



**CITY OF MOSES LAKE**  
**STAFF REPORT**

---

To: John Williams, City Manager  
From: Gary Harer, Municipal Services Director  
Date: July 26, 2016  
Proceeding Type: Motion  
Subject: **Resolution –Amend the 2017-2022 Six Year Transportation Improvement Program**

---

**Legislative History:**

- |                       |               |
|-----------------------|---------------|
| • First Presentation: | July 12, 2016 |
| • Second Presentation | July 26, 2016 |
| • Action:             | Motion        |
- 

**Staff Report Summary**

Attached is a resolution to adopt the 2017-2022 Six Year Transportation Program.

**Background**

The City is required to amend their Six Year Transportation Program each year. The Six Year TIP is then submitted to Regional, State, and Federal planning organizations to form lists of transportation needs. The Washington State Department of Transportation requires each project to be shown on an individual sheet, hence the 12 sheets

**Fiscal and Policy Implications**

Only projects listed in the City's Six Year Transportation Improvement Program are eligible for State and Federal Funding.

### Options

Option	Results
<ul style="list-style-type: none"><li>Approve the resolution to adopt the Six Year TIP</li></ul>	The city will be in compliance with state law and the projects will be eligible for state and federal funding
<ul style="list-style-type: none"><li>Take no action.</li></ul>	The City would be out of compliance with state law.

### Staff Recommendation

Staff recommends the Council to approve the attached resolution that adopts the 2017-2022 Six Year TIP.

### Attachments

A.	Resolution No. 3625 Proposed Six Year Transportation Improvement Program
----	---

### Legal Review

The following documents are attached and subject to legal review:

Type of Document	Title of Document	Date Reviewed by Legal Counsel
<ul style="list-style-type: none"><li>None</li></ul>		

RESOLUTION NO. 3625

**A RESOLUTION TO AMEND RESOLUTION 3537 TRANSPORTATION  
IMPROVEMENT PROGRAM FOR 2017-2022**

**Recitals:**

1. Pursuant to the requirements of RCW 35.77.010 laws of the State of Washington, the City of Moses Lake has presented an amended Six Year Transportation Improvement Program for the ensuing six calendar years, 2017-2022.
2. Pursuant further to said law, the City Council of the City of Moses Lake, being the legislative body of said city, did hold a public hearing on said Transportation Improvement Program at 7:00 p.m. in the Council Chambers at the Police/Justice Facility in Moses Lake on July 12<sup>th</sup>, 2016.

**Resolved:**

1. The City Council of the City of Moses Lake adopts the amended Six Year Transportation Improvement Program for the ensuing six calendar years, 2017-2022.
2. A copy of said amended Six Year Transportation Improvement Program for the ensuing six calendar years, 2017-2022, together with a copy of this resolution shall be filed with the Director of Highways of the State of Washington.

Adopted by the City Council on July 26<sup>th</sup>, 2016.

---

Todd Voth, Mayor

ATTEST:

---

W Robert Taylor, Finance Director



## Six Year Transportation Improvement Program From 2017 to 2022

Agency: Moses Lake

County: Grant

MPO/RTPO: Quad-Co RTPO

Y Inside

N Outside

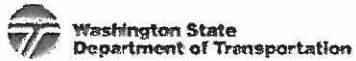
Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID  G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
16	1	Crack Seal Chip/Slurry Seal  to Perform maintenance on various streets throughout the City.	WA-04668	06/28/16				05	CG OPS TW			No

### Funding

Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2017		0		0	5,400	5,400
Totals				0		0	5,400	5,400

### Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
ALL	900	900	900	900	1,800
Totals	900	900	900	900	1,800



## Six Year Transportation Improvement Program From 2017 to 2022

Agency: Moses Lake

County: Grant

MPO/RTPO: Quad-Co RTPO

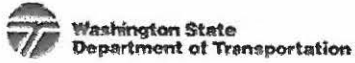
Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID  G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
17	2	Lakeshore Reconstruction  Wanapum Drive to Pommer Street Reconstruct Lakeshore Drive	WA-04669	06/28/16				03	CG OPS TW		CE	Yes

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2018		0		0	1,200	1,200
Totals				0		0	1,200	1,200

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	1,200	0	0	0
Totals	0	1,200	0	0	0



## Six Year Transportation Improvement Program From 2017 to 2022

Agency: Moses Lake

County: Grant

MPO/RTPO: Quad-Co RTPO

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID  G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
19	3	Lark Street  Kiefer Drive to Pioneer Way Construct new street, curb, gutter and sidewalk	WA-04672	06/28/16				01	CG OPS TW			No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2018		0		0	500	500
Totals				0		0	500	500

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	500	0	0	0
Totals	0	500	0	0	0

## Six Year Transportation Improvement Program From 2017 to 2022

Agency: Moses Lake

County: Grant

MPO/RTPO: Quad-Co RTPO

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID  G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
06	4	Longview Street & Kinder Road  to Curb, gutter, sidewalk	WA-05447	06/28/16				04	CG OPS TW			No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2018		0		0	1,000	1,000
Totals				0		0	1,000	1,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	500	500	0	0
Totals	0	500	500	0	0

