

MOSES LAKE CITY COUNCIL  
December 27, 2016

The regular meeting of the Moses Lake City Council was called to order at 7 p.m. by Mayor Voth in the Council Chambers of the Civic Center, 401 S. Balsam, Moses Lake, Washington.

Executive Secretary Sophia Guerrero called the roll. The following were:

Present: Mayor Todd Voth, Deputy Mayor Karen Liebrecht, and Council members Don Myers, Ryann Leonard, Bill Ecret, and Mike Norman

Absent: Council member David Curnel

Action Taken: Council member Norman moved to excuse Council member Curnel from the meeting, seconded by Council member Leonard, and passed unanimously.

**PLEDGE OF ALLEGIANCE:** Joe Utter, iFiber, led the Council in the pledge of allegiance.

**MAYOR'S REPORTS**

LODGING TAX ADVISORY COMMITTEE

Mayor Voth requested Council confirmation of the appointment of Council member Ecret as the Chairman of the Lodging Tax Advisory Committee.

Action Taken: Council member Liebrecht moved to confirm the appointment, seconded by Council member Norman, and passed unanimously.

PLANNING COMMISSION

Mayor Voth requested Council confirmation of the re-appointment of David Eck to the Planning Commission.

Action Taken: Council member Leonard moved to confirm the appointment, seconded by Council member Liebrecht, and passed unanimously.

Mayor Voth requested Council confirmation of the appointment of Jason Avila to the Planning Commission seat vacated by Vicki Heimark.

Action Taken: Council member Norman moved to confirm the appointment, seconded by Council member Leonard, and passed with Council member Liebrecht opposed.

LEOFF DISABILITY BOARD

Mayor Voth requested Council confirmation of the re-appointment of Council member Curnel to the LEOFF 1 Disability Board.

Action Taken: Council member Ecret moved to confirm the re-appointment, seconded by Council member Leonard, and passed unanimously.

**ADDITIONAL BUSINESS** - None

**CITY MANAGER'S REPORTS**

FINANCE DEPARTMENT

W. Robert Taylor, Finance Director, introduced Lisa Skeesick, Senior Accounting Clerk - Payroll.

MUNICIPAL SERVICES

John Williams, City Manager, presented a plaque to Gary Harer, Municipal Services Director, for his 31 years of service to the community and the citizens of Moses Lake.

**CITIZEN'S COMMUNICATIONS** - None

**CONSENT AGENDA**

Minutes: The minutes of the December 13 meeting were presented for approval.

Approval of Claims, Prepaid Claims, Checks, and Payroll: Vouchers audited and certified by the Finance Director as required by RCW 42.24.080, and those expense reimbursement claims, certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Council for approval and is retained for public inspection at the Civic Center. As of December 27, 2016 the Council does approve for payment claims in the amount of \$1,405,501.04; prepaid claims in the amounts of \$108,226.03 and \$136,690.15; claim checks in the amount of \$1,439,138.92; and payroll in the amount of \$405,509.40.

Ordinance - Amend 2.30 - Emergency Medical and Ambulance Service: An ordinance was presented which removes the fees and references them to the approved fee schedule.

Ordinance - Amend 3.58 - Water Connection Fees: An ordinance was presented which removes the fees and references them to the approved fee schedule.

Ordinance - Amend 3.62 - Utility system Development Charges: An ordinance was presented which removes the fees and references them to the approved fee schedule.

Ordinance - Amend 5.04 - Licensing Regulations: An ordinance was presented which removes the fees and references them to the approved fee schedule.

Ordinance - Amend 5.06 - Licensing Regulations - Temporary Locations: An ordinance was presented which removes the fees and references them to the approved fee schedule.

Ordinance - Amend 5.07 - Mobile and Street Food Vendors: An ordinance was presented which removes the fees and references them to the approved fee schedule.

Ordinance - Amend 5.16 - Circuses and Carnivals: An ordinance was presented which removes the fees and references them to the approved fee schedule.

Ordinance - Amend 5.22 - Pawnbrokers and Secondhand Dealers: An ordinance was presented which removes the fees and references them to the approved fee schedule.

Ordinance - Amend 5.36 - Solicitors: An ordinance was presented which removes the fees and references them to the approved fee schedule.

Ordinance - Amend 5.40 - Taxicabs: An ordinance was presented which removes the fees and references them to the approved fee schedule.

Ordinance - Amend 5.50 - Telecommunications Use Fees: An ordinance was presented which removes the fees and references them to the approved fee schedule.

Ordinance - Amend 13.12 - Water, Sewer, and Stormwater Rates: An ordinance was presented which removes the fees and references them to the approved fee schedule.

Ordinance - Amend 16.40 - Fire Department Permit Fees: An ordinance was presented which removes the fees and references them to the approved fee schedule.

Resolution - Development Review and Permit Fees: A resolution was presented which sets the development review and permit fees and rescinds Resolution No. 3165.

Action Taken: Council member Leonard moved that inter-fund loan resolutions be removed from the Consent Agenda and discussed with the budget omnibus ordinance, seconded by Council member Norman, and

passed unanimously.

Action Taken: Council member Norman moved that the Consent Agenda be approved, seconded by Council member Ecret, and passed unanimously.

**PUBLIC HEARING** - None

**OLD BUSINESS**

**ORDINANCE - TRANSPORTATION BENEFIT DISTRICT**

An ordinance was presented which establishes a Transportation Benefit District Board and Boundary.

