



Moses Lake City Council

Todd Voth, Mayor | Karen Liebrecht, Deputy Mayor | Bill Ecret, Council Member | Ryann Leonard, Council Member | David Curnel, Council Member | Don Myer, Council Member | Mike Norman, Council Member

June 14, 2016 – 6:00 pm

Study Session

Study Session – 6:00 pm

General Fund Balance and Contingency Reserve Policies

Presented by City Manager John Williams

Summary: Discuss, recommend and adopt a General Fund Balance Reserve Policy for future unanticipated circumstances and events.

The purpose of the study session is to allow the city council to discuss matters informally and in greater detail than permitted at formal council meetings. While all meetings of the council are open to the public, study sessions discussions are generally limited to the council, city staff and consultants.

City Council Meeting Agenda

Call to Order – 7:00 pm

Roll Call

Pledge of Allegiance

Summary Reports:

#1 Mayor's report

- Certificate of Acknowledgment – Washington Cup Spring Bronze Winners 2016 /Puget Sound Premier League – Endeavour Soccer Academy
- Reappointment Request to the Parks and Recreation Commission – Quilter

Additional Business

City Manager's Report

- 2016 WellCity Award – AWC

Citizen's Communications – Identification

Citizens who would like to address the council must complete one of the blue speaker request cards and submit it to the Executive Secretary. Non-agenda items may be discussed as this time with the City Council. There is a (5) minute time limit per speaker.

Consent Agenda

All items listed below are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests specific items to be removed from the Consent Agenda for discussion prior to the time Council votes on the motion to adopt the Consent Agenda.

#2

- a. Approval of Minutes – May 24, 2016
- b. Approval Bills and Checks Issued
- c. Cascade Park Major Plat and Shoreline Substantial Dev. Permit and Findings of Fact
- d. Resolution – Accept Quit Claim Deed – Bernhardt Major Plat Activity Trail Easement
- e. Resolution – Accept Street and Utility Improvements – Barrington Point 3 Major Plat

Public Hearings

#3

Ordinance – Vacation of Right of Way – Blanchet Avenue

Presented by Gilbert Alvarado, Community Development Director

Summary: Open a Public Hearing and take testimony regarding the vacation of right of way on Blanchet Avenue.

Old Business

#4

Ordinance – Amend MLMC 10.12 Parking Regulations Motion

Presented by Gary Harer, Municipal Services Director

Summary: Council to review and accept recommended changes to the municipal code.

New Business

#5

Ordinance – Creating MLMC Chapter 5.12 Special Events

Presented by Gilbert Alvarado, Community Development Director

Summary: Council to review and give direction to staff for future adoption

#6

Resolution – Accept \$30,000 Grant from the Paul Lauzier Charitable Foundation Motion

Presented by Brett Bastian, Acting Fire Chief

Summary: Council to review and accept grant from the Paul Lauzier Charitable Foundation

#7 **Resolution – Accept Cash Donation from the ML Hockey Association** **Motion**

Presented by Spencer Grigg, Parks & Recreation Director

Summary: Council to accept cash donation made by the ML Hockey Association

#8 **Discharge to the City's Wastewater System Without Physical Connection** **Motion**

Presented by Gary Harer, Municipal Services Director

Summary: Council to review and accept request made by Farwest Steel Corporation

Administrative Reports

- Oral Update- RECon – Gilbert Alvarado, Community Development Director

Council Communications and Reports

Executive Session

Adjournment

FUND BALANCE POLICY

Governments, like business and individuals, need some sort of financial "cushion" against the potential shock of unanticipated circumstances and events (e.g., revenue shortfalls, unanticipated expenditures). Often this cushion takes the form of a Fund Balance Policy that establishes a minimum level at which fund balance is to be maintained.

GENERAL FUND BALANCE AND CONTINGENCY RESERVE POLICIES

It is our desire to address the appropriate minimum level of Fund Balance for the General Fund and the creation of a General Fund Balance Policy to adequately meet cash flow needs, emergent or unforeseen needs, and to allow for orderly adjustment of adverse changes in revenues.

The following are recommendations for a General Fund Balance Policy.

It will be the policy of the City to establish and maintain a General Fund Balance of at least ten percent (10%) of the total General Fund budgeted revenue, excluding the beginning fund balance and identified one-time revenues.

Any and all expenditures from the General Fund Balance Reserve account shall require a majority vote of the entire City Council.

Separate from, and in addition to, the General Fund Balance it is recommended that the City establish and maintain a Contingency Reserve in accordance with RCW 35A.33.040. The reserve will be available for unforeseen urgent or emergency needs. The contingency reserve is intended to provide for unanticipated expenditures or revenue shortfalls of a non-recurring nature. The maximum allowable amount in the contingency reserve is 37.5 cents per thousand dollars of assessed valuation.

To allow for transition to the General Fund Balance Reserve of ten percent (10%) level a five percent (%) reserve will be established for 2010 and during succeeding budget processes the Finance Director will recommended an amount to be contributed to the General Fund Balance Reserve and Contingency Reserve for each annual budget.

Fund Balance (Reserve) Options

	General fund	street	water/ sewer	sanitation	ambulance	airport	stormwater	special rev	debt svy	cap proj	IS funds	pension	TOTALS
as a percentage of revenue													
2015 total revenue													30%
operating	19,503,254	522,102	10,597,953	3,182,534	2,632,671	-3,708	812,510	1,420,878	0	0	4,019,362	28,955	42,716,511
non operating			233,909	7,879							38,823		280,611
normal rev													
total revenue	19,503,254	522,102	10,831,862	3,190,413	2,632,671	24,292	812,510	1,420,878	0	0	4,058,185	28,955	43,025,122
calculated reserve	5,850,976	156,631	3,249,559	957,124	789,801	7,288	243,753	426,263	0	0	1,217,456	8,687	12,907,537
as a percentage of expenses													
2015 total expenses													30%
operating	18,229,885	1,639,927	7,727,225	3,544,911	2,420,744	51,971	582,889	813,770	407,543	0	3,937,946	46,599	39,403,410
non operating			520,761	2,000	4,006		204				287,969		814,940
total expenditures	18,229,885	1,639,927	8,247,986	3,546,911	2,424,750	51,971	583,093	813,770	407,543	0	4,225,915	46,599	40,218,350
calculated reserve	5,468,966	491,978	2,474,396	1,064,073	727,425	15,591	174,928	244,131	122,263	0	1,267,775	13,980	12,065,505
# of months of expenses													
monthly avg	1,519,157	136,661	687,332	295,576	202,063	4,331	48,591	67,814	33,962	0	352,160	3,883	3,351,529
calculated reserve	4,557,471	409,982	2,061,997	886,728	606,188	12,993	145,773	203,443	101,886	0	1,056,479	11,650	10,054,588
Existing Policy													
2015 budget	20,423,500	1,787,300	15,628,100	3,696,200	2,650,000	28,000	795,000	1,487,200	3,536,300	0	4,836,300	26,000	54,893,900
calculated reserve	2,042,350	178,730	1,562,810	369,620	265,000	2,800	79,500	148,720	353,630	0	483,630	2,600	5,489,390
contingency fund	720,367	(37.5 cents per thousand of assessed value)											720,367
2015 current ending fund balance (cash)													
	3,094,503	364,935	6,853,822	43,320	66,698	80,143	272,543	1,222,827	190,273	105,769	2,925,563	318,517	15,538,913



TO: Council Members

FROM: Mayor Todd Voth

RE: Reappointment to the Parks and Recreation Commission

I have received an application requesting reappointment to the Parks and Recreation Commission from Ms. Tiffany Quilter.

I have decided to reappoint Ms. Tiffany Quilter to a 4 year term on the Parks and Recreation Commission.

Confirmation of the reappointment by the City Council is necessary pursuant to MLMC 2.44.010.

I am asking the City Council to confirm the reappointment of Ms. Tiffany Quilter to the Parks and Recreation Commission.

TV:sg

cc: City Manager

June 6, 2016

Mayor Todd Voth
City of Moses Lake
P.O. Box 1579
Moses Lake, WA 98837

Dear Mayor Voth:

I have enjoyed serving on the Moses Lake Parks and Recreation Advisory Commission over the past 4 years. My term expired in May 2016 and I would be happy to continue serving as a commissioner for another term if you would like me to do so.

I have been very pleased with the City of Moses Lake Parks and Recreation Staff as well as the other Commission members. Moses Lake is a great place to live and the parks and recreation events are some of the main reasons I enjoy it so much. We have a wonderful community and I am grateful to be able to serve as a volunteer on this Commission.

Please consider this my formal offer to continue serving on the Park and Recreation Advisory Commission.

Sincerely,

A handwritten signature in black ink, appearing to read 'Tiffany Quilter', with a stylized, flowing script.

Tiffany Quilter



Congratulations!

You have earned the 2016 WellCity Award

City of Moses Lake has met all 40 of the WellCity Award requirements established by the AWC Employee Benefit Trust. In recognition of this achievement, City of Moses Lake has earned a 2% discount on all AWC Trust medical premiums in 2017.



You are among a record 112 employers in Washington to earn the WellCity Award this year. Thank you for your continued dedication to building a workplace culture where employee health is valued and supported. The tradition of wellness that you have established makes your program a model for other employers to emulate.

We're SHOUTING from the rooftops

Your outstanding achievement will be recognized in a special WellCity Award edition of *For Your Health* this Friday, and in next Wednesday's issue of *CityVoice*. We'll continue acknowledging your achievement throughout the year - in AWC's *Cityvision* magazine, at our Annual Conference in June, and at the Member Expo in October.

You will receive a WellCity Award plaque (or 2016 plate to attach to your existing plaque), window clings, and certificates for wellness committee members in late May. You will also receive permission to use the official WellCity logo on your website, email signature, and other media.

Get ready to start spreading the news

You can help to spread the news by notifying your local media about your achievement. Use our 2016 WellCity media materials starting this Friday. We encourage you to get a quote from your mayor or CEO and highlight a few accomplishments you are most proud of.

A few more details

Please reply to the following by Friday, April 15.

- **Call for photos.** Please submit a few of your favorite photos that highlight your wellness program. Submitting photos is easy. Just log into the [Wellness Connection](#) and upload the photos to your account. High resolution digital images work best.
- **Want road signs?** Road signs are provided this year upon request. Please contact [Laura Langston](#) if you would like additional road signs for your community.

If you have any questions, feel free to contact [Julie McDowell](#), Health Promotion Supervisor.

Congratulations again!

In health,
Beverly Lakey, Employee Benefit Trust Manager

AWC's mission is to serve our members through advocacy, education, and services.
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Association of Washington Cities
1076 Franklin Street SE, Olympia, WA 98501-1346
360-753-4137, 1-800-562-8981, fax: 360-753-0149

MOSES LAKE CITY COUNCIL
May 24, 2016

The regular meeting of the Moses Lake City Council was called to order at 7 p.m. by Mayor Voth in the Council Chambers of the Civic Center, 401 S. Balsam, Moses Lake, Washington.

Executive Secretary Sophia Guerrero called the roll. The following were:

Present: Mayor Todd Voth, Deputy Mayor Karen Liebrecht, and Council members Bill Ecret, Don Myers, Mike Norman, David Curnel, and Ryann Leonard

PLEDGE OF ALLEGIANCE: Christopher Smith, Future Business Leaders of America, led the Council in the flag salute.

SUMMARY REPORTS

CERTIFICATION OF ACHIEVEMENT - FUTURE BUSINESS LEADERS OF AMERICA

A Certificate of Achievement was presented to members of the Future Business Leaders of America who attended the 2015-2016 Washington State Leadership and Skills Conference.

EMPLOYEE PRESENTATION

PARKS DEPARTMENT

Alberto Chavez, Park Maintenance Technician, Jimmy McEachran, Park Maintenance Technician, and Clayton Pry, Park Foreman, were introduced to Council.

CONCESSIONAIRES CONTRACT

John Williams, City Manager, stated that the City has received a request from the owners of Tacos Mi Casa to operate the concession stands in various parks for various programs. He requested permission to sign a contract with the concessionaires wishing to operate the City's concession stands in the various parks.

Spencer Grigg, Parks and Recreation Director, stated that the concessionaires were given a tour of the Larson and Lauzier concession stands. The concession stands would mainly be operated on Friday, Saturday, and Sunday during the tournament season.

Action Taken: Mr. Ecret moved that the City Manager be authorized to sign the concessionaires agreement, seconded by Mr. Norman, and passed unanimously.

CONSENT AGENDA

Minutes: The minutes of the May 10 meeting were presented for approval.

Approval of Claims, Prepaid Claims, Checks, and Payroll: Vouchers audited and certified by the Finance Director as required by RCW 42.24.080, and those expense reimbursement claims, certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Council for approval and is retained for public inspection at the Civic Center. As of May 24, 2016 the Council does approve for payment claims in the amount of \$774,893.48; prepaid claims in the amounts of \$4,821.72 and \$134,341.42; claim checks in the amount of \$1,383,758.58; and payroll in the amount of \$330,347.09.

Accept Work - 2016 Stormwater Cleaning Project: Innovative Vacuum Services has completed the 2016 Stormwater Cleaning Project. The work should be accepted and the 60 day lien period entered into.

Six Year Street Transportation Improvement Program - Set Date for Public Hearing: A public hearing was set for June 28 to consider the Six Year Street Transportation Improvement Program.

Resolution - Accept Improvements - Crossroads North Phase II Major Plat: A resolution was presented which accepts the improvements constructed as part of the Crossroad North phase II Major Plat.

Action Taken: Mrs. Leonard moved that the Consent Agenda be approved, seconded by Mr. Curnel, and passed unanimously.

PUBLIC HEARINGS - None

OLD BUSINESS

ORDINANCE - AMEND 3.62 - UTILITY SYSTEM DEVELOPMENT CHARGES - 2ND PRESENTATION

An ordinance was presented which amends Chapter 3.62, Utility System Development Charges, by increasing the rates.

The ordinance amending Chapter 3.62 of the Moses Lake Municipal Code entitled "Utility System Development Charges" was read by title only.

Action Taken: Mrs. Liebrecht moved that the ordinance be adopted, seconded by Mr. Curnel, and passed unanimously.

ORDINANCE - AMEND 16.02 - BUILDING PERMITS - 2ND PRESENTATION

An ordinance was presented which amends the regulations concerning building permits on unplatted property by increasing the approval period from 30 days to six months.

The ordinance amending Chapter 16.02 of the Moses Lake Municipal Code entitled "Building Permits" was read by title only.

Action Taken: Mr. Ecret moved that the ordinance adopted, seconded by Mrs. Leonard, and passed unanimously.

NEW BUSINESS

ORDNANCE - AMEND 10.12 - PARKING REGULATIONS - 1ST PRESENTATION

An ordinance was presented which amends the parking regulations by prohibiting parking and unloading on both sides of Knolls Vista Drive from Stratford Road to Northshore Drive, the north side of Nelson Road from Division Street to Baker Street, the south side of Nelson Road from Division Street to Skyline Drive, and in the roundabouts.

The ordinance amending Chapter 10.12 of the Moses Lake Municipal Code entitled "Parking Regulations" was read by title only.

Gary Harer, Municipal Services Director, explained the proposed changes

RESOLUTION - NUISANCE ABATEMENT - 404 DALE

A resolution was presented which provides for the abatement of nuisances at 404 Dale, owned by Jeremy Blackwell.

Tina Jewell, Code Enforcement Officer, was sworn in and provided testimony concerning the nuisance violations.

There was no other testimony. The hearing was closed.

The resolution determining that Jeremy Blackwell is the owner of certain real property within the City; that a nuisance requiring abatement by City forces or forces contracted by the City exists on such property; and directing the use of such forces to abate the nuisance found was read by title only.

Action Taken: Mr. Curnel moved that the resolution concerning 404 Dale be adopted, seconded by Mr. Norman, and passed unanimously.

RESOLUTION - LEASE/PURCHASE

A resolution was presented which provides for the reimbursement of capital expenditures from the proceeds of the lease/purchase agreement.

A resolution authorizing the execution and delivery of a master equipment lease/purchase agreement, and related instruments an determining other matters in connection therewith was read by title only.

John Williams, City Manager, explained that this lease/purchase agreement will provide for the purchase of various pieces of equipment, including the new fire truck, over a number of years rather than all in one year.

Action Taken: Mrs. Leonard moved that the resolution be adopted, seconded by Mrs. Liebrecht, and passed unanimously.

ADMINISTRATIVE REPORTSFIRE DEPARTMENT

Brett Bastian, Fire Chief, stated that the City received a \$74,000 equipment donation from SGL Corporation, which was part of a settlement between SGL and the U. S. Environmental Protection Agency. The funds will be used to purchase hazardous materials rescue equipment.

COUNCIL COMMUNICATIONS - none

The regular meeting was adjourned at 7:35 p.m.