## Six Year Transportation Improvement Program From 2017 to 2022

Agency: Moses Lake

County: Grant

MPO/RTPO: Quad-Co RTPO

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID  G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
09	5	Virginia Street & Luta Street  to Virginia & Luta Streets reconstruction	WA-05457	06/28/16				01	C G O P S T W			No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2019		0		0	600	600
Totals				0		0	600	600

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	0	600	0	0
Totals	0	0	600	0	0



## Six Year Transportation Improvement Program From 2017 to 2022

Agency: Moses Lake

County: Grant

MPO/RTPO: Quad-Co RTPO

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID  G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
00	6	Activity Trail - Pioneer Meadows  Pioneer Way to Division Street Construct an activity trail between Pioneer Way and Division Street to link together current activity trails.	WA-09071	06/28/16				28	CP STW			No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2019		0		0	400	400
Totals				0		0	400	400

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	0	400	0	0
Totals	0	0	400	0	0

## Six Year Transportation Improvement Program From 2017 to 2022

Agency: Moses Lake

County: Grant

MPO/RTPO: Quad-Co RTPO

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID  G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
19	7	Block/Penn/5th Avenue Block/Penn/5th Ave/Wheeler Wheeler Rd to Curb, ramp and sidewalk installation on these roadways in the City.	WA-04705	06/28/16				01	C G O P S T W	0.400		No

Funding							
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Total Funds
P	ALL	2019		0		0	1,000
Totals				0		0	1,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	0	1,000	0	0
Totals	0	0	1,000	0	0

## Six Year Transportation Improvement Program From 2017 to 2022

Agency: Moses Lake

County: Grant

MPO/RTPO: Quad-Co RTPO

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID  G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
17	8	3rd Avenue Reconstruction 3rd Avenue Balsam Street to Cedar Street Reconstruct street	WA-04699	06/28/16				03	C G O P S T W			No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2020		0		0	1,200	1,200
Totals				0		0	1,200	1,200

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	0	0	1,200	0
Totals	0	0	0	1,200	0

## Six Year Transportation Improvement Program From 2017 to 2022

Agency: Moses Lake

County: Grant

MPO/RTPO: Quad-Co RTPO

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID  G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
07	9	Westlake and Hanson Road Reconstruction Westlake Dr & Hanson Road Frontage Road to Mae Valley Road Reconstruct street	WA-05633	06/28/16				04				No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2019		0		0	2,000	2,000
Totals				0		0	2,000	2,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	0	2,000	0	0
Totals	0	0	2,000	0	0

## Six Year Transportation Improvement Program From 2017 to 2022

Agency: Moses Lake

County: Grant

MPO/RTPO: Quad-Co RTPO

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID  G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
02	10	Wheeler Road Improvements Wheeler Road SR 17 to Road N NE Add curb, ramp and sidewalk improvements	WA-05632	06/28/16				05	C G O P S T W			No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2019		0		0	1,000	1,000
Totals				0		0	1,000	1,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	0	1,000	0	0
Totals	0	0	1,000	0	0

## Six Year Transportation Improvement Program From 2017 to 2022

Agency: Moses Lake

County: Grant

MPO/RTPO: Quad-Co RTPO

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID  G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
14	11	Additional Lake Crossing  Broadway Avenue to Paxson Blvd Construct new bridge and connections to our existing transportation system.	WA-04698	06/28/16				01				Yes

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2020	Discretionary	40,000	OTHER	1,000	1,000	42,000
Totals				40,000		1,000	1,000	42,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	0	0	42,000	0
Totals	0	0	0	42,000	0

## Six Year Transportation Improvement Program From 2017 to 2022

Agency: Moses Lake

County: Grant

MPO/RTPO: Quad-Co RTPO

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID  G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
16	12	Yonezawa East Yonezawa Blvd Yonezawa Blvd to Road L Construct roadway	WA-04704	06/28/16				01	C G O P S T W	2.500		No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2020		0		0	750	750
Totals				0		0	750	750

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	0	0	750	0
Totals	0	0	0	750	0

## Six Year Transportation Improvement Program From 2017 to 2022

Agency: Moses Lake

County: Grant

MPO/RTPO: Quad-Co RTPO

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID  G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
19	13	Railroad Right-of-Way Acquisition  South corporate city limits to North corporate city limits Purchase railroad right-of-way when the railroad ceases to operate.	WA-04706	06/28/16				32	CGOPS TW	7.500		No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	ALL	2019		0		0	2,000	2,000
Totals				0		0	2,000	2,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
ALL	0	0	0	2,000	0
Totals	0	0	0	2,000	0

	Federal Funds	State Funds	Local Funds	Total Funds
Grand Totals for Moses Lake	40,000	1,000	18,050	59,050





**CITY OF MOSES LAKE**  
**STAFF REPORT**

---

To: John Williams, City Manager  
From: Gilbert Alvarado, Community Dev. Director/Deputy City Manager  
Date: July 26, 2016  
Proceeding Type: MOTION  
Subject: Resolution - Build on Unplatted Property – Chrisjen Enterprises

---

**Legislative History:**

• First Presentation:	July 26, 2016
• Second presentation:	
• Action:	Motion

**Staff Report Summary**

Community Development has received a request from Chrisjen Enterprises to place a construction trailer on unplatted property and a request that a building permit be authorized in accordance with MLMC 16.020.040, Unplatted Areas. Typically a construction trailer, or “job shack”, would not require a placement permit. However this unit has been set-up for a period beyond the construction completion of the commercial greenhouses

**Background**

A building permit cannot be issued on unplatted property in accordance to MLMC 16.02.040 unless the City Council finds that the public interest will not be adversely affected by the issuance of such a permit. See attached.

