



Moses Lake City Council

Todd Voth, Mayor | Karen Liebrecht, Deputy Mayor | Bill Ecret, Council Member | Ryann Leonard, Council Member | David Curnel, Council Member | Don Myer, Council Member | Mike Norman, Council Member

May 24, 2016 – 6:00 pm

Study Session

Study Session – 6:00 pm – Civic Center East End Entrance

Tour New Fire Engine

Presented by City Manager John Williams

Summary: The City unveils the Fire Department's new Rosenbauer Commander, 1500gpm rated Class A Pumper to the Moses Lake City Council.

The purpose of the study session is to allow the city council to discuss matters informally and in greater detail than permitted at formal council meetings. While all meetings of the council are open to the public, study sessions discussions are generally limited to the council, city staff and consultants.

City Council Meeting Agenda

Call to Order – 7:00 pm

Roll Call

Pledge of Allegiance

Summary Reports:

- Mayor's report
 - Certification of Acknowledgement – WA Future Business Leaders of America – CB Tech
- Additional Business
- City Manager's Report
 - New Employee Presentation – Parks Dept.
 - Contract Proposal - Concessionaires

Citizen's Communications – Identification

Citizens who would like to address the council must complete one of the blue speaker request cards and submit it to the Executive Secretary. There is a (5) minute time limit per speaker.

Consent Agenda

All items listed below are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests specific items to be removed from the Consent Agenda for discussion prior to the time Council votes on the motion to adopt the Consent Agenda.

#1

- a. Approval of Minutes – May 10, 2016
- b. Approval Bills and Checks Issued
- c. Request to Accept Work – Stormwater Cleaning Project – 2016
- d. Set Date for Public Hearing - Six Year Transportation Improvement Program
- e. Resolution – Accept Street and Utility Improvements- Crossroads North, Phase II

Public Hearings – None

Old Business

#2 Ordinance – Amend MLMC Chapter 3.62 Utility System Development Charges [Motion](#)

Presented by Municipal Services Director, Gary Harer

Summary: Council to review recommended changes to the municipal code.

#3 Ordinance – Amend MLMC Chapter 16.02 Building Permits [Motion](#)

Presented by Community Development Director, Gil Alvarado

Summary: Review and accept recommended changes made by City Staff in regards to approval period

New Business

#4 Ordinance – Amend MLMC 10.12 Parking Regulations

Presented by Municipal Services Director

Summary: Council to review recommended changes to the municipal code.

#5 Resolution – Nuisance Abatement – 404 Dale Rd – Blackwell [Motion](#)

Presented by Community Development Director, Gil Alvarado

Summary: Council to hear evidence of nuisance found at 404 Dale Rd and to accept Resolution

#6 Resolution- Equipment Lease [Motion](#)

Presented by Finance Director, Bob Taylor

Summary: Council to review and accept resolution as presented

Administrative Reports

Council Communications and Reports

Executive Session

Adjournment

MOSES LAKE CITY COUNCIL
May 10, 2016

The regular meeting of the Moses Lake City Council was called to order at 7 p.m. by Mayor Voth in the Council Chambers of the Civic Center, 401 S. Balsam, Moses Lake, Washington.

Executive Secretary Sophia Guerrero called the roll. The following were:

Present: Mayor Todd Voth, Deputy Mayor Karen Liebrecht, and Council members Bill Ecret, Don Myers, Mike Norman, David Curnel, and Ryann Leonard

PLEDGE OF ALLEGIANCE: Mayor Voth, led the Council in the flag salute.

COUNCIL MEMBER REPORTS - None

SUMMARY REPORTS

CERTIFICATION OF ACHIEVEMENT - CULINARY ARTS

A Certificate of Achievement was presented to members of the 2016 Washington State Leadership and Skills Conference - Culinary Arts.

CONSENT AGENDA

Minutes: The minutes of the April 26 meeting were presented for approval.

Approval of Claims, Prepaid Claims, Checks, and Payroll: Vouchers audited and certified by the Finance Director as required by RCW 42.24.080, and those expense reimbursement claims, certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Council for approval and is retained for public inspection at the Civic Center. As of May 10, 2016 the Council does approve for payment claims in the amount of \$704,979.24; prepaid claims in the amount of \$16,478.98; claim checks in the amount of \$566,544.37; and payroll in the amounts of \$4,019.71 and \$310,798.10.

Resolution - Set Public Hearing - Vacate Right-of-Way: A resolution was presented which sets a public hearing to consider the vacation of a portion of Blanchet Drive.

Accept Work - 2015 Storm Drainage Project: Cutting Edge Earthworks has completed the 2015 Storm Drainage project. The work should be accepted and the 60 day lien period entered into.

Accept Work - 2015 Sewer Generator Project: Farmer's Electric, Inc. has completed the 2015 Sewer Generator Project. The work should be accepted and the 60 day lien period entered into.

2016 Seal Coat Project - Night Work: Central Washington Asphalt requested permission to work between the hours of 10 p.m and 7 a.m. in order to work on sections of Pioneer Way, Wheeler Road, and Division Street.

Action Taken: Mr. Ecret moved that the Consent Agenda be approved, seconded by Mrs. Leonard, and passed unanimously.

PUBLIC HEARINGS - None

OLD BUSINESS

ORDINANCE - STATE ENVIRONMENTAL POLICY ACT - PLANNED ACTION - 2ND PRESENTATION

An ordinance was presented which establishes a Planned Action for the Grant County International Airport Employment Center pursuant to the Washington State Environmental Policy Act. The Planned Action Ordinance is part of the \$400,000 grant awarded by the Washington State Department of Commerce Advanced Planning Grant Program.

The ordinance establishing a planned action for the Grant County International Airport (GCIA) Employment Center, pursuant to the State Environmental Policy Act was read by title only.

Action Taken: Mr. Norman moved that the ordinance be adopted, seconded by Mrs. Leonard, and passed unanimously.

ORDINANCE - AMEND 13.05 - WASTEWATER REGULATIONS - 2ND PRESENTATION

An ordinance was presented which amends the wastewater regulations by increasing the color limit for industrial process water, adding an appeal process, and defining the ownership of flow meters.

The ordinance amending Chapter 13.05 of the Moses Lake Municipal Code entitled "Wastewater Regulations" was read by title only.

Action Taken: Mr. Ecret moved that the ordinance be adopted, seconded by Mr. Curnel, and passed unanimously.

ORDINANCE - CREATE 2.39 - LODGING TAX ADVISORY COMMITTEE - 2ND PRESENTATION

An ordinance was presented which creates the Lodging Tax Advisory Committee and repeals Resolution 2065 which originally established the Committee.

The ordinance creating Chapter 2.39 of the Moses Lake Municipal Code entitled "Lodging Tax Advisory Committee and replacing and repealing Resolution 2065 was read by title only.

Action Taken: Mr. Curnel moved that the ordinance be adopted, seconded by Mrs. Leonard, and passed unanimously.

ORDINANCE - AMEND 2.44 - PARK AND RECREATION COMMISSION - 2ND PRESENTATION

An ordinance was presented which amends the Park and Recreation Commission by establishing realistic function and duties for the Commission.

The ordinance amending Chapter 2.44 of the Moses Lake Municipal Code entitled "Park and Recreation Commission" was read by title only.

Action Taken: Mrs. Leonard moved that the ordinance be adopted, seconded by Mr. Ecret, and passed unanimously.

NEW BUSINESS

ORDINANCE - AMEND 16.02 - BUILDING PERMITS - 1ST PRESENTATION

An ordinance was presented which amends the regulations concerning building permits on unplatted property by increasing the approval period from 30 days to six months.

The ordinance amending Chapter 16.02 of the Moses Lake Municipal Code entitled "Building Permits" was read by title only.

Gilbert Alvarado, Community Development Director, explained the changes.

ORDINANCE - AMEND 3.62 - UTILITY SYSTEM DEVELOPMENT CHARGES - 1ST PRESENTATION

An ordinance was presented which amends Chapter 3.62, Utility System Development Charges, by increasing the rates.

The ordinance amending Chapter 3.62 of the Moses Lake Municipal Code entitled "Utility System Development Charges" was read by title only.

Gary Harer, Municipal Services Director, explained the changes.

CONCESSIONS

The Smoothery, a real fruit smoothie concessionaire, requested permission to vend at the "Rattler Roundup" Girls Fastpitch Softball Tournament on May 21 and 22. The Smoothery was invited to participate by the tournament organizers.

Steven Ethington, operator of Papa Johns, stated that they were also requested to be at the tournament but were unsure of the process but would like permission to vend at this event and future events.

It was pointed out that the City no longer operates any of the concession stands.

There was some discussion by the Council.

Action Taken: Mr. Ecret moved that the Smoothery and Papa Johns be granted permission to provide concessions at the softball tournament on May 21 and 22 with the stipulation that all requirements of the Parks and Recreation Department are met and that 15% of the profits are remitted to the City, seconded by Mrs. Leonard, and passed unanimously.

DESIGN STANDARDS

Chuck Perry, 4204 Lakeshore, was concerned that more strict regulations on designs, color, signs, etc. would discourage businesses from locating in Moses Lake. He did feel that a clean and neat city is important and suggested using a positive approach to cleaning up the vacant lots, etc.

COUNCIL COMMUNICATIONS - noneADMINISTRATIVE REPORTSPLANNING COMMISSION - APPEALS

Gilbert Alvarado, Community Development Director, explained the current appeal process and mentioned that some changes need to be made to perhaps involve the Hearing Examiner. He mentioned that there would be a budgetary component with regard to an expanded role of a Hearing Examiner.

There was some discussion by the Council and it was the consensus that the staff investigate the possibility of an expanded role for the Hearing Examiner.

COUNCIL COMMUNICATIONS AND REPORTSWARMING CENTER

Sheila Chilson, Homeless Task Force Warming Center, reported on the purpose of the Task Force and the warming center that operated in January and February in Moses Lake.

There were some comments from the Council concerning the homeless population and the services that are provided in Grant County.

EXECUTIVE SESSION

The regular meeting was recessed at 8:26 p.m. and the Council met in a 10 minute executive session with the City Attorney under RCW 42.30.110(g) to discuss the qualifications of an applicant for public employment and to review the performance of a public employee.

The executive session was adjourned at 8:36 p.m. and the regular meeting was reconvened.

The regular meeting was adjourned at 8:36 p.m.

ATTEST

Todd Voth, Mayor

W. Robert Taylor, Finance Director

DATE 5/19/16
TIME 13:48:58

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 05/24/2016

NAME OF VENDOR	VENDOR NO	Expenditure Account		Purpose of Purchase
Department	Object Description	P.O. Number	P.O. Amount	
=====				
DATABAR	00007974			
		0000077387	257.11	MAIL UTILITY BILLS
		0000077387	257.11	MAIL UTILITY BILLS
		0000077387	257.11	MAIL UTILITY BILLS
		0000077387	257.11	MAIL UTILITY BILLS
		0000077387	257.11	MAIL UTILITY BILLS
		=====		
		TOTAL:	1,285.55	
PUD OF GRANT COUNTY	00001501			
		0000077280	774.15	ELECTRIC SERVICE
		0000077280	18.27	ELECTRIC SERVICE
		0000077280	485.15	ELECTRIC SERVICE
		0000077280	218.95	ELECTRIC SERVICE
		0000077296	2,448.92	ELEC SERVICE/ST LIGHTS
		0000077280	29.45	ELECTRIC SERVICE
		0000077280	171.86	ELECTRIC SERVICE
		0000077280	22.94	ELECTRIC SERVICE
		0000077280	642.76	ELECTRIC SERVICE
		0000077280	233.80	ELECTRIC SERVICE
		0000077280	732.56	ELECTRIC SERVICE
		0000077280	128.20	ELECTRIC SERVICE
		0000077280	24.09	ELECTRIC SERVICE
		0000077280	728.28	ELECTRIC SERVICE
		0000077280	215.04	ELECTRIC SERVICE
		0000077296	36,501.48	ELEC SERVICE/ST LIGHTS
		0000077280	17,968.42	ELECTRIC SERVICE