ATTEST

Todd Voth, Mayor

W. Robert Taylor, Finance Director

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 06/14/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account		Purpose of Purchase
		P.O. Number	P.O. Amount	
2M COMPANY INC	00004450	0000077437	664.69	MISC SUPPLIES
		0000077437	535.26	MISC SUPPLIES
		0000077509	138.49	MISC SUPPLIES
		0000077509	937.56	MISC SUPPLIES
		0000077509	338.88	MISC SUPPLIES
		=====		
		TOTAL:	2,614.88	
ACE HARDWARE	00006538	0000006538	15.05	MISC SUPPLIES
		0000006538	21.73	MISC SUPPLIES
		0000077259	146.51	MISC SUPPLIES
		0000077259	35.83	MISC SUPPLIES
		0000006538	17.77	MISC SUPPLIES
		0000077475	5.37	MISC SUPPLIES
		0000077475	3.77	MISC SUPPLIES
		=====		
		TOTAL:	246.03	
CASCADE ANALYTICAL INC	00005014	0000077477	2,079.57	SAMPLE TESTING
		0000077477	1,734.31	SAMPLE TESTING
		=====		
		TOTAL:	3,813.88	
CINTAS CORPORATION LOC 607	00000271	0000077481	22.44	SHOP TOWELS/UNIFORMS
		0000077481	22.44	SHOP TOWELS/UNIFORMS
		0000077481	302.20	SHOP TOWELS/UNIFORMS
		=====		
		TOTAL:	347.08	
COMMERCIAL TIRE	00005968	0000077482	1,454.94	TIRES/WHEEL BALANCES
		=====		
		TOTAL:	1,454.94	
CSWW, INC dba NO 40 OUTFITTERS	00001701	0000077448	107.80	

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 06/14/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account		Purpose of Purchase
		P.O. Number	P.O. Amount	
CSWW, INC dba NO 40 OUTFITTERS	00001701	0000077448	18.65	
		0000077448	915.50	
		0000077265	22.63	MISC SUPPLIES
		0000077448	65.50	
		0000077500	23.72	MISC SUPPLIES
		0000077500	141.28	MISC SUPPLIES
		0000077500	35.55	MISC SUPPLIES
		0000077500	58.20	MISC SUPPLIES
		=====		
		TOTAL:	1,388.83	
DATABAR	00007974	0000077597	463.49	MAIL UTILITY BILLS
		0000077597	463.47	MAIL UTILITY BILLS
		0000077597	463.49	MAIL UTILITY BILLS
		0000077597	463.49	MAIL UTILITY BILLS
		0000077597	463.49	MAIL UTILITY BILLS
		=====		
		TOTAL:	2,317.43	
EVERGREEN IMPLEMENT INC	00005234	0000077484	28.45	PUSH PULL CABLE
		=====		
		TOTAL:	28.45	
FERGUSON ENTERPRISES INC #3007	00005482	0000077441	317.43	MISC SUPPLIES
		0000077486	17.89	MISC PVC SUPPLIES
		0000077486	17.82	MISC PVC SUPPLIES
		=====		
		TOTAL:	353.14	
H D FOWLER COMPANY	00003868	0000077488	14,695.57	MISC REPAIR PARTS
		=====		
		TOTAL:	14,695.57	
INLAND PIPE & SUPPLY COMPANY	00003727	0000077446	416.46	MISC SUPPLIES

DATE 6/09/16
TIME 11:45:55

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 06/14/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
=====				
		TOTAL:	416.46	
IRRIGATORS INC	00003840	0000077490	-153.43	3/8" PACKING
		0000077490	747.11	3/8" PACKING
=====				
		TOTAL:	593.68	
LAD IRRIGATION COMPANY INC	00001101	0000077438	106.59	PVC SUPPLIES
		0000077438	10.71	PVC SUPPLIES
		0000077438	303.13	PVC SUPPLIES
		0000077293	43.57	MISC SUPPLIES
=====				
		TOTAL:	464.00	
LAKE AUTO PARTS	00001102	0000077429	237.12	PAINT
		0000077493	46.43	MISC SUPPLIES/CREDIT MEMOS
		0000077493	1,439.68	MISC SUPPLIES/CREDIT MEMOS
=====				
		TOTAL:	1,723.23	
LES SCHWAB TIRE CENTER	00003519	0000077246	15.11	MOWER TIRE REPAIR
=====				
		TOTAL:	15.11	
NORCO ENTERPRISES INC	00006590	0000077526	161.42	CYLINDER RENTAL/SUPPLIES
		0000077526	75.72	CYLINDER RENTAL/SUPPLIES
		0000077528	37.31	MISC SUPPLIES
		0000077528	95.49	MISC SUPPLIES
		0000077586	375.60	MEDICAL OXYGEN
		0000077528	675.80	MISC SUPPLIES
=====				
		TOTAL:	1,421.34	
PENHALLURICKS EXPRESS BUILDING	00006579	0000077450	89.77	
		0000077450	46.56	

DATE 6/09/16
TIME 11:45:55

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 06/14/2016

NAME OF VENDOR	VENDOR NO	Expenditure Account		
Department	Object Description	P.O. Number	P.O. Amount	Purpose of Purchase
=====				
PENHALLURICKS EXPRESS BUILDING	00006579	0000077450	37.72	
		=====		
		TOTAL:	174.05	
PLATT ELECTRIC COMPANY	00001549	0000077356	231.37	MISC SUPPLIES
		0000077515	290.07	MISC SUPPLIES
		0000077515	55.02	MISC SUPPLIES
		0000077515	19.46	MISC SUPPLIES
		0000077515	26.96	MISC SUPPLIES
		0000077515	14.06	MISC SUPPLIES
		=====		
		TOTAL:	636.94	
WESTERN EQUIPMENT DIST INC	00004582	0000076734	82,906.75	TORO GM4010 MID SIZE MOWER
		=====		
		TOTAL:	82,906.75	
		=====		
		REPORT TOTAL:	115,611.79	

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 06/14/2016

TOTALS BY FUND		
FUND NO	FUND NAME	AMOUNT
000	GENERAL FUND	4,598.26
116	STREET	-84.13
410	WATER/SEWER	22,420.78
490	SANITATION	463.49
493	STORM WATER	490.45
498	AMBULANCE FUND	839.09
519	EQUIPMENT RENTAL	86,866.02
528	BUILD MAINTENANCE	17.83
	TOTAL	115,611.79

CHANGES TO BE MADE SHOULD BE LISTED BELOW

VEND NO.	P.O. NO.	AMT LISTED	CORRECTED AMT	ACTION TO BE TAKEN
.....
.....
.....

CORRECT AMOUNT TO BE PAID

*
*
*
* CLAIMS APPROVAL *
*
* WE, THE UNDERSIGNED COUNCILMEN OF THE CITY OF MOSES LAKE, WASHINGTON, DO HEREBY CERTIFY THAT THE MERCHANDISE *
* OR SERVICES SPECIFIED HAVE BEEN RECEIVED AND THAT ABOVE CLAIMS ARE APPROVED, AS NOTED, FOR PAYMENT *
* IN THE AMOUNT OF \$115,611.79 THIS 14TH DAY OF JUNE, 2016 *
*
*
* *
* COUNCIL MEMBER COUNCIL MEMBER *
*
*
* *
* COUNCIL MEMBER FINANCE DIRECTOR *

DATE 5/26/16
TIME 13:27:00

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 06/14/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
BANK OF THE WEST	00007547	0000077423	1,545.95	LEASE PYMT/VIDEO SYS/POLICE
		TOTAL:	1,545.95	
CITY OF MOSES LAKE	00008107	0000077412	57.35	EXCISE TAX
		0000077412	12.17	EXCISE TAX
		0000077412	376.72	EXCISE TAX
		0000077412	281.68	EXCISE TAX
		0000077412	113.36	EXCISE TAX
		0000077412	31.44	EXCISE TAX
		0000077412	1.31	EXCISE TAX
		0000077412	306.07	EXCISE TAX
		0000077412	26.90	EXCISE TAX
		0000077412	90.40	EXCISE TAX
		0000077412	71.61	EXCISE TAX
		0000077412	4.22	EXCISE TAX
		0000077412	75.24	EXCISE TAX
		0000077412	94.80	EXCISE TAX
		0000077412	54.23	EXCISE TAX
		0000077412	45.51	EXCISE TAX
		0000077412	8.97	EXCISE TAX
		0000077412	516.56	EXCISE TAX
		0000077412	111.58	EXCISE TAX
		0000077412	18,978.03	EXCISE TAX
		0000077412	7,488.53	EXCISE TAX
		0000077412	2,657.31	EXCISE TAX

DATE 5/26/16
TIME 13:27:00

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 06/14/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
		0000077412	14,903.50	EXCISE TAX
		0000077412	21.01	EXCISE TAX
		0000077412	1,080.00	EXCISE TAX
		0000077412	71.07	EXCISE TAX
		0000077412	19.66	EXCISE TAX
		0000077412	2,158.30	EXCISE TAX
		0000077412	284.06	EXCISE TAX
		0000077412	47.01	EXCISE TAX
		0000077412	969.54	EXCISE TAX
		0000077412	43.68	EXCISE TAX
		0000077412	69.48	EXCISE TAX
		=====		
		TOTAL:	51,071.30	
STAPLES CREDIT PLAN	00007570	0000077420	186.47	COPIER PAPER, COMP SUPPLIES
		0000077420	17.25	COPIER PAPER, COMP SUPPLIES
		0000077420	3,068.04	COPIER PAPER, COMP SUPPLIES
		0000077420	375.44	COPIER PAPER, COMP SUPPLIES
		=====		
		TOTAL:	3,647.20	
UNITED PARCEL SERVICE	00005456	0000077418	25.00	SHIPPING CHARGES
		0000077418	26.68	SHIPPING CHARGES
		0000077418	.09	SHIPPING CHARGES
		=====		
		TOTAL:	51.77	
		=====		
		REPORT TOTAL:	56,316.22	

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
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TOTALS BY FUND

FUND NO	FUND NAME	AMOUNT
000	GENERAL FUND	1,535.64
103	GRANTS AND DONATIONS	75.83
116	STREET	187.29
275	EQUIPMENT LEASES	1,545.95
410	WATER/SEWER	29,860.72
490	SANITATION	14,903.50
493	STORM WATER	1,101.01
498	AMBULANCE FUND	2,249.03
517	CENTRAL SERVICES	3,774.55
519	EQUIPMENT RENTAL	1,013.22
528	BUILD MAINTENANCE	69.48
	TOTAL	56,316.22

CHANGES TO BE MADE SHOULD BE LISTED BELOW

VEND NO.	P.O. NO.	AMT LISTED	CORRECTED AMT	ACTION TO BE TAKEN
----------	----------	------------	---------------	--------------------

.....
.....
.....

CORRECT AMOUNT TO BE PAID

CLAIMS APPROVAL

WE, THE UNDERSIGNED COUNCILMEN OF THE CITY OF MOSES LAKE, WASHINGTON, DO HEREBY CERTIFY THAT THE MERCHANDISE
OR SERVICES SPECIFIED HAVE BEEN RECEIVED AND THAT ABOVE CLAIMS ARE APPROVED, AS NOTED, FOR PAYMENT
IN THE AMOUNT OF \$56,316.22 THIS 14TH DAY OF JUNE, 2016

.....

COUNCIL MEMBER COUNCIL MEMBER

.....

COUNCIL MEMBER FINANCE DIRECTOR

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
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NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
A & H PRINTERS	00000001	0000077391	834.39	INSPECTOR'S DAILY REPORT FORMS
		TOTAL:	834.39	
A T & T MOBILITY	00004826	0000077470	117.95	GPS SERVICE
		TOTAL:	117.95	
ADVANCED ANALYTICAL SOLUTIONS	00005472	0000077471	54.00	PE SAMPLES FOR LAB
		TOTAL:	54.00	
AG WEST DISTRIBUTING CO INC	00006842	0000077427	80.53	PVC SUPPLIES
		0000077472	13.21	MISC SUPPLIES
		TOTAL:	93.74	
ALPINE PRODUCTS INC	00005052	0000077473	387.34	TRAFFIC PAINT
		TOTAL:	387.34	
AMERICAN LINEN	00004927	0000077582	126.21	LINEN SERVICE
		TOTAL:	126.21	
AMERICAN SHOE SHOP	00005306	0000077392	132.12	UNIFORM SHOES
		0000077392	132.13	UNIFORM SHOES
		TOTAL:	264.25	
AQUATIC SPECIALTY SERVICES	00007861	0000077529	13,861.31	CHEMICALS/PULSAR BRIQUETTES
		TOTAL:	13,861.31	
ARROW INTERNATIONAL INC	00007629	0000077581	560.71	MEDICAL SUPPLIES
		TOTAL:	560.71	
BARBARA NICKERSON	00007028	0000077421	27.30	MAC CONSIGNMENT SALES
		TOTAL:	27.30	
BASIN BARK	00006621	0000077431	512.53	BARK FOR FIRE STATION #2
		TOTAL:	512.53	
BASIN LOCK & SECURITY	00003714			

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
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NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
		0000077549	240.00	MAC ALARM MONITORING
		0000077536	480.00	ALARM MONITORING
		=====		
		TOTAL:	720.00	
BASIN SEPTIC SERVICES	00000166			
		0000077430	712.14	SEPTIC SERVICE
		=====		
		TOTAL:	712.14	
BATTERY SYSTEMS	00004673			
		0000077476	26.83	BATTERIES
		0000077476	1,240.29	BATTERIES
		=====		
		TOTAL:	1,267.12	
BEE LINE FRAME AND AXLE INC	00000109			
		0000077504	124.62	ALIGNMENT
		=====		
		TOTAL:	124.62	
BESSE MEDICAL SUPPLY	00006688			
		0000077580	151.56	MEDICAL SUPPLIES
		=====		
		TOTAL:	151.56	
BETTY JOHANSEN	00004610			
		0000077416	50.75	MAC CONSIGNMENT SALES
		=====		
		TOTAL:	50.75	
BONNIE LONG	00007193			
		0000077399	100.00	VEHICLE USE - JUNE 2016
		=====		
		TOTAL:	100.00	
BOUND TREE MEDICAL LLC	00006022			
		0000077579	4,028.42	AMBULANCE SUPPLIES
		0000077579	692.72	AMBULANCE SUPPLIES
		=====		
		TOTAL:	4,721.14	
BUD CLARY FORD	00006454			
		0000077523	315.03	MISC SUPPLIES
		=====		
		TOTAL:	315.03	
BUD CLARY TOYOTA CHEVROLET	00000150			
		0000077522	466.49	MISC SUPPLIES
		=====		
		TOTAL:	466.49	
BUSINESS INTERIORS & EQUIPMENT	00003619			
		0000077560	2,183.88	MAINT AGREE/COPIERS

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NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
		TOTAL:	2,183.88	
CARMEN RIMPLE	00006254	0000077424	315.00	MAC CONSIGNMENT SALES
		TOTAL:	315.00	
CAROL CROSS	00004253	0000077413	48.30	MAC SHRINKAGE/LOSS
		0000077413	127.40	MAC SHRINKAGE/LOSS
		TOTAL:	175.70	
CAROL HOHN	00006772	0000077468	175.00	BULDING MAINTENANCE
		TOTAL:	175.00	
CARQUEST AUTO PARTS	00004883	0000077591	7.78	MISC FIRE SUPPLIES
		TOTAL:	7.78	
CEDAR STREET CLEANERS	00004655	0000077537	702.69	UNIFORM MAINTENANCE
		TOTAL:	702.69	
CENTRAL MACHINERY SALES INC	00002779	0000077479	41.47	CAUTION TAPE
		TOTAL:	41.47	
CENTRAL MANUFACTURING INC	00005478	0000077480	1,386.66	ASPHALT PATCH
		TOTAL:	1,386.66	
CENTRAL WASH ASPHALT INC	00004278	0000077556	-400.00	PAY EST 1 SEAL COAT - 2016
		0000077556	167,988.50	PAY EST 1 SEAL COAT - 2016
		TOTAL:	167,588.50	
CENTRAL WASHINGTON ASPHALT	00004047	0000077558	8,841.50	RETAIN PE1 SEAL COAT 2016
		TOTAL:	8,841.50	
CENTURYLINK	00003599	0000077463	8.00	LONG DISTANCE SERVICE
		0000077463	8.00	LONG DISTANCE SERVICE
		0000077463	40.00	LONG DISTANCE SERVICE

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CITY OF MOSES LAKE
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NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
		0000077463	40.00	LONG DISTANCE SERVICE
		=====		
		TOTAL:	96.00	
	00001502			
		0000077464	50.60	TELEPHONE SERVICE
		0000077452	162.32	TELEPHONE SERVICE
		=====		
		TOTAL:	212.92	
	00003599			
		0000077463	90.00	LONG DISTANCE SERVICE
		=====		
		TOTAL:	90.00	
	00001502			
		0000077452	213.33	TELEPHONE SERVICE
		=====		
		TOTAL:	213.33	
	00003599			
		0000077463	25.00	LONG DISTANCE SERVICE
		=====		
		TOTAL:	25.00	
	00001502			
		0000077464	258.34	TELEPHONE SERVICE
		0000077452	53.02	TELEPHONE SERVICE
		=====		
		TOTAL:	311.36	
	00003599			
		0000077463	4.00	LONG DISTANCE SERVICE
		=====		
		TOTAL:	4.00	
	00001502			
		0000077464	146.40	TELEPHONE SERVICE
		=====		
		TOTAL:	146.40	
	00003599			
		0000077463	10.00	LONG DISTANCE SERVICE
		=====		
		TOTAL:	10.00	
	00001502			
		0000077464	295.77	TELEPHONE SERVICE
		0000077464	137.23	TELEPHONE SERVICE
		=====		
		TOTAL:	433.00	
	00003599			
		0000077463	65.90	LONG DISTANCE SERVICE

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CITY OF MOSES LAKE
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NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
CENTURYLINK	00003599	0000077463	61.91	LONG DISTANCE SERVICE
		0000077453	57.90	WATER SHUT OFF NOTIFICATIONS
		0000077453	57.91	WATER SHUT OFF NOTIFICATIONS
		=====		
		TOTAL:	243.62	
	00001502	0000077452	50.06	TELEPHONE SERVICE
		=====		
		TOTAL:	50.06	
	00003599	0000077463	77.91	LONG DISTANCE SERVICE
		=====		
		TOTAL:	77.91	
	00001502	0000077464	47.90	TELEPHONE SERVICE
		=====		
		TOTAL:	47.90	
	00003599	0000077463	41.92	LONG DISTANCE SERVICE
		=====		
		TOTAL:	41.92	
	00001502	0000077464	2,807.18	TELEPHONE SERVICE
		=====		
		TOTAL:	2,807.18	
	00003599	0000077463	4.00	LONG DISTANCE SERVICE
		0000077463	4.00	LONG DISTANCE SERVICE
		=====		
		TOTAL:	8.00	
	00001502	0000077464	197.17	TELEPHONE SERVICE
		=====		
		TOTAL:	197.17	
CHS INC	00000249	0000077521	16,944.40	FUEL FOR VEHICLES
		=====		
		TOTAL:	16,944.40	
CITY OF MOSES LAKE	00008201	0000077598	3,146.99	WATER SERVICE
		0000077598	785.13	WATER SERVICE

CITY OF MOSES LAKE
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NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
		0000077598	270.24	WATER SERVICE
		0000077598	1,224.25	WATER SERVICE
		0000077598	1,600.46	WATER SERVICE
		0000077598	454.33	WATER SERVICE
		=====		
		TOTAL:	7,481.40	
	00008106			
		0000077570	3,906.60	RETAIN PE1 PIPKIN CSCD PRK SWR
		=====		
		TOTAL:	3,906.60	
COLUMBIA BASIN AUTO REPAIR LLC	00003132			
		0000077520	239.38	REPLACE WATER PUMP/FILL/TEST
		=====		
		TOTAL:	239.38	
COLUMBIA BASIN DAILY HERALD	00000210			
		0000077456	442.25	PUBLICATIONS
		0000077530	285.12	REC PROGRAM ADVERTISING
		0000077530	285.13	REC PROGRAM ADVERTISING
		0000077540	48.00	ADVERTISING
		=====		
		TOTAL:	1,060.50	
COLUMBIA BASIN WATER WORKS	00004175			
		0000077474	5,476.59	LARGE METERS-TEST & REPAIR
		=====		
		TOTAL:	5,476.59	
COLUMBIA BEARING BDI	00000274			
		0000077436	36.69	DOW O-RING
		0000077483	15.45	MISC SUPPLIES
		=====		
		TOTAL:	52.14	
CONCESSIONS SUPPLY	00006286			
		0000077440	530.92	SNS CONCESSION SUPPLIES/RESALE
		0000077440	569.67	SNS CONCESSION SUPPLIES/RESALE
		=====		
		TOTAL:	1,100.59	
CONSOLIDATED DISPOSAL SERVICE	00006284			
		0000077466	70.81	TRANSFER STATION/MAY SERVICE
		0000077466	19,759.30	TRANSFER STATION/MAY SERVICE
		0000077466	22,467.75	TRANSFER STATION/MAY SERVICE