It should be noted that the parcel is currently in the process of being platted. See attached site plan. Staff has yet to determine the plat application to be complete due to some minor omissions.

**Fiscal and Policy Implications**

N/A

### Options

<i>Option</i>	<i>Results</i>
<ul style="list-style-type: none"><li>Consider the Resolution allowing the building on unplatted property</li></ul>	Find that the request meets the provisions of MLMC 16.02.040 and grant the building permit
<ul style="list-style-type: none"><li>Consider the Resolution and take no action.</li></ul>	No building permit is granted

### Staff Recommendation

Staff recommends that City Council approve the request for a building permit for the construction trailer.

### Attachments

A.	Resolution No. 3626
B.	Maps (3)

### Legal Review

The following documents are attached and subject to legal review:

Type of Document	Title of Document	Date Reviewed by Legal Counsel

RESOLUTION NO. 3626

A RESOLUTION ALLOWING CHRISJEN ENTERPRISES, LLC TO BUILD ON UNPLATTED PROPERTY

RECITALS:

1. Moses Lake Municipal Code 16.02.040 allows for the issuance of a building permit to a proponent who wishes to build on unplatted property after a resolution from the City Council.
3. Chrisjen Enterprises, LLC requested the City Council to it to build on unplatted property described as follows:

Wheeler Corridor Business Park Major Plat (preliminary)

RESOLVED:

1. That Christen Enterprises, LLC be allowed to place a temporary construction trailer on unplatted property located at the corner of Highway 17 and Wheeler Road. The permission granted is personal to Chrisjen Enterprises, LLC and does not run with the land.

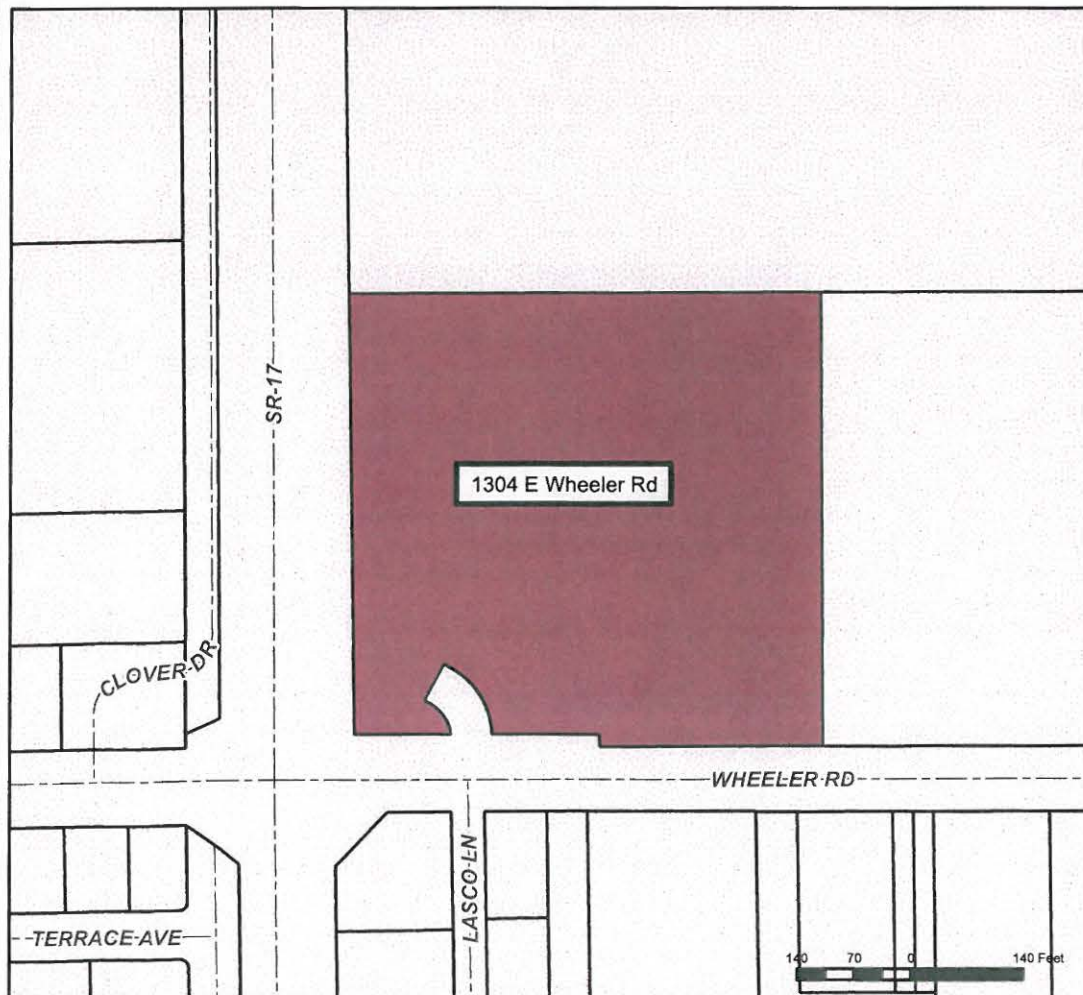
Adopted by the City Council on July 26, 2016.

