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# Moses Lake City Council

Todd Voth, Mayor | Karen Liebrecht, Deputy Mayor | Bill Ecret, Council Member | Ryann Leonard, Council Member | David Curnel, Council Member | Don Myer, Council Member | Mike Norman, Council Member

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August 9, 2016

## City Council Meeting Agenda

**Call to Order – 7:00 pm**

**Roll Call**

**Pledge of Allegiance**

**Summary Reports:**

**#1** Mayor's report

- Certificate of Acknowledgment – 14U Dirt Brothers Baseball Team

Additional Business

City Manager's Report

- Badging Ceremony – Fire Chief

**Citizen's Communications – Identification**

Citizens who would like to address the council must complete one of the blue speaker request cards and submit it to the Executive Secretary. There is a (5) minute time limit per speaker.

**Executive Session – 15 minutes**

RCW 42.30.110 To receive and evaluate complaints or charges brought against a public officer or employee.

**Consent Agenda**

All items listed below are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests specific items to be removed from the Consent Agenda for discussion prior to the time Council votes on the motion to adopt the Consent Agenda.

- #2**
- a. Approval of Minutes – July 26, 2016
  - b. Approval Bills and Checks Issued
  - c. Request to Accept Work – Cascade Valley Sewer Project 2016
  - d. Request to Accept Work – Well Drilling Project 2015
  - e. Resolution – Accept Easement – Shinn Short Plat, Lot 1 CBSP
  - f. Barrington Point 3 Final Major Plat & Findings of Fact
  - g. Pioneer Meadows Final Major Plat & Findings of Fact

**Old Business**

**#3      Ordinance – Amend 2016 Budget [Motion](#)**

Presented by Bob Taylor, Finance Director

Summary: Council to review and consider recommended adjustments to the 2016 Budget

**New Business**

**#4      2016 Comprehensive Plan Amendments – Request for Direction [Motion](#)**

Presented by Gil Alvarado, Community Dev Dir / Deputy City Manager

Summary: Council to review and approve request

**#5      Request to Restore Mural and Repair Estimation [Motion](#)**

Presented by Gil Alvarado, Community Dev Dir / Deputy City Manager

Summary: Artist requesting Council permission to restore mural with compensation

**#6      Ordinance – Amend Garbage Collection Rates**

Presented by Bob Taylor, Finance Director

Summary: Council to consider proposed changes as presented

**#7      Ordinance – Amend MLMC Chapter 2.44 Park and Recreation Commission**

Presented by John Williams, City Manager

Summary: Council to consider proposed changes as presented

**#8      Resolutions – Nuisance Abatement and Cost of Service – 1244 Division St [Motions](#)**

Presented by Gil Alvarado, Community Dev Dir / Deputy City Manager

Summary: Council to hear testimony on nuisance abatement and review resolution for cost of service

**#9      Resolution – Nuisance Abatement – 1116 S. Evergreen [Motion](#)**

Presented by Gil Alvarado, Community Dev Dir / Deputy City Manager

Summary: Council to hear testimony on nuisance abatement and review resolution

**Administrative Reports**

- o MLMC Chapter 8.14 – Nuisances
- o Shoreline Master Program – Update
- o L & I Hazmat

**Council Communications and Reports**

**Adjournment**

**Closed Door Session – RCW 42.30.140(4) To discuss Labor Relations**



Office of the Moses Lake City Council, City of Moses Lake, Washington

## **Certificate of Achievement**

*We the undersigned do hereby proudly present this  
Certificate of Achievement for outstanding honorable effort*

### **Babe Ruth League – 14U Dirt Brothers Baseball Team**

Tre Ramirez, C.J. Ramirez, Dreyden Mann, Tre Spencer, Andrew Frey, Tristen Queen, Nevin Anderson, KV  
Vasquez, KG Garza, Gabe Passey, Dylan Roycastle, Matt Zimmer, and Boe Hesse  
and their  
Head Coach – Ray Lopez

*For their achievements at the*  
**2016 Babe Ruth League 14 Year Old Pacific Northwest Regional Championship**  
**In Port Angeles, WA**

## **Congratulations on your Accomplishments**

Awarded on this 9<sup>th</sup> day of August, 2016

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Councilmember, Bill Ecret

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Mayor, Todd Voth  
City of Moses Lake

MOSES LAKE CITY COUNCIL  
July 26, 2016

The regular meeting of the Moses Lake City Council was called to order at 7 p.m. by Mayor Voth in the Council Chambers of the Civic Center, 401 S. Balsam, Moses Lake, Washington.

Executive Secretary Sophia Guerrero called the roll. The following were:

Present: Mayor Todd Voth, Deputy Mayor Karen Liebrecht, and Council members Bill Ecret, Don Myers, Mike Norman, David Curnel, and Ryann Leonard

PLEDGE OF ALLEGIANCE: Emily Braunwart, Grant County Economic Council, led the Council in the flag salute.

SUMMARY REPORTS

PROCLAMATION

A proclamation declaring the City's support for the preservation of the John Wayne Pioneer Trail and the allocation of additional state resources for its maintenance and improvement east of the Columbia River was read in its entirety.

GRANT COUNTY ECONOMIC DEVELOPMENT COUNCIL

The Grant County Economic Development Council requested a representative from the City Council to serve on their board.

Mayor Voth requested confirmation of the appointment of Mr. Ecret to the Grant County Economic Development Council.

The Council voted unanimously to confirm the appointment.

PARKS AND RECREATION COMMISSION

Mayor Voth requested Council confirmation of the appointment of Arin Swinger to the Parks and Recreation Commission.

The Council voted unanimously to confirm the appointment.

CITIZEN'S COMMUNICATIONS - None

CONSENT AGENDA

Approval of Claims, Prepaid Claims, Checks, and Payroll: Vouchers audited and certified by the Finance Director as required by RCW 42.24.080, and those expense reimbursement claims, certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Council for approval and is retained for public inspection at the Civic Center. As of July 26, 2016 the Council does approve for payment claims in the amount of \$454,279.41; prepaid claims in the amounts of \$134,368.57 and \$66,129.47; claim checks in the amount of \$1,891,301.19; and payroll in the amount of \$390,454.00.

Industrial Waste Discharge Permit No. 19 - Americold: Authorization was requested for the City Manager to sign an industrial waste discharge permit for Americold.

Industrial Waste Discharge Permit No. 18 - Norco: Authorization was requested for the City Manager to sign an industrial waste discharge permit for Norco.

Action Taken: Mrs. Leonard moved that the Consent Agenda be approved, seconded by Mr. Curnel, and passed unanimously.



Minutes: The minutes of the July 12 meeting were presented for approval.

Mr. Ecret pointed out a spelling error in the minutes.

Action Taken: Mr. Ecret moved that the corrected minutes be approved, seconded by Mr. Norman, and passed unanimously.

#### OLD BUSINESS

##### RESOLUTION - SIX YEAR STREET PLAN

A resolution was presented which adopts the amended Six Year Transportation Improvement Program.

The resolution to amend Resolution 3537 Transportation Improvement Program for 2017-2022 was read by title only.

Action Taken: Mrs. Liebrecht moved that the resolution be adopted, seconded by Mr. Norman, and passed unanimously.

#### NEW BUSINESS

##### RESOLUTION - BUILD ON UNPLATTED PROPERTY - CHRISJEN ENTERPRISES

A resolution was presented which allows Chrisjen Enterprises to build on unplatted property located at the intersection of Wheeler Road and Highway 17. The property is in the process of being plated as the Wheeler Corridor Business Park Major Plat.

The resolution allowing Chrisjen Enterprises, LLC to build on unplatted property was read by title only.

Gilbert Alvarado, Community Development Director, provided information on the request.

There was considerable discussion.

Action Taken: Mrs. Leonard moved that the resolution be amended by removing the word "temporary" and requiring the trailer to be removed by October 31, 2016, unless the preliminary plat is approved, and the resolution be adopted, seconded by Mr. Curnel, and passed with Mr. Ecret, Mr. Myers, and Mrs. Liebrecht opposed.

##### ORDINANCE - AMEND BUDGET

An ordinance was presented which amends the 2016 budget.

W. Robert Taylor, Finance Director, explained the proposed budget amendments.

##### DRIVEWAY DEVIATION - S. L. & A. #1 MAJOR PLAT

Western Pacific Engineering requested a deviation to the driveway standards to allow a second driveway on Lot 2 of the S. L. & A. #1 Major Plat. The plat is located on Central Drive.

Shawn O'Brien, City Engineer, explained that when Central Drive was constructed the curb cuts were established and agreed upon by the property owners in order to reduce traffic congestion caused by too many curb cuts. The proposed driveway does not align with any existing driveway. Staff does not agree that an additional driveway at the proposed location would reduce traffic congestion or allow for greater public safety and health.

Kevin Richards, Western Pacific Engineering, stated that the plat will be divided into 4 lots and sold. Parcels 1 and 2 would share the proposed driveway. He mentioned that the Fire Department has requested an additional driveway.

There was considerable discussion and it was the consensus of Council that the ordinance be amended to allow driveway access anywhere on Central Drive.

Action Taken: Mr. Ecret moved that staff bring back an amendment to Moses Lake Municipal Code Chapter 12.10 to delete the driveway restrictions on Central Drive, seconded by Mr. Norman and passed with Mrs. Leonard, Mr. Curnel, and Mrs. Liebrecht opposed.

Action Taken: Mr. Norman moved that the request be tabled, seconded by Mrs. Leonard, and passed unanimously.

#### ADMINISTRATIVE REPORTS

##### SHORELINE MASTER PROGRAM

Gilbert Alvarado, Community Development Director, stated that the City was contacted by Jeremy Sikes from the Department of Ecology and informed him about the questions the Council had concerning the best available science that the DOE has relied upon. Mr. Sikes requested a meeting with the Council prior to any Request for Qualifications for a consultant. A meeting has been scheduled for Friday, August 5, with Mr. Sikes, staff, and the Mayor and Council member Leonard. Mr. Sikes mentioned that a 99 page analysis of the science is available.

It was pointed out that the analysis was done by the Department of Ecology.

##### AIRPORT LAYOUT PLAN

Gilbert Alvarado, Community Development Director, mentioned that Council had requested an update to the Airport Layout Plan. In order to change the Airport Layout Plan to include additional property will require three months work from the Municipal Services. The property to be included is shown on the Comprehensive Plan as Open Space Park. The designation would need to be changed to include the property in the Municipal Airport. It will take over a year to change the designation of the property since there is a March 30 deadline to apply for a review and amendment of the Comprehensive Plan. There is also a requirement to notify the Department of Commerce 60 days prior to adoption of any amendment.

##### COUNCIL COMMUNICATIONS - None

##### EXECUTIVE SESSION

The regular meeting was recessed at 8:19 p.m. and the Council met in a 30 minute executive session with the City Attorney under RCW 42.30.110(g) to review the performance of a public employee.

At 8:49 p.m. the Council requested an additional ten minute executive session.

The executive session was adjourned at 8:59 p.m. and the regular meeting was reconvened.

The regular meeting was adjourned at 8:59 p.m.

ATTEST

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Todd Voth, Mayor

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W. Robert Taylor, Finance Director

DATE 7/27/16  
TIME 10:34:21

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CITY OF MOSES LAKE  
TABULATION OF CLAIMS TO BE APPROVED  
COUNCIL MEETING OF 08/09/2016

| NAME OF VENDOR<br>Department | VENDOR NO<br>Object Description | Expenditure Account<br>P.O. Number | P.O. Amount | Purpose of Purchase         |
|------------------------------|---------------------------------|------------------------------------|-------------|-----------------------------|
| BANK OF THE WEST             | 00007547                        | 0000078093                         | 1,244.84    | LEASE PYMT/POLICE CAR VIDEO |
|                              |                                 | 0000078093                         | 301.11      | LEASE PYMT/POLICE CAR VIDEO |
|                              |                                 | TOTAL:                             | 1,545.95    |                             |
| CITY OF MOSES LAKE           | 00008107                        | 0000078094                         | 237,789.00  | REPAY INTERFUND LOAN        |
|                              |                                 | 0000078094                         | 30,000.00   | REPAY INTERFUND LOAN        |
|                              |                                 | TOTAL:                             | 267,789.00  |                             |
| DATABAR                      | 00007974                        | 0000078096                         | 279.98      | MAIL UTILITY BILLS          |
|                              |                                 | 0000078096                         | 279.98      | MAIL UTILITY BILLS          |
|                              |                                 | 0000078096                         | 279.97      | MAIL UTILITY BILLS          |
|                              |                                 | 0000078096                         | 279.98      | MAIL UTILITY BILLS          |
|                              |                                 | 0000078096                         | 279.98      | MAIL UTILITY BILLS          |
|                              |                                 | TOTAL:                             | 1,399.89    |                             |
| DAVE SMITH MOTORS            | 00007133                        | 0000078092                         | 31,950.39   | 2016 CHEVROLET SILVERADO    |
|                              |                                 | TOTAL:                             | 31,950.39   |                             |
| STAPLES CREDIT PLAN          | 00007570                        | 0000078095                         | 64.73       | MISC SUPPLIES               |
|                              |                                 | 0000078095                         | 32.36       | MISC SUPPLIES               |
|                              |                                 | TOTAL:                             | 97.09       |                             |
|                              |                                 | REPORT TOTAL:                      | 302,782.32  |                             |

CITY OF MOSES LAKE  
 TABULATION OF CLAIMS TO BE APPROVED  
 COUNCIL MEETING OF 08/09/2016

TOTALS BY FUND

| FUND NO | FUND NAME         | AMOUNT     |
|---------|-------------------|------------|
| 410     | WATER/SEWER       | 624.69     |
| 490     | SANITATION        | 279.97     |
| 493     | STORM WATER       | 279.98     |
| 498     | AMBULANCE FUND    | 279.98     |
| 517     | CENTRAL SERVICES  | 1,578.31   |
| 519     | EQUIPMENT RENTAL  | 31,950.39  |
| 528     | BUILD MAINTENANCE | 267,789.00 |
|         | TOTAL             | 302,782.32 |

CHANGES TO BE MADE SHOULD BE LISTED BELOW

| VEND NO. | P.O. NO. | AMT LISTED | CORRECTED AMT | ACTION TO BE TAKEN |
|----------|----------|------------|---------------|--------------------|
|----------|----------|------------|---------------|--------------------|

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CORRECT AMOUNT TO BE PAID .....

