

MOSES LAKE CITY COUNCIL

Brent Reese
Jason Avila
Jon Lane

Bill Ecret
Mayor



Joseph K. Gavinski
City Manager

David Curnel
Karen Liebrecht
Dick Deane

April 10, 2012

AGENDA

Sophia Guerrero, Executive Secretary

Civic Center - Council Chambers
7:00 p.m.

1. Roll Call
2. Pledge of Allegiance
3. IDENTIFICATION OF CITIZENS WANTING TO DISCUSS AGENDA ITEMS
IDENTIFICATION OF CITIZENS WANTING TO DISCUSS NON-AGENDA ITEMS
4. PRESENTATIONS AND AWARDS - None
5. CONSENT AGENDA
 - A. Approval of Minutes - March 27, 2012
 - B. Approval of Bills and Checks Issued
6. COMMISSION APPOINTMENTS - None
7. CONSIDERATION OF BIDS AND QUOTES - None
8. PETITIONS, COMMUNICATIONS, OR PUBLIC HEARINGS
 - A. Communications - Request Permission to Place Signs - ML Farmers Market
 - B. Communications - Septic System Requirements - Longview Tracts - Hash
9. ORDINANCES AND RESOLUTIONS
 - A. Ordinance - Amend MLMC Chapter 18.57 - Landscaping - 2nd Reading
 - B. Ordinance - Amend MLMC Chapter 18.58 - Signs - 2nd Reading
 - C. Resolution - Accept Donation of Artwork - Mariah Vasquez
 - D. Resolution - Request to Build on Unplatted Property - Rathbone Sales
10. REQUEST TO CALL FOR BIDS
 - A. Long Line Striper - 2012
 - B. Sewer Lining Project - 2012
11. REFERRALS FROM COMMISSIONS - None
12. OTHER ITEMS FOR COUNCIL CONSIDERATION - None
13. NON-AGENDA ITEMS AND PUBLIC QUESTIONS AND COMMENTS
14. COUNCIL QUESTIONS AND COMMENTS
15. CITY MANAGER REPORTS AND COMMENTS
 - A. Questions for Parks and Recreation Department Submitted
 - B. Staff Report
 1. Gambling Tax Report
 2. Investment Report
 3. Sales Tax & Transient Rental Income Report
 4. Police Department Presentation

Executive Session - Potential Litigation

Finance
W. Robert
Taylor

Municipal Services
Gary Harer

Police Chief
Dean Mitchell

Parks & Recreation
Spencer Grigg

Fire Chief
Tom Taylor

Community Development
Gilbert Alvarado

City Attorney
Katherine L.
Kenison

MOSES LAKE CITY COUNCIL
March 27, 2012

DRAFT

Council Present: Bill Ecret, Jon Lane, Dick Deane , Karen Liebrecht, Jason Avila, Brent Reese , and David Curnel

The meeting was called to order at 7 p.m. by Mayor Ecret.

PLEDGE OF ALLEGIANCE: Kodi Kowallis, Boy Scout 1st Class, Troop 97, led the Council in the pledge of allegiance.

PRESENTATIONS AND AWARDS - None

CONSENT AGENDA

Minutes: The minutes of the March 13 meeting were presented for approval.

Approval of Claims, Prepaid Claims, Checks, and Payroll: Vouchers audited and certified by the Finance Director as required by RCW 42.24.080, and those expense reimbursement claims, certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Council for approval and is retained for public inspection at the Civic Center. As of March 27, 2012 the Council does approve for payment claims in the amount \$269,827.89; prepaid claims in the amount of \$24,616.72; claim checks in the amount of \$1,362,068.03; and payroll in the amount of \$339,760.

Action Taken: Mr. Deane moved that the Consent Agenda be approved, seconded by Mr. Reese, and passed unanimously.

Accept Work - Tree Replacement Project: McKean Concrete and Construction , Inc. has completed the 2011 Tree Replacement Project. The work should be accepted and the 60-day lien period entered into.

Action Taken: Dr. Curnel moved that the work be accepted, seconded by Mr. Lane, and passed unanimously.

COMMISSION APPOINTMENTS - None

CONSIDERATION OF BIDS AND QUOTES

CASCADE AND BLUE HERON PARKS - RESTROOM PROJECT

The City received four bids for the 2012 Cascade and Blue Heron Park Restroom Project. The project consists of demolishing two existing restrooms, relocating the utility lines and conduits, and preparing a gravel pad for the placement of two prefabricated concrete restrooms.

Action Taken: Mr. Lane moved that the bid be awarded to Central Washington Excavating, Inc. in the amount of \$68,182, seconded by Mr. Avila, and passed unanimously.

PETITIONS, COMMUNICATIONS, OR PUBLIC HEARINGS

MOSES LAKE SPRING FESTIVAL

Teri McCurry, President, Moses Lake Spring Festival, stated that they would like to include a family dance at the tennis courts on Friday from 8 p.m. to 11 p.m with a live band and private security.

Sean Sallis, Moses Lake Spring Festival, stated that the basketball three on three event had to turn away teams last year due to lack of space. In order to provide additional space for the event they are requesting the closure of Third Avenue between Ash and Balsam beginning at 1 p.m. on Friday and keeping the street closed until after the parade on Saturday evening.

Ms. McCurry stated that they have hired private security to work the parade and requested a police car at the beginning and end of the parade. She mentioned that some of the lights in the park are not working and a few electrical outlets are not working. She also would like the City's \$2,000 contribution to be increased. She mentioned that the Spring Festival Committee would like more help from the city due to rising costs of garbage costs, porta potties, electrical permits, etc.

Joseph K. Gavinski, City Manager, explained the use of the hotel/motel funds, which is what is used by the Spring Festival.

There was some discussion and it was recommended that the Spring Festival Committee discuss the issues with staff.

MOSES LAKE FARMERS' MARKET - SIGNS

The Moses Lake Farmers' Market requested permission to place signs advertising the Farmers' Market around the downtown area.

Gilbert Alvarado, Community Development Director, pointed out that the request does not include the number or location of the requested signs.

Mr. Reese felt that the Council should not take any action on the request without knowing the number of location of the signs.

Karin McClaren, 1217 W. Ivy, stated that they will determine the number and location of the signs and provide the information to the City.

LIONESSE CLUB - SIGNS

The Lioness Club requested permission to place signs advertising the opening of their Spaceburger Booth on April 20 through April 22. Two sandwich board signs will be placed at the corner of Central and Valley and Stratford and Valley and the banner sign will be located at the corner of Broadway and Alder.

Action Taken: Mrs. Liebrecht moved that the request be granted, seconded by Mr. Avila, and passed unanimously.

ORDINANCES AND RESOLUTIONS

ORDINANCE - HEAVY INDUSTRIAL ZONE - 2ND READING

An ordinance was presented which would allow small retail establishments in the Heavy Industrial Zone.

The ordinance amending Chapter 18.40 of the Moses Lake Municipal Code entitled "Heavy Industrial" was read by title only.

Action Taken: Mr. Reese moved that the second reading of the ordinance be adopted, seconded by Dr. Curnel, and passed unanimously.

ORDINANCE - WATER/SEWER AND STORMWATER RATES - 1ST READING

An ordinance was presented which amends Chapter 13.12, Water, Sewer, and Stormwater Rates, by increasing the rates beginning May 1, 2012.

The ordinance amending Chapter 13.12 of the Moses Lake Municipal Code entitled "Water, Sewer, and Stormwater Rates" was read by title only.

There was considerable discussion by the Council on whether or not eliminating the rate increase at this time would cause a problem in the affected funds and staff pointed out that without the increase some projects would have to be put on hold.

Staff provided background on the reasons for the annual increases.

Action Taken: Mr. Deane moved that the first reading of the ordinance be adopted, seconded by Mr. Lane, and failed with Mr. Deane, Mr. Lane, and Mr. Ecret in favor, and Mrs. Liebrecht, Mr. Reese, Mr. Avila, and Dr. Curnel opposed.

ORDINANCE - AMEND 18.57 - LANDSCAPING - 1ST READING

An ordinance was presented which changes the landscape requirements to reduce the number of landscape alteration requests and addresses partially developed lots.

The ordinance amending Chapter 18.57 of the Moses Lake Municipal Code entitled "Landscaping" was read by title only.

Gilbert Alvarado, Community Development Director, stated that the Planning Commission reviewed the landscaping requirements due to the number of alterations that were being requested. He explained the changes proposed by the Commission.

Action Taken: Mr. Reese moved that the first reading of the ordinance be adopted, seconded by Dr. Curnel, and passed unanimously.

ORDINANCE - AMEND 18.58 - SIGNS - 1ST READING

An ordinance was submitted which amends the sign code to permit directional signs for a public facility with a maximum height of 8' and 35 square feet in area.

The ordinance amending Chapter 18.58 of the Moses Lake Municipal Code entitled "Signs" was read by title only.

Gilbert Alvarado, Community Development Director, stated that the sign package requested by Samaritan Hospital is more effective than what is currently allowed in the sign code and so staff and the Planning Commission have recommended the changes to the sign regulations.

Action Taken: Mr. Lane moved that the first reading of the ordinance be adopted, seconded by Mr. Avila, and passed unanimously.

RESOLUTION - ACCEPT DONATION - VOLUNTEER FIREFIGHTER ASSOCIATION

A resolution was presented which accepts a donation of 35 Streamlight Survivor LED flashlights with charges valued at \$2759 and 2 Mustang Ice Rescue Suits valued at \$1,435 for use in the Fire Department.

The resolution accepting the donation of Equipment from the Moses Lake Volunteer Firefighters Association was read by title only.

Action Taken: Dr. Curnel moved that the resolution be adopted, seconded by Mrs. Liebrecht, and passed unanimously.

REQUEST TO CALL FOR BIDS - NoneREFERRALS FROM COMMISSIONSMANTA RAY SWIM TEAM - USE OF CITY PROPERTY

The Moses Lake Manta Ray Swim Team requested the use of the Surf 'N Slide Water Park for their annual swim meet on July 13, 14, and 15, 2012. The Parks and Recreation Commission reviewed the request and recommended that it be approved and that overnight camping in McCosh Park be allowed.

Action Taken: Mrs. Liebrecht moved that the request be granted, seconded by Mr. Avila, and passed unanimously.

OTHER ITEMS FOR COUNCIL CONSIDERATIONWESTERN FIREWORKS DISPLAY

Authorization was requested for the City Manager to sign the contract with Western Fireworks Display for the annual 4th of July fireworks display.

Action Taken: Mr. Avila moved that the City Manager be authorized to sign the contract, seconded by Mr. Lane, and passed unanimously.

NON-AGENDA ITEMS AND PUBLIC QUESTIONS AND COMMENTS - None

COUNCIL QUESTIONS AND COMMENTS - None

CITY MANAGER REPORTS AND COMMENTS

AMBULANCE REPORT

The 2011 fourth quarter ambulance report was presented and explained.

PLANNING COMMISSION/PARKS AND RECREATION COMMISSION/TOURISM COMMISSION

A letter was presented which will be provided to the Planning Commission, Paks and Recreation Commission, and the Tourism Commission which addresses attendance, the decision making process, and general conduct of the Commissions.

MUNICIPAL SERVICES DEPARTMENT PRESENTATION

Gary Harer, Municipal Services Director, gave a presentation on the functions of the Municipal Services Department including engineering, water, wastewater, streets, equipment rental, building maintenance, and stormwater.

The regular meeting was adjourned at 8:30 p.m.

ATTEST

Bill J. Ecret, Mayor

W. Robert Taylor, Acting Finance Director

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF
04/10/2012

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number P.O. Amount		Purpose of Purchase
2M COMPANY INC	00004450			
WATER	REPAIR AND MAINTENANCE SUPPL	0000061563	183.19	MATERIAL FOR WATER SERVICE
		=====		
		TOTAL:	183.19	
ACE HARDWARE	00006538			
PARK RECREATION	OPERATING SUPPLIES	0000061177	12.62	MISC SUPPLIES
PARK RECREATION	REPAIR AND MAINTENANCE SUPPL	0000061177	24.56	MISC SUPPLIES
PARK RECREATION	OPERATING SUPPLIES	0000061441	21.54	SMART STRAW
PARK RECREATION	OPERATING SUPPLIES	0000061545	106.17	MISC SUPPLIES
PARK RECREATION	OPERATING SUPPLIES	0000061545	88.26	MISC SUPPLIES
PARK RECREATION	REPAIR AND MAINTENANCE SUPPL	0000061545	67.96	MISC SUPPLIES
PARK RECREATION	REPAIR AND MAINTENANCE SUPPL	0000061545	8.62	MISC SUPPLIES
GRANTS AND DONATIONS	OPERATING SUPPLIES	0000061177	6.47	MISC SUPPLIES
WATER	OPERATING SUPPLIES	0000061561	13.02	FASTENERS, CLAMPS
		=====		
		TOTAL:	349.22	
BUD CLARY TOYOTA CHEVROLET	00000150			
EQUIP RENTAL-OPERATI	REPAIR AND MAINTENANCE SUPPL	0000061564	181.96	SWITCH
		=====		
		TOTAL:	181.96	
CASCADE ANALYTICAL INC	00005014			
WATER	PROFESSIONAL SERVICES	0000061574	594.00	SAMPLE TESTING
SEWER	PROFESSIONAL SERVICES	0000061574	1,537.78	SAMPLE TESTING
		=====		
		TOTAL:	2,131.78	
CENTRAL WASHINGTON CONCRETE	00003603			
STREET	REPAIR AND MAINTENANCE SUPPL	0000061575	1,123.64	DRAIN ROCK, CONCRETE
WATER	OPERATING SUPPLIES	0000061575	487.45	DRAIN ROCK, CONCRETE
		=====		
		TOTAL:	1,611.09	
CINTAS CORP	00000271			
STREET	MISCELLANEOUS (NOT LISTED BE	0000061573	31.85	SHOP TOWELS
WATER	MISCELLANEOUS (NOT LISTED BE	0000061573	31.85	SHOP TOWELS
EQUIP RENTAL-OPERATI	MISCELLANEOUS (NOT LISTED BE	0000061573	397.62	SHOP TOWELS
		=====		
		TOTAL:	461.32	

DATE 4/05/12
TIME 09:36:22

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF
04/10/2012

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number P.O. Amount		Purpose of Purchase
CSWW, INC dba BIG R STORES	00001701			
PARK RECREATION	OPERATING SUPPLIES	0000061167	308.45	MISC SUPPLIES
PARK RECREATION	REPAIR AND MAINTENANCE SUPPL	0000061167	89.41	MISC SUPPLIES
PARK RECREATION	OPERATING SUPPLIES	0000061546	489.27	MISC SUPPLIES
PARK RECREATION	OPERATING SUPPLIES	0000061546	80.62	MISC SUPPLIES
PARK RECREATION	REPAIR AND MAINTENANCE SUPPL	0000061546	62.79	MISC SUPPLIES
PARK RECREATION	OPERATING SUPPLIES	0000061546	10.77	MISC SUPPLIES
STREET	REPAIR AND MAINTENANCE SUPPL	0000061607	53.93	MISC SUPPLIES
WATER	OPERATING SUPPLIES	0000061607	256.52	MISC SUPPLIES
WATER	REPAIR AND MAINTENANCE SUPPL	0000061607	65.75	MISC SUPPLIES
WATER	MINOR EQUIPMENT < \$5000	0000061607	2,534.57	MISC SUPPLIES
SEWER	REPAIR AND MAINTENANCE SUPPL	0000061607	32.36	MISC SUPPLIES
STORM WATER	REPAIR AND MAINTENANCE SUPPL	0000061607	77.65	MISC SUPPLIES
EQUIP RENTAL-OPERATI	REPAIR AND MAINTENANCE SUPPL	0000061607	8.39	MISC SUPPLIES
		=====		
		TOTAL:	4,070.48	
FERGUSON ENTERPRISES INC	00005482			
PARK RECREATION	REPAIR AND MAINTENANCE SUPPL	0000060926	40.78	MISC SUPPLIES
		=====		
		TOTAL:	40.78	
H D FOWLER COMPANY	00003868			
SEWER	REPAIR AND MAINTENANCE SUPPL	0000061586	437.96	PVC SUPPLIES
		=====		
		TOTAL:	437.96	
LAKE AUTO PARTS	00001102			
PARK RECREATION	REPAIR AND MAINTENANCE SUPPL	0000061490	27.59	TURF SPRAYER
PARK RECREATION	OPERATING SUPPLIES	0000061630	244.90	REDUCER/ENAMEL
FIRE	OPERATING SUPPLIES	0000061592	63.55	MISC SUPPLIES
WATER	OPERATING SUPPLIES	0000061592	64.52	MISC SUPPLIES
SEWER	REPAIR AND MAINTENANCE SUPPL	0000061592	15.44	MISC SUPPLIES
EQUIP RENTAL-OPERATI	REPAIR AND MAINTENANCE SUPPL	0000061592	906.74	MISC SUPPLIES

