dec	376,532.56	453,335.99	469,332.60	575,401.82	560,731.77	-6%
Mar	Jan	272,244.51	311,510.31	367,342.57	363,518.70	276,352.86	-11%
Apr	Feb	289,544.53	337,783.87	385,196.04	346,570.37		
May	Mar	375,652.50	441,481.89	495,704.60	425,086.28		
June	Apr	328,203.10	440,364.61	432,257.32	428,915.48		
July	May	370,575.76	485,247.33	522,411.98	421,462.37		
Aug	June	424,038.97	544,934.95	564,229.35	470,623.43		
Sept	July	390,523.44	526,071.84	527,800.54	409,860.53		
Oct	Aug	386,619.70	462,833.37	506,697.78	406,419.10		
Nov	Sept	411,353.97	528,050.31	509,888.34	447,607.52		
Dec	Oct	358,954.02	411,922.14	475,693.08	378,139.72		
Totals		4,286,526.98	5,310,186.59	5,665,272.03	5,097,091.25	1,210,773.43	

March 23, 2010

TO: City Manager  
FROM: Assistant Finance Director   
SUBJECT: Transient Rental Income Report

Attached are the Transient Rental Income reports for March, 2010.

cc: Finance Director  
Parks & Recreation Director

TRANSIENT RENTAL INCOME - MONTHLY TOTAL RECEIVED

MONTH RECEIVED	SALES PERIOD	2007	2008	2009	2010	YTD Change
JAN	NOV	19,685.22	25,439.96	48,677.30	24,816.04	-49%
FEB	DEC	17,539.14	22,307.84	26,992.76	20,136.24	-41%
MAR	JAN	18,724.02	23,765.62	31,765.70	27,491.94	-33%
APRIL	FEB	19,536.44	29,127.16	29,104.60		
MAY	MAR	26,929.80	35,841.14	35,279.84		
JUNE	APRIL	28,835.14	36,360.40	57,063.10		
JULY	MAY	38,537.66	64,873.16	45,202.58		
AUGUST	JUNE	49,332.90	70,594.58	62,361.10		
SEPT	JULY	52,515.10	73,416.92	62,393.64		
OCT	AUGUST	53,761.76	72,705.52	58,102.10		
NOV	SEPT	41,168.74	58,096.10	48,046.92		
DEC	OCT	33,981.70	47,362.30	31,418.10		
TOTALS		400,547.62	559,890.70	536,407.74	72,444.22	

