



Moses Lake City Council

Todd Voth, Mayor | Karen Liebrecht, Deputy Mayor | Bill Ecret, Council Member | Ryann Leonard, Council Member | David Curnel, Council Member | Don Myer, Council Member | Mike Norman, Council Member

May 10, 2016 – 6:00 pm

Study Session

Study Session – 6:00 pm

Commercial Building Design Guidelines

Presented by City Manager John Williams

Summary: To discuss and review suggested designs, color schemes and themes for commercial buildings within city limits.

The purpose of the study session is to allow the city council to discuss matters informally and in greater detail than permitted at formal council meetings. While all meetings of the council are open to the public, study sessions discussions are generally limited to the council, city staff and consultants.

City Council Meeting Agenda

Call to Order – 7:00 pm

Roll Call

Pledge of Allegiance

Summary Reports:

- Mayor's report
 - Certification of Acknowledgement – SkillsUSA State Culinary - MLHS
- Additional Business
- City Manager's Report

Citizen's Communications – Identification

Citizens who would like to address the council must complete one of the blue speaker request cards and submit it to the Executive Secretary. There is a (5) minute time limit per speaker.

Consent Agenda

All items listed below are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests specific items to be removed from the Consent Agenda for discussion prior to the time Council votes on the motion to adopt the Consent Agenda.

#1

- a. Approval of Minutes – April 26, 2016
- b. Approval Bills and Checks Issued
- c. Resolution – Set Date for Public Hearing – Vacation of Right of Way – Blanchet Dr
- d. Request to Accept Work – Storm Drainage Project – 2015
- e. Request to Accept Work – Sewer Generator Project – 2015
- f. Request to Work at Night – Seal Coat Project 2016 – Central WA Asphalt

Public Hearings – None

Old Business

#2 Ordinance – State Environmental Policy Act – Planned Action: **Motion**

Presented by Community Development Director, Gilbert Alvarado

Summary: Planned Action Adoption – SEPA Document

#3 Ordinance – Amend MLMC Chapter 13.05 Wastewater Regulations: **Motion**

Presented by Municipal Services Director, Gary Harer

Summary: Council to review recommended changes to the Wastewater Regulations and to conform with RCW 35A.21.390

#4 Ordinance – Creating Chapter 2.39 Lodging Tax Advisory Committee: **Motion**

Presented by City Manager, John Williams

Summary: Replacing and Repealing Resolution No. 2065 in Order to Create MLMC 2.39

#5 Ordinance – Amend MLMC Chapter 2.44 Park and Recreation Commission: **Motion**

Presented by City Manager, John Williams

Summary: Council to review recommended changes to MLMC 2.44 Parks & Recreation Commission

New Business

#6 Ordinance – Amend MLMC Chapter 16.02 Building Permits

Presented by Community Development Director, Gil Alvarado

Summary: Review and accept recommended changes made by City Staff in regards to approval period

#7 Ordinance – Amend MLMC Chapter 3.62 Utility System Development Charges

Presented by Municipal Services Director, Gary Harer

Summary: Council to review recommended changes to the municipal code.

#8 Request to Allow Concessionaire “The Smoothery” to Sell Food & Beverages on City Property: Motion

Presented by Park & Recreation Director, Spencer Grigg

Summary: Council to review and authorize vendor to sell food and beverages at Larson Playfield and Paul Lauzier Athletic Complex

Administrative Reports

Council Communications and Reports

#9 Homeless Task Force Presentation

Councilmember Ecret and GC Health District Program Director, Stephanie Dowland

Executive Session

- RCW 42.30.110(g) To evaluate the qualifications of an applicant for public employment and to review the performance of a public employee

Adjournment

MOSES LAKE CITY COUNCIL

April 26, 2016

The regular meeting of the Moses Lake City Council was called to order at 7 p.m. by Mayor Voth in the Council Chambers of the Civic Center, 401 S. Balsam, Moses Lake, Washington.

Executive Secretary Sophia Guerrero called the roll. The following were:

Present: Mayor Todd Voth, Deputy Mayor Karen Liebrecht, and Council members Bill Ecret, Don Myers, Mike Norman, David Curnel, and Ryann Leonard

PLEDGE OF ALLEGIANCE: Tanner Yilmaz, Knowledge Bowl participant, led the Council in the flag salute.

COUNCIL MEMBER REPORTS - None

MAYOR'S REPORTS

CERTIFICATION OF ACHIEVEMENT - KNOWLEDGE BOWL

A Certificate of Achievement was presented to the members of the Moses Lake High School Knowledge Bowl in recognition as the Washington State Knowledge Bowl Champions.

PARKS AND RECREATION COMMISSION

Mayor Voth requested Council confirmation of the re-appointment of Charlene Rios to the Parks and Recreation Commission.

Action Taken: Mrs. Liebrecht moved that the re-appointment of Charlene Rios be confirmed, seconded by Mrs. Leonard, and passed unanimously.

ADDITIONAL BUSINESS - None

CITY MANAGER REPORTS

RESOLUTION - GRANT APPLICATION - LARSON PLAYFIELD

A resolution was presented which authorizes the City staff to apply for a grant from the Recreation and Conservation Office, Youth Athletic Facilities, for lighting renovation at Larson Playfield.

The resolution of the City of Moses Lake, Washington authorizing the submittal of an application for grant funds from the Recreation and Conservation Office, Youth Athletic Facilities (YAF) was read by title only.

Action Taken: Mr. Curnel moved that the resolution be adopted, seconded by Mr. Norman, and passed unanimously.

POLICE DEPARTMENT

Reserve Officers Justine Materne, Jeremy Coleman, and Rudy Valdez were presented to the Council and sworn in as new Reserve Officers.

POLICE RESERVE OFFICER - VOLUNTEER OF THE YEAR

Matt Davis, Reserve Officer, was recognized as Volunteer of the Year.

COMMUNITY DEVELOPMENT DIRECTOR

Lee Creiglow, Building Inspector, was introduced to the Council.

CITIZEN'S COMMUNICATIONSVETERAN'S PARADE

Joann Hozzu, 318 Dale Road, stated that there will be a parade on June 11 to honor all veterans and the Mayor and Council were invited to walk in the parade.

CONSENT AGENDA

Minutes: The minutes of the April 12 meeting were presented for approval.

Approval of Claims, Prepaid Claims, Checks, and Payroll: Vouchers audited and certified by the Finance Director as required by RCW 42.24.080, and those expense reimbursement claims, certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Council for approval and is retained for public inspection at the Civic Center. As of April 26, 2016 the Council does approve for payment claims in the amount of \$345,539.27; prepaid claims in the amounts of \$109,456.67 and \$2,630.53; claim checks in the amount of \$1,579,407.44; and payroll in the amount of \$324,369.21.

Resolution - Abandon Easement - Catholic Church: A resolution was presented which abandons the 5' easement located along the northwesterly property line of Lot 1, Knolls Vista 18th Addition.

Water/Sewer Service - Medel: Jose Nicolas Leon Medel requested permission to connect the west 217.80' of Tax #3564 located at 4741 Grape Drive, to the City's sewer system without annexing the property to the City. The property is within one half mile of the City's limits but it would be impractical to annex since there are additional parcels and right-of-way between the lot and the City's limits. If approved, an Extra Territorial Utility Agreement would be required.

Action Taken: Mrs. Leonard moved that the Consent Agenda be approved, seconded by Mr. Norman, and passed unanimously.

PUBLIC HEARINGS - NoneOLD BUSINESSRESOLUTION - GOVERNANCE COORDINATION MANUAL - PARK AND RECREATION COMMISSION AND LODGING TAX ADVISORY COMMITTEE

A resolution was presented which adopts revisions to the Governance Coordination Manual by setting forth guidelines and rules of conduct for the Parks and Recreation Commission, Lodging Tax Advisory Committee, and a change to the order of business for Council meetings.

The resolution of the City of Moses Lake, Washington, amending Resolution No. 3597 creating the rules of procedures for City Council meetings, public hearings, legislative process and general government policies was read by title only.

John Williams, City Manager, explained the changes.

Action Taken: Mrs. Liebrecht moved that the Governance Coordination Manual be amended as proposed and the resolution be adopted, seconded by Mrs. Leonard, and passed unanimously.

NEW BUSINESSORDINANCE - CREATE 2.39 - LODGING TAX ADVISORY COMMITTEE - 1ST PRESENTATION

An ordinance was presented which creates the Lodging Tax Advisory Committee and repeals Resolution 2065 which originally established the Committee.

John Williams, City Manager, pointed out that there have been some legislative changes and the ordinance will bring this Committee into compliance with state law.

CITY COUNCIL MINUTES

April 26, 2016

Mr. Ecret volunteered to represent the Council on the Committee as a replacement for former Mayor Deane.

Action Taken: Mrs. Leonard moved that Mr. Ecret be appointed to the Committee to represent the Council, seconded by Mr. Norman, and passed unanimously.

ORDINANCE - AMEND 2.44 - PARK AND RECREATION COMMISSION - 1ST PRESENTATION

An ordinance was presented which amends the Park and Recreation Commission by establishing realistic function and duties for the Commission.

Gilbert Alvarado, Community Development Director, explained the proposed changes.

ORDINANCE - AMEND 13.05 - WASTEWATER REGULATIONS - 1ST PRESENTATION

An ordinance was presented which amends the wastewater regulations by increasing the color limit for industrial process water, adding an appeal process, and defining the ownership of flow meters.

Gary Harer, Municipal Services Director, explained the changes.

PLATTING DEEMED INSUFFICIENT - 1014 MARINA and 1618 LAKESIDE

Reza Firouzi submitted a building permit application for Lot 1, Knowles Addition, located at 1014 W. Marina Drive, which is a legally platted parcel, and requested a deferral of the required improvements.

Best Tech submitted a building permit application for Lot 6, Daoust Second Addition, located at 1618 Lakeside Drive, which is a legally platted parcel, and requested a deferral of the required improvements.

Gilbert Alvarado, Community Development Director, mentioned that property platted years ago was not required to install municipal improvements that are now required with current plats. In order to rectify the deficiencies, staff cannot issue a building permit for improvements on insufficiently platted property unless the properties are brought into conformance with the current codes or the City Council grants a waiver, deferral, or deviation from the requirements to install the deficient plat improvements. He mentioned that if the Council approves a waiver, a covenant for the additional improvements would be required of the owner.

Action Taken: Mrs. Leonard moved that the request for 1014 Marina Drive be granted with the stipulation that a covenant be required for construction of the improvements in the future, seconded by Mr. Myers, and passed unanimously.

Action Taken: Mr. Norman moved that the request for 1618 Lakeside Drive be granted with the stipulation that a covenant be required for construction of the improvements in the future, seconded by Mrs. Liebrecht, and passed unanimously.

SEWER MANHOLE LINING PROJECT 2016 - BID AWARD

The City received six bids for the 2016 Sewer Manhole Lining Project. This project includes installation of a corrosion-resistant liner in the brick manholes and includes a provision for additional work if the contracted work is within the budgeted amount.

Gary Harer, Municipal Services Director, explained the project

Mrs. Liebrecht moved that the bid be awarded to Michel's Corporation in the amount of \$133,764.71, seconded by Mr. Norman, and passed unanimously.

CASCADE PARK SEWER IMPROVEMENT PROJECT 2016 - BID AWARD

The City received seven bids for the 2016 Cascade Park Sewer Improvement Project. This project includes purchasing a prefabricated concrete restroom to replace the one damaged by fire and connecting the new restroom and all existing facilities to the City's sewer system.

Gary Harer, Municipal Services Director, explained the project.

Action Taken: Mr. Norman moved that the bid be awarded to Pipkin Construction in the amount of \$216,199.23, seconded by Mr. Curnel, and passed unanimously.

COUNCIL COMMUNICATIONS - none

ADMINISTRATIVE REPORTS - None

EXECUTIVE SESSION

The regular meeting was recessed at 7:48 p.m. and the Council met in a 30 minute executive session with the City Attorney under RCW 42.30.110(g) to discuss the qualifications of an applicant for public employment and to review the performance of a public employee.

The executive session was adjourned at 8:19 p.m. and the regular meeting was reconvened.

The regular meeting was adjourned at 8:19 p.m.

ATTEST

Todd Voth, Mayor

W. Robert Taylor, Finance Director

DATE 5/05/16
TIME 16:26:51

PAGE 1
XAPPRVD

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 05/10/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
2M COMPANY INC	00004450	0000077210	2,275.43	IRRIGATION CIRCLE
		TOTAL:	2,275.43	
ACE HARDWARE	00006538	0000077188	278.93	MISC SUPPLIES
		0000077188	98.07	MISC SUPPLIES
		TOTAL:	377.00	
AMERICAN LINEN	00004927	0000077207	240.74	
		TOTAL:	240.74	
CASCADE ANALYTICAL INC	00005014	0000077129	1,252.48	SAMPLE TESTING
		0000077129	1,040.07	SAMPLE TESTING
		TOTAL:	2,292.55	
CINTAS CORPORATION LOC 607	00000271	0000077161	22.44	SHOP TOWELS/UNIFORMS
		0000077161	22.44	SHOP TOWELS/UNIFORMS
		0000077161	302.20	SHOP TOWELS/UNIFORMS
		TOTAL:	347.08	
COMMERCIAL TIRE	00005968	0000077130	765.27	NEW TIRES/TIRE CHNG/REPAIR
		TOTAL:	765.27	
CSWW, INC dba NO 40 OUTFITTERS	00001701	0000077195	58.24	
		0000077195	103.53	
		0000077047	87.15	
		0000077195	23.22	
		0000077195	8.61	
		0000077141	151.01	MISC SUPPLIES

DATE 5/05/16
TIME 16:26:51

PAGE 2
XAPPRVD

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 05/10/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
		0000077141	139.12	MISC SUPPLIES
		0000077141	54.99	MISC SUPPLIES
		0000077141	61.49	MISC SUPPLIES
		=====		
		TOTAL:	687.36	
DATABAR	00007974			
		0000077226	487.21	MAIL UTILITY BILLS
		0000077226	487.21	MAIL UTILITY BILLS
		0000077226	487.21	MAIL UTILITY BILLS
		0000077226	487.21	MAIL UTILITY BILLS
		0000077226	487.23	MAIL UTILITY BILLS
		=====		
		TOTAL:	2,436.07	
EVERGREEN IMPLEMENT INC	00005234			
		0000077133	192.50	FILTER ELEMENT/OIL FILTER
		=====		
		TOTAL:	192.50	
INLAND PIPE & SUPPLY COMPANY	00003727			
		0000077137	18.32	MISC COPPER SUPPLIES
		=====		
		TOTAL:	18.32	
LAD IRRIGATION COMPANY INC	00001101			
		0000077125	79.58	MISC SUPPLIES
		0000077045	25.99	PVC/IRRIATION SUPPLIES
		0000077143	156.53	HOSE SWIVELS BRASS
		0000077004	146.05	MISC SUPPLIES
		=====		
		TOTAL:	408.15	
LAKE AUTO PARTS	00001102			
		0000077145	20.33	MISC SUPPLIES/CREDIT MEMOS
		0000077145	1,057.05	MISC SUPPLIES/CREDIT MEMOS
		=====		
		TOTAL:	1,077.38	
NORCO ENTERPRISES INC	00006590			
		0000077231	284.82	MEDICAL OXYGEN
		=====		
		TOTAL:	284.82	
PENHALLURICKS EXPRESS BUILDING	00006579			

DATE 5/05/16
TIME 16:26:51

PAGE 3
XAPPRVD

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 05/10/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
		0000077198	124.26	
		0000077059	440.17	MISCS SUPPLIES
		0000077059	64.06	MISCS SUPPLIES
		0000077150	15.60	EXPANSION JOINT
		=====		
		TOTAL:	644.09	
PLATT ELECTRIC COMPANY	00001549			
		0000077152	168.10	CHARGE CONTROLLER
		=====		
		TOTAL:	168.10	
RATHBONE SALES INC	00005021			
		0000077127	18.34	MISC SUPPLIES
		0000077153	2,243.24	SNOW BLOWER FOR LARSON STP
		=====		
		TOTAL:	2,261.58	
STAPLES CREDIT PLAN	00007570			
		0000077097	1,517.47	TONER/COMPUTER SUPPLIES
		0000077097	258.94	TONER/COMPUTER SUPPLIES
		=====		
		TOTAL:	1,776.41	
UNITED PARCEL SERVICE	00005456			
		0000077241	100.00	SHIPPING CHARGES
		0000077241	114.40	SHIPPING CHARGES
		0000077241	11.73	SHIPPING CHARGES
		=====		
		TOTAL:	226.13	
		=====		
		REPORT TOTAL:	16,478.98	

DATE THU, MAY 5, 2016, 4:26 PM
TIME 16:26:52

TOTALS PAGE
XAPPRVD

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 05/10/2016

TOTALS BY FUND

FUND NO	FUND NAME	AMOUNT
000	GENERAL FUND	3,873.99
116	STREET	60.16
410	WATER/SEWER	6,214.27
490	SANITATION	487.21
493	STORM WATER	548.70
498	AMBULANCE FUND	1,012.79
517	CENTRAL SERVICES	1,776.41
519	EQUIPMENT RENTAL	2,337.35
528	BUILD MAINTENANCE	168.10
	TOTAL	16,478.98

CHANGES TO BE MADE SHOULD BE LISTED BELOW

VEND NO.	P.O. NO.	AMT LISTED	CORRECTED AMT	ACTION TO BE TAKEN
----------	----------	------------	---------------	--------------------

.....
.....
.....