CITY OF MOSES LAKE
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NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account		Purpose of Purchase
		P.O. Number	P.O. Amount	
=====				
		TOTAL:	42,297.86	
CONSOLIDATED ELECTRIC DIST	00000819	0000077478	101.32	MISC SUPPLIES
		0000077478	3.98	MISC SUPPLIES
=====				
		TOTAL:	105.30	
EASTERN CASCADE DIST	00006909	0000077533	95.50	DRINKING WATER
=====				
		TOTAL:	95.50	
ESVELT ENVIRONMENTAL ENG LLC	00005657	0000077544	2,875.00	PROFES SERV BIOSOLIDS LAND APP
=====				
		TOTAL:	2,875.00	
EWING IRRIGATION	00005660	0000077524	378.21	QUARTZ SLEEVES
=====				
		TOTAL:	378.21	
FABER INDUSTRIAL SUPPLY	00000501	0000077434	11.73	MISC SUPPLIES
		0000077434	268.31	MISC SUPPLIES
		0000077393	3.06	PAINT MARKER
		0000077485	56.97	MISC SUPPLIES
=====				
		TOTAL:	340.07	
FASTENAL COMPANY	00007372	0000077444	118.69	MISC SUPPLIES
		0000077444	43.57	MISC SUPPLIES
		0000077487	31.67	MISC SUPPLIES/DRILL PRESS
		0000077487	32.35	MISC SUPPLIES/DRILL PRESS
		0000077487	1,341.24	MISC SUPPLIES/DRILL PRESS
		0000077487	372.35	MISC SUPPLIES/DRILL PRESS
=====				
		TOTAL:	1,939.87	
FEDERAL EXPRESS	00004667	0000077465	5.55	SHIPPING CHARGES
=====				
		TOTAL:	5.55	
FERRELLGAS	00002207			

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
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NAME OF VENDOR	VENDOR NO	Expenditure Account		
Department	Object Description	P.O. Number	P.O. Amount	Purpose of Purchase
=====				
		0000077577	12.95	PROPANE TANK RENTAL
		=====		
		TOTAL:	12.95	
FIRST STRIKE TECHNOLOGIES INC	00006828	0000077584	947.70	
		=====		
		TOTAL:	947.70	
FOOD SERVICES OF AMERICA	00007168	0000077435	29.98	SNS CONCESSION RESALE
		0000077435	3,662.96	SNS CONCESSION RESALE
		=====		
		TOTAL:	3,692.94	
G W INC	00006035	0000077539	395.99	PARTS, GUNS
		0000077539	1,010.81	PARTS, GUNS
		=====		
		TOTAL:	1,406.80	
GALLS, LLC	00000133	0000077589	323.97	UNIFORM SUPPLIES / SHIRTS
		=====		
		TOTAL:	323.97	
GENERAL FIRE APPARATUS INC	00004002	0000076915	451,900.00	FIRE ENGINE
		=====		
		TOTAL:	451,900.00	
GRAINGER PARTS OPERATIONS	00002755	0000077516	15.22	US FLAGS/POW MIA FLAGS/MISC
		0000077516	93.50	US FLAGS/POW MIA FLAGS/MISC
		0000077516	534.71	US FLAGS/POW MIA FLAGS/MISC
		0000077516	15.60	US FLAGS/POW MIA FLAGS/MISC
		=====		
		TOTAL:	659.03	
HEIMAN FIRE EQUIPMENT	00006634	0000077588	254.56	
		=====		
		TOTAL:	254.56	
HI LINE INC	00006008	0000077489	342.30	MISC SUPPLIES
		=====		
		TOTAL:	342.30	
HOLLY L. STOCKTON	00008041	0000077426	30.80	MAC CONSIGNMENT SALES
		=====		
		TOTAL:	30.80	

CITY OF MOSES LAKE
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NAME OF VENDOR	VENDOR NO	Expenditure Account		
Department	Object Description	P.O. Number	P.O. Amount	Purpose of Purchase
=====				
IRON HORSE REAL ESTATE & PROP	00006998			
		0000077567	1,060.90	LEASE AGREE/PARK TRAIL
		=====		
		TOTAL:	1,060.90	
JERRY JOHNSON	00003736			
		0000077417	143.50	MAC CONSIGNMENT SALES
		=====		
		TOTAL:	143.50	
JERRYS AUTO SUPPLY	00005835			
		0000077365	79.67	MISC FIRE SUPPLIES
		0000077491	227.15	MISC SUPPLIES
		=====		
		TOTAL:	306.82	
JIMS LOCK SERVICE	00004244			
		0000077519	44.24	KEYS/LUBRICANT
		=====		
		TOTAL:	44.24	
KAMAN FLUID POWER LLC	00001302			
		0000077498	662.12	MISC SUPPLIES
		=====		
		TOTAL:	662.12	
KATHERINE DA SILVA	00005870			
		0000077414	38.50	MAC CONSIGNMENT SALES
		=====		
		TOTAL:	38.50	
KATHERINE L KENISON PS	00006980			
		0000077563	12,524.94	PROF SERVICE/CITY ATTY
		=====		
		TOTAL:	12,524.94	
KEVIN FUHR	00006560			
		0000077455	97.82	REIMB EXPENSES/INTERVIEW
		=====		
		TOTAL:	97.82	
KIM WHEATON	00007002			
		0000077419	104.65	MAC CONSIGNMENT SALES
		=====		
		TOTAL:	104.65	
KONICA MINOLTA BUSINESS SOL	00007194			
		0000077564	111.33	MAINT AGREE/CH COPIER
		=====		
		TOTAL:	111.33	
KRIS CHUDOMELKA	00007058			
		0000077415	67.55	MAC CONSIGNMENT SALES
		=====		
		TOTAL:	67.55	
LAKESIDE DISPOSAL	00004080			
		0000077595	189,137.01	CONTRACT PAYMENT

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NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account		Purpose of Purchase
		P.O. Number	P.O. Amount	
=====				
		TOTAL:	189,137.01	
LINDSAY/CULLIGAN	00005289	0000077402	32.16	PARKS & REC WATER
		0000077402	14.16	PARKS & REC WATER
		0000077492	20.16	BOTTLED WATER
=====				
		TOTAL:	66.48	
LOCALTEL COMMUNICATIONS	00004374	0000077458	885.00	INTERNET SERVICE
=====				
		TOTAL:	885.00	
LOWES	00003886	0000077596	160.01	MISC SUPPLIES
		0000077596	6.13	MISC SUPPLIES
		0000077596	20.46	MISC SUPPLIES
		0000077596	18.46	MISC SUPPLIES
		0000077596	22.77	MISC SUPPLIES
		0000077596	61.10	MISC SUPPLIES
=====				
		TOTAL:	288.93	
LYNN PEAVEY COMPANY	00003799	0000077534	706.31	SUPPLIES
=====				
		TOTAL:	706.31	
MARTIN SCHEMP	00004830	0000077425	4.20	MAC CONSIGNMENT SHRINKAGE/LOSS
		0000077425	39.28	MAC CONSIGNMENT SHRINKAGE/LOSS
=====				
		TOTAL:	43.48	
MEYER, FLUEGGE & TENNEY INC PS	00004556	0000077433	2,228.64	WINCO COURT HEARING - ATT FEES
=====				
		TOTAL:	2,228.64	
MICHAELS ON THE LAKE	00006411	0000077454	176.36	CATERED BOX LUNCHES/AWC
=====				
		TOTAL:	176.36	
MIKE'S PLUMBING	00004522	0000077495	431.60	EXCAVATE WATER SERVICE

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NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number P.O. Amount	Purpose of Purchase
		=====	
		TOTAL: 431.60	
MOMAR INC	00001248	0000077496 443.38	CLEANING SUPPLIES
		=====	
		TOTAL: 443.38	
MOON SECURITY SERVICES INC	00006510	0000077541 51.50	MONTHLY MONITORING
		=====	
		TOTAL: 51.50	
MOSES LAKE STEEL SUPPLY	00001268	0000077447 110.31	
		0000077447 35.12	
		0000077447 608.99	
		0000077494 34.20	MISC SUPPLIES
		0000077494 67.67	MISC SUPPLIES
		0000077494 12.23	MISC SUPPLIES
		=====	
		TOTAL: 868.52	
MULTI AGENCY COMM CENTER E911	00006695	0000077535 41,197.94	USER FEE
		0000077394 1,014.20	USER FEES / JUNE
		0000077394 8,613.54	USER FEES / JUNE
		=====	
		TOTAL: 50,825.68	
NORTH CENTRAL LABORATORIES	00005653	0000077499 1,097.29	LAB SUPPLIES
		=====	
		TOTAL: 1,097.29	
NORTHSTAR CHEMICAL INC	00006113	0000077497 1,940.00	SODIUM HYPOCHLORITE
		=====	
		TOTAL: 1,940.00	
OASIS AUTO SPA	00004834	0000077461 330.75	CAR WASHES-APRIL
		=====	
		TOTAL: 330.75	
OREILLY AUTO PARTS	00004593	0000077501 348.50	MISC SUPPLIES
		=====	
		TOTAL: 348.50	
OU PRESS DISTRIBUTION CENTER	00006745		

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NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
		0000077400	137.50	MAC RESALE - BOOKS
		=====		
		TOTAL:	137.50	
OXARC INC	00001412			
		0000077449	215.81	MISC SUPPLIES
		0000077514	13.90	MISC SUPPLIES/LIFE-LINE
		0000077514	3,024.89	MISC SUPPLIES/LIFE-LINE
		0000077514	29.65	MISC SUPPLIES/LIFE-LINE
		=====		
		TOTAL:	3,284.25	
PAMELA PETRY-MCKINSEY	00006983			
		0000077422	58.80	MAC CONSIGNMENT SALES
		=====		
		TOTAL:	58.80	
PIPKIN CONSTRUCTION	00004671			
		0000077569	80,397.83	PE 1 CASCADE PARK SEWER
		=====		
		TOTAL:	80,397.83	
PITNEY BOWES INC	00005702			
		0000077561	84.99	INK/POSTAGE MACHINE
		=====		
		TOTAL:	84.99	
POUR BOYS CONCRETE NW INC	00004761			
		0000077410	10,626.55	DEMOLISH CONCRETE STRUCTURES
		=====		
		TOTAL:	10,626.55	
PROTECT YOUTH SPORTS	00004626			
		0000077525	135.90	VOLUNTEER BACKGROUND CHECKS
		=====		
		TOTAL:	135.90	
QUILL CORPORATION	00004811			
		0000077469	220.56	FLOOR MATS, SUPPLIES
		0000077459	87.73	MISC OPERATING SUPPLIES
		0000077459	45.91	MISC OPERATING SUPPLIES
		=====		
		TOTAL:	354.20	
RANDY LOYD	00005201			
		0000077532	93.98	UNIFORMS
		=====		
		TOTAL:	93.98	
REDFLEX TRAFFIC SYSTEMS	00004837			
		0000077566	27,024.77	PROF SERV/RED LIGHT TICKETS
		=====		
		TOTAL:	27,024.77	

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 06/14/2016

NAME OF VENDOR	VENDOR NO	Expenditure Account		
Department	Object Description	P.O. Number	P.O. Amount	Purpose of Purchase
=====				
ROYAL ORGANIC PRODUCTS	00007187			
		0000077571	4,633.14	TIPPING FEE
		=====		
		TOTAL:	4,633.14	
SAFETY KLEEN CORP	00004265			
		0000077502	608.24	SOLVENT CLEANING
		=====		
		TOTAL:	608.24	
SAMARITAN HEALTHCARE	00001836			
		0000077593	402.00	REGISTRATIONS
		=====		
		TOTAL:	402.00	
SAN DIEGO POLICE EQUIPMENT	00007332			
		0000077538	4,310.24	AMMUNITION
		=====		
		TOTAL:	4,310.24	
SHERWIN-WILLIAMS	00006229			
		0000077451	158.86	MISC SUPPLIES
		0000077503	18.69	PAINT/GRAFFITI REMOVER
		0000077503	47.56	PAINT/GRAFFITI REMOVER
		=====		
		TOTAL:	225.11	
SHIRTBUILDERS INC	00004022			
		0000077428	2,572.64	STAFF AND PROGRAM SHIRTS
		0000077428	1,702.90	STAFF AND PROGRAM SHIRTS
		=====		
		TOTAL:	4,275.54	
SHRED IT	00003144			
		0000077572	6.25	REDORDS DESTRUCTION
		0000077572	6.25	REDORDS DESTRUCTION
		0000077572	12.50	REDORDS DESTRUCTION
		0000077572	12.50	REDORDS DESTRUCTION
		0000077572	12.50	REDORDS DESTRUCTION
		0000077572	4.17	REDORDS DESTRUCTION
		0000077572	4.17	REDORDS DESTRUCTION
		0000077572	4.16	REDORDS DESTRUCTION
		=====		
		TOTAL:	62.50	
SIRENNET.COM	00007692			

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 06/14/2016

NAME OF VENDOR	VENDOR NO	Expenditure Account		
Department	Object Description	P.O. Number	P.O. Amount	Purpose of Purchase
=====				
		0000077505	317.85	LED LIGHTS
		=====		
		TOTAL:	317.85	
SKAUG BROTHERS GLASS	00004842	0000077506	37.77	WINDSHIELD REPAIR
		=====		
		TOTAL:	37.77	
SMITH SPORT OPTICS INC	00008016	0000077442	1,040.44	SNS MERCHANDISE RESALE
		=====		
		TOTAL:	1,040.44	
SPECTRUM COMMUNICATIONS	00002691	0000077507	66.90	DAVID CLARK BATTERY
		0000076943	1,404.69	TAIT PORTABLE RADIO CHARGERS
		=====		
		TOTAL:	1,471.59	
SUPPLYWORKS	00003053	0000077508	2,120.91	JANITORIAL & CLEANING SUPPLIES
		0000077508	30.48	JANITORIAL & CLEANING SUPPLIES
		=====		
		TOTAL:	2,151.39	
TACOMA PUMP AND DRILLING	00007343	0000077568	154,194.49	PE 3 WELL DRILLING - 2015
		=====		
		TOTAL:	154,194.49	
TARGET MEDIA NORTHWEST	00007815	0000077401	2,738.87	PR SUMMER 2016 GUIDE
		=====		
		TOTAL:	2,738.87	
THE ICE HOUSE	00008042	0000077527	191.40	ICE RESALE/CASCADE CAMPGROUND
		=====		
		TOTAL:	191.40	
THE WESLEY GROUP	00004986	0000077460	1,901.79	LABOR RELATIONS CONSULT
		0000077460	1,426.79	LABOR RELATIONS CONSULT
		=====		
		TOTAL:	3,328.58	
TRAFFIC SAFETY SUPPLY COMPANY	00003726	0000077510	3,118.31	TRAFFIC CONES
		=====		
		TOTAL:	3,118.31	
TYCO INC	00004451	0000077511	369.30	SOLVENT FOR CLEANING TANK
		=====		
		TOTAL:	369.30	

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 06/14/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account		Purpose of Purchase
		P.O. Number	P.O. Amount	
UMPQUA BANK/MERCHANT-EFT	00005882			
		0000077573	274.88	NEW CREDIT CARD MACHINE/FEES
		0000077573	14.88	NEW CREDIT CARD MACHINE/FEES
		0000077573	14.88	NEW CREDIT CARD MACHINE/FEES
		0000077573	14.88	NEW CREDIT CARD MACHINE/FEES
		0000077573	14.88	NEW CREDIT CARD MACHINE/FEES
		0000077573	14.90	NEW CREDIT CARD MACHINE/FEES
		=====		
		TOTAL:	349.30	
UTIL UNDRGRND LOCATION CENTER	00004598			
		0000077531	47.73	UNDGERGROUND UTILITY LOCATES
		0000077531	47.73	UNDGERGROUND UTILITY LOCATES
		0000077531	47.73	UNDGERGROUND UTILITY LOCATES
		=====		
		TOTAL:	143.19	
VALLEY ATHLETICS	00006626			
		0000077409	2,367.76	BALLFIELD MARKING DUST/ABSORB
		0000077409	782.28	BALLFIELD MARKING DUST/ABSORB
		0000077409	782.27	BALLFIELD MARKING DUST/ABSORB
		=====		
		TOTAL:	3,932.31	
VERIZON WIRELESS	00002107			
		0000077562	54.36	CELL PHONE SERVICE
		0000077562	43.03	CELL PHONE SERVICE
		0000077562	67.95	CELL PHONE SERVICE
		0000077562	413.19	CELL PHONE SERVICE
		0000077562	169.13	CELL PHONE SERVICE
		0000077562	13.20	CELL PHONE SERVICE
		0000077562	39.36	CELL PHONE SERVICE
		0000077562	19.45	CELL PHONE SERVICE
		0000077562	58.76	CELL PHONE SERVICE

DATE 6/10/16
TIME 10:25:01

PAGE 16
XAPPRVD

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 06/14/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
		0000077562	19.40	CELL PHONE SERVICE
		TOTAL:	897.83	
W S L C B	00005083	0000077403	64.00	MAC EVENT
		TOTAL:	64.00	
WEINSTEIN BEVERAGE COMPANY	00005990	0000077548	400.00	SNS CONCESSION RESALE
		0000077548	1,150.05	SNS CONCESSION RESALE
		0000077548	831.19	SNS CONCESSION RESALE
		0000077548	400.00	SNS CONCESSION RESALE
		TOTAL:	2,781.24	
WESTERN PETERBILT INC	00006802	0000077512	12.50	ANTIFREEZE
		TOTAL:	12.50	
WESTERN SYS REFUSE STREET MGMT	00004889	0000077555	242.26	CAMERA TRUCK PARTS
		TOTAL:	242.26	
WESTERN SYSTEMS	00006838	0000077513	594.38	MISC PARTS
		TOTAL:	594.38	
WILSON ENGINEERING	00007286	0000077543	10,284.00	PROFESS SERV DUNES WWTF 2016
		TOTAL:	10,284.00	
WM RECYCLE AMERICA	00006595	0000077457	1,573.22	TIPPING FEES
		TOTAL:	1,573.22	
		REPORT TOTAL:	1,347,354.10	

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 06/14/2016

TOTALS BY FUND

FUND NO	FUND NAME	AMOUNT
000	GENERAL FUND	144,961.86
103	GRANTS AND DONATIONS	78.16
116	STREET	7,584.23
119	STREET REPR/RECON	176,830.00
410	WATER/SEWER	20,197.23
477	WATER SEWER CONSTRUCTION	248,782.92
490	SANITATION	237,647.36
493	STORM WATER	120.52
495	AIRPORT	225.06
498	AMBULANCE FUND	14,906.76
517	CENTRAL SERVICES	6,114.30
519	EQUIPMENT RENTAL	475,608.49
528	BUILD MAINTENANCE	14,297.21
	TOTAL	1,347,354.10

CHANGES TO BE MADE SHOULD BE LISTED BELOW

VEND NO.	P.O. NO.	AMT LISTED	CORRECTED AMT	ACTION TO BE TAKEN
----------	----------	------------	---------------	--------------------

.....
.....
.....

CORRECT AMOUNT TO BE PAID

CLAIMS APPROVAL

WE, THE UNDERSIGNED COUNCILMEN OF THE CITY OF MOSES LAKE, WASHINGTON, DO HEREBY CERTIFY THAT THE MERCHANDISE OR SERVICES SPECIFIED HAVE BEEN RECEIVED AND THAT ABOVE CLAIMS ARE APPROVED, AS NOTED, FOR PAYMENT IN THE AMOUNT OF \$1,347,354.10 THIS 14TH DAY OF JUNE, 2016

.....

