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# Moses Lake City Council

Todd Voth, Mayor | Karen Liebrecht, Deputy Mayor | Bill Ecret, Council Member | Ryann Leonard, Council Member | David Curnel, Council Member | Don Myer, Council Member | Mike Norman, Council Member

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December 27, 2016

## City Council Meeting Agenda

**Call to Order – 7:00 pm**

**Roll Call**

**Pledge of Allegiance**

**Summary Reports:**

Mayor's report

- Lodging Tax Advisory Committee – Select Chair from Council
- Planning Commission Reappointment Request – Eck
- Planning Commission Appointment Request – Avila
- ML LEOFF 1 Disability Board – Council Member Appointment

Additional Business

City Manager's Report

- New Employee Introduction – Finance Department
- Recognition of Service – Municipal Services Director

### **Citizen's Communications – Identification**

Citizens who would like to address the council must complete one of the blue speaker request cards and submit it to the Executive Secretary. There is a (5) minute time limit per speaker.

### Consent Agenda

All items listed below are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests specific items to be removed from the Consent Agenda for discussion prior to the time Council votes on the motion to adopt the Consent Agenda.

- #1
  - a. Approval of Minutes – December 13, 2016
  - b. Approval Bills and Checks Issued
  - c. Ordinance – Amend MLMC 2.30 Emergency Medical & Ambulance Service
  - d. Ordinance – Amend MLMC Chapter 3.58 Water Connection Fees
  - e. Ordinance – Amend MLMV Chapter 3.62 Utility System Development Charges
  - f. Ordinance – Amend MLMC Chapter 5.04 Licensing Regulations
  - g. Ordinance – Amend MLMC Chapter 5.06 Licensing Regulations – Temporary Locations
  - h. Ordinance – Amend MLMC Chapter 5.07 Mobile and Street Food Vendors
  - i. Ordinance – Amend MLMC Chapter 5.16 Circuses and Carnivals
  - j. Ordinance – Amend MLMC Chapter 5.22 Pawnbrokers and Secondhand Dealers
  - k. Ordinance – Amend MLMC Chapter 5.36 Solicitors
  - l. Ordinance – Amend MLMC Chapter 5.40 Taxicabs
  - m. Ordinance – Amend MLMC Chapter 5.50 Telecommunications Use Fees
  - n. Ordinance – Amend MLMC Chapter 13.12 Water Sewer & Stormwater Rates
  - o. Ordinance – Amend MLMC Chapter 16.40 Fire Department Permit Fees
  - p. Resolution – Interfund Loan from W/S Fund 410 to Sanitation Fund 490
  - q. Resolution – Interfund Loan from W/S Fund 410 to Ambulance Fund 498
  - r. Resolution – Repeal Res. No. 3165 – Development Review & Permit Fees

### Old Business

- #2 **Presentation from the Grant County Assessor – Melissa McKnight**
- #3 **Ordinance - Transportation Benefit District (TBD) Motion**  
Presented by John Williams, City Manager  
Summary: Council to review, discuss and adopt the ordinance as presented
- #4 **Ordinance – 2016 Comprehensive Plan Updates Motion**  
Presented by Gil Alvarado, Community Dev Dir / Deputy City Manager  
Summary: Council to review, discuss and adopt the ordinance as presented

**New Business**

**#5     Ordinances – 2016 Budget Omnibus Motion**

Presented by Robert Taylor, Finance Director

Summary: Council to review and adopt ordinance as a single reading

**#6     Ordinance – Amend MLMC Chapter 17.06 Definitions**

Presented by Gil Alvarado, Community Dev Dir / Deputy City Manager

Summary: Council to review and consider adopting the ordinance as presented

**#7     Resolution – Declaring City Owned Property as Surplus Motion**

Presented by Gary Harer, Municipal Services Director

Summary: Council to review, declare and authorize sale of city owned surplus

**#8     Lodging Tax Advisory Committee Funding Requests for 2017 Motion**

Presented by Gil Alvarado, Community Dev Dir / Deputy City Manager

Summary: Council to review and accept recommendations as presented

**Administrative Report**

- Cash Donation to the Moses Lake Parks and Recreation Department - Czimbali

**Council Communications and Reports**

**Executive Session**

**Adjournment**



December 27, 2016

TO: Council Members

FROM: Mayor Todd Voth

RE: Appointment to the Lodging Tax Advisory Committee

I have received a request from Council Member Bill Ecret to continue serving as Chair to the Lodging Tax Advisory Committee.

I have decided to appoint Council Member Bill Ecret to a one (1) year term on the Lodging Tax Advisory Committee.

Confirmation of the appointment by the City Council is necessary pursuant to MLMC 2.39.010.

I am asking the City Council to confirm the appointment of Council Member Bill Ecret to the LTAC.

TV:sg

cc: City Manager





December 27, 2016

TO: Council Members  
FROM: Mayor Todd Voth  
RE: Reappointment to the Planning Commission

I have received a letter requesting reappointment to the Planning Commission from Mr. David Eck .

I have decided to reappoint Mr. David Eck to a 6 year term on the Planning Commission.

Confirmation of the reappointment by the City Council is necessary pursuant to MLMC 2.48.010.

I am asking the City Council to confirm the reappointment Mr. David Eck to the Planning Commission.

TV:sg

cc: City Manager



December 27, 2016

TO: Council Members  
FROM: Mayor Todd Voth  
RE: Appointment to the Planning Commission

I have received a letter requesting an appointment to the Planning Commission from Mr. Jason Avila.

I have decided to appoint Mr. Jason Avila to a 6 year term on the Planning Commission.

Confirmation of the appointment by the City Council is necessary pursuant to MLMC 2.48.010.

I am asking the City Council to confirm the appointment of Mr. Jason Avila to the Planning Commission.

TV:sg

cc: City Manager



December 27, 2016

TO: Council Members

FROM: Mayor Todd Voth

RE: Appointment to the Moses Lake LEOFF 1 Disability Board

I have received a request from Council Member Dr. David Curnel to continue serving to the Moses Lake LEOFF 1 Disability Board.

I have decided to appoint Council Member Dr. David Curnel to a two (2) year term on the Moses Lake LEOFF 1 Disability Board.

Confirmation of the appointment by the City Council is necessary pursuant to ML LEOFF 1 Disability Board Policy.

I am asking the City Council to confirm the appointment of Council Member Dr. David Curnel to the ML LEOFF 1 Disability Board.

TV:sg

cc: City Manager

MOSES LAKE CITY COUNCIL  
December 13, 2016

The regular meeting of the Moses Lake City Council was called to order at 7 p.m. by Mayor Voth in the Council Chambers of the Civic Center, 401 S. Balsam, Moses Lake, Washington.

Executive Secretary Sophia Guerrero called the roll. The following were:

Present: Mayor Todd Voth, Deputy Mayor Karen Liebrecht, and Council members Don Myers, David Curnel, Ryann Leonard, and Mike Norman

Absent: Council member Bill Ecret

Action Taken: Council member Norman moved to excuse Council member Ecret from the meeting, seconded by Council member Leonard, and passed unanimously.

**PLEDGE OF ALLEGIANCE:** Tianna Goff, high school student, led the Council in the flag salute pledge of allegiance.

**MAYOR'S REPORTS**

**LODGING TAX ADVISORY COMMITTEE**

Mayor Voth requested Council confirmation of the re-appointments of Tim Molitor, Daniel Ramarui, and Debbie Doran-Martinez to the Lodging Tax Advisory Committee.

Action Taken: Council member Leonard moved to confirm the re-appointments, seconded by Council member Norman, and passed unanimously.

**ADDITIONAL BUSINESS** - None

**CITY MANAGER'S REPORTS**

**FIRE DEPARTMENT**

Brett Bastian, Fire Chief introduced Firefighters Mike Evens and David Durfee to the Council.

**CITIZEN'S COMMUNICATIONS**

**CONSENT AGENDA**

Minutes: The minutes of the November 22 meeting were presented for approval.

Approval of Claims, Prepaid Claims, Checks, and Payroll: Vouchers audited and certified by the Finance Director as required by RCW 42.24.080, and those expense reimbursement claims, certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Council for approval and is retained for public inspection at the Civic Center. As of December 13, 2016 the Council does approve for payment claims in the amount of \$696,456.36; prepaid claims in the amounts of \$29,584.37, \$15,704.79, and \$78,307.01; claim checks in the amount of \$1,719,720.00; and payroll in the amounts of \$3,866.90 and \$311,154.24.

Memorandum of Agreement - Firefighters: The Memo of Understanding with the International Association of Firefighters Local #1258 to establish and evaluate a Lieutenant position for each fire station was presented.

Resolution - Declare Property Surplus: A resolution was presented which declares a City police car as surplus property and authorizes its sale to the Columbia Basin Technical Skills Center.

Action Taken: Council member Leonard moved that the Consent Agenda be approved, seconded by Council member Curnel, and passed unanimously.

**PUBLIC HEARING****TRANSPORTATION BENEFIT DISTRICT**

John Williams, City Manager, explained that in order to discuss whether or not to proceed with a Transportation Benefit District, the district needs to be created. By law the Council would become the Transportation Benefit Board, which is a quasi-municipal type organization that must meet separately. The issue before the Council is whether or not the District should be created for further discussion.

Katherine Kenison, City Attorney, reminded the Council that the only action to be considered at this public hearing is whether or not a Transportation Benefit District and Board should be established. Questions concerning street improvement projects and funding have to be discussed in front of the Board, not the Council.

The public hearing was opened.

There were no comments, so the public hearing was closed.

**COMPREHENSIVE PLAN**

The 2016 updates to the Comprehensive Plan were presented.

Council member Norman declared a conflict of interest and exited the podium.

Gilbert Alvarado, Community Development Director/Deputy City Manager, explained that updates have been proposed for the Utility, Transportation, and Land use elements of the Comprehensive Plan and two site specific land use designation changes requested by property owners. He mentioned that the request from the Airport Commission to add additional property for airport operations to the current Municipal Airport has been withdrawn and will be resubmitted during the next year's cycle for changes to the Comprehensive Plan. The other site specific change was requested by Mike Norman and it is proposed to change a 7 acre parcel located at Ninth and Gardenia from Low Density Residential to High Density Residential. The Planning Commission reviewed the request but made no recommendation to the Council.

The public hearing was opened.

Mike Norman, 123 E 9<sup>th</sup> Avenue, #1, representing Lee/Norman Development, LLC, stated that the project began in 2008 as a 55+ gated community. Since 2008 only 3 homes have been sold. He explained the changes that are proposed for the development.