CORRECT AMOUNT TO BE PAID

* * * * *

*
*
*
*
* WE, THE UNDERSIGNED COUNCILMEN OF THE CITY OF MOSES LAKE, WASHINGTON, DO HEREBY CERTIFY THAT THE MERCHANDISE
* OR SERVICES SPECIFIED HAVE BEEN RECEIVED AND THAT ABOVE CLAIMS ARE APPROVED, AS NOTED, FOR PAYMENT
* IN THE AMOUNT OF \$16,478.98 THIS 10TH DAY OF MAY, 2016
*
*
*
*
*
* COUNCIL MEMBER COUNCIL MEMBER
*
*
*
*
* COUNCIL MEMBER FINANCE DIRECTOR
* * * * *

DATE 5/06/16
TIME 10:27:29

PAGE 1
XAPPRVD

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 05/10/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
A B C HYDRAULICS	00006611	0000077167	75.86	MISC SUPPLIES
		TOTAL:	75.86	
A T & T MOBILITY	00004826	0000077244	117.95	GPS SERVICE
		TOTAL:	117.95	
ACTIVE NETWORK INC	00007606	0000077090	5,100.90	CLASS MAINTENANCE/RENEWAL
		TOTAL:	5,100.90	
AG WEST DISTRIBUTING CO INC	00006842	0000077109	12.11	MISC SUPPLIES
		0000077109	18.52	MISC SUPPLIES
		TOTAL:	30.63	
ALISON GOODING	00007371	0000077115	30.80	MAC CONSIGNMENT SALES
		TOTAL:	30.80	
ALPINE PRODUCTS INC	00005052	0000077108	1,742.59	COMPLETE FLAIL CUTTER DRUM
		TOTAL:	1,742.59	
AQUATIC SPECIALTY SERVICES	00007861	0000077214	783.35	METAL KLEAR
		TOTAL:	783.35	
BARBARA HARRIS	00004372	0000077116	28.00	MAC CONSIGNMENT SALES
		TOTAL:	28.00	
BASIN LOCK & SECURITY	00003714	0000077215	80.93	ALARM LOCK WORK
		TOTAL:	80.93	
BASIN SEPTIC SERVICES	00000166	0000077190	485.58	
		TOTAL:	485.58	
BATTERY SYSTEMS	00004673	0000077204	13.41	BATTERIES
		0000077163	643.64	SOLAR SYS BATTERIES FOR FANS
		TOTAL:	657.05	
BESSE MEDICAL SUPPLY	00006688			

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 05/10/2016

NAME OF VENDOR	VENDOR NO	Expenditure Account		
Department	Object Description	P.O. Number	P.O. Amount	Purpose of Purchase
=====				
		0000077209	761.13	MEDICAL SUPPLIES
		=====		
		TOTAL:	761.13	
BONNIE LONG	00007193			
		0000077124	100.00	VEHICLE USE - MAY 2016
		=====		
		TOTAL:	100.00	
BUD CLARY TOYOTA CHEVROLET	00000150			
		0000077162	302.40	MISC SUPPLIES
		=====		
		TOTAL:	302.40	
BUSINESS INTERIORS & EQUIPMENT	00003619			
		0000077174	26.96	SUPPLIES
		0000077239	3,673.98	MAINT AGREEMENTS/COPIERS
		=====		
		TOTAL:	3,700.94	
CAROL CROSS	00004253			
		0000077111	81.90	MAC CONSIGNMENT SALES
		=====		
		TOTAL:	81.90	
CAROL HOHN	00006772			
		0000077106	175.00	BUILDING MAINTENANCE
		=====		
		TOTAL:	175.00	
CASCADE FIRE CORPORATION	00003644			
		0000077202	3,793.83	FIRE HOSE
		=====		
		TOTAL:	3,793.83	
CENTRAL MACHINERY SALES INC	00002779			
		0000077121	780.15	MISC SUPPLIES
		0000077121	1,519.24	MISC SUPPLIES
		0000077121	924.70	MISC SUPPLIES
		0000077121	325.97	MISC SUPPLIES
		=====		
		TOTAL:	3,550.06	
CENTRAL WASHINGTON ASPHALT	00003510			
		0000077128	2,491.20	MATERIAL-5/8 MINUS CSTC
		=====		
		TOTAL:	2,491.20	
CENTURYLINK	00003599			
		0000077235	8.00	LONG DISTANCE SERVICE
		0000077235	8.00	LONG DISTANCE SERVICE
		0000077235	50.00	LONG DISTANCE SERVICE

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 05/10/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account		Purpose of Purchase
		P.O. Number	P.O. Amount	
CENTURYLINK	00003599	0000077235	50.00	LONG DISTANCE SERVICE
		TOTAL:	116.00	
	00001502	0000077096	44.59	TELEPHONE SERVICE
		0000077092	155.48	TELEPHONE SERVICE
		TOTAL:	200.07	
	00003599	0000077235	90.00	LONG DISTANCE SERVICE
		TOTAL:	90.00	
	00001502	0000077096	455.08	TELEPHONE SERVICE
		TOTAL:	455.08	
	00003599	0000077235	20.50	LONG DISTANCE SERVICE
		TOTAL:	20.50	
	00001502	0000077096	184.96	TELEPHONE SERVICE
		TOTAL:	184.96	
	00003599	0000077235	4.00	LONG DISTANCE SERVICE
		TOTAL:	4.00	
	00001502	0000077096	275.84	TELEPHONE SERVICE
		TOTAL:	275.84	
	00003599	0000077235	10.00	LONG DISTANCE SERVICE
		TOTAL:	10.00	
	00001502	0000077096	127.26	TELEPHONE SERVICE
		TOTAL:	127.26	
	00003599	0000077235	62.41	LONG DISTANCE SERVICE

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 05/10/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account		Purpose of Purchase
		P.O. Number	P.O. Amount	
CENTURYLINK	00003599	0000077235	58.41	LONG DISTANCE SERVICE
		0000077234	54.41	WATER TURN OFF NOTIFICATIONS
		0000077234	54.41	WATER TURN OFF NOTIFICATIONS
		=====		
		TOTAL:	229.64	
	00001502	0000077092	46.74	TELEPHONE SERVICE
		0000077096	44.59	TELEPHONE SERVICE
		=====		
		TOTAL:	91.33	
	00003599	0000077235	62.41	LONG DISTANCE SERVICE
		=====		
		TOTAL:	62.41	
	00001502	0000077096	2,798.78	TELEPHONE SERVICE
		=====		
		TOTAL:	2,798.78	
	00003599	0000077235	36.45	LONG DISTANCE SERVICE
		0000077235	4.00	LONG DISTANCE SERVICE
		=====		
		TOTAL:	40.45	
	00001502	0000077096	183.89	TELEPHONE SERVICE
		=====		
		TOTAL:	183.89	
	00003599	0000077235	4.00	LONG DISTANCE SERVICE
		=====		
		TOTAL:	4.00	
CHAD STREVEY	00006272	0000077171	102.00	CDL REIMBURSEMENT-STREVEY
		=====		
		TOTAL:	102.00	
CIARA SHUTTLEWORTH	00007475	0000077118	69.30	MAC CONSIGNMENT SALES
		=====		
		TOTAL:	69.30	
CITY OF MOSES LAKE	00008201	0000077245	1,971.75	WATER SERVICE
		0000077245	400.86	WATER SERVICE

DATE 5/06/16
TIME 10:27:29

PAGE 5
XAPPRVD

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 05/10/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number P.O. Amount	Purpose of Purchase
CITY OF MOSES LAKE	00008201	0000077245 203.23	WATER SERVICE
		0000077245 572.44	WATER SERVICE
		0000077245 1,307.78	WATER SERVICE
		=====	
		TOTAL: 4,456.06	
	00008106	0000077166 85.94	RETAINAGE-FENCE REPAIR VALLEY
		0000077217 58.30	RETAIN FNL PE SDWLK REPAIRS 15
		=====	
		TOTAL: 144.24	
	00008201	0000077245 400.35	WATER SERVICE
		=====	
		TOTAL: 400.35	
	00008106	0000077182 8,142.43	RETAIN PE6 POW MAE VLLY SWR 15
		0000077223 608.85	RETAIN PE4 FARMERS SWR GEN 15
		=====	
		TOTAL: 8,751.28	
	00008102	0000077189 150.00	DEMO OLD RSTRM CSCD PRK SWR 16
		=====	
		TOTAL: 150.00	
	00008106	0000077233 1,277.45	RTAIN PE1 INNOVATIVE STRMWTR
		=====	
		TOTAL: 1,277.45	
CITY OF SPOKANE	00004155	0000077177 58.11	EVIDENCE DESTRUCTION
		=====	
		TOTAL: 58.11	
COLUMBIA BASIN DAILY HERALD	00000210	0000077093 459.25	PUBLICATIONS
		=====	
		TOTAL: 459.25	
COLUMBIA BASIN MACHINE	00000211	0000077131 3,882.76	MODIFICATIONS TO SANDER BODY
		=====	
		TOTAL: 3,882.76	
CONSOLIDATED DISPOSAL SERVICE	00006284	0000077227 37.55	DISPOSAL LOADS/TRANS STATION
		0000077227 6.00	DISPOSAL LOADS/TRANS STATION

DATE 5/06/16
TIME 10:27:29

PAGE 6
XAPPRVD

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 05/10/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account		Purpose of Purchase
		P.O. Number	P.O. Amount	
		0000077227	30,207.30	DISPOSAL LOADS/TRANS STATION
		0000077227	22,616.90	DISPOSAL LOADS/TRANS STATION
		=====		
		TOTAL:	52,867.75	
CONSOLIDATED ELECTRIC DIST	00000819			
		0000077120	12.82	MISC SUPPLIES
		0000077120	53.56	MISC SUPPLIES
		0000077120	17.59	MISC SUPPLIES
		0000077120	442.08	MISC SUPPLIES
		=====		
		TOTAL:	526.05	
CORTEZ FENCING	00007393			
		0000076947	1,768.75	FENCE REPAIR ON VALLEY ROAD
		=====		
		TOTAL:	1,768.75	
CROWN PAPER & JANITORIAL	00007120			
		0000077126	646.66	JANITORIAL SUPPLIES
		=====		
		TOTAL:	646.66	
DAY WIRELESS SYSTEMS	00005517			
		0000077179	11.99	PARTS
		0000077132	32.40	MINITOR V BATTERY PACK
		=====		
		TOTAL:	44.39	
DESERT GRAPHICS INC	00006564			
		0000077123	919.34	MAINTENANCE STAFF SHIRTS
		0000077123	2,000.00	MAINTENANCE STAFF SHIRTS
		=====		
		TOTAL:	2,919.34	
EASTERN CASCADE DIST	00006909			
		0000077172	88.00	DRINKING WATER
		=====		
		TOTAL:	88.00	
FABER INDUSTRIAL SUPPLY	00000501			
		0000077192	59.76	
		0000077192	322.62	
		=====		
		TOTAL:	382.38	
FARMERS ELECTRIC II LLC	00006596			
		0000077222	12,530.13	PE SEWER GENERATOR 2015
		=====		
		TOTAL:	12,530.13	

DATE 5/06/16
TIME 10:27:29

PAGE 7
XAPPRVD

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 05/10/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
FASTENAL COMPANY	00007372	0000077191	552.19	MISC SUPPLIES
		0000077134	385.16	MISC SUPPLIES/SAFETY SUPPLIES
		0000077134	7.67	MISC SUPPLIES/SAFETY SUPPLIES
		TOTAL:	945.02	
FEDERAL EXPRESS	00004667	0000077104	5.84	SHIPPING CHARGES
		TOTAL:	5.84	
FERRELLGAS	00002207	0000077201	157.15	PROPANE / BURN PROP
		TOTAL:	157.15	
GALLS, LLC	00000133	0000077218	496.82	UNIFORM PANTS / DEHART
		TOTAL:	496.82	
GARRY OTTMAR	00004434	0000077169	69.75	MISC DUMPING
		TOTAL:	69.75	
GIBSONS NURSERY & LANDSCAPE	00005489	0000077183	2,486.51	TREES FOR PARKS
		TOTAL:	2,486.51	
GRAINGER PARTS OPERATIONS	00002755	0000077135	134.62	JANITORIAL SUPPLIES/PARTS
		0000077135	21.13	JANITORIAL SUPPLIES/PARTS
		TOTAL:	155.75	
GRANT COUNTY ECON DEV COUNCIL	00005738	0000077240	20,000.00	2016 MEMBERSHIP DUES
		TOTAL:	20,000.00	
GRANT COUNTY HEALTH DISTRICT	00000614	0000077237	22,080.00	2016 CONTRIBUTION
		TOTAL:	22,080.00	
GRANT COUNTY TREASURER	00000607	0000077232	585.91	2% LIQUOR EXCISE TAX
		TOTAL:	585.91	
HACH COMPANY	00000712	0000077136	48.53	LAB SUPPLIES

DATE 5/06/16
TIME 10:27:29

PAGE 8
XAPPRVD

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 05/10/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
		TOTAL:	48.53	
HEIMAN FIRE EQUIPMENT	00006634	0000077216	356.87	MISC FIRE EQUIPMENT
		0000077216	1,188.30	MISC FIRE EQUIPMENT
		TOTAL:	1,545.17	
HOLLY L. STOCKTON	00008041	0000077186	26.60	MAC CONSIGNMENT SALES
		TOTAL:	26.60	
INNOVATIVE VACUUM SERVICES	00005675	0000077229	-125.00	PE1 STORMWATER CLEANING 2015
		0000077229	26,289.92	PE1 STORMWATER CLEANING 2015
		TOTAL:	26,164.92	
JERRYS AUTO SUPPLY	00005835	0000077193	86.43	
		0000077193	376.91	
		0000077213	156.72	MISC SUPPLIES
		0000077213	118.68	MISC SUPPLIES
		0000077138	180.19	MISC SUPPLIES/CREDIT MEMO
		0000077138	928.66	MISC SUPPLIES/CREDIT MEMO
		TOTAL:	1,847.59	
KAMAN FLUID POWER LLC	00001302	0000077168	99.41	MISC SUPPLIES
		TOTAL:	99.41	
KEITH & SADIE DOLGE	00006081	0000077112	63.00	MAC CONSIGNMENT SALES
		TOTAL:	63.00	
KIMBALL MIDWEST	00005360	0000077146	187.49	PENETRATING GREASE & OIL
		TOTAL:	187.49	
KONE INC	00006438	0000077165	65.52	ELEVATOR MAINTENANCE AGREEMENT
		0000077165	371.30	ELEVATOR MAINTENANCE AGREEMENT

DATE 5/06/16
TIME 10:27:29

PAGE 9
XAPPRVD

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 05/10/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
		TOTAL:	436.82	
LAKE BOWL	00001109	0000077091	62.58	2016 YOUTH DAY PLAQUE
		TOTAL:	62.58	
LAKESIDE DISPOSAL	00004080	0000077242	192,183.53	CONTRACT PAYMENT
		TOTAL:	192,183.53	
LINDSAY/CULLIGAN	00005289	0000077122	26.16	PR/MAC WATER
		0000077122	20.16	PR/MAC WATER
		0000077142	50.16	BOTTLED WATER
		TOTAL:	96.48	
LOCALTEL COMMUNICATIONS	00004374	0000077100	856.35	INTERNET SERVICE
		TOTAL:	856.35	
LOVETA BOYCE	00006932	0000077110	35.00	MAC CONSIGNMENT SALES
		TOTAL:	35.00	
MEYER, FLUEGGE & TENNEY INC PS	00004556	0000077063	6,939.50	LEGAL SERVICES - WINCO CASE
		TOTAL:	6,939.50	
MOON SECURITY SERVICES INC	00006510	0000077175	51.50	MONTHLY MONITORING
		TOTAL:	51.50	
MOSES LAKE STEEL SUPPLY	00001268	0000077194	31.85	
		0000077194	9.98	
		0000077147	112.99	MATERIAL STEEL SHELF
		TOTAL:	154.82	
MULTI AGENCY COMM CENTER E911	00006695	0000077173	41,197.94	USER FEE
		0000077203	1,014.20	USER FEES / MAY
		0000077203	8,613.54	USER FEES / MAY