ATTEST:

\_\_\_\_\_  
Todd Voth, Mayor

\_\_\_\_\_  
W. Robert Taylor, Finance Director





#### LEGEND

- COUNCIL AGENDA SITE
- CITY LIMITS
- UGA BOUNDARY
- MOSES LAKE



REQUEST TO BUILD ON  
UNPLATTED PROPERTY



CITY OF MOSES LAKE  
COMMUNITY DEVELOPMENT  
PLANNING DIVISION

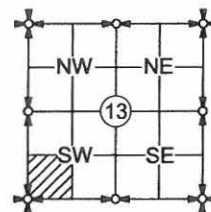
Date: 7/5/2016

CMS

# WHEELER CORRIDOR BUSINESS PARK MAJOR PLAT

THE SOUTHWEST 1/4 OF SECTION 13, TOWNSHIP 19 N.,  
S LAKE, GRANT COUNTY, WASHINGTON

SECTION INDEX:  
S13, T19N, R28E, W.M.,  
CITY OF MOSES LAKE,  
GRANT COUNTY, WA

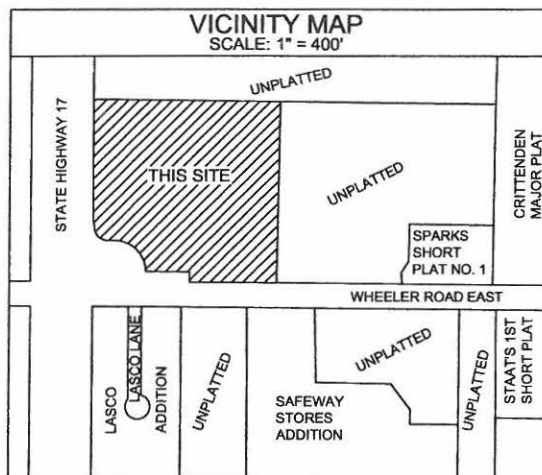


PROJECT NUMBER:  
15-175

CHECKED BY:  
K.S. KNUDSEN

PRELIMINARY WHEELER  
CORRIDOR BUSINESS PARK  
MAJOR PLAT

BY: STEVEN PITLACK SURVEY TECH: LENNARD LOPEZ  
DATE: 04/20/2016 SHEET NO.: 1 OF 2 SCALE: 1"=100'



## SURVEY EQUIPMENT

TOPCON HIPER GA SERIES GPS/GLONASS  
TOPCON HIPER LITE PLUS GPS/GLONASS  
TOPCON GTS302D TOTAL STATION  
TOPCON FC2500/2000 DATA COLLECTOR

## BEARING DATUM

THE BASIS OF BEARINGS IS [N 89°12'41" W], BEING THE SOUTH  
BOUNDARY OF THE SOUTHWEST QUARTER OF SECTION 13,  
TOWNSHIP 19 NORTH, RANGE 28 EAST, W.M., PER GARY MANN  
BOUNDARY LINE ADJUSTMENT, RECORD OF SURVEY RECORDED  
UNDER AFN 1244114, BOOK 54 OF SURVEYS, AT PAGE 57, RECORDS  
OF GRANT COUNTY, WASHINGTON.

## VERTICAL DATUM

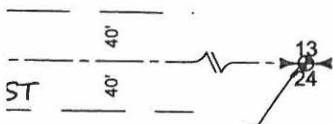
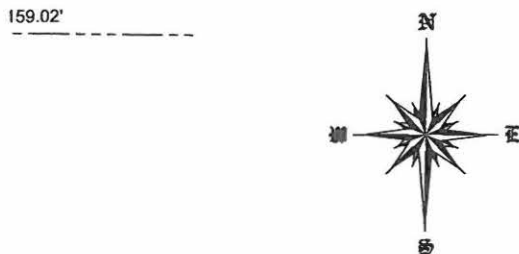
U.S.B.R. BRASS CAP MONUMENT IN CASE: 1154.44', AT THE  
SOUTHWEST CORNER OF SECTION 13, T19N, R28E, W.M., PER SPARKS  
SHORT PLAT NO. 1, AFN 1034938, BOOK 8 OF SHORT PLATS, PAGES 96  
- 97, RECORDS OF GRANT COUNTY, WASHINGTON.

## SURVEYOR'S CERTIFICATE AND DECLARATION:

I HEREBY CERTIFY THAT THIS PLAT IS A TRUE AND CORRECT  
REPRESENTATION OF THE LANDS ACTUALLY SURVEYED.

