

MOSES LAKE CITY COUNCIL

Bill Ecret
Richard Pearce
Brent Reese

Jon Lane
Mayor



Joseph K. Gavinski
City Manager

David Curnel
Karen Liebrecht
Dick Deane

May 10, 2011

AGENDA

Sophia Guerrero, Executive Secretary

Council Chambers
7:00 p.m.

Study Session - 6:00 pm Decant Station

1. Roll Call
2. Pledge of Allegiance
3. IDENTIFICATION OF CITIZENS WANTING TO DISCUSS AGENDA ITEMS
IDENTIFICATION OF CITIZENS WANTING TO DISCUSS NON-AGENDA ITEMS
4. PRESENTATIONS AND AWARDS
 - A. Proclamations - Public Works Week
 - B. Proclamations - White Cane Day
5. CONSENT AGENDA
 - A. Approval of Minutes - April 26, 2011
 - B. Approval of Bills and Checks Issued
6. COMMISSION APPOINTMENTS - None
7. CONSIDERATION OF BIDS AND QUOTES
 - A. 2 Tractors
 - B. Alley Reconstruction Project 2011
8. PETITIONS, COMMUNICATIONS, OR PUBLIC HEARINGS
 - A. Communications - Request Permission to Place Sandwich Board Sign on Sidewalk - Artgarden Pottery
 - B. Communication - Petition to Use Soccer Fields at Kvamme Park - Don Pohjola & Wendy Isensee
9. ORDINANCES AND RESOLUTIONS
 - A. Ordinance - Amend MLMC Chapter 13.08 Water & Sewer Connections - 2nd Reading
 - B. Ordinance - Amend MLMC Chapter 6.05 Animal Control Single Reading
 - C. Resolution - Petty Cash Funds
 - D. Resolution - Accept Easement - Arturo & Virginia Mancilla
10. REQUEST TO CALL FOR BIDS
 - A. Sewer Lining Project - 2011
11. REFERRALS FROM COMMISSIONS
 - A. Planning Commission - Farm Animals
 - B. Stratford Rd Short Plat - Waiver Requests

Finance Ronald Cone	Municipal Services Gary Harer	Police Chief Dean Mitchell	Parks & Recreation Spencer Grigg	Fire Chief Tom Taylor	Community Development Gilbert Alvarado	City Attorney Katherine L. Kenison
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- 12. **OTHER ITEMS FOR COUNCIL CONSIDERATION**
 - A. Request Deviation - Community Street & Utility Standards - North Frontage Road - Road F to Hansen Road
 - B. Request Deviation - MLMC Chapter 16.36 - Parkway Drive
 - C. Construction Work Hours - Longview Sewer Construction Project 2011
 - D. Construction Work Hours - Civic Center Construction Project
 - E. Stratford Rd Short Plat - Deviation to Community Standards - Balsam St Cul-de-sac
- 13. **NON-AGENDA ITEMS AND PUBLIC QUESTIONS AND COMMENTS**
- 14. **COUNCIL QUESTIONS AND COMMENTS**
- 15. **CITY MANAGER REPORTS AND COMMENTS**
 - A. Staff Reports
 - 1. Building Activity Report
 - 2. Investment Report
 - 3. Sales Tax/Transient Rental Income Report

Finance Ronald Cone	Municipal Services Gary Harer	Police Chief Dean Mitchell	Parks & Recreation Spencer Grigg	Fire Chief Tom Taylor	Community Development Gilbert Alvarado	City Attorney Katherine L. Kenison
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The State of Washington



Proclamation

WHEREAS, public works infrastructure, facilities and services are of vital importance to the health, safety, and well-being of the people of Washington State; and

WHEREAS, the support of an understanding and informed citizenry is vital to the efficient operation of public works systems and programs such as water, sewers, streets and highways, public buildings, and solid waste collection; and

WHEREAS, the quality and effectiveness of these facilities, as well as their planning, design, and construction, is vitally dependent upon the efforts and skills of public works officials; and

WHEREAS, the qualified and dedicated personnel who staff public works departments perform an important public service; and

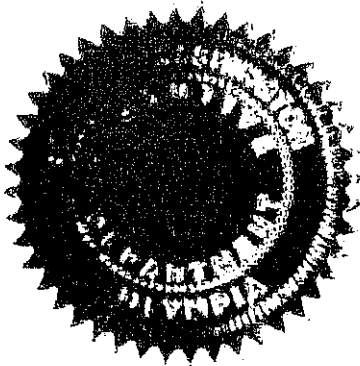
NOW, THEREFORE, I, Christine O. Gregoire, Governor of the state of Washington do hereby proclaim the week of May 15-21, 2011, as

PUBLIC WORKS WEEK

in Washington State, and I call upon all citizens and civic organizations to acquaint themselves with the issues involved in providing our public works and to recognize the contributions which public works officials make every day to our health, safety, comfort, and quality of life.

Signed this 7th day of March, 2011

Chris Gregoire
Governor Christine O. Gregoire



PROCLAMATION

Moses Lake White Cane Day
May 13, 2011

- WHEREAS, **White Cane Day** is the annual sight fund-raiser of the Northwest Lions Foundation for Sight and Hearing, and contributions are used to protect and restore the sight of children and adults in Washington State;
- WHEREAS, this event involves Lions in the State of Washington informing the public of their activities in sight restoration and other sight programs such as the Northwest Lions Eye Bank, the Lions Health Screening Unit, and Lions Special Project Grants;
- WHEREAS, every penny of contributions collected during this event benefit these sight programs of the Foundation, and to the Lions Patient Care Program that provides medical care and other forms of assistance to sight-impaired individuals with financial need in the state.

NOW, THEREFORE, I, Bill Ecret, Deputy Mayor of the City of Moses Lake, do hereby proclaim May 13, 2011 as Lions White Cane Day in Moses Lake, and I urge all citizens to join me in recognizing the many years of dedication and commitment of the Lions Clubs to sight conservation and restoration, thereby improving the quality of life for blind and sight challenged individuals within the State of Washington.

**SIGNED AND SEALED this 10th day of
May, 2011**

Bill Ecret
Deputy Mayor, City of Moses Lake

MOSES LAKE CITY COUNCIL
April 26, 2011

DRAFT

Council Present: Jon Lane, Dick Deane (arrived at 8:40 p.m.), Karen Liebrecht, Brent Reese, David Curnel, Richard Pearce, and Brent Reese

The meeting was called to order at 7 p.m. by Mayor Lane.

PLEDGE OF ALLEGIANCE: Mr. Ecret led the Council in the pledge of allegiance.

PRESENTATIONS AND AWARDS

POLICE DEPARTMENT

Kurt Ledeboer and Adam Munro, Police Officers, were introduced to the Council.

CONSENT AGENDA

Minutes: The minutes of the April 12, 2011 meeting were presented for approval.

Approval of Claims, Prepaid Claims, Checks, and Payroll: Vouchers audited and certified by the Finance Director as required by RCW 42.24.080, and those expense reimbursement claims, certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Council for approval and is retained for public inspection at city hall. As of April 26, 2011 the Council does approve for payment claims in the amount of \$287,767.14; prepaid claims in the amounts of \$70.38, \$22,846.81, \$24,009.27, and \$23,656.16; claim checks in the amount of \$2,210,087.65; and payroll in the amount of \$29,864.65.

Action Taken: Mr. Ecret moved that the Consent Agenda be approved, seconded by Dr. Curnel, and passed unanimously.

COMMISSION APPOINTMENTS - None

CONSIDERATION OF BIDS AND QUOTES

LONGVIEW TRACTS SEWER PROJECT - 2011

The City received eight bids for the 2011 Longview Tracts Sewer Project. This project consists of installing sewer main and laterals to serve the Longview Tracts area and upgrading the streets with asphalt pavement, curb and gutters, catch basins, and drywalls.

Action Taken: Mr. Pearce moved that the bid be awarded to Pipkin Construction in the amount of \$1,104,464, seconded by Mr. Reese, and passed unanimously.

PETITIONS, COMMUNICATIONS, OR PUBLIC HEARINGS

REQUEST TO USE CASCADE PARK - COMMUNITY AND FAMILY SERVICES FOUNDATION

Community and Family Services Foundation requested the use of Cascade Park on Sunday, June 26 for a car show from 11 a.m. to 4 p.m. This is a fund raising event that will be free to the public and include a food booth and possibly a beer garden.

Joseph K. Gavinski, City Manager, stated that the staff could not recommended approval of the beer garden in Cascade Park because of the existing campground where there is a prohibition against alcoholic beverages. The elimination of the beer garden is acceptable to the Community and Family Services Foundation.

Action Taken: Dr. Curnel moved that the request be granted for the car show without a beer garden, seconded by Mrs. Liebrecht, and passed unanimously.

REQUEST TO USE CITY STREETS - RELAY FOR LIFE

The Relay for Life of Moses Lake requested permission use Sinkiuse Square and to close Third Avenue from Division Street to Beech Street and Ash Street from the alley in the 200 block to the entrance to Sinkiuse Square in the 300 block, and the use of Sinkiuse Square on Saturday, June 4 from 4 p.m. to 9 p.m. in order to hold a street dance.

Jeff Heimark, Event Chair for Moses Lake Relay for Life, stated that they contacted the businesses in the area that would be closed and only the owner of Tsunami Sushi was concerned about access for his customers. He wanted the area coned off closer to Sinkiuse Square to allow his customers to park.

Action Taken: Mrs. Liebrecht moved that the request be granted, seconded by Mr. Ecret, and passed unanimously.

SIGNAGE - VISION 2020

Richard Teals, Vision 2020, presented the latest design for the signage proposed to be placed on the chain link fence owned by the Department of Transportation at exit 176. The Department of Transportation has given approval of the concept.

Mr. Teals provided pictures of the signs proposed to be placed at exit 176 and gave some background on the proposed placement of the signs. He mentioned that the area needs to be landscaped and they are proposing weed block and chipped rock with some basalt columns. It would require no water. He mentioned that the project would cost about \$5,000.

There was some discussion concerning the sign orientation and materials.

Action Taken: Mr. Reese moved that the concept be approved, seconded by Mr. Ecret, and passed unanimously.

REC SOLAR GRADE SILICON

Lon Topaz, Senior Global Commodity Manger-Energy, representing REC Solar Grade Silicon, stated that REC has operations in several countries with a world wide annual income of about \$1.4 billion of which REC contributes about half. He explained the operations of REC and their contributions to the community.

GRANT COUNTY PUD

Bob Bernd, Grant County PUD Commissioner, provided information on the PUD's operations including the new regulations and requirements associated with the new license. He mentioned that they are working to make the power rates as low and as reliable as possible.

ORDINANCES AND RESOLUTIONSORDINANCE - AMEND GARBAGE RATES - 2ND READING

An ordinance was presented which establishes a rate for a 40 yard roll-off two times a week and a return trip charge. The return trip charge would be assessed for those individuals who fail to have their carts out on the street on time.

The ordinance establishing charges for garbage collection was read by title only.

Action Taken: Mr. Ecret moved that the second reading of the ordinance be adopted, seconded by Dr. Curnel, and passed unanimously.

ORDINANCE - AMEND 10.12 - PARKING REGULATIONS - 2ND READING

An ordinance was presented which amends the parking regulations by deleting unnecessary sections, moving some restricted parking to the correct category, and rewording some sections for consistency.

The ordinance amending Chapter 10.12 of the Moses Lake Municipal Code entitled "Parking Regulations" was read by title only.

Jason Hall, 305 E. Third, owner of the lot on Canterbury between Wheeler Road and Terrace Avenue, stated that his tenants at this location currently park on Canterbury since there is no curb cut that allows access to this lot. The prohibition of parking on Canterbury adjacent to his lot would require his tenants to try to find parking on Terrace as the neighbor has denied them use of his curb cut to access the lot from Terrace. Access to his property would require the construction of a curb cut on Terrace and he felt that because the City is prohibiting parking on Canterbury, that the City should construct the curb cut.

Gary Harer, Municipal Services Director, stated that traffic backs up at the intersection of Wheeler and Canterbury and there have been several accidents. The proposal is to eliminate parking on Canterbury and provide dedicated right and left turn lanes onto Wheeler.

Joseph K. Gavinski, City Manager, stated that this area was annexed into the City in 1954. The area had previously been platted and developed in the county. The City has no plat file or building permit files and neither does the county and so there are no records of why a curb cut was not provided.

There was considerable discussion and it was pointed out that if the City provides the curb cut, it would open the door for anyone in the City to request the City to install them a curb cut also.

Action Taken: Mr. Pearce moved that the second reading of the ordinance be adopted, seconded by Mr. Ecret, and passed with Mrs. Liebrecht opposed.

ORDINANCE AMEND 13.08 - WATER AND SEWER CONNECTIONS - 1ST READING

An ordinance was presented which sets the water connection charges for the water main installed along Kittelson Road extended.

The ordinance amending Chapter 13.08 of the Moses Lake Municipal Code entitled "Water and Sewer Connections" was read by title only.

Action Taken: Mr. Ecret moved that the first reading of the ordinance be adopted, seconded by Mrs. Liebrecht, and passed unanimously.

RESOLUTION - PETTY CASH

A resolution was presented which establishes petty cash funds for the Community Development Department and Engineering Division.

The resolution establishing a petty cash account for the Community Development Department and Engineering Division was read by title only.

Action Taken: Mrs. Liebrecht moved that the resolution be adopted, seconded by Dr. Curnel, and passed unanimously.

RESOLUTION - ACCEPT EASEMENT - COLUMBIA BASIN RAILROAD

A resolution was presented which accepts an easement from the Columbia Basin Railroad for municipal purposes. The easement is located on Sunny Drive.

The resolution accepting an easement to the City of Moses Lake from Columbia Basin Railroad Company, Inc. was read by title only.

Action Taken: Mr. Reese moved that the resolution be adopted, seconded by Mr. Pearce, and passed unanimously.

RESOLUTION - ESTABLISH DISABILITY BOARD

A resolution was presented which provides for the formation of a LEOFF I Disability Board for the City. Because the City now has a population over 20,000, state law requires that the City must establish its own LEOFF I disability board to administer its obligations.

The resolution regarding the formation of a LEOFF I Disability Board under RCW 41.26.110 for the City of Moses Lake was read by title only.

Joseph K. Gavinski, City Manager, stated that the resolution would establish the beginning date of the new disability board. He mentioned that there are about 20 LEOFF I members that would be the responsibility of the new disability board. The membership of the Board will be made up of two Council members, one LEOFF I firefighter, one LEOFF I police officer, and a community member chose by the other four members.

Dr. Curnel, Brent Reese, Karen Liebrecht, and Jon Lane all expressed interest in serving on the new disability board. It was pointed out that the member at large could also be a Council member.

Action Taken: Mrs. Liebrecht moved that the resolution be adopted, seconded by Mr. Reese, and passed unanimously.

RESOLUTION - COLUMBIA BASIN RAILROAD

A resolution was presented which supports the abandonment and elimination of the Columbia Basin Railroad rail line running through the City.

The resolution regarding the Columbia Basin Railroad and the portion of the rail line or corridor running from Mile Post (MP) 10.913 to Mile Post (MP) 16.045 was read by title only.

Action Taken: Mr. Pearce moved that the resolution be adopted, seconded by Mr. Ecret, and passed unanimously.

RESOLUTION - USE OF SWIMMING FACILITY

A resolution was presented which would allow the City to prohibit Level 2 and 3 sex offenders from entering the City's swimming facilities.

The resolution adopting a policy and directing City staff to issue written notices pursuant to RCW 9A.44.192 ordering qualifying covered Level 2 and/or Level 3 sex offenders pursuant to RCW 9A.44.190(5) and RCW 9A.44.193 from the legal premises of the City of Moses Lake's public swimming pool (Surf 'N Slide Water Park) pursuant to this policy was read by title only.

Joseph K. Gavinski, City Manager, explained the ramification of the policy and pointed out that appropriate notification to the affected individuals must be provided before the prohibition can become effective.

There was some discussion by the Council.

Action Taken: Mr. Reese moved that the resolution be adopted, seconded by Mr. Ecret, and passed unanimously.

RESOLUTION - BUILD ON UNPLATTED PROPERTY - BLACKSTONE OTR, LLC

A resolution was presented which allows Blackstone OTR, LLC to construct a 30,000 square foot light industrial warehouse on unplatted property owned by Castle Farm Enterprises. The property is located at 8037 Randolph Road.

The resolution allowing Blackstone OTR, LLC to build on unplatted property owned by Castle Farms Enterprises, LLC was read by title only.

Gilbert Alvarado, Community Development Director, stated that staff has met with the proponent to explain all the requirements for construction and informed them that platting will be required within one year. He mentioned that Blackstone provides parts to Genie Industries.

Eric Taylor, Blackstone OTR, LLC, stated that they would like to begin construction of the 30,000 square foot warehouse as soon as possible and begin operations before the end of the year.

Action Taken: Mr. Pearce moved that the resolution be adopted, seconded by Mr. Deane, and passed unanimously.

REQUEST TO CALL FOR BIDS - None

REFERRALS FROM COMMISSIONS - NoneOTHER ITEMS FOR COUNCIL CONSIDERATIONAUTOMATIC RESPONSE AGREEMENT - FIRE DEPARTMENT

Authorization was requested for the City Manager to execute an Automatic Response Agreement between the City and Grant County Fire District #5. The agreement will allow for the automatic response of both fire agencies to certain areas in and around Moses Lake.

Tom Taylor, Fire Chief, stated that this agreement has been pending for a number of years and with the improved relations between the two jurisdictions this agreement will be beneficial to both.

There was some discussion by the Council.

Action Taken: Mr. Deane moved that the City Manager be authorized to sign the agreement, seconded by Mrs. Liebrecht, and passed unanimously.

NON-AGENDA ITEMS AND PUBLIC QUESTIONS AND COMMENTSSTORMWATER DECANT FACILITY PROJECT 2011

Mike Holmes, 4156 Brad Street, wanted to know what the proposed stormwater decant facility will entail.

Gary Harer, Municipal Services Director, stated that the stormwater decant facility will separate the water from the debris that is sucked out of the dry wells, catch basins, and from the street sweepings. The debris has to be dried before it is acceptable at the Grant County landfill. The facility is a 60' by 180' concrete pad separated into 3 bays with drains. The material from the sweeper and vacuum trucks will be emptied into the bays and after the debris has drained, it will be loaded into a dumpster that will be picked up by Lakeside Disposal on a weekly basis. The water from this material will be directed into the sewer system. Currently there is a small pad with a drain that empties into a ditch, which is no longer acceptable.

Mr. Holmes pointed out that Skyline Acres has approximately 58 home owners and the main concern is the smell. He felt that street sweeping debris would not be a problem but the catch basin residue would be a problem. He felt that the decant facility should be moved to a more appropriate location where the smell would not affect a residential area.