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 05/24/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account		Purpose of Purchase
		P.O. Number	P.O. Amount	
		0000077280	12,884.45	ELECTRIC SERVICE
		0000077352	18,453.00	TRANSFORMER MAE VLLY SWR 2015
		0000077280	114.91	ELECTRIC SERVICE
		0000077280	2,257.83	ELECTRIC SERVICE
		0000077280	612.39	ELECTRIC SERVICE
		0000077280	1,166.00	ELECTRIC SERVICE
		0000077280	1,109.39	ELECTRIC SERVICE
		=====		
		TOTAL:	97,942.29	
UMPQUA BANK	00007077			
		0000077315	375.00	REGIS/MEMBERSHIP DUES
		0000077315	1,647.00	REGIS/MEMBERSHIP DUES
		0000077292	50.46	MISC COMPUTER SUPPLIES/T & S
		0000077370	413.08	OFFICE SUPPLIES - COFFEE
		0000077382	470.22	TRAINING & RECON
		0000077292	46.58	MISC COMPUTER SUPPLIES/T & S
		0000077267	43.46	PR/MAINT/SNS/MAC SUPPLIES
		0000077307	14.60	REGISTRATIONS/MISC SUPPLIES
		0000077255	240.00	STORMWATER EXP; MRSC RENEW
		0000077267	237.27	PR/MAINT/SNS/MAC SUPPLIES
		0000077267	8.58	PR/MAINT/SNS/MAC SUPPLIES
		0000077267	130.00	PR/MAINT/SNS/MAC SUPPLIES
		0000077267	31.09	PR/MAINT/SNS/MAC SUPPLIES
		0000077267	1,150.33	PR/MAINT/SNS/MAC SUPPLIES
		0000077267	8,673.13	PR/MAINT/SNS/MAC SUPPLIES
		0000077267	15.02	PR/MAINT/SNS/MAC SUPPLIES

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CITY OF MOSES LAKE
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COUNCIL MEETING OF 05/24/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
		0000077267	1,642.08	PR/MAINT/SNS/MAC SUPPLIES
		0000077267	360.00	PR/MAINT/SNS/MAC SUPPLIES
		0000077267	735.00	PR/MAINT/SNS/MAC SUPPLIES
		0000077267	90.15	PR/MAINT/SNS/MAC SUPPLIES
		0000077267	3,024.29	PR/MAINT/SNS/MAC SUPPLIES
		0000077267	41.58	PR/MAINT/SNS/MAC SUPPLIES
		0000077267	15.49	PR/MAINT/SNS/MAC SUPPLIES
		0000077346	351.90	MISCELLANEOUS
		0000077346	99.61	MISCELLANEOUS
		0000077346	1,221.62	MISCELLANEOUS
		0000077346	174.56	MISCELLANEOUS
		0000077346	2,255.20	MISCELLANEOUS
		0000077390	36.15	SUPPLIES/T & S/BASTIAN
		0000077363	217.56	CREDIT PURCHASES / APRIL
		0000077384	375.00	CREDIT PURCHASES / APRIL
		0000077384	59.56	CREDIT PURCHASES / APRIL
		0000077390	1,183.71	SUPPLIES/T & S/BASTIAN
		0000077370	68.13	OFFICE SUPPLIES - COFFEE
		0000077346	150.00	MISCELLANEOUS
		0000077267	1,102.24	PR/MAINT/SNS/MAC SUPPLIES
		0000077307	295.28	REGISTRATIONS/MISC SUPPLIES
		0000077307	345.00	REGISTRATIONS/MISC SUPPLIES
		0000077307	127.55	REGISTRATIONS/MISC SUPPLIES

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CITY OF MOSES LAKE
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COUNCIL MEETING OF 05/24/2016

NAME OF VENDOR	VENDOR NO	Expenditure Account		Purpose of Purchase
Department	Object Description	P.O. Number	P.O. Amount	
=====				
		0000077307	14.60	REGISTRATIONS/MISC SUPPLIES
		0000077307	50.00	REGISTRATIONS/MISC SUPPLIES
		0000077307	22.80	REGISTRATIONS/MISC SUPPLIES
		0000077307	25.00	REGISTRATIONS/MISC SUPPLIES
		0000077307	25.00	REGISTRATIONS/MISC SUPPLIES
		0000077255	14.58	STORMWATER EXP; MRSC RENEW
		0000077307	480.00	REGISTRATIONS/MISC SUPPLIES
		0000077255	57.31	STORMWATER EXP; MRSC RENEW
		0000077384	59.56	CREDIT PURCHASES / APRIL
		0000077384	279.79	CREDIT PURCHASES / APRIL
		0000077292	864.97	MISC COMPUTER SUPPLIES/T & S
		0000077292	4,115.04	MISC COMPUTER SUPPLIES/T & S
		0000077292	907.65	MISC COMPUTER SUPPLIES/T & S
		0000077363	89.88	CREDIT PURCHASES / APRIL
		0000077390	466.67	SUPPLIES/T & S/BASTIAN
		0000077307	25.00	REGISTRATIONS/MISC SUPPLIES
		0000077307	34.00	REGISTRATIONS/MISC SUPPLIES
		0000077307	25.00	REGISTRATIONS/MISC SUPPLIES
		=====		
		TOTAL:	35,074.33	
UNITED PARCEL SERVICE	00005456			
		0000077355	25.00	SHIPPING CHARGES
		0000077355	14.25	SHIPPING CHARGES
		=====		
		TOTAL:	39.25	

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 05/24/2016

NAME OF VENDOR	VENDOR NO	Expenditure Account			
Department	Object Description	P.O. Number	P.O. Amount	Purpose of Purchase	
=====					
=====					
REPORT TOTAL:			134,341.42		

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 05/24/2016

TOTALS BY FUND

FUND NO	FUND NAME	AMOUNT
000	GENERAL FUND	32,196.04
103	GRANTS AND DONATIONS	1,252.24
116	STREET	37,356.80
410	WATER/SEWER	31,607.04
477	WATER SEWER CONSTRUCTION	18,453.00
490	SANITATION	282.11
493	STORM WATER	809.00
495	AIRPORT	114.91
498	AMBULANCE FUND	596.46
517	CENTRAL SERVICES	5,887.66
519	EQUIPMENT RENTAL	581.55
528	BUILD MAINTENANCE	5,204.61
	TOTAL	134,341.42

CHANGES TO BE MADE SHOULD BE LISTED BELOW

VEND NO.	P.O. NO.	AMT LISTED	CORRECTED AMT	ACTION TO BE TAKEN
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CORRECT AMOUNT TO BE PAID

CLAIMS APPROVAL

WE, THE UNDERSIGNED COUNCILMEN OF THE CITY OF MOSES LAKE, WASHINGTON, DO HEREBY CERTIFY THAT THE MERCHANDISE OR SERVICES SPECIFIED HAVE BEEN RECEIVED AND THAT ABOVE CLAIMS ARE APPROVED, AS NOTED, FOR PAYMENT IN THE AMOUNT OF \$134,341.42 THIS 24TH DAY OF MAY, 2016

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COUNCIL MEMBER	COUNCIL MEMBER
.....
COUNCIL MEMBER	FINANCE DIRECTOR

DATE 5/13/16
TIME 15:29:18

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 05/24/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
DATABAR	00007974	0000077316	439.25	MAIL UTILITY BILLS
		0000077316	439.25	MAIL UTILITY BILLS
		0000077316	439.25	MAIL UTILITY BILLS
		0000077316	439.25	MAIL UTILITY BILLS
		0000077316	439.25	MAIL UTILITY BILLS
		=====		
		TOTAL:	2,196.25	
HOME DEPOT CREDIT SERVICES	00007824	0000077325	173.56	MISC SUPPLIES
		0000077325	60.01	MISC SUPPLIES
		0000077325	156.26	MISC SUPPLIES
		0000077325	51.31	MISC SUPPLIES
		0000077325	214.72	MISC SUPPLIES
		0000077325	42.46	MISC SUPPLIES
		0000077325	32.26	MISC SUPPLIES
		0000077325	114.09	MISC SUPPLIES
		0000077325	27.47	MISC SUPPLIES
		0000077325	12.71	MISC SUPPLIES
		0000077325	30.15	MISC SUPPLIES
		0000077325	214.72	MISC SUPPLIES
		=====		
		TOTAL:	1,129.72	
LOWES	00003886	0000077285	40.94	MISC SUPPLIES
		0000077285	153.00	MISC SUPPLIES
		0000077285	153.60	MISC SUPPLIES
		0000077285	593.57	MISC SUPPLIES
		0000077285	12.17	MISC SUPPLIES

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CITY OF MOSES LAKE
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COUNCIL MEETING OF 05/24/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
		0000077285	260.09	MISC SUPPLIES
		0000077285	32.38	MISC SUPPLIES
		=====		
		TOTAL:	1,245.75	
SISTER CITY COMMITTEE OF ML	00007885			
		0000077238	250.00	DINNER/FUND RAISER
		=====		
		TOTAL:	250.00	
		=====		
		REPORT TOTAL:	4,821.72	

CITY OF MOSES LAKE
 TABULATION OF CLAIMS TO BE APPROVED
 COUNCIL MEETING OF 05/24/2016

TOTALS BY FUND

FUND NO	FUND NAME	AMOUNT
000	GENERAL FUND	1,099.80
410	WATER/SEWER	1,826.65
490	SANITATION	439.25
493	STORM WATER	439.25
498	AMBULANCE FUND	439.25
528	BUILD MAINTENANCE	577.52
	TOTAL	4,821.72

CHANGES TO BE MADE SHOULD BE LISTED BELOW

VEND NO.	P.O. NO.	AMT LISTED	CORRECTED AMT	ACTION TO BE TAKEN
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CORRECT AMOUNT TO BE PAID

CLAIMS APPROVAL

WE, THE UNDERSIGNED COUNCILMEN OF THE CITY OF MOSES LAKE, WASHINGTON, DO HEREBY CERTIFY THAT THE MERCHANDISE
 OR SERVICES SPECIFIED HAVE BEEN RECEIVED AND THAT ABOVE CLAIMS ARE APPROVED, AS NOTED, FOR PAYMENT
 IN THE AMOUNT OF \$4,821.72 THIS 24TH DAY OF MAY, 2016

.....

COUNCIL MEMBER COUNCIL MEMBER

.....

COUNCIL MEMBER FINANCE DIRECTOR

DATE 5/20/16
TIME 09:37:14

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 05/24/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
A B C HYDRAULICS	00006611	0000077270	147.80	O-RINGS
		TOTAL:	147.80	
AAA READYMIX INC	00000027	0000077271	1,267.09	CONCRETE
		TOTAL:	1,267.09	
AARON HINTZ	00006692	0000077342	94.62	UNIFORMS
		TOTAL:	94.62	
ADVANCED ANALYTICAL SOLUTIONS	00005472	0000077268	207.20	EVAL FOR LAB ACCREDITATION
		TOTAL:	207.20	
ARROW INTERNATIONAL INC	00007629	0000077378	560.69	IO NEEDLES
		TOTAL:	560.69	
BASIN PROPANE LLC	00007006	0000077272	22.12	PROPANE
		TOTAL:	22.12	
BATTERY SYSTEMS	00004673	0000077373	18.24	BATTERIES
		0000077373	18.25	BATTERIES
		0000077273	620.15	BATTERIES
		TOTAL:	656.64	
BESSE MEDICAL SUPPLY	00006688	0000077380	260.90	AMUBLANCE SUPPLIES
		TOTAL:	260.90	
BIG HORN MARKETING	00005314	0000077361	168.00	MAC RESALE
		TOTAL:	168.00	
BUD CLARY TOYOTA CHEVROLET	00000150	0000077274	281.19	SL-N-MOUNTS/SL-N-SENSOR
		TOTAL:	281.19	
BUSINESS INTERIORS & EQUIPMENT	00003619	0000077338	25.89	SUPPLIES
		TOTAL:	25.89	
CASCADE NATURAL GAS CORP	00000203			