DATE 4/05/12
TIME 09:36:22

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF
04/10/2012

NAME OF VENDOR	VENDOR NO	Expenditure Account		
Department	Object Description	P.O. Number	P.O. Amount	Purpose of Purchase

		=====		
		TOTAL:	1,322.74	
LES SCHWAB TIRE CENTER	00003519			
EQUIP RENTAL-OPERATI	REPAIR & MAINT. EQUIP. (CONT	0000061593	139.19	TIRE REPAIRS
		=====		
		TOTAL:	139.19	
NORCO ENTERPRISES INC	00006590			
PARK RECREATION	OPERATING SUPPLIES	0000061522	31.27	MISC SUPPLIES
SEWER	OPERATING SUPPLIES	0000061597	42.62	GLOVES, WELDER COVER
SEWER	REPAIR AND MAINTENANCE SUPPL	0000061597	43.16	GLOVES, WELDER COVER
AMBULANCE SERVICE	OPERATING SUPPLIES	0000061653	230.61	MEDICAL OXYGEN
		=====		
		TOTAL:	347.66	
PENHALLURICKS EXPRESS BUILDING	00006579			
PARK RECREATION	REPAIR AND MAINTENANCE SUPPL	0000061179	294.90	MISC SUPPLIES
PARK RECREATION	REPAIR AND MAINTENANCE SUPPL	0000061556	74.18	MISC SUPPLIES
PARK RECREATION	REPAIR AND MAINTENANCE SUPPL	0000061556	13.69	MISC SUPPLIES
PARK RECREATION	REPAIR AND MAINTENANCE SUPPL	0000061556	44.50	MISC SUPPLIES
POLICE	OPERATING SUPPLIES	0000061603	59.82	PADLOCK, CHAIN
WATER	OPERATING SUPPLIES	0000061602	5.95	CONCRETE FORM BOARDS
		=====		
		TOTAL:	493.04	
PLATT ELECTRIC COMPANY	00001549			
PARK RECREATION	OPERATING SUPPLIES	0000061172	46.62	MISC SUPPLIES
SEWER	REPAIR AND MAINTENANCE SUPPL	0000061605	66.91	MISC SUPPLIES
EQUIP RENTAL-OPERATI	REPAIR AND MAINTENANCE SUPPL	0000061605	54.17	MISC SUPPLIES
BUILD MAINT-OPERATIO	OPERATING SUPPLIES	0000061605	73.37	MISC SUPPLIES
BUILD MAINT-OPERATIO	REPAIR AND MAINTENANCE SUPPL	0000061605	133.03	MISC SUPPLIES
		=====		
		TOTAL:	374.10	
		=====		
		REPORT TOTAL:	12,144.51	

TOTALS PAGE
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04/10/2012

FUND NO	FUND NAME	AMOUNT
000	GENERAL FUND	2,312.84
103	GRANTS AND DONATIONS	6.47
116	STREET	1,209.42
410	WATER/SEWER	6,413.05
493	STORM WATER	77.65
498	AMBULANCE SERVICE FUND	230.61
519	EQUIPMENT RENTAL	1,688.07
528	BUILD MAINTENANCE	206.40
	TOTAL	12,144.51

VEND NO.	P.O. NO.	AMT LISTED	CORRECTED AMT	ACTION TO BE TAKEN
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*                               C L A I M S   A P P R O V A L
*
*   WE, THE UNDERSIGNED COUNCILMEN OF THE CITY OF MOSES LAKE, WASHINGTON, DO HEREBY CERTIFY THAT THE MERCHANDISE
*   OR SERVICES SPECIFIED HAVE BEEN RECEIVED AND THAT ABOVE CLAIMS ARE APPROVED, AS NOTED, FOR PAYMENT
*   IN THE AMOUNT OF      $12,144.51 THIS 10TH DAY OF APRIL, 2012
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* .....
* COUNCIL MEMBER                      COUNCIL MEMBER
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* .....
* COUNCIL MEMBER                      FINANCE DIRECTOR
* * * * *

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DATE 3/30/12
TIME 13:46:35

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF
04/10/2012

NAME OF VENDOR	VENDOR NO	Expenditure Account		
Department	Object Description	P.O. Number	P.O. Amount	Purpose of Purchase
=====				
BUD CLARY CHEVROLET	00005392			
EQUIP RENTAL-OPERATI	MACHINERY & EQUIPMENT NONLEA	0000061374	30,024.59	2012 POLICE CAR
			=====	
TOTAL:			30,024.59	
UNITED PARCEL SERVICE	00005456			
MISC. SERVICES	POSTAGE	0000061526	20.00	SHIPPING CHARGES
SEWER	POSTAGE	0000061526	18.58	SHIPPING CHARGES
			=====	
TOTAL:			38.58	
			=====	
REPORT TOTAL:			30,063.17	

DATE 3/30/12
TIME 13:46:37

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF
04/10/2012

TOTALS BY FUND

FUND NO	FUND NAME	AMOUNT
000	GENERAL FUND	20.00
410	WATER/SEWER	18.58
519	EQUIPMENT RENTAL	30,024.59
	TOTAL	30,063.17

CHANGES TO BE MADE SHOULD BE LISTED BELOW

VEND NO.	P.O. NO.	AMT LISTED	CORRECTED AMT	ACTION TO BE TAKEN
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.....
.....

CORRECT AMOUNT TO BE PAID

* CLAIMS APPROVAL *
* WE, THE UNDERSIGNED COUNCILMEN OF THE CITY OF MOSES LAKE, WASHINGTON, DO HEREBY CERTIFY THAT THE MERCHANDISE *
* OR SERVICES SPECIFIED HAVE BEEN RECEIVED AND THAT ABOVE CLAIMS ARE APPROVED, AS NOTED, FOR PAYMENT *
* IN THE AMOUNT OF \$30,063.17 THIS 10TH DAY OF APRIL, 2012 *
* *
* *
* COUNCIL MEMBER COUNCIL MEMBER *
* *
* *
* COUNCIL MEMBER FINANCE DIRECTOR *

DATE 3/28/12
TIME 12:05:46

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF
04/10/2012

NAME OF VENDOR	VENDOR NO	Expenditure Account		
Department	Object Description	P.O. Number	P.O. Amount	Purpose of Purchase
=====				
DATABAR	00007974			
WATER/BILLING	POSTAGE	0000061503	798.12	MAIL UTILITY BILLS
SEWER/BILLING	POSTAGE	0000061503	631.06	MAIL UTILITY BILLS
SANITATION FUND	POSTAGE	0000061503	354.70	MAIL UTILITY BILLS
STORM WATER	POSTAGE	0000061503	116.90	MAIL UTILITY BILLS
AMBULANCE SERVICE	POSTAGE	0000061503	97.52	MAIL UTILITY BILLS
=====				
TOTAL:			1,998.30	
STAPLES CREDIT PLAN	00007570			
PARK RECREATION	OPERATING SUPPLIES	0000061502	222.10	MISC SUPPLIES
WATER	OPERATING SUPPLIES	0000061502	17.24	MISC SUPPLIES
STORM WATER	REPAIR AND MAINTENANCE SUPPL	0000061502	14.02	MISC SUPPLIES
BUILD MAINT-OPERATIO	REPAIR AND MAINTENANCE SUPPL	0000061502	55.02	MISC SUPPLIES
=====				
TOTAL:			308.38	
UNITED PARCEL SERVICE	00005456			
MISC. SERVICES	POSTAGE	0000061504	20.00	SHIPPING CHARGES
ENGINEERING	POSTAGE	0000061504	3.39	SHIPPING CHARGES
SEWER	POSTAGE	0000061504	48.60	SHIPPING CHARGES
=====				
TOTAL:			71.99	
=====				
REPORT TOTAL:			2,378.67	

TOTALS PAGE
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TOTALS BY FUND

FUND NO	FUND NAME	AMOUNT
000	GENERAL FUND	245.49
410	WATER/SEWER	1,495.02
490	SANITATION FUND	354.70
493	STORM WATER	130.92
498	AMBULANCE SERVICE FUND	97.52
528	BUILD MAINTENANCE	55.02
	TOTAL	2,378.67

CHANGES TO BE MADE SHOULD BE LISTED BELOW

VEND NO.	P.O. NO.	AMT LISTED	CORRECTED AMT	ACTION TO BE TAKEN
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CORRECT AMOUNT TO BE PAID

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*                               C L A I M S   A P P R O V A L                               *
* WE, THE UNDERSIGNED COUNCILMEN OF THE CITY OF MOSES LAKE, WASHINGTON, DO HEREBY CERTIFY THAT THE MERCHANDISE *
* OR SERVICES SPECIFIED HAVE BEEN RECEIVED AND THAT ABOVE CLAIMS ARE APPROVED, AS NOTED, FOR PAYMENT      *
* IN THE AMOUNT OF           $2,378.67 THIS 10TH DAY OF APRIL, 2012                        *
*                                                                                             *
* .....                                     .....                                         *
* COUNCIL MEMBER                                           COUNCIL MEMBER                                   *
*                                                                                             *
* .....                                     .....                                         *
* COUNCIL MEMBER                                           FINANCE DIRECTOR                                  *
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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF
04/10/2012

NAME OF VENDOR	VENDOR NO	Expenditure Account		
Department	Object Description	P.O. Number	P.O. Amount	Purpose of Purchase
=====				
A T & T	00003997			
COMMUNITY DEVELOPMEN	TELEPHONE	0000061624	47.33	CELL PHONE SERVICE
ENGINEERING	TELEPHONE	0000061624	292.20	CELL PHONE SERVICE
PARK RECREATION	TELEPHONE	0000061624	28.12	CELL PHONE SERVICE
POLICE	TELEPHONE	0000061624	758.40	CELL PHONE SERVICE
FIRE	TELEPHONE	0000061624	257.56	CELL PHONE SERVICE
STREET	TELEPHONE	0000061624	28.10	CELL PHONE SERVICE
WATER	TELEPHONE	0000061624	76.08	CELL PHONE SERVICE
SEWER	TELEPHONE	0000061624	28.10	CELL PHONE SERVICE
AMBULANCE SERVICE	TELEPHONE	0000061624	98.15	CELL PHONE SERVICE
CENTRAL SERVICES	TELEPHONE	0000061624	671.05	CELL PHONE SERVICE
BUILD MAINT-OPERATIO	TELEPHONE	0000061624	66.77	CELL PHONE SERVICE
=====				
		TOTAL:	2,351.86	
AFFORDABLE AUTO REPAIR INC	00007734			
EQUIP RENTAL-OPERATI	REPAIR & MAINT. EQUIP. (CONT	0000061562	129.37	SERVICE COOLANT SYSTEM
=====				
		TOTAL:	129.37	
AG WEST DISTRIBUTING CO INC	00006842			
PARK RECREATION	OPERATING SUPPLIES	0000061491	18.19	TURF SPRAYER
PARK RECREATION	REPAIR AND MAINTENANCE SUPPL	0000061491	20.72	TURF SPRAYER
=====				
		TOTAL:	38.91	
BARBARA NICKERSON	00007028			
PARK RECREATION	MUSEUM RESALE	0000061541	25.20	CARDS
=====				
		TOTAL:	25.20	
BASIN SEPTIC SERVICES	00000166			
PARK RECREATION	REPAIR & MAINT. OTHER (CONTR	0000061459	161.85	SEPTIC SERVICES
PARK RECREATION	REPAIR & MAINT. OTHER (CONTR	0000061459	32.37	SEPTIC SERVICES
PARK RECREATION	REPAIR & MAINT. OTHER (CONTR	0000061459	129.48	SEPTIC SERVICES
=====				
		TOTAL:	323.70	
BATTERY SYSTEMS	00004673			
EQUIP RENTAL-OPERATI	REPAIR AND MAINTENANCE SUPPL	0000061579	147.14	BATTERIES

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NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
=====				
		TOTAL:	147.14	
BEE LINE FRAME AND AXLE INC	00000109			
EQUIP RENTAL-OPERATI	REPAIR & MAINT. EQUIP. (CONT	0000061565	86.32	FRONT END ALIGNMENT
=====				
		TOTAL:	86.32	
BIG BEND COMMUNITY COLLEGE	00000118			
ENGINEERING	REGISTRATION & MEMBERSHIPS	0000061566	100.00	FLAGGING CLASS
STREET	REGISTRATION & MEMBERSHIPS	0000061566	50.00	FLAGGING CLASS
WATER	REGISTRATION & MEMBERSHIPS	0000061566	50.00	FLAGGING CLASS
SEWER	REGISTRATION & MEMBERSHIPS	0000061566	50.00	FLAGGING CLASS
=====				
		TOTAL:	250.00	
BLUMENTHAL UNIFORM CO INC	00000133			
FIRE	OPERATING SUPPLIES	0000061498	92.69	BOOT ZIPPERS
=====				
		TOTAL:	92.69	
BRENTS AUTO AND MUFFLER INC	00006783			
EQUIP RENTAL-OPERATI	REPAIR & MAINT. EQUIP. (CONT	0000061567	636.33	FUEL PUMP
=====				
		TOTAL:	636.33	
BURKE MARKETING & PROMOTION	00005798			
TOURISM ACTIVITIES	PROFESSIONAL SERVICES	0000061488	1,000.00	SNS ADVERT/RETAINER/CONCERT
TOURISM ACTIVITIES	ADVERTISING	0000061488	26,000.00	SNS ADVERT/RETAINER/CONCERT
TOURISM ACTIVITIES	ADVERTISING	0000061488	1,077.38	SNS ADVERT/RETAINER/CONCERT
=====				
		TOTAL:	28,077.38	
BUSINESS INTERIORS & EQUIPMENT	00003619			
CENTRAL SERVICES	REPAIR & MAINT. EQUIP. (CONT	0000061621	2,796.97	COPIERS, MAINT AGREEMENTS
CENTRAL SERVICES	MACHINERY & EQUIPMENT NONLEA	0000061621	21,991.10	COPIERS, MAINT AGREEMENTS
CIVIC CENTER	MINOR EQUIPMENT < \$5000	0000061494	4,340.82	CONF ROOM CHAIRS
=====				
		TOTAL:	29,128.89	
CAROL CROSS	00004253			
PARK RECREATION	MUSEUM RESALE	0000061535	213.50	BIRDS
=====				
		TOTAL:	213.50	
CAROL HOHN	00006772			
AIRPORT	REPAIR & MAINT. BUILDING (CO	0000061585	175.00	BUILDING MAINT/MARCH
=====				
		TOTAL:	175.00	