Jennie Sloane, 11690 Road 4 NE, stated that her home is directly across Road 4 from the Operations and Maintenance Facility. She felt that better notification should have been provided to the neighbors, even though the city followed the regulations regarding notification. She mentioned that many of the neighbors she called are concerned about the project and would like to be heard. She requested that any decision on the project be delayed until the next meeting so that they can express those concerns. She pointed out that she already deals with dust, noise, and a view of an industrial area and the decant station will not only increase those problems but also create an odor problem. She provided pictures of blowing dust during the construction of the Operations and Maintenance Facility in 2007 and mentioned that the beeping when the vehicles back up is very annoying and the view from her front windows is the facility.

Gary Harer, Municipal Services Director, showed a map of the area and explained the operation of the decant area. He stated that staff researched other decant operations prior to determining to locate it at the Operations and Maintenance Facility. He pointed out that the stormwater debris will still be damp when it is placed in the dumpsters and there will not be any dust that can blow about and there should be very little odor. He pointed out that the City does try to keep the dust down and the home owners should contact the City if there is a problem.

There was some discussion on the project and possible solutions to the concerns of the neighboring property owners. It was the consensus of the Council that a study session be set before the next Council meeting.

Action Taken: Mr. Pearce moved that the bid be delayed a month and a study session be set prior to the next Council meeting, seconded by Mrs. Liebrecht, and passed unanimously.

COUNCIL QUESTIONS AND COMMENTS - None

CITY MANAGER REPORTS AND COMMENTS

AMBULANCE FUND

Joseph K. Gavinski, City Manager, distributed an analysis on the ambulance fund.

Ron Cone, Finance Director, explained the figures and recommended that the next review be in six months in order to provide a better understanding of what is happening in the fund.

WASHINGTON SURVEYING AND RATING BUREAU

Joseph K. Gavinski, City Manager, stated that the city received a letter from the Washington Surveying and Rating Bureau which indicates the city has improved from a Class 3 to a Class 2 for both one and two family residential property and for commercial and industrial property. He mentioned that this improvement may result in some insurance premium reductions.

WELL CITY ACHIEVER AWARD

Joseph K. Gavinski, City Manager, stated that the Association of Washington Cities had determined the City has met the WellCity standards and has earned a 2% premium discount for 2012 on all employee and spouse insurance premiums. This will result in a savings of about \$40,000 which the City would like to re-invest in the Wellness Program to make it even more effective.

TREE PLACEMENT PROJECT

Joseph K. Gavinski, City Manager, reported that the 2010 Tree Replacement Project includes the replacement of 28 trees and tree planters, surrounding pavers, curb and gutter, tree wells, grate and frame, irrigation lines and electrical conduit and asphalt fronting the curb. The total amount for this project was \$122,823 which is \$4,386 per tree. The reason for the high cost is that most of the work was done by hand.

RECYCLE PROGRAM

Joseph K. Gavinski, City Manager, stated that the recycle program is going well and the City has been able to refund \$.74 per month on the utility bill. He reported that there has been an increase in the requests for a second 64 gallon recycle cart or a 96 gallon recycle cart in place of the 64 gallon cart. The City has also recycled over 13 tons of glass during the first quarter and reduced the amount of garbage taken to the landfill by 32%.

Ron Cone, Finance Director, reported on the success and problems of the recycling program.

RECYCLE AWARD

Joseph K. Gavinski, City Manager, stated that the City has been chosen as the Recycler of the Year by the Washington State Recycling Association. The City will pick up the award in May.

QUARTERLY FINANCIAL REPORT

Joseph K. Gavinski, City Manager, stated that the first quarter financial report is available on line.

The regular meeting was adjourned at 10:15 p.m.

ATTEST

Jon Lane, Mayor

Ronald R. Cone, Finance Director

May 3, 2011

TO: City Manager
For City Council Consideration

FROM: Municipal Services Director

SUBJECT: **Consideration of Bids**
2 - Tractors

Compact Utility Tractor

On April 21, staff opened bids for a compact utility tractor that will be used by the Parks and Recreation Department. The following three bids were received:

<u>Vendor</u>	<u>Make</u>	<u>Total Bid With Tax</u>
Rathbone Sales, Inc.	2011 Massey Ferguson	\$36,072
Experience Powersports	2011 Mahindra	\$37,765
Evergreen Implement, Inc.	2011 John Deere	\$39,192
Staff's Estimate		\$40,000

Staff recommends Council to award the compact utility tractor to Rathbone Sales, Inc. in the amount of \$36,072.

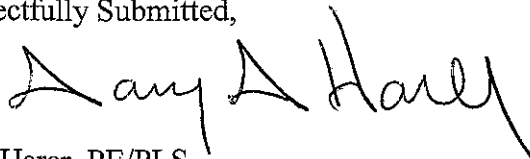
120-Horse Power Tractor

On April 21, staff opened bids for a 120-horsepower tractor that will be used by the Wastewater Division. The following four bids were received:

<u>Vendor</u>	<u>Make</u>	<u>Total Bid With Tax</u>
Evergreen Implement, Inc.	2011 John Deere	\$71,693
Rathbone Sales, Inc.	2011 Massey Ferguson	\$80,304
Central Machinery Sales	2010 Case	\$86,104
Central Machinery	2011 Case	\$97,811
Staff's Estimate		\$80,000

Staff recommends Council to award the 120-horsepower tractor to Evergreen Implement in the amount of \$71,693.


Respectfully Submitted,



Gary Harer, PE/PLS
Municipal Services Director

May 3, 2011

To: Municipal Services Director
For City Council Consideration

From: Public Works Superintendent 

Subject: **Bid Tabulation for Compact Utility Tractor**
Bid Number 519-2011-02

Notice to Bidders was published in the Columbia Basin Herald on April 6, 2011.

The compact utility tractor will replace Equipment #302, a 1997 John Deere 955 with 2,200 hours. This tractor is used for park maintenance during the summer and serves as a snow blower in the winter.

Three (3) local tractor dealers requested bid documents. Bids were opened on April 21, 2011. We received three (3) bid proposals. Amounts have been rounded to the nearest dollar for this bid tabulation.

<u>Vendor</u>	<u>Make and Model</u>	<u>Total Price with Tax</u>
Rathbone Sales Inc. Moses Lake, Wa	2011 Massey Ferguson 1635HL DL120 Loader w/66" Wide Bucket 63" Wide Snow Blower	\$36,072
Experience Powersports Moses Lake, Wa	2011 Mahindra 3616 HST ML116 Loader w/61" Wide Bucket 59" Wide Snow Blower	\$37,765
Evergreen Implement Moses Lake, Wa (State Contract)	2011 John Deere 3320 300CX Loader w/61" Wide Bucket 59" Wide Snow Blower	\$39,192

Our bid specifications were developed to describe the equipment offered on the state contract. The low bid from Rathbone Sales substantially meets the bid specification.


\$40,000 was appropriated in the 2011 budget for this purchase.

Staff recommends awarding Bid 519-2011-02 "Compact Utility Tractor" to Rathbone Sales for the amount of \$36,072 including tax.

cc Equipment Rental Supervisor
Park Maintenance Superintendent

May 3, 2011

To: Municipal Services Director
For City Council Consideration

From: Public Works Superintendent 

Subject: **Bid Tabulation for 120-HP Tractor**
Bid Number 519-2011-03

Notice to Bidders was published in the Columbia Basin Herald on April 6, 2011.

The 120 HP tractor will be used by the Wastewater Division to scarify the rapid infiltration basins at the treatment plants. Also, it will be used to provide PTO power to operate the portable Agi-Pump for mixing, pumping, and decanting operations in the storage basins.

Three (3) local tractor dealers requested bid documents. Bids were opened on April 21, 2011. We received four (4) bid proposals. Amounts have been rounded to the nearest dollar for this bid tabulation.

<u>Vendor</u>	<u>Make and Model</u>	<u>Total Price with Tax</u>
Evergreen Implement Moses Lake, Wa (State Contract)	2011 John Deere 6140D 673 Loader w/85" Wide Bucket	\$71,693
Rathbone Sales Inc. Moses Lake, Wa	2011 Massey Ferguson 5480 900 Series Loader w/83" Wide Bucket	\$80,304
Central Machinery Sales Moses Lake, Wa (Bid No. 2)	2010 Case IH Maxxum 125 Value 700 Series Loader w/85" Wide Bucket	\$86,104
Central Machinery Sales Moses Lake, Wa (Bid No. 1)	2011 Case IH Maxxum 140 Pro 700 Series Loader w/85" Wide Bucket	\$97,811

Our bid specifications were developed to describe the equipment offered on the state contract. The low bid from Evergreen Implement substantially meets the bid specification.

\$80,000 was appropriated in the 2011 budget for this purchase.

Staff recommends awarding Bid 519-2011-03 "120-HP Tractor" to Evergreen Implement for the amount of \$71,693 including tax.

cc Equipment Rental Supervisor
Wastewater Division Supervisor

May 3, 2011

TO: City Manager
For Council Consideration

FROM: Municipal Services Director

SUBJECT: **Alley Reconstruction Project - 2011
Consideration Of Bids**

Staff opened bids for the 2011 Alley Reconstruction Project on May 3, 2011. This project will pave the alleys located between Third Avenue and Broadway Avenue starting at Alder Street and ending at Fir Street, and will improve the paver sections at the street access points so they meet the ADA requirements.

A total of seven bids were received.

<u>Contractor</u>	<u>Total Bid</u>
Advanced Excavation, Inc.	\$252,094
Hurst Construction	\$283,039
Reed Trucking and Excavation	\$283,522
North Central Construction	\$289,553
Chris' Excavation	\$300,040
HLT Construction	\$320,065
Pipkin Construction	\$339,606
Engineer's Estimate	\$266,894

Staff recommends awarding the bid to Advanced Excavation, Inc. for the sum of \$252,094. The bid tabulation is attached for your review.

Respectfully Submitted,



Gary Harer, PE/PLS
Municipal Services Director

Bid Summary: Alley Reconstruction Project---2011

Schedule A: Alley Reconstruction																
ITEM	DESCRIPTION	SECTION	APPROX. QUANTITY	UNIT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	Mobilization	1-09	1	LS	\$6,500.00	\$6,500.00	\$20,000.00	\$20,000.00	\$8,000.00	\$8,000.00	\$15,000.00	\$15,000.00	\$10,000.00	\$10,000.00	\$21,000.00	\$21,000.00
2	Traffic Control	1-10	1	LS	\$5,000.00	\$5,000.00	\$4,800.00	\$4,800.00	\$1,200.00	\$1,200.00	\$10,000.00	\$10,000.00	\$2,800.00	\$2,800.00	\$6,000.00	\$6,000.00
3	Remove Curb and Gutter	2-02	800	LF	\$15.00	\$12,000.00	\$6.80	\$5,440.00	\$4.00	\$3,200.00	\$2.50	\$2,000.00	\$8.00	\$6,400.00	\$4.00	\$3,200.00
4	Remove Concrete Brick Pavers	2-02	400	SY	\$20.00	\$8,000.00	\$8.00	\$3,200.00	\$18.00	\$7,200.00	\$5.00	\$2,000.00	\$27.00	\$10,800.00	\$8.00	\$3,200.00
5	Remove Cement Concrete Driveway	2-02	75	SY	\$30.00	\$2,250.00	\$18.00	\$1,350.00	\$14.00	\$1,050.00	\$5.00	\$375.00	\$22.00	\$1,650.00	\$6.00	\$450.00
6	Sawcut Pavement	2-02	1450	LF	\$2.00	\$2,900.00	\$2.00	\$2,900.00	\$0.70	\$1,015.00	\$2.00	\$2,900.00	\$1.50	\$2,175.00	\$2.20	\$3,190.00
7	Sawcut Cement Concrete	2-02	200	LF	\$7.50	\$1,500.00	\$4.80	\$960.00	\$4.00	\$800.00	\$2.00	\$400.00	\$2.00	\$400.00	\$3.00	\$600.00
8	Roadway Excavation	2-03	1	LS	\$15,000.00	\$15,000.00	\$15,840.00	\$15,840.00	\$28,000.00	\$28,000.00	\$20,000.00	\$20,000.00	\$31,000.00	\$31,000.00	\$35,000.00	\$35,000.00
9	Roadway Embankment	2-03	1	LS	\$500.00	\$500.00	\$2,400.00	\$2,400.00	\$340.00	\$340.00	\$5,000.00	\$5,000.00	\$17,500.00	\$17,500.00	\$9,200.00	\$9,200.00
10	Water	2-07	100	M Gallon	\$15.00	\$1,500.00	\$12.00	\$1,200.00	\$3.00	\$300.00	\$10.00	\$1,000.00	\$1.00	\$100.00	\$4.00	\$400.00
11	Water Service Excavation	2-08	1	EA	\$1,800.00	\$1,800.00	\$1,800.00	\$1,800.00	\$800.00	\$800.00	\$1,000.00	\$1,000.00	\$1,700.00	\$1,700.00	\$2,350.00	\$2,350.00
12	Shoring or Extra Excavation Cl. B	2-09	1300	SF	\$1.00	\$1,300.00	\$0.80	\$1,040.00	\$0.10	\$130.00	\$1.00	\$1,300.00	\$0.25	\$325.00	\$4.00	\$5,200.00
13	Trimming and Cleanup	2-11	1	LS	\$5,000.00	\$5,000.00	\$3,200.00	\$3,200.00	\$3,300.00	\$3,300.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$5,000.00	\$5,000.00
14	Crushed Surfacing Top Course	4-04	1200	TON	\$15.00	\$18,000.00	\$19.00	\$22,800.00	\$17.30	\$20,760.00	\$25.00	\$30,000.00	\$25.00	\$30,000.00	\$15.00	\$18,000.00
15	HMA Cl. 1/2-inch PG 64-28	5-04	800	TON	\$80.00	\$64,000.00	\$90.00	\$72,000.00	\$90.00	\$72,000.00	\$90.00	\$72,000.00	\$84.00	\$67,200.00	\$81.00	\$64,800.00
16	HMA Patch, Cl. 3/8-inch PG 64-28	5-08	85	SY	\$50.00	\$4,250.00	\$49.00	\$4,165.00	\$85.00	\$5,525.00	\$37.00	\$3,145.00	\$35.00	\$2,975.00	\$40.00	\$3,400.00
17	Adjust Manhole or Drywell	5-07	17	EA	\$350.00	\$5,950.00	\$340.00	\$5,780.00	\$375.00	\$6,375.00	\$500.00	\$8,500.00	\$300.00	\$5,100.00	\$275.00	\$4,675.00
18	Adjust Valve Box	5-07	3	EA	\$250.00	\$750.00	\$500.00	\$1,500.00	\$250.00	\$750.00	\$250.00	\$750.00	\$150.00	\$450.00	\$175.00	\$525.00
19	PVC Storm Sewer Pipe, 10-Inch Diameter	7-04	220	LF	\$35.00	\$7,700.00	\$31.00	\$6,820.00	\$31.00	\$6,820.00	\$20.00	\$4,400.00	\$32.00	\$7,040.00	\$15.00	\$3,300.00
20	Catch Basin Type 1	7-05	11	EA	\$1,200.00	\$13,200.00	\$720.00	\$7,920.00	\$1,130.00	\$12,430.00	\$900.00	\$9,900.00	\$1,400.00	\$15,400.00	\$850.00	\$9,350.00
21	Drywell, Type A	7-05	10	EA	\$3,000.00	\$30,000.00	\$2,000.00	\$20,000.00	\$2,300.00	\$23,000.00	\$2,000.00	\$20,000.00	\$2,200.00	\$22,000.00	\$2,900.00	\$29,000.00
22	Abandon Existing Catch Basin	7-05	1	EA	\$300.00	\$300.00	\$580.00	\$580.00	\$400.00	\$400.00	\$250.00	\$250.00	\$1,000.00	\$1,000.00	\$100.00	\$100.00
23	Inlet Protection	8-01	24	EA	\$100.00	\$2,400.00	\$70.00	\$1,680.00	\$69.00	\$1,656.00	\$40.00	\$960.00	\$90.00	\$1,440.00	\$100.00	\$2,400.00
24	Cement Concrete Curb and Gutter, Type A	8-04	280	LF	\$30.00	\$8,400.00	\$18.00	\$5,040.00	\$23.25	\$6,510.00	\$35.00	\$9,800.00	\$29.00	\$8,120.00	\$31.00	\$8,680.00
25	Cement Concrete Driveway Entrance	8-06	75	SY	\$45.00	\$3,375.00	\$38.00	\$2,850.00	\$60.00	\$4,500.00	\$60.00	\$4,500.00	\$40.00	\$3,000.00	\$51.00	\$3,825.00
26	Reinstall Concrete Brick Pavers	8-30	400	SY	\$60.00	\$24,000.00	\$38.00	\$15,200.00	\$102.00	\$40,800.00	\$60.00	\$24,000.00	\$40.00	\$16,000.00	\$85.00	\$34,000.00
27	Concrete Utility Structure Edging	8-30	5	EA	\$200.00	\$1,000.00	\$380.00	\$1,900.00	\$260.00	\$1,300.00	\$150.00	\$750.00	\$650.00	\$3,250.00	\$130.00	\$650.00
28	Reconstruct Sidewalk Drain	8-30	1	EA	\$500.00	\$500.00	\$980.00	\$980.00	\$700.00	\$700.00	\$2,000.00	\$2,000.00	\$2,200.00	\$2,200.00	\$300.00	\$300.00
29	Concrete Sidewalk Edging Strip	8-31	550	LF	\$15.00	\$8,250.00	\$18.00	\$9,900.00	\$26.50	\$14,575.00	\$40.00	\$22,000.00	\$23.00	\$12,650.00	\$40.00	\$22,000.00
SUBTOTAL						\$255,025.00		\$243,245.00		\$273,436.00		\$275,430.00		\$283,975.00		\$284,395.00
SALES TAX (0.0%)						\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00
TOTAL SCHEDULE A						\$255,025.00		\$243,245.00		\$273,436.00		\$275,430.00		\$283,975.00		\$284,395.00

Schedule B: Alley Sewer Improvements

ITEM	DESCRIPTION	SECTION	APPROX. QUANTITY	UNIT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	Shoring or Extra Excavation Cl. A	2-09	1	LS	\$1,000.00	\$1,000.00	\$1,800.00	\$1,800.00	\$300.00	\$300.00	\$1,500.00	\$1,500.00	\$170.00	\$170.00	\$1,500.00	\$1,500.00
2	Manhole, 48-Inch Diameter	7-05	2	EA	\$5,000.00	\$10,000.00	\$3,180.00	\$6,360.00	\$4,300.00	\$8,600.00	\$3,000.00	\$6,000.00	\$2,500.00	\$5,000.00	\$6,500.00	\$13,000.00
SUBTOTAL						\$11,000.00		\$8,160.00		\$8,900.00		\$7,500.00		\$5,170.00		\$14,600.00
SALES TAX (7.9%)						\$869.00		\$644.64		\$703.10		\$592.50		\$408.43		\$1,145.50
TOTAL SCHEDULE B						\$11,869.00		\$8,804.64		\$9,603.10		\$8,092.50		\$5,578.43		\$15,645.50

