



Moses Lake City Council

Todd Voth, Mayor | Karen Liebrecht, Deputy Mayor | Bill Ecret, Council Member | Ryann Leonard, Council Member | David Curnel, Council Member | Don Myer, Council Member | Mike Norman, Council Member

March 22, 2016 – 6:00 pm

Study Session

Study Session – 6:00 pm

#1 Governance Manual

Presented by City Manager John Williams

Summary: Discuss adopting written guidance and rules to establish how commissioners are expected to conduct themselves at their meetings.

The purpose of the study session is to allow the city council to discuss matters informally and in greater detail than permitted at formal council meetings. While all meetings of the council are open to the public, study sessions discussions are generally limited to the council, city staff and consultants.

City Council Meeting Agenda

Call to Order – 7:00 pm

Roll Call

Pledge of Allegiance

Summary Reports:

- Councilmember Reports
- Mayor's report
 - Proclamation – MLHS Girls Basketball Team
 - Resolution – Naming of the US Hwy 395 After Thomas Stephen Foley
- Additional Business
- City Manager's Report

Citizen's Communications – Identification

Citizens who would like to address the council must complete one of the blue speaker request cards and submit it to the Executive Secretary. There is a (5) minute time limit per speaker.

Consent Agenda

All items listed below are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests specific items to be removed from the Consent Agenda for discussion prior to the time Council votes on the motion to adopt the Consent Agenda.

#1

- a. Approval of Minutes – March 8, 2016
- b. Approval Bills and Checks Issued
- c. Resolution – Accept Municipal Easement – Big Bend Binding Site Plan Amendment

Public Hearings

#2 Ordinance – Vacation of Right of Way – GTA:

Presented by Community Development Director, Gil Alvarado

Summary: Consider a request from Grant Transit Authority to vacate and relocate a portion of the alley

#3 Ordinance – Annex Property – Northwest United Properties: [Motion](#)

Presented by Community Development Director, Gil Alvarado

Summary: Council to adopt ordinance annexing property described as NW United Properties

New Business

#4 Ordinance – Repeal of Planned Unit Residential Development – Lake Vue

Presented by Community Development Director, Gil Alvarado

Summary: Council review and consider repealing Ordinance No. 2432 Lake Vue PURD

#5 Ordinance – Amend MLMC Chapter 13.12 Water, Sewer, and Stormwater Rates

Presented by Finance Director, Robert Taylor

Summary: Council will review the amended MLMC Chapter 13.12

#6 Resolution – Request for Street Closer, Beer Garden and Signed Agreement: [Motion](#)

Presented by Parks and Recreation Department Director

Summary: Council will review the request from the Moses Lake Spring Festival

Administrative Reports

Council Communications

Executive Session

Adjournment

RESOLUTION NO. 3598

A RESOLUTION OF THE CITY OF MOSES LAKE, REQUESTING NAMING OF U.S. HIGHWAY 395 AFTER THOMAS STEPHEN FOLEY

WHEREAS, U.S. Highway 395 between the Tri-Cities and Ritzville was expanded to four lanes with the support of Thomas Stephen Foley, and the expansion of U.S. Highway 395 has increased safety and expedited the movement of people and freight between the two largest population centers in eastern Washington; and

WHEREAS, Thomas Stephen “Tom” Foley, a Washington native, served in the United States House of Representatives for thirty years representing the 5th Congressional District from 1965 to 1995; and

WHEREAS, Thomas Stephen Foley Became the 57th Speaker of the House of Representatives from 1989 to 1995, and has the distinction of being the first Speaker of the House of Representatives from a state west of the Rocky Mountains; and

WHEREAS, Before joining the United States House of Representatives, Thomas Stephen Foley joined the Office of the Washington State Attorney General in 1960; and

WHEREAS, Thomas Stephen Foley was appointed as the 25th United State Ambassador to Japan and served as ambassador from 1997 to 2001; and

WHEREAS, Thomas Stephen Foley was awarded the Washington State Medal of Merit in 2003 by Governor Gary Locke;

NOW, THEREFORE, We respectfully request that the Washington State Transportation Commission commence proceedings to name U.S. Highway 395, beginning at the Washington/Oregon border in the vicinity of Plymouth, WA, thence in a northerly direction to the Washington/Canada border in the vicinity of Laurier, WA, as the Thomas Stephen “Tom” Foley Memorial Highway to honor his service to Washington State.

BE IT RESOLVED, that copies of this Resolution be immediately transmitted to the Washington State Transportation Commission.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Moses Lake, Washington, to be affixed this 22nd day of March, 2016.

Todd Voth, Mayor

MOSES LAKE CITY COUNCIL
March 8, 2016

DRAFT

Council Present: Todd Voth, Karen Liebrecht, Bill Ecret, David Curnel, Don Myers, Mike Norman, and Ryann Leonard

The meeting was called to order at 7 p.m. by Mayor Voth.

PLEDGE OF ALLEGIANCE: Cooper McCullough, Moses Lake High School wrestler, led the Council in the flag salute.

CITIZEN COMMUNICATION - None

PRESENTATION AND AWARDS

PROCLAMATION

A proclamation recognizing the Moses Lake High School Wrestling Team and Coaches for an outstanding season was read and presented.

CONSENT AGENDA

Minutes: The minutes of the February 23 meeting were presented for approval.

Approval of Claims, Prepaid Claims, Checks, and Payroll: Vouchers audited and certified by the Finance Director as required by RCW 42.24.080, and those expense reimbursement claims, certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Council for approval and is retained for public inspection at the Civic Center. As of March 8, 2016 the Council does approve for payment claims in the amount of \$553,242.28; prepaid claims in the amount of \$47,169.90; claim checks in the amount of \$501,023.32; and payroll in the amounts of \$3,921.02 and \$314,202.86.

Action Taken: Mrs. Leonard moved that the Consent Agenda be approved, seconded by Mr. Curnel, and passed unanimously.

COMMISSION APPOINTMENTS - None

CONSIDERATION OF BIDS AND QUOTES

STORMWATER CLEANING PROJECT - 2016

The City received nine bids for the Stormwater Cleaning Project. The project includes the cleaning and recording of the condition of over 12,000 linear feet of 10" to 30" stormwater mains along West Broadway, Commerce Way, Burrell Avenue, and Marina Drive.

Action Taken: Mrs. Liebrecht moved that the bid be awarded to Innovative Vacuum Service, Inc., in the amount of \$32,620.33, seconded by Mr. Curnel, and passed unanimously.

PETITIONS, COMMUNICATIONS, OR PUBLIC HEARINGS

GRANT COUNTY HEALTH DISTRICT

Theresa Adkinson, Administrator of the Grant County Health District, provided information on the public health programs and activities occurring throughout Grant County and explained how they are funded.

ORDINANCES AND RESOLUTIONS

ORDINANCE - CREATE 16.50 - FIRE FLOW - 2ND READING

An ordinance was presented which creates a standardized method for determining fire flow in the City.

The ordinance creating Chapter 16.60 of the Moses Lake Municipal Code entitled "Fire Flow" was read by title

only.

Action Taken: Mr. Ecret moved that the second reading of the ordinance be adopted, seconded by Mrs. Leonard, and passed unanimously.

ORDINANCE - ANNEXATION - NORTHWEST UNITED PROPERTIES - 1ST PRESENTATION

An ordinance was presented which provides for the annexation of property located on Kittelson road owned by Northwest United Properties.

The ordinance annexing property commonly known as the Northwest United Properties annexation to the City of Moses Lake, Washington, and incorporating the same within the corporate limits of the City of Moses Lake was read by title only.

Gilbert Alvarado, Community Development Director, explained the proposed annexation.

RESOLUTION - GOVERNANCE COORDINATION MANUAL

A resolution was presented which adopts the proposed Governance Coordination Manual. The Governance Coordination Manual is a part of the City's compliance with the Washington Cities Insurance Authority 2015 Annual Review and Audit which concluded that there should be written guidance and rules set forth to establish how the Council is expected to conduct themselves at their meetings.

Gilbert Alvarado, Community Development Director, gave the background for the manual and pointed out that it is a dynamic document and changes can be made.

The resolution of the City of Moses Lake, Washington creating the rules of procedure for City Council meetings, public hearings, legislative process and general government policies was read by title only.

Action Taken: Mr. Norman moved that the resolution be adopted, seconded by Mr. Myers, and passed unanimously.

ORDINANCE - AMEND 2.08 - MAYOR AND COUNCIL - 1ST PRESENTATION

An ordinance was presented which amends Chapter 2.08, Mayor and Council, to correspond with the Governance Coordination Manual.

Gilbert Alvarado, Community Development Director, explained the changes made to Chapter 2.08.

There was considerable discussion concerning the provision that states the Mayor shall take command of the police, maintain law, and enforce order during a time of public danger or emergency. It was pointed out that this is from state law and it was for the purpose of having a single source in the event of an emergency.

Action Taken: Mr. Ecret moved that an emergency be declared and the ordinance be adopted on a single reading, seconded by Mr. Norman, and passed unanimously.

REQUEST TO CALL FOR BIDS - None

REFERRALS FROM COMMISSIONS - None

OTHER ITEMS FOR COUNCIL CONSIDERATION

COLVILLE CONFEDERATED TRIBES - TRANSPORTATION PROGRAM

Jason Palmer, Senior Transportation Planner, Colville Confederated Tribes, requested Council approval to add three routes within the City of Moses Lake to their Tribal Transportation Program Inventory database. The Tribal Transportation Program Inventory provides a federal funding mechanism to the Colville Confederated Tribes for possible transportation improvements associated with any of their projects that impact those routes detailed on the inventory.

There was considerable discussion.

A letter from Richard Pearce was submitted that requested that West Lakeshore Drive be included in this tribal program.

Action Taken: Mr. Ecret moved that the list provided by the Colville Confederated Tribes be accepted with the stipulation that West Peninsula Drive be included and that the City Manager be authorized to sign the agreement, seconded by Mrs. Leonard, and passed unanimously.

PUBLIC QUESTIONS/COMMENTS - NON-AGENDA ITEMS - None

COUNCIL QUESTIONS AND COMMENTS - None

STUDY SESSIONS

Mr. Ecret suggested that the Council hold study sessions on color and design regulations, signs, weeds, and the contingency fund and that the study sessions should begin at the next meeting date.

Gilbert Alvarado, Community Development Director, mentioned that the Governance Coordination Manual has a high priority at this time and recommended that the first study session held be to discuss the manual.

It was the consensus of the Council to hold a study session at 6 p.m. on March 22 to discuss the Governance Coordination Manual.

CITY MANAGER REPORTS AND COMMENTS - None

EXECUTIVE SESSION

The regular meeting was recessed at 8:53 p.m. and the Council met in a 20 minute executive session with the City Attorney under RCW 42.30.110(I) to discuss potential litigation.

The executive session was adjourned at 9:16 p.m. and the regular meeting was reconvened.

The regular meeting was adjourned at 9:16 p.m.