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CLAIMS APPROVAL

WE, THE UNDERSIGNED COUNCILMEN OF THE CITY OF MOSES LAKE, WASHINGTON, DO HEREBY CERTIFY THAT THE MERCHANDISE  
 OR SERVICES SPECIFIED HAVE BEEN RECEIVED AND THAT ABOVE CLAIMS ARE APPROVED, AS NOTED, FOR PAYMENT  
 IN THE AMOUNT OF \$302,782.32 THIS 9TH DAY OF AUGUST, 2016

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COUNCIL MEMBER COUNCIL MEMBER

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COUNCIL MEMBER FINANCE DIRECTOR

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DATE 8/04/16  
TIME 14:52:31

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CITY OF MOSES LAKE  
TABULATION OF CLAIMS TO BE APPROVED  
COUNCIL MEETING OF 08/09/2016

| NAME OF VENDOR<br>Department   | VENDOR NO<br>Object Description | Expenditure Account<br>P.O. Number P.O. Amount |          | Purpose of Purchase       |
|--------------------------------|---------------------------------|------------------------------------------------|----------|---------------------------|
| 2M COMPANY INC                 | 00004450                        | 0000078175                                     | 734.23   | MISC MAINTENANCE SUPPLIES |
|                                |                                 | 0000078077                                     | 61.60    | MISC REPAIR PARTS         |
|                                |                                 | =====                                          |          |                           |
|                                |                                 | TOTAL:                                         | 795.83   |                           |
| ACE HARDWARE                   | 00006538                        | 0000077976                                     | 10.77    | MISC SUPPLIES             |
|                                |                                 | 0000078141                                     | 80.58    |                           |
|                                |                                 | 0000078141                                     | 3.24     |                           |
|                                |                                 | 0000078141                                     | 40.29    |                           |
|                                |                                 | 0000078141                                     | 28.01    |                           |
|                                |                                 | 0000077976                                     | 17.22    | MISC SUPPLIES             |
|                                |                                 | =====                                          |          |                           |
|                                |                                 | TOTAL:                                         | 180.11   |                           |
| AMERICAN LINEN                 | 00004927                        | 0000078136                                     | 329.26   | LINEN SERVICE             |
|                                |                                 | =====                                          |          |                           |
|                                |                                 | TOTAL:                                         | 329.26   |                           |
| CASCADE ANALYTICAL INC         | 00005014                        | 0000078058                                     | 5,078.42 | SAMPLE TESTING            |
|                                |                                 | 0000078058                                     | 4,262.34 | SAMPLE TESTING            |
|                                |                                 | =====                                          |          |                           |
|                                |                                 | TOTAL:                                         | 9,340.76 |                           |
| CINTAS CORPORATION LOC 607     | 00000271                        | 0000078111                                     | 18.36    | SHOP TOWELS/UNIFORMS      |
|                                |                                 | 0000078111                                     | 18.36    | SHOP TOWELS/UNIFORMS      |
|                                |                                 | 0000078111                                     | 326.68   | SHOP TOWELS/UNIFORMS      |
|                                |                                 | =====                                          |          |                           |
|                                |                                 | TOTAL:                                         | 363.40   |                           |
| COMMERCIAL TIRE                | 00005968                        | 0000078054                                     | 288.65   | TIRES/DISPOSAL FEE        |
|                                |                                 | =====                                          |          |                           |
|                                |                                 | TOTAL:                                         | 288.65   |                           |
| CSWW, INC dba NO 40 OUTFITTERS | 00001701                        | 0000078157                                     | 8.62     | MISC SUPPLIES             |
|                                |                                 | 0000078157                                     | 227.63   | MISC SUPPLIES             |
|                                |                                 | 0000078157                                     | 69.82    | MISC SUPPLIES             |



DATE 8/04/16  
TIME 14:52:31

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CITY OF MOSES LAKE  
TABULATION OF CLAIMS TO BE APPROVED  
COUNCIL MEETING OF 08/09/2016

| NAME OF VENDOR<br>Department   | VENDOR NO<br>Object Description | Expenditure Account<br>P.O. Number | P.O. Amount | Purpose of Purchase       |
|--------------------------------|---------------------------------|------------------------------------|-------------|---------------------------|
| CSWW, INC dba NO 40 OUTFITTERS | 00001701                        |                                    |             |                           |
|                                |                                 | 0000078157                         | 14.80       | MISC SUPPLIES             |
|                                |                                 | 0000078157                         | 24.04       | MISC SUPPLIES             |
|                                |                                 | 0000078066                         | 7.31        | MISC SUPPLIES             |
|                                |                                 | 0000078066                         | 75.08       | MISC SUPPLIES             |
|                                |                                 | 0000078066                         | 22.65       | MISC SUPPLIES             |
|                                |                                 | 0000078066                         | 5.29        | MISC SUPPLIES             |
|                                |                                 | =====                              |             |                           |
|                                |                                 | TOTAL:                             | 455.24      |                           |
| DATABAR                        | 00007974                        |                                    |             |                           |
|                                |                                 | 0000078167                         | 444.05      | MAIL UTILITY BILLS        |
|                                |                                 | 0000078167                         | 444.05      | MAIL UTILITY BILLS        |
|                                |                                 | 0000078167                         | 444.05      | MAIL UTILITY BILLS        |
|                                |                                 | 0000078167                         | 444.05      | MAIL UTILITY BILLS        |
|                                |                                 | 0000078167                         | 444.05      | MAIL UTILITY BILLS        |
|                                |                                 | =====                              |             |                           |
|                                |                                 | TOTAL:                             | 2,220.25    |                           |
| EVERGREEN IMPLEMENT INC        | 00005234                        |                                    |             |                           |
|                                |                                 | 0000078055                         | 637.20      | MISC SUPPLIES             |
|                                |                                 | =====                              |             |                           |
|                                |                                 | TOTAL:                             | 637.20      |                           |
| FERGUSON ENTERPRISES INC #3007 | 00005482                        |                                    |             |                           |
|                                |                                 | 0000078056                         | 6,295.54    | REPAIR KIT/HOT WTR HEATER |
|                                |                                 | 0000078056                         | 17.12       | REPAIR KIT/HOT WTR HEATER |
|                                |                                 | 0000078056                         | 304.10      | REPAIR KIT/HOT WTR HEATER |
|                                |                                 | =====                              |             |                           |
|                                |                                 | TOTAL:                             | 6,616.76    |                           |
| H D FOWLER COMPANY             | 00003868                        |                                    |             |                           |
|                                |                                 | 0000078086                         | 7,105.13    | MISC SUPPLIES             |
|                                |                                 | =====                              |             |                           |
|                                |                                 | TOTAL:                             | 7,105.13    |                           |
| INLAND PIPE & SUPPLY COMPANY   | 00003727                        |                                    |             |                           |
|                                |                                 | 0000078060                         | 7.90        | MISC SUPPLIES             |
|                                |                                 | =====                              |             |                           |
|                                |                                 | TOTAL:                             | 7.90        |                           |
| LAD IRRIGATION COMPANY INC     | 00001101                        |                                    |             |                           |
|                                |                                 | 0000078046                         | 116.28      | PACKING PUMPS/PULLERS     |

DATE 8/04/16  
TIME 14:52:31

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CITY OF MOSES LAKE  
TABULATION OF CLAIMS TO BE APPROVED  
COUNCIL MEETING OF 08/09/2016

| NAME OF VENDOR<br>Department | VENDOR NO<br>Object Description | Expenditure Account<br>P.O. Number P.O. Amount | Purpose of Purchase      |
|------------------------------|---------------------------------|------------------------------------------------|--------------------------|
| =====                        |                                 |                                                |                          |
|                              |                                 | TOTAL: 116.28                                  |                          |
| LAKE AUTO PARTS              | 00001102                        | 0000078000 43.14                               | TORQUE WRENCHES          |
|                              |                                 | 0000078119 14.72                               | AIR FILTER / GENERATOR   |
|                              |                                 | 0000078062 1,372.82                            | MISC SUPPLIES            |
|                              |                                 | TOTAL: 1,430.68                                |                          |
| LES SCHWAB TIRE CENTER       | 00003519                        | 0000077925 354.79                              | TIRES/WHEEL BALANCE      |
|                              |                                 | TOTAL: 354.79                                  |                          |
| NORCO ENTERPRISES INC        | 00006590                        | 0000078158 237.30                              | SUPPLIES/CYLINDER RENTAL |
|                              |                                 | 0000078158 35.19                               | SUPPLIES/CYLINDER RENTAL |
|                              |                                 | 0000078118 581.58                              | FIRST AID KITS           |
|                              |                                 | TOTAL: 854.07                                  |                          |
| PLATT ELECTRIC COMPANY       | 00001549                        | 0000078072 53.48                               | MISC SUPPLIES            |
|                              |                                 | 0000078072 1,324.26                            | MISC SUPPLIES            |
|                              |                                 | TOTAL: 1,377.74                                |                          |
| RATHBONE SALES INC           | 00005021                        | 0000078073 269.12                              | MISC SUPPLIES            |
|                              |                                 | TOTAL: 269.12                                  |                          |
| =====                        |                                 |                                                |                          |
|                              |                                 | REPORT TOTAL: 32,743.17                        |                          |

TOTALS PAGE  
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CITY OF MOSES LAKE  
TABULATION OF CLAIMS TO BE APPROVED  
COUNCIL MEETING OF 08/09/2016

| TOTALS BY FUND |                   |           |
|----------------|-------------------|-----------|
| FUND NO        | FUND NAME         | AMOUNT    |
| 000            | GENERAL FUND      | 1,705.88  |
| 116            | STREET            | 25.67     |
| 410            | WATER/SEWER       | 17,578.35 |
| 490            | SANITATION        | 444.05    |
| 493            | STORM WATER       | 444.05    |
| 498            | AMBULANCE FUND    | 773.31    |
| 519            | EQUIPMENT RENTAL  | 3,830.84  |
| 528            | BUILD MAINTENANCE | 7,941.02  |
|                | TOTAL             | 32,743.17 |

CHANGES TO BE MADE SHOULD BE LISTED BELOW

| VEND NO. | P.O. NO. | AMT LISTED | CORRECTED AMT | ACTION TO BE TAKEN |
|----------|----------|------------|---------------|--------------------|
|----------|----------|------------|---------------|--------------------|

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CORRECT AMOUNT TO BE PAID .....

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*          C L A I M S   A P P R O V A L                                     *
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* WE, THE UNDERSIGNED COUNCILMEN OF THE CITY OF MOSES LAKE, WASHINGTON, DO HEREBY CERTIFY THAT THE MERCHANDISE *
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* OR SERVICES SPECIFIED HAVE BEEN RECEIVED AND THAT ABOVE CLAIMS ARE APPROVED, AS NOTED, FOR PAYMENT      *
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* IN THE AMOUNT OF           $32,743.17 THIS    9TH DAY OF AUGUST, 2016                                         *
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* COUNCIL MEMBER                                                           COUNCIL MEMBER                               *
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* COUNCIL MEMBER                                                           FINANCE DIRECTOR                             *
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* * * * *
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DATE 8/05/16  
TIME 09:53:32

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CITY OF MOSES LAKE  
TABULATION OF CLAIMS TO BE APPROVED  
COUNCIL MEETING OF 08/09/2016

| NAME OF VENDOR              | VENDOR NO          | Expenditure Account |             |                                |
|-----------------------------|--------------------|---------------------|-------------|--------------------------------|
| Department                  | Object Description | P.O. Number         | P.O. Amount | Purpose of Purchase            |
| A & H PRINTERS              | 00000001           | 0000078104          | 186.67      | PRINTING                       |
|                             |                    | TOTAL:              | 186.67      |                                |
| A T & T MOBILITY            | 00004826           | 0000078206          | 118.63      | GPS CELL SERVICE               |
|                             |                    | TOTAL:              | 118.63      |                                |
| ALPINE PRODUCTS INC         | 00005052           | 0000078051          | 9,259.06    | GLASS BEADS                    |
|                             |                    | TOTAL:              | 9,259.06    |                                |
| AMY CLOUD                   | 00007413           | 0000078107          | 59.99       | UNIFORMS                       |
|                             |                    | TOTAL:              | 59.99       |                                |
| AQUATIC SPECIALTY SERVICES  | 00007861           | 0000078174          | 5,302.47    | PULSAR BRIQUETTES/SCREEN       |
|                             |                    | TOTAL:              | 5,302.47    |                                |
| BASIN BARK                  | 00006621           | 0000078047          | 258.96      | ALGAE FIX                      |
|                             |                    | TOTAL:              | 258.96      |                                |
| BASIN SEPTIC SERVICES       | 00000166           | 0000078153          | 695.96      | SEPTIC SERVICE                 |
|                             |                    | TOTAL:              | 695.96      |                                |
| BATTERY SYSTEMS             | 00004673           | 0000078128          | 19.39       | BATTERIES                      |
|                             |                    | 0000078128          | 19.40       | BATTERIES                      |
|                             |                    | 0000078110          | 237.86      | BATTERY                        |
|                             |                    | TOTAL:              | 276.65      |                                |
| BEE LINE FRAME AND AXLE INC | 00000109           | 0000077993          | 3,946.69    | TOW/REPLACE LIFT PUMP/INJ PUMP |
|                             |                    | TOTAL:              | 3,946.69    |                                |
| BESSE MEDICAL SUPPLY        | 00006688           | 0000078124          | 374.38      | MEDICAL SUPPLIES               |
|                             |                    | TOTAL:              | 374.38      |                                |
| BITCO SOFTWARE LLC          | 00003686           | 0000078185          | 150.00      | CONFERENCE REGISTRATION        |
|                             |                    | TOTAL:              | 150.00      |                                |
| BONNIE LONG                 | 00007193           |                     |             |                                |

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| NAME OF VENDOR<br>Department   | VENDOR NO<br>Object Description | Expenditure Account |             | Purpose of Purchase            |
|--------------------------------|---------------------------------|---------------------|-------------|--------------------------------|
|                                |                                 | P.O. Number         | P.O. Amount |                                |
|                                |                                 | 0000078049          | 100.00      | VEHICLE USE - AUGUST 2016      |
|                                |                                 | =====               |             |                                |
|                                |                                 | TOTAL:              | 100.00      |                                |
| BOUND TREE MEDICAL LLC         | 00006022                        | 0000078203          | 3,069.26    | MEDICAL SUPPLIES               |
|                                |                                 | =====               |             |                                |
|                                |                                 | TOTAL:              | 3,069.26    |                                |
| BUD CLARY FORD                 | 00006454                        | 0000078109          | 74.08       | LAMP ASSEMBLY                  |
|                                |                                 | =====               |             |                                |
|                                |                                 | TOTAL:              | 74.08       |                                |
| BUD CLARY TOYOTA CHEVROLET     | 00000150                        | 0000078053          | 435.19      | MISC PARTS/REPAIRS             |
|                                |                                 | 0000078053          | 439.68      | MISC PARTS/REPAIRS             |
|                                |                                 | =====               |             |                                |
|                                |                                 | TOTAL:              | 874.87      |                                |
| BUSBY INTERNATIONAL            | 00005008                        | 0000078050          | 363.43      | WATERJET ARC TO DRWG & FORM    |
|                                |                                 | =====               |             |                                |
|                                |                                 | TOTAL:              | 363.43      |                                |
| BUSINESS INTERIORS & EQUIPMENT | 00003619                        | 0000078102          | 77.68       | SUPPLIES                       |
|                                |                                 | 0000078168          | 2,762.38    | MAINT AGREEMENTS/COPIERS       |
|                                |                                 | =====               |             |                                |
|                                |                                 | TOTAL:              | 2,840.06    |                                |
| CAROL CROSS                    | 00004253                        | 0000078142          | 52.50       | MAC CONSIGNMENT SALES          |
|                                |                                 | =====               |             |                                |
|                                |                                 | TOTAL:              | 52.50       |                                |
| CAROL HOHN                     | 00006772                        | 0000078076          | 175.00      | BUILDING MAINTENANCE           |
|                                |                                 | =====               |             |                                |
|                                |                                 | TOTAL:              | 175.00      |                                |
| CASCADE ANALYTICAL INC         | 00005014                        | 0000078202          | 1,601.65    | WELL TESTING - WELL DRILL 2015 |
|                                |                                 | =====               |             |                                |
|                                |                                 | TOTAL:              | 1,601.65    |                                |
| CENTRAL WASH ASPHALT INC       | 00004278                        | 0000078116          | -950.00     | PE3/FINAL SEAL COAT 2016       |
|                                |                                 | 0000078116          | 44,737.40   | PE3/FINAL SEAL COAT 2016       |
|                                |                                 | =====               |             |                                |
|                                |                                 | TOTAL:              | 43,787.40   |                                |
| CENTRAL WASHINGTON ASPHALT     | 00004047                        | 0000078117          | 2,354.60    | PE3/FINAL CWA SEAL COAT 2016   |