DATE 5/06/16
TIME 10:27:29

PAGE 10
XAPPRVD

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 05/10/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number P.O. Amount	Purpose of Purchase
		=====	
		TOTAL: 50,825.68	
NORCO ENTERPRISES INC	00006590		
		0000077185 1,186.79	MISC SUPPLIES/CYLINDER RENTAL
		0000077185 34.05	MISC SUPPLIES/CYLINDER RENTAL
		0000077185 63.41	MISC SUPPLIES/CYLINDER RENTAL
		0000077170 -26.67	MISC SUPPLIES/CREDIT MEMO
		0000077170 51.25	MISC SUPPLIES/CREDIT MEMO
		=====	
		TOTAL: 1,308.83	
NORTHSTAR CHEMICAL INC	00006113		
		0000077212 4,478.85	HYDROCHLORIC ACID
		0000077140 2,958.44	SODIUM HYPOCHLORITE
		=====	
		TOTAL: 7,437.29	
NUSIGN SUPPLY TEXAS	00004289		
		0000077139 145.00	LEASING KEY FOR SOFTWARE
		=====	
		TOTAL: 145.00	
OREILLY AUTO PARTS	00004593		
		0000077149 51.53	MISC SUPPLIES
		=====	
		TOTAL: 51.53	
OXARC INC	00001412		
		0000077196 37.83	MISC SUPPLIES
		=====	
		TOTAL: 37.83	
PATRICK FLEMING	00007316		
		0000077113 40.60	MAC CONSIGNMENT SALES
		=====	
		TOTAL: 40.60	
POLLARDWATER.COM	00006064		
		0000077151 445.01	MISC BRASS SUPPLIES
		=====	
		TOTAL: 445.01	
POW CONTRACTING	00005344		
		0000077181 167,571.25	PE 6 MAE VALLEY SEWER 2015
		=====	
		TOTAL: 167,571.25	
PROTECT YOUTH SPORTS	00004626		
		0000077184 475.15	VOLUNTEER BACKGROUND CHECKS
		=====	
		TOTAL: 475.15	
QUILL CORPORATION	00004811		

DATE 5/06/16
TIME 10:27:29

PAGE 11
XAPPRVD

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 05/10/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number P.O. Amount	Purpose of Purchase
		0000077103 230.03	MISC OFFICE SUPPLIES
		0000077094 42.29	COFFEE, MISC OFFICE SUPPLIES
		0000077103 75.34	MISC OFFICE SUPPLIES
		0000077094 14.88	COFFEE, MISC OFFICE SUPPLIES
		=====	
		TOTAL: 362.54	
REBEKKA VAN DER DOES	00004973	0000077119 25.20	MAC CONSIGNMENT SALES
		=====	
		TOTAL: 25.20	
ROYAL ORGANIC PRODUCTS	00007187	0000077243 2,625.15	TIPPING FEES
		=====	
		TOTAL: 2,625.15	
SAN DIEGO POLICE EQUIPMENT	00007332	0000077178 420.76	AMMUNITION
		=====	
		TOTAL: 420.76	
SCHAEFFER MFG COMPANY	00003823	0000077154 430.87	SUPER LUBE/TRANSMISSION FLUID
		=====	
		TOTAL: 430.87	
SEA WESTERN INC	00001879	0000077220 161.85	MSA FACEPIECE
		=====	
		TOTAL: 161.85	
SHARON GOLDFINE	00007356	0000077114 24.50	MAC CONSIGNMENT SALES
		=====	
		TOTAL: 24.50	
SHERWIN-WILLIAMS	00006229	0000077199 76.35	
		0000077199 308.81	
		=====	
		TOTAL: 385.16	
SHIRTBUILDERS INC	00004022	0000077176 330.04	UNIFORMS
		0000077219 269.06	UNIFORM SHIRTS
		0000077219 269.06	UNIFORM SHIRTS
		=====	
		TOTAL: 868.16	
SKAUG BROTHERS GLASS	00004842		

DATE 5/06/16
TIME 10:27:29

PAGE 12
XAPPRVD

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 05/10/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number P.O. Amount		Purpose of Purchase
		0000077155	292.73	REPLACE WINDSHIELD
		=====		
		TOTAL:	292.73	
SPECTRUM COMMUNICATIONS	00002691	0000077156	35.38	REPLACED CONNECTOR ON CAMERA
		=====		
		TOTAL:	35.38	
SUE INKS, GARDEN GLASS DESIGNS	00004742	0000077117	26.25	MAC SHRINKAGE/LOSS
		=====		
		TOTAL:	26.25	
SUPPLYWORKS	00003053	0000077157	718.01	JANITORIAL SUPPLIES
		=====		
		TOTAL:	718.01	
TACOMA PUMP AND DRILLING	00007343	0000077224	53,755.78	PE2 WELL DRILLING 2015
		=====		
		TOTAL:	53,755.78	
THE LIFEGUARD STORE	00007072	0000077187	1,206.67	SNS STAFF UNIFORMS/SUPPLIES
		=====		
		TOTAL:	1,206.67	
USPS/PB POSTAGE BY PHONE	00007859	0000077095	6,000.00	POSTAGE FOR MACHINE
		=====		
		TOTAL:	6,000.00	
VEHRS CONSTRUCTION	00004238	0000077205	1,212.72	FINAL PE SIDEWALK REPAIRS 2015
		=====		
		TOTAL:	1,212.72	
VERIZON WIRELESS	00002107	0000077228	54.36	CELL PHONE SERVICE
		0000077228	29.61	CELL PHONE SERVICE
		0000077228	67.95	CELL PHONE SERVICE
		0000077228	-7.76	CELL PHONE SERVICE
		0000077228	726.49	CELL PHONE SERVICE
		0000077228	66.40	CELL PHONE SERVICE
		0000077228	13.20	CELL PHONE SERVICE
		0000077228	39.11	CELL PHONE SERVICE
		0000077228	19.45	CELL PHONE SERVICE

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 05/10/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account		Purpose of Purchase
		P.O. Number	P.O. Amount	
VERIZON WIRELESS	00002107			
		0000077228	58.25	CELL PHONE SERVICE
		0000077228	19.40	CELL PHONE SERVICE
		=====		
		TOTAL:	1,086.46	
WA CITIES INSURANCE AUTHORITY	00006720			
		0000077236	561.07	INSURANCE DEDUCTIBLE
		=====		
		TOTAL:	561.07	
WA ST ASSN OF FIRE CHIEFS	00004713			
		0000077206	1,000.00	ANNUAL MEMBERSHIP
		=====		
		TOTAL:	1,000.00	
WASH DEPT OF NATURAL RESOURCES	00006996			
		0000077099	296.73	1 YR SUBSCRIPTION
		=====		
		TOTAL:	296.73	
WESTERN PETERBILT INC	00006802			
		0000077159	230.46	CONTROL-ELECTRICAL WINDOW
		=====		
		TOTAL:	230.46	
WESTERN SYSTEMS	00006838			
		0000077164	3,022.84	CONTROLLER FOR TRAFFIC SIGNALS
		=====		
		TOTAL:	3,022.84	
WILSON ENGINEERING	00007286			
		0000077200	276.00	PROFESS SERV DUNES WWTF 2016
		=====		
		TOTAL:	276.00	
WOODARD AUTO & TRUCK	00005559			
		0000077158	732.82	REPLACE FUEL PUMP/FUEL FILTER
		=====		
		TOTAL:	732.82	
YUM YUM DELI	00006565			
		0000077180	390.38	MEALS
		=====		
		TOTAL:	390.38	
Z ENGINEERS PLLC	00005614			
		0000077102	2,175.60	PROFESS SERV SWR GENERATOR 15
		=====		
		TOTAL:	2,175.60	
ZIGGYS #13	00006567			
		0000077160	26.38	WOOD 2X6 16FT-QTY 3
		=====		
		TOTAL:	26.38	

DATE 5/06/16
TIME 10:27:29

PAGE 14
XAPPRVD

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 05/10/2016

NAME OF VENDOR	VENDOR NO	Expenditure Account		
Department	Object Description	P.O. Number	P.O. Amount	Purpose of Purchase

=====

=====

REPORT TOTAL:	704,979.24
---------------	------------

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 05/10/2016

TOTALS BY FUND

FUND NO	FUND NAME	AMOUNT
000	GENERAL FUND	125,980.01
103	GRANTS AND DONATIONS	20.16
116	STREET	13,620.05
119	STREET REPR/RECON	1,271.02
410	WATER/SEWER	8,709.82
477	WATER SEWER CONSTRUCTION	245,210.04
490	SANITATION	247,687.29
493	STORM WATER	27,685.14
495	AIRPORT	221.74
498	AMBULANCE FUND	9,808.98
503	SELF-INSURANCE	561.07
517	CENTRAL SERVICES	13,365.56
519	EQUIPMENT RENTAL	7,496.47
528	BUILD MAINTENANCE	3,341.89
	TOTAL	704,979.24

CHANGES TO BE MADE SHOULD BE LISTED BELOW

VEND NO.	P.O. NO.	AMT LISTED	CORRECTED AMT	ACTION TO BE TAKEN
----------	----------	------------	---------------	--------------------

.....
.....
.....

CORRECT AMOUNT TO BE PAID

CLAIMS APPROVAL

WE, THE UNDERSIGNED COUNCILMEN OF THE CITY OF MOSES LAKE, WASHINGTON, DO HEREBY CERTIFY THAT THE MERCHANDISE OR SERVICES SPECIFIED HAVE BEEN RECEIVED AND THAT ABOVE CLAIMS ARE APPROVED, AS NOTED, FOR PAYMENT IN THE AMOUNT OF \$704,979.24 THIS 10TH DAY OF MAY, 2016

.....

COUNCIL MEMBER COUNCIL MEMBER

.....

COUNCIL MEMBER FINANCE DIRECTOR



CITY OF MOSES LAKE
STAFF REPORT

To: John Williams, City Manager
From: Gilbert Alvarado, Community Development Director
Date: May 10, 2016
Proceeding Type: Motion
Subject: Resolution - Set Date for Public Hearing – Right of Way Vacation
Request

Legislative History:

• First Presentation:	May 10, 2016 Set Date for Public Hearing
• Second presentation:	
• Action:	

Staff Report Summary

The City Council should consider a request from Gregory and Marla Huff to vacate a portion of Right-of-Way (ROW), described as Blanchet Ave adjacent to Lot 1, Block 1, HLH Plat. The Council should set a public hearing to consider the merits of the vacation and Ordinance vacating described ROW.

Background

Gregory and Marla Huff are requesting the vacation of a portion of unimproved ROW that abuts their property. The Huff's have voiced their concerns in the past over the maintenance of the unimproved ROW and are requesting to vacate in order to maintain the ownership.

Fiscal and Policy Implications

Not applicable at this time.

Options

<i>Option</i>	<i>Results</i>
<ul style="list-style-type: none">Consider the request to vacate the ROW and set a public hearing	<i>The adjacent property owners each retain half of the vacated ROW to maintain.</i>
<ul style="list-style-type: none">Take no action	<i>ROW remains as is and unimproved at this time</i>

Staff Recommendation

Staff would recommend that the City Council consider the ROW vacation and set a public hearing on June 14, 2016 to consider the merits of the proposal.

Attachments

A.	Resolution/Legal Description
B.	Map
C.	Copy of Land Use Action Application
D.	Copy of Request from Gregory and Marla Huff

Legal Review

The following documents are attached and subject to legal review:

Type of Document	Title of Document	Date Reviewed by Legal Counsel

RESOLUTION NO. 3608

A RESOLUTION INITIATING THE PROCEDURE FOR VACATING RIGHT-OF-WAY
DEDICATED FOR THE DEVELOPMENT OF BLANCHET AVENUE ADJACENT TO
LOT 1, BLOCK 1, HLH PLAT

RECITALS:

1. There exists right-of-way dedicated for Blanchet Avenue adjacent to Lot 1, Block 1, HLH Plat.
2. RCW 35.79 provides that a public street may be vacated upon resolution initiated and passed by the legislative authority of the jurisdiction where the street is situated and that such resolution shall fix a time when the petition will be heard and determined and which shall not be more than sixty days nor less than twenty days after the passage of such resolution.

RESOLVED:

1. The vacation of the following described public right-of-way shall be initiated:

That portion of Blanchet Avenue, formerly known as Sixth Avenue, dedicated on the Plat of Park Orchard Tracts, Per Grant County Plat records Book 1, Page 36, located in the SW 1/4, Section 15, Township 19 North, Range 28 East. W.M., City of Moses Lake, Grant County, Washington, described as follows:

A 43.00 foot wide portion of Blanchet Avenue adjacent to Lot 1, Block 1, H.L.H. Plat, recorded in book 11 of Major Plats, pages 56 and 57, records of Grant County, Washington, more particularly described as follows:

BEGINNING at the easterly most corner of said Lot 1; Thence S62°12'45"W along the southerly line of said lot 1 a distance of, 180.60 feet; Thence S00°10'05"W along an extension of the west line of said Lot 1, a distance of 48.65 feet; Thence N62°12'45"E along a 43 feet distant from and parallel to the southeasterly line of said Lot 1, a distance of 183.17 feet to a 40.00 foot radius non-tangent curve concave to the east; Thence along the arc of said curve to the right, through a central angle of 45°50'21", an arc distance of 32.00 feet, having a chord bearing N02°26'48"W, 31.16 feet to the point of reverse curvature of a 20.00 foot radius curve concave to the West; Thence along the arc of said curve to the left through a central angle of 48°01'31", an arc distance 16.76 feet to the POINT OF BEGINNING.

Said tract of land contains 7775 square feet, more or less.

SUBJECT TO

A Public Utility Easement across the above described parcel, more particularly described as follows:

The southeasterly 5 feet.

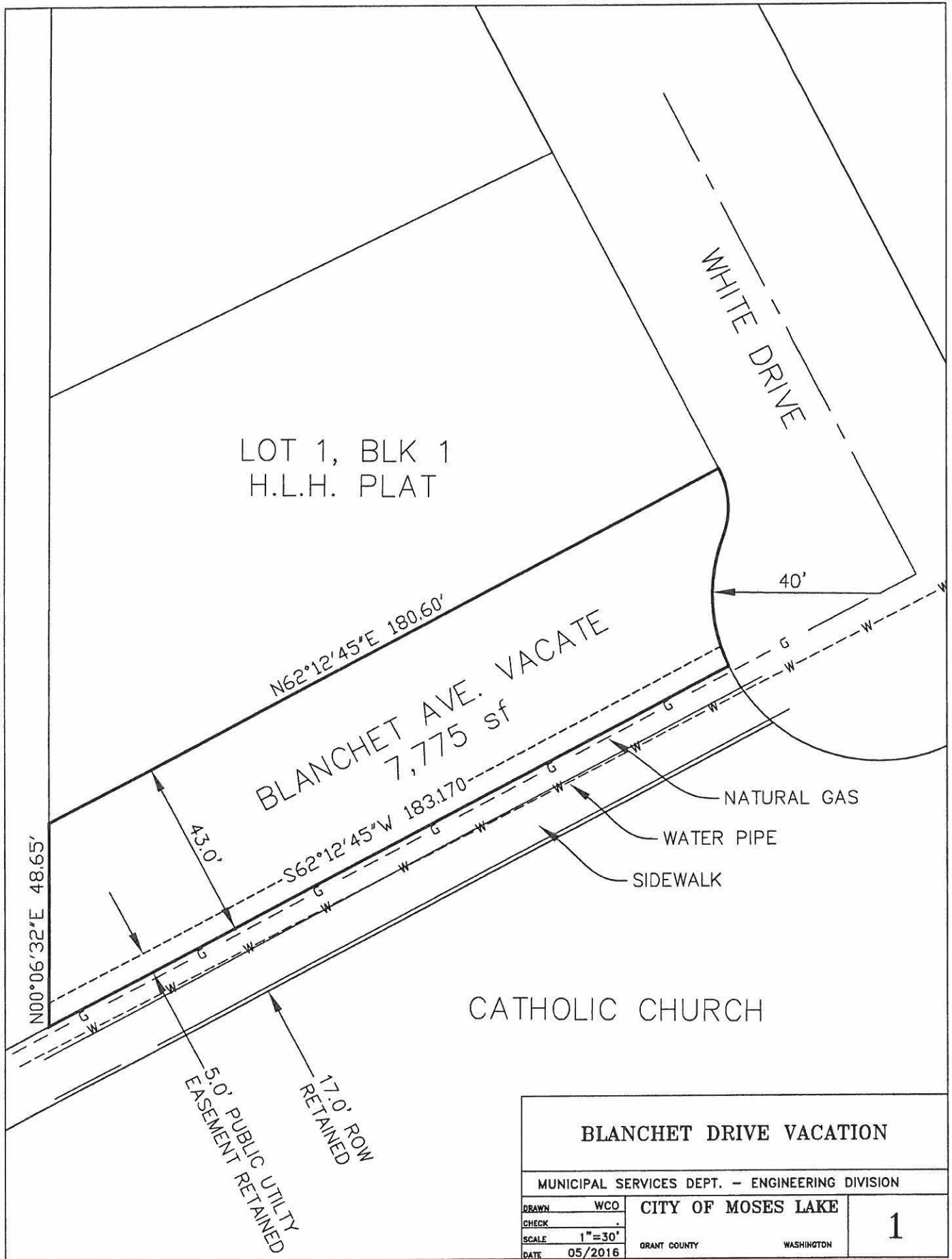
2. A public hearing and the first reading of a vacation ordinance before the City Council shall be set for June 14, 2016, and a second reading of a vacation ordinance shall be set for June 28, 2016.

