



Moses Lake City Council

Todd Voth, Mayor | Karen Liebrecht, Deputy Mayor | Bill Ecret, Council Member | Ryann Leonard, Council Member | David Curnel, Council Member | Don Myer, Council Member | Mike Norman, Council Member

September 13, 2016

City Council Meeting Agenda

Call to Order – 7:00 pm

Roll Call

Pledge of Allegiance

Summary Reports:

#1 Mayor's report

- Proclamation – Constitution Week September 17- 23, 2016

Additional Business

City Manager's Report

- Police Department – Commendation Letter to Bobby Delgado
- Swearing In Ceremony – 2 new police officers – Ruffin & Buescher
- Accept Grant Award – 2016 Edward Byrne Memorial JAG Program - \$10,619

Citizen's Communications – Identification

Citizens who would like to address the council must complete one of the blue speaker request cards and submit it to the Executive Secretary. There is a (5) minute time limit per speaker.

Consent Agenda

All items listed below are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests specific items to be removed from the Consent Agenda for discussion prior to the time Council votes on the motion to adopt the Consent Agenda.

- #2**
- a. Approval of Minutes – August 23, 2016
 - b. Approval Bills and Checks Issued
 - c. Resolution – Abandon Three Easements – Ninth Ave
 - d. Resolution – Accept Street & Utility Improvements – Pioneer Meadows Major Plat

Old Business

- #3 **Shoreline Master Program Presentation – DOE**
Presented by Gil Alvarado, Community Dev Dir / Deputy City Manager
Summary: Council to hear the Dept. of Ecology's Presentation and discuss the SMP
- #4 **Ordinance – Amend MLMC Chapter 17.06 Definitions Motion**
Presented by Gary Harer, Municipal Services Director
Summary: Council to review and accept recommended changes to the ordinance
- #5 **Ordinance – Amend MLMC Chapter 17.24 Improvements Motion**
Presented by Gary Harer, Municipal Services Director
Summary: Council to review and accept recommended changes to the ordinance

New Business

- #6 **Ordinance – Amend MLMC Chapter 5.07 Mobile & Street Food Vendor**
Presented by Gil Alvarado, Community Dev Dir / Deputy City Manager
Summary: Council to review and consider recommended changes to the ordinance
- #7 **Ordinance – Amend MLMC Chapter 12.10 Driveway Access Control Standards**
Presented by Gary Harer, Municipal Services Director
Summary: Council to review and consider recommended changes to the ordinance
- #8 **Request Deviation for Driveway Setbacks – Grant Transit Authority Motion**
Presented by Gary Harer, Municipal Services Director
Summary: Council to review and accept request as presented
- #9 **Request to Amend 2016 Community Street & Utility Standards Motion**
Presented by Gary Harer, Municipal Services Director
Summary: Council to review and accept changes as presented
- #10 **Request to Award Bid – Larson Water Meter Project -2016 Motion**
Presented by Gary Harer, Municipal Services Director
Summary: Council to review bid summary and accept staff's recommendation to award bid
- #11 **Resolution – Accept Cash Donation from Friends of the Moses Lake Dog Park Motion**
Presented by Spencer Grigg, Parks and Recreation Director
Summary: Council to review and accept resolution as presented

#12 Resolution – Repealing Resolution No. 3624 - Gerber [Motion](#)

Presented by Gil Alvarado, Community Dev Dir / Deputy City Manager

Summary: Council to accept resolution as presented

#13 Resolution – Nuisance Abatement – Cost of Service – 9972 Sunny Dr [Motion](#)

Presented by Gil Alvarado, Community Dev Dir / Deputy City Manager

Summary: Council to review and accept resolution as presented

#14 a. Resolution – Nuisance Abatement – 210 Linden Ave [Motion](#)

Presented by Gil Alvarado, Community Dev Dir / Deputy City Manager

Summary: Council to review, listen to testimony and accept resolution as presented

b. Resolution – Nuisance Abatement – Eastlake/Bailey Ave [Motion](#)

Presented by Gil Alvarado, Community Dev Dir / Deputy City Manager

Summary: Council to review, listen to testimony and accept resolution as presented

c. Resolution – Nuisance Abatement – 1111 Evelyn Dr [Motion](#)

Presented by Gil Alvarado, Community Dev Dir / Deputy City Manager

Summary: Council to review, listen to testimony and accept resolution as presented

d. Resolution – Nuisance Abatement – 221 Burke [Motion](#)

Presented by Gil Alvarado, Community Dev Dir / Deputy City Manager

Summary: Council to review, listen to testimony and accept resolution as presented

Administrative Report

Council Communications and Reports

Executive Session

Adjournment

PROCLAMATION

CONSTITUTION WEEK

September 17 - 23

WHEREAS: The Constitution of the United States of America, the guardian of our liberties, embodies the principles of limited government in a Republic dedicated to rule by law; and

WHEREAS: September 17, 2016, marks the two hundred twenty-ninth anniversary of the framing of the Constitution of the United States of America by the Constitutional Convention; and

WHEREAS: It is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary; and to the patriotic celebrations which will commemorate the occasion; and

WHEREAS: Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17th through the 23rd as Constitution Week,

NOW, THEREFORE I, Todd Voth by virtue of the authority vested in me as **MAYOR** of the **City of Moses Lake** do hereby proclaim the week of September 17th through 23rd as

CONSTITUTION WEEK

AND ask our citizens to reaffirm the ideals of the Framers of the Constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Moses Lake to be affixed this 13th day of September of the year of our Lord two thousand and sixteen.

**SIGNED AND SEALED this 13th day of
September, 2016**

**Todd Voth
Mayor, City of Moses Lake**

MOSES LAKE CITY COUNCIL
August 23, 2016

The regular meeting of the Moses Lake City Council was called to order at 7 p.m. by Mayor Voth in the Council Chambers of the Civic Center, 401 S. Balsam, Moses Lake, Washington.

Executive Secretary Sophia Guerrero called the roll. The following were:

Present: Mayor Todd Voth, Deputy Mayor Karen Liebrecht, and Council members Bill Ecret, Don Myers, Mike Norman, and Ryann Leonard

Absent: Council member David Curnel

Action Taken: Mr. Norman moved to excuse Mr. Curnel from the meeting, seconded by Mrs. Leonard, and passed unanimously.

PLEDGE OF ALLEGIANCE: Jordan Russell led the Council in the flag salute.

SUMMARY REPORTS

CERTIFICATE OF ACHIEVEMENT - COLUMBIA BASIN RIVER DOGS

A Certificate of Achievement was presented to members of the Columbia Basin River Dogs as the 2016 Babe Ruth League - Pacific NW Region 2016 Champions.

ADDITIONAL BUSINESS: None

PRESENTATIONS

Fire Department: Firefighter/Paramedics Simon Rillera and Jake Simpson were introduced to the Council, took the oath of office, and received their badge of office.

Letters of commendation and a Fire Department Challenge Coin were presented to Police Offices Juan Loera, Nick Stewart, Jack Dodson, Fire Captain Dave Holle, and Firefighters Todd Eldred, Robert Hecker, Patrick Heeren, Brian Russell, Jake Simpson, Brandon Wertman, and Mike Evans for their actions during a fire on July 3, 2016 which required 24 fire fighting vehicles and nearly 30 firefighters from the City of Moses Lake and Grant County Fire District #5.

Administration: Gilbert Alvarado, Community Development Director/Deputy City Manager, mentioned that John Williams, City Manager, was presented a Washington City Manager's Association Program Excellence Award at the recent Washington City Manager's Association meeting.

Gilbert Alvarado, Community Development Director/Deputy City Manager, also mentioned that he has been appointed to the Board of the Washington City Manager's Association.

CITIZEN'S COMMUNICATIONS - None

CONSENT AGENDA

Minutes: The minutes of the August 9 meeting were presented for approval.

Approval of Claims, Prepaid Claims, Checks, and Payroll: Vouchers audited and certified by the Finance Director as required by RCW 42.24.080, and those expense reimbursement claims, certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Council for approval and is retained for public inspection at the Civic Center. As of August 23, 2016 the Council does approve for payment claims in the amount of \$337,303.93; prepaid claims in the amounts of \$51,683.59, \$135,535.50, and \$90,256.04; claim checks in the amount of \$3,051,051.80; and payroll in the amount of \$370,316.44

Resolution - Accept Easement - Grant County: A resolution was presented which accepts an easement from Grant County to allow the City to maintain, operate, repair, replace, and read water and sanitary sewer mains and for testing and flushing private fire hydrants on the Grant County Fairgrounds.

Action Taken: Mrs. Leonard moved that the Consent Agenda be approved, seconded by Mrs. Liebrecht, and passed unanimously.

OLD BUSINESS

ORDINANCE - AMEND 2.44 - PARK AND RECREATION COMMISSION

An ordinance was presented which amends the make up of the Park and Recreation Commission by providing for a youth representative on the Commission.

The ordinance amending Chapter 2.44 of the Moses Lake Municipal Code entitled "Park and Recreation Commission" was read by title only.

Gilbert Alvarado, Community Development Director/Deputy City Manager, gave some background on the proposed change.

There was discussion by the Council.

Action Taken: Mr. Norman moved that the ordinance be adopted, seconded by Mr. Myers, and passed unanimously

ORDINANCE - AMEND GARBAGE COLLECTION RATES

An ordinance was presented which will establish four new rates for the replacement of missing or destroyed carts and increase rates for both commercial and residential accounts. These increases will keep pace with the increase in contractor charges and make the fund solvent.

The ordinance establishing charges for garbage collection was read by title only.

W. Robert Taylor, Finance Director, explained the increases.

There was discussion by the Council.

Action Taken: Mrs. Liebrecht moved that the ordinance be adopted, seconded by Mr. Norman, and passed with Mr. Ecret and Mr. Myers opposed.

NEW BUSINESS

ORDINANCE - AMEND 8.14 - NUISANCES

A draft ordinance was presented which would require property owners of vacant lots to control weeds over the entire lot and within 20' back of the sidewalk on developed lots.

Gilbert Alvarado, Community Development Director/Deputy City Manager, stated that the proposed changes are being presented for consideration by the Council.

Mark Fancher, 301 E. Inglewood, stated that he was representing property owners about weed control on large vacant lots and provided information on the cost of controlling the weeds over the entire area of large lots.

Bob Fancher, 6726 N. Frontage Road E., stated that there are 719 acres of undeveloped land in the City, much of which cannot be mowed because of the terrain, rocks, etc. and disturbing the ground will only increase the amount of weeds. He mentioned that it costs over \$100,000 now to control weeds on their vacant property and additional requirements would only increase the cost.

After considerable discussion it was the consensus of the Council that a field trip be scheduled to view the weed problem.

ORDINANCE - AMEND 17.06 - DEFINITIONS

An ordinance was presented which would add the definitions of "cul-de-sac" and "cul-de-sac bulb" to Chapter 17.06, Definitions.

Gary Harer, Municipal Services Director, explained the reasons for adding the definitions.

ORDINANCE - AMEND 17.24 - IMPROVEMENTS

An ordinance was presented which would consolidate the conditions for City participation for water, sewer, stormwater, and street improvements, and establishes the conditions when a cul-de-sac street may be approved and a temporary cul-de-sac bulb would be allowed.

Gary Harer, Municipal Services Director, explained the proposed changes to Chapter 17.24, Improvements.

There was some discussion by the Council.

BUILD ON UNPLATTED PROPERTY - SAGEBRUSH HOLDING

Lee Gerber, Sagebrush Holding, LLC, requested the reconsideration of a previous Council action allowing him to build on unplatted property but requiring a covenant insuring future infrastructure abutting the site located at 1671 South Frontage Road. Mr. Gerber is requesting that the requirement for a covenant be removed.

Gilbert Alvarado, Community Development Director/Deputy City Manager, gave the background on the site and mentioned that a previous development was allowed but no covenant was required.

There was some discussion and it was the consensus of the Council that the requirement for a covenant be eliminated.

Action Taken: Mr. Ecret moved that the requirement for a covenant be waived and the original resolution be amended, seconded by Mrs. Liebrecht, and passed unanimously.

RESOLUTION - BUILD ON UNPLATTED PROPERTY - MOLITOR

A resolution was presented which would allow Tim and Sarah Molitor to construct a single family dwelling at 3921 W. Peninsula Drive, which is currently unplatted. The Molitors have agreed to begin the platting process.

The resolution allowing Tim and Sarah Molitor to build on unplatted property owned by Molitor Holdings, LLC was read by title only.

Gilbert Alvarado, Community Development Director/Deputy City Manager, provided background information on the request.

Tim Molitor, 4239 Edwards Drive, stated that they would like to begin building prior to the final plat being accepted.

Action Taken: Mr. Ecret moved that the resolution be adopted, seconded by Mr. Norman, and passed unanimously.

POLICE VEHICLES

Kevin Fuhr, Police Chief, requested authorization to purchase two Police vehicles.

Action Taken: Mrs. Leonard moved that staff be authorized to call for bids for two Police vehicles, seconded by Mr. Myers, and passed unanimously.

WINONA LIFT STATION IMPROVEMENTS

The City received four bids for the Winona Lift Station 2016 project. This projects includes updating, modifying, and improving the Winona Lift Station.

Gary Harer, Municipal Services Director, stated that the upgrades to the lift station will reduce the maintenance required on this older facility.

Action Taken: Mrs. Leonard moved that the bid be awarded to Culbert Construction, Inc. In the amount of \$224,037.41, seconded by Mr. Norman, and passed unanimously.

PLATTING DEEMED INSUFFICIENT - 1140 W. BROADWAY

Bill Conley requested permission to construct three storage units on property located at 1140 W. Broadway. The site does not meet current development standards. If the Council approves the request, a covenant for future improvements on the property should be required.

Gilbert Alvarado, Community Development Director, Deputy City Manager, mentioned that property platted years ago was not required to install municipal improvements that are now required with current plats. In order to rectify the deficiencies, staff cannot issue a building permit for improvements on insufficiently platted property unless the properties are brought into conformance with the current codes or the City Council grants a waiver, deferral, or deviation from the requirements to install the deficient plat improvements. He mentioned that if the Council approves a waiver, a covenant for the additional improvements would be required of the owner.

Action Taken: Mr. Ecret moved that the request be granted with the stipulation that a covenant be required for construction of the improvements in the future, seconded by Mr. Voth, and passed unanimously.

COLVILLE CONFEDERATED TRIBES - MUNICIPAL SERVICES AGREEMENT

Gilbert Alvarado, Community Development Director/Deputy City Manager, stated that the Draft Municipal Services Agreement between the City and the Colville Confederated Tribes will cover the services to be provided to the Tribal Trust Land located on Wanapum Drive. This agreement will cover water, sewer, fire, emergency, and police services, and a mechanism to fund those services.

There was some discussion by the Council.

2016 COMPREHENSIVE PLAN - AMENDMENTS - REQUEST FOR DIRECTION

Gilbert Alvarado, Community Development Director, Deputy City Manager, stated that the City is requesting an amendment to the Comprehensive Plan to redesignate property adjacent to the Municipal Airport. The redesignation would allow the property to be used for airport operations. The deadline to submit amendments to the Comprehensive Plan was March 31 and staff is requesting direction from Council on whether or not to proceed with this amendment or include it in the next amendment cycle.

There as discussion by the Council.

Action Taken: Mrs. Leonard moved that the request be granted, seconded by Mr. Norman, and passed unanimously.

ADMINISTRATIVE REPORTSDRIVEWAY DEVIATIONS

Gary Harer, Municipal Services Director, stated that meetings have taken place with the Building Official and the property owners concerning the driveway issue on Central Drive. It is proposed to amend the Municipal Code to allow for the additional driveway while still protecting the integrity of the rest of Central Drive.

COUNCIL COMMUNICATIONS AND REPORTS - None

EXECUTIVE SESSION - None

ADJOURNMENT: The regular meeting was adjourned at 9:07 p.m.

