



---

## Moses Lake City Council

Todd Voth, Mayor | Karen Liebrecht, Deputy Mayor | Bill Ecret, Council Member | Ryann Leonard, Council Member | David Curnel, Council Member | Don Myer, Council Member | Mike Norman, Council Member

---

April 26, 2016 – 6:00 pm

### Study Session

#### Study Session – 6:00 pm

##### **Commercial Building Design Guidelines**

Presented by City Manager John Williams

Summary: International Property Maintenance Code

*The purpose of the study session is to allow the city council to discuss matters informally and in greater detail than permitted at formal council meetings. While all meetings of the council are open to the public, study sessions discussions are generally limited to the council, city staff and consultants.*

---

## City Council Meeting Agenda

#### Call to Order – 7:00 pm

#### Roll Call

#### Pledge of Allegiance

#### Summary Reports:

- Mayor's report
  - Certification – MLHS Knowledge Bowl
  - Parks and Recreation Commission Reappointment Request - Rios
- Additional Business
- City Manager's Report
  - Introduce New Reserve Officers – ML Police Department
  - ML Police Department Reserve Officer/Volunteer of the Year – Davis
  - Introduce New Building Inspector for Community Development - Creiglow

#### **Citizen's Communications – Identification**

Citizens who would like to address the council must complete one of the blue speaker request cards and submit it to the Executive Secretary. There is a (5) minute time limit per speaker.

### Consent Agenda

All items listed below are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests specific items to be removed from the Consent Agenda for discussion prior to the time Council votes on the motion to adopt the Consent Agenda.

#1

- a. Approval of Minutes – April 12, 2016
- b. Approval Bills and Checks Issued
- c. Resolution – Abandonment of Easement – Our Lady of Fatima Catholic Church
- d. Request to Connect to City Sewer – 4741 Grape Dr. – Nicolas & Medel

### Public Hearings – None

### Old Business

#2 Resolution - Governance Manual – Amendment: **Motion**

Presented by City Manager, John Williams

Summary: Amending Resolution No. 3502 to Include Changes Made to Article 9 - Order of Business, and Article 3 – Committees, Boards, and Commissions

### New Business

#3 Ordinance – Creating Chapter 2.39 Lodging Tax Advisory Committee

Presented by City Manager, John Williams

Summary: Replacing and Repealing Resolution No. 2065 in Order to Create MLMC 2.39

#4 Ordinance – Amend MLMC Chapter 2.44 Park and Recreation Commission

Presented by City Manager, John Williams

Summary: Council to review recommended changes to MLMC 2.44 Parks & Recreation Commission

#5 Ordinance – Amend MLMC Chapter 13.05 Wastewater Regulations

Presented by Municipal Services Director, Gary Harer

Summary: Council to review recommended changes to the Wastewater Regulations and to conform with RCW 35A.21.390

#6 Platting Deemed Insufficient – 1014 Marina Dr & 1618 Lakeside Dr: **Motions**

Presented by Community Development Director, Gil Alvarado

Summary: Council to review and accept recommendations made by City Staff

#7 **Request to Award Bid for the Sewer Manhole Lining Project - 2016: Motion**

Presented by Municipal Services Director, Gary Harer

Summary: Council to review bid summary and recommendations made by City Staff

#8 **Request to Award Bid for Cascade Park Sewer Improvement Project - 2016: Motion**

Presented by Municipal Services Director, Gary Harer

Summary: Council to review bid summary and recommendations made by City Staff

**Administrative Reports**

**Council Communications and Reports**

**Executive Session**

- RCW 42.30.110(g) To evaluate the qualifications of an applicant for public employment and to review the performance of a public employee

**Adjournment**



Office of the Moses Lake City Council, City of Moses Lake, Washington

## Certificate of Achievement

*We the undersigned do hereby proudly present this  
Certificate of Achievement for outstanding honorable effort*

**Joe Bartlett, Dylan O'Brien, Jacob Shank,  
Owen Tolley, Kristin Vega, and Taner Yilmaz  
Coaches – Brooke Fredericks & JR Cox**

*For their achievements as*  
**4A WA State Knowledge Bowl Champions**

**Congratulations on your Accomplishments**

Awarded on this 26<sup>th</sup> day of April, 2016

---

Councilmember, Dr. Ryann Leonard

---

Mayor, Todd Voth  
City of Moses Lake





TO: Council Members

FROM: Mayor Todd Voth

RE: Reappointment to the Parks and Recreation Commission

I have received a letter requesting reappointment to the Parks and Recreation Commission from Ms. Charlene Rios.

I have decided to reappoint Ms. Charlene Rios to a 4 year term on the Parks and Recreation Commission.

Confirmation of the reappointment by the City Council is necessary pursuant to MLMC 2.44.010.

I am asking the City Council to confirm the reappointment of Ms. Charlene Rios to the Parks and Recreation Commission.

TV:sg

cc: City Manager

April 15, 2016

Mayor Todd Voth  
City of Moses Lake  
PO Box 1579  
Moses Lake, WA 98837

Dear Mayor Voth:

My term on the Moses Lake Park & Recreation Advisory Commission expires May 2016. However, I would be pleased to stay on the Commission for another term if you would like me to do so.

I enjoy working with the members of the Commission and with the Park & Recreation staff to make Moses Lake a better place to live and to visit. It's exciting to be involved with such a forward-thinking group of community supporters.

Please consider this my formal offer to continue serving on the Park & Recreation Advisory Commission.

Sincerely,

A handwritten signature in cursive script that reads "Charlene Rios". The signature is written in dark ink and is positioned above the printed name.

Charlene Rios

MOSES LAKE CITY COUNCIL  
April 12, 2016

DRAFT

The regular meeting of the Moses Lake City Council was called to order at 7 p.m. by Mayor Voth in the Council Chambers of the Civic Center, 401 S. Balsam, Moses Lake, Washington.

Executive Secretary Sophia Guerrero called the roll. The following were:

Present: Mayor Todd Voth, Deputy Mayor Karen Liebrecht, and Council members Bill Ecret, Don Myers, Mike Norman, David Curnel, and Ryann Leonard

PLEDGE OF ALLEGIANCE: Mrs. Liebrecht led the Council in the flag salute.

COUNCIL MEMBER REPORTS - None

MAYOR'S REPORTS

AWARD - EXCELLENCE IN AIRPORT PAVING

Representative Tom Dent presented to the City the First Place Quality Award from the Washington Asphalt Pavement Association for the Municipal Airport Runway Overlay done in 2014.

PROCLAMATION - MOLAHIETTES DRILL TEAM

A proclamation was read recognizing the state and national titles won by Moses Lake High School Molahiettes Drill Team and Coaches.

ADDITIONAL BUSINESS - None

CITY MANAGER REPORTS

CITY WIDE CLEAN UP

John Williams, City Manager, stated that the City Wide Clean Up sponsored by Vision 2020 will be on May 7 and they are requesting the City absorb the garbage disposal costs.

Action Taken: Mr. Ecret moved that the request be granted, seconded by Mrs. Liebrecht, and passed unanimously.

GRANT COUNTY HEALTH DISTRICT/SENIOR CENTER/GRANT COUNTY EDC

John Williams, City Manager, requested authorization to pay the budgeted funds to the Grant County Health District, Grant County Economic Development Council, and the Senior Center.

It was the consensus of the Council that the funds be disbursed.

POLICE DEPARTMENT

Amy Cloud, Police Clerk was introduced to the Council. Joseph Frey, Officer of the Year, and Virginia Kennedy-Noack, Support Employee of the Year, were presented to the Council.

Dave Ruffin, Police Chief, was acknowledged for retiring after 32 years in the Police Department.

CITIZEN'S COMMUNICATIONS - None

CONSENT AGENDA

Minutes: The minutes of the March 22 meeting were presented for approval.

Approval of Claims, Prepaid Claims, Checks, and Payroll: Vouchers audited and certified by the Finance Director as required by RCW 42.24.080, and those expense reimbursement claims, certified as required by

RCW 42.24.090, have been recorded on a listing which has been made available to the Council for approval and is retained for public inspection at the Civic Center. As of April 12, 2016 the Council does approve for payment claims in the amount of \$723,893.53; prepaid claims in the amounts of \$13,647.20, \$5,066.01, and \$54,834.36; claim checks in the amount of \$1,236,736.62; and payroll in the amount of \$326,459.12.

Ordinance - Vacate Right-of-Way - GTA: An ordinance was presented which vacates and relocates a portion of the alley between Lot 8 revised and Lot 13 revised, Block 28, Neppel.

Resolution - Accept Quit Claim Deed - GTA: A resolution was presented which accepts a Quit Claim Deed from the Grant Transit Authority for that portion of the realigned alley in Block 28, Neppel.

Action Taken: Mr. Ecret moved that the Consent Agenda be approved, seconded by Mr. Norman, and passed unanimously.

PUBLIC HEARINGS - None

OLD BUSINESS

ORDINANCE - REPEAL LAKE VUE PURD

An ordinance was presented which repeals the ordinance creating the Lake Vue Planned Unit Residential Development. This proposed PURD is located on Marina Drive. No development has taken place within the required 3 year time period and the ordinance creating the PURD needs to be repealed.

The ordinance repealing Ordinance 2432 creating the Lake Vue Planned Unit Residential Development was read by title only.

Action Taken: Mrs. Leonard moved that the ordinance be adopted, seconded by Mr. Norman, and passed unanimously.

ORDINANCE - AMEND 13.12 - WATER, SEWER AND STORMWATER RATES

An ordinance was presented which increases the water, sewer and stormwater rates.

The ordinance amending Chapter 13.12 of the Moses Lake Municipal Code entitled "Water, Sewer, and Stormwater Rates" was read by title only.

There was some discussion on the need to increase the rates each year by the CPI and an explanation by staff of the reasons for the yearly increase. It was the consensus of the Council that staff research the possibility of increasing all rates at the same time.

Action Taken: Mr. Ecret moved that the ordinance be adopted, seconded by Mr. Norman, and passed unanimously.

RESOLUTION - GOVERNANCE COORDINATION MANUAL - PLANNING COMMISSION

A resolution was presented which adopts revisions to the Governance Coordination Manual by setting forth guidelines and rules of conduct for the Planning Commission.

The resolution of the City of Moses Lake, Washington, amending Resolution No. 3597 creating the rules of procedures for City Council meetings, public hearings, legislative process and general government policies was read by title only.

Mayor Voth recommended that the order of the agenda be changed to place the Council Member Reports at the end of the meeting under Council Communications.

Action Taken: Mrs. Leonard moved that the Governance Coordination Manual be amended as proposed and the resolution be adopted, seconded by Mr. Ecret, and passed unanimously.

NEW BUSINESSSHORELINE MASTER PLAN - COMMENTS

Gilbert Alvarado, Community Development Director, stated that the City began working on the updates to the Shoreline Master Plan in 1998. He gave the Council some background on the process of adopting the Shoreline Master Plan. He pointed out that this is the Council's opportunity to discuss the proposed Shoreline Master Plan with a representative from the Department of Ecology, who is mandated by state law to approve the Plan. The Department of Ecology has reviewed the Plan and provided comments.

Jeremy Sikes, Department of Ecology, Shoreline Planner for Eastern Washington, explained the process and the role of the Department of Ecology. He went over the rationale for the comments provided.

SIGNS

The Moses Lake Lioness and the Master Gardener Foundation requested permission to place sandwich board signs on City right-of-way. The requests are date and time specific.

Michaelle Boegter, Lioness, explained the placement of the signs and when they would be put up and taken down.

Action Taken: Mr. Ecret moved that the Lioness request for a sign on City right-of-way be granted, seconded by Mrs. Leonard, and passed unanimously.

Action Taken: Mrs. Leonard moved that the Master Gardener Foundation request for a sign on City right-of-way be granted, seconded by Mr. Myers, and passed unanimously.

ORDINANCE - STATE ENVIRONMENTAL POLICY ACT - PLANNED ACTION

An ordinance was presented which establishes a Planned Action for the Grant County International Airport Employment Center pursuant to the Washington State Environmental Policy Act. The Planned Action Ordinance is part of the \$400,000 grant awarded by the Washington State Department of Commerce Advanced Planning Grant Program.

The ordinance establishing a planned action for the Grant County International Airport (GCIA) Employment Center, pursuant to the State Environmental Policy Act was read by title only.

Gilbert Alvarado, Community Development Director, provided the history of this project.

RESOLUTION - INCREASE AMBULANCE UTILITY FEE

A resolution was presented which increases the ambulance utility fee based on the increase in the CPI. The resolution establishing ambulance service utility rates was read by title only.

Brett Bastian, Acting Fire Chief, explained that the increase is authorized by existing City regulations and is based on the CPI.

Action Taken: Mr. Ecret moved that the resolution be adopted, seconded by Mr. Curnel, and passed unanimously.

RESOLUTION - LEASE AGREEMENT

A resolution was presented which accepts an equipment lease with Bevendo National Equipment Leasing and Finance for mobile data terminals which would be utilized in police vehicles.

The resolution authorizing the execution of an equipment lease agreement with Bank of the West was read by title only.

Action Taken: Mrs. Leonard moved that the resolution be adopted, seconded by Mr. Norman, and passed unanimously.

SEAL COAT PROJECT

The City received two bids for the 2016 Seal Coat Project. This project includes chip sealing Pioneer Way from Clover Drive to West Broadway, Wheeler Road from Pioneer Way to Road N, Division Street from north of the roundabout to Fourth Avenue, and skin patching wheel ruts on portions of Pioneer Way and Wheeler Road.

Action Taken: Mr. Norman moved that the bid for Schedule A only be awarded to Central Washington Asphalt in the amount of \$745,505, seconded by Mrs. Liebrecht, and passed unanimously.

DIVISION STREET - RECONFIGURATION

Staff recommended that after Division Street has been seal coated, that the street be restriped from north of the roundabout to Sixth Avenue for two travel lanes, a left turn, and a bicycle lane and parking lane on each side. This reconfiguration would reduce accidents by 19% to 40%.

Gary Harer, Municipal Services Director, pointed out the safety issues which would be addressed by reconfiguring Division Street at this time. He mentioned that this configuration is endorsed by many different agencies as it is a much safer reconfiguration than the two lanes of travel both ways.

Mike Riggs, 2132 S. Crestmont, co-chair of the Trails Planning Team, stated that the Team has looked at pedestrian and bike safety throughout Moses Lake and the Team is supportive of this change to Division Street as it would provide a safer environment for all modes of transportation.

The Director of the Grant County Health District had called to express her support of the reconfiguration of Division.

There was considerable discussion by the Council.

Action Taken: Mr. Ecret moved that the reconfiguration of Division Street be approved, seconded by Mr. Curnel, and passed unanimously.

MOSES LAKE VETERINARY CLINIC SHORT PLAT - DEFERRAL

The Moses Lake Veterinary Clinic Short Plat, located on East Broadway, is nearing completion and the proponents have requested a deferral of sidewalk improvements as there is no other sidewalk in the area, and also to defer the relocation of the driveway until sidewalks are constructed.

Gilbert Alvarado, Community Development Director, explained the deferrals have been requested because there are no sidewalks in the area at this time and the driveway also does not meet current city code.

Action Taken: Mrs. Liebrecht moved that the deferrals be granted with the stipulation that a covenant be required for future improvements, seconded by Mr. Curnel, and passed unanimously.

WATER SYSTEM PLAN

The Water System Plan for the Moses Lake Water System is a living document that is required to be updated every 6 years and approved by the Department of Health. Staff has been working with the Department of Health on the document since 2012 and all comments have been addressed.

John Williams, City Manager, pointed out that the Water System Plan is required to be updated every 6 years.

Action Taken: Mr. Norman moved that the Water System Plan be adopted, seconded by Mrs. Leonard, and passed unanimously.

COUNCIL COMMUNICATIONS - none



ADMINISTRATIVE REPORTS

FIRE DEPARTMENT - COST-OF-SERVICE STUDY

John Williams, City Manager, requested approval from Council to begin the process of obtaining a cost-of-service for the Fire Department.

It was the consensus of the Council that staff begin the process of obtaining a cost-of-service study for the Fire Department.

EXECUTIVE SESSION - None

The regular meeting was adjourned at 9:30 p.m.