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NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
=====				
CASCADE FIRE CORPORATION	00003644			
EQUIP RENTAL-OPERATI	REPAIR AND MAINTENANCE SUPPL	0000061569	496.53	MISC SUPPLIES
				=====
TOTAL:				496.53
CASCADE SIGNAL CORP	00005193			
STREET	SMALL EQUIPMENT < \$1000	0000061578	327.29	MISC SUPPLIES
				=====
TOTAL:				327.29
CEDAR STREET CLEANERS	00004655			
FIRE	OPERATING SUPPLIES	0000061654	8.10	UNIFORM MAINT
				=====
TOTAL:				8.10
CENTRAL MACHINERY SALES INC	00002779			
EQUIP RENTAL-OPERATI	REPAIR AND MAINTENANCE SUPPL	0000061572	327.15	GUTTER BROOMS
				=====
TOTAL:				327.15
CENTURYLINK	00001502			
PARK RECREATION	TELEPHONE	0000061509	148.14	TELEPHONE SERVICE
PARK RECREATION	TELEPHONE	0000061511	41.12	TELEPHONE SERVICE
FIRE	TELEPHONE	0000061511	422.13	TELEPHONE SERVICE
STREET	TELEPHONE	0000061511	168.10	TELEPHONE SERVICE
WATER	TELEPHONE	0000061511	246.68	TELEPHONE SERVICE
SEWER	TELEPHONE	0000061511	74.38	TELEPHONE SERVICE
AIRPORT	TELEPHONE	0000061509	43.28	TELEPHONE SERVICE
AMBULANCE SERVICE	TELEPHONE	0000061511	41.12	TELEPHONE SERVICE
CENTRAL SERVICES	TELEPHONE	0000061511	2,905.56	TELEPHONE SERVICE
BUILD MAINT-OPERATIO	TELEPHONE	0000061511	164.45	TELEPHONE SERVICE
				=====
TOTAL:				4,254.96
00003599				
EXECUTIVE	TELEPHONE	0000061506	8.00	LONG DISTANCE SERVICE
FINANCE	TELEPHONE	0000061506	8.00	LONG DISTANCE SERVICE
COMMUNITY DEVELOPMEN	TELEPHONE	0000061506	50.00	LONG DISTANCE SERVICE

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NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
ENGINEERING	TELEPHONE	0000061506	50.00	LONG DISTANCE SERVICE
PARK RECREATION	TELEPHONE	0000061506	20.00	LONG DISTANCE SERVICE
POLICE	TELEPHONE	0000061506	70.00	LONG DISTANCE SERVICE
FIRE	TELEPHONE	0000061506	26.10	LONG DISTANCE SERVICE
STREET	TELEPHONE	0000061506	10.00	LONG DISTANCE SERVICE
WATER	TELEPHONE	0000061506	10.55	LONG DISTANCE SERVICE
SEWER	TELEPHONE	0000061506	8.00	LONG DISTANCE SERVICE
WATER/BILLING	TELEPHONE	0000061510	94.88	TURN OFF NOTIFICATIONS
SEWER/BILLING	TELEPHONE	0000061510	94.88	TURN OFF NOTIFICATIONS
SANITATION FUND	TELEPHONE	0000061510	86.88	TURN OFF NOTIFICATIONS
AMBULANCE SERVICE	TELEPHONE	0000061506	11.75	LONG DISTANCE SERVICE
CENTRAL SERVICES	TELEPHONE	0000061506	19.02	LONG DISTANCE SERVICE
EQUIP RENTAL-OPERATI	TELEPHONE	0000061506	8.00	LONG DISTANCE SERVICE
BUILD MAINT-OPERATIO	TELEPHONE	0000061506	8.00	LONG DISTANCE SERVICE
=====				
TOTAL:			584.06	
CHS INC	00000249			
EQUIP RENTAL-OPERATI	GAS-PROPANE-FUEL	0000061655	30,650.96	FUEL FOR VEHICLES
=====				
TOTAL:			30,650.96	
CITY OF MOSES LAKE	00008102			
PARK MITTATION CAPI	IMPROVE/ OTHER THAN BUILDING	0000061658	136.25	BLDG PRMT LWR PEN IRRIG W/D
=====				
TOTAL:			136.25	
	00008106			
WATER SEWER CONSTRUC	CIP-WATER PROJECTS	0000061639	8,762.68	RETAIN PE 1 HURST WTRMN 2012
=====				
TOTAL:			8,762.68	
	00008201			
SEWER	UTILITY EXPENSE / W-S-G	0000061508	389.91	WATER SERVICE
=====				
TOTAL:			389.91	
COLUMBIA BASIN DAILY HERALD	00000210			

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NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
LEGISLATIVE	ADVERTISING	0000061513	1,039.12	PUBLICATIONS
			TOTAL:	1,039.12
COMMERCIAL TIRE	00005968			
EQUIP RENTAL-OPERATI	REPAIR & MAINT. EQUIP. (CONT	0000061570	927.20	TIRE REPAIRS
			TOTAL:	927.20
CONSOLIDATED DISPOSAL SERVICE	00006284			
PARK RECREATION	MISCELLANEOUS (NOT LISTED BE	0000061622	241.79	DISPOSAL LOADS
SEWER	UTILITY EXPENSE / W-S-G	0000061622	18.82	DISPOSAL LOADS
SANITATION FUND	LANDFILL DUMPING FEES	0000061622	12,304.10	DISPOSAL LOADS
			TOTAL:	12,564.71
CONSOLIDATED ELECTRIC DIST	00000819			
PARK RECREATION	OPERATING SUPPLIES	0000061548	6.28	MISC SUPPLIES
PARK RECREATION	REPAIR AND MAINTENANCE SUPPL	0000061548	3.31	MISC SUPPLIES
WATER	OPERATING SUPPLIES	0000061576	105.68	MISC SUPPLIES
BUILD MAINT-OPERATIO	OPERATING SUPPLIES	0000061576	13.27	MISC SUPPLIES
			TOTAL:	128.54
CROWN PAPER & JANITORIAL	00007120			
BUILD MAINT-OPERATIO	OPERATING SUPPLIES	0000061571	240.08	DETERGENT, GLASS CLEANER
			TOTAL:	240.08
CULLIGAN WATER LLC	00007114			
PARK RECREATION	OPERATING SUPPLIES	0000061489	11.00	WATER
GRANTS AND DONATIONS	OPERATING SUPPLIES	0000061489	22.00	WATER
SEWER	OPERATING SUPPLIES	0000061568	27.50	WATER FOR TESTING
			TOTAL:	60.50
DEBORAH GOODRICH CHITTENDEN	00004888			
PARK RECREATION	MUSEUM RESALE	0000061528	198.80	EARRINGS
			TOTAL:	198.80
DEPT OF HEALTH	00005763			
WATER	MISCELLANEOUS (NOT LISTED BE	0000061577	6,182.45	WATER SYS OPER PERMIT
			TOTAL:	6,182.45
DISCOVERY FORD LM HONDA	00001207			
EQUIP RENTAL-OPERATI	REPAIR AND MAINTENANCE SUPPL	0000061580	676.49	MISC REPAIR SUPPLIES

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NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
=====				
			TOTAL:	676.49
EVERGREEN RURAL WATER OF WA	00006741			
SEWER	REGISTRATION & MEMBERSHIPS	0000061581	70.00	REGIS/SMIGAJ/LAGOON OPER
=====				
			TOTAL:	70.00
FABER INDUSTRIAL SUPPLY	00000501			
PARK RECREATION	REPAIR AND MAINTENANCE SUPPL	0000061549	5.61	MISC SUPPLIES
PARK RECREATION	OPERATING SUPPLIES	0000061549	382.07	MISC SUPPLIES
STREET	REPAIR AND MAINTENANCE SUPPL	0000061583	186.32	MISC TOOLS
WATER	REPAIR AND MAINTENANCE SUPPL	0000061583	53.78	MISC TOOLS
=====				
			TOTAL:	627.78
FASTENAL COMPANY	00007372			
PARK RECREATION	OPERATING SUPPLIES	0000061550	52.60	MISC SUPPLIES
WATER	OPERATING SUPPLIES	0000061582	657.50	MISC SUPPLIES
SEWER	REPAIR AND MAINTENANCE SUPPL	0000061582	36.28	MISC SUPPLIES
EQUIP RENTAL-OPERATI	REPAIR AND MAINTENANCE SUPPL	0000061582	127.24	MISC SUPPLIES
BUILD MAINT-OPERATIO	REPAIR AND MAINTENANCE SUPPL	0000061582	112.96	MISC SUPPLIES
=====				
			TOTAL:	986.58
FEDERAL EXPRESS	00004667			
FINANCE	POSTAGE	0000061507	7.03	SHIPPING CHARGES.
=====				
			TOTAL:	7.03
FOOD SERVICES OF AMERICA	00007168			
PARK RECREATION	OPERATING SUPPLIES	0000061487	56.64	LARSON PLAYFLD RESALE/SUPPLIES
PARK RECREATION	LARSON RESALE	0000061487	402.08	LARSON PLAYFLD RESALE/SUPPLIES
PARK RECREATION	LARSON REC COMPLEX RESALE	0000061629	164.16	CREAMER/CHIPS/ICE CREAM
=====				
			TOTAL:	622.88
FRANCES L WOOD	00004012			
PARK RECREATION	MUSEUM RESALE	0000061525	61.13	CARDS/JOURNALS
=====				
			TOTAL:	61.13
GARRY OTTMAR	00004434			
STREET	MISCELLANEOUS (NOT LISTED BE	0000061598	97.50	MISC DUMPING
WATER	MISCELLANEOUS (NOT LISTED BE	0000061598	79.50	MISC DUMPING

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GARRY OTTMAR	00004434			
STORM WATER	MISCELLANEOUS (NOT LISTED BE	0000061598	3.00	MISC DUMPING
			=====	
			TOTAL:	180.00
GRAINGER PARTS OPERATIONS	00002755			
SEWER	REPAIR AND MAINTENANCE SUPPL	0000061584	451.03	MISC SUPPLIES
EQUIP RENTAL-OPERATI	REPAIR AND MAINTENANCE SUPPL	0000061584	228.88	MISC SUPPLIES
BUILD MAINT-OPERATIO	REPAIR AND MAINTENANCE SUPPL	0000061584	101.21	MISC SUPPLIES
BUILD MAINT-OPERATIO	REPAIR AND MAINTENANCE SUPPL	0000061584	183.47	MISC SUPPLIES
BUILD MAINT-OPERATIO	REPAIR AND MAINTENANCE SUPPL	0000061584	101.21	MISC SUPPLIES
			=====	
			TOTAL:	1,065.80
GRANT COUNTY TREASURER	00000607			
MISC. SERVICES	ALCOHOLISM PROGRAM	0000061623	548.72	2% LIQUOR PROFITS
MISC. SERVICES	TAXES AND ASSESSMENTS	0000061625	4,259.28	FIRST HALF PROP ASSESSMENTS
PARK RECREATION	TAXES AND ASSESSMENTS	0000061625	21,384.49	FIRST HALF PROP ASSESSMENTS
POLICE	TAXES AND ASSESSMENTS	0000061625	99.59	FIRST HALF PROP ASSESSMENTS
FIRE	TAXES AND ASSESSMENTS	0000061625	2,485.86	FIRST HALF PROP ASSESSMENTS
STREET	TAXES AND ASSESSMENTS	0000061625	340.90	FIRST HALF PROP ASSESSMENTS
WATER/BILLING	TAXES AND ASSESSMENTS	0000061625	6,519.14	FIRST HALF PROP ASSESSMENTS
SEWER/BILLING	TAXES AND ASSESSMENTS	0000061625	1,099.29	FIRST HALF PROP ASSESSMENTS
STORM WATER	TAXES AND ASSESSMENTS	0000061625	11.49	FIRST HALF PROP ASSESSMENTS
AIRPORT	TAXES AND ASSESSMENTS	0000061625	666.47	FIRST HALF PROP ASSESSMENTS
BUILD MAINT-OPERATIO	TAXES AND ASSESSMENTS	0000061625	1,436.36	FIRST HALF PROP ASSESSMENTS
			=====	
			TOTAL:	38,851.59
HANSEN SUPPLY COMPANY	00007461			
WATER	OPERATING SUPPLIES	0000061588	668.28	MARKING TAPE
			=====	
			TOTAL:	668.28
HELENA CHEMICAL COMPANY	00006809			
PARK RECREATION	OPERATING SUPPLIES	0000061626	379.09	FREEHAND/ESPLANADE/SHOT
PARKS/STREET	OPERATING SUPPLIES	0000061626	267.05	FREEHAND/ESPLANADE/SHOT

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NAME OF VENDOR	VENDOR NO	Expenditure Account		
Department	Object Description	P.O. Number	P.O. Amount	Purpose of Purchase
=====				
		TOTAL:	646.14	
HI LINE INC	00006008			
EQUIP RENTAL-OPERATI	REPAIR AND MAINTENANCE SUPPL	0000061589	62.48	BATTERIES
=====				
		TOTAL:	62.48	
HURST CONSTRUCTION LLC	00004267			
WATER SEWER CONSTRUC	CIP-WATER PROJECTS	0000061638	179,044.26	PE 1 WATERMAIN PROJ 2012
=====				
		TOTAL:	179,044.26	
HUSKY INTERNATIONAL TRUCKS INC	00007138			
EQUIP RENTAL-OPERATI	REPAIR AND MAINTENANCE SUPPL	0000061587	115.82	GAUGE
=====				
		TOTAL:	115.82	
IBS INC	00004860			
EQUIP RENTAL-OPERATI	REPAIR AND MAINTENANCE SUPPL	0000061590	413.81	WASHERS, BUSHINGS
=====				
		TOTAL:	413.81	
JERRY JOHNSON	00003736			
PARK RECREATION	MUSEUM RESALE	0000061536	119.00	VESSEL/PLATE
=====				
		TOTAL:	119.00	
JERRYS AUTO SUPPLY	00005835			
FIRE	OPERATING SUPPLIES	0000061591	56.70	MISC SUPPLIES
EQUIP RENTAL-OPERATI	REPAIR AND MAINTENANCE SUPPL	0000061591	289.17	MISC SUPPLIES
=====				
		TOTAL:	345.87	
JUDY KALIN	00005540			
PARK RECREATION	MUSEUM RESALE	0000061538	42.00	CALENDAR/PRINTS
=====				
		TOTAL:	42.00	
JUDY RICE	00007999			
PARK RECREATION	MUSEUM RESALE	0000061533	38.50	BASKETS & QUILT ITEMS
=====				
		TOTAL:	38.50	
JULIE ROZELL	00004641			
PARK RECREATION	MUSEUM RESALE	0000061534	25.20	PENDANT
=====				
		TOTAL:	25.20	
KATHERINE L KENISON	00006980			
LEGAL/JUDICIAL	PROFESSIONAL SERVICES	0000061616	6,176.00	PROF SERVICE/CITY ATTY
=====				
		TOTAL:	6,176.00	
KATHY CONSTANTINE	00006896			
PARK RECREATION	MUSEUM RESALE	0000061539	42.84	NECKLACE
=====				
		TOTAL:	42.84	

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KIM WHEATON	00007002			
PARK RECREATION	MUSEUM RESALE	0000061524	34.65	CARDS
		=====		
		TOTAL:	34.65	
LAKESIDE DISPOSAL	00004080			
SANITATION FUND	GARBAGE CONTRACT	0000061631	172,642.48	CONTRACT PAYMENT
		=====		
		TOTAL:	172,642.48	
LOCALTEL COMMUNICATIONS	00004374			
CENTRAL SERVICES	PROFESSIONAL SERVICES	0000061505	1,750.75	INTERNET SERVICE
		=====		
		TOTAL:	1,750.75	
LOVETA BOYCE	00006932			
PARK RECREATION	MUSEUM RESALE	0000061540	7.00	PILLOW
		=====		
		TOTAL:	7.00	
LUCILLA Z ANDERSON	00006011			
PARK RECREATION	MUSEUM RESALE	0000061532	45.15	CANDLE HOLDERS
		=====		
		TOTAL:	45.15	
MARTIN SCHEMP	00004830			
PARK RECREATION	MUSEUM RESALE	0000061529	17.50	BURNS GREEN POINT
		=====		
		TOTAL:	17.50	
MASTER GARDNER FOUND GRT/ADAMS	00005704			
PARK RECREATION	PROFESSIONAL SERVICES	0000061543	120.00	INSTRUCTION
		=====		
		TOTAL:	120.00	
MATT DASCH	00006955			
PARK RECREATION	MUSEUM RESALE	0000061537	48.30	SHAKERS/PEN
		=====		
		TOTAL:	48.30	
MCGREGOR HARDWARE DIST	00007781			
WATER	REPAIR AND MAINTENANCE SUPPL	0000061595	456.18	POWERLEVER
SEWER	REPAIR AND MAINTENANCE SUPPL	0000061595	456.17	POWERLEVER
		=====		
		TOTAL:	912.35	
MCMaster CARR SUPPLY COMPANY	00005385			
SEWER	REPAIR AND MAINTENANCE SUPPL	0000061594	57.90	SOCKETS, FLAGS
BUILD MAINT-OPERATIO	OPERATING SUPPLIES	0000061594	51.76	SOCKETS, FLAGS
BUILD MAINT-OPERATIO	OPERATING SUPPLIES	0000061594	51.75	SOCKETS, FLAGS
		=====		
		TOTAL:	161.41	
MILLER HULL PARTNERSHIP LLP	00004507			
CIVIC CENTER	BUILDINGS (CONSTRUCTION)	0000061636	1,069.04	PROFESS SERV MLCC