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CITY OF MOSES LAKE
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NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number P.O. Amount	Purpose of Purchase
		0000077333 30.49	SNS GAS USAGE
		0000077359 169.27	NATURAL GAS SERVICE
		0000077359 95.85	NATURAL GAS SERVICE
		=====	
		TOTAL: 295.61	
CEDAR STREET CLEANERS	00004655		
		0000077337 777.12	UNIFORM MAINTENANCE
		=====	
		TOTAL: 777.12	
CENTRAL MACHINERY SALES INC	00002779		
		0000077326 351.65	GUTTER BROOM
		=====	
		TOTAL: 351.65	
CENTRAL WASHINGTON EXCAVATION	00004279		
		0000077331 107.90	MISC DUMPING-CONCRETE
		=====	
		TOTAL: 107.90	
CHASE PAYMENTECH-EFT	00004046		
		0000077312 607.55	CREDIT CARD FEES
		0000077312 607.55	CREDIT CARD FEES
		0000077312 607.54	CREDIT CARD FEES
		0000077312 607.55	CREDIT CARD FEES
		0000077312 607.55	CREDIT CARD FEES
		=====	
		TOTAL: 3,037.74	
CHS INC	00000249		
		0000077254 13,690.54	FUEL FOR VEHICLES
		=====	
		TOTAL: 13,690.54	
CITY OF MOSES LAKE	00008201		
		0000077357 320.55	WATER SERVICE
		0000077357 96.93	WATER SERVICE
		0000077357 379.27	WATER SERVICE
		0000077357 591.69	WATER SERVICE
		0000077357 232.80	WATER SERVICE
		0000077357 1,167.78	WATER SERVICE
		0000077357 436.38	WATER SERVICE

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 05/24/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
CITY OF MOSES LAKE	00008201	0000077357	774.71	WATER SERVICE
		0000077357	142.44	WATER SERVICE
		0000077357	145.58	WATER SERVICE
		0000077357	257.53	WATER SERVICE
		0000077357	451.81	WATER SERVICE
		0000077357	1,227.91	WATER SERVICE
		0000077357	114.30	WATER SERVICE
		0000077357	142.44	WATER SERVICE
		0000077357	3,569.82	WATER SERVICE
		0000077357	1,264.79	WATER SERVICE
		0000077357	60.79	WATER SERVICE
		0000077357	2,505.21	WATER SERVICE
		0000077357	2,007.63	WATER SERVICE
		=====		
		TOTAL:	15,890.36	
	00008106	0000077351	395.15	RETN FNL PE INNOVAC STRM CLEAN
		=====		
		TOTAL:	395.15	
	00008201	0000077357	174.81	WATER SERVICE
		0000077357	279.72	WATER SERVICE
		0000077357	711.21	WATER SERVICE
		0000077357	377.32	WATER SERVICE
		0000077357	162.30	WATER SERVICE
		0000077357	347.48	WATER SERVICE
		0000077357	818.71	WATER SERVICE
		0000077357	177.67	WATER SERVICE

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 05/24/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account		Purpose of Purchase
		P.O. Number	P.O. Amount	
		0000077357	96.93	WATER SERVICE
		=====		
		TOTAL:	3,146.15	
COLUMBIA BASIN DAILY HERALD	00000210	0000077251	228.10	REC PROGRAM ADVERTISING
		0000077251	228.10	REC PROGRAM ADVERTISING
		0000077318	48.00	RECYCLING AD
		=====		
		TOTAL:	504.20	
COLUMBIA BASIN MACHINE	00000211	0000077327	211.48	BRACKET REPAIR
		=====		
		TOTAL:	211.48	
COLUMBIA BEARING BDI	00000274	0000077275	19.42	MISC SUPPLIES
		0000077275	14.33	MISC SUPPLIES
		0000077275	128.84	MISC SUPPLIES
		=====		
		TOTAL:	162.59	
COLUMBIA PHYSICAL THERAPY	00006901	0000077383	420.81	BACK SCHOOL PRESENTATION
		0000077383	420.81	BACK SCHOOL PRESENTATION
		=====		
		TOTAL:	841.62	
COMFORT EXPERTS	00007009	0000077282	431.60	EXCAVATE WATER SERVICE
		=====		
		TOTAL:	431.60	
COMMERCIAL TIRE	00005968	0000077277	2,006.25	TIRES/WHEEL BALANCE/TPMS RESET
		=====		
		TOTAL:	2,006.25	
CONFLUENCE HEALTH	00005069	0000077339	447.31	SERVICES
		0000077295	19.00	CDL EXAM
		0000077295	105.00	CDL EXAM
		=====		
		TOTAL:	571.31	
CONNELL OIL	00006332	0000077278	56.48	OIL
		=====		
		TOTAL:	56.48	

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 05/24/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
CONSOLIDATED ELECTRIC DIST	00000819	0000077276	128.94	MISC SUPPLIES
		TOTAL:	128.94	
CROWN PAPER & JANITORIAL	00007120	0000077279	563.46	JANITORIAL SUPPLIES
		TOTAL:	563.46	
DEPT OF COMM,TRADE & ECON-EFT	00007654	0000077306	561,692.14	PUBLIC WORKS LOAN REPYMT
		0000077306	19,497.82	PUBLIC WORKS LOAN REPYMT
		TOTAL:	581,189.96	
DESERT GRAPHICS INC	00006564	0000077281	242.65	MAINTENANCE STAFF SAFETY SHIRT
		TOTAL:	242.65	
E F RECOVERY	00007244	0000077371	3,956.00	EF RECOVERY / APRIL
		0000077371	650.10	EF RECOVERY / APRIL
		0000077371	107.31	EF RECOVERY / APRIL
		TOTAL:	4,713.41	
EASTERN CASCADE DIST	00006909	0000077334	74.75	DRINKING WATER
		TOTAL:	74.75	
EWING IRRIGATION	00005660	0000077360	322.85	LAMPS
		TOTAL:	322.85	
FABER INDUSTRIAL SUPPLY	00000501	0000077261	350.10	MISC SUPPLIES
		0000076962	35.44	MISC SUPPLIES
		0000076962	15.11	MISC SUPPLIES
		TOTAL:	400.65	
FASTENAL COMPANY	00007372	0000077284	646.19	MISC SUPPLIES/FIRST AID
		0000077284	16.68	MISC SUPPLIES/FIRST AID
		0000077284	425.13	MISC SUPPLIES/FIRST AID

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 05/24/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account		Purpose of Purchase
		P.O. Number	P.O. Amount	
		=====		
		TOTAL:	1,088.00	
FOOD SERVICES OF AMERICA	00007168			
		0000077257	255.64	SNS CONCESSION RESALE/SUPPLIES
		0000077257	368.97	SNS CONCESSION RESALE/SUPPLIES
		=====		
		TOTAL:	624.61	
G & A TRUCK & AUTO REPAIR	00006726			
		0000077287	302.30	REFRIGERANT/REGRIG OIL
		=====		
		TOTAL:	302.30	
GALLS, LLC	00000133			
		0000077353	2,060.14	UNIFORMS
		0000077379	143.15	UNIFORMS
		0000077379	143.16	UNIFORMS
		=====		
		TOTAL:	2,346.45	
GAME TIME INC	00004821			
		0000076759	4,154.15	PLAYGROUND WOOD FIBER
		=====		
		TOTAL:	4,154.15	
GE MEDICAL SYSTEMS INFO TECH	00007600			
		0000077377	119.77	BP CUFFS
		=====		
		TOTAL:	119.77	
GRAINGER PARTS OPERATIONS	00002755			
		0000077286	247.60	MISC SUPPLIES
		0000077286	210.40	MISC SUPPLIES
		0000077286	63.20	MISC SUPPLIES
		0000077286	29.78	MISC SUPPLIES
		=====		
		TOTAL:	550.98	
GRANT CO SOLID WASTE DEPT	00000640			
		0000077297	21,867.92	LANDFILL DUMPING FEES
		=====		
		TOTAL:	21,867.92	
GRANT COUNTY TECHNOLOGY	00005535			
		0000077347	60.00	SERVICES
		=====		
		TOTAL:	60.00	
H D FOWLER COMPANY	00003868			
		0000077288	179.79	END RINGS/GASKETS

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 05/24/2016

NAME OF VENDOR	VENDOR NO	Expenditure Account		
Department	Object Description	P.O. Number	P.O. Amount	Purpose of Purchase
=====				
		TOTAL:	179.79	
HACH COMPANY	00000712	0000077344	416.17	LAB SUPPLIES
		TOTAL:	416.17	
IBS INC	00004860	0000077289	231.39	MISC SUPPLIES
		0000077289	321.35	MISC SUPPLIES
		TOTAL:	552.74	
INNOVATIVE VACUUM SERVICES	00005675	0000077350	8,132.19	FINAL PE STORMWTR CLEANING 16
		TOTAL:	8,132.19	
INTOXIMETERS INC	00006156	0000077336	67.82	SUPPLIES
		TOTAL:	67.82	
JERRYS AUTO SUPPLY	00005835	0000077263	144.77	MISC SUPPLIES
		0000077291	55.15	MISC SUPPLIES/CREDIT MEMO
		TOTAL:	199.92	
JIMS LOCK SERVICE	00004244	0000077348	97.11	SERVICES
		TOTAL:	97.11	
KAMAN FLUID POWER LLC	00001302	0000077247	12.99	BLACK TIES
		TOTAL:	12.99	
KATHERINE L KENISON PS	00006980	0000077323	8,975.56	PROF SERVICE/CITY ATTY
		TOTAL:	8,975.56	
KENT WILMOT	00005603	0000077354	36.00	REIMBURSE PARKING FEES-AWWA
		TOTAL:	36.00	
KONE INC	00006438	0000077328	65.52	ELEVATOR MAINTENANCE
		0000077328	371.30	ELEVATOR MAINTENANCE
		TOTAL:	436.82	
KONICA MINOLTA BUSINESS SOL	00007194			

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 05/24/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number P.O. Amount		Purpose of Purchase
		0000077321	127.75	MAINT AGREE/CH COPIER
		TOTAL:	127.75	
LAD IRRIGATION COMPANY INC	00001101	0000077211	149.28	MISC TUBING SUPPLIES
		TOTAL:	149.28	
M 1 TANKS	00003919	0000077148	139.18	MANHOLE ADJUSTMENT RINGS
		TOTAL:	139.18	
MDE INC	00005438	0000077341	647.40	YEARLY MAINTENANCE
		TOTAL:	647.40	
METRON POWDER COATING	00006872	0000077300	215.80	POWDERCOAT
		TOTAL:	215.80	
MIKE'S PLUMBING	00004522	0000077299	539.50	EXCAVATE WTR MTR TILE/FILL
		TOTAL:	539.50	
MOSES LAKE COMMUNITY SCHOOLS	00001208	0000077253	300.00	LIEGUARD CLASSES
		TOTAL:	300.00	
MOSES LAKE SOCCER TOTS	00007063	0000077388	804.00	SOCCERTOTS INSTRUCTION
		TOTAL:	804.00	
MOSES LAKE STEEL SUPPLY	00001268	0000077264	23.82	MISC SUPPLIES
		0000077298	105.38	MISC SUPPLIES
		0000077298	50.94	MISC SUPPLIES
		0000077298	31.03	MISC SUPPLIES
		TOTAL:	211.17	
NATL ALLIANCE FOR YOUTH SPORTS	00007279	0000077358	20.00	T-BALL MEMBERSHIP FEE
		TOTAL:	20.00	
NORCO ENTERPRISES INC	00006590	0000077335	6,351.89	SUPPLIES
		TOTAL:	6,351.89	

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 05/24/2016

NAME OF VENDOR	VENDOR NO	Expenditure Account		
Department	Object Description	P.O. Number	P.O. Amount	Purpose of Purchase
=====				
NORTHSTAR CHEMICAL INC	00006113			
		0000077303	2,798.10	SODIUM HYPOCHLORITE
		=====		
		TOTAL:	2,798.10	
ORIGINAL WATERMEN	00006079			
		0000077258	1,202.30	SNS STAFF SHORTS
		=====		
		TOTAL:	1,202.30	
OUTDOOR POWER & REPAIR	00005122			
		0000077301	65.60	FILTERS/CARTRIDGE/ELEMENTS
		=====		
		TOTAL:	65.60	
OXARC INC	00001412			
		0000077266	867.53	MISC SUPPLIES
		=====		
		TOTAL:	867.53	
PORT OF MOSES LAKE	00005822			
		0000077304	60.00	PORT BADGE RENEWAL FEES
		0000077304	30.00	PORT BADGE RENEWAL FEES
		=====		
		TOTAL:	90.00	
PROFESSIONAL LAW ENF TRNG	00004366			
		0000077349	378.00	REGISTRATION
		=====		
		TOTAL:	378.00	
PUBLIC SAFETY TESTING	00005085			
		0000077320	400.00	SUBSCRIPTION FEES
		0000077320	350.00	SUBSCRIPTION FEES
		=====		
		TOTAL:	750.00	
QCL INC	00006542			
		0000077322	239.75	DRUG SCREENING
		=====		
		TOTAL:	239.75	
RAINBOW FLYING SERVICE	00003974			
		0000077311	400.00	LAWN CARE CONTRACT
		=====		
		TOTAL:	400.00	
REDDY ICE-CENTRAL A/R	00004329			
		0000077332	348.82	ICE RESALE/CAMPGROUND
		=====		
		TOTAL:	348.82	
REFLEX TRAFFIC SYSTEMS	00004837			
		0000077294	27,024.77	PROF SERV/RED LIGHT TICKETS
		=====		
		TOTAL:	27,024.77	
SAMARITAN HEALTHCARE	00001836			