COUNCIL MEMBER	COUNCIL MEMBER
.....
COUNCIL MEMBER	FINANCE DIRECTOR



CITY OF MOSES LAKE
STAFF REPORT

To: John Williams, City Manager
From: Gilbert Alvarado, Community Development Director
Date: June 14, 2016
Proceeding Type: Motion - Preliminary Plat Approval
Subject: Cascade Major Plat – Findings of Fact

Legislative History:

• First Presentation:	June 14, 2016
• Second presentation:	
• Action:	Motion

Staff Report Summary

Attached are the Cascade Park Preliminary Plat, Findings of Fact as recommended by the Planning Commission. The Planning Commission considered the Preliminary Plat at their May 12, 2016 regular meeting and approved the Plat as presented with conditions. See attached

Background

The Cascade Park development, including a new restroom, triggered the platting process in accordance with Title 17, Subdivisions. It has been the City Council's policy that all municipal owned property would be platted as time and resources permit.

Fiscal and Policy Implications

N/A

Options

<i>Option</i>	<i>Results</i>
<ul style="list-style-type: none"><i>Approved the Cascade Park Preliminary Plat Findings of Fact as recommended by the Planning Commission</i>	<i>The Cascade Park project improvement move forward and the Cascade Park Final Plat can commence</i>
<ul style="list-style-type: none"><i>Take no action</i>	<i>The provisions of Title 17, Subdivisions would not be met and would create a contradiction to City Council policy</i>

Staff Recommendation

Staff would recommend that the City Council approve the Cascade Park Preliminary Plat Findings of Fact as recommended by the Planning Commission and as presented.

Attachments

A.	Findings of Fact
B.	Map
C.	Aerial
D.	

Legal Review

The following documents are attached and subject to legal review:

Type of Document	Title of Document	Date Reviewed by Legal Counsel
N/A		

BEFORE THE PLANNING COMMISSION/CITY COUNCIL OF THE
CITY OF MOSES LAKE, WASHINGTON

IN THE MATTER OF THE CASCADE PARK
MAJOR PLAT AND SHORELINE SUBSTANTIAL
DEVELOPMENT PERMIT

FINDINGS OF FACT, CONCLUSIONS, AND
DECISION

1. HEARING BEFORE THE PLANNING COMMISSION.

- 1.1 Date. A public hearing was held upon proper notice before the Planning Commission on April 28, 2016.
- 1.2 Proponent. City of Moses Lake Municipal Services Department is the proponent of this plat.
- 1.3 Purpose. The proponent has requested to plat the existing park, water reservoir, and remainder parcel upon property legally described as Tax # 5899, Assessor Parcel #11-0415-000; and more fully described on the face of the plat. A deviation for the angle of the north property line at Valley Road and deferral of water and sewer mains in Valley Road and Airway Drive were also requested. In addition, the proponent has requested to replace a vandalized restroom and connect facilities within the park to City sewer. The plat, restroom replacement, and sewer connections trigger a Shoreline Substantial Development Permit.
- 1.4 Evidence. The Commission considered the following materials in reaching its decision:
 - A. The plat and application submitted February 17 and 25, 2016.
 - B. Staff report and attachments.
 - C. Testimony from Anne Henning and Shawn O'Brien, staff.

2. FINDINGS OF FACT BY THE PLANNING COMMISSION.

Based upon the evidence presented to it, the Commission makes the following findings of fact:

- 2.1 The proponent is the owner of the property legally described above located within City limits.
- 2.2 The plat will include one lot of 34.48 acres for the existing park, one lot of 2.37 acres that includes a City water reservoir and landscaping north of Valley Road, and a 1.47 acre tract that is the embankment to the northeast of Valley Road. The park is fully developed with a boat launch, campground, swimming area, docks, picnic shelters, soccer fields, restrooms, and parking. One of the restrooms was extensively vandalized and burned several months ago. It is proposed to be replaced with a concrete restroom that is much less vulnerable to vandalism. The new restroom will be in the same location as the previous one, approximately 120' from ordinary high water.
- 2.3 MLMC 13.05.060 prohibits septic systems in new subdivisions. The existing restrooms and RV dump are on septic, but as part of the current action, City sewer will be extended into the park to collect the wastewater. However, a deferral was requested to not require extension or sewer or water within the streets that border the plat. The park is at the edge of City limits. Developed property beyond the park is already served by on-site systems. When the vacant or agricultural parcels in the area are ready to develop to an urban density, the owners can coordinate with the City on extension of utilities.

- 2.4 The angles at which the property lines meet the street right-of-way are set by previous development of streets, which was dependent on topography, and by previous property lines.
- 2.5 Valley Road is classified as a secondary street. It has full street improvements of asphalt, curb, gutter, and sidewalks. Airway Drive is located outside City limits. The portion of Airway that the plat fronts on has asphalt, curb, gutter, and sidewalks. All utilities are available to serve the site but water and sewer are not extended within right-of-way the full frontage of the plat.
- 2.6 Surrounding land uses include existing residential and a church to the southeast, Grant County Fairgrounds to the east, vacant and residential development to the north and northwest, agriculture and residential to the west, and the lake to the south. Most of the surrounding uses are outside City limits.
- 2.7 The Development Engineer provided a list of comments and corrections that must be addressed before the final plat is submitted for review.
- 2.8 The Bureau of Reclamation and East Columbia Basin Irrigation District commented that the plat does not involve any Columbia Basin facilities.
- 2.9 The City Stormwater Program Manager commented that stormwater infrastructure is already in place and the subdivision process will not cause any substantive changes, therefore he has no comments.
- 2.10 The Assessor's office noted that the plat will use all of parcel 11-0451-000, that the owner is the City of Moses Lake, and that they have no issues with the plat.
- 2.11 A Determination of Non-Significance (DNS) was issued on April 13, 2016, under the State Environmental Policy Act Rules (WAC 197-11). There were no significant adverse environmental impacts so no mitigation was required.
- 2.12 The Land Use Parks/Open Space Goal 11 is to preserve open spaces which contribute to community character, protect resources and environmentally sensitive areas, and enhance recreational, educational, and aesthetic opportunities.
- 2.13 The Land Use - Community Image and Design Policy 15.2 is for the area to continue to provide high quality and attractive parks and recreational areas throughout the City.
- 2.14 General Capital Facilities Parks, Recreation Facilities, and Open Space Goal 1 is to provide public facilities and services in a manner that protects investment in existing facilities, maximizes the use of existing facilities, expands facilities in a cost-efficient manner, and promotes orderly urban growth.
- 2.15 General Capital Facilities Parks, Recreation Facilities, and Open Space Goal 2 is for the City to provide an integrated system of parks, recreation facilities, trails, greenbelts, and open space as community assets, both in form and function.
- 2.16 General Capital Facilities Parks, Recreation Facilities, and Open Space Goal 3 is that the City's strategy for investing in new or enhanced park and recreation facilities will be based on diversifying recreation opportunities for residents and visitors, better utilizing waterfront and natural open space assets, integrating the park and trail system to support City beautification efforts, and responding to community needs according to established standards and available resources.

- 2.17 The nearest intersections for which the Comprehensive Plan sets a specific transportation level of service (LOS) is Valley and Grape, which is set at D. The actual LOS as of 2010 was C. Platting the property will not change the traffic generated by the site.

3. CONCLUSIONS BY THE PLANNING COMMISSION.

From the foregoing findings of fact, the Planning Commission makes the following conclusions:

- 3.1 The decision of the Planning Commission must be supported by the evidence presented and must be consistent with the standards and criteria for review specified in state statutes and city ordinances. The standards and criteria for review of preliminary plat applications are found in Chapter 58.17 of the Revised Code of Washington (RCW), Title 17 of the Moses Lake Municipal Code (MLMC), and Title 20 MLMC. The standards and criteria for review of shoreline permits are found in the Shorelines Management Master Plan, the Shoreline Management Act (RCW 90.58), and the State rules implementing the Act (WAC 173-27).
- 3.2 MLMC 20.09.020 requirements:
1. **Comprehensive Plan/Municipal Code:** The development is consistent with Comprehensive Plan goals and policies on parks and open space. With conditions to correct errors in the drawing and with deviations and deferrals for lot configuration and water and sewer mains, the development meets the requirements and intent of Titles 17 and 18 of the Municipal Code.
 2. **Adequate provisions for necessary improvements:** The project will extend sewer as necessary to serve the site.
 3. **Impacts:** No impacts have been identified under Chapters 14 through 19 that will not be mitigated through existing regulations and conditions.
 4. **Public health, safety, welfare, and interest:** The development is beneficial to the public health, safety and welfare and is in the public interest because it plats and formalizes existing City-owned property into a major plat in compliance with state law and replaces a necessary restroom with one that will be more durable.
 5. **Transportation Level of Service:** The development does not lower the level of service of transportation facilities below the minimum standards established in the Comprehensive Plan because platting the property does not change the traffic generated by the site.
 6. **Parks Level of Service:** The development does not lower the level of service of neighborhood park facilities below the minimum standards established in the Comprehensive Plan because it will continue to be a park to serve the local area.
 7. **Dedications:** All required street rights-of-way have previously been dedicated.
 8. **Deviation:** The deviation for the angle of property lines intersecting with right-of-way is necessary due to the existing property lines and street locations.
 9. **Deferral:** The deferral of sewer and water mains in the streets is justified due to there not being a need to extend the mains at this time. The only properties an extension would serve are located outside City limits. The mains can be extended later when needed.

10. **Shoreline Management:** The plat and restroom replacement are consistent with the Shoreline Master Program provisions related to recreational areas. The proposal improves the park for the public's use.

4. DECISION OF THE PLANNING COMMISSION.

On the basis of the foregoing findings of fact and conclusions, it is the decision of the Planning Commission of the City of Moses Lake that:

- 4.1 The request for a Shoreline Substantial Development Permit to plat the property, replace the restroom, and connect to sewer be approved.
- 4.2 The request for a preliminary major plat as submitted on the property designated above be approved with the following conditions:
 - 4.2.1 The comments of the Development Engineer shall be addressed before final plat submittal.
 - 4.2.2 The requested deviation for the angle of the north property line at Valley Road shall be granted.
 - 4.2.3 The requested deferral of sewer and water mains within Valley Road and Airway Drive shall be granted.

Approved by the Planning Commission on May 12, 2016.



Vicki Heimark, Chair



FEB 25 2016

MUNICIPAL SERVICES DEPT. - ENGINEERING DIVISION
CITY OF MOSES LAKE
GRANT COUNTY WASHINGTON



CASCADE PARK RESTROOM REPLACEMENT
SHORELINE PERMIT

RLG DRAWN
SMD CHECK
AS SHOWN SCALE
2/18 DATE

SURVEY:	SHEET 1
INST: TOPCON GR3	OF 1
DATE OF SURVEY:	C-270
SOFTWARE: AUTOCAD 2012 C3D	FILE NO.

PROPOSED

PROPOSED
SAWCUT LINE
WATER
SAN. SEWER
STORM SEWER

 REMOVE AND REPLACE CONCRETE
 DRIVEWAY

CALL 2 DAYS
BEFORE YOU DIG
1-800-424-5555

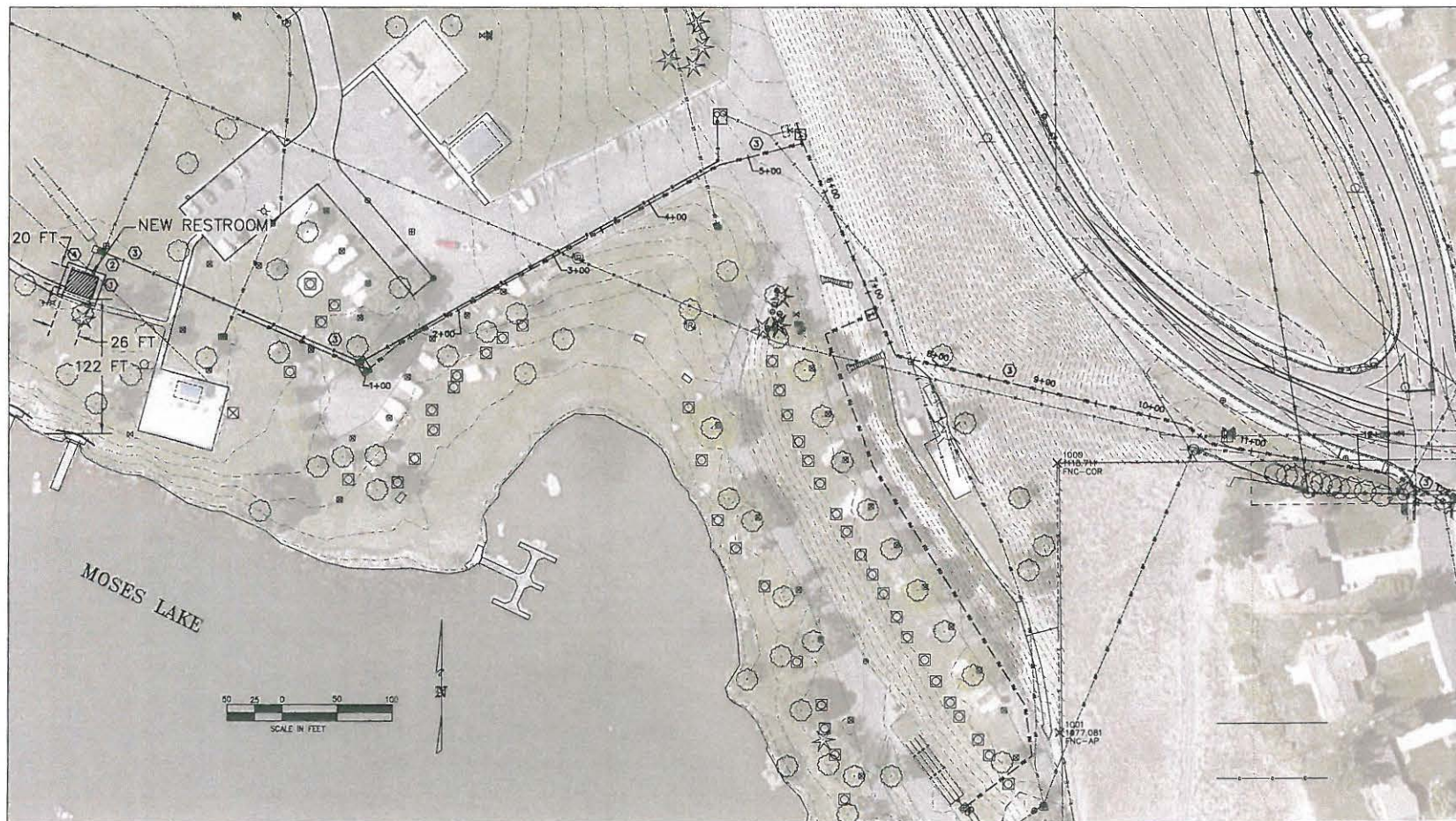
EXISTING

R/W
PROPERTY LINE
CENTER LINE
EDGE OF ASPHALT
EDGE OF GRAVEL
EDGE OF CONCRETE
WATER LINE
SEWER
STORM SEWER
GAS LINE
BURIED POWER
BURIED PHONE
BURIED CABLE
LANDSCAPING
IRRIGATION
FENCE

⊕ STREET MONUMENT ○ POWER POLE
 □ SIGN → POWER POLE ANCHOR
 ⊕ FIRE HYDRANT ⋈ STREET LIGHT
 ⊕ WATER METER △ TELEPHONE PEDESTAL
 ⊕ WATER VALVE ○ DECIDUOUS TREE
 ⊕ MANHOLE ⋆ CONIFEROUS TREE
 ⊕ CATCH BASIN □ MAILBOX
 ⊕ DRYWELL • PROPERTY CORNER

CONSTRUCTION NOTES:

- ① REMOVE EXISTING RESTROOM STRUCTURE AND REPLACE WITH CXT PREFABRICATED STRUCTURE.
- ② EXTEND EXISTING WATER AND ELECTRICAL SERVICE LINES TO THE REQUIRED LOCATIONS.
- ③ INSTALL SEWER LINES TO SERVE THE PARK.
- ④ FORM AND POUR A 5-FOOT SIDEWALK ON ALL SIDES OF THE NEW RESTROOM AFTER IT IS PLACED.

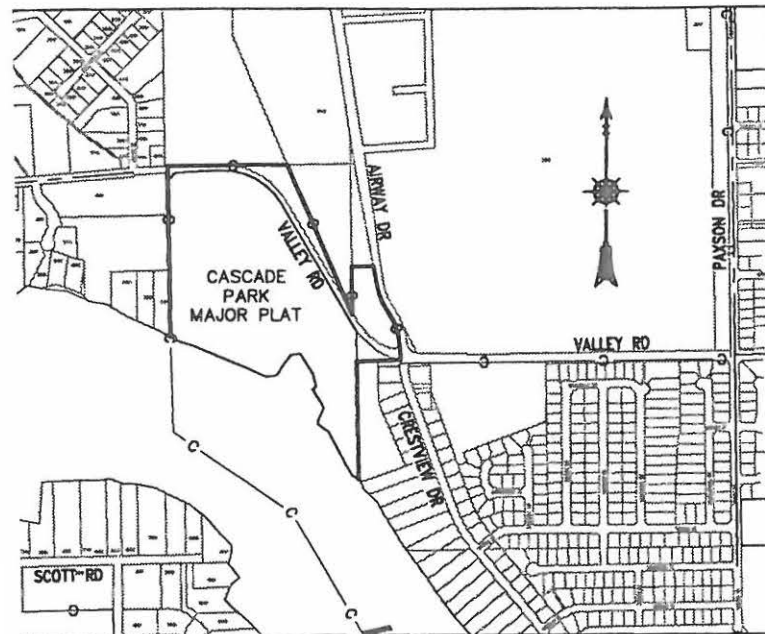


A horizontal scale bar with a black background and white markings. The markings are at 0, 25, 50, and 100 feet. The text 'SCALE IN FEET' is centered below the bar.

p:\projects\2010\Cascade Park Force Main\sheets\SPB.dwg, Layout1, 2/25/2015 8:40:33 AM, 1:2

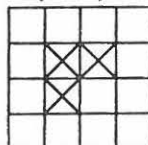
LEGEND

- SECTION CORNER/QUARTER MARKER
- FOUND USBR BRASS CAP MONUMENT
- FOUND 2" BRASS CAP MONUMENT IN CASE, PLS 46321
- FOUND 5/8" REBAR & CAP, PLS 46321, OR AS NOTED
- SET 5/8" REBAR & CAP, PLS 46321
- CALCULATED POINT ONLY
- () USBR RECORD DATA
- [] RECORD DATA PER QUIT CLAIM DEED, AFN 1054862
- { } RECORD DATA PER DEED, AFN 355563
- SECTION LINE
- PLAT BOUNDARY
- LOT LINE
- EXISTING RIGHT-OF-WAY LINE
- EXISTING RIGHT-OF-WAY CENTERLINE
- PROPOSED UTILITY EASEMENT
- EXISTING EASEMENT
- CITY LIMITS BOUNDARY
- RIGHT-OF-WAY CENTERLINE
- EXISTING LAKE SHORELINE



VICINITY MAP
1" = 1000'

INDEX DATA
S16,T19N,R28E



SURVEY: WCO
INST: TOPCON GR-3
DATE OF SURVEY:
SOFTWARE: AUTOCAD R14.01W

MUNICIPAL SERVICES DEPT.
CITY OF MC
GRANT COUNTY

CASCADE PARK MAJOR PLAT PLAT SITE PLAN

WCO
DRAWN

GGH
CHECK

1"=300'
SCALE

2/19/2016
DATE

SHEET 1
OF 2

X-XXX
FILE NO.