Adopted by the City Council on May 10, 2016.

ATTEST:

Todd Voth, Mayor

W. Robert Taylor, Finance Director



BLANCHET DRIVE VACATION

MUNICIPAL SERVICES DEPT. - ENGINEERING DIVISION

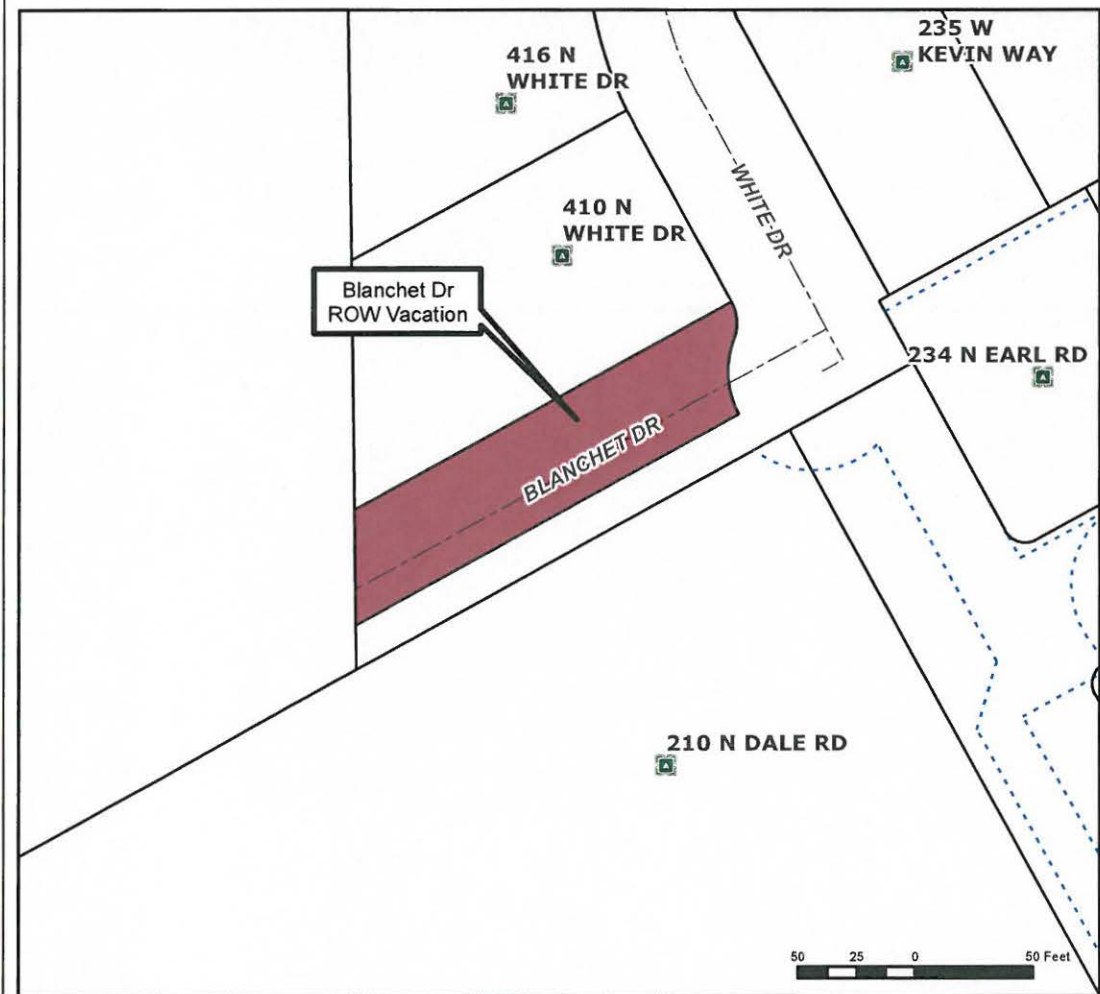
DRAWN WCO
CHECK .
SCALE 1"=30'
DATE 05/2016

CITY OF MOSES LAKE

GRANT COUNTY

WASHINGTON

1



LEGEND	
	COUNCIL AGENDA SITE
	CITY LIMITS
	UGA BOUNDARY
	MOSES LAKE



ROW VACATION



CITY OF MOSES LAKE
COMMUNITY DEVELOPMENT
PLANNING DIVISION

Date: 4/28/2016

CMS

CITY OF MOSES LAKE

(509)764-3750 Fax(509)764-3758

LAND USE ACTION APPLICATION



CITY USE ONLY

<input type="checkbox"/>	Binding Site Plan	\$300
<input type="checkbox"/>	Conditional Use Permit	\$250
<input type="checkbox"/>	Environmental Checklist	\$250
<input type="checkbox"/>	Amend Comp Plan/Development Reg's	\$200
<input type="checkbox"/>	Planned Unit Development	Prelim \$200 - Final \$225
<input type="checkbox"/>	Zoning Variance	\$100 + fees
<input type="checkbox"/>	Zone Change	\$250
<input type="checkbox"/>	Short Subdivision	Prelim \$300 - Final \$200
<input type="checkbox"/>	Major Subdivision	Prelim \$500 - Final \$400
<input type="checkbox"/>	Annexation	\$400
<input checked="" type="checkbox"/>	Right-of-Way Vacation	\$200
<input type="checkbox"/>	And Appraisal Fee	\$400
<input type="checkbox"/>	Shoreline Application Determination	\$100
<input type="checkbox"/>	Shoreline Substantial Dev. and/or CUP	\$200
<input type="checkbox"/>	Exempt	No Addition Fee
<input type="checkbox"/>	Variance	\$100
<input type="checkbox"/>	Public Hearing not otherwise specified	\$60
<input type="checkbox"/>	Boundary Line Adjustment	\$250
<input type="checkbox"/>	Cargo Containers (each)	\$60

Date Received 4-26-16
 By BM
 Fee 200.00 Receipt # 001951
 File # LUA 2016-0021

1. PROPERTY OWNER(S)

NAME Gregory & Marla Huff
 MAILING ADDRESS P.O. Box 613
 CITY AND STATE MOSES LAKE, WA. ZIP 98837
 TELEPHONE (509) 750-1424

I(We) (Signature(s))

Date: 4-26-16

Gregory Huff
Marla J. Huff

do hereby affirm and certify, under penalty of perjury, that I am one (or more) of the owners or owner under contract of the below described property and that the foregoing statements and answers are in all respects true and correct on my information and belief as to those matters, I believe it to be true.

5. UTILITIES

1. WATER SUPPLY: (Name of Utility, if applicable)

a. Existing _____
 b. Proposed _____

2. SEWAGE DISPOSAL: (Name of Utility, if applicable)

a. Existing _____
 b. Proposed _____

ACCESS: (Name of road or street from which access is or will be granted)

1. Existing Access: _____
 2. Proposed Access: _____

2. APPLICANT

COMPANY NAME _____
 CONTACT SAME
 MAILING ADDRESS _____
 CITY AND STATE _____ ZIP _____
 TELEPHONE _____
 SIGNATURE _____ DATE _____

6. PROPERTY LOCATION

NORTH SOUTH EAST WEST SIDE OF (Circle One)
 (Road Name): BLANCHET DRIVE
 between (road name): _____
 and (road name): _____
 PROPERTY ADDRESS _____
 SECTION _____ TOWNSHIP _____ RANGE _____

3. Authorized Rep

COMPANY NAME _____
 CONTACT SAME
 MAILING ADDRESS _____
 CITY AND STATE _____ ZIP _____
 TELEPHONE _____

ASSESSOR'S PARCEL NUMBER: _____

FULL LEGAL DESCRIPTION OF SUBJECT PROPERTY:
 (Attach separate sheets if too long)

4. SUMMARY OF REQUEST (List Type of Uses)

SEE ATTACHED LETTER

7.

EXISTING ZONING _____
 TOTAL AREA (square feet) OF SITE _____

Anne Henning, Senior Planner-ahenning@cityofml.com
 Billie Jo Munoz, Assistant Planner-bmunoz@cityofml.com
 Daniel Leavitt, Assistant Planner-dleavitt@cityofml.com
 Revised 1-28-15

4-26-16

Dear Sirs:

We own property located at 410 White Street.

As long as we have owned this property, Blanchet Dr. (which sits between our property and the Catholic Church, and at the end of a cul-de-sac) has sat there vacant. The new elementary school Park Orchard sits adjacent.

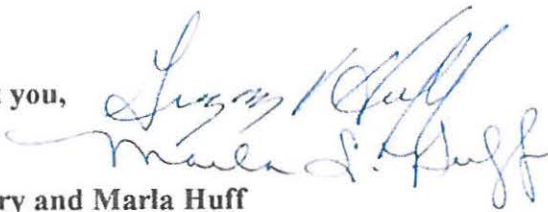
This Blanchet Dr. property has become a dumping ground for all the neighbors unused items, grass clippings and etc.

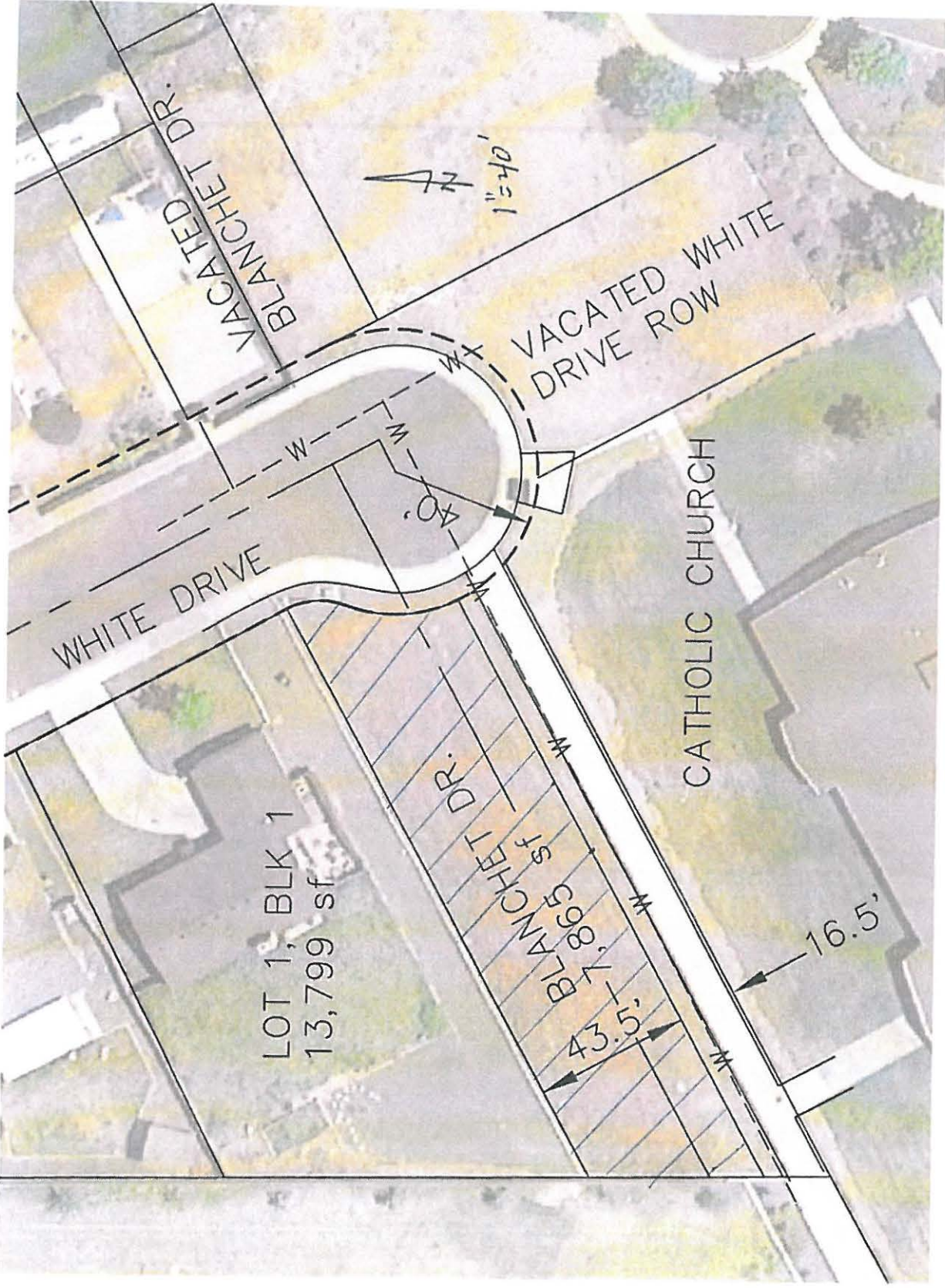
We would like Blanchet Dr. vacated and would like to purchase this unbuildable ½ lot. We would move our fence to incorporate this vacated street into our property on White Street. We would move the fence to 5 feet of the existing sidewalk used for access to the elementary school.

We have discussed this with a representative with the Catholic Church as they have the same concerns and agree with our purchasing and cleaning up this property.

We have also paid the \$200 fee to start the process for the right-of-way vacation.

Thank you,


Gregory and Marla Huff





CITY OF MOSES LAKE
STAFF REPORT

To: John Williams, City Manager
From: Gary Harer, Municipal Services Director
Date: May 10, 2016
Proceeding Type: Motion
Subject: Request To Accept Work - Storm Drainage Project - 2015

Legislative History:

- | | |
|-----------------------|--------------|
| • First Presentation: | May 10, 2016 |
| • Action | Motion |
-

Staff Report Summary

Cutting Edge Earthworks, Inc. has completed work on the Storm Drainage Project – 2015 and it is ready to be accepted.

Background

The project consisted of installing storm drainage improvements to address existing problems, increase capacity, and reduce the amount of flow discharging to the lake. The work was awarded in the amount of \$158,766.11 and the final contract amount is \$159,164.26.

Fiscal and Policy Implications

Upon acceptance, the City will enter into the 60 day lien period as required by Washington State Law.

Options

<i>Option</i>	<i>Results</i>
<ul style="list-style-type: none">• <i>Approve a motion to accept the project.</i>	The 60 day lien period will begin.
<ul style="list-style-type: none">• <i>Take no action.</i>	The project won't be accepted at this time.

Staff Recommendation

Staff recommends City Council to accept the Sewer Generator Project – 2015.

Attachments

A.	None
----	------

Legal Review

The following documents are attached and subject to legal review:

Type of Document	Title of Document	Date Reviewed by Legal Counsel
<ul style="list-style-type: none">• None		



CITY OF MOSES LAKE
STAFF REPORT

To: John Williams, City Manager
From: Gary Harer, Municipal Services Director
Date: May 10, 2016
Proceeding Type: Motion
Subject: Request To Accept Work - Sewer Generator Project - 2015

Legislative History:

- | | |
|-----------------------|--------------|
| • First Presentation: | May 10, 2016 |
| • Action | Motion |
-

Staff Report Summary

Farmer's Electric, Inc. has completed work on the Sewer Generator Project – 2015 and it is ready to be accepted.

Background

The project consisted of replacing existing standby diesel generators and transfer switch equipment at seven waste water or treatment locations. The work was awarded in the amount of \$597,909.51, which was also the final contract amount.

Fiscal and Policy Implications

Upon acceptance, the City will enter into the 60 day lien period as required by Washington State Law.

Options

<i>Option</i>	<i>Results</i>
<ul style="list-style-type: none">• <i>Approve a motion to accept the project.</i>	The 60 day lien period will begin.
<ul style="list-style-type: none">• <i>Take no action.</i>	The project won't be accepted at this time.

Staff Recommendation

Staff recommends City Council to accept the Sewer Generator Project – 2015.