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 05/24/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account		Purpose of Purchase
		P.O. Number	P.O. Amount	
		0000077366	22.34	AMBULANCE SUPPLIES
		=====		
		TOTAL:	22.34	
SAN DIEGO POLICE EQUIPMENT	00007332	0000077340	1,787.37	AMMUNITION
		=====		
		TOTAL:	1,787.37	
SAV-MART	00006483	0000077324	14,818.28	GAS RANGE/HOOD/BLOWER
		=====		
		TOTAL:	14,818.28	
SHERWIN-WILLIAMS	00006229	0000077329	7.54	PAINT SAMPLES
		=====		
		TOTAL:	7.54	
SHIRTBUILDERS INC	00004022	0000077250	656.14	CONCESSIONS STAFF SHIRTS
		0000077250	290.01	CONCESSIONS STAFF SHIRTS
		0000077369	283.80	UNIFORMS
		0000077369	283.80	UNIFORMS
		=====		
		TOTAL:	1,513.75	
SHRED IT	00003144	0000077317	6.25	RECORDS DESTRUCTION
		0000077317	6.25	RECORDS DESTRUCTION
		0000077317	12.50	RECORDS DESTRUCTION
		0000077317	12.50	RECORDS DESTRUCTION
		0000077317	12.50	RECORDS DESTRUCTION
		0000077317	4.17	RECORDS DESTRUCTION
		0000077317	4.17	RECORDS DESTRUCTION
		0000077317	4.16	RECORDS DESTRUCTION
		=====		
		TOTAL:	62.50	
SOAPWORKS STUDIO	00006049	0000077283	167.40	MAC RESALE
		=====		
		TOTAL:	167.40	
SOFTWARE ONE INC	00005430	0000076436	617.52	ADOBE ACROBAT PRO

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 05/24/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
=====				
		TOTAL:	617.52	
SOLID WASTE SYSTEMS INC	00005276			
		0000077330	3,549.91	SPRINGS
		0000077330	124.94	SPRINGS
=====				
		TOTAL:	3,674.85	
THE WESLEY GROUP	00004986			
		0000077319	2,075.90	LABOR RELATIONS CONSULT
		0000077319	975.89	LABOR RELATIONS CONSULT
=====				
		TOTAL:	3,051.79	
TURF STAR INC	00007314			
		0000077314	1,819.01	BLADE KIT-ATOMIC
=====				
		TOTAL:	1,819.01	
UMPQUA BANK/MERCHANT-EFT	00005882			
		0000077309	369.43	CREDIT CARD FEES
		0000077309	44.96	CREDIT CARD FEES
		0000077309	73.78	CREDIT CARD FEES
		0000077309	937.39	CREDIT CARD FEES
		0000077309	10.00	CREDIT CARD FEES
		0000077309	27.61	CREDIT CARD FEES
		0000077309	12.84	CREDIT CARD FEES
		0000077309	23.07	CREDIT CARD FEES
		0000077309	23.06	CREDIT CARD FEES
		0000077309	23.07	CREDIT CARD FEES
		0000077309	23.07	CREDIT CARD FEES
		0000077309	23.07	CREDIT CARD FEES
=====				
		TOTAL:	1,591.35	
UNIVAR USA INC	00006346			
		0000077252	2,573.42	CALCIUM CHLORIDE
=====				
		TOTAL:	2,573.42	
UTIL UNDRGRND LOCATION CENTER	00004598			

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
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NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
=====				
XPRESS BILL PAY - EFT	00006421	0000077308	298.61	CREDIT CARD FEES
		0000077308	298.61	CREDIT CARD FEES
		0000077308	298.61	CREDIT CARD FEES
		0000077308	298.61	CREDIT CARD FEES
		=====		
		TOTAL:	1,493.04	
XYLEM DEWATERING SOLUTIONS INC	00001505	0000077256	1,284.01	FLOWRIDER PUMP MAINTENANCE
		=====		
		TOTAL:	1,284.01	
=====				
		REPORT TOTAL:	774,893.48	

CITY OF MOSES LAKE
 TABULATION OF CLAIMS TO BE APPROVED
 COUNCIL MEETING OF 05/24/2016

TOTALS BY FUND

FUND NO	FUND NAME	AMOUNT
000	GENERAL FUND	82,520.77
103	GRANTS AND DONATIONS	6,351.89
116	STREET	5,291.35
410	WATER/SEWER	15,580.79
485	PWTF W/S D/S	581,189.96
490	SANITATION	22,849.30
493	STORM WATER	11,566.04
495	AIRPORT	574.81
498	AMBULANCE FUND	7,472.36
517	CENTRAL SERVICES	785.28
519	EQUIPMENT RENTAL	20,583.75
528	BUILD MAINTENANCE	20,127.18
	TOTAL	774,893.48

CHANGES TO BE MADE SHOULD BE LISTED BELOW

VEND NO.	P.O. NO.	AMT LISTED	CORRECTED AMT	ACTION TO BE TAKEN
----------	----------	------------	---------------	--------------------

.....
.....
.....

CORRECT AMOUNT TO BE PAID

CLAIMS APPROVAL

WE, THE UNDERSIGNED COUNCILMEN OF THE CITY OF MOSES LAKE, WASHINGTON, DO HEREBY CERTIFY THAT THE MERCHANDISE OR SERVICES SPECIFIED HAVE BEEN RECEIVED AND THAT ABOVE CLAIMS ARE APPROVED, AS NOTED, FOR PAYMENT IN THE AMOUNT OF \$774,893.48 THIS 24TH DAY OF MAY, 2016

.....

COUNCIL MEMBER	COUNCIL MEMBER
.....
COUNCIL MEMBER	FINANCE DIRECTOR



CITY OF MOSES LAKE
STAFF REPORT

To: John Williams, City Manager
From: Gary Harer, Municipal Services Director
Date: May 24, 2016
Proceeding Type: MOTION
Subject: Request To Accept Work - Stormwater Cleaning Project - 2016

Legislative History:

- | | |
|-----------------------|--------------|
| • First Presentation: | May 24, 2016 |
| • Action | Motion |
-

Staff Report Summary

Innovative Vacuum Services has completed work on the Stormwater Cleaning Project – 2016 and it is ready to be accepted.

Background

The project consisted of cleaning and recording 12,727 linear feet of stormwater mains in West Broadway Avenue, Commerce Way, Burrell Avenue, and Marina Drive. The work was awarded in the amount of \$32,620.33 and the final contract amount is \$36,094.71. The additional cost was due to the discovery and removal of residual concrete from the flow line of four manholes. The concrete, which was obstruction the flow of the stormwater, was discovered once the manholes were cleaned.

Fiscal and Policy Implications

Upon acceptance, the City will enter into the 60 day lien period as required by Washington State Law.

Options

<i>Option</i>	<i>Results</i>
<ul style="list-style-type: none">• <i>Approve a motion to accept the project.</i>	<i>The 60 day lien period will begin.</i>
<ul style="list-style-type: none">• <i>Take no action.</i>	<i>The project won't be accepted at this time.</i>

Staff Recommendation

Staff recommends accepting the Stormwater Cleaning Project – 2016.

Attachments

A.	None
----	------

Legal Review

The following documents are attached and subject to legal review:

Type of Document	Title of Document	Date Reviewed by Legal Counsel
<ul style="list-style-type: none">• None		



CITY OF MOSES LAKE
STAFF REPORT

To: John Williams, City Manager
From: Gary Harer, Municipal Services Director
Date: May 24, 2016
Proceeding Type: MOTION
Subject: Set Date for Public Hearing - Six-Year Transportation Improvement Program

Legislative History:

- | | |
|-----------------------|-----------------------------|
| • First Presentation: | May 24 th , 2016 |
| • Action | Motion |
-

Staff Report Summary

The City Council should consider setting the date for a public hearing to discuss the City's Six-Year Transportation Improvement Program (TIP).

Background

Annually the City is required to present the TIP to the public and allow comments to be heard and incorporated into the program. The TIP is then submitted to Regional, State, and Federal planning organizations to form lists of transportation needs.

Fiscal and Policy Implications

Only projects listed on the City TIP are eligible for Federal Funding. If a TIP is not approved, the City will not be eligible to receive any Federal transportation grants.

Options

<i>Option</i>	<i>Results</i>
<ul style="list-style-type: none">• <i>Approve a motion to set a date for a public hearing.</i>	<i>A public hearing will be set and the City will be one step closer to adopting the annual TIP.</i>
<ul style="list-style-type: none">• <i>Take no action.</i>	<i>A date for a public hearing will set at a later time.</i>

Staff Recommendation

Staff recommends approve set date for a public hearing to discuss the TIP and collect public input.

Attachments

A.	None
----	------

Legal Review

The following documents are attached and subject to legal review:

Type of Document	Title of Document	Date Reviewed by Legal Counsel
<ul style="list-style-type: none">• None		



CITY OF MOSES LAKE
STAFF REPORT

To: John Williams, City Manager
From: Gary Harer, Municipal Services Director
Date: May 24, 2016
Proceeding Type: MOTION
Subject: Resolution - Accept Street and Utility Improvements – Crossroads North, Phase II

Legislative History:

- | | |
|-----------------------|--------------|
| • First Presentation: | May 24, 2016 |
| • Action | Motion |
-

Staff Report Summary

The street and utility improvements constructed to serve the Crossroads North Phase II Major Plat are complete and ready to be accepted by City Council

Background

The required street and utility improvements for plats are required to be accepted by City Council or bonded for prior to recording the plat and issuing building permits.

Fiscal and Policy Implications

The city accepts all responsibility for the maintenance and repairs of the improvements that are being accepted.

Options

<i>Option</i>	<i>Results</i>
<ul style="list-style-type: none">• <i>Approve a motion to accept the project.</i>	The developer can file the plat
<ul style="list-style-type: none">• <i>Take no action.</i>	The developer will not be able to file the plat

Staff Recommendation

Staff recommends City Council to accept the street and utility improvements for the Crossroads North Phase II Major Plat

Attachments

A.	Resolution No. 3609 and vicinity map
----	--------------------------------------

Legal Review

The following documents are attached and subject to legal review:

Type of Document	Title of Document	Date Reviewed by Legal Counsel
<ul style="list-style-type: none">• None		

RESOLUTION NO. 3609

**A RESOLUTION ACCEPTING STREET AND UTILITY IMPROVEMENTS FOR
MUNICIPAL USE AS PART OF THE CROSSROADS NORTH PHASE II MAJOR PLAT**

Recitals:

1. Street and Utility improvements, lying in dedicated right-of-way or easements, are in place and constructed to the City of Moses Lake's street and utility systems as part of the Crossroads North Phase II Major Plat.
2. Said street and utility improvements have been installed in accordance with the City of Moses Lake's Community Standards, such installation being completed in May, 2016.
3. RCW 35.91.030 indicated that public street and utility facilities, which are developer installed should be accepted by the City of Moses Lake upon completion if the facilities are built to city standards.

Resolved:

1. The City Council of Moses Lake accepts the street and utility improvements as facilities of the City of Moses Lake and as such will charge for use of such facilities as authorized by ordinance.
2. After May 24th, 2018, all further maintenance and operation cost of said street and utility improvements, shall be borne by the City of Moses Lake, as provided by city ordinance.

ACCEPTED by the City Council on May 24th, 2016.