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| NAME OF VENDOR                | VENDOR NO          | Expenditure Account |             |                           |
|-------------------------------|--------------------|---------------------|-------------|---------------------------|
| Department                    | Object Description | P.O. Number         | P.O. Amount | Purpose of Purchase       |
| =====                         |                    |                     |             |                           |
|                               |                    | =====               |             |                           |
|                               |                    | TOTAL:              | 2,354.60    |                           |
| CENTRAL WASHINGTON EXCAVATION | 00004279           |                     |             |                           |
|                               |                    | 0000078052          | 107.90      | MISC DUMPING              |
|                               |                    | =====               |             |                           |
|                               |                    | TOTAL:              | 107.90      |                           |
| CENTURYLINK                   | 00003599           |                     |             |                           |
|                               |                    | 0000078197          | 8.00        | LONG DISTANCE TEL SERVICE |
|                               |                    | 0000078197          | * 8.00      | LONG DISTANCE TEL SERVICE |
|                               |                    | 0000078197          | 50.00       | LONG DISTANCE TEL SERVICE |
|                               |                    | 0000078197          | 40.00       | LONG DISTANCE TEL SERVICE |
|                               |                    | =====               |             |                           |
|                               |                    | TOTAL:              | 106.00      |                           |
|                               | 00001502           |                     |             |                           |
|                               |                    | 0000078195          | 50.60       | TELEPHONE SERVICE         |
|                               |                    | 0000078196          | 163.13      | TELEPHONE SERVICE         |
|                               |                    | =====               |             |                           |
|                               |                    | TOTAL:              | 213.73      |                           |
|                               | 00003599           |                     |             |                           |
|                               |                    | 0000078197          | 90.00       | LONG DISTANCE TEL SERVICE |
|                               |                    | =====               |             |                           |
|                               |                    | TOTAL:              | 90.00       |                           |
|                               | 00001502           |                     |             |                           |
|                               |                    | 0000078196          | 471.67      | TELEPHONE SERVICE         |
|                               |                    | =====               |             |                           |
|                               |                    | TOTAL:              | 471.67      |                           |
|                               | 00003599           |                     |             |                           |
|                               |                    | 0000078197          | 20.50       | LONG DISTANCE TEL SERVICE |
|                               |                    | =====               |             |                           |
|                               |                    | TOTAL:              | 20.50       |                           |
|                               | 00001502           |                     |             |                           |
|                               |                    | 0000078196          | 199.84      | TELEPHONE SERVICE         |
|                               |                    | =====               |             |                           |
|                               |                    | TOTAL:              | 199.84      |                           |
|                               | 00003599           |                     |             |                           |
|                               |                    | 0000078197          | 4.00        | LONG DISTANCE TEL SERVICE |
|                               |                    | =====               |             |                           |
|                               |                    | TOTAL:              | 4.00        |                           |
|                               | 00001502           |                     |             |                           |
|                               |                    | 0000078195          | 295.77      | TELEPHONE SERVICE         |
|                               |                    | =====               |             |                           |
|                               |                    | TOTAL:              | 295.77      |                           |
|                               | 00003599           |                     |             |                           |



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| NAME OF VENDOR<br>Department | VENDOR NO<br>Object Description | Expenditure Account<br>P.O. Number | P.O. Amount | Purpose of Purchase        |
|------------------------------|---------------------------------|------------------------------------|-------------|----------------------------|
|                              |                                 | 0000078197                         | 10.00       | LONG DISTANCE TEL SERVICE  |
|                              |                                 | =====                              |             |                            |
|                              |                                 | TOTAL:                             | 10.00       |                            |
|                              | 00001502                        |                                    |             |                            |
|                              |                                 | 0000078196                         | 137.62      | TELEPHONE SERVICE          |
|                              |                                 | =====                              |             |                            |
|                              |                                 | TOTAL:                             | 137.62      |                            |
|                              | 00003599                        |                                    |             |                            |
|                              |                                 | 0000078197                         | 66.61       | LONG DISTANCE TEL SERVICE  |
|                              |                                 | 0000078197                         | 62.61       | LONG DISTANCE TEL SERVICE  |
|                              |                                 | 0000078194                         | 58.61       | TEL SERVICE/WATER SHUT OFF |
|                              |                                 | 0000078194                         | 58.61       | TEL SERVICE/WATER SHUT OFF |
|                              |                                 | =====                              |             |                            |
|                              |                                 | TOTAL:                             | 246.44      |                            |
|                              | 00001502                        |                                    |             |                            |
|                              |                                 | 0000078196                         | 50.45       | TELEPHONE SERVICE          |
|                              |                                 | =====                              |             |                            |
|                              |                                 | TOTAL:                             | 50.45       |                            |
|                              | 00003599                        |                                    |             |                            |
|                              |                                 | 0000078194                         | 58.62       | TEL SERVICE/WATER SHUT OFF |
|                              |                                 | =====                              |             |                            |
|                              |                                 | TOTAL:                             | 58.62       |                            |
|                              | 00001502                        |                                    |             |                            |
|                              |                                 | 0000078195                         | 47.90       | TELEPHONE SERVICE          |
|                              |                                 | =====                              |             |                            |
|                              |                                 | TOTAL:                             | 47.90       |                            |
|                              | 00003599                        |                                    |             |                            |
|                              |                                 | 0000078197                         | 10.00       | LONG DISTANCE TEL SERVICE  |
|                              |                                 | =====                              |             |                            |
|                              |                                 | TOTAL:                             | 10.00       |                            |
|                              | 00001502                        |                                    |             |                            |
|                              |                                 | 0000078195                         | 2,807.84    | TELEPHONE SERVICE          |
|                              |                                 | =====                              |             |                            |
|                              |                                 | TOTAL:                             | 2,807.84    |                            |
|                              | 00003599                        |                                    |             |                            |
|                              |                                 | 0000078197                         | 11.20       | LONG DISTANCE TEL SERVICE  |
|                              |                                 | 0000078197                         | 4.00        | LONG DISTANCE TEL SERVICE  |
|                              |                                 | =====                              |             |                            |
|                              |                                 | TOTAL:                             | 15.20       |                            |
|                              | 00001502                        |                                    |             |                            |
|                              |                                 | 0000078195                         | 197.17      | TELEPHONE SERVICE          |

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| NAME OF VENDOR<br>Department  | VENDOR NO<br>Object Description | Expenditure Account |             | Purpose of Purchase       |
|-------------------------------|---------------------------------|---------------------|-------------|---------------------------|
|                               |                                 | P.O. Number         | P.O. Amount |                           |
|                               |                                 | =====               |             |                           |
|                               |                                 | TOTAL:              | 197.17      |                           |
|                               | 00003599                        |                     |             |                           |
|                               |                                 | 0000078197          | 4.00        | LONG DISTANCE TEL SERVICE |
|                               |                                 | =====               |             |                           |
|                               |                                 | TOTAL:              | 4.00        |                           |
| CITY OF MOSES LAKE            | 00008201                        |                     |             |                           |
|                               |                                 | 0000078207          | 7,768.63    | WATER SERVICE             |
|                               |                                 | 0000078207          | 1,833.06    | WATER SERVICE             |
|                               |                                 | 0000078207          | 650.29      | WATER SERVICE             |
|                               |                                 | 0000078207          | 2,371.85    | WATER SERVICE             |
|                               |                                 | 0000078207          | 3,245.67    | WATER SERVICE             |
|                               |                                 | =====               |             |                           |
|                               |                                 | TOTAL:              | 15,869.50   |                           |
|                               | 00008106                        |                     |             |                           |
|                               |                                 | 0000078114          | 922.35      | RETAINAGE-WELL 11 REPAIR  |
|                               |                                 | =====               |             |                           |
|                               |                                 | TOTAL:              | 922.35      |                           |
|                               | 00008201                        |                     |             |                           |
|                               |                                 | 0000078207          | 448.62      | WATER SERVICE             |
|                               |                                 | =====               |             |                           |
|                               |                                 | TOTAL:              | 448.62      |                           |
|                               | 00008106                        |                     |             |                           |
|                               |                                 | 0000078183          | 5,108.35    | RETAIN PE2 SEWER MANHOLE  |
|                               |                                 | =====               |             |                           |
|                               |                                 | TOTAL:              | 5,108.35    |                           |
| COBAN TECHNOLOGIES INC        | 00007638                        |                     |             |                           |
|                               |                                 | 0000078127          | 7,978.13    | EQUIPMENT                 |
|                               |                                 | =====               |             |                           |
|                               |                                 | TOTAL:              | 7,978.13    |                           |
| COLUMBIA BASIN DAILY HERALD   | 00000210                        |                     |             |                           |
|                               |                                 | 0000078162          | 720.00      | PUBLICATIONS              |
|                               |                                 | =====               |             |                           |
|                               |                                 | TOTAL:              | 720.00      |                           |
| COLUMBIA BEARING BDI          | 00000274                        |                     |             |                           |
|                               |                                 | 0000078080          | 32.76       | MISC SUPPLIES             |
|                               |                                 | 0000078080          | 28.19       | MISC SUPPLIES             |
|                               |                                 | =====               |             |                           |
|                               |                                 | TOTAL:              | 60.95       |                           |
| CONCESSIONS SUPPLY            | 00006286                        |                     |             |                           |
|                               |                                 | 0000078044          | 519.01      | SNS CONCESSION RESALE     |
|                               |                                 | =====               |             |                           |
|                               |                                 | TOTAL:              | 519.01      |                           |
| CONSOLIDATED DISPOSAL SERVICE | 00006284                        |                     |             |                           |

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| NAME OF VENDOR<br>Department | VENDOR NO<br>Object Description | Expenditure Account<br>P.O. Number | P.O. Amount | Purpose of Purchase          |
|------------------------------|---------------------------------|------------------------------------|-------------|------------------------------|
|                              |                                 | 0000078193                         | 154.13      | DISPOSAL LOADS, TRANSER STA  |
|                              |                                 | 0000078193                         | 34.82       | DISPOSAL LOADS, TRANSER STA  |
|                              |                                 | 0000078193                         | 31,600.84   | DISPOSAL LOADS, TRANSER STA  |
|                              |                                 | 0000078193                         | 21,831.25   | DISPOSAL LOADS, TRANSER STA  |
|                              |                                 | =====                              |             |                              |
|                              |                                 | TOTAL:                             | 53,621.04   |                              |
| CONSOLIDATED ELECTRIC DIST   | 00000819                        |                                    |             |                              |
|                              |                                 | 0000078081                         | 88.67       | MISC SUPPLIES                |
|                              |                                 | =====                              |             |                              |
|                              |                                 | TOTAL:                             | 88.67       |                              |
| CORRECT EQUIPMENT            | 00004721                        |                                    |             |                              |
|                              |                                 | 0000078088                         | 2,554.14    | LIFT STATION CONTROLLERS     |
|                              |                                 | =====                              |             |                              |
|                              |                                 | TOTAL:                             | 2,554.14    |                              |
| DEPT OF ECOLOGY              | 00003221                        |                                    |             |                              |
|                              |                                 | 0000078181                         | 6,970.96    | STORMWATER PERMIT ANNUAL FEE |
|                              |                                 | =====                              |             |                              |
|                              |                                 | TOTAL:                             | 6,970.96    |                              |
| DESERT GREEN TURF            | 00007180                        |                                    |             |                              |
|                              |                                 | 0000078159                         | 267.38      |                              |
|                              |                                 | =====                              |             |                              |
|                              |                                 | TOTAL:                             | 267.38      |                              |
| EASTERN CASCADE DIST         | 00006909                        |                                    |             |                              |
|                              |                                 | 0000078099                         | 109.25      | DRINKING WATER               |
|                              |                                 | =====                              |             |                              |
|                              |                                 | TOTAL:                             | 109.25      |                              |
| FABER INDUSTRIAL SUPPLY      | 00000501                        |                                    |             |                              |
|                              |                                 | 0000078126                         | 8.87        | HOSE / L-2                   |
|                              |                                 | 0000078057                         | 44.51       | MISC SUPPLIES                |
|                              |                                 | 0000078057                         | 85.11       | MISC SUPPLIES                |
|                              |                                 | 0000078057                         | 9.62        | MISC SUPPLIES                |
|                              |                                 | 0000078057                         | 13.57       | MISC SUPPLIES                |
|                              |                                 | =====                              |             |                              |
|                              |                                 | TOTAL:                             | 161.68      |                              |
| FASTENAL COMPANY             | 00007372                        |                                    |             |                              |
|                              |                                 | 0000078085                         | 611.88      | MISC SUPPLIES                |
|                              |                                 | 0000078085                         | 13.91       | MISC SUPPLIES                |
|                              |                                 | =====                              |             |                              |
|                              |                                 | TOTAL:                             | 625.79      |                              |
| FOOD SERVICES OF AMERICA     | 00007168                        |                                    |             |                              |
|                              |                                 | 0000078048                         | 110.06      | SNS CONCESSION RESALE        |

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| NAME OF VENDOR<br>Department | VENDOR NO<br>Object Description | Expenditure Account<br>P.O. Number | P.O. Amount | Purpose of Purchase     |
|------------------------------|---------------------------------|------------------------------------|-------------|-------------------------|
| FOOD SERVICES OF AMERICA     | 00007168                        | 0000078048                         | 5,926.76    | SNS CONCESSION RESALE   |
|                              |                                 | TOTAL:                             | 6,036.82    |                         |
| FULCRUM PUBLISHING           | 00007188                        | 0000078137                         | 75.39       | MAC RESALE              |
|                              |                                 | TOTAL:                             | 75.39       |                         |
| G & A TRUCK & AUTO REPAIR    | 00006726                        | 0000078059                         | 122.71      | REFRIGERANT/REFRIG OIL  |
|                              |                                 | TOTAL:                             | 122.71      |                         |
| GALLS, LLC                   | 00000133                        | 0000078200                         | 535.37      | UNIFORM SHIRT / RILLERA |
|                              |                                 | TOTAL:                             | 535.37      |                         |
| GILBERT ALVARADO             | 00005635                        | 0000078007                         | 11.31       | REIMB MEAL/AWC CONF     |
|                              |                                 | TOTAL:                             | 11.31       |                         |
| GRAINGER PARTS OPERATIONS    | 00002755                        | 0000078082                         | 27.50       | JANITORIAL SUPPLIES     |
|                              |                                 | TOTAL:                             | 27.50       |                         |
| GRANT COUNTY TECHNOLOGY      | 00005535                        | 0000078100                         | 60.00       | SERVICES                |
|                              |                                 | TOTAL:                             | 60.00       |                         |
| GRANT COUNTY TREASURER       | 00000607                        | 0000078166                         | 465.76      | 2% LIQUOR EXCISE TAX    |
|                              |                                 | TOTAL:                             | 465.76      |                         |
| HANK LANGEMAN                | 00006006                        | 0000078146                         | 31.50       | MAC CONSIGNMENT SALES   |
|                              |                                 | TOTAL:                             | 31.50       |                         |
| HEIMAN FIRE EQUIPMENT        | 00006634                        | 0000078121                         | 323.29      | GLOVES & RUBBLE BAG     |
|                              |                                 | TOTAL:                             | 323.29      |                         |
| HELENA CHEMICAL COMPANY      | 00006809                        | 0000078184                         | 1,127.77    | HERBICIDES/FERTILIZERS  |
|                              |                                 | 0000078184                         | 204.82      | HERBICIDES/FERTILIZERS  |
|                              |                                 | TOTAL:                             | 1,332.59    |                         |
| HOLLY L. STOCKTON            | 00008041                        | 0000078150                         | 49.70       | MAC CONSIGNMENT SALES   |