ATTEST

Todd Voth, Mayor

W. Robert Taylor, Finance Director

DATE 3/17/16
TIME 10:44:26

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 03/22/2016

NAME OF VENDOR	VENDOR NO	Expenditure Account		
Department	Object Description	P.O. Number	P.O. Amount	Purpose of Purchase

PUD OF GRANT COUNTY	00001501			
		0000076723	1,335.02	ELECTRIC SERVICE
		0000076723	19.37	ELECTRIC SERVICE
		0000076723	465.44	ELECTRIC SERVICE
		0000076723	195.00	ELECTRIC SERVICE
		0000076723	646.59	ELECTRIC SERVICE
		0000076723	29.20	ELECTRIC SERVICE
		0000076723	3,169.01	ELECTRIC SERVICE
		0000076723	21.97	ELECTRIC SERVICE
		0000076723	1,362.66	ELECTRIC SERVICE
		0000076723	369.86	ELECTRIC SERVICE
		0000076723	1,154.99	ELECTRIC SERVICE
		0000076723	175.79	ELECTRIC SERVICE
		0000076723	26.64	ELECTRIC SERVICE
		0000076723	1,794.91	ELECTRIC SERVICE
		0000076723	297.44	ELECTRIC SERVICE
		0000076723	1,829.42	ELECTRIC SERVICE
		0000076723	19,005.21	ELECTRIC SERVICE
		0000076723	14,316.97	ELECTRIC SERVICE
		0000076723	157.73	ELECTRIC SERVICE
		0000076723	3,072.25	ELECTRIC SERVICE
		0000076723	1,101.19	ELECTRIC SERVICE
		0000076723	1,678.13	ELECTRIC SERVICE
		0000076723	2,422.18	ELECTRIC SERVICE

=====

TOTAL:	54,646.97
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UMPQUA BANK

00007077

DATE 3/17/16
TIME 10:44:26

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 03/22/2016

NAME OF VENDOR	VENDOR NO	Expenditure Account		
Department	Object Description	P.O. Number	P.O. Amount	Purpose of Purchase
		0000076711	42.06	SUPPLIES/T & S/REGIS
		0000076711	44.59	SUPPLIES/T & S/REGIS
		0000076711	240.00	SUPPLIES/T & S/REGIS
		0000076737	287.44	NAME PLATES, OFFICE ITEMS
		0000076687	86.14	CREDIT PURCHASES / FEB
		0000076693	33.36	TRAVEL EXP/REG/OFFICE SUPPLIES
		0000076637	556.23	
		0000076637	172.39	
		0000076637	10.75	
		0000076637	190.00	
		0000076637	320.00	
		0000076637	580.00	
		0000076637	106.34	
		0000076637	10.79	
		0000076637	132.99	
		0000076637	192.47	
		0000076637	133.29	
		0000076637	26.10	
		0000076637	401.84	
		0000076637	725.00	
		0000076637	675.00	
		0000076638	227.83	MISCELLANEOUS
		0000076638	128.51	MISCELLANEOUS
		0000076638	1,438.75	MISCELLANEOUS

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
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NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
		0000076684	49.98	CREDIT CARD / FEBRUARY
		0000076687	630.00	CREDIT PURCHASES / FEB
		0000076687	62.02	CREDIT PURCHASES / FEB
		0000076687	154.49	CREDIT PURCHASES / FEB
		0000076685	193.87	CREDIT PURCHASES / FEBRUARY
		0000076685	104.00	CREDIT PURCHASES / FEBRUARY
		0000076638	1,689.74	MISCELLANEOUS
		0000076684	226.98	CREDIT CARD / FEBRUARY
		0000076637	44.23	
		0000076637	118.14	
		0000076637	17.25	
		0000076693	35.58	TRAVEL EXP/REG/OFFICE SUPPLIES
		0000076693	16.03	TRAVEL EXP/REG/OFFICE SUPPLIES
		0000076693	609.10	TRAVEL EXP/REG/OFFICE SUPPLIES
		0000076693	1,169.62	TRAVEL EXP/REG/OFFICE SUPPLIES
		0000076687	62.02	CREDIT PURCHASES / FEB
		0000076684	689.74	CREDIT CARD / FEBRUARY
		0000076687	152.88	CREDIT PURCHASES / FEB
		0000076717	1,391.37	MISC COMPUTER SUPPLIES
		0000076717	677.98	MISC COMPUTER SUPPLIES
		0000076693	801.51	TRAVEL EXP/REG/OFFICE SUPPLIES
		0000076693	151.57	TRAVEL EXP/REG/OFFICE SUPPLIES
		0000076684	300.46	CREDIT CARD / FEBRUARY

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 03/22/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
UMPQUA BANK	00007077			
		0000076693	495.00	TRAVEL EXP/REG/OFFICE SUPPLIES
		0000076693	990.00	TRAVEL EXP/REG/OFFICE SUPPLIES
		=====		
		TOTAL:	17,595.43	
		=====		
		REPORT TOTAL:	72,242.40	

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 03/22/2016

TOTALS BY FUND

FUND NO	FUND NAME	AMOUNT
000	GENERAL FUND	18,722.68
103	GRANTS AND DONATIONS	2,096.34
116	STREET	2,126.86
410	WATER/SEWER	35,152.51
495	AIRPORT	157.73
498	AMBULANCE FUND	904.64
517	CENTRAL SERVICES	2,069.35
519	EQUIPMENT RENTAL	1,748.54
528	BUILD MAINTENANCE	9,263.75
	TOTAL	72,242.40

CHANGES TO BE MADE SHOULD BE LISTED BELOW

VEND NO.	P.O. NO.	AMT LISTED	CORRECTED AMT	ACTION TO BE TAKEN
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.....

CORRECT AMOUNT TO BE PAID

CLAIMS APPROVAL

WE, THE UNDERSIGNED COUNCILMEN OF THE CITY OF MOSES LAKE, WASHINGTON, DO HEREBY CERTIFY THAT THE MERCHANDISE OR SERVICES SPECIFIED HAVE BEEN RECEIVED AND THAT ABOVE CLAIMS ARE APPROVED, AS NOTED, FOR PAYMENT IN THE AMOUNT OF \$72,242.40 THIS 22ND DAY OF MARCH, 2016

.....

COUNCIL MEMBER COUNCIL MEMBER

.....

COUNCIL MEMBER FINANCE DIRECTOR

DATE 3/14/16
TIME 13:57:07

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 03/22/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
CHS INC	00000249	0000076615	6.28	FUEL FOR VEHICLES/START FLUID
		0000076615	9,226.16	FUEL FOR VEHICLES/START FLUID
		=====		
		TOTAL:	9,232.44	
DATABAR	00007974	0000076692	881.25	MAIL UTILITY BILLS
		0000076692	881.25	MAIL UTILITY BILLS
		0000076692	881.25	MAIL UTILITY BILLS
		0000076692	881.25	MAIL UTILITY BILLS
		0000076692	881.25	MAIL UTILITY BILLS
		=====		
		TOTAL:	4,406.25	
HOME DEPOT CREDIT SERVICES	00007824	0000076690	212.49	MISC SUPPLIES
		0000076690	8.48	MISC SUPPLIES
		0000076690	68.93	MISC SUPPLIES
		0000076690	115.88	MISC SUPPLIES
		0000076690	47.90	MISC SUPPLIES
		0000076690	38.78	MISC SUPPLIES
		=====		
		TOTAL:	492.46	
LOWES	00003886	0000076719	514.38	MISC SUPPLIES
		0000076719	104.72	MISC SUPPLIES
		0000076719	143.99	MISC SUPPLIES
		0000076719	14.33	MISC SUPPLIES
		0000076719	312.98	MISC SUPPLIES
		0000076719	13.30	MISC SUPPLIES
		0000076719	34.56	MISC SUPPLIES
		0000076719	40.93	MISC SUPPLIES

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TIME 13:57:07

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 03/22/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
		0000076719	16.39	MISC SUPPLIES
		0000076719	19.45	MISC SUPPLIES
		=====		
		TOTAL:	1,215.03	
UNITED PARCEL SERVICE	00005456			
		0000076694	25.00	SHIPPING CHARGES
		0000076694	26.87	SHIPPING CHARGES
		=====		
		TOTAL:	51.87	
		=====		
		REPORT TOTAL:	15,398.05	

DATE MON, MAR 14, 2016, 1:57 PM
TIME 13:57:08

TOTALS PAGE
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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 03/22/2016

TOTALS BY FUND

FUND NO	FUND NAME	AMOUNT
000	GENERAL FUND	1,076.75
410	WATER/SEWER	1,960.67
490	SANITATION	881.25
493	STORM WATER	895.58
498	AMBULANCE FUND	881.25
519	EQUIPMENT RENTAL	9,226.16
528	BUILD MAINTENANCE	476.39
	TOTAL	15,398.05

CHANGES TO BE MADE SHOULD BE LISTED BELOW

VEND NO.	P.O. NO.	AMT LISTED	CORRECTED AMT	ACTION TO BE TAKEN
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CORRECT AMOUNT TO BE PAID

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*
* CLAIMS APPROVAL *
*
* WE, THE UNDERSIGNED COUNCILMEN OF THE CITY OF MOSES LAKE, WASHINGTON, DO HEREBY CERTIFY THAT THE MERCHANDISE *
* OR SERVICES SPECIFIED HAVE BEEN RECEIVED AND THAT ABOVE CLAIMS ARE APPROVED, AS NOTED, FOR PAYMENT *
* IN THE AMOUNT OF \$15,398.05 THIS 22ND DAY OF MARCH, 2016 *
*
*
* *
* COUNCIL MEMBER COUNCIL MEMBER *
*
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* *
* COUNCIL MEMBER FINANCE DIRECTOR *

DATE 3/18/16
TIME 10:02:47

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 03/22/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account		Purpose of Purchase
		P.O. Number	P.O. Amount	
A & H PRINTERS	00000001	0000076628	93.33	PRINTING
		TOTAL:	93.33	
AAA READYMIX INC	00000027	0000076648	606.95	CONCRETE
		TOTAL:	606.95	
ADVANCED ANALYTICAL SOLUTIONS	00005472	0000076660	722.60	LAB SUPPLIES
		TOTAL:	722.60	
ALEX BENKO	00000139	0000076698	126.00	VISION CO-PAY
		TOTAL:	126.00	
ATCO INTERNATIONAL	00006404	0000076650	154.80	ABSORBENT
		TOTAL:	154.80	
BATTERY SYSTEMS	00004673	0000076609	15.92	BATTERIES
		0000076609	15.92	BATTERIES
		TOTAL:	31.84	
BOUND TREE MEDICAL LLC	00006022	0000076647	2,072.61	MEDICAL SUPPLIES
		TOTAL:	2,072.61	
BUD CLARY FORD	00006454	0000076653	62.31	CHECK ENGINE LIGHT
		TOTAL:	62.31	
BUD CLARY TOYOTA CHEVROLET	00000150	0000076654	258.57	MISC REPAIR PARTS
		TOTAL:	258.57	
CASCADE NATURAL GAS CORP	00000203	0000076740	667.20	NAT GAS SERVICE
		0000076740	730.50	NAT GAS SERVICE
		TOTAL:	1,397.70	
CEDAR STREET CLEANERS	00004655	0000076627	639.81	UNIFORM MAINTENANCE
		0000076608	9.17	UNIFORM TAILORING

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TIME 10:02:47

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 03/22/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number P.O. Amount	Purpose of Purchase
		TOTAL: 648.98	
CENTRAL MACHINERY SALES INC	00002779	0000076663 106.43	MISC SUPPLIES
		0000076663 162.98	MISC SUPPLIES
		TOTAL: 269.41	
CENTRAL WASH POLYGRAPH & INVES	00005079	0000076635 150.00	POLYGRAPH
		TOTAL: 150.00	
CENTRAL WASHINGTON CONCRETE	00003603	0000076617 647.05	MISC SUPPLIES
		TOTAL: 647.05	
CENTRAL WASHINGTON EXCAVATION	00004279	0000076559 215.80	MISC DUMPING-CONCRETE
		TOTAL: 215.80	
CHASE PAYMENTECH-EFT	00004046	0000076656 552.58	CREDIT CARD FEES
		0000076656 552.58	CREDIT CARD FEES
		0000076656 552.58	CREDIT CARD FEES
		0000076656 552.57	CREDIT CARD FEES
		0000076656 552.58	CREDIT CARD FEES
		TOTAL: 2,762.89	
CIARA SHUTTLEWORTH	00007475	0000076718 100.00	MAC PRESENTER PAY
		TOTAL: 100.00	
CITY OF MOSES LAKE	00008201	0000076716 320.55	WATER SERVICE
		TOTAL: 320.55	
	00008107	0000076744 9.42	EXCISE TAX/FEB
		TOTAL: 9.42	
	00008201	0000076716 202.07	WATER SERVICE
		TOTAL: 202.07	
	00008107		