Attachments

A.	None
----	------

Legal Review

The following documents are attached and subject to legal review:

Type of Document	Title of Document	Date Reviewed by Legal Counsel
<ul style="list-style-type: none">• None		



CITY OF MOSES LAKE
STAFF REPORT

To: John Williams, City Manager
From: Gary Harer, Municipal Services Director
Date: May 10, 2016
Proceeding Type: Motion
Subject: Request To Work At Night – Central WA Asphalt
Seal Coat Project - 2016

Legislative History:

- | | |
|-----------------------|--------------|
| • First Presentation: | May 10, 2016 |
| • Action | Motion |
-

Staff Report Summary

Central Washington Asphalt (CWA) requests permission to perform work on the Seal Coat Project – 2016 between the hours of 10:00 pm and 7:00 am. The sections of roadway will include Pioneer Way, Wheeler Road, and Division Street

Background

Moses Lake Municipal Code 8.28.050.B.3 requires City Council approval for construction work between the hours of 10 p.m. and 7 a.m. in residential zones.

When streets are chip sealed, there are excess chips on the road that must be swept up. This work is typically performed at night due to lower temperatures and traffic volumes. Sweeping during high daytime temperatures can lead to chips being pulled out of the soft oil. Daytime traffic volumes are also higher and lead to more conflicts with the slow moving sweepers.

Fiscal and Policy Implications

There are no fiscal implications.

Options

<i>Option</i>	<i>Results</i>
<ul style="list-style-type: none">• <i>Approve a motion to allow night time work.</i>	The necessary sweeping will have less impact on the finished product and daytime traffic.
<ul style="list-style-type: none">• <i>Take no action.</i>	Sweeping will be completed during the day.

Staff Recommendation

Staff recommends approving the request to allow sweeping to be performed between 10:00 pm and 7:00 am.

Attachments

A.	Request letter from CWA.
----	--------------------------

Legal Review

The following documents are attached and subject to legal review:

Type of Document	Title of Document	Date Reviewed by Legal Counsel
<ul style="list-style-type: none">• None		

CENTRAL WASHINGTON ASPHALT, INC.

PO BOX 939
MOSES LAKE, WASHINGTON 98837

HIGHWAY DIVISION
Wash. Cont. Lic. No. CENTRWA181PG
Oregon Cont. Lic. No. 81429
Idaho Cont. Lic. No. 10986-AAA-1-2-3



(509) 765-5757
FAX (509) 765-8052

April 20, 2016
Shawn O'Brien
City Engineer, P.E.
321 South Balsam Street
Moses Lake, WA 98837

Re: Contract A782
Request to be allowed to broom at night

Dear Shawn,

Central Washington Asphalt is requesting that we are allowed to broom at night between the hours of 7:00 pm – 7:00 am.

Please consider this request.

Sincerely,

Aaron Schonewald
Central Washington Asphalt

Cc: Pamp Maiers
Mike Walker



CITY OF MOSES LAKE STAFF REPORT

To: John Williams, City Manager
From: Gilbert Alvarado, Community Development Director
Date: May 10, 2016
Proceeding Type: Motion
Subject: Ordinance – State Environmental Policy Act – Planned Action
Grant County International Airport Employment Center

Legislative History:

• First Presentation:	April 12, 2016
• Second presentation:	May 10, 2016
• Action:	Motion

Staff Report Summary

Attached is an Ordinance that establishes a Planned Action for the Grant County International Airport Employment Center pursuant to the Washington State Environmental Policy Act (SEPA). The Planned Action Ordinance is part of the \$400,000 grant awarded by the Washington State Department of Commerce (Commerce) Advanced Planning Grant Program. The Ordinance must be adopted in order to complete the deliverable portion of the Grant Program funds.

Background

In 2015, Commerce implemented a temporary grant program for State Fiscal Year 2015 with \$1.2 million dollars available to fund Advanced Planning projects through a SEPA Planned Action. By late 2014, approximately \$900,000 dollars were still available. The Port of Moses Lake approached the City of Moses Lake and Grant County to submit a joint grant application to develop a Planned Action study area of Port property and private property. The intent of the Planned Action was to develop the up-front environmental impact analysis for future development in the study area.

Fiscal and Policy Implications

The Commerce grant requires deliverables, which includes an Ordinance by the local agency establishing the Grant County International Employment Center.

Options

<i>Option</i>	<i>Results</i>
<ul style="list-style-type: none">• <i>Adopt Ordinance</i>	<i>Compliance with Commerce grant and close out of deliverables</i>
<ul style="list-style-type: none">• <i>Take no action.</i>	<i>Non-Compliance with Commerce grant deliverables</i>

Staff Recommendation

Staff recommends the Ordinance be adopted as presented

Attachments

A.	Ordinance No. 2809
B.	September 4, 2014 Port of Moses Lake Letter
C.	Advanced Planning Grant Program Fact Sheet

Legal Review

The following documents are attached and subject to legal review:

Type of Document	Title of Document	Date Reviewed by Legal Counsel
<ul style="list-style-type: none">• Ordinance	Planned Action	04/12/16 – City Attorney, Katherine Kenison

ORDINANCE NO. 2809

AN ORDINANCE ESTABLISHING A PLANNED ACTION FOR THE GRANT COUNTY INTERNATIONAL AIRPORT (GCIA) EMPLOYMENT CENTER, PURSUANT TO THE STATE ENVIRONMENTAL POLICY ACT.

Recitals:

1. The State Environmental Policy Act (SEPA) and implementing rules provide for the integration of environmental review with land use planning and project review through designation of "Planned Actions" by jurisdictions planning under the Growth Management Act (GMA).
2. The City has adopted a Comprehensive Plan complying with the GMA.
3. The City has adopted development regulations permitting designation of Planned Actions.
4. The GCIA Employment Center has received an Advanced Planning grant from the Washington State Department of Commerce to prepare a Planned Action EIS.
5. The City has established development regulations for properties within the GCIA Employment Center site.
6. The City desires to designate a Planned Action for the GCIA Employment Center area.
7. Designation of a Planned Action expedites the permitting process for subsequent, implementing projects whose impacts have been previously addressed in a Planned Action environmental impact statement (EIS), and thereby encourages desired growth and economic development.
8. The GCIA Employment Center Planned Action EIS identifies impacts and mitigation measures associated with planned development in the GCIA Employment Center Area.
9. The City has adopted development regulations which will help protect the environment and will guide the amount, location, form, and quality of desired development.
10. The GCIA Employment Center area is deemed to be appropriate for designation of a Planned Action.
11. The Grant County (County), as a SEPA lead agency, provided public comment opportunities through an EIS scoping period in February and March 2015, and for the GCIA Employment Center Draft EIS during June and July 2015.
12. The City provided notice and an opportunity for the public to comment on the GCIA Employment Center Planned Action EIS during a public meeting before the City Council on April 12, 2016.

THE CITY COUNCIL OF THE CITY OF MOSES LAKE, WASHINGTON ORDAINS AS FOLLOWS:

Section 1. Recitals: The recitals set forth above are incorporated herein by reference.

Section 2. Purpose: The City Council declares that the purpose of this ordinance is to:

- A. Combine environmental analysis, land use plans, development regulations, City codes and ordinances together with the mitigation measures in the GCIA Employment Center EIS to mitigate environmental impacts and process planned action development application in the GCIA Employment Center area.
- B. Designate the GCIA Employment Center as a Planned Action for purposes of environmental review and permitting of subsequent, implementing projects pursuant to the SEPA, RCW43.21C.031.
- C. Establish criteria and procedures, consistent with state law that will determine whether subsequent, implementing projects qualify as Planned Actions.

- D. Provide the public with information about Planned Actions and how the City and County will process applications for implementing projects within the Planned Action area.
- E. Streamline and expedite the land use review and approval process for qualifying projects by relying on the EIS completed for the Planned Action
- F. Apply the City's development regulations together with the mitigation measures described in the Planned Action EIS and this ordinance to address the impacts of future development contemplated by the Planned Action.

Section 3. Findings: The City Council finds as follows:

- A. The City is subject to the requirements of the Growth Management Act RCW 36.70A, and portions of the GCIA Employment Center site located in the City and County are within an Urban Growth Area.
- B. The City has adopted a Comprehensive Plan complying with the GMA which addresses a portion of the GCIA Employment Center site.
- C. A portion of the approximately 1,258-acre Planned Action area is location within Grant County, and encompasses an area smaller than the Grant County limits.
- D. An EIS has been prepared for the Planned Action area, and the City Council finds that the EIS adequately identifies and addresses the probable significant environmental impacts associated with the types of land uses and amount of development planned to occur in the designated Planned Action area.
- E. The mitigation measures identified in the Planned Action EIS and attached to this ordinance as Exhibit B, incorporated herein by reference, together with adopted City and County development regulations, will adequately mitigate significant impacts from development within the Planned Action area.
- F. The Planned Action EIS identifies the location, type and amount of development that is contemplated by the Planned Action.
- G. Essential public facilities defined in RCW47.06.140 are excluded from the Planned Action and are not eligible for review or permitting as Planned Actions.
- H. Future projects that are implemented consistent with the Planned Action will protect the environment, benefit the public and enhance economic development.
- I. The County has provided several opportunities for meaningful public involvement in the proposed Planned Action, has considered all comments received, and, as appropriate, has modified the proposal or mitigation measures in response to comments.
- J. Public services and facilities are adequate to serve the proposed Planned Action, with implementation of mitigation measures identified in the EIS.

Section 4. Procedures and Criteria for Evaluating and Determining Projects as Planned Actions:

- A. Planned Action Area: The Planned Action designation shall apply to the area shown in Exhibit A, incorporated herein by reference.
- B. Environmental Document: A Planned Action determination for a site-specific project application shall be based on the environmental analysis contained in the Draft EIS issued on June 26, 2015, and the Final EIS issued December 2015. The Draft and Final EISs shall comprise the Planned Action EIS for the Planned Action area. The mitigation measures contained in Exhibit B are based upon the findings of the Planned Action EIS and shall, along with City and County regulations, provide the framework that the City and County will use to impose appropriate conditions on qualifying Planned Action projects.
- C. Planned Action Designated: Land uses and activities described in the Planned Action EIS, subject to the thresholds described in subsection 4.D and the mitigation measures contained in Exhibit B, are designated Planned Actions or Planned Action Projects pursuant to RCW 43.21C.031. A development

application for a site-specific Planned Action project located within the Planned Action area shall be designated as a Planned Action if it completed the modified SEPA Checklist in Exhibit C, and meets the criteria set forth in subsection 4.D of this ordinance and applicable laws, codes, development regulations and standards of the City and County.

- D. Planned Action Thresholds: The following thresholds shall be used to determine if a site-specific development proposed within the GCIA Employment Center site is contemplated by the Planned Action and has had its environmental impacts adequately evaluated in the Planned Action EIS:

1. Qualifying Land Use: The following general categories/types of land uses which are permitted in zoning classifications applicable to the GCIA Employment Center site, and subject to any limitations in size contained in the applicable zoning districts, are considered Planned Actions; anticipated land uses are further identified below:

- a. Heavy industrial and manufacturing uses
- b. Light industrial and technology uses
- c. Aviation development, revenue support uses and airfield operations
- d. Public
- e. Infrastructure and utilities, such as roadways, water, wastewater and stormwater, which are also Planned Actions.

Individual land uses considered to be Planned Actions shall include those uses specifically listed in development regulations applicable to the zoning classifications applied to properties within the Planned Action Area.

2. Development/Employee Thresholds

- a. The following total amounts of various new land uses and employees are contemplated by the Planned Action at build-out:

Land Use	Total Development Amount
Heavy Industrial ¹	Up to 7,290,967 sq. ft.
Aviation Development ²	Up to 2,245,460 sq. ft.
Revenue Support ²	Up to 274,494 sq. ft.
Employees	Up to 19,010

¹Includes uses permitted in the City of Moses Lake Heavy Industrial (HI) zoning classification described in MLMC Title 18, and the Grant County Urban Heavy Industrial (UHI) zoning described in the GCC Chapter 23.

²Includes uses permitted in the Grant County International Airport Aviation Development and Revenue Support classifications described in the GCIA Master Plan.

- b. If future development proposals at the GCIA Employment Center Planned Action Area exceed the development thresholds specified in this ordinance, further environmental review may be required pursuant to WAC 197-11-172. Furthermore, if proposed development would alter the assumptions and analysis in the Planned Action EIS, further environmental review may be required.

3. Transportation:

- a. Trip Ranges & Thresholds: The total number of new trips anticipated in the Planned Action area and reviewed in the EIS is as follows:

Total Trips	Up to 40,500
-------------	--------------

Uses or activities that would exceed these maximum trip levels will require additional SEPA review.

- b. Concurrency: The determination of transportation impacts shall be based on the Moses Lake Municipal Code and the County's concurrency management program contained in the Grant County Code (GCC 25.20).
- c. Traffic Impact Mitigation: In order to mitigate transportation-related impacts, all Planned Action projects shall be responsible for a proportional share of off-site improvements for local streets and roads listed in Exhibit B unless a separate mitigation funding agreement has been executed by the affected agencies. A proposed project's proportional share shall be determined based on a traffic generation study, included with the Planned Action checklist required by Section G 1 of this ordinance. The study shall consider the type, intensity and location of the proposal, and its proportional demand for identified local traffic improvements.
- d. Director Discretion: The City of Moses Lake Community Development Director and Grant County Planning Director shall have discretion to determine incremental and total trip generation, consistent with the Institute of Traffic Engineers (ITE) Trip Generation Manual (latest edition) or an alternative manual accepted by the County Engineer at his or her sole discretion, for each project permit application proposed under this Planned Action.
5. Elements of the Environment and Degree of Impacts: A proposed project that would result in a significant change in the type or degree of impacts to any of the elements of the environment analyzed in the Planned Action EIS shall not qualify as a Planned Action.
6. Changed Conditions: Should environmental conditions change significantly from those analyzed in the Planned Action EIS, the City's and County's SEPA Responsible Official may determine that the Planned Action designation is no longer applicable until supplemental environmental review is conducted.

E. Planned Action Review Criteria:

1. The City's and County's SEPA Responsible Official may designate as "Planned Actions", pursuant to RCW 43.21C.030, applications that meet all of the following conditions:
- a. The proposal is located within the Planned Action area identified in Exhibit A of this ordinance.
- b. The proposed uses and activities are consistent with those described in the Planned Action EIS and Section 4.D of this ordinance.
- c. The proposal is within the Planned Action thresholds and other criteria of Section 4.D of this ordinance.
- d. The proposal is consistent with the City of Moses Lake Comprehensive Plan and Grant County Comprehensive Plan.
- e. The proposal's significant adverse environmental impacts have been identified in the Planned Action EIS.
- f. The proposal's significant impacts have been mitigated by application of the measures identified in Exhibit B, this ordinance, and other applicable City and County regulations, together with any modifications or variances or special permits that may be required.

- g. The proposal complies with all applicable local, state and/or federal laws and regulations, and the Responsible Official determines that these constitute adequate mitigation.
 - h. The proposal is not an essential public facility as defined by RCW 36.70A.200(1), unless the essential public facility is accessory to or part of a development that is designated as a Planned Action under this ordinance.
 2. The City and/or County shall base its decision on review of a SEPA checklist, or an alternative form authorized by state law, and review of the application and supporting documentation.
 3. A proposal that meets the criteria of this section shall be considered to qualify and be designated as a Planned Action, consistent with the requirements of RCW 43.21C.030, WAC 197-11-164 et seq, and this ordinance.
- F. Effect of Planned Action:
 1. Designation as a Planned Action project means that a qualifying proposal has been reviewed in accordance with this ordinance and found to be consistent with its development parameters and thresholds, and with the environmental analysis contained in the Planned Action EIS.
 2. Upon determination by the City's and County's SEPA Responsible Official that the proposal meets the criteria of Section 4.D and qualifies as a Planned Action, the proposal shall not require a SEPA threshold determination, preparation of an EIS, or be subject to further review pursuant to SEPA.
- G. Planned Action Permit Process: Applications for Planned Actions shall be reviewed pursuant to the following process:
 1. Development applications shall meet all applicable requirements of the Moses Lake Municipal Code and Grant County Unified Development Code (GCC). Applications for Planned Actions shall be made on forms provided by the City and County and shall include a SEPA checklist, or an approved Planned Action checklist.
 2. The City of Moses Lake Community Development Director and County's Planning Director or designee shall determine whether the application is complete as provided in GCC25.04.130 - 25.04.160.
 3. If the application is for a project within the Planned Action Area defined in Exhibit A, the application will be reviewed to determine if it is consistent with the criteria of this ordinance and thereby qualifies as a Planned Action project.
 - a. The SEPA Responsible Official shall notify the applicant of his/her decision. Notice of this determination shall also be mailed or otherwise verifiably delivered to federally recognized tribal governments and to agencies with jurisdiction over the Planned Action project pursuant to Chapter 1, Laws of 2012 (Engrossed Substitute Senate Bill [ESSB] 6406).
 - b. If the project is determined to qualify as a Planned Action, it shall proceed in accordance with the applicable permit review procedures specified in GCC 25.04, except that no SEPA threshold determination, EIS or additional SEPA review shall be required.
 - c. Notice of the application for a Planned Action project shall be pursuant to GCC 25.04.190-25.04.240.
 4. If notice is required for the underlying permit, the notice shall state that the project has qualified as a Planned Action. If notice is not otherwise required for the underlying permit, no special notice is required by this ordinance.
 5. Development Agreement: To provide additional certainty about applicable requirements, the City or County or an applicant may request consideration and execution of a development agreement for a Planned Action project. The development agreement may address review procedures applicable to a Planned Action project, permitted uses, mitigation measures, payment of impact

fees or provision of improvements through other methods, design standards, phasing, vesting of development rights or any other topic that may properly be considered in a development agreement consistent with RCW 36.70B.170 et seq.

