

MOSES LAKE CITY COUNCIL  
November 22, 2011

Council Present: Jon Lane, Dick Deane , Karen Liebrecht, David Curnel, Bill Ecret, and Brent Reese Absent: Richard Pearce

The meeting was called to order at 7 p.m. by Mayor Lane.

PLEDGE OF ALLEGIANCE: Mr. Reese led the Council in the pledge of allegiance.

PRESENTATIONS AND AWARDS - None

CONSENT AGENDA

Minutes: The minutes of the November 8, 2011 meeting were presented for approval.

Approval of Claims, Prepaid Claims, Checks, and Payroll: Vouchers audited and certified by the Finance Director as required by RCW 42.24.080, and those expense reimbursement claims, certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Council for approval and is retained for public inspection at city hall. As of November 22, 2011 the Council does approve for payment claims in the amount of \$306,893.23; prepaid claims in the amounts of \$247,679.52 and \$60,055.43; claim checks in the amount of \$4,531,304.75; and payroll in the amount of \$312,566.05.

Accept Work - Longview Tracts Sewer Project: Pipkin Construction has completed work on the 2011 Longview Sewer Project. This project included installing sewer mains, sewer services to the property line, stormwater system, curbs, and new streets for Miller Street, Curry Drive, Olympic Drive, Parkway Drive, Sunny Drive, and Highland Drive. The work should be accepted and the 60-day lien period entered into.

Resolution - Accept Improvements - Stratford Short Plat: A resolution was presented which accepts street improvements in Stratford Road near its intersection with Broadway which were constructed as part of the Stratford Short Plat.

Resolution - Petty Cash Revolving Account Fund: A resolution was presented which increases the Petty Cash Revolving Account Fund to \$1,000.

Action Taken: Mr. Ecret moved that the Consent Agenda be approved, seconded by Dr. Curnel, and passed unanimously.

COMMISSION APPOINTMENTS

PLANNING COMMISSION

Mayor Lane requested confirmation of the re-appointment of Nathan Nofziger to the Planning Commission

Action Taken: Mr. Deane moved that the appointment of Nathan Nofziger to the Planning Commission be confirmed, seconded by Mrs. Liebrecht, and passed unanimously.

CONSIDERATION OF BIDS AND QUOTESWELL 11 AND 24 PUMP HOUSE PROJECT

The City received seven bids for the 2011 Wells 11 and 24 Pump House Project. This project consists of the demolition of two existing pump houses, constructing new removable pump houses and main structure with electrical, control and telemetry systems, and lowering the pump assembly at Well 11.

Action Taken: Mr. Reese moved that the bid be awarded to P.O.W. Construction in the amount of \$369,773, seconded by Mr. Ecret, and passed unanimously.

PETITIONS, COMMUNICATIONS, OR PUBLIC HEARINGSMOSES LAKE BUSINESS ASSOCIATION - FLOWER POTS

The Moses Lake Business Association previously purchased 138 planters for the downtown area and arranged to have them planted in the spring, watered during the summer, and cleaned up in the fall. The Moses Lake Business Association would now like to donate the planters to the City and request \$24,969.61 in self-help funds, since a total of \$74,908.84 has been spent on this project since 2007.

Joseph K. Gavinski, City Manager, provided the state law dealing with self-help funds and stated that it may not be legal to provide a contribution to this sort of project as it does not meet the criteria and the project was done over several years rather than in one year.

Marianne Kirwan, Executive Director, Moses Lake Business Association, stated that the MLBA feels this is a community project and the wording of the statute does allow for community and neighborhood projects.

Rich Englemann, Moses Lake Business Association, stated that they took this project on in order to beautify the downtown area and that has been accomplished and they would now like the City to continue the work.

Chad Utter, horticultural instructor at the high school which grows the plants for the downtown planters, stated that the classes plant the pots in the spring and clean them up in the fall. He would like to see the program continued because of the benefit to the students.

Sylvia Arnold, President, Moses Lake High School FFA Chapter, stated that they grow the plants and place them in the planters in the spring and clean up in the fall. This activity gives the students pride in the community.

