



Moses Lake City Council

Todd Voth, Mayor | Karen Liebrecht, Deputy Mayor | Bill Ecret, Council Member | Ryann Leonard, Council Member | David Curnel, Council Member | Don Myer, Council Member | Mike Norman, Council Member

September 27, 2016

City Council Meeting Agenda

Call to Order – 7:00 pm

Roll Call

Pledge of Allegiance

Summary Reports:

Mayor's report

Additional Business

City Manager's Report

Citizen's Communications – Identification

Citizens who would like to address the council must complete one of the blue speaker request cards and submit it to the Executive Secretary. There is a (5) minute time limit per speaker.

Consent Agenda

All items listed below are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests specific items to be removed from the Consent Agenda for discussion prior to the time Council votes on the motion to adopt the Consent Agenda.

- #1
 - a. Approval of Minutes – September 13, 2016
 - b. Approval Bills and Checks Issued
 - c. Sun Terrace No. 4 Final Major Plat & Findings of Fact
 - d. Resolution – Accept Street and Utility Improvements – Sun Terrace No. 4 Major Plat

Old Business

- #2 **Ordinance – Amend MLMC Chapter 5.07 Mobile & Street Food Vendor** **Motion**
Presented by Gil Alvarado, Community Dev Dir / Deputy City Manager
Summary: Council to review and accept recommended changes to the ordinance
- #3 **Ordinance – Amend MLMC Chapter 12.10 Driveway Access Control Standards** **Motion**
Presented by Gary Harer, Municipal Services Director
Summary: Council to review and accept recommended changes to the ordinance

New Business

#4 **Ordinance – Westlake PUD Expired**

Presented by Gil Alvarado, Community Dev Dir / Deputy City Manager

Summary: Council to review and consider recommended changes to the ordinance

#5 **Ordinance – Amend MLMC Chapter 17.42 Boundary Line Adjustment**

Presented by Gil Alvarado, Community Dev Dir / Deputy City Manager

Summary: Council to review and consider recommended changes to the ordinance

#6 a. **Resolution – Nuisance Abatement – 2404 W. Lakeside Dr Motion**

Presented by Gil Alvarado, Community Dev Dir / Deputy City Manager

Summary: Council to review, listen to testimony and accept resolution as presented

b. **Resolution – Nuisance Abatement – Kittleson Rd/Maiers Rd Motion**

Presented by Gil Alvarado, Community Dev Dir / Deputy City Manager

Summary: Council to review, listen to testimony and accept resolution as presented

c. **Resolution – Nuisance Abatement – 2003 S. Beaumont Dr Motion**

Presented by Gil Alvarado, Community Dev Dir / Deputy City Manager

Summary: Council to review, listen to testimony and accept resolution as presented

d. **Resolution – Nuisance Abatement – 1061 S. Division St Motion**

Presented by Gil Alvarado, Community Dev Dir / Deputy City Manager

Summary: Council to review, listen to testimony and accept resolution as presented

Administrative Report

Council Communications and Reports

Executive Session

Adjournment

MOSES LAKE CITY COUNCIL
September 13, 2016

The regular meeting of the Moses Lake City Council was called to order at 7 p.m. by Mayor Voth in the Council Chambers of the Civic Center, 401 S. Balsam, Moses Lake, Washington.

Executive Secretary Sophia Guerrero called the roll. The following were:

Present: Mayor Todd Voth, Deputy Mayor Karen Liebrecht, and Council members Don Myers, Mike Norman, David Curnel, and Ryann Leonard

Absent: Council member Bill Ecret

Action Taken: Mr. Curnel moved to excuse Council member Ecret from the meeting, seconded by Mrs. Leonard, and passed unanimously.

PLEDGE OF ALLEGIANCE: Emilee Ramirez led the Council in the flag salute.

SUMMARY REPORTS

PROCLAMATION

The proclamation declaring September 17 - 23, 2016 as Constitution Week was read in its entirety.

ADDITIONAL BUSINESS: None

PRESENTATIONS

Police Department: A Citizen's Public Safety Award was presented to Robert Juan Delgado for his assistance in apprehending a known felon.

Travis Ruffin and Joshua Buescher were introduced to the Council, took the oath of office, and received their badge of office.

GRANT AWARD

The City has been awarded a Office of Justice Program Edward Byrne Memorial Justice Assistance Grant in the amount of \$10,619. The funds will be used to purchase body cameras.

Action Taken: Mr. Curnel moved that the grant be accepted, seconded by Mrs. Leonard, and passed unanimously.

CITIZEN'S COMMUNICATIONS

CODE ENFORCEMENT

Rod Davis, 1717 Legend Lane, expressed concern about the amount of Kochia on Division Street and felt that some changes should be made in the enforcement of weed control.

Gilbert Alvarado, Community Development Director/Deputy City Manager, explained that Kochia is a noxious weed that is handled by the Noxious Weed Board and the City is not involved in its eradication.

Chuck Perry, 4180 Lakeshore, was opposed to further regulations concerning weeds on vacant lots especially mowing as it opens the door to all sorts of other weeds.

CONSENT AGENDA

Minutes: The minutes of the August 23 meeting were presented for approval.

Approval of Claims, Prepaid Claims, Checks, and Payroll: Vouchers audited and certified by the Finance Director as required by RCW 42.24.080, and those expense reimbursement claims, certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Council for approval and is retained for public inspection at the Civic Center. As of September 13, 2016 the Council does approve for payment claims in the amount of \$475,086.51; prepaid claims in the amounts of \$25,728.13, \$12,186.96, and \$363,481.22, claim checks in the amount of \$1,090,895.61; and payroll in the amounts of \$375,232.75, \$3,768.35, and \$343,581.34.

Resolution - Abandon Easements - City: A resolution was presented which abandons three easements for street improvements on 9th Avenue. The easements will be replaced with dedicated right-of-way when the Pioneer Meadows Major Plat is recorded.

Resolution - Accept Street and Utility Improvements - Pioneer Meadows Major Plat: A resolution was presented which accepts street and utility improvements constructed as part of the Pioneer Meadows Major Plat.

Action Taken: Mrs. Leonard moved that the Consent Agenda be approved, seconded by Mr. Curnel, and passed unanimously.

OLD BUSINESS

SHORELINE MASTER PROGRAM

The Department of Ecology letter giving the City notice of their intent to conditionally adopt the Shoreline Master Program provided two options. The City could agree to the DOE changes or submit an alternate proposal. The Council directed staff to notify DOE of the intent to submit an alternate proposal. No alternate proposal has been submitted to the DOE as Council directed staff to meet with DOE staff prior to taking any further action. The results of that meeting need to be discussed by the Council and direction provided to staff.

John Williams, City Manager, stated that the Department of Ecology personnel were unable to make the meeting and because one Council member is absent, it has been suggested that this item be tabled.

Gilbert Alvarado, Community Development Director/Deputy City Manager, stated that a site visit was conducted with the Department of Ecology and the City's position on setbacks was explained to the Department of Ecology.

There was some discussion by the Council.

Action Taken: Mrs. Leonard moved that the Shoreline Master Program be tabled, seconded by Mr. Norman, and passed unanimously.

ORDINANCE - AMEND 17.06 - DEFINITIONS

An ordinance was presented which would add the definitions of "cul-de-sac" and "cul-de-sac bulb" to Chapter 17.06, Definitions, and also amend the definition of Short Subdivision.

The ordinance amending Chapter 17.06 of the Moses Lake Municipal Code entitled "Definitions" was read by title only.

Action Taken: Mr. Norman moved that the ordinance be adopted, seconded by Mr. Myers, and passed unanimously.

ORDINANCE - AMEND 17.24 - IMPROVEMENTS

An ordinance was presented which would consolidate the conditions for City participation for water, sewer, stormwater, and street improvements, and establish the conditions when a cul-de-sac street and a temporary cul-de-sac bulb would be allowed.

The ordinance amending Chapter 17.24 of the Moses Lake Municipal Code entitled "Improvements" was read by title only.

Action Taken: Mrs. Liebrecht moved that the ordinance be adopted, seconded by Mr. Curnel, and passed unanimously.

NEW BUSINESS

ORDINANCE - AMEND 5.07 - MOBILE AND STREET FOOD VENDOR

An ordinance was presented which would required all mobile food vendor conveyances to be removed from the occupied property at the end of the business day.

Gilbert Alvarado, Community Development Director/Deputy City Manager, gave the reasons for the proposed change in the regulations for mobile food vendors.

There was considerable discussion by the Council.

ORDINANCE - AMEND 12.10 - DRIVEWAY ACCESS CONTROL STANDARDS

An ordinance was presented which controls the number of driveways on Central Drive and still allows for the access to serve Block 1 of the S.L. & A Binding Site Plan.

Gary Harer, Municipal Services Director, explained the proposed changes.

There was some discussion concerning the number of driveways that would be allowed and it was the consensus that the driveways be kept to a minimum to reduce the need for signals.

DRIVEWAY DEVIATION - GRANT TRANSIT AUTHORITY

Grant Transit Authority requested a deviation to the driveway setback standards of 60' between driveways and 20' from the property line.

Gary Harer, Municipal Services Director, explained the request and did not feel it would create any problems.

Action Taken: Mrs. Leonard moved that the request be granted seconded by Mrs. Liebrecht, and passed unanimously.

COMMUNITY STREET AND UTILITY STANDARDS

Staff has updated the 2014 Community Street and Utility Standards to correspond with the 2016 Washington State Department of Transportation's Construction Specifications and also made the following substantial changes in addition to the typical updates: 1) insurance requirements have been added; 2) television inspection will be required for sewer mains and stormwater mains before acceptance by the City; 3) the City logo is required for all water services, sewer, and stormwater manhole lids that are maintained by the City; and 4) curb ramps require 6" of concrete.

Gary Harer, Municipal Services Director, explained the changes.

There was considerable discussion.

Action Taken: Mr. Norman moved that the changes be approved, seconded by Mrs. Liebrecht, and passed unanimously.

BID AWARD - 2016 LARSON WATER METER PROJECT

The City received eight bids for the Larson Water Meter Project 2016. This project will complete the improvements to the water system in the Larson area by replacing the galvanized standpipes and replacing 81 water service meter tiles and lids with materials that meet current community standards.

Action Taken: Mrs. Liebrecht moved that the bid be awarded to Culbert Construction in the amount of \$247,841, seconded by Mr. Norman, and passed unanimously.

RESOLUTION - ACCEPT DONATION - FRIENDS OF THE MOSES LAKE DOG PARK

A resolution was presented which accepts a \$1,000 donation from the Friends of the Moses Lake Dog Park. The funds are to be used to plant trees at the Moses Lake Dog Park.

The resolution accepting a cash donation of \$1,000 from Friends of the Moses Lake Dog Park was read by title only.

Action Taken: Mr. Curnel moved that the resolution be adopted, seconded by Mr. Myers, and passed unanimously.

RESOLUTION - BUILD ON UNPLATTED PROPERTY - SAGEBRUSH HOLDING

A resolution was presented which allows Sagebrush Holding to build on unplatted property located at 1671 S. Frontage Road and repeals the previous Resolution No. 3624.

Gilbert Alvarado, Community Development Director/Deputy City Manager, explained the reasons for removing the requirement for a covenant for future improvements.

Action Taken: Mr. Norman moved that the resolution be adopted, seconded by Mrs. Liebrecht, and passed unanimously.

RESOLUTION - NUISANCE ABATEMENT COSTS - 9972 SUNNY

A resolution was presented which affirms the Council's prior authorization to staff to collect the funds expended for the nuisance abatement at 9972 Sunny.

The resolution establishing the billing to be imposed against Roland C. and Anastacia Huff as the owners of certain real property upon which the City caused abatement of a nuisance to be performed after a failure of the property owner to abate the same was read by title only.

Action Taken: Mrs. Liebrecht moved that the resolution be adopted, seconded by Mr. Curnel, and passed unanimously.

RESOLUTION - NUISANCE ABATEMENT - 210 LINDEN

A resolution was presented which provides for the abatement of nuisances at 210 Linden, owned by Jack and Anna Black.

Rick Rodriguez, Code Enforcement Officer, was sworn in and provided testimony concerning the nuisance violations.

There was no other testimony. The hearing was closed.

The resolution determining that Jack P. and Anna M. Black Trustees are the owners of certain real property within the City; that a nuisance requiring abatement by City forces or forces contracted by the City exists on such property; and directing the use of such forces to abate the nuisance found was read by title only.

Action Taken: Mr. Norman moved that the resolution be adopted, seconded by Mr. Curnel, and passed unanimously.

RESOLUTION - NUISANCE ABATEMENT - EASTLAKE AND BAILEY

A resolution was presented which provides for the abatement of nuisances at Eastlake and Bailey, owned by Jack and Anna Black.

Rick Rodriguez, Code Enforcement Officer, was sworn in and provided testimony concerning the nuisance violations.

There was no other testimony. The hearing was closed.

The resolution determining that Jack P. and Anna M. Black Trustees are the owners of certain real property within the City; that a nuisance requiring abatement by City forces or forces contracted by the City exists on such property; and directing the use of such forces to abate the nuisance found was read by title only.

Action Taken: Mrs. Liebrecht moved that the resolution be adopted, seconded by Mr. Curnel, and passed unanimously.

RESOLUTION - NUISANCE ABATEMENT - 221 BURKE

A resolution was presented which provides for the abatement of nuisances at 221 Burke, owned by Jack and Anna Black.