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Department	Object Description	P.O. Number	P.O. Amount	Purpose of Purchase
=====				
		=====		
		TOTAL:	1,069.04	
MOSES LAKE STEEL SUPPLY	00001268			
PARK RECREATION	OPERATING SUPPLIES	0000061553	90.53	MISC SUPPLIES
PARK RECREATION	REPAIR AND MAINTENANCE SUPPL	0000061553	109.22	MISC SUPPLIES
PARK RECREATION	REPAIR AND MAINTENANCE SUPPL	0000061553	4.15	MISC SUPPLIES
STREET	REPAIR AND MAINTENANCE SUPPL	0000061596	3.15	MISC SUPPLIES
WATER	OPERATING SUPPLIES	0000061596	8.09	MISC SUPPLIES
WATER	SMALL EQUIPMENT < \$1000	0000061596	140.26	MISC SUPPLIES
STORM WATER	REPAIR AND MAINTENANCE SUPPL	0000061596	146.95	MISC SUPPLIES
		=====		
		TOTAL:	502.35	
MULTI AGENCY COMM CENTER E911	00006695			
FIRE	PROFESSIONAL SERVICES	0000061499	752.68	USER FEES/APRIL
AMBULANCE SERVICE	PROFESSIONAL SERVICES	0000061499	3,677.11	USER FEES/APRIL
		=====		
		TOTAL:	4,429.79	
NATL ALLIANCE FOR YOUTH SPORTS	00007279			
PARK RECREATION	PROFESSIONAL SERVICES	0000061492	280.00	BEGINNING SOCCER COACH FEES
		=====		
		TOTAL:	280.00	
NORTHLAND CABLE	00006282			
PARK RECREATION	PROFESSIONAL SERVICES	0000061521	64.95	CABLE SERVICE
		=====		
		TOTAL:	64.95	
OXARC INC	00001412			
PARK RECREATION	OPERATING SUPPLIES	0000061555	48.54	MISC SUPPLIES
PARK RECREATION	OPERATING SUPPLIES	0000061555	12.14	MISC SUPPLIES
STORM WATER	REPAIR AND MAINTENANCE SUPPL	0000061599	29.63	NITROGEN
		=====		
		TOTAL:	90.31	
PACIFIC NORTHWEST MECHANICAL	00005536			
EQUIP RENTAL-OPERATI	REPAIR & MAINT. EQUIP. (CONT	0000061600	422.04	LABOR/INLET TUBE
		=====		
		TOTAL:	422.04	
PAMELA PETRY	00006983			
PARK RECREATION	MUSEUM RESALE	0000061530	39.20	NECKLACES
		=====		
		TOTAL:	39.20	

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=====				
PARAMOUNT SUPPLY COMPANY	00006725			
SEWER	REPAIR AND MAINTENANCE SUPPL	0000061601	312.89	MISC SUPPLIES
BUILD MAINT-OPERATIO	OPERATING SUPPLIES	0000061601	138.28	MISC SUPPLIES
		=====		
		TOTAL:	451.17	
PINNACLE PUBLIC FINANCE INC	00005179			
EQUIP RENTAL-DEBT SR	PRINCIPAL CAPITAL LEASE	0000061516	10,472.97	#37A LEASE PYMT/APRIL
EQUIP RENTAL-DEBT SR	INTEREST ON CAPITAL LEASES/I	0000061516	1,016.35	#37A LEASE PYMT/APRIL
		=====		
		TOTAL:	11,489.32	
PNC EQUIPMENT FINANCE LLC	00007085			
EQUIPMENT LEASES	PRINCIPAL CAPITAL LEASE	0000061514	106.72	#36 LEASE PYMT/APRIL
EQUIPMENT LEASES	INTEREST ON CAPITAL LEASES/I	0000061514	11.25	#36 LEASE PYMT/APRIL
EQUIP RENTAL-DEBT SR	PRINCIPAL CAPITAL LEASE	0000061514	14,714.17	#36 LEASE PYMT/APRIL
EQUIP RENTAL-DEBT SR	INTEREST ON CAPITAL LEASES/I	0000061514	1,551.13	#36 LEASE PYMT/APRIL
		=====		
		TOTAL:	16,383.27	
QCL INC	00006542			
BUILD MAINT-OPERATIO	PROFESSIONAL SERVICES	0000061493	45.00	PRE-EMPLOY DRUG SCREEN
		=====		
		TOTAL:	45.00	
QUILL CORPORATION	00004811			
FINANCE	OPERATING SUPPLIES	0000061517	318.55	MISC SUPPLIES
STREET	OFFICE SUPPLIES	0000061604	25.88	MISC OFFICE SUPPLIES
WATER	OFFICE SUPPLIES	0000061604	19.18	MISC OFFICE SUPPLIES
WATER/BILLING	OPERATING SUPPLIES	0000061517	39.02	MISC SUPPLIES
EQUIP RENTAL-OPERATI	OFFICE SUPPLIES	0000061604	25.88	MISC OFFICE SUPPLIES
		=====		
		TOTAL:	428.51	
R M T	00004121			
EQUIP RENTAL-OPERATI	REPAIR AND MAINTENANCE SUPPL	0000061606	180.95	BLADE, CUTTER
		=====		
		TOTAL:	180.95	
REGION SIX TRAINING COUNCIL	00007690			
FIRE	REGISTRATION & MEMBERSHIPS	0000061500	80.00	REGIS/RURAL FIRE TACTICS
		=====		
		TOTAL:	80.00	
ROYCE ROLLS RINGER	00004390			

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF
04/10/2012

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number P.O. Amount		Purpose of Purchase
PARK RECREATION	REPAIR AND MAINTENANCE SUPPL	0000061523	966.94	RESTROOM DISPENSER
=====				
TOTAL:			966.94	
SAMARITAN HEALTHCARE	00001836			
AMBULANCE SERVICE	OPERATING SUPPLIES	0000061628	14.14	AMBULANCE SUPPLIES
=====				
TOTAL:			14.14	
SCOTT HUTSELL	00004130			
PARK RECREATION	MUSEUM RESALE	0000061531	70.00	FLORAL BOXES
=====				
TOTAL:			70.00	
SEARS COMMERCIAL ONE	00001803			
FIRE	SMALL EQUIPMENT < \$1000	0000061620	237.37	WASHING MACH, DISHWASHER
WATER	REPAIR AND MAINTENANCE SUPPL	0000061620	27.67	WASHING MACH, DISHWASHER
WATER	SMALL EQUIPMENT < \$1000	0000061620	710.40	WASHING MACH, DISHWASHER
AMBULANCE SERVICE	SMALL EQUIPMENT < \$1000	0000061620	237.37	WASHING MACH, DISHWASHER
=====				
TOTAL:			1,212.81	
SHERWIN-WILLIAMS	00006229			
PARK RECREATION	REPAIR AND MAINTENANCE SUPPL	0000061559	281.92	MISC SUPPLIES
=====				
TOTAL:			281.92	
SIRENNET.COM	00007692			
EQUIP RENTAL-OPERATI	REPAIR AND MAINTENANCE SUPPL	0000061609	476.46	LED LIGHTS
=====				
TOTAL:			476.46	
SPECTRUM COMMUNICATIONS	00002691			
EQUIP RENTAL-OPERATI	REPAIR AND MAINTENANCE SUPPL	0000061608	112.22	MISC SUPPLIES
=====				
TOTAL:			112.22	
SUNTRUST	00007361			
AMBULANCE DEBT SERVI	PRINCIPAL CAPITAL LEASE	0000061515	2,378.84	#34 LEASE PYMT/APRIL
AMBULANCE DEBT SERVI	INTEREST ON CAPITAL LEASES/I	0000061515	62.42	#34 LEASE PYMT/APRIL
EQUIP RENTAL-DEBT SR	PRINCIPAL CAPITAL LEASE	0000061515	14,386.48	#34 LEASE PYMT/APRIL
EQUIP RENTAL-DEBT SR	INTEREST ON CAPITAL LEASES/I	0000061515	377.53	#34 LEASE PYMT/APRIL
=====				
TOTAL:			17,205.27	
THE WESLEY GROUP	00004986			
EXECUTIVE	PROFESSIONAL SERVICES	0000061615	150.00	LABOR RELATIONS CONSULT
=====				
TOTAL:			150.00	
UNITED FIRE SERVICE INC	00005617			

DATE 4/06/12
TIME 08:19:19

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XAPPRVD

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF
04/10/2012

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
EQUIP RENTAL-OPERATI	REPAIR AND MAINTENANCE SUPPL	0000061610	147.96	DOOR HANDLE
=====				
TOTAL:			147.96	
UNITED PARCEL SERVICE	00005456			
MISC. SERVICES	POSTAGE	0000061671	20.00	SHIPPING CHARGES
ENGINEERING	POSTAGE	0000061671	52.27	SHIPPING CHARGES
FIRE	POSTAGE	0000061671	21.28	SHIPPING CHARGES
=====				
TOTAL:			93.55	
USA BLUE BOOK	00007469			
STORM WATER	REPAIR AND MAINTENANCE SUPPL	0000061611	446.79	CATCH BASIN INSERTS
=====				
TOTAL:			446.79	
USPS DISBURSING OFFICER	00006399			
WATER/BILLING	POSTAGE	0000061619	54.14	CHANGE OF ADDRESSES
=====				
TOTAL:			54.14	
USPS/PB POSTAGE BY PHONE	00007859			
CENTRAL SERVICES	POSTAGE	0000061627	6,000.00	POSTAGE FOR MACHINE
=====				
TOTAL:			6,000.00	
VIDACARE	00004962			
AMBULANCE SERVICE	OPERATING SUPPLIES	0000061495	584.22	NEEDLE SETS
=====				
TOTAL:			584.22	
WA CITIES INSURANCE AUTHORITY	00006720			
SELF-INSURANCE	JUDGEMENTS AND DAMAGES	0000061635	4,179.55	INSURANCE DEDUCT
=====				
TOTAL:			4,179.55	
WEINSTEIN BEVERAGE COMPANY	00005990			
BUILD MAINT-OPERATIO	OPERATING SUPPLIES	0000061612	382.51	PAPER PRODUCTS
=====				
TOTAL:			382.51	
WESTERN PETERBILT INC	00006802			
EQUIP RENTAL-OPERATI	REPAIR AND MAINTENANCE SUPPL	0000061613	286.50	FILTERS, ELEMENTS
=====				
TOTAL:			286.50	
=====				
REPORT TOTAL:			604,205.53	

DATE 4/06/12
TIME 08:19:22

TOTALS PAGE
XAPPRVD

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF
04/10/2012

TOTALS BY FUND

FUND NO	FUND NAME	AMOUNT
000	GENERAL FUND	45,190.43
102	TOURISM ACTIVITIES	28,077.38
103	GRANTS AND DONATIONS	22.00
116	STREET	1,504.29
275	EQUIPMENT LEASES	117.97
315	PARK MITIGATION CAPITAL PROJ.	136.25
410	WATER/SEWER	19,374.61
477	WATER SEWER CONSTRUCTION	187,806.94
490	SANITATION FUND	185,033.46
493	STORM WATER	637.86
495	AIRPORT	884.75
498	AMBULANCE SERVICE FUND	4,663.86
499	AMBULANCE DEBT SERVICE	2,441.26
503	SELF-INSURANCE	4,179.55
517	CENTRAL SERVICES	36,134.45
519	EQUIPMENT RENTAL	79,493.53
528	BUILD MAINTENANCE	8,506.94
	TOTAL	604,205.53

CHANGES TO BE MADE SHOULD BE LISTED BELOW

VEND NO.	P.O. NO.	AMT LISTED	CORRECTED AMT	ACTION TO BE TAKEN
.....
.....
.....

CORRECT AMOUNT TO BE PAID

* CLAIMS APPROVAL *
* WE, THE UNDERSIGNED COUNCILMEN OF THE CITY OF MOSES LAKE, WASHINGTON, DO HEREBY CERTIFY THAT THE MERCHANDISE *
* OR SERVICES SPECIFIED HAVE BEEN RECEIVED AND THAT ABOVE CLAIMS ARE APPROVED, AS NOTED, FOR PAYMENT *
* IN THE AMOUNT OF \$604,205.53 THIS 10TH DAY OF APRIL, 2012 *
* *
* *
* *
* COUNCIL MEMBER COUNCIL MEMBER *
* *
* *
* *
* COUNCIL MEMBER FINANCE DIRECTOR *

April 5, 2012

TO: City Manager for Council Consideration

FROM: Community Development Director

SUBJECT: Moses Lake Farmers Market - Request to Use Right-of-Way

Attached is a letter from the Farmers Market requesting to place eight (8) sandwich board signs within City right-of-way through the duration of the Market season and on those days mentioned.

The attached request to place sandwich board signs differs from a business making the same request. The Sign Code permits a business to place an approved sandwich board within right-of-way and in front of their business and remove it daily per the Sign Code. However, the Farmers Market does not have a business location and therefore the request does not fall under the typical provisions of a sandwich board sign, which City Council directed staff to review and approve or deny. Consequently, the Farmers Market request is before the City Council rather than staff.

The Council should consider the request to use City right-of-way for the placement of signs as described in the attached letter from the Moses Lake Farmers Market. The matter is presented for Council consideration. The Council may wish to provide direction on the request and either grant, modify or deny the request.

Respectfully submitted

A handwritten signature in blue ink, appearing to be 'GA', is written above the printed name.

Gilbert Alvarado
Community Development Director

Moses Lake Farmers Market

P.O. Box 691, Moses Lake, WA 98837

April 1, 2012

Mayor Bill Ecret

Moses Lake City Council Members

Moses Lake, WA 98837

Dear Mayor Ecret and City Council Members,

Moses Lake Farmers Market would like to request permission to place signs advertising Farmers Market around the down town area on market days. These signs help direct people to the Farmers Market, let others such as tourists and those unfamiliar with the Moses Lake Farmers Market know where it is located. Market signs will be placed the day of market and will be collected the same day after market has ended. Market days are on Wednesday afternoons into the evening, and Saturday mornings till early afternoon.

The signs would be placed at the corners of:

E. 5th Ave & S. Pioneer Way

E. Broadway & S. Alder St.

W. 4th & S. Ash St.

W. 5th & S. Ash St.

W. Broadway & S. Cedar St.

W. Broadway & Dogwood St.

W. 3rd & Dogwood St.

W. Broadway @ W. 3rd

The Market is also requesting the use of Sinkiuse Square on Saturday May 26, 2012. The past two years have created a tradition of holding Moses Lake Farmers Market downtown during Spring Festival weekend.

The Moses Lake Farmers Market has been in communication with the Spring Festival Chairperson. The Spring Festival is very positive about having the Moses Lake Farmers Market be a part of the downtown festivities on Saturday May 26.

At this time we would like to request for road closure on Ash Street. This closure would ensure the safety to not only people attending the market, but to the vendors. The closure would be for one half of a block on Ash Street, from the corner of 3rd Ave south to the parking lot exit of Sinkiuse Square. We do not want to prevent traffic from entering or leaving the parking lot since local businesses depend on the use of that parking lot.