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| NAME OF VENDOR<br>Department | VENDOR NO<br>Object Description | Expenditure Account<br>P.O. Number P.O. Amount | Purpose of Purchase         |
|------------------------------|---------------------------------|------------------------------------------------|-----------------------------|
|                              |                                 | TOTAL: 49.70                                   |                             |
| HOPKINS FULFILLMENT SERVICE  | 00004019                        | 0000078138 146.31                              | MAC RESALE                  |
|                              |                                 | TOTAL: 146.31                                  |                             |
| IRRIGATORS INC               | 00003840                        | 0000078113 18,982.05                           | WELL 11 REPAIR - 95%        |
|                              |                                 | TOTAL: 18,982.05                               |                             |
| JAN COOK MACK                | 00005821                        | 0000078140 60.20                               | MAC CONSIGNMENT SALES       |
|                              |                                 | TOTAL: 60.20                                   |                             |
| JERRYS AUTO SUPPLY           | 00005835                        | 0000078154 13.70                               |                             |
|                              |                                 | 0000078154 571.82                              |                             |
|                              |                                 | 0000078190 26.91                               | MISC SUPPLIES               |
|                              |                                 | 0000078204 32.37                               | CHAINSAW                    |
|                              |                                 | 0000078061 643.80                              | MISC SUPPLIES               |
|                              |                                 | TOTAL: 1,288.60                                |                             |
| JOHN S BARANY                | 00007528                        | 0000078139 122.50                              | MAC CONSIGNMENT SALES       |
|                              |                                 | TOTAL: 122.50                                  |                             |
| KAMAN FLUID POWER LLC        | 00001302                        | 0000078045 133.71                              | MISC HOSE FITTINGS/SUPPLIES |
|                              |                                 | 0000078045 288.85                              | MISC HOSE FITTINGS/SUPPLIES |
|                              |                                 | 0000078045 288.85                              | MISC HOSE FITTINGS/SUPPLIES |
|                              |                                 | 0000078098 7.54                                | MISC SUPPLIES               |
|                              |                                 | TOTAL: 718.95                                  |                             |
| KENNETH A GOODRICH           | 00005639                        | 0000078143 28.00                               | MAC CONSIGNMENT SALES       |
|                              |                                 | TOTAL: 28.00                                   |                             |
| KEVIN FUHR                   | 00006560                        | 0000078106 10.98                               | SUPPLIES                    |
|                              |                                 | TOTAL: 10.98                                   |                             |
| KIM WHEATON                  | 00007002                        |                                                |                             |

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| NAME OF VENDOR<br>Department   | VENDOR NO<br>Object Description | Expenditure Account<br>P.O. Number P.O. Amount | Purpose of Purchase            |
|--------------------------------|---------------------------------|------------------------------------------------|--------------------------------|
|                                |                                 | 0000078147 59.50                               | MAC CONSIGNMENT SALES          |
|                                |                                 | =====                                          |                                |
|                                |                                 | TOTAL: 59.50                                   |                                |
| KONE INC                       | 00006438                        |                                                |                                |
|                                |                                 | 0000078083 65.36                               | ELEVATOR MAINTENANCE           |
|                                |                                 | 0000078083 371.46                              | ELEVATOR MAINTENANCE           |
|                                |                                 | =====                                          |                                |
|                                |                                 | TOTAL: 436.82                                  |                                |
| LAKE BOWL                      | 00001109                        |                                                |                                |
|                                |                                 | 0000078186 105.20                              | TAGS / ENGINES & OFFICE        |
|                                |                                 | =====                                          |                                |
|                                |                                 | TOTAL: 105.20                                  |                                |
| LAKESIDE DISPOSAL              | 00004080                        |                                                |                                |
|                                |                                 | 0000078210 189,764.35                          | CONTRACT PAYMENT               |
|                                |                                 | =====                                          |                                |
|                                |                                 | TOTAL: 189,764.35                              |                                |
| LINDSAY/CULLIGAN               | 00005289                        |                                                |                                |
|                                |                                 | 0000078177 26.16                               | MAC/PR WATER                   |
|                                |                                 | 0000078177 26.16                               | MAC/PR WATER                   |
|                                |                                 | 0000078089 14.16                               | BOTTLED WATER                  |
|                                |                                 | =====                                          |                                |
|                                |                                 | TOTAL: 66.48                                   |                                |
| LOCALTEL COMMUNICATIONS        | 00004374                        |                                                |                                |
|                                |                                 | 0000078165 909.00                              | INTERNET SERVICE               |
|                                |                                 | =====                                          |                                |
|                                |                                 | TOTAL: 909.00                                  |                                |
| MARK OVERHEAD DOOR             | 00006724                        |                                                |                                |
|                                |                                 | 0000078063 1,335.80                            | NON-INS STEEL JAMB VERT LIFT   |
|                                |                                 | =====                                          |                                |
|                                |                                 | TOTAL: 1,335.80                                |                                |
| MAYFIELD FITNESS               | 00007251                        |                                                |                                |
|                                |                                 | 0000078160 608.16                              | MONTHLY MAINT/EXERCISE EQUIP   |
|                                |                                 | =====                                          |                                |
|                                |                                 | TOTAL: 608.16                                  |                                |
| MEYER, FLUEGGE & TENNEY INC PS | 00004556                        |                                                |                                |
|                                |                                 | 0000078201 1,839.36                            | BALANCE FORWARD                |
|                                |                                 | =====                                          |                                |
|                                |                                 | TOTAL: 1,839.36                                |                                |
| MICHELS PIPE SERVICES          | 00004060                        |                                                |                                |
|                                |                                 | 0000078182 105,129.84                          | PAY EST 2 SEWER MANHOLE LINING |
|                                |                                 | =====                                          |                                |
|                                |                                 | TOTAL: 105,129.84                              |                                |
| MOON SECURITY SERVICES INC     | 00006510                        |                                                |                                |
|                                |                                 | 0000078103 51.50                               | MONTHLY MONITORING             |
|                                |                                 | =====                                          |                                |
|                                |                                 | TOTAL: 51.50                                   |                                |

CITY OF MOSES LAKE  
TABULATION OF CLAIMS TO BE APPROVED  
COUNCIL MEETING OF 08/09/2016

| NAME OF VENDOR<br>Department  | VENDOR NO<br>Object Description | Expenditure Account |             | Purpose of Purchase   |
|-------------------------------|---------------------------------|---------------------|-------------|-----------------------|
|                               |                                 | P.O. Number         | P.O. Amount |                       |
| MOSES LAKE AUTO WRECKING      | 00002994                        | 0000078097          | 91.72       | STEERING WHEEL        |
|                               |                                 | TOTAL:              | 91.72       |                       |
| MOSES LAKE STEEL SUPPLY       | 00001268                        | 0000078156          | 35.67       | MISC SUPPLIES         |
|                               |                                 | 0000078065          | 318.29      | MISC SUPPLIES         |
|                               |                                 | 0000078065          | 11.43       | MISC SUPPLIES         |
|                               |                                 | TOTAL:              | 365.39      |                       |
| MULTI AGENCY COMM CENTER E911 | 00006695                        | 0000078105          | 41,197.94   | USER FEE              |
|                               |                                 | 0000078132          | 1,014.20    | USER FEES / AUGUST    |
|                               |                                 | 0000078132          | 8,613.54    | USER FEES / AUGUST    |
|                               |                                 | TOTAL:              | 50,825.68   |                       |
| NORTH CENTRAL WASH FENCE      | 00006941                        | 0000078067          | 41.65       | FENCING MATERIAL      |
|                               |                                 | 0000078067          | 165.89      | FENCING MATERIAL      |
|                               |                                 | TOTAL:              | 207.54      |                       |
| NORTHSTAR CHEMICAL INC        | 00006113                        | 0000078178          | 2,405.10    | HYDROCHLORIC ACID     |
|                               |                                 | 0000078068          | 2,839.60    | SODIUM HYPOCHLORITE   |
|                               |                                 | TOTAL:              | 5,244.70    |                       |
| OCHOCO MANUFACTURING CORP     | 00005325                        | 0000078071          | 62.15       | INSERT COUPLER RED    |
|                               |                                 | TOTAL:              | 62.15       |                       |
| OLIVER PETER-CONTESSE         | 00006533                        | 0000078148          | 101.50      | MAC CONSIGNMENT SALES |
|                               |                                 | TOTAL:              | 101.50      |                       |
| OLIVIA MARTINEZ               | 00006311                        | 0000078129          | 51.69       | UNIFORMS              |
|                               |                                 | TOTAL:              | 51.69       |                       |
| OREILLY AUTO PARTS            | 00004593                        | 0000078070          | 185.64      | MISC SUPPLIES         |
|                               |                                 | TOTAL:              | 185.64      |                       |
| OXARC INC                     | 00001412                        |                     |             |                       |

CITY OF MOSES LAKE  
TABULATION OF CLAIMS TO BE APPROVED  
COUNCIL MEETING OF 08/09/2016

| NAME OF VENDOR<br>Department | VENDOR NO<br>Object Description | Expenditure Account |             | Purpose of Purchase        |
|------------------------------|---------------------------------|---------------------|-------------|----------------------------|
|                              |                                 | P.O. Number         | P.O. Amount |                            |
| =====                        |                                 |                     |             |                            |
|                              |                                 | 0000078171          | 831.70      | MISC SUPPLIES              |
|                              |                                 | 0000078069          | 161.94      | MISC SUPPLIES              |
|                              |                                 | 0000078069          | 64.08       | MISC SUPPLIES              |
|                              |                                 | 0000078069          | 96.84       | MISC SUPPLIES              |
|                              |                                 | 0000078069          | 283.90      | MISC SUPPLIES              |
|                              |                                 | =====               |             |                            |
|                              |                                 | TOTAL:              | 1,438.46    |                            |
| PAMELA PETRY-MCKINSEY        | 00006983                        | 0000078149          | 30.80       | MAC CONSIGNMENT SALES      |
|                              |                                 | =====               |             |                            |
|                              |                                 | TOTAL:              | 30.80       |                            |
| PROTECT YOUTH SPORTS         | 00004626                        | 0000078122          | 9.00        | VOLUNTEER BACKGROUND CHECK |
|                              |                                 | =====               |             |                            |
|                              |                                 | TOTAL:              | 9.00        |                            |
| QCL INC                      | 00006542                        | 0000078191          | 101.75      | DRUG TESTING               |
|                              |                                 | =====               |             |                            |
|                              |                                 | TOTAL:              | 101.75      |                            |
| QUILL CORPORATION            | 00004811                        | 0000078125          | 85.68       | OFFICE SUPPLIES            |
|                              |                                 | 0000078125          | 85.68       | OFFICE SUPPLIES            |
|                              |                                 | =====               |             |                            |
|                              |                                 | TOTAL:              | 171.36      |                            |
| ROBERT WILSON                | 00004542                        | 0000078155          | 350.00      | MAC CONSIGNMENT SALES      |
|                              |                                 | =====               |             |                            |
|                              |                                 | TOTAL:              | 350.00      |                            |
| ROYAL ORGANIC PRODUCTS       | 00007187                        | 0000078169          | 3,807.12    | TIPPING FEES               |
|                              |                                 | =====               |             |                            |
|                              |                                 | TOTAL:              | 3,807.12    |                            |
| SAN DIEGO POLICE EQUIPMENT   | 00007332                        | 0000078101          | 521.09      | AMMUNITION                 |
|                              |                                 | =====               |             |                            |
|                              |                                 | TOTAL:              | 521.09      |                            |
| SARA HOFER                   | 00007237                        | 0000078144          | 25.64       | MAC CONSIGNMENT SALES      |
|                              |                                 | =====               |             |                            |
|                              |                                 | TOTAL:              | 25.64       |                            |
| SCHAEFFER MFG COMPANY        | 00003823                        | 0000078075          | 772.89      | TRANS FLUID/SYNTHETIC OIL  |
|                              |                                 | =====               |             |                            |
|                              |                                 | TOTAL:              | 772.89      |                            |



CITY OF MOSES LAKE  
TABULATION OF CLAIMS TO BE APPROVED  
COUNCIL MEETING OF 08/09/2016

| NAME OF VENDOR<br>Department   | VENDOR NO<br>Object Description | Expenditure Account<br>P.O. Number | P.O. Amount | Purpose of Purchase         |
|--------------------------------|---------------------------------|------------------------------------|-------------|-----------------------------|
| SEA WESTERN INC                | 00001879                        | 0000078120                         | 1,090.86    | MSA ADAPTER / FILL STATION  |
|                                |                                 | TOTAL:                             | 1,090.86    |                             |
| SHERWIN-WILLIAMS               | 00006229                        | 0000078173                         | 1,243.92    | MISC SUPPLIES               |
|                                |                                 | TOTAL:                             | 1,243.92    |                             |
| SOAPWORKS STUDIO               | 00006049                        | 0000078170                         | 151.20      | MAC RESALE                  |
|                                |                                 | TOTAL:                             | 151.20      |                             |
| SPECIALTY WELDING INC          | 00006084                        | 0000078134                         | 5,412.47    | WELDING / BURN STRUCTURE    |
|                                |                                 | TOTAL:                             | 5,412.47    |                             |
| STONEWAY ELECTRIC SUPPLY       | 00007339                        | 0000078074                         | 15.01       | CONNECTORS                  |
|                                |                                 | TOTAL:                             | 15.01       |                             |
| SUE INKS, GARDEN GLASS DESIGNS | 00004742                        | 0000078145                         | 26.25       | MAC CONSIGNMENT SALES       |
|                                |                                 | TOTAL:                             | 26.25       |                             |
| SUPPLYWORKS                    | 00003053                        | 0000078084                         | 283.59      | JANITORIAL/FAN/VACUUM TOOLS |
|                                |                                 | 0000078084                         | 137.12      | JANITORIAL/FAN/VACUUM TOOLS |
|                                |                                 | 0000078084                         | 777.95      | JANITORIAL/FAN/VACUUM TOOLS |
|                                |                                 | TOTAL:                             | 1,198.66    |                             |
| SUSAN WALPOLE                  | 00006715                        | 0000078151                         | 623.00      | MAC CONSIGNMENT SALES       |
|                                |                                 | TOTAL:                             | 623.00      |                             |
| TACOMA PUMP AND DRILLING       | 00007343                        | 0000078090                         | 3,237.00    | FINAL PE WELL DRILLING 2015 |
|                                |                                 | TOTAL:                             | 3,237.00    |                             |
| TAP-RACK TACTICAL LLC          | 00006176                        | 0000078187                         | 650.00      | REGISTRATION                |
|                                |                                 | TOTAL:                             | 650.00      |                             |
| TERI OLIVER                    | 00005209                        | 0000078198                         | 19.90       | SUPPLIES                    |
|                                |                                 | TOTAL:                             | 19.90       |                             |
| THE WESLEY GROUP               | 00004986                        |                                    |             |                             |