TOTAL SCHEDULE A						\$255,025.00		\$243,245.00		\$273,436.00		\$275,430.00		\$283,975.00		\$284,395.00
TOTAL SCHEDULE B						\$11,869.00		\$8,804.64		\$9,603.10		\$8,092.50		\$5,578.43		\$15,645.50
TOTAL INCLUDING SCHEDULES A & B						\$266,894.00		\$252,049.64		\$283,039.10		\$283,522.50		\$289,553.43		\$300,040.50

Bid Summary: Alley Reconstruction Project---2011

Schedule A: Alley Reconstruction					HLT Construction Inc.		Pipkin Construction	
ITEM	DESCRIPTION	SECTION	APPROX. QUANTITY	UNIT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	Mobilization	1-09	1	LS	\$15,330.00	\$15,330.00	\$14,000.00	\$14,000.00
2	Traffic Control	1-10	1	LS	\$8,000.00	\$8,000.00	\$1,100.00	\$1,100.00
3	Remove Curb and Gutter	2-02	800	LF	\$5.00	\$4,000.00	\$5.00	\$4,000.00
4	Remove Concrete Brick Pavers	2-02	400	SY	\$15.00	\$6,000.00	\$8.50	\$3,400.00
5	Remove Cement Concrete Driveway	2-02	75	SY	\$10.00	\$750.00	\$13.00	\$975.00
6	Sawcut Pavement	2-02	1450	LF	\$2.00	\$2,900.00	\$1.00	\$1,450.00
7	Sawcut Cement Concrete	2-02	200	LF	\$2.50	\$500.00	\$3.00	\$600.00
8	Roadway Excavation	2-03	1	LS	\$37,700.00	\$37,700.00	\$59,500.00	\$59,500.00
9	Roadway Embankment	2-03	1	LS	\$6,300.00	\$6,300.00	\$500.00	\$500.00
10	Water	2-07	100	M Gallon	\$15.00	\$1,500.00	\$1.35	\$135.00
11	Water Service Excavation	2-08	1	EA	\$2,050.00	\$2,050.00	\$1,000.00	\$1,000.00
12	Shoring or Extra Excavation Cl. B	2-09	1300	SF	\$1.00	\$1,300.00	\$0.25	\$325.00
13	Trimming and Cleanup	2-11	1	LS	\$4,000.00	\$4,000.00	\$1,375.00	\$1,375.00
14	Crushed Surfacing Top Course	4-04	1200	TON	\$27.20	\$32,640.00	\$40.00	\$48,000.00
15	HMA Cl. 1/2-inch PG 64-28	5-04	800	TON	\$91.00	\$72,800.00	\$84.00	\$67,200.00
16	HMA Patch, Cl. 3/8-inch PG 64-28	5-06	85	SY	\$50.00	\$4,250.00	\$40.00	\$3,400.00
17	Adjust Manhole or Drywell	5-07	17	EA	\$350.00	\$5,950.00	\$350.00	\$5,950.00
18	Adjust Valve Box	5-07	3	EA	\$250.00	\$750.00	\$525.00	\$1,575.00
19	PVC Storm Sewer Pipe, 10-Inch Diameter	7-04	220	LF	\$22.00	\$4,840.00	\$9.00	\$1,980.00
20	Catch Basin Type 1	7-05	11	EA	\$1,028.00	\$11,308.00	\$1,500.00	\$16,500.00
21	Drywell, Type A	7-05	10	EA	\$2,350.00	\$23,500.00	\$2,250.00	\$22,500.00
22	Abandon Existing Catch Basin	7-05	1	EA	\$400.00	\$400.00	\$150.00	\$150.00
23	Inlet Protection	8-01	24	EA	\$55.00	\$1,320.00	\$50.00	\$1,200.00
24	Cement Concrete Curb and Gutter, Type A	8-04	280	LF	\$35.00	\$9,800.00	\$42.00	\$11,760.00
25	Cement Concrete Driveway Entrance	8-06	75	SY	\$60.00	\$4,500.00	\$64.00	\$4,800.00
26	Reinstall Concrete Brick Pavers	8-30	400	SY	\$80.00	\$32,000.00	\$80.00	\$32,000.00
27	Concrete Utility Structure Edging	8-30	5	EA	\$135.00	\$675.00	\$500.00	\$2,500.00
28	Reconstruct Sidewalk Drain	8-30	1	EA	\$800.00	\$800.00	\$800.00	\$800.00
29	Concrete Sidewalk Edging Strip	8-31	550	LF	\$38.00	\$20,900.00	\$48.00	\$26,400.00
SUBTOTAL						\$314,563.00		\$335,075.00
SALES TAX						\$0.00		\$0.00
TOTAL SCHI						\$314,563.00		\$335,075.00

Schedule B: Alley Sewer Improvements

ITEM	DESCRIPTION	SECTION	APPROX. QUANTITY	UNIT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	Shoring or Extra Excavation Cl. A	2-09	1	LS	\$100.00	\$100.00	\$200.00	\$200.00
2	Manhole, 48-Inch Diameter	7-05	2	EA	\$2,500.00	\$5,000.00	\$2,000.00	\$4,000.00
SUBTOTAL						\$5,100.00		\$4,200.00
SALES TAX						\$402.90		\$331.80
TOTAL SCHI						\$5,502.90		\$4,531.80

TOTAL SCHEDULE A						\$314,563.00		\$335,075.00
TOTAL SCHEDULE B						\$5,502.90		\$4,531.80
TOTAL INCLUDING SCHEDULES A & B						\$320,065.90		\$339,606.80

May 5, 2011

TO: City Manager for Council Consideration
FROM: Community Development Director
SUBJECT: Artgarden Pottery - Sandwich Board Sign

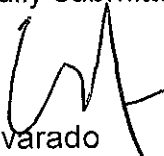
Laura Mayer, owner of Art garden Pottery, is requesting permission to place a sandwich board sign on the sidewalk, in city right-of-way, at 104 West Third Avenue. Any signs proposed to be placed within right-of-way must be reviewed and approved by the City Council per Moses Lake Municipal Code 18.58.

The City Council has considered these types of requests and have been consistent with the types of questions asked of the proponents. Typically the Council has asked:

1. How is the sign proposed to be anchored?
2. What are the dimensions of the sign?
3. What is the sign made out of (wood, plastic)?
4. What is the city's liability if approved?

The request for a sign in city right-of-way is presented for Council consideration.

Respectfully submitted,


Gilbert Alvarado
Community Development Director

GA:jt

ARTGARDEN Pottery: Laura E. Mayer
gift shop & paint your own pottery studio.....
104 West Third Avenue, Moses Lake, WA 98837 509.750.4995

April 29, 2011

Dear Moses Lake City Council,

I am opening a new business in downtown Moses Lake . As a business owner for the past five years in Ephrata, I am excited to move my growing business to your great town. I will be opening a Paint Your Own Pottery Studio and an Artisans Gift Shop, where people can paint their own pottery, and I will teach classes as well as sell my own handmade pottery. I am excited to build a new store and can't wait to open.

I am requesting permission to install my sign on the building I am leasing, 104 West Third.

I have included pictures as to how the sign appeared on my last building in Ephrata.

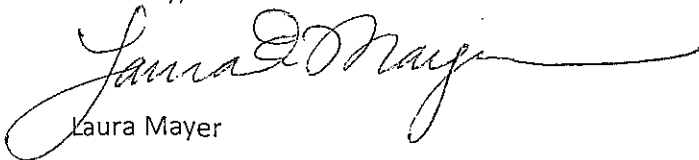
This sign consists of a 1 inch square tubing frame (4'X12') with plasma cut flower panels attached by screws. As well as a projecting steel arm (approx. 4') that holds a wooden handpainted sign (3'X3') which says ARTGARDEN. The wood sign is attached to four brackets by (8) quarter inch bolts. The sign is attached to the building at two attachment brackets by chain that is fastened to the building with lag bolts into the timbers of the building.

I would also like to attach a flat sign (1'X12') on the building which would read ARTISAN GIFT SHOP & PAINT YOUR OWN POTTERY STUDIO. This would be a handpainted wood sign.

I would also like to put out a sandwich board during business hours in front of my building.

Thank you for your time. I look forward to being a part of Moses Lake.

Sincerely,


Laura Mayer

RECEIVED
CITY OF MOSES LAKE
APR 29 2011

APR 29 2011

COMMUNITY DEVELOPMENT
PLANNING & BUILDING
CITY OF MOSES LAKE

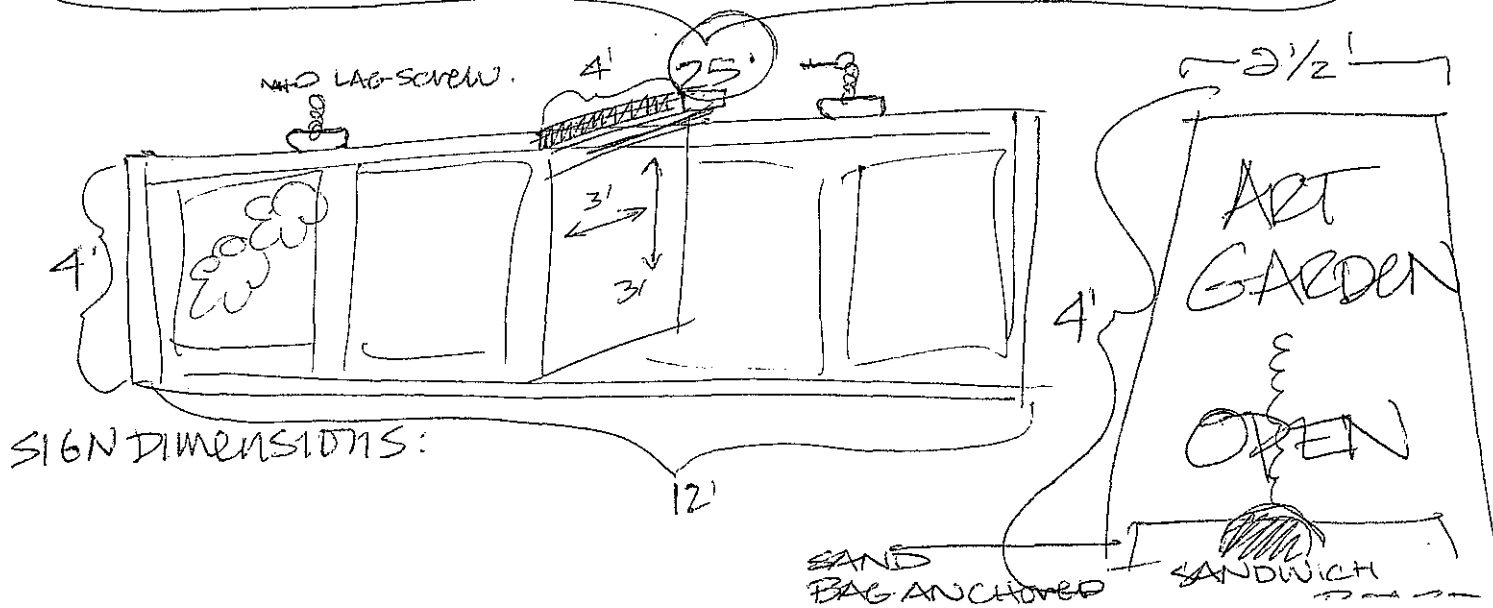
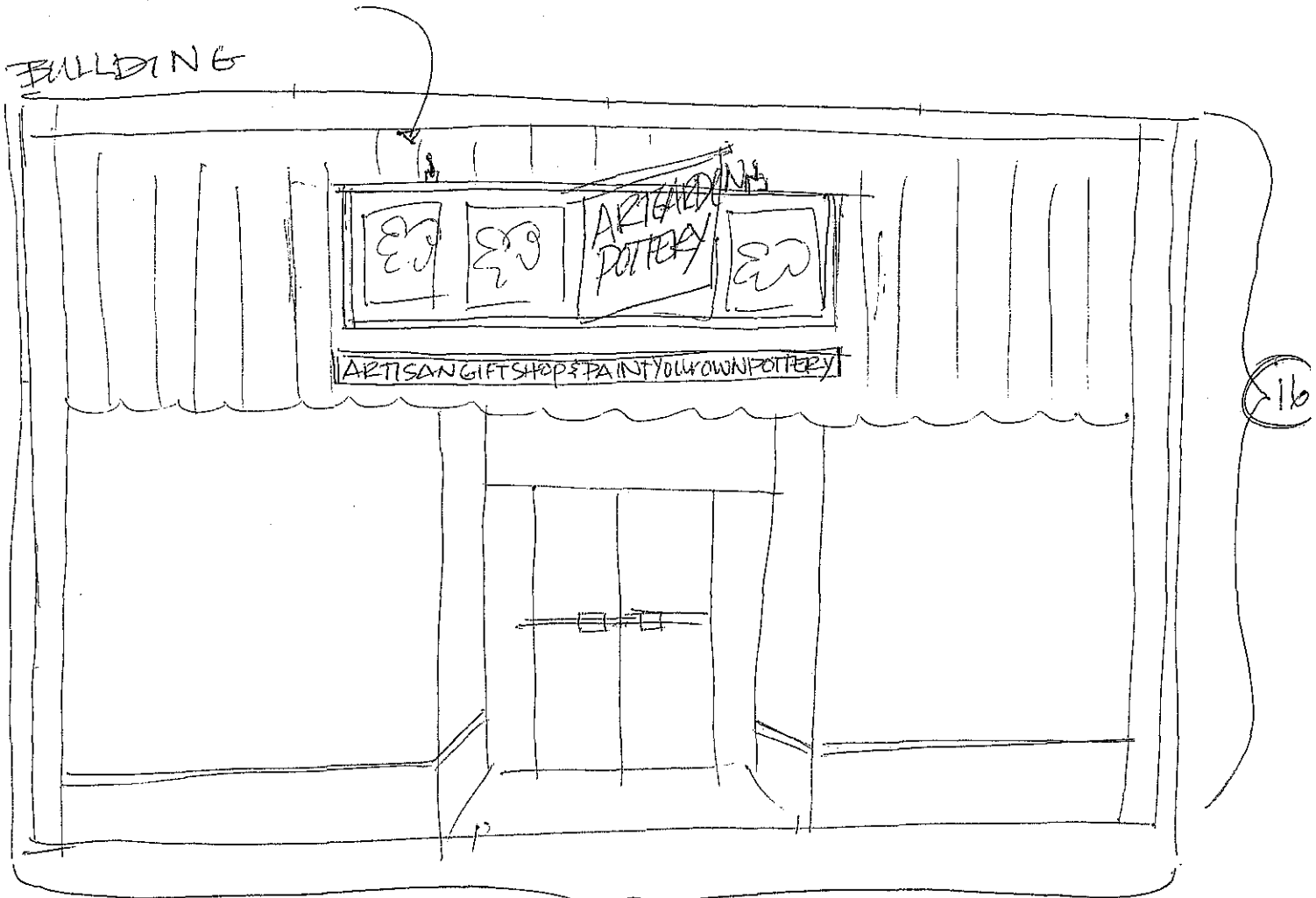
ART GARDEN POTTERY: 104 WEST THIRD AVE. MOSES LAKE
LAURA MAYER 509 750 4995

APR 29 2011

COMMUNITY DEVELOPMENT
PLANNING DEPT
STEWART

ATTACHMENT BY TWO BRACKETS WITH CHAIN TO STUDS BY LAG BOLTS

BUILDING





RECEIVED
APR 29 2011

APR 29 2011

LAURA MAYER 760-4995

COMMUNITY DEVELOPMENT
PLANNING BUILDING
CITY OF PITTSBURGH

ART
GARDEN
Gift Shop & Art Studio

132 West

OPEN

Open

APR 29 2011

COMP
PL

LAURA MAYER 750 4995

May 4, 2011

To Whom It May Concern:

We are a dedicated soccer team that plays many competitive state and regional tournaments throughout the summer. There are few quality fields to practice on in the Moses Lake area. We would like to continue to use our local soccer fields (Kvamme Park) U11 and U12 sizes so that we can have a decent and safe place for our teams to practice.

On any given day, outside of regular soccer season, you can find anywhere from 3-6 teams (minimum) practicing at Kvamme park when the goals are up. On Tuesday, at our 6pm practice time, there were 3 full teams practicing, and several smaller groups playing pick-up games. On Wednesday there was a game on the U-12 field, and we shared the U-11 field with another team. Also, a group playing a pick-up game was nice enough to move to open space, off the field, to allow us use of a goal.

We understand that softball and baseball needs a place to play as well, but there are many more parks and open areas where their backstops can be set up for them to practice. They require much less space, especially at the younger ages, to practice.

It is very difficult to find a level piece of ground with quality grass large enough to accommodate a soccer field. I have had girls injured on poor quality fields.

Thank you for your consideration in this matter.

Don Pohjola
Wendy Isensee
Coach U11/U12 Girls


May 5, 2011

TO: City Manager for Council Consideration
FROM: Gary G. Harer, Municipal Services Director
SUBJECT: Ordinance - Amend Chapter 13.08 - 2nd Reading

Attached is an ordinance which amends Chapter 13.08, Water and Sewer Connections. This ordinance establishes a reimbursement for the watermain that was installed along Kittelson Road extended.

The ordinance is presented for Council consideration. This is the second reading of the ordinance.

Respectfully submitted

A handwritten signature in black ink, appearing to read "Gary G. Harer", written in a cursive style.

Gary G. Harer
Municipal Services Director

GGH:jt

ORDINANCE NO.

AN ORDINANCE AMENDING CHAPTER 13.08 OF THE MOSES LAKE MUNICIPAL
CODE ENTITLED "WATER AND SEWER CONNECTIONS"

THE CITY COUNCIL OF THE CITY OF MOSES LAKE, WASHINGTON ORDAINS AS FOLLOWS:

Section 1. Chapter 13.08 of the Moses Lake Municipal Code entitled "Water and Sewer Connections" is amended as follows:

13.08.101 Water Connection Charges-Kittelson Road Extended -Sparks Short Plat #2, Lot 2, and Sparks Short Plat #3: Water main installation charges constructed with City funds as part of the Sparks Short Plat #2, Lot #2 and Sparks Short Plat #3 Water Main Projects shall be reimbursed by the property owner upon property platting, or upon request to connect to city water. The reimbursement fee shall be \$44,150 for the property described below:

The west 1,580 feet, South one half, Southwest quarter, Section 30, Township 19 North, Range 28 East, W.M.; Less WDU 17, Block 421, Columbia Basin Project.