DATE 3/18/16
TIME 10:02:47

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COUNCIL MEETING OF 03/22/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account		Purpose of Purchase
		P.O. Number	P.O. Amount	
		0000076744	10.61	EXCISE TAX/FEB
		0000076744	23.54	EXCISE TAX/FEB
		0000076744	.04	EXCISE TAX/FEB
		0000076744	17.43	EXCISE TAX/FEB
		0000076744	62.13	EXCISE TAX/FEB
		=====		
		TOTAL:	113.75	
	00008201			
		0000076716	182.28	WATER SERVICE
		0000076716	127.44	WATER SERVICE
		=====		
		TOTAL:	309.72	
	00008107			
		0000076744	7.99	EXCISE TAX/FEB
		0000076744	7.95	EXCISE TAX/FEB
		0000076744	57.47	EXCISE TAX/FEB
		=====		
		TOTAL:	73.41	
	00008201			
		0000076716	174.68	WATER SERVICE
		=====		
		TOTAL:	174.68	
	00008107			
		0000076744	66.93	EXCISE TAX/FEB
		0000076744	35.35	EXCISE TAX/FEB
		0000076744	13.96	EXCISE TAX/FEB
		=====		
		TOTAL:	116.24	
	00008201			
		0000076716	1,577.49	WATER SERVICE
		=====		
		TOTAL:	1,577.49	
	00008107			
		0000076744	17,043.34	EXCISE TAX/FEB
		0000076744	6,837.92	EXCISE TAX/FEB
		0000076744	2,606.81	EXCISE TAX/FEB
		=====		
		TOTAL:	26,488.07	

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
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NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
CITY OF MOSES LAKE	00008106	0000076736	4,377.95	RETAIN PE4 POW MAE VLLY SWR 15
		TOTAL:	4,377.95	
	00008107	0000076744	15,310.13	EXCISE TAX/FEB
		TOTAL:	15,310.13	
	00008201	0000076716	2,007.63	WATER SERVICE
		TOTAL:	2,007.63	
	00008107	0000076744	1,066.26	EXCISE TAX/FEB
		TOTAL:	1,066.26	
	00008201	0000076716	143.06	WATER SERVICE
		TOTAL:	143.06	
	00008107	0000076744	1.22	EXCISE TAX/FEB
		0000076744	2,590.19	EXCISE TAX/FEB
		0000076744	147.77	EXCISE TAX/FEB
		0000076744	68.03	EXCISE TAX/FEB
		0000076744	35.56	EXCISE TAX/FEB
		TOTAL:	2,842.77	
	00008201	0000076716	279.72	WATER SERVICE
		0000076716	631.17	WATER SERVICE
		0000076716	346.93	WATER SERVICE
		0000076716	347.48	WATER SERVICE
		0000076716	842.30	WATER SERVICE
		0000076716	161.34	WATER SERVICE
		0000076716	96.93	WATER SERVICE
		TOTAL:	2,705.87	
	00008102			

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
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NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
		0000076636	150.00	DEMOLITION PERMIT
		TOTAL:	150.00	
COLUMBIA BASIN DAILY HERALD	00000210	0000076629	228.10	FEB 2016 PROGRAM ADVERTISING
		0000076629	228.10	FEB 2016 PROGRAM ADVERTISING
		TOTAL:	456.20	
COLUMBIA BASIN OFFICIALS ASSN	00005194	0000076631	565.00	AS BASKETBALL COACHING FEES
		TOTAL:	565.00	
COLUMBIA BEARING BDI	00000274	0000076662	27.29	MISC SUPPLIES
		0000076662	72.32	MISC SUPPLIES
		0000076662	38.69	MISC SUPPLIES
		TOTAL:	138.30	
COMMERCIAL TIRE	00005968	0000076664	487.00	PASSENGER TIRES/WHEEL BALANCE
		TOTAL:	487.00	
CONFLUENCE HEALTH	00005069	0000076732	104.00	HEP B VACCINES, CDL EXAM
		0000076732	285.28	HEP B VACCINES, CDL EXAM
		0000076732	124.33	HEP B VACCINES, CDL EXAM
		TOTAL:	513.61	
CONSOLIDATED ELECTRIC DIST	00000819	0000076625	10.62	MISC SUPPLIES
		0000076625	194.70	MISC SUPPLIES
		TOTAL:	205.32	
DALE BERG	00005370	0000076699	1,370.00	DENTAL CO-PAY
		TOTAL:	1,370.00	
DENNIS DUKE	00000347	0000076701	241.18	PRESC/DENTAL CO-PAY
		TOTAL:	241.18	
DEPT OF HEALTH	00005763	0000076682	1,292.00	RADIOACTIVE MATRLS LIC

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CITY OF MOSES LAKE
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NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number P.O. Amount	Purpose of Purchase
		=====	
		TOTAL: 1,292.00	
DON GARRISON	00002768	0000076696 260.30	DENTAL CO-PAY
		=====	
		TOTAL: 260.30	
E F RECOVERY	00007244	0000076722 3,741.00	E F RECOVERY / FEBRUARY
		0000076722 660.00	E F RECOVERY / FEBRUARY
		0000076722 91.14	E F RECOVERY / FEBRUARY
		=====	
		TOTAL: 4,492.14	
FABER INDUSTRIAL SUPPLY	00000501	0000076602 198.51	SURVEY SUPPLIES
		0000076666 10.70	MISC SUPPLIES
		0000076666 25.14	MISC SUPPLIES
		0000076666 38.78	MISC SUPPLIES
		0000076666 26.96	MISC SUPPLIES
		=====	
		TOTAL: 300.09	
FASTENAL COMPANY	00007372	0000076725 39.38	MISC SUPPLIES
		0000076665 4.87	MISC SUPPLIES
		0000076665 20.78	MISC SUPPLIES
		0000076665 353.93	MISC SUPPLIES
		0000076665 1,057.16	MISC SUPPLIES
		0000076665 133.13	MISC SUPPLIES
		0000076665 310.32	MISC SUPPLIES
		0000076665 6.47	MISC SUPPLIES
		=====	
		TOTAL: 1,926.04	
FIRST AMERICAN GRANT COUNTY	00007667	0000076604 377.65	CASCADE PARK MP GUARANTEE
		=====	
		TOTAL: 377.65	
GARRY OTTMAR	00004434		

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
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NAME OF VENDOR	VENDOR NO	Expenditure Account		
Department	Object Description	P.O. Number	P.O. Amount	Purpose of Purchase
=====				
		0000076558	45.00	MISC DUMPING
		=====		
		TOTAL:	45.00	
GE MEDICAL SYSTEMS INFO TECH	00007600	0000076643	61.50	BP CUFFS
		=====		
		TOTAL:	61.50	
GENERAL FIRE APPARATUS INC	00004002	0000076611	403.44	PARTS / TENDER
		=====		
		TOTAL:	403.44	
GRAINGER PARTS OPERATIONS	00002755	0000076715	57.77	MISC SUPPLIES
		0000076667	83.37	JANITORIAL SUPPLIES
		=====		
		TOTAL:	141.14	
GRANT CO SOLID WASTE DEPT	00000640	0000076659	25,589.40	LANDFILL DUMPING FEES
		=====		
		TOTAL:	25,589.40	
GRANT COUNTY DISTRICT COURT	00007843	0000076742	1,500.00	MUNI COURT SHARED COSTS
		=====		
		TOTAL:	1,500.00	
GRANT COUNTY ECON DEV COUNCIL	00005738	0000076651	180.00	ANNUAL BANQUET TICKETS
		=====		
		TOTAL:	180.00	
HACH COMPANY	00000712	0000076668	557.50	LAB SUPPLIES
		=====		
		TOTAL:	557.50	
HIGHWIRE	00005128	0000076302	1,555.92	LITTER RECEPTACLE RINGS
		=====		
		TOTAL:	1,555.92	
IRRIGATORS INC	00003840	0000076564	26.93	SUPPLIES / TENDER
		0000076564	245.82	SUPPLIES / TENDER
		=====		
		TOTAL:	272.75	
ITRON	00006106	0000076707	765.67	MAINT AGREE/METER READ SYS
		0000076707	858.64	MAINT AGREE/METER READ SYS
		=====		
		TOTAL:	1,624.31	

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
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NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
JERRYS AUTO SUPPLY	00005835	0000076726	12.95	MISC SUPPLIES
		0000076669	631.34	MISC SUPPLIES
		TOTAL:	644.29	
JIMS LOCK SERVICE	00004244	0000076670	14.62	KEYS
		TOTAL:	14.62	
JOHN WILLIAMS	00004605	0000076721	12,500.00	REIMB/MOVING EXPENSES
		TOTAL:	12,500.00	
KAMAN FLUID POWER LLC	00001302	0000076702	28.12	MISC SUPPLIES
		TOTAL:	28.12	
KONICA MINOLTA BUSINESS SOL	00007194	0000076658	191.85	MAINT AGREE/CH COPIER
		TOTAL:	191.85	
LAKE BOWL	00001109	0000076630	1,402.70	SOFTBALLS
		TOTAL:	1,402.70	
LAKESIDE DISPOSAL	00004080	0000076710	177,277.71	CONTRACT PAYMENT
		TOTAL:	177,277.71	
LYNN PEAVEY COMPANY	00003799	0000076626	292.41	INVESTIGATIVE SUPPLIES
		TOTAL:	292.41	
M-B COMPANIES INC	00007211	0000076673	218.84	GASKETS
		TOTAL:	218.84	
MARV ELLESTAD	00007174	0000076641	517.92	TOP SOIL
		TOTAL:	517.92	
MCMaster CARR SUPPLY COMPANY	00005385	0000076529	832.73	V-BELTS
		TOTAL:	832.73	
MOSES LAKE AUTO WRECKING	00002994	0000076671	113.30	STEERING WHEEL/CALIPER BRACKET

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 03/22/2016

NAME OF VENDOR	VENDOR NO	Expenditure Account		
Department	Object Description	P.O. Number	P.O. Amount	Purpose of Purchase
=====				
		=====		
		TOTAL:	113.30	
MOSES LAKE SOCCER TOTS	00007063	0000076724	1,252.00	SUPERTOTS CLASS INSTRUCTION
		=====		
		TOTAL:	1,252.00	
MOSES LAKE STEEL SUPPLY	00001268	0000076619	59.08	
		0000076619	8.20	
		0000076619	9.14	
		0000076672	12.40	MISC SUPPLIES
		=====		
		TOTAL:	88.82	
NEWARK	00005778	0000076700	113.51	DIGITAL TIMER
		=====		
		TOTAL:	113.51	
NORCO ENTERPRISES INC	00006590	0000076613	18.90	MISC SUPPLIES
		0000076642	268.54	MEDICAL OXYGEN
		=====		
		TOTAL:	287.44	
NORTH CENTRAL LABORATORIES	00005653	0000076697	1,684.76	LAB SUPPLIES
		=====		
		TOTAL:	1,684.76	
NORTH COAST ELECTRIC COMPANY	00005380	0000076729	52.55	CIRCUIT BREAKER
		=====		
		TOTAL:	52.55	
NORTH RIDGE MACHINE	00005625	0000076674	170.41	REPAIR SEAL SURFACE ON FLANGE
		=====		
		TOTAL:	170.41	
OASIS AUTO SPA	00004834	0000076675	303.75	CAR WASHES-FEBRUARY
		=====		
		TOTAL:	303.75	
OREILLY AUTO PARTS	00004593	0000076676	609.17	MISC SUPPLIES/CREDIT MEMO
		=====		
		TOTAL:	609.17	
OXARC INC	00001412	0000076621	35.54	MISC SUPPLIES