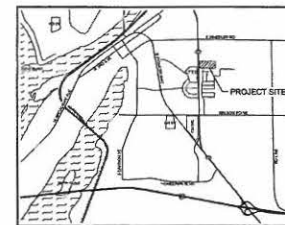
Todd Voth, Mayor

ATTEST:

W. Robert Taylor, Finance Director

CROSSROADS NORTH PHASE II

Located In The West 1/2 of the NW 1/4 of Section 24, Township 19 North, Range 28 East, W.M. City of Moses Lake, Washington



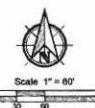
VICINITY MAP
NOT TO SCALE

SHEET INDEX

- 1 - COVER SHEET
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- 8 - CITY DETAILS
- 9 - CITY DETAILS
- 10 - CITY DETAILS

Owner/Developer:
Hayden Homes, LLC
2464 SW Glacier Place
Redmond, OR 97756
Phone: (509) 452-0153

Engineer:
HDI Design Group P.L.L.C.
Attn: Jason Mattox, PE
6115 Burden Blvd., Suite E
Pasco, WA 99301
Phone: (509) 547-5119



Jason Mattox 10-08-15
APPROVED FOR CONSTRUCTION - CITY ENGINEER DATE

Utility Locate
Call 811
2 Business Days
Before Digging



COVER SHEET FOR:

CROSSROADS NORTH PHASE II
A SUBDEVELOPMENT LOCATED IN MOSES LAKE, WASHINGTON

DESIGNED BY:
DRAWN BY:
CHECKED BY:
SCALE:
H: 1" = 80'
V: N/A
SEPTEMBER 2015
4035
SHEET
1
10

A-778

SURVEY SYMBOL LEGEND:

- CALCULATED POINT ONLY - NO MONUMENT FOUND OR SET
- ▲ 5/8" IRON PIN WITH SURVEYOR'S CAP MARKED "SHEA 33650" - MONUMENT FOUND DECEMBER, 2014
- ▲ 5/8" IRON PIN WITH SURVEYOR'S CAP MARKED "S 12491" - MONUMENT FOUND JANUARY, 2015
- 5/8" IRON PIN WITH SURVEYOR'S CAP MARKED "S 12491" - MONUMENT SET JANUARY, 2015

BASIS OF BEARINGS:

THE BEARING OF NORTH 00°10'00" WEST FOR THE WEST BOUNDARY OF THE NORTHWEST QUARTER OF SECTION 24, EQUALS THE SAME AS FROM CROSSROADS PHASE I MAJOR PLAT, IN BOOK 28 OF MAJOR PLATS, PAGE(S) 58 - 61, UNDER AUDITOR'S FILE NO. 132136

VERTICAL DATUM:

THE ELEVATION OF 1158.10 FOR THE CENTER OF SECTION 24, EQUALS THE SAME FROM THE CITY OF MOSES LAKE DATA.

BENCHMARK LISTING:

BM #1 - THE 3" BRASS CAP MONUMENT IN MONUMENT CASE MARKING THE INTERSECTION OF LAKELAND DRIVE AND DEERMAN STREET. ELEVATION = 1185.14
BM #2 - THE 3" BRASS CAP MONUMENT IN MONUMENT CASE MARKING THE INTERSECTION OF REES STREET AND TRUMAN DRIVE. (ELEVATION = 1181.97)

FUTURE
PHASE I
FARM UNIT 00

CROSSROADS NORTH
PHASE II

LANDON STREET

EGELAND DRIVE

PHASING NOTE:
THIS PROJECT IS INTENDED TO BE A CONTINUATION OF THE PREVIOUSLY RECORDED PLAT OF CROSSROADS NORTH PHASE I AND SHALL BEAR THE SAME COVENANTS AS ALREADY ESTABLISHED UNDER THE COMPLETED PORTIONS OF THE PLAT. THIS PROJECT SHALL ALSO BE COMPLETED IN PHASES PER THE PHASE BOUNDARIES.



CITY OF MOSES LAKE
STAFF REPORT

To: John Williams, City Manager
From: Gary Harer, Municipal Services Director
Date: May 24, 2016
Proceeding Type: Motion
Subject: Ordinance – Amend MLMC 3.62 Utility System Development Charges

Legislative History:

• First Presentation:	May 10, 2016
• Second Presentation:	May 24, 2016
• Action	Motion

Staff Report Summary

Attached is an ordinance that amends Moses Lake Municipal Code 3.62, entitled “Utility System Development Charges”. This would update the system development charges to reflect the 2015 consumer price index (CPI), which is 1.8%, in accordance with MLMC 3.62.021.

Background

Utility System Development Charges are only charged when a property owner requests a new connection to City’s water or sewer system. System development charges were established in 1995 to help finance water and sewer improvements and maintenance. The rate indexing per the CPI started in 2009.

Fiscal and Policy Implications

The CPI increase will keep up with inflation and maintain the same purchasing value for future water and sewer system improvements and maintenance.

Options

<i>Option</i>	<i>Results</i>
<ul style="list-style-type: none">• <i>Approve the attached ordinance that increases the utility system development charges by the CPI</i>	<i>The amended utility system development charges will keep up with inflation and maintain the same purchasing value for future water and sewer system improvements and maintenance.</i>
<ul style="list-style-type: none">• <i>Take no action.</i>	<i>The existing utility system development charges will have less purchasing value for future water and sewer system improvements and maintenance.</i>

Staff Recommendation

Staff recommends City Council to approve the attached ordinance that amends MLMC 3.62

Attachments

A.	Ordinance No. 2813
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Legal Review

The following documents are attached and subject to legal review:

Type of Document	Title of Document	Date Reviewed by Legal Counsel
<ul style="list-style-type: none">• None		

ORDINANCE NO. 2813

AN ORDINANCE AMENDING CHAPTER 3.62 OF THE MOSES LAKE MUNICIPAL CODE ENTITLED "UTILITY SYSTEM DEVELOPMENT CHARGES"

THE CITY COUNCIL OF THE CITY OF MOSES LAKE, WASHINGTON ORDAINS AS FOLLOWS:

Section 1. Chapter 3.62 of the Moses Lake Municipal Code entitled "Utility System Development Charges*" is amended as follows:

- 3.62.010 Water System Development Charges: A system development charge (SDC) in the amount shown below shall be assessed on all properties that connect to the City's water system. The charge shall be paid before the City will turn on the water service and before the City will activate a water service account. The charge shall be shown on the Utility Service Request form. For multiple services, the water system development charge shall be paid for each water service.

Meter Size	Water SDC
3/4"	\$1,108 1,128
1"	\$1,882 1,916
1½"	\$3,748 3,816
2"	\$6,019 6,128
3"	\$11,354 11,559
4"	\$22,704 23,113
6"	\$47,328 48,180
8"	\$89,784 91,398
10"	\$137,359 139,832

- 3.62.020 Sewer System Development Charges: A system development charge (SDC) shall be assessed on all properties, in the amount shown below, that connect to the City's sewer system. The charge shall be paid prior to discharging into the City's sewer system. The charge shall be shown on the Utility Service Request form. For properties with multiple water services, the sewer system development charges shall be paid for each water service; except that sewer system development charges are not due for irrigation only water services.

Water Meter Size to Property	Sewer SDC
3/4"	\$392 400
1"	\$667 680
1½"	\$1,324 1,348
2"	\$2,129 2,168
3"	\$4,008 4,081
4"	\$8,015 8,160
6"	\$16,709 17,010

Water Meter Size to Property	Sewer SDC
8"	\$31,693 <u>32,264</u>
10"	\$48,514 <u>49,388</u>

Section 2. This ordinance shall take effect and be in force five (5) days after its passage and publication of its summary as provided by law.

Adopted by the City Council and signed by its Mayor on May 24, 2016.

Todd Voth, Mayor

ATTEST:

W. Robert Taylor, Finance Director

APPROVED AS TO FORM:

Katherine L. Kenison, City Attorney



CITY OF MOSES LAKE
STAFF REPORT

To: John Williams, City Manager
From: Gilbert Alvarado, Community Development Director
Date: May 24, 2016
Proceeding Type: Motion
Subject: Ordinance – Amend MLMC 16.02 Building Permits

Legislative History:

• First Presentation:	May 10, 2016
• Second presentation:	May24, 2016
• Action:	Motion

Staff Report Summary

Attached is an Ordinance that amends the City Council's current practice under MLMC 16.02.040, Unplatted Areas, which entails requests from property owners seeking building permits on unplatted properties. The intent of Ordinance is to reduce the frequency of the number of times a request could come back before the Council by simply extending the duration of the approval. The Ordinance as drafted would allow a six (6) month window of approval rather than the current one (1) month approval.

Background

The Community Development Department receives multiple requests every year from property owners seeking a building permit for property that is deemed unplatted in accordance to our development regulations. Under the current Ordinance, a request that is approved by the City Council is only valid for thirty (30) days and a building permit must be submitted within that timeframe. Often, it is not uncommon that a party that has been given approval by the Council has come back to the Council under the same circumstances because the thirty (30) day period has expired.

Fiscal and Policy Implications

N/A

Options

<i>Option</i>	<i>Results</i>
<ul style="list-style-type: none"><i>Consider the proposed Ordinance as presented</i>	<i>MLMC 16.02.040 would provide flexibility with the building permit application process for properties deemed unplatted</i>
<ul style="list-style-type: none"><i>Take no action</i>	<i>Current practice would remain in place</i>

Staff Recommendation

Staff recommends that the City Council amend MLMC 16.020.040, and approve the Ordinance as presented.

Attachments

A	Ordinance No. 2814

Legal Review

The following documents are attached and subject to legal review:

Type of Document	Title of Document	Date Reviewed by Legal Counsel
Ordinance	Ordinance amending MLMC 16.020.040	04/19/2016 – City Attorney, Katherine Kenison

ORDINANCE NO. 2814

AN ORDINANCE AMENDING CHAPTER 16.02 OF THE MOSES LAKE MUNICIPAL CODE ENTITLED "BUILDING PERMITS"

THE CITY COUNCIL OF THE CITY OF MOSES LAKE, WASHINGTON ORDAINS AS FOLLOWS:

Section 1. Chapter 16.02 of the Moses Lake Municipal Code entitled "Building Permits" is amended as follows:

16.02.040 Unplatted Areas: No building permit or other development permit shall be issued for any lot, tract or parcel of land divided in violation of Chapter 58.17 RCW or the platting ordinances and regulations of the city. No building permit or other development permit shall be issued for any unplatted property not otherwise permitted to be issued a building permit unless the City Council finds that the public interest will not be adversely affected by the issuance of such a permit. The standards to determine if the public interest will be adversely affected includes but is not limited to consideration of the installation or existence of adequate sewer and water, conformance to lot size requirements, existence of street, sidewalk and curb improvements, access to the site, all as respects the proposed building site and the surrounding area. The City Council may condition the issuance of a building permit on unplatted land on the installation or completion of such utility, street and sidewalk improvements or other conditions as the City Council upon recommendation of staff shall deem appropriate. The City Council shall make the grant of the privilege to build on unplatted land specific as to the proposed building activity and personal to the applicant. The, and grant of such privilege shall expire if a building permit is not obtained within thirty (30) days six (6) months of the adoption of the resolution provided for herein unless the applicant requests and obtains an additional thirty (30) day extension from the Community Development Director. Any request for the thirty (30) day additional extension must be submitted in writing to the Community Development Director prior to the expiration of the six (6) month limitation period. The Community Development Director has the discretion to grant the additional extension only when no significant development code changes have occurred or will occur during the extension period, there is demonstrable proof of substantial progress made by the applicant, and the request serves the public health, safety and welfare. No more than one (1) thirty (30) day additional extension may be granted to any applicant. The City Council shall only direct the issuance of such a permit by a resolution of the City Council. The following construction is exempt from City Council resolution:

- A. Remodeling of an existing, conforming building.
- B. Construction of a temporary structure.
- C. Fences
- D. Signs

Section 2. This ordinance shall take effect and be in force five (5) days after its passage and publication of its summary as provided by law.

Adopted by the City Council and signed by its Mayor on May 24, 2016.

ATTEST:

Todd Voth, Mayor

W. Robert Taylor, Finance Director

APPROVED AS TO FORM:

Katherine L. Kenison, City Attorney



CITY OF MOSES LAKE
STAFF REPORT

To: John Williams, City Manager
From: Gary Harer, Municipal Services Director
Date: May 24, 2016
Proceeding Type: Consideration
Subject: Ordinance – Amend MLMC 10.12 Parking Regulations

Legislative History:

- | | |
|-----------------------|---------------|
| • First Presentation: | May 24, 2016 |
| • Action | Consideration |
-

Staff Report Summary

Attached is an ordinance that amends Moses Lake Municipal Code 10.12, entitled "Parking Regulations". This amendment would prohibit parking and unloading on both sides of Knolls Vista Drive from Stratford Road to Northshore Drive, the north side of Nelson Road from Division Street to Baker Street, and the south side of Nelson Road from Division Street to Skyline Drive.