ATTEST

Todd Voth, Mayor

W. Robert Taylor, Finance Director

DATE 9/08/16
TIME 09:46:04

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 09/13/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
2M COMPANY INC	00004450	0000078357	379.94	IRRIGATION SUPPLIES
		0000078357	573.01	IRRIGATION SUPPLIES
		0000078437	576.75	MISC SUPPLIES
		0000078437	120.85	MISC SUPPLIES
		=====		
		TOTAL:	1,650.55	
ACE HARDWARE	00006538	0000078319	16.69	MISC SUPPLIES
		0000078434	190.70	MISC SUPPLIES
		0000078434	31.56	MISC SUPPLIES
		0000078434	26.90	MISC SUPPLIES
		0000078319	15.08	MISC SUPPLIES
		0000078319	15.10	MISC SUPPLIES
		0000078319	23.69	MISC SUPPLIES
		0000078430	4.84	MISC SUPPLIES
		=====		
		TOTAL:	324.56	
CASCADE ANALYTICAL INC	00005014	0000078395	2,100.17	SAMPLE TESTING
		0000078395	2,882.97	SAMPLE TESTING
		=====		
		TOTAL:	4,983.14	
CINTAS CORPORATION LOC 607	00000271	0000078530	18.36	SHOP TOWELS/UNIFORMS
		0000078530	18.36	SHOP TOWELS/UNIFORMS
		0000078530	326.68	SHOP TOWELS/UNIFORMS
		=====		
		TOTAL:	363.40	
COMMERCIAL TIRE	00005968	0000078398	3,269.58	TIRESWHEEL BALANCE/TPMS RESET
		=====		
		TOTAL:	3,269.58	
CSWW, INC dba NO 40 OUTFITTERS	00001701			

DATE 9/08/16
TIME 09:46:04

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 09/13/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number P.O. Amount	Purpose of Purchase
		0000078440 335.53	MISC SUPPLIES
		0000078440 56.08	MISC SUPPLIES
		0000078422 43.12	MISC SUPPLIES
		0000078422 59.25	MISC SUPPLIES
		0000078422 198.02	MISC SUPPLIES
		0000078422 21.31	MISC SUPPLIES
		=====	
		TOTAL: 713.31	
EVERGREEN IMPLEMENT INC	00005234	0000078401 447.91	MISC SUPPLIES
		=====	
		TOTAL: 447.91	
FERGUSON ENTERPRISES INC #3007	00005482	0000078442 1,802.13	MISC SUPPLIES
		=====	
		TOTAL: 1,802.13	
INLAND PIPE & SUPPLY COMPANY	00003727	0000078330 6.33	MISC SUPPLIES
		0000078413 77.88	MISC SUPPLIES
		=====	
		TOTAL: 84.21	
LAD IRRIGATION COMPANY INC	00001101	0000078450 426.39	MISC IRRIGATION SUPPLIES
		0000078450 28.30	MISC IRRIGATION SUPPLIES
		=====	
		TOTAL: 454.69	
LAKE AUTO PARTS	00001102	0000078416 141.42	MISC SUPPLIES
		0000078416 5.71	MISC SUPPLIES
		0000078416 1,003.57	MISC SUPPLIES
		=====	
		TOTAL: 1,150.70	
NORCO ENTERPRISES INC	00006590	0000078545 90.89	MISC SUPPLIES/CYLINDER RENTAL
		0000078545 128.88	MISC SUPPLIES/CYLINDER RENTAL
		0000078548 376.68	MEDICAL OXYGEN
		0000078425 830.83	MISC SUPPLIES

DATE 9/08/16
TIME 09:46:04

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 09/13/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number P.O. Amount	Purpose of Purchase
=====			
		TOTAL: 1,427.28	
PLATT ELECTRIC COMPANY	00001549	0000078327 6.54	MISC SUPPLIES
		0000078427 710.45	MISC SUPPLIES
		TOTAL: 716.99	
RATHBONE SALES INC	00005021	0000078428 63.88	MISC SUPPLIES
		TOTAL: 63.88	
UNITED PARCEL SERVICE	00005456	0000078538 25.00	SHIPPING CHARGES
		0000078538 16.12	SHIPPING CHARGES
		TOTAL: 41.12	
WESTERN EQUIPMENT DIST INC	00004582	0000078382 512.62	DRIVE ASSEMBLIES
		0000078436 62.72	MISC SUPPLIES
		TOTAL: 575.34	
WESTERN PETERBILT INC	00006802	0000078435 19.40	MISC SUPPLIES/REPAIR
		0000078435 1,608.18	MISC SUPPLIES/REPAIR
		TOTAL: 1,627.58	
WILBUR ELLIS COMPANY	00002262	0000078364 4,031.76	HERBICIDES
		0000078364 2,000.00	HERBICIDES
		TOTAL: 6,031.76	
=====			
		REPORT TOTAL: 25,728.13	

TOTALS PAGE
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* WE, THE UNDERSIGNED COUNCILMEN OF THE CITY OF MOSES LAKE, WASHINGTON, DO HEREBY CERTIFY THAT THE MERCHANDISE *
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* OR SERVICES SPECIFIED HAVE BEEN RECEIVED AND THAT ABOVE CLAIMS ARE APPROVED, AS NOTED, FOR PAYMENT      *
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* IN THE AMOUNT OF           $25,728.13 THIS 13RD DAY OF SEPTEMBER, 2016                                *
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* COUNCIL MEMBER                                           COUNCIL MEMBER                      *
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* COUNCIL MEMBER                                           FINANCE DIRECTOR                     *
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DATE 8/30/16
TIME 08:50:23

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 09/13/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
CITY OF MOSES LAKE	00008201	0000078406	1,147.57	WATER SERVICE
		0000078406	206.41	WATER SERVICE
		0000078406	1,250.92	WATER SERVICE
		0000078406	162.30	WATER SERVICE
		=====		
		TOTAL:	2,767.20	
DATABAR	00007974	0000078386	492.32	MAIL UTILITY BILLS
		0000078386	492.32	MAIL UTILITY BILLS
		0000078386	492.32	MAIL UTILITY BILLS
		0000078386	492.32	MAIL UTILITY BILLS
		0000078386	492.34	MAIL UTILITY BILLS
		=====		
		TOTAL:	2,461.62	
THE SHIPPING MONSTER	00006511	0000078376	6,900.00	SHIPPING/MAC DISPLAY CASES
		=====		
		TOTAL:	6,900.00	
UNITED PARCEL SERVICE	00005456	0000078387	25.00	SHIPPING CHARGES
		0000078387	33.14	SHIPPING CHARGES
		=====		
		TOTAL:	58.14	
		=====		
		REPORT TOTAL:	12,186.96	

CITY OF MOSES LAKE
 TABULATION OF CLAIMS TO BE APPROVED
 COUNCIL MEETING OF 09/13/2016

TOTALS BY FUND

FUND NO	FUND NAME	AMOUNT
000	GENERAL FUND	8,105.71
116	STREET	206.41
410	WATER/SEWER	2,235.56
490	SANITATION	492.32
493	STORM WATER	492.32
498	AMBULANCE FUND	492.34
528	BUILD MAINTENANCE	162.30
	TOTAL	12,186.96

CHANGES TO BE MADE SHOULD BE LISTED BELOW

VEND NO.	P.O. NO.	AMT LISTED	CORRECTED AMT	ACTION TO BE TAKEN
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CORRECT AMOUNT TO BE PAID

CLAIMS APPROVAL

WE, THE UNDERSIGNED COUNCILMEN OF THE CITY OF MOSES LAKE, WASHINGTON, DO HEREBY CERTIFY THAT THE MERCHANDISE OR SERVICES SPECIFIED HAVE BEEN RECEIVED AND THAT ABOVE CLAIMS ARE APPROVED, AS NOTED, FOR PAYMENT IN THE AMOUNT OF \$12,186.96 THIS 13RD DAY OF SEPTEMBER, 2016

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COUNCIL MEMBER COUNCIL MEMBER

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COUNCIL MEMBER FINANCE DIRECTOR

DATE 8/24/16
TIME 13:21:14

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 09/13/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
BANK OF THE WEST	00007547	0000078375	1,251.13	LEASE PYMT/POLICE CAR VIDEO
		0000078375	294.82	LEASE PYMT/POLICE CAR VIDEO
		=====		
		TOTAL:	1,545.95	
DATABAR	00007974	0000078372	282.13	MAIL UTILITY BILLS
		0000078372	282.13	MAIL UTILITY BILLS
		0000078372	282.13	MAIL UTILITY BILLS
		0000078372	282.13	MAIL UTILITY BILLS
		0000078372	282.13	MAIL UTILITY BILLS
		=====		
		TOTAL:	1,410.65	
NORTHWEST SIGN RECYCLING	00007608	0000078371	154.00	SALES TAX/HYDROSTRIPPING
		=====		
		TOTAL:	154.00	
STAPLES CREDIT PLAN	00007570	0000078370	107.89	TONER, CHAIR
		0000078370	760.05	TONER, CHAIR
		=====		
		TOTAL:	867.94	
U S BANK - EFT	00007071	0000078374	145,000.00	DEBT SERV PYMTS/06-15 GO BONDS
		0000078374	96,666.65	DEBT SERV PYMTS/06-15 GO BONDS
		0000078374	2,936.25	DEBT SERV PYMTS/06-15 GO BONDS
		0000078374	1,937.92	DEBT SERV PYMTS/06-15 GO BONDS
		0000078374	31,787.50	DEBT SERV PYMTS/06-15 GO BONDS
		0000078374	21,191.66	DEBT SERV PYMTS/06-15 GO BONDS
		0000078374	48,333.35	DEBT SERV PYMTS/06-15 GO BONDS
		0000078374	998.33	DEBT SERV PYMTS/06-15 GO BONDS
		0000078374	10,595.84	DEBT SERV PYMTS/06-15 GO BONDS
		=====		
		TOTAL:	359,447.50	
UNITED PARCEL SERVICE	00005456			

DATE 8/24/16
TIME 13:21:14

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 09/13/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
=====				
		0000078373	25.00	SHIPPING CHARGES
		0000078373	30.18	SHIPPING CHARGES
		=====		
		TOTAL:	55.18	
		=====		
		REPORT TOTAL:	363,481.22	

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 09/13/2016

TOTALS BY FUND

FUND NO	FUND NAME	AMOUNT
000	GENERAL FUND	163.07
116	STREET	154.00
281	G.O.B. 2006 REDEMPTION	246,540.82
286	2015 REFUNDING GO BONDS	52,979.16
410	WATER/SEWER	564.26
486	G.O.B. 2006 REDEMPTION	49,331.68
487	2015 GO BONDS REDEMPTION	10,595.84
490	SANITATION	282.13
493	STORM WATER	282.13
498	AMBULANCE FUND	282.13
517	CENTRAL SERVICES	2,306.00
	TOTAL	363,481.22

CHANGES TO BE MADE SHOULD BE LISTED BELOW

VEND NO.	P.O. NO.	AMT LISTED	CORRECTED AMT	ACTION TO BE TAKEN
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.....
.....

CORRECT AMOUNT TO BE PAID

*
*
* C L A I M S A P P R O V A L *
*
* WE, THE UNDERSIGNED COUNCILMEN OF THE CITY OF MOSES LAKE, WASHINGTON, DO HEREBY CERTIFY THAT THE MERCHANDISE *
* OR SERVICES SPECIFIED HAVE BEEN RECEIVED AND THAT ABOVE CLAIMS ARE APPROVED, AS NOTED, FOR PAYMENT *
* IN THE AMOUNT OF \$363,481.22 THIS 13RD DAY OF SEPTEMBER, 2016 *
*
*
* *
* COUNCIL MEMBER COUNCIL MEMBER *
*
*
* *
* COUNCIL MEMBER FINANCE DIRECTOR *

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 09/13/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number P.O. Amount		Purpose of Purchase
A & H PRINTERS	00000001	0000078356	183.38	PERMIT FORMS
		0000078463	370.10	DOOR HANGERS
		0000078384	429.98	WORK ORDERS
		=====		
		TOTAL:	983.46	
A B C HYDRAULICS	00006611	0000078469	37.94	MISC SUPPLIES
		=====		
		TOTAL:	37.94	
A T & T MOBILITY	00004826	0000078542	118.40	CELL SERVICE/GPS
		=====		
		TOTAL:	118.40	
AAA READYMIX INC	00000027	0000078531	316.83	CONCRETE
		=====		
		TOTAL:	316.83	
AGRI FIX	00005801	0000078515	192.06	TOWING
		=====		
		TOTAL:	192.06	
APWA	00006967	0000078443	790.00	2016 APWA CONFERENCE REGISTER
		=====		
		TOTAL:	790.00	
BARBARA NICKERSON	00007028	0000078457	50.40	MAC CONSIGNMENT SALES
		=====		
		TOTAL:	50.40	
BASIN BARK	00006621	0000078546	39.38	BASALT ROCK
		=====		
		TOTAL:	39.38	
BASIN LOCK & SECURITY	00003714	0000078391	56.65	KEYS
		=====		
		TOTAL:	56.65	
BASIN PROPANE LLC	00007006	0000078392	203.93	PROPANE/PARTS & FITTINGS
		0000078392	10.09	PROPANE/PARTS & FITTINGS
		=====		
		TOTAL:	214.02	
BASIN REFRIGERATION & HEAT INC	00003512	0000078389	20,368.03	ANNEX HVAC NO. 1-95%

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 09/13/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account		Purpose of Purchase
		P.O. Number	P.O. Amount	
		=====		
		TOTAL:	20,368.03	
BATTERY SYSTEMS	00004673			
		0000078522	5.50	BATTERIES
		0000078393	227.74	BATTERY
		0000078522	5.50	BATTERIES
		=====		
		TOTAL:	238.74	
BESSE MEDICAL SUPPLY	00006688			
		0000078521	633.65	MEDICAL SUPPLIES
		=====		
		TOTAL:	633.65	
BITCO SOFTWARE LLC	00003686			
		0000078535	150.00	REGIS/COLE/USERS CONF
		=====		
		TOTAL:	150.00	
BONNIE LONG	00007193			
		0000078358	100.00	VEHICLE USE - SEPTEMBER 2016
		=====		
		TOTAL:	100.00	
BOUND TREE MEDICAL LLC	00006022			
		0000078361	1,541.86	MEDICAL SUPPLIES
		=====		
		TOTAL:	1,541.86	
BUD CLARY TOYOTA CHEVROLET	00000150			
		0000078394	1,412.04	MISC PARTS/REPAIR
		0000078394	603.11	MISC PARTS/REPAIR
		=====		
		TOTAL:	2,015.15	
BUSBY INTERNATIONAL	00005008			
		0000078481	554.07	BIKE STENCILS
		=====		
		TOTAL:	554.07	
BUSINESS INTERIORS & EQUIPMENT	00003619			
		0000078539	1,516.82	MAINT AGREE/COPIERS
		=====		
		TOTAL:	1,516.82	
CAROL CROSS	00004253			
		0000078451	71.40	MAC CONSIGNMENT SALES
		=====		
		TOTAL:	71.40	
CAROL HOHN	00006772			
		0000078385	175.00	BUILDING MAINTENANCE
		=====		
		TOTAL:	175.00	
CASCADE NATURAL GAS CORP	00000203			

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NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number P.O. Amount	Purpose of Purchase
		0000078362 10.60	SNS GAS USAGE
		=====	
		TOTAL: 10.60	
CENTRAL MACHINERY SALES INC	00002779	0000078472 527.47	GUTTER BROOMS
		=====	
		TOTAL: 527.47	
CENTRAL MANUFACTURING INC	00005478	0000078396 290.68	ASPHALT PATCH-1/2 HMA PG 64-22
		=====	
		TOTAL: 290.68	
CENTRAL WASH POLYGRAPH & INVES	00005079	0000078502 150.00	POLYGRAPH
		=====	
		TOTAL: 150.00	
CENTURYLINK	00003599	0000078475 8.00	LONG DISTANCE TEL SERVICE
		0000078475 8.00	LONG DISTANCE TEL SERVICE
		0000078475 60.00	LONG DISTANCE TEL SERVICE
		0000078475 50.00	LONG DISTANCE TEL SERVICE
		=====	
		TOTAL: 126.00	
	00001502	0000078447 48.18	TELEPHONE SERVICE
		0000078441 162.88	TELEPHONE SERVICE
		=====	
		TOTAL: 211.06	
	00003599	0000078475 90.00	LONG DISTANCE TEL SERVICE
		=====	
		TOTAL: 90.00	
	00001502	0000078447 471.82	TELEPHONE SERVICE
		=====	
		TOTAL: 471.82	
	00003599	0000078475 20.50	LONG DISTANCE TEL SERVICE
		=====	
		TOTAL: 20.50	
	00001502	0000078447 200.54	TELEPHONE SERVICE
		=====	
		TOTAL: 200.54	