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
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NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
OXARC INC	00001412	0000076677	35.89	OXYGEN
		TOTAL:	71.43	
PITNEY BOWES GLOBAL FIN SERV	00001508	0000076709	1,371.81	LEASE PYMT/POSTAGE MACHINE
		TOTAL:	1,371.81	
PORT OF MOSES LAKE	00005822	0000076661	10.00	BADGE RENEWAL FEE/ARREDONDO
		TOTAL:	10.00	
POW CONTRACTING	00005344	0000076735	90,098.19	PE4 MAE VALLEY SEWER 2015
		TOTAL:	90,098.19	
PROVIDENCE SACRED HEART CTR	00007664	0000076706	776.88	HEART MONITOR MAINTENANCE
		TOTAL:	776.88	
PUD OF GRANT COUNTY	00001501	0000076720	1,381.10	ELEC SERVICE/ST LIGHTS
		0000076720	35,463.76	ELEC SERVICE/ST LIGHTS
		TOTAL:	36,844.86	
QCL INC	00006542	0000076695	101.75	FOLLOW UP TESTING
		TOTAL:	101.75	
QUILL CORPORATION	00004811	0000076731	63.89	STAPLES, POST IT NOTES, COFFEE
		0000076731	64.51	STAPLES, POST IT NOTES, COFFEE
		TOTAL:	128.40	
REFLEX TRAFFIC SYSTEMS	00004837	0000076657	27,024.77	PROF SERVICE/RED LIGHT TICKETS
		TOTAL:	27,024.77	
SEA WESTERN INC	00001879	0000076645	178.03	SPECTACLE KITS / SCBA
		0000076645	178.04	SPECTACLE KITS / SCBA
		TOTAL:	356.07	
SHERWIN-WILLIAMS	00006229	0000076624	22.59	MISC SUPPLIES

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CITY OF MOSES LAKE
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NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account		Purpose of Purchase
		P.O. Number	P.O. Amount	
		0000076624	134.89	MISC SUPPLIES
		=====		
		TOTAL:	157.48	
SHERYL MCHARGUE	00007021			
		0000076741	102.00	REIMBURSE CDL-MCHARGUE
		=====		
		TOTAL:	102.00	
SHIRTBUILDERS INC	00004022			
		0000076639	2,478.22	BEGINNING SOCCER T-SHIRTS
		=====		
		TOTAL:	2,478.22	
SHRED IT	00003144			
		0000076713	6.54	RECORDS DESTRUCTION
		0000076713	6.54	RECORDS DESTRUCTION
		0000076713	12.96	RECORDS DESTRUCTION
		0000076713	12.94	RECORDS DESTRUCTION
		0000076713	12.94	RECORDS DESTRUCTION
		0000076713	4.41	RECORDS DESTRUCTION
		0000076713	4.40	RECORDS DESTRUCTION
		0000076713	4.41	RECORDS DESTRUCTION
		=====		
		TOTAL:	65.14	
SIGNS NOW	00007051			
		0000076678	117.72	SIGNAGE
		0000076678	67.43	SIGNAGE
		=====		
		TOTAL:	185.15	
SKAUG BROTHERS GLASS	00004842			
		0000076679	334.81	WINDSHIELD
		=====		
		TOTAL:	334.81	
THE WIDE FORMAT COMPANY	00006914			
		0000076614	719.26	INK AND TONER OCE ENGR PRNTR
		=====		
		TOTAL:	719.26	
TOMARK SPORT INC	00002984			
		0000076640	1,206.75	MISC BALLFIELD SUPPLIES
		0000076640	1,206.75	MISC BALLFIELD SUPPLIES
		=====		
		TOTAL:	2,413.50	

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 03/22/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
UMPQUA BANK/MERCHANT-EFT	00005882			
		0000076652	821.86	CREDIT CARD FEES
		0000076652	526.32	CREDIT CARD FEES
		0000076652	48.05	CREDIT CARD FEES
		0000076652	272.07	CREDIT CARD FEES
		0000076652	46.84	CREDIT CARD FEES
		0000076652	32.85	CREDIT CARD FEES
		0000076652	18.09	CREDIT CARD FEES
		0000076652	40.96	CREDIT CARD FEES
		0000076652	40.96	CREDIT CARD FEES
		0000076652	40.96	CREDIT CARD FEES
		0000076652	40.96	CREDIT CARD FEES
		0000076652	40.96	CREDIT CARD FEES
		0000076652	40.98	CREDIT CARD FEES
		TOTAL:	1,970.90	
UTIL UNDRGRND LOCATION CENTER	00004598			
		0000076607	42.57	UNDERGROUND UTILITY LOCATES
		0000076607	42.57	UNDERGROUND UTILITY LOCATES
		0000076607	42.57	UNDERGROUND UTILITY LOCATES
		TOTAL:	127.71	
VERIZON WIRELESS	00002107			
		0000076649	40.01	CELL SERVICE/LAPTOPS
		0000076649	25.57	CELL SERVICE/LAPTOPS
		0000076649	600.21	CELL SERVICE/LAPTOPS
		0000076649	40.01	CELL SERVICE/LAPTOPS
		0000076649	80.02	CELL SERVICE/LAPTOPS
		0000076649	40.01	CELL SERVICE/LAPTOPS
		0000076649	40.01	CELL SERVICE/LAPTOPS

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CITY OF MOSES LAKE
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NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
		0000076649	40.01	CELL SERVICE/LAPTOPS
		TOTAL:	905.85	
VISTA SERVICE & TOWING	00004604	0000076680	144.86	TOW MOWER TO CITY SHOP/EQ 319
		TOTAL:	144.86	
W S C P A	00006059	0000076747	385.00	REGIS/TAYLOR/ACCOUNTING CONF
		TOTAL:	385.00	
WASH ANIMAL CONTROL ASSN	00004818	0000076634	200.00	MEMBERSHIP
		TOTAL:	200.00	
WASH FINANCE OFFICERS ASSOC	00002208	0000076712	125.00	REGIS/GAAP TRNG/ESTUDILLO
		TOTAL:	125.00	
WASH WILDLIFE & REC COALITION	00005829	0000076632	250.00	2016 ANNUAL MEMBERSHIP FEE
		TOTAL:	250.00	
WEAVER EXTERMINATING SERVICE	00004290	0000076681	167.25	RODENT CONTROL-ALDER ST
		TOTAL:	167.25	
WESTERN SYSTEMS	00006838	0000076686	24,169.24	DEMO SIGNAL CTRL CAB/SOFTWARE
		0000076686	2,050.46	DEMO SIGNAL CTRL CAB/SOFTWARE
		TOTAL:	26,219.70	
XPRESS BILL PAY - EFT	00006421	0000076655	312.35	CREDIT CARD FEES
		0000076655	312.35	CREDIT CARD FEES
		0000076655	312.35	CREDIT CARD FEES
		0000076655	312.35	CREDIT CARD FEES
		0000076655	312.37	CREDIT CARD FEES
		TOTAL:	1,561.77	
Z ENGINEERS PLLC	00005614	0000076683	700.00	PROFESS SERV SWR GEN I/S 2015
		TOTAL:	700.00	

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CITY OF MOSES LAKE
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NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
ZIGGYS #13	00006567	0000076704	38.20	PREMIX CONCRETE
		TOTAL:	38.20	
		REPORT TOTAL:	507,498.56	

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 03/22/2016

TOTALS BY FUND

FUND NO	FUND NAME	AMOUNT
000	GENERAL FUND	64,655.43
103	GRANTS AND DONATIONS	115.94
116	STREET	63,721.28
410	WATER/SEWER	39,209.99
477	WATER SEWER CONSTRUCTION	95,553.79
490	SANITATION	219,087.54
493	STORM WATER	4,164.35
495	AIRPORT	143.06
498	AMBULANCE FUND	11,372.14
517	CENTRAL SERVICES	1,751.44
519	EQUIPMENT RENTAL	3,788.44
528	BUILD MAINTENANCE	3,935.16
	TOTAL	507,498.56

CHANGES TO BE MADE SHOULD BE LISTED BELOW

VEND NO.	P.O. NO.	AMT LISTED	CORRECTED AMT	ACTION TO BE TAKEN
----------	----------	------------	---------------	--------------------

.....
.....
.....

CORRECT AMOUNT TO BE PAID

CLAIMS APPROVAL

WE, THE UNDERSIGNED COUNCILMEN OF THE CITY OF MOSES LAKE, WASHINGTON, DO HEREBY CERTIFY THAT THE MERCHANDISE OR SERVICES SPECIFIED HAVE BEEN RECEIVED AND THAT ABOVE CLAIMS ARE APPROVED, AS NOTED, FOR PAYMENT IN THE AMOUNT OF \$507,498.56 THIS 22ND DAY OF MARCH, 2016

.....

COUNCIL MEMBER COUNCIL MEMBER

.....

COUNCIL MEMBER FINANCE DIRECTOR



CITY OF MOSES LAKE
STAFF REPORT

To: John Williams, City Manager
From: Gilbert Alvarado, Community Dev Director
Date: March 17, 2016
Proceeding Type: MOTION
Subject: Big Bend Binding Site Plan Amendment - Accept easement

Legislative History:

• First Presentation:	March 22, 2016
• Action:	Motion

Staff Report Summary

Moses Lake Municipal Code 17.18.020.A.8 (Binding Site Plan Conditions and Requirements) requires that water and sewer improvements within a binding site plan shall be privately held, except that water meters shall be owned by the City. A municipal access easement is required to be recorded concurrently with all binding site plans, to allow the City to access the water meters and flush the water system. This requirement applies to all new and revised binding site plans submitted since the adoption of the ordinance in 2007.

Background

The Big Bend Center Commercial Binding Site Plan, 1st Amendment, as a binding site plan submitted for review, is required to provide this easement.

Fiscal and Policy Implications

Accepting the easement is consistent with existing policy and Municipal Code requirements.

Options

<i>Option</i>	<i>Results</i>
<ul style="list-style-type: none">• <i>Accept the easement</i>	Staff will move forward with recording the binding site plan, so the property can be segregated, water meters installed, and building permits issued.
<ul style="list-style-type: none">• <i>Take no action.</i>	The binding site plan will not be recorded. The property will not be divided and the owner will not be able to install water meters or continue with development of the property.

Staff Recommendation

Staff recommends accepting the easement.

Attachments

A.	Map of Big Bend Center Commercial Binding Site Plan, 1 st Amendment
----	--

Legal Review

The following documents are attached and subject to legal review:

Type of Document	Title of Document	Date Reviewed by Legal Counsel
<ul style="list-style-type: none">• Easement	Grant of Utility Access Easement	March 17, 2016 – Katherine Kenison, City Attorney

RESOLUTION NO.

A RESOLUTION ACCEPTING AN EASEMENT FROM HARLAN D. AND MAXINE H.
DOUGLASS

RECITALS:

1. Resolution #238 provides that all grants of real estate, or any interest therein, to the City of Moses Lake, shall not be accepted until a resolution has been duly passed by the City Council.
2. Harlan D. And Maxine H. Douglass have presented a utility access easement to the City of Moses Lake.

RESOLVED:

1. The easement for the following described property is hereby accepted by the City of Moses Lake:

Parcels J, N, and O, Big Bend Center Commercial Binding Site Plan, 1st Amendment

Adopted by the City Council on March 22, 2016.