Background

The prohibition of parking on this section of Knolls Vista is the result of the City's safety project a few years ago when a right-hand turn lane was added in place of the unused parking. This reconfiguration does not affect any property owners.

The prohibition of parking on this section of Nelson Road will accommodate adding a right turn lane on Nelson Road to help the flow of traffic and increase the safety at this intersection. The adjacent residential property owners did not have any objections to the change.

Fiscal and Policy Implications

The existing striping on Nelson Road will need to be removed.

Options

<i>Option</i>	<i>Results</i>
<ul style="list-style-type: none">• <i>Approve the attached ordinance</i>	<i>The added no parking zones facilitates better traffic flows and increase the safety</i>
<ul style="list-style-type: none">• <i>Take no action.</i>	<i>The status quo will be maintained</i>

Staff Recommendation

Staff recommends City Council to approve the attached ordinance that amend MLMC 10.12

Attachments

A.	Ordinance amending MLMC 3.62 Knolls Vista Drive site plan Nelson Road site plan
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Legal Review

The following documents are attached and subject to legal review:

Type of Document	Title of Document	Date Reviewed by Legal Counsel
<ul style="list-style-type: none">• None		

ORDINANCE NO.

AN ORDINANCE AMENDING CHAPTER 10.12 OF THE MOSES LAKE MUNICIPAL CODE ENTITLED "PARKING REGULATIONS"

THE CITY COUNCIL OF THE CITY OF MOSES LAKE, WASHINGTON ORDAINS AS FOLLOWS:

Section 1. Chapter "*" of the Moses Lake Municipal Code entitled "*" is amended as follows:

10.12.035 Restricted Parking Areas:

- A. Prohibited Parking: Parking or unloading is prohibited at all times on the following named streets:

<u>Street</u>	<u>Limits</u>
Broadway Avenue	South end to West Third Avenue, both sides Balsam Street to Alder Street, northwest side Block Street to north City limits, both sides
Canterbury Lane	Wheeler Road to Terrace Avenue, both sides
Central Drive	Grape Drive at signalized intersection to 80 feet west, both sides
Clover Drive	Yonezawa Boulevard to SR-17, both sides
Colonial Avenue	Entire length, both sides
Coolidge Street	Plum Street to 65 feet northeast, east side
Division Street	Belmont Street to south City limits, both sides Nelson Road to south City limits, east side
Driggs Drive	Broadway Avenue to Interlake Road, both sides
Fifth Avenue	Division Street to Pioneer Way, both sides
Grape Drive	Oregon Street to SR 17, both sides
Hamilton Road	Wheeler Road to the north end, both sides
Hill Avenue	Garden Drive to 30 feet west, north side
Ivy Street	270' south of B Street to 320 feet south of B Street, north side
<u>Knolls Vista Drive</u>	<u>Stratford Road to Northshore Drive, both sides</u>
Lakeshore Drive	195 feet south of Wanapum Drive to the north end, west side 245 feet south of the intersection of Wanapum Drive to the north end, east side
Marina Drive	Gibby Road to Burrell Street, northwest (lake) side 350 feet westerly and southerly of the Central Washington Railroad, both sides
Nelson Road	Pioneer Way to 410 feet west of Pioneer Way, both sides Clover Drive to 200 feet west of Clover Drive, north side <u>Division Street to Baker Street, north side</u> <u>Division Street to Skyline Street, south side</u>

Paxson Drive	Valley Road to south end, both sides
Pilgrim Street	Entire length, both sides
Pioneer Way	Entire length, both sides, except for the following locations: 1. 275 feet south of Third Avenue to 500 feet south of Third Avenue, west side. 2. 275 feet south of Fifth Avenue to 970 feet south of Fifth Avenue
	North Frontage to north end, both sides
Plum Street	Coolidge Drive to 65 feet southeast of Coolidge Drive, northeast side
Road F	Entire length, both sides
<u>Roundabouts</u>	<u>Entire roundabout</u>
Stratford Road	Entire length, both sides
Third Avenue	Block Street to East Broadway, both sides 80' northeast of Fig Street to 110 feet northeast of Fig Street, southeast side
Valley Road	Entire length, both sides
Wheeler Road	Entire length, both sides
Yonezawa Boulevard	Entire length, both sides

- B. Two Hour Parking: Parking is prohibited for periods longer than two continuous hours, between the hours of 9:00 a.m. and 5:00 p.m., except Sundays, at the following locations:

<u>Location</u>	<u>Limits</u>
Alder Street	Broadway Avenue to Fourth Avenue, both sides
Ash Street	Broadway Avenue to Fourth Avenue, both sides
Balsam Street	Broadway Avenue to Third Avenue, both sides
Beech Street	Third Avenue to Fourth Avenue, both sides
Broadway Avenue	Alder Street to Gumwood Street, both sides
Division Street	Broadway Avenue to Fourth Avenue, both sides Fourth Avenue to Sixth Avenue, west side
Dogwood Street	Broadway Avenue to the northwesterly end, entire area
Elder Street	Third Avenue to Fifth Avenue, southwest side
Elm Street	Third Avenue to Fourth Avenue, both sides
Fifth Avenue	Elder Street to Fig Street, southeast side
Fig Street	Fifth Avenue to Wheeler Road, southwest side
Fourth Avenue	Alder Street to Beech Street, both sides

Ivy Avenue	500 feet south of C Street to Lakeside Drive, west side
Sinkius Square	Parking lot
Pioneer Way	Parking areas between Third Avenue and Fifth Avenue, northeasterly of Pioneer Way, and southwesterly of Elder Street
Third Avenue	Balsam Street to Gumwood Street, both sides Pioneer Way to Elder Street, southeast side

- C. School Bus Zones: Parking is prohibited during school hours at the following locations, except for school buses:

<u>Street</u>	<u>Limits</u>
Central Drive	Reisner Road to 300 feet southwest of Reisner Road, southeast side
Clover Drive	Turnout lane 265 feet south of Fairbanks Drive to 530 feet south of Fairbanks Drive, west side
Dogwood Street	30 feet southeast of Third Avenue to 150 feet southeast of Third Avenue, southwest side
Elm Street	Third Avenue to Fourth, northeast side.
Fourth Avenue	Elm Street to 325 feet southwest of Elm Street, southeast side.
Ivy Avenue	C Street to D Street, west side.

- D. Loading Zones: Parking is prohibited at all times upon the following named streets, except when loading or unloading personal property or passengers:

<u>Street</u>	<u>Limits</u>
Balsam Street	33 feet northwesterly of Seventh Avenue to 83 feet northwesterly of Seventh Avenue, northeast side.
Beech Street	Fifth Avenue to 21 feet northwest of Fifth Avenue, northeast side
Chestnut Street	170 feet northwest of Seventh Avenue to 200 feet northwest of Seventh Avenue, southwest side.
Northshore Drive	95 feet southwest of Mattson Drive to 175 feet southwest of Mattson Drive, northwest side
Yonezawa Boulevard	121 feet westerly of the centerline of the access into the Grant County Skill Center to 180 feet west, north side.

- E. Accessible Parking: Parking is prohibited at all times upon the following named streets; except for vehicles with special parking privileges from the Washington State Department of Licensing, which vehicles are authorized to park for no more than two (2) continuous hours, and which vehicles must display all special parking privileges as required by state law:

<u>Street</u>	<u>Limits</u>
A Street	Marked accessible parking space 110 feet west of Lakeside Drive, south side

Ash Street	First two (2) marked accessible parking spaces southeast of Third Avenue, northeast side.
Beech Street	First marked accessible space northwest of Fifth Avenue, southeast side.
Gumwood Street	First two (2) marked accessible parking spaces northwest of Fourth Avenue, northeast side
Sixth Avenue	Two marked accessible parking spaces at the curb ramp 123' southwest of Beech Street, southeast side
Third Avenue	First marked accessible parking space southwest of Alder Street, northwest side

- F. School Loading Zones: Parking is prohibited during school hours, except for loading and unloading property or passengers, at the following locations:

<u>Street</u>	<u>Limits</u>
Knolls Vista Drive	Ridge Road to 325 feet southwest of Ridge Road, northwest side (adjacent to Knolls Vista School)
Nelson Road	Turnout lane 310 feet west of SR-17 to 635 feet west of SR-17, south side
Texas Street	Michael Street to 255 feet northeast of Michael Street, northwest side
Sharon Avenue	Monroe Street to 1,120 feet east of Monroe Street, both sides

- G. GTA and People for People Bus Stops: Parking is prohibited at the following locations, except for GTA and People for People buses:

<u>Street</u>	<u>Limits</u>
Alder Street	100 feet northwest of Fourth Avenue to 135 feet northwest of Fourth Avenue, northeast side
Fourth Avenue	30 feet northeast of Dogwood Street to 135 feet northeast of Dogwood Street, southeast side
Fifth Avenue	Turn-out lane northeast of Balsam Street, southeast side
Third Avenue	150 feet northeast of Elder Street to 200 feet northeast of Elder Street, northwest side.

Section 2. This ordinance shall take effect and be in force five (5) days after its passage and publication of its summary as provided by law.

Adopted by the City Council and signed by its Mayor on June 14, 2016.

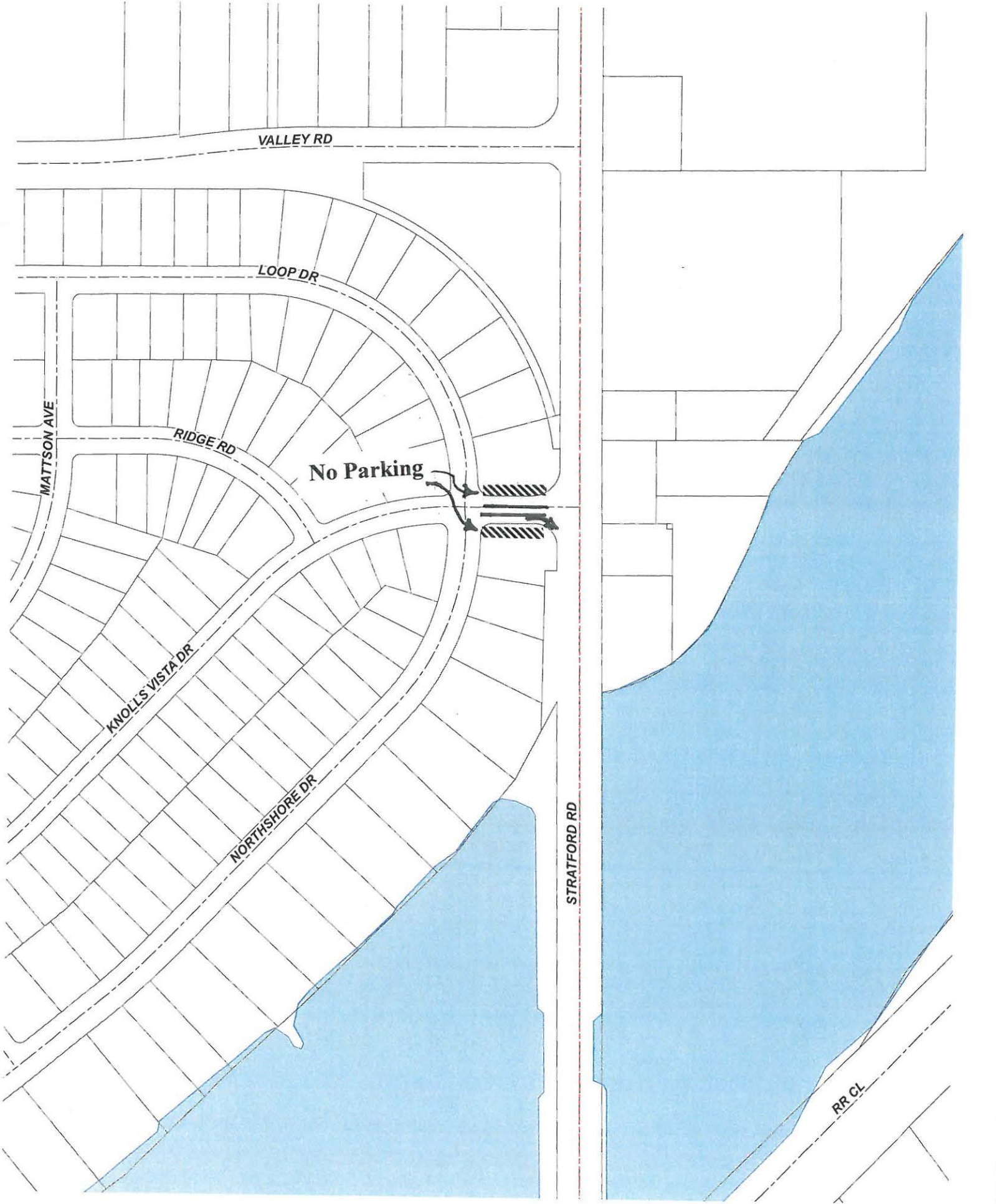
ATTEST:

Todd Voth, Mayor

APPROVED AS TO FORM:

W. Robert Taylor, Finance Director

Katherine L. Kenison, City Attorney



VALLEY RD

LOOP DR

RIDGE RD

No Parking

MATTSON AVE

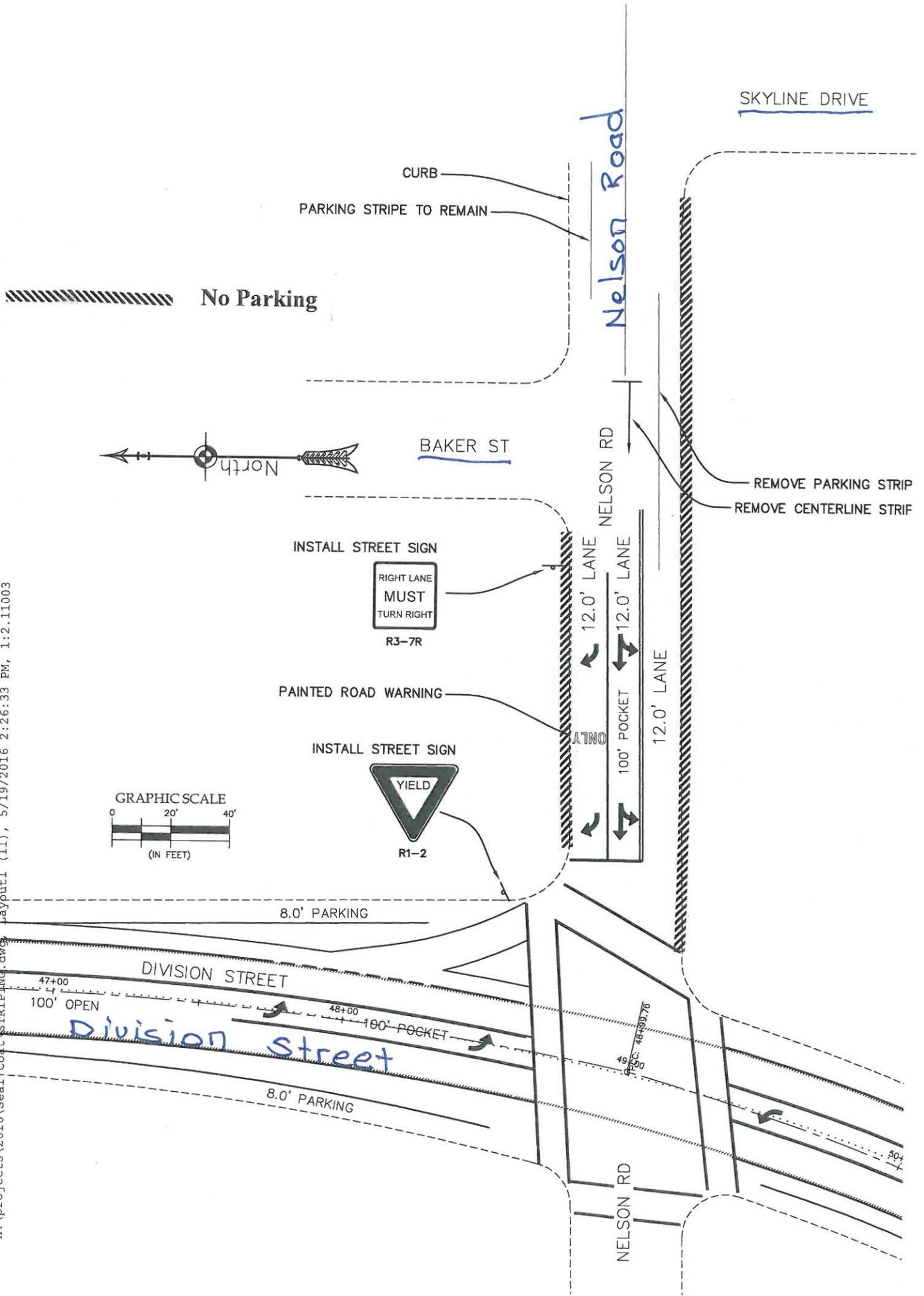
KNOLLS VISTA DR

NORTHSHORE DR

STRATFORD RD

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CITY OF MOSES LAKE
STAFF REPORT

To: John Williams, City Manager
From: Gilbert Alvarado, Community Development Director
Date: May 24, 2016
Proceeding Type: Motion
Subject: Resolution - Nuisance Abatement – 404 Dale Rd

Legislative History:

• First Presentation:	May 24, 2016
• Second presentation:	
• Action:	Motion

Staff Report Summary

Attached is a resolution providing for the abatement of nuisances at 404 N Dale Road, owed by Jeremy Blackwell. The Council should hold a hearing to consider the allegations of the Code Enforcement Officer that the property contains a public nuisance which has not been corrected. If the Council concurs that a public nuisance exists, the resolution should be adopted allowing the City to remove the public nuisance.

Background

The code enforcement matter at 404 Dale came to the Community Development Department as a citizen complaint. In accordance with MLMC 8.14, Nuisances, the site was inspected and determined to be a nuisance pursuant to MLMC 8.14. See attached April 29, 2016 Notice of Violation and Order to Correct or Cease Activity.

Fiscal and Policy Implications

N/A

Options

<i>Option</i>	<i>Results</i>
<ul style="list-style-type: none"><i>Consider the Resolution abating the existing nuisance at 404 N Dale Road</i>	<i>Compliance with MLMC 8.14, Nuisances</i>
<ul style="list-style-type: none"><i>Consider the Resolution and take no action</i>	<i>Non-Compliance with MLMC 8.14, Nuisances</i>

Staff Recommendation

Staff recommends that City Council consider the abating the existing nuisance at 404 N Dale Road and pass the Resolution as presented.

Attachments

A.	Resolution No. 3610
B.	Notice of Violation and Order to Correct or Cease Activity

Legal Review

The following documents are attached and subject to legal review:

Type of Document	Title of Document	Date Reviewed by Legal Counsel
<ul style="list-style-type: none">Resolution	Nuisance Abatement	05/17/2016 – City Attorney, Katherine Kenison

RESOLUTION NO. 3610

A RESOLUTION DETERMINING THAT JEREMY BLACKWELL IS THE OWNER OF CERTAIN REAL PROPERTY WITHIN THE CITY; THAT A NUISANCE REQUIRING ABATEMENT BY CITY FORCES OR FORCES CONTRACTED BY THE CITY EXISTS ON SUCH PROPERTY; AND DIRECTING THE USE OF SUCH FORCES TO ABATE THE NUISANCE FOUND

Recitals:

1. Real Property Location and Ownership. It is alleged by a Code Enforcement Officer of the City, a person authorized to enforce the ordinances and municipal code of the City, that the real property located at 404 N. Dale Road (Lot 63, less NEly 3.5', Knolls Visat13th Addition, Parcel #100522000, Moses Lake, Washington, is the site of public nuisance violations of Moses Lake Municipal Code (MLMC) 8.14.030 U. The records of Grant County show the owners of the subject property to be Jeremy Blackwell, 404 N. Dale, Moses Lake, Washington, 98837.
2. Notice. On April 29, 2016, the Code Enforcement Officer caused to be delivered by regular mail and certified mail to the owner of record of the subject property a Notice of Violation and Order to Correct or Cease Activity. No appeal was filed to challenge that order. The time to comply under that order has passed. The nuisance described in that order has not been abated by correction of the condition of the property and a nuisance continues to exist on the subject property. On May 10, 2016, the Code Enforcement Officer caused to be delivered to Jeremy Blackwell a notice of the intent of the City Council to consider adoption of a resolution such as this at its meeting of May 24, 2016. Such notice was in writing, in the English language and was delivered by return receipt mail and regular mail to the record owner of the subject property.
3. Violations. It has been established by the Notice of Violation and Order to Correct or Cease Activity that the following violations exist on the subject property and have not been corrected:
 - 3.1 A violation of MLMC 8.14.030 U - 8.14.030 - Nuisance Defined. Each of the following conditions, unless otherwise permitted by law, is declared to constitute a public nuisance, and whenever the Code Enforcement Officer determines that any of these conditions exist upon any premises or in any stream, drainage way or wetlands, the officer may require or provide for the abatement thereof pursuant to this chapter.
 - U. Except for any designated public park land, natural area, or environmentally sensitive area, or any undeveloped parcels of land not adjacent to developed areas or which are used for agricultural purposes, all grasses, weeds, or other vegetation growing or which has grown and died, which is determined to be a fire or safety hazard or a nuisance to persons, shall not exceed twelve inches (12") in height measured above the ground.
 1. The above exception may be waived and additional maintenance required by the Code Enforcement Officer if he determines such action is necessary to protect the safety of persons or adjoining property.
 2. All maintenance shall be done in a manner so that soil stability will not be disrupted or disturbed. Grass, weed, or vegetation control shall not include plowing, discing, or scraping the soil to eliminate the grasses, weeds, or other vegetation unless a soil stabilization plan, which will minimize blowing dust and maintain soil stability and which shall be approved by the city prior to any plowing, discing, or scraping, is implemented immediately.

4. Hearing. On May 24, 2016 the Moses Lake City Council conducted a hearing to consider the allegations of the Code Enforcement Officer that the subject property contains a public nuisance ordered corrected which remains uncorrected and that the record owner is responsible for the costs of correcting and abating such violations if such corrections and abatement is accomplished by City forces or forces contracted by the City for such purpose. All interested persons were permitted to provide written or oral evidence relevant to the issue.
5. Evidence:
 - 5.1. The following persons testified under oath:

Tina Jewell, Moses Lake Code Enforcement Officer
 - 5.2. The following exhibits were made a part of the record of the proceedings:

EXHIBIT #1: Moses Lake Municipal Code Chapter 8.14.030 U

EXHIBIT #2: Notice of Violation and Order to Correct or Cease Activity dated April 29, 2016 from the Code Enforcement Officer addressed to Jeremy Blackwell, 404 N. Dale road, Moses Lake, WA 98837

EXHIBIT #3: Pictures taken by Code Enforcement Officer of the property located at 4040 N. Dale Road, Moses Lake, Washington.

EXHIBIT #4: Letter dated May 10, 2016, from the Code Enforcement Officer to Jeremy Blackwell advising the property owner of the hearing regarding abatement of property, scheduled for May 24, 2016.

Resolved:

1. A public nuisance in violation of MLMC 8.14.030 U exists on the subject property at 404 N. Dale Road, Moses Lake, Washington. Jeremy Blackwell, 404 N. Dale Road, Moses Lake, WA 98837 is the record contract owner of the subject property per the records of Grant County.
2. The public nuisance located upon the subject property consists of:
 - 2.1. weeds and grasses in excess of 12"
3. The maintenance of these public nuisance violations on the subject property by the record owner is detrimental to the health, safety, welfare, peace and tranquility of the residents of the City impacting the quality of life and diminishing property values.
4. Jeremy Blackwell, the record contract owners, have fifteen (15) days from the date of the adoption of this resolution to cause the nuisance violations listed herein to be removed to the satisfaction of the Code Enforcement Officer. Those improvements include the following:
 - 4.1 grass and weeds must be cut down to lower than 12" in height

5. City staff shall provide a status report to City Council on the progress of the record contract owners and occupant to make the clean up required on the subject property. If the improvements, as listed above, are not to the satisfaction of the Code Enforcement Officer, the City is authorized to use City forces or contract forces to cause the identified public nuisances to be removed from the subject property to the satisfaction of the City Manager. All costs of any removal of the identified public nuisances done at City expense shall be recovered by the City Manager by all reasonable means including immediate assignment of the costs so incurred for collection.
6. A copy of this resolution shall be provided to the record contract owner by return receipt and regular mail after its approval by the City Council.

Adopted by the City Council on May 24, 2016.