CITY OF MOSES LAKE  
TABULATION OF CLAIMS TO BE APPROVED  
COUNCIL MEETING OF 08/09/2016

| NAME OF VENDOR<br>Department | VENDOR NO<br>Object Description | Expenditure Account |              | Purpose of Purchase        |
|------------------------------|---------------------------------|---------------------|--------------|----------------------------|
|                              |                                 | P.O. Number         | P.O. Amount  |                            |
|                              |                                 | 0000078161          | 1,050.90     | LABOR RELATIONS CONSULT    |
|                              |                                 | 0000078161          | 2,025.89     | LABOR RELATIONS CONSULT    |
|                              |                                 | =====               |              |                            |
|                              |                                 | TOTAL:              | 3,076.79     |                            |
| TOTER, LLC C/O WASTEQUIP LLC | 00004048                        |                     |              |                            |
|                              |                                 | 0000078163          | 38,235.47    | GARBAGE CARTS              |
|                              |                                 | =====               |              |                            |
|                              |                                 | TOTAL:              | 38,235.47    |                            |
| TRACEY WEISER                | 00002246                        |                     |              |                            |
|                              |                                 | 0000078152          | 35.00        | MAC CONSIGNMENT SALES      |
|                              |                                 | =====               |              |                            |
|                              |                                 | TOTAL:              | 35.00        |                            |
| U S BANK - EFT               | 00007071                        |                     |              |                            |
|                              |                                 | 0000078188          | 240,000.00   | DEBT SERVICE PYMTS/BONDS   |
|                              |                                 | 0000078188          | 240,000.00   | DEBT SERVICE PYMTS/BONDS   |
|                              |                                 | 0000078188          | 21,168.75    | DEBT SERVICE PYMTS/BONDS   |
|                              |                                 | 0000078188          | 21,168.75    | DEBT SERVICE PYMTS/BONDS   |
|                              |                                 | 0000078188          | 197,500.00   | DEBT SERVICE PYMTS/BONDS   |
|                              |                                 | 0000078188          | 197,500.00   | DEBT SERVICE PYMTS/BONDS   |
|                              |                                 | 0000078188          | 68,137.50    | DEBT SERVICE PYMTS/BONDS   |
|                              |                                 | 0000078188          | 68,137.50    | DEBT SERVICE PYMTS/BONDS   |
|                              |                                 | 0000078188          | 155,000.00   | DEBT SERVICE PYMTS/BONDS   |
|                              |                                 | 0000078188          | 16,905.00    | DEBT SERVICE PYMTS/BONDS   |
|                              |                                 | =====               |              |                            |
|                              |                                 | TOTAL:              | 1,225,517.50 |                            |
| UL LLC                       | 00006301                        |                     |              |                            |
|                              |                                 | 0000078133          | 2,452.85     | LADDER & TRUCK MAINTENANCE |
|                              |                                 | =====               |              |                            |
|                              |                                 | TOTAL:              | 2,452.85     |                            |
| UNIVAR USA INC               | 00006346                        |                     |              |                            |
|                              |                                 | 0000078172          | 1,368.23     | CALCIUM CHLORIDE           |
|                              |                                 | =====               |              |                            |
|                              |                                 | TOTAL:              | 1,368.23     |                            |
| VERIZON WIRELESS             | 00002107                        |                     |              |                            |
|                              |                                 | 0000078189          | 54.38        | CELL PHONE SERVICE         |
|                              |                                 | 0000078189          | 37.17        | CELL PHONE SERVICE         |
|                              |                                 | 0000078189          | 52.95        | CELL PHONE SERVICE         |

CITY OF MOSES LAKE  
TABULATION OF CLAIMS TO BE APPROVED  
COUNCIL MEETING OF 08/09/2016

| NAME OF VENDOR<br>Department  | VENDOR NO<br>Object Description | Expenditure Account |              | Purpose of Purchase          |
|-------------------------------|---------------------------------|---------------------|--------------|------------------------------|
|                               |                                 | P.O. Number         | P.O. Amount  |                              |
| VERIZON WIRELESS              | 00002107                        |                     |              |                              |
|                               |                                 | 0000078189          | 21.62        | CELL PHONE SERVICE           |
|                               |                                 | 0000078189          | 438.80       | CELL PHONE SERVICE           |
|                               |                                 | 0000078189          | 133.33       | CELL PHONE SERVICE           |
|                               |                                 | 0000078189          | 13.22        | CELL PHONE SERVICE           |
|                               |                                 | 0000078189          | 38.90        | CELL PHONE SERVICE           |
|                               |                                 | 0000078189          | 20.47        | CELL PHONE SERVICE           |
|                               |                                 | 0000078189          | 58.34        | CELL PHONE SERVICE           |
|                               |                                 | 0000078189          | 19.44        | CELL PHONE SERVICE           |
|                               |                                 | =====               |              |                              |
|                               |                                 | TOTAL:              | 888.62       |                              |
| W S L C B                     | 00005083                        |                     |              |                              |
|                               |                                 | 0000078179          | 64.00        | MAC EVENT LICENSE            |
|                               |                                 | =====               |              |                              |
|                               |                                 | TOTAL:              | 64.00        |                              |
| WA CITIES INSURANCE AUTHORITY | 00006720                        |                     |              |                              |
|                               |                                 | 0000078192          | 490.00       | INSURANCE DEDUCTIBLE         |
|                               |                                 | =====               |              |                              |
|                               |                                 | TOTAL:              | 490.00       |                              |
| WESTERN EQUIPMENT DIST INC    | 00004582                        |                     |              |                              |
|                               |                                 | 0000078078          | 1,001.16     | MISC SUPPLIES                |
|                               |                                 | 0000078112          | 13,919.10    | SNOWBLOWER FOR TORO MOWER    |
|                               |                                 | =====               |              |                              |
|                               |                                 | TOTAL:              | 14,920.26    |                              |
| WM RECYCLE AMERICA            | 00006595                        |                     |              |                              |
|                               |                                 | 0000078164          | 1,203.14     | TIPPING FEES                 |
|                               |                                 | =====               |              |                              |
|                               |                                 | TOTAL:              | 1,203.14     |                              |
| Z ENGINEERS PLLC              | 00005614                        |                     |              |                              |
|                               |                                 | 0000077985          | 2,855.00     | PROFESS SERV WINONA L/S 2016 |
|                               |                                 | =====               |              |                              |
|                               |                                 | TOTAL:              | 2,855.00     |                              |
| ZIGGYS #13                    | 00006567                        |                     |              |                              |
|                               |                                 | 0000078079          | 31.08        | REPLACEMENT SIGN POST        |
|                               |                                 | =====               |              |                              |
|                               |                                 | TOTAL:              | 31.08        |                              |
|                               |                                 | =====               |              |                              |
|                               |                                 | REPORT TOTAL:       | 1,876,948.65 |                              |

CITY OF MOSES LAKE  
TABULATION OF CLAIMS TO BE APPROVED  
COUNCIL MEETING OF 08/09/2016

TOTALS BY FUND

| FUND NO | FUND NAME                | AMOUNT       |
|---------|--------------------------|--------------|
| 000     | GENERAL FUND             | 88,538.11    |
| 103     | GRANTS AND DONATIONS     | 14,130.76    |
| 116     | STREET                   | 16,109.45    |
| 119     | STREET REPR/RECON        | 47,092.00    |
| 410     | WATER/SEWER              | 29,739.02    |
| 450     | 2011 BOND FUND           | 522,337.50   |
| 452     | 2004 BOND FUND           | 531,275.00   |
| 477     | WATER SEWER CONSTRUCTION | 117,931.84   |
| 490     | SANITATION               | 286,500.78   |
| 493     | STORM WATER              | 7,043.48     |
| 495     | AIRPORT                  | 225.45       |
| 498     | AMBULANCE FUND           | 12,872.49    |
| 503     | SELF-INSURANCE           | 490.00       |
| 517     | CENTRAL SERVICES         | 6,490.42     |
| 519     | EQUIPMENT RENTAL         | 22,234.14    |
| 528     | BUILD MAINTENANCE        | 173,938.21   |
|         | TOTAL                    | 1,876,948.65 |

CHANGES TO BE MADE SHOULD BE LISTED BELOW

| VEND NO. | P.O. NO. | AMT LISTED | CORRECTED AMT | ACTION TO BE TAKEN |
|----------|----------|------------|---------------|--------------------|
|----------|----------|------------|---------------|--------------------|

|       |       |       |       |       |
|-------|-------|-------|-------|-------|
| ..... | ..... | ..... | ..... | ..... |
| ..... | ..... | ..... | ..... | ..... |
| ..... | ..... | ..... | ..... | ..... |

CORRECT AMOUNT TO BE PAID .....

\*\*\*\*\*

CLAIMS APPROVAL

WE, THE UNDERSIGNED COUNCILMEN OF THE CITY OF MOSES LAKE, WASHINGTON, DO HEREBY CERTIFY THAT THE MERCHANDISE OR SERVICES SPECIFIED HAVE BEEN RECEIVED AND THAT ABOVE CLAIMS ARE APPROVED, AS NOTED, FOR PAYMENT IN THE AMOUNT OF \$1,876,948.65 THIS 9TH DAY OF AUGUST, 2016

.....

|                |                  |
|----------------|------------------|
| COUNCIL MEMBER | COUNCIL MEMBER   |
| .....          | .....            |
| COUNCIL MEMBER | FINANCE DIRECTOR |

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## CITY OF MOSES LAKE STAFF REPORT

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To: John Williams, City Manager  
From: Gary Harer, Municipal Services Director  
Date: August 9, 2016  
Proceeding Type: MOTION  
Subject: Request To Accept Work - Cascade Park Sewer Improvement Project - 2016

---

### Legislative History:

- |                       |                               |
|-----------------------|-------------------------------|
| • First Presentation: | August 9 <sup>th</sup> , 2016 |
| • Action              | Motion                        |
- 

### **Staff Report Summary**

Pipkin Construction has completed work on the Cascade Park Sewer Improvement Project – 2016 and it is ready to be accepted.

### **Background**

The project consisted of installing sewer lines and a pump station to serve Cascade Park. The work was awarded in the amount of \$216,199.23 and the final contract amount was \$249,939.82. The additional costs were the result of some quantity over-runs and additional work required due to existing utilities.

### **Fiscal and Policy Implications**

Upon acceptance, the City will enter into the 60 day lien period as required by Washington State Law.

### Options

| <i>Option</i>                                                                                    | <i>Results</i>                              |
|--------------------------------------------------------------------------------------------------|---------------------------------------------|
| <ul style="list-style-type: none"><li>• <i>Approve a motion to accept the project.</i></li></ul> | The 60 day lien period will begin.          |
| <ul style="list-style-type: none"><li>• <i>Take no action.</i></li></ul>                         | The project won't be accepted at this time. |

### Staff Recommendation

Staff recommends accepting the Cascade Park Sewer Improvement Project – 2016.

### Attachments

|    |      |
|----|------|
| A. | None |
|----|------|

### Legal Review

The following documents are attached and subject to legal review:

| Type of Document                                  | Title of Document | Date Reviewed by Legal Counsel |
|---------------------------------------------------|-------------------|--------------------------------|
| <ul style="list-style-type: none"><li>•</li></ul> |                   |                                |



**CITY OF MOSES LAKE**  
**STAFF REPORT**

---

To: John Williams, City Manager  
From: Gary Harer, Municipal Services Director  
Date: August 9, 2016  
Proceeding Type: MOTION  
Subject: Request To Accept Work - Well Drilling Project - 2015

---

**Legislative History:**

- |                       |                |
|-----------------------|----------------|
| • First Presentation: | August 9, 2016 |
| • Action              | Motion         |
- 

**Staff Report Summary**

Tacoma Pump & Drilling, Inc. has completed work on the Well Drilling Project – 2015 and it is ready to be accepted.

**Background**

The project consisted of drilling four shallow wells. The work was awarded in the amount of \$321,434.10 and the final contract amount was 273,553.47. The reduced cost was the result of quantity under-runs.

**Fiscal and Policy Implications**

Upon acceptance, the City will enter into the 60 day lien period as required by Washington State Law.

### Options

| <i>Option</i>                                                                                    | <i>Results</i>                              |
|--------------------------------------------------------------------------------------------------|---------------------------------------------|
| <ul style="list-style-type: none"><li>• <i>Approve a motion to accept the project.</i></li></ul> | The 60 day lien period will begin.          |
| <ul style="list-style-type: none"><li>• <i>Take no action.</i></li></ul>                         | The project won't be accepted at this time. |

### Staff Recommendation

Staff recommends accepting the Well Drilling Project – 2015.

### Attachments

|    |      |
|----|------|
| A. | None |
|----|------|

### Legal Review

The following documents are attached and subject to legal review:

| Type of Document                                  | Title of Document | Date Reviewed by Legal Counsel |
|---------------------------------------------------|-------------------|--------------------------------|
| <ul style="list-style-type: none"><li>•</li></ul> |                   |                                |





**CITY OF MOSES LAKE**  
**STAFF REPORT**

---

To: John Williams, City Manager  
From: Gilbert Alvarado, Community Dev. Director/Deputy City Manager  
Date: August 9, 2016  
Proceeding Type: MOTION  
Subject: Resolution – Accept Easement – Shinn Short Plat, Lot 1 CBSP

---

**Legislative History:**

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|                        |                |
|------------------------|----------------|
| • First Presentation:  | August 9, 2016 |
| • Second presentation: |                |
| • Action:              | Motion         |

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**Staff Report Summary**

Moses Lake Municipal Code 17.18.020.A.8 (Binding Site Plan Conditions and Requirements) requires that water and sewer improvements within a binding site plan shall be privately held, except that water meters shall be owned by the City. A municipal access easement is required to be recorded concurrently with all binding site plans, to allow the City to access the water meters and flush the water system. This requirement applies to all new and revised binding site plans submitted since the adoption of the ordinance in 2007.

**Background**

The Shinn short Plat Lot 1 Commercial Binding Site Plan, as a binding site plan submitted for review, is required to provide this easement.

**Fiscal and Policy Implications**

Accepting the easement is consistent with existing policy and Municipal Code requirements.

### Options

| <i>Option</i>                                                                | <i>Results</i>                                                                                                                                                                    |
|------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"><li>• <i>Accept the easement</i></li></ul> | Staff will move forward with recording the binding site plan, so the property can be segregated, water meters installed, and building permits issued.                             |
| <ul style="list-style-type: none"><li>• <i>Take no action</i></li></ul>      | The binding site plan will not be recorded. The property will not be divided and the owner will not be able to install water meters or continue with development of the property. |

### Staff Recommendation

Staff recommends accepting the easement.