Todd Voth, Mayor

ATTEST:

W. Robert Taylor, Finance Director

A PORTION OF THE EAST 1/2 OF THE NORTHEAST 1/4 OF SECTION 15,
TOWNSHIP 19 NORTH, RANGE 28 EAST, W. M.,
CITY OF MOSES LAKE, GRANT COUNTY, WASHINGTON

[illegible]

LEAVING	④	FOUND 2'-X-6" BRASS CAP
	③	FOUND IRON MOVEMENT IN CASE
	②	FOUN 3/8" PEBBLE AS NOTED
	①	SCT 3/4" REBAR WITH PLASTIC CAP MARKED AS ABUTMENT
	●	FOUND 1/2" ALUMINUM NO CAP
	○	SCT MAG NAIL WITH WAGON MARKED "LS ABUT"
	○	FOUND NAIL
	⊙	CALCULATED POINT (NOTHING FOUND OF SET)
	⊙	NEW TRACT CENTERLINE
	—	EXISTING TRACT PER BIG BEND CENTER BRIDGING SITE PLAN
	"A"	SECTION LINE
	---	BOUNDARY LINE AND PER BIG BEND CENTER BRIDGING SITE PLAN
	---	NEW TRACT LINE
	---	ADJACENT LOT LINE
	---	EASEMENT LINE
	---	ROAD CENTERLINE

[illegible]

AUDITOR'S CERTIFICATE
 FILED FOR RECORD THIS _____ DAY OF _____, 2015
 AT _____ IN A BOOK _____ OF RECORDS FOR PLATS
 AT _____ AT THE REQUEST OF THE CITY OF MOBILE, ALA.
 _____ BY _____ DEPUTY AUDITOR
 _____ COUNTY AUDITOR

SURVEY EQUIPMENT
CONCRETE AND ASPHALT-BINDING TOTAL STATIONS
TOPCON MIREX 5 GYR/ILLINOIS

SURVEY PROCEDURES
CONCRETE AND ASPHALT-BINDING SERVICE CONTRACTORS FORM A MAJOR PART OF THE HIGHWAY CONSTRUCTION INDUSTRY. THEY ARE SENT TO NATIONAL GEODETIC SURVEY ORAL PERFORMANCE USER SESSIONS WITH THE INFORMATION RECEIVED. THE CONTROL NETWORK IS PLACED ON THE WASHINGTON SOUTH STATE PLANE COORDINATE SYSTEM USING A 1983 EDITION OF THE NATIONAL GEODETIC SURVEY HANDBOOK. DISTANCE, BEARING, SLOPE, AND ELECTRONIC DISTANCE MEASURE (EDM) DISTANCES MEASURED BETWEEN THE 2ND ORDER FOUND CONTROL POINTS. MONUMENTS, THE PROJECT BEARINGS OF THE ESTABLISHED CONTROL AND SET CONTROL MONUMENTS. THE DISTANCES OF THE ESTABLISHED CONTROL MONUMENTS WERE USED TO MATCH THE SERIES OF BEARINGS USED ON THE 2ND ORDER CENTER MONUMENTS. SEE PLAN.

DATE OF SURVEY _____
 _____, 2015.

NOTES

1. A PERPETUAL MUNICIPAL ADDRESS EASEMENT IN FAVOR OF THE CITY OF MOSES LAKE IS RECORDED UNDER AUDITOR'S FILE NO. _____.



CITY OF MOSES LAKE
STAFF REPORT

To: John Williams, City Manager
From: Gilbert Alvarado, Community Development Director
Date: March 17, 2016
Proceeding Type: Public Hearing
Subject: Ordinance - Grant Transit Authority – Alley Vacation Request

Legislative History:

• Introduction	December 14, 2015 – Boundary Line Adjustment/Vacation Request
• Presented as a Resolution	February 23, 2016 – Set Date for Public Hearing
• 1 st Presentation	March 22, 2016
• 2 nd Presentation	
• Action:	Public Hearing

Staff Report Summary

The City Council should consider a request from Grant Transit Authority to vacate and relocate a portion of the alley between Lot 8 revised and Lot 13 revised, Block 28 Neppel. In consideration of the vacation request, a public hearing has been published and posted to consider the matter. See attached Ordinance vacating a portion of said described alley.

Background

The Grant Transit Authority purchased the former Benson Funeral Home and adjoining parking lot and demolished the building with the intent to construct a new transit center. As part of the transit center project, the existing alley is proposed to be relocated due to the design of the transit center and the location of the alley.

Agencies of jurisdiction have been notified and have provided comment as part of the record. Comments will be provided to the City Council at the public hearing.

Fiscal and Policy Implications

Not applicable at this time.

Options

<i>Option</i>	<i>Results</i>
<ul style="list-style-type: none"> <i>Open Public Hearing to consider the request to vacate alley.</i> 	<i>The Grant Transit Authority moves forward with their request and public transportation transfer station project</i>
<ul style="list-style-type: none"> <i>Open Public Hearing to consider the request to vacate alley and take no action.</i> 	<i>The Grant Transit Authority project would need to re-designed if at possible in order to move forward.</i>

Staff Recommendation

Staff would recommend that the City Council approve the alley vacation and re-alignment as proposed. Staff would also recommend that the City Council require compensation for up to ½ of the appraised value of that portion of the alley to be vacated.

Attachments

A.	Ordinance/Legal Description
B.	Grant County PUD Correspondence/Comments
c.	Centurylink Email/Comments
D.	City of Moses Lake Public Works Superintendent Correspondence/Comments

Legal Review

The following documents are attached and subject to legal review:

Type of Document	Title of Document	Date Reviewed by Legal Counsel
<ul style="list-style-type: none"> Ordinance 	Ordinance Vacation a Portion of Alley	02/23/16 – Katherine Kenison, City Attorney

ORDINANCE NO.

AN ORDINANCE VACATING A PORTION OF RIGHT-OF-WAY

THE CITY COUNCIL OF THE CITY OF MOSES LAKE, WASHINGTON DO ORDAIN AS FOLLOWS:

Section 1. The following described public right-of-way shall be vacated:

PORTION OF THE ALLEY TO BE VACATED: All that portion of the 20 foot wide platted alley within Block 28, Neppel according to the plat thereof recorded in Volume 1 of Plats, page 66, records of Grant County, Washington lying southerly and westerly of a line being 10.00 feet equidistant southerly and westerly of the following described centerline:

Commencing at the southwest corner of said Alley also being the southeast corner of Lot 13, said Block 28, thence North 37°12'49" West on the westerly line of said Alley, a distance of 130.00 feet; thence North 52°47' 11" East, a distance of 10.00 feet to the Point of Beginning of said centerline;

Thence southerly and easterly on a non-tangent 37.50 foot radius curve, concave to the north, the center of which bears North 52°47'11" East, through a delta angle of 52°08'09", an arc distance of 34.12 feet, to the beginning of a 35.00 foot radius reverse curve;

Thence easterly and southerly on said reverse curve, through a delta angle of 52°08'09", an arc distance of 31.85 feet;

Thence South 37°12'49" East, a distance of 72.75 feet to the southerly line of said Block 28, the terminus of said centerline and a point from which said southwest corner of said Alley bears South 52°45'29" West, a distance of 38.00 feet.

Parcel # 090134000 & 090135000

NEW ALLEY TO BE DEDICATED: A 20.00 foot wide strip of land in that portion of the southeasterly 12.50 feet of Lot 7 and that portion of Lots 8,9,10,11 and 12 within Block 28, Neppel according to the plat thereof recorded in Volume 1 of Plats, page 66, records of Grant County, Washington lying 10.00 feet on each side of the following described centerline:

Commencing at the southwest corner of the platted Alley in said Block 28, also being the southeast corner of Lot 13, said Block 28, thence North 37°12'49" West on the westerly line of said Alley, a distance of 130.00 feet; thence North 52°47'11" East, a distance of 10.00 feet to the Point of Beginning of said centerline;

Thence southerly and easterly on a non-tangent 37.50 foot radius curve, concave to the north, the center of which bears North 52°47'11" East, through a delta angle of 52°08'09", an arc distance of 34.12 feet, to the beginning of a 35.00 foot radius reverse curve;

Thence easterly and southerly on said reverse curve, through a delta angle of 52°08'09", an arc distance of 31.85 feet;

Thence South 37°12'49" East, a distance of 72.75 feet to the southerly line of said Block 28, the terminus of said centerline and a point from which said southwest corner of said Alley

Parcel #090133000 & 090132000

Section 2. The city shall be compensated for one half the appraised value of the vacated property. The vacation shall not become effective until the required compensation is received by the city.

Section 3. This ordinance shall take effect and be in force five (5) days after its passage and publication of its summary as provided by law.

Adopted by the City Council and signed by its Mayor on April 12, 2016.

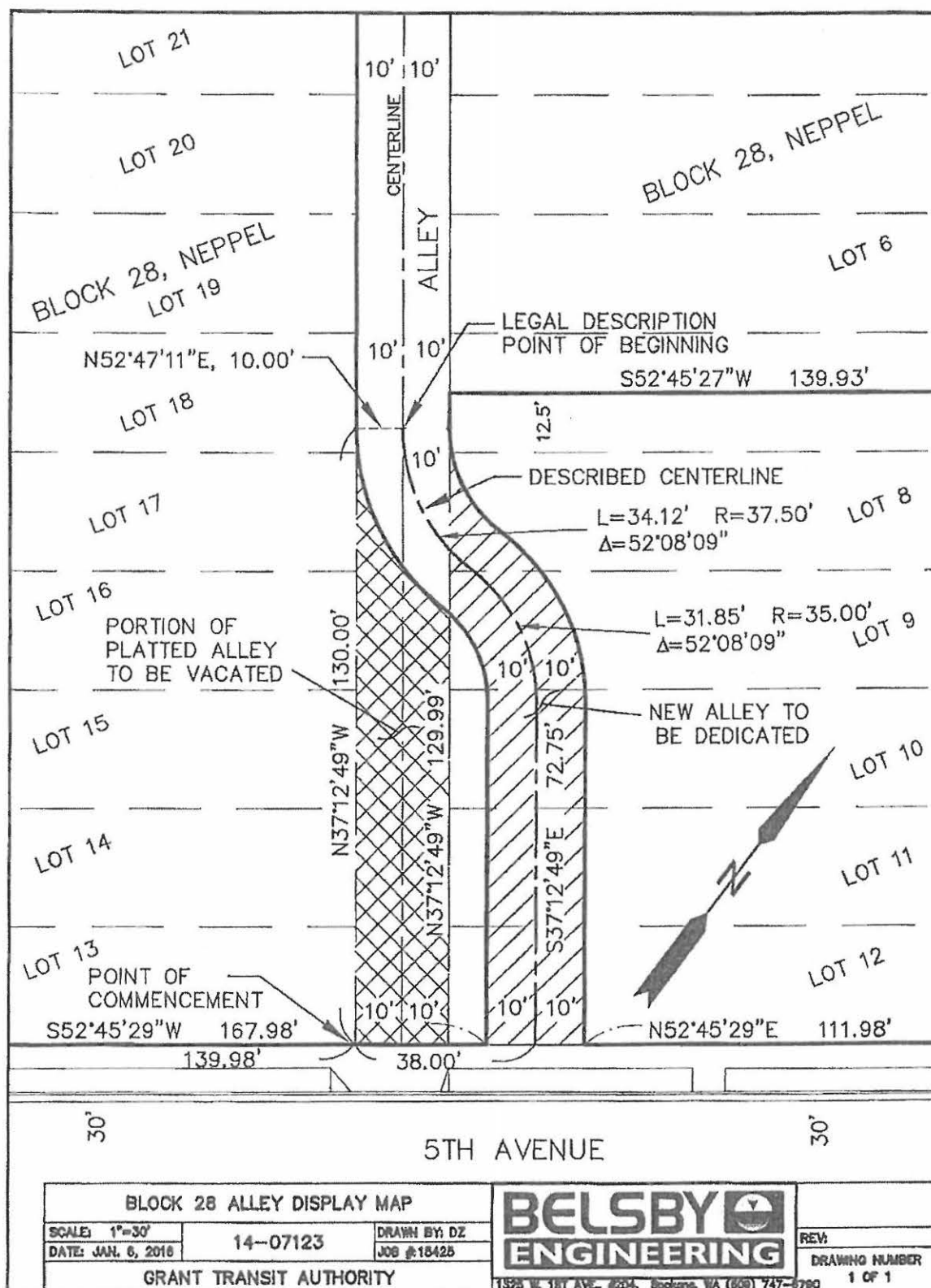
ATTEST:

Todd Voth, Mayor

APPROVED AS TO FORM

W. Robert Taylor, Finance Director

Katherine L. Kenison, City Attorney





Grant County
PUBLIC UTILITY DISTRICT
Excellence in Service and Leadership

January 20, 2016

RECEIVED
COMMUNITY DEVELOPMENT

JAN 22 2016

City of Moses Lake
Community Development Department
PO Drawer 1579
Moses Lake, WA 98837
Attn: Billie Jo Munoz

PLANNING AND BUILDING
CITY OF MOSES LAKE

Dear Ms. Munoz:

Thank you for the opportunity to comment on the request to vacate and relocate a portion of the alley in Block 28, Neppel Plat. The proposal is to relocate a portion of the alley approximately 28' to the northeast.