6. If a project is determined to not qualify as a Planned Action, the SEPA Responsible Official shall so notify the applicant and prescribe a SEPA review procedure consistent with the City's or County's SEPA regulations and the requirements of state law. The notice shall describe the elements of the application that result in failure to qualify as a Planned Action.
7. Projects that fail to qualify as Planned Actions may incorporate or otherwise use relevant elements of the Planned Action EIS, as well as other relevant SEPA documents, to meet their SEPA requirements. The SEPA Responsible Official may limit the scope of SEPA review for the non-qualifying project to those issues and environmental impacts not previously addressed in the Planned Action EIS.

Section 5. Monitoring and Review:

- A. The City and County should monitor the progress of development in the designated Planned Action area as deemed appropriate to ensure that it is consistent with the assumptions of this ordinance and the Planned Action EIS regarding the type and amount of development and associated impacts, and with the mitigation measures and improvements planned for the GCIA Employment Center Planned Action Area.
- B. This Planned Action Ordinance should be reviewed by the SEPA Responsible Official no later than five (5) years from its effective date. The review shall determine the continuing relevance of the Planned Action assumptions and findings with respect to environmental conditions in the Planned Action area, the impacts of development, and required mitigation measures. Based upon this review, the City and County may propose amendments to this ordinance or may supplement or revise the Planned Action EIS, as appropriate.
- C. When Planned Action monitoring indicates that development proposals that generate a cumulative of about 12,000 daily trips have been submitted, the City and County will begin work towards developing a memorandum of understanding (MOU) in cooperation with the Washington State Department of Transportation to address identified impacts to state transportation facilities. The MOU may address timing, design and funding of state facilities, and/or such other topics as the parties may determine.

Section 6. Conflict: In the event of a conflict between this ordinance or any mitigation measure imposed thereto, and any ordinance or regulation of the City and County, the provisions of this ordinance shall control EXCEPT that the provision of any International Code shall supersede.

Section 7. Severability: If one or more sections, subsections or sentences of this ordinance are held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portions of this ordinance and shall remain in full force and effect.

Section 8. This ordinance shall take effect and be in force five (5) days after its passage and publication of its summary as provided by law.

Adopted by the City Council and signed by its Mayor on May 10, 2016.

ATTEST:

Todd Voth, Mayor

W. Robert Taylor, Finance Director

APPROVED AS TO FORM:

Katherine L. Kenison, City Attorney



GRANT COUNTY INTERNATIONAL AIRPORT
Foreign Trade Zone #203

7810 Andrews St. N.E., Suite 200
Moses Lake, WA, USA 98837-3204

PHONE 509-762-5363

FAX 509-762-2713

E-MAIL info@portofmoseslake.com

WEB SITE www.portofmoseslake.com

September 4, 2014

TO: Moses Lake City Council
Joseph K. Gavinski – City Manager
Gilbert Alvarado – Community Development Director

FROM: Patrick Jones – Port of Moses Lake

RE: Advanced Planning Grant Program

There is an opportunity to obtain State funding for a planned action analysis of the Port's aviation and industrial area. This analysis would support aircraft and aviation-related manufacturing development.

These funds are available through the end of the State's biennium. This advanced planning action will provide an environmental analysis during this study rather than at a project permit review stage, streamlining and expediting the land use permit process. The Port believes that completing this analysis would benefit the community by facilitating private investment in the study area. The community would be better positioned to attract new businesses in the aerospace industry.

Based on the benefits associated with a planned action analysis, the Port of Moses Lake would like to request the City's support for a grant application to complete this analysis.

Thank you very much for your consideration.

"Your Partner For Progress"

Commissioners: MICHAEL B. CONLEY – DAVID "KENT" JONES – STROUD W. KUNKLE • Executive Director: PATRICK JONES

Advanced Planning Grant Program

WHAT:

A temporary grant program for State Fiscal Year 2015 that funds:

"... the preparing of an environmental analysis that advances environmental permitting activities in and around current and future large manufacturing sites for aerospace and other key economic growth centers."

Examples of Eligible and Ineligible activities:

- | | | |
|-------------------------|-------------------------|--------------------------|
| • Traffic studies | • Executive Order 05-05 | • No feasibility studies |
| • Stormwater studies | • Shoreline studies | • No marketing plans |
| • Environmental impacts | • Wetlands mitigation | • No marketing studies |
| • Section 106 | • Etc. | • Etc. |

WHEN:

JULY 1, 2014: Grant recipients can be reimbursed for eligible expenses incurred on or after July 1, 2014.

JUNE 30, 2015: Grant recipients can be reimbursed for eligible expenses incurred up to or before June 30, 2015.

- Funds unexpended on July 1, 2015, return to the State General Fund.

WHO:

- Cities and counties are the *only* entities eligible for funding.
- Cities and counties developing large scale manufacturing sites.
- Private entities are ineligible to receive funding.

Grant recipients may work in partnership with other local governments and private entities. However, only the eligible expenses incurred by the grant recipients may be reimbursed under this grant program.

FUNDS:

\$1,190,000 is available for this program starting July 1, 2014.

- There is no minimum grant amount.
- There is no maximum grant amount.
- Eligible costs are available for reimbursement.

ACCESS:

- Sector Lead (SL) and/or Business Services Assistant Director identify entities with projects benefiting from this funding.
- SL coordinates proposed project with program staff (PS).
- PS vets project for threshold and areas of potential concern (e.g., Growth management, community interest, etc.):
 - Drafts funding recommendation documents/supporting material packet.
 - Drafts contract based on funding recommendation.
- SL and Assistant Director (AD) make a funding recommendation to the Director.
- Director takes action.
- SL delivers decision and funding package to PS.
- PS releases contract proposal or decline notice as appropriate.



AUTHORIZING STATUTE:

Engrossed House Bill 2088, Chapter 1, Laws of 2013, Section 2:

NEW SECTION. **Sec. 2.** A new section is added to 2013 2nd sp.s. c4 (uncodified) to read as follows:

FOR THE DEPARTMENT OF COMMERCE

General Fund--State Appropriation (FY 2014) \$750,000

General Fund--State Appropriation (FY 2015) \$1,250,000

TOTAL APPROPRIATION \$2,000,000

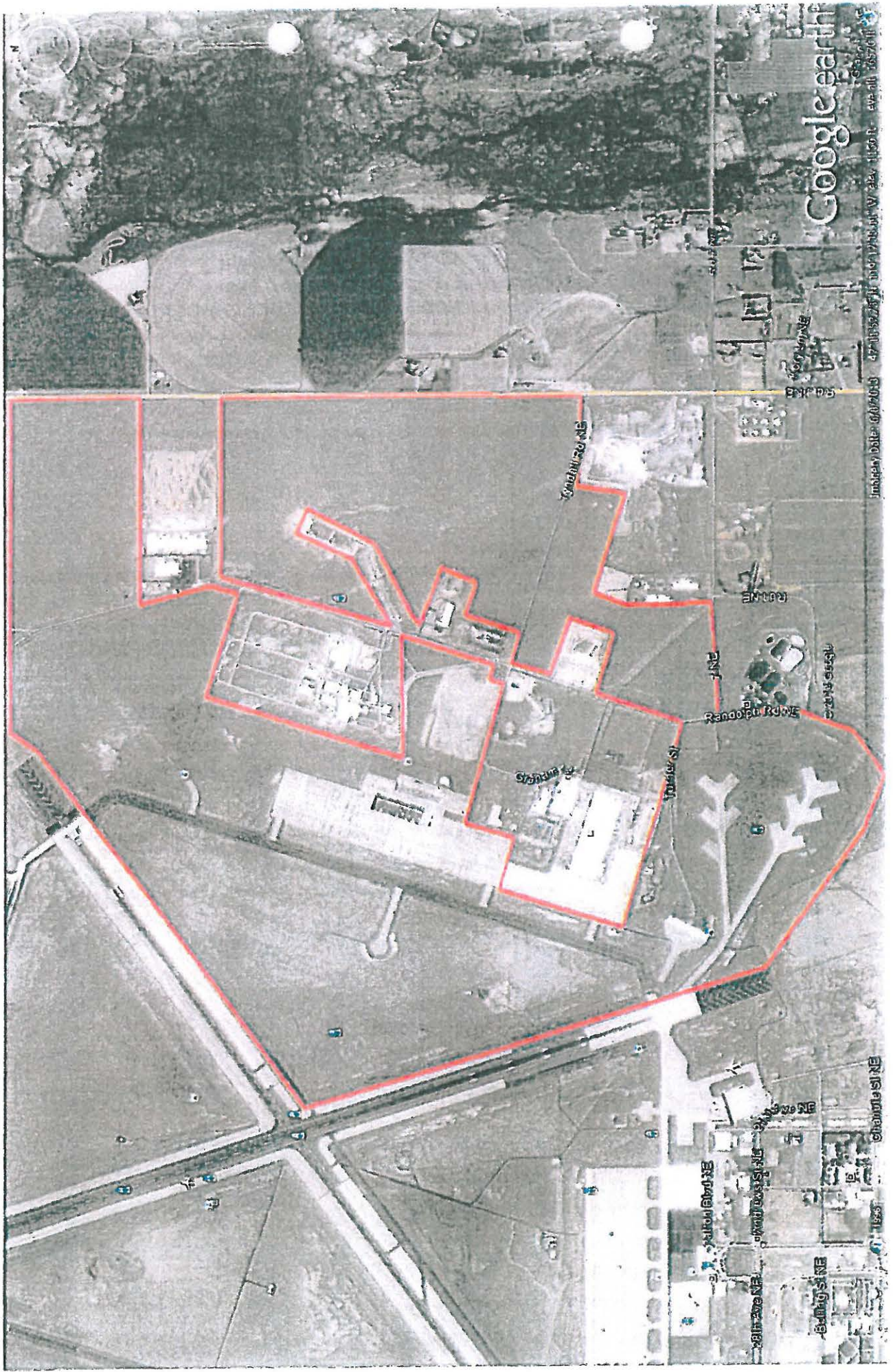
The appropriations in this section are subject to the following conditions and limitations: The appropriations in this section are provided solely for the department of commerce local government and infrastructure division to provide grants to local governments to assist a county or city in paying for the cost of preparing an environmental analysis that advances environmental permitting activities in and around current and future large manufacturing sites for aerospace and other key economic growth centers.

ELIGIBLE PROJECT EXAMPLES:

- Snohomish County (Spring 2014 \$400,000 grant):
Environmental Permitting for Paine Field Business Park
Project will gather information necessary to design maximum capacity site development, produce preliminary site layout/capacity figure, and prepare draft Joint Aquatic Resource Permit Application for submittal to the US Army Corps of Engineers, and document county and city advance mitigation responsibilities.
RESULT: Paine Field will be ideally situated to take timely advantage of economic development opportunities as they arise.
- Spokane WA (Spring 2014 - \$350,000 grant):
Aerospace Pre-Environmental Permitting
Project will build on work already done by the City of Spokane and its partners to establish the West Plains area as a future large manufacturing site for aerospace and other key economic growth centers.

Examples of large scale manufacturing that have moved in once the advanced planning process is complete are:

- ~ SGL Automotive Carbon Fibers – *manufactures the carbon fiber materials for use in BMW automobiles.*
- ~ Saint-Gobain Performance Plastics – *manufactures customized thermo-formed and composite parts for commercial aircraft, rail, and communication industries.*



Google Earth

Imagery Date: 06/17/03 47°11'55.26"N 122°17'46.11"W Elev: 1150 ft. Ave Alt: 76576 ft.

Randolph Road

10000 St

10000 St

10000 St

10000 St

10000 St

10000 St

10000 St

10000 St



CITY OF MOSES LAKE STAFF REPORT

To: John Williams, City Manager
From: Gary Harer, Municipal Services Director
Date: May 10, 2016
Proceeding Type: Motion
Subject: Ordinance - Amend MLMC Chapter 13.05 Wastewater Regulations

Legislative History:

- | | |
|------------------------|----------------|
| • First Presentation: | April 26, 2016 |
| • Second presentation: | May10, 2016 |
| • Action: | Motion |
-

Staff Report Summary

The attached Ordinance amends Municipal Code 13.05 entitled "Wastewater Regulations". The main changes include increasing the color limit for industrial process water from 15 to 100 color units and adding an appeal process to coincide with RCW 35A.390.

The City Council may either request staff to bring this ordinance back before them for further discussion, or make a motion at this meeting to approve the ordinance.

Background

The City set a limitation for process water of 15 color units upon recommendation from our consultant. This was done because an industry was discharging process water with a very dark color that was affecting the treatment plant. After further research and consideration staff recommends increasing the limitation to 100 color units since it will not affect the treatment plant.

RCW 35A.21.390 was enacted May, 2015 that defines an appeal process for owners of single family residents when the city requires them to connect to the City's sewer system.

Fiscal and Policy Implications

None

Options

<i>Option</i>	<i>Results</i>
<ul style="list-style-type: none">• <i>Approve the Ordinance to Amend MLMC 13.05</i>	<i>The changes will be codified</i>
<ul style="list-style-type: none">• <i>Take no action.</i>	<i>The status quo will be maintained</i>

Staff Recommendation

Staff recommends the Council approve the Ordinance that amends MLMC 13.05.

Attachments

A.	Ordinance No. 2810
----	--------------------

Legal Review

The following document has been reviewed by the City Attorney:

Type of Document	Title of Document	Date Reviewed by Legal Counsel
<ul style="list-style-type: none">• Ordinance	Amended MLMC 13.05 – Wastewater Regulations	March, 2016 – City Attorney, Katherine Kenison

ORDINANCE NO. 2810

AN ORDINANCE AMENDING CHAPTER 13.05 OF THE MOSES LAKE MUNICIPAL CODE ENTITLED "WASTEWATER REGULATIONS"

THE CITY COUNCIL OF THE CITY OF MOSES LAKE, WASHINGTON ORDAINS AS FOLLOWS:

Section 1. Chapter 13.05 of the Moses Lake Municipal Code entitled "Wastewater Regulations" is amended as follows:

13.05.030 Definitions: Unless the context specifically indicates otherwise, the meaning of terms used in the chapter shall be as provided in this section:

- A. "BOD" means the quantity of oxygen utilized in the biochemical oxidation of organic matter under standard laboratory procedures during five (5) days at 20° Celsius, usually expressed as a concentration of mg/L.
- B. "Building Sewer" means the sewer service line beginning two feet from the edge of the building and ending at the POTW's sewer main.
- C. "Dangerous Waste" is defined in WAC 173-303-040.
- D. "Domestic Wastewater" means water that carries human wastes, including toilet, kitchen, bath, and laundry wastes.
- E. "FOG" means polar and non-polar fats, oil, and grease that originate from animals, vegetables, petroleum, nonbiodegradable cutting oil, and mineral oil.
- F. "Force main" means a sanitary sewer main that is pressurized by a POTW lift station, or a sanitary sewer main that is pressurized by commercial or industrial users.
- G. "Garbage" means solid wastes from the preparation, cooking, and dispensing of food, and from the handling, storage, and sale of produce.
- H. "Industrial User" means a person that discharges industrial wastewater to the POTW.
- I. "Industrial Wastewater" means water or liquid that carries waste from industrial or commercial businesses. Apartment buildings containing three or more dwellings are considered a commercial business.
- J. "Interference" means a discharge alone or in conjunction with discharges by other sources that inhibits or disrupts the POTW, or the POTW's treatment operation, or biosolids processes, or that causes a violation of any requirement of the City's state waste discharge permit.
- K. "Low Pressure Main" means a sanitary sewer main that is not pressurized by a POTW lift station, and receives wastewater from low volume pumping systems.
- ~~L~~K. "May" means permissive as allowed by the City Manager, City Council, Municipal Services Director, or the Department of Ecology.
- ~~M~~L. "Medical Waste" means isolation wastes, infectious agents, blood, blood products, pathological wastes, sharps, body parts, contaminated bedding, surgical wastes, potentially contaminated laboratory wastes, and dialysis wastes.
- ~~N~~M. "Municipal Services Director" is the director who is responsible to the City Manager for management of the Public Works and Engineering Divisions, the supervision of departmental

employees, and for the effective administration, construction, and development of public works, engineering, and related public facilities. The Municipal Services Director may designate representatives to assist in the performance of these duties.