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NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number P.O. Amount	Purpose of Purchase
CENTURYLINK	00003599	0000078475 4.00	LONG DISTANCE TEL SERVICE
		=====	
		TOTAL: 4.00	
	00001502	0000078447 295.94	TELEPHONE SERVICE
		=====	
		TOTAL: 295.94	
	00003599	0000078475 10.00	LONG DISTANCE TEL SERVICE
		=====	
		TOTAL: 10.00	
	00001502	0000078447 139.40	TELEPHONE SERVICE
		=====	
		TOTAL: 139.40	
	00003599	0000078475 67.96	LONG DISTANCE TEL SERVICE
		0000078475 63.96	LONG DISTANCE TEL SERVICE
		0000078471 59.96	WATER TURN OFF NOTIFICATIONS
		0000078471 59.96	WATER TURN OFF NOTIFICATIONS
		=====	
		TOTAL: 251.84	
	00001502	0000078441 50.34	TELEPHONE SERVICE
		0000078447 48.18	TELEPHONE SERVICE
		=====	
		TOTAL: 98.52	
	00003599	0000078475 67.97	LONG DISTANCE TEL SERVICE
		=====	
		TOTAL: 67.97	
	00004900	0000078491 863.20	REPAIRS TO PHONES
		=====	
		TOTAL: 863.20	
	00001502	0000078447 2,806.05	TELEPHONE SERVICE
		=====	
		TOTAL: 2,806.05	
	00003599		

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CITY OF MOSES LAKE
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NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
		0000078475	19.91	LONG DISTANCE TEL SERVICE
		0000078475	4.00	LONG DISTANCE TEL SERVICE
		=====		
		TOTAL:	23.91	
	00001502			
		0000078447	197.29	TELEPHONE SERVICE
		=====		
		TOTAL:	197.29	
	00003599			
		0000078475	4.00	LONG DISTANCE TEL SERVICE
		=====		
		TOTAL:	4.00	
CHASE PAYMENTECH-EFT	00004046			
		0000078468	1,417.68	CREDIT CARD FEES/JUNE, JULY
		0000078468	1,417.68	CREDIT CARD FEES/JUNE, JULY
		0000078468	1,417.68	CREDIT CARD FEES/JUNE, JULY
		0000078468	1,417.67	CREDIT CARD FEES/JUNE, JULY
		0000078468	1,417.68	CREDIT CARD FEES/JUNE, JULY
		=====		
		TOTAL:	7,088.39	
CHS INC	00000249			
		0000078547	17,850.13	FUEL FOR VEHICLES
		=====		
		TOTAL:	17,850.13	
CITY OF MOSES LAKE	00008201			
		0000078480	7,679.90	WATER SERVICE
		0000078480	1,839.94	WATER SERVICE
		0000078480	568.47	WATER SERVICE
		0000078480	2,220.29	WATER SERVICE
		0000078480	3,731.80	WATER SERVICE
		0000078480	392.68	WATER SERVICE
		=====		
		TOTAL:	16,433.08	
	00008106			
		0000078390	989.70	ANNEX HVAC NO 1-RETAINAGE
		=====		
		TOTAL:	989.70	
COBAN TECHNOLOGIES INC	00007638			
		0000078516	13,721.64	VIDEO

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CITY OF MOSES LAKE
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NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number P.O. Amount	Purpose of Purchase
		=====	
		TOTAL: 13,721.64	
COLUMBIA BASIN DAILY HERALD	00000210	0000078477 656.25	PUBLICATIONS
		0000078550 285.12	RECREATION PROGRAM ADVERTISING
		0000078550 285.13	RECREATION PROGRAM ADVERTISING
		=====	
		TOTAL: 1,226.50	
COLUMBIA BASIN MACHINE	00000211	0000078505 82.10	LAWN MOWER PART
		=====	
		TOTAL: 82.10	
CONCESSIONS SUPPLY	00006286	0000078363 98.24	SNS CONCESSION RESALE
		=====	
		TOTAL: 98.24	
CONFLUENCE HEALTH	00005069	0000078512 26.00	SERVICES
		0000078506 280.51	HEP B VACCINE
		=====	
		TOTAL: 306.51	
CONSOLIDATED DISPOSAL SERVICE	00006284	0000078534 63.38	DISPOSAL LOADS, TRANS STATION
		0000078534 27,534.81	DISPOSAL LOADS, TRANS STATION
		0000078534 25,365.75	DISPOSAL LOADS, TRANS STATION
		=====	
		TOTAL: 52,963.94	
CONSOLIDATED ELECTRIC DIST	00000819	0000078473 179.50	MISC SUPPLIES
		0000078397 88.51	MISC SUPPLIES
		0000078397 11.73	MISC SUPPLIES
		=====	
		TOTAL: 279.74	
COUNTRY FABRICS	00006265	0000078365 596.00	SEWING CLASS INSTRUCTION
		=====	
		TOTAL: 596.00	
CREATURE TEACHERS	00006217	0000078551 800.00	
		=====	
		TOTAL: 800.00	
CROWN PAPER & JANITORIAL	00007120		

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CITY OF MOSES LAKE
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NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
		0000078399	803.12	JANITORIAL SUPPLIES
		TOTAL:	803.12	
DEBORAH GOODRICH CHITTENDEN	00004888	0000078456	65.87	MAC CONSIGNMENT SALES
		TOTAL:	65.87	
DECKERS OUTDOOR CORPORATION	00006550	0000078379	32.50	SNS MERCHANDISE RESALE
		TOTAL:	32.50	
DELL MARKETING	00007869	0000078527	13,874.57	EQUIPMENT
		TOTAL:	13,874.57	
DOG-ON-IT-PARKS	00005386	0000078381	168.32	DOG WASTE DISPOSAL BAGGIES
		TOTAL:	168.32	
DR LOU SOWERS	00001856	0000078514	900.00	PSYCHOLOGICAL
		TOTAL:	900.00	
E H WACHS	00004718	0000078400	82.96	HAR FILTERS, FOAM OUTER
		TOTAL:	82.96	
EASTERN CASCADE DIST	00006909	0000078492	149.50	DRINKING WATER
		TOTAL:	149.50	
ERIKA D RIBBLE	00007920	0000078489	42.24	UNIFORMS
		TOTAL:	42.24	
EVERBRIDGE INC	00007074	0000078518	4,316.00	SERVICES
		TOTAL:	4,316.00	
FABER INDUSTRIAL SUPPLY	00000501	0000078439	129.50	MISC SUPPLIES
		0000078439	618.94	MISC SUPPLIES
		0000078508	498.55	MSA TOOLS
		0000078508	379.75	MSA TOOLS
		0000078402	59.40	MISC SUPPLIES

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NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
		=====		
		TOTAL:	1,686.14	
FASTENAL COMPANY	00007372	0000078403	390.02	MISC SUPPLIES/FIRST AID
		0000078403	175.25	MISC SUPPLIES/FIRST AID
		0000078403	72.69	MISC SUPPLIES/FIRST AID
		0000078403	215.38	MISC SUPPLIES/FIRST AID
		=====		
		TOTAL:	853.34	
FEDERAL EXPRESS	00004667	0000078497	59.24	SHIPPING CHARGES/CABINETS
		=====		
		TOTAL:	59.24	
FIBER MARKETING	00006849	0000078407	238.19	PIN TOOTH RIGHT/PIN TOOTH LEFT
		=====		
		TOTAL:	238.19	
FOOD SERVICES OF AMERICA	00007168	0000078368	64.62	SNS CONCESSION RESALE/SUPPLIES
		0000078368	3,494.05	SNS CONCESSION RESALE/SUPPLIES
		=====		
		TOTAL:	3,558.67	
G & A TRUCK & AUTO REPAIR	00006726	0000078408	1,522.42	MISC REPAIR PARTS
		=====		
		TOTAL:	1,522.42	
G W INC	00006035	0000078513	909.60	GUNS
		=====		
		TOTAL:	909.60	
GALLS, LLC	00000133	0000078498	329.04	UNIFORMS
		=====		
		TOTAL:	329.04	
GAME TIME INC	00004821	0000077826	3,374.58	PLAYGROUND EQUIPMENT
		=====		
		TOTAL:	3,374.58	
GRAINGER PARTS OPERATIONS	00002755	0000078409	85.88	MISC SUPPLIES/JANITORIAL
		0000078409	167.93	MISC SUPPLIES/JANITORIAL
		0000078409	449.72	MISC SUPPLIES/JANITORIAL

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 09/13/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number P.O. Amount	Purpose of Purchase
		0000078409 10.64	MISC SUPPLIES/JANITORIAL
		0000078409 167.38	MISC SUPPLIES/JANITORIAL
		=====	
		TOTAL: 881.55	
GRANT COUNTY TECHNOLOGY	00005535	0000078499 60.00	SERVICES
		=====	
		TOTAL: 60.00	
GRAY CPA CONSULTING PC	00005206	0000078470 962.50	TECH SUPPORT/PROF SERV
		=====	
		TOTAL: 962.50	
HACH COMPANY	00000712	0000078410 2,488.60	TRANSMITTER BALL
		=====	
		TOTAL: 2,488.60	
HELENA CHEMICAL COMPANY	00006809	0000078544 417.66	CHEMICALS/FERTILIZER
		=====	
		TOTAL: 417.66	
HI LINE INC	00006008	0000078411 174.33	MISC SUPPLIES
		=====	
		TOTAL: 174.33	
HOCHSTATTER ELECTRIC	00000705	0000078412 156.46	BUCKET TRUCK TRIP CHARGE/LABOR
		=====	
		TOTAL: 156.46	
INGRAM PUBLISHER SERVICES INC	00004328	0000078383 58.58	MAC RESALE - BOOKS
		=====	
		TOTAL: 58.58	
J KEELE PHOTOGRAPHY	00000514	0000078462 78.97	POLICE CHIEF PHOTO
		=====	
		TOTAL: 78.97	
JAN COOK MACK	00005821	0000078454 30.80	MAC CONSIGNMENT SALES
		=====	
		TOTAL: 30.80	
JERRYS AUTO SUPPLY	00005835	0000078529 65.99	MISC SUPPLIES
		0000078486 48.39	MOTOMIX FUEL & ABSORBENT
		0000078486 29.10	MOTOMIX FUEL & ABSORBENT
		0000078414 14.11	MISC SUPPLIES/CREDIT MEMO

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CITY OF MOSES LAKE
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COUNCIL MEETING OF 09/13/2016

NAME OF VENDOR	VENDOR NO	Expenditure Account		
Department	Object Description	P.O. Number	P.O. Amount	Purpose of Purchase
JERRYS AUTO SUPPLY	00005835	0000078414	786.41	MISC SUPPLIES/CREDIT MEMO
		TOTAL:	944.00	
JOHN S BARANY	00007528	0000078452	42.00	MAC CONSIGNMENT SALES
		TOTAL:	42.00	
JOHN WILLIAMS	00004605	0000078556	159.06	REIMB TRAVEL EXP/WA MGMT
		TOTAL:	159.06	
KAMAN FLUID POWER LLC	00001302	0000078415	7.42	MISC SUPPLIES
		0000078415	32.95	MISC SUPPLIES
		0000078415	9.60	MISC SUPPLIES
		0000078415	20.72	MISC SUPPLIES
		0000078415	14.38	MISC SUPPLIES
		TOTAL:	85.07	
KATHLEEN PARR & JOHN CHURCH	00004687	0000078458	27.97	MAC CONSIGNMENT SALES
		TOTAL:	27.97	
LANCE RHOADES	00006945	0000078552	207.00	MAC PRESENTER MILEAGE REIMB.
		TOTAL:	207.00	
LINDSAY/CULLIGAN	00005289	0000078449	20.91	PR/MAC WATER
		0000078449	14.66	PR/MAC WATER
		0000078482	45.91	BOTTLED WATER
		TOTAL:	81.48	
LOCALTEL COMMUNICATIONS	00004374	0000078476	909.00	INTERNET SERVICE
		TOTAL:	909.00	
LYNN PEAVEY COMPANY	00003799	0000078511	229.07	SUPPLIES
		TOTAL:	229.07	
M P S	00007291			

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NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
		0000078367	84.95	MAC RESALE
		=====		
		TOTAL:	84.95	
MARTIN SCHEMPP	00004830			
		0000078459	21.00	MAC CONSIGNMENT/SHRINKAGE
		0000078459	52.75	MAC CONSIGNMENT/SHRINKAGE
		=====		
		TOTAL:	73.75	
MARX OVERHEAD DOOR	00006724			
		0000078417	189.90	HINGES/COMMERCIAL LABOR CHRG
		=====		
		TOTAL:	189.90	
MATTHEW J SULLIVAN	00007588			
		0000078555	100.00	MAC PRESENTER HONORARIUM
		=====		
		TOTAL:	100.00	
METROPOLITAN COMPOUNDS INC	00003960			
		0000078418	1,194.60	DEGREASER
		=====		
		TOTAL:	1,194.60	
MICONTROLS INC	00007894			
		0000078483	468.69	CHART MOTOR
		=====		
		TOTAL:	468.69	
MICROFLEX INC	00005896			
		0000078549	1,294.80	ANNUAL ONLINE SERVICE FEE
		=====		
		TOTAL:	1,294.80	
MIKE VANQUICKENBORNE	00006907			
		0000078553	279.45	MAC PRESENTER MILEAGE REIMB.
		=====		
		TOTAL:	279.45	
MIKE WILLIAMS	00006940			
		0000078488	10.00	FUEL
		=====		
		TOTAL:	10.00	
MIKE'S PLUMBING	00004522			
		0000078532	431.60	EXCAVATE WATER SERVICE
		=====		
		TOTAL:	431.60	
MOON SECURITY SERVICES INC	00006510			
		0000078495	51.50	MONTHLY MONITORING
		=====		
		TOTAL:	51.50	
MOSES LAKE AUTO WRECKING	00002994			
		0000078419	37.77	SEAT BELT
		=====		
		TOTAL:	37.77	

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NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
MOSES LAKE STEEL SUPPLY	00001268	0000078445	958.04	MISC SUPPLIES
		0000078420	194.70	MISC SUPPLIES
		=====		
		TOTAL:	1,152.74	
MOSES LAKE YOUTH DYNAMICS	00002940	0000078520	300.00	SERVICES
		=====		
		TOTAL:	300.00	
MULTI AGENCY COMM CENTER E911	00006695	0000078494	41,197.94	USER FEE
		0000078526	1,014.20	USER FEES / SEPTEMBER
		0000078526	8,613.54	USER FEES / SEPTEMBER
		=====		
		TOTAL:	50,825.68	
MUNICIPAL EMERGENCY SERVICES	00003732	0000078510	1,669.67	EQUIPMENT
		=====		
		TOTAL:	1,669.67	
NORTHSTAR CHEMICAL INC	00006113	0000078359	2,075.18	HYDROCHLORIC ACID
		0000078421	6,298.20	SODIUM HYPOCHLORITE
		=====		
		TOTAL:	8,373.38	
OASIS AUTO SPA	00004834	0000078426	371.25	CAR WASHES-JULY
		=====		
		TOTAL:	371.25	
OLSEN HOMES INC	00005221	0000078487	9,500.00	REIMB PAXSON DR STREET IMPROVE
		=====		
		TOTAL:	9,500.00	
OREILLY AUTO PARTS	00004593	0000078424	223.52	MISC SUPPLIES
		=====		
		TOTAL:	223.52	
OXARC INC	00001412	0000078444	463.98	MISC SUPPLIES
		0000078423	134.50	MISC SUPPLIES
		0000078423	12.43	MISC SUPPLIES
		=====		
		TOTAL:	610.91	
P S T INVESTIGATIONS	00007519			

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TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 09/13/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account		Purpose of Purchase
		P.O. Number	P.O. Amount	
		0000078461	4,885.42	BACKGROUND INVEST/FUHR
		=====		
		TOTAL:	4,885.42	
PARKSON CORP	00006891			
		0000078484	6,092.75	HEADSWORK SCREEN FOR LARSON
		=====		
		TOTAL:	6,092.75	
PETTY CASH REVOLVING FUND	00001540			
		0000078478	18.33	REIMB PETTY CASH
		0000078478	2.45	REIMB PETTY CASH
		0000078478	9.66	REIMB PETTY CASH
		=====		
		TOTAL:	30.44	
PRO FORCE LAW ENFORCEMENT	00004260			
		0000078519	41,504.28	EQUIPMENT
		=====		
		TOTAL:	41,504.28	
PROTECT YOUTH SPORTS	00004626			
		0000078543	108.00	BACKGROUND CHECKS
		=====		
		TOTAL:	108.00	
QUILL CORPORATION	00004811			
		0000078464	35.39	CHAIRMATS, COFFEE, SUPPLIES
		0000078525	77.51	MISC SUPPLIES
		0000078464	26.98	CHAIRMATS, COFFEE, SUPPLIES
		0000078525	2,157.76	MISC SUPPLIES
		0000078464	83.95	CHAIRMATS, COFFEE, SUPPLIES
		0000078464	83.94	CHAIRMATS, COFFEE, SUPPLIES
		0000078464	83.95	CHAIRMATS, COFFEE, SUPPLIES
		0000078525	77.51	MISC SUPPLIES
		=====		
		TOTAL:	2,626.99	
RICK RODRIQUEZ	00007545			
		0000078509	14.02	SUPPLIES
		=====		
		TOTAL:	14.02	
ROBERT HEALE	00004250			
		0000078455	35.70	MAC CONSIGNMENT SALES
		=====		
		TOTAL:	35.70	

