

MOSES LAKE CITY COUNCIL
April 12, 2016

The regular meeting of the Moses Lake City Council was called to order at 7 p.m. by Mayor Voth in the Council Chambers of the Civic Center, 401 S. Balsam, Moses Lake, Washington.

Executive Secretary Sophia Guerrero called the roll. The following were:

Present: Mayor Todd Voth, Deputy Mayor Karen Liebrecht, and Council members Bill Ecret, Don Myers, Mike Norman, David Curnel, and Ryann Leonard

PLEDGE OF ALLEGIANCE: Mrs. Liebrecht led the Council in the flag salute.

COUNCIL MEMBER REPORTS - None

MAYOR'S REPORTS

AWARD - EXCELLENCE IN AIRPORT PAVING

Representative Tom Dent presented to the City the First Place Quality Award from the Washington Asphalt Pavement Association for the Municipal Airport Runway Overlay done in 2014.

PROCLAMATION - MOLAHIETTES DRILL TEAM

A proclamation was read recognizing the state and national titles won by Moses Lake High School Molahiettes Drill Team and Coaches.

ADDITIONAL BUSINESS - None

CITY MANAGER REPORTS

CITY WIDE CLEAN UP

John Williams, City Manager, stated that the City Wide Clean Up sponsored by Vision 2020 will be on May 7 and they are requesting the City absorb the garbage disposal costs.

Action Taken: Mr. Ecret moved that the request be granted, seconded by Mrs. Liebrecht, and passed unanimously.

GRANT COUNTY HEALTH DISTRICT/SENIOR CENTER/GRANT COUNTY EDC

John Williams, City Manager, requested authorization to pay the budgeted funds to the Grant County Health District, Grant County Economic Development Council, and the Senior Center.

It was the consensus of the Council that the funds be disbursed.

POLICE DEPARTMENT

Amy Cloud, Police Clerk was introduced to the Council. Joseph Frey, Officer of the Year, and Virginia Kennedy-Noack, Support Employee of the Year, were presented to the Council.

Dave Ruffin, Police Chief, was acknowledged for retiring after 32 years in the Police Department.

CITIZEN'S COMMUNICATIONS - None

CONSENT AGENDA

Minutes: The minutes of the March 22 meeting were presented for approval.

Approval of Claims, Prepaid Claims, Checks, and Payroll: Vouchers audited and certified by the Finance Director as required by RCW 42.24.080, and those expense reimbursement claims, certified as required by

RCW 42.24.090, have been recorded on a listing which has been made available to the Council for approval and is retained for public inspection at the Civic Center. As of April 12, 2016 the Council does approve for payment claims in the amount of \$723,893.53; prepaid claims in the amounts of \$13,647.20, \$5,066.01, and \$54,834.36; claim checks in the amount of \$1,236,736.62; and payroll in the amount of \$326,459.12.

Ordinance - Vacate Right-of-Way - GTA: An ordinance was presented which vacates and relocates a portion of the alley between Lot 8 revised and Lot 13 revised, Block 28, Neppel.

Resolution - Accept Quit Claim Deed - GTA: A resolution was presented which accepts a Quit Claim Deed from the Grant Transit Authority for that portion of the realigned alley in Block 28, Neppel.

Action Taken: Mr. Ecret moved that the Consent Agenda be approved, seconded by Mr. Norman, and passed unanimously.

PUBLIC HEARINGS - None

OLD BUSINESS

ORDINANCE - REPEAL LAKE VUE PURD

An ordinance was presented which repeals the ordinance creating the Lake Vue Planned Unit Residential Development. This proposed PURD is located on Marina Drive. No development has taken place within the required 3 year time period and the ordinance creating the PURD needs to be repealed.

The ordinance repealing Ordinance 2432 creating the Lake Vue Planned Unit Residential Development was read by title only.

Action Taken: Mrs. Leonard moved that the ordinance be adopted, seconded by Mr. Norman, and passed unanimously.

ORDINANCE - AMEND 13.12 - WATER, SEWER AND STORMWATER RATES

An ordinance was presented which increases the water, sewer and stormwater rates.

The ordinance amending Chapter 13.12 of the Moses Lake Municipal Code entitled "Water, Sewer, and Stormwater Rates" was read by title only.

There was some discussion on the need to increase the rates each year by the CPI and an explanation by staff of the reasons for the yearly increase. It was the consensus of the Council that staff research the possibility of increasing all rates at the same time.

Action Taken: Mr. Ecret moved that the ordinance be adopted, seconded by Mr. Norman, and passed unanimously.

RESOLUTION - GOVERNANCE COORDINATION MANUAL - PLANNING COMMISSION

A resolution was presented which adopts revisions to the Governance Coordination Manual by setting forth guidelines and rules of conduct for the Planning Commission.

The resolution of the City of Moses Lake, Washington, amending Resolution No. 3597 creating the rules of procedures for City Council meetings, public hearings, legislative process and general government polices was read by title only.

Mayor Voht recommended that the order of the agenda be changed to place the Council Member Reports at the end of the meeting under Council Communications.

Action Taken: Mrs. Leonard moved that the Governance Coordination Manual be amended as proposed and the resolution be adopted, seconded by Mr. Ecret, and passed unanimously.

NEW BUSINESSSHORELINE MASTER PLAN - COMMENTS

Gilbert Alvarado, Community Development Director, stated that the City began working on the updates to the Shoreline Master Plan in 1998. He gave the Council some background on the process of adopting the Shoreline Master Plan. He pointed out that this is the Council's opportunity to discuss the proposed Shoreline Master Plan with a representative from the Department of Ecology, who is mandated by state law to approve the Plan. The Department of Ecology has reviewed the Plan and provided comments.