### Attachments

|    |                                                            |
|----|------------------------------------------------------------|
| A. | Map of Shinn Short Plat Lot 1 Commercial Binding site Plan |
|----|------------------------------------------------------------|

### Legal Review

The following documents are attached and subject to legal review:

| Type of Document                                           | Title of Document                | Date Reviewed by Legal Counsel                  |
|------------------------------------------------------------|----------------------------------|-------------------------------------------------|
| <ul style="list-style-type: none"><li>• Easement</li></ul> | Grant of Utility Access Easement | July 15, 2016 - City Attorney Katherine Kenison |

RESOLUTION NO. 3630

A RESOLUTION ACCEPTING AN EASEMENT FROM LOIS A. SHINN

RECITALS:

1. Resolution #238 provides that all grants of real estate, or any interest therein, to the City of Moses Lake, shall not be accepted until a resolution has been duly passed by the City Council.
2. Lois a. Shinn has presented a utility access easement to the City of Moses Lake.

RESOLVED:

1. The easement for the following described property is hereby accepted by the City of Moses Lake:

Shinn Short Plat Lot 1 Commercial Binding Site Plan

Adopted by the City Council on August 9, 2016.

\_\_\_\_\_  
Todd Voth, Mayor

ATTEST:

\_\_\_\_\_  
W. Robert Taylor, Finance Director

# Shinn Short Plat Lot 1 - Commercial Binding Site Plan

## A RECORD OF SURVEY

LYING IN A PORTION OF SECTION 14, TOWNSHIP 19 NORTH, RANGE 28 EAST, W.M.,  
CITY OF MOSES LAKE, GRANT COUNTY, WASHINGTON

### EXISTING LEGAL DESCRIPTION

PLAT, ACCORDING TO THE PLAT THEREOF RECORDED IN  
PLATS, PAGES 17 AND 18, RECORDS OF GRANT COUNTY,

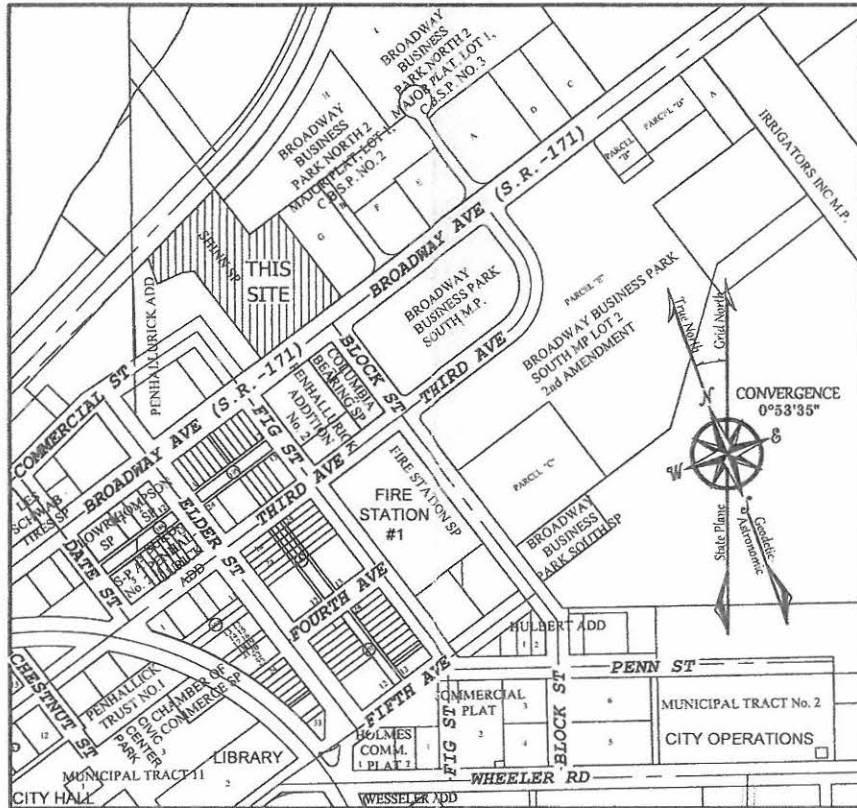
### DECLARATION

LAND DESCRIBED HEREIN IN FEE SIMPLE IS:

HEREBY ESTABLISH A BINDING SITE PLAN FOR THE PURPOSE  
ALE OF PORTIONS THEREOF, PURSUANT TO RCW CHAPTER  
' OF THE MOSES LAKE MUNICIPAL CODE AND THAT THE  
ARE THAT DEVELOPMENT OF THE PROPERTY HEREIN  
CONFORM TO ALL INSCRIPTIONS CONTAINED HEREON.

TITLE

DATE



VICINITY MAP  
SCALE: 1"= 400'

### ACKNOWLEDGMENT

HOW OR HAVE SATISFACTORY EVIDENCE THAT

RATION ON THIS BINDING SITE PLAN, AND I ACKNOWLEDGE  
OR THE DECLARATION TO BE A FREE AND VOLUNTARY ACT  
PURPOSES MENTIONED IN THE DECLARATION.

DATED

SIGNATURE OF NOTARY PUBLIC

MY APPOINTMENT EXPIRES

EXAMINED AND

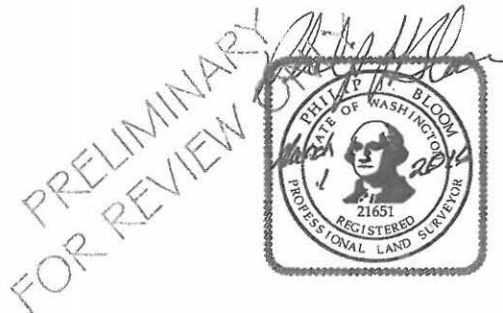
CITY MANAGER

EXAMINED AND A

GRANT COUNTY

THIS IS TO CERT  
ACCORDING TO 1  
ADVANCED TAXE

GRANT COUNTY



# SHINN SHORT PLAT

A REPLAT OF A PORTION OF LOT 3 PENHALLURICK ADDITION AND SECTION 14, TOWNSHIP 19 NORTH, RANGE 28 EAST, W.M., GRANT COUNTY, WASHINGTON

## SURVEYOR'S CERTIFICATE AND DECLARATION

I HEREBY CERTIFY THAT THIS SHORT PLAT IS A TRUE AND CORRECT REPRESENTATION OF THE LANDS ACTUALLY SURVEYED.

I HEREBY DECLARE THAT THE PLAT OF SHINN SHORT PLAT IS BASED ON ACTUAL SURVEY AND SUBDIVISION OF A PORTION OF SECTION 14, TWS. 19 NORTH, RGE. 28 EAST, W.M., THAT THE SURVEY WAS COMPLETED BY ME OR UNDER MY DIRECTION AND THAT THE DISTANCES, COURSES, AND ANGLES ARE SHOWN THEREON CORRECTLY TO THE BEST OF MY KNOWLEDGE, INFORMATION, AND BELIEF, AND THAT PROPER MONUMENTS HAVE BEEN SET AND LOT CORNERS ARE STAKED ON THE GROUND.

DATE OF SURVEY: FEBRUARY 08, 2000  
METHOD OF SURVEY: RADIAL AND CLOSED TRAVERSE SURVEY METHODS.

Philip J. Bloom, P.L.S.  
Registration No. 21651  
321 S. Beech, Suite A  
Moses Lake, WA 98837



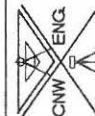
INDEX  
DATA



S14, T19N, R28E

COLUMBIA NORTHWEST  
ENGINEERING

PHILIP J. BLOOM  
321 S. Beech, Suite A  
Moses Lake, WA 98837  
Phone: 768-1226



SHINN SHORT PLAT

FOR: LOIS SHINN  
503 RD. N. NE, MOSES LAKE, WA 98837

DBG  
DRAWN BY  
LAH  
CHECKED BY  
NOV/02/2000  
PLOT DATE  
1"=50'  
SCALE  
100003.1  
PROJ. NO.  
REV 0  
REVISION NO.  
SHEET 1  
OF 2

BROADWAY BUSINESS PARK  
SOUTH MAJOR PLAT

### VERTICAL DATUM

THE 3 1/4" BC MONUMENT IN MON. CASE AT THE C OF EAST BROADWAY AVENUE AND BLOCK STREET, ELEVATION 1060.11 BASED ON USBR DATUM CITY OF MOSES LAKE RECORDS.

### EQUIPMENT USED

GTS 303D TOPCON TOTAL STATION

### BEARING DATUM

THE BEARING S53°42'37"W ON THE CENTER LINE OF EAST BROADWAY AVENUE AS SHOWN ON THIS PLAT EQUALS THE BEARING FOR THE SAME LINE ON BROADWAY BUSINESS PARK NORTH MAJOR PLAT.

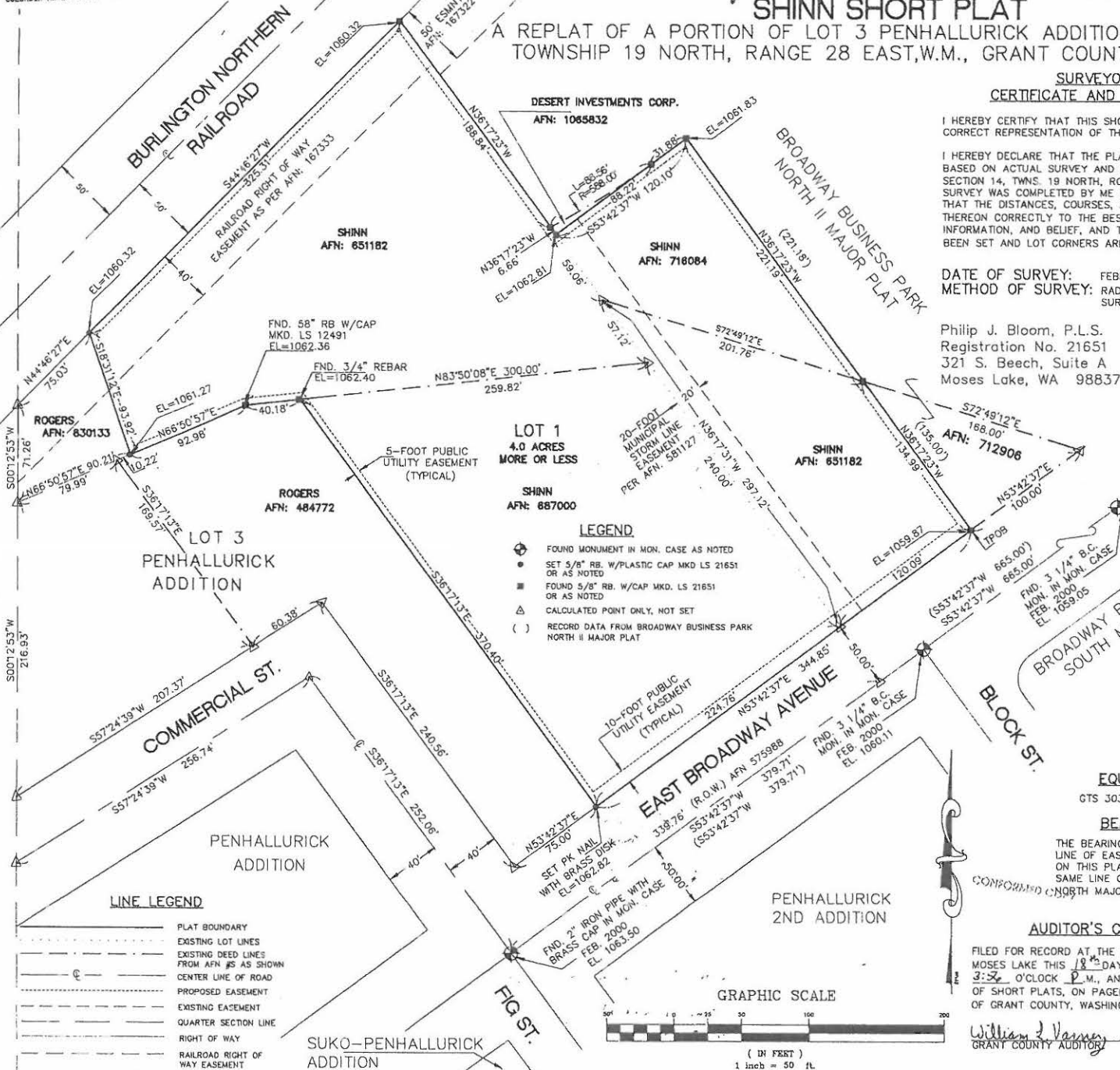
### AUDITOR'S CERTIFICATE

FILED FOR RECORD AT THE REQUEST OF THE CITY OF MOSES LAKE THIS 18<sup>th</sup> DAY OF December, 2000, AT 3:30 O'CLOCK P.M., AND RECORDED IN VOLUME 11 OF SHORT PLATS, ON PAGE(S) 17 & 18, RECORDS OF GRANT COUNTY, WASHINGTON.

William J. Varney  
GRANT COUNTY AUDITOR

11/02/2000

SHINN SHORT PLAT





## CITY OF MOSES LAKE STAFF REPORT

---

To: John Williams, City Manager  
From: Gilbert Alvarado, Community Dev. Director/Deputy City Manager  
Date: August 9, 2016  
Proceeding Type: MOTION  
Subject: Barrington Point 3 Final Major Plat – Findings of Fact

---

### Legislative History:

- |                        |                |
|------------------------|----------------|
| • First Presentation:  | August 9, 2016 |
| • Second presentation: |                |
| • Action:              | Motion         |

### **Staff Report Summary**

Attached is the Barrington Point 3 Final Major Plat, Findings of Fact as recommended by the Planning Commission. The Planning Commission considered the Final Plat at their July 14, 2016 regular meeting and approved the final plat as presented with conditions. See attached.

### **Background**

The proposed plat is a 27 lot residential plat. The property is being subdivided so that houses can be built and lots can be sold. The development is a continuation of the Barrington Point developments.

### **Fiscal and Policy Implications**

N/A

### **Options**

| <b><i>Option</i></b>                                                                                                                                                 | <b><i>Results</i></b>                                                                                                                    |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"><li>• <i>Approved the Barrington Point 3 Final Major Plat Findings of Fact as recommended by the Planning Commission</i></li></ul> | <i>The Barrington Point Final Major Plat can be finalized and in compliance with City regulations. Parcel can be sold and developed.</i> |
| <ul style="list-style-type: none"><li>• <i>Take no action</i></li></ul>                                                                                              | <i>The site would be allowed to continue with development.</i>                                                                           |

### **Staff Recommendation**

Staff would recommend that the City Council approve the Barrington Point 3 Final Major Plat Findings of Fact as recommended by the Planning Commission and as presented.

### **Attachments**

|    |                  |
|----|------------------|
| A. | Findings of Fact |
| B. | Map              |
| C. | Aerial           |

### **Legal Review**

The following documents are attached and subject to legal review: N/A



BEFORE THE PLANNING COMMISSION/CITY COUNCIL OF THE  
CITY OF MOSES LAKE, WASHINGTON

IN THE MATTER OF THE BARRINGTON POINT  
3 FINAL PLAT

FINDINGS OF FACT, CONCLUSIONS, AND  
DECISION

1. HEARING BEFORE THE PLANNING COMMISSION.

- 1.1 Date. A public meeting was held upon proper notice before the Commission on July 14, 2016.
- 1.2 Proponent. Olsen Homes is the proponent of this plat.
- 1.3 Purpose. The proponent has submitted a 33-lot final plat for property which is legally described upon the plat. City staff has confirmed the property described on the plat is the property submitted for platting.
- 1.4 Evidence. The Commission considered the following materials in reaching its decision:
  - A. The final plat submitted June 14, 2016.
  - B. Staff report and attachments.

