

MOSES LAKE CITY COUNCIL  
March 8, 2016

Council Present: Todd Voth, Karen Liebrecht, Bill Ecret, David Curnel, Don Myers, Mike Norman, and Ryann Leonard

The meeting was called to order at 7 p.m. by Mayor Voth.

PLEDGE OF ALLEGIANCE: Cooper McCullough, Moses Lake High School wrestler, led the Council in the flag salute.

CITIZEN COMMUNICATION - None

PRESENTATION AND AWARDS

PROCLAMATION

A proclamation recognizing the Moses Lake High School Wrestling Team and Coaches for an outstanding season was read and presented.

CONSENT AGENDA

Minutes: The minutes of the February 23 meeting were presented for approval.

Approval of Claims, Prepaid Claims, Checks, and Payroll: Vouchers audited and certified by the Finance Director as required by RCW 42.24.080, and those expense reimbursement claims, certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Council for approval and is retained for public inspection at the Civic Center. As of March 8, 2016 the Council does approve for payment claims in the amount of \$553,242.28; prepaid claims in the amount of \$47,169.90; claim checks in the amount of \$501,023.32; and payroll in the amounts of \$3,921.02 and \$314,202.86.

Action Taken: Mrs. Leonard moved that the Consent Agenda be approved, seconded by Mr. Curnel, and passed unanimously.

COMMISSION APPOINTMENTS - None

CONSIDERATION OF BIDS AND QUOTES

STORMWATER CLEANING PROJECT - 2016

The City received nine bids for the Stormwater Cleaning Project. The project includes the cleaning and recording of the condition of over 12,000 linear feet of 10" to 30" stormwater mains along West Broadway, Commerce Way, Burrese Avenue, and Marina Drive.

Action Taken: Mrs. Liebrecht moved that the bid be awarded to Innovative Vacuum Service, Inc., in the amount of \$32,620.33, seconded by Mr. Curnel, and passed unanimously.

PETITIONS, COMMUNICATIONS, OR PUBLIC HEARINGS

GRANT COUNTY HEALTH DISTRICT

Theresa Adkinson, Administrator of the Grant County Health District, provided information on the public health programs and activities occurring throughout Grant County and explained how they are funded.

ORDINANCES AND RESOLUTIONS

ORDINANCE - CREATE 16.50 - FIRE FLOW - 2<sup>ND</sup> READING

An ordinance was presented which creates a standardized method for determining fire flow in the City.

The ordinance creating Chapter 16.60 of the Moses Lake Municipal Code entitled "Fire Flow" was read by title only.

Action Taken: Mr. Ecret moved that the second reading of the ordinance be adopted, seconded by Mrs. Leonard, and passed unanimously.

#### ORDINANCE - ANNEXATION - NORTHWEST UNITED PROPERTIES - 1<sup>ST</sup> PRESENTATION

An ordinance was presented which provides for the annexation of property located on Kittelson road owned by Northwest United Properties.

The ordinance annexing property commonly known as the Northwest United Properties annexation to the City of Moses Lake, Washington, and incorporating the same within the corporate limits of the City of Moses Lake was read by title only.

Gilbert Alvarado, Community Development Director, explained the proposed annexation.

#### RESOLUTION - GOVERNANCE COORDINATION MANUAL

A resolution was presented which adopts the proposed Governance Coordination Manual. The Governance Coordination Manual is a part of the City's compliance with the Washington Cities Insurance Authority 2015 Annual Review and Audit which concluded that there should be written guidance and rules set forth to establish how the Council is expected to conduct themselves at their meetings.

Gilbert Alvarado, Community Development Director, gave the background for the manual and pointed out that it is a dynamic document and changes can be made.

The resolution of the City of Moses Lake, Washington creating the rules of procedure for City Council meetings, public hearings, legislative process and general government polices was read by title only.

Action Taken: Mr. Norman moved that the resolution be adopted, seconded by Mr. Myers, and passed unanimously.

#### ORDINANCE - AMEND 2.08 - MAYOR AND COUNCIL - 1<sup>ST</sup> PRESENTATION

An ordinance was presented which amends Chapter 2.08, Mayor and Council, to correspond with the Governance Coordination Manual.

Gilbert Alvarado, Community Development Director, explained the changes made to Chapter 2.08.

There was considerable discussion concerning the provision that states the Mayor shall take command of the police, maintain law, and enforce order during a time of public danger or emergency. It was pointed out that this is from state law and it was for the purpose of having a single source in the event of an emergency.

Action Taken: Mr. Ecret moved that an emergency be declared and the ordinance be adopted on a single reading, seconded by Mr. Norman, and passed unanimously.

#### REQUEST TO CALL FOR BIDS - None

#### REFERRALS FROM COMMISSIONS - None

#### OTHER ITEMS FOR COUNCIL CONSIDERATION

#### COLVILLE CONFEDERATED TRIBES - TRANSPORTATION PROGRAM

Jason Palmer, Senior Transportation Planner, Colville Confederated Tribes, requested Council approval to add three routes within the City of Moses Lake to their Tribal Transportation Program Inventory database. The Tribal Transportation Program Inventory provides a federal funding mechanism to the Colville Confederated Tribes for possible transportation improvements associated with any of their projects that impact those routes detailed on the inventory.

There was considerable discussion.

A letter from Richard Pearce was submitted that requested that West Lakeshore Drive be included in this tribal program.

Action Taken: Mr. Ecret moved that the list provided by the Colville Confederated Tribes be accepted with the stipulation that West Peninsula Drive be included and that the City Manager be authorized to sign the agreement, seconded by Mrs. Leonard, and passed unanimously.

PUBLIC QUESTIONS/COMMENTS - NON-AGENDA ITEMS - None

COUNCIL QUESTIONS AND COMMENTS - None

STUDY SESSIONS

Mr. Ecret suggested that the Council hold study sessions on color and design regulations, signs, weeds, and the contingency fund and that the study sessions should begin at the next meeting date.

Gilbert Alvarado, Community Development Director, mentioned that the Governance Coordination Manual has a high priority at this time and recommended that the first study session held be to discuss the manual.

It was the consensus of the Council to hold a study session at 6 p.m. on March 22 to discuss the Governance Coordination Manual.

CITY MANAGER REPORTS AND COMMENTS - None

EXECUTIVE SESSION

The regular meeting was recessed at 8:53 p.m. and the Council met in a 20 minute executive session with the City Attorney under RCW 42.30.110(l) to discuss potential litigation.

The executive session was adjourned at 9:16 p.m. and the regular meeting was reconvened.

The regular meeting was adjourned at 9:16 p.m.

ATTEST

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Todd Voth, Mayor

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W. Robert Taylor, Finance Director