Grant PUD has an existing overhead power line within the alley. There is no plan to relocate that line. Grant Transit Authority has been working with Grant PUD regarding other necessary electrical upgrades and modifications for their project.

Any required City of Moses Lake permissions will be acquired prior to any construction.


Please don't hesitate to contact me, should you need further information.

Sincerely,

Anita Gruchalla
Lands Specialist II
(509)793-1513

January 19, 2016

To: Assistant Planner

From: Public Works Superintendent 

**RE: GRANT TRANSIT AUTHORITY BOUNDARY LINE ADJUSTMENT
VACATION OF RIGHT-OF-WAY**

We have reviewed the proposed boundary line adjustment and associated request to vacate the alley for Grant Transit Authority, Lots 2-22, Block 28, Neppel.

The City wastewater system has an existing 10-inch gravity sewer main within the existing alley right-of-way. Any approval to vacate the existing alley should be contingent on reserving an unrestricted municipal easement for that existing sewer main. In the event that the sewer main ever requires to be excavated for maintenance, repairs, or replacement, we may need to excavate the existing alley. We are concerned about any improvements on that existing alley that may be a hindrance to that future work.

Additionally, we may have additional concerns about any site improvements proposed on the revised alley, if approved. Specifically, we would be concerned about any hard surfaces and stormwater within that revised alley that may become the responsibility of Public Works to maintain.

Please let us know if you have any questions about our concerns.

cc: Municipal Services Director, Wastewater Division Supervisor, Street Division Supervisor

Billie Munoz

From: Austin, Curt J [Curtis.J.Austin@centurylink.com]
Sent: Monday, January 11, 2016 9:56 AM
To: 'bmunoz@cityofml.com'
Subject: RIGHT-OF-WAY & BOUNDARY ADJUSTMENT

In regards to this request within the Neppel Plat block 28 Centurylink / Qwest has buried cables running from northwestern side of W 4th Ave to the southeastern side of W 5th Ave. If property owner requires any or all of these cables to be moved, they will be responsible for 100% of all design, inspection, permits & construction charges including but not limited to labor & materials.

Any questions let me know.

Thank you,

Curt Austin
509-235-3375

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This was virus checked by Sophos. <http://sophos.com>



CITY OF MOSES LAKE
STAFF REPORT

To: John Williams, City Manager
From: Gilbert Alvarado, Community Development Director
Date: March 17, 2016
Proceeding Type: Public Hearing / Motion
Subject: Ordinance – Northwest United Properties Annexation

Legislative History:

• Notice of Intention & Petition	January 12, 2016
• 1st presentation:	March 8, 2016
• 2 nd presentation:	March 22, 2016
• Action:	Public Hearing / Motion

Staff Report Summary

Attached is an Ordinance annexing property described as the Northwest United Properties Annexation. The annexation request has been initiated by the property owner and accepted by the City Council. The Grant County Assessor's Office has provided the Sufficiency Certificate and verified ownership and accuracy of the legal description. In consideration of the annexation request, a public hearing has been published and posted to consider the matter. See attached Ordinance annexing property located at 11676 NE Kittleson Road.

The Moses Lake Comprehensive Plan Land Use Map designates the site as Commercial. The proposed zoning for the site is C-2, General Commercial.

Background

The property proposed for annexation is within the Moses Lake Urban Growth Area (UGA) and considered part of the City of Moses Lake 20 year land use plan. The UGA that has been established

by the Grant County Board of County Commissioners for the City of Moses Lake sets forth those areas that should be developed to urban densities, urban standards and ultimately to become incorporated into the City of Moses Lake.

Fiscal and Policy Implications

The proposed annexation would increase the level of service to be provided by the City of Moses Lake. Most directly would be public safety services; Police and Fire.

There would be some property tax base generated that would be received by the City of Moses Lake that is currently received by Grant County. Any future development of the property could also realize sales tax revenues given the commercial zoning of the area.

Options

<i>Option</i>	<i>Results</i>
<ul style="list-style-type: none"><i>Open the public hearing to consider the proposed annexation</i>	<i>Consistency with the Moses Lake Comprehensive Plan and increase the corporate limits</i>
<ul style="list-style-type: none"><i>Take no action</i>	<i>Create inconsistency with the Moses Lake Comprehensive Plan by not considering a property within the UGA for annexation</i>

Staff Recommendation

Staff recommends that City Council adopt Ordinance No. 2805 annexing property described as Northwest United Properties and designate the zoning as C-2, General Commercial.

Attachments

A.	Ordinance No. 2805
B.	Map

Legal Review

The following documents are attached and subject to legal review:

Type of Document	Title of Document	Date Reviewed by Legal Counsel
Ordinance	Ordinance Annexing Property	03/08/2016- Katherine Kenison, City Attorney

ORDINANCE NO. 2805

AN ORDINANCE ANNEXING PROPERTY COMMONLY KNOWN AS THE NORTHWEST UNITED PROPERTIES ANNEXATION, SUBJECT TO ASSUMPTION OF INDEBTEDNESS, AND ADOPTING PREANNEXATION ZONING CONTROLS FOR SUCH PROPERTY, TO THE CITY OF MOSES LAKE, WASHINGTON, AND INCORPORATING THE SAME WITHIN THE CORPORATE LIMITS OF THE CITY OF MOSES LAKE

THE CITY COUNCIL OF THE CITY OF Moses Lake, Washington DO ORDAIN AS FOLLOWS:

Section 1. The following described real estate, as shown on the attached map marked Exhibit A which by this reference is incorporated within this ordinance, situated in Grant County is hereby annexed to and incorporated in the City of Moses Lake:

that portion of Farm Unit 124, Irrigation Block 41, lying in the South half of the Southeast quarter of Section 25, Township 19, Range 28, EWM, described as follows: Beginning at a point 834 feet East of the Southwest corner of the Southeast quarter of said Section 25; thence North 208.50; thence East 208.50; thence South 208.50; thence West 208.50 to a point of beginning, less the West 68 feet thereof.

Parcel #190522000

Said tract of land contains .67 acres, more or less.

Section 2. All property within the territory annexed shall hereinafter be assessed and taxed at the same rate and on the same basis as other property within the city, including assessments and taxes or taxes in payment of any bond issued or debts contracted by order existing at the time of annexation.

Section 3. The area annexed will be zoned C-2, General Commercial and Business.

Section 4. That a copy of this ordinance shall be filed with the Board of County Commissioners of Grant County, Washington.

Section 5. This ordinance shall take effect and be in force five (5) days after its passage and publication of its summary as provided by law.

Adopted by the City Council and signed by its Mayor on March 22, 2016.

ATTEST:

Todd Voth, Mayor

W. Robert Taylor, Finance Director

APPROVED AS TO FORM:

Katherine L. Kenison, City Attorney



Exhibit A



CITY OF MOSES LAKE
STAFF REPORT

To: John Williams, City Manager
From: Gilbert Alvarado, Community Development Director
Date: March 17, 2016
Proceeding Type: Consideration
Subject: Ordinance - Lake Vue Planned Unit Residential Development Repeal

Legislative History:

- | | |
|------------------------|----------------|
| • First Presentation: | March 22, 2016 |
| • Second presentation: | |
| • Action: | Consider |

Staff Report Summary

Attached is an Ordinance Repealing the Lake Vue Planned Unit Residential Development (PURD) Ordinance No. 2432. The subject PURD has not met the requirements of MLMC 18.67.220 and therefore must be repealed in accordance with the Municipal Code. See attached Ordinance.

Background

The City Council adopted Ordinance No. 2432 on January 13, 2009 which created the Lake Vue Planned Unit Residential Development, a 108 unit condominium project. For reference, the site is the Big Sun RV resort and park. Per MLMC 18.67.220, Repeal of Planned Development District Ordinance, a final application must be submitted within three (3) years of the Ordinance adoption or it must be repealed.

Fiscal and Policy Implications

None

Options

<i>Option</i>	<i>Results</i>
<ul style="list-style-type: none"><i>Repeal Ordinance No. 2432 Lake Vue Planned Unit Residential Development</i>	<i>Compliance with MLMC 18.67.220, Repeal of Planned Development District</i>
<ul style="list-style-type: none"><i>Take no action</i>	<i>Non-compliance with MLMC 18.67.220</i>

Staff Recommendation

Staff recommends that City Council move forward with repealing Ordinance No. 2432, Lake Vue Planned Unit Residential Development.

Attachments

A.	Ordinance
B.	Copy of Ordinance 2432
C.	Maps

Legal Review

The following documents are attached and subject to legal review:

Type of Document	Title of Document	Date Reviewed by Legal Counsel
<ul style="list-style-type: none">n/a		

ORDINANCE NO.

AN ORDINANCE REPEALING ORDINANCE 2432 CREATING THE LAKE VUE
PLANNED UNIT RESIDENTIAL DEVELOPMENT

THE CITY COUNCIL OF THE CITY OF MOSES LAKE, WASHINGTON ORDAINS AS FOLLOWS:

Section 1. Ordinance 2432 creating the Lake Vue Planned Unit Residential Development is hereby repealed.

Section 2. This ordinance shall take effect and be in force five (5) days after its passage and publication of its summary as provided by law.

Adopted by the City Council and signed by its Mayor on April 12, 2016.

Todd Voth, Mayor

ATTEST:

W. Robert Taylor, Finance Director

APPROVED AS TO FORM:

Katherine L. Kenison, City Attorney

ORDINANCE NO. 2432

AN ORDINANCE CREATING A PLANNED UNIT RESIDENTIAL DEVELOPMENT DISTRICT OF MOSES LAKE PURSUANT TO MOSES LAKE MUNICIPAL CODE 18.67

THE CITY COUNCIL OF THE CITY OF MOSES LAKE, WASHINGTON DO ORDAIN AS FOLLOWS:

Section 1. The following described property shall be permitted to develop as Planned Development District No. 13, and shall be named Lake Vue Planned Unit Residential Development as recorded with the Grant County Auditor.

Section 2. Lake Vue is a residential condominium development. The land uses that are permitted are:

- A. Multi-family dwelling units, including 4-story buildings and carriage flats on Lots 1, 2, and 3.
- B. Pool, spa, clubhouse, and recreational amenities including common open space on Lots 1, 2, and 3.
- C. Common recreational amenities, including boat launch, docks, moorage facilities, and open space on Lot 4.
- D. Private roadway and utilities to serve the development.

Section 3. The Lake Vue PURD is an overlay zone. The requirements of the underlying R-3 Zone are modified as follows:

- A. Overall development standards:
 - 1. The development shall be constructed essentially as presented to the Planning Commission and Council, including the appearance of the buildings.
 - 2. A homeowners' association shall be required before the planned unit development major plat is recorded with Grant County. The Codes, Covenants, and Restrictions for the development shall be submitted to the City for review and shall be recorded concurrently with the plat. The homeowners' association shall be responsible for the maintenance of the site, including but not limited to, landscaping, fencing, off-street parking areas, internal street, utilities, and sidewalks.
- B. Streets, sidewalks, and utilities:
 - 1. Internal street, sidewalks, and utilities shall be private.
 - 2. The constructed width of the internal street shall not be less than 20' from face of curb to face of curb.
 - 3. Streets and utilities (public and private) shall be constructed or bonded for before submittal of the final planned development application.