Bruce Bailey

President, MLFM

CC: Gilbert Alvarado, Community Development Director

RECEIVED

MAR 15 2012

COMMUNITY DEVELOPMENT
PLANNING & BUILDING
CITY OF MOSES LAKE

To Mr Kevin Myle

Dear Sir;

I am Ken Hash and I have
a home in Black Addition. I have
spent over \$6,000. putting in a new
Septic tank. The Moses Lake City
Hall didn't know when they would
start the projects and advise me
to put in a new Septic system

I don't have the money to
spend destroy that new system, just
to put in new one. It lack like
about \$4,000. more

This isn't right. I would like
to here from you on this matter
Ken Hash

760 9821

April 3, 2012

TO: City Manager
For City Council Information

FROM: Municipal Services Director

SUBJECT: **Request to Not be Required to Connect to City Sewer
Ken Hash - 9905 Highland Drive**

- 4-07-09 The Grant County Health District issued a permit to Ken Hash for a nonconforming repair to Mr. Hash's septic system since there is not sufficient area on the lot to construct a conforming septic system, see attached.
- 9-15-10 Staff included the Longview Sewer Project in the 2011 budget for City Council approval
- 10-27-10 Held the first neighborhood meeting to discuss the project with the property owners.
- 4-26-11 The City Council awarded The Longview Sewer Project.
- 11-16-11 City Council accepted the Longview Sewer Project.
- 3-12-12 Staff sent a letter to all the property owners to inform them that the project was completed and that all buildings with human occupancy shall be connected to the City sewer by the owner before September 16, 2012. This is in accordance with Moses Lake Municipal Code 13.04.130.

There is another property who recently repaired a septic system. The property owner connected to the City sewer system once they received their letter.

Grant County Health District

P.O. Box 37 Ephrata, WA 98823 (509) 754-6060
1038 W. Ivy Moses Lake, WA 98837 (509) 766-7960

SEWAGE PERMIT APPLICATION

This Application is to be used for any activity requiring a Sewage Permit per WAC 246-272 and/or Grant County Code. When numbered, signed, and dated, this becomes a Sewage Permit. **Please fill out the form completely, or it will not be accepted. Sewage Permits are valid for one year from date of issuance.** Applicant may appeal any decision pertinent to this permit to the Grant County Board of Health. Permittee has right of entry at any reasonable hour to determine function of sewage disposal system.

Property Owners Name: Ken Hash Daytime Phone: 760 9821
Mailing Address: 9848 Highland ML
Location Address: _____ Size of Lot _____ Lot # _____
Parcel Number(s): 12-0434-000 Section _____ Township _____ Range _____ Subdivision _____
Proposed Installer (To Receive Permit by Mail) Central WA. Exc.

APPLICATION FOR:

- ☐ New Residential Septic Tank/Drainfield
No. of Bedrooms _____ Maximum number of occupants _____
☐ New non-residential Septic Tank/Drainfield # of Employees _____
Proposed use _____ Estimated daily water use _____
☒ Repair
No. of bedrooms _____ Maximum number of occupants _____
☐ Alteration
No. of bedrooms _____ Maximum number of occupants _____
☐ Connection to community system
☐ Privy
☐ No record of existing system on file

WATER SUPPLY:

- ☐ Private Well (Serving no more than one house)
☐ Community System
Name: _____
☐ No water under pressure to structure
☐ Farm Exempt Well
☐ Two-Connection Well

Do any underground drains exist within 50 ft. of the proposed drainfield area?
Yes ☐ No ☐
Is any part of project within the service area (L.I.D or town limits) of a sewer utility?
Yes ☐ No ☐
Is application for single family residence for Applicant's own use?
Yes ☐ No ☐

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this project will be complied with what her specified herein or not. I understand that the granting of this permit does not presume to give authority to violate or cancel provisions of any other state or local law regulating construction or land or shoreline use. Any changes to the site which cause non-compliance with any applicable law or regulation will void this permit.

PROFESSIONAL STAMP

Non conforming repair

Signature of Designer/Engineer _____ Date _____
☐ Homeowner as Designer (Gravity Only)
Drainfield Size in Square Feet 290 ft² (120 ft² Minimum)
Septic Tank Size 1000 gal
Max Trench Depth 36" To Bottom of gravel
Pump Chamber Volume N.A.
Waiver Requested By Designer ☐ Yes ☒ No

Signature of Applicant Robert Klitzke Date _____

PERMIT #: 09-085-00 SITE REGISTRATION #: _____ FEE: 75.00 RECEIPT #: 4602 DATE: 4-7-09

EH Inspector Assigned: Cabo Approved copies sent/faxed to: _____ Date Sent: _____

Permit Approval: David Campbell Date: 7 April, 2009 System Type: gravity Repair - 24" Sand under Trenches

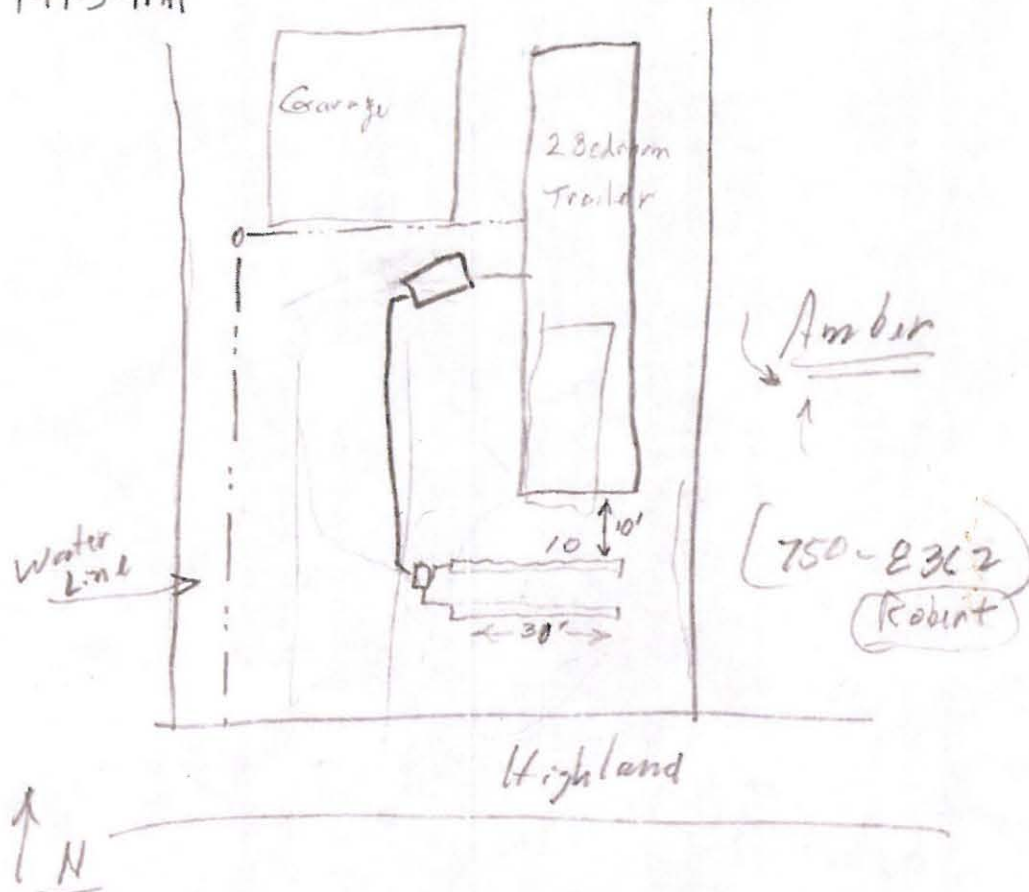
Final Inspection: Timberline Date: 4/20/09 Installed By: Robert Klitzke Riser over each lid of Septic Tank

Date As-Built In File: _____ Health District Comments: Effluent filter in outlet of TANK.

Robert 750-8362

pp- Amelia Anderson
Hash, Kenneth

1975-MH

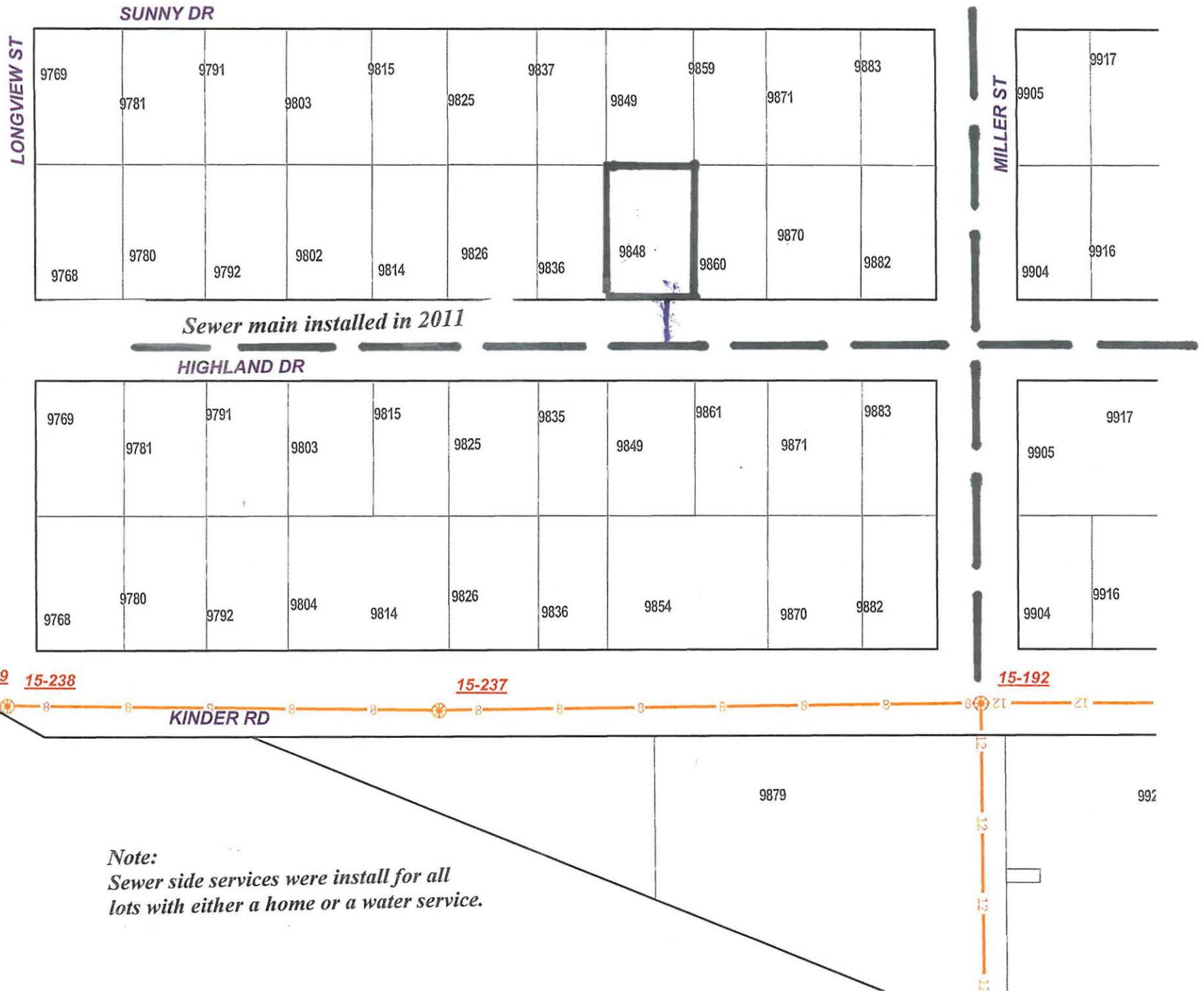


Ready after 14th

Effluent Filter 1
Riser
Sand

1.0 240

12th
60
3



March 12, 2012



FIELD(Property Owner)
FIELD(Mailing Address)
FIELD(City State Zip)

**Re: FIELD(Property Address)
CONNECT TO CITY SEWER BY SEPTEMBER 15, 2012**

Dear FIELD(Property Owner):

Municipal sewer mains are complete and ready for you or your contractor to connect your building to your sewer service stub that has been installed by the City. ALL buildings with human occupancy at FIELD(Property Address) shall be connected by the property owner or the property owner's contractor to the City sewer before September 16, 2012.

A sewer permit (\$35.00) and sewer system development charges (\$374.00) are due before you or your contractor start the work. If you have not already obtained a sewer permit and paid sewer system development fees, please make arrangements by visiting the Community Development Office at 321 S. Balsam Street. Please call the Community Development Office at 509-764-3756 if you have any questions about your connection to the City sewer. All work required to connect your building to the City sewer will need to be reviewed by the Community Development Department and shall be completed by the owner or the owner's contractor without disturbing the new curb and asphalt. Additionally, when the sewer is connected, the owner shall have the existing septic tank pumped and filled with sand.

After September 16, 2012, if occupied buildings on this property are not connected to City sewer, the property will be in violation of the Moses Lake Municipal Code, and enforcement actions will be taken by the City.

We appreciate the cooperation we've had during our construction project in 2011, and look forward to continued cooperation as your neighborhood is further improved on future projects.

Sincerely,

Michael G. Moro, P.E.
Project Engineer

CC: Municipal Services Director, City Engineer, Building Official

City Manager 764-3701 • City Attorney 764-3703 • Community Development 764-3750 • Finance 764-3717 • Fire 765-2204
Municipal Services 764-3783 • Municipal Court 764-3701 • Parks & Recreation 764-3805 • Police 764-3887 • Fax 764-3739

401 S Balsam St. • P.O. Box 1579 • Moses Lake, WA 98837-0224 • www.cityofml.com

March 22, 2012

TO: City Manager for Council Consideration

FROM: Community Development Director

SUBJECT: Ordinance - Amend Chapter 18.57, Landscaping - 2nd Reading

The Planning Commission and staff have been discussing the benefits of water conservation with regards to the current Landscaping Ordinance. In an effort to conserve water and reduce the number of landscape alteration requests, the Commission and staff have drafted proposed amendments to Moses Lake Municipal Code 18.57, Landscaping.

The proposed amendments clarify landscaping requirements with lots that are partially development with a balance of undeveloped area. Additionally there was a housekeeping item with the provision of two (2) points per parking space as it was relocated within the Ordinance to avoid confusion.

The City Council considered and recommended approval of the 1st reading of the attached ordinance at their last regular scheduled meeting. This is the 2nd reading of the ordinance. If passed, the ordinance shall become effective five (5) days after publication.

Respectfully submitted

A handwritten signature in blue ink, appearing to be 'GA', is written above the printed name.

Gilbert Alvarado
Community Development Director

ORDINANCE NO. 2647

AN ORDINANCE AMENDING CHAPTER 18.57 OF THE MOSES LAKE MUNICIPAL CODE ENTITLED "LANDSCAPING"

THE CITY COUNCIL OF THE CITY OF MOSES LAKE, WASHINGTON ORDAINS AS FOLLOWS:

Section 1. Chapter 18.57 of the Moses Lake Municipal Code entitled "Landscaping" is amended as follows:

18.57.020 Applicability

A. Other than the exceptions listed in 18.57.020.B, the requirements of this chapter shall apply to all of the following:

1. New development
2. Any change in the use of a property requiring a land use permit
3. Any change in the use of a property requiring a change of occupancy permit
4. Any addition, remodel, alteration, or repair of a structure that increases the gross floor area by more than twenty percent (20%) or where the cost of the addition, remodel, alteration, or repair exceeds twenty-five percent (25%) of the existing assessed value of the structure.
5. Any expansion of a parking lot by more than ten (10) parking spaces or any construction within or reconstruction of existing parking facilities in excess of five hundred (500) square feet shall require compliance with the parking lot landscaping requirement for the entire parking lot.

B. Exceptions

1. This chapter does not apply to any use or development in the C-1 or Municipal Airport Zones, other than new or expanded parking lots.
2. An individual one- or two-family dwelling unit on an individual lot that is not part of a subdivision or planned development district application is only required to comply with the following sections of this chapter:
 - a. 18.57.040.C.1, Residential Front Yard Setbacks
 - b. 18.57.080, Preservation and Care of Significant Trees
 - c. 18.57.090, Maintenance Requirements
 - d. 18.57.100, Prohibited Plants
3. Partially Developed Lots: When only a portion of a lot is being developed, the Community Development Director may grant a deferral of the landscaping requirements of this chapter for the undeveloped remainder of lot. The request for the deferral shall be made in writing and submitted to the Community Development Department.