The ordinance establishing a Transportation Benefit District, specifying the boundaries for the Transportation Benefit District, specifying the maintenance and preservation of existing transportation improvements was read by title only.

John Williams, City Manager, explained that the passage of the ordinance will establish the Council as the Board for the Transportation Benefit District and set the City's limits as the boundary of the District.

Action Taken: Council member Norman moved that the ordinance be adopted, seconded by Council member Liebrecht, and passed with Council member Myers opposed.

**COMPREHENSIVE PLAN**

An ordinance was presented which adopts the 2016 Comprehensive Plan amendments.

The ordinance adopting the 2016 Comprehensive Plan amendments was read by title only.

Gilbert Alvarado, Community Development Director/Deputy City Manager, mentioned that the proposed changes to the Comprehensive Plan include minor updates to the Transportation Element, updates to the Utilities Element and a re-designation of 7 acres from Low Density Residential to High Density Residential located at 123 Ninth Avenue, The Greens Planned Unit Residential Development. The re-designation request was included in the ordinance because the Council did not given direction to staff to either include or exclude the request from the 2016 proposed amendments.

Council member Norman declared a conflict of interest and exited the room.

Action Taken: Council member Liebrecht moved that item 3 under Section 2, the re-designation of 7 acres of property from Low Density to High Density Residential, be removed and the ordinance be adopted, seconded by Council member Leonard, and passed with Mr. Myers opposed.

**NEW BUSINESS**

**ORDINANCE - AMEND 2016 BUDGET**

An ordinance was presented which amends the 2016 budget.

The ordinance amending the 2016 budget for the City of Moses Lake, Washington was read by title only.

John Williams, City Manager, stated that the purpose of the ordinance is to cover unanticipated expenditures, costs of formerly approved expenditures, and requirements from state agencies affecting policy and expenditures.

W. Robert Taylor, Finance Director, explained the need for the inter-fund loans from the Sanitation Fund to the Water/Sewer Fund and the Ambulance Fund.

Action Taken: Council member Leonard moved that the inter-fund loan resolutions be removed from the table, seconded by Council member Norman, and passed unanimously.

The resolution authorizing an inter-fund loan to the Sanitation Fund 490 from the Water/Sewer Fund 410 was read by title only.

The resolution authorizing an inter-fund loan to the Ambulance Fund 498 from the Water/Sewer Fund 410 was read by title only.

Action Taken: Council member Leonard moved that the resolutions be adopted, seconded by Council member Liebrecht, and passed unanimously.

Action Taken: Council member Norman moved that the budget amending ordinance be adopted, seconded by Council member Ecret, and passed unanimously.

#### ORDINANCE - AMEND 17.06 - DEFINITIONS

An ordinance was presented which changes the definition of a major subdivision by eliminating the 4 acre limit for a major plat.

Gilbert Alvarado, Community Development Director/Deputy City Manager, explained that the amendment is the result of the removal of acreage limits for a major subdivision.

#### RESOLUTION - DECLARE PROPERTY SURPLUS

A resolution was presented which declares the school zone flashing beacons as surplus and authorizing their sale to the Moses Lake School District 161.

The resolution declaring City owned property as surplus and authorizing its sale to the Moses Lake School District 161 was read by title only.

Gary Harer, Municipal Services Director, explained that the City currently owns and operates the flashing beacons for the school zones. It has been agreed between the City and the School District that the District should own and operate the beacons since the District decides the timing of the beacons.

There was some discussion by the Council.

Action Taken: Council member Ecret moved that the resolution be adopted, seconded by Council member Leonard, and passed unanimously.

#### LODGING TAX ADVISORY COMMITTEE - 2017 FUNDING REQUESTS

The Moses Lake Lodging Tax Advisory Committee considered the funding requests for 2017 and recommended that the following requests be approved:

1. Columba Basin Allied Arts - \$10,000
2. Moses Lake Chamber of Commerce - Lake of Lights Festival (fireworks) - \$30,000
3. Moses Lake Chamber of Commerce - Visitor Information Center Operation - \$40,000
4. Moses Lake Chamber of Commerce - Advertising Campaign - \$60,000
5. City of Moses Lake - Larson Playfield Lighting Project - \$250,000

Gilbert Alvarado, Community Development Director/Deputy City Manager, explained that the funds can only be used for projects directly related to tourism. He mentioned that the Committee also recommended an additional \$40,000 be given to the Chamber of Commerce for the advertising campaign. He explained how the funding allocations are made and that documentation is required to show that the projects actually bring in additional tourism funds.

There was considerable discussion by the Council.

Action Taken: Council member Ecret moved that the recommendations from the Lodging Tax Advisory Committee be accepted, seconded by Council member Norman and passed unanimously.

#### ADMINISTRATIVE REPORTS

PARKS AND RECREATION

Lori Moholt-Phillips, Recreation Superintendent, stated that Steve Czimbab has donated funds for a bench in McCosh park in memory of his wife. She mentioned that the Czimbals have been volunteers at the museum since 2012.

COMMUNITY DEVELOPMENT

Gilbert Alvarado, Community Development Director/Deputy City Manager, explained how the permit fees are assessed and that there are proposed changes in the abatement process for code enforcement.

COUNCIL COMMUNICATIONS AND REPORTS

EXECUTIVE SESSION - None

ADJOURNMENT: The regular meeting was adjourned at 8:20 p.m.

ATTEST

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Todd Voth, Mayor

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W. Robert Taylor, Finance Director