C. Bulk standards:

1. Maximum building height shall be 49' from average grade (57' from lowest grade to highest point of building).
2. No minimum roof pitch shall be required. Flat roofs shall be allowed.
3. Minimum setback of any building from the exterior boundaries of the development shall be the same as the underlying R-3 Zone.
4. No minimum setback from the internal street shall be required.
5. Building overhangs such as eaves, cornices, and awnings may project into setbacks not more than 2'; however, no encroachment into easements is allowed, either above or below ground.
6. Lot 4, the shared boating facilities, may be less than the 6,000 square foot minimum lot size. This lot shall be noted on the plat as common facilities and not suitable for residential construction

D. Building design standards: Buildings shall be constructed essentially as presented to the Planning Commission.

E. Landscaping and site development:

1. No less landscaping shall be provided than what is shown on the landscape plan received August 5, 2008.
2. Landscaping shall meet the standards of MLMC 18.57, including street frontage buffer, parking lot landscaping, and buffer along the northerly and southerly boundaries, except that the northerly and southerly boundary landscaping may be located on the inside of a fence.
3. No building permit shall be issued until the developer has posted a security in an amount of 150% of the cost of completing all required landscaping improvements (MLMC 18.67.150).

F. Parking:

1. The majority of parking spaces for the development shall be within the garage spaces under the buildings.
2. No storage of recreational vehicles, watercraft, or similar items shall be allowed unless wholly within a garage.

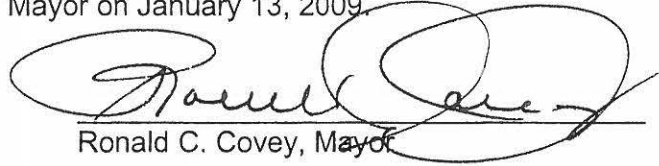
Section 4. Schneider Homes or their successor in interest shall be bound to the uses and modifications specified in this ordinance.

Section 5. The City Council declares that an emergency exists and this ordinance is deemed a public emergency ordinance necessary for the protection of public health, public safety, public

January 13, 2009

property, or public peace and shall take effect immediately as provided by law upon one reading if a majority plus one of the whole membership of the City Council vote in favor of passage.

Adopted by the City Council and signed by its Mayor on January 13, 2009.



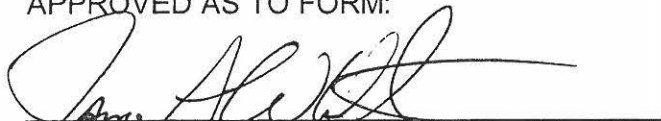
Ronald C. Covey, Mayor

ATTEST:



Ronald R. Cone, Finance Director

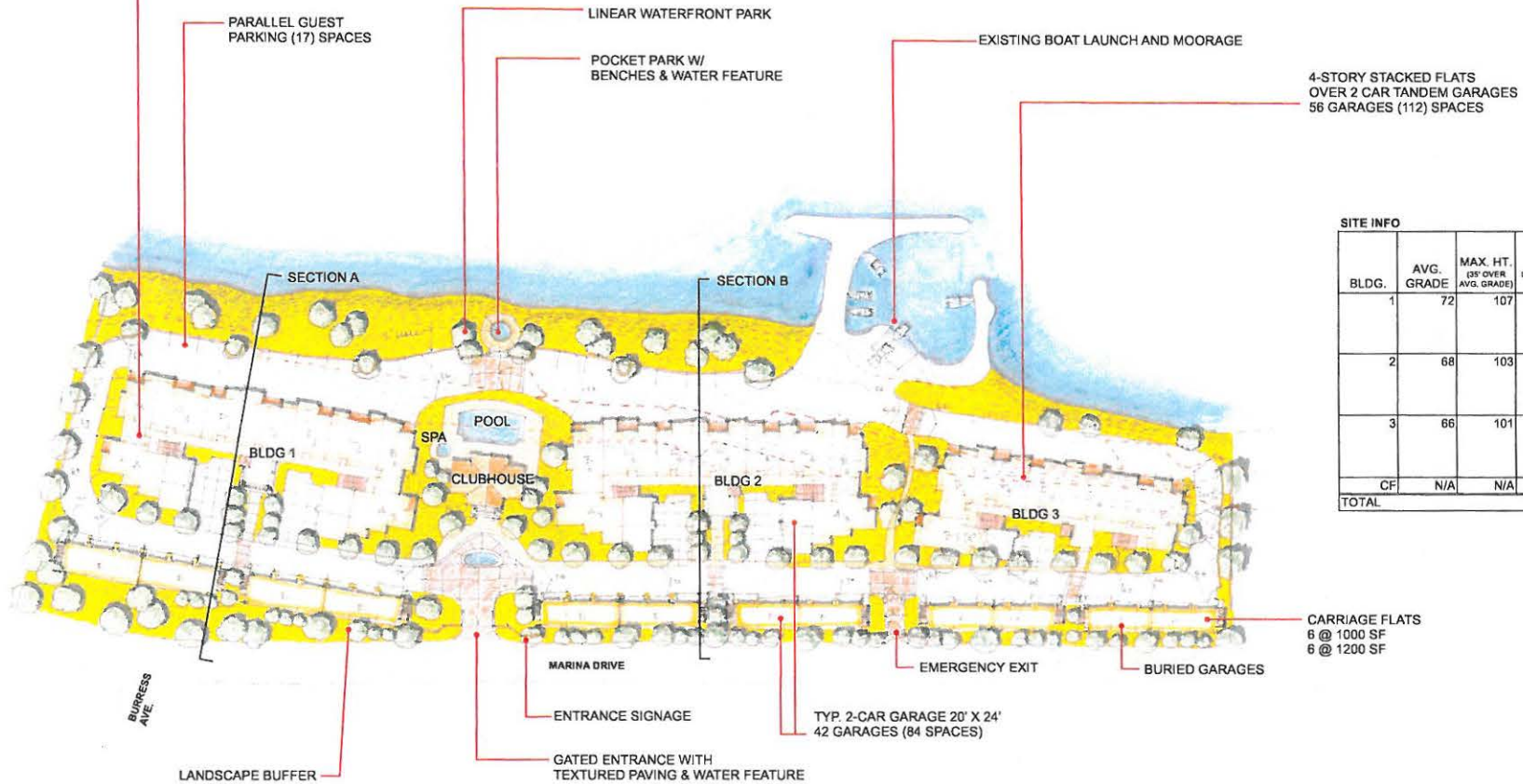
APPROVED AS TO FORM:



James A. Whitaker, City Attorney

UNIT MIX:

PLAN A =	1500 SF, 2BR, DEN	4-STORY
PLAN B =	1200 SF, 2BR, DEN	13 UNITS
PLAN C =	1500 SF, 2BR, DEN	27 UNITS
PLAN D =	1000 SF, 1 BR, DEN	32 UNITS
TOTAL		96 UNITS



SITE INFO

BLDG.	AVG. GRADE	MAX. HT. (3' OVER AVG. GRADE)	BSMT. ELEV. MAX. HT. LESS BLDG. HT. (4'9")	UPPER FLOOR ELEV.	UNITS
1	72	107	58	67 77 87 97	35
2	68	103	54	63 73 83 93	34
3	66	101	52	61 71 81 91	27
CF	N/A	N/A	N/A	N/A	12
TOTAL					108

CARRIAGE FLATS
6 @ 1000 SF
6 @ 1200 SF

Conceptual Site Plan

20 0 20 40 80

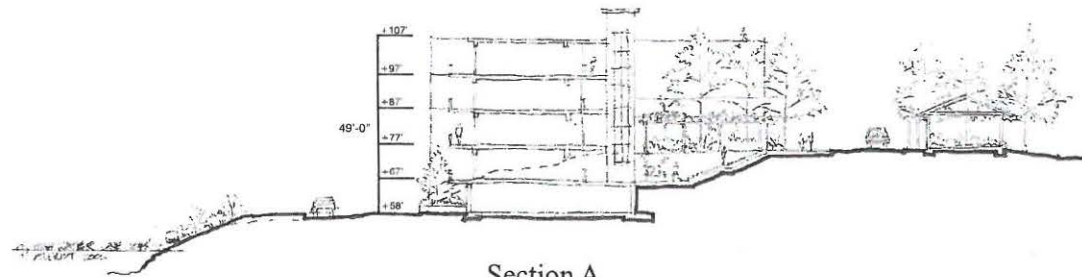


Lakeside Park Condominiums

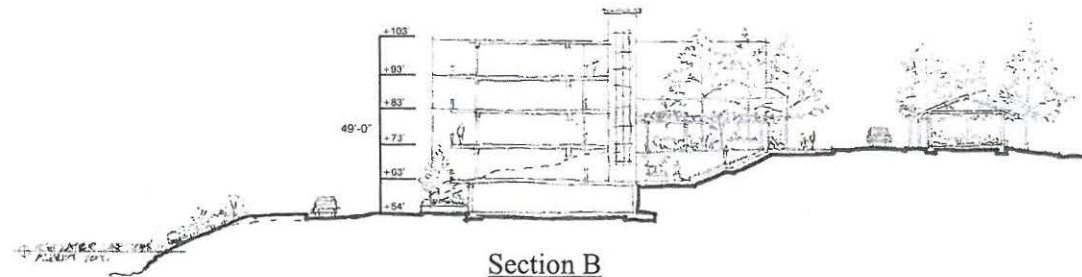
Moses Lake, WA

Hackworth Group
Architecture Planning
1932 First Avenue, Suite 1100
Seattle, WA 98101 - 2400
(206) 443-1181 (206) 448-8908

Schneider Homes
September 21, 2007



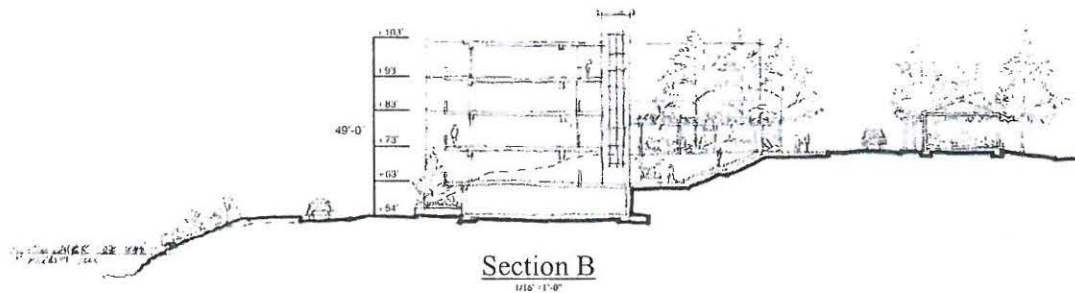
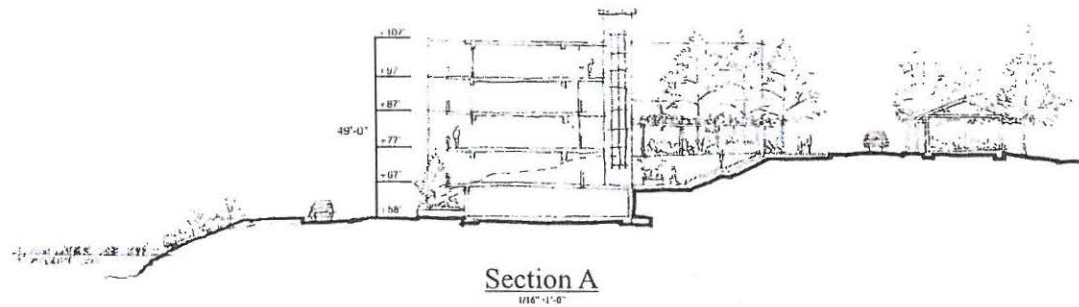
Section A
1/16"=1'-0"



Section B
1/16"=1'-0"



Elevation
1/16"=1'-0"





CITY OF MOSES LAKE STAFF REPORT

To: John Williams, City Manager
From: W. Robert Taylor, Finance Director
Date: March 22, 2016
Proceeding Type: Consideration
Subject: Ordinance – Amend MLMC Chapter 13.12 – Utility Rates

Legislative History:

• First Presentation:	March 22, 2016
• Second presentation:	
• Action:	Consider

Staff Report Summary

Attached is a proposed amending ordinance 13.12 entitled, which increases the water, sewer, and stormwater rates by 1.8% beginning May 1, 2016. The rate increase is based on a CPI change for the period ending December 31, 2015 with rounding according to our ordinance.