2. FINDINGS OF FACT BY THE PLANNING COMMISSION.

Based upon the evidence presented to them, the Commission makes the following findings of fact:

- 2.1 The proponent is the owner of the property.
- 2.2 The property is currently zoned R-1, Single Family Residential.
- 2.3 The layout of the final plat conforms to the approval conditions of the preliminary plat, as modified in 2014.
- 2.4 East Columbia Basin Irrigation District was waiting for their review fee so has not submitted comments, but will ensure their issues are addressed before signing the plat.
- 2.5 Corrections are needed, as noted in the comments of the Development Engineer.

3. CONCLUSIONS BY THE PLANNING COMMISSION.

From the foregoing findings of fact the Commission makes the following conclusions:

- 3.1 The Planning Commission of the City of Moses Lake is vested with the authority to determine approval of plats.
- 3.2 It is in the best interests and welfare of the city's citizens to plat the property as proposed.
- 3.3 Conditions are required to ensure that the final plat conforms to the approval conditions of the preliminary plat and modification.
- 3.4 Conditions ensure that the required fees and reimbursements will be collected prior to the City recording the plat with the Grant County Auditor.
- 3.5 Conditions ensure that the required street frontage landscaping will be installed prior to a



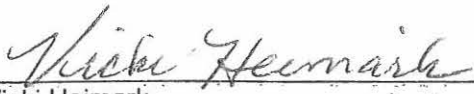
Certificate of Occupancy being issued for each lot.

4. DECISION OF THE PLANNING COMMISSION.

On the basis of the foregoing findings of fact and conclusions, it is the recommendation of the Planning Commission that the plat be approved with the following conditions:

- 4.1 The comments of the Development Engineer shall be addressed.
- 4.2 Any comments of the USBR, and ECBID shall be addressed.
- 4.3 The plat shall not be recorded until the city fees and reimbursements are paid to the City of Moses Lake.
- 4.4 The required covenant for cul-de-sac improvements shall be recorded with the plat.

Approved by the Planning Commission on July 14, 2016.

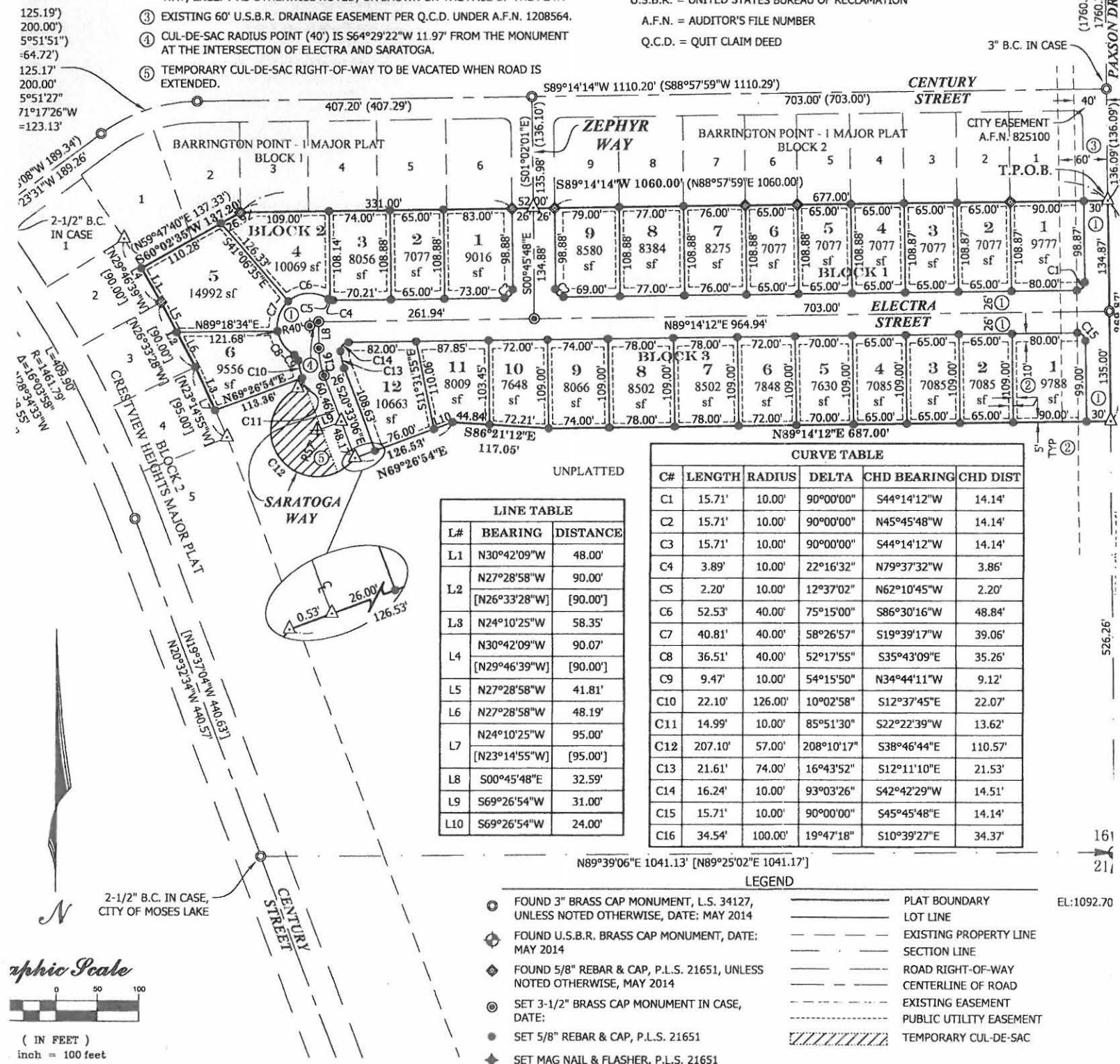
  
\_\_\_\_\_  
Vicki Heimark  
Planning Commission Chair

## NOTES

- ① RIGHT-OF-WAY DEDICATED TO THE CITY OF MOSES LAKE ON THIS PLAT.
- ② PUBLIC UTILITY EASEMENTS ARE DEDICATED ON THIS PLAT 5 FEET WIDE ON EACH SIDE OF ALL INTERIOR LOT LINES, 5 FEET WIDE ON THE PLAT SIDE OF ALL EXTERIOR LOT LINES, AND 10 FEET WIDE ALONG ALL STREET RIGHTS OF WAY, EXCEPT AS OTHERWISE NOTED, OR SHOWN ON THE FACE OF THE PLAT.
- ③ EXISTING 60' U.S.B.R. DRAINAGE EASEMENT PER Q.C.D. UNDER A.F.N. 1208564.
- ④ CUL-DE-SAC RADIUS POINT (40') IS S64°29'22"W 11.97' FROM THE MONUMENT AT THE INTERSECTION OF ELECTRA AND SARATOGA.
- ⑤ TEMPORARY CUL-DE-SAC RIGHT-OF-WAY TO BE VACATED WHEN ROAD IS EXTENDED.

## REFERENCE DATA

- ( ) RECORD DATA BARRINGTON POINT - 1 MAJOR PLAT, BOOK 25 OF PLATS,  
PAGES 28 AND 29, RECORDS OF GRANT COUNTY, WASHINGTON.
- [ ] RECORD DATA CRESTVIEW HEIGHTS MAJOR PLAT, BOOK 16 OF PLATS,  
PAGES 33-35, RECORDS OF GRANT COUNTY, WASHINGTON.
- U.S.B.R. = UNITED STATES BUREAU OF RECLAMATION
- A.F.N. = AUDITOR'S FILE NUMBER
- O.C.D. = OQUIT CLAIM DEED





ARTER OF SECTION 16, TOWNSHIP 19 NORTH, RANGE 28 EAST, W.M.,  
MOSES LAKE, GRANT COUNTY, WASHINGTON





**CITY OF MOSES LAKE**  
**STAFF REPORT**

---

To: John Williams, City Manager  
From: Gilbert Alvarado, Community Dev. Director/Deputy City Manager  
Date: August 9, 2016  
Proceeding Type: MOTION  
Subject: Pioneer Meadows Final Major Plat – Findings of Fact

---

**Legislative History:**

- |                        |                |
|------------------------|----------------|
| • First Presentation:  | August 9, 2016 |
| • Second presentation: |                |
| • Action:              | Motion         |

**Staff Report Summary**

Attached is the Pioneer Meadows Final Major Plat, Findings of Fact as recommended by the Planning Commission. The Planning Commission considered the Final Plat at their July 14, 2016 regular meeting and approved the final plat as presented with conditions. See attached.

**Background**

The proposed plat is a two lot Multi-Family residential plat on 15 acres. The Preliminary Plat was approved earlier this year which allowed the developer to move forward with the permitting of the apartments. Currently site work is underway. The Final Plat will complete the land use permitting process and allow the developer to submit additional building permits and Certificate of Occupancy as the buildings are completed.

**Fiscal and Policy Implications**

N/A

### **Options**

| <b><i>Option</i></b>                                                                                                                                            | <b><i>Results</i></b>                                                                                                                       |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"><li><i>Approved the Pioneer Meadows Final Major Plat Findings of Fact as recommended by the Planning Commission</i></li></ul> | The Pioneer Meadows Final Major Plat can be finalized and in compliance with City regulations. Apartments can be constructed and completed. |
| <ul style="list-style-type: none"><li><i>Take no action</i></li></ul>                                                                                           | No apartments will be constructed                                                                                                           |

### **Staff Recommendation**

Staff would recommend that the City Council approve the Pioneer Meadows Final Major Plat Findings of Fact as recommended by the Planning Commission and as presented.

### **Attachments**

|    |                  |
|----|------------------|
| A. | Findings of Fact |
| B. | Map              |
| C. | Aerial           |

### **Legal Review**

The following documents are attached and subject to legal review: N/A

BEFORE THE PLANNING COMMISSION/CITY COUNCIL OF THE  
CITY OF MOSES LAKE, WASHINGTON

IN THE MATTER OF THE PIONEER MEADOWS  
FINAL PLAT

FINDINGS OF FACT, CONCLUSIONS, AND  
DECISION

---

1. HEARING BEFORE THE PLANNING COMMISSION.

- 1.1 Date. A public meeting was held upon proper notice before the Commission on July 14, 2016.
- 1.2 Proponent. Pioneer Meadows LLC is the proponent of this plat.
- 1.3 Purpose. The proponent has submitted a final plat for property which is legally described upon the plat. City staff has confirmed the property described on the plat is the property submitted for platting.
- 1.4 Evidence. The Commission considered the following materials in reaching its decision:
  - A. The final plat submitted June 13, 2016.
  - B. Staff report and attachments.

2. FINDINGS OF FACT BY THE PLANNING COMMISSION.

Based upon the evidence presented to them, the Commission makes the following findings of fact:

- 2.1 The proponent is the owner of the property.
- 2.2 The property is currently zoned R-3, Multi-Family Residential and C-2, General Commercial.
- 2.3 The final plat conforms to the approval conditions of the preliminary plat.
- 2.4 Corrections are needed, as noted in the comments of the Development Engineer.

3. CONCLUSIONS BY THE PLANNING COMMISSION.

From the foregoing findings of fact the Commission makes the following conclusions:

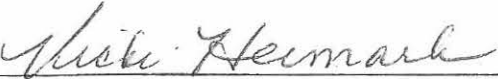
- 3.1 The Planning Commission of the City of Moses Lake is vested with the authority to determine approval of plats.
- 3.2 It is in the best interests and welfare of the city's citizens to plat the property as proposed.
- 3.3 Conditions are required to ensure that the final plat conforms to the approval conditions of the preliminary plat and modification.
- 3.4 Conditions ensure that the required fees and reimbursements will be collected prior to the City recording the plat with the Grant County Auditor.

4. DECISION OF THE PLANNING COMMISSION.

On the basis of the foregoing findings of fact and conclusions, it is the recommendation of the Planning Commission that the plat be approved with the following conditions:

- 4.1 The comments of the Development Engineer shall be addressed.
- 4.2 The plat shall not be recorded until the city fees and reimbursements are paid to the City of Moses Lake.

Approved by the Planning Commission on July 14, 2016.

  
\_\_\_\_\_  
Vicki Heimark  
Planning Commission Chair



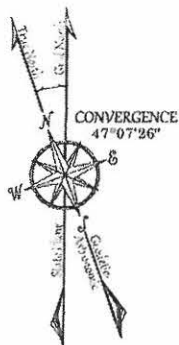
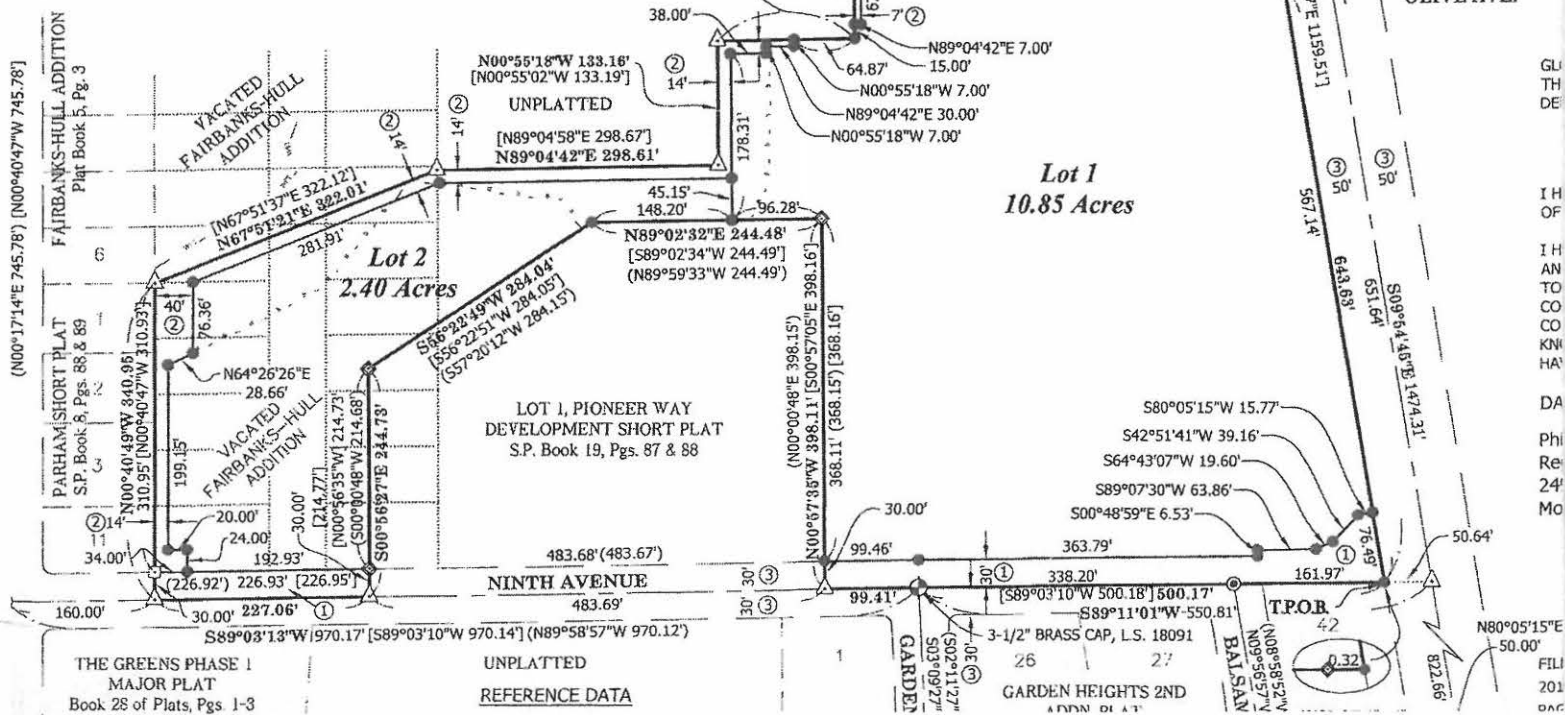
LYING IN A PORTION OF SECTION 23, TOWNSHIP 19 NORTH, RANGE 28 EAST, V  
CITY OF MOSES LAKE, GRANT COUNTY, WASHINGTON

COVENANTS, AS APPROVED WITH THE PLAT, ARE RECORDED  
AS SEPARATE DOCUMENT UNDER AUDITOR'S FILE NUMBER  
\_\_\_\_\_, RECORDS OF GRANT COUNTY, WA.