Rose DeRenzo, 123 Ninth Avenue, #2, stated that she purchased her property because it was represented to her that the area would be a 55+ gated community. The new proposal is for rentals and no age limit. She would not have an objection if the single family area could be fenced off from the rental area since the proposal is not what was represented to her when she bought the property.

There was some discussion by the Council.

Action Taken: Council member Leonard moved that the public hearing be closed, seconded by Council member Curnel, and passed.

**OLD BUSINESS****ORDINANCE - 2017 BUDGET AND FEE SCHEDULE**

An ordinance adopting the 2017 budget and proposed fee schedule was presented.

The ordinance adopting the budget for the City of Moses Lake, Washington for the year of 2017 was read by title only.

There was considerable discussion on the fee schedule.



Mark Fancher, 301 E. Inglewood Drive, stated that he was concerned about the increase in the development charges and that Moses Lake needs to remain competitive for the business community.

Action Taken: Council member Norman moved that the ordinance and the fee schedule be adopted, seconded by Council member Liebrecht, and passed with Council member Myers opposed as he felt the increases were too much at one time.

#### ORDINANCE - AMEND 3.27 - REAL ESTATE EXCISE TAX

An ordinance was presented which eliminates the sunset clause in the previously imposed real estate excise tax.

The ordinance amending Chapter 3.27 of the Moses Lake Municipal Code entitled "Real Estate Excise Tax: 1986" was read by title only.

John Williams, City Manager, pointed out that this tax is collected when a home actually sells. The ordinance was originally set to expire in March 2017. The funds raised by this tax are to be used specifically for streets, sidewalks, street lighting systems, traffic signals, bridges, and construction of parks. It is proposed to remove the expiration date of this tax so that the City can continue to receive the approximate \$200,000 per year.

There was some discussion by the Council.

Mark Fancher, 103 E. Englewood, pointed out that the tax does impact the sale of homes and the City has already increased other fees.

Action Taken: Council member Curnel moved that the ordinance be adopted, seconded by Council member Liebrecht, and failed with Council members Curnel, Liebrecht, and Norman in favor and Mayor Voth and Council members Myers and Leonard opposed.

Action Taken: Council member Leonard moved that the ordinance be amended to include a clause eliminating the tax by December 31, 2018, seconded by Mr. Norman, and passed with Mayor Voth and Council member Myers opposed.

#### NEW BUSINESS

##### RESOLUTION - BUILD ON UNPLATTED PROPERTY - AT&T MOBILITY/CRAB CREEK HOMESTEAD

A resolution was presented which rescinds Resolution 3377 allowing the construction of a monopole on property owned by Crab Creek Homestead and requiring the property to be platted. Upon review by the Community Development and Municipal Services Departments, it was determined that platting was not practical because the property does not front on dedicated right-of-way.

Gilbert Alvarado, Community Development Director/Deputy City Manager, stated that staff feels that platting would serve no purpose at this time because the small piece of property affected is only for the construction of a monopole, the property does not front on a dedicated street, and there is no occupancy of the property. The proposed resolution rescinds the prior resolution and allows the building on unplatted property without the requirement to plat.

The resolution allowing AT&T Mobility and Crab Creek Homestead, LLC to build on unplatted property was read by title only.

Action Taken: Council member Leonard moved that the resolution be adopted, seconded by Mrs. Liebrecht, and passed unanimously.

##### RESOLUTION - OPPOSE RAILROAD THROUGH MOSES LAKE

A resolution was presented which opposes the reopening of the Columbia Basin Railroad through the City and stating the City's support for the railroad route as originally planned.

The resolution opposing the Port of Moses Lake's proposed restoration and reopening of the Columbia Basin Railroad line through downtown Moses Lake was read by title only.

John Williams, City Manager, stated that the Port of Moses Lake is working on obtaining funding for a new rail line in the Moses Lake area and requested the City reaffirm its opposition to the use of the railroad through downtown Moses Lake. The position of the City would be provided to the legislature so that the funding can be reallocated to the other sections of the new railroad line.

Action Taken: Council member Curnel moved that the resolution be adopted, seconded by Council member Norman, and passed unanimously.

#### RESOLUTION - NUISANCE ABATEMENT COSTS - 1061 DIVISION

A resolution was presented which affirms the Council's prior authorization to staff to collect the funds expended for the nuisance abatement at 1061 Division.

The resolution establishing the billing to be imposed against Bonita Thereas Evens Ext. as the owner of certain real property upon which the City caused abatement of a nuisance to be performed after a failure of the property owner to abate the same was read by title only.

Action Taken: Council member Liebrecht moved that the resolution be adopted, seconded by Council member Leonard, and passed unanimously.

#### RESOLUTION - ADOPT WATER SERVICE POLICY

A resolution was presented which sets the policy for creating public water systems inside the City's retail service area.

The resolution of the City of Moses Lake adopting policy and procedures for new public water systems inside the City's retail service area was read by title only.

Gary Harer, Municipal Services Director, stated that, by law, the City is required to provide water service to all new developments in the City's retail service area. The City has designed the UGA as the retail service area. If it is cost prohibited to extend water to an area proposed for development, the developer has requested permission to construct small Class B water system. If the City is going to allow small water systems within the retail service area, the City is required to have a policy in order to provide consistency for the City and developers. The proposed policy and requirements would regulate the Group B water systems.

There was some discussion by the Council.

Action Taken: Council member Curnel moved that the resolution be adopted, seconded by Mr. Norman, and passed unanimously.

#### ADMINISTRATIVE REPORTS

##### POLICE

Kevin Fuhr, Police Chief, stated that John Lowry, Specialty Welding, and the Plumbers and Steam Fitters Union No. 529 are donating approximately 100 bicycles to the Police and Parks and Recreation Departments to give to children in need of bikes.

Chief Fuhr also mentioned that Captain Williams has obtain a \$2,000 grant from WalMart to help with "Shop with a Cop" program.

##### FIRE

Brett Bastian, Fire Chief, stated that WalMart has donated \$2,500 to the fire prevention programs including the installation and replacement of smoke detectors in homes with inoperable smoke detectors.

**COUNCIL COMMUNICATIONS AND REPORTS**

**EXECUTIVE SESSION** - None

**ADJOURNMENT**: The regular meeting was adjourned at 8:48 p.m.

ATTEST

\_\_\_\_\_  
Todd Voth, Mayor

\_\_\_\_\_  
W. Robert Taylor, Finance Director

DATE 12/22/16  
TIME 11:37:43

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CITY OF MOSES LAKE  
TABULATION OF CLAIMS TO BE APPROVED  
COUNCIL MEETING OF 12/27/2016

NAME OF VENDOR	VENDOR NO	Expenditure Account			
Department	Object Description	P.O. Number	P.O. Amount	Purpose of Purchase	
=====					
BANK OF THE WEST	00007547				
		0000079339	1,276.60	LEASE PYMT/PD CAR VIDEO SYS	
		0000079339	269.35	LEASE PYMT/PD CAR VIDEO SYS	
		=====			
		TOTAL:	1,545.95		
CITY OF MOSES LAKE	00008107				
		0000079283	31.21	EXCISE TAX-NOV	
		0000079283	1.63	EXCISE TAX-NOV	
		0000079283	2.79	EXCISE TAX-NOV	
		0000079283	16.94	EXCISE TAX-NOV	
		0000079283	1.26	EXCISE TAX-NOV	
		0000079283	37.65	EXCISE TAX-NOV	
		0000079283	2.47	EXCISE TAX-NOV	
		0000079283	2.24	EXCISE TAX-NOV	
		0000079283	61.62	EXCISE TAX-NOV	
		0000079283	24.97	EXCISE TAX-NOV	
		0000079283	9.60	EXCISE TAX-NOV	
		0000079283	69.22	EXCISE TAX-NOV	
		0000079283	103.15	EXCISE TAX-NOV	
		0000079283	122.73	EXCISE TAX-NOV	
		0000079283	75.28	EXCISE TAX-NOV	
		0000079283	4.59	EXCISE TAX-NOV	
		0000079283	24.33	EXCISE TAX-NOV	
		0000079283	15.04	EXCISE TAX-NOV	
		0000079283	149.47	EXCISE TAX-NOV	
		0000079283	186.34	EXCISE TAX-NOV	
		0000079283	18,800.32	EXCISE TAX-NOV	

DATE 12/22/16  
TIME 11:37:43

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CITY OF MOSES LAKE  
TABULATION OF CLAIMS TO BE APPROVED  
COUNCIL MEETING OF 12/27/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
		0000079283	7,097.27	EXCISE TAX-NOV
		0000079283	2,709.18	EXCISE TAX-NOV
		0000079283	16,734.11	EXCISE TAX-NOV
		0000079691	33,332.23	REPAY INTERFUND LOAN/SAN-W/S
		0000079691	669.98	REPAY INTERFUND LOAN/SAN-W/S
		0000079283	1,111.51	EXCISE TAX-NOV
		0000079283	1,656.18	EXCISE TAX-NOV
		0000079283	49.95	EXCISE TAX-NOV
		0000079283	177.85	EXCISE TAX-NOV
		0000079283	4.04	EXCISE TAX-NOV
		0000079283	788.78	EXCISE TAX-NOV
		=====		
		TOTAL:	84,073.93	
DATABAR	00007974			
		0000079628	281.97	MAIL UTILITY BILLS
		0000079628	281.97	MAIL UTILITY BILLS
		0000079628	281.97	MAIL UTILITY BILLS
		0000079628	281.97	MAIL UTILITY BILLS
		0000079628	281.97	MAIL UTILITY BILLS
		=====		
		TOTAL:	1,409.85	
UMPQUA BANK	00007077			
		0000079649	269.26	OFFICE SUPPLIES, PUBLICATIONS
		0000079640	73.35	OFFICE SUPPLIES
		0000079649	231.78	OFFICE SUPPLIES, PUBLICATIONS
		0000079653	65.26	BREAKROOM SUPPLIES
		0000079634	10.78	MAINTENANCE/MAC SUPPLIES
		0000079561	19.27	MISC SUPPLIES
		0000079634	378.00	MAINTENANCE/MAC SUPPLIES



