

MOSES LAKE CITY COUNCIL  
April 26, 2016

The regular meeting of the Moses Lake City Council was called to order at 7 p.m. by Mayor Voth in the Council Chambers of the Civic Center, 401 S. Balsam, Moses Lake, Washington.

Executive Secretary Sophia Guerrero called the roll. The following were:

Present: Mayor Todd Voth, Deputy Mayor Karen Liebrecht, and Council members Bill Ecret, Don Myers, Mike Norman, David Curnel, and Ryann Leonard

PLEDGE OF ALLEGIANCE: Tanner Yilmaz, Knowledge Bowl participant, led the Council in the flag salute.

COUNCIL MEMBER REPORTS - None

MAYOR'S REPORTS

CERTIFICATION OF ACHIEVEMENT - KNOWLEDGE BOWL

A Certificate of Achievement was presented to the members of the Moses Lake High School Knowledge Bowl in recognition as the Washington State Knowledge Bowl Champions.

PARKS AND RECREATION COMMISSION

Mayor Voth requested Council confirmation of the re-appointment of Charlene Rios to the Parks and Recreation Commission.

Action Taken: Mrs. Liebrecht moved that the re-appointment of Charlene Rios be confirmed, seconded by Mrs. Leonard, and passed unanimously.

ADDITIONAL BUSINESS - None

CITY MANAGER REPORTS

RESOLUTION - GRANT APPLICATION - LARSON PLAYFIELD

A resolution was presented which authorizes the City staff to apply for a grant from the Recreation and Conservation Office, Youth Athletic Facilities, for lighting renovation at Larson Playfield.

The resolution of the City of Moses Lake, Washington authorizing the submittal of an application for grant funds from the Recreation and Conservation Office, Youth Athletic Facilities (YAF) was read by title only.

Action Taken: Mr. Curnel moved that the resolution be adopted, seconded by Mr. Norman, and passed unanimously.

POLICE DEPARTMENT

Reserve Officers Justine Materne, Jeremy Coleman, and Rudy Valdez were presented to the Council and sworn in as new Reserve Officers.

POLICE RESERVE OFFICER - VOLUNTEER OF THE YEAR

Matt Davis, Reserve Officer, was recognized as Volunteer of the Year.

COMMUNITY DEVELOPMENT DEPARTMENT

Lee Creiglow, Building Inspector, was introduced to the Council.

CITIZEN'S COMMUNICATIONSVETERAN'S PARADE

Joann Hozzu, 318 Dale Road, stated that there will be a parade on June 11 to honor all veterans and the Mayor and Council were invited to walk in the parade.

CONSENT AGENDA

Minutes: The minutes of the April 12 meeting were presented for approval.

Approval of Claims, Prepaid Claims, Checks, and Payroll: Vouchers audited and certified by the Finance Director as required by RCW 42.24.080, and those expense reimbursement claims, certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Council for approval and is retained for public inspection at the Civic Center. As of April 26, 2016 the Council does approve for payment claims in the amount of \$345,539.27; prepaid claims in the amounts of \$109,456.67 and \$2,630.53; claim checks in the amount of \$1,579,407.44; and payroll in the amount of \$324,369.21.

Resolution - Abandon Easement - Catholic Church: A resolution was presented which abandons the 5' easement located along the northwesterly property line of Lot 1, Knolls Vista 18<sup>th</sup> Addition.

Water/Sewer Service - Medel: Jose Nicolas Leon Medel requested permission to connect the west 217.80' of Tax #3564 located at 4741 Grape Drive, to the City's sewer system without annexing the property to the City. The property is within one half mile of the City's limits but it would be impractical to annex since there are additional parcels and right-of-way between the lot and the City's limits. If approved, an Extra Territorial Utility Agreement would be required.

Action Taken: Mrs. Leonard moved that the Consent Agenda be approved, seconded by Mr. Norman, and passed unanimously.

PUBLIC HEARINGS - NoneOLD BUSINESSRESOLUTION - GOVERNANCE COORDINATION MANUAL - PARK AND RECREATION COMMISSION AND LODGING TAX ADVISORY COMMITTEE

A resolution was presented which adopts revisions to the Governance Coordination Manual by setting forth guidelines and rules of conduct for the Parks and Recreation Commission, Lodging Tax Advisory Committee, and a change to the order of business for Council meetings.

The resolution of the City of Moses Lake, Washington, amending Resolution No. 3597 creating the rules of procedures for City Council meetings, public hearings, legislative process and general government policies was read by title only.