Grant County Parcel Number 180246000

The reimbursement rates shall be adjusted upward commencing on June 1, 2012 by the change in January to January all West Coast cities CPI-Index issued in 2012 and shall be so adjusted each June 1 thereafter using the same index.

Section 2. This ordinance shall take effect and be in force five (5) days after its passage and publication of its summary as provided by law.

Adopted by the City Council and signed by its Mayor on May 10, 2011.

Jon Lane, Mayor

ATTEST:

Ronald R. Cone, Finance Director
















APPROVED AS TO FORM:

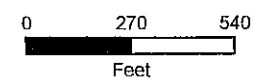
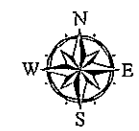
Katherine L. Kenison, City Attorney

WATER MAP

2010

STREET STREET NAME

-  LOTS
-  LAKE
-  HYDRANTS GPS
-  HYDRANTS NGS
-  HYDRANT VALVE
-  VALVES GPS
-  VALVES NGS
-  PRIVATE
-  06 WATER
-  08 WATER
-  10 WATER
-  12 WATER
-  PRIVATE
-  PORT
-  UNK WATER



PARCEL:
OWNER:
ADDRESS:
NOTES:

DRAWN: BKP
Plotted Date: 03/16/2011



May 5, 201

Honorable Mayor and
Moses Lake City Council


Dear Council Members

Provided is a proposed ordinance which prohibits dogs at McCosh Park and other city parks when there is a festival or event occurring in the park. In order for the prohibition to be effective, the area must be posted and it is limited to the festival or event area.

The ordinance is requested by the Moses Lake Spring Festival organizers. I also understand that the Farmer's Market prohibits animals in the Farmer's Market area in McCosh Park due to Health District concerns.

The proposed ordinance is presented to you for your consideration. If the ordinance is to be effective for the upcoming Spring Festival, an emergency should be declared and the ordinance passed on a single reading.

Respectfully submitted



Joseph K. Gavinski
City Manager

JKG:jt

ORDINANCE NO.

AN ORDINANCE AMENDING CHAPTER 6.05 OF THE MOSES LAKE MUNICIPAL CODE ENTITLED "ANIMAL CONTROL"

THE CITY COUNCIL OF THE CITY OF MOSES LAKE, WASHINGTON ORDAINS AS FOLLOWS:

Section 1. Chapter 6.05 of the Moses Lake Municipal Code entitled "Animal Control" is amended as follows:

6.05.073 Dogs Prohibited in Festival and Event Areas: No dogs are allowed in McCosh Park or any other City of Moses Lake park during any festival or event, such as the Farmer's Market, in the area used by the festival or event for their activities when the area is posted.

6.05.190 Penalty: Failure to comply with any provisions of this chapter other than Sections .050, .075, .080, .110, .130, and .140 shall subject the violator to the following penalties as they are defined in Chapter 1.08 of this code:

<u>Violation</u>	<u>Penalty</u>
A. No license on Dog (6.05.030)	
1. First offense	C-18
2. Subsequent offense within 12 months, each	C-14
B. Failure to renew license (6.05.060)	C-12
C. Failure to confine biting animal (6.05.060)	
1. First offense	C-7
2. Each subsequent offense	C-4
D. Refusal or failure to produce rabid animal (6.05.060)	C-1
E. Dog running at large (6.05.070)	
1. First offense	C-18
2. Second offense	C-12
3. Each subsequent offense	C-7
4. Failure to control dog by leash or device	C-17
F. Keeping vicious animal (6.05.080)	
1. First offense	C-7
2. Each subsequent offense	C-4
G. Livestock at large (6.05.120)	
1. First offense	C-18
2. Each subsequent offense	C-12
H. Obstructing Community Services or Police Officer enforcing Chapter 6.05 (6.04.160)	C-4
I. Failure to provide evidence of rabies vaccination (6.05.060)	C-17
J. Failure to pay annual dangerous dog registration fee (6.05.040)	C-2
K. <u>Dog in Prohibited Area</u>	<u>C-13</u>

Section 2. The City Council declares that an emergency exists and this ordinance is deemed a public emergency ordinance necessary for the protection of public health, public safety, public property, or public peace and shall take effect immediately as provided by law upon one reading if a majority plus one of the whole membership of the City Council vote in favor of passage.

Adopted by the City Council and signed by its Mayor on May 10, 2011.

Jon Lane, Mayor

ATTEST:

Ronald R. Cone, Finance Director

APPROVED AS TO FORM:

Katherin L. Kenison, City Attorney

MOSES LAKE SPRING FESTIVAL*Memorial Day Weekend*

601 S. Pioneer Way, Suite F, Box 198, Moses Lake, Washington 98837 ♦ Phone (509)361-9779

FACSIMILE TRANSMITTAL

DATE: May 5, 2011**TO:** Sophia**COMPANY:** City of Moses Lake**FAX NUMBER:** 509-764-3739**NUMBER OF PAGES, INCLUDING THIS SHEET:** 1**ORIGINAL [] WILL (OR) [X] WILL NOT FOLLOW BY MAIL.****RE:** City Council Meeting set for May 10, 2011**MESSAGE:**

Sophia,

After corresponding with Mr. Gavinski, I am respectfully requesting that Moses Lake Spring Festival be put on the agenda for the May 10, 2011 City Counsel Meeting to discuss the dog issue at the festival.

Sincerely,


Teri McCurry
President

The information contained in this message is intended only for the addressee or addressee's authorized agent. The message may contain information that is privileged, confidential or otherwise exempt from disclosure. If the reader of this message is not the intended recipient or recipient's authorized agent, then you are notified that any dissemination, distribution or copying of this message is prohibited. If you have received this message in error, please notify the sender by telephone and return the original and any copies of the message by mail to the sender at the address stated above.

IF YOU HAVE ANY PROBLEMS RECEIVING THIS TRANSMISSION, PLEASE
CONTACT OUR OFFICE AT: (509) 765-9562.

May 2, 2011

TO: City Manager for Council Consideration

FROM: Finance Director

SUBJECT: Resolution - Petty Cash Fund

Attached is a resolution which increases the Museum and Art Center petty cash fund from \$100 to \$300.

The resolution is presented for Council consideration.

Respectfully submitted

A handwritten signature in black ink, appearing to read "Ronald R. Cone". The signature is fluid and cursive, with the first name "Ronald" being the most prominent part.

Ronald R. Cone, CPA, CGFM
Finance Director

RRC:jt

RESOLUTION NO.

A RESOLUTION INCREASING A PETTY CASH ACCOUNT IN THE PARKS AND RECREATION
DEPARTMENT

Recitals:

1. The Parks and Recreation Director and the Finance Director are requesting that, due to the need for weekend change, the Museum and Art Center account be increased.
2. RCW 42.26.060 allows for the establishment and use of such petty cash accounts.

Resolved:

1. That the petty cash account for the Museum and Art Center be increased to \$300.

Adopted by the City Council on May 10, 2011.

Jon Lane, Mayor

ATTEST:

Ronald R. Cone, Finance Director

May 4, 2011

TO: City Manager

FROM: Municipal Services Director

**SUBJECT: ACCEPT EASEMENT
ARTURO AND VIRGINIA MANCILLA**

The attached resolution is to accept an easement from Arturo and Virginia Mancilla for municipal purposes.

A copy of the resolution , easement and site map are enclosed for council consideration.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Gary G. Harer", written over a horizontal line.

Gary G. Harer, PE/PLS
Municipal Services Director

encl.

RESOLUTION NO.

**A RESOLUTION ACCEPTING AN EASEMENT TO THE CITY OF MOSES LAKE
FROM ARTURO AND VIRGINIA MANCILLA**

Recitals:

1. Resolution No. 238 provides all grants of real estate, or any interest therein, to the City of Moses Lake, shall not be accepted until a resolution has been duly passed by the City Council.
2. Arturo and Virginia Mancilla have presented an easement to the City of Moses Lake.

Resolved:

1. Easement for municipal purposes and uses for the following described property is hereby accepted by the City of Moses Lake:

An easement in the Northeast 1/4, Southeast 1/4, Section 10, Township 19 North, Range 28 East, W.M., City of Moses Lake, Grant County, Washington, described as follows:

Commencing at the southeast corner of Tract 20, Block 1, Longview Tracts Second Addition, recorded in Grant County major plat records book 4, page 24; thence North 00°28'20" East, 67.11 feet along the east line of Tract 20 to the point of beginning; thence North 21°07'13" West, 9.85 feet to the northeast line of Tract 20; thence South 42°42'50" East, 5.30 feet along said northeast line to the northeast corner of Tract 20; thence South 00°28'20" West, 5.30 feet along the east line of Tract 20 to the point of beginning.

Containing 9.59 square feet more or less
Grant County parcel #120479000

ACCEPTED by the City Council on May 10th, 2011.

Jon Lane, Mayor

ATTEST:

Ronald R. Cone, Finance Director

AFTER RECORDING RETURN TO:

LEGAL DEPARTMENT OF

City of Moses Lake

P.O. Box 1579

Moses Lake, WA 98837

MUNICIPAL EASEMENT

The Grantors, Arturo and Virginia Mancilla, hereby grant a perpetual easement for municipal purposes and uses to the City of Moses Lake, a municipal corporation, the following described property:

An easement in the Northeast 1/4, Southeast 1/4, Section 10, Township 19 North, Range 28 East, W.M., City of Moses Lake, Grant County, Washington, described as follows:

Commencing at the southeast corner of Tract 20, Block 1, Longview Tracts Second Addition, recorded in Grant County major plat records book 4, page 24; thence North 00°28'20" East, 67.11 feet along the east line of Tract 20 to the point of beginning; thence North 21°07'13" West, 9.85 feet to the northeast line of Tract 20; thence South 42°42'50" East, 5.30 feet along said northeast line to the northeast corner of Tract 20; thence South 00°28'20" West, 5.30 feet along the east line of Tract 20 to the point of beginning.

Containing 9.59 square feet more or less
Grant County parcel #120479000

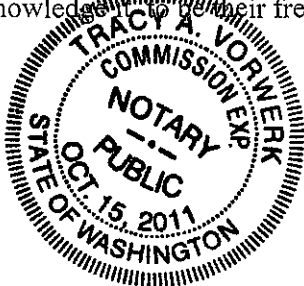
Dated this _____ day of _____ 4/22, 2011.

Arturo Mancilla
Arturo Mancilla

Virginia C. Mancilla
Virginia Mancilla

STATE OF WASHINGTON
GRANT COUNTY

I certify that I know or have satisfactory evidence that Arturo and Virginia Mancilla signed this instrument, and acknowledged to be their free and voluntarily act for the uses and purposes mentioned in this instrument.



4/22/11
Date
Tracy A. Vorwerk
Signature of Notary Public
Tracy A. Vorwerk
Print or Type Name
10/15/11
My Appointment Expires

LONGVIEW TRACTS SECOND ADD.

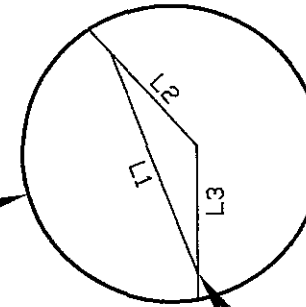
TRACT 20
BLOCK 1

9882

N 00°28'20" E 67.11'

MILLER STREET

PARKWAY DRIVE



POB

LINE TABLE

NUMBER	DIRECTION	DISTANCE
L1	N 21°07'13" W	9.85'
L2	S 42°42'50" E	5.30'
L3	S 00°28'20" W	5.30'

**MUNICIPAL EASEMENT
ARTURO AND VIRGINIA MANCILLA**

MUNICIPAL SERVICES DEPT. - ENGINEERING DIVISION

DRAWN **DST**
CHECK
SCALE **NTS**
DATE **2/2011**

CITY OF MOSES LAKE

GRANT COUNTY

WASHINGTON

May 4, 2011

TO: City Manager
For City Council Consideration

FROM: Municipal Services Director

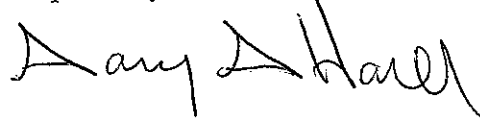
SUBJECT: **Request to Call for Bids**
Sewer Lining Project - 2011

Staff has completed the plans and specifications for the 2011 Sewer Lining Project. This project consists of lining approximately 34,000 feet of 8 and 10-inch concrete sewer pipe in the Larson and downtown areas. The plans and specifications designate some additional pipes that may be included into the project if the project is awarded for less than \$850,000, the City is satisfied with the contractor's work, and the contractor agrees to line the additional pipe.

The estimated total cost for this project is \$900,000, which is included in the 2011 budget.

Staff is requesting authorization to advertise for bids.

Respectfully Submitted,

A handwritten signature in dark ink, appearing to read "Gary Harer", written in a cursive style.

Gary Harer, PE/PLS
Municipal Services Director

May 5, 2011

TO: City Manager for Council Consideration

FROM: Community Development Director

SUBJECT: Planning Commission Recommendation - Farm Animals

The Planning Commission, at their April 28 meeting, considered a letter from Marilyn Molitor requesting an amendment to the Moses Lake Municipal Code that would allow the keeping of farm animals within the Residential Zones. The Commission considered the request and approved adopting amendments to allow the farm animals. See the attached letter from Mitch Molitor, Planning Commission Chairman.

The Commission is recommending that chickens or rabbits be allowed in the Residential Zones. Currently, Moses Lake Municipal Code Chapter 8.14, Nuisances, defines a nuisance as "the keeping, permitting, or harboring of any fowl, pigeons, rabbits..." and are therefore prohibited.

Recently, the cities of Spokane Valley and Wenatchee have adopted provisions that allow the keeping of small farm animals that include chickens and rabbits. I have attached copies of these provisions for Council consideration.

This matter is presented for Council consideration. The Council may wish to consider the Planning Commission's recommendation and direct staff on how to proceed with the recommendation to amend Chapter 8.14. Nuisances, to permit the keeping of small farm animals that would include chickens or rabbits.

Respectfully submitted



Gilbert Alvarado
Community Development Director

GA:jt

May 3, 2011

TO: Moses Lake City Council

FR: Mitch Molitor,
Chair, Moses Lake Planning Commission

RE: Adoption of Wenatchee Farm Animal City Code – revised from 12 to 6

The Moses Lake Planning Commission unanimously approved adopting Wenatchee's city code regarding the keeping of farm animals (code given below) with the revision of **"up to six animals per acre"** instead of 12.

As Moses Lake urban growth annexes more property with farm animals, the Planning Commission believed it would behoove the city to allow residents to live in compliance, without conditional use permits.

Attached:

April 28, 2011 - Planning Commission memo re Revised Farm Animal Codes

TO: Moses Lake Planning Commission

FR: Marilyn Molitor

RE: Moses Lake city code for farm animals

As Moses Lake looks to incorporate more urban growth areas we respectfully propose the adoption or adaptation of Wenatchee's city codes with regard to the keeping of farm animals. Wenatchee's City Council voted 6-0 to allow residents to keep four small farm animals — chickens or rabbits — on lots less than a half-acre, and up to 12 small farm animals on one acre, or one large animal per 10,000 square feet of maintained pasture.

The Wenatchee city code is as follows:

10.48.110 Farm animals.

It is the intent of this section to allow an opportunity for 4H, FFA, and similar program projects as well as personal pets of a farm nature. It is not intended for commercial operations. All farm animals where allowed by the WCC shall meet the following standards unless otherwise regulated within this code:

- (1) Four small farm animals (noncommercial) shall be allowed per legal lot of record. Lots that are one contiguous half acre in size or greater shall be allowed no more than 12 small farm animals per acre. All small farm animals kept outside shall be cooped or kept in hutches or pens or similar enclosures.
- (2) Large farm animals (noncommercial) shall be allowed if the property ownership is at least one contiguous half acre in size or greater at a ratio of one animal per 10,000 square feet of maintained pasture area.
- (3) No swine, peacocks, roosters or other male poultry shall be permitted.
- (4) The property shall be maintained in a clean, sanitary condition so as to be free from offensive odors, fly breeding, dust and general nuisances and shall be in compliance with health district regulations.
- (5) Adequate measures shall be taken to properly dispose of animal wastes.
- (6) Barns, pens, shelters or other structures for the keeping or feeding of large or small farm animals shall be located no closer than 10 feet from any adjoining property in addition to meeting other applicable standards as set forth in the underlying zoning district for accessory structures.
- (7) "Pasture" is defined as that area which is enclosed within a perimeter fence, and shall not include that portion of the property used for the residential structure(s) and required front yard building setbacks. Pasture areas shall be maintained with a permanent uniform top cover of vegetation.
- (8) A fence or other structure, adequate to contain the animal(s), shall be maintained at all times.