Mr. Gavinski pointed out that should the Council approve the awarding of self-help funds for this project, it could result in an audit exception or an audit finding, which could affect the City's financial situation.

There was considerable discussion by the Council.

Action Taken: Mr. Ecret moved that staff research the issue and bring back information at the next Council meeting, seconded by Mr. Deane, and passed unanimously.

ORDINANCES AND RESOLUTIONSORDINANCE - 2012 BUDGET - 2<sup>ND</sup> READING

The ordinance establishing the 2012 budget was presented.

The ordinance adopting the budget for the City of Moses Lake, Washington for the year of 2012 was read by title only.

Action Taken: Mr. Deane moved that the second reading of the ordinance be adopted, seconded by Dr. Curnel, and passed unanimously.

ORDINANCE - AMEND 2.46 - TOURISM COMMISSION - 2<sup>ND</sup> READING

An ordinance was presented which updates the organizations the Tourism Commission is to coordinate with on tourism issues.

The ordinance amending Chapter 2.46 of the Moses Lake Municipal Code entitled "Tourism Commission" was read by title only.

Action Taken: Dr. Curnel moved that the second reading of the ordinance be adopted, seconded by Mr. Reese, and passed unanimously.

ORDINANCE - FRANCHISE - NORTHLAND CABLE - 1<sup>ST</sup> READING

An ordinance was presented which grants a franchise to Northland Cable Television, Inc. to operate and maintain a cable system in the City of Moses Lake.

The ordinance granting a franchise to Northland Cable Television, Inc. to operate and maintain a cable system in the City of Moses Lake and setting forth conditions accompanying the grant of franchise was read by title only.

Action Taken: Mrs. Liebrecht moved that the first reading of the ordinance be adopted, seconded by Dr. Curnel, and passed unanimously.

RESOLUTION - ACCEPT DONATION - MOSES LAKE YOUTH HOCKEY ASSOCIATION

A resolution was presented which accepts a donation of \$3,000 from the Moses Lake Youth Hockey Association. The funds are to be used towards a storage shed for the ice rink.

The resolution accepting a cash donation of \$3,000 from Moses Lake Youth Hockey Association was read by title only.

Action Taken: Mr. Reese moved that the resolution be adopted, seconded by Dr. Curnel, and passed unanimously.

RESOLUTION - ACCEPT DONATION - MOSES LAKE ADULT HOCKEY ASSOCIATION

A resolution was presented which accepts a donation of \$2,000 from the Moses Lake Adult Hockey Association. The funds are to be used towards a storage shed for the ice rink.

The resolution accepting a cash donation of \$2,000 from Moses Lake Adult Hockey Association was read by title only.

Action Taken: Mr. Deane moved that the resolution be adopted, seconded by Dr. Curnel, and passed unanimously.

#### RESOLUTION - ACCEPT DONATION - REC

A resolution was presented which accepts a donation of 10 Dell computers from REC valued at \$500 each. The computers will be used by the Parks and Recreation Department for recreation programs.

The resolution accepting a donation of 10 Dell computers valued at \$500 each from Renewable Energy Corporation (REC) was read by title only.

Action Taken: Mrs. Liebrecht moved that the resolution be adopted, seconded by Dr. Curnel, and passed unanimously.

#### REQUEST TO CALL FOR BIDS

##### RADIOS

Staff requested permission to call for bids to purchase narrow band radios for Parks and Recreation, Public Works, and Engineering staff. The bid is to purchase 30 radios to be installed in vehicles, 21 handheld radios, and three base stations that will be installed in the offices.

Action Taken: Mr. Reese moved that staff be authorized to call for bids, seconded by Dr. Curnel, and passed unanimously.

#### REFERRALS FROM COMMISSIONS

##### MCCOSH PARK - WALKWAY LOOP

The Parks and Recreation Commission has recommended that a hard surface "loop" be constructed in McCosh Park to benefit the community during the Farmer's Market, Spring Festival, Five Suns Bluegrass Festival, and other similar events. This hard surface loop would mitigate damage to turf and trees and assist mobility challenged members of the public wishing to participate in activities in the park.