ATTEST

\_\_\_\_\_  
Todd Voth, Mayor

\_\_\_\_\_  
W. Robert Taylor, Finance Director

DATE 4/21/16  
TIME 14:43:00

PAGE 1  
XAPPRVD

CITY OF MOSES LAKE  
TABULATION OF CLAIMS TO BE APPROVED  
COUNCIL MEETING OF 04/26/2016

NAME OF VENDOR	VENDOR NO	Expenditure Account		
Department	Object Description	P.O. Number	P.O. Amount	Purpose of Purchase
=====	=====	=====	=====	=====
DATABAR	00007974			
		0000077062	303.53	MAIL UTILITY BILLS
		0000077062	303.53	MAIL UTILITY BILLS
		0000077062	303.53	MAIL UTILITY BILLS
		0000077062	303.53	MAIL UTILITY BILLS
		0000077062	303.55	MAIL UTILITY BILLS
		=====	=====	=====
		TOTAL:	1,517.67	
PUD OF GRANT COUNTY	00001501			
		0000077006	931.02	ELECTRIC SERVICE
		0000077006	18.27	ELECTRIC SERVICE
		0000077006	457.13	ELECTRIC SERVICE
		0000077006	176.74	ELECTRIC SERVICE
		0000077006	2,090.20	ELECTRIC SERVICE
		0000077006	27.55	ELECTRIC SERVICE
		0000077006	1,501.46	ELECTRIC SERVICE
		0000077006	20.61	ELECTRIC SERVICE
		0000077006	1,063.62	ELECTRIC SERVICE
		0000077006	217.08	ELECTRIC SERVICE
		0000077006	76.75	ELECTRIC SERVICE
		0000077006	148.13	ELECTRIC SERVICE
		0000077006	23.26	ELECTRIC SERVICE
		0000077006	974.41	ELECTRIC SERVICE
		0000077006	242.36	ELECTRIC SERVICE
		0000077006	36,873.22	ELECTRIC SERVICE
		0000077006	15,651.76	ELECTRIC SERVICE

DATE 4/21/16  
TIME 14:43:00

PAGE 2  
XAPPRVD

CITY OF MOSES LAKE  
TABULATION OF CLAIMS TO BE APPROVED  
COUNCIL MEETING OF 04/26/2016

NAME OF VENDOR	VENDOR NO	Expenditure Account		
Department	Object Description	P.O. Number	P.O. Amount	Purpose of Purchase
		0000077006	13,211.47	ELECTRIC SERVICE
		0000077006	127.93	ELECTRIC SERVICE
		0000077006	2,342.79	ELECTRIC SERVICE
		0000077006	739.84	ELECTRIC SERVICE
		0000077006	1,269.89	ELECTRIC SERVICE
		0000077006	1,426.80	ELECTRIC SERVICE
		=====		
		TOTAL:	79,612.29	
UMPQUA BANK	00007077			
		0000076965	52.04	CERTIFICATE HOLDERS
		0000077077	90.57	COFFEE AND OFFICE SUPPLIES
		0000077079	897.10	FUEL & LUNCH W/ CM & LOBBYIST
		0000077087	120.22	CREDIT PURCHASES / MARCH
		0000076956	106.51	ENG SUPPLIES & TRAVEL EXP
		0000076990	928.27	MISC SUPPLIES/TRAVEL EXP/REGIS
		0000077060	70.48	
		0000077060	135.80	
		0000077060	52.48	
		0000077060	133.45	
		0000077060	46.62	
		0000077060	78.21	
		0000077060	63.09	
		0000076986	479.21	miscellaneous
		0000076986	3,902.68	miscellaneous

DATE 4/21/16  
TIME 14:43:00

PAGE 3  
XAPPRVD

CITY OF MOSES LAKE  
TABULATION OF CLAIMS TO BE APPROVED  
COUNCIL MEETING OF 04/26/2016

NAME OF VENDOR	VENDOR NO	Expenditure Account		
Department	Object Description	P.O. Number	P.O. Amount	Purpose of Purchase
		0000076986	85.71	miscellaneous
		0000076986	199.00	miscellaneous
		0000076986	520.00	miscellaneous
		0000077085	19.33	CREDIT PURCHASES / MARCH
		0000077089	703.87	CREDIT PURCHASES / MARCH
		0000077088	4.31	CREDIT PURCHASES / MARCH
		0000077089	472.37	CREDIT PURCHASES / MARCH
		0000077089	1,144.36	CREDIT PURCHASES / MARCH
		0000077085	906.49	CREDIT PURCHASES / MARCH
		0000077060	62.04	
		0000077060	527.08	
		0000077060	221.07	
		0000076990	77.60	MISC SUPPLIES/TRAVEL EXP/REGIS
		0000076990	37.73	MISC SUPPLIES/TRAVEL EXP/REGIS
		0000076990	80.91	MISC SUPPLIES/TRAVEL EXP/REGIS
		0000076990	12.71	MISC SUPPLIES/TRAVEL EXP/REGIS
		0000076990	755.00	MISC SUPPLIES/TRAVEL EXP/REGIS
		0000076990	51.52	MISC SUPPLIES/TRAVEL EXP/REGIS
		0000076990	545.33	MISC SUPPLIES/TRAVEL EXP/REGIS
		0000076990	1,155.00	MISC SUPPLIES/TRAVEL EXP/REGIS
		0000077089	943.28	CREDIT PURCHASES / MARCH
		0000077089	99.88	CREDIT PURCHASES / MARCH

DATE 4/21/16  
TIME 14:43:00

PAGE 4  
XAPPRVD

CITY OF MOSES LAKE  
TABULATION OF CLAIMS TO BE APPROVED  
COUNCIL MEETING OF 04/26/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
UMPQUA BANK	00007077			
		0000077014	3,775.32	COMPUTER SUPPLIES/UPGRADES
		0000077014	1,240.82	COMPUTER SUPPLIES/UPGRADES
		0000077014	1,629.71	COMPUTER SUPPLIES/UPGRADES
		0000077014	1,441.24	COMPUTER SUPPLIES/UPGRADES
		0000076990	2,818.67	MISC SUPPLIES/TRAVEL EXP/REGIS
		0000077087	140.83	CREDIT PURCHASES / MARCH
		0000076990	593.87	MISC SUPPLIES/TRAVEL EXP/REGIS
		0000076990	879.53	MISC SUPPLIES/TRAVEL EXP/REGIS
		0000076990	25.40	MISC SUPPLIES/TRAVEL EXP/REGIS
		TOTAL:	28,326.71	
		REPORT TOTAL:	109,456.67	

DATE THU, APR 21, 2016, 2:43 PM  
TIME 14:43:01

TOTALS PAGE  
XAPPRVD

CITY OF MOSES LAKE  
TABULATION OF CLAIMS TO BE APPROVED  
COUNCIL MEETING OF 04/26/2016

TOTALS BY FUND

FUND NO	FUND NAME	AMOUNT
000	GENERAL FUND	18,031.91
103	GRANTS AND DONATIONS	1,716.68
116	STREET	37,193.18
410	WATER/SEWER	32,108.49
490	SANITATION	303.53
493	STORM WATER	303.53
495	AIRPORT	127.93
498	AMBULANCE FUND	1,346.71
517	CENTRAL SERVICES	8,087.09
519	EQUIPMENT RENTAL	3,553.37
528	BUILD MAINTENANCE	6,684.25
	TOTAL	109,456.67

CHANGES TO BE MADE SHOULD BE LISTED BELOW

VEND NO.	P.O. NO.	AMT LISTED	CORRECTED AMT	ACTION TO BE TAKEN
----------	----------	------------	---------------	--------------------

.....	.....	.....	.....	.....
.....	.....	.....	.....	.....
.....	.....	.....	.....	.....

CORRECT AMOUNT TO BE PAID .....

\*\*\*\*\*  
\*  
\* C L A I M S A P P R O V A L \*  
\*  
\* WE, THE UNDERSIGNED COUNCILMEN OF THE CITY OF MOSES LAKE, WASHINGTON, DO HEREBY CERTIFY THAT THE MERCHANDISE \*  
\* OR SERVICES SPECIFIED HAVE BEEN RECEIVED AND THAT ABOVE CLAIMS ARE APPROVED, AS NOTED, FOR PAYMENT \*  
\* IN THE AMOUNT OF \$109,456.67 THIS 26TH DAY OF APRIL, 2016 \*  
\*  
\*  
\* ..... \*  
\* COUNCIL MEMBER COUNCIL MEMBER \*  
\*  
\*  
\* ..... \*  
\* COUNCIL MEMBER FINANCE DIRECTOR \*  
\*\*\*\*\*



DATE 4/15/16  
TIME 13:17:12

PAGE 1  
XAPPRVD

CITY OF MOSES LAKE  
TABULATION OF CLAIMS TO BE APPROVED  
COUNCIL MEETING OF 04/26/2016

NAME OF VENDOR	VENDOR NO	Expenditure Account		
Department	Object Description	P.O. Number	P.O. Amount	Purpose of Purchase
HOME DEPOT CREDIT SERVICES	00007824			
		0000076961	1.73	MISC SUPPLIES
		0000076961	516.30	MISC SUPPLIES
		0000076961	45.19	MISC SUPPLIES
		0000076961	249.66	MISC SUPPLIES
		0000076961	34.30	MISC SUPPLIES
		0000076961	59.43	MISC SUPPLIES
		0000076961	16.03	MISC SUPPLIES
		0000076961	9.82	MISC SUPPLIES
		0000076961	61.51	MISC SUPPLIES
		0000076961	21.63	MISC SUPPLIES
		TOTAL:	1,015.60	
LOWES	00003886			
		0000076948	29.18	MISC SUPPLIES
		0000076948	109.05	MISC SUPPLIES
		0000076948	131.04	MISC SUPPLIES
		0000076948	31.85	MISC SUPPLIES
		0000076948	18.63	MISC SUPPLIES
		0000076948	97.29	MISC SUPPLIES
		0000076948	884.31	MISC SUPPLIES
		0000076948	13.30	MISC SUPPLIES
		0000076948	170.07	MISC SUPPLIES
		0000076948	19.65	MISC SUPPLIES
		0000076948	51.24	MISC SUPPLIES
		0000076948	26.61	MISC SUPPLIES
		0000076948	19.41	MISC SUPPLIES

DATE 4/15/16  
TIME 13:17:12

PAGE 2  
XAPPRVD

CITY OF MOSES LAKE  
TABULATION OF CLAIMS TO BE APPROVED  
COUNCIL MEETING OF 04/26/2016

NAME OF VENDOR	VENDOR NO	Expenditure Account		
Department	Object Description	P.O. Number	P.O. Amount	Purpose of Purchase
=====				
		0000076948	13.30	MISC SUPPLIES
		=====		
		TOTAL:	1,614.93	
		=====		
		REPORT TOTAL:	2,630.53	

DATE FRI, APR 15, 2016, 1:17 PM  
TIME 13:17:13

TOTALS PAGE  
XAPPRVD

CITY OF MOSES LAKE  
TABULATION OF CLAIMS TO BE APPROVED  
COUNCIL MEETING OF 04/26/2016

TOTALS BY FUND

FUND NO	FUND NAME	AMOUNT
000	GENERAL FUND	1,226.36
410	WATER/SEWER	1,007.45
519	EQUIPMENT RENTAL	61.51
528	BUILD MAINTENANCE	335.21
	TOTAL	2,630.53

CHANGES TO BE MADE SHOULD BE LISTED BELOW

VEND NO.	P.O. NO.	AMT LISTED	CORRECTED AMT	ACTION TO BE TAKEN
.....	.....	.....	.....	.....
.....	.....	.....	.....	.....
.....	.....	.....	.....	.....

CORRECT AMOUNT TO BE PAID .....

\*\*\*\*\*  
\*  
\* CLAIMS APPROVAL \*  
\*  
\* WE, THE UNDERSIGNED COUNCILMEN OF THE CITY OF MOSES LAKE, WASHINGTON, DO HEREBY CERTIFY THAT THE MERCHANDISE \*  
\* OR SERVICES SPECIFIED HAVE BEEN RECEIVED AND THAT ABOVE CLAIMS ARE APPROVED, AS NOTED, FOR PAYMENT \*  
\* IN THE AMOUNT OF \$2,630.53 THIS 26TH DAY OF APRIL, 2016 \*  
\*  
\* ..... \*  
\* COUNCIL MEMBER COUNCIL MEMBER \*  
\*  
\* ..... \*  
\* COUNCIL MEMBER FINANCE DIRECTOR \*  
\*\*\*\*\*

DATE 4/22/16  
TIME 09:41:16

PAGE 1  
XAPPRVD

CITY OF MOSES LAKE  
TABULATION OF CLAIMS TO BE APPROVED  
COUNCIL MEETING OF 04/26/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
A & H PRINTERS	00000001	0000077050	70.14	PR OFFICE BUSINESSES CARDS
		0000076979	93.33	printing
		TOTAL:	163.47	
A B C HYDRAULICS	00006611	0000076981	15.98	MISC SUPPLIES
		TOTAL:	15.98	
A B P A	00006168	0000076954	85.00	MEMBERSHIP DUES-J. ELLIS
		TOTAL:	85.00	
AAA READYMIX INC	00000027	0000076985	347.04	CONCRETE
		TOTAL:	347.04	
ADVANCED ANALYTICAL SOLUTIONS	00005472	0000076992	62.00	SHIPPING - DEFECTIVE PE SAMPLE
		TOTAL:	62.00	
AERZEN USA CORP	00005861	0000077069	168.09	AIR FILTER CARTRIDGE/ELEMENT
		TOTAL:	168.09	
AG WEST DISTRIBUTING CO INC	00006842	0000076993	180.95	MISC SUPPLIES
		TOTAL:	180.95	
AIRGAS USA LLC	00004682	0000076991	242.78	REPAIR PARTS
		TOTAL:	242.78	
ALLIED BODY WORKS INC	00005568	0000076980	474.76	RETENTION BOW/TARP ROLLER KITS
		TOTAL:	474.76	
AMERISTAY INN & SUITES	00004371	0000077041	84.62	MAC PRESENTER LODGING
		TOTAL:	84.62	
AQUATIC SPECIALTY SERVICES	00007861	0000077043	651.43	NON-SKID SNS EQUIPMENT
		TOTAL:	651.43	
ARIKA LOEFFLER	00006430	0000077048	160.00	KINDERMUSICK INSTRUCTION

DATE 4/22/16  
TIME 09:41:16

PAGE 2  
XAPPRVD

CITY OF MOSES LAKE  
TABULATION OF CLAIMS TO BE APPROVED  
COUNCIL MEETING OF 04/26/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
=====				
		TOTAL:	160.00	
ASSOC OF GRANT CO CITIES	00004953	0000077061	18.00	MEETING AND DINNER
		0000077061	36.00	MEETING AND DINNER
		0000077061	36.00	MEETING AND DINNER
=====				
		TOTAL:	90.00	
BASIN PROPANE LLC	00007006	0000076957	21.58	PROPANE
=====				
		TOTAL:	21.58	
BATTERY SYSTEMS	00004673	0000077073	23.30	BATTERIES
		0000077073	23.31	BATTERIES
		0000076958	41.48	BATTERY, C-U1L-6
=====				
		TOTAL:	88.09	
BEE LINE FRAME AND AXLE INC	00000109	0000076959	961.23	MISC REPAIR
=====				
		TOTAL:	961.23	
BIO SYSTEMS INC	00005488	0000076955	686.50	BIO PRO 55 GL.
		0000076955	686.50	BIO PRO 55 GL.
=====				
		TOTAL:	1,373.00	
BLUE MOUNTAIN WILDLIFE	00004552	0000076906	500.00	MAC PRESENTER PAY
=====				
		TOTAL:	500.00	
BOUND TREE MEDICAL LLC	00006022	0000077067	1,289.05	MEDICAL SUPPLIES / BACKBOARDS
		0000077067	2,913.27	MEDICAL SUPPLIES / BACKBOARDS
=====				
		TOTAL:	4,202.32	
BUD CLARY FORD	00006454	0000076982	35.82	MISC. SUPPLIES
		0000076982	35.92	MISC. SUPPLIES
=====				
		TOTAL:	71.74	
BUD CLARY TOYOTA CHEVROLET	00000150			

DATE 4/22/16  
TIME 09:41:16

PAGE 3  
XAPPRVD

CITY OF MOSES LAKE  
TABULATION OF CLAIMS TO BE APPROVED  
COUNCIL MEETING OF 04/26/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account		Purpose of Purchase
		P.O. Number	P.O. Amount	
		0000076984	84.52	MISC. SUPPLIES
		=====		
		TOTAL:	84.52	
CASCADE FIRE CORPORATION	00003644			
		0000077078	173.07	SUPPLIES / REPAIR
		0000077078	146.20	SUPPLIES / REPAIR
		=====		
		TOTAL:	319.27	
CASCADE NATURAL GAS CORP	00000203			
		0000077042	50.36	
		0000077031	376.04	NAT GAS SERVICE
		0000077031	385.32	NAT GAS SERVICE
		=====		
		TOTAL:	811.72	
CEDAR STREET CLEANERS	00004655			
		0000076977	815.91	UNIFORM MAINTENANCE
		=====		
		TOTAL:	815.91	
CENTRAL MACHINERY SALES INC	00002779			
		0000077039	207.79	CONCRETE SUPPLIES
		0000076808	14,101.56	MID RANGE SELF PROPELLED SAW
		0000076797	4,963.40	ALLIED HYDRAULIC COMPACTOR
		=====		
		TOTAL:	19,272.75	
CENTRAL WASHINGTON ASPHALT	00003510			
		0000076996	6,704.38	MATERIAL-5/8 MINUS CSTC
		=====		
		TOTAL:	6,704.38	
CHASE PAYMENTECH-EFT	00004046			
		0000077017	-.10	CREDIT CARD FEES
		0000077017	681.28	CREDIT CARD FEES
		0000077017	681.28	CREDIT CARD FEES
		0000077017	681.29	CREDIT CARD FEES
		0000077017	681.29	CREDIT CARD FEES
		0000077017	681.29	CREDIT CARD FEES
		=====		
		TOTAL:	3,406.33	
CITY OF MOSES LAKE	00008107			
		0000077032	3.15	EXCISE TAX



CITY OF MOSES LAKE  
TABULATION OF CLAIMS TO BE APPROVED  
COUNCIL MEETING OF 04/26/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account		Purpose of Purchase
		P.O. Number	P.O. Amount	
CITY OF MOSES LAKE	00008107	0000077032	10.51	EXCISE TAX
		0000077032	14.89	EXCISE TAX
		0000077032	15.21	EXCISE TAX
		0000077032	41.73	EXCISE TAX
		0000077032	39.73	EXCISE TAX
		=====		
		TOTAL:	125.22	
	00008201	0000076963	666.59	WATER SERIVCE
		=====		
		TOTAL:	666.59	
	00008107	0000077032	.11	EXCISE TAX
		0000077032	47.91	EXCISE TAX
		0000077032	59.26	EXCISE TAX
		0000077032	647.37	EXCISE TAX
		0000077032	17.93	EXCISE TAX
		0000077032	5.59	EXCISE TAX
		=====		
		TOTAL:	778.17	
	00008106	0000076946	495.80	RETAINAGE-FIVE CORNERS SIG CAB
		=====		
		TOTAL:	495.80	
	00008107	0000077032	27.59	EXCISE TAX
		0000077032	190.19	EXCISE TAX
		0000077032	65.79	EXCISE TAX
		=====		
		TOTAL:	283.57	
	00008201	0000076963	881.35	WATER SERIVCE
		=====		
		TOTAL:	881.35	
	00008107	0000077032	17,846.31	EXCISE TAX