Rick Rodriguez, Code Enforcement Officer, was sworn in and provided testimony concerning the nuisance violations.

There was no other testimony. The hearing was closed.

The resolution determining that Jack P. and Anna M. Black Trustees are the owners of certain real property within the City; that a nuisance requiring abatement by City forces or forces contracted by the City exists on such property; and directing the use of such forces to abate the nuisance found was read by title only.

Action Taken: Mr. Curnel moved that the resolution be adopted, seconded by Mrs. Leonard, and passed unanimously.

RESOLUTION - NUISANCE ABATEMENT - 1111 EVELYN

A resolution was presented which provides for the abatement of nuisances at 1111 Evelyn, owned by Diversified Commercial Holdings, LLC.

Rick Rodriguez, Code Enforcement Officer, was sworn in and provided testimony concerning the nuisance violations.

There was no other testimony. The hearing was closed.

The resolution determining that Diversified Commercial Holdings, LLC is the owner of certain real property within the City; that a nuisance requiring abatement by City forces or forces contracted by the City exists on such property; and directing the use of such forces to abate the nuisance found was read by title only.

Action Taken: Mrs. Leonard moved that the resolution be adopted, seconded by Mr. Norman, and passed unanimously.

ADMINISTRATIVE REPORTS - None

RAILROAD SERVICE

John Williams, City Manager, stated that at a Response Team Meeting the Port of Moses Lake reported that funding in the amount of about \$19,000,000 has been provided for the potential changes to the railroad route in order to achieve the goal of getting rail service to the Port. The funds are not enough for the entire project but the possibilities include proceeding with the phases of the proposed realignment of the rail or rehabilitating some of the existing rail through the City. The option of doing nothing is not viable since the funds would have to be returned and it is unlikely that funding would be provided in the future. The Port will be soliciting public input in the future.

COUNCIL COMMUNICATIONS AND REPORTS - None

EXECUTIVE SESSION

The regular meeting was recessed at 8:34 p.m. and the Council met in a 15 minute executive session with the City Attorney under RCW 42.30.110(f) to review the performance of a public employee with no action to follow.

The executive session was adjourned at 8:51 p.m. and the regular meeting was reconvened.

ADJOURNMENT: The regular meeting was adjourned at 8:51 p.m.

ATTEST

Todd Voth, Mayor

W. Robert Taylor, Finance Director

DATE 9/20/16
TIME 11:37:36

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 09/27/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
DATABAR	00007974			
		0000078696	282.40	MAIL UTILITY BILLS
		0000078696	282.40	MAIL UTILITY BILLS
		0000078696	282.40	MAIL UTILITY BILLS
		0000078696	282.40	MAIL UTILITY BILLS
		0000078696	282.41	MAIL UTILITY BILLS
		=====		
		TOTAL:	1,412.01	
GARY JOHNSON	00003966			
		0000078618	102.00	REIMBURSEMENT FOR CDL
		=====		
		TOTAL:	102.00	
J & M ELECTRIC INC	00004263			
		0000078570	8,414.13	VALLEY/GRAPE SIGNAL CABINET
		=====		
		TOTAL:	8,414.13	
NEPPEL ELECTRICAL & CONTROLS	00004184			
		0000078642	2,418.15	50-AMP OUTLET AT FIRE STATION
		=====		
		TOTAL:	2,418.15	
UMPQUA BANK	00007077			
		0000078630	291.56	SUPPLIES/T & S
		0000078630	818.82	SUPPLIES/T & S
		0000078630	175.00	SUPPLIES/T & S
		0000078695	716.69	WELLNESS, BR SUPPLIES, ETC.
		0000078640	159.59	JUNK CAR TRAINING
		0000078695	334.00	WELLNESS, BR SUPPLIES, ETC.
		0000078695	115.54	WELLNESS, BR SUPPLIES, ETC.
		0000078695	652.72	WELLNESS, BR SUPPLIES, ETC.
		0000078581	15.52	ENG SUPPLIES, REGISTRATION,

DATE 9/20/16
TIME 11:37:36

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 09/27/2016

NAME OF VENDOR	VENDOR NO	Expenditure Account		
Department	Object Description	P.O. Number	P.O. Amount	Purpose of Purchase
UMPQUA BANK	00007077			
		0000078581	82.69	ENG SUPPLIES, REGISTRATION,
		0000078581	670.00	ENG SUPPLIES, REGISTRATION,
		0000078587	211.64	PR/SNS/MAC SUPPLIES/TRAVEL
		0000078587	590.84	PR/SNS/MAC SUPPLIES/TRAVEL
		0000078587	182.74	PR/SNS/MAC SUPPLIES/TRAVEL
		0000078587	252.95	PR/SNS/MAC SUPPLIES/TRAVEL
		0000078587	56.50	PR/SNS/MAC SUPPLIES/TRAVEL
		0000078587	24.98	PR/SNS/MAC SUPPLIES/TRAVEL
		0000078587	99.54	PR/SNS/MAC SUPPLIES/TRAVEL
		0000078587	16.10	PR/SNS/MAC SUPPLIES/TRAVEL
		0000078587	10.65	PR/SNS/MAC SUPPLIES/TRAVEL
		0000078587	46.62	PR/SNS/MAC SUPPLIES/TRAVEL
		0000078676	5,248.14	MISCELLANEOUS
		0000078676	1,036.25	MISCELLANEOUS
		0000078676	92.05	MISCELLANEOUS
		0000078676	324.27	MISCELLANEOUS
		0000078676	185.00	MISCELLANEOUS
		0000078647	14.76	CREDIT PURCHASES / AUGUST
		0000078656	-117.72	CREDIT PURCHASES / AUGUST
		0000078656	848.46	CREDIT PURCHASES / AUGUST
		0000078656	138.32	CREDIT PURCHASES / AUGUST
		0000078656	8.66	CREDIT PURCHASES / AUGUST
		0000078658	23.88	COMPUTER/BREAKROOM SUPPLIES
		0000078676	413.15	MISCELLANEOUS

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NAME OF VENDOR	VENDOR NO	Expenditure Account		
Department	Object Description	P.O. Number	P.O. Amount	Purpose of Purchase
		0000078656	253.56	CREDIT PURCHASES / AUGUST
		0000078587	266.01	PR/SNS/MAC SUPPLIES/TRAVEL
		0000078587	500.28	PR/SNS/MAC SUPPLIES/TRAVEL
		0000078624	50.70	MISC SUPPLIES/TRAVEL/WELLNESS
		0000078624	125.00	MISC SUPPLIES/TRAVEL/WELLNESS
		0000078624	17.60	MISC SUPPLIES/TRAVEL/WELLNESS
		0000078624	64.73	MISC SUPPLIES/TRAVEL/WELLNESS
		0000078624	20.45	MISC SUPPLIES/TRAVEL/WELLNESS
		0000078624	37.00	MISC SUPPLIES/TRAVEL/WELLNESS
		0000078656	26.71	CREDIT PURCHASES / AUGUST
		0000078647	756.75	CREDIT PURCHASES / AUGUST
		0000078658	1,202.62	COMPUTER/BREAKROOM SUPPLIES
		0000078658	370.03	COMPUTER/BREAKROOM SUPPLIES
		0000078624	1,051.53	MISC SUPPLIES/TRAVEL/WELLNESS
		0000078676	17.71	MISCELLANEOUS
		0000078624	17.98	MISC SUPPLIES/TRAVEL/WELLNESS
		0000078624	49.25	MISC SUPPLIES/TRAVEL/WELLNESS
		0000078624	62.75	MISC SUPPLIES/TRAVEL/WELLNESS
		0000078624	42.75	MISC SUPPLIES/TRAVEL/WELLNESS
		0000078624	6.46	MISC SUPPLIES/TRAVEL/WELLNESS
		0000078624	1,014.26	MISC SUPPLIES/TRAVEL/WELLNESS
		=====		
		TOTAL:	19,694.04	
		=====		
		REPORT TOTAL:	32,040.33	

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 09/27/2016

TOTALS BY FUND		
FUND NO	FUND NAME	AMOUNT
000	GENERAL FUND	13,326.76
103	GRANTS AND DONATIONS	1,433.00
116	STREET	8,464.83
410	WATER/SEWER	894.58
490	SANITATION	282.40
493	STORM WATER	319.40
498	AMBULANCE FUND	1,065.87
517	CENTRAL SERVICES	1,572.65
519	EQUIPMENT RENTAL	1,241.97
528	BUILD MAINTENANCE	3,438.87
	TOTAL	32,040.33

CHANGES TO BE MADE SHOULD BE LISTED BELOW

VEND NO.	P.O. NO.	AMT LISTED	CORRECTED AMT	ACTION TO BE TAKEN
.....
.....
.....
CORRECT AMOUNT TO BE PAID				

*
* CLAIMS APPROVAL *
*
* WE, THE UNDERSIGNED COUNCILMEN OF THE CITY OF MOSES LAKE, WASHINGTON, DO HEREBY CERTIFY THAT THE MERCHANDISE *
* OR SERVICES SPECIFIED HAVE BEEN RECEIVED AND THAT ABOVE CLAIMS ARE APPROVED, AS NOTED, FOR PAYMENT *
* IN THE AMOUNT OF \$32,040.33 THIS 27TH DAY OF SEPTEMBER, 2016 *
*
* *
* COUNCIL MEMBER COUNCIL MEMBER *
*
* *
* COUNCIL MEMBER FINANCE DIRECTOR *

DATE 9/15/16
TIME 10:08:30

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 09/27/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
DATABAR	00007974	0000078603	465.91	MAIL UTILITY BILLS
		0000078603	465.91	MAIL UTILITY BILLS
		0000078603	465.91	MAIL UTILITY BILLS
		0000078603	465.90	MAIL UTILITY BILLS
		0000078603	465.91	MAIL UTILITY BILLS
		=====		
		TOTAL:	2,329.54	
HOME DEPOT CREDIT SERVICES	00007824	0000078590	46.24	MISC SUPPLIES
		0000078590	280.27	MISC SUPPLIES
		0000078590	49.41	MISC SUPPLIES
		0000078590	122.93	MISC SUPPLIES
		0000078590	193.14	MISC SUPPLIES
		0000078590	89.33	MISC SUPPLIES
		0000078590	35.86	MISC SUPPLIES
		=====		
		TOTAL:	817.18	
LAKESIDE DISPOSAL	00004080	0000078602	188,882.01	CONTRACT PAYMENT
		=====		
		TOTAL:	188,882.01	
LOWES	00003886	0000078591	77.67	MISC SUPPLIES
		0000078591	7.43	MISC SUPPLIES
		0000078591	53.56	MISC SUPPLIES
		0000078591	38.59	MISC SUPPLIES
		0000078591	37.84	MISC SUPPLIES
		0000078591	162.74	MISC SUPPLIES
		0000078591	8.89	MISC SUPPLIES
		=====		
		TOTAL:	386.72	
PIPKIN CONSTRUCTION	00004671			

DATE 9/15/16
TIME 10:08:30

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 09/27/2016

NAME OF VENDOR	VENDOR NO	Expenditure Account		
Department	Object Description	P.O. Number	P.O. Amount	Purpose of Purchase
		0000078615	27,930.55	FINAL PE CASCDE PRK SWR IMPROV
		TOTAL:	27,930.55	
PUD OF GRANT COUNTY	00001501	0000078583	673.11	ELECTRIC SERVICE
		0000078583	19.53	ELECTRIC SERVICE
		0000078583	6,053.40	ELECTRIC SERVICE
		0000078583	666.08	ELECTRIC SERVICE
		0000078594	2,512.86	ELEC SERVICE/ST LIGHTS
		0000078583	30.83	ELECTRIC SERVICE
		0000078583	1,728.62	ELECTRIC SERVICE
		0000078583	30.60	ELECTRIC SERVICE
		0000078593	1,119.02	ELEC SERV/MONTLAKE IRRIG
		0000078583	256.59	ELECTRIC SERVICE
		0000078583	1,108.40	ELECTRIC SERVICE
		0000078583	92.12	ELECTRIC SERVICE
		0000078583	23.64	ELECTRIC SERVICE
		0000078583	724.20	ELECTRIC SERVICE
		0000078583	187.53	ELECTRIC SERVICE
		0000078594	37,223.05	ELEC SERVICE/ST LIGHTS
		0000078583	46,765.81	ELECTRIC SERVICE
		0000078583	13,480.60	ELECTRIC SERVICE
		0000078583	87.27	ELECTRIC SERVICE
		0000078583	2,331.62	ELECTRIC SERVICE
		0000078583	575.07	ELECTRIC SERVICE

DATE 9/15/16
TIME 10:08:30

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 09/27/2016

NAME OF VENDOR	VENDOR NO	Expenditure Account		
Department	Object Description	P.O. Number	P.O. Amount	Purpose of Purchase
		0000078583	1,300.67	ELECTRIC SERVICE
		0000078583	1,035.59	ELECTRIC SERVICE
		=====		
		TOTAL:	118,026.21	
UNITED PARCEL SERVICE	00005456			
		0000078589	25.00	SHIPPING CHARGES
		0000078589	10.61	SHIPPING CHARGES
		=====		
		TOTAL:	35.61	
		=====		
		REPORT TOTAL:	338,407.82	