DATE 12/22/16  
TIME 11:37:43

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CITY OF MOSES LAKE  
TABULATION OF CLAIMS TO BE APPROVED  
COUNCIL MEETING OF 12/27/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
UMPQUA BANK	00007077			
		0000079634	20.80	MAINTENANCE/MAC SUPPLIES
		0000079634	28.32	MAINTENANCE/MAC SUPPLIES
		0000079634	1,020.77	MAINTENANCE/MAC SUPPLIES
		0000079634	9.24	MAINTENANCE/MAC SUPPLIES
		0000079371	1,216.21	MISCELLANEOUS
		0000079371	2,037.14	MISCELLANEOUS
		0000079371	105.85	MISCELLANEOUS
		0000079371	4,941.40	MISCELLANEOUS
		0000079371	1,927.00	MISCELLANEOUS
		0000079687	39.09	CREDIT PURCHASES / NOVEMBER
		0000079685	28.00	CREDIT PURCHASES / NOVEMBER
		0000079687	988.58	CREDIT PURCHASES / NOVEMBER
		0000079686	30.18	CREDIT PURCHASES / NOVEMBER
		0000079686	379.98	CREDIT PURCHASES / NOVEMBER
		0000079371	421.55	MISCELLANEOUS
		0000079634	117.46	MAINTENANCE/MAC SUPPLIES
		0000079634	1,147.22	MAINTENANCE/MAC SUPPLIES
		0000079634	172.84	MAINTENANCE/MAC SUPPLIES
		0000079634	50.71	MAINTENANCE/MAC SUPPLIES
		0000079634	430.00	MAINTENANCE/MAC SUPPLIES
		0000079561	37.74	MISC SUPPLIES
		0000079561	453.65	MISC SUPPLIES

DATE 12/22/16  
TIME 11:37:43

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CITY OF MOSES LAKE  
TABULATION OF CLAIMS TO BE APPROVED  
COUNCIL MEETING OF 12/27/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
		0000079452	199.00	OFFICE SUPPLIES
		0000079561	17.60	MISC SUPPLIES
		0000079684	101.98	CREDIT PURCHASES / NOVEMBER
		0000079659	2,955.16	TONER, MISC COMPUTER SUPPLIES
		0000079659	80.00	TONER, MISC COMPUTER SUPPLIES
		0000079561	82.03	MISC SUPPLIES
		0000079688	200.48	CREDIT PURCHASES / NOVEMBER
		0000079561	287.32	MISC SUPPLIES
		0000079561	621.30	MISC SUPPLIES
		=====		
		TOTAL:	21,196.30	
		=====		
		REPORT TOTAL:	108,226.03	

TOTALS PAGE  
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000	GENERAL FUND	14,307.74
103	GRANTS AND DONATIONS	2,419.65
116	STREET	39.37
410	WATER/SEWER	30,214.51
490	SANITATION	51,018.29
493	STORM WATER	1,393.48
498	AMBULANCE FUND	2,040.13
517	CENTRAL SERVICES	4,808.91
519	EQUIPMENT RENTAL	1,362.65
528	BUILD MAINTENANCE	621.30
	TOTAL	108,226.03

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*          C L A I M S   A P P R O V A L                               *
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* WE, THE UNDERSIGNED COUNCILMEN OF THE CITY OF MOSES LAKE, WASHINGTON, DO HEREBY CERTIFY THAT THE MERCHANDISE *
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* OR SERVICES SPECIFIED HAVE BEEN RECEIVED AND THAT ABOVE CLAIMS ARE APPROVED, AS NOTED, FOR PAYMENT      *
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* IN THE AMOUNT OF       $108,226.03 THIS 27TH DAY OF DECEMBER, 2016    *
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* COUNCIL MEMBER                                           COUNCIL MEMBER                        *
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* COUNCIL MEMBER                                           FINANCE DIRECTOR                      *
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DATE 12/16/16  
TIME 11:39:40

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CITY OF MOSES LAKE  
TABULATION OF CLAIMS TO BE APPROVED  
COUNCIL MEETING OF 12/27/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
DATA BAR	00007974	0000079394	461.14	MAIL UTILITY BILLS
		0000079394	461.14	MAIL UTILITY BILLS
		0000079394	461.14	MAIL UTILITY BILLS
		0000079394	461.14	MAIL UTILITY BILLS
		0000079394	461.16	MAIL UTILITY BILLS
		=====		
		TOTAL:	2,305.72	
HOME DEPOT CREDIT SERVICES	00007824	0000079377	297.69	MISC SUPPLIES
		0000079377	80.83	MISC SUPPLIES
		0000079377	33.38	MISC SUPPLIES
		0000079377	20.12	MISC SUPPLIES
		=====		
		TOTAL:	432.02	
LOWES	00003886	0000079376	768.79	MISC SUPPLIES
		0000079376	49.79	MISC SUPPLIES
		0000079376	6.75	MISC SUPPLIES
		0000079376	51.25	MISC SUPPLIES
		0000079376	7.66	MISC SUPPLIES
		0000079376	82.43	MISC SUPPLIES
		=====		
		TOTAL:	966.67	
PARKER FORD	00007084	0000078560	46,073.26	FORD POLICE SUV W/ EQUIPMENT
		=====		
		TOTAL:	46,073.26	
PUD OF GRANT COUNTY	00001501	0000079372	715.33	ELECTRIC SERVICE/NOV
		0000079372	18.27	ELECTRIC SERVICE/NOV
		0000079372	488.66	ELECTRIC SERVICE/NOV
		0000079372	501.80	ELECTRIC SERVICE/NOV

DATE 12/16/16  
TIME 11:39:40

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CITY OF MOSES LAKE  
TABULATION OF CLAIMS TO BE APPROVED  
COUNCIL MEETING OF 12/27/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
PUD OF GRANT COUNTY	00001501			
		0000079375	2,838.27	ELEC SERVICE/ST LIGHTS
		0000079372	36.01	ELECTRIC SERVICE/NOV
		0000079372	-311.96	ELECTRIC SERVICE/NOV
		0000079372	22.49	ELECTRIC SERVICE/NOV
		0000079645	1,619.11	ELEC SERVICE/MONTLAKE IRRIG
		0000079372	333.20	ELECTRIC SERVICE/NOV
		0000079372	699.84	ELECTRIC SERVICE/NOV
		0000079372	117.09	ELECTRIC SERVICE/NOV
		0000079372	24.89	ELECTRIC SERVICE/NOV
		0000079372	834.03	ELECTRIC SERVICE/NOV
		0000079372	193.03	ELECTRIC SERVICE/NOV
		0000079375	37,715.94	ELEC SERVICE/ST LIGHTS
		0000079372	21,719.06	ELECTRIC SERVICE/NOV
		0000079372	13,896.51	ELECTRIC SERVICE/NOV
		0000079372	105.71	ELECTRIC SERVICE/NOV
		0000079372	2,244.75	ELECTRIC SERVICE/NOV
		0000079372	553.56	ELECTRIC SERVICE/NOV
		0000079372	1,083.61	ELECTRIC SERVICE/NOV
		0000079372	1,463.28	ELECTRIC SERVICE/NOV
		=====		
		TOTAL:	86,912.48	
		=====		
		REPORT TOTAL:	136,690.15	



CITY OF MOSES LAKE  
TABULATION OF CLAIMS TO BE APPROVED  
COUNCIL MEETING OF 12/27/2016

TOTALS BY FUND

FUND NO	FUND NAME	AMOUNT
000	GENERAL FUND	9,053.30
116	STREET	37,908.97
410	WATER/SEWER	36,710.06
490	SANITATION	461.14
493	STORM WATER	461.14
495	AIRPORT	105.71
498	AMBULANCE FUND	461.16
519	EQUIPMENT RENTAL	46,073.26
528	BUILD MAINTENANCE	5,455.41
	TOTAL	136,690.15

CHANGES TO BE MADE SHOULD BE LISTED BELOW

VEND NO.	P.O. NO.	AMT LISTED	CORRECTED AMT	ACTION TO BE TAKEN
----------	----------	------------	---------------	--------------------

.....	.....	.....	.....	.....
.....	.....	.....	.....	.....
.....	.....	.....	.....	.....

CORRECT AMOUNT TO BE PAID .....

\*\*\*\*\*

CLAIMS APPROVAL

WE, THE UNDERSIGNED COUNCILMEN OF THE CITY OF MOSES LAKE, WASHINGTON, DO HEREBY CERTIFY THAT THE MERCHANDISE OR SERVICES SPECIFIED HAVE BEEN RECEIVED AND THAT ABOVE CLAIMS ARE APPROVED, AS NOTED, FOR PAYMENT IN THE AMOUNT OF \$136,690.15 THIS 27TH DAY OF DECEMBER, 2016

.....

COUNCIL MEMBER COUNCIL MEMBER

.....

COUNCIL MEMBER FINANCE DIRECTOR

\*\*\*\*\*

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CITY OF MOSES LAKE  
TABULATION OF CLAIMS TO BE APPROVED  
COUNCIL MEETING OF 12/27/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
3M COMPANY	00005022	0000079310	540.59	SIGN MATERIAL
		TOTAL:	540.59	
A B C HYDRAULICS	00006611	0000079430	98.87	MISC SUPPLIES
		TOTAL:	98.87	
AAA READYMIX INC	00000027	0000079583	423.91	CONCRETE
		TOTAL:	423.91	
AFFORDABLE AUTO REPAIR INC	00007734	0000079536	852.79	MISC REPAIR
		TOTAL:	852.79	
AMERICAN LINEN	00004927	0000079493	219.76	
		TOTAL:	219.76	
ARIKA LOEFFLER	00006430	0000079290	120.00	MISC SUPPLIES
		TOTAL:	120.00	
BASIN LOCK & SECURITY	00003714	0000079635	240.00	MAC/LRC ALARM MONITORING
		0000079635	210.00	MAC/LRC ALARM MONITORING
		TOTAL:	450.00	
BASIN SEPTIC SERVICES	00000166	0000079674	498.52	SEPTIC SERVICE
		TOTAL:	498.52	
BEE LINE FRAME AND AXLE INC	00000109	0000079680	779.58	REPAIR EQ 096
		TOTAL:	779.58	
BOUND TREE MEDICAL LLC	00006022	0000079491	1,401.24	MEDICAL SUPPLIES
		TOTAL:	1,401.24	
BUD CLARY TOYOTA CHEVROLET	00000150	0000079554	490.48	MISC REPAIR/PARTS
		TOTAL:	490.48	
BULLOCK TRANE	00005678	0000079328	419.46	ICE RINK CHILLER COMPRESSOR