CITY OF MOSES LAKE
STAFF REPORT

To: John Williams, City Manager
From: Gilbert Alvarado, Community Development Director
Date: June 14, 2016
Proceeding Type: Motion
Subject: Bernhardt Major Plat – Findings of Fact & Activity Trail Dedication

Legislative History:

• First Presentation:	June 14, 2016
• Second presentation:	
• Action:	Motion

Staff Report Summary

Attached is a deed dedicating property to the City of Moses Lake for an activity trail as part of the Bernhardt Major Preliminary Plat that was approved on March 24th by the City Council. The Preliminary Plat required an activity trail connection.

Background

See attached Memo from Anne Henning, Senior Planner.

Fiscal and Policy Implications

N/A

Options

<i>Option</i>	<i>Results</i>
<ul style="list-style-type: none"><i>Accept the Deed for the activity trail dedication for the Bernhardt Major Plat</i>	<i>The Bernhardt Major Plat moves forward with Final Plat and recording</i>
<ul style="list-style-type: none"><i>Take no action</i>	<i>The Bernhardt Major Plat does not move forward until the required activity trail connection is resolved</i>

Staff Recommendation

Staff would recommend that the City Council accept the Deed for the required activity trail dedication associated with the Bernhardt Major Plat.

Attachments

A.	Deed
B.	Anne Henning Memo
C.	Map
D.	

Legal Review

The following documents are attached and subject to legal review:

Type of Document	Title of Document	Date Reviewed by Legal Counsel
N/A		

RESOLUTION NO. 3615

A RESOLUTION ACCEPTING A QUIT CLAIM DEED TO THE CITY OF
MOSES LAKE FROM WILLIAM E. AND DEENA BERNHARDT AND
SCOTT W. BERNHARDT

RECITALS:

1. Resolution No. 238 provides that all grants of real estate, or any interest therein, to the City of Moses Lake, shall not be accepted until a resolution has been duly passed by the City Council.
2. William E. And Deena Bernhardt and Scott W. Bernhardt have presented a quit claim deed to the City of Moses Lake.

RESOLVED:

1. A deed for municipal purposes for the following described property is hereby accepted by the City of Moses Lake:

A portion of the NE ¼ of the NW1/4 of Section 27, Township 19 North, Range 28 East, W.M., more fully described as follows:

Commencing at the North ¼ corner of said Section 27, a brass cap monument in case from which the northwest corner of said Section 27, a pin in concrete monument in monument case bears N89°55'26"W, 2645.96 feet; Thence S00°10'50"W, 30.00 feet; Thence N89°55'26"W, 10.74 feet to the northwest corner of Lot 14, Bernhardt Major Plat, the True Point of Beginning; Thence S39°13'50"W along the northwest line of Lots 14 and 13, said Bernhardt Major Plat, 125.00 feet; Thence S53°03'33"W along the northwest line of Lot 12, said Bernhardt Major Plat, 66.94 feet; Thence S39°13'50"W along the northwest line of Lots 11 and 10, said Bernhardt Major Plat, 201.84 feet to the southwest corner of said Bernhardt Major Plat on the northerly right-of-way of the Central Washington Railroad right-of-way, said point hereafter known as Point "A". Returning again to the True Point of Beginning; Thence N89°55'26"W, along the south right-of-way of Milwaukee Avenue, 25.79 feet; Thence S39°13'50"W, 131.39 feet; Thence S53°03'33"W, 41.84 feet; Thence S39°13'50"W, 152.23 feet; Thence N46°32'46"W, 149.87 feet to the northerly right-of-way of said Central Washington Railroad right-of-way; Thence southeasterly along said right-of-way to the designated Point "A".

Said land contains .23 acres (9,936 sq. ft.) of land, more or less

Parcel Number: 090258000

Adopted by the City Council on June 14, 2016.

Todd Voth, Mayor

ATTEST:

W. Robert Taylor, Finance Director

A REPLAT OF A PORTION OF LOT 45, TERMINAL PARK ADDITION AND A REPLAT OF A PORTION



MILWAUKEE
AVENUE

S89°55'26"E 2645.96'

— FOUND BRASS CAP
MONUMENT IN CASE

S00°10'50"W 30.00'

T.P.O.B.

S39°13'50"W
131.39'—

FOUND PIN IN CONCRETE
IN MONUMENT CASE

NOTES

- ① UTILITY AND ACTIVITY TRAIL DEDICATION TO CITY OF MOSES LAKE GRANTED BY SEPARATE INSTRUMENT.
- ② PUBLIC UTILITY EASEMENTS GRANTED ON THE PLAT, WIDTHS AS SHOWN.

PORTION OF
TRACT 8 BATTERY
ORCHARD TRACTS

S53°03'33"W
41.84' —

ACTIVITY TRAIL
DEDICATION
0.23 ACRES - 9,936 SF

10' MUNICIPAL
EASEMENT
FOR WATERLINE

-N89°55'26"W
10.74'
55°26'W 25.79'
14

12

11

10' MUNICIPAL
EASEMENT
FOR WATERLINE

S39°13'50"W
152.23'

10

② PORTION OF TRACT 8
BATTERY ROAD TRACTS

**LAKESIDE
DRIVE**

MOSES
LAKE

SPUR LINE
CHICAGO, MILWAUKEE,
ST. PAUL &
PACIFIC RAILROAD

Point "A"

To: Community Development Director
for Council Consideration

From: Senior Planner–Henning 

Subject: Bernhardt Major Plat - Activity Trail Dedication

Date: June 9, 2016

When the preliminary plat was approved for the Bernhardt Major Plat, an activity trail was required to connect the cul-de-sac at the end of Lakeside Drive to the hoped-for future trail in the railroad right-of-way. This would help increase connectivity and usability of the bicycle and pedestrian network.

During the review of the final plat, it was determined that the finished grade of the plat was too far above the railroad right-of-way, so the connection would only be possible with steps. Steps would greatly decrease the usability of the system by bicyclists, parents pushing baby strollers, people in wheelchairs, and other mobility-impaired people. Therefore, the connection was moved to the west side of the property, where the grades are less steep and the connection could be made in a way that complied with ADA. The new location is outside of the plat, so rather than a dedication as part of the plat (accepted when the Council approved the plat), a separate dedication is needed.

Providing the activity trail was a condition of approval of the plat, but because it is outside of the plat, separate action by the Council is needed to accept it.

MAY 14 2015

BERNHARDT MAJOR PLAT A REPLAT OF A PORTION OF LOT 45, TERMINAL PARK ADDITION AND A REPLAT OF A PORTION OF TRACT 8, BATTERY ORCHARD TRACTS, A PORTION OF SECTION 22 AND 27, TOWNSHIP 19 NORTH, RANGE 28 EAST, W.M., CITY OF MOSES LAKE, GRANT COUNTY, WASHINGTON

FOUND PIN IN CONCRETE
IN MONUMENT CASE
(S89°55'20"E 2646.22')
(S89°55'26"E 2645.96')
FOUND BRASS CAP
MONUMENT IN CASE
(S89°49'10"E 2638.17')
(S89°49'10"E 2638.28')

VERTICAL DATUM
THE ELEVATION 1074.49 ON THE U.S.B.R. BRASS CAP MONUMENT MARKING THE NORTH 1/4
CORNER OF SECTION 27 IS PER U.S.B.R. DATUM.

BEARING DATUM
THE BEARING S89°49'10"E ON THE NORTH LINE OF THE NORTHEAST QUARTER OF SECTION
27 AS SHOWN ON THIS MAP EQUALS THE BEARING FOR THE SAME LINE ON THE U.S.B.R.
SECTION SUBDIVISION MAP, RECORDS OF GRANT COUNTY, WASHINGTON.

- LEGEND**
- FOUND BRASS CAP MONUMENT IN CASE, UNLESS OTHERWISE NOTED, DATE: AUGUST 2005
 - WETLAND POINT DESIGNATED (WL-B#-XX) BY WETLAND BIOLOGIST, DATE: AUGUST 2005
 - FOUND 5/8" REBAR AND CAP, P.L.S. 21651, DATE: AUGUST 2005
 - SET 3 1/2" BRASS CAP MONUMENT IN CASE, UNLESS OTHERWISE NOTED, DATE:
 - SET 5/8" REBAR AND CAP, P.L.S. 21651, UNLESS OTHERWISE NOTED, DATE:
 - CALCULATED POINT ONLY
 - RECORD DATA FROM U.S.B.R. SECTION BREAKDOWN MAP.
 - RECORD DATA RECORD OF SURVEY BOOK FILED IN BOOK 47, PAGES 94 & 95, RECORDS OF GRANT COUNTY. WHEN THE MEASURED BEARING AND/OR DISTANCE IS THE SAME AS THE CORRESPONDING RECORD DATA THEN ONLY RECORD IS SHOWN.

- PLAT BOUNDARY LINE
- LOT LINE
- EXISTING PROPERTY LINE
- ROAD RIGHT OF WAY
- CENTERLINE OF ROAD
- SECTION LINE
- MUNICIPAL EASEMENT
- PUBLIC UTILITY EASEMENT
- EXISTING EASEMENT AS NOTED
- WETLAND BOUNDARY LINE: 08-05
- WETLAND BUFFER LINE
- SHORELINE TO MOSES LAKE AS TIED ON: 08-12-05

- NOTES**
- ROAD RIGHT OF WAY DEDICATED TO THE CITY OF MOSES LAKE ON THIS PLAT.
 - WETLAND BUFFER 25' MINIMUM WIDTH - SEE SHEET 4 FOR RESTRICTIONS AND CONDITIONS.
 - RIGHT OF WAY RECORDED IN QUIT CLAIM DEED FILED UNDER APN 1085744, RECORDS OF GRANT COUNTY, WASHINGTON.
 - 30' MUNICIPAL EASEMENT FOR SEWER MAINS IS GRANTED ON THIS PLAT.
 - PUBLIC UTILITY EASEMENTS GRANTED ON THIS PLAT, WIDTHS AS SHOWN.
 - 10' SEWER EASEMENT RECORDED MAY 22, 1950, APN 157438.
 - LOT AREAS - SEE SHEETS 2 & 3.
 - DESIGNATED SHORELINE ACCESS AND COMMON EASEMENT FOR 2 LOTS IF DESIGNATED ON A PROPERTY LINE. SEE WETLAND AND SHORELINE RESTRICTIONS ON SHEET 4.
 - UTILITY AND ACTIVITY TRAIL EASEMENT GRANTED BY SEPARATE INSTRUMENT.



COLUMBIA AVENUE

TERMINAL PARK ADDITION

EASEMENT
AFN 1055099 TO
MOSES LAKE

FOUND U.S.B.R. BRASS
CAP MON. IN CASE

PORTION OF
TRACT 8 BATTERY
ORCHARD TRACTS

LINE TABLE

LINE	LENGTH	BEARING
L1	(69.95')	(S54°14'41"E)
L2	(86.03')	(S89°49'10"E)
L3	(50.05')	(S35°46'42"W)
L4	(62.53')	(S35°46'42"W)

CURVE TABLE

CURVE	LENGTH	RADIUS	DELTA	TANGENT
C1	(38.86')	(186.00')	(18°29'23")	19.66'
C2	(47.81')	(26.00')	(109°08'28")	36.12'

PUBLIC UTILITY EASEMENTS

PUBLIC UTILITY EASEMENTS ARE DEDICATED ON THIS PLAT 5 FEET WIDE
ON EACH SIDE OF ALL INTERIOR LOT LINES, 5 FEET WIDE ON THE PLAT
SIDE OF ALL EXTERIOR LOT LINES, AND 10 FEET WIDE ALONG ALL STREET
RIGHTS OF WAY, EXCEPT AS OTHERWISE NOTED, OR SHOWN ON THE
FACE OF THE PLAT.

SURVEYOR'S CERTIFICATE AND DECLARATION

I HEREBY CERTIFY THAT THIS MAJOR PLAT IS A TRUE AND CORRECT
REPRESENTATION OF THE LANDS ACTUALLY SURVEYED.

I HEREBY DECLARE THAT THE PLAT OF BERNHARDT MAJOR PLAT IS BASED
ON AN ACTUAL SURVEY AND SUBDIVISION OF PORTION OF SECTION 22
AND 27, TOWNSHIP 19 NORTH, RANGE 28 EAST, W.M. THAT THE SURVEY
WAS COMPLETED BY ME OR UNDER MY DIRECTION, AND THAT THE
DISTANCES, COURSES, ANGLES ARE SHOWN THEREON CORRECTLY TO
THE BEST OF MY KNOWLEDGE, INFORMATION, AND BELIEF, AND THAT
PROPER MONUMENTS HAVE BEEN SET AND LOT CORNERS ARE STAKED ON
THE GROUND.

DATE OF SURVEY: AUGUST 2005 -
METHOD OF SURVEY: CLOSED TRAVERSE AND RADIAL TIES
EQUIPMENT USED: GTS 303D TOPCON TOTAL STATION

Philip J. Bloom, P.L.S.
Registration No. 21651
321 S. Beech, Suite A
Moses Lake, WA 98837



AUDITOR'S CERTIFICATE

FILED FOR RECORD THIS DAY OF
2015, AT O'CLOCK M. IN BOOK OF MAJOR
PLATS AT PAGES THROUGH RECORDS OF GRANT COUNTY,
WASHINGTON, AT THE REQUEST OF THE CITY OF MOSES LAKE.

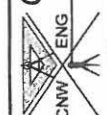
GRANT COUNTY AUDITOR DEPUTY COUNTY AUDITOR

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INDEX DATA

S22, T19N, R28E
S27, T19N, R28E

Columbia NW Engineering, PS
engineering ~ surveying ~ planning
248 North Elder Street Moses Lake, WA 98837
PH: 509-766-1226 FAX: 509-766-8754



BERNHARDT
MAJOR PLAT

FOR: BILL BERNHARDT
892 EAST ST., MOSES LAKE, WASHINGTON 98837

DTW DRAWN BY
GCB Q.A. REVIEW
05-13-2015 PLOT DATE
1"=60' PLOT SCALE
1-14-08/08 PROJ. NO.
1 REVISION NO.
SHEET 1 OF 4



Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AEX, Getmapping, Aergrid, IGN, IGP, swisstopo, and the GIS User Community



CITY OF MOSES LAKE STAFF REPORT

To: John Williams, City Manager
From: Gary Harer, Municipal Services Director
Date: June 14, 2016
Proceeding Type: MOTION
Subject: Resolution - Accept Street and Utility Improvements – Barrington Point 3 Major Plat

Legislative History:

- | | |
|-----------------------|---------------|
| • First Presentation: | June 14, 2016 |
| • Action | Motion |

Staff Report Summary

The street and utility improvements constructed to serve the Barrington Point 3 Major Plat are complete and ready to be accepted by City Council

Background

The platting regulations require all the street and utility improvements installed in right-of-way and municipal easements to be accepted by City Council or bonded for prior to recording the plat and issuing building permits. The construction plans are required to be reviewed and approved by the City prior to construction. All the construction work is inspected to assure compliance with the construction plans and city standards.

Fiscal and Policy Implications

The city will be responsible for the maintenance and repairs of the improvements after they are accepted.

Options

<i>Option</i>	<i>Results</i>
<ul style="list-style-type: none">• <i>Approve a motion to accept the project.</i>	<i>The developer will be able to record the plat.</i>
<ul style="list-style-type: none">• <i>Take no action.</i>	<i>The developer will not be able to record the plat.</i>

Staff Recommendation

Staff recommends City Council to accept the street and utility improvements for the Barrington Point 3 Major Plat

Attachments

A.	Resolution No. 3616 and vicinity map
----	--------------------------------------

Legal Review

The following documents are attached and subject to legal review:

Type of Document	Title of Document	Date Reviewed by Legal Counsel
<ul style="list-style-type: none">• None		

RESOLUTION NO. 3616

**A RESOLUTION ACCEPTING STREET AND UTILITY IMPROVEMENTS FOR
MUNICIPAL USE AS PART OF THE BARRINGTON POINT 3 MAJOR PLAT**

Recitals:

1. Street and Utility improvements, lying in dedicated right-of-way or easements, are in place and constructed to the City of Moses Lake's street and utility systems as part of the Barrington Point 3 Major Plat.
2. Said street and utility improvements have been installed in accordance with the City of Moses Lake's Community Standards, such installation being completed in June, 2016.
3. RCW 35.91.030 indicated that public street and utility facilities, which are developer installed should be accepted by the City of Moses Lake upon completion if the facilities are built to city standards.

Resolved:

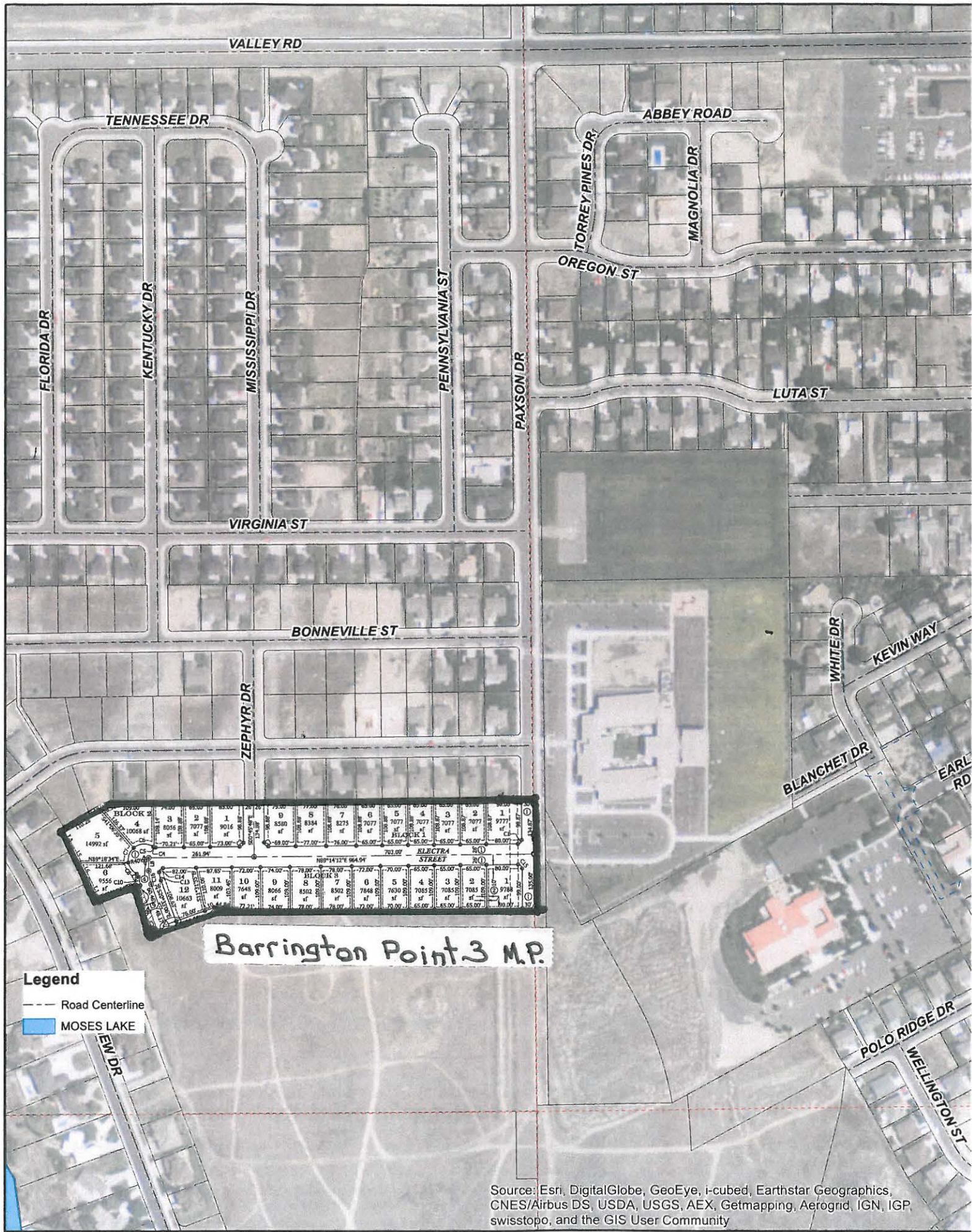
1. The City Council of Moses Lake accepts the street and utility improvements as facilities of the City of Moses Lake and as such will charge for use of such facilities as authorized by ordinance, contingent upon and the owners providing a maintenance bond for the street and utility improvements effective for two years from the date of acceptance of the improvements by Council.
2. After June 14, 2018, all further maintenance and operation cost of said street and utility improvements, shall be borne by the City of Moses Lake, as provided by city ordinance.