19.40.150 Animal raising and keeping.

Where permitted, the keeping of poultry and livestock (excluding swine and chickens) is subject to the following conditions:

- A. The lot or tract must exceed 40,000 square feet in area;
- B. The keeping of swine is not permitted;
- C. Beekeeping for noncommercial purposes is limited to 25 hives;
- D. Any building or structure housing poultry or livestock including, but not limited to, any stable, paddock, yard, runway, pen, or enclosure, or any manure pile shall be located not less than 75 feet from any habitation;
- E. No building or structure housing poultry or livestock including, but not limited to, any stable, paddock, yard, runway, pen, or enclosure, or any manure pile shall be located within the front yard nor be closer than 10 feet from any side property line;
- F. The keeping of animals and livestock is limited as follows:
 - 1. Not more than three horses, mules, donkeys, bovines, llamas or alpacas shall be permitted per gross acre; or
 - 2. Not more than six sheep or goats shall be permitted per gross acre; or
 - 3. Any equivalent combination of subsections (F)(1) and (F)(2) of this section;
- G. Small Animals/Fowl. A maximum of one animal or fowl (excluding chickens), including duck, turkey, goose or similar domesticated fowl, or rabbit, mink, nutria, chinchilla or similar animal, may be raised or kept per 3,000 square feet of gross lot area. In addition, a shed, coop, hutch or similar containment structure must be constructed prior to the acquisition of any small animal/fowl;
- H. In residential areas, the keeping of chickens is subject to the following conditions:
 - 1. A maximum of one chicken may be raised or kept per 2,000 gross square feet of lot area, with a maximum of 25 birds allowed;
 - 2. The keeping of roosters is prohibited;
 - 3. Coops, hutches or similar containment structures must be kept a minimum of 20 feet from the front property line, five feet from side and rear property lines, and 15 feet from flanking streets;
 - 4. Coops, hutches or similar containment structures must be kept a minimum of 25 feet from occupied structures on neighboring properties;
 - 5. All chickens must be contained within the subject property;

10.48.110 Farm animals.

It is the intent of this section to allow an opportunity for 4H, FFA, and similar program projects as well as personal pets of a farm nature. It is not intended for commercial operations. All farm animals where allowed by the WCC shall meet the following standards unless otherwise regulated within this code:

- (1) Four small farm animals (noncommercial) shall be allowed per legal lot of record. Lots that are one contiguous half acre in size or greater shall be allowed no more than 12 small farm animals per acre. All small farm animals kept outside shall be cooped or kept in hutches or pens or similar enclosures.
 - (2) Large farm animals (noncommercial) shall be allowed if the property ownership is at least one contiguous half acre in size or greater at a ratio of one animal per 10,000 square feet of maintained pasture area.
 - (3) No swine, peacocks, roosters or other male poultry shall be permitted.
 - (4) The property shall be maintained in a clean, sanitary condition so as to be free from offensive odors, fly breeding, dust and general nuisances and shall be in compliance with health district regulations.
 - (5) Adequate measures shall be taken to properly dispose of animal wastes.
 - (6) Barns, pens, shelters or other structures for the keeping or feeding of large or small farm animals shall be located no closer than 10 feet from any adjoining property in addition to meeting other applicable standards as set forth in the underlying zoning district for accessory structures.
 - (7) "Pasture" is defined as that area which is enclosed within a perimeter fence, and shall not include that portion of the property used for the residential structure(s) and required front yard building setbacks. Pasture areas shall be maintained with a permanent uniform top cover of vegetation.
 - (8) A fence or other structure, adequate to contain the animal(s), shall be maintained at all times.
 - (9) The implementation of this section shall be reviewed by the planning commission with a report submitted by the planning commission to the city council on or about the one year anniversary date of the adoption of Ordinance No. 2011-18. (Ord. 2011-18 § 7; Ord. 2010-03 § 1 (Exh. A); Ord. 2007-34 § 2 (Exh. A))
-

I. Structures, pens, yards, enclosures, pastures and grazing areas shall be kept in a clean and sanitary condition. (Ord. 11-004 § 1, 2011; Ord. 07-015 § 4, 2007).

May 6, 2011

TO: City Manager for Council Consideration
FROM: Community Development Director
SUBJECT: Stratford Short Plat - Waiver Requests

GCRR 101 LLC submitted the following requests for a proposed one-lot short plat currently under review by staff:

1. Approval for a dead-end street.
2. Waiver of the requirement to extend Balsam Street..

During review of the short plat, staff identified that a waiver or deferral for a water main in Balsam Street and a sewer main in Stratford Road would also be required for the plat as proposed. The Municipal Services Director submitted comments recommending that the utility improvements for Balsam Street and Stratford Road be deferred rather than waived. See the attached memo.

The Planning Commission recommended that the waivers, deferrals, and deviations be approved as follows:

1. The dead end street shall be allowed.
2. A waiver shall be granted to not extend Balsam Street, including right-of-way, street improvements, and utilities.
3. A waiver shall be granted for the requirement to extend a water main in Balsam Street.
4. A waiver shall be granted for the requirement to extend a sewer main in Stratford Road.

Respectfully submitted,



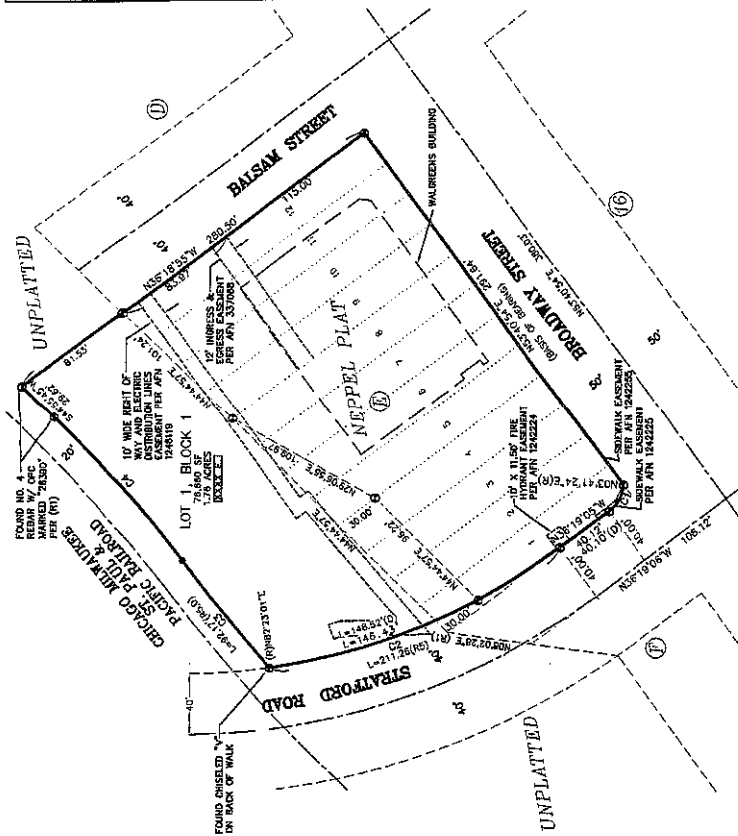
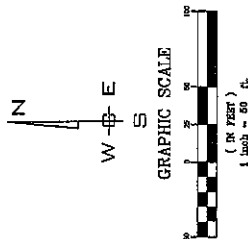
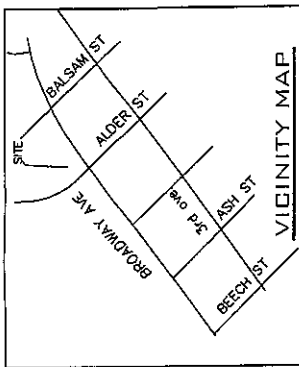
 Gilbert Alvarado
Community Development Director

GA:jt

PRELIMINARY-STRATFORD SHORT PLAT

A REPLAT OF NEPPAL BLOCK "E"
A PORTION OF THE SW 1/4 OF THE SW 1/4 SECTION 14, TOWNSHIP 19 N., RANGE-
28 E., W.M., MOSES LAKE, GRANT COUNTY, WASHINGTON

GRANT COUNTY AUDITOR
FILED FOR RECORD THIS _____ DAY OF _____ AT _____
CITY OF MOSES LAKE, WASHINGTON, IN RECORD OF GRANT COUNTY, AT THE REQUEST OF THE CITY
OF MOSES LAKE.



BASIS OF BEARINGS
THE BASIS OF BEARINGS FOR THIS SURVEY
IS THE MERIDIAN OF THE CITY OF MOSES
LAKE, AS SHOWN ON THE RECORD
PLAT, BOOK 35 OF SURVEYS, PAGE 15.

EQUIPMENT
A TOTAL STATION
AND A 5-SECOND TOPCON
GPS SYSTEM WAS USED TO OBTAIN
FIELD MEASUREMENTS. THE MEASUREMENTS
WERE MADE USING THE FOLLOWING
STANDARD PROCEDURES PER WAC
332-150-060, WAC 332-150-100.

LEGEND
• SET IN BEARING MARKERS WITH
WASHER MARKED "W" AS EXIST. AT ALL LOT
CORNERS, UNLESS SHOWN OTHERWISE.
⑨ FOUND IN BEAR WITH CUP OR NAIL WITH
SURVEYOR'S NAME AND DATE AS 2007, UNLESS
SHOWN OTHERWISE.
□ LOT ADDRESS
□ BEARING LEGAL DESCRIPTION

SURVEYOR'S NOTE
TO THE TOWN OF MOSES LAKE, WASHINGTON
THIS PLAT WAS PREPARED BY THE SURVEYOR
ON THE BASIS OF THE FOLLOWING:
1. A RECONNAISSANCE SURVEY MADE BY THE
SURVEYOR ON JULY 27, 2006 BY W.E.
2. A RECONNAISSANCE SURVEY MADE BY THE
SURVEYOR ON JULY 27, 2006 BY W.E.

PLAT CERTIFICATE

PREPARED BY FIRST AMERICA TITLE INSURANCE COMPANY DATED OCTOBER 7,
2010, THE NUMBER MCS-34808-WA
9) THIS PLAT MAY BE ENLARGED BY TERMS, CONDITIONS, COVENANTS,
AND EASEMENTS AS SHOWN ON THE RECORD PLAT, BOOK 35 OF SURVEYS,
PAGE 15.
10) THE PROPERTY MAY BE SUBJECT TO AN EASEMENT FOR ELECTRICAL
DISTRIBUTION LINE IN FAVOR OF WASHINGTON WATER POWER COMPANY AS
SHOWN ON THE RECORD PLAT, BOOK 35 OF SURVEYS, PAGE 15.
11) THE PROPERTY MAY BE SUBJECT TO AN EASEMENT FOR ELECTRICAL
DISTRIBUTION LINE IN FAVOR OF WASHINGTON WATER POWER COMPANY AS
SHOWN ON THE RECORD PLAT, BOOK 35 OF SURVEYS, PAGE 15.
12) THE PROPERTY MAY BE SUBJECT TO AN EASEMENT FOR ELECTRICAL
DISTRIBUTION LINE IN FAVOR OF WASHINGTON WATER POWER COMPANY AS
SHOWN ON THE RECORD PLAT, BOOK 35 OF SURVEYS, PAGE 15.
13) THE PROPERTY MAY BE SUBJECT TO AN EASEMENT FOR ELECTRICAL
DISTRIBUTION LINE IN FAVOR OF WASHINGTON WATER POWER COMPANY AS
SHOWN ON THE RECORD PLAT, BOOK 35 OF SURVEYS, PAGE 15.

14) THIS PROPERTY MAY BE SUBJECT TO AN EASEMENT FOR ELECTRICAL
DISTRIBUTION LINE IN FAVOR OF GRANT COUNTY UTIL. NO. 2 RECORDED
IN BOOK 14, PAGE 124223.
15) THE PROPERTY MAY BE SUBJECT TO AN EASEMENT FOR ELECTRICAL
DISTRIBUTION LINE IN FAVOR OF GRANT COUNTY UTIL. NO. 2 RECORDED
IN BOOK 14, PAGE 124223.
16) THE PROPERTY MAY BE SUBJECT TO AN EASEMENT FOR ELECTRICAL
DISTRIBUTION LINE IN FAVOR OF GRANT COUNTY UTIL. NO. 2 RECORDED
IN BOOK 14, PAGE 124223.
17) THIS PROPERTY MAY BE SUBJECT TO AN EASEMENT FOR A SIDEWALK IN FAVOR
OF THE CITY OF MOSES LAKE RECORDED AUGUST 22, 2008 UNDER AUTHOR'S FILE
NO. 124223 AND SHOWN.
18) THIS PROPERTY MAY BE SUBJECT TO AN EASEMENT FOR A SIDEWALK IN FAVOR
OF THE CITY OF MOSES LAKE RECORDED JULY 21, 2010 UNDER AUTHOR'S FILE NO.
124223 AND SHOWN.
19) THIS PROPERTY MAY BE SUBJECT TO AN EASEMENT FOR ELECTRICAL
DISTRIBUTION LINE IN FAVOR OF WASHINGTON WATER POWER COMPANY AS
SHOWN ON THE RECORD PLAT, BOOK 35 OF SURVEYS, PAGE 15.
20) THE PROPERTY MAY BE SUBJECT TO AN EASEMENT FOR ELECTRICAL
DISTRIBUTION LINE IN FAVOR OF WASHINGTON WATER POWER COMPANY AS
SHOWN ON THE RECORD PLAT, BOOK 35 OF SURVEYS, PAGE 15.
21) THE PROPERTY MAY BE SUBJECT TO AN EASEMENT FOR ELECTRICAL
DISTRIBUTION LINE IN FAVOR OF WASHINGTON WATER POWER COMPANY AS
SHOWN ON THE RECORD PLAT, BOOK 35 OF SURVEYS, PAGE 15.

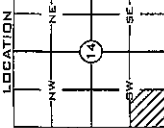
RECORD DOCUMENTS
(1) RECORD OF SURVEY AS RECORDED IN BOOK 35
OF SURVEYS, PAGE 15, DATED 5TH OF MAY, 2006
DOC. NO. 124223.
(2) PLAT OF NEPPAL BLOCK "E" RECORDED IN BOOK 14
OF SURVEYS, PAGE 12, DATED 27TH OF JANUARY,
2004 DOC. NO. 1142206.
(3) RECORD OF SURVEY AS RECORDED IN BOOK 35
OF SURVEYS, PAGE 15, DATED 27TH OF JANUARY,
2004 DOC. NO. 1142206.
(4) ALTA SURVEY BY LANDTEK, LLC BY REFERENCE
ALTA SPECIAL EXCEPTIONS, OCTOBER 10, 2001.
(5) RECORD OF SURVEY AS RECORDED IN BOOK 35
OF SURVEYS, PAGE 15, DATED FEBRUARY 16, 2009
DOC. NO. 124223.

CURVE TABLE

CURVE	RADIUS	ARC LENGTH	DELTA ANGLE	CHORD LENGTH	CHORD BEARING
C1	421.51'	211.15'	28°23'08"	208.70'	N 18°10'20" W
C2	981.00'	92.24'	68°20'00"	92.31'	N 50°29'09" E
C3	981.00'	127.45'	98°13'24"	127.34'	N 49°02'27" E

JOHN A. GORDON, P.L.S. CERTIFICATE NO. 43910

DATE _____



DATE: 2/14/11 PRJ NO: WCE-10-783 FIELD BOOK: WCE-401
DRAWN BY: JAG CHECKED BY: JAG SHEET NO.: 1 OF 2

PRELIMINARY
STRATFORD ROAD
SHORT PLAT

STRATFORD RD

BROADWAY AVE

BALSAM ST

CHESTNUT ST

ALDER ST

THIRD AVE

DIVISION ST

0 200 400
Feet

STRATFORD RD SP

VALLEY RD

BROADWAY AVE

THIRD AVE

PIONEER W

SR 17

RD F NE

RD F NE

RD F NE

RD F NE

RD F NE

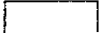
RD F NE

RD F NE



CITY LIMITS
UGA BOUNDARY
STREET NAMES
LOTS
LAKE
STRATFORD RD SP

ALDER



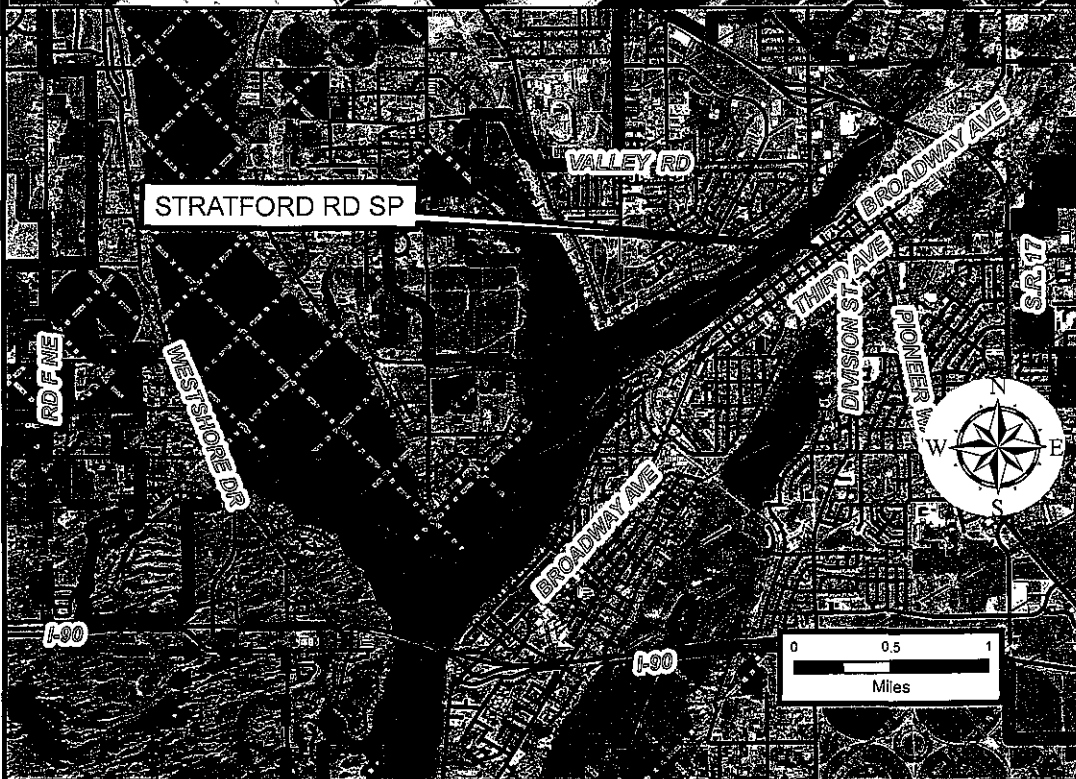
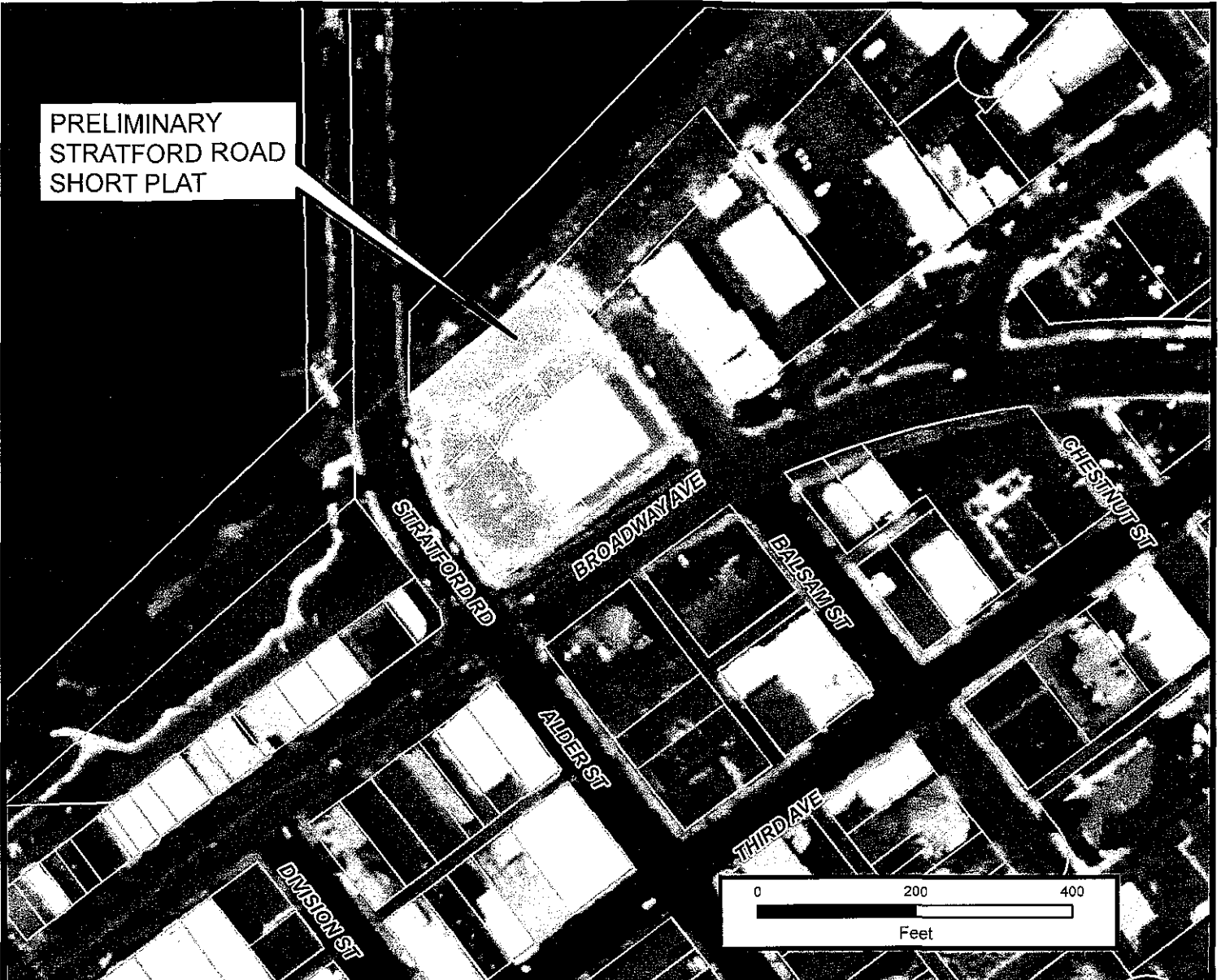
CITY OF MOSES LAKE
COMMUNITY DEVELOPMENT
PLANNING DIVISION