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CITY OF MOSES LAKE  
TABULATION OF CLAIMS TO BE APPROVED  
COUNCIL MEETING OF 12/27/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account		Purpose of Purchase
		P.O. Number	P.O. Amount	
=====				
		TOTAL:	419.46	
CASCADE NATURAL GAS CORP	00000203			
		0000079639	35.83	SNS GAS USAGE
		0000079378	448.42	NAT GAS SERVICE
		0000079378	466.90	NAT GAS SERVICE
		=====		
		TOTAL:	951.15	
CEDAR STREET CLEANERS	00004655			
		0000079360	665.74	UNIFORM MAINTENANCE
		=====		
		TOTAL:	665.74	
CENTRAL WASHINGTON ASPHALT	00003510			
		0000079421	3,208.19	MISC SUPPLIES/GRAVEL
		=====		
		TOTAL:	3,208.19	
CENTRAL WASHINGTON CONCRETE	00003603			
		0000079669	289.71	MISC SUPPLIES
		=====		
		TOTAL:	289.71	
CHASE PAYMENTECH-EFT	00004046			
		0000079695	60.01	CREDIT CARD FEES
		0000079695	1,533.72	CREDIT CARD FEES
		0000079695	1,533.72	CREDIT CARD FEES
		0000079695	1,533.72	CREDIT CARD FEES
		0000079695	1,533.72	CREDIT CARD FEES
		0000079695	1,533.74	CREDIT CARD FEES
		=====		
		TOTAL:	7,728.63	
CITY OF MOSES LAKE	00008201			
		0000079331	336.37	WATER SERVICE/NOV
		0000079331	774.68	WATER SERVICE/NOV
		0000079331	328.72	WATER SERVICE/NOV
		0000079331	223.13	WATER SERVICE/NOV
		0000079331	130.25	WATER SERVICE/NOV
		0000079332	296.64	WATER SERVICE/DEC

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CITY OF MOSES LAKE  
TABULATION OF CLAIMS TO BE APPROVED  
COUNCIL MEETING OF 12/27/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
		0000079331	534.59	WATER SERVICE/NOV
		0000079332	2,855.99	WATER SERVICE/DEC
		=====		
		TOTAL:	5,480.37	
	00008107			
		0000079630	500,000.00	TRANS FUNDS/W-S TO GEN
		0000079702	108,332.23	REPAY INTERFUND LOAN/SAN-W/S
		0000079702	3,669.98	REPAY INTERFUND LOAN/SAN-W/S
		=====		
		TOTAL:	612,002.21	
	00008201			
		0000079331	3,028.98	WATER SERVICE/NOV
		0000079331	345.17	WATER SERVICE/NOV
		=====		
		TOTAL:	3,374.15	
	00008107			
		0000079701	133,998.88	REPAY INTERFUND LOAN/AMB-W/S
		0000079701	2,009.97	REPAY INTERFUND LOAN/AMB-W/S
		=====		
		TOTAL:	136,008.85	
	00008201			
		0000079331	285.34	WATER SERVICE/NOV
		0000079331	643.42	WATER SERVICE/NOV
		0000079331	358.06	WATER SERVICE/NOV
		0000079332	162.30	WATER SERVICE/DEC
		0000079331	363.61	WATER SERVICE/NOV
		0000079331	795.05	WATER SERVICE/NOV
		0000079331	185.20	WATER SERVICE/NOV
		0000079331	98.82	WATER SERVICE/NOV
		=====		
		TOTAL:	2,891.80	
	00008107			

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CITY OF MOSES LAKE  
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COUNCIL MEETING OF 12/27/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account		Purpose of Purchase
		P.O. Number	P.O. Amount	
		0000079700	396,314.25	REPAY INTERFUND LOAN
		0000079700	50,000.00	REPAY INTERFUND LOAN
		=====		
		TOTAL:	446,314.25	
CITY OF SPOKANE	00004155			
		0000079439	17.15	EVIDENCE DESTRUCTION
		=====		
		TOTAL:	17.15	
COLUMBIA BASIN HERALD	00007829			
		0000079647	147.42	SUBSCRIPTION RENEWAL
		=====		
		TOTAL:	147.42	
COLUMBIA BASIN OFFICIALS ASSN	00005194			
		0000079288	406.80	MISC SUPPLIES
		=====		
		TOTAL:	406.80	
COLUMBIA BASIN PUBLISHING CO	00000210			
		0000079281	808.50	PUBLICATIONS
		0000079637	288.54	REC PROGRAM ADVERTISING
		0000079637	288.55	REC PROGRAM ADVERTISING
		=====		
		TOTAL:	1,385.59	
COMMERCIAL TIRE	00005968			
		0000079423	6,878.06	TIRES
		=====		
		TOTAL:	6,878.06	
COUNTRY FABRICS	00006265			
		0000079289	220.00	MISC SUPPLIES
		=====		
		TOTAL:	220.00	
CSWW, INC dba NO 40 OUTFITTERS	00001701			
		0000079671	217.51	MISC SUPPLIES
		=====		
		TOTAL:	217.51	
CULBERT CONSTRUCTION	00005764			
		0000079613	44,455.90	PE2 LARSON METER 2016
		=====		
		TOTAL:	44,455.90	
DAY WIRELESS SYSTEMS	00005517			
		0000079679	32.37	ANTENNAE FOR ANIMAL CTRL TRUCK
		0000079679	379.16	ANTENNAE FOR ANIMAL CTRL TRUCK
		0000079679	379.16	ANTENNAE FOR ANIMAL CTRL TRUCK
		0000079679	760.13	ANTENNAE FOR ANIMAL CTRL TRUCK



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CITY OF MOSES LAKE  
TABULATION OF CLAIMS TO BE APPROVED  
COUNCIL MEETING OF 12/27/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account		Purpose of Purchase
		P.O. Number	P.O. Amount	
		TOTAL:	1,550.82	
DR LOU SOWERS	00001856	0000079631	900.00	PRE-EMPLOY EXAMS
		TOTAL:	900.00	
E F RECOVERY	00007244	0000079506	3,956.00	PCR BILLING / DECEMBER
		0000079506	98.23	PCR BILLING / DECEMBER
		TOTAL:	4,054.23	
EASTERN CASCADE DIST	00006909	0000079365	57.50	DRINKING WATER
		TOTAL:	57.50	
FABER INDUSTRIAL SUPPLY	00000501	0000079451	55.36	MISC SUPPLIES
		TOTAL:	55.36	
FASTENAL COMPANY	00007372	0000079470	415.63	MISC SUPPLIES
		0000079470	-96.52	MISC SUPPLIES
		0000079470	6.24	MISC SUPPLIES
		TOTAL:	325.35	
FERRELLGAS	00002207	0000079420	51.23	DOCK CYLINDERS
		TOTAL:	51.23	
FORENSIC VIDEO SOLUTIONS	00005712	0000079652	400.00	REGISTRATION
		TOTAL:	400.00	
GALLS, LLC	00000133	0000079495	1,430.03	UNIFORM SUPPLIES
		TOTAL:	1,430.03	
GEMTECH	00007218	0000079655	3,000.00	TRT EQUIPMENT
		TOTAL:	3,000.00	
GOVT FINANCE OFFICERS ASSN	00007958	0000079643	190.00	MEMBERSHIP DUES
		TOTAL:	190.00	
GRANT CO SOLID WASTE DEPT	00000640			

CITY OF MOSES LAKE  
TABULATION OF CLAIMS TO BE APPROVED  
COUNCIL MEETING OF 12/27/2016

NAME OF VENDOR	VENDOR NO	Expenditure Account		
Department	Object Description	P.O. Number	P.O. Amount	Purpose of Purchase
=====				
		0000079642	22,516.17	LANDFILL DUMPING FEES
		=====		
		TOTAL:	22,516.17	
GRANT COUNTY ANIMAL OUTREACH	00003387	0000079648	25,000.00	2ND HALF 2016 CONTRACT PYMT
		=====		
		TOTAL:	25,000.00	
GRANT COUNTY TECHNOLOGY	00005535	0000079366	60.00	SERVICES
		=====		
		TOTAL:	60.00	
H D FOWLER COMPANY	00003868	0000079428	2,370.95	MISC REPAIR PARTS
		=====		
		TOTAL:	2,370.95	
IMSA	00006190	0000079623	200.00	MEMBERSHIP DUES
		=====		
		TOTAL:	200.00	
INDUSTRIAL COMMUNICATIONS	00004789	0000079398	2,411.87	RADIO FOR NEW POLICE CAR
		=====		
		TOTAL:	2,411.87	
INLAND PIPE & SUPPLY COMPANY	00003727	0000079611	277.19	MISC SUPPLIES
		=====		
		TOTAL:	277.19	
J S F TECHNOLOGIES	00004133	0000079435	210.00	MISC SUPPLIES
		=====		
		TOTAL:	210.00	
J U B ENGINEERS INC	00005690	0000079526	1,538.00	PROFESS SERV ADA TRANS PLAN
		=====		
		TOTAL:	1,538.00	
JERRYS AUTO SUPPLY	00005835	0000079666	151.66	MISC SUPPLIES
		0000079485	54.52	MISC SUPPLIES
		=====		
		TOTAL:	206.18	
KAMAN FLUID POWER LLC	00001302	0000079548	7.32	MISC SUPPLIES
		=====		
		TOTAL:	7.32	
KATHERINE L KENISON PS	00006980	0000079411	11,868.00	PROF SERVICE/CITY ATTY
		=====		
		TOTAL:	11,868.00	

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CITY OF MOSES LAKE  
TABULATION OF CLAIMS TO BE APPROVED  
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NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
KONICA MINOLTA BUSINESS SOL	00007194	0000079448	202.43	MAINT AGREE/CH COPIER
		TOTAL:	202.43	
LAD IRRIGATION COMPANY INC	00001101	0000079621	-227.86	SERVICE CALL-WELL #33
		0000079462	161.15	LABOR
		0000079621	31.36	SERVICE CALL-WELL #33
		0000079621	464.26	SERVICE CALL-WELL #33
		TOTAL:	428.91	
MOON SECURITY SERVICES INC	00006510	0000079356	51.50	MONTHLY MONITORING
		TOTAL:	51.50	
MOSES LAKE SOCCER TOTS	00007063	0000079636	92.00	SOCCERTOTS PROGRAM INSTRUCTION
		TOTAL:	92.00	
MOSES LAKE STEEL SUPPLY	00001268	0000079665	9.84	MISC SUPPLIES
		0000079665	172.43	MISC SUPPLIES
		0000079487	241.89	MISC SUPPLIES
		TOTAL:	424.16	
MSI MARTIAL ARTS ACADEMY	00007322	0000079586	144.00	
		0000079586	264.00	
		TOTAL:	408.00	
NANCY CORTEZ/PETTY CASH FUND	00004997	0000079625	5.16	REIMBURSE PETTY CASH
		0000079625	6.43	REIMBURSE PETTY CASH
		0000079625	16.25	REIMBURSE PETTY CASH
		0000079625	7.00	REIMBURSE PETTY CASH
		0000079625	10.00	REIMBURSE PETTY CASH
		TOTAL:	44.84	