ACCEPTED by the City Council on June 14, 2016.

Todd Voth, Mayor

ATTEST:

W Robert Taylor, Finance Director



Barrington Point 3 M.P.

Legend

- Road Centerline
- MOSES LAKE

Source: Esri, DigitalGlobe, GeoEye, i-cubed, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AEX, Getmapping, Aerogrid, IGN, IGP, swisstopo, and the GIS User Community



CITY OF MOSES LAKE
STAFF REPORT

To: John Williams, City Manager
From: Gilbert Alvarado, Community Development Director
Date: June 14, 2016
Proceeding Type: Public Hearing
Subject: Ordinance - Right of Way (ROW) Vacation Request – Blanchet Avenue

Legislative History:

• First Presentation:	June 14, 2016
• Second presentation:	
• Action:	Take Testimony and Consider Recommendations

Staff Report Summary

The City Council should consider a request from Gregory and Marla Huff to vacate a portion of Right-of-Way (ROW), described as Blanchet Ave adjacent to Lot 1, Block 1, HLH Plat. On May 10, 2016 at a regular meeting, the City Council set a public hearing to consider the merits of the vacation and Ordinance vacating described ROW.

Background

Gregory and Marla Huff are requesting the vacation of a portion of unimproved ROW that abuts their property. The Huff's have voiced their concerns in the past over the maintenance of the unimproved ROW and are requesting to vacate in order to maintain the ownership.

Fiscal and Policy Implications

The ROW would no longer be a maintenance responsibility of the City of Moses Lake if vacated. The proponents would also have potential fiscal implications in that the City Council may require reimbursement of up to half the appraised value of the property to be vacated. The reimbursement calculation by the Municipal Services Director is in the amount of \$6,174 dollars.

Options

<i>Option</i>	<i>Results</i>
<ul style="list-style-type: none"><i>Open Public Hearing to consider the request to vacate the ROW</i>	The adjacent property owners each retain half of the vacated ROW to maintain.
<ul style="list-style-type: none"><i>Open Public Hearing to consider the request to vacate the ROW and take no action</i>	ROW remains as is and unimproved

Staff Recommendation

Staff would recommend that the City Council approve the alley vacation and re-alignment as proposed. Staff would also recommend that the City Council require compensation for up to ½ of the appraised value of that portion of the alley to be vacated.

Attachments

A.	Ordinance /Legal Description
B.	Map
C.	Copy of Land Use Action Application
D.	Copy of Request from Gregory and Marla Huff

Legal Review

The following documents are attached and subject to legal review:

Type of Document	Title of Document	Date Reviewed by Legal Counsel

ORDINANCE NO.

AN ORDINANCE VACATING A PORTION OF BLANCHET AVENUE

THE CITY COUNCIL OF THE CITY OF MOSES LAKE, WASHINGTON DO ORDAIN AS FOLLOWS:

Section 1. The following described public right-of-way shall be vacated:

That portion of Blanchet Avenue, formerly known as Sixth Avenue, dedicated on the Plat of Park Orchard Tracts, Per Grant County Plat records Book 1, Page 36, located in the SW ¼, Section 15, Township 19 North, Range 28 East. W.M., City of Moses Lake, Grant County, Washington, described as follows:

A 43.00 foot wide portion of Blanchet Avenue adjacent to Lot 1, Block 1, H.L.H. Plat, recorded in book 11 of Major Plats, pages 56 and 57, records of Grant County, Washington, more particularly described as follows:

BEGINNING at the easterly most corner of said Lot 1; Thence S62°12'45"W along the southerly line of said lot 1 a distance of, 180.60 feet; Thence S00°10'05"W along an extension of the west line of said Lot 1, a distance of 48.65 feet; Thence N62°12'45"E along a 43 feet distant from and parallel to the southeasterly line of said Lot 1, a distance of 183.17 feet to a 40.00 foot radius non-tangent curve concave to the east; Thence along the arc of said curve to the right, through a central angle of 45°50'21", an arc distance of 32.00 feet, having a chord bearing N02°26'48"W, 31.16 feet to the point of reverse curvature of a 20.00 foot radius curve concave to the West; Thence along the arc of said curve to the left through a central angle of 48°01'31", an arc distance 16.76 feet to the POINT OF BEGINNING.

Said tract of land contains 7775 square feet, more or less.

SUBJECT TO

A Public Utility Easement across the above described parcel, more particularly described as follows:

The southeasterly 5 feet.

Section 2. The city shall be compensated for one half the appraised value of the vacated property. The vacation shall not become effective until the required compensation is received by the city.

Section 3. This ordinance shall take effect and be in force five (5) days after its passage and publication of its summary as provided by law.

Adopted by the City Council and signed by its Mayor on June 28, 2016

ATTEST:

Todd Voth, Mayor

W. Robert Taylor, Finance Director

APPROVED AS TO FORM:

Katherine L. Kenison, City Attorney

April 22 2016

TO: Assistant Planner, Billie Jo Munoz

FROM: Municipal Services Director **GN**

SUBJECT: **Huff - Vacation of Blanchet Adjacent to Lots 1, Block 1, HLH Plat - One-Half Appraised Valuation**

I calculated the one-half appraised value by using the assessed values, shown on the Grant County GIS website, of the lots on each side of the proposed alley vacation.

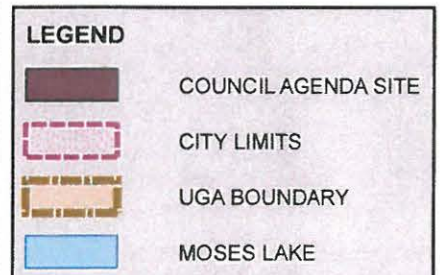
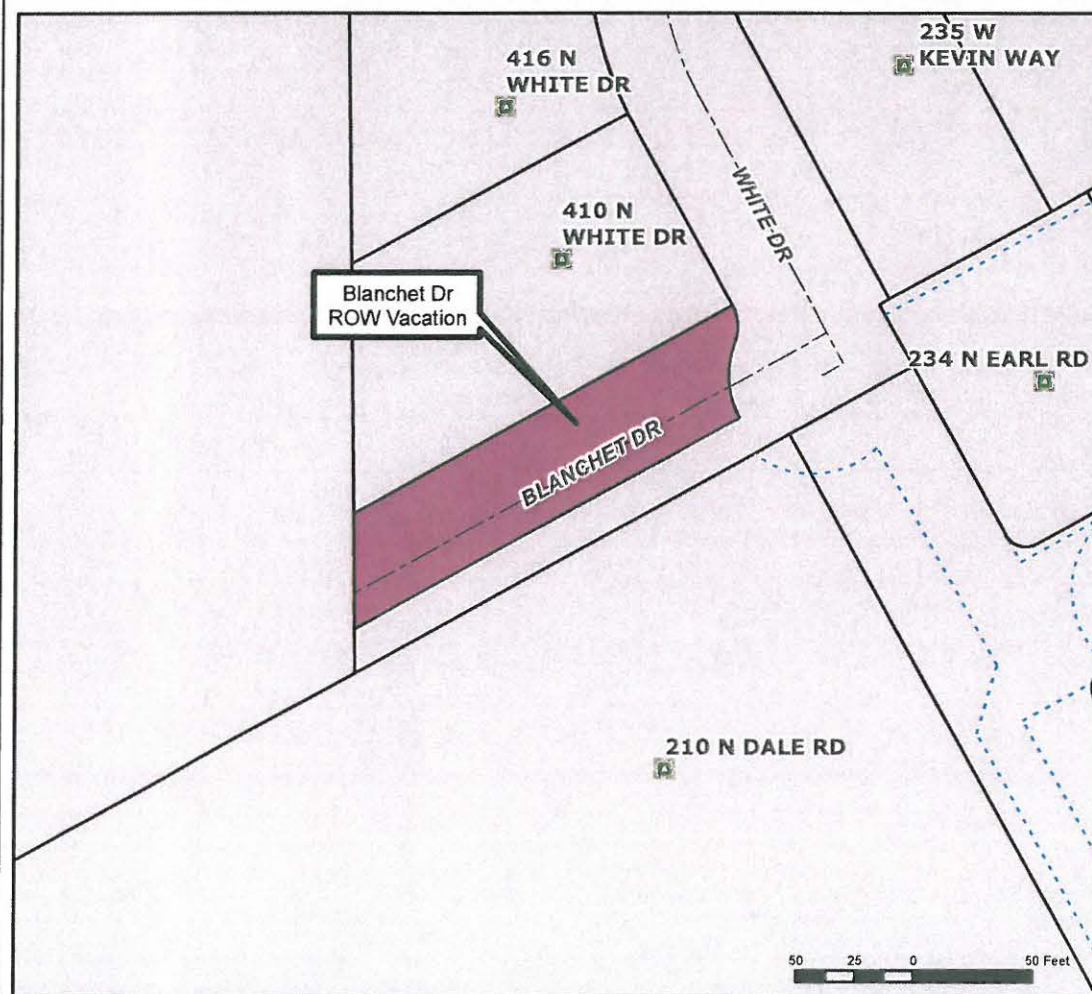
<u>Lot</u>	<u>Assessed Valuation</u>	<u>Square Feet</u>	
1 Blk 1, HLH Plat	\$ 30,000	13,799	\$2.17/sf
Lot 5, Knolls Vista 18 Add.	\$187,300	190,792	\$0.98/sf

Average assessed value is \$1.57/sf

Area of alley proposed to be vacated is = 7,865 square feet.

Total valuation = 7,865 square feet x \$1.57 per square feet = \$12,348

One-half assessed value is \$6,174



ROW VACATION



CITY OF MOSES LAKE
COMMUNITY DEVELOPMENT
PLANNING DIVISION

Date: 4/28/2016

CMS



CITY OF MOSES LAKE
STAFF REPORT

To: John Williams, City Manager
From: Gary Harer, Municipal Services Director
Date: June 14, 2016
Proceeding Type: Motion
Subject: Ordinance – Amend MLMC 10.12 Parking Regulations

Legislative History:

- | | |
|------------------------|---------------|
| • First Presentation: | May 24, 2016 |
| • Second Presentation: | June 14, 2016 |
| • Action: | Motion |
-

Staff Report Summary

Attached is an ordinance that amends Moses Lake Municipal Code 10.12, entitled “Parking Regulations”. This amendment would prohibit parking and unloading on both sides of Knolls Vista Drive from Stratford Road to Northshore Drive, the north side of Nelson Road from Division Street to Baker Street, and the south side of Nelson Road from Division Street to Skyline Drive.

Background

The prohibition of parking on this section of Knolls Vista is the result of the City’s safety project a few years ago when a right-hand turn lane was added in place of the unused parking. This reconfiguration does not affect any property owners.

The prohibition of parking on this section of Nelson Road will accommodate adding a right turn lane on Nelson Road to help the flow of traffic and increase the safety at this intersection. The adjacent residential property owners did not have any objections to the change.

Fiscal and Policy Implications

The existing striping on Nelson Road will need to be removed and replaced at the new locations.

Options

<i>Option</i>	<i>Results</i>
<ul style="list-style-type: none">• <i>Approve the attached ordinance</i>	<i>The added no parking zones facilitates better traffic flows and increase the safety</i>
<ul style="list-style-type: none">• <i>Take no action.</i>	<i>The status quo will be maintained</i>

Staff Recommendation

Staff recommends City Council to approve the attached ordinance that amend MLMC 10.12

Attachments

A.	Ordinance No. 2815 Knolls Vista Drive site plan Nelson Road site plan
----	---

Legal Review

The following documents are attached and subject to legal review:

Type of Document	Title of Document	Date Reviewed by Legal Counsel
<ul style="list-style-type: none">• None		

ORDINANCE NO. 2815

AN ORDINANCE AMENDING CHAPTER 10.12 OF THE MOSES LAKE MUNICIPAL CODE ENTITLED "PARKING REGULATIONS"

THE CITY COUNCIL OF THE CITY OF MOSES LAKE, WASHINGTON ORDAINS AS FOLLOWS:

Section 1. Chapter "*" of the Moses Lake Municipal Code entitled "*" is amended as follows:

10.12.035 Restricted Parking Areas:

- A. Prohibited Parking: Parking or unloading is prohibited at all times on the following named streets:

<u>Street</u>	<u>Limits</u>
Broadway Avenue	South end to West Third Avenue, both sides Balsam Street to Alder Street, northwest side Block Street to north City limits, both sides
Canterbury Lane	Wheeler Road to Terrace Avenue, both sides
Central Drive	Grape Drive at signalized intersection to 80 feet west, both sides
Clover Drive	Yonezawa Boulevard to SR-17, both sides
Colonial Avenue	Entire length, both sides
Coolidge Street	Plum Street to 65 feet northeast, east side
Division Street	Belmont Street to south City limits, both sides Nelson Road to south City limits, east side
Driggs Drive	Broadway Avenue to Interlake Road, both sides
Fifth Avenue	Division Street to Pioneer Way, both sides
Grape Drive	Oregon Street to SR 17, both sides
Hamilton Road	Wheeler Road to the north end, both sides
Hill Avenue	Garden Drive to 30 feet west, north side
Ivy Street	270' south of B Street to 320 feet south of B Street, north side
<u>Knolls Vista Drive</u>	<u>Stratford Road to Northshore Drive, both sides</u>
Lakeshore Drive	195 feet south of Wanapum Drive to the north end, west side 245 feet south of the intersection of Wanapum Drive to the north end, east side
Marina Drive	Gibby Road to Burrese Street, northwest (lake) side 350 feet westerly and southerly of the Central Washington Railroad, both sides
Nelson Road	Pioneer Way to 410 feet west of Pioneer Way, both sides Clover Drive to 200 feet west of Clover Drive, north side <u>Division Street to Baker Street, north side</u> <u>Division Street to Skyline Street, south side</u>

Paxson Drive	Valley Road to south end, both sides
Pilgrim Street	Entire length, both sides
Pioneer Way	Entire length, both sides, except for the following locations: 1. 275 feet south of Third Avenue to 500 feet south of Third Avenue, west side. 2. 275 feet south of Fifth Avenue to 970 feet south of Fifth Avenue North Frontage to north end, both sides
Plum Street	Coolidge Drive to 65 feet southeast of Coolidge Drive, northeast side
Road F	Entire length, both sides
<u>Roundabouts</u>	<u>Entire roundabout</u>
Stratford Road	Entire length, both sides
Third Avenue	Block Street to East Broadway, both sides 80' northeast of Fig Street to 110 feet northeast of Fig Street, southeast side
Valley Road	Entire length, both sides
Wheeler Road	Entire length, both sides
Yonezawa Boulevard	Entire length, both sides

- B. Two Hour Parking: Parking is prohibited for periods longer than two continuous hours, between the hours of 9:00 a.m. and 5:00 p.m., except Sundays, at the following locations:

<u>Location</u>	<u>Limits</u>
Alder Street	Broadway Avenue to Fourth Avenue, both sides
Ash Street	Broadway Avenue to Fourth Avenue, both sides
Balsam Street	Broadway Avenue to Third Avenue, both sides
Beech Street	Third Avenue to Fourth Avenue, both sides
Broadway Avenue	Alder Street to Gumwood Street, both sides
Division Street	Broadway Avenue to Fourth Avenue, both sides Fourth Avenue to Sixth Avenue, west side
Dogwood Street	Broadway Avenue to the northwesterly end, entire area
Elder Street	Third Avenue to Fifth Avenue, southwest side
Elm Street	Third Avenue to Fourth Avenue, both sides
Fifth Avenue	Elder Street to Fig Street, southeast side
Fig Street	Fifth Avenue to Wheeler Road, southwest side
Fourth Avenue	Alder Street to Beech Street, both sides

Ivy Avenue	500 feet south of C Street to Lakeside Drive, west side
Sinkius Square	Parking lot
Pioneer Way	Parking areas between Third Avenue and Fifth Avenue, northeasterly of Pioneer Way, and southwesterly of Elder Street
Third Avenue	Balsam Street to Gumwood Street, both sides Pioneer Way to Elder Street, southeast side

- C. School Bus Zones: Parking is prohibited during school hours at the following locations, except for school buses:

<u>Street</u>	<u>Limits</u>
Central Drive	Reisner Road to 300 feet southwest of Reisner Road, southeast side
Clover Drive	Turnout lane 265 feet south of Fairbanks Drive to 530 feet south of Fairbanks Drive, west side
Dogwood Street	30 feet southeast of Third Avenue to 150 feet southeast of Third Avenue, southwest side
Elm Street	Third Avenue to Fourth, northeast side.
Fourth Avenue	Elm Street to 325 feet southwest of Elm Street, southeast side.
Ivy Avenue	C Street to D Street, west side.

- D. Loading Zones: Parking is prohibited at all times upon the following named streets, except when loading or unloading personal property or passengers:

<u>Street</u>	<u>Limits</u>
Balsam Street	33 feet northwesterly of Seventh Avenue to 83 feet northwesterly of Seventh Avenue, northeast side.
Beech Street	Fifth Avenue to 21 feet northwest of Fifth Avenue, northeast side
Chestnut Street	170 feet northwest of Seventh Avenue to 200 feet northwest of Seventh Avenue, southwest side.
Northshore Drive	95 feet southwest of Mattson Drive to 175 feet southwest of Mattson Drive, northwest side
Yonezawa Boulevard	121 feet westerly of the centerline of the access into the Grant County Skill Center to 180 feet west, north side.