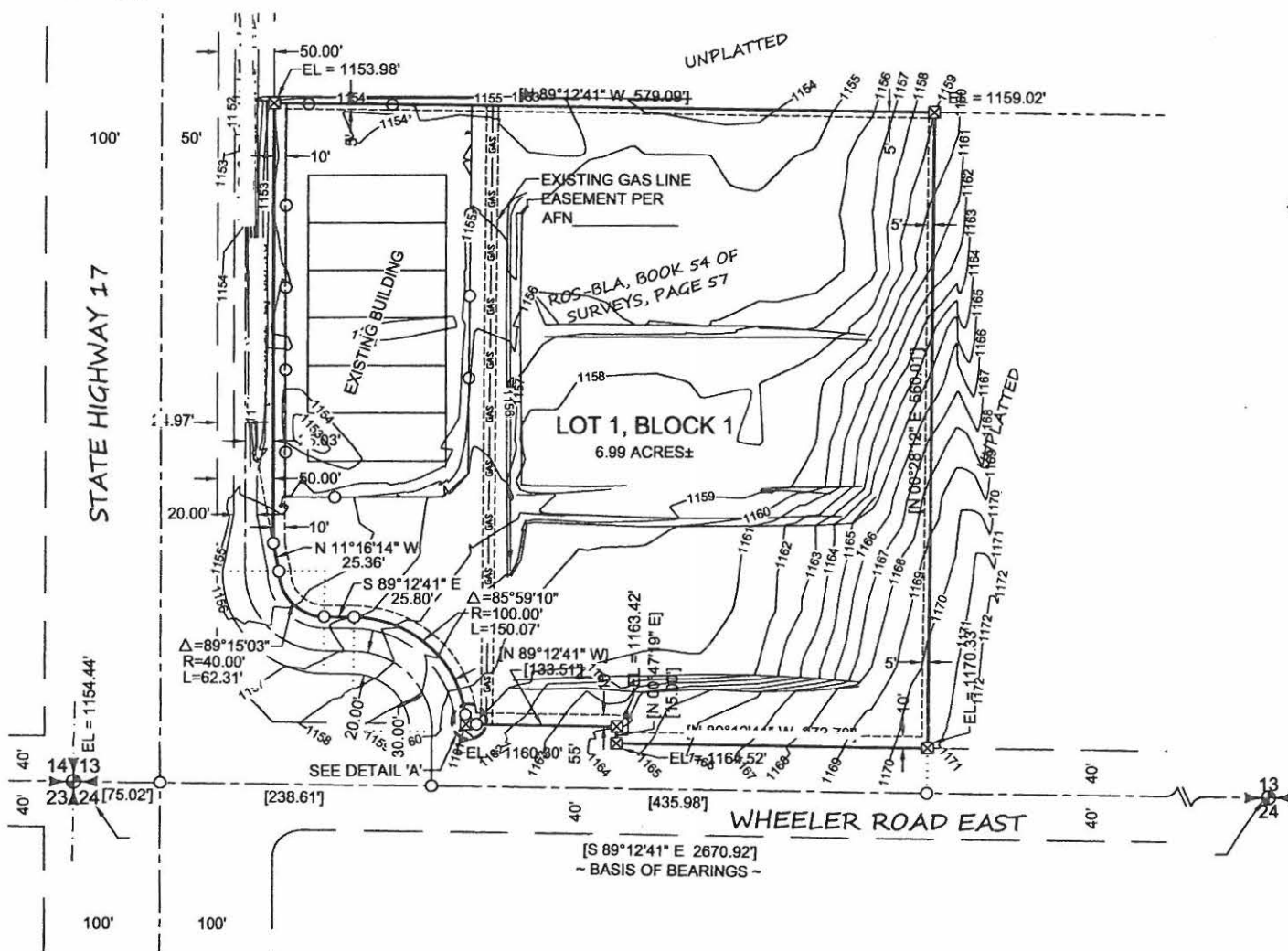
I HEREBY DECLARE THAT THE WHEELER CORRIDOR BUSINESS PARK  
MAJOR PLAT IS BASED ON AN ACTUAL SURVEY AND SUBDIVISION OF  
A PORTION OF SECTION 13, TOWNSHIP 19 NORTH, RANGE 28 EAST

LEGEND:



AND BUILDING  
MOSES LAKE

STATE HIGHWAY 17



COVENANTS, AS APPROVED WITH THE PLAT,  
ARE RECORDED AS A SEPARATE DOCUMENT  
UNDER AFN \_\_\_\_\_ RECORDS OF GRANT  
COUNTY, WASHINGTON.

PARCEL NUMBER: 110005002  
EXISTING LAND USE - LU1: COMMERCIAL  
FUTURE LAND USE - LU4: INDUSTRIAL  
ZONE: LI - LIGHT INDUSTRIAL

☐ FOUND U.S.B.R. BRASS

☒ FOUND 1/2" RE-BAR & (

☐ 1/2" RE-BAR WITH SUR  
8588" SET





## CITY OF MOSES LAKE STAFF REPORT

---

To:	John Williams, City Manager
From:	W. Robert Taylor, Finance Director
Date:	July 26, 2016
Proceeding Type:	Consideration
Subject:	Ordinance - 2016 Budget Adjustment

---

### Legislative History:

• First Presentation:	July 26, 2016
• Second presentation:	
• Action:	

### **Staff Report Summary**

Council has an opportunity to approve these 2016 budget adjustments modification gives staff direction to make both minor and capital purchases. .