TOTALS PAGE
XAPPRVD

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*          C L A I M S   A P P R O V A L                               *
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* WE, THE UNDERSIGNED COUNCILMEN OF THE CITY OF MOSES LAKE, WASHINGTON, DO HEREBY CERTIFY THAT THE MERCHANDISE *
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* OR SERVICES SPECIFIED HAVE BEEN RECEIVED AND THAT ABOVE CLAIMS ARE APPROVED, AS NOTED, FOR PAYMENT      *
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* IN THE AMOUNT OF       $338,407.82 THIS 27TH DAY OF SEPTEMBER, 2016    *
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* COUNCIL MEMBER                                           COUNCIL MEMBER                    *
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* COUNCIL MEMBER                                           FINANCE DIRECTOR                   *
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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 09/27/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account		Purpose of Purchase
		P.O. Number	P.O. Amount	
2M COMPANY INC	00004450	0000078606	219.91	
		=====		
		TOTAL:	219.91	
A & H PRINTERS	00000001	0000078667	151.30	AFTER SCHOOL SPORTS FLYERS
		0000078650	968.26	PRINTING
		0000078688	191.85	CONTROLLED DRUG SHEETS
		=====		
		TOTAL:	1,311.41	
AG WEST DISTRIBUTING CO INC	00006842	0000078671	4.64	MISC MAINTENANCE SUPPLIES
		=====		
		TOTAL:	4.64	
ALWAYS CONNECT SOLUTIONS	00006277	0000078682	3,707.97	GPS VEHICLE MOUNT
		=====		
		TOTAL:	3,707.97	
ASSOC OF GRANT CO CITIES	00004953	0000078597	126.00	MEETING AND DINNER
		=====		
		TOTAL:	126.00	
BANK OF THE WEST	00007547	0000078699	1,257.45	LEASE PYMT/VIDEO SYSTEMS
		0000078699	288.50	LEASE PYMT/VIDEO SYSTEMS
		=====		
		TOTAL:	1,545.95	
BASIN SEPTIC SERVICES	00000166	0000078628	550.29	SEPTIC SERVICE
		=====		
		TOTAL:	550.29	
BATTERY SYSTEMS	00004673	0000078677	21.49	BATTERIES
		=====		
		TOTAL:	21.49	
BOUND TREE MEDICAL LLC	00006022	0000078666	3,605.83	MEDICAL SUPPLIES
		=====		
		TOTAL:	3,605.83	
BUD CLARY FORD	00006454	0000078562	215.36	MISC REPAIR
		=====		
		TOTAL:	215.36	
BUD CLARY TOYOTA CHEVROLET	00000150	0000078563	58.47	MISC SUPPLIES

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CITY OF MOSES LAKE
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NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
		TOTAL:	58.47	
CARTEGRAPH SYSTEMS INC	00005700	0000078705	2,650.20	SUBSCRIPTION RENEWAL
		0000078705	2,650.20	SUBSCRIPTION RENEWAL
		TOTAL:	5,300.40	
CASCADE FIRE CORPORATION	00003644	0000078490	662.46	
		TOTAL:	662.46	
CASCADE NATURAL GAS CORP	00000203	0000078702	11,606.02	SNS GAS USAGE
		0000078700	69.01	NAT GAS SERVICE/FIRE/POLICE
		0000078700	14.65	NAT GAS SERVICE/FIRE/POLICE
		TOTAL:	11,689.68	
CEDAR STREET CLEANERS	00004655	0000078649	683.27	UNIFORM MAINTENANCE
		TOTAL:	683.27	
CENTRAL MACHINERY SALES INC	00002779	0000078566	527.47	MISC SUPPLIES
		TOTAL:	527.47	
CHASE PAYMENTECH-EFT	00004046	0000078715	744.24	CREDIT CARD FEES
		0000078715	744.24	CREDIT CARD FEES
		0000078715	744.22	CREDIT CARD FEES
		0000078715	744.24	CREDIT CARD FEES
		0000078715	744.24	CREDIT CARD FEES
		TOTAL:	3,721.18	
CITY OF MOSES LAKE	00008000	0000078701	9,475.00	REIMBURSE/L & I CLAIMS
		TOTAL:	9,475.00	
	00008107	0000078707	225,000.00	TRANS FUNDS/GEN TO STREET
		TOTAL:	225,000.00	
	00008201			

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COUNCIL MEETING OF 09/27/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number P.O. Amount	Purpose of Purchase
		0000078659 339.30	WATER SERVICE
		=====	
		TOTAL: 339.30	
	00008000		
		0000078701 6,845.81	REIMBURSE/L & I CLAIMS
		=====	
		TOTAL: 6,845.81	
	00008201		
		0000078659 121.02	WATER SERVICE
		0000078659 1,587.99	WATER SERVICE
		=====	
		TOTAL: 1,709.01	
	00008107		
		0000078708 10.22	EXCISE TAX
		0000078708 1,024.98	EXCISE TAX
		=====	
		TOTAL: 1,035.20	
	00008201		
		0000078659 9,996.30	WATER SERVICE
		=====	
		TOTAL: 9,996.30	
	00008107		
		0000078708 27.93	EXCISE TAX
		0000078708 183.78	EXCISE TAX
		=====	
		TOTAL: 211.71	
	00008201		
		0000078659 949.62	WATER SERVICE
		=====	
		TOTAL: 949.62	
	00008107		
		0000078708 49.04	EXCISE TAX
		=====	
		TOTAL: 49.04	
	00008201		
		0000078659 2,391.74	WATER SERVICE
		0000078659 864.77	WATER SERVICE
		0000078659 4,412.23	WATER SERVICE
		0000078659 221.49	WATER SERVICE
		0000078659 37.91	WATER SERVICE
		0000078659 495.89	WATER SERVICE

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CITY OF MOSES LAKE
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COUNCIL MEETING OF 09/27/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
CITY OF MOSES LAKE	00008201	0000078659	2,577.15	WATER SERVICE
		0000078657	1,299.42	WATER SERVICE
		=====		
		TOTAL:	12,300.60	
	00008107	0000078708	72.27	EXCISE TAX
		=====		
		TOTAL:	72.27	
	00008201	0000078659	378.71	WATER SERVICE
		=====		
		TOTAL:	378.71	
	00008107	0000078708	30.93	EXCISE TAX
		0000078708	193.78	EXCISE TAX
		0000078708	48.82	EXCISE TAX
		0000078708	119.39	EXCISE TAX
		0000078708	54.98	EXCISE TAX
		0000078708	139.36	EXCISE TAX
		0000078708	47.23	EXCISE TAX
		0000078708	14.05	EXCISE TAX
		=====		
		TOTAL:	648.54	
	00008201	0000078659	162.26	WATER SERVICE
		0000078659	193.63	WATER SERVICE
		0000078659	5,968.54	WATER SERVICE
		0000078659	2,679.46	WATER SERVICE
		0000078659	94.95	WATER SERVICE
		=====		
		TOTAL:	9,098.84	
	00008107	0000078708	32.51	EXCISE TAX
		=====		
		TOTAL:	32.51	

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 09/27/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
CITY OF MOSES LAKE	00008106	0000078571	408.85	RETAINAGE-VALLEY/GRAPE SIGNAL
		TOTAL:	408.85	
	00008000	0000078701	750.16	REIMBURSE/L & I CLAIMS
		TOTAL:	750.16	
	00008107	0000078708	72.18	EXCISE TAX
		0000078708	40.78	EXCISE TAX
		TOTAL:	112.96	
	00008201	0000078659	3,375.55	WATER SERVICE
		TOTAL:	3,375.55	
	00008106	0000078690	228.00	RETAINAGE-GENERATOR SERVICE
		0000078690	140.00	RETAINAGE-GENERATOR SERVICE
		TOTAL:	368.00	
	00008107	0000078708	94.64	EXCISE TAX
		0000078708	33,397.15	EXCISE TAX
		0000078708	7,760.55	EXCISE TAX
		0000078708	2,935.96	EXCISE TAX
		TOTAL:	44,188.30	
	00008106	0000078616	1,357.17	RETAIN FNL PE PIPKIN CASCDE PR
		TOTAL:	1,357.17	
	00008107	0000078708	15,761.30	EXCISE TAX
		TOTAL:	15,761.30	
	00008201	0000078659	1,188.81	WATER SERVICE
		TOTAL:	1,188.81	
	00008107	0000078708	1,114.18	EXCISE TAX

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 09/27/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number P.O. Amount	Purpose of Purchase
		=====	
		TOTAL: 1,114.18	
	00008201	0000078659 394.15	WATER SERVICE
		=====	
		TOTAL: 394.15	
	00008107	0000078708 11.91	EXCISE TAX
		0000078708 40.81	EXCISE TAX
		0000078708 2,415.42	EXCISE TAX
		0000078708 107.63	EXCISE TAX
		0000078708 14.56	EXCISE TAX
		0000078708 61.06	EXCISE TAX
		0000078708 17.91	EXCISE TAX
		0000078708 69.51	EXCISE TAX
		=====	
		TOTAL: 2,738.81	
	00008201	0000078659 285.34	WATER SERVICE
		0000078659 898.68	WATER SERVICE
		0000078659 447.04	WATER SERVICE
		0000078657 162.30	WATER SERVICE
		0000078659 377.37	WATER SERVICE
		0000078659 419.90	WATER SERVICE
		0000078659 216.78	WATER SERVICE
		0000078659 98.82	WATER SERVICE
		=====	
		TOTAL: 2,906.23	
	00008106	0000078645 925.00	RETAINAGE-CIVIC CENTER PAINT
		0000078643 117.50	RETAINAGE-50-AMP OUTLET FIRE
		=====	
		TOTAL: 1,042.50	
COLUMBIA BASIN DAILY HERALD	00000210		

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CITY OF MOSES LAKE
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NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
		0000078651	168.00	ADVERTISING
		=====		
		TOTAL:	168.00	
COLUMBIA BEARING BDI	00000274	0000078588	75.15	MISC MAINTENANCE SUPPLIES
		=====		
		TOTAL:	75.15	
COMMERCIAL TIRE	00005968	0000078565	4,502.21	TIRES/WHEEL BALANCE/VALVE STEM
		=====		
		TOTAL:	4,502.21	
CONSOLIDATED ELECTRIC DIST	00000819	0000078663	129.48	MISC SUPPLIES
		0000078663	12.37	MISC SUPPLIES
		=====		
		TOTAL:	141.85	
DELL MARKETING	00007869	0000078596	1,177.35	MONITORS
		=====		
		TOTAL:	1,177.35	
DEPT OF LABOR & INDUSTRIES	00005832	0000078669	173.80	ANNUAL OPERATING CERTIFICATE
		=====		
		TOTAL:	173.80	
E F RECOVERY	00007244	0000078668	4,622.50	AMBULANCE BILLING / AUGUST
		0000078668	792.00	AMBULANCE BILLING / AUGUST
		0000078668	167.32	AMBULANCE BILLING / AUGUST
		=====		
		TOTAL:	5,581.82	
EASTERN CASCADE DIST	00006909	0000078646	86.25	DRINKING WATER
		=====		
		TOTAL:	86.25	
FABER INDUSTRIAL SUPPLY	00000501	0000078635	122.67	
		0000078635	7.93	
		0000078635	149.45	
		0000078686	43.05	HOSE PINCH PLIERS
		0000078621	24.96	MISC SUPPLIES
		0000078621	15.00	MISC SUPPLIES

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CITY OF MOSES LAKE
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NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number P.O. Amount	Purpose of Purchase
		TOTAL: 363.06	
FASTENAL COMPANY	00007372	0000078660 160.33	MISC SUPPLIES
		TOTAL: 160.33	
G & A TRUCK & AUTO REPAIR	00006726	0000078567 1,530.47	MISC SUPPLIES
		TOTAL: 1,530.47	
GALLS, LLC	00000133	0000078654 1,516.43	UNIFORMS
		0000078672 283.63	UNIFORM JACKET
		TOTAL: 1,800.06	
GIBSONS NURSERY & LANDSCAPE	00005489	0000078611 4,000.00	LANDSCAPE EDGERS AND TREES
		0000078611 1,160.86	LANDSCAPE EDGERS AND TREES
		TOTAL: 5,160.86	
GRAINGER PARTS OPERATIONS	00002755	0000078662 132.90	MISC SUPPLIES/JANITORIAL
		TOTAL: 132.90	
GRANT CO SOLID WASTE DEPT	00000640	0000078598 21,579.37	LANDFILL DUMPING FEES
		TOTAL: 21,579.37	
GRANT COUNTY DISTRICT COURT	00007843	0000078698 1,500.00	MUNI COURT SHARED COSTS
		TOTAL: 1,500.00	
GRANT RECORD SEARCH	00007137	0000078585 545.43	RECORD SEARCH JAN-JUN 2016
		TOTAL: 545.43	
HEIMAN FIRE EQUIPMENT	00006634	0000078675 371.19	SMOKE BOMBS / TRAINING
		TOTAL: 371.19	
IBS INC	00004860	0000078568 246.79	MISC SUPPLIES
		0000078568 213.45	MISC SUPPLIES
		TOTAL: 460.24	
ITRON	00006106		