- E. Accessible Parking: Parking is prohibited at all times upon the following named streets; except for vehicles with special parking privileges from the Washington State Department of Licensing, which vehicles are authorized to park for no more than two (2) continuous hours, and which vehicles must display all special parking privileges as required by state law:

<u>Street</u>	<u>Limits</u>
A Street	Marked accessible parking space 110 feet west of Lakeside Drive, south side

Ash Street	First two (2) marked accessible parking spaces southeast of Third Avenue, northeast side.
Beech Street	First marked accessible space northwest of Fifth Avenue, southeast side.
Gumwood Street	First two (2) marked accessible parking spaces northwest of Fourth Avenue, northeast side
Sixth Avenue	Two marked accessible parking spaces at the curb ramp 123' southwest of Beech Street, southeast side
Third Avenue	First marked accessible parking space southwest of Alder Street, northwest side

- F. School Loading Zones: Parking is prohibited during school hours, except for loading and unloading property or passengers, at the following locations:

<u>Street</u>	<u>Limits</u>
Knolls Vista Drive	Ridge Road to 325 feet southwest of Ridge Road, northwest side (adjacent to Knolls Vista School)
Nelson Road	Turnout lane 310 feet west of SR-17 to 635 feet west of SR-17, south side
Texas Street	Michael Street to 255 feet northeast of Michael Street, northwest side
Sharon Avenue	Monroe Street to 1,120 feet east of Monroe Street, both sides

- G. GTA and People for People Bus Stops: Parking is prohibited at the following locations, except for GTA and People for People buses:

<u>Street</u>	<u>Limits</u>
Alder Street	100 feet northwest of Fourth Avenue to 135 feet northwest of Fourth Avenue, northeast side
Fourth Avenue	30 feet northeast of Dogwood Street to 135 feet northeast of Dogwood Street, southeast side
Fifth Avenue	Turn-out lane northeast of Balsam Street, southeast side
Third Avenue	150 feet northeast of Elder Street to 200 feet northeast of Elder Street, northwest side.

Section 2. This ordinance shall take effect and be in force five (5) days after its passage and publication of its summary as provided by law.

Adopted by the City Council and signed by its Mayor on June 14, 2016.

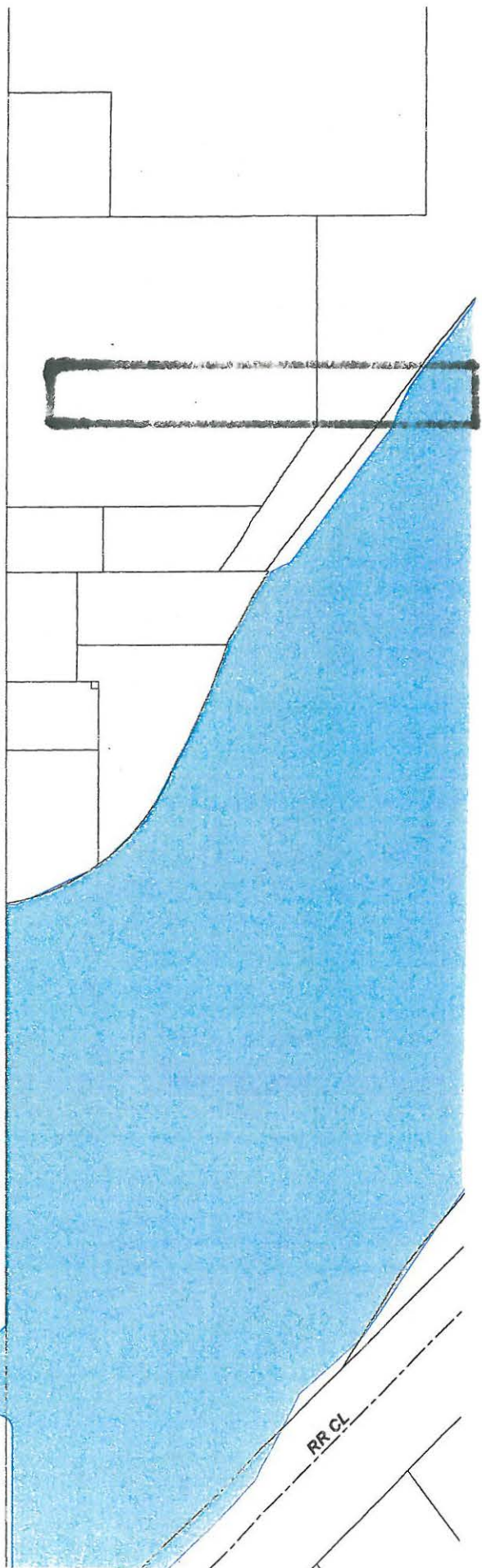
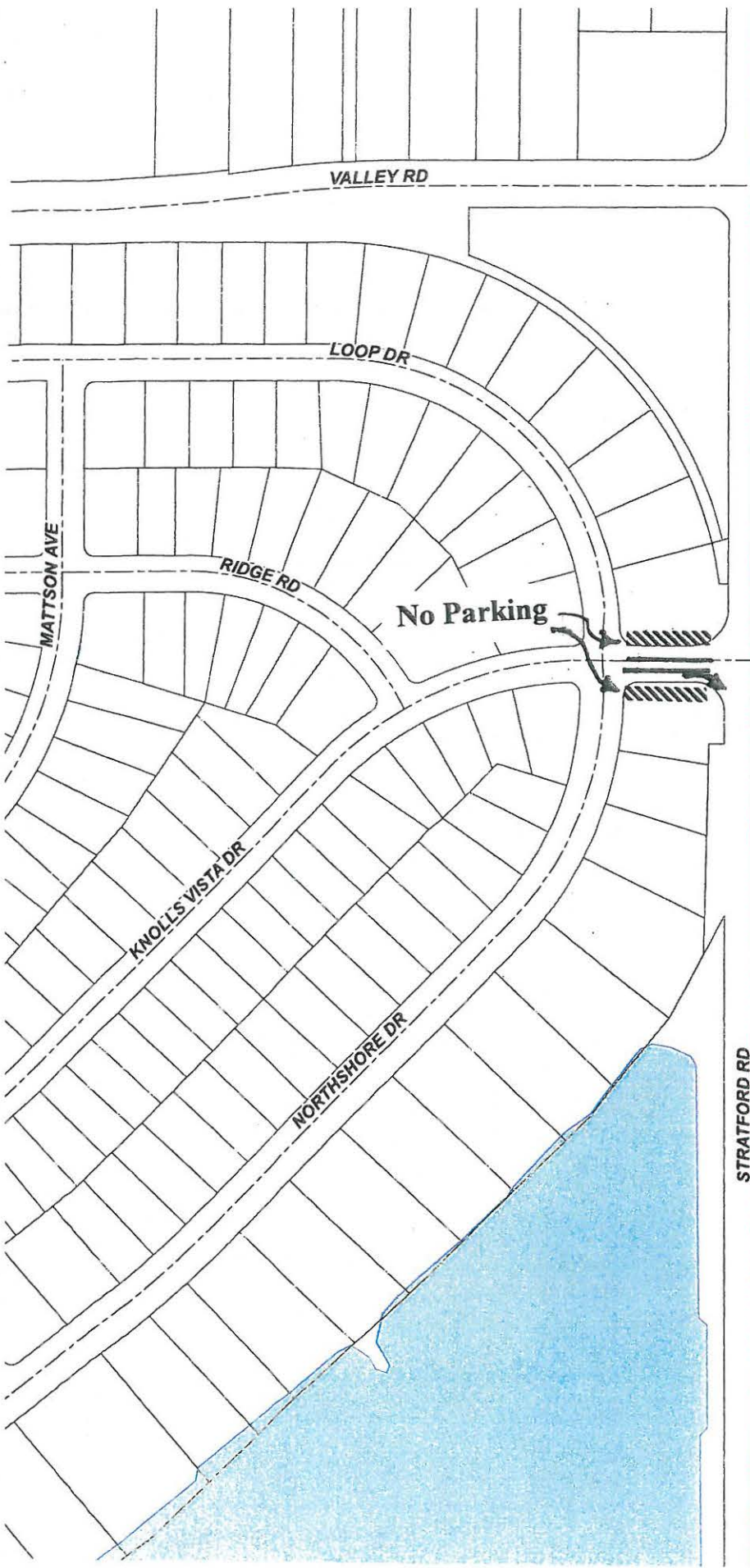
ATTEST:

Todd Voth, Mayor

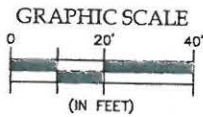
APPROVED AS TO FORM:

W. Robert Taylor, Finance Director

Katherine L. Kenison, City Attorney



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CURB
PARKING STRIPE TO REMAIN

BAKER ST

INSTALL STREET SIGN



R3-7R

PAINTED ROAD WARNING

INSTALL STREET SIGN



R1-2

8.0' PARKING

DIVISION STREET

47+00

100' OPEN

48+00

100' POCKET

Division Street

8.0' PARKING

Nelson Road

NELSON RD

12.0' LANE

12.0' LANE

ATNO

100' POCKET

12.0' LANE

SKYLINE DRIVE

REMOVE PARKING STRIP

REMOVE CENTERLINE STRIP

NELSON RD

48+59.76
49+00

50+



CITY OF MOSES LAKE
STAFF REPORT

To: John Williams, City Manager
From: Gilbert Alvarado, Community Development Director
Date: June 14, 2016
Proceeding Type: Consideration
Subject: Ordinance – Create MLMC Chapter 5.12 Special Events

Legislative History:

• First Presentation:	June 14, 2016
• Second presentation:	
• Action:	Consideration

Staff Report Summary

Attached is an Ordinance that creates an Administrative process for approving or denying Special Events requests. MLMC 5.12, Special Events is intended to create a streamlined approach that can be regulated by Administration with all Departments assisting with the review of these requests. The Ordinance would allow the City Manager to approve Special Events if all requirements are met. The Ordinance also includes provisions for denying a request and revoking an approved request.

Background

The City Council currently reviews and considers Special Events requests at their regular City Council meetings. There are no codified provisions that detail for the Council how they are to approve or deny. Given the requests that staff has been receiving and taking to the City Council for approval, it has become apparent that some of these request can be handled at the Administrative level rather than having to wait for a City Council meeting every two weeks.

Fiscal and Policy Implications

N/A

Options

<i>Option</i>	<i>Results</i>
<ul style="list-style-type: none"><i>Consider the proposed Ordinance as presented and provide staff with direction on how to proceed</i>	<i>MLMC 5.12 would provide an Administrative approval process flexibility with the building permit application process for properties deemed unplatted</i>
<ul style="list-style-type: none"><i>Take no action</i>	<i>Current practice would remain in place</i>

Staff Recommendation

Staff recommends that the City Council consider the proposed Ordinance, creating MLMC Chapter 5.12, Special Events and provide staff direction on the Ordinance as presented.

Attachments

A	Ordinance

Legal Review

The following documents are attached and subject to legal review:

Type of Document	Title of Document	Date Reviewed by Legal Counsel
Ordinance	Ordinance creating 05.12	06/08/2016, City Attorney, Katherine Kenison

ORDINANCE NO.

AN ORDINANCE CREATING CHAPTER 5.12 OF THE MOSES LAKE MUNICIPAL CODE ENTITLED "SPECIAL EVENTS"

THE CITY COUNCIL OF THE CITY OF MOSES LAKE, WASHINGTON ORDAINS AS FOLLOWS:

Section 1. Chapter 5.12 of the Moses Lake Municipal Code entitled "Special Events" is created as follows:

5.12.010 Purpose and Policy: Special events are of infrequent occurrence and temporary nature and may be associated with promotions, holidays, festivals, and the like. Special events shall be allowed by a special events permit granted by the City Manager or designee.

5.12.020 Intent: It is the specific intent to place the obligation of complying with the requirements of this chapter upon the applicant or sponsor, and nothing contained in this chapter is intended to be construed to create or form the basis for liability on the part of the City, or its officers, employees or agents for any injury or damage resulting from the failure of the applicant or sponsor to comply with the provisions stated herein.

5.12.030 Definitions: For the purpose of this chapter, words and phrases used herein are as follows:

- A. "Applicant" shall mean any person or organization who seeks a special event permit to conduct or sponsor an event governed by this chapter.
- B. "Athletic event" shall mean an occasion in which a group of persons collect to engage in or watch a sport or form of exercise on private or public property and/or on a City street, sidewalk, alley, or other street right-of-way, which obstructs, delays or interferes with the normal flow of pedestrian or vehicular traffic, or does not comply with traffic laws or controls. Athletic events include, but are not limited to, bicycle and foot races.
- C. "Block party" shall mean a limited street closure within a residentially zoned area for the purposes of holding a gathering involving the immediately surrounding residents.
- D. "Expressive activity" means conduct, the sole or principal object of which is the expression, dissemination or communication by verbal, visual, literary or auditory means of opinion, views or ideas. Expressive Activity includes, but is not limited to, public oratory and the distribution of literature.
- E. "Funeral procession" means a single direct movement from a mortuary or church to the place of burial of a human body, under the direction of an authorized funeral director.
- F. "Permit application fee" shall mean the fee to be paid by the special event permit applicant at the time the application is filed with the Finance Director. Such fee shall be set by the City Council.
- G. "Permittee" shall mean any person or organization who has been issued a special events permit by the City Manager or designee. The permittee shall have authority, subject to approval by the City, to determine participation in commercial activities during a special event.
- H. "Refundable deposit" shall mean the amount of money required of a permittee by the Municipal Services Department, Public Works Division, in order to assure adequate cleanup of the special event site. The deposit shall be returned to the permittee upon the completion of the event and approval of the Municipal Services Department, Public Works Division.
- I. "Special Event" means:
 - 1. Any organized formation, parade, procession, demonstration or assembly which may include persons, animals, vehicles, or any combination thereof, which is to assemble or travel in unison on any street, sidewalk or other public right-of-way owned or controlled by the City which does not comply with applicable traffic regulations, laws or controls.

2. Any organized assemblage of seventy-five (75) or more persons at any public place, property, or facility which is to gather for a common purpose under the direction or control of a person.
 3. Examples of special events include, but are not limited to, concerts, parades, circuses, fairs, festivals, block parties, street fairs, community events, on the water activities (such as boat races), mass participation sports (such as marathons and other running events), athletic or sporting events, and community celebrations and observances conducted on public property or public rights of way.
- J. "Special events permit" shall mean the permit issued by the City Manager or designee after the applicant has met all applicable reviews and requirements set forth in this chapter.

5.12.040 Exemptions: The provisions of this chapter shall not apply to:

- A. Funeral processions
- B. Groups required by law to be so assembled
- C. Pedestrian processions along a route that is restricted to sidewalks and crossing streets only at pedestrian crosswalks in accordance with traffic regulations and controls.
- D. Expressive activities. If practicable, the organizers should give notice to the City at least four (4) hours prior to the event informing the City of the date and time of the event and provide an estimate of the approximate number of persons who will be participating.
- E. Activities of state and federal governmental agencies, including military units, which are performed within the scope of such agency's duties and functions.
- F. Events conducted by the City of Moses Lake

5.12.050 Administration: The City Manager shall, after consultation with appropriate departments and agencies, have discretionary authority regarding special event permits. The City Manager may approve, modify, or condition an application for a special events permit in accordance with the principles of this chapter.

5.12.060 Permit Required:

- A. Any person desiring to conduct or sponsor a special event on public property or which will necessitate the use of the public right-of-way shall first obtain a special events permit.
- B. Any event subject to the provisions of this chapter that is staged without complying with all conditions of this chapter shall be subject to closure by the City Police Department.

5.12.070 Permit Fee and Deposit - Exemptions:

- A. The fee for issuance of a special events permit shall be set by resolution of the City Council. A clean-up deposit is required for applicants or sponsoring organizations of special events involving the sale of food or beverages for immediate consumption, the erection of structures, the use of horses or other animals, other than dogs and cats, or the use of fireworks or other incendiary devices, in an amount reasonably anticipated to be incurred in removing debris or litter caused by such special event as determined by the City Council. The clean-up deposit may be returned after the special event if the applicant or sponsoring organization cleans and restores the area used for the permitted event to the same condition as existed prior to the event. If the property used for the event has not been properly cleaned or restored, the clean-up deposit shall be applied toward the City's costs in cleaning up the permitted area. There may be requirements for police officers to control traffic, provide security, and protect people and property at additional costs. The Public Works Division may have additional costs for placing barricades, roadway preparation, and clean-up.

B. No fee shall apply to a block party

5.12.080 Prioritization of Permit Applications: When an event is proposed that would conflict with the time or location of another event, the following criteria shall guide the determination of priority for the special event:

- A. Whether a special event is being proposed for the same area or time as another event and, if so, whether multiple events can be reasonably accommodated given the location and resources, and if not, giving priority to the first event for which a permit application is submitted; provided, that either an event sponsored by the City of Moses Lake or a bona fide nonprofit organization that has previously occurred in the same general location or at the same approximate time of year shall have priority; provided further, that the nonprofit organization submits a timely and complete permit application for the special event.
- B. Whether timing or location of an event might conflict with other projects and activities, for example, road work or a construction project.
- C. History of the event or of other events held by a sponsoring party as related to safety, security, and compliance with permit conditions.

5.12.090 Permit Application and Issuance:

- A. A special event application as provided by the Administration Department shall be completed and submitted at least sixty (60) days prior to the event. Applications submitted less than sixty (60) days prior to the event may be accepted if the Administration Department finds that there is adequate time to properly process the request, that all requirements of the permit can be met without undue strain on City resources and the date and venue are available for use.
- B. If required by the City, the permittee shall provide the City with proof of commercial general liability insurance as required in section 5.12.140 below.
- C. The City Manager or designee shall issue the special event permit once the application has been approved after review of appropriate departments to include Police, Fire, Public Works, Parks, Community Development, and others as determined by the City Council, and the applicant has agreed in writing to comply with the terms and conditions of the permit.
- D. The City Manager or designated appointee shall approve, conditionally approve, or deny an application based on the recommendations of City departments involved in the review process.

5.12.100 Permit requirements:

- A. Special event uses are to be temporary and approved for a particular zoning district by the Community Development Director.
- B. Temporary signage and temporary structures will be allowed subject to provisions of this code pursuant to the interpretive authority and discretion of the Community Development Director.
- C. Requests for temporary parking facilities for special events and street closures for special events shall be subject to provisions of this code pursuant to the interpretive authority and discretion of the Police Chief. Street closures for any portion of a state highway or right-of-way shall be subject to state requirements and approvals.
- D. Requests for fire and emergency medical services shall be subject to requirements and interpretive authority and discretion of the City's Fire Department.
- E. Requests for police services shall be subject to provisions of this code pursuant to the interpretive authority and discretion of the Police Chief.
- F. Expenses for fire, police, medical services, parks, and public works crews needed for coverage and cleanup at the special event shall be prepaid and the responsibility of the

permittee, even if the permit fee has been waived. If the actual cost for City services and equipment on the date(s) of the event is greater than the estimated cost, the applicant/sponsor will be billed for the difference.

- G. Adequate sanitation and other required health facilities shall, as required by applicable statutes and the Grant County Health District, be provided or made available in or adjacent to any public assembly areas.
- H. Use of City water beyond incidental and typical consumptive uses, such as use of City water to run a water toy or water feature, shall require prepayment for such use in an amount to be determined by the City Manager.

5.12.110 Permit Conditions: The City Manager may condition the issuance of a special event permit by imposing reasonable requirements concerning time, place, and manner of the event; and such requirements as are necessary to protect the safety and rights of persons and property and the control of traffic.