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CITY OF MOSES LAKE  
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NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
NORCO ENTERPRISES INC	00006590	0000079295	5.78	MISC SUPPLIES
		0000079295	5.78	MISC SUPPLIES
		0000079638	34.05	CYLINDER RENTAL
		0000079295	11.55	MISC SUPPLIES
		=====		
		TOTAL:	57.16	
NORTHSTAR CHEMICAL INC	00006113	0000079510	1,605.60	SODIUM HYPOCHLORITE
		=====		
		TOTAL:	1,605.60	
OASIS AUTO SPA	00004834	0000079318	283.50	CAR WASHES-NOVEMBER
		=====		
		TOTAL:	283.50	
OREILLY AUTO PARTS	00004593	0000079392	176.04	MISC SUPPLIES
		=====		
		TOTAL:	176.04	
OXARC INC	00001412	0000079664	36.69	MISC SUPPLIES
		0000079664	1,750.00	MISC SUPPLIES
		0000079560	375.00	CONFINED SPACE TRAINING
		0000079560	250.00	CONFINED SPACE TRAINING
		0000079560	375.00	CONFINED SPACE TRAINING
		0000079560	250.00	CONFINED SPACE TRAINING
		=====		
		TOTAL:	3,036.69	
QCL INC	00006542	0000079660	72.00	RANDOM DRUG TESTING
		0000079660	72.00	RANDOM DRUG TESTING
		0000079660	181.25	RANDOM DRUG TESTING
		0000079660	72.00	RANDOM DRUG TESTING
		0000079660	109.25	RANDOM DRUG TESTING
		=====		
		TOTAL:	506.50	
QUILL CORPORATION	00004811			

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NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account		Purpose of Purchase
		P.O. Number	P.O. Amount	
		0000079661	57.67	MISC SUPPLIES
		0000079661	57.96	MISC SUPPLIES
		=====		
		TOTAL:	115.63	
RANDY KEENER	00007447			
		0000079651	553.82	TIRES
		=====		
		TOTAL:	553.82	
REFLEX TRAFFIC SYSTEMS	00004837			
		0000079629	15,507.87	PROF SERV/RED LIGHT TICKETS
		=====		
		TOTAL:	15,507.87	
RELLS FIRE EQUIPMENT	00006109			
		0000079606	225.00	BACKFLOW ASSY/EXTINGUISHER
		0000079606	1,440.00	BACKFLOW ASSY/EXTINGUISHER
		0000079606	45.00	BACKFLOW ASSY/EXTINGUISHER
		0000079606	45.00	BACKFLOW ASSY/EXTINGUISHER
		0000079606	45.00	BACKFLOW ASSY/EXTINGUISHER
		0000079606	45.00	BACKFLOW ASSY/EXTINGUISHER
		0000079606	459.00	BACKFLOW ASSY/EXTINGUISHER
		0000079606	45.00	BACKFLOW ASSY/EXTINGUISHER
		=====		
		TOTAL:	2,349.00	
ROADWISE INC	00004402			
		0000079633	6,348.33	ICE MELT
		=====		
		TOTAL:	6,348.33	
SEA WESTERN INC	00001879			
		0000079501	2,735.37	TURNOUT PANTS & JACKETS
		=====		
		TOTAL:	2,735.37	
SHIRTBUILDERS INC	00004022			
		0000079292	571.14	MISC SUPPLIES
		=====		
		TOTAL:	571.14	
SHRED IT	00003144			
		0000079409	6.25	RECORDS DESTRUCTION
		0000079409	6.25	RECORDS DESTRUCTION
		0000079409	12.50	RECORDS DESTRUCTION

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CITY OF MOSES LAKE  
TABULATION OF CLAIMS TO BE APPROVED  
COUNCIL MEETING OF 12/27/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
SHRED IT	00003144	0000079409	12.50	RECORDS DESTRUCTION
		0000079409	12.50	RECORDS DESTRUCTION
		0000079409	4.16	RECORDS DESTRUCTION
		0000079409	4.17	RECORDS DESTRUCTION
		0000079409	4.17	RECORDS DESTRUCTION
		TOTAL:	62.50	
SKAUG BROTHERS GLASS	00004842	0000079677	26.98	REMOTE FOR ADA DOOR
		TOTAL:	26.98	
STATE AUDITORS OFFICE	00003249	0000079644	5,070.75	GENERAL AUDIT CHARGES
		TOTAL:	5,070.75	
SUPPLYWORKS	00003053	0000079627	126.24	JANITORIAL SUPPLIES
		TOTAL:	126.24	
TATUM LAWN CARE	00005928	0000079641	242.78	CLEAN UP WEEDS
		TOTAL:	242.78	
TRANSPORTATION REVOLVING FUND	00001922	0000079646	59.85	T & S / RUSSELL / MSA CARE
		TOTAL:	59.85	
UMPQUA BANK/MERCHANT-EFT	00005882	0000079694	173.95	CREDIT CARD FEES
		0000079694	88.89	CREDIT CARD FEES
		0000079694	1.21	CREDIT CARD FEES
		0000079694	21.64	CREDIT CARD FEES
		0000079694	.41	CREDIT CARD FEES
		TOTAL:	286.10	
UMPQUA VANTIV MERCHANT-EFT	00007672	0000079693	302.03	CREDIT CARD FEES
		0000079693	197.66	CREDIT CARD FEES

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NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
		0000079693	172.81	CREDIT CARD FEES
		0000079693	74.78	CREDIT CARD FEES
		0000079693	53.60	CREDIT CARD FEES
		0000079693	49.46	CREDIT CARD FEES
		0000079693	43.97	CREDIT CARD FEES
		0000079693	43.97	CREDIT CARD FEES
		0000079693	43.97	CREDIT CARD FEES
		0000079693	43.97	CREDIT CARD FEES
		0000079693	43.97	CREDIT CARD FEES
		0000079693	43.97	CREDIT CARD FEES
		=====		
		TOTAL:	1,070.19	
UTIL UNDRGRND LOCATION CENTER	00004598			
		0000079555	71.38	UNDERGROUND UTILITY LOCATES
		0000079555	71.38	UNDERGROUND UTILITY LOCATES
		0000079555	71.38	UNDERGROUND UTILITY LOCATES
		=====		
		TOTAL:	214.14	
VERIZON WIRELESS	00002107			
		0000079408	40.01	AIR CARD SERVICE
		0000079408	25.53	AIR CARD SERVICE
		0000079408	835.46	AIR CARD SERVICE
		0000079408	40.01	AIR CARD SERVICE
		0000079408	80.02	AIR CARD SERVICE
		0000079408	40.01	AIR CARD SERVICE
		0000079408	40.01	AIR CARD SERVICE
		0000079408	40.01	AIR CARD SERVICE
		=====		
		TOTAL:	1,141.06	
WA ST CRIMINAL JUSTICE TRNG	00003831			
		0000079654	600.00	REGISTRATION
		=====		
		TOTAL:	600.00	

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CITY OF MOSES LAKE  
TABULATION OF CLAIMS TO BE APPROVED  
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NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
WESTERN PETERBILT INC	00006802	0000079549	172.06	MISC SUPPLIES
		TOTAL:	172.06	
WESTERN SYSTEMS	00006838	0000079446	73.43	MISC SUPPLIES
		TOTAL:	73.43	
XPRESS BILL PAY - EFT	00006421	0000079692	647.51	CREDIT CARD FEES
		0000079692	647.52	CREDIT CARD FEES
		0000079692	647.52	CREDIT CARD FEES
		0000079692	647.52	CREDIT CARD FEES
		0000079692	647.52	CREDIT CARD FEES
		TOTAL:	3,237.59	
		REPORT TOTAL:	1,405,501.04	



CITY OF MOSES LAKE  
TABULATION OF CLAIMS TO BE APPROVED  
COUNCIL MEETING OF 12/27/2016

TOTALS BY FUND

FUND NO	FUND NAME	AMOUNT
000	GENERAL FUND	76,181.77
103	GRANTS AND DONATIONS	3,000.00
116	STREET	8,276.19
119	STREET REPR/RECON	1,538.00
410	WATER/SEWER	518,846.73
477	WATER SEWER CONSTRUCTION	44,455.90
490	SANITATION	136,747.76
493	STORM WATER	5,371.82
495	AIRPORT	345.17
498	AMBULANCE FUND	145,339.34
517	CENTRAL SERVICES	242.44
519	EQUIPMENT RENTAL	14,276.50
528	BUILD MAINTENANCE	450,879.42
	TOTAL	1,405,501.04

CHANGES TO BE MADE SHOULD BE LISTED BELOW

VEND NO.	P.O. NO.	AMT LISTED	CORRECTED AMT	ACTION TO BE TAKEN
.....	.....	.....	.....	.....
.....	.....	.....	.....	.....
.....	.....	.....	.....	.....

CORRECT AMOUNT TO BE PAID .....

\*\*\*\*\*

\*  
\*  
\* CLAIMS APPROVAL \*  
\*  
\* WE, THE UNDERSIGNED COUNCILMEN OF THE CITY OF MOSES LAKE, WASHINGTON, DO HEREBY CERTIFY THAT THE MERCHANDISE \*  
\* OR SERVICES SPECIFIED HAVE BEEN RECEIVED AND THAT ABOVE CLAIMS ARE APPROVED, AS NOTED, FOR PAYMENT \*  
\* IN THE AMOUNT OF \$1,405,501.04 THIS 27TH DAY OF DECEMBER, 2016 \*  
\*  
\*  
\* ..... \*  
\* COUNCIL MEMBER COUNCIL MEMBER \*  
\*  
\*  
\* ..... \*  
\* COUNCIL MEMBER FINANCE DIRECTOR \*  
\*\*\*\*\*



## CITY OF MOSES LAKE STAFF REPORT

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To: John Williams, City Manager  
From: Brett Bastian, Fire Chief  
Date: December 27, 2016  
Proceeding Type: MOTION  
Subject: Ordinance – Amend MLMC 2.30 Emergency Medical and Ambulance Service

---

### Legislative History:

• First Presentation:	December 27, 2016
• Second presentation:	
• Action:	Single Reading - Motion

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### **Staff Report Summary**

Moses Lake Municipal Code Chapter 2.30 regulates Emergency Medical and Ambulance Service.