### **Background**

Council approved the 2016 annual budget with Ordinance 2793 on December 22, 2015 and subsequent adjustments on February 23, 2016. The current adjustments cover unanticipated expenditures and related costs of formally approved budgetary decisions and expenditures. The adjustments are briefly described below.

#### 1. General Fund:

- a. Executive branch had wages and benefits increased with the creation of Deputy City Manager position.

- b. Wages and benefits for Community Development were decreased with the allocation of the Directors time to the Executive branch.
  - c. Legal, and Community Development had large increases in professional services for the Win Co appeal.
  - d. Transfers from Miscellaneous Services to Special Revenue.
  - e. Fire department acquired small equipment with the purchase of the new engine. Medical payments paid on retired firefighters are now being paid from the fire department and not the fireman's pension fund per state auditors.
2. Budgeted expenditures exceeded revenue. Transfers in from the general fund were needed to cover fund balance in Street Reconstruction.
  3. Storm water anticipates receiving a state grant to cover portion of storm drain projects.
  4. Due to a higher than normal rate of claims the expenditures in the Unemployment Compensation Insurance fund increased substantially.
  5. The Equipment Rental fund lease revenue was not booked at the time of the expenditure budget being approved. The initial payment on the lease was made at the beginning of the lease year and not at the end of the year.
  6. Fireman's Pension fund expenses was reduced by the same amount that the fire department expenses increase for medical insurance premiums and direct payments.

#### **Fiscal and Policy Implications**

Below is a Summary of the adjustment by fund.

### **2016 Budget Omnibus - Fund Summary**

	Fund	Budget Adjustments		Net effect on Fund Balance
		Revenues	Expenses	
General Fund	000		404,250	404,250
Street Reconstruction	119	225,000	225,000	225,000
Unemploy. Comp Ins	501		10,000	10,000
Equipment rental	519	1,009,000	1,009,000	1,009,000
Fireman's Pension	611		-119,000	119,000



### Options

<i>Option</i>	<i>Results</i>
<ul style="list-style-type: none"><li>• <i>Adopt adjustment as presented</i></li></ul>	Action would allow staff to adjust the budget from Fund balance to specific line items.
<ul style="list-style-type: none"><li>• <i>Modify the adjustment</i></li></ul>	Action could require staff to bring an additional budget adjustment to council for consideration
<ul style="list-style-type: none"><li>• <i>Take no action</i></li></ul>	The budget would not be adjusted and could result in expenses exceeding budget and potentially violate RCW 35.33.125.

### Staff Recommendation

Staff recommends that City Council move to approve the budget adjustments as presented.

### Attachments

A.	Attachment A
B.	Ordinance

### Legal Review

The following documents are attached and subject to legal review:

Type of Document	Title of Document	Date Reviewed by Legal Counsel
<ul style="list-style-type: none"><li>•</li></ul>		

ORDINANCE NO.

AN ORDINANCE AMENDING THE 2016 BUDGET FOR THE CITY OF MOSES LAKE,  
WASHINGTON

THE CITY COUNCIL OF THE CITY OF MOSES LAKE, WASHINGTON ORDAINS AS FOLLOWS:

Section 1. The 2016 budget is amended as follows:

Budget Adjustments

		Fund	Revenues	Expenses	Fund Balance Adjustment
Street Reconstruction		119			225,000
	transfer in		225,000		
	capital projects			225,000	
Equipment Rental		519			1,009,000
	lease proceeds		1,009,000		
	capital purchases			1,009,000	
GRAND TOTAL					1,234,000

Section 2. This ordinance shall take effect and be in force five (5) days after its passage and publication of its summary as provided by law.

Adopted by the City Council and signed by its Mayor on August 9, 2016.

\_\_\_\_\_  
Todd Voth, Mayor

ATTEST:

\_\_\_\_\_  
W. Robert Taylor, Finance Director

APPROVED AS TO FORM:

\_\_\_\_\_  
Katherine L. Kenison, City Attorney

## 2016 Budget Adjustments - Fund Summary

	Fund	Budget Adjustments		Fund Bal. adjustment
		Revenues	Expenses	
General Fund	000			404,250
Executive				
wage/benefits			38,000	
Community Dev				
wage/benefits			-31,800	
legal				
Professional fees			37,000	
Misc Services				
transfers out			225,000	
Fire				
medical ins/pmts			119,000	
small equip			17,050	
Street Reconstruction	119			225,000
transfer in		225,000		
capital projects			225,000	
Unemployment Ins Comp	501			10,000
claims/judgements			10,000	
Equipment rental	519			1,009,000
lease proceeds		1,009,000		
Capital purchases			1,009,000	
Fireman's Pension	611			-119,000
medical ins/pmts			-119,000	
GRAND TOTAL				1,529,250



## CITY OF MOSES LAKE STAFF REPORT

---

To: John Williams, City Manager  
From: Gary Harer, Municipal Services Director  
Date: July 26, 2016  
Proceeding Type: MOTION  
Subject: Driveway Deviation – Lot 2 of S. L. & A. #1 Major Plat

---

### Legislative History:

• First Presentation:	July 26 <sup>th</sup> , 2016
• Action:	Motion

---

### **Staff Report Summary**

Western Pacific Engineering & Surveying, Inc., on behalf of their client, requests a deviation to allow an additional driveway onto Central Drive to serve Lot 2 of the S. L. & A. #1 Major Plat.