DATE 4/22/16  
TIME 09:41:16

PAGE 5  
XAPPRVD

CITY OF MOSES LAKE  
TABULATION OF CLAIMS TO BE APPROVED  
COUNCIL MEETING OF 04/26/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account		Purpose of Purchase
		P.O. Number	P.O. Amount	
		0000077032	7,093.06	EXCISE TAX
		0000077032	2,597.65	EXCISE TAX
		=====		
		TOTAL:	27,537.02	
	00008102			
		0000077007	2,115.37	BLDG PERMIT CASCDE PRK SWR 16
		=====		
		TOTAL:	2,115.37	
	00008107			
		0000077032	15,294.18	EXCISE TAX
		0000077032	1,075.22	EXCISE TAX
		0000077032	13.87	EXCISE TAX
		0000077032	1,595.39	EXCISE TAX
		0000077032	65.11	EXCISE TAX
		0000077032	12.23	EXCISE TAX
		=====		
		TOTAL:	18,056.00	
	00008201			
		0000076963	159.40	WATER SERIVCE
		=====		
		TOTAL:	159.40	
CITY OF SPOKANE	00004155			
		0000076968	57.53	EVIDENCE DESTRUCTION
		=====		
		TOTAL:	57.53	
COLUMBIA BEARING BDI	00000274			
		0000076994	30.04	MISC SUPPLIES
		0000076994	41.48	MISC SUPPLIES
		=====		
		TOTAL:	71.52	
COMMERCIAL TIRE	00005968			
		0000076995	776.12	TIRES/BALANCE/FLAT REPAIR
		=====		
		TOTAL:	776.12	
CONFLUENCE HEALTH	00005069			
		0000076966	210.00	CDL EXAMS, HEP B VACCINES
		0000076970	348.06	SERVICES
		0000076966	122.21	CDL EXAMS, HEP B VACCINES
		0000076966	331.21	CDL EXAMS, HEP B VACCINES

DATE 4/22/16  
TIME 09:41:16

PAGE 6  
XAPPRVD

CITY OF MOSES LAKE  
TABULATION OF CLAIMS TO BE APPROVED  
COUNCIL MEETING OF 04/26/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account		Purpose of Purchase
		P.O. Number	P.O. Amount	
CONFLUENCE HEALTH	00005069	0000077072	1,022.36	TB TEST & RESP. QUESTION.
		TOTAL:	2,033.84	
CRYSTAL VANG	00004084	0000076969	107.90	SERVICES
		TOTAL:	107.90	
DAY WIRELESS SYSTEMS	00005517	0000076960	32.40	MINITOR V BATTERY PACK
		TOTAL:	32.40	
DELL MARKETING	00007869	0000076952	4,682.76	MONITORS, COMPUTERS
		TOTAL:	4,682.76	
DENNIS KNEPP	00004420	0000076727	100.00	MAC PRESENTER PAY
		TOTAL:	100.00	
DESERT WINDS INC	00006678	0000076944	539.50	EXCAVATE WATER SERVICES
		TOTAL:	539.50	
E F RECOVERY	00007244	0000077070	3,848.50	EMS BILLING / MARCH
		0000077070	729.30	EMS BILLING / MARCH
		0000077070	102.41	EMS BILLING / MARCH
		TOTAL:	4,680.21	
EASTERN CASCADE DIST	00006909	0000076973	84.50	DRINKING WATER
		TOTAL:	84.50	
EVERGREEN IMPLEMENT INC	00005234	0000076997	323.50	BELT/WHEEL
		TOTAL:	323.50	
FABER INDUSTRIAL SUPPLY	00000501	0000077054	120.65	MISC SUPPLIES
		TOTAL:	120.65	
FASTENAL COMPANY	00007372	0000076989	172.04	MISC. SUPPLIES/SAFETY/CR MEMO
		0000076989	457.89	MISC. SUPPLIES/SAFETY/CR MEMO

DATE 4/22/16  
TIME 09:41:16

PAGE 7  
XAPPRVD

CITY OF MOSES LAKE  
TABULATION OF CLAIMS TO BE APPROVED  
COUNCIL MEETING OF 04/26/2016

NAME OF VENDOR	VENDOR NO	Expenditure Account		
Department	Object Description	P.O. Number	P.O. Amount	Purpose of Purchase
		0000076989	669.37	MISC. SUPPLIES/SAFETY/CR MEMO
		0000076989	89.88	MISC. SUPPLIES/SAFETY/CR MEMO
		0000076989	9.88	MISC. SUPPLIES/SAFETY/CR MEMO
		=====		
		TOTAL:	1,399.06	
FERGUSON ENTERPRISES INC #3007	00005482	0000077055	50.59	MISC SUPPLIES
		=====		
		TOTAL:	50.59	
FORSCH POLYMER CORP	00005869	0000077040	1,434.90	PAINT FOR SNS PADS
		=====		
		TOTAL:	1,434.90	
GALLS, LLC	00000133	0000076972	3,657.05	UNIFORMS
		0000077076	118.05	PANTS / CHIEF FOR A DAY
		=====		
		TOTAL:	3,775.10	
GAME TIME INC	00004821	0000076748	2,474.93	PLAYGROUND EQUIPMENT
		0000076748	2,474.91	PLAYGROUND EQUIPMENT
		=====		
		TOTAL:	4,949.84	
GRAINGER PARTS OPERATIONS	00002755	0000076998	489.95	MISC REPAIR PARTS
		0000076998	37.89	MISC REPAIR PARTS
		=====		
		TOTAL:	527.84	
GRANT CO SOLID WASTE DEPT	00000640	0000076950	25,467.06	LANDFILL DUMPING FEES
		=====		
		TOTAL:	25,467.06	
GRANT COUNTY HEALTH DISTRICT	00000614	0000076978	120.00	REGISTRATION
		=====		
		TOTAL:	120.00	
GRANT COUNTY TECHNOLOGY	00005535	0000076975	60.00	SERVICES
		=====		
		TOTAL:	60.00	
GRANT WRITING USA	00007301	0000076988	455.00	REGISTRATION
		=====		
		TOTAL:	455.00	

DATE 4/22/16  
TIME 09:41:16

PAGE 8  
XAPPRVD

CITY OF MOSES LAKE  
TABULATION OF CLAIMS TO BE APPROVED  
COUNCIL MEETING OF 04/26/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number P.O. Amount		Purpose of Purchase
HACH COMPANY	00000712	0000076999	1,769.60	LAB SUPPLIES/MISC SUPPLIES
		0000076999	260.68	LAB SUPPLIES/MISC SUPPLIES
		0000076999	662.15	LAB SUPPLIES/MISC SUPPLIES
		=====		
		TOTAL:	2,692.43	
HARRIS COMPUTERS	00005872	0000077023	143.30	SOFTWARE SUPPORT
		0000077023	34,321.17	SOFTWARE SUPPORT
		=====		
		TOTAL:	34,464.47	
HEIMAN FIRE EQUIPMENT	00006634	0000077082	248.92	MISC EQUIPMENT
		=====		
		TOTAL:	248.92	
HI LINE INC	00006008	0000077000	309.49	MISC SUPPLIES
		=====		
		TOTAL:	309.49	
ID ZONE	00007274	0000077057	1,829.89	PHOTO ID MACHINE
		=====		
		TOTAL:	1,829.89	
INFRASTRUCTURE TECHNOLOGIES	00005441	0000077002	1,500.00	SERVICE AGREEMENT
		=====		
		TOTAL:	1,500.00	
INLAND PIPE & SUPPLY COMPANY	00003727	0000077052	18.13	MISC SUPPLIES
		=====		
		TOTAL:	18.13	
J & M ELECTRIC INC	00004263	0000076945	10,203.56	FIVE CORNERS SIGNAL CABINET
		=====		
		TOTAL:	10,203.56	
JERRYS AUTO SUPPLY	00005835	0000077068	3.38	MISC SUPPLIES
		0000077068	1,350.04	MISC SUPPLIES
		0000077068	409.97	MISC SUPPLIES
		0000077001	673.19	MISC SUPPLIES/CREDIT MEMOS
		0000077001	3.39	MISC SUPPLIES/CREDIT MEMOS

DATE 4/22/16  
TIME 09:41:16

PAGE 9  
XAPPRVD

CITY OF MOSES LAKE  
TABULATION OF CLAIMS TO BE APPROVED  
COUNCIL MEETING OF 04/26/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
=====				
		TOTAL:	2,439.97	
JIMS LOCK SERVICE	00004244	0000077008	32.15	KEYS FOR FIVE-CORNERS SIG CAB
=====				
		TOTAL:	32.15	
KAMAN FLUID POWER LLC	00001302	0000077003	20.48	MISC SUPPLIES
		0000077003	7.74	MISC SUPPLIES
		0000077003	8.19	MISC SUPPLIES
=====				
		TOTAL:	36.41	
KATHERINE L KENISON PS	00006980	0000076967	15,680.00	PROF SERVICE/CITY ATTY
		0000076967	800.00	PROF SERVICE/CITY ATTY
=====				
		TOTAL:	16,480.00	
KING COUNTY EMERGENCY MED SERV	00003756	0000077074	1,595.00	EMS ONLINE SUBSCRIPTION
=====				
		TOTAL:	1,595.00	
KIWANIS CLUB OF MOSES LAKE	00005458	0000076964	150.00	MAYOR'S PRAYER BREAKFAST
=====				
		TOTAL:	150.00	
KUSTOM SIGNALS INC	00006885	0000076974	2,350.90	grant
=====				
		TOTAL:	2,350.90	
MOSES LAKE BOOSTER CLUB	00007304	0000077053	352.00	TENNIS CLINIC INSTRUCTION
=====				
		TOTAL:	352.00	
MOSES LAKE BUSINESS ASSN	00005170	0000077038	250.00	MLBA DIRECTORY
=====				
		TOTAL:	250.00	
MOSES LAKE SOCCER TOTS	00007063	0000077056	828.00	APRIL SUPERTOTS INSTRUCTION
=====				
		TOTAL:	828.00	
MOSES LAKE STEEL SUPPLY	00001268	0000077058	31.66	MISC SUPPLIES
		0000077005	16.19	MISC SUPPLIES



DATE 4/22/16  
TIME 09:41:16

PAGE 10  
XAPPRVD

CITY OF MOSES LAKE  
TABULATION OF CLAIMS TO BE APPROVED  
COUNCIL MEETING OF 04/26/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account		Purpose of Purchase
		P.O. Number	P.O. Amount	
		=====		
		TOTAL:	47.85	
N A E M T	00004971			
		0000077084	300.00	PHTLS CERTIFICATION
		=====		
		TOTAL:	300.00	
NORCO ENTERPRISES INC	00006590			
		0000077010	54.86	MISC SUPPLIES/SAFETY/TORCH
		0000077010	646.32	MISC SUPPLIES/SAFETY/TORCH
		0000077010	51.25	MISC SUPPLIES/SAFETY/TORCH
		0000077010	16.69	MISC SUPPLIES/SAFETY/TORCH
		=====		
		TOTAL:	769.12	
NORTH CENTRAL LABORATORIES	00005653			
		0000077011	6,538.78	REPLACEMENT LAB EQUIPMENT
		0000077011	1,412.32	REPLACEMENT LAB EQUIPMENT
		=====		
		TOTAL:	7,951.10	
NUSIGN SUPPLY TEXAS	00004289			
		0000077033	1,200.00	SOFTWARE UPGRADE FOR SIGN MACH
		=====		
		TOTAL:	1,200.00	
OASIS AUTO SPA	00004834			
		0000077013	222.75	CAR WASHES - MARCH
		=====		
		TOTAL:	222.75	
OREILLY AUTO PARTS	00004593			
		0000077015	178.23	MISC SUPPLIES
		=====		
		TOTAL:	178.23	
OUTDOOR POWER & REPAIR	00005122			
		0000077020	153.16	MOTOR-STARTER
		=====		
		TOTAL:	153.16	
OXARC INC	00001412			
		0000077012	22.21	MISC SUPPLIES
		=====		
		TOTAL:	22.21	
PORT OF MOSES LAKE	00005822			
		0000077021	30.00	BADGE RENEWALS
		0000077021	10.00	BADGE RENEWALS
		=====		
		TOTAL:	40.00	
QCL INC	00006542			

DATE 4/22/16  
TIME 09:41:16

PAGE 11  
XAPPRVD

CITY OF MOSES LAKE  
TABULATION OF CLAIMS TO BE APPROVED  
COUNCIL MEETING OF 04/26/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account		Purpose of Purchase
		P.O. Number	P.O. Amount	
		0000077016	242.75	DRUG TESTING
		0000077016	72.00	DRUG TESTING
		0000077016	181.25	DRUG TESTING
		0000077016	181.25	DRUG TESTING
		=====		
		TOTAL:	677.25	
SAFETY LINE	00007253			
		0000077025	265.96	SAFETY VESTS
		0000077025	265.97	SAFETY VESTS
		=====		
		TOTAL:	531.93	
SAN DIEGO POLICE EQUIPMENT	00007332			
		0000076976	3,574.15	AMMUNITION
		=====		
		TOTAL:	3,574.15	
SCHAEFFER MFG COMPANY	00003823			
		0000077022	10,910.08	OIL FOR VEHICLES
		=====		
		TOTAL:	10,910.08	
SEA WESTERN INC	00001879			
		0000077083	276.80	AIR PACKS & MONITOR TEST EQUIP
		0000077083	244.44	AIR PACKS & MONITOR TEST EQUIP
		0000077083	25,550.72	AIR PACKS & MONITOR TEST EQUIP
		=====		
		TOTAL:	26,071.96	
SENIOR OPPORTUNITY & SERVICES	00003961			
		0000077024	10,750.00	CONTRACT PAYMENT/2016
		=====		
		TOTAL:	10,750.00	
SPECIALIZED SAFETY PRODUCTS	00007190			
		0000077030	90.64	SAFETY GLASSES
		=====		
		TOTAL:	90.64	
SUPPLYWORKS	00003053			
		0000077026	8.99	MISC JANITORIAL SUPPLIES
		=====		
		TOTAL:	8.99	
TALX UC EXPRESS	00000062			
		0000077009	375.00	UNEMPLOY CLAIMS ADMIN
		=====		
		TOTAL:	375.00	
TASER TRAINING	00006091			
		0000076971	225.00	REGISTRATION

DATE 4/22/16  
TIME 09:41:16

PAGE 12  
XAPPRVD

CITY OF MOSES LAKE  
TABULATION OF CLAIMS TO BE APPROVED  
COUNCIL MEETING OF 04/26/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
=====				
		TOTAL:	225.00	
TRAFFIC SAFETY SUPPLY COMPANY	00003726	0000077027	941.70	CONES, TRIMLINE
=====				
		TOTAL:	941.70	
TYLER ST ONGE	00007115	0000076987	153.99	UNIFORMS
=====				
		TOTAL:	153.99	
U S BANK - EFT	00007071	0000077029	45,681.25	DEBT SERVICE PYMT/2010 GO BOND
=====				
		TOTAL:	45,681.25	
UMPQUA BANK/MERCHANT-EFT	00005882	0000077019	1,970.27	CREDIT CARD FEES
		0000077019	1,613.77	CREDIT CARD FEES
		0000077019	72.89	CREDIT CARD FEES
		0000077019	381.05	CREDIT CARD FEES
		0000077019	10.00	CREDIT CARD FEES
		0000077019	28.46	CREDIT CARD FEES
		0000077019	45.60	CREDIT CARD FEES
		0000077019	19.16	CREDIT CARD FEES
		0000077019	19.16	CREDIT CARD FEES
		0000077019	19.15	CREDIT CARD FEES
		0000077019	19.16	CREDIT CARD FEES
		0000077019	19.16	CREDIT CARD FEES
=====				
		TOTAL:	4,217.83	
UTIL UNDRGRND LOCATION CENTER	00004598	0000076953	57.19	UNDERGROUND UTILITY LOCATES
		0000076953	57.19	UNDERGROUND UTILITY LOCATES
		0000076953	57.19	UNDERGROUND UTILITY LOCATES
=====				
		TOTAL:	171.57	
VALLEY ATHLETICS	00006626			

DATE 4/22/16  
TIME 09:41:16

PAGE 13  
XAPPRVD

CITY OF MOSES LAKE  
TABULATION OF CLAIMS TO BE APPROVED  
COUNCIL MEETING OF 04/26/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
		0000077037	567.25	BASELINE MARKING DUST
		0000077037	567.25	BASELINE MARKING DUST
		0000077037	584.45	BASELINE MARKING DUST
		=====		
		TOTAL:	1,718.95	
VERIZON WIRELESS	00002107			
		0000076949	40.01	LAPTOP CELL PHONE SERVICE
		0000076949	25.56	LAPTOP CELL PHONE SERVICE
		0000076949	600.19	LAPTOP CELL PHONE SERVICE
		0000076949	40.01	LAPTOP CELL PHONE SERVICE
		0000076949	80.02	LAPTOP CELL PHONE SERVICE
		0000076949	40.01	LAPTOP CELL PHONE SERVICE
		0000076949	40.01	LAPTOP CELL PHONE SERVICE
		0000076949	40.01	LAPTOP CELL PHONE SERVICE
		=====		
		TOTAL:	905.82	
WEINSTEIN BEVERAGE COMPANY	00005990			
		0000077044	1,209.38	PARK RESTROOM SUPPLIES
		=====		
		TOTAL:	1,209.38	
WESTERN PETERBILT INC	00006802			
		0000077036	869.52	DIAGNOSE & REPAIR
		=====		
		TOTAL:	869.52	
WM H REILLY & COMPANY	00006598			
		0000077034	2,046.14	BOARD ASSEMBLY, UV3
		=====		
		TOTAL:	2,046.14	
WOODARD AUTO & TRUCK	00005559			
		0000077035	1,913.21	DIAGNOSE & REPAIR-NO START
		=====		
		TOTAL:	1,913.21	
XPRESS BILL PAY - EFT	00006421			
		0000077018	304.38	CREDIT CARD FEES
		0000077018	304.38	CREDIT CARD FEES
		0000077018	304.38	CREDIT CARD FEES
		0000077018	304.38	CREDIT CARD FEES

DATE 4/22/16  
TIME 09:41:16

PAGE 14  
XAPPRVD

CITY OF MOSES LAKE  
TABULATION OF CLAIMS TO BE APPROVED  
COUNCIL MEETING OF 04/26/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
XPRESS BILL PAY - EFT	00006421	0000077018	304.38	CREDIT CARD FEES
		TOTAL:	1,521.90	
		REPORT TOTAL:	345,539.27	





**CITY OF MOSES LAKE**  
**STAFF REPORT**

---

To: John Williams, City Manager  
From: Gilbert Alvarado, Community Development Director  
Date: April 26, 2016  
Proceeding Type: Catholic Bishop of Yakima - Abandonment of Easement  
Subject: Motion

---

**Legislative History:**

• First Presentation:	February 22, 2016
• Second presentation:	April 26, 2016
• Action:	Abandon of Easement

---

**Staff Report Summary**

The Catholic Bishop of Yakima (Diocese), located at 5301 Tieton Drive, Yakima Washington, has requested the abandonment of a five (5) foot easement located along the Northwesterly property line of Lot 1, Knolls Vista 18<sup>th</sup> Addition Plat. See the attached easement and Resolution.