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
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NAME OF VENDOR	VENDOR NO	Expenditure Account		
Department	Object Description	P.O. Number	P.O. Amount	Purpose of Purchase
		0000078631	765.68	MAINT AGREE/METER READ SYS
		0000078631	858.72	MAINT AGREE/METER READ SYS
		=====		
		TOTAL:	1,624.40	
JERRYS AUTO SUPPLY	00005835			
		0000078569	7.75	MISC SUPPLIES
		0000078569	483.64	MISC SUPPLIES
		=====		
		TOTAL:	491.39	
JOSEPH FREY	00007103			
		0000078653	127.32	UNIFORMS
		=====		
		TOTAL:	127.32	
JUDITH MCDOWELL	00006559			
		0000078613	100.00	MAC PRESENTER HONORARIUM
		=====		
		TOTAL:	100.00	
KAMAN FLUID POWER LLC	00001302			
		0000078573	4.72	MISC SUPPLIES
		0000078573	14.06	MISC SUPPLIES
		0000078573	18.06	MISC SUPPLIES
		=====		
		TOTAL:	36.84	
KATHERINE L KENISON PS	00006980			
		0000078601	10,256.00	PROF SERVICES/CITY ATTY
		=====		
		TOTAL:	10,256.00	
KIMBALL MIDWEST	00005360			
		0000078622	94.78	CHAIN & CABLE LUBE
		=====		
		TOTAL:	94.78	
KIMMEL ATHLETIC SUPPLY	00003462			
		0000078610	257.21	SOCCER NETS
		=====		
		TOTAL:	257.21	
KONICA MINOLTA BUSINESS SOL	00007194			
		0000078595	104.16	MAINT AGREE/COPIER
		=====		
		TOTAL:	104.16	
LAD IRRIGATION COMPANY INC	00001101			
		0000078607	205.04	MISC IRRIGATION SUPPLIES
		0000078607	108.55	MISC IRRIGATION SUPPLIES
		=====		
		TOTAL:	313.59	

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CITY OF MOSES LAKE
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NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
LAKESIDE DISPOSAL & RECYCLING	00003188	0000078586	15.03	SNS RECYCLING (AUGUST 2016)
		TOTAL:	15.03	
LAKESIDE INDUSTRIES INC	00005299	0000078577	852.00	ASPHALT 50# BAGS
		TOTAL:	852.00	
LEGACY TELECOMMUNICATIONS INC	00004581	0000078689	4,692.24	GENERATOR SVC & LOAD TEST-95%
		0000078689	2,881.20	GENERATOR SVC & LOAD TEST-95%
		TOTAL:	7,573.44	
LES SCHWAB TIRE CENTER	00003519	0000078572	78.23	FLAT REPAIR
		TOTAL:	78.23	
MODERN CONCRETE	00006268	0000078620	539.50	EXCAVATE WATER SERVICE
		TOTAL:	539.50	
MOSES LAKE BOOSTER CLUB	00007304	0000078612	496.00	SUMMER SOCCER CAMP INSTRUCTION
		TOTAL:	496.00	
MOSES LAKE STEEL SUPPLY	00001268	0000078637	36.48	MISC SUPPLIES
		TOTAL:	36.48	
NEWMAN TRAFFIC SIGNS	00005398	0000078574	358.22	SIGN BLANKS
		TOTAL:	358.22	
NORTHSTAR CHEMICAL INC	00006113	0000078575	1,324.00	SODIUM HYPOCHLORITE
		TOTAL:	1,324.00	
OXARC INC	00001412	0000078576	4.54	MISC SUPPLIES
		0000078576	30.77	MISC SUPPLIES
		TOTAL:	35.31	
POLLARDWATER.COM	00006064	0000078619	1,254.04	CVR COMP 15 CHAIN
		TOTAL:	1,254.04	
PRO FORCE LAW ENFORCEMENT	00004260			

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CITY OF MOSES LAKE
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NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number P.O. Amount	Purpose of Purchase
		0000078652 769.51	EQUIPMENT
		=====	
		TOTAL: 769.51	
PROVIDENCE SACRED HEART CTR	00007664	0000078681 736.42	HEART MONITOR MAINTENANCE
		=====	
		TOTAL: 736.42	
QCL INC	00006542	0000078605 1,976.00	PRE-EMPLOYMENT DRUG TEST
		0000078605 101.00	PRE-EMPLOYMENT DRUG TEST
		0000078605 69.00	PRE-EMPLOYMENT DRUG TEST
		=====	
		TOTAL: 2,146.00	
QUILL CORPORATION	00004811	0000078604 12.59	BREAKROOM SUPPLIES
		0000078674 90.34	OFFICE SUPPLIES
		0000078604 91.57	BREAKROOM SUPPLIES
		0000078674 90.34	OFFICE SUPPLIES
		=====	
		TOTAL: 284.84	
REDFLEX TRAFFIC SYSTEMS	00004837	0000078599 15,507.87	PROF SERV/RED LIGHT TICKETS
		=====	
		TOTAL: 15,507.87	
REGION 6 FIRE TRNG COUNCIL	00005127	0000078678 125.00	MEMBERSHIP FEES
		=====	
		TOTAL: 125.00	
RIC CHAR	00004471	0000078687 533.37	UNIFORMS
		=====	
		TOTAL: 533.37	
RIGHT CHOICE PAINTING	00006018	0000078644 19,036.50	CIVIC CENTER EXTERIOR PAINTING
		=====	
		TOTAL: 19,036.50	
RU2 SYSTEMS INC	00006957	0000078711 528.00	RADAR SPEED SIGN-SAGE RD
		=====	
		TOTAL: 528.00	
SHERWIN-WILLIAMS	00006229	0000078639 96.68	MISC SUPPLIES
		0000078578 124.09	REPAIR PARTS FOR GRINDER

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CITY OF MOSES LAKE
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NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
SHERWIN-WILLIAMS	00006229	0000078578	30.09	REPAIR PARTS FOR GRINDER
		TOTAL:	250.86	
SHIRTBUILDERS INC	00004022	0000078704	1,901.53	BEGINNING SOCCER T-SHIRTS
		0000078614	452.96	MAINTENANCE SHIRTS/VESTS
		0000078648	457.95	UNIFORMS
		0000078614	703.29	MAINTENANCE SHIRTS/VESTS
		TOTAL:	3,515.73	
SIRENNET.COM	00007692	0000078230	2,354.52	WARNING LIGHTS
		0000078710	651.92	WARNING LIGHTS
		0000078710	711.09	WARNING LIGHTS
		0000078706	10,835.60	WARNING LIGHTS/EMERGENCY EQUIP
		0000078706	10,835.60	WARNING LIGHTS/EMERGENCY EQUIP
		TOTAL:	25,388.73	
SOFTWARE ONE INC	00005430	0000078564	12,360.19	NEW EMAIL SERVER
		TOTAL:	12,360.19	
SOPHIA GUERRERO	00005677	0000078655	89.28	REIMB MILEAGE/MUNI CLERK CLASS
		TOTAL:	89.28	
SPECIALTY WELDING INC	00006084	0000078673	98.73	REPAIR
		TOTAL:	98.73	
STATE AUDITORS OFFICE	00003249	0000078496	3,641.57	PROF SERVICE-AUDIT CHARGES
		TOTAL:	3,641.57	
SUPPLYWORKS	00003053	0000078664	1,090.41	JANITORIAL SUPPLIES

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NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number P.O. Amount	Purpose of Purchase
=====			
		TOTAL: 1,090.41	
TATUM LAWN CARE	00005928	0000078627 269.75	CLEAN UP YARD/9972 SUNNY
=====			
		TOTAL: 269.75	
THE WIDE FORMAT COMPANY	00006914	0000078557 264.11	PAPER TO HP PRINTER
=====			
		TOTAL: 264.11	
TIM RICH CONSULTING LLC	00003351	0000078579 420.00	TROUBLESHOOTING-TELEMETRY
		0000078579 420.00	TROUBLESHOOTING-TELEMETRY
=====			
		TOTAL: 840.00	
TOMARK SPORT INC	00002984	0000078703 1,004.35	PICKLEBALL/TENNIS NETS
		0000078703 485.27	PICKLEBALL/TENNIS NETS
=====			
		TOTAL: 1,489.62	
TRANSPORTATION REVOLVING FUND	00001922	0000078405 88.50	T & S / TYLER / MSA TRAINING
=====			
		TOTAL: 88.50	
UMPQUA BANK/MERCHANT-EFT	00005882	0000078714 615.59	CREDIT CARD FEES
		0000078714 183.02	CREDIT CARD FEES
		0000078714 1,232.17	CREDIT CARD FEES
		0000078714 21.60	CREDIT CARD FEES
		0000078714 38.21	CREDIT CARD FEES
		0000078714 44.69	CREDIT CARD FEES
		0000078714 44.69	CREDIT CARD FEES
		0000078714 44.69	CREDIT CARD FEES
		0000078714 44.69	CREDIT CARD FEES
		0000078714 44.71	CREDIT CARD FEES
=====			
		TOTAL: 2,314.06	

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NAME OF VENDOR	VENDOR NO	Expenditure Account		
Department	Object Description	P.O. Number	P.O. Amount	Purpose of Purchase
UTIL UNDRGRND LOCATION CENTER	00004598			
		0000078558	54.18	UNDERGROUND UTILITY LOCATES
		0000078558	54.18	UNDERGROUND UTILITY LOCATES
		0000078558	54.18	UNDERGROUND UTILITY LOCATES
		=====		
		TOTAL:	162.54	
VALLEY ATHLETICS	00006626			
		0000078608	1,563.90	FIELD MARKING PAINT
		=====		
		TOTAL:	1,563.90	
VERIZON WIRELESS	00002107			
		0000078632	40.01	CELL SERVICE/LAPTOPS
		0000078632	25.57	CELL SERVICE/LAPTOPS
		0000078632	675.55	CELL SERVICE/LAPTOPS
		0000078632	40.01	CELL SERVICE/LAPTOPS
		0000078632	80.02	CELL SERVICE/LAPTOPS
		0000078632	40.01	CELL SERVICE/LAPTOPS
		0000078632	40.01	CELL SERVICE/LAPTOPS
		0000078632	40.01	CELL SERVICE/LAPTOPS
		=====		
		TOTAL:	981.19	
W S C A A	00006060			
		0000078697	280.00	MEMBERSHIP DUES/CONF REGIS
		=====		
		TOTAL:	280.00	
WEAVER EXTERMINATING SERVICE	00004290			
		0000078580	167.25	RODENT CONTROL
		=====		
		TOTAL:	167.25	
WEINSTEIN BEVERAGE COMPANY	00005990			
		0000078617	1,080.90	CONCESSION RESALE/SUPPLIES
		0000078617	2,131.76	CONCESSION RESALE/SUPPLIES
		0000078617	880.27	CONCESSION RESALE/SUPPLIES
		=====		
		TOTAL:	4,092.93	
WHITNEY EQUIPMENT COMPANY	00004149			
		0000078623	1,034.18	RELAYS

DATE 9/23/16
TIME 09:36:38

PAGE 15
XAPPRVD

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 09/27/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
=====				
		TOTAL:	1,034.18	
WILBUR ELLIS COMPANY	00002262	0000078609	2,569.91	HERBICIDES
		0000078609	2,569.90	HERBICIDES
=====				
		TOTAL:	5,139.81	
WILSON ENGINEERING	00007286	0000078584	8,048.00	PROFESS SERV DUNES WWTF IMPRV
=====				
		TOTAL:	8,048.00	
XPRESS BILL PAY - EFT	00006421	0000078716	323.23	CREDIT CARD FEES
		0000078716	323.23	CREDIT CARD FEES
		0000078716	323.23	CREDIT CARD FEES
		0000078716	323.23	CREDIT CARD FEES
		0000078716	323.23	CREDIT CARD FEES
=====				
		TOTAL:	1,616.15	
Z ENGINEERS PLLC	00005614	0000078582	1,380.00	PROFESS SERV DUNES WWTF IMPRV
=====				
		TOTAL:	1,380.00	
ZIGGYS #13	00006567	0000078592	59.28	MISC MAINTENANCE SUPPLIES
		0000078592	116.32	MISC MAINTENANCE SUPPLIES
		0000078592	63.12	MISC MAINTENANCE SUPPLIES
=====				
		TOTAL:	238.72	
=====				
		REPORT TOTAL:	575,353.21	

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 09/27/2016

TOTALS BY FUND

FUND NO	FUND NAME	AMOUNT
000	GENERAL FUND	347,391.02
103	GRANTS AND DONATIONS	3,293.80
116	STREET	17,147.86
410	WATER/SEWER	65,071.96
477	WATER SEWER CONSTRUCTION	10,785.17
490	SANITATION	38,452.81
493	STORM WATER	6,159.54
495	AIRPORT	674.15
498	AMBULANCE FUND	14,091.70
517	CENTRAL SERVICES	14,172.50
519	EQUIPMENT RENTAL	33,313.93
528	BUILD MAINTENANCE	24,798.77
	TOTAL	575,353.21

CHANGES TO BE MADE SHOULD BE LISTED BELOW

VEND NO.	P.O. NO.	AMT LISTED	CORRECTED AMT	ACTION TO BE TAKEN
----------	----------	------------	---------------	--------------------

.....
.....
.....