ON. "Natural Outlet" means any outlet into a watercourse, pond, ditch, lake, or other body of surface water or groundwater.

PO. "Owner" means property owner, ~~any~~ part owner, joint owner, tenant in common, joint tenant, tenant by the entirety, of the whole, or a part of such building or land.

QP. "Pass Through" means a discharge that exits the POTW into waters of the United States in quantities or concentrations, alone or in conjunction with a discharge or discharges from other sources that create a violation of any requirement of the City's state waste discharge permit.

RQ. "Person" means any individual, firm, company, association, society, corporation, or group.

SR. "pH" means a measurement of the acidity or alkalinity of a solution, expressed in standard units.

TS. "POTW" means the City owned system of gravity mains, force mains, pump stations, and wastewater treatment plants that convey and treat wastewater.

UF. "Pretreatment Standards" means general discharge prohibitions, City's specific limitations on discharge, State standards, or the National Categorical Pretreatment Standards for any specific pollutant, whichever standard is most stringent.

UH. "Pretreatment" means the reduction of the amount of pollutants, the elimination of pollutants, or the alteration of the nature of pollutant properties in industrial wastewater prior to or in lieu of introducing such pollutants into the POTW. This reduction, elimination, or alteration can be obtained by physical, chemical, or biological processes; by process changes; or by other means. Diluting the concentration of the pollutants is only allowed by an applicable pretreatment standard.

WW. "Stormwater" means precipitation, groundwater, surface water, roof runoff, or subsurface drainage.

XW. "Shall" means a mandatory requirement.

YX. "Significant Industrial User" means an industrial or commercial user that meets one or more of the following criteria:

1. Subject to Categorical Pretreatment Standards under 40 CFR 403.6 and 40 CFR chapter I, subchapter N.
2. Discharges an average of 25,000 gallons per day or more of industrial wastewater to the POTW.
3. Discharges industrial wastewater that exceeds 5 percent of the average dry weather hydraulic or organic capacity of the POTW treatment plant.
4. The Department of Ecology determines that the industrial user has a reasonable potential for adversely affecting the POTW's operation or for violating pretreatment standards or requirements in accordance with 40 CFR.8(f)(6).

ZY. "Slug Discharge" means any discharge at a flow rate or concentration that could cause a violation of this chapter, and any discharge not of a routine, regular, or episodic nature.

AAZ. "Total Dissolved Solids" means the portion of total solid in water or wastewater that passes through a specific filter.

BBAA. "Total Suspended Solids" means the portion of total solids that are floating or suspended in water, or wastewater; and that are removable by laboratory filtering.

CCBB. "User" means a person that is responsible for discharging wastewater to the POTW.

DDGG. "Wastewater" means domestic wastewater or industrial wastewater.

EEDD. "Waste Discharge Permit" means a permit required for every significant industrial user granting the privilege of discharging their industrial wastewater into the POTW.

13.05.060 Private Wastewater Systems:

- A. Septic tanks and alternative onsite disposal systems are prohibited for new subdivisions, except in heavy industrial zones where sewer treatment systems and onsite disposal systems may be allowed by City Council.
- B. Wastewater systems including mains, manholes, lift stations and their appurtenances located in private streets, binding site plans and on private property shall be privately owned.
- C. The construction plans for the installation of privately owned wastewater systems that discharge to the POTW shall be in compliance with the requirements of the Community Street and Utility Construction Standards, and shall be approved by the Municipal Services Director prior to construction. Furthermore, the Municipal Services Director will observe the installation of the wastewater system. The engineer of record shall inspect and direct the contractor to assure that the installation complies with the approved plans and specifications.
- D. Before privately owned metered sewer mains and service lines connect to the POTW, a perpetual access easement, access easement dedication on a plat, or other legal device approved by the City Attorney is required to be accepted by the City Council to allow City staff to access the meters and electronic reading devices.

13.05.070 Prohibited Wastes: Except as provided in this chapter, no person shall discharge wastewater to the POTW that contains the following characteristics:

- A. A Temperature greater than 104°F.
- B. A FOG concentration greater than 100 mg/L.
- C. Substances that can solidify or become discernibly viscous at temperatures greater than 32°F.
- D. Pollutants that could create a fire or explosive hazard in the POTW, alone or by interaction, including waste streams with a closed-cup flashpoint of less than 140°F using the test methods specified in 40 CFR 261.21, 40 CFR 403.5(b)(1), or are capable of creating a public nuisance per WAC 173-216-060(2)(b)(ii).
- E. Solids or viscous substances that could cause an obstruction, pass through, or any other interference with the operation of the POTW.
- F. A pH less than 6.0 or greater than 11.0.
- G. Corrosive properties capable of causing damage or that are hazardous to POTW structures, equipment, or maintenance personnel.

- H. Dangerous wastes.
- I. Toxic or poisonous substances in sufficient quantity to interfere with any POTW processes, or constitute a hazard to humans, animals, or the receiving waters of the POTW.
- J. Noxious or malodorous gases or substances capable of creating a public nuisance.
- K. A five (5) day BOD concentration greater than three hundred (300) mg/L.
- L. A TSS concentration greater than three hundred and fifty (350) mg/L.
- M. Unacceptable amounts of TDS that could cause an interference with the normal operation of the POTW. Limitations for TDS will be set after the Department of Ecology and the City review the engineering reports from the prospective discharger, and investigate alternatives to reduce TDS in the wastewater.
- N. Industrial process water with a color greater than ~~45~~ 100 color units.
- O. Stormwater.
- P. High volumes of wastewater with a low BOD per volume ratio that could adversely affect the treatment plants' process capabilities.
- Q. Swimming pool water.

13.05.150 Requirement to Connect to the POTW:

- A. New Buildings: Newly constructed buildings having human occupancy, as defined in the International Building Code, shall be connected to the POTW.
- B. Existing Buildings: The owner of ~~an existing building having human occupancy, as defined the International Building Code, that is all houses, buildings, or properties used for human occupancy, employment, recreation, or other purpose,~~ situated within two hundred feet (200') of the POTW, is required at the owner's expense to connect such ~~facilities~~ building directly to the POTW within six (6) months after the date of official notice to do so. Provided that, the connection shall not be required if the cost of making the connection, including system development charges, exceeds ten thousand dollars (\$10,000). The owner shall submit a detailed cost estimate to the Municipal Services Director for review. The determination of the cost of making the connection shall be made by the Municipal Services Director. ~~The owner can appeal the decision to the City Council within ten (10) days of the decision of the Municipal Services Director. The decision of the City Council shall be final.~~ Furthermore, if the owner is not required to make a connection because of cost, at such time as the septic system fails, either the tank or the drain field, the connection to the City's sewer system shall be required and made.
 - 1. In accordance with RCW 35A.21.390, the owner of a single-family residence can appeal the requirement to connect to the POTW to the City Council within ten (10) days after notice of the Municipal Services Director's decision is mailed via certified mail to the owner. The appeal shall be in writing and shall be signed by the owner by declaration under penalty of perjury as to the truth of the matters stated in the appeal, pursuant to RCW 9A.72.085. The written appeal notice shall contain or be accompanied by the following information:
 - a. Specific basis on which the owner contests the Municipal Services Director's decision.
 - b. All documentation or other evidence supporting the owner's appeal, including any expert testimony.

c. The current address of the owner.

d. A brief statement of the relief sought and the reasons why the Municipal Services Director's decision should be reversed, modified or otherwise set aside.

2. The appeal hearing before the City Council shall be scheduled for the next available City Council meeting, and notice of the appeal hearing date shall be mailed via certified mail to the owner at the address listed in the notice of appeal. Failure of the owner to appear and prosecute the appeal shall constitute a waiver of the right to appeal granted under this section. The decision of the City Council shall be final.

13.05.180 Discharge to the POTW: The following items are required to be completed, when applicable, prior to discharging to the POTW:

A. Application forms are submitted as follows:

1. Utility Service Request to Engineering Division.
2. Request for Utility Service to Finance Department.

B. Fees are paid as follows:

1. Utility service ~~charge~~ fee to Finance Department.
2. System development charges listed in MLMC 3.62 to Engineering Division.
3. Private reimbursement fees to Engineering Division.
4. Reimbursement fees listed in MLMC 13.08 to Engineering Division.
5. Waste discharge permit fees listed in MLMC 3.54 to Operations Division.

C. The wastewater improvements that are being dedicated to the City have been completed and accepted by the City. The private wastewater improvements that are not being dedicated to the City have been satisfactorily pressure tested and videoed.

D. An extraterritorial agreement is recorded at the Grant County Auditor's Office.

E. The waste discharge permits are ~~approved~~ executed by the City and the Department of Ecology.

F. A wastewater industrial user survey has been submitted to the Wastewater Division Supervisor that is deemed to be complete.

13.05.210 Connection to Force Mains:

A. The Municipal Service Director may allow owners to connect to a POTW force main. A valve shall be installed on the owner's service line at the tee on the City-owned main. Furthermore, all wastewater that contains solids must pass through a septic tank prior to being pumped into the POTW's force main.

B. The City shall not be responsible for any backflow from the POTW into the owners service line nor shall the City be responsible for any damages, claims, or losses resulting therefrom.

13.05.240 Ownership: The limits of ownership for mains and building sewers that are located within the City's right-of-way and municipal easements are defined below.

- A. City-Owned Mains: The City shall have ownership of the sewer mains and appurtenances, provided that they have been accepted by the City Council.
- B. Privately Owned Mains: Owners shall retain ownership for sewer mains and appurtenances that only serve their property. The owner's sewer main shall include all its pipe and appurtenances up to the point of connection to a City-owned sewer main, including the wye, tee, or other connecting device to a City-owned sewer main, but does not include the manhole that is installed on a City-owned sewer main; and where a valve is installed to a tee on a City-owned ~~pressure~~ sewer force main, the City shall own the tee and valve, and the owner shall retain ownership of all pipe and appurtenances upstream of the City-owned valve.
- C. Gravity Building Sewers: Owners shall retain ownership for gravity building sewers, up to and including the wye, tee, or other connecting appurtenance on a City-owned sewer main.
- D. Pressurized Building Sewers: Owners shall retain ownership for pressurized building sewers up to and including the wye, tee, or other connecting device to a City-owned sewer main; except that, if a valve is installed to a tee on a City-owned sewer main, the City shall own the tee and valve and the owner shall retain ownership of all pipe and appurtenances upstream of the City-owned valve.

Section 2. This ordinance shall take effect and be in force five (5) days after its passage and publication of its summary as provided by law.

Adopted by the City Council and signed by its Mayor on May 10, 2016.

Todd Voth, Mayor

ATTEST:

W. Robert Taylor, Finance Director

APPROVED AS TO FORM:

Katherine L. Kenison, City Attorney



CITY OF MOSES LAKE
STAFF REPORT

To: John Williams, City Manager
From: Gilbert Alvarado, Community Development Director
Date: May 10, 2016
Proceeding Type: Motion
Subject: Ordinance – Create MLMC 2.39 Lodging Tax Advisory Committee

Legislative History:

- | | |
|------------------------|----------------|
| • First Presentation: | April 26, 2016 |
| • Second presentation: | May 10, 2016 |
| • Action: | Motion |
-

Staff Report Summary

Attached is an Ordinance creating Chapter 2.39, Lodging Tax Advisory Committee of the Moses Lake Municipal Code. The Ordinance repeals Resolution 2065. The Committee is entrusted with the responsibilities of advising and making recommendation concerning the collection and use of lodging taxes under Chapter 67.28 RCW. The Committee shall report to the City Council on the extent to which any proposal will accommodate activities for tourists or increase tourism, and the extent to which any proposal will affect the long-range stability of the special fund created for the lodging tax revenues.

Background

The provisions of Resolution 2065, A Resolution Establishing a Lodging Tax Advisory Committee and Appointment Members Thereto, is no longer consistent with current practice under Chapter 67.28 RCW. The proposed Ordinance brings the City of Moses Lake into current practice and creates consistency with the Governance Coordination Manual

Fiscal and Policy Implications

The City Council must meet the requirements under RCW 67.25 in order to collect lodging taxes. To do so, the Council should consider adopting new policies that are consistent with current law. The fiscal implications are significant given the lodging taxes collected on an annual basis

Options

<i>Option</i>	<i>Results</i>
<ul style="list-style-type: none"><i>Consider the proposed Ordinance codifying the Lodging Tax Advisory Committee</i>	<i>Compliance with RCW 67.25</i>
<ul style="list-style-type: none"><i>Consider the proposed Ordinance codifying the Lodging Tax Advisory Committee and take no action</i>	<i>Expose the City of Moses Lake to some risk for non-compliance with RCW 67.25</i>

Staff Recommendation

Staff recommends that City Council adopt the attached Ordinance creating Chapter MLMC 2.39, Lodging Tax Advisory Committee as presented.

Attachments

A.	Ordinance No. 2811

Legal Review

The following documents are attached and subject to legal review:

Type of Document	Title of Document	Date Reviewed by Legal Counsel
<ul style="list-style-type: none">Ordinance	MLMC, 2.39	04/12/2016 – City Attorney, Katherine Kenison

ORDINANCE NO. 2811

AN ORDINANCE CREATING CHAPTER 2.39 OF THE MOSES LAKE MUNICIPAL CODE ENTITLED "LODGING TAX ADVISORY COMMITTEE" AND REPLACING AND REPEALING RESOLUTION 2065

THE CITY COUNCIL OF THE CITY OF MOSES LAKE, WASHINGTON ORDAINS AS FOLLOWS:

Section 1. Chapter 2.39 of the Moses Lake Municipal Code entitled "Lodging Tax Advisory Committee" is created as follows:

- 2.39.010 Board Created - Eligibility: There is created a Lodging Tax Advisory Committee, consisting of five (5) members, who shall be appointed by the City Council. One (1) member shall be an elected official of the City who shall serve as chair, two (2) members shall be representatives of businesses required to collect the lodging tax, and two (2) members shall be persons involved in activities authorized to be funded by revenue received from the lodging tax.
- 2.39.020 Membership - Appointment: Members shall be appointed for a one (1) year term. The City Council will review the membership on an annual basis and make changes as appropriate. Upon vacancy by death, resignation, or other cause, the Mayor, with confirmation by the City Council, shall fill the vacancy by appointing a member to the unexpired portion of the term.
- 2.39.030 Removal: A member may be removed during his or her term upon a recommendation from the Mayor and the affirmative majority vote of the City Council sitting in quorum. If a member is unexcused from two (2) meetings per year, excuses being permitted for personal or family illness and vacations, cause exists for removal. The member wishing to be excused from a meeting must notify the secretary to the Lodging Tax Advisory Committee prior to the meeting. The absence shall be announced and the reasons therefor at the time roll call is taken at the meeting and shall be recorded as excused or unexcused in the minutes of the meeting, if minutes are taken.
- 2.39.040 Quorum: A majority of the Committee shall constitute a quorum for the transaction of business. Any action taken by the majority of those present at any regular or special meeting of the Committee is deemed and taken as the action of the Committee.
- 2.39.050 Meetings: The Lodging Tax Advisory Committee shall devote such time as may be necessary to properly discharge all duties devolving upon them. The Commission members shall serve without compensation. The Committee shall meet as often as is necessary to conduct business but shall hold a meeting at least once a year.
- 2.39.060 Duties of Council to Committee: The Committee is entrusted with the responsibilities of advising and making recommendations concerning the collection and use of lodging taxes. The City shall submit any proposal that will impose a tax under Chapter 67.28, RCW. The City Council shall submit to the Lodging Tax Advisory Committee, for its review and comment, proposals on:
- A. The imposition of a tax under SSB 5867.
 - B. Any increase in the rate of such a tax.
 - C. Repeal of an exemption from such a tax.
 - D. A change in the use of the revenue received from such a tax.
- 2.39.070 Duties of Committee: The Committee shall provide a report and analysis to the City Council on the extent to which any proposal will accommodate activities for tourists or increase tourism, and the extent to which any proposal will affect the long-range stability of the special fund created for the lodging tax revenues.

Section 2. This ordinance shall take effect and be in force five (5) days after its passage and publication of its summary as provided by law.

Adopted by the City Council and signed by its Mayor on May 10, 2016.