Section 2.30.050B regulates rate indexing. The rate index for ambulance rates has been moved to the master fee schedule. MLMC 2.30 requires updating to reflect this change.

### **Background**

MLMC 2.30 has been in effect since ambulance transport service began being provided by the City of Moses Lake in 2001. Rate indexing has been part of this portion of the MLMC for many years. With the passage of the master fee schedule adopted by the City Council at the December 13, 2016 council meeting it is necessary to update MLMC 2.30 to reflect movement of the rate indexing from MLMC 2.30 to the master fee schedule.

**Fiscal and Policy Implications**

n/a

**Options**

<b><i>Option</i></b>	<b><i>Results</i></b>
<ul style="list-style-type: none"><li>• <i>Adopt the ordinance amending MLMC 2.30</i></li></ul>	Allows movement of the ambulance rate indexing to the master fee schedule for the City.
<ul style="list-style-type: none"><li>• <i>Take no action.</i></li></ul>	Would require removing ambulance rate indexing from the master fee schedule and retaining them in the existing code chapter.

**Staff Recommendation**

Staff recommends that City Council move forward with passage of the ordinance amending Chapter 2.30

**Attachments**

A.	Ordinance
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**Legal Review**

The following documents are attached and subject to legal review:

<b>Type of Document</b>	<b>Title of Document</b>	<b>Date Reviewed by Legal Counsel</b>
<ul style="list-style-type: none"><li>•</li></ul>		

ORDINANCE NO. 2836

AN ORDINANCE AMENDING CHAPTER 2.30 OF THE MOSES LAKE MUNICIPAL  
CODE ENTITLED "EMERGENCY MEDICAL AND AMBULANCE SERVICE"

THE CITY COUNCIL OF THE CITY OF MOSES LAKE, WASHINGTON ORDAINS AS FOLLOWS:

Section 1. Chapter 2.30 of the Moses Lake Municipal Code entitled "Emergency Medical and Ambulance Service" is amended as follows:

2.30.050 Emergency Medical and Ambulance Service Rates:

- A. The rates for emergency medical and ambulance services shall be assessed in accordance with the adopted fee schedule. ~~set by City Council resolution. Rates shall be set at a level to cover the actual costs incurred by the city in operating the emergency medical and ambulance service and may be amended from time to time by the City Council by resolution.~~ Additional service fees for professional services, medical supplies, and other items expended in the transfer or transport of the patient shall be assessed in accordance with the adopted fee schedule charged at rates determined by the City Council.
- ~~B. Rate Indexing: Ambulance rates shall be revised with billing dates every year after May 1, 2011 by an amount equal to the increase in the All Urban Consumers, All West City Average, December to December, Consumer Price Index (CPI). Increases shall be rounded to the next \$.05 increment. The increases shall be computed by the Fire Department and confirmed by the City Council action considered at a regular City Council meeting at least thirty (30) days before the revised rates are to become effective.~~

Section 2. This ordinance shall take effect and be in force five (5) days after its passage.

Adopted by the City Council and signed by its Mayor on December 27, 2016.

\_\_\_\_\_  
Todd Voth, Mayor

ATTEST:

\_\_\_\_\_  
W. Robert Taylor, Finance Director

APPROVED AS TO FORM:

\_\_\_\_\_  
Katherine L. Kenison, City Attorney



**CITY OF MOSES LAKE  
STAFF REPORT**

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To: John Williams, City Manager  
From: Gary Harer, Municipal Services Director  
Date: December 27, 2016  
Proceeding Type: Motion  
Subject: Ordinance – Amend MLMC Chapter 3.58 Water Connection Fees

---

**Legislative History:**

• First Presentation:	December 27, 2016
• Second presentation:	
• Action:	Single Reading - Motion

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**Staff Report Summary**

The attached ordinance removes the water connection fees listed in Municipal Code 3.58 and references them to the approved fee schedule.

**Background:**

The City Council approved the 2017 Fee Schedule, which includes the water connection fees, at their December 13, 2016 council meeting. The fees listed in Municipal Code 3.58 should be deleted at this council meeting so they do not conflict with the approved fee schedule.

**Fiscal and Policy Implications**

None

### Options

Option	Results
• Approve the Ordinance	The fees will be deleted from MLMC 3.58
• Do not Approve the Ordinance	The incorrect fees will be shown in MLMC 3.58

### Staff Recommendation

Staff recommends that the ordinance be adopted.

### Attachments

A.	Ordinance
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### Legal Review

The following documents are attached and subject to legal review:

Type of Document	Title of Document	Date Reviewed by Legal Counsel

ORDINANCE NO. 2850

AN ORDINANCE AMENDING CHAPTER 3.58 OF THE MOSES LAKE MUNICIPAL CODE ENTITLED "WATER CONNECTION FEES"

THE CITY COUNCIL OF THE CITY OF MOSES LAKE, WASHINGTON ORDAINS AS FOLLOWS:

Section 1. Chapter 3.58 of the Moses Lake Municipal Code entitled "Water Connection Fees" is amended as follows:

3.58.010 Application: The applicant for water service shall pay to the City the appropriate fee(s) at the time of application in accordance with the adopted fee schedule. ~~according to the following schedule:~~

1. Tapping Main	
3/4" - 2"	\$100
4" - 6"	\$225
8"	\$275
10"	\$350
12"	\$405
2. Water Sample - purity (each)	\$ 70
3. Filling and Flushing Newly Construct Water Mains (each time)	\$16/100 feet
4. Meter	
3/4"	\$245
1"	\$315
1 1/2"	\$470
2"	\$875
A credit will be given for the existing meter fee when increasing the size of a meter. A refund or credit will not be given for the existing meter fee when downsizing a meter.	
5. Service Line, Meter Tile, and Meter previously installed by the city	
3/4" meter	\$545
1" meter	\$600
1 1/2" meter	\$910
6. Connecting to existing main - any size	\$255

Section 2. This ordinance shall take effect and be in force five (5) days after its passage.

Adopted by the City Council and signed by its Mayor on December 27, 2016.

ATTEST:

\_\_\_\_\_  
Todd Voth, Mayor

\_\_\_\_\_  
W. Robert Taylor, Finance Director

APPROVED AS TO FORM:

\_\_\_\_\_  
Katherine L. Kenison, City Attorney



**CITY OF MOSES LAKE**  
**STAFF REPORT**

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To: John Williams, City Manager  
From: Gary Harer, Municipal Services Director  
Date: December 27, 2016  
Proceeding Type: Motion  
Subject: Ordinance – Amend MLMC Chapter 3.62 – Utility System Development Charges

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**Legislative History:**

- |                        |                         |
|------------------------|-------------------------|
| • First Presentation:  | December 27, 2016       |
| • Second presentation: |                         |
| • Action:              | Single Reading - Motion |

**Staff Report Summary**

The attached ordinance removes the water connection fees listed in Municipal Code 3.62 and references them to the approved fee schedule.

**Background:**

The City Council approved the 2017 Fee Schedule, which includes the utility system development charges, at their December 13, 2016 council meeting. The fees listed in Municipal Code 3.58.010 should be deleted at this council meeting so they do not conflict with the approved fee schedule.

**Fiscal and Policy Implications**

None



**Options**

Option	Results
• Approve the Ordinance	The fees will be deleted from MLMC 3.62
• Do not Approve the Ordinance	The incorrect fees will be shown in MLMC 3.62

**Staff Recommendation**

Staff recommends that the ordinance be adopted.

**Attachments**

A.	Ordinance
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**Legal Review**

The following documents are attached and subject to legal review:

Type of Document	Title of Document	Date Reviewed by Legal Counsel

ORDINANCE NO.2851

AN ORDINANCE AMENDING CHAPTER 3.62 OF THE MOSES LAKE MUNICIPAL CODE ENTITLED "UTILITY SYSTEM DEVELOPMENT CHARGES"

THE CITY COUNCIL OF THE CITY OF MOSES LAKE, WASHINGTON ORDAINS AS FOLLOWS:

Section 1. Chapter 3.62 of the Moses Lake Municipal Code entitled "Utility System Development Charges\*" is amended as follows:

- 3.62.010 Water System Development Charges: A system development charge (SDC) ~~shall be assessed in accordance with the adopted fee schedule in the amount shown below shall be assessed~~ on all properties that connect to the City's water system. The charge shall be paid before the City will turn on the water service and before the City will activate a water service account. The charge shall be shown on the Utility Service Request form. For multiple services, the water system development charge shall be paid for each water service.

Meter Size	Water SDC
3/4"	\$1,128
1"	\$1,916
1½"	\$3,816
2"	\$6,128
3"	\$11,559
4"	\$23,113
6"	\$48,180
8"	\$91,398
10"	\$139,832

- 3.62.020 Sewer System Development Charges: A system development charge (SDC) shall be assessed ~~in accordance with the adopted fee schedule on all properties, in the amount shown below;~~ that connect to the City's sewer system. The charge shall be paid prior to discharging into the City's sewer system. The charge shall be shown on the Utility Service Request form. For properties with multiple water services, the sewer system development charges shall be paid for each water service; except that sewer system development charges are not due for irrigation only water services.

Water Meter Size to Property	Sewer SDC
3/4"	\$400
1"	\$680
1½"	\$1,348
2"	\$2,168
3"	\$4,081
4"	\$8,160

Water Meter Size to Property	Sewer SDG
6"	\$17,010
8"	\$32,264
10"	\$49,388

~~3.62.021 Rate Indexing: Water and sewer system development charges shall be revised after 2009 and every year thereafter by an amount equal to the increase in the All Urban Consumers, All West City Average, December to December, Consumer Price Index (CPI). The increase shall be rounded up to the next \$1.00 increment. The increases shall be computed by the Municipal Services Department and confirmed by City Council action at a regular City Council meeting. The rate increases will be effective on July 15 following the City Council approval.~~

Section 2. This ordinance shall take effect and be in force five (5) days after its passage.

Adopted by the City Council and signed by its Mayor on December 27, 2016.