John Williams, City Manager, explained the changes.

Action Taken: Mrs. Liebrecht moved that the Governance Coordination Manual be amended as proposed and the resolution be adopted, seconded by Mrs. Leonard, and passed unanimously.

NEW BUSINESSORDINANCE - CREATE 2.39 - LODGING TAX ADVISORY COMMITTEE - 1<sup>ST</sup> PRESENTATION

An ordinance was presented which creates the Lodging Tax Advisory Committee and repeals Resolution 2065 which originally established the Committee.

John Williams, City Manager, pointed out that there have been some legislative changes and the ordinance will bring this Committee into compliance with state law.

Mr. Ecret volunteered to represent the Council on the Committee as a replacement for former Mayor Deane.

Action Taken: Mrs. Leonard moved that Mr. Ecret be appointed to the Committee to represent the Council, seconded by Mr. Norman, and passed unanimously.

#### ORDINANCE - AMEND 2.44 - PARK AND RECREATION COMMISSION - 1<sup>ST</sup> PRESENTATION

An ordinance was presented which amends the Park and Recreation Commission by establishing realistic function and duties for the Commission.

Gilbert Alvarado, Community Development Director, explained the proposed changes.

#### ORDINANCE - AMEND 13.05 - WASTEWATER REGULATIONS - 1<sup>ST</sup> PRESENTATION

An ordinance was presented which amends the wastewater regulations by increasing the color limit for industrial process water, adding an appeal process, and defining the ownership of flow meters.

Gary Harer, Municipal Services Director, explained the changes.

#### PLATTING DEEMED INSUFFICIENT - 1014 MARINA and 1618 LAKESIDE

Reza Firouzi submitted a building permit application for Lot 1, Knowles Addition, located at 1014 W. Marina Drive, which is a legally platted parcel, and requested a deferral of the required improvements.

Best Tech submitted a building permit application for Lot 6, Daoust Second Addition, located at 1618 Lakeside Drive, which is a legally platted parcel, and requested a deferral of the required improvements.

Gilbert Alvarado, Community Development Director, mentioned that property platted years ago was not required to install municipal improvements that are now required with current plats. In order to rectify the deficiencies, staff cannot issue a building permit for improvements on insufficiently platted property unless the properties are brought into conformance with the current codes or the City Council grants a waiver, deferral, or deviation from the requirements to install the deficient plat improvements. He mentioned that if the Council approves a waiver, a covenant for the additional improvements would be required of the owner.

Action Taken: Mrs. Leonard moved that the request for 1014 Marina Drive be granted with the stipulation that a covenant be required for construction of the improvements in the future, seconded by Mr. Myers, and passed unanimously.

Action Taken: Mr. Norman moved that the request for 1618 Lakeside Drive be granted with the stipulation that a covenant be required for construction of the improvements in the future, seconded by Mrs. Liebrecht, and passed unanimously.

#### SEWER MANHOLE LINING PROJECT 2016 - BID AWARD

The City received six bids for the 2016 Sewer Manhole Lining Project. This project includes installation of a corrosion-resistant liner in the brick manholes and includes a provision for additional work if the contracted work is within the budgeted amount.

Gary Harer, Municipal Services Director, explained the project

Mrs. Liebrecht moved that the bid be awarded to Michel's Corporation in the amount of \$133,764.71, seconded by Mr. Norman, and passed unanimously.

#### CASCADE PARK SEWER IMPROVEMENT PROJECT 2016 - BID AWARD

The City received seven bids for the 2016 Cascade Park Sewer Improvement Project. This project includes purchasing a prefabricated concrete restroom to replace the one damaged by fire and connecting the new restroom and all existing facilities to the City's sewer system.

Gary Harer, Municipal Services Director, explained the project.

Action Taken: Mr. Norman moved that the bid be awarded to Pipkin Construction in the amount of \$216,199.23, seconded by Mr. Curnel, and passed unanimously.

COUNCIL COMMUNICATIONS - none

ADMINISTRATIVE REPORTS - None

EXECUTIVE SESSION

The regular meeting was recessed at 7:48 p.m. and the Council met in a 30 minute executive session with the City Attorney under RCW 42.30.110(g) to discuss the qualifications of an applicant for public employment and to review the performance of a public employee.

The executive session was adjourned at 8:19 p.m. and the regular meeting was reconvened.

The regular meeting was adjourned at 8:19 p.m.

ATTEST

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Todd Voth, Mayor

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W. Robert Taylor, Finance Director