**Background**

The Yakima Diocese is proposing to locate a new storage building on-site and the subject easement would need to be abandoned in order for the building to be constructed. See attached map.

**Fiscal and Policy Implications**

Not applicable at this time.

### Options

<i>Option</i>	<i>Results</i>
<ul style="list-style-type: none"><li><i>Abandon Easement as necessary for the Yakima Diocese project.</i></li></ul>	<i>The proposed storage building will move forward with permitting.</i>
<ul style="list-style-type: none"><li><i>Take no action.</i></li></ul>	<i>The proposed storage building project will not move forward.</i>

### Staff Recommendation

Staff would recommend that the City Council abandon the subject utility easement and authorize the City Manager to execute the necessary documents in order to accomplish the abandonment.

### Attachments

A.	Resolution/Map
----	----------------

### Legal Review

The following documents are attached and subject to legal review:

Type of Document	Title of Document	Date Reviewed by Legal Counsel
<ul style="list-style-type: none"><li>N/A</li></ul>		



RESOLUTION NO.

A RESOLUTION AUTHORIZING ABANDONMENT OF AN EASEMENT

RECITALS:

1. The City of Moses Lake has received a request from the Catholic Bishop of Yakima to abandon the following described easement:

The 5 foot easement located along the northwesterly property line of Lot 1, Knolls Vista 18<sup>th</sup> Addition,  
Plat

Parcel No. 100621000

RESOLVED:

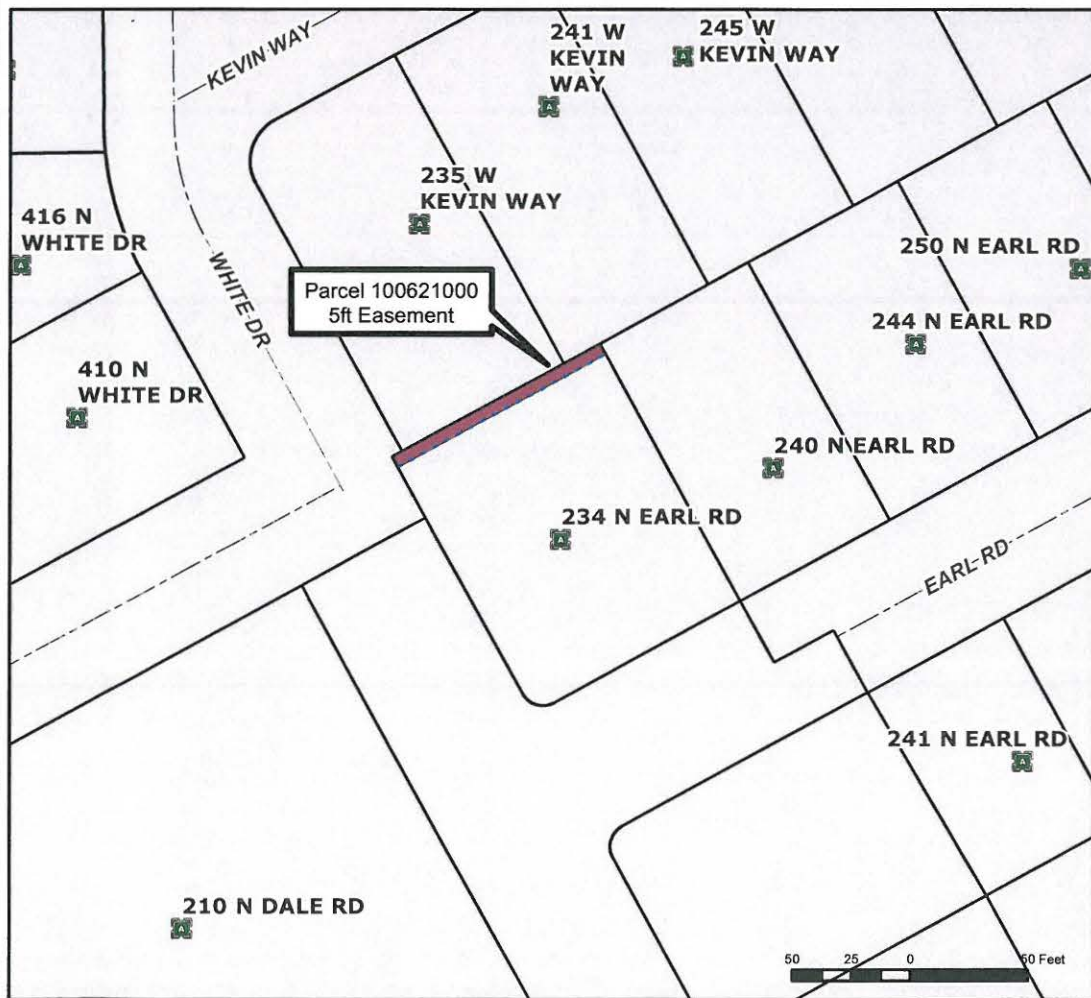
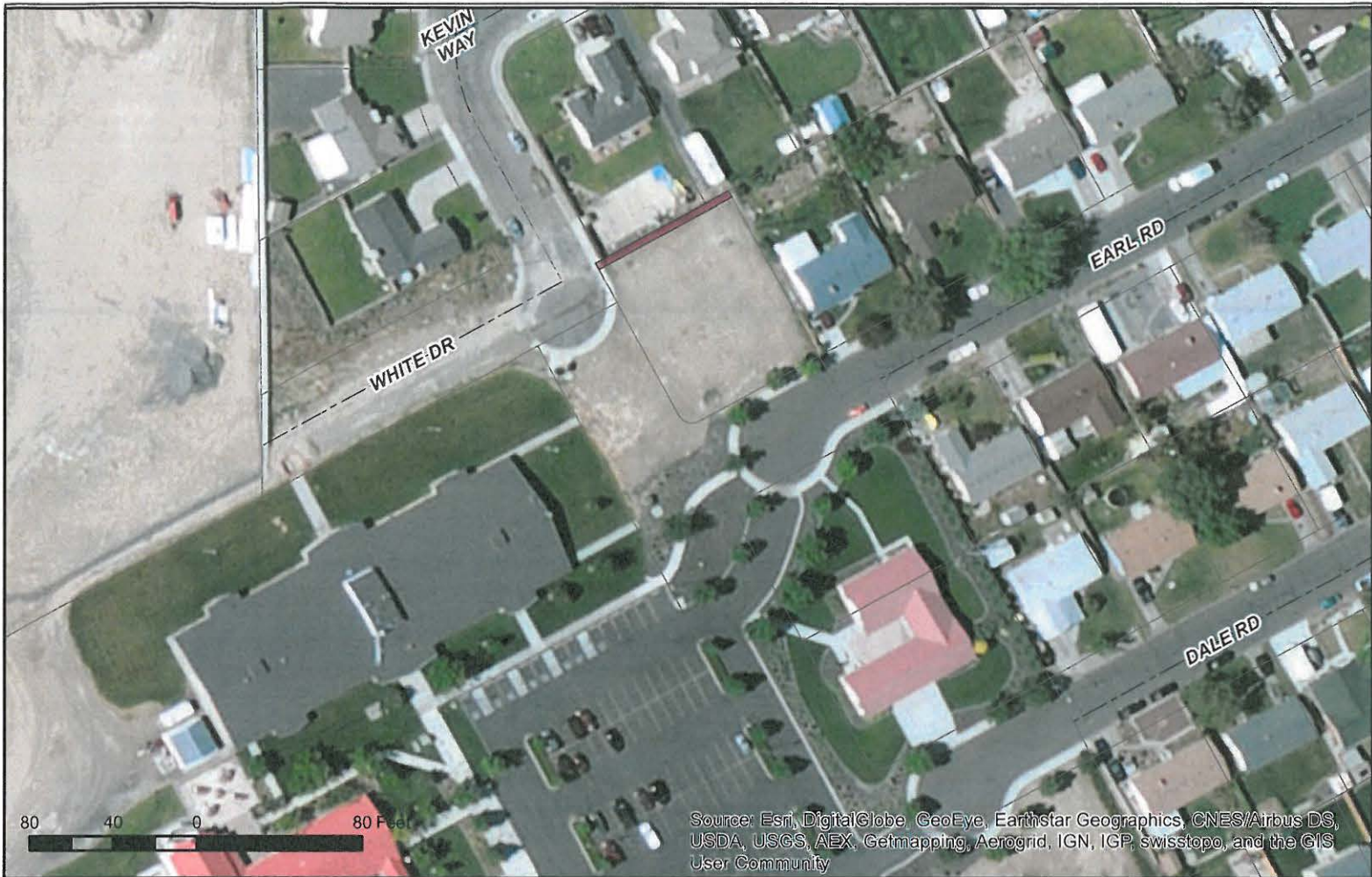
1. The City Council of the City of Moses Lake does resolve that the easement described above will be abandoned and that the City Manager is authorized to execute the necessary documents in order to accomplish that abandonment.

Adopted by the City Council on April 26, 2016.

ATTEST:

\_\_\_\_\_  
Todd Voth, Mayor

\_\_\_\_\_  
W. Robert Taylor, Finance Director



LEGEND	
	COUNCIL AGENDA SITE
	CITY LIMITS
	UGA BOUNDARY
	MOSES LAKE



ABANDON EASEMENT



**CITY OF MOSES LAKE**  
COMMUNITY DEVELOPMENT  
PLANNING DIVISION

Date: 4/21/2016

CMS



## CITY OF MOSES LAKE STAFF REPORT

---

To: John Williams, City Manager  
From: Gary Harer, Municipal Services Director  
Date: April 26, 2016  
Proceeding Type: Motion  
Subject: Request to Connect to City Sewer – Jose Nicolas & Leon Medel

---

### Legislative History:

- |                       |                     |
|-----------------------|---------------------|
| • First Presentation: | April 26, 2016      |
| • Action:             | City Council Motion |

### **Staff Report Summary**

Mr. Nicolas and Mr. Medel requests to connect to the city's sewer system to serve a manufactured home he plans to place at 4741 Grape Drive. The city's sewer system has the capacity to serve his new home. This property is within one-half mile of the city limits and in the UGA. In accordance with Resolution 3509, Section 5, the City Council must determine that it is impractical for the property owner to annex his property before approving this request. The council may find it impractical since it would require annexing additional parcels and the road right-of-way. If approved, the property owner will be required to sign an extraterritorial agreement before a permit is issued for connecting to the city sewer.

### **Background**

The City Council has approved connections along Grape Drive without requiring annexation provided the property owner signs an extra territorial agreement.



### Fiscal and Policy Implications

None

### Options

<i>Option</i>	<i>Results</i>
<ul style="list-style-type: none"><li>• <i>Approve the request</i></li></ul>	The owner will connect to the city sewer system
<ul style="list-style-type: none"><li>• <i>Take no action.</i></li></ul>	The property owner will install a septic tank

### Staff Recommendation

Staff recommends the Council approve Mr. Medel's and Mr. Nicolas' request to connect to the city's sewer system without annexing and require Mr. Medel and Mr. Nicolas to sign an extra territorial agreement before a construction permit is issued.

### Attachments

A.	Letter of request Site Map
----	-------------------------------

### Legal Review

The following documents are attached and subject to legal review:

Type of Document	Title of Document	Date Reviewed by Legal Counsel
<ul style="list-style-type: none"><li>• None</li></ul>		

name

date

project

4/15/16

tasks

I Jose Nicolas, Leon, Medel  
ask that 4741 Grape Dr. parcel number  
170407000, Moses Lake WA, 98837 be  
hooked up to the water and  
sewage system of the City of Moses  
Lake, WA.

x Jose Nicolas Leon

(509) 750-5383

**RECEIVED**

APR 15 2016

MUNICIPAL SERVICES DEPT.  
ENGINEERING  
CITY OF MOSES LAKE



Rail Road

Road 4.8

Space St

4741 Grape Drive

City Limits

Maple Drive

Grape Drive

SR-17

TIMOTHY LN

STEVEN LN

MARY ST

DANIEL ST

BUELL DR

GARY ST

ST

CHARLOTTE ST

City Limits



## CITY OF MOSES LAKE STAFF REPORT

---

To:	John Williams, City Manager
From:	Gilbert Alvarado, Community Development Director
Date:	April 26, 2016
Proceeding Type:	MOTION
Subject:	Governance Coordination Manual

---

---

### Legislative History:

---

- |                        |                  |
|------------------------|------------------|
| • First Presentation:  | January 19, 2016 |
| • Second presentation: | April 26, 2016   |
| • Action:              | Motion           |
- 

### **Staff Report Summary**

Attached is a Resolution amending Resolution No. 3602 adopting the Governance Coordination Manual as part of our compliance with the Washington Cities Insurance Authority 2015 Annual Review and Audit. The Audit concluded that there should be written guidance and rules set forth to establish how the City Council and Planning Commission is expected to conduct themselves at their meetings. The Resolution amends Article 3, Committees, Boards and Commissions includes the Parks and Recreation Commission and Lodging Tax Advisory Committee. The proposed inclusions provides for consistency amongst all Committees, Boards and Commissions and consistency between the Moses Lake Municipal Code and the Governance Coordination Manual.

Also as a matter of course, the Resolution amends Article 9. The proposed amendment moves Council Reports (D) under Council Communications (K).

### **Background**

The City Council has been provided the Washington Cities Insurance Authority (WCIA) 2015 Annual Review and Audit, which included comments that there should be written guidance and rules governing the City Council, Committees, Boards and Commissions. The requirement that the City of Moses Lake adopt such rules stems from our surety compact with WCIA and we are contractually obligated to do so or risk violating our compact.

### **Fiscal and Policy Implications**

Non-compliance with the WCIA compact would cause additional risk management from our surety. This could add additional coverage premiums and or re-insurance at a higher premium due to risk.

### **Options**

<i><b>Option</b></i>	<i><b>Results</b></i>
<ul style="list-style-type: none"><li><i>Consider and approve the proposed Governance Coordination Manual</i></li></ul>	<i>Compliance with WCIA 2015 Annual Review and Audit</i>
<ul style="list-style-type: none"><li><i>Consider and take no action</i></li></ul>	<i>Additional risk with non-compliance with the 2015 WCIA Annual Review and Audit</i>

### **Staff Recommendation**

Staff recommends that City Council consider the attached Resolution and adopt the Governance Coordination Manual as presented.

### **Attachments**

A.	Resolution No. 3605

### **Legal Review**

The following documents are attached and subject to legal review:

<b>Type of Document</b>	<b>Title of Document</b>	<b>Date Reviewed by Legal Counsel</b>
<ul style="list-style-type: none"><li>Governance Manual</li></ul>	Governance Coordination Manual	03/03/2016



RESOLUTION NO. 3605

A RESOLUTION OF THE CITY OF MOSES LAKE, WASHINGTON, AMENDING RESOLUTION NO. 3597 CREATING THE RULES OF PROCEDURE FOR CITY COUNCIL MEETINGS, PUBLIC HEARINGS, LEGISLATIVE PROCESS AND GENERAL GOVERNMENT POLICIES

RECITALS:

1. The Moses Lake City Council desires that all Council meetings be open and responsive to the public.
2. Such meetings should be carried out with efficiency and uniformity in the manner of Council, staff, and public interactive participation.
3. Written rules of procedure best assure an atmosphere conducive to said efficiency and uniformity, and that no member of the Council or public need be embarrassed or uncomfortable in the exercise of his/her right of free expression.
4. The Park and Recreation Commission generally shall serve in an advisory capacity to the City Council, City Manager, and Park and Recreation Director concerning formulation of policy and plans for development, management, and operation of the City parks and recreation program.

In addition to the general duties specified in subsection A of this section, the Park and Recreation Commission shall advise and assist the City Council, City Manager, and Parks and Recreation Director in specific areas including but not limited to, the following:

1. Review of parks and recreation budgets
  2. Promoting park and recreation programs to the community
  3. Setting standards for park maintenance
  4. Setting goals for short-term and long-term future of the City park system
  5. Serving as citizens' input concerning parks and recreation, generally
  6. Monitoring and evaluating the park system.
5. The Lodging Tax Advisory Committee, consisting of five (5) members, shall be appointed by the City Council. One (1) member shall be an elected official of the City who shall serve as chair, two (2) members shall be representatives of businesses required to collect the lodging tax, and two (2) members shall be persons involved in activities authorized to be funded by revenue received from the lodging tax.
  6. Article 9 Order of Business for Formal Council Meetings shall be amended by moving Council Member Reports (summary of meetings attended as an appointed representative and on behalf of the Council) to Council Communications.