-  FOUND 2" BRASS CAP MONUMENT IN CASE, CITY OF MOSES LAKE, UNLESS OTHERWISE NOTED, DATE: MAY 2015
-  FOUND PIN IN CONCRETE IN MONUMENT CASE, DATE: MAY 2015
-  FOUND 5/8" REBAR & CAP, LS 30440, DATE: MAY 2015
-  FOUND 5/8" REBAR & CAP, LS 18091, DATE: MAY 2015
-  CALCULATED POINT ONLY
-  SET 5/8" REBAR AND CAP, P.L.S. 21651, DATE:

PROPERTY BOUNDARY LINE  
LOT LINE  
EXISTING PROPERTY LINE  
ROAD RIGHT-OF-WAY  
CENTERLINE OF ROAD  
SURVEY TIE LINE  
WETLAND BUFFER LINE  
WETLAND BOUNDARY LINE  
DATE: MAY 2015

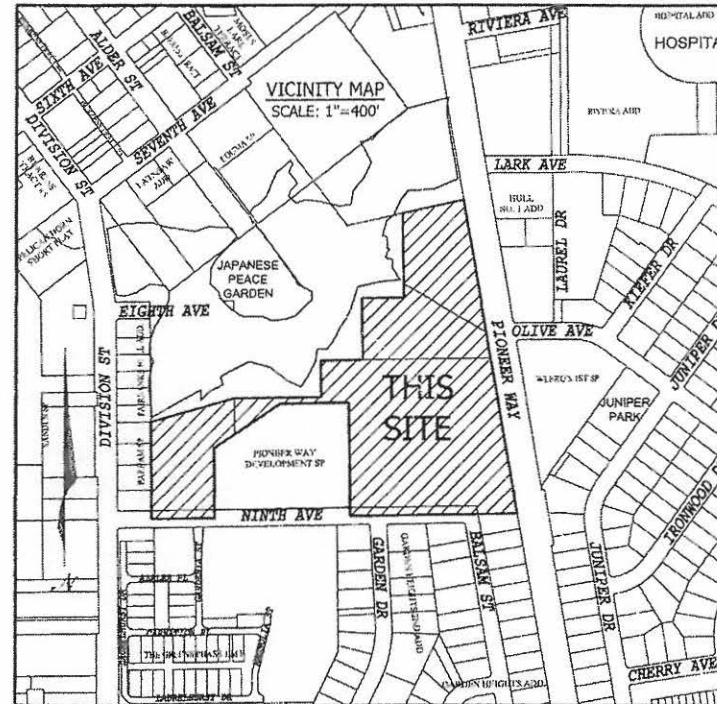
- ① RIGHT-OF-WAY DEDICATED TO THE CITY OF MOSES LAKE ON THIS PLAT.
- ② ACTIVITY TRAIL 1.13 ACRES OF LAND, DEDICATED TO THE CITY OF MOSES LAKE ON THIS PLAT.
- ③ PREVIOUSLY DEDICATED RIGHT-OF-WAY, WIDTHS AS NOTED.





# PIONEER MEADOWS MAJOR PLAT

LYING IN A PORTION OF SECTION 23, TOWNSHIP 19 NORTH, RANGE 28 EAST, W.M.,  
CITY OF MOSES LAKE, GRANT COUNTY, WASHINGTON



INDEX DATA

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S23, T19 N, R28 E

Columbia NW Engineering, P.S.  
engineering ~ surveying ~ planning  
249 North Elder Street, Moses Lake, WA 98837  
Ph: 509-766-1226 Fax: 509-766-6754

CNW ENG

PIONEER MEADOWS  
MAJOR PLAT

FOR: RUDEEN DEVELOPMENT LLC  
695 N. LEGACY RIDGE DRIVE #301, LIBERTY LAKE, WA 99019

THE NORTHWEST QUARTER  
ST, W.M., GRANT COUNTY,  
CASE MARKED LS 18091, ON  
SECTION OF NINTH AVE. AND  
INUMENT IN MONUMENT CASE  
AVE., BEARS S89°03'13"W,

TH AVE., 338.20 FEET TO THE  
THENCE CONTINUING  
RIGHT-OF-WAY OF PIONEER  
EN HEIGHTS SECOND  
237838 IN VOLUME 6 OF  
THE TRUE POINT OF  
TH LINE OF SAID GARDEN  
HE INTERSECTION OF NINTH  
NT IN CASE MARKED LS 18091;  
ID NINTH AVE. AND THE  
COND ADDITION PLAT, 99.41  
VAY DEVELOPMENT SHORT  
848 IN BOOK 19 OF SHORT  
COUNTY, WASHINGTON;  
PIONEER WAY DEVELOPMENT  
OF LOT 1, SAID PIONEER  
W ALONG THE EAST LINE OF  
THEAST CORNER OF SAID LOT  
SAID LOT 1, A DISTANCE OF  
HWEST LINE OF SAID LOT 1, A  
VG THE WEST LINE OF SAID  
ST CORNER OF SAID LOT 1,  
AVE.; THENCE S00°56'27"E  
OPMENT SHORT PLAT, 30.00  
OF SAID NINTH AVE., 227.06  
BEING THE SOUTHEAST  
THE PLAT THEREOF FILED  
GRANT COUNTY,  
T LINE OF LOTS 11, 10, 9, 8  
TO THE NORTHEAST  
OUTHWEST CORNER OF THE  
OF MOSES LAKE FILED UNDER  
GRANT COUNTY; THENCE THE  
ING THE SOUTHERLY AND  
D UNDER AFN 960110001:

MOST EASTERLY NORTHEAST  
UNDER AFN 960110001, SAID

**DEDICATION**

THE OWNER OF THE LAND DESCRIBED HEREIN IN FEE SIMPLE IS:

PIONEER MEADOWS APARTMENTS, LLC, A WASHINGTON LIMITED LIABILITY COMPANY

THE OWNER DECLARES THIS PLAT AND DEDICATES TO THE PUBLIC FOREVER, ALL STREETS, ROADS, ALLEYS, EASEMENTS OR WHATEVER PUBLIC PROPERTY THERE IS SHOWN ON THIS PLAT FOR ANY AND ALL PUBLIC PURPOSES NOT INCONSISTENT WITH THE USES SHOWN ON THIS PLAT AND DOES HEREBY GRANT A WAIVER OF ALL CLAIMS FOR DAMAGES AGAINST ANY GOVERNMENTAL AUTHORITY ARISING FROM CONSTRUCTION AND MAINTENANCE OF PUBLIC PROPERTY WITHIN THE SUBDIVISION.

PRINTED NAME \_\_\_\_\_ TITLE \_\_\_\_\_

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

**ACKNOWLEDGMENT**

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

I CERTIFY THAT I KNOW OR HAVE SATISFACTORY EVIDENCE THAT

**APPROVALS**

EXAMINED AND APPROVED BY THE MOSES LAKE CITY ENGINEER.

CITY ENGINEER \_\_\_\_\_ DATE \_\_\_\_\_

EXAMINED AND APPROVED BY THE MOSES LAKE PLANNING COMMISSION.

PLANNING COMMISSION CHAIRMAN \_\_\_\_\_ DATE \_\_\_\_\_

EXAMINED AND APPROVED BY THE MOSES LAKE CITY COUNCIL.

CITY MANAGER \_\_\_\_\_ DATE \_\_\_\_\_

GRANT COUNTY ASSESSOR

EXAMINED AND APPROVED BY THE GRANT COUNTY ASSESSOR.



**CITY OF MOSES LAKE**  
**STAFF REPORT**

---

To: John Williams, City Manager  
From: W. Robert Taylor, Finance Director  
Date: August 9, 2016  
Proceeding Type: Motion  
Subject: Ordinance - 2016 Budget Adjustment

---

**Legislative History:**

|                        |                |
|------------------------|----------------|
| • First Presentation:  | July 26, 2016  |
| • Second presentation: | August 9, 2016 |
| • Action:              | Motion         |

---

**Staff Report Summary**

Council has an opportunity to approve these 2016 budget adjustments modification gives staff direction to make both minor and capital purchases. .

**Background**

Council approved the 2016 annual budget with Ordinance 2793 on December 22, 2015 and subsequent adjustments on February 23, 2016. The current adjustments cover unanticipated expenditures and related costs of formally approved budgetary decisions and expenditures. The adjustments are briefly described below.

1. General Fund:
  - a. Executive branch had wages and benefits increased with the creation of Deputy City Manager position.

- b. Wages and benefits for Community Development were decreased with the allocation of the Directors time to the Executive branch.
  - c. Legal, and Community Development had large increases in professional services for the Win Co appeal.
  - d. Transfers from Miscellaneous Services to Special Revenue.
  - e. Fire department acquired small equipment with the purchase of the new engine. Medical payments paid on retired firefighters are now being paid from the fire department and not the fireman's pension fund per state auditors.
2. Budgeted expenditures exceeded revenue. Transfers in from the general fund were needed to cover fund balance in Street Reconstruction.
  3. Storm water anticipates receiving a state grant to cover portion of storm drain projects.
  4. Due to a higher than normal rate of claims the expenditures in the Unemployment Compensation Insurance fund increased substantially.
  5. The Equipment Rental fund lease revenue was not booked at the time of the expenditure budget being approved. The initial payment on the lease was made at the beginning of the lease year and not at the end of the year.
  6. Fireman's Pension fund expenses was reduced by the same amount that the fire department expenses increase for medical insurance premiums and direct payments.

#### **Fiscal and Policy Implications**

Below is a Summary of the adjustment by fund.

### **2016 Budget Omnibus - Fund Summary**

|                       | Fund | Budget Adjustments |           | Net effect on Fund Balance |
|-----------------------|------|--------------------|-----------|----------------------------|
|                       |      | Revenues           | Expenses  |                            |
| General Fund          | 000  |                    | 404,250   | 404,250                    |
| Street Reconstruction | 119  | 225,000            | 225,000   | 225,000                    |
| Unemploy. Comp Ins    | 501  |                    | 10,000    | 10,000                     |
| Equipment rental      | 519  | 1,009,000          | 1,009,000 | 1,009,000                  |
| Fireman's Pension     | 611  |                    | -119,000  | 119,000                    |

### Options

| <i>Option</i>                                                                          | <i>Results</i>                                                                                                        |
|----------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"><li>• <i>Adopt adjustment as presented</i></li></ul> | Action would allow staff to adjust the budget from Fund balance to specific line items.                               |
| <ul style="list-style-type: none"><li>• <i>Modify the adjustment</i></li></ul>         | Action could require staff to bring an additional budget adjustment to council for consideration                      |
| <ul style="list-style-type: none"><li>• <i>Take no action</i></li></ul>                | The budget would not be adjusted and could result in expenses exceeding budget and potentially violate RCW 35.33.125. |

### Staff Recommendation

Staff recommends that City Council move to approve the budget adjustments as presented.

### Attachments

|    |                |
|----|----------------|
| A. | Attachment A   |
| B. | Ordinance ____ |

### Legal Review

The following documents are attached and subject to legal review:

| Type of Document                                  | Title of Document | Date Reviewed by Legal Counsel |
|---------------------------------------------------|-------------------|--------------------------------|
| <ul style="list-style-type: none"><li>•</li></ul> |                   |                                |

ORDINANCE NO. 2818

AN ORDINANCE AMENDING THE 2016 BUDGET FOR THE CITY OF MOSES LAKE,  
WASHINGTON

THE CITY COUNCIL OF THE CITY OF MOSES LAKE, WASHINGTON ORDAINS AS FOLLOWS:

Section 1. The 2016 budget is amended as follows:

Budget Adjustments

|                       |                   | Fund | Revenues  | Expenses  | Fund Balance Adjustment |
|-----------------------|-------------------|------|-----------|-----------|-------------------------|
| Street Reconstruction |                   | 119  |           |           | 225,000                 |
|                       | transfer in       |      | 225,000   |           |                         |
|                       | capital projects  |      |           | 225,000   |                         |
| Equipment Rental      |                   | 519  |           |           | 1,009,000               |
|                       | lease proceeds    |      | 1,009,000 |           |                         |
|                       | capital purchases |      |           | 1,009,000 |                         |
| GRAND TOTAL           |                   |      |           |           | 1,234,000               |

Section 2. This ordinance shall take effect and be in force five (5) days after its passage and publication of its summary as provided by law.

Adopted by the City Council and signed by its Mayor on August 9, 2016.

\_\_\_\_\_  
Todd Voth, Mayor

ATTEST:

\_\_\_\_\_  
W. Robert Taylor, Finance Director

APPROVED AS TO FORM:

\_\_\_\_\_  
Katherine L. Kenison, City Attorney

## 2016 Budget Adjustments - Fund Summary

|                       | Fund | Budget Adjustments |           | Fund Bal.<br>adjustment |
|-----------------------|------|--------------------|-----------|-------------------------|
|                       |      | Revenues           | Expenses  |                         |
| General Fund          | 000  |                    |           | 404,250                 |
| Executive             |      |                    |           |                         |
| wage/benefits         |      |                    | 38,000    |                         |
| Community Dev         |      |                    |           |                         |
| wage/benefits         |      |                    | -31,800   |                         |
| legal                 |      |                    |           |                         |
| Professional fees     |      |                    | 37,000    |                         |
| Misc Services         |      |                    |           |                         |
| transfers out         |      |                    | 225,000   |                         |
| Fire                  |      |                    |           |                         |
| medical ins/pmts      |      |                    | 119,000   |                         |
| small equip           |      |                    | 17,050    |                         |
| Street Reconstruction | 119  |                    |           | 225,000                 |
| transfer in           |      | 225,000            |           |                         |
| capital projects      |      |                    | 225,000   |                         |
| Unemployment Ins Comp | 501  |                    |           | 10,000                  |
| claims/judgements     |      |                    | 10,000    |                         |
| Equipment rental      | 519  |                    |           | 1,009,000               |
| lease proceeds        |      | 1,009,000          |           |                         |
| Capital purchases     |      |                    | 1,009,000 |                         |
| Fireman's Pension     | 611  |                    |           | -119,000                |
| medical ins/pmts      |      |                    | -119,000  |                         |
| GRAND TOTAL           |      |                    |           | 1,529,250               |