

MOSES LAKE MUNICIPAL AIRPORT  
COMMISSION MEETING  
APRIL 13, 2012

VISITORS: Mr. Gavinski - Moses Lake City Manager, Mr. Harer - Municipal Services Director, Darrin Jackson, Daryl Jackson, Larry Wheat

MINUTES: MARCH 9, 2012

CORRESPONDENCE: copy of Airport Financial Report, as of March 31 2012

AIRPORT INSPECTION: DELONE KRUEGER  
MAY INSPECTION: Tom Dent

OLD BUSINESS

A: SECURITY CAMERA SYSTEM: progress is slow, but there is progress, still in work.

B: THROUGH THE FENCE OPERATIONS - Code still in work.

C: FUEL TRUCK STATUS - Truck is still here, Jerry Richardson thinks they still want it.

D: AIRPORT FENCE FRANGIBILITY - some frangible plastic bolts found, still a work in progress.

E: JACKSON AVIATION RE: LOT ADJUSTMENTS - Delone Krueger reported on the work and stated that the adjustment work has been completed, paper work to follow. Daryl Jackson thanked the city and airport commission, especially Delone Krueger, for the work and effort that went into completing the lot adjustment.

F: INSURANCE - LIABILITY & NAMED INSURED - Tom Dent and Joe Gavinski both spoke on the insurance topics of making the City of Moses Lake a Named Insured party and of product liability, required of the leases. Mr. Dent found that the insurance cost for making the city a named insured is not as expensive as first expected, and product liability for the commercial property is generally based on the product being produced. Mr. Gavinski indicated that if Lessee has a particular issue that they should call Mr. Gavinski to discuss the issue.

NEW BUSINESS

A: GRANTS: CRACK SEAL, SIGNS, WEST SIDE FENCING, ADD'L CAMERAS - Mr. Gavinski mentioned that an email had been sent to the city saying that the grant requests have been received. Still waiting to see what gets approved.

B: ANNUAL ELECTION OF OFFICERS - Lew Mason moved that Mr. Fuller and Mr. Richardson be elected to another term in their current offices. Motion seconded by Tom Dent. Approved by Unanimous vote. Mr. Fuller will be President, Mr. Richardson will be Vice President.

C: FINANCIAL REPORT - Distributed, cash balance as of March 31, 2012 is 76,081.93. Mr. Harer had a discussion with the commission about requirement for contracts and purchases. He also provided the commission with a handout to help keep us out of trouble. There was discussion on what could be done to help reduce the number of late payments. Mr Gavinski indicated that the city has a process and a timeline for notification to lessees of late payments that they follow. There was some discussion of adding a penalty clause for late payments the next time the leases are up for renewal.

D: COMMUNITY AIRPORT ASSN. SPRING CONFERENCE - Will be held in Wenatchee at the Red Lion, Thursday May 3. Mr. Fuller and Mr. Richardson will be attending.

E: OTHER - Weeds. Mr. Dent discussed the plan for handling the weeds this year. We will continue with what was done last year. that worked pretty well, thanks to Mr. Dent and his chemicals, small sprayers and help from other people to do the work as volunteers.

**VOLUNTEER TIME:**

Darel Fuller:

Delone Krueger

Jerry Richardson

Tom Dent

Lew Mason