Spencer Grigg, Parks and Recreation Director, stated that the use of the parks by the Farmer's Market causes trees to die due to compaction of the ground caused by driving the vehicles on the grass areas in the park over the summer. He provided a diagram showing the proposed loop and stated that the cost involved would require that the project be let out for bid.

There was some discussion and it was the consensus of the Council that additional information be provided.

OTHER ITEMS FOR COUNCIL CONSIDERATIONREQUEST FOR CITY WATER - PORT OF MOSES LAKE

The Port of Moses Lake requested permission to connect 6628 22<sup>nd</sup> Avenue to city water and sewer.

Gary Harer, Municipal Services Director, pointed out that the property is within a half mile of the City's limits but if the Council determines that it is impractical to annex the property, annexation would not be required.

Action Taken: Mr. Reese moved that the request be granted with the stipulation that an Extra Territorial Utility Agreement be required since it is impractical to annex the property at this time, seconded by Mr. Ecret, and passed unanimously.

REQUEST FOR CITY SEWER - HOUSING AUTHORITY

The Housing Authority of Grant County requested permission to connect to the city's sewer system to serve 1032 and 1034 Lowry Street without annexing the property to the City.

Gary Harer, Municipal Services Director, pointed out that the property is within a half mile of the City's limits but if the Council determines that it is impractical to annex the property, annexation would not be required.

Action Taken: Mr. Deane moved that the request be granted with the stipulation that an Extra Territorial Utility Agreement be required since it is impractical to annex the property at this time, seconded by Mrs. Liebrecht, and passed unanimously.

REQUEST TO UNDERGROUND UTILITIES - CENTURY LINK

Century Link requested permission to install new poles to mount their utility overhead for approximately 1,700' along that portion of Randolph Road within the city limits. City code requires electrical and communication facilities to be installed underground when it becomes necessary to remove or relocate the existing overhead facilities for a distance of 500'. The existing Century Link lines are attached to the Grant County PUD poles along Randolph Road, which will be removed in the near future. The PUD undergrounded approximately 4,000' of electrical lines to accommodate the SGL project. Century Link would have to install new poles to provide facilities for the overhead line.

There was some discussion by the Council and it was pointed out that all other utilities have already been placed underground.

Action Taken: Mrs. Liebrecht moved that the request be denied, seconded by Mr. Reese, and passed unanimously.

NON-AGENDA ITEMS AND PUBLIC QUESTIONS AND COMMENTS - NoneCOUNCIL QUESTIONS AND COMMENTS - None

CITY MANAGER REPORTS AND COMMENTSDECEMBER COUNCIL MEETING

Joseph K. Gavinski, City Manager, stated the last Council meeting for 2011 is December 27. As some Council members may be out of town that week, the Council may wish to reschedule the meeting.

Action Taken: Mr. Ecret moved that the second Council meeting in December be moved to 5 p.m. on December 22<sup>nd</sup>, seconded by Mr. Deane, and passed unanimously.

GRANT COUNTY HEALTH DISTRICT

An agreement from the Grant County Health District was submitted and authorization was requested for the City Manager to sign the agreement.

Joseph K. Gavinski, City Manager, stated that the agreement is for \$2 per capita and in the past the City has paid \$1 per capita. He gave some background on the contributions of the City to the Grant County Health District.

There was some discussion by the Council.

Action Taken: Dr. Curnel moved that the City's contribution to the Grant County Health District be \$2 per capita and the City Manager be authorized to sign the agreement, seconded by Mr. Reese, and passed with Mrs. Liebrecht opposed as she felt the contribution should only \$1.50, which would be a 50% increase rather than \$2 which would be a 100% increase.

BUILDING ACTIVITY REPORT

The October 2011 Building Activity Report was presented.

INVESTMENT REPORT

The City received \$20,229.28 in investment income for October 2011.

The regular meeting was recessed at 9 p.m. and the Council met in a 15 minute executive session with the City Attorney to discuss litigation. The executive session was adjourned at 9:15 p.m. and the regular meeting was reconvened. The regular meeting was adjourned at 9:15 p.m.

ATTEST

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Jon Lane, Mayor

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Ronald R. Cone, Finance Director