### **Background**

Moses Lake Municipal Code 12.10.035 does not allow any additional driveways on Central Drive. Municipal Code 12.10.035 was created to restrict the driveway on high traffic streets to improve the safety for motorists and pedestrians. Stratford Road is an example of how the number of driveways can affect safety and efficiency of a roadway.

When Central Drive was constructed between Valley Road and Grape Drive, staff contracted the property owners and discussed the number and locations of the driveways and they agreed with the driveway locations that were constructed. An emphasis was made to limit the number of access points and to align them with points on the opposite side of the street whenever possible.

The three driveways on the other side of Central Drive that were mentioned in the request, serve three different parcels that existed at the time of construction. This driveway would not align

with any of the existing driveways. Staff doesn't agree that the additional driveway would reduce traffic congestion in Central Drive or allow for greater public safety and health.

#### **Fiscal and Policy Implications**

There are no fiscal implications.

#### **Options**

<b><i>Option</i></b>	<b><i>Results</i></b>
<ul style="list-style-type: none"><li>• <i>Approve a motion to allow a second driveway to access Central Drive.</i></li></ul>	A second driveway would be allowed to be installed.
<ul style="list-style-type: none"><li>• <i>Deny the request for a second driveway to access Central Drive.</i></li></ul>	The lot would continue to be served by a single driveway in accordance with MLMC 12.10.035.

#### **Staff Recommendation**

Staff recommends denying the request for a second driveway to access Lot 2 of the S. L. & A. #1 Major Plat.

#### **Attachments**

A.	Request packet from Western Pacific Engineering & Survey.
----	---

#### **Legal Review**

The following documents are attached and subject to legal review:

<b>Type of Document</b>	<b>Title of Document</b>	<b>Date Reviewed by Legal Counsel</b>
<ul style="list-style-type: none"><li>•</li></ul>		

**WESTERN PACIFIC ENGINEERING & SURVEY**

PIONEER WAY PROFESSIONAL CENTER  
1328 E. HUNTER PLACE  
MOSES LAKE, WASHINGTON 98837  
OFFICE: (509) 765-1023  
FAX: (509) 765-1298

July 15, 2016

**T R A N S M I T T A L L E T T E R**

City of Moses Lake  
Community Development Department  
Attn: Gary Harer  
401 S. Balsam  
Moses Lake, Washington 98837

**SUBJECT: S.L. & A. BSP** – Lot 2, S.L. & A. No. 1 Major Plat Commercial Binding Site Plan a  
Record of Survey located in the NE ¼ of Section 15, Township 19 North, Range 28 East, W.M.,  
Moses Lake, Grant County

**WPES Project Number: 16103BG02**

COPIES	NUMBER OF PAGES	ITEM
1	1	Variance Request
1	1	Curb Cut Exhibit

If there are any questions, do not hesitate to contact our office at (509) 765-1023. Thank you for your time.

Sincerely,



Kelli McAtee, Administrative Assistant  
**WESTERN PACIFIC ENGINEERING, INC**  
Enclosures

**RECEIVED**

**JUL 21 2016**

**MUNICIPAL SERVICES DEPT.  
ENGINEERING  
CITY OF MOSES LAKE**



**WESTERN PACIFIC ENGINEERING & SURVEY**

PIONEER WAY PROFESSIONAL CENTER  
1328 E. HUNTER PLACE  
MOSES LAKE, WASHINGTON 98837  
OFFICE: (509) 765-1023  
FAX: (509) 765-1298

July 14, 2016

City of Moses Lake  
Planning Department  
321 S. Balsam Street  
Moses Lake, WA 98837

**SUBJECT: Sam Lee & Associates – Lot 2 S.L. & A. No. 1 Major Plat Commercial Binding Site Plan – Requests for Variance for parcel no. 111766607 located in a portion of Section 15, Township 19 North, Range 28 East, W.M., Moses Lake, Grant County**  
**WPE Project # 16103BG02**

Dear Planning Commission,

Western Pacific Engineering & Survey, Inc., on behalf of our client, would like to request for variances for the full width of the Lot 2 S.L. & A. No.1 Major Plat Commercial Binding Site Plan.