18.57.040 Specific Requirements

A. Buffers: When adjacent to the uses listed, the subject property shall provide the type and width of landscaping listed in the table below along the entire property line between the subject property and the adjacent use, except for vehicular and pedestrian access points. If a building

is located in the buffer area, the landscaping displaced by the building shall be located elsewhere on the site. Types of landscaping are as described in Section 18.57.050.

	SUBJECT PROPERTY USE					
ADJACENT USE	1 & 2 Family Subdivision	Multi-family	Manufactured Home Park	Commercial/ Institutional	Industrial	Public Park
Freeway or Highway	Type I 20 feet wide	Type I 20 feet wide	Type I 20 feet wide	Type II 10 feet wide	Type II 10 feet wide	Type II 10 feet wide
Street Frontage	Type IV 5 feet wide 12 pts/25'	Type IV 5 feet wide 12 pts/25'	Type IV 5 feet wide 18 pts/25'	Type IV 10 feet wide 18 pts/25'	Type IV 20 feet wide 18 pts/25'	Type IV 5 feet wide 12 pts/25'
1 & 2 Family or vacant land zoned R-1 or R-2		Type II 5 feet wide	Type II 10 feet wide	Type II 10 feet wide	Type I 15 feet wide	
Multi-family or vacant land zoned R-3	Type II 10 feet wide	Type III 5 feet wide	Type II 10 feet wide	Type II 10 feet wide	Type I 15 feet wide	
Manufactured Home Park	Type II 10 feet wide	Type III 5 feet wide		Type II 10 feet wide	Type I 15 feet wide	
Commercial/ Institutional or vacant land zoned C-1 or C-2	Type II 10 feet wide	Type II 5 feet wide	Type II 10 feet wide		Type II 10 feet wide	
Industrial or vacant land zoned I-L	Type II 10 feet wide	Type I 5 feet wide	Type II 10 feet wide	Type II 10 feet wide		
Public Park						

B. Parking Areas: Parking areas shall be landscaped to provide shade and visual relief while maintaining clear lines of sight.

1. Landscaping shall be provided within and/or around all surface parking lots containing ten (10) or more parking stalls, except that no parking lot landscaping shall be required within industrial zones. Landscaping shall be provided at a rate of twenty (20) square feet per parking stall. Other required landscaping may not be counted toward this total. At a minimum, landscaping shall consist of ground cover and shade trees with a minimum mature canopy spread of fifteen feet (15'). See Section 18.57.055 for required landscape points for parking lots.
2. The minimum area per planter shall be one hundred (100) square feet.
3. Landscaped areas shall be distributed around and/or throughout the parking lot so that the maximum distance between the trunk of shade tree and any parking stall shall be no more than fifty feet (50'). Shade trees used to meet this requirement are not required to be those specifically included in the parking lot landscaping.
4. Parking lots: two (2) points per required parking space + one (1) point for each parking space provided in addition to required spaces.

- 54. Permanent curbs or structural barriers shall be provided to protect the landscape plantings from vehicle overhang.
- 65. Trees shall be planted at least four feet (4') from the outside edge of the planting area.
- 76. No plant material greater than twelve inches (12") in height shall be located within two feet (2') of the edge of a landscaped area adjacent to a parking stall.
- 87. Required parking lot planter areas shall be in addition to any required front, side, and rear yard buffer requirements.
- 98. The requirements of this section shall not apply to parking garages or parking decks, or display areas for automotive and equipment sales and rentals.

C. Residential Landscaping

- 1. Front Yard: The required front yard and exterior side yard of all one (1) and two (2) family residential uses shall be landscaped within one (1) year of occupancy and maintained. For the purposes of this section, landscaping shall be defined as the addition of decorative rock, bark, groundcover, lawn, trees, plants, shrubs, and other natural and decorative features. At least fifty percent (50%) of the front and exterior side yard area shall be landscaped. Driveways and parking areas may be located in the remaining area that is not required to be landscaped.
- 2. Multi-family Structures: Multi-family residential uses shall also landscape the required open space areas so that they are usable for outdoor recreation.
- 3. Manufactured Home Parks: All areas within the boundaries of the manufactured home park shall be landscaped. All lawns, trees, landscaping, occupied and unoccupied manufactured home spaces, recreation areas, and open space areas shall be continually maintained. A permanent irrigation system shall be installed and maintained for planted common areas.
- 4. Planter strips: Street frontage planter strips between the curb and sidewalk shall be landscaped with Type IV landscaping consisting of a minimum of twelve (12) points per twenty-five feet (25') of frontage. Timing of landscape installation shall be as follows:
 - a. For new subdivisions, planter strip landscaping shall be installed or bonded for before a Certificate of Occupancy is issued for the house on the lot abutting the planter strip.
 - b. For new planter strips built in existing developed areas, planter strip landscaping shall be installed within one year of completion of the planter strip.
 - c. For areas with existing planter strips, planter strip landscaping shall be installed within one (1) year of the adoption of this ordinance.

D. Building Facade Landscaping: To ensure that wall facades are visually interesting when viewed from surrounding streets and buildings, blank building facades more than twenty feet (20') in height or fifty feet (50') in width or length shall be landscaped with Type III landscaping to provide visual relief and soften the effect of the new building on the surrounding area.

- 1. Blank facades are defined as those which do not add to the character of the streetscape and do not contain transparent windows or sufficient ornamental features, decorations, artwork, articulation, high quality building materials (such as brick), or other architectural features.

2. Exceptions: Buildings in industrial zones are not required to screen blank facades. In all other zones, blank facades that are within twenty feet (20') of another building or which are otherwise not visible to the general public are not required to be screened.

18.57.055 Landscape Point Values:

- A. Applicant may use any combination of planting materials to meet the requirements of this section. Points are assigned based on the following:

Type of Plant Material	Mature Height	Minimum Size (at time of planting)		Point Value
		Deciduous Trees (in caliper inches)	Evergreen Trees (in feet of height)	
Large Tree	>60 ft	8-inch or greater	22 ft and over	<u>115</u> 85
	>60 ft	7-inch	19 - 21ft.	<u>100</u> 75
	>60 ft	6-inch	16 -18 ft.	<u>90</u> 65
	>60 ft	5-inch	13 -15 ft.	<u>80</u> 55
	>60 ft	4-inch	11-12 ft.	<u>65</u> 45
	>60 ft	3-inch	9 -10 ft.	<u>55</u> 35
	>60 ft	1.5 - 2-inch	7 - 8 ft	<u>35</u> 25
<u>Medium Tree</u>	<u>25 ft to 60 ft</u>	<u>3 -inch</u>	<u>7-8 ft</u>	<u>40</u>
Medium Tree	25 ft to 60 ft	2 -inch	7 - 8 ft	<u>30</u> 18
Medium Tree	25 ft to 60 ft	1.5 -inch	5-6 ft	<u>20</u> 12
Small Tree	<25 ft	Single Trunk 1.5 inch caliper	5 - 6 ft	<u>15</u> 6
Ornamental Tree	varies	Multiple trunk (minimum 3 trunks): smallest trunk 1.5 inch caliper	5 - 6 ft	<u>10</u> 6
Large Shrub	>6 ft	5-gallon and 24 -inch height at planting		<u>9</u> 3
Medium Shrub	3 ft to 6 ft	3-gallon and 12-inch height at planting		<u>6</u> 2
Small Shrub	< 3 ft	2-gallon and 8 - inch height at planting		<u>4</u> 1
Ornamental Grasses	varies	1 gallon		same as shrub of same mature height
Groundcover	< 1 ft, excluding flowers on tall stalks	1 gallon		½
Existing Trees	varies	Greater than 3" caliper		See "Large Tree" in this table
Landscaped Berm		30" height; 10-foot length; 3:1 slope		1 per 5 lineal feet

Type of Plant Material	Mature Height	Minimum Size (at time of planting)		Point Value
		Deciduous Trees (in caliper inches)	Evergreen Trees (in feet of height)	
Turf Grass	n/a	n/a		1/4 per square yard

Note: Points will be based on the size of the mature tree or shrub. For example, a small species of shrub in a three (3) gallon pot at the time of planting will not be given points as a medium shrub, it remains a small shrub. The Community Development Department will maintain a list of commonly-planted species and the size per the above chart. For species not included in the list, mature height shall be as shown in a standard published source. Where a range of sizes is given in the source, points for the larger size may be claimed, provided the correct minimum size is planted for the points claimed.

~~B. Landscaping must equal or exceed a minimum number of points based on the size of the lot, the buffers required, and the number of parking spaces.~~

~~1. Site Points~~

Size of Developed Area	Number of Points Required
0-2,500 square feet	Site points = 10
2,500-5,000 square feet	Site points = 25
5,000-10,000 square feet	Site points = 50
More than 10,000 square feet	Site points = 50 plus 1 point for each 500 square feet over 10,000 square feet

~~2. Parking lots: two (2) points per required parking space + one (1) point for each parking space provided in addition to required spaces~~

BG. An additional ten percent (10%) in the number of points shall be required adjacent to the following aesthetic corridors:

1. West Broadway from I-90 to its intersection with Division Street
2. East Broadway from its intersection with Division Street to where it joins with Pioneer Way
3. Pioneer Way from where it joins with East Broadway to its intersection with Highway 17

CD. Points for required buffers shall be in addition to the Site Points and Parking Lot Points required in this section.

DE. A maximum of twenty-five percent (25%) of required landscape points may be claimed within street right-of-way.

EF. A minimum of sixty percent (60%) of points shall be used for landscaping in the front and side yards.

EG. A maximum of twenty-five percent (25%) of required points may be used for turf grass. Turf grass within street right-of-way does not earn any points.

GH. Drought Tolerant Landscaping. Landscaping areas that meet the criteria listed below may have the points required for that area reduced by thirty percent (40%). To qualify as

drought tolerant, the following must be incorporated:

1. An approved drip irrigation system
2. Low volume - low pressure - low flow distribution
3. Drought tolerant plant selection
4. Use of mulches

18.57.070 Approval of Landscape Plan and Installation of Landscaping

- A. After receipt of a complete landscape plan, all development applications shall be reviewed by the Community Development Department for compliance with this chapter concurrently with and as a part of the review process of the principal use or structure and prior to issuance of any grading, building, or land use permit or approval except subdivisions.
- B. For residential major plats and residential short plats, required landscaping shall be installed at the time each lot is developed, and no Certificate of Occupancy for the building shall be issued until the landscaping for that lot is installed or bonded for, as specified in 18.57.070.C.
- C. No Certificate of Occupancy, or final inspection approval if no Certificate of Occupancy is required, shall be issued until one of the following occur:
 1. The required landscaping is installed.
 2. A bond or some other form of cash surety acceptable to the city is submitted at a value of one hundred twenty percent (120%) of the estimated cost to complete the landscaping according to the approved landscape plan. Upon completion of the landscape installation, the city shall promptly release the surety. If the required landscaping improvements are not made within six (6) months of occupancy of the building, the city may use the surety to install the landscaping.
- D. For existing developed sites, if the width of a buffer is not met but the entire points for the project are met, staff can approve the alteration.

Adopted by the City Council and signed by its Deputy Mayor on April 10, 2012

Dick Deane, Deputy Mayor

ATTEST:

W. Robert Taylor, Acting Finance Director

APPROVED AS TO FORM:

Katherine L. Kenison, City Attorney

March 22, 2012

TO: City Manager

FROM: Community Development Director

SUBJECT: Amend MLMC 18.58, Signs -2nd Reading

Samaritan Hospital recently submitted permits for updating their on-site directional signs. The proposed signs are not permitted under our current Sign Code due to the performance standards pertaining to height and area. After staff review of the proposed sign package, it was determined that the request was reasonable and an improvement in terms of effectiveness in comparison to our existing performance standards.

Attached is an Ordinance amending the Sign Code to permit directional signs for a public facility with the performance standard of a maximum eight (8) feet in height and thirty-five (35) square feet in area .

The City Council considered and recommended approval of the 1st reading of the attached ordinance at their last regular scheduled meeting. This is the 2nd reading of the ordinance. If passed, the ordinance shall become effective five (5) days after publication.

Respectfully submitted

A handwritten signature in blue ink, appearing to be 'G. Alvarado', with a stylized, cursive script.

Gilbert Alvarado
Community Development Director

ORDINANCE NO. 2648

AN ORDINANCE AMENDING CHAPTER 18.58 OF THE MOSES LAKE MUNICIPAL CODE ENTITLED "SIGNS"

THE CITY COUNCIL OF THE CITY OF MOSES LAKE, WASHINGTON ORDAINS AS FOLLOWS:

Section 1. Chapter 18.58 of the Moses Lake Municipal Code entitled "Signs" is amended as follows:

18.58.020 Definitions:

- A. Abandoned Sign: means a sign which no longer serves its intended purpose.
- B. Architectural Appendage Sign: means a building sign that is suspended from, attached to, applied to, or part of an awning, marquee, false mansard, canopy, or similar projection from the exterior walls of a building.
- C. Billboard: means an off-site sign that is substantial in size and construction, usually is owned by an outdoor advertising company, and contains advertising space that is for rent or lease.
- D. Building: means an enclosed structure for a use or occupancy.
- E. Building Sign: means any sign that is attached or applied to, mounted on, suspended from, painted on, or part of the exterior of a building or architectural appendage, including the roof and facade.
- F. Cabinet Sign: means a sign enclosure which has access for the replacement of one (1) or more sign faces and lamps, if internally-illuminated.
- G. Changeable Copy Sign: means a sign that is designed to easily rotate or alternate messages by mechanical means. Examples of changeable copy signs are reader boards with removable letters.
- H. Community Sign: means a temporary sign that promotes, celebrates, or commemorates a community event, public awareness, community service, holiday season, or similar public function.
- I. Construction Sign: means a temporary standing or portable sign that is non-illuminated. A construction sign provides information about a construction project.
- J. Directional Sign: means a sign which only identifies a business or activity and directs traffic to that business or activity.
- K. Directory Sign: means a sign that has space which is limited to the name, address, and logo of the developed site and the names, addresses, and logos of several on-site businesses, organizations, or facilities.
- L. Double-Face Sign: means two (2) sign faces which are identical in size and message and either are displayed back-to-back or within 30° interior angle.
- M. Electronic Sign: means an on-premise advertising sign having a signboard display that can be changed by an electrical, electronic, or computerized process.
- N. Facade: means one (1) or more exterior walls of a building that face one (1) direction, including parapets and openings such as doors and windows.

- O. Flashing Sign: means a sign that has external or internal lighting which changes intensity, rotates, animates, travels, or switches on and off in a blinking manner. Examples of such lighting are lamp banks with blinking or traveling messages, traveling arrows and revolving beacons.
- P. Free-Standing Sign: means a sign that has vertical support which is permanently anchored in the ground. Examples are pole (or pylon), post, and monument signs.
- Q. Freeway Interchange Sign: means a free-standing sign that is intended to attract the attention of traffic entering or exiting an Interstate 90 interchange. A freeway interchange sign is located within one thousand five hundred feet (1,500') of the interchange as measured from the centerline of Interstate 90 right-of-way and the intersecting right-of-way centerline.
- R. Freeway Sign: means a free-standing sign that is intended to attract the attention of traffic on Interstate 90. A freeway sign is located within two hundred fifty feet (250') of Interstate 90 right-of-way.
- S. Garage Sale Sign: means a temporary sign for the sale of household items.
- T. Home Occupation Sign: means an on-site sign that advertises a home occupation as defined in Section 18.55.020 of this title.
- U. Incidental Sign: means a non-illuminated, on-site, convenience sign. Examples of incidental signs are credit card, telephone, and restroom signs.
- V. Monument Sign: means a free-standing sign in the shape of a monolith. Usually the sign is vertically supported on a base which is on a pedestal, but the sign may be a pole-covered sign. A monument sign is intended to be viewed at eye level.
- W. Non-Conforming Sign: means a permanent sign that was lawfully erected, installed, or otherwise displayed according to the applicable Grant County or city zoning regulations, but does not conform to the sign regulations of this chapter.
- X. Off-Site Sign: means a sign that is not related to an activity that is on the same site as the sign, or the sign is on a vacant site.
- Y. Official Sign or Legal Notice: means an official sign or legal notice issued by a court, public agency, or as authorized by law or federal, county, or city authority.
- Z. On-Site Sign: means a sign that is related to an activity that is on the same site as the sign.
- AA. Permanent Sign: means any sign which is not a temporary sign as defined in Section 18.58.020.OO.
- BB. Pole (or Pylon) Sign: means a free-standing sign on one (1) or more upright supports in a foundation. The upright supports may be covered for aesthetic purposes. A pole sign is the same as a pylon sign.
- CC. Portable Sign: means a sign that either is a sign structure or is part of or affixed to a sign structure that is designed to be movable.
- DD. Private Warning/Directional Sign: means a permanent, portable, or temporary sign that is erected for a private purpose such as KEEP OUT, NO TRESPASSING, RIGHT TURN ONLY, STOP, SECURITY ALARM, or NO DUMPING.