RESOLVED:

1. This resolution hereby adopts the amended Council Governance Coordination Manual.

Adopted by the City Council on April 26, 2016.

\_\_\_\_\_  
Todd Voth, Mayor

ATTEST:

\_\_\_\_\_  
W. Robert Taylor, Finance Director

## **ARTICLE 3- COMMITTEES, BOARDS & COMMISSIONS**

### **Chapter 2.39**

#### **LODGING TAX ADVISORY COMMITTEE**

The Lodging Tax Advisory Committee, consisting of five (5) members, shall be appointed by the City Council. One (1) member shall be an elected official of the City who shall serve as chair, two (2) members shall be representatives of businesses required to collect the lodging tax, and two (2) members shall be persons involved in activities authorized to be funded by revenue received from the lodging tax.

The Committee shall provide a report and analysis to the City Council on the extent to which any proposal will accommodate activities for tourists or increase tourism, and the extent to which any proposal will affect the long-range stability of the special fund created for the lodging tax revenues.

### **Chapter 2.44**

#### **PARK AND RECREATION COMMISSION**

The Commission generally shall serve in an advisory capacity to the City Council, City Manager, and Park and Recreation Director concerning formulation of policy and plans for development, management, and operation of the City parks and recreation program.

### **Chapter 2.48**

#### **PLANNING COMMISSION**

The Moses Lake Planning Commission, whose nine members are appointed by the Mayor and confirmed by a simple majority of the City Council, serve without compensation. Not less than seven members shall reside within the City of Moses Lake and two members may reside outside the City of Moses Lake as long as the non resident member actively owns and operates a business with a physical presence of a structure inside the city limits.

## ARTICLE 9 - ORDER OF BUSINESS FOR FORMAL COUNCIL MEETINGS

*The following represents a detailed set of rules for formal Council meetings. Simplified scripts, not in conflict with these rules, may be prepared for easier reference unless questions of correct procedure must be resolved from the manual.*

**The business of all regular meetings of the Council shall be transacted as follows:** provided, however, that the Mayor/Deputy Mayor may, during a Council meeting, rearrange items on the agenda to conduct the business before the Council more expeditiously.

- (a) **Call to order by the Mayor/Deputy Mayor.**
- (b) **Pledge of Allegiance.**
- (c) **Roll Call.** (see Section 2 for procedure to excuse an absence).
- (d) **Summary Reports.** Extended reports shall be placed after New Business or submitted in writing.
  - **Mayor's Report.**
  - **Additional Business.** Members may seek a motion to add additional items of business that are not included on the current agenda to the current agenda or a future agenda.
  - **City Manager's Report.** (summary of most timely or important information only. City Manager provides a complete report at end of meeting).
- (e) **Comments from the public [Note; Permission Required to Address the Council].**  
Persons other than Council and Administration may be permitted to address the Council upon recognition and/or introduction by the Mayor, a Councilmember or the City Manager.

Subjects not on the agenda - limit 5 minutes each. (Unless modified by the Mayor/Mayor Pro-tem.)

**Note:** *"The City Council desires to allow a maximum opportunity for public comment. However, the business of the City must proceed in an orderly, timely manner. At any time the Mayor, in his/her sole discretion, may set such reasonable limits as are necessary to prevent disruption of other necessary business".*

*These rules are intended to promote an orderly system of holding a public meeting, to give persons opportunity to be heard and to create an environment in which no individuals are embarrassed or uncomfortable by exercising their right of free speech.*

*Public comments received during the public comment period shall not be allowed by the Council if they relate to any matter upon which a public hearing may be required.*

1. **Subjects not on the current agenda.**

The Mayor may invoke a sign-in procedure for speakers. Any member of the public may request time to address the Council after first stating their name, address, and the subject of their comments. The Mayor may then allow the comments subject to such time limitations as he/she deems necessary. Following such comments, the Mayor may place the matter on the agenda or a future agenda, or refer the matter to Administration for investigation and report.

2. **Subjects on the current agenda.** Any member of the public who wishes to address the Council regarding an item on the current agenda shall make such request to the Mayor at the time when comments from the public are requested during the agenda item discussion. **The Council may hear such comments before or after initial Council discussion.** As an option, the Mayor may invoke a sign in procedure. The Mayor, in consultation with the City Attorney, shall rule on the appropriateness of public comments as the agenda item is reached and shall rule on a specific individual or group time limit for public comment. The Mayor may change the order of speakers so that comment is heard in the most logical groupings.

3. **Out of Order Requests.** Occasionally a member of the public may wish to speak on an agenda item but cannot remain until the item is reached on the agenda. During Open Comments from the Public, such person may request permission to speak by explaining the circumstances. The Mayor, at his/her sole discretion, shall rule on allowing or disallowing the out of order request.

4. Comments shall be made directly into the microphone, as it is necessary for the public record and for the audience to hear all proceedings. Speakers should first give name, address and subject. No comments shall be made from any other location. Anyone making "out of order" comments may be subject to removal from the meeting.

5. There will be no demonstrations during or at the conclusion of any person's presentation. Any disruptive behavior, as determined by the Mayor, shall be cause for removal from the meeting room.

6. Any ruling by the Mayor, relative to the subsections 1 and 2, above, may be overruled by a vote of a majority of members present.

(f) **Consent Agenda.**

The proper Council motion on the consent agenda is as follows: **"I move adoption of the consent agenda as presented"**. This motion shall be non-debatable and will have the effect of moving to adopt or approve **all items** on the consent agenda.

Since adoption of any item on the consent agenda **implies unanimous consent**, any member of the Council shall have the right to remove any item from the consent agenda. Therefore, prior to the vote on the motion to adopt the consent agenda, the Mayor shall inquire if any Councilmember wishes an item to be withdrawn from the consent agenda. If such request is made, the Mayor shall remove the item from the consent agenda and place it on the current agenda or a future meeting.

- (g) **Public Hearings.**
- (h) **Old Business.**
- (i) **New Business.**
- (j) **Administrative Reports.** City Manager's reports or tracking of an administrative nature.
- (k) **Council communications and Reports.** Information regarding upcoming community events or matters for the good of the order.
- (l) **Announce Executive Session** (as required). *In accordance with the Open Meetings Act, RCW Chapter 42.30, the Council may hold an executive session during a regular or special meeting. Before convening in executive session, the Mayor/Deputy Mayor shall publicly announce the purpose for excluding the public from the meeting place and the time when the executive session shall be concluded. If the Council wishes to adjourn or take action at the close of a meeting from executive session, that fact will be announced. The announced time limit for executive sessions may be extended by announcement of the Mayor/Deputy Mayor made to those waiting in the nearest public area. No final action may be taken in executive session.*

*Councilmembers must keep confidential all oral and written information provided during executive sessions to protect the best interests of the City. Confidentiality also includes information provided to Councilmembers outside of executive sessions when the information is considered exempt from disclosure under the Code of Ethics for Municipal Officers (RCW Chapter 42).*

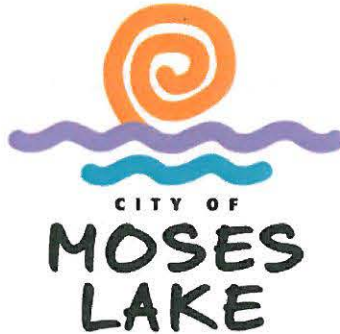
- (m) **Next meeting date.** Announced by Mayor/Deputy Mayor.
- (n) **Adjournment.** No Council meeting should be permitted to continue beyond 10:30 pm without approval of a majority of the Councilmembers. A new time limit must be established before extending the meeting. In the event that a meeting has not been closed or continued by Council; as herein specified, the items not acted on shall be deferred to the next Council meeting, unless the Council determines otherwise.

**Adjournment Due to Emergency or Disruption.** In the event of emergency, such as a fire, threatened violence, or inability to maintain order, the Mayor shall declare the meeting adjourned or continued and the Councilmembers shall **immediately leave the meeting area.**

**Amendments/Suspension of Sections.** Amendments of all or any part of these rules may be made by resolution or temporarily suspended by motion until changed so long as not in conflict with any superior statute.

*End of Article 9 — Formal Meetings – Order of Business*





**CITY OF MOSES LAKE**  
**STAFF REPORT**

---

To: John Williams, City Manager  
From: Gilbert Alvarado, Community Development Director  
Date: April 26, 2016  
Proceeding Type: Consider  
Subject: Ordinance – Create MLMC 2.39 Lodging Tax Advisory Committee

---

**Legislative History:**

- |                        |                |
|------------------------|----------------|
| • First Presentation:  | April 26, 2016 |
| • Second presentation: |                |
| • Action:              | Consideration  |

**Staff Report Summary**

Attached is an Ordinance creating Chapter 2.39, Lodging Tax Advisory Committee of the Moses Lake Municipal Code. The Ordinance repeals Resolution 2065. The Committee is entrusted with the responsibilities of advising and making recommendation concerning the collection and use of lodging taxes under Chapter 67.28 RCW. The Committee shall provide a report and analysis to the City Council on the extent to which any proposal will accommodate activities for tourists or increase tourism, and the extent to which any proposal will affect the long-range stability of the special fund created for the lodging tax revenues.

**Background**

The provisions of Resolution 2065, A Resolution Establishing a Lodging Tax Advisory Committee and Appointment Members Thereto, is no longer consistent with current practice under Chapter 67.28 RCW. The proposed Ordinance brings the City of Moses Lake into current practice and creates consistency with the Governance Coordination Manual

### **Fiscal and Policy Implications**

The City Council must meet the requirements under RCW 67.25 in order to collect lodging taxes. To do so, the Council should consider adopting new policies that are consistent with current law. The fiscal implications are significant given the lodging taxes collected on an annual basis

### **Options**

<b><i>Option</i></b>	<b><i>Results</i></b>
<ul style="list-style-type: none"><li><i>Consider the proposed Ordinance codifying the Lodging Tax Advisory Committee</i></li></ul>	<i>Compliance with RCW 67.25</i>
<ul style="list-style-type: none"><li><i>Consider the proposed Ordinance codifying the Lodging Tax Advisory Committee and take no action</i></li></ul>	<i>Expose the City of Moses Lake to some risk for non-compliance with RCW 67.25</i>

### **Staff Recommendation**

Staff recommends that City Council consider the attached Ordinance creating Chapter MLMC 2.39, Lodging Tax Advisory Committee and adopt the Ordinance as presented.

### **Attachments**

A.	Ordinance

### **Legal Review**

The following documents are attached and subject to legal review:

<b>Type of Document</b>	<b>Title of Document</b>	<b>Date Reviewed by Legal Counsel</b>
<ul style="list-style-type: none"><li>Ordinance</li></ul>	MLMC 2.39	04/12/2016 – City Attorney, Katherine Kenison



ORDINANCE NO.

AN ORDINANCE CREATING CHAPTER 2.39 OF THE MOSES LAKE MUNICIPAL CODE ENTITLED "LODGING TAX ADVISORY COMMITTEE" AND REPLACING AND REPEALING RESOLUTION 2065

THE CITY COUNCIL OF THE CITY OF MOSES LAKE, WASHINGTON ORDAINS AS FOLLOWS:

Section 1. Chapter 2.39 of the Moses Lake Municipal Code entitled "Lodging Tax Advisory Committee" is created as follows:

- 2.39.010 Board Created - Eligibility: There is created a Lodging Tax Advisory Committee, consisting of five (5) members, who shall be appointed by the City Council. One (1) member shall be an elected official of the City who shall serve as chair, two (2) members shall be representatives of businesses required to collect the lodging tax, and two (2) members shall be persons involved in activities authorized to be funded by revenue received from the lodging tax.
- 2.39.020 Membership - Appointment: Members shall be appointed for a one (1) year term. The City Council will review the membership on an annual basis and make changes as appropriate. Upon vacancy by death, resignation, or other cause, the Mayor, with confirmation by the City Council, shall fill the vacancy by appointing a member to the unexpired portion of the term.
- 2.39.030 Removal: A member may be removed during his or her term upon a recommendation from the Mayor and the affirmative majority vote of the City Council sitting in quorum. If a member is unexcused from two (2) meetings per year, excuses being permitted for personal or family illness and vacations, cause exists for removal. The member wishing to be excused from a meeting must notify the secretary to the Lodging Tax Advisory Committee prior to the meeting. The absence shall be announced and the reasons therefor at the time roll call is taken at the meeting and shall be recorded as excused or unexcused in the minutes of the meeting, if minutes are taken.
- 2.39.040 Quorum: A majority of the Committee shall constitute a quorum for the transaction of business. Any action taken by the majority of those present at any regular or special meeting of the Committee is deemed and taken as the action of the Committee.
- 2.39.050 Meetings: The Lodging Tax Advisory Committee shall devote such time as may be necessary to properly discharge all duties devolving upon them. The Commission members shall serve without compensation. The Committee shall meet as often as is necessary to conduct business but shall hold a meeting at least once a year.
- 2.39.060 Duties of Council to Committee: The Committee is entrusted with the responsibilities of advising and making recommendations concerning the collection and use of lodging taxes. The City shall submit any proposal that will impose a tax under Chapter 67.28, RCW. The City Council shall submit to the Lodging Tax Advisory Committee, for its review and comment, proposals on:
- A. The imposition of a tax under SSB 5867.
  - B. Any increase in the rate of such a tax.
  - C. Repeal of an exemption from such a tax.
  - D. A change in the use of the revenue received from such a tax.
- 2.39.070 Duties of Committee: The Committee shall provide a report and analysis to the City Council on the extent to which any proposal will accommodate activities for tourists or increase tourism, and the extent to which any proposal will affect the long-range stability of the special fund created for the lodging tax revenues.

Section 2. This ordinance shall take effect and be in force five (5) days after its passage and publication of its summary as provided by law.

Adopted by the City Council and signed by its Mayor on \_\_\_\_\_, 2016.

\_\_\_\_\_  
Todd Voth, Mayor

ATTEST:

\_\_\_\_\_  
W. Robert Taylor, Finance Director

APPROVED AS TO FORM:

\_\_\_\_\_  
Katherine L. Kenison, City Attorney



**CITY OF MOSES LAKE**  
**STAFF REPORT**

---

To: John Williams, City Manager  
From: Gilbert Alvarado, Community Development Director  
Date: April 26, 2016  
Proceeding Type: Consider  
Subject: Ordinance – Amend MLMC 2.44 Parks and Recreation Commission

---

**Legislative History:**

• First Presentation:	April 26, 2016
• Second presentation:	
• Action:	Consideration

---

**Staff Report Summary**

Attached is an Ordinance amending Chapter 2.44, Parks and Recreation Commission of the Moses Lake Municipal Code. The Commission shall serve in an advisory capacity to the City Council, City Manager, and Park and Recreation Director concerning formulation of policy and plans for development, management, and operation of the City parks and recreation program. The Ordinance establishes realistic functions and duties for the Commission.

**Background**

The proposed Ordinance provides for consistency amongst all Committees, Boards and Commissions and consistency between the Moses Lake Municipal Code and the Governance Coordination Manual.

### **Fiscal and Policy Implications**

The proposed Ordinance sets forth new administrative policies for the operation of the Parks and Recreation Commission.

### **Options**

<b><i>Option</i></b>	<b><i>Results</i></b>
<ul style="list-style-type: none"><li><i>Adopt the proposed Ordinance amending Chapter 2.44, Parks and Recreation Commission</i></li></ul>	<i>Consistency with the Governance Coordination Manual and realistic functions and duties for the Commission.</i>
<ul style="list-style-type: none"><li><i>Consider the proposed Ordinance and take no action</i></li></ul>	<i>Inconsistency with the Governance Coordination Manual</i>

### **Staff Recommendation**

Staff recommends that City Council consider the attached Ordinance amending Chapter 2.44, Parks and Recreation Commission and adopt the Ordinance as presented.

### **Attachments**

A.	Ordinance

### **Legal Review**

The following documents are attached and subject to legal review:

<b>Type of Document</b>	<b>Title of Document</b>	<b>Date Reviewed by Legal Counsel</b>
<ul style="list-style-type: none"><li></li></ul>		<i>04/12/2016 – City Attorney, Katherine Kenison</i>

ORDINANCE NO.

AN ORDINANCE AMENDING CHAPTER 2.44 OF THE MOSES LAKE MUNICIPAL CODE ENTITLED "PARK AND RECREATION COMMISSION"

THE CITY COUNCIL OF THE CITY OF MOSES LAKE, WASHINGTON ORDAINS AS FOLLOWS:

Section 1. Chapter 2.44 of the Moses Lake Municipal Code entitled "Park and Recreation Commission" is amended as follows:

2.44.040 Functions and Duties:

- A. The Commission generally shall serve in an advisory capacity to the City Council, City Manager, and Park and Recreation Director concerning formulation of policy and plans for development, management, and operation of the City parks and recreation program.
- B. In addition to the general duties specified in subsection A of this section, the Commission shall advise and assist the City Council, City Manager, and Parks and Recreation Director in specific areas including but not limited to, the following:
  1. Review of parks and recreation budgets
  2. Promoting park and recreation programs to the community
  3. Setting standards for park maintenance
  4. Setting goals for short-term and long-term future of the City park system
  5. Serving as citizens' input concerning parks and recreation, generally
  6. Monitoring and evaluating the park system.