DATE 9/08/16
TIME 16:10:21

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 09/13/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number P.O. Amount	Purpose of Purchase
ROBERT MASSA	00007504	0000078388 66.05	WELLNESS LUNCH FOR HQ
		=====	
		TOTAL: 66.05	
ROYAL ORGANIC PRODUCTS	00007187	0000078536 5,094.72	TIPPING FEE
		=====	
		TOTAL: 5,094.72	
RUDEEN DEVELOPMENT LLC	00003650	0000078559 92,238.00	CITY PARTICIP 9TH AVE ST EXT
		=====	
		TOTAL: 92,238.00	
SAN DIEGO POLICE EQUIPMENT	00007332	0000078500 521.09	AMMUNITION
		=====	
		TOTAL: 521.09	
SAUL C CASTILLO	00000810	0000078479 220.00	PROF SERVICE
		=====	
		TOTAL: 220.00	
SEA WESTERN INC	00001879	0000078503 236.30	
		0000078503 6,531.79	
		0000078503 4,582.05	
		=====	
		TOTAL: 11,350.14	
SEAPORT INTL ENT INC	00006414	0000078448 239.00	COMINGLE LOADS
		=====	
		TOTAL: 239.00	
SHAWN CARDWELL	00006655	0000078453 14.00	MAC CONSIGNMENT SALES
		=====	
		TOTAL: 14.00	
SHERWIN-WILLIAMS	00006229	0000078446 208.84	MISC SUPPLIES
		0000078446 75.27	MISC SUPPLIES
		0000078485 196.15	PAINT/PAINT SUPPLIES
		=====	
		TOTAL: 480.26	
SHIRTBUILDERS INC	00004022	0000078524 881.67	UNIFORM SHIRTS
		0000078524 881.67	UNIFORM SHIRTS

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 09/13/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
=====				
		TOTAL:	1,763.34	
SHRED IT	00003144	0000078537	6.25	RECORDS DESTRUCTION
		0000078537	6.25	RECORDS DESTRUCTION
		0000078537	12.50	RECORDS DESTRUCTION
		0000078537	12.50	RECORDS DESTRUCTION
		0000078537	25.00	RECORDS DESTRUCTION
		0000078537	4.17	RECORDS DESTRUCTION
		0000078537	4.17	RECORDS DESTRUCTION
		0000078537	4.16	RECORDS DESTRUCTION
=====				
		TOTAL:	75.00	
SIGNS NOW	00007051	0000078466	131.21	VINYL SOCCER GOAL GRAPHICS
=====				
		TOTAL:	131.21	
SKAUG BROTHERS GLASS	00004842	0000078429	37.77	WINDSHIELD REPAIR
=====				
		TOTAL:	37.77	
SOLID WASTE SYSTEMS INC	00005276	0000078433	373.33	MISC SUPPLIES
=====				
		TOTAL:	373.33	
SUPPLYWORKS	00003053	0000078431	1,285.85	JANITORIAL SUPPLIES
		0000078431	438.13	JANITORIAL SUPPLIES
=====				
		TOTAL:	1,723.98	
SUSAN WALPOLE	00006715	0000078460	143.50	MAC CONSIGNMENT SALES
=====				
		TOTAL:	143.50	
T ANDREW WAHL	00004200	0000078554	175.00	MAC PRESENTER TRAVEL EXPENSES
=====				
		TOTAL:	175.00	
T M G SERVICES INC	00006368	0000078533	626.47	MISC SUPPLIES

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 09/13/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number P.O. Amount	Purpose of Purchase
=====			
		TOTAL: 626.47	
THE ICE HOUSE	00008042	0000078366 211.20	ICE RESALE/CASCADE CAMPGROUND
=====			
		TOTAL: 211.20	
THE LIFEGUARD STORE	00007072	0000078380 214.10	SNS RESALE/SUPPLIES
		0000078380 514.38	SNS RESALE/SUPPLIES
=====			
		TOTAL: 728.48	
THE WESLEY GROUP	00004986	0000078474 1,975.89	LABOR RELATIONS CONSULT
		0000078474 2,650.90	LABOR RELATIONS CONSULT
=====			
		TOTAL: 4,626.79	
ULINE	00005555	0000078501 541.79	SUPPLIES
=====			
		TOTAL: 541.79	
UMPQUA BANK/MERCHANT-EFT	00005882	0000078467 356.71	CREDIT CARD FEES/JUNE,JULY
		0000078467 289.36	CREDIT CARD FEES/JUNE,JULY
		0000078467 2,189.91	CREDIT CARD FEES/JUNE,JULY
		0000078467 754.90	CREDIT CARD FEES/JUNE,JULY
		0000078467 49.96	CREDIT CARD FEES/JUNE,JULY
		0000078467 119.47	CREDIT CARD FEES/JUNE,JULY
		0000078467 66.77	CREDIT CARD FEES/JUNE,JULY
		0000078467 66.77	CREDIT CARD FEES/JUNE,JULY
		0000078467 66.77	CREDIT CARD FEES/JUNE,JULY
		0000078467 66.77	CREDIT CARD FEES/JUNE,JULY
		0000078467 66.78	CREDIT CARD FEES/JUNE,JULY
=====			
		TOTAL: 4,094.17	
USPS/PB POSTAGE BY PHONE	00007859	0000078541 6,000.00	POSTAGE FOR MACHINE

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 09/13/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
=====				
		TOTAL:	6,000.00	
VERIZON WIRELESS	00002107	0000078507	54.38	CELL PHONE SERVICE
		0000078507	36.42	CELL PHONE SERVICE
		0000078507	61.14	CELL PHONE SERVICE
		0000078507	13.22	CELL PHONE SERVICE
		0000078507	605.26	CELL PHONE SERVICE
		0000078507	131.44	CELL PHONE SERVICE
		0000078507	13.22	CELL PHONE SERVICE
		0000078507	38.90	CELL PHONE SERVICE
		0000078507	19.46	CELL PHONE SERVICE
		0000078507	58.34	CELL PHONE SERVICE
		0000078507	19.44	CELL PHONE SERVICE
=====				
		TOTAL:	1,051.22	
W S DARLEY & COMPANY	00004231	0000078493	1,190.78	UNIFORMS / SAW / TOOL BAG
		0000078493	351.17	UNIFORMS / SAW / TOOL BAG
=====				
		TOTAL:	1,541.95	
W S L C B	00005083	0000078377	64.00	MAC SPECIAL OCCASION LICENSE
=====				
		TOTAL:	64.00	
WA CITIES INSURANCE AUTHORITY	00006720	0000078540	12,570.00	INSURANCE DEDUCTIBLE
=====				
		TOTAL:	12,570.00	
WATER GEAR INC	00004417	0000078378	2,142.47	SNS MERCHANDISE RESALE
=====				
		TOTAL:	2,142.47	
WESTERN SYSTEMS	00006838	0000078528	25.53	MISC SUPPLIES
=====				
		TOTAL:	25.53	
XPRESS BILL PAY - EFT	00006421			

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 09/13/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
		0000078465	650.65	CREDIT CARD FEES/JUNE, JULY
		0000078465	650.65	CREDIT CARD FEES/JUNE, JULY
		0000078465	650.65	CREDIT CARD FEES/JUNE, JULY
		0000078465	650.65	CREDIT CARD FEES/JUNE, JULY
		0000078465	650.67	CREDIT CARD FEES/JUNE, JULY
		=====		
		TOTAL:	3,253.27	
		=====		
		REPORT TOTAL:	475,086.51	

CITY OF MOSES LAKE
 TABULATION OF CLAIMS TO BE APPROVED
 COUNCIL MEETING OF 09/13/2016

TOTALS BY FUND

FUND NO	FUND NAME	AMOUNT
000	GENERAL FUND	110,385.45
103	GRANTS AND DONATIONS	77,214.36
116	STREET	8,116.56
119	STREET REPR/RECON	101,738.00
410	WATER/SEWER	25,334.65
490	SANITATION	60,517.45
493	STORM WATER	2,215.77
495	AIRPORT	307.44
498	AMBULANCE FUND	14,063.35
503	SELF-INSURANCE	12,570.00
517	CENTRAL SERVICES	12,114.98
519	EQUIPMENT RENTAL	24,864.77
528	BUILD MAINTENANCE	25,643.73
	TOTAL	475,086.51

CHANGES TO BE MADE SHOULD BE LISTED BELOW

VEND NO.	P.O. NO.	AMT LISTED	CORRECTED AMT	ACTION TO BE TAKEN
----------	----------	------------	---------------	--------------------

.....
.....
.....

CORRECT AMOUNT TO BE PAID

CLAIMS APPROVAL

WE, THE UNDERSIGNED COUNCILMEN OF THE CITY OF MOSES LAKE, WASHINGTON, DO HEREBY CERTIFY THAT THE MERCHANDISE
 OR SERVICES SPECIFIED HAVE BEEN RECEIVED AND THAT ABOVE CLAIMS ARE APPROVED, AS NOTED, FOR PAYMENT
 IN THE AMOUNT OF \$475,086.51 THIS 13RD DAY OF SEPTEMBER, 2016

.....

COUNCIL MEMBER COUNCIL MEMBER

.....

COUNCIL MEMBER FINANCE DIRECTOR



CITY OF
**MOSES
LAKE**

CITY OF MOSES LAKE

STAFF REPORT

To: John Williams, City Manager
From: Gary Harer, Municipal Services Director
Date: September 13, 2016
Proceeding Type: Motion
Subject: Abandon Three Easements – Ninth Avenue

Legislative History:

- | | |
|---|------------------------------|
| <ul style="list-style-type: none">• First Presentation• Action | September 13, 2016
Motion |
|---|------------------------------|

Staff Report Summary

The attached resolution abandons three easements that are for street and utility improvements. The easements will no longer be needed after the Pioneer Meadows Major Plat is filed since there will be right-of-way dedicated in the place of the easements. The abandon easement documents will be recorded at the Grant County Auditor's at the same time as the plat.

Background

There are three easements along Ninth Avenue that were given to the City of Moses Lake for street and utility improvements. The easements were needed since the north half of the right-of-way on Ninth Avenue was not dedicated.

Fiscal and Policy Implications

None

Options

Option	Results
• Approve the Resolution	The easements will be abandoned
• Not approve the Resolution	The dedicated right-of-way will overlap the easements

Staff Recommendation

Staff recommends City Council to approve resolution to abandon the three easements.

Attachments

A.	Resolution No. 3634
B.	Site Map

Legal Review

The following documents are attached and subject to legal review:

Type of Document	Title of Document	Date Reviewed by Legal Counsel
• None		

RESOLUTION NO. 3634

A RESOLUTION AUTHORIZING ABANDONMENT OF EASEMENTS

RECITALS:

1. The City of Moses Lake has requested the abandonment of the easements described as follows:

A portion of the NW ¼ of Sec. 23, T. 19 N., R. 28 E.W.M., Grant County, Washington, described as follows:

Beginning at the NW corner of Lot 42 of Garden Heights 2nd Addition to Moses Lake, Washington, according to the plat thereof, filed in the records of Grant County, Washington; thence N 08°58'45" W a distance of 30.37 feet; thence N 89°58'50" W on a line which is parallel to, and 30 feet from the centerline of 9th Avenue as measured at right angles, a distance of 1174.85 feet, more or less, to the SE corner of Lot 11, Fairbanks-Hull Addition to Moses Lake, as filed in the records of Grant County, Washington; thence S 0°14'30" W a distance of 30 feet, more or less, to the east-west centerline of said Sec. 23; thence S 89°58'50" E along the east-west centerline of said Sec. 23 a distance of 1179.60 feet, more or less, to the True Point of Beginning.

And

That portion of the Northwest Quarter of Section 23, Township 19 North, Range 28 East, W.M. in the City of Moses Lake, Grant County, Washington more particularly described as follows: Commencing at the intersection of Division Street and 9th Avenue (being also the South line of said Northwest Quarter); thence S89°58'57" E along the centerline of 9th Avenue, and said South line of the Northwest Quarter, a distance of 160.00 feet to the Point of Beginning; thence continue S89°58'57"E along said South line and centerline of 9th Avenue, a distance of 227.06 feet; thence N00°00'48"E distance of 30.00 feet; thence N89°58'57"W and parallel with said South line, a distance of 226.92 feet to the Southeast corner of Lot 11 Fairbanks-Hull Addition as vacated by the City of Moses Lake Resolution No. 129; thence S00°17'14" W along the east line of said Fairbanks-Hull Addition a distance of 30.00 feet to the point of beginning. Containing 6809.7 square feet more or less.

And

All that certain real property situate in the City of Moses Lake, Grant County, Washington, being a portion of the Northwest Quarter of Section 23, Township 19 North, Range 28 East, Willamette Meridian, and being more particularly described as follows:

Beginning Northwest corner of Garden Heights Second Addition, recorded in Volume 6 of Plats, Page 10, Grant County Records, said point being on the South line of the Northwest Quarter of said Section 23, hereinabove described; thence from said point of beginning along the North line of said Garden Heights Second Addition, South 89°58'57" East 46.61 feet to the True Point of Beginning of this description; thence continuing along said North line, South 89°58'57" East, 141.05 feet; thence leaving said North line, North 00°00'48" East 30.00 feet to a line parallel with, and 30.00 feet Northerly of, beginning measured at right angles to, the said North line of Garden Heights Second Addition; thence along said parallel line, North 89°58'57" West 141.05 feet; thence leaving said parallel line, South 00°00'48" West 30.00 feet to the said true point of beginning of this description, containing 4,232 square feet of land, more or less.

2. Potential users of the easements were not notified of the proposed abandonments since the existing easements are being changed to right-of-way.

RESOLVED:

1. The City Council of the City of Moses Lake does resolve that the easements described above will be abandoned and that the City Manager is authorized to execute the necessary documents in order to accomplish that abandonment.

Adopted by the City Council on September 13, 2016.

ATTEST:

Todd Voth, Mayor

W. Robert Taylor, Finance Director

Division Street

EIGHTH AVE

OLIVE AVE

PIONEER WAY

AFN 1199510

AFN 415543

AFN 1202613

NINTH AVE

S23 T19 R28

AZALEA PL

GARDENIA ST

CARNATION PL

MAGNOLIA ST

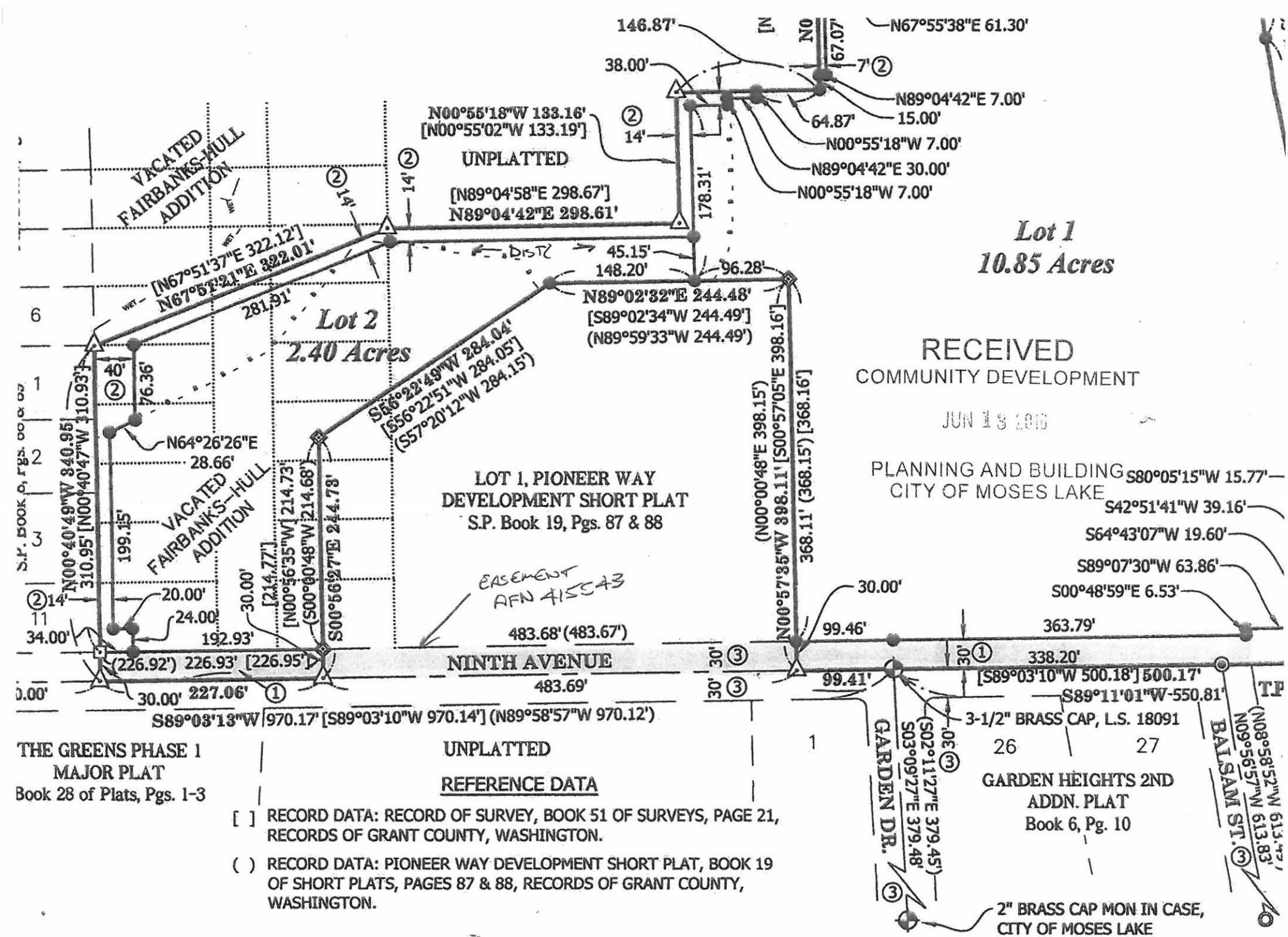
LAURELHURST DR

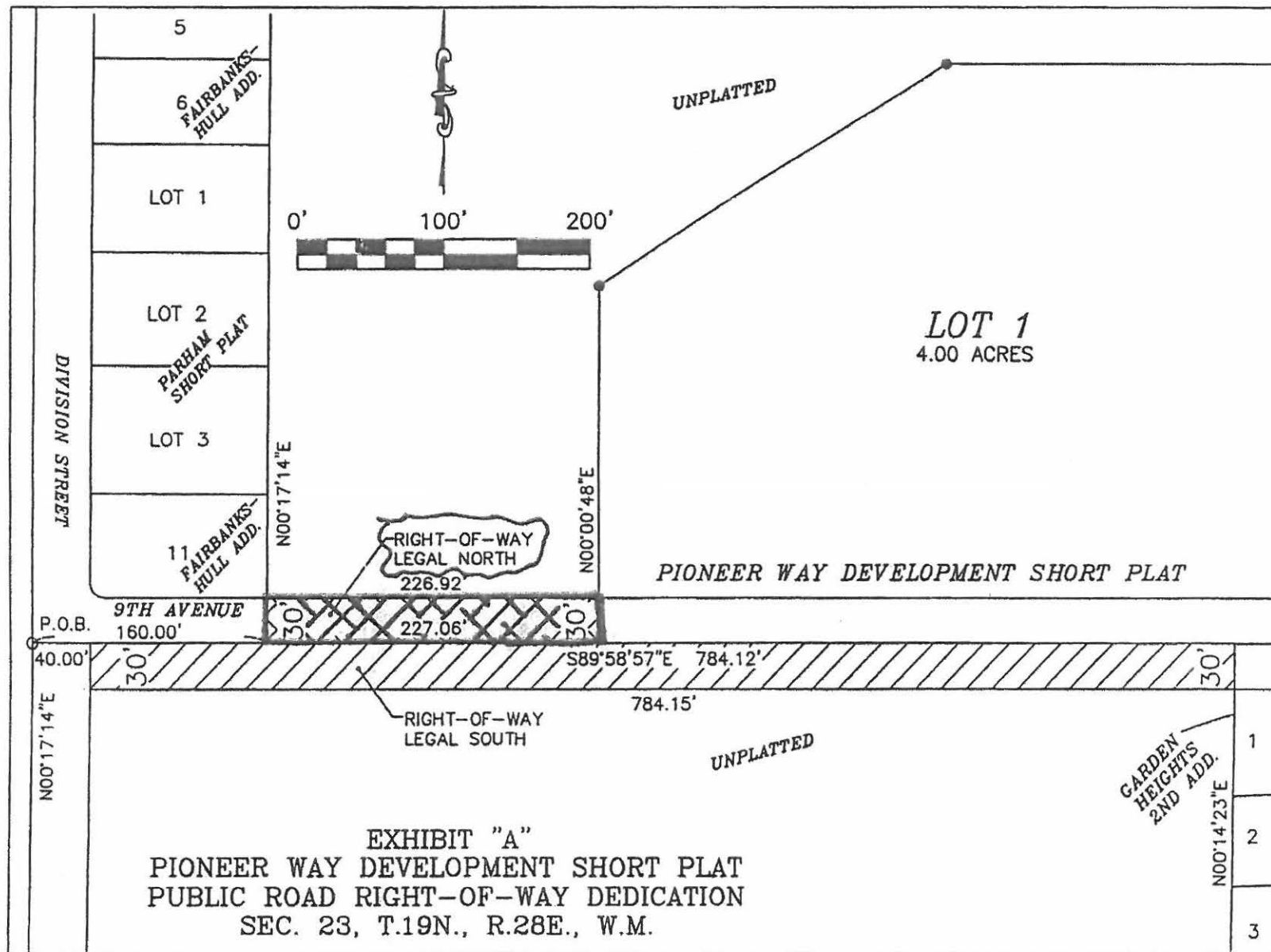
GARDEN DR

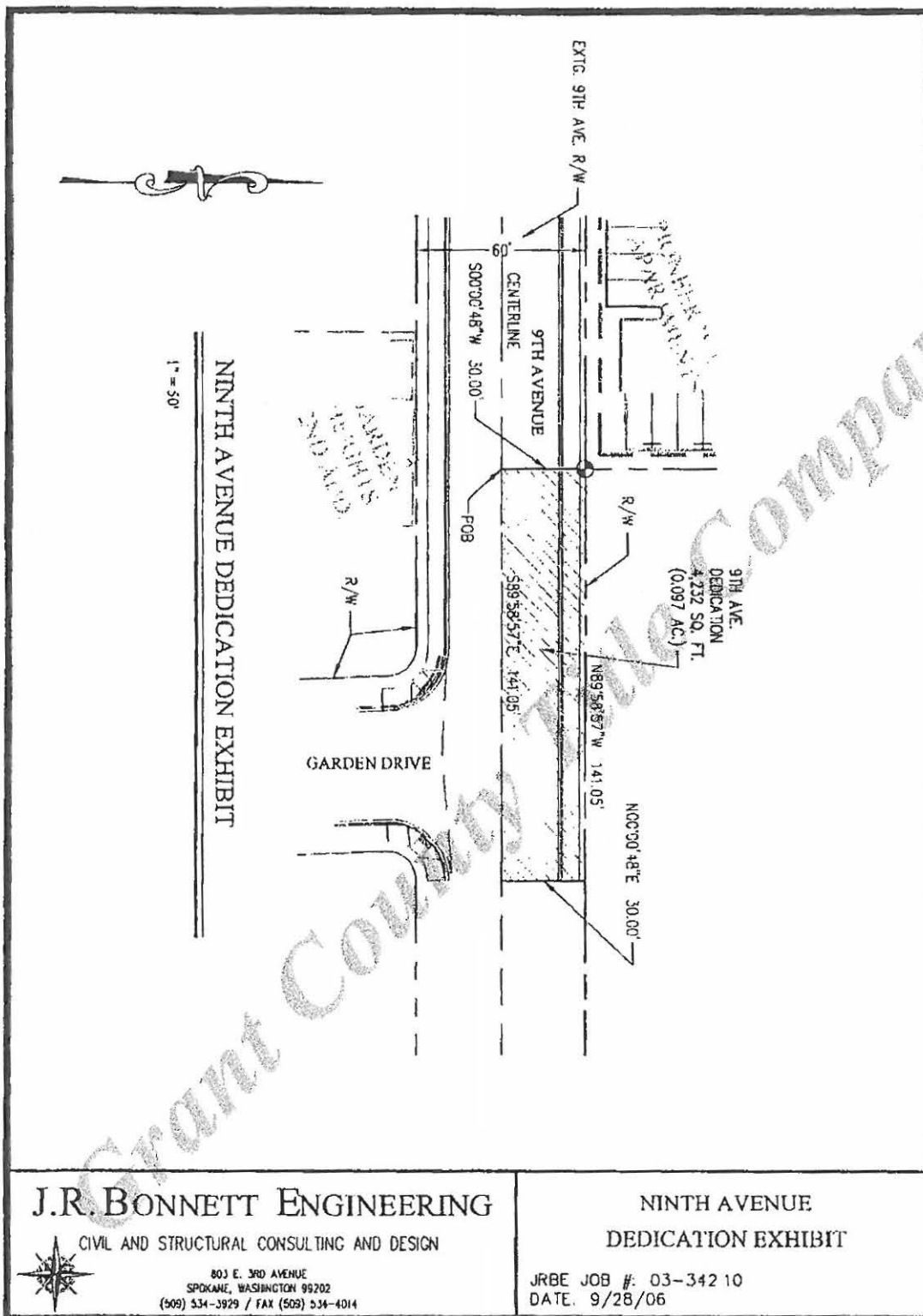
BALSAM ST

SKYLINE DR

HILL AVE









CITY OF MOSES LAKE
STAFF REPORT

To: John Williams, City Manager
From: Gary Harer, Municipal Services Director
Date: September 13, 2016
Proceeding Type: MOTION
Subject: Resolution - Accept Street and Utility Improvements – Pioneer Meadows Major Plat

Legislative History:

- | | |
|----------------------|--------------------|
| • First Presentation | September 13, 2016 |
| • Action | Motion |

Staff Report Summary

The street and utility improvements constructed to serve the Pioneer Meadows Major Plat are complete and ready to be accepted by City Council.

Background

The platting regulations require all the street and utility improvements installed in right-of-way and municipal easements to be accepted by City Council or bonded for prior to recording the plat and issuing building permits. The construction plans are required to be reviewed and approved by the City prior to construction. All the construction work is inspected to assure compliance with the construction plans and city standards.

Fiscal and Policy Implications

The city will be responsible for the maintenance and repairs of the improvements after they are accepted.

Options

Option	Results
<ul style="list-style-type: none">• Approve a motion to accept the project.	The developer will be able to record the plat.
<ul style="list-style-type: none">• Take no action.	The developer will not be able to record the plat.

Staff Recommendation

Staff recommends City Council to accept the street and utility improvements for the Pioneer Meadows Major Plat

Attachments

A.	Resolution No. 3635
B.	Vicinity map

Legal Review

The following documents are attached and subject to legal review:

Type of Document	Title of Document	Date Reviewed by Legal Counsel
<ul style="list-style-type: none">• None		

RESOLUTION NO. 3635

**A RESOLUTION ACCEPTING STREET AND UTILITY IMPROVEMENTS FOR
MUNICIPAL USE AS PART OF PIONEER MEADOWS MAJOR PLAT**

Recitals:

1. Street and Utility improvements, lying in dedicated right-of-way or easements, are in place and connected to the City of Moses Lake's street and utility systems as part of Pioneer Meadows Major Plat
2. Said street and utility improvements have been installed in accordance with the City of Moses Lake's Community Standards, such facilities being completed in September 2016.
3. RCW 35.91.030 indicates that public street and utility facilities, which are developer installed should be accepted by the City of Moses Lake upon completion if the facilities are built to city standards.

Resolved:

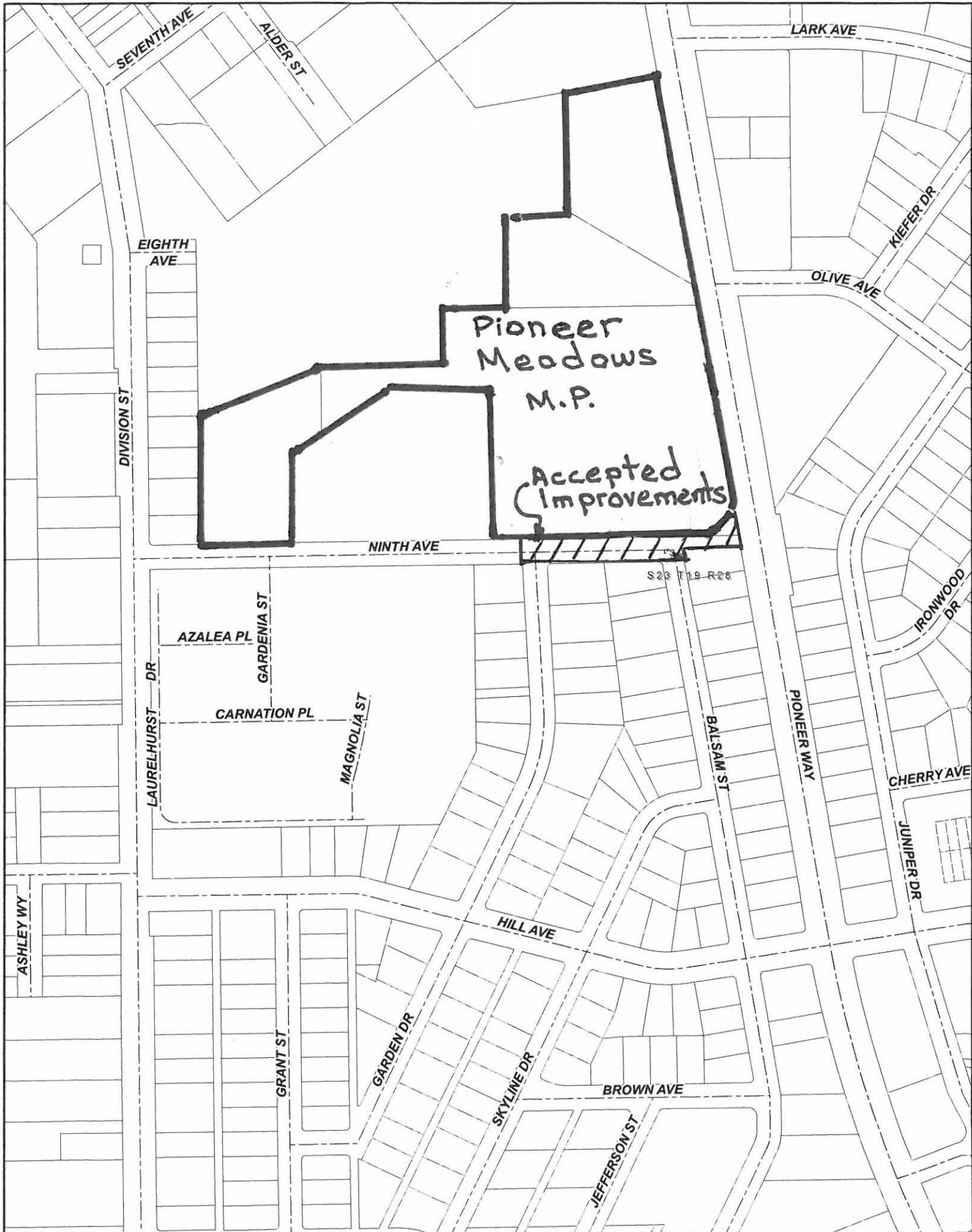
1. The City Council of the City of Moses Lake accepts the street and utility improvements as facilities of the City of Moses Lake and as such will charge for use of facilities as authorized by ordinance.
2. After September 13th, 2018, all further maintenance and operation cost of said street and utility improvements, shall be borne by the City of Moses Lake, as provided by city ordinance.

ACCEPTED by the City Council on September 13th, 2016.

Todd Voth, Mayor

ATTEST:

W Robert Taylor, Finance Director





CITY OF MOSES LAKE STAFF REPORT

To: John Williams, City Manager
From: Gilbert Alvarado, Community Dev Dir / Deputy City Manager
Date: September 13, 2016
Proceeding Type: Motion
Subject: Shoreline Master Program Update – Conditional Approval

Legislative History:

• First Presentation:	July 12, 2016
• Second presentation:	September 13, 2016
• Action:	Motion

Staff Report Summary

At the July 12, 2016 regular City Council meeting, staff provided the Council with a letter from the Washington State Department of Ecology (DOE), giving the City of Moses Lake notice of their intent to conditionally adopt the Moses Lake Shoreline Master Program (SMP). This letter detailed two options. The Council discussed the two options available which are: 1) agree to the DOE changes as drafted or; 2) submit and alternate proposal. The City Council directed staff to notify the DOE of their intent to submit an alternate proposal.

To date there has been no alternate proposal submitted to DOE. It was the Council's direction to meet with DOE staff prior to taking any further action. The Mayor, Councilmember Leonard along with city staff have met with DOE to go over the recommendations of their conditional approval. The results of that meeting have yet to be discussed with the full Council.