- EE. Projecting Sign: means a type of building sign that either is: 1) mounted at right angle to a facade; 2) suspended under an architectural appendage and at right angle to a facade; or 3) a wall sign that extends eighteen (18) or more horizontal inches from the facade.
- FF. Public Facility Directional Sign: means a sign, in the public zone, which only identifies a public facility or activity and directs traffic to that public facility or activity.
- GG. Public or Recreational Identification Sign: means a sign for a public or semi-public facility or area. Examples of such signs are park, school, or hospital signs.
- HH. Real Estate Sign - Other: means a sign that either advertises a parcel or lot of non-residential land, or the buildings thereon, or both which is for sale, lease, or rent.
- II. Real Estate Sign - Residential Lot: means a sign that either advertises a parcel or lot of residential land, or the buildings thereon, or both which is for sale, lease, or rent. Residential land includes land that is vacant and within a residential zone or land that is in residential use, regardless of zone.
- JJ. Residential Identification Sign: means a sign that identifies a residential subdivision, planned residential development, neighborhood, condominium development, manufactured home park, multi-family residential development, or similar residential developments.
- KK. Residential Subdivision Sign: means a sign which advertises the sale of lots in a residential subdivision, parcels in a manufactured home binding site plan, or lots in a residential planned development.
- LL. Right-Of-Way: means a corridor which either is reserved for or contains a public street, road, alley, pathway, highway, or freeway.
- MM. Roof Sign: means a building sign that is mounted on the roof of a building as defined in this section. A roof sign does not project beyond the vertical planes of the building facades.
- NN. Sandwich Board Sign: means a portable sign that is A-frame, does not exceed four feet (4') in height or two feet (2') in width, and is non-illuminated.
- OO. Sign: means a visual message that is displayed to attract the outdoor attention of the general public. A sign may be: 1) advertising of a generic or specific product, item, or service; 2) a promotion of an activity or event; 3) any other implicit or explicit message which informs, alerts, directs attention to, or warns; 4) the name of a business, building, place, or organization; or 5) any combination of advertising, promotion, other message, or name. A sign may consist of, but is not limited to words, pictures, drawings, logos, symbols, other graphics, border, trim, frame, cabinet, background, space, material, or devices which are integral to the visual message. A sign may contain multiple visual messages which are related in content and proximity.
- PP. Sign Face: means one dimension of a sign that contains the visual message.
- QQ. Sign Height: means the vertical distance as measured from finished grade at the base of a sign or sign structure to the top of the sign.
- RR. Sign Structure: means the horizontal and vertical support for a sign.
- SS. Site: means either: 1) a parcel of unplatted land, a parcel in a binding site plan, a tract, or a lot in a subdivision; or 2) two (2) or more contiguous parcels, tracts, or lots under one (1) ownership without intervening right-of-way and identified or delineated as one (1) development site; or 3) two (2) or more contiguous parcels, tracts, or lots under different

ownerships, without intervening right-of-way, and identified or delineated as one (1) development site.

- TT. Street Frontage: means that portion of a site boundary that borders one or more streets as defined in Section 18.06.590.
- UU. Temporary Sign: means a sign affixed to, applied on, or made from lightweight material, with or without a frame or backing which is designed to be displayed for a limited time. Examples of lightweight materials are vinyl, cardboard, card stock, corrugated plastic, and fabric.
- VV. Traffic Control Sign: means any permanent or temporary traffic control, traffic signal, or construction sign that is subject to: 1) the latest edition of the Standard Specifications for Road, Bridge, and Municipal Construction as published by the Washington State Department of Transportation in conjunction with the Washington State Chapter of the American Public Works Association, as amended by the City of Moses Lake Community Street and Utility Standards; and 2) the Manual on Uniform Traffic Control Devices.
- WW. Vehicle Sign: means a sign that is affixed or painted on a vehicle which is primarily used for transportation rather than parked for the purpose of displaying the sign.
- XX. Wall Sign: means a building sign that is painted or flush-mounted on a facade, fascia, or architectural appendage, less than eighteen inches (18") horizontal projection.
- YY. Wheeler Corridor Heavy Industrial Area: means the area within City limits, located east of Road L and zoned Heavy Industrial.
- ZZ. Window or Door Sign: means a building sign that is suspended or mounted flush with an exterior window, or painted on a window or door, and directed outside.

18.58.030 Sign Regulations:

- A. Only a sign as defined in Section 18.58.020.MM is subject to the provisions of this chapter.
- B. A sign type that is listed "A" in the following table is allowed to be displayed, subject to the applicable sign regulations listed in this section and in the table.
- C. A sign type that is listed "P" in the following table is prohibited from display, unless it is a non-conforming sign as provided in Section 18.58.090.
- D. A sign type that is listed "E" in the following table is exempt from the provisions of this chapter.
- E. A sign type that is not listed in the following table is not allowed to be displayed.
- F. A sign shall comply with applicable provisions of the State Building Code and Chapter 16.02 of this code entitled Building Permits.
- G. A sign is subject to Chapter 8.14 of this code entitled Nuisances.
- H. State law (RCW 70.54.090) prohibits the attachment of a sign to a utility pole.
- I. No sign is allowed on or over right-of-way except as approved by City Council for city streets. No sign is allowed within right-of-way of the interstate or primary system where there are no curbs. A sign may be allowed within right-of-way of the primary system where there are curbs and other streets, subject to the following conditions and circumstances:

1. A projecting sign is allowed over a sidewalk in right-of-way in the C-1 Zone and in the C-2 Zone where the building is not set back from right-of-way, provided that the sign does not project more than eighty percent (80%) of the distance between the right-of-way line and back of curb line, and there is a minimum of eight feet (8') vertical clearance under the sign
 2. A political sign is allowed in right-of-way subject to the remainder of the applicable sign regulations in this section and in the following table.
- J. No permanent sign is allowed on or over a public utility easement.
- K. A permanent sign may be allowed over but not on a municipal easement, upon approval by the Municipal Services Director.
- L. Every sign shall be maintained in a safe and secure manner. A torn, broken, hazardous, dilapidated, or outdated sign, as determined by the Building Official, shall be repaired, replaced, or removed.
- M. The City Engineer shall review each application for a sign permit for sight distance. The City Engineer shall consider whether a sign would be located or constructed so as to obscure or obstruct an official traffic sign, signal, or device, or obstruct a motorist's view of approaching, merging, or intersecting traffic before approving or disapproving the application.
- N. Internal or external sign lighting shall be shaded, hooded, site screened, or directed so that the light's intensity or brightness shall neither adversely affect adjacent or nearby property, nor create a public nuisance, nor create a traffic hazard.
- O. A sign may be located within the front or exterior yard (as defined in sections 18.06.630 and 18.06.650 of this title) but shall not be located in the interior side or rear yard (as defined in sections 18.06.650 and 18.06.640 of this title).
- P. Where electronic signs are allowed, the following conditions apply:
1. The message shall have a static display time of at least two (2) seconds after moving on to the signboard, with all segments of the total message to be displayed within ten (10) seconds.
 2. Displays may travel horizontally or scroll vertically onto electronic signboards, but must hold in a static position for two (2) seconds after completing the travel or scroll.
 4. Electronic signs requiring more than four (4) seconds to change from one (1) single message display to another shall be turned off during the change interval.
 5. No electronic sign lamp may be illuminated to a degree of brightness that is greater than necessary for adequate visibility. In no case may the brightness exceed eight thousand (8,000) nits or equivalent candelas during daylight hours, or one thousand (1,000) nits (illuminative brightness measurement), or equivalent candelas between dusk and dawn. Signs found to be too bright shall be adjusted as directed by the City of Moses Lake.
 6. Minimum height for the sign shall be thirteen feet (13') from grade of the adjacent roadway to the bottom of sign.
 7. The sign background shall not be white in color. White lights shall not be used as the sign background.

8. Businesses, churches, or schools are allowed changeable signs providing that changeable displays in residential zones shall be turned off between the hours of 10 p.m. and 7 a.m.

Q. No sign shall be erected or maintained if it is visible from the main traveled way of the interstate or primary system except as permitted by Washington Administrative Code Chapter 468-66 entitled HIGHWAY ADVERTISING CONTROL ACT or Revised Code of Washington Chapter 47.42 entitled HIGHWAY ADVERTISING CONTROL ACT - SCENIC VISTAS ACT.

R. Signs constructed of temporary sign materials, as defined in Section 18.58.010.TT, shall not be used as a permanent sign. Any sign that does not currently meet this standard must be removed within ninety (90) days.

SIGN REGULATIONS

Sign Type	Prohibited, Allowed, or Exempt	Maximum Sign Height	Maximum Sign Area	Sign Permit	Other Sign Regulations
Abandoned	P	NA	NA	NA	NA
Architectural Appendage	A	Sign may be flush-mounted or suspended under the architectural appendage	see Building sign	R	Sign allowed only in commercial and industrial zones. If the sign is suspended, there shall be at least 8' clearance above grade.
Billboard	P	NA	NA	NA	NA
Building	See specific types of building signs	See specific types of building signs	The total area of building signs shall not exceed 25% of the overall area of each facade. None of this allowance is transferable from one facade to another facade. No individual building sign shall exceed 15% of the overall area of a facade.	See specific types of building signs	Sign allowed in commercial, industrial, agricultural, and municipal airport zones. Allowed in R-3 Zone on a site with a conditional use, with review and approval of the Planning Commission according to Section 18.58.110 of this chapter.
Changeable Copy	A	25' for Free-standing, Freeway or Freeway Interchange sign, or wall height for Wall sign	See Building, Freeway or Freeway Interchange, Free-standing, or Temporary Free-standing or Portable sign	R	Sign allowed only in commercial and industrial zones.
Community	A	See Building or Free-standing signs.	See Building, Free-standing, and Temporary Free-standing or Portable signs for other sign area regulations.	R if free-standing sign; NR if building sign	Sign allowed only in commercial, industrial, and public zones. Sign shall be temporary.

Sign Type	Prohibited, Allowed, or Exempt	Maximum Sign Height	Maximum Sign Area	Sign Permit	Other Sign Regulations
Construction	A	8'	32 sq. ft. per street frontage per construction site	NR	Sign may be erected a maximum of 30 days prior to start of construction, and shall be removed within 30 days after the end of construction. Sign shall be non-illuminated. Limited to one sign per street frontage per site.
Dilapidated or hazardous condition as determined by Building Official	P	NA	NA	NA	NA
Directional	A	6' for Free-standing sign; same as for Wall sign.	8 sq. ft. per sign	R	Sign allowed only in commercial and industrial zones
Directory	A	Same as for Free-standing, and Freeway or Freeway Interchange sign	See Building, Freeway or Freeway Interchange, or Free-standing sign	R	Sign allowed only in commercial and industrial zones, or on a site with a conditional use in the R-3 Zone. Prior to issuance of a sign permit, a sign for a conditional use in the R-3 Zone shall require Planning Commission review and approval according to Section 18.58.110 of this chapter.
Electronic	A	25'	50 sq. ft. per site. Area of electronic signs is included within the maximum area allowed for free-standing or building signage	R	Sign allowed only in Commercial, Industrial, and Public Zones. Additional requirements for electronic signs are found in Section 18.58.030, Sign Regulations. Electronic signs must also meet the requirements for the type of sign (free-standing or building).
Flashing	P	NA	NA	NA	NA
Freeway or Freeway Interchange or Wheeler Corridor Heavy Industrial	A	45'	350 sq. ft. per site	R	Allowed only in commercial and industrial zones. Wheeler Corridor signs allowed only in the Wheeler Corridor Heavy Industrial Area. Off-site signs shall not be allowed.

Sign Type	Prohibited, Allowed, or Exempt	Maximum Sign Height	Maximum Sign Area	Sign Permit	Other Sign Regulations
Free-standing	A	25'	150 square feet per site in a commercial or industrial zone, except that a site which has street frontage exceeding 300 lineal feet is allowed 150 square feet per increment of 300 lineal feet of street frontage. A site where there is a conditional use in the R-3 Zone is allowed any combination of free-standing and building signs not to exceed a total of 12 square feet, except as provided in Other Sign Regulations in this row.	R	Sign allowed only in commercial and industrial zones or on a site where there is a conditional use in the R-3 Zone. A site without street frontage shall be limited to one free-standing sign structure. The number of free-standing sign structures that are allowed on a site with street frontage shall be limited to two per increment of 300 lineal feet of street frontage. If a site exceeds one free-standing sign structure, then the structures shall be separated a minimum of 100 lineal feet. Landscaping (as defined in section 18.57.030.A of this title) is required around the base of a new free-standing sign. The landscaping perimeter for a pole sign shall be not less than the largest sign dimensions as vertically projected to the ground. The landscaping perimeter for all other free-standing signs shall be not less than 1' larger than the base of the sign structure. Prior to issuance of a sign permit, a free-standing sign on a vacant site, or where there is a conditional use in the R-3 Zone, shall require Planning Commission review and approval according to Section 18.58.110 of this chapter.
Garage Sale	A	NA	NA	NR	Sign allowed in all zones. The sign shall not be displayed for more than four consecutive days.
Government Flags	E	NA	NA	NA	NA
Home Occupation	A	Same as for Wall sign	2 sq. ft. per residential dwelling unit with home occupation license	R	Sign shall be a non-illuminated wall sign. Limited to one sign per residential dwelling unit with home occupation license.
Incidental	A	Same as for Wall, Freeway, Freeway Interchange, and Freeway signs	2 sq. ft. per sign	NR	Shall be non-illuminated and on-site.
Monument	A	8'	Same as for Free-standing Sign	R	Sign allowed only in commercial and industrial zones
Non-conforming	See Section 18.58.090 for limitations on non-conforming signs				
Official Sign or Legal Notice	E	NA	NA	NA	NA

Sign Type	Prohibited, Allowed, or Exempt	Maximum Sign Height	Maximum Sign Area	Sign Permit	Other Sign Regulations
Open, Closed, Business Hours, Address, or Greeting	E	NA	NA	NA	NA
Political (candidate or issue)	A	8'	32 square feet per sign	NR	Shall be removed within 10 days after an election. May be located on private property with permission from property owner. May be placed in right-of-way adjacent to the private property of the abutting land owner and only with the permission of the private property owner/abutting land owner, provided that it is not in a location or condition that is prohibited.
Private Warning/ Directional	E	NA	NA	NA	NA
Projecting Sign	A	Same as for Wall or Architectural Appendage sign	See Building sign	R	See Section 18.58.030 I of this chapter
Public Facility Directional Sign	A	8'	35' sq. ft.	R	Sign allowed only in the public zone.
Public or Recreational Identification	A	Same as for Free-standing or Building sign	See Free-standing or Building sign	R	Allowed in commercial, industrial, and public zones
Public Zone (other than Public or Recreational Facility Identification signs)	A	Same as for Free-standing or Building sign	see Free-standing or Building sign	R	Requires Planning Commission approval according to Section 18.58.110.
Real Estate - Other	A	8' for Free-standing Sign; wall height for Building Sign	32 sq. ft. per sign	NR	Shall be non-illuminated. Shall be removed from display within five days after sale, lease, or rent.
Real Estate - Residential Lot	A	8'	6 sq. ft. per sign	NR	Shall be non-illuminated. Shall be removed from display within one day after sale, lease, or rent.
Residential Identification	A	8'	32 sq. ft. per site	R	Allowed in residential zones. Requires Planning Commission review and approval according to Section 18.58.110 of this chapter.
Residential Subdivision	A	8'	32 sq. ft. per residential subdivision, manufactured home binding site plan or residential planned development	R	N/A