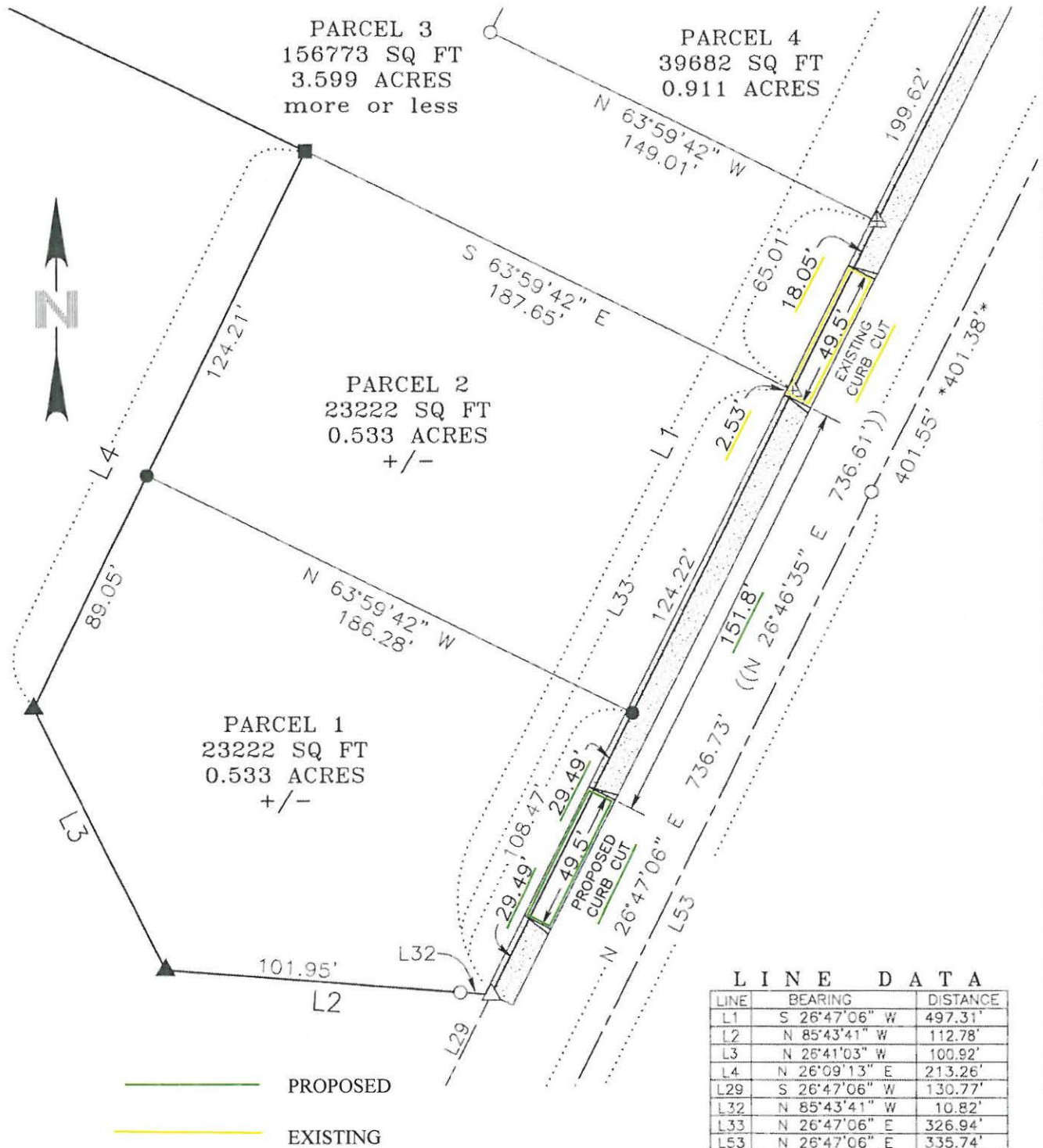
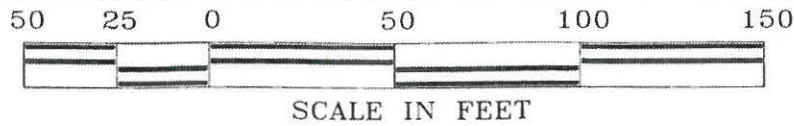
We would like to request a variance to the curb cuts to allow for one additional curb cut. There is currently one existing curb cut (see exhibit for approximate locations). The property to the East located directly across Central Drive has three existing curb cuts for roughly the same size length of street frontage. By allowing the additional curb cut it would ensure conformity with the existing neighborhood. Additionally, it will help to reduce traffic congestion by adding a second access point, aid in the fire department's response as they would be able to pull through the lots versus having to design turn arounds and thereby allowing for greater public safety and health. The client believes a variance is warranted in this case due to these circumstances.

Thank you for your consideration in this matter. Please contact our office at (509)765-1023 if there are any questions or if you require additional information.

Sincerely,



Kelli McAtee, Administrative Assistant  
Western Pacific Engineering & Survey, Inc.  
Enclosures



WESTERN PACIFIC ENGINEERING  
AND SURVEY, INC.

A TERRA DEVELOPMENT SERVICES COMPANY  
Pioneer Professional Center  
1328 Hunter Place, Moses Lake, WA 98837  
(509) 765-1023



DRAWN BY: MH

CHECKED BY: NDN

DATE

JULY 14, 2016

WPE PROJECT #

16103

SAM LEE & ASSOC.  
CENTRAL DRIVE  
EXISTING CURB CUT EXHIBIT

Scale: 1" = 50'

PLATE NO.: 1