Background:

The City of Moses Lake is obligated under State statute to adopt a SMP that is compliant with amended Shoreline Management Act. The City Council has reviewed the Draft SMP and made recommendation to DOE. The DOE did not fully accept the recommendations as presented and offered changes that they felt are compliant with the Shoreline Management Act.

Fiscal and Policy Implications

If the City Council is to consider an alternate SMP proposal as provided by the process of SMP adoption, the Council will need to consider an outside source for assistance. Staff is not in a position to address DOE's concerns given the complexity of the issues.

Historically, the City has hired a consulting firm to assist with development of the Cumulative Impact Analysis (CIA) as required. It was the CIA work that used to develop the wetlands buffer language that DOE has taken exception to in terms of compliance with the Shoreline Management Act.

Options

<i>Option</i>	<i>Results</i>
<ul style="list-style-type: none">Accept the DOE proposed changes to the Moses Lake SMP	Adoption of the SMP moves forward to DOE for signature and codification.
<ul style="list-style-type: none">Provide DOE with alternate SMP proposal for their review	Continued SMP adoption and fiscal impacts to the General Fund

Staff Recommendation

Staff is requesting direction on the Alternate Shoreline Master Program submittal. The Council may wish to provide direction to Staff on how to proceed.

Attachments

A.	none
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Legal Review

The following documents are attached and subject to legal review:

Type of Document	Title of Document	Date Reviewed by Legal Counsel
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CITY OF MOSES LAKE
STAFF REPORT

To: John Williams, City Manager
From: Gary Harer, Municipal Service Director
Date: September 13, 2016
Proceeding Type: Motion
Subject: Ordinance – Amend MLMC Chapter 17.06 - Definitions

Legislative History:

- | | |
|------------------------|--------------------|
| • First Presentation: | August 23, 2016 |
| • Second Presentation: | September 13, 2016 |
| • Action | Motion |
-

Staff Report Summary

Attached is an Ordinance amending Moses Lake Municipal Code 17.06 Entitled "Definitions". The amendment adds a definition for a Cul-de-sac and a Cul-de-sac bulb. Furthermore, it amends the definition for a short plat, as recommended by the City Attorney and the Community Development Department.

Background

A cul-de-sac is often referred as the cul-de-sac bulb instead of the type of street, which often becomes confusing. The definitions are from the Webster dictionary. There is a detail for a temporary cul-de-sac in the City's Community Street and Utility Standards.

Fiscal and Policy Implications

None

Options

Option	Results
<ul style="list-style-type: none">• Approve the ordinance	Clarifies the definitions
<ul style="list-style-type: none">• Take no action.	MLMC 17.06 will remain the same

Staff Recommendation

Staff recommends the Council to approve the attached ordinance.

Attachments

A.	Ordinance No. 2822
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Legal Review

The following documents are attached and subject to legal review:

Type of Document	Title of Document	Date Reviewed by Legal Counsel
<ul style="list-style-type: none">• Reviewed July 1, 2016	Ordinance - Amend MLMC 17.06	City Attorney, Katherine Kenison

ORDINANCE NO. 2822

AN ORDINANCE AMENDING CHAPTER 17.06 OF THE MOSES LAKE MUNICIPAL
CODE ENTITLED DEFINITIONS

THE CITY COUNCIL OF THE CITY OF MOSES LAKE, WASHINGTON ORDAINS AS FOLLOWS:

Section 1. Chapter 17.06 of the Moses Lake Municipal Code entitled "Definitions" is amended as follows:

17.06.108 Cul-de-sac: A street with no outlet, commonly referred to as a dead end street.

17.06.109 Cul-de-sac Bulb: The circular turn around at the end of a cul-de-sac.

Section 2. This ordinance shall take effect and be in force five (5) days after its passage and publication of its summary as provided by law.

Adopted by the City Council and signed by its Mayor on September 13, 2016.

Todd Voth, Mayor

ATTEST:

W. Robert Taylor, Finance Director

APPROVED AS TO FORM:

Katherine L. Kenison, City Attorney



CITY OF MOSES LAKE
STAFF REPORT

To: John Williams, City Manager
From: Gary Harer, Municipal Services Director
Date: September 13, 2016
Proceeding Type: Motion
Subject: Ordinance –Amend MLMC Chapter 17.24 - Improvements

Legislative History:

• First Presentation:	August 23, 2016
• Second Presentation:	September 13, 2016
• Action:	Motion

Staff Report Summary

Attached is an Ordinance amending Moses Lake Municipal Code (MLMC) 17.24 Entitled “Improvements”. The main changes include:

- Consolidating the conditions for city participation for water, sewer, stormwater, and street improvements by adding them to MLMC 17.24.020.
- The conditions when cul-de-sac streets may be approved.
- The conditions when a temporary cul-de-sac bulb is allowed.

Background

The Planning Commission requested staff to amend MLMC 17.24 to allow temporary cul-de-sacs, under certain conditions, without requesting a deviation. Staff took the opportunity to propose additional changes to clarify the requirements within this code

Fiscal and Policy Implications

None

Options

Option	Results
<ul style="list-style-type: none">• Approve the ordinance	The proposed changes will be codified
<ul style="list-style-type: none">• Take no action.	MLMC 17.24 will remain the same

Staff Recommendation

Staff recommends the Council to approve the attached ordinance.

Attachments

A.	Ordinance No. 2823
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Legal Review

The following documents are attached and subject to legal review:

Type of Document	Title of Document	Date Reviewed by Legal Counsel
<ul style="list-style-type: none">• Reviewed July 1, 2016	Ordinance - Amend MLMC 17.24	City Attorney, Katherine Kenison

ORDINANCE NO. 2823

AN ORDINANCE AMENDING CHAPTER 17.24 OF THE MOSES LAKE MUNICIPAL CODE ENTITLED "IMPROVEMENTS"

THE CITY COUNCIL OF THE CITY OF MOSES LAKE, WASHINGTON ORDAINS AS FOLLOWS:

Section 1. Chapter 17.24 of the Moses Lake Municipal Code entitled "Improvements" is amended as follows:

17.24.020 City Participation:

- A. The City may participate in the cost of street improvements and over-sizing municipal utility improvements that are not required of the applicant. Examples of these types of improvements include one-half street improvements, over sizing municipal utility mains and lift stations, street extensions, activity trails, stormwater improvements, and extensions of municipal utilities. The City will reimburse the owner of the subdivision for the agreed cost for the additional street and municipal utility improvements after the construction is complete and accepted by the City Council. No approval is authorized by the City unless a written approval for the reimbursement by the City is sent to the owner of the Subdivision prior to construction.
- B. This chapter shall not be construed to establish an affirmative obligation upon the City to participate in any project. The City's participation is limited by the funds available, priority of projects throughout the City, and the desirability of a particular project.

17.24.030 Streets:

- A. ~~All streets within right-of-way that are dedicated on a plat, and adjacent streets within existing right-of-way that are not serviced and maintained by the City, shall be constructed by the applicant for the full width, from back-of-sidewalk to back-of-sidewalk, to current Community Street and Utility Standards. Where the subdivision is adjacent to streets that are serviced and maintained by the City, the applicant will only be required to improve the portion of the street on the subdivision side of the centerline to current Community Street and Utility Standards. The applicant is responsible for constructing all the streets within the subdivision full width, and all the streets adjacent to the subdivision half width. Except, the applicant shall be responsible for constructing the adjacent streets full width if the City determines that the use within the subdivision requires full width streets.~~
- B. ~~The City may negotiate with the owner of the subdivision to install street improvements beyond the subdivision, which improvements will connect existing improved streets to the owner's subdivision; or to improve existing streets that are maintained and serviced by the City; within or adjacent to the owner's subdivision. All negotiated reimbursements for additional street improvements will be paid to the applicant after the project is complete and accepted by City Council. No approval for reimbursement is authorized by the City unless a written approval by the City for said reimbursement is sent to the owner of the subdivision prior to construction. Cul-de-sacs may be approved when they do not hinder the connectivity of streets in the surrounding neighborhoods. Where cul-de-sacs are approved, they shall terminate in a cul-de-sac bulb unless they meet all the following criteria:~~
1. No more than one lot has sole access from the cul-de-sac.
 2. The end of the street right-of-way terminates at the plat boundary.
 3. The adjacent property is not platted.
 4. The street should continue through the adjacent property when it is developed.

5. The length of the cul-de-sac is less than 175 feet.
6. An end of roadway barricade is installed at the end of the cul-de-sac.
- C. Temporary cul-de-sac bulbs, in lieu of a permanent cul-de-sac bulb, are allowed to be constructed when all the following criteria are met:
 1. The street is expected to be extended within the next five years.
 2. The developer signs a covenant to construct a permanent cul-de-sac in five years.
 3. The design for the permanent cul-de-sac bulb is included in the street construction plans.
 4. The right-of-way required for a permanent cul-de-sac and bulb is dedicated to the City on the plat.

17.24.040 Water Mains:

- A. The applicant shall install water main improvements for the full length of all streets within and adjacent to the subdivision, unless the Municipal Services Director determines that the additional water main provides no additional benefit.
- B. ~~The City may negotiate with the owner of the subdivision to install water mains larger than required by the Community Street and Utility Standards, to implement the development of the Comprehensive Plan for trunk mains to serve areas other than the owner's subdivision. The City will negotiate the installation of oversized water main and reimburse the owner of the subdivision for the additional cost for the larger water main after construction is complete and accepted by the City Council. No approval is authorized by the City unless a written approval for reimbursement by the City is sent to the owner of the subdivision prior to construction. Fire hydrants are not required to be installed when water mains are installed through or adjacent to property other than the proposed subdivision.~~
- ~~C. When water mains are installed through or adjacent to property other than the proposed subdivision, fire hydrants are not required except within the proposed subdivision.~~

17.24.050 Sewer Mains:

- A. The applicant shall install sewer main improvements for the full length of streets within and adjacent to the subdivision, unless the Municipal Services Director determines that the additional sewer main provides no additional benefit.
- B. ~~The City may negotiate with the owner of the subdivision to install sewer mains, lift stations, and force mains larger than required by the Community Street and Utility Standards, to implement the development of the Comprehensive Plan for sewer service to areas other than the subdivision. The City will negotiate the installation of oversized sewer mains, lift stations, and force mains, and reimburse the owner of the subdivision for the additional cost for the larger sewer mains, lift stations, and force mains after construction is complete and accepted by the City Council. No approval is authorized by the City unless a written approval for reimbursement by the City is sent to the owner of the subdivision prior to construction.~~

17.24.060 Storm Drainage:

- A. ~~All drainage in and through the subdivision shall be the responsibility of the applicant. Since stormwater is part of the street improvements, the applicant shall install the stormwater improvements in accordance with MLMC 17.24.030.A~~

B. The City Engineer may approve plans submitted by the applicant's engineer to divert or enclose natural drainage in and through the subdivision. The applicant shall bear all costs associated with diverting or enclosing natural drainage.

C. All storm drainage in City streets shall drain from the asphalt to concrete gutters, then to approved stormwater structures such as catch basins and drywells. All stormwater between stormwater structures shall be in underground pipes.

~~D. The City may require the applicant to install street drainage facilities that are over and above the subdivision requirements, to provide for storm sewer service to areas other than the subdivision. The City will negotiate the installation of additional street drainage facilities, and reimburse the owner of the subdivision for the additional cost after construction is complete and accepted by the City Council. No approval is authorized by the City unless a written approval for reimbursement by the city is sent to the owner of the subdivision prior to construction.~~

~~DE. Washington State Department of Ecology approval is required for all stormwater facilities before construction plans will be approved.~~

~~17.24.080 Activity Trails and Pedestrian Paths: The City may negotiate with the owner of the subdivision to install activity trails or pedestrian paths beyond the subdivision, which trails or paths will connect to existing activity trails, pedestrian paths, and sidewalks beyond the subdivision. All negotiated reimbursements for additional activity trails or pedestrian paths will be paid to the owner of the subdivision after the project is completed and accepted by City Council. No approval for reimbursement is authorized by the City unless a written approval by the City for said reimbursement is sent to the owner of the subdivision prior to construction. Pedestrian Paths and Activity Trails: Pedestrian paths and activity trails shall be constructed in accordance with MLMC 17.21.040.~~

17.24.100 Construction Plans:

A. Construction plans ~~are required~~ shall to be submitted by the applicant and approved by the Municipal Services Director prior to construction.

B. Preliminary construction plan sets shall consist of three (3) complete sets.

C. All construction plans shall be stamped by a professional engineer. The plans shall show all required improvements.

D. A plan check fee shall be due when the three (3) sets of preliminary construction plans are submitted to the Municipal Services Department, in accordance with Chapter 3.54.

E. Sheet size shall be twenty-four inches (24") by thirty-six inches (36") and shall have a border of one inch (1") on the left margin and one half inch (½") on the remaining three margins. The scale shall be five feet (5') vertically and forty feet (40') horizontally.

F. Plans shall show locations of all improvements with respect to the centerline stationing of the streets. Vertical and horizontal alignment shall be shown for all improvements.

G. Approved construction plans will be returned to the applicant after the plans are acceptable by the Municipal Services Director, and after the applicant provides two (2) full sets of acceptable construction plans on permanent reproducible mylar.

H. The Municipal Services Director may approve deviations to the requirements for construction plans.

Section 2. This ordinance shall take effect and be in force five (5) days after its passage and publication of its summary as provided by law.

Adopted by the City Council and signed by its Mayor on September 13, 2016.

ATTEST:

Todd Voth, Mayor

W. Robert Taylor, Finance Director

APPROVED AS TO FORM:

Katherine L. Kenison, City Attorney



CITY OF MOSES LAKE STAFF REPORT

To: John Williams, City Manager
From: Gilbert Alvarado, Community Dev. Dir. /Deputy City Manager
Date: September 13, 2016
Proceeding Type: Consideration
Subject: Ordinance - Amending MLMC Chapter 5.07 Mobile & Street Food Vendors

Legislative History:

• First Presentation:	September 13, 2016
• Second presentation:	
• Action:	Motion

Staff Report Summary

Recently City Council and staff have received complaints with regards to some of the mobile food vendors and how they conduct business. Specifically how the vehicles, other conveyances and temporary stands are left on-site overnight. Attached is an Ordinance amending MLMC 5.07, entitled Mobile and Street Food Vendors which requires all conveyances to be removed from the occupied property at the end of the business day.

Background:

The City Council adopted new regulations for mobile food vendors in 2015 in order to make them more consistent with current practices around the State with this industry. The former regulations had been in place for 21 years and were in need of some revisions. One revision that occurred that was different from the original 1994 Ordinance was that there was now no requirement to remove the conveyances at the end of the business day.

Fiscal and Policy Implications

Amendments to MLMC 5.07, Mobile and Street Food Vendors would not result in additional review or case load for Code Enforcement.

Options

<i>Option</i>	<i>Results</i>
<ul style="list-style-type: none"><i>Consider and approve the proposed amendments to MLMC 5.07</i>	Vehicles, other conveyances and temporary stands to be removed from the property at the end of the business day.
<ul style="list-style-type: none"><i>Take no action</i>	No changes to MLMC 5.07 that would require vehicles, other conveyances and temporary stands to be removed from the property at the end of the business day.

Staff Recommendation

Staff recommends that the City Council consider the proposed amendment and provide direction to staff on how to proceed.

Attachments

A.	Ordinance
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Legal Review

The following documents are attached and subject to legal review:

Type of Document	Title of Document	Date Reviewed by Legal Counsel
N/A		

ORDINANCE NO.