Sign Type	Prohibited, Allowed, or Exempt	Maximum Sign Height	Maximum Sign Area	Sign Permit	Other Sign Regulations
Roof	A	10' above roof height as measured from intersection of the roof and lowest point of the sign, sign structure, or point of attachment	See Building sign	R	Allowed in commercial and industrial zones.
Sandwich Board	A	4'	8 sq. ft. each face	R	Sign allowed only in commercial and industrial zones. May be located in right-of-way adjacent to the site that is the object of the sign with Community Development Department approval. Otherwise, sign shall be on-site. Shall be removed from display at the end of each business day.
Sign which could be confused with or obstructs the view of a traffic sign or signal, as determined by City Engineer	P	NA	NA	NA	NA
Sign which restricts ingress to or egress from a building	P	NA	NA	NA	NA
Sign on vehicle other than Vehicle sign	P	NA	NA	NA	NA
Temporary Sign on Fence	A	Height of fence	32 sq. ft. per street frontage	NR	Allowed only for community signs, as defined in this chapter
Temporary Sign on free-standing structure or Portable	A	See Free-standing if on free-standing structure; 8' height if portable	32 sq. ft. per street frontage per site. If no street frontage, then 32 sq. ft. per site. The total sign area shall be restricted to one, contiguous, designated area per street frontage. The designated area shall not exceed 12 lineal feet parallel to street frontage.	R - one time per location. Ownership change of business license requires new sign permit.	Allowed only in commercial and industrial zones. Sign shall be repaired, replaced, or removed when torn, worn, broken, or dilapidated. Sign shall be specific to a product or event, and shall not include the business name or hours. Off-site signs shall not be allowed, except that the Planning Commission may allow a temporary sign on a vacant site pursuant to 18.58.100.
Temporary Gas Pump	A	NA	2 sq. ft. per sign, one sign per dispenser	NR	NA

Sign Type	Prohibited, Allowed, or Exempt	Maximum Sign Height	Maximum Sign Area	Sign Permit	Other Sign Regulations
Temporary Sign On Wall	A	Same as Wall sign	See Building sign Signs shall be framed. One sign per building allowed if unframed.	NR	Allowed only in commercial and industrial zones. Sign shall be repaired, replaced, or removed when torn, worn, broken, or dilapidated. Sign shall be specific to a product or event, and shall not include the business name or hours. Off-site signs shall not be allowed. Signs shall not be located on out buildings.
Traffic Control	E	NA	NA	NA	NA
Vehicle	A	Flush-mounted to vehicle	NA	NR	Non-illuminated
Wall	A	The sign shall be contained within the outline of the facade.	See Building sign	R	NA
Window or Door	A	The sign shall be contained within the perimeter of the window or door	See Building sign	N R f o r temporary sign; R for permanent sign	NA
A = Allowed E = Exempt NA = Not Applicable NR = Not Required P = Prohibited R = Required					

Section 2. This ordinance shall take effect and be in force five (5) days after its passage and publication of its summary as provided by law.

Adopted by the City Council and signed by its Deputy Mayor on April 10, 2012.

Dick Deane, Deputy Mayor

ATTEST:

W. Robert Taylor, Acting Finance Director

APPROVED AS TO FORM:

Katherine L. Kenison, City Attorney



To: Mayor and Council

From: Judy Thompson, Administrative Secretary

Subject: Donation - Painting

Date: April 10, 2012

Mariah Vasquez, a Moses Lake High School graduate for 2012, recently completed a painting called "My Quest" for her senior project. I have followed her progress from beginning to end with her senior project and I am deeply impressed with her talent and her devotion to the arts. Mariah would like to donate the painting as a gift to the Moses Lake Civic Center and have it displayed for public viewing.

Mariah is a Moses Lake native and we are certainly proud of her talents and I am confident we will be seeing a lot of Mariah's work in the future.

Sincerely,

Judy Thompson
Administrative Secretary

RESOLUTION NO. 3287

A RESOLUTION ACCEPTING A PAINTING FROM MARIAH VASQUEZ

RECITALS:

1. Mariah Vasquez has offered a painting entitled "My Quest" to the City of Moses Lake Civic Center.

RESOLVED:

1. The donation of the painting is accepted.
2. The City of Moses Lake wishes to express its sincere appreciation to Mariah Vasquez.

Adopted by the City Council on April 10, 2012.

Dick Deane, Deputy Mayor

ATTEST:

W. Robert Taylor, Acting Finance Director

April 6, 2012

TO: City Manager for Council Consideration

FROM: Community Development Director

SUBJECT: Rathbone Sales Inc - Request to build on unplatted property

Attached is a letter from Doug Rathbone, Rathbone Sales, with regards to a request to build on unplatted property. A recent fire damaged the shop portion of their business and it is their intent to build a new storage building to replace the space that was damaged by fire. The subject property is unplatted and in order to issue a building permit for the proposed construction, the property needs to be platted or a request to build on unplatted property must be granted by the City Council. The proponents are making a request to build on unplatted property at this time.

Attached is a resolution addressing the request to build on unplatted property. The resolution is presented for City Council consideration. The Council may wish to consider the request to build on unplatted property and either approve, conditionally approve or deny the request.

Respectfully submitted

A handwritten signature in black ink, appearing to be 'GA' or similar initials, written in a cursive style.

Gilbert Alvarado
Community Development Director

RESOLUTION NO. 3288

A RESOLUTION ALLOWING RATHBONE SALES INC. TO BUILD ON UNPLATTED PROPERTY

RECITALS:

1. Moses Lake Municipal Code 16.12.030 allows for the issuance of a building permit to a proponent who wishes to build on unplatted property after a resolution from the City Council.
2. Rathbone Sales Inc. has requested the City Council to allow it to build on unplatted property described as follows:

Tax #8917 (Parcel #110007058)

RESOLVED:

1. That Rathbone Sales Inc. be allowed to build a 3000 square foot unheated storage building on unplatted property with the stipulation that the property be platted within one year.

Adopted by the City Council on April 10, 2012.

ATTEST:

Bill Ecret, Mayor

W, Robert Taylor, Finance Director



PO Box 866 Moses Lake, WA 98837 509-765-8656

April 2, 2012

Council Members,

I am asking permission to build a 50' x 60' unheated pole storage building on our property at 3860 E. Broadway Extended. We recently had a fire in our shop which resulted in a total loss of the rear portion of our building. We would like to build this structure to be able to store tools and other items that would normally be stored in our building, but due to the fire we cannot until it has been reconstructed. We have been burglarized twice since the fire on March 17th. We would like a more secure building on the property.

Currently, the property is not platted. We are planning to plat the property and have started the process with Columbia Northwest Engineering.

Thank you for your consideration.

Sincerely,

Doug Rathbone

Rathbone Sales Inc.

RECEIVED

APR 02 2012

COMMUNITY DEVELOPMENT
PLANNING & BUILDING
CITY OF MOSES LAKE



Google earth

feet 100
meters 30



RECEIVED

APR 02 2012

COMPL. CITY DEVELOPMENT
PLANNING & BUILDING
CITY OF EAGLE LAKE



Google earth

feet
meters 100 500



Distance from fire hydrant to corner of proposed building is 210'

RECEIVED

APR 02 2012

COMMUNITY DEVELOPMENT
PLANNING & BUILDING
CITY OF PASEO LAKE

SCOTT R. ROCK

cell • 509-669-1457



General Contractor

ROCK STEEL STRUCTURES, INC.

1-800-632-5497 121 E. Ada, Coulee City, WA 99115

509-764-9700

scott@rocksteel.com

ROCKSSI014RT

1412 Fairway Drive N.E.

Moses Lake, WA 98837

Fax • 509-764-9500

M E M O R A N D U M



To: Community Development Director
From: Fire Marshal *[Signature]*
Date: 4-3-2012
Subject: Request to build on Unplatted Property—Rathbone Sales

After reviewing the request to build on unplatted property received from Doug Rathbone, I have the following comments:

1. The proposed structure is within travel distance of a hydrant providing the required fire flow for a structure of this size. The fire flow required for this structure is 1,475gpm. The maximum credit allowed for a single fire hydrant is 1,500gpm.
2. Apparatus access is provided and is acceptable.

If you have any questions please contact me at extension 3850 or bbastian@cityofml.com

April 3, 2012

TO: City Manager
For City Council Consideration

FROM: Municipal Services Director

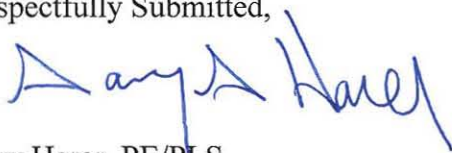
SUBJECT: **Request to Call for Bids**
Long Line Striper

Staff is requesting authorization to advertise for bids to purchase a long line striper. This will replace the 1979 long line striper that the Street Division now has.

The 2012 budget includes \$275,000 for this purchase. This cost includes emergency lighting and safety equipment to provide safe operations on high traffic streets.

Staff is requesting authorization to advertise this purchase for bids.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Gary Harer", is written over the printed name.

Gary Harer, PE/PLS
Municipal Services Director





April 5, 2012

TO: City Manager
For Council Consideration

FROM: City Engineer

RE: **REQUEST TO CALL FOR BIDS
SEWER LINING PROJECT - 2012**

Staff is nearing completion on plans and specifications for the Sewer Lining Project - 2012. This project consists of lining approximately 27,000 linear feet of 8 and 10-inch concrete sewer pipe in the Larson area.

The estimated construction cost for this project is \$625,000. Plans and specifications are available at the Engineering office for review.

The specifications designate some additional lines that may be included into the project at a later date if three specific criteria are met. The criteria include there being adequate funds in the budget, the City being satisfied with the Contractor's work, and the Contractor agreeing to include any additional lines into the project.

Staff is requesting authorization to advertise this contract for bids.

Respectfully submitted,

A handwritten signature in cursive script, reading "Shawn O'Brien".

Shawn O'Brien, P.E.
City Engineer

c: File

April 3, 2012

TO: City Manager

FROM: Assistant Finance Director



SUBJECT: Gambling Tax Income Report

Attached is the Gambling Tax Report for the revenue received through the first quarter of 2012.

cc: Finance Director
Parks and Recreation Director

Gambling Tax Revenue - Quarterly

Quarter Received	2008	2009	2010	2011	2012	YTD Change
Jan-Mar 1st Quarter	101,444.93	110,776.46	80,780.01	87,819.69	83,206.45	-5.25%
Apr-June 2nd Quarter	95,083.48	116,486.37	83,202.42	77,954.99		
July-Sept 3rd Quarter	104,549.97	92,109.39	76,570.12	70,340.10		
Oct-Dec 4th Quarter	69,260.04	79,458.35	76,381.22	69,284.37		
Totals	370,338.42	398,830.57	316,933.77	305,399.15	83,206.45	

April 2, 2012

TO: City Manager

FROM: Assistant Finance Director

A handwritten signature in blue ink, appearing to be 'JEB', is written over the text 'Assistant Finance Director'.

SUBJECT: Investment Report

Attached is the Investment Report for the month of March, 2012.

cc: Finance Director
Accounting Division Manager

Investment Report
March, 2012

Investment With	Investment Type	Amount	Interest Rate	Purchase Date	Maturity Date	Interest Earned
Investments Outstanding						
Total Outstanding:		\$0.00				
Investment Maturities						
Grant County Invest Pool	Invest Acct	9,140,590.43	2.35	03/01/12	03/31/12	17,574.39
Wa. State Invest Pool	Invest Acct	9,598,047.50	0.14	03/01/12	03/31/12	1,100.30
Total Maturities:		18,738,637.93				
Investment Purchases						
Grant County Invest Pool	Invest Acct	9,158,164.82		04/01/12	04/30/12	
Wa. State Invest Pool	Invest Acct	9,267,626.44		04/01/12	04/30/12	
Total Purchases:		18,425,791.26				
Investment Totals						
Beginning Balance *		18,738,637.93				
Total Maturities		18,738,637.93				
Total Purchases		18,425,791.26				
Ending Balance *		18,425,791.26			Monthly Interest Earned	18,674.69
* Beginning Balance = Total Outstanding +Total Maturities						
*Ending Balance = Beginning Balance - Total Maturities +Total Purchases						



April 4, 2012

Honorable Mayor and
Moses Lake City Council

Dear Council Members

Attached is sales tax information for January 2012 sales which the City received on March 31, 2012. This report indicates the City received \$331,644.01. The \$331,644.01 in receipts for March compares with March 2011 receipts of \$324,247.20. For the year, the 2012 receipts are approximately 1% above the 2011 receipts for the same period.

Also provided is the transient rental income report for income the City received on March 31, 2012. This report indicates March 2012 income (for January sales) of \$28,091.94. This compares with \$30,274.86 for the same period in 2011. For the year, transient rental income receipts are approximately 17% lower than the 2011 receipts for the same period.

Respectfully submitted

Joseph K. Gavinski
City Manager

JKG:jt

March 29, 2012

TO: City Manager

FROM: Assistant Finance Director

A handwritten signature in blue ink, appearing to be 'DEB', is written over the text 'Assistant Finance Director'.

SUBJECT: Sales Tax Receipts


Attached is the Sales Tax Receipts - Monthly Report for March, 2012.

cc: Finance Director
Parks & Recreation Director

Sales Tax Receipts - Monthly

Month Received	Sales Period	2008	2009	2010	2011	2012	YTD Change
Jan	Nov	408,717.83	423,485.93	373,688.80	367,830.83	403,504.15	10%
Feb	Dec	469,332.60	575,401.82	560,731.77	488,453.72	459,218.16	1%
Mar	Jan	367,342.57	363,518.70	276,352.86	324,247.20	331,644.01	1%
Apr	Feb	385,196.04	346,570.37	330,932.86	368,305.65		
May	Mar	495,704.60	425,086.28	402,951.97	456,738.86		
June	Apr	432,257.32	428,915.48	384,565.04	439,396.45		
July	May	522,411.98	421,462.37	380,216.47	431,750.56		
Aug	June	564,229.35	470,623.43	456,372.87	453,961.67		
Sept	July	527,800.54	409,860.53	407,935.17	411,796.14		
Oct	Aug	506,697.78	406,419.10	390,800.44	446,905.90		
Nov	Sept	509,888.34	447,607.52	438,011.36	411,689.43		
Dec	Oct	475,693.08	378,139.72	394,167.42	406,648.97		
Totals		5,665,272.03	5,097,091.25	4,796,727.03	5,007,725.38	1,194,366.32	

March 29, 2012

TO: City Manager
FROM: Assistant Finance Director 
SUBJECT: Transient Rental Income Report

Attached are the Transient Rental Income reports for March, 2012.

cc: Finance Director
Parks & Recreation Director

TRANSIENT RENTAL INCOME - MONTHLY TOTAL RECEIVED

MONTH RECEIVED	SALES PERIOD	2009	2010	2011	2012	YTD Change
JAN	NOV	48,677.30	24,816.04	39,728.66	25,073.90	-37%
FEB	DEC	26,992.76	20,136.24	25,155.98	26,277.18	-21%
MAR	JAN	31,765.70	27,491.94	30,274.86	28,091.94	-17%
APRIL	FEB	29,104.60	27,550.16	35,015.70		
MAY	MAR	35,279.84	40,994.90	31,217.30		
JUNE	APRIL	57,063.10	37,657.72	43,150.52		
JULY	MAY	45,202.58	52,719.70	65,576.42		
AUGUST	JUNE	62,361.10	58,321.18	57,975.95		
SEPT	JULY	62,393.64	62,545.06	55,399.42		
OCT	AUGUST	58,102.10	61,950.36	62,457.58		
NOV	SEPT	48,046.92	46,504.36	56,261.04		
DEC	OCT	31,418.10	30,765.44	37,670.80		
TOTALS		536,407.74	491,453.10	539,884.23	79,443.02	