Todd Voth, Mayor

ATTEST:

W. Robert Taylor, Finance Director

APPROVED AS TO FORM:

Katherine L. Kenison, City Attorney



CITY OF MOSES LAKE
STAFF REPORT

To: John Williams, City Manager
From: Gilbert Alvarado, Community Development Director
Date: May 10, 2016
Proceeding Type: Motion
Subject: Ordinance – Amend MLMC 2.44 Parks and Recreation Commission

Legislative History:

- | | |
|------------------------|----------------|
| • First Presentation: | April 26, 2016 |
| • Second presentation: | May 10, 2016 |
| • Action: | Motion |
-

Staff Report Summary

Attached is an Ordinance amending Chapter 2.44, Parks and Recreation Commission of the Moses Lake Municipal Code. The Commission shall serve in an advisory capacity to the City Council, City Manager, and Park and Recreation Director concerning formulation of policy and plans for development, management, and operation of the City parks and recreation program. The Ordinance establishes realistic functions and duties for the Commission.

Background

The proposed Ordinance provides for consistency amongst all Committees, Boards and Commissions and consistency between the Moses Lake Municipal Code and the Governance Coordination Manual.

Fiscal and Policy Implications

The proposed Ordinance sets forth new administrative policies for the operation of the Parks and Recreation Commission.

Options

<i>Option</i>	<i>Results</i>
<ul style="list-style-type: none"><i>Adopt the proposed Ordinance amending Chapter 2.44, Parks and Recreation Commission</i>	<i>Consistency with the Governance Coordination Manual and realistic functions and duties for the Commission.</i>
<ul style="list-style-type: none"><i>Consider the proposed Ordinance and take no action</i>	<i>Inconsistency with the Governance Coordination Manual</i>

Staff Recommendation

Staff recommends that City Council adopt the attached Ordinance amending Chapter 2.44, Parks and Recreation Commission as presented.

Attachments

A.	Ordinance No. 2812

Legal Review

The following documents are attached and subject to legal review:

Type of Document	Title of Document	Date Reviewed by Legal Counsel
Ordinance	Ordinance amending MLMC 2.44	04/12/2016 – City Attorney, Katherine Kenison

ORDINANCE NO. 2812

AN ORDINANCE AMENDING CHAPTER 2.44 OF THE MOSES LAKE MUNICIPAL CODE ENTITLED "PARK AND RECREATION COMMISSION"

THE CITY COUNCIL OF THE CITY OF MOSES LAKE, WASHINGTON ORDAINS AS FOLLOWS:

Section 1. Chapter 2.44 of the Moses Lake Municipal Code entitled "Park and Recreation Commission" is amended as follows:

2.44.040 Functions and Duties:

- A. The Commission generally shall serve in an advisory capacity to the City Council, City Manager, and Park and Recreation Director concerning formulation of policy and plans for development, management, and operation of the City parks and recreation program.
- B. In addition to the general duties specified in subsection A of this section, the Commission shall advise and assist the City Council, City Manager, and Parks and Recreation Director in specific areas including but not limited to, the following:
 1. Review of parks and recreation budgets
 2. Promoting park and recreation programs to the community
 3. Setting standards for park maintenance
 4. Setting goals for short-term and long-term future of the City park system
 5. Serving as citizens' input concerning parks and recreation, generally
 6. Monitoring and evaluating the park system.

~~Duties of Commission: The Commission shall advise the Mayor, the City Council, the City Manager, or officials administering parks and recreation, regarding the parks and recreation facilities and programs of the city. The Commission shall also make recommendations pertaining to the following matters:~~

- ~~_____ A. Cultural activities that will employ the leisure time of the people in a constructive and wholesome manner;~~
- ~~_____ B. Control and supervision of all parks belonging to the city, with reference to planning, promotion, management, acquisition, construction, development, maintenance, and operation thereof, compensation to be paid for concessions or privileges in parks or playgrounds, either within or without the city limits and/or municipally owned recreational facilities, including community buildings;~~
- ~~_____ C. Advisability of entering into written contracts with the United States or any other governmental organization for the purpose of conducting a recreational program or exercising any other power granted by this chapter.~~

Section 2. This ordinance shall take effect and be in force five (5) days after its passage and publication of its summary as provided by law.

Adopted by the City Council and signed by its Mayor on May 10, 2016.

Todd Voth, Mayor

ATTEST:

W. Robert Taylor, Finance Director

APPROVED AS TO FORM:

Katherine L. Kenison, City Attorney



CITY OF MOSES LAKE
STAFF REPORT

To: John Williams, City Manager
From: Gilbert Alvarado, Community Development Director
Date: May 10, 2016
Proceeding Type: Consideration
Subject: Ordinance – Amend MLMC Chapter 16.02 Building Permits

Legislative History:

• First Presentation:	May 10, 2016
• Second presentation:	
• Action:	Consideration

Staff Report Summary

Attached is an Ordinance that amends the City Council's current practice under MLMC 16.02.040, Unplatted Areas, which entails requests from property owners seeking building permits on unplatted properties. The intent of Ordinance is to reduce the frequency of the number of times a request could come back before the Council by simply extending the duration of the approval. The Ordinance as drafted would allow a six (6) month window of approval rather than the current one (1) month approval.

Background

The Community Development Department receives multiple requests every year from property owners seeking a building permit for property that is deemed unplatted in accordance to our development regulations. Under the current Ordinance, a request that is approved by the City Council is only valid for thirty (30) days and a building permit must be submitted within that timeframe. Often, it is not uncommon that a party that has been given approval by the Council has come back to the Council under the same circumstances because the thirty (30) day period has expired.

Fiscal and Policy Implications

N/A

Options

<i>Option</i>	<i>Results</i>
<ul style="list-style-type: none"><i>Consider the proposed Ordinance as presented</i>	<i>MLMC 16.02 would provide flexibility with the building permit application process for properties deemed unplatted</i>
<ul style="list-style-type: none"><i>Take no action</i>	<i>Current practice would remain in place</i>

Staff Recommendation

Staff recommends that the City Council consider the proposed Ordinance, amending MLMC 16.02, and approved the Ordinance as presented.

Attachments

A	Ordinance

Legal Review

The following documents are attached and subject to legal review:

Type of Document	Title of Document	Date Reviewed by Legal Counsel
Ordinance	Ordinance amending MLMC 16.02	04/19/2016

ORDINANCE NO.

AN ORDINANCE AMENDING CHAPTER 16.02 OF THE MOSES LAKE MUNICIPAL CODE ENTITLED "BUILDING PERMITS"

THE CITY COUNCIL OF THE CITY OF MOSES LAKE, WASHINGTON ORDAINS AS FOLLOWS:

Section 1. Chapter 16.02 of the Moses Lake Municipal Code entitled "Building Permits" is amended as follows:

16.02.040 Unplatted Areas: No building permit or other development permit shall be issued for any lot, tract or parcel of land divided in violation of Chapter 58.17 RCW or the platting ordinances and regulations of the city. No building permit or other development permit shall be issued for any unplatted property not otherwise permitted to be issued a building permit unless the City Council finds that the public interest will not be adversely affected by the issuance of such a permit. The standards to determine if the public interest will be adversely affected includes but is not limited to consideration of the installation or existence of adequate sewer and water, conformance to lot size requirements, existence of street, sidewalk and curb improvements, access to the site, all as respects the proposed building site and the surrounding area. The City Council may condition the issuance of a building permit on unplatted land on the installation or completion of such utility, street and sidewalk improvements or other conditions as the City Council upon recommendation of staff shall deem appropriate. The City Council shall make the grant of the privilege to build on unplatted land specific as to the proposed building activity and personal to the applicant. The, and grant of such privilege shall expire if a building permit is not obtained within ~~thirty (30) days~~ six (6) months of the adoption of the resolution provided for herein unless the applicant requests and obtains an additional thirty (30) day extension from the Community Development Director. Any request for the thirty (30) day additional extension must be submitted in writing to the Community Development Director prior to the expiration of the six (6) month limitation period. The Community Development Director has the discretion to grant the additional extension only when no significant development code changes have occurred or will occur during the extension period, there is demonstrable proof of substantial progress made by the applicant, and the request serves the public health, safety and welfare. No more than one (1) thirty (30) day additional extension may be granted to any applicant. The City Council shall only direct the issuance of such a permit by a resolution of the City Council. The following construction is exempt from City Council resolution:

- A. Remodeling of an existing, conforming building.
- B. Construction of a temporary structure.
- C. Fences
- D. Signs

Section 2. This ordinance shall take effect and be in force five (5) days after its passage and publication of its summary as provided by law.

Adopted by the City Council and signed by its Mayor on May 24, 2016.

ATTEST:

Todd Voth, Mayor

W. Robert Taylor, Finance Director

APPROVED AS TO FORM:

Katherine L. Kenison, City Attorney



CITY OF MOSES LAKE STAFF REPORT

To: John Williams, City Manager
From: Gary Harer, Municipal Services Director
Date: May 10, 2016
Proceeding Type: Consideration
Subject: Ordinance – Amend MLMC Chapter 3.62 Utility System Development Charges

Legislative History:

- | | |
|-----------------------|---------------|
| • First Presentation: | May 10, 2016 |
| • Action | Consideration |

Staff Report Summary

Attached is an ordinance that amends Moses Lake Municipal Code 3.62, entitled “Utility System Development Charges”. This would update the system development charges to reflect the 2015 consumer price index (CPI), which is 1.8%, in accordance with MLMC 3.62.021.

Background

Utility System Development Charges are only charged when a property owner requests a new connection to City’s water or sewer system. System development charges were established in 1995 to help finance water and sewer improvements. The rate indexing per the CPI started in 2009.

Fiscal and Policy Implications

The CPI increase will keep up with inflation and maintain the same purchasing value for future improvements to the City’s water and sewer systems.

Options

<i>Option</i>	<i>Results</i>
<ul style="list-style-type: none">• <i>Approve the attached ordinance that increases the utility system development charges by the CPI</i>	The amended utility system development charges will keep up with inflation and maintain the same purchasing value for future improvements to our water and sewer system improvements.
<ul style="list-style-type: none">• <i>Take no action.</i>	The existing utility system development charges will have less purchasing value for future water and sewer systems.

Staff Recommendation

Staff recommends City Council to approve the attached ordinance that amend MLMC 3.62

Attachments

A.	Ordinance amending MLMC 3.62
----	------------------------------

Legal Review

The following documents are attached and subject to legal review:

Type of Document	Title of Document	Date Reviewed by Legal Counsel
<ul style="list-style-type: none">• None		

ORDINANCE NO.

AN ORDINANCE AMENDING CHAPTER 3.62 OF THE MOSES LAKE MUNICIPAL CODE ENTITLED "UTILITY SYSTEM DEVELOPMENT CHARGES"

THE CITY COUNCIL OF THE CITY OF MOSES LAKE, WASHINGTON ORDAINS AS FOLLOWS:

Section 1. Chapter 3.62 of the Moses Lake Municipal Code entitled "Utility System Development Charges*" is amended as follows:

- 3.62.010 Water System Development Charges: A system development charge (SDC) in the amount shown below shall be assessed on all properties that connect to the City's water system. The charge shall be paid before the City will turn on the water service and before the City will activate a water service account. The charge shall be shown on the Utility Service Request form. For multiple services, the water system development charge shall be paid for each water service.

Meter Size	Water SDC
3/4"	\$1,408 1,128
1"	\$1,882 1,916
1½"	\$3,748 3,816
2"	\$6,049 6,128
3"	\$11,354 11,559
4"	\$22,704 23,113
6"	\$47,328 48,180
8"	\$89,784 91,398
10"	\$137,359 139,832

- 3.62.020 Sewer System Development Charges: A system development charge (SDC) shall be assessed on all properties, in the amount shown below, that connect to the City's sewer system. The charge shall be paid prior to discharging into the City's sewer system. The charge shall be shown on the Utility Service Request form. For properties with multiple water services, the sewer system development charges shall be paid for each water service; except that sewer system development charges are not due for irrigation only water services.

Water Meter Size to Property	Sewer SDC
3/4"	\$392 400
1"	\$667 680
1½"	\$1,324 1,348
2"	\$2,129 2,168
3"	\$4,008 4,081
4"	\$8,015 8,160
6"	\$16,709 17,010

Water Meter Size to Property	Sewer SDC
8"	\$31,693 32,264
10"	\$48,514 49,388

Section 2. This ordinance shall take effect and be in force five (5) days after its passage and publication of its summary as provided by law.

Adopted by the City Council and signed by its Mayor on May 24, 2016.

Todd Voth, Mayor

ATTEST:

W. Robert Taylor, Finance Director

APPROVED AS TO FORM:

Katherine L. Kenison, City Attorney



CITY OF MOSES LAKE
STAFF REPORT

To: John Williams, City Manager
From: Spencer Grigg, Parks & Recreation Director
Date: May 10, 2016
Proceeding Type: Motion
Subject: Smoothery Concession Request

Legislative History:

• First Presentation:	May 10, 2016
• Second presentation:	
• Action:	Motion

Staff Report Summary

The Smoothery, a real fruit smoothie concessionaire, has requested authorization to vend at the "Rattler Roundup" Girls Fastpitch Softball Tournament on May 21 & 22. The group was invited to participate by the tournament organizers.

Background

Up until 2014, the Parks and Recreation Department provided on-site concessions at both baseball/softball complexes. As a result of budget circumstances, funding was not available to continue operating our "in-house" concession outlets at these fields. Currently, we are advising tournament organizers that we are unable to provide those services and they would be best served by utilizing outside vendors for food and beverage sales. Current city municipal code requires City Council approval of all "for-profit" operators.

Fiscal and Policy Implications

There is little direct fiscal impact with this decision. The department's resources are utilized to confirm documentation including liability insurance, business licenses, etc.

Options

<i>Option</i>	<i>Results</i>
<ul style="list-style-type: none"><i>Approve the request and grant the Smoothery authorization to vend at Larson and Lauzier ballfields on the weekend of May 21 & 22.</i>	The "Rattler Roundup" Girls Fastpitch Softball Tournament will have food and beverage options for athletes and spectators on site.
<ul style="list-style-type: none"><i>Deny the request.</i>	The "Rattler Roundup" Girls Fastpitch Softball Tournament will not have food and beverage options for athletes and spectators on site.

Staff Recommendation

Staff recommends approval of the request authorizing the Smoothery to sell food and beverage at Larson Playfield and Paul Lauzier Athletic Complex on the weekend of May 21-22, 2016.

Attachments

A.	Email from Carly Jansen representing "The Smoothery".
----	---

Legal Review

The following documents are attached and subject to legal review:

Type of Document	Title of Document	Date Reviewed by Legal Counsel
<ul style="list-style-type: none">n/a		

Spencer Grigg

Subject: FW: The Smoothery @ Softball Tournament

From: Carly Jansen [mailto:carlyjoene@gmail.com]
Sent: Thursday, May 05, 2016 9:44 AM
To: lmoholt@cityofml.com
Subject: The Smoothery @ Softball Tournament

To Whom It May Concern:

The name of my mobile business is The Smoothery and I sell 100% real fruit smoothies. My truck can run off it's generator or available electricity. In the past I have attended the Farmers Market and the Grant County Fair. I also purposed changes to the food truck ordinance that the planning commission worked on and passed the end of last summer.

I would like to attend the Softball Tournament taking place at both Larson Field May 21st and 22nd of this year, from 7am to 4pm each day.

Thank you

Carly Jansen
Managing Member

--

This was virus checked by Sophos. <http://sophos.com>

Sophia Guerrero

From: Stephanie Dowland <sdowland@granthealth.org>
Sent: Friday, April 15, 2016 8:07 AM
To: sguerrero@cityofml.com
Subject: Request to Address City Council

Sophia,

The Homeless Taskforce of Grant County would like to be added to an agenda of a City Council meeting to:

1. Summarize the Warming Center operations from Jan & Feb 2016
2. Discuss short term plans for a warming center for the coming winter with target dates of Dec 2016, Jan & Feb 2017
3. Discuss long-term plans for a homeless shelter for the future

Please let me know what more you might need to know.

Sincerely,

Stephanie Dowland, MPH
Program Coordinator

1038 W Ivy St

Moses Lake WA 98837

Phone: 509-766-7960 ext 15 • sdowland@granthealth.org • FAX: 509-766-6545 • granthealth.org



GRANT COUNTY HEALTH DISTRICT **Public Health**
Prevent, Promote, Protect.
Always working for a safer and healthier Grant County

CONFIDENTIALITY NOTICE: This e-mail message and any attachments are for the sole use of the intended recipient(s) and may contain proprietary, confidential or privileged information. Any unauthorized review, use, disclosure or distribution is prohibited and may be a violation of law. If you are not the intended recipient or a person responsible for delivering this message to an intended recipient, please contact the sender by reply e-mail and destroy all copies of the original message.

This e-mail may be considered subject to the Public Records Act and as such may be disclosed by Grant County Health District to a third-party requestor.

--

This was virus checked by Sophos. <http://sophos.com>