Jeremy Sikes, Department of Ecology, Shoreline Planner for Eastern Washington, explained the process and the role of the Department of Ecology. He went over the rationale for the comments provided.

SIGNS

The Moses Lake Lioness and the Master Gardener Foundation requested permission to place sandwich board signs on City right-of-way. The requests are date and time specific.

Michaelle Boegter, Lioness, explained the placement of the signs and when they would be put up and taken down.

Action Taken: Mr. Ecret moved that the Lioness request for a sign on City right-of-way be granted, seconded by Mrs. Leonard, and passed unanimously.

Action Taken: Mrs. Leonard moved that the Master Gardener Foundation request for a sign on City right-of-way be granted, seconded by Mr. Myers, and passed unanimously.

ORDINANCE - STATE ENVIRONMENTAL POLICY ACT - PLANNED ACTION

An ordinance was presented which establishes a Planned Action for the Grant County International Airport Employment Center pursuant to the Washington State Environmental Policy Act. The Planned Action Ordinance is part of the \$400,000 grant awarded by the Washington State Department of Commerce Advanced Planning Grant Program.

The ordinance establishing a planned action for the Grant County International Airport (GCIA) Employment Center, pursuant to the State Environmental Policy Act was read by title only.

Gilbert Alvarado, Community Development Director, provided the history of this project.

RESOLUTION - INCREASE AMBULANCE UTILITY FEE

A resolution was presented which increases the ambulance utility fee based on the increase in the CPI. The resolution establishing ambulance service utility rates was read by title only.

Brett Bastian, Acting Fire Chief, explained that the increase is authorized by existing City regulations and is based on the CPI.

Action Taken: Mr. Ecret moved that the resolution be adopted, seconded by Mr. Curnel, and passed unanimously.

RESOLUTION - LEASE AGREEMENT

A resolution was presented which accepts an equipment lease with Bevendo National Equipment Leasing and Finance for mobile data terminals which would be utilized in police vehicles.

The resolution authorizing the execution of an equipment lease agreement with Bank of the West was read by title only.

Action Taken: Mrs. Leonard moved that the resolution be adopted, seconded by Mr. Norman, and passed unanimously.

SEAL COAT PROJECT

The City received two bids for the 2016 Seal Coat Project. This project includes chip sealing Pioneer Way from Clover Drive to West Broadway, Wheeler Road from Pioneer Way to Road N, Division Street from north of the roundabout to Fourth Avenue, and skin patching wheel ruts on portions of Pioneer Way and Wheeler Road.

Action Taken: Mr. Norman moved that the bid for Schedule A only be awarded to Central Washington Asphalt in the amount of \$745,505, seconded by Mrs. Liebrecht, and passed unanimously.

DIVISION STREET - RECONFIGURATION

Staff recommended that after Division Street has been seal coated, that the street be restriped from north of the roundabout to Sixth Avenue for two travel lanes, a left turn, and a bicycle lane and parking lane on each side. This reconfiguration would reduce accidents by 19% to 40%.

Gary Harer, Municipal Services Director, pointed out the safety issues which would be addressed by reconfiguring Division Street at this time. He mentioned that this configuration is endorsed by many different agencies as it is a much safer reconfiguration than the two lanes of travel both ways.

Mike Riggs, 2132 S. Crestmont, co-chair of the Trails Planning Team, stated that the Team has looked at pedestrian and bike safety throughout Moses Lake and the Team is supportive of this change to Division Street as it would provide a safer environment for all modes of transportation.

The Director of the Grant County Health District had called to express her support of the reconfiguration of Division.

There was considerable discussion by the Council.

Action Taken: Mr. Ecret moved that the reconfiguration of Division Street be approved, seconded by Mr. Curnel, and passed unanimously.

MOSES LAKE VETERINARY CLINIC SHORT PLAT - DEFERRAL

The Moses Lake Veterinary Clinic Short Plat, located on East Broadway, is nearing completion and the proponents have requested a deferral of sidewalk improvements as there is no other sidewalk in the area, and also to defer the relocation of the driveway until sidewalks are constructed.

Gilbert Alvarado, Community Development Director, explained the deferrals have been requested because there are no sidewalks in the area at this time and the driveway also does not meet current city code.

Action Taken: Mrs. Liebrecht moved that the deferrals be granted with the stipulation that a covenant be required for future improvements, seconded by Mr. Curnel, and passed unanimously.

WATER SYSTEM PLAN

The Water System Plan for the Moses Lake Water System is a living document that is required to be updated every 6 years and approved by the Department of Health. Staff has been working with the Department of Health on the document since 2012 and all comments have been addressed.

John Williams, City Manager, pointed out that the Water System Plan is required to be updated every 6 years.

Action Taken: Mr. Norman moved that the Water System Plan be adopted, seconded by Mrs. Leonard, and passed unanimously.

COUNCIL COMMUNICATIONS - none

ADMINISTRATIVE REPORTS

FIRE DEPARTMENT - COST-OF-SERVICE STUDY

John Williams, City Manager, requested approval from Council to begin the process of obtaining a cost-of-service for the Fire Department.

It was the consensus of the Council that staff begin the process of obtaining a cost-of-service study for the Fire Department.

EXECUTIVE SESSION - None

The regular meeting was adjourned at 9:30 p.m.

ATTEST

Todd Voth, Mayor

W. Robert Taylor, Finance Director