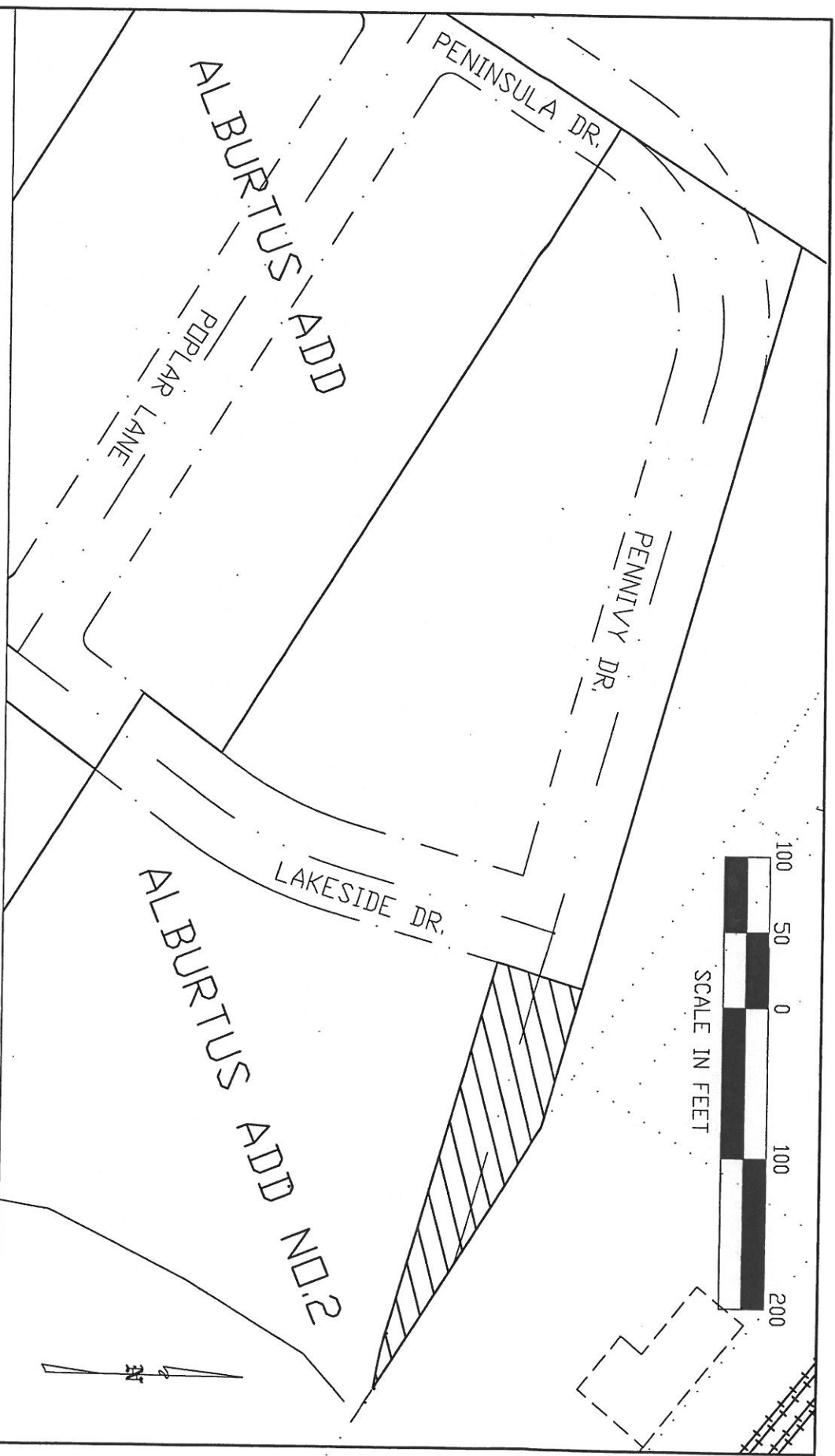
PROJECT NAME: NELSON ROAD LIFT STATION IMPROVEMENTS  
PROJECT NUMBER: C-238

Schedule A: Road Improvements

					ENGINEER'S ESTIMATE		Power City Electric, Inc.	McCandlish Electric, Inc.
ITEM	ITEM DESCRIPTION	SECTION	APPROX. QUANTITY	UNIT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	Pump Vault Modifications	7-21	1	L.S.	\$40,000.00	\$40,000.00	\$92,568.00	\$88,000.00
2	Lift Station Electrical	8-20	1	L.S.	\$60,000.00	\$60,000.00	\$73,239.00	\$89,000.00
Subtotal Schedule A						\$100,000.00		\$177,000.00
Sales Tax					7.9%	\$7,900.00		\$13,983.00
Total Schedule A						\$107,900.00		\$190,983.00







PROPOSED STREET VACATION



PROPOSED STREET VACATION  
PENNIVY DRIVE

MUNICIPAL SERVICES DEPT. - ENGINEERING DIVISION

CITY OF MOSES LAKE

DRAWN BY	
CHECK DPT	
SCALE SHOWN	
DATE	4/8/2010

GRANT COUNTY WASHINGTON



# Home Services Engine

Your US Local Home Services Directory

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## Lawn Mower Safety

1. Always read the instruction manual before operating your lawnmower. I know it sounds boring but there is a very good reason you are supposed to read it (didn't you ever wonder why you were never able to set the time on your vcr?).
2. Always pick up all foreign objects before you start mowing. Types of items that can adversely affect your mower are rocks, branches (even small twigs sometimes), kids toys, hoses.
3. Don't allow children or pets to play in the yard while you are mowing the lawn.
4. Take note of what the instruction manual says about handling your lawn mower. If it says to push it then don't pull it. Sounds obvious, but some mowers are built to go in a specific direction.
5. Don't fill the tank of the lawn mower with gas in an enclosed area such as under the house, in a garage or in a shed. This can lead to a buildup of combustible fumes.
6. Don't smoke anything and keep any other kind of open flame far away while filling your gas tank.
7. Avoid storing oil, gas and petrol in unmarked containers, especially containers that have been previously used for something edible.
8. Don't add fuel to your lawnmower while the engine is running or the mower is still hot.
9. Fill your gas tank before starting your mowing each time you use your mower.
10. Young kids should not be allowed to operate your lawn mower. If you are going to let your child operate your lawn mower make sure you give them clear instructions and a full safety briefing before they begin and, depending on their age, never leave them alone.
11. Remove the spark plug before doing any maintenance work on your lawn mower.
12. Do not start the engine while you are inside any type of enclosed area (shed, building etc). This could lead to a toxic build up of fumes.
13. Don't walk away from the lawn mower while the engine is running. If you do have to walk away a short distance (such as to carry mulch) make sure you keep a good eye on the lawn mower at all times.
14. If you need to make some types of adjustments to the lawn mower mechanics then always make sure that the engine is switched off.
15. Always wear closed shoes and long pants while mowing.
16. Keep well clear of the discharge chute during lawn mowing as dangerous objects can be hurled at quite a velocity from the chute.

You can [read more articles, hints & tips from Home Services Engine here.](#)

Where am I?