AN ORDINANCE AMENDING CHAPTER 5.07 OF THE MOSES LAKE MUNICIPAL CODE ENTITLED "BUSINESS LICENSES AND REGULATIONS"

THE CITY COUNCIL OF THE CITY OF MOSES LAKE, WASHINGTON ORDAINS AS FOLLOWS:

Section 1. Chapter 5.07 of the Moses Lake Municipal Code entitled "Business Licenses and Regulations" is amended as follows:

5.07.090 Mobile and Street Vendor Standards: All mobile and street vendors licensed under this chapter shall conform to the following standards:

- A. No mobile or street vendor shall operate from one (1) location in a residential zone as defined in Title 18 of the Moses Lake Municipal Code for longer than fifteen (15) minutes at a time.
- B. No mobile or street vendor shall locate his or her vehicle or conveyance in that portion of public right of way abutting private property without the written permission of the owner of the abutting private property. No food shall be offered, displayed, or sold, and no customers served, in any vehicle travel lane. A temporary stand shall not be located within twenty feet (20') of any public right-of-way or within twenty feet (20') of the intersection of any public right-of-way and private driveway.
- C. No signs or signage shall be permitted other than that which can be contained on the vehicle or conveyance utilized or as otherwise allowed.
- D. No vehicle, other conveyance or temporary stand shall be located closer than twenty feet (20') from any building or structure.
- E. No vehicle, other conveyance or temporary stand shall locate closer than fifty feet (50') from flammable combustible liquid or gas storage and dispensing structures.
- F. All mobile and street vendors shall have at least one (1) adequately sized garbage receptacle upon the site of business or on the vehicle or conveyance for customer use.
- G. Sites used by mobile or street vendors shall be cleaned of all debris, trash, and litter at the conclusion of daily business activities.
- H. All vehicles, other conveyances, or temporary stands shall be equipped with at least one 2A-40 BC fire extinguisher.
- I. No mobile or street vendor shall sell or vend from his or her vehicle or conveyance:

1. Within four hundred feet (400') of any public or private school grounds during the hours of regular school session, classes, or school related events in said public or private school, except when authorized by said school.
 2. Within one hundred fifty feet (150') of the entrance to any restaurant, café, or eating establishment during business hours of the eating establishment, unless the eating establishment has provided written permission to the vendor to locate closer. The vendor shall produce the written permission for inspection if required to do so by any authorized City official.
 3. Within three hundred feet (300') of any public park of the City where any City authorized concession stand is located during times other than during the course of a public celebration except as approved by the Parks and Recreation Department of the City.
 4. Within three hundred feet (300') of any public park of the City where any City authorized concession stand is located during the course of a public celebration when non-profit organizations are permitted to engage in the sale of merchandise and food in such park.
 5. Within three hundred feet (300') of any public park or other public space during a special event for which organizations are permitted to sell merchandise and/or food in the park or public space for a fee, unless the mobile or street vendor obtains written permission from the coordinator of the event.
- J. No mobile or street vendor shall conduct business so as to violate the traffic and sidewalk ordinances of the City as now in effect or hereafter amended.
- K. No mobile or street vendor shall obstruct or cause to be obstructed the passage of any sidewalk, street, avenue, alley or any other public place, by causing people to congregate at or near the place where goods, wares, food, or merchandise of any kind is being sold or offered for sale.
- L. All vehicles, other conveyances, or temporary stands shall be removed daily at the close of business.

Section 2. This ordinance shall take effect and be in force five (5) days after its passage and publication of its summary as provided by law.

Adopted by the City Council and signed by its Mayor on September 27, 2016.

Todd Voth, Mayor

ATTEST:

W. Robert Taylor, Finance Director

APPROVED AS TO FORM:

Katherine L. Kenison, City Attorney



CITY OF
**MOSES
LAKE**

CITY OF MOSES LAKE

STAFF REPORT

To: John Williams, City Manager
From: Gary Harer, Municipal Services Director
Date: September 13, 2016
Proceeding Type: Consideration
Subject: Ordinance – Amend MLMC Chapter 12.10 – Driveway Access Control Standards

Legislative History:

• First Presentation	August 23, 2016
• Second Presentation	September 13, 2016
• Action	Consideration

Staff Report Summary

Kevin Richards, Western Pacific Engineering & Surveying, the adjoining property owner, and I have met several times and have agreed to the changed wordage in the attached ordinance that amends Moses Lake Municipal Code 12.10 entitled "Driveway Access Control Standards". This amendment will allow the driveways that Kevin Richard's client desires. The owner of the binding site plan property has agreed to give the adjacent property owner an access easement and the adjacent property owner has agreed to remove his driveway as shown on the attached map. The attached map also shows all the existing driveways, and potential driveways that could be constructed if Central Driveway was removed from MLMC 10.12.035.

Background

Kevin Richards, Western Pacific Engineering, requested a deviation to allow an additional driveway on Central Drive to serve the S.L. & A Binding Site Plan, Block 1, S.L. & A Major Plat at the July 26 City Council meeting. After discussion, the City Council requested staff to bring back Moses Lake Municipal Code 12.10 entitled "Drive Access Control Standards" with Central Drive stricken out of Section 12.10.035. Mr.

Richards and staff agree that the ordinance that is presented has greater benefit for the City. Moses Lake Municipal Code 12.10.035 was created to restrict the number of driveways on high traffic streets in order to improve the safety for motorists and pedestrians, and to assure that future streets will not have the number of driveways as Stratford Road.

Fiscal and Policy Implications

None

Options

Option	Results
<ul style="list-style-type: none">• Approve the ordinance	Additional driveways will be allowed for the S.L. & A Binding Site Plan
<ul style="list-style-type: none">• Do not approve the ordinance	Staff will bring back an alternative Ordinance

Staff Recommendation

Staff recommends City Council to consider approving the recommended changes to amend Moses Lake Municipal Code Chapter 12.10.

Attachments

A.	Ordinance & Map
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Legal Review

The following documents are attached and subject to legal review:

Type of Document	Title of Document	Date Reviewed by Legal Counsel
<ul style="list-style-type: none">• None		

ORDINANCE NO.

AN ORDINANCE AMENDING CHAPTER 12.10 OF THE MOSES LAKE MUNICIPAL CODE ENTITLED "DRIVEWAY ACCESS CONTROL STANDARDS"

THE CITY COUNCIL OF THE CITY OF MOSES LAKE, WASHINGTON ORDAINS AS FOLLOWS:

Section 1. Chapter 12.10 of the Moses Lake Municipal Code entitled "Driveway Access Control Standards" is amended as follows:

12.10.035 Restricted Access Control Locations: Driveways are restricted as listed on the following streets:

- A. Valley Road: Crestview Drive to Stratford Road. No additional driveways are allowed.
- B. Yonezawa Boulevard: Division Street to SR-17. No additional driveways are allowed.
- C. Central Drive: North of Valley Road to Grape Drive. Additional driveways may be approved by the Municipal Services Director provided that the centerline of the proposed driveway lines up with the centerline of an existing driveway on the opposite side of Central Drive and that no part of the center landscaping planter is removed. ~~No additional driveways are allowed.~~
- CD. East Third Avenue: Block Street to East Broadway Avenue. No additional driveways are allowed.
- DE. Division Street: Nelson Road to the south corporate limits. No additional driveways are allowed for single family residential units.
- EF. Wheeler Road: SR-17 to the easterly city limits, and Clover Drive: Yonezawa Boulevard to Pioneer Way. Approval of access locations will be subject to the following criteria:
 - 1. Common driveways shall be used wherever possible.
 - 2. No more than one (1) driveway per platted lot or tax parcel will be allowed unless it is shown that an additional access point would not adversely affect traffic flows or create a safety hazard. A common driveway counts as the one (1) driveway for each of the lots that it serves.
 - 3. The minimum distance between driveways shall be two hundred and fifty feet (250') from centerline to centerline, except when affected lot widths are less than one hundred twenty five feet (125').

Section 2. This ordinance shall take effect and be in force five (5) days after its passage and publication of its summary as provided by law.

Adopted by the City Council and signed by its Mayor on September 27, 2016.

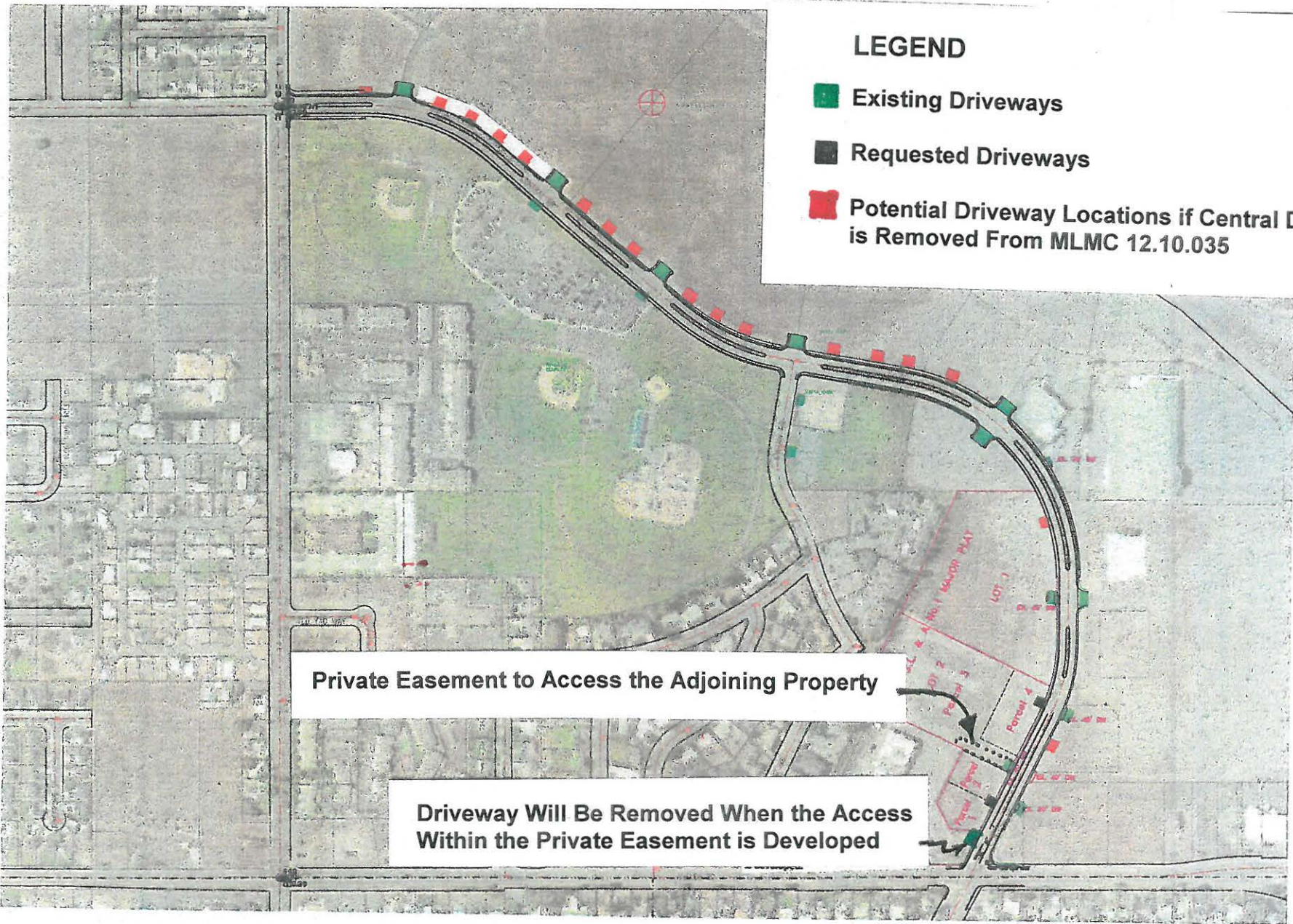
ATTEST:

Todd Voth, Mayor




W. Robert Taylor, Finance Director

APPROVED AS TO FORM:

Katherine L. Kenison, City Attorney



LEGEND

-  Existing Driveways
-  Requested Driveways
-  Potential Driveway Locations if Central Drive is Removed From MLMC 12.10.035

Private Easement to Access the Adjoining Property

Driveway Will Be Removed When the Access Within the Private Easement is Developed



To: John Williams, City Manager
From: Gary Harer, Municipal Service Director
Date: September 13, 2016
Proceeding Type: Motion
Subject: Request Deviation for Driveway Setbacks - GTA

Legislative History:

- | | |
|---|------------------------------|
| <ul style="list-style-type: none">• First Presentation• Action | September 13, 2016
Motion |
|---|------------------------------|

Staff Report Summary

GTA requests a deviation for driveway setbacks as shown on the attached map. The GTA Intermodel Center is an atypical use of the property with two one-way lanes for the buses and two parking areas.

Background

Moses Lake Municipal Code 12.10 entitled Driveway Access Control Standards require driveways to be setback 20 feet from property lines and 60 feet from adjacent driveways.

Fiscal and Policy Implications

None

Options

Option	Results
<ul style="list-style-type: none">• Approve GTA's request for the deviations	GTA can construct their intermodal center as planned
<ul style="list-style-type: none">• Not approve GTA's request for the deviations	GTA will need to modify their plans

Staff Recommendation

Staff recommends City Council to approve GTA's request to allow the driveway locations shown on the attached map.

Attachments

A.	Map
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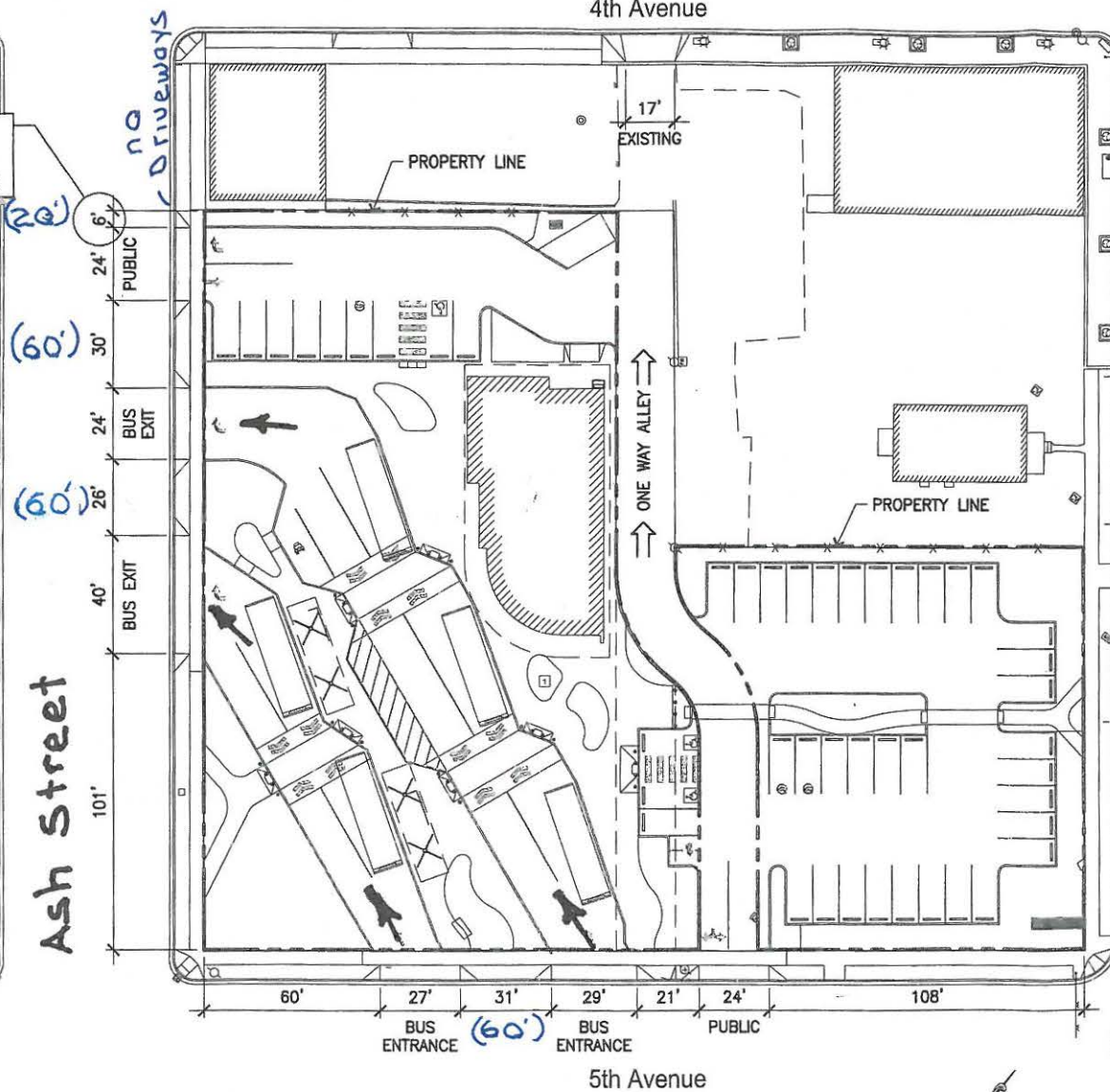
Legal Review

The following documents are attached and subject to legal review:

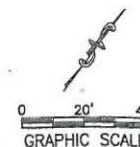
Type of Document	Title of Document	Date Reviewed by Legal Counsel
<ul style="list-style-type: none">• None		

Exhibit:
Requested Deviation from City of Moses Lake,
Community Street and Utility Standards;
Portland Cement Concrete Driveway Detail A-6

(C) Required Distance



116 WEST 5TH AVENUE
GTA MTC - Driveway Exhibit
SCALE: 1" = 40'-0"



RECEIVED

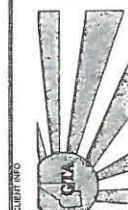
JAN 12 2016

MUNICIPAL SERVICES DEPT.
ENGINEERING
CITY OF MOSES LAKE

RECEIVED

JAN 12 2016

MUNICIPAL SERVICES DEPT.
ENGINEERING
CITY OF MOSES LAKE



PROJ. NO. 14-0712.3
SCALE 1" = 40'-0"
DRAWN BY CCL
CHECKED BY JDC
DATE DRAWN 1/11/16
SHEET SK-2

Grant Transit Authority
8392 Whitlow Blvd NE
Moses Lake, WA 98837

Driveway Exhibit
(Requested Deviation from City of Moses Lake Standards)
PROJECT NAME & ADDRESS
Multimodal Transit Center
116 West 5th Avenue
Moses Lake, WA 98837

CORTNER
ARCHITECTURAL
COMPANY
CAC
1903 West 3rd Avenue
Spokane, WA 99201
(509) 363-1039 phone



To: John Williams, City Manager
From: Gary Harer, Municipal Services Director
Date: September 13, 2016
Proceeding Type: Motion
Subject: Amend 2016 Community Street and Utility Standards

Legislative History:

- | | |
|---|------------------------------|
| <ul style="list-style-type: none">• First Presentation• Action | September 13, 2016
Motion |
|---|------------------------------|

Staff Report Summary

Staff has updated the 2014 Community Street and Utility Standards to correspond with the 2016 Washington State Department of Transportation's Construction Specifications. Furthermore, staff made the following substantial changes in addition to our typical updates:

1. Insurance requirements have been added.
2. Television inspection will be required from the developer for sewer mains and stormwater main before they will be accepted by the City.
3. City logo is required for all water services, sewer and stormwater manhole lids that are maintained by the City.
4. Curb ramps require 6 inches of concrete.