Todd Voth, Mayor

ATTEST:

W. Robert Taylor, Finance Director

8.14.030 Nuisance Defined. Each of the following conditions, unless otherwise permitted by law, is declared to constitute a public nuisance, and whenever the Code Enforcement Officer determines that any of these conditions exist upon any premises or in any stream, drainage way or wetlands, the officer may require or provide for the abatement thereof pursuant to this chapter.

U. Except for any designated public park land, natural area, or environmentally sensitive area, or any undeveloped parcels of land not adjacent to developed areas or which are used for agricultural purposes, all grasses, weeds, or other vegetation growing or which has grown and died, which is determined to be a fire or safety hazard or a nuisance to persons, shall not exceed twelve inches (12") in height measured above the ground.

1. The above exception may be waived and additional maintenance required by the Code Enforcement Officer if he determines such action is necessary to protect the safety of persons or adjoining property.
2. All maintenance shall be done in a manner so that soil stability will not be disrupted or disturbed. Grass, weed, or vegetation control shall not include plowing, discing, or scraping the soil to eliminate the grasses, weeds, or other vegetation unless a soil stabilization plan, which will minimize blowing dust and maintain soil stability and which shall be approved by the city prior to any plowing, discing, or scraping, is implemented immediately.



City of Moses Lake

PO Drawer 1579
Moses Lake, WA 98837
Phone: (509) 764-3750

NOTICE OF VIOLATION AND ORDER TO CORRECT OR CEASE ACTIVITY

DATED: Friday, April 29, 2016

ISSUED TO:

JEREMY J BLACKWELL
404 N DALE RD
MOSES LAKE, WA 98837-1615

CASE #: COD2016-0322

YOU ARE HEREBY ORDERED TO CORRECT OR CEASE THE ACTIVITY AS FOLLOWS:

Grass and weeds in excess of 12" in height are present in the front, along the sides, and in the back area of this home.

The City is requiring these corrections listed on this Notice and Order be accomplished by Monday, May 9, 2016.

ACTION NECESSARY TO CORRECT VIOLATION

Grass and weeds must be cut down to lower than 12" in height.

LOCATION OF UNLAWFUL CONDITION

LOCATION: 404 N DALE RD, MOSES LAKE

PARCEL: 100522000

LEGAL DESC: Lot 63 LS NELY 3.5' Knolls Vista 13th Add

PROVISIONS OF THE CITY OF MOSES LAKE CODE VIOLATED

8.14.030.U - Maintenance of grasses, weeds, etc

Except for any designated public park land, natural area, or environmentally sensitive area, or any undeveloped parcels of land not adjacent to developed areas or which are used for agricultural purposes, all grasses, weeds, or other vegetation growing or which has grown and died, which is determined to be a fire or safety hazard or a nuisance to persons, shall not exceed twelve inches (12") in height measured above the ground. 1. The above exception may be waived and additional maintenance required by the Code Enforcement Officer if he determines such action is necessary to protect the safety of persons or adjoining property. 2. All maintenance shall be done in a manner so that soil stability will not be disrupted or disturbed. Grass, weed, or vegetation control shall not include plowing, discing, or scraping the soil to eliminate the grasses, weeds, or other vegetation unless a soil stabilization plan, which will minimize blowing dust and maintain soil stability and which shall be approved by the city prior to any plowing, discing, or scraping, is implemented immediately.

YOU ARE FURTHER NOTIFIED THAT THE MOSES LAKE CITY CODE PROVIDES FOR THE FOLLOWING PENALTIES:

1. Any violation for which a Notice of Violation and Order to Correct or Cease Activity has been issued but which has not been corrected within the time specified shall incur a civil penalty of two hundred fifty dollars (\$250) per day up to a sum of five thousand dollars (\$5000), beginning on the day the correction was to be completed. The cumulative penalty provided for in this paragraph shall not accrue while an appeal is pending, nor shall the penalty preclude the initiation of appropriate legal action to correct the violation. [1.20.050(E)(1)].
2. If a penalty has been assessed pursuant to 1.20.050(E)(1), a Court shall assess that penalty and any additional penalty the Court considers appropriate plus court costs and attorney's fees.

YOU MAY APPEAL THIS NOTICE AND ORDER TO THE HEARING EXAMINER WITHIN TEN (10) DAYS, PURSUANT

TO SECTION 20.03.050 OF THE MOSES LAKE CITY CODE AND BY PAYMENT OF AN \$800 FEE.

YOU ARE FURTHER NOTIFIED THAT IF THE AFORMENTIONED VIOLATION IS NOT CORRECTED AS SPECIFIED
HERIN THIS MATTER WILL BE REFEREEED TO THE CITY ATTORNEY FOR CIVIL ENFORCEMENT BY
INJUNCTION OR OTHER APROPRIATE ACTION.

Sincerely,

A handwritten signature in cursive script that reads "Brett Hollen". The signature is written in dark ink and is positioned to the right of the word "Sincerely,".

BRETT HOLLEN
Code Enforcement Officer



04/18/2016 10:04





04/18/2016 10:03



City of Moses Lake

PO Drawer 1579
Moses Lake, WA 98837
Phone: (509) 764-3750

DATED: Tuesday, May 10, 2016

JEREMY J BLACKWELL
404 N DALE RD
MOSES LAKE, WA 98837-1615

RE: Hearing to Permit City Abatement of Nuisance for case file #: *COD2016-0322*
Property Located at: 404 N DALE RD, MOSES LAKE on Parcel 100522000

Via Regular Mail and Return Receipt Mail

JEREMY J BLACKWELL

You are identified in the records of the Grant County Assessor as the record owner of real property located within the City of Moses Lake described as: Lot 63 LS NELY 3.5' Knolls Vista 13th Add

This property is located at: 404 N DALE RD, MOSES LAKE on Parcel 100522000

On Friday, April 29, 2016 the City of Moses Lake mailed to you by regular mail and return receipt mail a Notice of Violation and Order to Correct or Cease Activity within the time allowed by the City Code. The time specified in that Notice of Violation and Order to Correct or Cease Activity has expired without compliance. As of Monday, May 9, 2016 the nuisance located on the subject property has not been corrected or removed.

Pursuant to Moses Lake Municipal Code (MLCM) 8.14.070 the City of Moses Lake is giving you notice that it will conduct a hearing before the Moses Lake City Council at the Council's regular meeting on May 24th, 2016 which is more than ten days from the date of this letter. The meeting will begin at 7:00 p.m. in the Council Chambers in the Moses Lake Civic Center. The purpose of this hearing is for the City Council to determine if a nuisance exists on your property and if a nuisance is found to exist to direct the abatement of that nuisance by use of City contracted forces. The cost of that abatement will be assessed against you as the owner of the subject property. At the hearing all persons interested in the abatement of the nuisance existing on the subject property will have the opportunity to be heard under oath. At that time, you may present all relevant evidence you wish for the City Council to consider, whether that be documents, photos, or live testimony from yourself or others. At the conclusion of that hearing, it is expected the City Council will determine if an abatement of a nuisance located on the subject property should take place and when.

THIS HEARING IS IMPORTANT. YOUR FAILURE TO PARTICIPATE MAY IMPACT IMPORTANT RIGHTS IN YOUR PROPERTY.

If you have any questions, you may contact the City Manager's Office at the Moses Lake Civic Center, 401 S. Balsam, Moses Lake, WA, phone (509) 764-3701.

Sincerely,

TINA JEWELL
Code Enforcement Officer

cc: City Manager
City Attorney
Community Development Director



CITY OF MOSES LAKE
STAFF REPORT

To: John Williams, City Manager
From: W. Robert Taylor, Finance Director
Date: May 24, 2016
Proceeding Type: MOTION
Subject: Resolution-Authorizing the Execution of an Equipment Lease

Legislative History:

• First Presentation:	May 24, 2016
• Second presentation:	
• Action:	Motion

Staff Report Summary

Staff is requesting council consider a resolution for the execution of an equipment lease with Financial Pacific Leasing Inc., d.b.a. Umpqua Bank Equipment Leasing & Finance, a subsidiary of Umpqua Bank. The lease is for the purchase and reimbursement of rolling stock including but not limited to Fire Engine, Police vehicles and man lift bucket truck.

Background

The City has used leasing arrangements consistently to purchase large priced items to spread the cost of those items over a longer period at a lower interest rate. The philosophy is to capture lower interest rates for debt in a period where interest rates are low. All budgeted purchases are for items that are needed to keep the City's service at a reliable level. Many of the budgeted purchases are well past their scheduled replacement date.

Fiscal and Policy Implications

The collective amount of all capital purchases of equipment totaled \$1,425,000 for 2016, with \$1,223,100 reserved for vehicles and rolling stock. The use of a lease allows the City to purchase a large amount of vehicles without placing a larger strain on our fund balance. It also places equipment in service that is more reliable and less costly than continually having to replace parts to make it safer and more durable.

Options

<i>Option</i>	<i>Results</i>
<ul style="list-style-type: none">• <i>Accept the resolution accepting lease terms and condition</i>	Action would allow staff to adjust the budget from Fund balance to specific line items.
<ul style="list-style-type: none">• <i>Take no action</i>	Would reduce Fund balance for purchases made or would prevent the purchases of rolling stock that had been budgeted.

Staff Recommendation

Pass the resolution to accept the lease there by allowing the Equipment Rental to purchase a greater amount of vehicles to upgrade our fleet to a safer standard and reliability.

Attachments

A.	Resolution No. 3611
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Legal Review

The following documents are attached and subject to legal review:

Type of Document	Title of Document	Date Reviewed by Legal Counsel
<ul style="list-style-type: none">•		

RESOLUTION NO. 3611

A RESOLUTION AUTHORIZING THE EXECUTION AND DELIVERY OF A MASTER EQUIPMENT LEASE/PURCHASE AGREEMENT, AND RELATED INSTRUMENTS, AND DETERMINING OTHER MATTERS IN CONNECTION THEREWITH

Recitals:

1. The governing body of the City of Moses Lake has determined that a true and very real need exists for the equipment described in the proposed Master Equipment Lease/Purchase Agreement with Financial Pacific Leasing, Inc. dba Umpqua Bank Equipment Leasing and Finance, ISAOA at this meeting.
2. Lessee has taken the necessary steps, including those relating to any applicable legal bidding requirements, to arrange for the acquisition of the equipment.
3. Lessee proposes to enter into the agreement with Financial Pacific Leasing, Inc. dba Umpqua Bank Equipment Leasing and Finance, ISAOA substantially in the form presented at this meeting.
4. Lessee reasonably anticipates that it and its subordinate entities will not issue tax-exempt obligations in the face amount of more than \$10,000,000 during the current calendar year.

Resolved:

1. It is hereby found and determined that the terms of the agreement in the form presented at this meeting and incorporated in this resolution are in the best interests of the City of Moses Lake for the acquisition of the equipment.
2. The Financing Documents and the acquisition and financing of the equipment under the terms and conditions as described in the Financing Documents are hereby approved. The City Manager of the City of Moses Lake and any other officer of the City of Moses Lake who shall have power to execute contracts on behalf of the City of Moses Lake be, and each of them hereby is, authorized to execute, acknowledge and deliver the agreement with any changes, insertions and omissions therein as may be approved by the officers who execute the agreement, such approval to be conclusively evidenced by such execution and delivery of the agreement. The City Manager of the City of Moses Lake and any other officer of the City of Moses Lake who shall have power to do so be, and each of them hereby is, authorized to affix the official seal of the City of Moses Lake to the agreement and attest the same.
3. The proper officers of the City of Moses Lake be, and each of them hereby is, authorized and directed to execute and deliver any and all papers, instruments, opinions, certificates, affidavits and other documents and to do or cause to be done any and all other acts and things necessary or proper for carrying out this resolution and the agreement.
4. Pursuant to Section 265(b) of the Internal Revenue Code of 1986, as amended, the City of Moses Lake hereby specifically designates the Lease as a "qualified tax-exempt obligation" for purposes of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended."
5. The undersigned further certifies that the above resolution has not been repealed or amended and remains in full force and effect and further certifies that the within Master Equipment Lease/Purchase Agreement is the same as presented at said meeting of the City Council of the City of Moses Lake.
6. The City declares its intent to be reimbursed for any temporary advances from the appropriate debt service fund to pay for any part of the equipment from proceeds of the lease financing.

Adopted by the City Council on May 24, 2016.

Todd Voth, Mayor

ATTEST:

W. Robert Taylor, Finance Director