CORRECT AMOUNT TO BE PAID

*
*
* C L A I M S A P P R O V A L *
*
* WE, THE UNDERSIGNED COUNCILMEN OF THE CITY OF MOSES LAKE, WASHINGTON, DO HEREBY CERTIFY THAT THE MERCHANDISE *
* OR SERVICES SPECIFIED HAVE BEEN RECEIVED AND THAT ABOVE CLAIMS ARE APPROVED, AS NOTED, FOR PAYMENT *
* IN THE AMOUNT OF \$575,353.21 THIS 27TH DAY OF SEPTEMBER, 2016 *
*
*
* *
* COUNCIL MEMBER COUNCIL MEMBER *
*
*
* *
* COUNCIL MEMBER FINANCE DIRECTOR *
*



CITY OF MOSES LAKE
STAFF REPORT

To: John Williams, City Manager
From: Gilbert Alvarado, Community Dev. Dir. / Deputy City Manager
Date: September 27, 2016
Proceeding Type: MOTION
Subject: Sun Terrace No. 4 Final Major Plat & Findings of Fact

Legislative History:

• First Presentation:	September 27, 2016
• Second presentation:	
• Action:	Motion

Staff Report Summary

Attached is the Sun Terrace No. 4 Final Major Plat, Findings of Fact as recommended by the Planning Commission. The Planning Commission considered the Final Plat at their September 8, 2016 regular meeting and approved the final plat as presented with conditions. See attached.

Background

The proposed plat is a 27 lot residential plat. The property is being subdivided so that houses can be built and lots can be sold. Sun Terrace No. 4 is a continuance of the Sun Terrace Development.

Fiscal and Policy Implications

None

Options

<i>Option</i>	<i>Results</i>
<ul style="list-style-type: none">• <i>Approve the Sun Terrace No. 4 Final Major Plat findings of Fact as recommended by the planning Commission</i>	<i>The Sun Terrace No. 4 Final Major Plat can be finalized and in compliance with City regulations. Parcel can be sold and developed.</i>
<ul style="list-style-type: none">• <i>Take no action.</i>	<i>The site would be allowed to continue with development.</i>

Staff Recommendation

Staff would recommend that the City Council approve Sun Terrace No. 4 Final Plat Findings of Fact as recommended by the Planning Commission and as presented.

Attachments

A.	Findings of Fact
B.	Map
C.	Aerial

Legal Review

The following documents are attached and subject to legal review:

Type of Document	Title of Document	Date Reviewed by Legal Counsel
<ul style="list-style-type: none">•		

BEFORE THE PLANNING COMMISSION/CITY COUNCIL OF THE
CITY OF MOSES LAKE, WASHINGTON

IN THE MATTER OF THE SUN TERRACE NO. 2
FINAL PLAT

FINDINGS OF FACT, CONCLUSIONS, AND
DECISION

1. HEARING BEFORE THE PLANNING COMMISSION.

- 1.1 Date. A public meeting was held upon proper notice before the Commission on September 15, 2016.
- 1.2 Proponent. Aho Construction 1 Inc. is the proponent of this plat.
- 1.3 Purpose. The proponent has submitted a 27-lot final plat for property which is legally described upon the plat. City staff has confirmed the property described on the plat is the property submitted for platting.
- 1.4 Evidence. The Commission considered the following materials in reaching its decision:
 - A. The final plat submitted July 27, 2016.
 - B. Staff report and attachments.

2. FINDINGS OF FACT BY THE PLANNING COMMISSION.

Based upon the evidence presented to them, the Commission makes the following findings of fact:

- 2.1 The proponent is the owner of the property.
- 2.2 The property is currently zoned R-1, Single Family Residential.
- 2.3 A plat alteration was approved in 2016, modifying the conditions of preliminary plat approval.

3. CONCLUSIONS BY THE PLANNING COMMISSION.

From the foregoing findings of fact the Commission makes the following conclusions:

- 3.1 The Planning Commission of the City of Moses Lake is vested with the authority to determine approval of plats.
- 3.2 It is in the best interests and welfare of the city's citizens to plat the property as proposed.
- 3.3 With conditions, the final plat is consistent with the conditions required for the preliminary plat approval and the plat alteration.
- 3.4 Conditions ensure that the required fees and reimbursements will be collected prior to the City recording the plat with the Grant County Auditor.
- 3.5 Conditions ensure that the required street frontage landscaping will be installed prior to a Certificate of Occupancy being issued for each lot.

4. DECISION OF THE PLANNING COMMISSION.

On the basis of the foregoing findings of fact and conclusions, it is the recommendation of the Planning Commission that the plat be approved with the following conditions:

- 4.1 The comments of the Development Engineer shall be addressed.
- 4.2 The plat shall not be recorded until the city fees and reimbursements are paid to the City of Moses Lake. This includes the fees noted in the MDNS, including the intersection improvement fee and wastewater capacity upgrade fee.
- 4.3 Since the park land is not proposed to be dedicated until after the plat is recorded, a bond or other form of security is required until the park land is dedicated.

Approved by the Planning Commission on September 15, 2016.



Vicki Heimark
Planning Commission Chair

August 16, 2016

TO: Municipal Services Director
 Development Engineering--Thompson
 Building Official
 Parks and Recreation Director
 Fire Department--DeHart
 Police Chief
 Public Works Superintendent
 Community Development Director (via email)
 Stormwater Program Manager

FROM: Anne Henning, Senior Planner

SUBJECT: Sun Terrace No. 4 Major Plat - Final Plat (LUA2016-0044)

Attached is the above referenced project for your information, review, and comment. Please send any comments that you may have regarding this project to me not later than August 31. If I do not receive your comments by the due date, I will assume that you have no comments regarding this project.

Please contact me at extension 3747 or ahenning@cityofml.com if you have any questions or if I can be of any further assistance.

enc: final plat rec'd 7-27-16 (2 pages)

Development Engineer only:
Land Use Application
3 full size copies of plat
Cover letter from Minister-Glaeser dated July 20, 2016
Plat certificate dated July 11, 2016
Legal description
Original of lot and boundary closures

cc: Executive Secretary



Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AEX, Getmapping, Aerogrid, IGN, IGP, swisstopo, and the GIS User Community

MINISTER-GLAESER
SURVEYING INC.
1303 BURDEN BLVD SUITE 7
PASCO, WA 99301
(209) 344-7800



CITY OF MOSES LAKE STAFF REPORT

To: John Williams, City Manager
From: Gary Harer, Municipal Services Director
Date: September 27, 2016
Proceeding Type: MOTION
Subject: Resolution - Accept Street and Utility Improvements – Sun Terrace
No. 4 Major Plat

Legislative History:

- | | |
|----------------------|--------------------|
| • First Presentation | September 27, 2016 |
| • | |
| • Action | Motion |
-

Staff Report Summary

The street and utility improvements constructed to serve the Sun Terrace No. 4 Major Plat are complete and ready to be accepted by City Council.

Background

The platting regulations require all the street and utility improvements installed in right-of-way and municipal easements to be accepted by City Council or bonded for prior to recording the plat and issuing building permits. The construction plans are required to be reviewed and approved by the City prior to construction. All the construction work is inspected to assure compliance with the construction plans and city standards.

Fiscal and Policy Implications

The city will be responsible for the maintenance and repairs of the improvements after they are accepted.

Options

Option	Results
<ul style="list-style-type: none">• Approve a motion to accept the project.	The developer will be able to record the plat.
<ul style="list-style-type: none">• Take no action.	The developer will not be able to record the plat.

Staff Recommendation

Staff recommends City Council to accept the street and utility improvements for the Sun Terrace No. 4 Major Plat.

Attachments

A.	Resolution and vicinity map
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Legal Review

The following documents are attached and subject to legal review:

Type of Document	Title of Document	Date Reviewed by Legal Counsel
<ul style="list-style-type: none">• None		

RESOLUTION NO. 3643

**A RESOLUTION ACCEPTING STREET AND UTILITY IMPROVEMENTS FOR MUNICIPAL
USE AS PART OF SUN TERRACE NO.4 MAJOR PLAT**

Recitals:

1. Street and Utility improvements, lying in dedicated right-of-way or easements, are in place and connected to the City of Moses Lake's street and utility systems as part of Sun Terrace No. 4 Major Plat.
2. Said street and utility improvements have been installed in accordance with the City of Moses Lake's Community Standards, such facilities being completed in September 2016.
3. RCW 35.91.030 indicates that public street and utility facilities, which are developer installed should be accepted by the City of Moses Lake upon completion if the facilities are built to city standards.

Resolved:

1. The City Council of the City of Moses Lake accepts the street and utility improvements as facilities of the City of Moses Lake and as such will charge for use of facilities as authorized by ordinance.
2. After September 27th, 2018, all further maintenance and operation cost of said street and utility improvements, shall be borne by the City of Moses Lake, as provided by city ordinance.

ACCEPTED by the City Council on September 27th, 2016.

Todd Voth, Mayor


ATTEST:

W Robert Taylor, Finance Director

MEMORANDUM

CITY OF MOSES LAKE
DEVELOPMENT ENGINEERING DIVISION
September 20, 2016

TO: Municipal Services Director

FROM: Development Engineering Manager, David L. Thompson 

RE: **SUN TERRACE NO. 4 MAJOR PLAT**
ACCEPT STREET AND UTILITY IMPROVEMENTS

The street improvements constructed to serve the Sun Terrace No. 4 Major Plat are complete and may be presented to Council for acceptance into the City system.

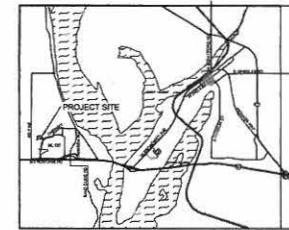
The construction costs for the plat improvements to be accepted by the City total \$694,544.90. A SUBDIVISION MAINTENANCE BOND in the amount of \$347,272.00 is required to be provided by the owners for the two year maintenance period which commences on the date of acceptance of the improvements by the City Council.

A site plan is attached.

If you have any questions or require any additional information please contact me at your earliest convenience.

cc: Senior Planner, Anne Henning

24 19
29 30



VICINITY MAP
NOT TO SCALE

SHEET INDEX

- 1 - COVER SHEET
- 2 - TYPICAL ROAD SECTION, GENERAL NOTES, AND LEGENDS
- 3 - GRADING AND EROSION CONTROL PLAN
- 4 - HAWK STREET PLAN AND PROFILE
- 5 - HAWK STREET PLAN AND PROFILE
- 6 - HAWK STREET AND EGRET STREET PLAN AND PROFILE
- 7 - EGRET STREET PLAN AND PROFILE
- 8 - WREN STREET PLAN AND PROFILE
- 9 - WREN STREET PLAN AND PROFILE
- 10 - TOWHEE STREET PLAN AND PROFILE
- 11 - CITY DETAILS
- 12 - CITY DETAILS
- 13 - CITY DETAILS

Owner/Developer:

AHO Construction I, Inc.
5512 NE 109th Ct., Suite 101
Vancouver, WA 98662
Phone: (360) 254-0493
Fax: (360) 254-6998

Engineer:

HDJ Design Group P.L.L.C.
Attn: Jason Mattox, PE
6115 Burden Blvd., Suite E
Pasco, WA 99301
Phone: (509) 547-5119

SURVEY DATA:

TOPOGRAPHIC SURVEY DATA PROVIDED BY MINISTER GLASER SURVEYING, 2007.

BASIS OF BEARINGS:

HAD 83/91, WSPC SOUTH ZONE, US FEET S 79°59'35" W BETWEEN THE SOUTHWEST CORNER AND WEST CORNER OF SECTION 30.

VERTICAL DATUM:

NAD 83/91, WSDOT MONUMENT DESIGNATION MAE, MONUMENT
ID 4547, A USCGS BRASS DISK SET INTO THE TOP OF A SQUARE
CONCRETE MONUMENT WHICH IS SET LEVEL WITH THE GROUND
SURFACE.
ELEVATION- 1079.59'

PHASING NOTE:

THIS PROJECT IS INTENDED TO BE A CONTINUATION OF THE PREVIOUSLY RECORDED PLAT OF SUN TERRACE AND SHALL BEAR THE SAME COVENANTS AS ALREADY ESTABLISHED UNDER THE COMPLETED PORTIONS OF THE PLAT. THIS PROJECT SHALL ALSO BE COMPLETED IN PHASES PER THE PHASE BOUNDARIES.

APPROVED FOR CONSTRUCTION - CITY ENGINEER 4-07-16
DATE

**Utility Locate
Call 811
2 Business Days
Before Digging**



COVER SHEET FOR:

COVER SHEET FOR:
SUN TERRACE NO. 4 MAJOR PLAT

JOHN TENNAGE NO. 4 MAJON
A SUBDIVISION LOCATED IN THE CITY OF MOSES LAKE, WASHINGTON

DESIGNED:

MER

DRAWN BY:
MER

CHECKED:

AM

SCALE:
1" = 1' - 0"

RE: 1" x 60"
V. N/A

MARCH 2016
4423.00

4127-00

SHEET

1 ✓

12

A-785



CITY OF MOSES LAKE
STAFF REPORT

To: John Williams, City Manager
From: Gilbert Alvarado, Community Dev. Dir. /Deputy City Manager
Date: September 27, 2016
Proceeding Type: Motion
Subject: Ordinance - Amending MLMC Chapter 5.07 Mobile & Street Food Vendors

Legislative History:

• First Presentation:	September 13, 2016
• Second presentation:	September 27, 2016
• Action:	Motion

Staff Report Summary

Recently City Council and staff have received complaints with regards to some of the mobile food vendors and how they conduct business. Specifically how the vehicles, other conveyances and temporary stands are left on-site overnight. Attached is an Ordinance amending MLMC 5.07, entitled Mobile and Street Food Vendors which requires all conveyances to be removed from the occupied property at the end of the business day.