DRAWN: BKP
DATE: MAY 04, 2011

0 0.5 1
Miles



PRELIMINARY
STRATFORD ROAD
SHORT PLAT




	CITY LIMITS
	UGA BOUNDARY
	STREET NAMES
	LOTS
	LAKE
	STRATFORD RD SP



CITY OF MOSES LAKE
COMMUNITY DEVELOPMENT
PLANNING DIVISION

DRAWN: BKP
DATE: MAY 04, 2011

May 5, 2011

TO: Community Development Director
FROM: Municipal Services Director 
SUBJECT: **Stratford Road Short Plat - Waiver Requests**

It is not known at this time if another water service will be required for the Dutch Brothers Coffee stand or for the adjacent lot. If there are water services required then the required water main should be extended in Balsam Street instead of cutting Stratford Road. If other water services are not required then I recommend a deferral, instead of a waiver, be granted in the form of a covenant for the extension of the water main in Balsam Street. This main could be used when the lake front is developed.

I also recommend a deferral, instead of waiver, be granted for the required sewer main in Stratford Road. This main could be used when the lake front is developed.



Whipple Consulting Engineers, Inc.
Civil and Transportation Engineering

March 7, 2011

WCE no. 10-783

City of Moses Lake
Community Development Department
321 S Balsam Street
Moses Lake, WA 98837

RECEIVED

MAR 9 2011

COMMUNITY DEVELOPMENT
PLANNING & BUILDING
CITY OF MOSES LAKE

Attn: Anne Henning, Senior Planner

Re: **Dutch Brothers Coffee Shop and Retail Development
Short Sub Division Response to comments**

Dear Anne

We have reviewed your letters dated December 1, 2010 and February, 22 2011 regarding the Stratford Short Plat – Notice of incomplete application. For clarity your comments have been included here with our response in bold.

1. The submittal did not include a site plan that meets the requirements of Moses Lake municipal Code (MLMC) 17.15.040, as required by MLMC 17.09.030.B.3.f. The "Site Development Plan" that was submitted includes some but not all of the elements of a plat site plan, but appears to be more relevant to the shoreline permit application. A site plan that meets the requirements of MLMC 17.15.040 is required, 3 full-size copies and 1 reduction. (12-1-2010, 2-22-2011)

A site plan was not included in the original short sub division submittal, a site plan per MLMC 17.15.040 was submitted and a copy is attached.

2. There may be issues with the locations of the water and sewer lines to serve this new lot however, the submitted materials did not show the location of existing and proposed water and sewer lines, so it is unknown for sure. The existing and proposed locations of water and sewer lines is one of the requirements of a plat site plan, so can be addressed once a site plan per MLMC 17.15.040 is submitted. Water and sewer service lines to a platted lot are required from the main without crossing intervening property. At the time water and sewer was extended to this site, the developer was told that the method used may not be acceptable in the future if the site was platted. The developer proceeded, so probably there will be an issue with the location of the service lines to serve the plat. At this point, an alternative would be to plat the entire site (including Walgreens and the Stratford Short Plat site) into one lot, and then further divide through the binding site plan process. Access and utilities within a binding site

plan are private, so this may eliminate the problem with the location of water and sewer service lines. (12-1-2010)

The Stratford Short plat has been revised into a 1-lot short plat in accordance with the requirements for the Binding Site plan.

3. MLMC 17.21.020.B requires that the streets be continued along their alignment adjacent to a subdivision; therefore, Balsam Street would need to be extended north for the frontage of the plat. You can request a waiver of this requirement; however, even with a waiver, there are other issues about the configuration of the property. MLMC 17.21.020.C. Requires approval of dead end streets, and the Street and Utility Standards require a cul-de-sac at the end of a dead-end street (Detail A-13). Since the Balsam right-of-way is 80' wide, a cul-de-sac may fit within the existing ROW adjacent to Walgreen's. A Waiver to not extend Balsam would still be required. (12-1-2010, 2-22-2011)

MLMC 17.21.020 B Does State that "Existing or proposed streets that provide access to the subdivision shall be continued along the same alignment as the existing or proposed street such that the street continues through or adjacent to the subdivision" however The project cannot extend Balsam Street as the project cannot dedicate another property owners private property, additionally an extension would be physically blocked by a body of Water (Moses Lake) and serve no other parcel beyond those currently being served. Therefore we request a waiver from this requirement.

MLMC 17.21.020.C States "Dead-end Streets and tee intersections may be allowed where the proposed dead-end street or tee intersection will not adversely affect the flow of traffic flow and circulation within the area. Balsam Street is currently a dead-end street with no project frontage. Given the current traffic flow of Balsam Street it is unlikely that the existing dead-end street has any impact to traffic flow and the circulation of traffic in the area.

There is currently sufficient paved width on Balsam Street to allow for a vehicle to turn around within the paved area as demonstrated by the attached Hammerhead exhibit.

A 30 foot radius cul-de-sac per Detail A-13 of the City of Moses Lake Street and Utility Standards would fit at the end of Balsam Street as shown in the Cul-de-sac Exhibit. However the cul-de-sac termination would simply round off an existing roadway and since there is currently sufficient room for a large vehicle such as a fire truck to turn around within the existing right-of way the cul-de-sac provides no benefit to the traveling public. We must therefore request that the requirement to terminate Balsam Street with a cul-de-sac be waived.

4. The submitted plat drawing, while it may meet the minimum submittal requirements, has a lot of discrepancies with the formatting that will be required before the plat can be recorded. We can provide sample drawings that show examples of formatting, If you would like to submit a drawing that is closer to what will be required for final approval. This would reduce the number of times you would have to try to revise the plat to meet formatting requirements. (12-1-2010)

The plat drawing has been revised and submitted since this comment

If you have any questions regarding this document please feel free to give us a call at (509) 893-2617

Thank you



Todd R. Whipple, P.E.

TRW/bng

Encl: Concept Site Plan (3 copies 24"x36", 1 copy 11" x 17")
Hammerhead Exhibit
Cul-de-sac Exhibit

Cc: Sponsor
File

Anne Henning

From: Ben Goodmansen [bgoodmansen@whipplece.com]
Sent: Monday, April 11, 2011 4:09 PM
To: ahenning@ci.moses-lake.wa.us; dleavitt@ci.moses-lake.wa.us
Cc: dave@crgrealty.com; 'Todd Whipple'; mtalkington@whipplece.com; save@Whipplece.com
Subject: 10-783 Dutch Bros - Stratford Shortplat & BSP
Attachments: Planning Commision Ltr 4-8-11.PDF; 20110404122637512.pdf

Anne

We have received and read the comment memo dated March 28, 2011 and your letter dated April 8, 2011 informing us of the planning commission meeting this Thursday at 7 pm. We understand that the planning commission will be considering some of our waiver requests in this meeting.

Additionally, the short plat comment and the memo to the planning commission reference a new sanitary sewer main within the Stratford Road ROW as well as a new water main in the Balsam Street ROW. We feel that this requirement is unnecessary as the one lot short plat is currently served by both water and sanitary sewer connections and would be an unnecessary hardship on the developer as well as to the public and business owners on Stratford Road which would need to be detoured for such a project.

It is our intent that the one-lot short plat and the Binding Site Plan run concurrently through this process to avoid such unnecessary conditions.

If you have any questions, please feel free to contact me

Thank you

Ben Goodmansen, E.I.T.

Whipple Consulting Engineers (WCE)
2528 N Sullivan Road
Spokane Valley, WA 99216

Phone (509) 893-2617
Fax (509) 926-0227

May 4, 2011

TO: City Manager
For City Council Consideration

FROM: Municipal Services Director

SUBJECT: **Request Deviation - Community Street and Utility Standards
North Frontage Road - Road F to Hansen Road**

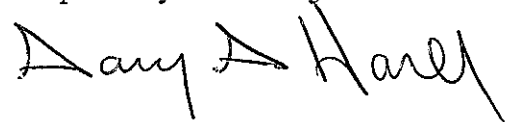
City staff, on behalf of the Washington State Department of Transportation, requests a deviation to allow the Frontage Road between Road F and Hansen Road to be constructed with an asphalt width of 35 feet and not construct a sidewalk on the south (I-90) side. The asphalt width allows for two traffic lanes and a bike lane on each side. There should not be a need for a left turn lane since the west bound traffic cannot make a left turn and there will be minimum left turns for the east bound traffic. There will be sufficient right-of-way in the future to widen the street if necessary.

The Moses Lake Community Street and Utility Standards require an asphalt width of 50 feet and sidewalks on both sides.

Since this project is not expected to be constructed in the near future, I recommend that if City Council approves this request then the approval should expire in 10 years.

This request is presented for Council consideration.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Gary A. Harer". The signature is written in a cursive, flowing style.

Gary Harer, PE/PLS
Municipal Services Director

May 4, 2011

TO: Municipal Service Director
For City Council Consideration

FROM: City Engineer

**SUBJECT: REQUEST DEVIATION TO COMMUNITY STANDARDS
FRONTAGE ROAD FROM HANSEN ROAD TO ROAD "F" NE**

The Washington State Department of Transportation (WSDOT), Grant County, and the City of Moses Lake have received grant money to analyze the future transportation needs that will be required to adequately serve the Mae Valley area as it develops. This information will be used by the WSDOT to estimate when improvements to the interchange at Hansen Road and the frontage roads might be needed and to budget for those improvements.

Currently the WSDOT is requesting the City provide a proposed design for the existing frontage road from Hansen Road to Road "F" NE. These improvements will widen the existing road and affect landscaping improvements along North side of the road. By providing a design to the WSDOT that the City will support, they can proceed with their cost estimates and inform the property owners of any impacts when the project is constructed.

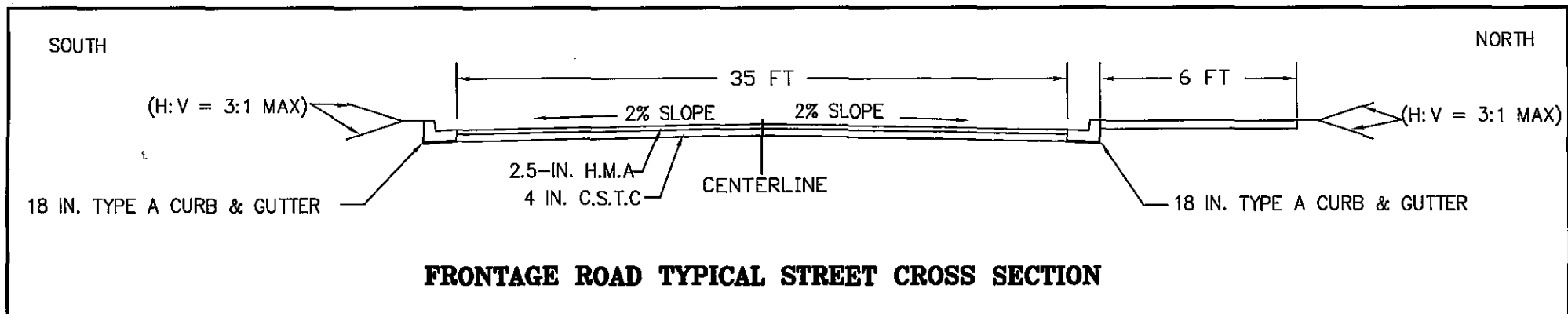
All frontage roads are classified as secondary roads in the Moses Lake Community Standards. Secondary roads require 50 feet of asphalt pavement and 6-foot sidewalks on both sides of the road. City staff is requesting the following deviations to the 2010 Community Standards:

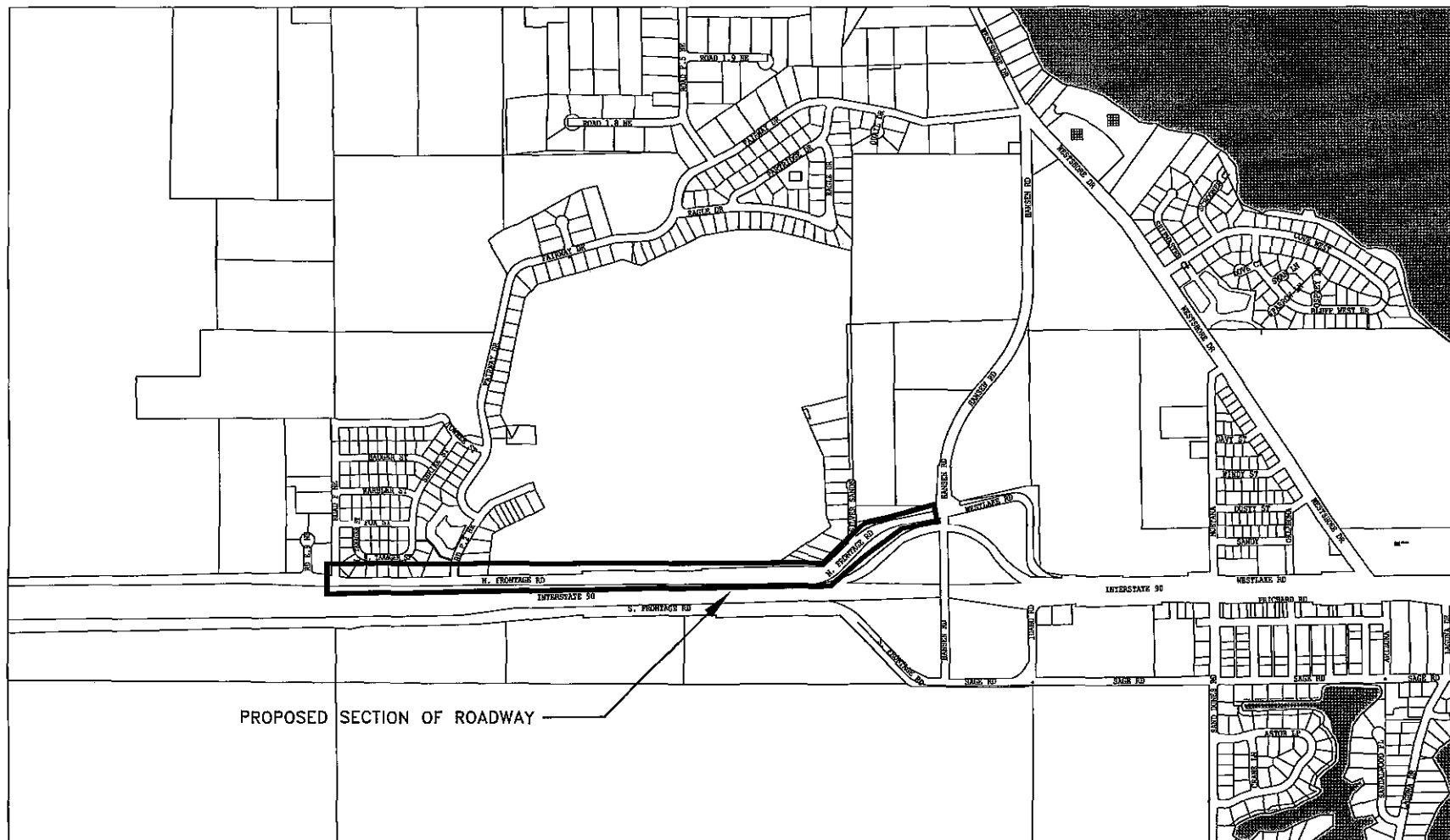
1. Eliminate the sidewalk from the South side of the frontage road. This sidewalk would be sandwiched between Interstate 90 and frontage road and not serve anybody.
2. Construct the street to Tertiary Street design standards instead of Secondary Street standards. This would require only 35 feet of asphalt pavement, which would allow for one lane and a 6-foot bike path in each direction.

Attached are drawings that show the proposed cross section design and the construction boundaries of the proposed deviations.

Respectfully submitted,

Shawn O'Brien, P.E.
City Engineer





PROPOSED SECTION OF ROADWAY

NORTH FRONTAGE ROAD

MUNICIPAL SERVICES DEPT. - ENGINEERING DIVISION

DRAWN

CHECK

SCALE

DATE

CITY OF MOSES LAKE

GRANT COUNTY

WASHINGTON

May 4, 2011

TO: City Manager
For City Council Consideration

FROM: Municipal Services Director

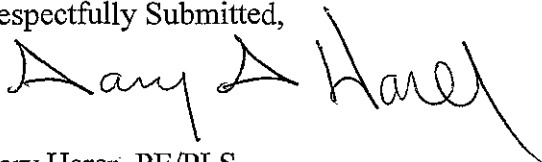
SUBJECT: **Request Deviation - MLMC 16.36
Parkway Drive**

City staff requests a deviation to construct a 30-foot radius cul-de-sac at the end of Parkway Drive. The reason for the deviation is that the length of the street as measured from the centerline of Miller Street to the center of the cul-de-sac is 236 feet. Moses Lake Municipal Code 16.36.010 requires streets that are longer than 220 feet have a 46-foot radius cul-de-sac.