5.12.120 Denial of Application: A special event permit may be denied based upon a determination that:

- A. The event would endanger public safety or health
- B. The proposed event would seriously inconvenience or impair the general public's use of public property, services or facilities
- C. The event would unreasonably infringe upon the rights of abutting properties
- D. The event would conflict with another proximate event or interfere with construction or maintenance work in the immediate vicinity
- E. There is not sufficient qualified safety personnel or other necessary City staff to accommodate the event
- F. The applicant failed to complete the application form after being notified of the additional information or documents required
- G. Information contained in the application of supplemental information requested from the applicant is found to be false in any material detail
- H. The applicant cannot meet, or is unwilling to meet, all of the requirements of this chapter or any special conditions imposed by any of the reviewing agencies
- I. Other issues in the public interest were identified by the City Manager, City Council, or City Official
- J. Failure to prepay expenses, fees, charges, deposits, insurance or bonds
- K. The proposed event is scheduled to occur at a route or location adjacent to a school or class during a time when such school or class is in session, and the noise created by the activities of the event would substantially disrupt the educational activities of the school or class
- L. The purpose of the proposed event is to incite crime or the overthrow of the government by force or the event would engage in or encourage participants to engage in illegal acts
- M. The primary purpose of the special event is for advertising products, goods, or events that are for private profit, and the special event is primarily for private profit. The prohibition against advertising any product, goods, or event shall not apply to signs identifying organizations or sponsors furnishing or sponsoring exhibits or structures used in the special event.

5.12.130 Indemnification:

- A. Prior to the issuance of the special event permit, the applicant must agree to reimburse the City for any costs incurred by the City in repairing damage to City property occurring in connection with the permitted event.
- B. In consideration of being permitted to produce this special event or activity or use of any City property or facilities in connection with this activity, the applicant ("indemnitor") agrees to the following:
 - 1. The indemnitor hereby agrees to release, indemnify and hold harmless the City of Moses Lake from any and all liability, claims, demands, causes of action, charges, expenses, and attorney fees (including attorney fees to establish the City's right to indemnity or incurred on appeal) resulting from involvement in this event whether caused by any negligent act or omission of the City or otherwise. This agreement shall not apply to any liability resulting from the sole negligence of the City.
 - 2. The indemnitor agrees to reimburse the City for any loss, theft of, or damage to City property, equipment and/or facilities.
 - 3. The indemnitor agrees to comply with all applicable laws, statutes, ordinances, rules and requirements including, but not limited to, not admitting more attendees than designated by the Fire Department as safe for the particular event or facility.
 - 4. The indemnitor expressly agrees that this release and hold harmless agreement is intended to be as broad and inclusive as permitted by Washington law and that if any portion thereof is held invalid, notwithstanding, the balance shall continue in full legal force and effect.
 - 5. Falsification and/or misrepresentation in completing this application may result in rate adjustment or event cancellation. Changes to the detailed program require immediate notification to City.

5.12.140 Insurance required:

- A. As required by the City Manager, the permittee shall provide the City with proof of commercial general liability insurance generally in the amount of at least one million dollars (\$1,000,000) (combined single limits per occurrence), two million dollars (\$2,000,000) aggregate, and an endorsement naming the City of Moses Lake as an additional insured must be provided. If food or nonalcoholic beverages are sold or served at the event, the policy must also include an endorsement for product liability. If alcoholic beverages are sold or served at the event, the policy must also include an endorsement for host liquor liability. If the event involves athletic or other types of active participants, the policy must include participant coverage. If vehicles are used for other than nominal and standard commute purposes, a policy of business automobile liability, on an insurance industry standard form or equivalent including coverage for owned, non-owned, leased or hired vehicles, or equivalent coverage.

The City Manager and the City's risk manager may require additional endorsements or higher limits depending upon the proposed activity. Such insurance shall be primary to, and non-contributory with, any insurance maintained by the City.

- B. Certificates of insurance shall be submitted to the City for approval directly from the insuring agency via postal mail, fax or email. The insurance policy shall be written on an occurrence basis, shall name the City as an additional insured, shall be written for a period not less than twenty-four (24) hours prior to the event and extending for a period not less than twenty-four (24) hours following the completion of the event, and shall contain a provision prohibiting cancellation of the policy except upon thirty (30) days' written notice to the City. Acceptability of insurance, including coverage types and limits, is subject to approval by the City's risk administrator.

5.12.150 Revocation or Suspension:

- A. A special events permit issued under this chapter shall be temporary, shall vest no permanent rights in the applicant, and may be immediately revoked or suspended by the City Manager or City Council if:
 - 1. The applicant has made a misstatement of material fact in the information supplied; the applicant has failed to fulfill a term or condition of the permit in a timely manner; or the check submitted by the applicant in payment of the fee for a permit has been dishonored
 - 2. The applicant requests the cancellation of the permit or cancels the event
 - 3. The activity endangers or threatens persons or property, or otherwise jeopardizes the health, safety or welfare of persons or property
 - 4. The activity conducted is in violation of any of the terms or conditions of the special events permit
 - 5. An emergency or supervening occurrence requires the cancellation or termination of the event in order to protect the public health or safety
 - 6. The applicant fails to prepay expenses.
- B. The City shall refund the permit fee in the event of a revocation caused by an emergency or supervening occurrence; the City shall refund the balance of the fee, less the actual costs incurred if the cancellation occurs at the request of an applicant who is in compliance with this chapter.
- C. If any event, use, or occupancy for which the permit has been revoked is not immediately discontinued, the City Manager or designee may remove any structure or obstruction, or cause to be made, without obligation to do so, such repairs upon the structure or obstruction as may be necessary to render the same secure and safe, or adjourn any special event. The cost and expense of such removal, repair or adjournment shall be assessed against the permittee, including all professional fees associated with enforcement of the collection of the same.

5.12.160 Appeal procedure: Any party, including the applicant, may appeal the City Manager's decision to grant or deny a permit. A written appeal must be received by the Finance Director within ten (10) days after a written decision. The written notice of appeal shall set forth the specific grounds for the appeal and attach any relevant documents for consideration. A hearing shall be held by the Community Development Director not more than ten (10) business days after the receipt of the request for a hearing. The Finance Director shall give the appellant reasonable notice of the appeal hearing to the applicant and appellant (if not the applicant). The applicant shall have the right to attend said hearing and present evidence. Any hearing under this chapter shall be conducted during normal business hours, on an informal basis. A record of the hearing, including the date of hearing, who was present, and the findings made as to whether or not the decision was consistent with the approval criteria, shall be made in writing. The written finding shall be filed with the Community Development Director or designee.

Any party may appeal the Community Development Director's decision to the City Manager. The City Manager shall render a decision on whether or not the decision of the Community Development Director was consistent with the approval criteria. The decision of the City Manager shall be final.

5.12.170 Waiver of Application Deadline - Waiver of fees, insurance and performance requirements for special events protected under the First and Fourteenth Amendments to the U.S. Constitution:

- A. Upon a showing of good cause the City Manager shall consider an application that is filed after the filing deadline, if there is sufficient time to process and investigate the application and obtain police and other services for a special event protected under the First and Fourteenth Amendments to the U.S. Constitution primarily involving political or religious activities intended

for the communication or expression of such ideas. Good cause can be demonstrated by the applicant showing that the circumstances that gave rise to the permit application did not reasonably allow the participants to file within the time period prescribed and that the event is for the purpose of exercising the right of free speech.

- B. An application for a special event protected under the First and Fourteenth Amendments to the U.S. Constitution shall be processed promptly without charging a fee that impermissibly infringes on constitutionally protected rights and without imposing terms and conditions or performance requirements that impermissibly infringe on constitutionally protected rights.
- C. The City Manager may waive or reduce the insurance requirements under this chapter if the applicant or an officer of the sponsoring organization signs a verified statement that s/he believes the event's purpose is First Amendment expression, and that the cost of obtaining insurance is so financially burdensome that it would constitute an unreasonable burden on the right of First Amendment expression. The statement shall include the name and address of two insurance agents or other source of insurance coverage contacted to determine insurance premium rates for insurance coverage.

5.12.180 Penalty for violation Any person, association, firm, partnership, or corporation that violates any of the provisions of this chapter shall be guilty of a civil infraction and shall be subject to a C- penalty. Each day or portion of a day in which a violation is committed constitutes a separate offense.

5.12.190 Severability: If any part, provision or section of this chapter is held to be void or unconstitutional, all other parts not expressly so held shall continue in full force and effect.

Section 2. This ordinance shall take effect and be in force five (5) days after its passage and publication of its summary as provided by law.

Adopted by the City Council and signed by its Mayor on

Todd Voth, Mayor

ATTEST:

W. Robert Taylor, Finance Director

APPROVED AS TO FORM:

Katherine L. Kenison, City Attorney



CITY OF MOSES LAKE
STAFF REPORT

To: John Williams, City Manager
From: Brett Bastian, Acting Fire Chief
Date: June 14, 2016
Proceeding Type: MOTION
Subject: Resolution - Accept Grant from the Paul Lauzier Charitable Foundation

Legislative History:

• First Presentation:	June 14, 2016
• Second presentation:	
• Action:	Motion

Staff Report Summary

The Moses Lake Fire Department applied for a grant from the Paul Lauzier Charitable Foundation to repair and improve the fire training facility at Fire Station 1. A grant in the amount of \$30,000.00 has been awarded to the City for this purpose.

Background

The fire training facility at Fire Station 1 was constructed in 1997 and has had countless training cycles put through the facilities. These training evolutions have taken a toll on the facility and resulted in the burn room being placed permanently out of service. The burn room was torn down in April of this year. Additional issues at the training facility include damage to the car fire prop, the sprinkler system in the training tower, and the search and rescue prop in the training tower. The grant funding provided by the Paul Lauzier Charitable Foundation will help the City put this facility back into proper working order, extend the life expectancy of the training facility, provide

upgraded multi-media equipment for our training room, and allow the Moses Lake Fire Department to provide much of our state mandated training in house.

Fiscal and Policy Implications - n/a

Options

<i>Option</i>	<i>Results</i>
<ul style="list-style-type: none">• <i>Accept the grant for repairing and improving the facility.</i>	Improved training, and the ability to provide mandated training at MLFD facilities.
<ul style="list-style-type: none">• <i>Take no action.</i>	An increase in outside training will be required to accomplish state mandated training until such time as we are able to fund repairs and improvements through the budget process.

Staff Recommendation

Accept the grant from the Paul Lauzier Charitable Foundation in the amount of \$30,000.00.

Attachments

A.	Resolution No. 3613
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Legal Review

The following documents are attached and subject to legal review:

Type of Document	Title of Document	Date Reviewed by Legal Counsel
<ul style="list-style-type: none">•		

RESOLUTION NO. 3613

A RESOLUTION ACCEPTING A GRANT OF \$30,000 FROM THE PAUL
LAUZIER CHARITABLE FOUNDATION

RECITALS:

1. The Paul Lauzier Charitable Foundation has provided a grant of thirty thousand dollars (\$30,000) to the City of Moses Lake to be used to repair and improve the City's fire training facility.

RESOLVED:

1. The \$30,000 grant is accepted.
2. The City of Moses Lake wishes to express its sincere appreciation to the Paul Lauzier Charitable Foundation.

Adopted by the City Council on June 14, 2016.

Todd Voth, Mayor

ATTEST:

W. Robert Taylor, Finance Director



CITY OF MOSES LAKE STAFF REPORT

To: John Williams, City Manager
From: Spencer Grigg, Parks & Recreation Director
Date: June 14, 2016
Proceeding Type: MOTION
Subject: Resolution - Accept Cash Donation from the Moses Lake Adult Hockey Association

Legislative History:

• First Presentation:	June 14, 2016
• Second presentation:	
• Action:	Motion

Staff Report Summary

Attached for Council approval is a resolution accepting a cash donation from the Moses Lake Adult Hockey Association in the amount of \$1,000.00. The cash donation is to be used to go towards the purchase of additional storage sheds for the ice rink.

Background

The Moses Lake Adult Hockey Association uses the ice rink each year. They would like to see additional storage sheds purchased for the ice rink so there is more storage available for equipment and other items.

Fiscal and Policy Implications

n/a

Options

<i>Option</i>	<i>Results</i>
<ul style="list-style-type: none"><i>Motion</i>	Donation would be accepted and used to purchase additional storage sheds for the ice rink.
<ul style="list-style-type: none"><i>Take no action.</i>	Donation would not be accepted and additional storage sheds for the ice rink will not be purchased.

Staff Recommendation

Staff recommends that the Moses Lake City Council approve the attached resolution and accept the cash donation of \$1,000.00 from the Moses Lake Adult Hockey Association.

Attachments

A.	Resolution No. 3612
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Legal Review

The following documents are attached and subject to legal review:

Type of Document	Title of Document	Date Reviewed by Legal Counsel
<ul style="list-style-type: none">		

RESOLUTION NO. 3612

A RESOLUTION ACCEPTING A CASH DONATION OF \$1,000.00
FROM THE MOSES LAKE ADULT HOCKEY ASSOCIATION

RECITALS:

1. The Moses Lake Adult Hockey Association has donated one thousand dollars (\$1,000.00) to the City of Moses Lake to be used by the Parks and Recreation Department to go towards the purchase of additional storage sheds for the ice rink.

RESOLVED:

1. The \$1,000.00 donation is accepted.
2. The City of Moses Lake wishes to express its sincere appreciation to the Moses Lake Adult Hockey Association.

Adopted by the City Council on June 14, 2016.

Todd Voth, Mayor

ATTEST:

W. Robert Taylor, Finance Director



CITY OF MOSES LAKE STAFF REPORT

To: John Williams, City Manager
From: Gary Harer, Municipal Services Director
Date: June 14, 2016
Proceeding Type: MOTION
Subject: Discharge to the City's Wastewater System Without Physical Connection - Farwest Steel Corporation – 13583 C Wheeler Road

Legislative History:

- | | |
|-----------------------|---------------|
| • First Presentation: | June 14, 2016 |
| • Action | Motion |

Staff Report Summary

Tom Scevers, Operations Manager, requests permission to discharge water from their tank that is used for their steel cutting operations through a hose and into a privately owned manhole that discharges to the City's sewer system. The discharge will be up to 10,000 gallons per occurrence that will happen up to three times per year. The attached letter of approval and agreement, which includes the information that is required in MLMC 13.05.130, will be sent to Farwest Steel for their signature should the Council approve their request. The initial water test results showed no adverse impacts on the city's system. The approval would be terminable by the City Council within 30 days of written notice.

Background

Moses Lake Municipal Code 13.05.130 requires City Council's approval prior to discharging wastewater to the city's wastewater system without a physical connection.

Fiscal and Policy Implications

Farwest Steel Corporation will pay \$350 annually to cover the staff's time to administer the agreement and the additional sewer discharge flow.

Options

<i>Option</i>	<i>Results</i>
<ul style="list-style-type: none"><i>Approve a motion to allow discharge to the City's wastewater system without physical connection</i>	<i>Farwest Steel Corporation will be allowed to discharge water to the City's wastewater system without a physical connection.</i>
<ul style="list-style-type: none"><i>Take no action.</i>	<i>Farwest Steel Corporation will continue to handle the wastewater with their current practices</i>

Staff Recommendation

Staff recommends City Council to approve the request from Farwest Steel Corporation allowing them to discharge wastewater to the City's wastewater system without a physical connection.

Attachments

A.	Approval and Agreement letter
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Legal Review

The City Attorney reviewed the Approval and Agreement letter

Type of Document	Title of Document	Date Reviewed by Legal Counsel
<ul style="list-style-type: none">letter	Approval and Agreement	June 3, 2016, City Attorney, Katherine Kenison

May 25, 2016

Tom Scevers, Branch Operations Manager
Farwest Steel Corporation
13583 Wheeler Rd NE, Building C
Moses Lake, WA 98837

**RE: WASTEWATER DISCHARGE FOR GAS TORCH CUTTING TABLE
APPROVAL AND AGREEMENT**

Dear Mr. Scevers:

Your request to discharge to the City POTW without a physical connection is approved by City Council in accordance with the terms listed below. By signing this approval and agreement, the City and Farwest Steel Corporation agree to the following terms:

1. An annual service fee shall be paid to the City of Moses Lake in the amount of \$350.00, for administration costs associated with this discharge and for the additional water that is discharged to the POTW that is not being metered through your water meter.
2. Your discharge is approved for up to 10,000 gallons per batch of wastewater into the City's POTW. The wastewater will originate from your gas torch cutting table, and will be discharged up to three times per year. Provide at least 24-hour notice when you plan to discharge so we may observe the process.
3. The wastewater from Farwest Steel Corporation will pass through a private onsite manhole via a sump-type pump, through a 1.5-inch hose, at a rate of approximately fifty gallons per minute. This private onsite manhole shall be available for City inspection at all times. The intake for the sump pump shall be screened to minimize the slag deposit to the POTW.
4. Farwest Steel Corporation shall implement the following testing requirements for its wastewater discharge.
 - A. Farwest Steel Corporation will collect a sample from each discharge, for the first three (3) batches. Each sample shall be tested for pH, conductivity, nitrate, TDS, and TSS. All monitoring results for the first three batches shall be submitted for review by the City before discharge. Grab samples shall be taken in a manner that is representative of a batch discharge.
 - B. Temperature which will also be measured and recorded for every batch discharge.
 - C. All monitoring samples shall be tested by a laboratory registered or accredited under the provisions of Accreditation of Environmental Laboratories, Chapter 173-50 WAC. Any questions concerning a laboratory's accreditation with the Washington State DOE should be addressed to Llyn Doremus, Water Quality Section of DOE, at 509 329-3518.
 - D. A copy of the test results shall be sent to the City of Moses Lake, Wastewater Supervisor, P.O. Box 1579, Moses Lake, WA 98837.
5. After one year, but not less than three discharges, the City and Farwest Steel Corporation will evaluate the analytical data that has been collected and determine the following:
 - A. Whether or not the discharge has a reasonable potential to affect the City's POTW; and
 - B. Whether or not the amount of wastewater loading from the gas torch cutting table exceeds the approved limits; and
 - C. What will be required for Farwest Steel Corporation to continue discharging to the City's POTW.
6. This approval is terminable by the Moses Lake City Council within thirty (30) days of written

notice by the City to the user. Moreover, if the outcome of the analyses for any sample reveals a potential to adversely affect the City's POTW, exceeds the local limits listed in MLMC 13.05.070, or exceeds limits shown in Table 2, Farwest Steel Corporation shall immediately stop further discharge of their wastewater from the gas torch cutting table to the City's POTW.

7. Effluent Sampling requirements are listed in Table 1, and Effluent Limits are listed in Table 2.

Table 1: Effluent Sampling			
Parameter	Units	Sample Frequency	Sample Type
Temperature	°F	each batch	grab
pH	s.u.	each batch	grab
Total Suspended Solids	mg/L	each batch	grab
Total Dissolved Solids	mg/L	each batch	grab
Effluent sampling shall be obtained and analyzed before discharging to the City's POTW for the first three batches			

Table 2: Effluent Limits	
Parameter	Maximum Daily
pH	6.0-11.0 s. u.
TSS	350 Mg/l
TDS	1000 Mg/l
Temperature	104 °F

Please don't hesitate to call me at 764-3966, or Michael Moro at 509 764-3949, if you have any questions or wish to set up meeting. Otherwise, please sign this agreement and approval letter, submit your check for \$350.00, and return for our files.

Sincerely,

Tony Pfluger
Wastewater Division Supervisor

Agreed By: _____ Date: _____
Tom Scevers, Branch Operation Manager
Farwest Steel Corporation

cc Municipal Services Director, Public Works Superintendent