Background

All construction within City Right-of-way and easements and extensions of private water and sewer mains must comply with the Washington State Department's Standard Specifications for Road, Bridge and Municipal Construction *as amended* by the City's Community Street and Utility Standards.

Fiscal and Policy Implications

None

Options

Option	Results
<ul style="list-style-type: none">• Approve a motion to adopt the 2016 Community Street and Utility Standards	The 2016 Community Street and Utility Standards will be used.
<ul style="list-style-type: none">• Do not approve a motion to adopt the 2016 Community Street and Utility Standards	The 2014 Community Street and Utility Standards will be used.

Staff Recommendation

Staff recommends City Council to approve the 2016 Community Street and Utility Standards

Attachments

A.	None The proposed 2016 Community Street and Utility Standards, and the Washington State Standard Specifications for Road, Bridge and Municipal Construction are available at the Engineer's counter in the City Annex.
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Legal Review

The following documents are attached and subject to legal review:

Type of Document	Title of Document	Date Reviewed by Legal Counsel
<ul style="list-style-type: none">• None		



CITY OF MOSES LAKE
STAFF REPORT

To: John Williams, City Manager
From: Gary Harer, Municipal Services Director
Date: September 13, 2016
Proceeding Type: Motion
Subject: Request To Award Larson Water Meter Project - 2016

Legislative History:

- | | |
|---|------------------------------|
| <ul style="list-style-type: none">• First Presentation• Action | September 13, 2016
Motion |
|---|------------------------------|
-

Staff Report Summary

On September 7th staff opened bids for the Larson Water Meter Project – 2016 project. The City received eight (8) bids for the work. The bids ranged from \$247,841 to \$346,599. The Engineer's Estimate is \$285,935.

Background

The 2016 budget includes \$350,000 for completing improvements to the water system in the Larson area. This project will replace the galvanized standpipes, meter tiles and lids at 81 water services with materials that meet current community standards.

The City has successfully worked with Culbert Construction out of Pasco in the past and they were just recently awarded the Winona Lift Station project.

Fiscal and Policy Implications

The project will require budgeted funds to be spent.

Options

Option	Results
<ul style="list-style-type: none">• Approve a motion to award the Larson Water Meter Project – 2016.	Staff will move forward with executing a contract with the low bidder to complete the work.
<ul style="list-style-type: none">• Take no action.	Staff will stop working on this project and wait for further direction from City council.

Staff Recommendation

Staff recommends awarding the Larson Water Meter Project – 2016 to Culbert Construction, Inc., in the amount of \$247,841.00.

Attachments

A.	Bid Summary
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Legal Review

The following documents are attached and subject to legal review:

Type of Document	Title of Document	Date Reviewed by Legal Counsel
<ul style="list-style-type: none">• None		

**LARSON WATER METER PROJECT - 2016
BID SUMMARY**

09/07/16

JPH

Contract #B-491

ITEM	DESCRIPTION	APPROX. QUANTITY	UNIT	Engineer's Estimate		Culbert Construction, Inc. Pasco, WA		DW Excavating, Inc. Davenport, WA	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	Mobilization	1	LS	\$30,000.00	\$30,000.00	\$25,118.58	\$25,118.58	\$17,870.00	\$17,870.00
2	Traffic Control	1	LS	\$5,000.00	\$5,000.00	\$1,784.09	\$1,784.09	\$5,350.00	\$5,350.00
3	Remove Tree, Class I	1	EA	\$2,000.00	\$2,000.00	\$776.62	\$776.62	\$535.00	\$535.00
4	Remove Curb and Gutter	40	LF	\$10.00	\$400.00	\$44.81	\$1,792.40	\$21.40	\$856.00
5	Remove Cement Concrete Sidewalk	60	SY	\$20.00	\$1,200.00	\$46.74	\$2,804.40	\$26.75	\$1,605.00
6	Sawcut Pavement or Concrete	440	LF	\$5.00	\$2,200.00	\$3.88	\$1,707.20	\$4.30	\$1,892.00
7	Trimming and Cleanup	1	LS	\$3,000.00	\$3,000.00	\$4,993.58	\$4,993.58	\$4,815.00	\$4,815.00
8	HMA Patch Cl. 3/8-Inch PG 64-28	70	SY	\$100.00	\$7,000.00	\$85.73	\$6,001.10	\$169.00	\$11,830.00
9	Service Connection, 1-Inch Diameter	65	EA	\$2,000.00	\$130,000.00	\$1,181.35	\$76,787.75	\$1,140.00	\$74,100.00
10	Service Connection, 2-Inch Diameter	16	EA	\$2,200.00	\$35,200.00	\$2,327.63	\$37,242.08	\$2,455.00	\$39,280.00
11	Service Connection Pipe, 3/4-Inch Diameter	60	LF	\$20.00	\$1,200.00	\$20.69	\$1,241.40	\$17.00	\$1,020.00
12	Service Connection Pipe, 1-Inch Diameter	240	LF	\$25.00	\$6,000.00	\$17.04	\$4,089.60	\$17.15	\$4,116.00
13	Service Connection Pipe, 1-1/2-Inch Diameter	50	LF	\$40.00	\$2,000.00	\$28.27	\$1,413.50	\$20.32	\$1,016.00
14	Service Connection Pipe, 2-Inch Diameter	30	LF	\$50.00	\$1,500.00	\$38.02	\$1,140.60	\$23.50	\$705.00
15	Traffic-Rated Water Meter for 1-Inch Service	10	EA	\$500.00	\$5,000.00	\$636.99	\$6,369.90	\$1,348.20	\$13,482.00
16	Traffic-Rated Water Meter Vault for 2-Inch Service	8	EA	\$1,000.00	\$8,000.00	\$1,569.09	\$12,552.72	\$2,033.00	\$16,264.00
17	Inlet Protection	3	EA	\$100.00	\$300.00	\$49.78	\$149.34	\$160.00	\$480.00
18	Sod Installation	1	LS	\$3,000.00	\$3,000.00	\$7,393.36	\$7,393.36	\$5,885.00	\$5,885.00
19	Repair of Disturbed Irrigation Systems	1	LS	\$4,000.00	\$4,000.00	\$6,528.15	\$6,528.15	\$2,675.00	\$2,675.00
20	Cement Concrete Curb and Gutter, Type Existing	40	LF	\$30.00	\$1,200.00	\$64.33	\$2,573.20	\$78.10	\$3,124.00
21	Cement Concrete Sidewalk	60	SY	\$50.00	\$3,000.00	\$95.97	\$5,758.20	\$83.45	\$5,007.00
22	Cement Concrete Driveway	230	SY	\$60.00	\$13,800.00	\$93.38	\$21,477.40	\$83.50	\$19,205.00
Subtotal					\$265,000.00		\$229,695.17		\$231,112.00
Sales Tax (7.9%)					\$20,935.00		\$18,145.92		\$18,257.85
Total					\$285,935.00		\$247,841.09		\$249,369.85

ITEM	DESCRIPTION	APPROX. QUANTITY	UNIT	Gray Excavation Coulee City, WA		TEK Contracting LLC Davenport, WA		Wheeler Excavation LLC Benton City, WA	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	Mobilization	1	LS	\$10,000.00	\$10,000.00	\$28,500.00	\$28,500.00	\$15,000.00	\$15,000.00
2	Traffic Control	1	LS	\$14,700.00	\$14,700.00	\$7,200.00	\$7,200.00	\$4,155.00	\$4,155.00
3	Remove Tree, Class I	1	EA	\$1,000.00	\$1,000.00	\$1,500.00	\$1,500.00	\$3,867.00	\$3,867.00
4	Remove Curb and Gutter	40	LF	\$60.00	\$2,400.00	\$18.00	\$720.00	\$87.00	\$3,480.00
5	Remove Cement Concrete Sidewalk	60	SY	\$60.00	\$3,600.00	\$25.00	\$1,500.00	\$61.00	\$3,660.00
6	Sawcut Pavement or Concrete	440	LF	\$35.00	\$15,400.00	\$4.00	\$1,760.00	\$2.20	\$968.00
7	Trimming and Cleanup	1	LS	\$5,000.00	\$5,000.00	\$4,500.00	\$4,500.00	\$1,503.00	\$1,503.00
8	HMA Patch Cl. 3/8-Inch PG 64-28	70	SY	\$224.50	\$15,715.00	\$95.00	\$6,650.00	\$215.00	\$15,050.00
9	Service Connection, 1-Inch Diameter	65	EA	\$1,060.50	\$68,932.50	\$1,400.00	\$91,000.00	\$1,505.00	\$97,825.00
10	Service Connection, 2-Inch Diameter	16	EA	\$2,960.00	\$47,360.00	\$2,200.00	\$35,200.00	\$3,280.00	\$52,480.00
11	Service Connection Pipe, 3/4-Inch Diameter	60	LF	\$69.00	\$4,140.00	\$38.00	\$2,280.00	\$75.00	\$4,500.00
12	Service Connection Pipe, 1-Inch Diameter	240	LF	\$20.24	\$4,857.60	\$28.00	\$6,720.00	\$76.00	\$18,240.00
13	Service Connection Pipe, 1-1/2-Inch Diameter	50	LF	\$86.78	\$4,339.00	\$85.00	\$4,250.00	\$93.00	\$4,650.00
14	Service Connection Pipe, 2-Inch Diameter	30	LF	\$144.63	\$4,338.90	\$95.00	\$2,850.00	\$100.00	\$3,000.00
15	Traffic-Rated Water Meter for 1-Inch Service	10	EA	\$561.11	\$5,611.10	\$900.00	\$9,000.00	\$195.00	\$1,950.00
16	Traffic-Rated Water Meter Vault for 2-Inch Service	8	EA	\$561.11	\$4,488.88	\$1,800.00	\$14,400.00	\$1,700.00	\$13,600.00
17	Inlet Protection	3	EA	\$1,166.66	\$3,499.98	\$75.00	\$225.00	\$142.00	\$426.00
18	Sod Installation	1	LS	\$5,850.00	\$5,850.00	\$9,500.00	\$9,500.00	\$1,547.00	\$1,547.00
19	Repair of Disturbed Irrigation Systems	1	LS	\$2,500.00	\$2,500.00	\$3,500.00	\$3,500.00	\$1,524.00	\$1,524.00
20	Cement Concrete Curb and Gutter, Type Existing	40	LF	\$120.00	\$4,800.00	\$80.00	\$3,200.00	\$85.00	\$3,400.00
21	Cement Concrete Sidewalk	60	SY	\$132.50	\$7,950.00	\$75.00	\$4,500.00	\$83.00	\$4,980.00
22	Cement Concrete Driveway	230	SY	\$124.00	\$28,520.00	\$55.00	\$12,650.00	\$74.00	\$17,020.00
Subtotal					\$265,002.98		\$251,605.00		\$272,825.00
Sales Tax (7.9%)					\$20,935.23		\$19,876.80		\$21,553.18
Total					\$285,938.19		\$271,481.80		\$294,378.18

ITEM	DESCRIPTION	APPROX. QUANTITY	UNIT	Smith Excavation Cashmere, WA		Joe's Excavation, Inc. Othello, WA		General Industries, Inc. Spokane, WA	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	Mobilization	1	LS	\$5,000.00	\$5,000.00	\$500.00	\$500.00	\$24,439.00	\$24,439.00
2	Traffic Control	1	LS	\$11,250.00	\$11,250.00	\$1,000.00	\$1,000.00	\$2,220.00	\$2,220.00
3	Remove Tree, Class I	1	EA	\$500.00	\$500.00	\$500.00	\$500.00	\$748.00	\$748.00
4	Remove Curb and Gutter	40	LF	\$26.00	\$1,040.00	\$30.00	\$1,200.00	\$57.25	\$2,290.00
5	Remove Cement Concrete Sidewalk	60	SY	\$27.00	\$1,620.00	\$45.00	\$2,700.00	\$634.75	\$38,085.00
6	Sawcut Pavement or Concrete	440	LF	\$1.65	\$728.00	\$4.00	\$1,760.00	\$4.40	\$1,936.00
7	Trimming and Cleanup	1	LS	\$14,600.00	\$14,600.00	\$1,000.00	\$1,000.00	\$7,712.00	\$7,712.00
8	HMA Patch Cl. 3/8-Inch PG 64-28	70	SY	\$55.00	\$3,850.00	\$70.00	\$4,900.00	\$86.00	\$6,020.00
9	Service Connection, 1-Inch Diameter	65	EA	\$2,170.00	\$141,050.00	\$2,481.00	\$161,265.00	\$1,348.00	\$87,620.00
10	Service Connection, 2-Inch Diameter	16	EA	\$2,779.00	\$44,464.00	\$3,729.00	\$59,664.00	\$2,615.00	\$41,840.00
11	Service Connection Pipe, 3/4-Inch Diameter	60	LF	\$34.00	\$2,040.00	\$24.00	\$1,440.00	\$78.00	\$4,680.00
12	Service Connection Pipe, 1-Inch Diameter	240	LF	\$42.00	\$10,080.00	\$25.00	\$6,000.00	\$101.00	\$24,240.00
13	Service Connection Pipe, 1-1/2-Inch Diameter	50	LF	\$99.00	\$4,950.00	\$29.00	\$1,450.00	\$128.00	\$6,400.00
14	Service Connection Pipe, 2-Inch Diameter	30	LF	\$112.00	\$3,360.00	\$36.00	\$1,080.00	\$217.00	\$6,510.00
15	Traffic-Rated Water Meter for 1-Inch Service	10	EA	\$650.00	\$6,500.00	\$300.00	\$3,000.00	\$1,451.20	\$14,512.00
16	Traffic-Rated Water Meter Vault for 2-Inch Service	8	EA	\$650.00	\$5,200.00	\$1,200.00	\$9,600.00	\$2,626.00	\$21,008.00
17	Inlet Protection	3	EA	\$50.00	\$150.00	\$50.00	\$150.00	\$371.00	\$1,113.00
18	Sod Installation	1	LS	\$9,675.00	\$9,675.00	\$10,000.00	\$10,000.00	\$11,051.00	\$11,051.00
19	Repair of Disturbed Irrigation Systems	1	LS	\$4,000.00	\$4,000.00	\$4,875.00	\$4,875.00	\$1,658.00	\$1,658.00
20	Cement Concrete Curb and Gutter, Type Existing	40	LF	\$30.00	\$1,200.00	\$43.00	\$1,720.00	\$120.00	\$4,800.00
21	Cement Concrete Sidewalk	60	SY	\$54.00	\$3,240.00	\$75.00	\$4,500.00	\$83.00	\$4,980.00
22	Cement Concrete Driveway	230	SY	\$60.00	\$13,800.00	\$95.00	\$21,850.00	\$32.00	\$7,360.00
Subtotal					\$288,295.00		\$300,154.00		\$321,222.00
Sales Tax (7.9%)					\$22,775.31		\$23,712.17		\$25,376.54
Total					\$311,070.31		\$323,866.17		\$346,598.54

Shading indicates a discrepancy between the proposal and the bid summary.