~~Duties of Commission: The Commission shall advise the Mayor, the City Council, the City Manager, or officials administering parks and recreation, regarding the parks and recreation facilities and programs of the city. The Commission shall also make recommendations pertaining to the following matters:~~

- ~~\_\_\_\_\_ A. Cultural activities that will employ the leisure time of the people in a constructive and wholesome manner;~~
- ~~\_\_\_\_\_ B. Control and supervision of all parks belonging to the city, with reference to planning, promotion, management, acquisition, construction, development, maintenance, and operation thereof; compensation to be paid for concessions or privileges in parks or playgrounds, either within or without the city limits and/or municipally owned recreational facilities, including community buildings;~~
- ~~\_\_\_\_\_ C. Advisability of entering into written contracts with the United States or any other governmental organization for the purpose of conducting a recreational program or exercising any other power granted by this chapter.~~

Section 2. This ordinance shall take effect and be in force five (5) days after its passage and publication of its summary as provided by law.

Adopted by the City Council and signed by its Mayor on May 10, 2016.

ATTEST:

\_\_\_\_\_  
Todd Voth, Mayor

\_\_\_\_\_  
W. Robert Taylor, Finance Director

APPROVED AS TO FORM:

\_\_\_\_\_  
Katherine L. Kenison, City Attorney



## CITY OF MOSES LAKE STAFF REPORT

---

To: John Williams, City Manager  
From: Gary Harer, Municipal Services Director  
Date: April 26, 2016  
Proceeding Type: Consider  
Subject: Ordinance - Amend MLMC 13.05 – Wastewater Regulations

---

### Legislative History:

• First Presentation:	April 26, 2016
• Second presentation:	May10, 2016
• Action:	Consideration

---

### **Staff Report Summary**

The attached Ordinance amends Municipal Code 13.05 entitled “Wastewater Regulations”. The main changes include increasing the color limit for industrial process water from 15 to 100 color units, adding an appeal process to coincide with RCW 35A.390, and defining the ownership of flow meters.

### **Background**

The City set a limitation for process water of 15 color units upon recommendation from our consultant. This was done because an industry was discharging process water with a very dark color that was affecting the treatment plant. After further research and consideration staff recommends increasing the limitation to 100 color units since it will not affect the treatment plant.

RCW 35A.21.390 was enacted May, 2015 that defines an appeal process for owners of single family residents when the city requires them to connect to the City’s sewer system.

### **Fiscal and Policy Implications**

None

### **Options**

<i>Option</i>	<i>Results</i>
<ul style="list-style-type: none"><li>• <i>Approve the Ordinance to Amend MLMC 13.05</i></li></ul>	The changes will be codified
<ul style="list-style-type: none"><li>• <i>Take no action.</i></li></ul>	The status quo will be maintained

### **Staff Recommendation**

Staff recommends the Council approve the Ordinance that amends MLMC 13.05.

### **Attachments**

A.	Ordinance amending MLMC 13.05 – Wastewater Regulations
----	--

### **Legal Review**

The following document is attached and has been reviewed by the City Attorney:

<b>Type of Document</b>	<b>Title of Document</b>	<b>Date Reviewed by Legal Counsel</b>
<ul style="list-style-type: none"><li>• Ordinance</li></ul>	Amended MLMC 13.05 – Wastewater Regulations	<i>March, 2016 – City Attorney, Katherine Kenison</i>



ORDINANCE NO.

AN ORDINANCE AMENDING CHAPTER 13.05 OF THE MOSES LAKE MUNICIPAL CODE ENTITLED "WASTEWATER REGULATIONS"

THE CITY COUNCIL OF THE CITY OF MOSES LAKE, WASHINGTON ORDAINS AS FOLLOWS:

Section 1. Chapter 13.05 of the Moses Lake Municipal Code entitled "Wastewater Regulations" is amended as follows:

13.05.030 Definitions: Unless the context specifically indicates otherwise, the meaning of terms used in the chapter shall be as provided in this section:

- A. "BOD" means the quantity of oxygen utilized in the biochemical oxidation of organic matter under standard laboratory procedures during five (5) days at 20° Celsius, usually expressed as a concentration of mg/L.
- B. "Building Sewer" means the sewer service line beginning two feet from the edge of the building and ending at the POTW's sewer main.
- C. "Dangerous Waste" is defined in WAC 173-303-040.
- D. "Domestic Wastewater" means water that carries human wastes, including toilet, kitchen, bath, and laundry wastes.
- E. "FOG" means polar and non-polar fats, oil, and grease that originate from animals, vegetables, petroleum, nonbiodegradable cutting oil, and mineral oil.
- F. "Force main" means a sanitary sewer main that is pressurized by a POTW lift station, or a sanitary sewer main that is pressurized by commercial or industrial users.
- G. "Garbage" means solid wastes from the preparation, cooking, and dispensing of food, and from the handling, storage, and sale of produce.
- H. "Industrial User" means a person that discharges industrial wastewater to the POTW.
- I. "Industrial Wastewater" means water or liquid that carries waste from industrial or commercial businesses. Apartment buildings containing three or more dwellings are considered a commercial business.
- J. "Interference" means a discharge alone or in conjunction with discharges by other sources that inhibits or disrupts the POTW, or the POTW's treatment operation, or biosolids processes, or that causes a violation of any requirement of the City's state waste discharge permit.
- K. "Low Pressure Main" means a sanitary sewer main that is not pressurized by a POTW lift station, and receives wastewater from low volume pumping systems.
- ~~LK.~~ "May" means permissive as allowed by the City Manager, City Council, Municipal Services Director, or the Department of Ecology.
- ~~ME.~~ "Medical Waste" means isolation wastes, infectious agents, blood, blood products, pathological wastes, sharps, body parts, contaminated bedding, surgical wastes, potentially contaminated laboratory wastes, and dialysis wastes.
- ~~NM.~~ "Municipal Services Director" is the director who is responsible to the City Manager for management of the Public Works and Engineering Divisions, the supervision of departmental

employees, and for the effective administration, construction, and development of public works, engineering, and related public facilities. The Municipal Services Director may designate representatives to assist in the performance of these duties.

ON. "Natural Outlet" means any outlet into a watercourse, pond, ditch, lake, or other body of surface water or groundwater.

PO. "Owner" means property owner, ~~any~~ part owner, joint owner, tenant in common, joint tenant, tenant by the entirety, of the whole, or a part of such building or land.

QP. "Pass Through" means a discharge that exits the POTW into waters of the United States in quantities or concentrations, alone or in conjunction with a discharge or discharges from other sources that create a violation of any requirement of the City's state waste discharge permit.

RQ. "Person" means any individual, firm, company, association, society, corporation, or group.

SR. "pH" means a measurement of the acidity or alkalinity of a solution, expressed in standard units.

IS. "POTW" means the City owned system of gravity mains, force mains, pump stations, and wastewater treatment plants that convey and treat wastewater.

UF. "Pretreatment Standards" means general discharge prohibitions, City's specific limitations on discharge, State standards, or the National Categorical Pretreatment Standards for any specific pollutant, whichever standard is most stringent.

VH. "Pretreatment" means the reduction of the amount of pollutants, the elimination of pollutants, or the alteration of the nature of pollutant properties in industrial wastewater prior to or in lieu of introducing such pollutants into the POTW. This reduction, elimination, or alteration can be obtained by physical, chemical, or biological processes; by process changes; or by other means. Diluting the concentration of the pollutants is only allowed by an applicable pretreatment standard.

WW. "Stormwater" means precipitation, groundwater, surface water, roof runoff, or subsurface drainage.

XW. "Shall" means a mandatory requirement.

YX. "Significant Industrial User" means an industrial or commercial user that meets one or more of the following criteria:

1. Subject to Categorical Pretreatment Standards under 40 CFR 403.6 and 40 CFR chapter I, subchapter N.
2. Discharges an average of 25,000 gallons per day or more of industrial wastewater to the POTW.
3. Discharges industrial wastewater that exceeds 5 percent of the average dry weather hydraulic or organic capacity of the POTW treatment plant.
4. The Department of Ecology determines that the industrial user has a reasonable potential for adversely affecting the POTW's operation or for violating pretreatment standards or requirements in accordance with 40 CFR.8(f)(6).

ZY. "Slug Discharge" means any discharge at a flow rate or concentration that could cause a violation of this chapter, and any discharge not of a routine, regular, or episodic nature.

AAZ. "Total Dissolved Solids" means the portion of total solid in water or wastewater that passes through a specific filter.

BBAA. "Total Suspended Solids" means the portion of total solids that are floating or suspended in water, or wastewater; and that are removable by laboratory filtering.

CCBB. "User" means a person that is responsible for discharging wastewater to the POTW.

DDGG. "Wastewater" means domestic wastewater or industrial wastewater.

EEBB. "Waste Discharge Permit" means a permit required for every significant industrial user granting the privilege of discharging their industrial wastewater into the POTW.

13.05.060 Private Wastewater Systems:

- A. Septic tanks and alternative onsite disposal systems are prohibited for new subdivisions, except in heavy industrial zones where sewer treatment systems and onsite disposal systems may be allowed by City Council.
- B. Wastewater systems including mains, manholes, lift stations and their appurtenances located in private streets, binding site plans and on private property shall be privately owned.
- C. The construction plans for the installation of privately owned wastewater systems that discharge to the POTW shall be in compliance with the requirements of the Community Street and Utility Construction Standards, and shall be approved by the Municipal Services Director prior to construction. Furthermore, the Municipal Services Director will observe the installation of the wastewater system. The engineer of record shall inspect and direct the contractor to assure that the installation complies with the approved plans and specifications.
- D. Before privately owned metered sewer mains and service lines connect to the POTW, a perpetual access easement, access easement dedication on a plat, or other legal device approved by the City Attorney is required to be accepted by the City Council to allow City staff to access the meters and electronic reading devices.

13.05.070 Prohibited Wastes: Except as provided in this chapter, no person shall discharge wastewater to the POTW that contains the following characteristics:

- A. A Temperature greater than 104°F.
- B. A FOG concentration greater than 100 mg/L.
- C. Substances that can solidify or become discernibly viscous at temperatures greater than 32°F.
- D. Pollutants that could create a fire or explosive hazard in the POTW, alone or by interaction, including waste streams with a closed-cup flashpoint of less than 140°F using the test methods specified in 40 CFR 261.21, 40 CFR 403.5(b)(1), or are capable of creating a public nuisance per WAC 173-216-060(2)(b)(ii).
- E. Solids or viscous substances that could cause an obstruction, pass through, or any other interference with the operation of the POTW.
- F. A pH less than 6.0 or greater than 11.0.
- G. Corrosive properties capable of causing damage or that are hazardous to POTW structures, equipment, or maintenance personnel.

- H. Dangerous wastes.
- I. Toxic or poisonous substances in sufficient quantity to interfere with any POTW processes, or constitute a hazard to humans, animals, or the receiving waters of the POTW.
- J. Noxious or malodorous gases or substances capable of creating a public nuisance.
- K. A five (5) day BOD concentration greater than three hundred (300) mg/L.
- L. A TSS concentration greater than three hundred and fifty (350) mg/L.
- M. Unacceptable amounts of TDS that could cause an interference with the normal operation of the POTW. Limitations for TDS will be set after the Department of Ecology and the City review the engineering reports from the prospective discharger, and investigate alternatives to reduce TDS in the wastewater.
- N. Industrial process water with a color greater than ~~45~~ 100 color units.
- O. Stormwater.
- P. High volumes of wastewater with a low BOD per volume ratio that could adversely affect the treatment plants' process capabilities.
- Q. Swimming pool water.

13.05.150 Requirement to Connect to the POTW:

- A. New Buildings: Newly constructed buildings having human occupancy, as defined in the International Building Code, shall be connected to the POTW.
- B. Existing Buildings: The owner of ~~an existing building having human occupancy, as defined the International Building Code, that is all houses, buildings, or properties used for human occupancy, employment, recreation, or other purpose,~~ situated within two hundred feet (200') of the POTW, is required at the owner's expense to connect such ~~facilities~~ building directly to the POTW within six (6) months after the date of official notice to do so. Provided that, the connection shall not be required if the cost of making the connection, including system development charges, exceeds ten thousand dollars (\$10,000). The owner shall submit a detailed cost estimate to the Municipal Services Director for review. The determination of the cost of making the connection shall be made by the Municipal Services Director. ~~The owner can appeal the decision to the City Council within ten (10) days of the decision of the Municipal Services Director. The decision of the City Council shall be final.~~ Furthermore, if the owner is not required to make a connection because of cost, at such time as the septic system fails, either the tank or the drain field, the connection to the City's sewer system shall be required and made.
  - 1. In accordance with RCW 35A.21.390, the owner of a single-family residence can appeal the requirement to connect to the POTW to the City Council within ten (10) days after notice of the Municipal Services Director's decision is mailed via certified mail to the owner. The appeal shall be in writing and shall be signed by the owner by declaration under penalty of perjury as to the truth of the matters stated in the appeal, pursuant to RCW 9A.72.085. The written appeal notice shall contain or be accompanied by the following information:
    - a. Specific basis on which the owner contests the Municipal Services Director's decision.
    - b. All documentation or other evidence supporting the owner's appeal, including any expert testimony.

- c. The current address of the owner.
- d. A brief statement of the relief sought and the reasons why the Municipal Services Director's decision should be reversed, modified or otherwise set aside.
- 2. The appeal hearing before the City Council shall be scheduled for the next available City Council meeting, and notice of the appeal hearing date shall be mailed via certified mail to the owner at the address listed in the notice of appeal. Failure of the owner to appear and prosecute the appeal shall constitute a waiver of the right to appeal granted under this section. The decision of the City Council shall be final.

13.05.180 Discharge to the POTW: The following items are required to be completed, when applicable, prior to discharging to the POTW:

A. Application forms are submitted as follows:

- 1. Utility Service Request to Engineering Division.
- 2. Request for Utility Service to Finance Department.

B. Fees are paid as follows:

- 1. Utility service ~~charge~~ fee to Finance Department.
- 2. System development charges listed in MLMC 3.62 to Engineering Division.
- 3. Private reimbursement fees to Engineering Division.
- 4. Reimbursement fees listed in MLMC 13.08 to Engineering Division.
- 5. Waste discharge permit fees listed in MLMC 3.54 to Operations Division.

C. The wastewater improvements that are being dedicated to the City have been completed and accepted by the City. The private wastewater improvements that are not being dedicated to the City have been satisfactorily pressure tested and videoed.

D. An extraterritorial agreement is recorded at the Grant County Auditor's Office.

E. The waste discharge permits are ~~approved~~ executed by the City and the Department of Ecology.

F. A wastewater industrial user survey has been submitted to the Wastewater Division Supervisor that is deemed to be complete.

13.05.210 Connection to Force Mains:

A. The Municipal Service Director may allow owners to connect to a POTW force main. A valve shall be installed on the owner's service line at the tee on the City-owned main. Furthermore, all wastewater that contains solids must pass through a septic tank prior to being pumped into the POTW's force main.

B. The City shall not be responsible for any backflow from the POTW into the owners service line nor shall the City be responsible for any damages, claims, or losses resulting therefrom.

13.05.240 Ownership: The limits of ownership for mains and building sewers that are located within the City's right-of-way and municipal easements are defined below.

- A. City-Owned Mains: The City shall have ownership of the sewer mains and appurtenances, provided that they have been accepted by the City Council.
- B. Privately Owned Mains: Owners shall retain ownership for sewer mains and appurtenances that only serve their property. The owner's sewer main shall include all its pipe and appurtenances up to the point of connection to a City-owned sewer main, including the wye, tee, or other connecting device to a City-owned sewer main, but does not include the manhole that is installed on a City-owned sewer main; and where a valve is installed to a tee on a City-owned ~~pressure~~ sewer force main, the City shall own the tee and valve, and the owner shall retain ownership of all pipe and appurtenances upstream of the City-owned valve.
- C. Gravity Building Sewers: Owners shall retain ownership for gravity building sewers, up to and including the wye, tee, or other connecting appurtenance on a City-owned sewer main.
- D. Pressurized Building Sewers: Owners shall retain ownership for pressurized building sewers up to and including the wye, tee, or other connecting device to a City-owned sewer main; except that, if a valve is installed to a tee on a City-owned sewer main, the City shall own the tee and valve and the owner shall retain ownership of all pipe and appurtenances upstream of the City-owned valve.
- E. Ownership of Meters: The City shall own all meters that measure flows for City billing purposes regardless of whether they are located within right-of-way or on private property, except for meters that measure gravity flows.

Section 2. This ordinance shall take effect and be in force five (5) days after its passage and publication of its summary as provided by law.

Adopted by the City Council and signed by its Mayor on May 10, 2016.

\_\_\_\_\_  
Todd Voth, Mayor

ATTEST:

\_\_\_\_\_  
W. Robert Taylor, Finance Director

APPROVED AS TO FORM:

\_\_\_\_\_  
Katherine L. Kenison, City Attorney





**CITY OF MOSES LAKE**  
**STAFF REPORT**

---

To: John Williams, City Manager  
From: Gilbert Alvarado, Community Development Director  
Date: April 26, 2016  
Proceeding Type: Motion  
Subject: 1014 W Marina Drive – Platting Deemed Insufficient

---

**Legislative History:**

---

- |                        |                |
|------------------------|----------------|
| • First Presentation:  | April 26, 2016 |
| • Second presentation: |                |
| • Action:              | Motion         |
- 

**Staff Report Summary**

Community Development has received a building permit application for a new commercial Office at 1014 W Marina Drive. The subject site does not currently meet our development standards and is deficient with required improvements in accordance with MLMC 16.020110, Platting Deemed Insufficient. The site met our development standards at the time it was platted

**Background**

A building permit cannot be issued in accordance to MLMC 16.02.110, Platting Deemed Insufficient, unless the City Council finds that the provisions of MLMC 16.02.110 (A) and (B) have been met. See attached.