Parkway Drive is a graveled street that serves existing homes. The right-of-way for Parkway Drive is 60 feet wide and the property owners are not willing to grant the additional right-of-way for the larger cul-de-sac.

This request is presented for Council consideration.

Respectfully Submitted,

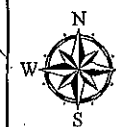
A handwritten signature in black ink, appearing to read "Gary A Harer". The signature is written in a cursive, flowing style with a long horizontal stroke at the end.

Gary Harer, PE/PLS
Municipal Services Director

ADDRESS AND ZONING MAP 2011

STREET STREET NAME
 LOTS
 NEW PARCELS

X Unplatted Lot

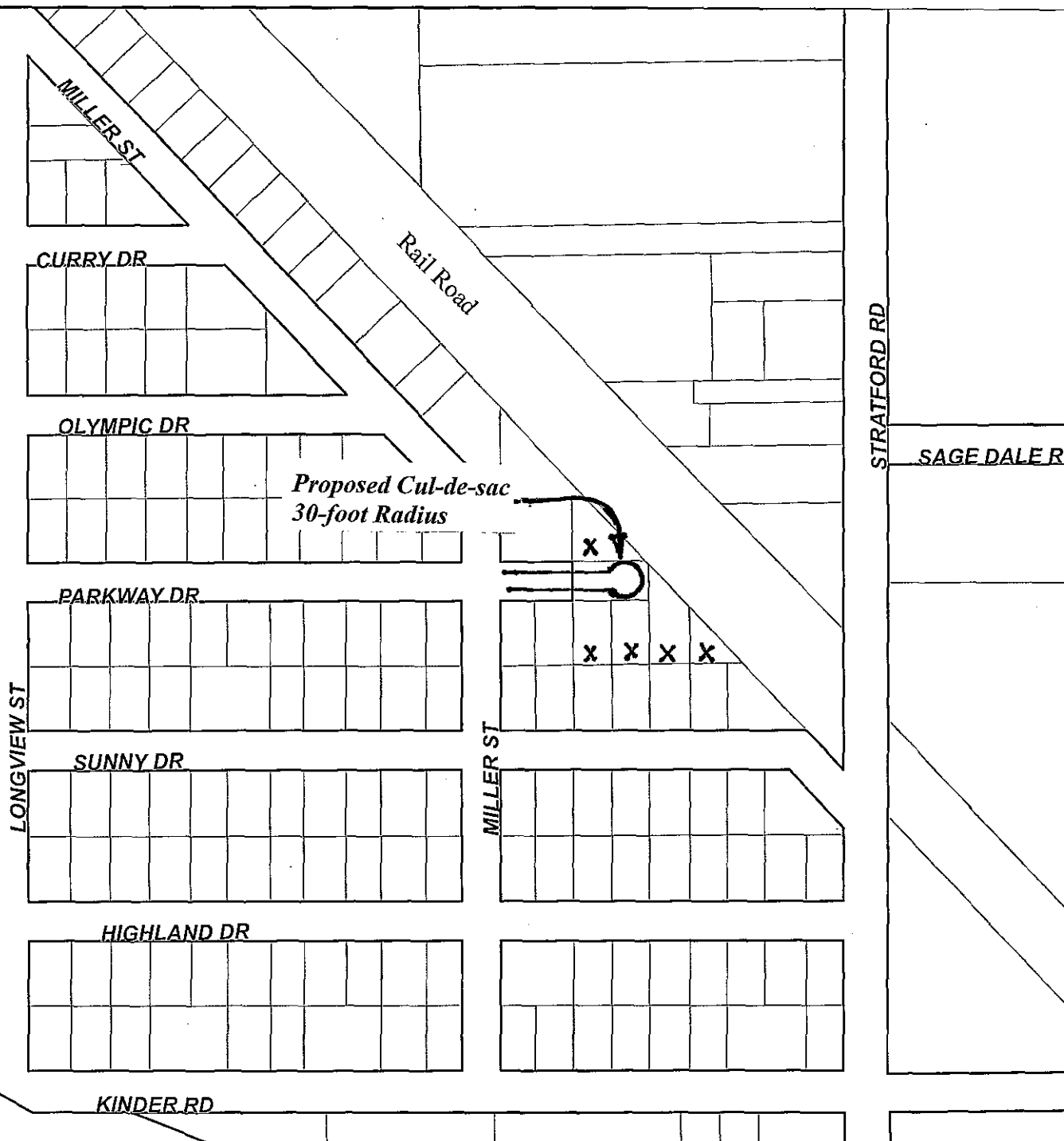


0 140 280
 Feet



DRAWN: BKP
 Last Ordinance: 2607

COUNTY
 INFO UPDATED
 FEB 22, 2010



PARCEL:
 OWNER:
 ADDRESS:
 NOTES:

May 3, 2011

TO: City Manager
For City Council Consideration

FROM: Municipal Services Director

SUBJECT: **Construction Work Hours**
Longview Sewer Construction Project-2011

Pipkin Construction requests permission to start work at 6:00 a.m. until the Longview Sewer Project is completed. The work between the hours of 6:00 a.m. and 7:00 a.m. would be to fuel and warm up their equipment. Staff forewarned Pipkin Construction that if City Council approves their request then at anytime the City receives any complaints that the contractor cannot immediately remedy then their starting hours would revert back to 7:00 a.m.

Moses Lake Municipal Code 8.28.050.B.3 requires City Council approval for construction work between the hours of 10 p.m. and 7 a.m.

This request is presented to the City Council for consideration.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Gary A. Harer", is written over the printed name.

Gary Harer, PE/PLS
Municipal Services Director



May 5, 2011

City of Moses Lake
321 South Balsam Street
Moses Lake, WA 98837

RE: Longview Tracts Sewer Project – 2011
City of Moses Lake

Attn: Mike Moro

Ladies and Gentlemen:

We hereby request approval to warm up and fuel equipment between the hours of 6:00 a.m. and 7:00 a.m. Monday thru Thursday, except on weeks where Monday is a holiday; then it would be Tuesday thru Friday. In an effort to minimize the number of days the local residents are affected by construction activities on this project, Pipkin Construction has elected to work four (4) ten hour days. Working hours are 7:00 a.m. to 5:30 p.m. This variance will allow equipment to be warmed and fueled prior to the start of the work day.

If you have any questions or need additional information, please do not hesitate to contact me.

Sincerely,

Garritt Visser
Pipkin Construction



May 3, 2011

TO: City Manager
For City Council Consideration

FROM: Municipal Services Director

SUBJECT: **Construction Work Hours**
Civic Center Construction Project

Team Construction requests permission to start work at 6:00 a.m. until the Civic Center Construction Project is completed. No residential homes are adjacent to the project site.

Moses Lake Municipal Code 8.28.050.B.3 requires City Council approval for construction work between the hours of 10 p.m. and 7 a.m.

This request is presented to the City Council for consideration.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Gary A. Harer". The signature is written in a cursive, flowing style with a long horizontal stroke at the end.

Gary Harer, PE/PLS
Municipal Services Director

May 3, 2011

TO: City Manager
For City Council Consideration

FROM: Municipal Services Director

SUBJECT: **Stratford Road Short Plat -Deviation to Community Standards
Balsam Street Cul-de-sac**

The Community Standards require all dead end streets to terminate with a cul-de-sac. There may be a need for a deviation to MLMC 16.36 to allow a 30-foot radius cul-de-sac, measured from the back of the curb to the back of the curb, to allow the cul-de-sac to be built with 5-foot sidewalks inside the existing right-of-way. Balsam Street presently has curb, gutter, sidewalk, and asphalt that abruptly ends at the fence located at the terminus of the right-of-way.

The benefits of cul-de-sacs are they provide:

1. A proper turnaround for the police, fire and emergency vehicles.
2. Sidewalks around the end of the street for pedestrians.
3. Curb and gutter around the end so stormwater does not discharge to private property nor is it discharged to the street from private property.
4. A visual terminus of the street. The existing fence is privately owned and can be removed at any time, and barricades are obstacles that require regular maintenance.

Engineering staff repeatedly reminded the engineer, who designed the on-site improvements and the driveway location on Balsam Street for Walgreens, that his design should accommodate a cul-de-sac since a cul-de-sac will be required when the property is platted. The same engineering office is platting the property at this time and is designing the on-site improvements for the Dutch Brothers Coffee stand.

I recommend that a cul-de-sac is required to be constructed at the end of Balsam Street at this time.

Respectfully Submitted,



Gary Harer, PE/PLS
Municipal Services Director



Whipple Consulting Engineers, Inc.
Civil and Transportation Engineering

March 7, 2011

WCE no. 10-783

City of Moses Lake
Community Development Department
321 S Balsam Street
Moses Lake, WA 98837

RECEIVED

MAR 9 2011

COMMUNITY DEVELOPMENT
PLANNING & BUILDING
CITY OF MOSES LAKE

Attn: Anne Henning, Senior Planner

Re: **Dutch Brothers Coffee Shop and Retail Development
Short Sub Division Response to comments**

Dear Anne

We have reviewed your letters dated December 1, 2010 and February, 22 2011 regarding the Stratford Short Plat – Notice of incomplete application. For clarity your comments have been included here with our response in bold.

1. The submittal did not include a site plan that meets the requirements of Moses Lake municipal Code (MLMC) 17.15.040, as required by MLMC 17.09.030.B.3.f. The "Site Development Plan" that was submitted includes some but not all of the elements of a plat site plan, but appears to be more relevant to the shoreline permit application. A site plan that meets the requirements of MLMC 17.15.040 is required, 3 full-size copies and 1 reduction. (12-1-2010, 2-22-2011)

A site plan was not included in the original short sub division submittal, a site plan per MLMC 17.15.040 was submitted and a copy is attached.

2. There may be issues with the locations of the water and sewer lines to serve this new lot however, the submitted materials did not show the location of existing and proposed water and sewer lines, so it is unknown for sure. The existing and proposed locations of water and sewer lines is one of the requirements of a plat site plan, so can be addressed once a site plan per MLMC 17.15.040 is submitted. Water and sewer service lines to a platted lot are required from the main without crossing intervening property. At the time water and sewer was extended to this site, the developer was told that the method used may not be acceptable in the future if the site was platted. The developer proceeded, so probably there will be an issue with the location of the service lines to serve the plat. At this point, an alternative would be to plat the entire site (including Walgreens and the Stratford Short Plat site) into one lot, and then further divide through the binding site plan process. Access and utilities within a binding site

plan are private, so this may eliminate the problem with the location of water and sewer service lines. (12-1-2010)

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4. The submitted plat drawing, while it may meet the minimum submittal requirements, has a lot of discrepancies with the formatting that will be required before the plat can be recorded. We can provide sample drawings that show examples of formatting, If you would like to submit a drawing that is closer to what will be required for final approval. This would reduce the number of times you would have to try to revise the plat to meet formatting requirements. (12-1-2010)

The plat drawing has been revised and submitted since this comment

If you have any questions regarding this document please feel free to give us a call at (509) 893-2617

Thank you

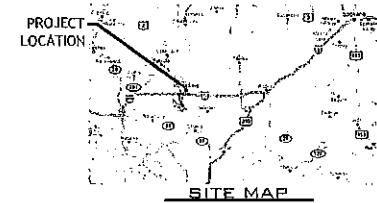
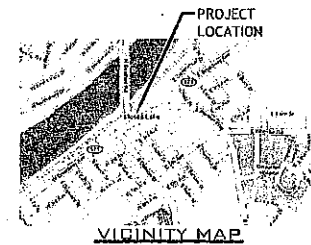
A handwritten signature in cursive script, appearing to read "Todd R. Whipple".

Todd R. Whipple, P.E.

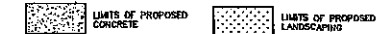
TRW/bng

Encl: Concept Site Plan (3 copies 24"x36", 1 copy 11" x 17")
Hammerhead Exhibit
Cul-de-sac Exhibit

Cc: Sponsor
File



LEGEND



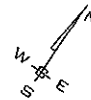
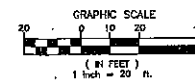
NOTES

1. REMOVE APPROX. 47 L.F. OF EXISTING WATER LINE.
2. NEW WATER SERVICE.
3. RELOCATED WATER SERVICE.
4. EXISTING SANITARY SEWER SERVICE.
5. NEW SANITARY SEWER SERVICE WITH CLEANOUTS.

RECEIVED

MAR 9 2011

COMMUNITY DEVELOPMENT
PLANNING & BUILDING
CITY OF MOSES LAKE



NO.	DATE	BY	REVISIONS

SCALE:
HORIZONTAL:
1"=50'
VERTICAL:
1"=10'

PROJ. #: 2010-783
DATE: 12/08/10
DRAWN: JCR
APPROVED: TRW



CONCEPTUAL SITE PLAN
DUTCH BROS. COFFEE
BROADWAY AND STRATFORD
MOSES LAKE, WASHINGTON

SHEET
1 OF 1
JOB NUMBER
2010-783

NOT A PART

NOT A PART

NOT A PART

Walgreens

1.1-1-10-10-10
EXHIBIT
BROADWAY
FOOTPRINT
2.1-1-10-10

BROADWAY AVENUE

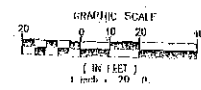
NOTES

- ① DESIGNATE 30' RADIUS CUL-DE-SAC WITH EXISTING PAVEMENT. DESIGNATE WITH EITHER CURB OR PAINT

RECEIVED

MAR - 9 2011

COMMUNITY DEVELOPMENT
PLANNING & BUILDING
CITY OF MOSES LAKE



NO.	DATE	BY	REVISIONS

SCALE:
1"=20'
N/A

DATE: 2010-783
CADD: 03-04-11
DRAWN: [illegible]
CHECKED: TRW



CUL-DE-SAC EXHIBIT
DUTCH BROS. COFFEE
BROADWAY AND STRATFORD
MOSES LAKE, WASHINGTON

SHEET
1 of 1
2010-783

NOT A PART

① OUTLINE OF STANDARD HAMMERHEAD WITHIN PAVEMENT AREA

1.1.1035.50
EXHIBIT
BOOK
1000000
1.1.1035.50

GRAPHIC SCALE
20 0 10 20
(IN FEET)
1 inch = 20 ft.



COMMUNITY DEVELOPMENT
PLANNING & MARKETING
CITY OF MOSES LAKE

[illegible]

SCALE:
HORIZONTAL
1"=20'
VERTICAL
N/A

PHOTO A:	20-0-782
DATES:	03-04-11
PHAWITH:	BNQ
APPROPRIATE:	TRW



HAMMERHEAD EXHIBIT
DUTCH BROS. COFFEE
BROADWAY AND STRATFORD
MOSES LAKE, WASHINGTON

SHEET
1 1
2010-783

May 4, 2011

TO: City Manager for Council Consideration

FROM: Community Development Director



SUBJECT: April 2011 Building Activity Report

Please see the attached building activity report for the month of April 2011. Also included is the building activity for the 2011 year to date. The following are highlights of the attached report:

- | | | |
|----|--|--------------|
| 1. | Building permits revenue generated for the month of April: | \$28,557 |
| 2. | Building permits revenue generated for the year to date: | \$111,747 |
| 3. | Building permits estimated valuation for the month of April: | \$2,343,388 |
| 4. | Building permits estimated valuation for the year to date: | \$10,859,340 |

For the purpose of comparing April 2011 building activity numbers to April 2010 and April 2009 and building activity numbers, the following 2010 and 2009 highlights are provided:

2010

- | | | |
|----|--|-------------|
| 5. | Building permits revenue generated for the month of April: | \$25,646 |
| 6. | Building permits revenue generated for the year to date: | \$100,720 |
| 7. | Building permits estimated valuation for the month of April: | \$2,084,872 |
| 8. | Building permits estimated valuation for the year to date: | \$7,306,379 |

2009

- | | | |
|-----|--|--------------|
| 9. | Building permits revenue generated for the month of April: | \$39,115 |
| 10. | Building permits revenue generated for the year to date: | \$163,142 |
| 11. | Building permits estimated valuation for the month of April: | \$6,223,154 |
| 12. | Building permits estimated valuation for the year to date: | \$14,156,098 |

May 2, 2011

TO: Community Development Director

FROM: Planning and Building Technician

KW

SUBJECT: April Building Activity Report

Attached is the April 2011 building permit statistics for your information. April 2009 and 2010 is attached for comparison.