\_\_\_\_\_  
Todd Voth, Mayor

ATTEST:

\_\_\_\_\_  
W. Robert Taylor, Finance Director

APPROVED AS TO FORM:

\_\_\_\_\_  
Katherine L. Kenison, City Attorney



**CITY OF MOSES LAKE**  
**STAFF REPORT**

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To: John Williams, City Manager  
From: W. Robert Taylor, Finance Director  
Date: December 27, 2016  
Proceeding Type: Motion  
Subject: Ordinance - Amend MLMC Chapter 5.04 Licensing Regulations

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**Legislative History:**

• First Presentation:	December 27, 2016
• Second presentation:	
• Action:	Single Reading - Motion

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**Staff Report Summary**

Attached is an ordinance amending Moses Lake Municipal Code (MLMC 5.04.080) entitled "Fee Schedule". With the inclusion of the fee schedule as part of the Budget ordinance the separate fee listing within the Municipal Code is deemed unnecessary. This ordinance is to reference the fee in the schedule and to eliminate potential future conflict with the schedule by also listing it in the individual chapters.

**Background**

Council approved the 2017 annual budget with Ordinance 2834 on December 13, 2016. With the passing of the budget they also passed the fee schedule which placed the fees in one location and made them readily available for viewing and easily assessable.

### **Fiscal and Policy Implications**

Moves the fee listing for City services and charges from multiple locations in the MLMC to one place for easy identification and reference.

### **Options**

<b><i>Option</i></b>	<b><i>Results</i></b>
<ul style="list-style-type: none"><li>• <i>Adopt the ordinance</i></li></ul>	Action would keep consistency with other changes to the MLMC and reduce potential differences with the fee schedule.
<ul style="list-style-type: none"><li>• <i>Take no action</i></li></ul>	MLMC 5.06.080 will need to be corrected to match the fee schedule each year the fee schedule is approved.

### **Staff Recommendation**

Staff recommends that City Council move to adopt the ordinance as presented.

### **Attachments**

A.	Ordinance
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ORDINANCE NO. 2837

AN ORDINANCE AMENDING CHAPTER 5.04 OF THE MOSES LAKE MUNICIPAL CODE ENTITLED "LICENSING REGULATIONS"

THE CITY COUNCIL OF THE CITY OF MOSES LAKE, WASHINGTON ORDAINS AS FOLLOWS:

Section 1. Chapter 5.04 of the Moses Lake Municipal Code entitled "Licensing Regulations" is amended as follows:

1. 5.04.080 Fee Schedule: The business license fee shall be assessed in accordance with the adopted fee schedule for the year, schedule is fixed in the amount of eighty dollars (\$80) per year, payable in advance, for each business, trade or profession, conducted or carried on within the corporate limits of the city; provided, that tax exempt nonprofit companies, associations, corporations, or co-partnerships of whatever kind as defined by the federal or state government, shall not be required to pay the business license fee, but, nevertheless, shall obtain a business license, without fee, if conducting a business in order to raise funds from members outside the organization. For The full initial business license fee as assessed in accordance with the adopted fee schedule the eighty dollars (\$80) shall be prorated over four (4) quarters, eighty dollars (\$80) payable between January 1 and March 31, three (3) quarters of total cost sixty dollars (\$60) payable between April 1 and June 30, two (2) quarters of total cost forty dollars (\$40) payable between July 1 and September 31, and one (1) quarter of total cost twenty dollars (\$20) payable between October 1 and December 31. The business license for tax exempt nonprofit companies, associations, corporations, or co-partnerships of whatever kind as referred to herein shall be obtained once and shall be effective for the lifetime of the organization. This exemption is an addition to that provided in Section 5.04.090. No business, profession or trade conducted or carried on in a single location under one management or ownership shall pay more than one license fee regardless of the multiple nature of the business carried on; Provided further that no tax exempt nonprofit company, association, corporation, or co-partnership of whatever kind as defined by the federal or state governments which operates or conducts a community festival or event of no more than four days in duration shall be required to obtain a business license as herein previously provided and the exemption which has been provided shall extend to the festival's or event's participants operating under sanction of said festival or event. Any business, profession or trade in more than one location within the city shall pay a license fee for each location where the business, profession, or trade is conducted.

Section 2. This ordinance shall take effect and be in force five (5) days after its passage.

Adopted by the City Council and signed by its Mayor on December 27, 2016.

ATTEST:

\_\_\_\_\_  
Todd Voth, Mayor

\_\_\_\_\_  
W. Robert Taylor, Finance Director

APPROVED AS TO FORM:

\_\_\_\_\_  
Katherine L. Kenison, City Attorney



**CITY OF MOSES LAKE**  
**STAFF REPORT**

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To: John Williams, City Manager  
From: W. Robert Taylor, Finance Director  
Date: December 27, 2016  
Proceeding Type: Motion  
Subject: Ordinance - Amend MLMC Chapter 5.06 Licensing Regulations –  
Temporary Locations

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**Legislative History:**

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• First Presentation:	December 27, 2016
• Second presentation:	
• Action:	Single Reading - Motion

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**Staff Report Summary**

Attached is an ordinance amending Moses Lake Municipal Code (MLMC 5.06.080) entitled "Fee Schedule". With the inclusion of the fee schedule as part of the Budget ordinance the separate fee listing within the Municipal Code is deemed unnecessary. This ordinance is to reference the fee in the schedule and to eliminate potential future conflict with the schedule by also listing it in the individual chapters.

**Background**

Council approved the 2017 annual budget with Ordinance 2834 on December 13, 2016. With the passing of the budget they also passed the fee schedule which placed the fees in one location and made them readily available for viewing and easily assessable.

### **Fiscal and Policy Implications**

Moves the fee listing for City services and charges from multiple locations in the MLMC to one place for easy identification and reference.

### **Options**

<i>Option</i>	<i>Results</i>
<ul style="list-style-type: none"><li>• <i>Adopt the ordinance</i></li></ul>	Action would keep consistency with other changes to the MLMC and reduce potential differences with the fee schedule.
<ul style="list-style-type: none"><li>• <i>Take no action</i></li></ul>	MLMC 5.06 will need to be corrected to match the fee schedule each year the fee schedule is approved.

### **Staff Recommendation**

Staff recommends that City Council move to adopt the ordinance as presented.

### **Attachments**

A.	Ordinance
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ORDINANCE NO. 2838

AN ORDINANCE AMENDING CHAPTER 5.06 OF THE MOSES LAKE MUNICIPAL CODE ENTITLED "LICENSING REGULATIONS - TEMPORARY LOCATIONS"

THE CITY COUNCIL OF THE CITY OF MOSES LAKE, WASHINGTON ORDAINS AS FOLLOWS:

Section 1. Chapter 5.06 of the Moses Lake Municipal Code entitled "Licensing Regulations - Temporary Locations" is amended as follows:

5.06.080 Fee Schedule: The business license fee shall be assessed in accordance with the adopted fee schedule for the ~~schedule is fixed in the amount of two hundred dollars (\$200) per year or part thereof, payable in advance, for each business, trade or profession, conducted or carried on within the corporate limits of the City; provided, that tax exempt nonprofit companies, associations, corporations, or co-partnerships of whatever kind as defined by the federal or state government, shall not be required to pay the business license fee but, nevertheless, shall obtain a business license, without fee, if conducting a business in order to raise funds from members outside the organization. The business license for tax exempt nonprofit companies, associations, corporations, or co-partnerships of whatever kind as referred to herein shall be obtained once and shall be effective for the lifetime of the organization. This exemption is an addition to that provided in Section 5.06.090. No business, trade or profession conducted or carried on in a single location under one (1) management or ownership shall pay more than one license fee regardless of the multiple nature of the business carried on; Provided further that no tax exempt nonprofit company, association, corporation, or co-partnership of whatever kind as defined by the federal or state governments which operates or conducts a community festival or event or event of no more than four (4) days in duration shall be required to obtain a business license as herein previously provided and the exemption which has been provided shall extend to the festival's or event's participants operating under sanction of said festival or event. Any business, profession or trade in more than one (1) location within the City shall pay a license fee for each location where the business, profession, or trade is conducted.~~

Section 2. This ordinance shall take effect and be in force five (5) days after its passage.

Adopted by the City Council and signed by its Mayor on December 27, 2016.

\_\_\_\_\_  
Todd Voth, Mayor

ATTEST:

\_\_\_\_\_  
W. Robert Taylor, Finance Director

APPROVED AS TO FORM:

\_\_\_\_\_  
Katherine L. Kenison, City Attorney



**CITY OF MOSES LAKE**  
**STAFF REPORT**

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To: John Williams, City Manager  
From: W. Robert Taylor, Finance Director  
Date: December 27, 2016  
Proceeding Type: Motion  
Subject: Ordinance - Amend MLMC Chapter 5.07 Mobile & Street Food Vendors

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**Legislative History:**

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• First Presentation:	December 27, 2016
• Second presentation:	
• Action:	Single Reading - Motion

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**Staff Report Summary**

Attached is an ordinance amending Moses Lake Municipal Code (MLMC 5.07.060) entitled "Fees". With the inclusion of the fee schedule as part of the Budget ordinance the separate fee listing within the Municipal Code is deemed unnecessary. This ordinance is to reference the fee in the schedule and to eliminate potential future conflict with the schedule by also listing it in the individual chapters.

**Background**

Council approved the 2017 annual budget with Ordinance 2834 on December 13, 2016. With the passing of the budget they also passed the fee schedule which placed the fees in one location and made them readily available for viewing and easily assessable.

### **Fiscal and Policy Implications**

Moves the fee listing for City services and charges from multiple locations in the MLMC to one place for easy identification and reference.

### **Options**

<b><i>Option</i></b>	<b><i>Results</i></b>
<ul style="list-style-type: none"><li>• <i>Adopt the ordinance</i></li></ul>	Action would keep consistency with other changes to the MLMC and reduce potential differences with the fee schedule.
<ul style="list-style-type: none"><li>• <i>Take no action</i></li></ul>	MLMC 5.07 will need to be corrected to match the fee schedule each year the fee schedule is approved.

### **Staff Recommendation**

Staff recommends that City Council move to adopt the ordinance as presented.

### **Attachments**

A.	Ordinance No.
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ORDINANCE NO. 2839

AN ORDINANCE AMENDING CHAPTER 5.07 OF THE MOSES LAKE MUNICIPAL CODE ENTITLED "MOBILE AND STREET FOOD VENDORS"

THE CITY COUNCIL OF THE CITY OF MOSES LAKE, WASHINGTON ORDAINS AS FOLLOWS:

Section 1. Chapter 5.07 of the Moses Lake Municipal Code entitled "Mobile and Street Food Vendors" is amended as follows:

5.07.060 Fees:

- A. An initial application fee shall be assessed in accordance with the adopted fee schedule and will of one hundred fifty dollars (\$150) shall be submitted with all applications for each vehicle, conveyance, or stand. The renewal fee for a mobile or street vendor license shall be the same as a standard business license, provided there has been no interruption in maintaining the mobile or street vendor licenses of the vehicles, conveyances, or stands.
- B. Any license issued under the provisions of this chapter shall expire December 31<sup>st</sup> of the year it is issued.
- C. In addition to the application fee, the applicant shall pay a one-time fee shall be assessed in accordance with the adopted fee schedule of one hundred five dollars (\$105) to help defray the cost of screening the applicant for the license. Fingerprinting costs are included in the screening fee.