### Fiscal and Policy Implications

N/A

### Options

<i>Option</i>	<i>Results</i>
<ul style="list-style-type: none"><li>Consider the building permit application request</li></ul>	<i>Find that the request meets the provisions of MLMC 16.02.110 (A) and (B) and grant the building permit</i>
<ul style="list-style-type: none"><li>Take no action</li></ul>	<i>No building permit is granted</i>

### Staff Recommendation

Staff recommends that City Council approve the request for a building permit and require a Covenant insuring future installation of deficient infrastructure in accordance with our development standards current at the time of installation.

### Attachments

A.	Building Permit Application
B.	Map

### Legal Review

The following documents are attached and subject to legal review:

Type of Document	Title of Document	Date Reviewed by Legal Counsel



RECEIVED  
COMMUNITY DEVELOPMENT

DEC 30 2015

MOSES LAKE

CITY OF MOSES LAKE

CITY OF MOSES LAKE  
Community Development  
321 S Balsam St  
Moses Lake, WA 98837  
(509) 764-3756  
(509) 764-3758 Fax

**FOR STAFF USE**

Permit Number: 2015-0453  
Application Date: 12.30.15  
Staff Representative: CM

**BUILDING PERMIT APPLICATION**

Street Address: 1014 W MARINA DR.

Assessor's Tax Parcel Numbers(s): 100698000

Legal Description/Subdivision Name: LOT 1 KNOWLES ADD

Project Description: OFFICE BUILDING CONSTRUCTION ON EXISTING FOUNDATION

Building Permit <input checked="" type="checkbox"/>	Change in Use	Grading	Manufactured Home Permit	
Relocation	Sign	Tenant (New/Change)	Other	
Lot Area: <u>86' x 140'</u>	Zoning: <u>C-2</u>	Corner Lot?: <u>NO</u>		
<b>Setbacks</b>	Front: <u>5</u>	Rear: <u>74</u>	Left: <u>37</u>	Right: <u>5</u>
				Exterior Side: <u>(Corner Lots)</u>

**OWNER/APPLICANT INFORMATION**

*Indicate who should be contacted regarding this project*

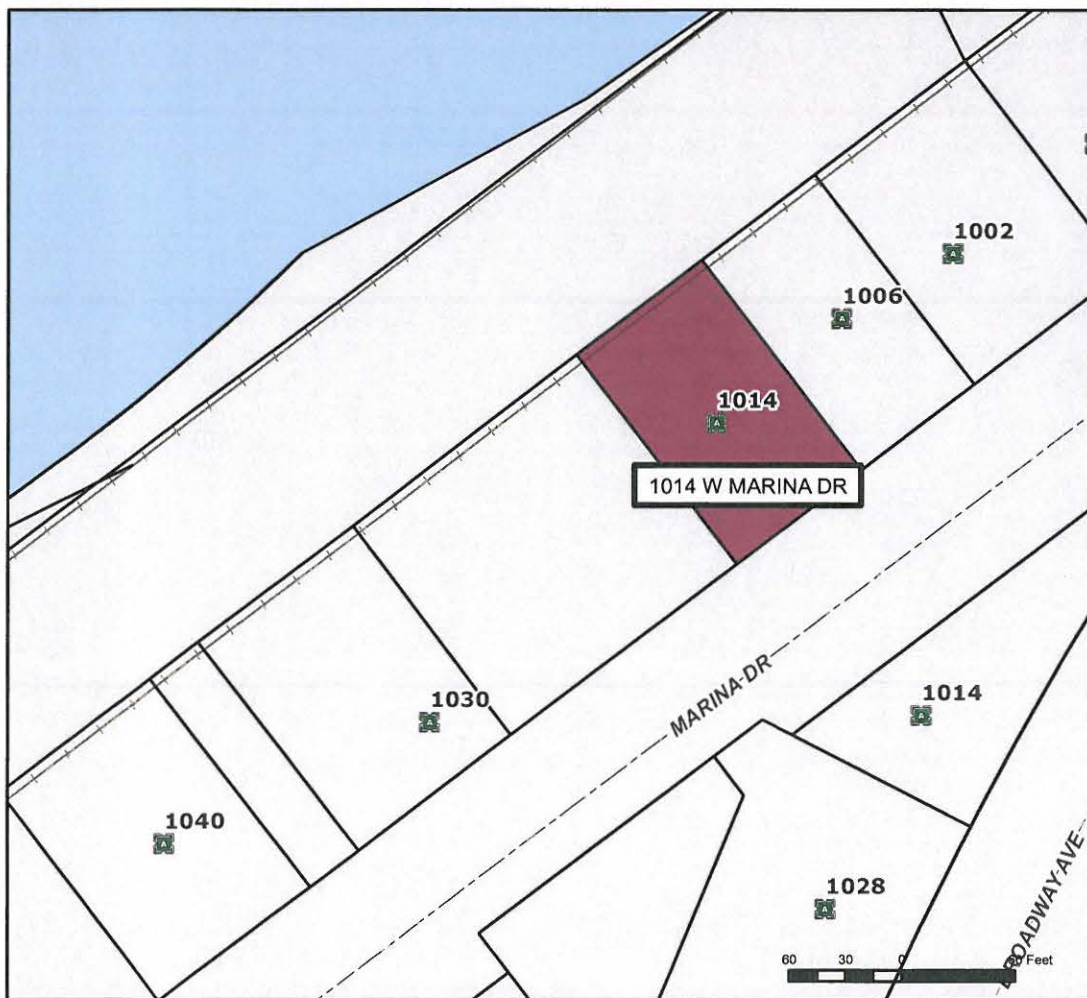
Owner: <u>REZA FIROUZI</u>	Phone: <u>509-760-3057</u>	Applicant: <u>REZA FIROUZI</u>	Phone: <u>509-760-3057</u>
	Fax: <u>509-855-7002</u>		Fax: <u>509-855-7002</u>
Mailing Address: <u>PO BOX 1713</u>		Mailing Address: <u>PO BOX 1713</u>	
City, State, Zip: <u>MOSES LAKE WA 98837</u>		City, State, Zip: <u>MOSES LAKE WA 98837</u>	
Contractor: <u>FIROUZI CONSTRUCTION &amp; DEVELOPMENT INC</u>	Phone: <u>509-760-3057</u>	Architect/Engineer:	Phone:
	Fax:		Fax:
Mailing Address: <u>PO BOX 1713</u>		Mailing Address:	
City, State, Zip: <u>MOSES LAKE WA 98837</u>		City, State, Zip:	
WA State Contractor License # <u>FIROUC1920PU</u>	City Business License # <u>8104</u>	Contact Name: <u>REZA FIROUZI, 509-760-3057</u>	<u>VAL DOVEMAT 509-760-2666</u>
Expiration date:			

**PROJECT INFORMATION**

Cost of Project: \$100,000

**Building Information**

Occupancy Group: <u>C-2</u>	Construction Type: <u>NEW/EXISTING FOUNDATION</u>	Dimensions: <u>40' X 65'</u>	Building height to peak
# of stories: <u>2</u>	Main floor sq ft: <u>2600</u>	2nd floor sq ft	Unfinished basement sq ft: <u>2600</u>
Garage sq ft	Deck sq ft	Covered Porch sq ft	Heat Source: <u>HEAT PUMP/FURNACE</u>



#### LEGEND

- COUNCIL AGENDA SITE
- CITY LIMITS
- UGA BOUNDARY
- MOSES LAKE



PLATTING INSUFFICIENT



**CITY OF MOSES LAKE**  
COMMUNITY DEVELOPMENT  
PLANNING DIVISION

Date: 4/21/2016

CMS





**CITY OF MOSES LAKE**  
**STAFF REPORT**

---

To: John Williams, City Manager  
From: Gilbert Alvarado, Community Development Director  
Date: April 26, 2016  
Proceeding Type: Motion  
Subject: 1618 Lakeside – Platting Deemed Insufficient

---

**Legislative History:**

---

• First Presentation:	April 26, 2016
• Second presentation:	
• Action:	Motion

---

**Staff Report Summary**

Community Development has received a building permit application for a patio cover at 1618 Lakeside. The subject site does not currently meet our development standards and is deficient with required improvements in accordance with MLMC 16.020110, Platting Deemed Insufficient. The site met our development standards at the time it was platted

**Background**

A building permit cannot be issued in accordance to MLMC 16.02.110, Platting Deemed Insufficient, unless the City Council finds that the provisions of MLMC 16.02.110 (A) and (B) have been met. See attached.

### Fiscal and Policy Implications

N/A

### Options

<i>Option</i>	<i>Results</i>
<ul style="list-style-type: none"><li>Consider the building permit application request</li></ul>	<i>Find that the request meets the provisions of MLMC 16.02.110 (A) and (B) and grant the building permit</i>
<ul style="list-style-type: none"><li>Take no action</li></ul>	<i>No building permit is granted</i>

### Staff Recommendation

Staff recommends that City Council approve the request for a building permit and require a Covenant insuring future installation of deficient infrastructure in accordance with our development standards current at the time of installation.

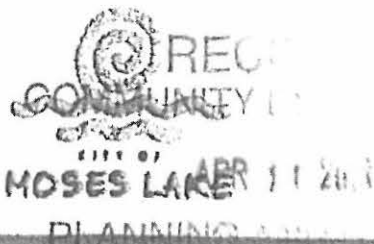
### Attachments

A.	Building Permit Application
B.	Map

### Legal Review

The following documents are attached and subject to legal review:

Type of Document	Title of Document	Date Reviewed by Legal Counsel



CITY OF MOSES LAKE  
Community Development  
321 S Balsam St  
Moses Lake, WA 98837  
(509) 764-3756  
(509) 764-3758 Fax

*Planning*

**FOR STAFF USE**

Permit Number: 2016-0156

Application Date: 4.13.16

Staff Representative: CPT

**BUILDING PERMIT APPLICATION**

Street Address: 1618 Lakeside Drive

Assessor's Tax Parcel Number(s): 09-1351-000

Legal Description/Subdivision Name: Lot 6 DAoust Second ADDITION

Project Description:

Covered AREA at rear of structure 10'x20'

Building Permit	Change in Use	Grading	Manufactured Home Permit
Relocation	Sign	Tenant (New/Change)	Other
Lot Area:	Zoning:	Corner Lot?: <u>yes</u>	
Setbacks	Front: <u>27'-0"</u>	Rear: <u>52'-0"</u>	Left: <u>15'-0"</u>
		Right: <u>12'-6"</u>	Exterior Side: <u>(Corner Lots)</u>

**OWNER/APPLICANT INFORMATION**

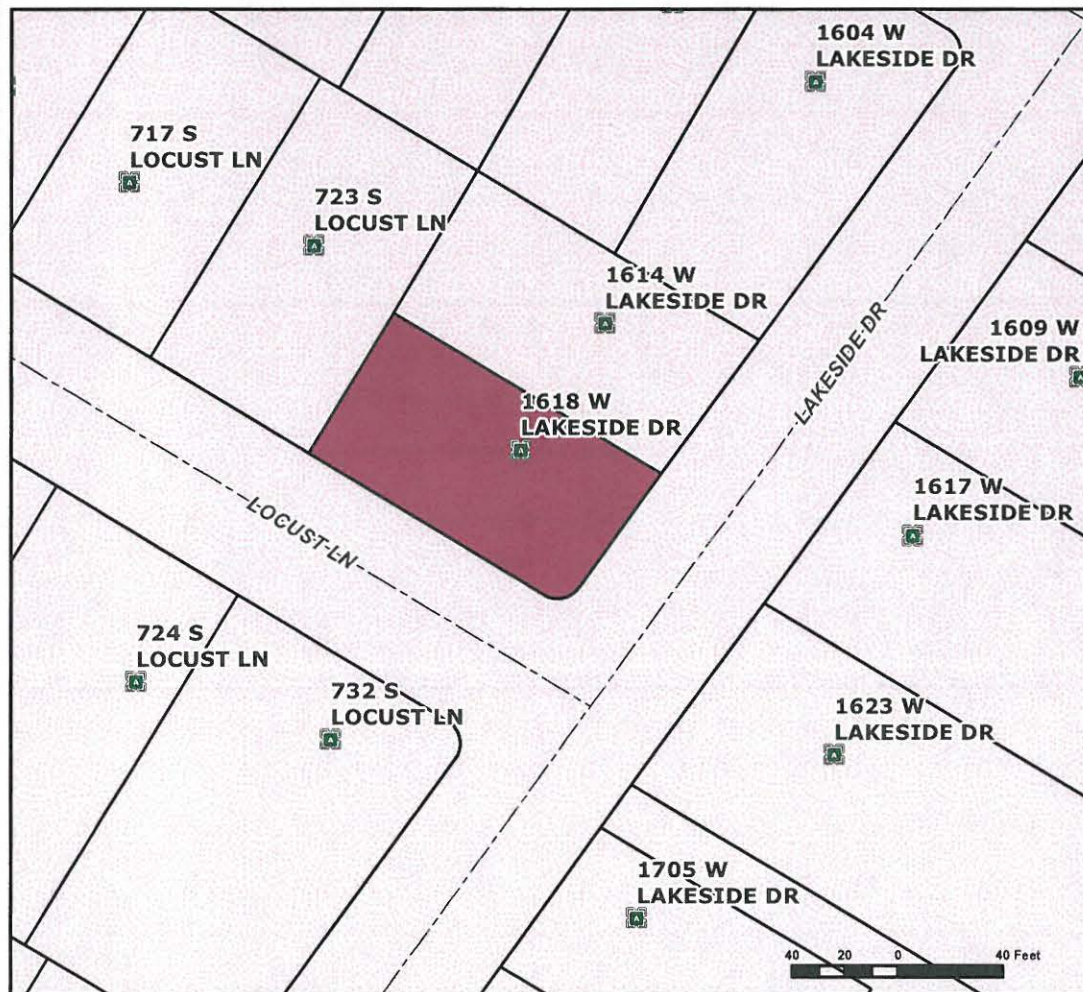
*Indicate who should be contacted regarding this project*

Owner: <u>Best Tech</u>	Phone: <u>425-985-6284</u>	Applicant:	Phone:
	Fax:		Fax:
Mailing Address: <u>17324 270<sup>th</sup> Ave SE</u>	Mailing Address:		
City, State, Zip <u>Issaquah, Wa- 98027</u>	City, State, Zip:		
Contractor: <u>Mills Contractors, Inc</u>	Phone: <u>206-931-1503</u>	Architect/Engineer:	Phone:
	Fax:		Fax:
Mailing Address: <u>2896 Wild Goose Rd.</u>	Mailing Address:		
City, State, Zip <u>Moses Lake, Wa. 98837</u>	City, State, Zip:		
WA State Contractor License # <u>11165C1961 RH</u>	City Business License # <u>BUS2014-09990</u>	Cost of Project:	
Expiration date: <u>1-23-17</u>	<u>12-31-16</u>		
Contact Name: <u>Stephen Mills</u>	Contact E-Mail:		

**Building Information**

Occupancy Group	Construction Type	Dimensions	Building height to peak <u>11'6"</u>
# of stories	Main floor sq ft	2nd floor sq ft	Unfinished basement sq ft
Garage sq ft	Deck sq ft	Covered Porch sq ft	Heat Source





#### LEGEND

	COUNCIL AGENDA SITE
	CITY LIMITS
	UGA BOUNDARY
	MOSES LAKE



PLATTING INSUFFICIENT



**CITY OF MOSES LAKE**  
COMMUNITY DEVELOPMENT  
PLANNING DIVISION

Date: 4/21/2016

CMS





**CITY OF MOSES LAKE**  
**STAFF REPORT**

---

To: John Williams, City Manager  
From: Gary Harer, Municipal Services Director  
Date: April 26, 2016  
Proceeding Type: Motion  
Subject: Request to Award Bid for the Sewer Manhole Lining Project - 2016

---

**Legislative History:**

---

- |                       |                |
|-----------------------|----------------|
| • First Presentation: | April 26, 2016 |
| • Action              | Motion         |
- 

**Staff Report Summary**

On April 21<sup>st</sup> staff opened bids for the Sewer Manhole Lining Project – 2016. The City's small works roster was used to notify contractors of the project and the City received six (6) bids for the work. The bids ranged from \$133,746.71 to \$417,357.20. The Engineer's estimate was \$197,457.00.

**Background**

The 2016 budget includes \$200,000 for this project, including engineering. This project will install a corrosion-resistant liner in some of the City's oldest and most deteriorated brick manholes. The specifications include lining 800 vertical feet with an option to add additional feet if the contracted work is within the budgeted amount.

**Fiscal and Policy Implications**

The project will require budgeted funds to be spent.

### Options

<i>Option</i>	<i>Results</i>
<ul style="list-style-type: none"><li>• <i>Approve a motion to award the Sewer Manhole Lining Project – 2016.</i></li></ul>	Staff will move forward with executing a contract with the low bidder to complete the work.
<ul style="list-style-type: none"><li>• <i>Take no action.</i></li></ul>	Staff will stop working on this project and wait for further direction from City council.

### Staff Recommendation

Staff recommends awarding the Sewer Manhole Lining Project – 2016 to the Michel's Corporation, the low bidder, in the amount of \$133,764.71 with the option to extend the quantities up to the budgeted amount.