Please call me at Extension #3756 with any questions.

cc: City Manager
Building Official
Municipal Services Director
County Assessor
File

RUN BY: kwoodworth

ISSUED BUILDING PERMIT STATISTICS
FROM: 04/01/2011 TO: 04/30/2011

DATE: MON, MAY 2, 2011, 9:46 AM

DESCRIPTION	# OF PERMITS ISSUED 04/2011	# OF PERMITS ISSUED YTD 04/30/2011	ESTIMATED VALUATION 04/2011	ESTIMATED VALUATION YTD 04/30/2011
A434 RESIDENTIAL ADD AND ALT	4	12	13,650	90,528
A437 NONRESIDENTIAL ADD AND	1	10	19,935	180,948
C319 CHURCHES & OTHER RELIGI	0	2	0	440,000
C320 INDUSTRIAL	1	6	652,800	5,028,933
C327 STORES & CUSTOMER SERVI	0	1	0	717,060
C328 OTHER NONRESIDENTIAL BU	0	2	0	584,475
D102 DEMOLISH SFD ATTACHED	0	1	0	0
M329 STRUCTURES OTHER THAN B	4	19	4,800	103,918
M801 MECHANICAL COMMERCIAL	0	8	0	0
M802 MECHANICAL RESIDENTIAL	2	3	0	0
M901 PLUMBING COMMERICAL	2	4	0	0
M902 PLUMBING RESIDENTIAL	5	16	0	0
R101 SINGLE FAMILY-DETACHED	1	5	0	2,997
R102 SINGLE-FAMILY ATTACHED	7	18	1,622,991	3,616,354
R438 GARAGES & CARPORTS RESI	1	3	29,212	94,127
PERMIT TOTALS:	28	110	2,343,388	10,859,340

CITY OF MOSES LAKE
BUILDING DEPARTMENT

RUN BY: kwoodworth

ISSUED BUILDING PERMIT STATISTICS
FROM: 04/01/2010 TO: 04/30/2010

DATE: WED, MAY 5, 2010, 11:16 AM

DESCRIPTION	# OF PERMITS ISSUED 04/2010	# OF PERMITS ISSUED YTD 04/30/2010	ESTIMATED VALUATION 04/2010	ESTIMATED VALUATION YTD 04/30/2010
A434 RESIDENTIAL ADD AND ALT	5	10	8,895	59,178
A437 NONRESIDENTIAL ADD AND	6	17	67,265	238,740
c320 INDUSTRIAL	0	1		
C320 INDUSTRIAL	0	1		
C327 STORES & CUSTOMER SERVI	1	3	215,549	1,224,505
C328 OTHER NONRESIDENTIAL BU	0	1		150,000
M329 STRUCTURES OTHER THAN B	1	15	800	61,109
M801 MECHANICAL COMMERCIAL	5	7		
M802 MECHANICAL RESIDENTIAL	2	6		
M901 PLUMBING COMMERCIAL	1	3		
M902 PLUMBING RESIDENTIAL	2	9		
R101 SINGLE FAMILY-DETACHED	0	2		
R102 SINGLE-FAMILY ATTACHED	11	33	1,789,963	4,769,228
R105 FIVE-OR-MORE FAMILY BUI	0	2		801,219
R438 GARAGES & CARPORTS RESI	3	3	2,400	2,400
PERMIT TOTALS:	37	113	2,084,872	7,306,379

RUN BY: kwoodworth

ISSUED BUILDING PERMIT STATISTICS
FROM: 04/01/2009 TO: 04/30/2009

DATE: MON, MAY 4, 2009, 9:46 AM

DESCRIPTION	# OF PERMITS ISSUED 04/2009	# OF PERMITS ISSUED YTD 04/30/2009	ESTIMATED VALUATION 04/2009	ESTIMATED VALUATION YTD 04/30/2009
A434 RESIDENTIAL ADD AND ALT	5	12	66,527	265,343
A437 NONRESIDENTIAL ADD AND	3	7	135,000	175,424
C320 INDUSTRIAL	4	7	4,515,832	8,468,492
C324 OFFICE, BANKS & PROFESS	0	2		
C327 STORES & CUSTOMER SERVI	2	3	105,666	697,859
C328 OTHER NONRESIDENTIAL BU	1	2	500	2,100
M329 STRUCTURES OTHER THAN B	10	18	69,669	75,169
M801 MECHANICAL COMMERCIAL	1	5		
M802 MECHANICAL RESIDENTIAL	0	3		
M901 PLUMBING COMMERICAL	0	1		
M902 PLUMBING RESIDENTIAL	3	4		
R101 SINGLE FAMILY-DETACHED	5	12		
R102 SINGLE-FAMILY ATTACHED	8	29	1,161,811	3,904,231
R103 TWO FAMILY BUILDINGS	1	3	160,081	499,967
R438 GARAGES & CARPORTS RESI	2	8	8,068	67,513
PERMIT TOTALS:	45	116	6,223,154	14,156,098

CITY OF MOSES LAKE
BUILDING DEPARTMENT

RUN BY: kwoodworth

MONTHLY BUILDING PERMIT APPLICATIONS
FROM: 04/01/2011 TO: 04/30/2011

DATE: 05/02/2011

PERMIT NUMBER	PERMIT TYPE	ESTIMATED VALUATION	REVIEW-FEES CHARGED	STATE-FEES CHARGED	PERMIT FEES CHARGED	APPLICATION DATE
20110085	M329		.00	4.50	55.00	04/04/2011
20110086	M329	25,000	.00	4.50	397.75	04/06/2011
20110087	A437	19,935	.00	4.50	327.75	04/06/2011
20110088	M902		.00	.00	27.00	04/07/2011
20110089	A434	8,000	.00	4.50	352.75	04/11/2011
20110090	A434	1,750	.00	4.50	69.65	04/11/2011
20110091	R102	251,749	1,203.44	4.50	2,099.45	04/11/2011
20110092	M902		.00	.00	27.00	04/11/2011
20110093	M901		.00	.00	27.00	04/12/2011
20110094	M329	800	.00	4.50	39.15	04/13/2011
20110095	M329	4,000	.00	4.50	103.75	04/13/2011
20110096	M802		.00	.00	44.50	04/13/2011
20110097	M329	5,724	.00	4.50	131.75	04/15/2011
20110098	C326	1,057,795	3,787.51	4.50	6,196.45	04/15/2011
20110099	R438	29,212	291.36	4.50	448.25	04/15/2011
20110100	A434		.00	4.50	75.00	04/15/2011
20110101	R102	175,922	926.80	4.50	1,612.35	04/15/2011
20110102	M329		.00	.00	.00	04/19/2011
20110103	M802		.00	.00	44.50	04/19/2011
20110105	A434	4,550	.00	4.50	117.75	04/19/2011
20110106	R438		650.00	4.50	1,000.00	04/19/2011
20110107	A434		.00	4.50	.00	04/19/2011
20110108	A434	3,900	.00	4.50	103.75	04/19/2011
20110109	R102	185,258	150.00	4.50	1,744.35	04/20/2011
20110110	C327	34,433	324.18	4.50	645.25	04/20/2011
20110111	M329	54,800	.00	4.50	685.25	04/21/2011
20110112	M329	61,000	.00	4.50	727.25	04/21/2011
20110113	M329	49,000	.00	4.50	640.15	04/21/2011
20110114	M902		.00	.00	27.00	04/22/2011
20110115	M329		.00	.00	.00	04/25/2011
20110116	M902		.00	.00	27.00	04/25/2011
20110117	C320	652,800	2,578.55	4.50	3,967.00	04/25/2011
20110118	M902		.00	.00	35.00	04/26/2011
20110119	R438	29,888	291.36	4.50	448.25	04/27/2011
20110120	A437	2,500	58.33	4.50	89.75	04/27/2011
20110121	R101		.00	.00	350.00	04/29/2011
20110122	R102	142,967	150.00	4.50	1,427.55	04/29/2011
20110123	A437	30,000	291.36	4.50	517.25	04/29/2011
20110124	M901		.00	.00	34.00	04/29/2011
20110125	M329	1,700	.00	4.50	66.60	04/29/2011
=====						
REPORT TOTALS:		2,832,683	10,702.89	126.00	24,732.20	
=====						
			TOTAL FEES CHARGED:	35,561.09		

CITY OF MOSES LAKE
BUILDING DEPARTMENT

RUN BY: kwoodworth

APPLICATION STATUS
FROM: 04/01/2011 TO: 04/30/2011

DATE: 05/02/2011

PERMIT NUMBER	PERMIT TYPE	SERVICE ADDRESS	APPLICATION DATE	ISSUE DATE
20110085	M329	PARKER HORN	04/04/2011	04/06/2011
20110086	M329	1200 PIONEER WAY	04/06/2011	/ /
20110087	A437	13594 WHEELER RD	04/06/2011	04/28/2011
20110088	M902	1622 LEGEND LN	04/07/2011	04/07/2011
20110089	A434	537 CENTRAL DR	04/11/2011	04/13/2011
20110090	A434	428 LINDEN AVE	04/11/2011	04/11/2011
20110091	R102	4708 BADGER ST	04/11/2011	04/21/2011
20110092	M902	323 CLARK RD	04/11/2011	04/11/2011
20110093	M901	505 DIVISION ST	04/12/2011	04/12/2011
20110094	M329	2105 MAIN ST	04/13/2011	04/13/2011
20110095	M329	975 BROADWAY AVE	04/13/2011	04/22/2011
20110096	M802	1676 WALLACE ST	04/13/2011	04/13/2011
20110097	M329	823 BROADWAY AVE	04/15/2011	/ /
20110098	C326	425 PAXSON DR	04/15/2011	/ /
20110099	R438	2032 BEAUMONT DR	04/15/2011	04/28/2011
20110100	A434	423 SCHNIERLA AVE	04/15/2011	04/21/2011
20110101	R102	1102 ASHLEY WAY	04/15/2011	/ /
20110102	M329	102 TANGLEWOOD DR	04/19/2011	/ /
20110103	M802	2107 PENINSULA DR	04/19/2011	04/19/2011
20110105	A434	517 CRESTVIEW DR	04/19/2011	/ /
20110106	R438	200 YONEZAWA BLVD	04/19/2011	/ /
20110107	A434	223 BELAIR DR	04/19/2011	/ /
20110108	A434	1117 LUTA ST	04/19/2011	04/26/2011
20110109	R102	805 HAMILTON ST	04/20/2011	04/28/2011
20110110	C327	121 STRATFORD RD	04/20/2011	/ /
20110111	M329	3500 AIRWAY DR	04/21/2011	/ /
20110112	M329	1806 KITTELSON RD	04/21/2011	/ /
20110113	M329	900 JUNIPER DR	04/21/2011	/ /
20110114	M902	2012 BEAUMONT DR	04/22/2011	04/22/2011
20110115	M329	928 LAGUNA DR	04/25/2011	04/28/2011
20110116	M902	1330 COLUMBIA AVE	04/25/2011	04/25/2011
20110117	C320	8781 RANDOLPH RD N	04/25/2011	04/28/2011
20110118	M902	3220 PENINSULA DR	04/26/2011	04/26/2011
20110119	R438	1201 SKYLINE DR	04/27/2011	/ /
20110120	A437	1025 STRATFORD RD	04/27/2011	/ /
20110121	R101	900 GRAPE DR	04/29/2011	04/29/2011
20110122	R102	1008 LAKELAND DR	04/29/2011	/ /
20110123	A437	101 BROADWAY AVE	04/29/2011	/ /
20110124	M901	104 THIRD AVE	04/29/2011	/ /
20110125	M329	104 THIRD AVE	04/29/2011	/ /

Building Permit Fees

	YTD	January	February	March	2011 April	May	June	July	August	September	October	November	December	Budget	Over (Under)
Build., Struct. & Equip.	82,761.01	18,336.45	15,519.95	26,936.21	21,968.40									300,000.00	(217,238.99)
Plan Checking Fees	28,986.34	4,124.46	8,790.29	9,482.98	6,588.61									80,000.00	(51,013.66)
Total	111,747.35	22,460.91	24,310.24	36,419.19	28,557.01									380,000.00	(268,252.65)

	YTD	January	February	March	2010 April	May	June	July	August	September	October	November	December	Budget	Over (Under)
Build., Struct. & Equip.	214,377.83	12,352.95	11,049.25	28,405.72	21,463.65	45,332.40	10,790.20	10,432.00	14,357.81	37,170.75	8,479.20	9,347.15	5,196.75	400,000.00	(185,622.17)
Plan Checking Fees	93,460.15	2,548.66	13,336.67	7,382.80	4,183.06	7,637.78	3,561.36	3,933.07	9,186.40	18,136.33	4,834.38	13,381.62	5,338.02	150,000.00	(56,539.85)
Total	307,837.98	14,901.61	24,385.92	35,788.52	25,646.71	52,970.18	14,351.56	14,365.07	23,544.21	55,307.08	13,313.58	22,728.77	10,534.77	550,000.00	(242,162.02)


	YTD	January	February	March	2009 April	May	June	July	August	September	October	November	December	Budget	Over (Under)
Build., Struct. & Equip.	288,247.58	23,795.55	29,096.60	38,106.10	27,896.54	14,755.60	58,811.55	14,376.25	25,532.60	26,724.60	17,062.24	8,609.60	3,480.35	700,000.00	(411,752.42)
Plan Checking Fees	114,301.53	2,601.11	18,809.27	11,620.18	11,218.63	5,065.58	28,816.44	11,454.41	7,290.59	6,257.83	6,141.09	4,210.68	815.72	220,000.00	(105,698.47)
Total	402,549.11	26,396.66	47,905.87	49,726.28	39,115.17	19,821.18	87,627.99	25,830.66	32,823.19	32,982.43	23,203.33	12,820.28	4,296.07	920,000.00	(517,450.89)

	YTD	January	February	March	2008 April	May	June	July	August	September	October	November	December	Budget	Over (Under)
Build., Struct. & Equip.	713,763.65	11,742.92	39,804.34	256,987.24	51,547.40	73,757.97	19,213.38	34,023.40	34,068.30	116,170.85	48,659.90	18,459.63	9,328.32	560,000.00	153,763.65
Plan Checking Fees	235,609.71	22,262.72	7,090.85	61,172.99	25,522.68	8,386.35	46,532.79	7,281.52	18,055.17	20,936.58	6,454.16	6,039.09	5,874.81	180,000.00	75,609.71
Total	949,373.36	34,005.64	46,895.19	318,160.23	77,070.08	82,144.32	65,746.17	41,304.92	52,123.47	137,107.43	55,114.06	24,498.72	15,203.13	720,000.00	229,373.36

	YTD	January	February	March	2007 April	May	June	July	August	September	October	November	December	Budget	Over (Under)
Build., Struct. & Equip.	491,093.02	25,376.80	41,484.35	58,620.45	44,336.73	30,914.40	49,756.40	47,361.52	39,417.65	28,903.70	39,888.22	32,070.43	52,962.37	400,000.00	91,093.02
Plan Checking Fees	149,891.35	6,643.50	11,641.31	10,278.56	14,693.18	5,061.28	16,283.04	10,918.88	13,943.30	17,134.46	14,412.28	19,933.18	8,938.38	150,000.00	(108.65)
Total	640,984.37	32,020.30	53,125.66	68,899.01	59,029.91	35,975.68	66,049.44	58,280.40	53,360.95	46,038.16	54,300.50	52,003.61	61,900.75	550,000.00	90,984.37

May 3, 2011

TO: City Manager

FROM: Assistant Finance Director 

SUBJECT: Investment Report

Attached is the Investment Report for the month of April, 2011.

cc: Finance Director
Accounting Division Manager

Investment Report
April, 2011

Investment With	Investment Type	Amount	Interest Rate	Purchase Date	Maturity Date	Interest Earned
Investments Outstanding						
Sterling Savings Bank	C.D.	500,000.00	0.50	11/15/10	05/04/11	
Sterling Savings Bank	C.D.	500,000.00	0.50	11/15/10	06/06/11	
Sterling Savings Bank	C.D.	500,000.00	0.50	11/15/10	07/06/11	
Total Outstanding:		\$1,500,000.00				
Investment Maturities						
Grant County Invest Pool	Invest Acct	8,915,384.87	2.80	03/01/11	03/31/11	22,298.04
Wa. State Invest Pool	Invest Acct	6,363,885.45	0.23	03/01/11	03/31/11	659.64
Total Maturities:		15,279,270.32				
Investment Purchases						
Grant County Invest Pool	Invest Acct	8,937,682.91	2.75	04/01/11	04/30/11	
Wa. State Invest Pool	Invest Acct	3,862,818.85	0.17	04/01/11	04/30/11	
Total Purchases:		12,800,501.76				
Investment Totals						
Beginning Balance *		16,779,270.32				
Total Maturities		15,279,270.32				
Total Purchases		12,800,501.76				
Ending Balance *		14,300,501.76			Monthly Interest Earned	22,957.68

* Beginning Balance = Total Outstanding + Total Maturities

* Ending Balance = Beginning Balance - Total Maturities + Total Purchases



May 3, 2011

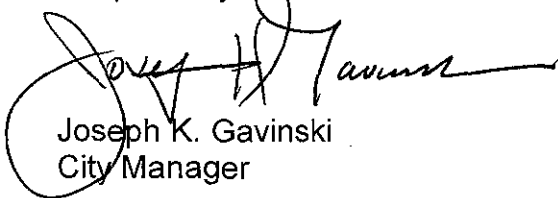
Honorable Mayor and
Moses Lake City Council

Dear Council Members

Attached is sales tax information for February 2011 sales which the City received on April 30, 2011. This report indicates the City received \$386,305.65. The \$386,305.65 in receipts for February compares with February 2010 receipts of \$330,932.86. For the year, the 2011 receipts are approximately 0% below the 2010 receipts for the same period.

Also provided is the transient rental income report for income the City received on April 30, 2011. This report indicates April 2011 income (for February sales) of \$35,015.70. This compares with \$27,550.16 for the same period in 2010. For the year, transient rental income receipts are approximately 30% higher than the 2010 receipts for the same period.

Respectfully submitted



Joseph K. Gavinski
City Manager

JKG:jt

April 28, 2011

TO: City Manager

FROM: Assistant Finance Director

A handwritten signature in dark ink, appearing to be 'V. J. [unclear]', is written over the text 'Assistant Finance Director'.

SUBJECT: Sales Tax Receipts

Attached is the Sales Tax Receipts - Monthly Report for April, 2011.

cc: Finance Director
Parks & Recreation Director

Sales Tax Receipts - Monthly

Month Received	Sales Period	2007	2008	2009	2010	2011	YTD Change
Jan	Nov	366,649.98	408,717.83	423,485.93	373,688.80	367,830.83	-2%
Feb	Dec	453,335.99	469,332.60	575,401.82	560,731.77	488,453.72	-8%
Mar	Jan	311,510.31	367,342.57	363,518.70	276,352.86	324,247.20	-2%
Apr	Feb	337,783.87	385,196.04	346,570.37	330,932.86	368,305.65	0%
May	Mar	441,481.89	495,704.60	425,086.28	402,951.97		
June	Apr	440,364.61	432,257.32	428,915.48	384,565.04		
July	May	485,247.33	522,411.98	421,462.37	380,216.47		
Aug	June	544,934.95	564,229.35	470,623.43	456,372.87		
Sept	July	526,071.84	527,800.54	409,860.53	407,935.17		
Oct	Aug	462,833.37	506,697.78	406,419.10	390,800.44		
Nov	Sept	528,050.31	509,888.34	447,607.52	438,011.36		
Dec	Oct	411,922.14	475,693.08	378,139.72	394,167.42		
Totals		5,310,186.59	5,665,272.03	5,097,091.25	4,796,727.03	1,548,837.40	

April 27, 2011

TO: City Manager

FROM: Assistant Finance Director *DEP*

SUBJECT: Transient Rental Income Report

Attached are the Transient Rental Income reports for April, 2011.

cc: Finance Director
Parks & Recreation Director

TRANSIENT RENTAL INCOME - MONTHLY TOTAL RECEIVED

MONTH RECEIVED	SALES PERIOD	2008	2009	2010	2011	YTD Change
JAN	NOV	25,439.96	48,677.30	24,816.04	39,728.66	60%
FEB	DEC	22,307.84	26,992.76	20,136.24	25,155.98	44%
MAR	JAN	23,765.62	31,765.70	27,491.94	30,274.86	31%
APRIL	FEB	29,127.16	29,104.60	27,550.16	35,015.70	30%
MAY	MAR	35,841.14	35,279.84	40,994.90		
JUNE	APRIL	36,360.40	57,063.10	37,657.72		
JULY	MAY	64,873.16	45,202.58	52,719.70		
AUGUST	JUNE	70,594.58	62,361.10	58,321.18		
SEPT	JULY	73,416.92	62,393.64	62,545.06		
OCT	AUGUST	72,705.52	58,102.10	61,950.36		
NOV	SEPT	58,096.10	48,046.92	46,504.36		
DEC	OCT	47,362.30	31,418.10	30,765.44		
TOTALS		559,890.70	536,407.74	491,453.10	130,175.20	