Background:

The City Council adopted new regulations for mobile food vendors in 2015 in order to make them more consistent with current practices around the State with this industry. The former regulations had been in place for 21 years and were in need of some revisions. One revision that occurred that was different from the original 1994 Ordinance was that there was now no requirement to remove the conveyances at the end of the business day.

Fiscal and Policy Implications

Amendments to MLMC 5.07, Mobile and Street Food Vendors would not result in additional review or case load for Code Enforcement.

Options

<i>Option</i>	<i>Results</i>
<ul style="list-style-type: none"><i>Consider and approve the proposed amendments to MLMC 5.07</i>	Vehicles, other conveyances and temporary stands to be removed from the property at the end of the business day.
<ul style="list-style-type: none"><i>Take no action</i>	No changes to MLMC 5.07 that would require vehicles, other conveyances and temporary stands to be removed from the property at the end of the business day.

Staff Recommendation

Staff recommends that the City Council accept the ordinance as presented.

Attachments

A.	Ordinance
----	-----------

Legal Review

The following documents are attached and subject to legal review:

Type of Document	Title of Document	Date Reviewed by Legal Counsel
N/A		

ORDINANCE NO. 2824

AN ORDINANCE AMENDING CHAPTER 5.07 OF THE MOSES LAKE MUNICIPAL CODE ENTITLED "MOBILE AND STREET FOOD VENDORS"

THE CITY COUNCIL OF THE CITY OF MOSES LAKE, WASHINGTON ORDAINS AS FOLLOWS:

Section 1. Chapter 5.07 of the Moses Lake Municipal Code entitled "Mobile and Street Food Vendors" is amended as follows:

5.07.090 Mobile and Street Vendor Standards: All mobile and street vendors licensed under this chapter shall conform to the following standards:

- A. No mobile or street vendor shall operate from one (1) location in a residential zone as defined in Title 18 of the Moses Lake Municipal Code for longer than fifteen (15) minutes at a time.
- B. No mobile or street vendor shall locate his or her vehicle or conveyance in that portion of public right of way abutting private property without the written permission of the owner of the abutting private property. No food shall be offered, displayed, or sold, and no customers served, in any vehicle travel lane. A temporary stand shall not be located within twenty feet (20') of any public right-of-way or within twenty feet (20') of the intersection of any public right-of-way and private driveway.
- C. No signs or signage shall be permitted other than that which can be contained on the vehicle or conveyance utilized or as otherwise allowed.
- D. No vehicle, other conveyance or temporary stand shall be located closer than twenty feet (20') from any building or structure.
- E. No vehicle, other conveyance or temporary stand shall locate closer than fifty feet (50') from flammable combustible liquid or gas storage and dispensing structures.
- F. All mobile and street vendors shall have at least one (1) adequately sized garbage receptacle upon the site of business or on the vehicle or conveyance for customer use.
- G. Sites used by mobile or street vendors shall be cleaned of all debris, trash, and litter at the conclusion of daily business activities.
- H. All vehicles, other conveyances, or temporary stands shall be equipped with at least one 2A-40 BC fire extinguisher.
- I. No mobile or street vendor shall sell or vend from his or her vehicle or conveyance:
 - 1. Within four hundred feet (400') of any public or private school grounds during the hours of regular school session, classes, or school related events in said public or private school, except when authorized by said school.
 - 2. Within one hundred fifty feet (150') of the entrance to any restaurant, café, or eating establishment during business hours of the eating establishment, unless the eating establishment has provided written permission to the vendor to locate closer. The vendor shall produce the written permission for inspection if required to do so by any authorized City official.
 - 3. Within three hundred feet (300') of any public park of the City where any City authorized concession stand is located during times other than during the course of a public celebration except as approved by the Parks and Recreation Department of the City.

4. Within three hundred feet (300') of any public park of the City where any City authorized concession stand is located during the course of a public celebration when non-profit organizations are permitted to engage in the sale of merchandise and food in such park.
5. Within three hundred feet (300') of any public park or other public space during a special event for which organizations are permitted to sell merchandise and/or food in the park or public space for a fee, unless the mobile or street vendor obtains written permission from the coordinator of the event.
- J. No mobile or street vendor shall conduct business so as to violate the traffic and sidewalk ordinances of the City as now in effect or hereafter amended.
- K. No mobile or street vendor shall obstruct or cause to be obstructed the passage of any sidewalk, street, avenue, alley or any other public place, by causing people to congregate at or near the place where goods, wares, food, or merchandise of any kind is being sold or offered for sale.
- L. All vehicles, other conveyances, or temporary stands shall be removed daily at the close of business.

Section 2. This ordinance shall take effect and be in force five (5) days after its passage and publication of its summary as provided by law.

Adopted by the City Council and signed by its Mayor on September 27, 2016.

Todd Voth, Mayor

ATTEST:

W. Robert Taylor, Finance Director

APPROVED AS TO FORM:

Katherine L. Kenison, City Attorney



CITY OF
**MOSES
LAKE**

CITY OF MOSES LAKE

STAFF REPORT

To: John Williams, City Manager
From: Gary Harer, Municipal Services Director
Date: September 27, 2016
Proceeding Type: Motion
Subject: Ordinance – Amend MLMC Chapter 12.10 Driveway Access Control Standards

Legislative History:

- | | |
|-----------------------|--------------------|
| • First Presentation | September 13, 2016 |
| • Second Presentation | September 27, 2016 |
| • Action | Motion |

Staff Report Summary

Kevin Richards, Western Pacific Engineering & Surveying, the developer, adjoining property owner, and staff have met several times and have agreed to the proposed wordage in the attached ordinance that amends Moses Lake Municipal Code 12.10 entitled “Driveway Access Control Standards”. This amendment will allow the driveways that Kevin Richard’s client desires, and has the benefit to the City by eliminating the adjacent property owner’s driveway on Central that conflicts with the left turn pocket and potentially creates a safety hazard. The owner of the binding site plan property has agreed to give the adjacent property owner an access easement and the adjacent property owner has agreed to remove his driveway Central Driveway as shown on the attached map. The attached map also shows the existing driveways and proposed driveways.

Background

Kevin Richards, Western Pacific Engineering, requested a deviation to allow an additional driveway on Central Drive to serve the S.L. & A Binding Site Plan, Block 1, S.L. & A Major Plat at the July 26 City Council meeting. After discussion, the City Council requested staff to bring back Moses Lake Municipal Code 12.10 entitled “Drive Access Control Standards” with Central Drive stricken out of Section 12.10.035.

Mr. Richards and staff agree that the ordinance that is presented has greater benefit for the City. Moses Lake Municipal Code 12.10.035 was created to restrict the number of driveways on high traffic streets in order to improve the safety for motorists and pedestrians, and to assure that future streets will not have the number of driveways as Stratford Road.

Fiscal and Policy Implications

None

Options

Option	Results
<ul style="list-style-type: none"> Approve the ordinance 	Additional driveways will be allowed for the S.L. & A Binding Site Plan and one existing driveway will be eliminated
<ul style="list-style-type: none"> Do not approve the ordinance 	Staff will bring back an alternative Ordinance

Staff Recommendation

Staff recommends City Council to approve the ordinance to amend Moses Lake Municipal Code 12.10.035 as presented.

Attachments

A.	Ordinance and Map
----	-------------------

Legal Review

The following documents are attached and subject to legal review:

Type of Document	Title of Document	Date Reviewed by Legal Counsel
<ul style="list-style-type: none"> None 		

ORDINANCE NO. 2825

AN ORDINANCE AMENDING CHAPTER 12.10 OF THE MOSES LAKE MUNICIPAL CODE ENTITLED "DRIVEWAY ACCESS CONTROL STANDARDS"

THE CITY COUNCIL OF THE CITY OF MOSES LAKE, WASHINGTON ORDAINS AS FOLLOWS:

Section 1. Chapter 12.10 of the Moses Lake Municipal Code entitled "Driveway Access Control Standards" is amended as follows:

12.10.035 Restricted Access Control Locations: Driveways are restricted as listed on the following streets:

- A. Valley Road: Crestview Drive to Stratford Road. No additional driveways are allowed.
- B. Yonezawa Boulevard: Division Street to SR-17. No additional driveways are allowed.
- C. Central Drive: North of Valley Road to Grape Drive. Additional driveways may be approved by the Municipal Services Director provided that the centerline of the proposed driveway lines up with the centerline of an existing driveway on the opposite side of Central Drive and that no part of the center landscaping planter is removed. ~~No additional driveways are allowed.~~
- CD. East Third Avenue: Block Street to East Broadway Avenue. No additional driveways are allowed.
- DE. Division Street: Nelson Road to the south corporate limits. No additional driveways are allowed for single family residential units.
- EF. Wheeler Road: SR-17 to the easterly city limits, and Clover Drive: Yonezawa Boulevard to Pioneer Way. Approval of access locations will be subject to the following criteria:
 - 1. Common driveways shall be used wherever possible.
 - 2. No more than one (1) driveway per platted lot or tax parcel will be allowed unless it is shown that an additional access point would not adversely affect traffic flows or create a safety hazard. A common driveway counts as the one (1) driveway for each of the lots that it serves.
 - 3. The minimum distance between driveways shall be two hundred and fifty feet (250') from centerline to centerline, except when affected lot widths are less than one hundred twenty five feet (125').

Section 2. This ordinance shall take effect and be in force five (5) days after its passage and publication of its summary as provided by law.

Adopted by the City Council and signed by its Mayor on September 27, 2016.

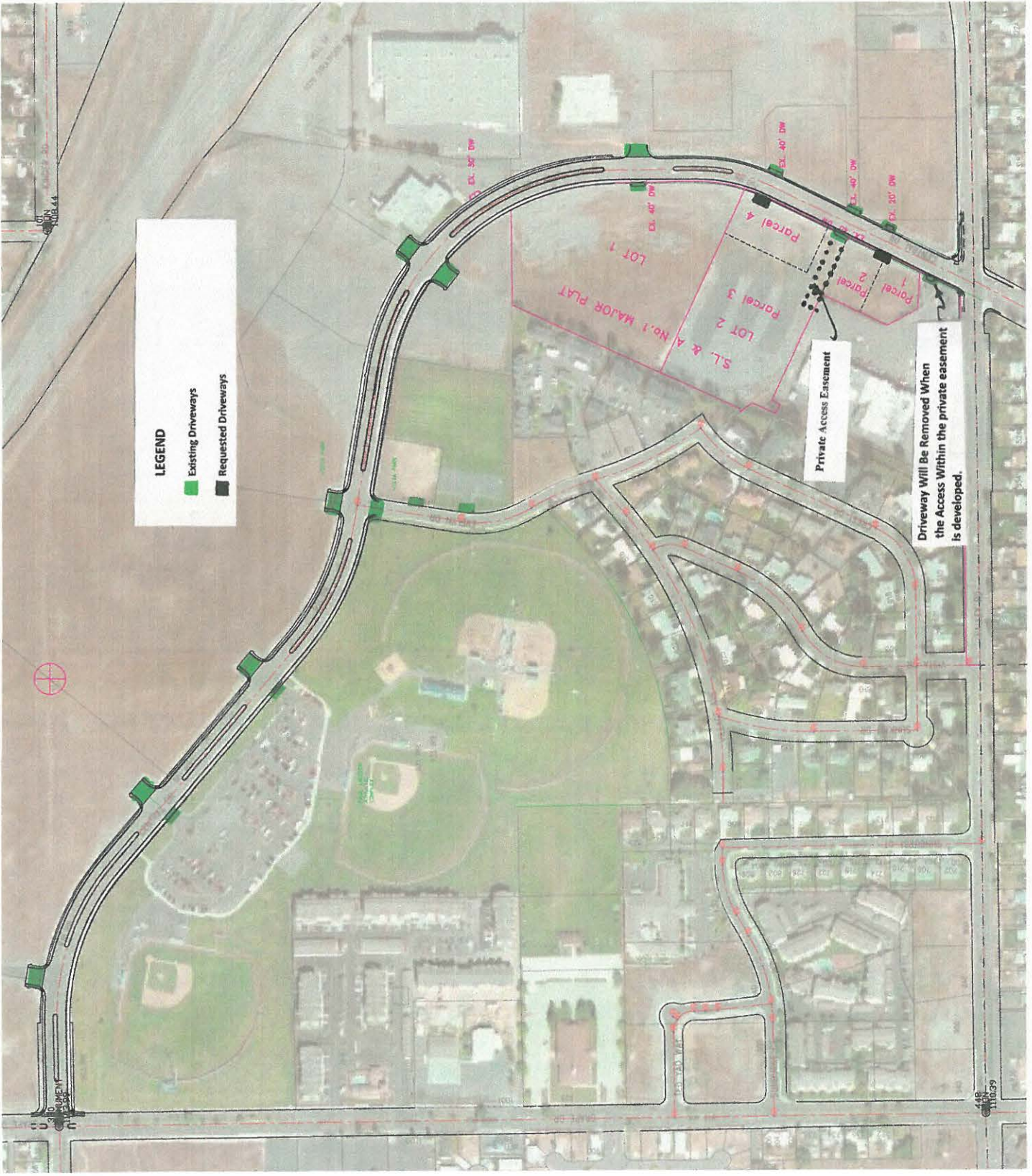
ATTEST:

Todd Voth, Mayor

W. Robert Taylor, Finance Director

APPROVED AS TO FORM:

Katherine L. Kenison, City Attorney



LEGEND

Existing Driveways

Requested Driveways

Private Access Easement

Driveway Will Be Removed When
the Access Within the private easement
is developed.