### Attachments

A.	Bid Summary
----	-------------

### Legal Review

The following documents are attached and subject to legal review:

Type of Document	Title of Document	Date Reviewed by Legal Counsel
<ul style="list-style-type: none"><li>• None</li></ul>		



PROJECT NAME: SEWER MANHOLE LINING - 2016

PROJECT NUMBER: C-270

ENGINEER'S ESTIMATE							Michels Corporation Salem, OR	
ITEM	ITEM DESCRIPTION	SECTION	APPROX. QUANTITY	UNIT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	Mobilization	1-09	1	L.S.	\$10,000.00	\$10,000.00	\$6,221.00	\$6,221.00
2	Manhole Lining System	7-22	800	V.F.	\$215.00	\$172,000.00	\$145.00	\$116,000.00
3	System Inspector Training	7-22	2	Day	\$500.00	\$1,000.00	\$875.00	\$1,750.00
Subtotal Schedule A						\$183,000.00		\$123,971.00
Sales Tax				7.9%		\$14,457.00		\$9,793.71
Total Schedule A						\$197,457.00		\$133,764.71

SCI Infrastructure, LLC Seattle, WA							Olsen Brothers Pro-Vac Puyallup, WA	
ITEM	ITEM DESCRIPTION	SECTION	APPROX. QUANTITY	UNIT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	Mobilization	1-09	1	L.S.	\$18,000.00	\$18,000.00	\$2,750.00	\$2,750.00
2	Manhole Lining System	7-22	800	V.F.	\$137.00	\$109,600.00	\$178.00	\$142,400.00
3	System Inspector Training	7-22	2	Day	\$1,600.00	\$3,200.00	\$1.00	\$2.00
Subtotal Schedule A						\$130,800.00		\$145,152.00
Sales Tax				7.9%		\$10,333.20		\$11,467.01
Total Schedule A						\$141,133.20		\$156,619.01

C-More Pipe Services Rickreall, OR							Molecular, Inc. Castle Rock, WA	
ITEM	ITEM DESCRIPTION	SECTION	APPROX. QUANTITY	UNIT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	Mobilization	1-09	1	L.S.	\$3,000.00	\$3,000.00	\$5,000.00	\$5,000.00
2	Manhole Lining System	7-22	800	V.F.	\$215.50	\$172,400.00	\$215.00	\$172,000.00
3	System Inspector Training	7-22	2	Day	\$1,000.00	\$2,000.00	\$500.00	\$1,000.00
Subtotal Schedule A						\$177,400.00		\$178,000.00
Sales Tax				7.9%		\$14,014.60		\$14,062.00
Total Schedule A						\$191,414.60		\$192,062.00

PROJECT NAME: SEWER MANHOLE LINING - 2016  
 PROJECT NUMBER: C-270

					HCI Industrial, Inc. Vancouver, WA	
ITEM	ITEM DESCRIPTION	SECTION	APPROX. QUANTITY	UNIT	UNIT PRICE	AMOUNT
1	Mobilization	1-09	1	L.S.	\$20,000.00	\$20,000.00
2	Manhole Lining System	7-22	800	V.F.	\$456.00	\$364,800.00
3	System Inspector Training	7-22	2	Day	\$1,000.00	\$2,000.00
Subtotal Schedule A						\$386,800.00
Sales Tax				7.9%		\$30,557.20
Total Schedule A						\$417,357.20



## CITY OF MOSES LAKE STAFF REPORT

---

To:	John Williams, City Manager
From:	Gary Harer, Municipal Services Director
Date:	April 26, 2016
Proceeding Type:	Motion
Subject:	Request to Award Bid for Cascade Park Sewer Improvement Project - 2016

---

### Legislative History:

- |  |  |
|--|--|
| <ul style="list-style-type: none"><li>• First Presentation:</li><li>• Second Presentation</li><li>• Action</li></ul> | March 9, 2016 – Approval to order CXT Restroom<br>April 26, 2016<br>Motion |
|--|--|
- 

### **Staff Report Summary**

On April 19<sup>th</sup> staff opened bids for the Cascade Park Sewer Improvement Project – 2016. The City received seven (7) bids for the work. The bids ranged from \$216,199 to \$293,914. The Engineer's estimate was \$228,073.

### **Background**

The 2016 budget includes \$450,000 for these improvements and for purchasing a prefabricated concrete restroom. This project will remove the existing restroom that was damaged by fire and install improvements to connect the new restroom and all existing facilities in the park to the City's sewer system. The CXT restroom has been ordered and is scheduled to be delivered on May 31<sup>st</sup>. The purchase price of the restroom is \$128,200 and engineering costs should be around \$60,000, which results in an approximate total project cost of \$404,400.

### **Fiscal and Policy Implications**

The project will require budgeted funds to be spent.

### Options

<i>Option</i>	<i>Results</i>
<ul style="list-style-type: none"><li>• <i>Approve a motion to award the Cascade Park Sewer Improvement Project – 2016.</i></li></ul>	Staff will move forward with executing a contract with the low bidder to complete the work.
<ul style="list-style-type: none"><li>• <i>Take no action.</i></li></ul>	Staff will stop working on this project and wait for further direction from City council.

### Staff Recommendation

Staff recommends awarding the Cascade Park Sewer Improvement Project – 2016 to Pipkin Construction, the low bidder, in the amount of \$216,199.23.

### Attachments

A.	Bid Summary
----	-------------

### Legal Review

The following documents are attached and subject to legal review:

Type of Document	Title of Document	Date Reviewed by Legal Counsel
<ul style="list-style-type: none"><li>• None</li></ul>		

Schedule A -

			Engineer's Estimate		Pipkin Construction		J & K Earthworks, LLC	
1 Mobilization	1	LS	\$15,000.00	\$15,000.00	\$12,000.00	\$12,000.00	\$13,000.00	\$13,000.00
2 Traffic Control	1	LS	\$2,500.00	\$2,500.00	\$6,000.00	\$6,000.00	\$5,000.00	\$5,000.00
3 Remove Curb and Gutter	20	LF	\$10.00	\$200.00	\$7.50	\$150.00	\$10.00	\$200.00
4 Remove Cement Concrete Sidewalk	115	SY	\$10.00	\$1,150.00	\$19.00	\$2,185.00	\$15.00	\$1,725.00
5 Remove Existing Building	1	LS	\$5,000.00	\$5,000.00	\$4,000.00	\$4,000.00	\$5,000.00	\$5,000.00
6 Sawcut Pavement or Concrete	130	LF	\$5.00	\$650.00	\$2.50	\$325.00	\$2.00	\$260.00
7 Water	50	MGAL	\$25.00	\$1,250.00	\$10.00	\$500.00	\$200.00	\$10,000.00
8 Shoring or Extra Excavation, Class B	15000	SF	\$0.10	\$1,500.00	\$0.05	\$750.00	\$0.20	\$3,000.00
9 Trimming and Cleanup	1	LS	\$5,000.00	\$5,000.00	\$3,000.00	\$3,000.00	\$4,500.00	\$4,500.00
10 CSTC	175	TON	\$24.00	\$4,200.00	\$36.00	\$6,300.00	\$45.00	\$7,875.00
11 HMA Patch Cl. 3/8-Inch PG 64-28	85	SY	\$75.00	\$6,375.00	\$150.00	\$12,750.00	\$165.00	\$14,025.00
12 Connect to Existing Manhole	1	EA	\$750.00	\$750.00	\$3,000.00	\$3,000.00	\$700.00	\$700.00
13 Connect to Existing Septic Tank	3	EA	\$500.00	\$1,500.00	\$350.00	\$1,050.00	\$700.00	\$2,100.00
14 Manhole 48-Inch Diameter	3	EA	\$2,500.00	\$7,500.00	\$3,200.00	\$9,600.00	\$3,000.00	\$9,000.00
15 Gate Valve 6-Inch	1	EA	\$750.00	\$750.00	\$1,600.00	\$1,600.00	\$1,000.00	\$1,000.00
16 PVC Sanitary Sewer Pipe 4-Inch Diameter	1385	LF	\$20.00	\$27,700.00	\$21.00	\$29,085.00	\$27.00	\$37,395.00
17 Sewer Cleanout	3	EA	\$500.00	\$1,500.00	\$1,200.00	\$3,600.00	\$750.00	\$2,250.00
18 PVC Sewer Force Main 1-1/2-Inch Diameter	550	LF	\$25.00	\$13,750.00	\$19.00	\$10,450.00	\$14.00	\$7,700.00
19 PVC Sewer Force Main 6-Inch Diameter	735	LF	\$50.00	\$36,750.00	\$36.00	\$26,460.00	\$30.00	\$22,050.00
20 Pump Station	1	LS	\$30,000.00	\$30,000.00	\$17,650.00	\$17,650.00	\$22,000.00	\$22,000.00
21 Pump Station Electrical System	1	LS	\$5,000.00	\$5,000.00	\$4,300.00	\$4,300.00	\$7,000.00	\$7,000.00
22 Topsoil, Type B	185	CY	\$20.00	\$3,700.00	\$17.00	\$3,145.00	\$65.00	\$12,025.00
23 Sod Installation	1100	SY	\$15.00	\$16,500.00	\$10.00	\$11,000.00	\$9.00	\$9,900.00
24 Cem. Con. Curb and Gutter Type A	20	LF	\$25.00	\$500.00	\$54.00	\$1,080.00	\$40.00	\$800.00
25 Cement Concrete Sidewalk	150	SY	\$35.00	\$5,250.00	\$55.00	\$8,250.00	\$50.00	\$7,500.00
26 Detectable Warning Surface	20	SF	\$20.00	\$400.00	\$37.00	\$740.00	\$50.00	\$1,000.00
27 Electrical System - Restroom	1	LS	\$5,000.00	\$5,000.00	\$4,400.00	\$4,400.00	\$6,000.00	\$6,000.00
28 Restroom Foundation	1	LS	\$12,000.00	\$12,000.00	\$17,000.00	\$17,000.00	\$8,000.00	\$8,000.00
				\$211,375.00		\$200,370.00		\$221,005.00
				\$16,698.63		\$15,829.23		\$17,459.40
				\$228,073.63		\$216,199.23		\$238,464.40

**BOLD - Numbers provided on the proposal do not match the bid summary**

Schedule A -

			Smith Excavation	DW Excavating Inc.		Allstar Construction Group, Inc.		
1 Mobilization	1	LS	\$12,850.00	\$12,850.00	\$6,500.00	\$6,500.00	\$22,944.00	\$22,944.00
2 Traffic Control	1	LS	\$8,250.00	\$8,250.00	\$2,160.00	\$2,160.00	\$5,615.00	\$5,615.00
3 Remove Curb and Gutter	20	LF	\$27.00	\$540.00	\$50.00	\$1,000.00	\$14.00	\$280.00
4 Remove Cement Concrete Sidewalk	115	SY	\$19.00	\$2,185.00	\$25.00	\$2,875.00	\$16.47	\$1,894.05
5 Remove Existing Building	1	LS	\$6,800.00	\$6,800.00	\$12,500.00	\$12,500.00	\$13,672.00	\$13,672.00
6 Sawcut Pavement or Concrete	130	LF	\$3.00	\$390.00	\$3.00	\$390.00	\$4.00	\$520.00
7 Water	50	MGAL	\$69.00	\$3,450.00	\$130.00	\$6,500.00	\$144.89	\$7,244.50
8 Shoring or Extra Excavation, Class B	15000	SF	\$0.20	\$3,000.00	\$0.07	\$1,000.00	\$0.24	\$3,600.00
9 Trimming and Cleanup	1	LS	\$10,950.00	\$10,950.00	\$8,500.00	\$8,500.00	\$6,943.00	\$6,943.00
10 CSTC	175	TON	\$24.00	\$4,200.00	\$25.00	\$4,375.00	\$44.05	\$7,708.75
11 HMA Patch Cl. 3/8-Inch PG 64-28	85	SY	\$150.00	\$12,750.00	\$129.60	\$11,016.00	\$147.58	\$12,544.30
12 Connect to Existing Manhole	1	EA	\$8,935.00	\$8,935.00	\$4,000.00	\$4,000.00	\$4,812.00	\$4,812.00
13 Connect to Existing Septic Tank	3	EA	\$770.00	\$2,310.00	\$1,500.00	\$4,500.00	\$1,337.99	\$4,013.97
14 Manhole 48-Inch Diameter	3	EA	\$2,400.00	\$7,200.00	\$3,500.00	\$10,500.00	\$2,947.62	\$8,842.86
15 Gate Valve 6-Inch	1	EA	\$1,400.00	\$1,400.00	\$1,500.00	\$1,500.00	\$1,360.00	\$1,360.00
16 PVC Sanitary Sewer Pipe 4-Inch Diameter	1385	LF	\$22.00	\$30,470.00	\$31.00	\$42,935.00	\$20.58	\$28,503.30
17 Sewer Cleanout	3	EA	\$550.00	\$1,650.00	\$2,500.00	\$7,500.00	\$912.53	\$2,737.59
18 PVC Sewer Force Main 1-1/2-Inch Diameter	550	LF	\$24.00	\$13,200.00	\$28.00	\$15,400.00	\$27.41	\$15,075.50
19 PVC Sewer Force Main 6-Inch Diameter	735	LF	\$44.00	\$32,340.00	\$35.00	\$25,725.00	\$37.36	\$27,459.60
20 Pump Station	1	LS	\$13,950.00	\$13,950.00	\$15,600.00	\$15,600.00	\$15,120.00	\$15,120.00
21 Pump Station Electrical System	1	LS	\$6,000.00	\$6,000.00	\$3,700.00	\$3,700.00	\$7,230.72	\$7,230.72
22 Topsoil, Type B	185	CY	\$70.00	\$12,950.00	\$65.00	\$12,025.00	\$76.18	\$14,093.30
23 Sod Installation	1100	SY	\$10.55	\$11,605.00	\$12.25	\$13,475.00	\$6.79	\$7,469.00
24 Cem. Con. Curb and Gutter Type A	20	LF	\$72.50	\$1,450.00	\$27.00	\$540.00	\$48.34	<b>\$966.80</b>
25 Cement Concrete Sidewalk	150	SY	\$104.00	\$15,600.00	\$62.64	\$9,396.00	\$45.77	\$6,865.50
26 Detectable Warning Surface	20	SF	\$38.50	\$770.00	\$27.00	\$540.00	\$43.22	\$864.40
27 Electrical System - Restroom	1	LS	\$3,000.00	\$3,000.00	\$3,700.00	\$3,700.00	\$4,330.00	\$4,330.00
28 Restroom Foundation	1	LS	\$6,200.00	\$6,200.00	\$11,920.00	\$11,920.00	\$8,280.00	\$8,280.00
				\$234,395.00		\$239,772.00		<b>\$240,990.14</b>
				\$18,517.21		\$18,941.99		<b>\$19,038.22</b>
				\$252,912.21		\$258,713.99		<b>\$260,028.36</b>

**BOLD - Numbers provided on the proposal do not match the bid summary**



Schedule A -

			Wesslen Construction, Inc.	Advanced Excavation, Inc.		
1 Mobilization	1	LS	\$30,240.00	\$30,240.00	\$34,000.00	\$34,000.00
2 Traffic Control	1	LS	\$3,600.00	\$3,600.00	\$4,800.00	\$4,800.00
3 Remove Curb and Gutter	20	LF	\$61.50	\$1,230.00	\$24.00	\$480.00
4 Remove Cement Concrete Sidewalk	115	SY	\$29.74	\$3,420.10	\$18.00	\$2,070.00
5 Remove Existing Building	1	LS	\$5,400.00	\$5,400.00	\$14,688.00	\$14,688.00
6 Sawcut Pavement or Concrete	130	LF	\$3.60	\$468.00	\$6.00	\$780.00
7 Water	50	MGAL	\$115.20	\$5,760.00	\$20.00	\$1,000.00
8 Shoring or Extra Excavation, Class B	15000	SF	\$0.16	\$2,400.00	\$0.40	\$6,000.00
9 Trimming and Cleanup	1	LS	\$18,840.00	\$18,840.00	\$4,800.00	\$4,800.00
10 CSTC	175	TON	\$46.22	\$8,088.50	\$28.00	\$4,900.00
11 HMA Patch Cl. 3/8-Inch PG 64-28	85	SY	\$214.94	\$18,269.90	\$160.00	\$13,600.00
12 Connect to Existing Manhole	1	EA	\$4,746.00	\$4,746.00	\$3,998.00	\$3,998.00
13 Connect to Existing Septic Tank	3	EA	\$782.00	\$2,346.00	\$380.00	\$1,140.00
14 Manhole 48-Inch Diameter	3	EA	\$1,256.67	\$3,770.01	\$3,640.00	\$10,920.00
15 Gate Valve 6-Inch	1	EA	\$1,212.00	\$1,212.00	\$1,280.00	\$1,280.00
16 PVC Sanitary Sewer Pipe 4-Inch Diameter	1385	LF	\$19.52	\$27,035.20	\$18.00	\$24,930.00
17 Sewer Cleanout	3	EA	\$922.00	\$2,766.00	\$880.00	\$2,640.00
18 PVC Sewer Force Main 1-1/2-Inch Diameter	550	LF	\$22.88	\$12,584.00	\$10.00	\$5,500.00
19 PVC Sewer Force Main 6-Inch Diameter	735	LF	\$33.71	\$24,776.85	\$78.00	\$57,330.00
20 Pump Station	1	LS	\$15,330.00	\$15,330.00	\$20,189.00	\$20,189.00
21 Pump Station Electrical System	1	LS	\$8,856.00	\$8,856.00	\$7,000.00	\$7,000.00
22 Topsoil, Type B	185	CY	\$36.00	\$6,660.00	\$22.00	\$4,070.00
23 Sod Installation	1100	SY	\$12.65	\$13,915.00	\$8.00	\$8,800.00
24 Cem. Con. Curb and Gutter Type A	20	LF	\$63.00	\$1,260.00	\$60.00	\$1,200.00
25 Cement Concrete Sidewalk	150	SY	\$88.80	\$13,320.00	\$52.00	\$7,800.00
26 Detectable Warning Surface	20	SF	\$30.00	\$600.00	\$50.00	\$1,000.00
27 Electrical System - Restroom	1	LS	\$5,749.00	\$5,749.00	\$6,000.00	\$6,000.00
28 Restroom Foundation	1	LS	\$6,390.00	\$6,390.00	\$21,480.00	\$21,480.00
				\$249,032.56		\$272,395.00
				\$19,673.57		\$21,519.21
				\$268,706.13		\$293,914.21

**BOLD - Numbers provided on the proposal do not match the bid summary**