Section 2. This ordinance shall take effect and be in force five (5) days after its passage.

Adopted by the City Council and signed by its Mayor on December 27, 2016.

\_\_\_\_\_  
Todd Voth, Mayor

ATTEST:

\_\_\_\_\_  
W. Robert Taylor, Finance Director

APPROVED AS TO FORM:

\_\_\_\_\_  
Katherine L. Kenison, City Attorney



**CITY OF MOSES LAKE**  
**STAFF REPORT**

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To: John Williams, City Manager  
From: W. Robert Taylor, Finance Director  
Date: December 27, 2016  
Proceeding Type: Motion  
Subject: Ordinance - Amend MLMC Chapter 5.16 Circuses & Carnivals

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**Legislative History:**

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• First Presentation:	December 27, 2016
• Second presentation:	
• Action:	Single Reading - Motion

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**Staff Report Summary**

Attached is an ordinance amending Moses Lake Municipal Code (MLMC 5.16.030) entitled "Fee Schedule". With the inclusion of the fee schedule as part of the Budget ordinance the separate fee listing within the Municipal Code is deemed unnecessary. This ordinance is to reference the fee in the schedule and to eliminate potential future conflict with the schedule by also listing it in the individual chapters.

**Background**

Council approved the 2017 annual budget with Ordinance 2834 on December 13, 2016. With the passing of the budget they also passed the fee schedule which placed the fees in one location and made them readily available for viewing and easily assessable.

### **Fiscal and Policy Implications**

Moves the fee listing for City services and charges from multiple locations in the MLMC to one place for easy identification and reference.

### **Options**

<i><b>Option</b></i>	<i><b>Results</b></i>
<ul style="list-style-type: none"><li>• <i>Adopt the ordinance</i></li></ul>	Action would keep consistency with other changes to the MLMC and reduce potential differences with the fee schedule.
<ul style="list-style-type: none"><li>• <i>Take no action</i></li></ul>	MLMC 5.16 will need to be corrected to match the fee schedule each year the fee schedule is approved.

### **Staff Recommendation**

Staff recommends that City Council move to adopt the ordinance as presented.

### **Attachments**

A.	Ordinance
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ORDINANCE NO. 2840

AN ORDINANCE AMENDING CHAPTER 5.16 OF THE MOSES LAKE MUNICIPAL CODE ENTITLED "CIRCUSES AND CARNIVALS"

THE CITY COUNCIL OF THE CITY OF MOSES LAKE, WASHINGTON ORDAINS AS FOLLOWS:

Section 1. Chapter 5.16 of the Moses Lake Municipal Code entitled "Circuses and Carnivals" is amended as follows:

5.16.030 Fee Schedule: The proprietor or manager of every show, carnival, or place of amusement, not otherwise provided for, shall pay a license fee as assessed in accordance with the adopted fee schedule for the following events:

- A. Carnival: ~~First day, one hundred fifty dollars (\$150);~~  
~~Second day, seventy dollars (\$70);~~  
~~Third, and any days thereafter, forty-five dollars (\$45) per day~~
- B. Circus: ~~First day, one hundred fifty dollars (\$150);~~  
~~Second, and any days thereafter, seventy dollars (\$70);~~
- C. Road Show: ~~First day, sixty dollars (\$60);~~  
~~Second, and any days thereafter, thirty dollars (\$30)~~

Section 2. This ordinance shall take effect and be in force five (5) days after its passage.

Adopted by the City Council and signed by its Mayor on December 27, 2016.

\_\_\_\_\_  
Todd Voth, Mayor

ATTEST:

\_\_\_\_\_  
W. Robert Taylor, Finance Director

APPROVED AS TO FORM:

\_\_\_\_\_  
Katherine L. Kenison, City Attorney



**CITY OF MOSES LAKE**  
**STAFF REPORT**

---

To: John Williams, City Manager  
From: W. Robert Taylor, Finance Director  
Date: December 27, 2016  
Proceeding Type: Motion  
Subject: Ordinance - Amend MLMC Chapter 5.22 Pawnbrokers and Secondhand Dealers

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**Legislative History:**

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• First Presentation:	December 27, 2016
• Second presentation:	
• Action:	Single Reading - Motion

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**Staff Report Summary**

Attached is an ordinance amending Moses Lake Municipal Code (MLMC 5.22.020) entitled "Application and Fee". With the inclusion of the fee schedule as part of the Budget ordinance the separate fee listing within the Municipal Code is deemed unnecessary. This ordinance is to reference the fee in the schedule and to eliminate potential future conflict with the schedule by also listing it in the individual chapters.

**Background**

Council approved the 2017 annual budget with Ordinance 2834 on December 13, 2016. With the passing of the budget they also passed the fee schedule which placed the fees in one location and made them readily available for viewing and easily assessable.



### **Fiscal and Policy Implications**

Moves the fee listing for City services and charges from multiple locations in the MLMC to one place for easy identification and reference.

### **Options**

<i><b>Option</b></i>	<i><b>Results</b></i>
<ul style="list-style-type: none"><li>• <i>Adopt the ordinance</i></li></ul>	Action would keep consistency with other changes to the MLMC and reduce potential differences with the fee schedule.
<ul style="list-style-type: none"><li>• <i>Take no action</i></li></ul>	MLMC 5.22.020 will need to be corrected to match the fee schedule each year the fee schedule is approved.

### **Staff Recommendation**

Staff recommends that City Council move to adopt the ordinance as presented.

### **Attachments**

A.	Ordinance
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ORDINANCE NO. 2841

AN ORDINANCE AMENDING CHAPTER 5.22 OF THE MOSES LAKE MUNICIPAL  
CODE ENTITLED "PAWNBROKERS AND SECONDHAND DEALERS"

THE CITY COUNCIL OF THE CITY OF MOSES LAKE, WASHINGTON ORDAINS AS FOLLOWS:

Section 1. Chapter 5.22 of the Moses Lake Municipal Code entitled "Pawnbrokers and Secondhand Dealers" is amended as follows:

5.22.020 Application and Fee: Application for a license under this chapter shall be in writing filed with the Finance Department on forms furnished by the City and shall be accompanied by a fee as assessed in accordance with the adopted fee schedule of one hundred and five dollars (\$105) to help defray the costs of screening any applicant for a license. Fingerprinting costs are included in the applicant review fee. The application shall be referred to the Police Department for review. The application, together with the Police Department's recommendation shall be forwarded to the City Council for its consideration. If the City Council approves the application it may, by resolution, direct the issuance of the license by the Finance Director.

Section 2. This ordinance shall take effect and be in force five (5) days after its passage.

Adopted by the City Council and signed by its Mayor on December 27, 2016.

\_\_\_\_\_  
Todd Voth, Mayor

ATTEST:

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W. Robert Taylor, Finance Director

APPROVED AS TO FORM:

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Katherine L. Kenison, City Attorney



## CITY OF MOSES LAKE STAFF REPORT

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To: John Williams, City Manager  
From: W. Robert Taylor, Finance Director  
Date: December 27, 2016  
Proceeding Type: Motion  
Subject: Ordinance - Amend MLMC Chapter 5.36 Solicitors

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### Legislative History:

• First Presentation:	December 27, 2016
• Second presentation:	
• Action:	Single Reading - Motion

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### **Staff Report Summary**

Attached is an ordinance amending Moses Lake Municipal Code (MLMC 5.36.040) entitled "Investigation and Fee". With the inclusion of the fee schedule as part of the Budget ordinance the separate fee listing within the Municipal Code is deemed unnecessary. This ordinance is to reference the fee in the schedule and to eliminate potential future conflict with the schedule by also listing it in the individual chapters.

### **Background**

Council approved the 2017 annual budget with Ordinance 2834 on December 13, 2016. With the passing of the budget they also passed the fee schedule which placed the fees in one location and made them readily available for viewing and easily assessable.

### **Fiscal and Policy Implications**

Moves the fee listing for City services and charges from multiple locations in the MLMC to one place for easy identification and reference.

### **Options**

<i><b>Option</b></i>	<i><b>Results</b></i>
<ul style="list-style-type: none"><li>• <i>Adopt the ordinance</i></li></ul>	Action would keep consistency with other changes to the MLMC and reduce potential differences with the fee schedule.
<ul style="list-style-type: none"><li>• <i>Take no action</i></li></ul>	MLMC 5.36.040 will need to be corrected to match the fee schedule each year the fee schedule is approved.

### **Staff Recommendation**

Staff recommends that City Council move to adopt the ordinance as presented.

### **Attachments**

A.	Ordinance
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ORDINANCE NO. 2842

AN ORDINANCE AMENDING CHAPTER 5.36 OF THE MOSES LAKE MUNICIPAL  
CODE ENTITLED "SOLICITORS"

THE CITY COUNCIL OF THE CITY OF MOSES LAKE, WASHINGTON ORDAINS AS FOLLOWS:

Section 1. Chapter 5.36 of the Moses Lake Municipal Code entitled "Solicitors" is amended as follows:

5.36.040 Investigation and Fee: An investigation fee as assessed in accordance with the adopted fee schedule of one hundred and five dollars (\$105) shall be paid to the City by each applicant for a solicitor's permit. The fee shall be paid to the Finance Director for deposit in the General Fund and used to defer the cost of any investigation made of the applicant. Fingerprinting costs are included in the applicant review fee. Each application for a solicitor's permit shall be processed for approval by the Police Chief of the City. "Fee" and "investigation", as used in this chapter, refer solely to individuals and not to firms and each individual person applying for a solicitor's permit shall be required to pay the fees, complete the application, and submit to investigation as may be required in this chapter.

Section 2. This ordinance shall take effect and be in force five (5) days after its passage.

Adopted by the City Council and signed by its Mayor on December 27, 2016.

\_\_\_\_\_  
Todd Voth, Mayor

ATTEST:

\_\_\_\_\_  
W. Robert Taylor, Finance Director

APPROVED AS TO FORM:

\_\_\_\_\_  
Katherine L. Kenison, City Attorney