CITY OF MOSES LAKE STAFF REPORT

To: John Williams, City Manager
From: Gilbert Alvarado, Community Dev. Dir. / Deputy City Manager
Date: September 27, 2016
Proceeding Type: Consideration
Subject: Ordinance – Repeal Westlake Planned Unit Development Ord.

Legislative History:

• First Presentation:	September 27, 2016
• Second presentation:	
• Action:	Consideration

Staff Report Summary

The Westlake Planned Unit Development (PUD) has expired in accordance to MLMC 18.67. The subject PUD was adopted by Ordinance and should be repealed due to the expiration. Attached is an Ordinance repealing the Westlake PUD.

Background

The Westlake PUD was approved by Ordinance 2471 on May 12, 2009. Per MLMC 18.67.220 (A), a PUD must be developed within three (3) years or it shall become null and void. More than three (3) years have lapsed since the approval of Ordinance 2471.

The repeal process was started in July 2014 and was delayed January 2015 by a request for more time due to a possible sale of the property. A one-year extension was never formally granted; however, the project has now been allowed more than 1.5 years beyond the formal expiration.

Fiscal and Policy Implications

N/A

Options

<i>Option</i>	<i>Results</i>
<ul style="list-style-type: none"><i>Adopt the Ordinance repealing the Westlake PURD</i>	<i>Compliance with MLMC 18.67, Planned Development District Zone.</i>
<ul style="list-style-type: none"><i>Take no action</i>	<i>Non-compliance with MLMC 18.67, Planned Development District Zone.</i>

Staff Recommendation

Staff recommends the City Council consider the expiration of the subject PUD and adopt the Ordinance as presented.

Attachments

A.	Map
B.	Ordinance repealing Ordinance 2471
C.	Ordinance 2471

Legal Review

The following documents are attached and subject to legal review:

Type of Document	Title of Document	Date Reviewed by Legal Counsel
N/A		

ORDINANCE NO.

AN ORDINANCE REPEALING ORDINANCE 2471 CREATING THE WESTLAKE
PLANNED UNIT DEVELOPMENT

THE CITY COUNCIL OF THE CITY OF MOSES LAKE, WASHINGTON ORDAINS AS FOLLOWS:

Section 1. Ordinance 2471 creating the Westlake Planned Unit Development is hereby repealed.

Section 2. This ordinance shall take effect and be in force five (5) days after its passage and publication of its summary as provided by law.

Adopted by the City Council and signed by its Mayor on September 27, 2016.

Todd Voth Mayor

ATTEST:

W. Robert Taylor, Finance Director

APPROVED AS TO FORM:

Katherine L. Kenison, City Attorney

18.67.220 Repeal of Planned Development District Ordinance:

A. The Community Development Director shall prepare and submit to the Planning Commission a proposed ordinance providing for the repeal of the ordinance establishing the planned development district upon the occurrence of the following:

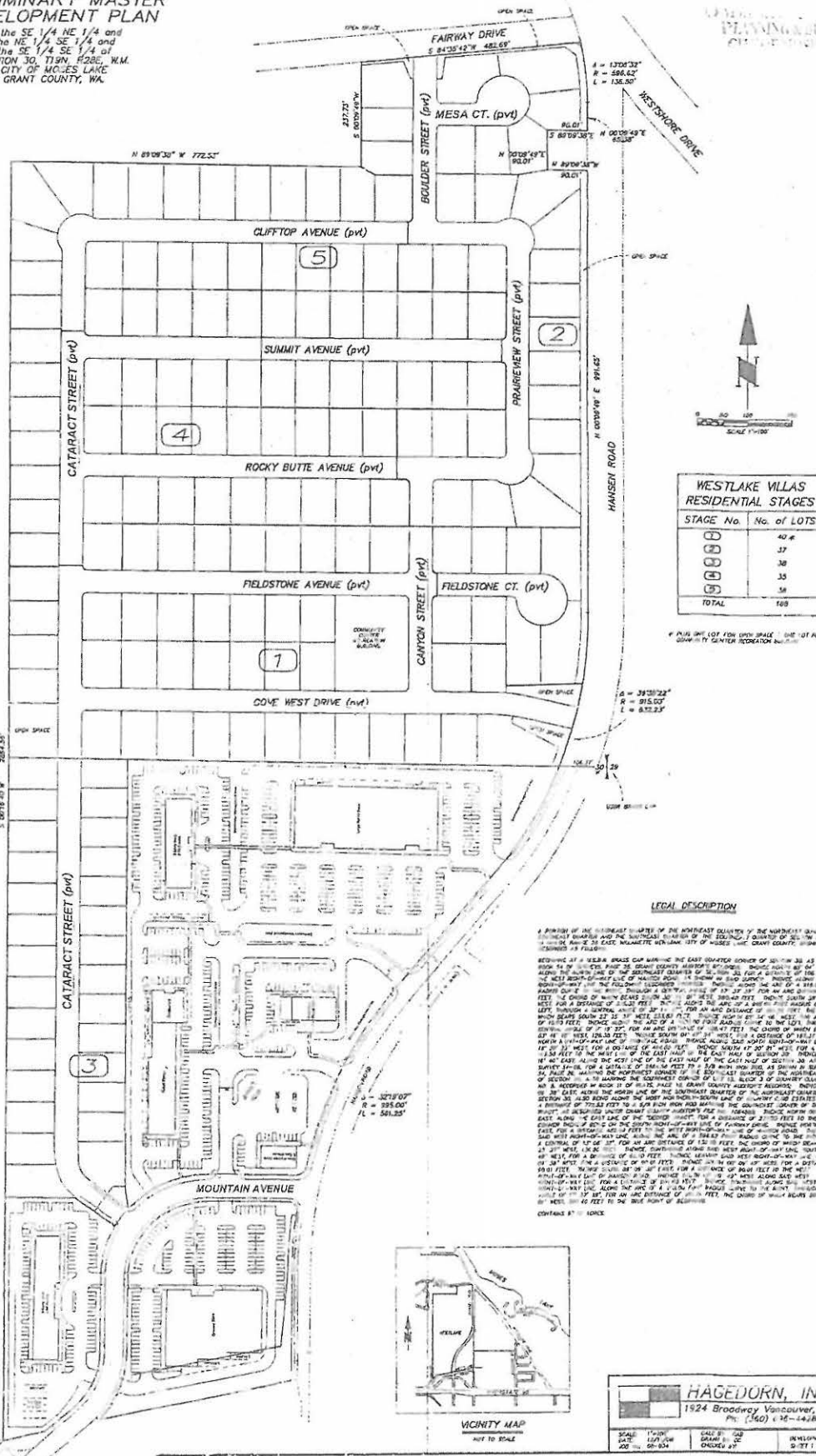
1. A final planned development district application and map(s) has not been submitted within three (3) years of adoption of the ordinance conditionally approving and establishing the planned development district unless an application for an extension has been approved by the Planning Commission.
2. Construction has not commenced within two (2) years of final planned development district approval or in compliance with the final approved planned development district construction schedule unless an application for an extension has been approved by the Planning Commission.

B. Application for Time Extension:

1. Sixty (60) days prior to the first reading of an ordinance to repeal the ordinance establishing the planned development district, the responsible party of record representing the planned development district shall be notified by certified letter via U. S. mail of the pending action and shall be afforded the opportunity to submit an application or an extension of the planned development district ordinance.
2. The Planning Commission may grant one (1) extension not to exceed one (1) year of the ordinance establishing the planned development district.
3. Application for an extension shall be made to the Planning Commission at least thirty (30) calendar days prior to the scheduled date of a first reading of the repeal ordinance. A non-refundable application fee of one hundred dollars (\$100) shall accompany each and every application for an extension.
4. The application shall include a statement of mitigating and/or hardship circumstances necessitating the request for an extension.
5. At a public meeting of the Planning Commission there shall be a consideration of a recommendation to the City Council to adopt a repeal ordinance. At consideration of the recommendation to the City Council to adopt the repealing ordinance the Planning Commission may grant the requested extension based upon the testimony given at the meeting.
6. If the extension is approved, the consideration of a recommendation to the City Council concerning a repealing ordinance will be redocketed for consideration at the termination of the one (1) year extension period. In the event that a final planned development district application and map(s) has not been submitted within the one (1) year extension period or in the event that construction has not commenced within the one (1) year extension, there shall be a recommendation to the City Council to repeal the ordinance creating the planned development district. (Ord. 2465, 5/12/09; Ord. 2289, 1/9/07; Ord. 2144, 12/9/03; Ord. 1992, 11/14/00; Ord. 1900, 12/28/99; Ord. 1248, 1986; Ord. 1101, 1983)

in the SE 1/4 NE 1/4 and
the NE 1/4 SE 1/4 and
the SE 1/4 SE 1/4 of
SECTION 30, T19N, R28E, W.M.
CITY OF MOLES LAKE
GRANT COUNTY, WA

in the SE 1/4 NE 1/4 and
the NE 1/4 SE 1/4 and
the SE 1/4 SE 1/4 of
SECTION 30, T19N, R28E, W.M.
CITY OF MOLES LAKE
GRANT COUNTY, WA



WESTLAKE VILLAS RESIDENTIAL STAGES	
STAGE No.	No. of LOTS
1	40
2	37
3	38
4	35
5	36
TOTAL	186

* PLUS ONE LOT FOR OPEN SPACE - ONE LOT FOR COMMUNITY CENTER RECREATION BUILDING

LEGAL DESCRIPTION

A PORTION OF THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER OF THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER AND THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 34 TOWNSHIP 4 NORTH RANGE 20 EAST, WILKINETTE 6TH-10N, 13TH OF WISCONSIN, GRANT COUNTY, WISCONSIN.

[illegible]

contains 8" x 10PCS



VICINITY MAP

Just in Time

HAGEDORN, INC.

1924 Broadway Vancouver, Wa 98663

1524 Broadway Vancouver, Wn. 98663
Ph: (206) 428-4478

SCALE	1"=10'	CALL BY	CAD	INVESTMENT, INC.
DAT	1/1/78	DATE	1/1/78	

DATE 12/1/84	DRAWN BY JC	REVISIONS 1-3
JOB NO. 01-034	CHECKED BY	2-11-84

ORDINANCE NO. 2471

AN ORDINANCE CREATING A PLANNED DEVELOPMENT DISTRICT OF MOSES LAKE
PURSUANT TO MOSES LAKE MUNICIPAL CODE 18.67

THE CITY COUNCIL OF THE CITY OF MOSES LAKE, WASHINGTON DO ORDAIN AS FOLLOWS:

Section 1. The following described property shall be permitted to develop as Planned Development District No. 13, and shall be named Westlake Planned Unit Development as recorded with the Grant County Auditor.

A portion of the southeast quarter of the northeast quarter of the northeast quarter of the southeast quarter and the southeast quarter of the southeast quarter of Section 30, Township 19 North, Range 28 East, Willamette Meridian, City of Moses Lake, Grant County, Washington, described as follows:

Beginning at a U.S.B.R. brass cap marking the east quarter corner of Section 30, as shown in Book 54 of Surveys, Page 26, Grant County Auditor's Records;

Thence North 89°04'55" West, along the north line of the southeast quarter of Section 30, for a distance of 106.37 feet to the west right-of-way line of Hansen Road, as shown in said survey;

Thence along said west right-of-way line the following described courses:

Thence along the arc of a 915.00 foot radius curve to the right, through a central angle of 17°37'39", for an arc distance of 281.51 feet, the chord of which bears South 30°56'01" West, 280.40 feet;

Thence South 39°45'38" West, for a distance of 335.32 feet;

Thence along the arc of a 995.00 foot radius curve to the left, through a central angle of 32°19'07", for an arc distance of 561.25 feet, the chord of which bears South 23°35'27" West, 553.83 feet;

Thence North 82°34'06" West, for a distance of 100 feet;

Thence along the arc of a 1,005.00 foot radius curve to the left, through a central angle of 7°19'27", for an arc distance of 128.47 feet, the chord of which bears south 03°46'10" West, 128.38 feet;

Thence South 04°47'54" West, for a distance of 167.37 feet to the north right-of-way line of Frontage Road;

Thence along said north right-of-way line South 78°20'23" West, for a distance of 484.85 feet;

Thence South 47°20'21" West, for a distance of 169.50 feet to the west line of the east half of the east half of Section 30;

Thence North 00°16'40" East, along the west line of the east half of the east half of Section 30, as shown in Survey 54-26, for a distance of 2,684.56 feet to a 5/8 inch iron rod, as shown in Survey Book 54, Page 26, marking the northwest corner of the southeast quarter of the northeast quarter of Section 30, also marking the southwest corner of Lot 12, Block 3 of Country Club Estates No. 5, recorded in Book 11 of Plats, Page 12, Grant County Auditor's Records;

Thence South 89°09'38" East, along the north line of the southeast quarter of the northeast quarter of Section 30, also being along the most northerly-south line of Country Club Estates No. 5, for a distance of 772.53 feet to a 5/8 inch iron rod marking the southeast corner of the "Decker Tract", as described under Grant County Auditor's File No. 1064885;

Thence North 00°09'49" East, along the east line of the "Decker Tract", for a distance of 237.73 feet to the northeast corner thereof being on the south right-of-way line of Fairway Drive;

Thence North 84°35'42" East, for a distance of 482.69 feet to the west right-of-way line of Hansen Road;

Thence, along said west right-of-way line, along the arc of a 596.62 foot radius curve to the right, through a central angle of 13°06'32", for an arc distance of 136.50 feet, the chord of which bears North 06°23'27" West, 136.20 feet;

Thence, continuing along said west right-of-way line, South 00°09'49" West, for a distance of 65.10 feet;
Thence, leaving said west right-of-way line, North 89°09'38" West, for a distance of 90.01 feet;
Thence South 00°09'49" West, for a distance of 90.01 feet;
Thence South 89°09'38" East, for a distance of 90.01 feet to the west right-of-way line of Hansen Road;
Thence South 00°09'49" West, along said west right-of-way line, for a distance of 991.65 feet;
Thence, continuing along said west right-of-way line, along the arc of a 915.00 foot radius curve to the right, through a central angle of 17°37'39", for an arc distance of 281.51 feet, the chord of which bears South 30°56'01" West, 280.40 feet to the true point of beginning.
Contains 67.10 acres

Section 2. Westlake is a mixed use development that will be developed in multiple plats. The commercial portions are contained within Westlake Village Major Plat. The residential portions are in five plats entitled Westlake Villas- 1 Major Plat through Westlake Villas-5 Major Plat. The land uses that are permitted are:

- A. Gas station, convenience store, grocery store, retail stores, hotels, and restaurants within Westlake Village Major Plat, except that Block 3 may only be developed with a hotel.
- B. Detached single family residences within the Westlake Villa Major Plats.
- C. Detached single family residences or attached single family residences (duplexes or townhouses), with one dwelling unit per lot, within Westlake Villa -3 Major Plat.
- D. Common open space and parks.
- E. A community center recreation building and associated parking lot on Lot 8, Block 4, Westlake Villas- 1 Major Plat.

Section 3. The Westlake PUD is an overlay zone. The requirements of the underlying R-1 and C-2 Zone are modified as follows:

- A. Homeowners' association. A homeowners' association shall be required before any residential plats are recorded with Grant County. The Codes, Covenants, and Restrictions for the development shall be submitted to the City for review and shall be recorded concurrently with the plat. The homeowners' association shall be responsible for the maintenance of the site, including but not limited to private streets and utilities, common areas, private park, community center, entry landscaping, gates, landscaping and sidewalk on Fairway Drive, landscaping and sidewalk on Hansen Road, and perimeter wall.
- B. Streets, sidewalks, and utilities
 - 1. Internal street, sidewalks, and utilities for Westlake Villas shall be private.
 - 2. The constructed width of the residential streets shall not be less than 31' from back of curb to back of curb.
 - 3. For each plat, the public and/or private streets and utilities necessary to serve that plat shall be constructed or bonded for before submittal of the final plat application.
 - 4. Street lighting for both public and private streets shall meet the requirements of Grant County Public Utility District.

5. Future phases of Westlake Villas may use the private streets created in earlier phases for their access. All portions of the Westlake PUD may connect across plat boundaries to private utilities installed in other portions of the PUD.

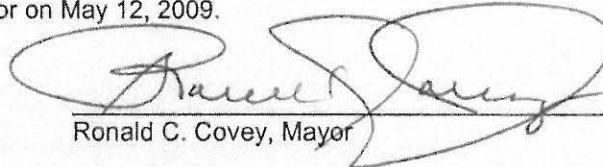
C. Bulk standards:

1. Minimum setback of any building from the exterior boundaries of the development shall be 25'.
2. The minimum lot size for Westlake Villas-3 shall be 6,500 square feet. The minimum lot size for corner lots in Westlake Villas 3 shall be 7,000 square feet. The minimum lot size for the remaining Westlake Villa plats shall be 7,000 square feet, and 7,700 square feet for corner lots.
3. For the Westlake Villa plats, minimum front setback from the property line abutting the private streets shall be 20'. Minimum exterior side setback shall be 15'. Minimum interior side setback shall be 6' for Westlake Villas-3 and 7' for the other Westlake Villas plats. Minimum rear setback shall be 15' for Westlake Villas-3 and 20' for the other Westlake Villas plats.
4. Residential building overhangs such as eaves, cornices, and awnings may project into setbacks not more than 2'; however, no encroachment into easements is allowed, either above or below ground.
5. Block 3 of Westlake Village shall meet the C-2 bulk standards, rather than the standards of the underlying R-1 Zone.

Section 4. Odell and Sandra Crittenden or their successor in interest shall be bound to the uses and modifications specified in this ordinance.

Section 5. This ordinance shall take effect and be in force five (5) days after its passage and publication as provided by law.

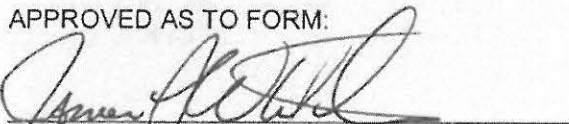
Adopted by the City Council and signed by its Mayor on May 12, 2009.


Ronald C. Covey, Mayor

ATTEST:


Ronald R. Cone, Finance Director

APPROVED AS TO FORM:


James A. Whitaker, City Attorney



CITY OF MOSES LAKE STAFF REPORT

To: John Williams, City Manager
From: Gilbert Alvarado, Community Dev. Dir. / Deputy City Manager
Date: September 27, 2016
Proceeding Type: Consideration
Subject: Ordinance – Amend MLMC Chapter 17.42 Boundary Line Adjustments

Legislative History:	
• First Presentation:	September 27, 2016
• Second Presentation:	
• Action	Consideration

Staff Report Summary

The Planning Commission at their August 25, 2016 regular scheduled meeting, discussed the merits of the Notice requirements of MLMC 17.42, Boundary Line Adjustments. See attached minutes. After some discussion, it was the consensus of the Commission to recommend to the City Council that MLMC 17.42.060, Notice be amended. Attached is an Ordinance reflecting the proposed changes as recommended by the Commission.

Background

The Notice requirements found under MLMC 17.42.060 are local requirements and not State statutes per RCW 58.17, Plats – Subdivisions – Dedications. The Notice requirements in place were adopted by the City Council in order to give adjoining property owners an opportunity to be aware of a proposed boundary line adjustment. There is no mandate to require such Notice.

Fiscal and Policy Implications

N/A

Options

<i>Option</i>	<i>Results</i>
<ul style="list-style-type: none">Consider the Ordinance amending MLMC 17.24.060	Notice requirements are no longer mandated and the approval process is expedited
<ul style="list-style-type: none">Take no action.	Notice requirements remain in place

Staff Recommendation

Staff recommends the City Council consider the amendments and adopt the Ordinance as presented.

Attachments

A.	Ordinance
B..	Planning Commission Meeting Minutes – 9/15/2016
C..	

Legal Review

The following documents are attached and subject to legal review:

Type of Document	Title of Document	Date Reviewed by Legal Counsel
<ul style="list-style-type: none">		

ORDINANCE NO.

AN ORDINANCE AMENDING CHAPTER 17.42 OF THE MOSES LAKE MUNICIPAL CODE ENTITLED "BOUNDARY LINE ADJUSTMENTS"

THE CITY COUNCIL OF THE CITY OF MOSES LAKE, WASHINGTON ORDAINS AS FOLLOWS:

Section 1. Chapter 17.24 of the Moses Lake Municipal Code entitled "Boundary Line Adjustments" is amended as follows:

17.42.060 Notice:

- ~~_____ A. Posted Notice: Notice of a proposed boundary line adjustment shall be posted by the applicant in a conspicuous place on or adjacent to the subject land or property, as specified in Section 20.07.010.D. A copy of said notice shall also be posted by the Plat Administrator in a conspicuous place at the City Hall.~~
- ~~_____ B. Mailed Notice: The Plat Administrator shall send copies of the public notice by regular mail to the owners of all real property within one hundred feet (100') of the subject land or property. The requirement of this subsection shall be satisfied if notices are mailed to property owners listed as owners by the Grant County Auditor. If the owner of the property within the boundary line adjustment owns additional, adjacent property, mailed notice shall be sent to owners of real property located within one hundred feet (100') of the additional, adjacent property.~~
- ~~_____ C. Agency Notice: The Plat Administrator shall send a record of survey of the proposed boundary line adjustment to the Grant County Auditor and the Grant County Assessor for review.~~
- ~~_____ D. Time of Notice: All required notices shall be posted and mailed within seven (7) days from the date that the boundary line adjustment application has been filed with the City. All notices shall allow a comment period of at least fourteen (14) calendar days from the date the notice is sent.~~
- ~~_____ E. Form of Notice: Both posted and mailed notices shall include the name and street address of the applicant, the legal description of the property involved, and a summary of the general nature of the proposed boundary line adjustment. In addition, the posted notice on or adjacent to the subject property shall contain a sketch of all property within one hundred feet (100') from the boundary line adjustment, which sketch shall clearly identify the property that is within the boundary line adjustment.~~
- ~~_____ F. Expense of Notice: The applicant shall pay all expenses required for mailing and posting notices.~~

Section 2. This ordinance shall take effect and be in force five (5) days after its passage and publication of its summary as provided by law.

Adopted by the City Council and signed by its Mayor on October 11, 2016.

ATTEST:

Todd Voth, Mayor

W. Robert Taylor, Finance Director

APPROVED AS TO FORM:

Katherine L. Kenison, City Attorney

MOSES LAKE PLANNING COMMISSION

August 25, 2016

Commissioners Present: Vicki Heimark, Nathan Nofziger, Tim Adams, David Eck, Charles Hepburn, Todd Lengenfelder, Rick Penhallurick, Don Schmig Absent: Gary Mann

Name	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Eck	E	P	E	P	P	C	E	P	P	C	P	
Schmig	P	P	P	P	P	C	P	E	A	C	P	
Lengenfelder	P	P	P	P	P	C	P	A	P	C	A	P
Adams	P	P	P	P	P	C	E	P	P	C	P	
Heimark	P	P	P	P	E	C	P	P	P	C	P	
Penhallurick	P	A	E	P	P	C	A	E	P	C	A	P
Hepburn	P	P	P	P	P	C	P	E	P	C	P	
Nofziger	P	P	P	P	P	C	P	P	P	C	P	
Mann	E	E	P	P	E	C	P	P	E	C	C	E

P - Present E = Excused A = Absent C = Canceled

Staff Present: Community Development Director / Deputy City Manager, Gilbert Alvarado; Associate Planner, Dan Leavitt; Recording Secretary, Lori Witters

Chair Heimark called the meeting to order at 7 p.m.

Planning Commission Secretary Lori Witters called the roll. The following were:

Present: Chair Heimark, Co-Chair Nofziger, and Commissioners Adams, Eck, Hepburn, Lengenfelder, Penhallurick, and Schmig.

Absent: Commissioner Mann

Action Taken: Chair Heimark moved to excuse Commissioner Mann from the meeting, seconded by Commissioner Hepburn. Motion carried unanimously.

Consent Agenda:

- A. Meeting Minutes for July 14, 2016
- B. Addendum

Action: Commissioner Hepburn moved to approve the consent agenda, seconded by Commissioner Nofziger, motioned carried unanimously.

Boundary Line Adjustments

Action: Commissioner Hepburn moved to recommend to the City Council to remove items; A, B, D, E & F from Moses Lake Municipal Code 17.42.060, Notice. Seconded by Commissioner Eck. Motion carried unanimously.

Katy Bee's Cakery, Inc. – Interpretation of Zoning Use in a R-3 Zone

Associate Planner, Dan Leavitt presented his staff report and visual attachments; The subject property came in front of the Planning Commission earlier this year and was approved for a Conditional Use Permit as a professional office at 219 E. Fifth Street. The site remained vacant, until August 1, 2016, when Katy Bee's Cakery, Inc. applied for a business license to locate a small cake bakery at this location. The characteristics of the property maintain the appearance of a single-family home, with an existing handicap ramp, lawn, and paved parking on the west side. The site is a corner lot with commercial zoning across both streets. The bakery will make specialty and custom cakes. The business operates with limited hours, employs two, and will provide service for pre-ordered pick-up and delivery only. The space has no fixed seating.

Presentation by Proponent: Patty McBee, 219 E. 5th Street, explained she had grown out of her previous location, and the subject property presented her the right location and size for her proposed business.

First Action: Commissioner Hepburn moved to allow this business within the scope of the previously-approved conditional use permit with conditions as follows:

1. The hours of operation will be between 10 a.m. and 5 p.m.
2. There will be a maximum of 3 employees.
3. Four off-street parking spaces will continue to be provided.
4. Sixty percent of the sales will be delivered.

Seconded by Commissioner Eck. Motion carried unanimously.

Non Agenda Item:

None

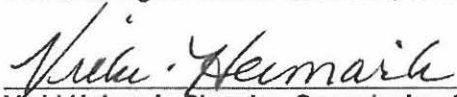
Staff Reports and Comment

Staff discussed the current status of the SMP.

Planning Commission Questions and Comments

None

There being no further business, Chair Heimark adjourned the meeting at 7:40 p.m.



Vicki Heimark, Planning Commission Chair