Background

The rate indexing was established in 1998 to incrementally increase fees in contrast to implementing large increase every few years. Prior to 1998 rates were known to have large increases to as much as 15% in one year.

Fiscal and Policy Implications

Passing this ordinance allows the City revenue to keep pace with inflation and increases in expenditures from the prior year. Passage also allows city to sustain a fund balance for maintaining the integrity of the utility system and preparation for any emergency repairs.

Options

<i>Option</i>	<i>Results</i>
<ul style="list-style-type: none">• <i>Adopt ordinance as presented</i>	Action would allow for revenue to keep up with growth and sustain the reliability of the utility system.
<ul style="list-style-type: none">• <i>Modify the ordinance</i>	Action could require staff to bring a new ordinance to council for consideration.
<ul style="list-style-type: none">• <i>Take no action</i>	The rates would not be adjusted and potential future projects for upgrades and maintenance would need to be reevaluated

Staff Recommendation

Staff recommends that City Council move forward with the amendments made to MLMC Chapter 13.12 as presented.

Attachments

A.	Ordinance
----	-----------

Legal Review

The following documents are attached and subject to legal review:

Type of Document	Title of Document	Date Reviewed by Legal Counsel
<ul style="list-style-type: none">• Ordinance	Water, Sewer, and Stormwater Rates	Katherine Kenison, City Attorney

ORDINANCE NO.

AN ORDINANCE AMENDING CHAPTER 13.12 OF THE MOSES LAKE MUNICIPAL CODE ENTITLED "WATER, SEWER, AND STORMWATER RATES"

THE CITY COUNCIL OF THE CITY OF MOSES LAKE, WASHINGTON ORDAINS AS FOLLOWS:

Section 1. Chapter 13.12 of the Moses Lake Municipal Code entitled "Water, Sewer, and Stormwater Rates" is amended as follows:

13.12.010 Residential Water Rates:

- A. The following shall be the monthly rate charge for water from the city water system from all residential living units within the corporate limits of the city and outside the corporate limits of the city after May 1, 2016 ~~2015~~:

Amount Used (in cubic feet)	Water Rate
0-500	\$23.05 22.60 per month
Over 500	\$.86 .84 per 100 cu. ft. or portion thereof

- B. The following shall be the minimum monthly amounts charged according to each meter in service for all residential living units within the corporate limits of the city and outside the corporate limits of the city after May 1, 2016 ~~2015~~:

Meter Size (in inches)	Minimum Charge per Calendar Month	Water Delivered for Minimum (in cubic feet)
3/4 or smaller	\$23.05 22.60	500
1	\$27.35 26.80	1,000
1½	\$40.25 39.40	2,500
2	\$104.75 102.40	10,000

NOTE: All minimum charges are the base rate with all consumption in excess of five hundred (500) cubic feet computed at the over five hundred (500) cubic feet rate.

13.12.015 Dwellings With Two Living Units:

- A. The following shall be the monthly rate charged for water from the city system for a dwelling with two (2) separate living units within the corporate limits of the city and outside the corporate limits of the city with only one (1) meter serving two (2) living units or for two (2) houses on a single lot served by one (1) meter after May 1, 2016 ~~2015~~:

Amount Used (in cubic feet)	Water Rate
0-1,000	\$46.10 45.20 per month
Over 1,000	\$.86 .84 per 100 cu. ft. or portion thereof

- B. The following shall be the minimum monthly amounts charged according to the size of each meter in service to a dwelling with two (2) separate living units with only one (1) meter to the

living unit or for two (2) houses on a single lot served by one (1) meter within the corporate limits of the city and outside the corporate limits of the city after May 1, 2016 ~~2015~~:

Meter Size (in inches)	Minimum Charge per Calendar Month	Water Delivered for Minimum (in cubic feet)
3/4 or smaller	\$46.10 <u>\$45.20</u>	1,000
1	\$54.70 <u>\$53.60</u>	2,000
1½	\$80.50 <u>\$78.80</u>	5,000
2	\$209.50 <u>\$204.80</u>	20,000

13.12.020 Commercial Water Rates:

- A. The following shall be the monthly rate charged for water from the city water system for commercial users and dwellings with three (3) or more living units served by one (1) meter within the corporate limits of the city and outside the corporate limits of the city after May 1, 2016 ~~2015~~:

Amount Used (in cubic feet)	Water Rate
0-500	\$38.90 <u>\$38.20</u> per month
Over 500	\$.86 <u>\$.84</u> per 100 cu. ft. or portion thereof

- B. The following shall be the minimum monthly amounts charged according to each meter in service for commercial users and dwellings with three (3) or more living units served by one (1) meter within the corporate limits of the city and outside the corporate limits of the city after May 1, 2016 ~~2015~~:

Meter Size (in inches)	Minimum Charge per Calendar Month	Water Delivered for Minimum (in cubic feet)
3/4 or smaller	\$38.90 <u>\$38.20</u>	500
1	\$43.20 <u>\$42.40</u>	1,000
1½	\$56.10 <u>\$55.00</u>	2,500
2	\$120.60 <u>\$118.00</u>	10,000
3	\$206.60 <u>\$202.00</u>	20,000
4	\$335.60 <u>\$328.00</u>	35,000
6	\$464.60 <u>\$454.00</u>	50,000
8	\$808.60 <u>\$790.00</u>	90,000
10	\$1,324.60 <u>\$1,294.00</u>	150,000

- 13.12.030 Residential Sewer Rates: The following shall be the monthly rate charged customers residing within the corporate limits of the city and outside the corporate limits of the city for sewer service from the city sewer system for single-family dwellings and each unit of a duplex with separate meters: flat rate, ~~\$33.75~~ \$33.15 per month after May 1, 2016 ~~2015~~.

- 13.12.035 Duplex Sewer Rates: The following shall be the monthly rate charged customers residing within the corporate limits of the city and outside the corporate limits of the city for sewer service from

the city sewer system for duplexes with only one (1) meter serving two (2) living units or for two (2) living units on a single lot served by one (1) meter: flat rate, \$67.50 ~~66.30~~ per month after May 1, 2016 ~~2015~~.

13.12.040 Commercial Sewer Rates:

- A. The following shall be the monthly rate charged customers residing within the corporate limits of the city and outside the corporate limits of the city for all chargeable water discharged into the city sewer system by commercial users and dwellings with three (3) or more living units served by one (1) meter after May 1, 2016 ~~2015~~:

Amount Used (in cubic feet)	Sewer Rate
0-1,000	<u>\$35.40</u> 34.75 per month minimum
Over 1,000	<u>\$1.37</u> 1.34 per 100 cu. ft. or portion thereof

- B. For purposes of calculating sewer charges, chargeable water shall be defined as follows: Chargeable water shall be measured by the water consumed on the premises, whatever the source of such water, and the same will be metered either by a public utility meter or one installed and maintained by the property owner of the premises at the property owner's expense and approved and inspected by the city. Where the water is metered by a privately owned water meter and is used to determine sewer charges, the city shall be allowed access to the meter in order to read such meter. Where the use of water is such that a portion of all the water used does not flow into the sewer system, for whatever reason, but is lost by evaporation, irrigation, sprinkling or is used in manufacturing or in a manufactured product, or is lost for whatever reason, and the person in control provides proof of this fact and installs a meter or other measuring device approved by the city to measure the amount of water so used and so lost, or if the city is capable of determining the amount of sewage entering the city's sewer system by some other mechanical means, this water may be deducted from the actual water consumption used in calculating the sewer charge.

The sewer charges for triplexes and apartments, mobile home parks, schools, hospitals and other commercial establishments with increased usage for irrigation, only if their landscaping exceeds five thousand (5,000) square feet, shall be computed on the average consumption during the previous non-irrigation season, unless the user elects to install, at his expense, an approved measuring device to measure water not entering the sewer system. When a user has a swimming pool or cooling units discharging to the sanitary sewer, he must install an approved meter to determine the amount of water exempt from sewer charges during the irrigation season. The irrigation season shall be defined as the period in which statements are mailed for the April through November billing cycles.

- C. Sewer rates for commercial uses discharged into the sewer system may be separately determined by the City Council, based upon both volume and chemical characteristics of the sewage. The City Council reserves the privilege to require pre-treatment of any material discharged into the sewerage system, or to prohibit discharge into the system of industrial wastes that, because of either volume or concentration, will overload existing sewerage facilities.
- D. All air-conditioning and refrigeration units that are installed, replaced or that have capacity increased after the effective date of the ordinance codified in this chapter shall be required to install recirculating units. Disposal may not be accomplished by discharging into the sanitary sewer system.

13.12.042 Stormwater Rates: The following shall be the monthly rate for stormwater fees on residential and non-residential properties.

- A. Residential properties shall be charged five dollars and fifty ~~forty~~ cents (\$5.50~~5.40~~) per each living unit.
- B. Non-residential properties shall be charged the following rates per Table 13.12:

Table 13.12.042

Category	Impervious Ground Cover (s.f)	Rate
Non-residential 1	Up to 6,000	<u>\$5.50</u> 5.40
Non-residential 2	6,001 to 15,000	<u>\$9.30</u> 9.10
Non-residential 3	15,001 to 30,000	<u>\$13.60</u> 13.35
Non-residential 4	30,001 to 60,000	<u>\$27.10</u> 26.60
Non-residential 5	60,001 to 120,000	<u>\$54.05</u> 53.10
Non-residential 6	120,001 to 240,000	<u>\$108.20</u> 106.25
Non-residential 7	More than 240,000	<u>\$162.30</u> 159.40

- C. Undeveloped property shall not be charged a stormwater fee.
- D. Non-residential property owners may submit a request for the following credits to the stormwater fees. Residential properties are not eligible for credits. The credits are not cumulative. Requests for credit shall be submitted to the Municipal Services Director on forms provided by the Municipal Services Department.
1. A credit of up to eighty percent (80%) may be approved for non-residential properties for portions of on-site stormwater discharges to privately maintained on-site treatment facilities that are in compliance with an active National Pollutant Discharge Elimination System (NPDES) permit. A copy of the NPDES permit and the associated Stormwater Pollution Prevention Plan shall be provided to the Municipal Services Director with the application for credit. No credits will be approved for stormwater discharged to facilities that are maintained and serviced by the stormwater utility.
 2. A credit of up to fifty percent (50%) may be approved for non-residential property for portions of on-site stormwater discharges to privately maintained stormwater systems that meet best management practices of the most current version of the *Stormwater Management Manual for Eastern Washington*, meet all City of Moses Lake requirements, and are approved by the Municipal Services Director.
 3. A credit of up to ten percent (10%) may be approved for non-residential property for portions of on-site stormwater discharges from roofs of non-residential buildings to privately maintained stormwater facilities that utilize a permissive rainwater harvesting system that complies with the Department of Ecology's requirements and is approved by the Municipal Services Director.
- E. Approval of credit shall be indicated by a credit application that is signed by the Municipal Services Director. Approved credits are effective for the first full month's billing cycle following

the date of approval. Credits may be approved for multiple billing cycles, provided that conditions of approval are continuously met by the applicant. Credits are not retroactive to current or prior billings. Credits for future billing cycles may be revoked by the Municipal Services Director if on-site conditions change; if federal, state, or local regulations change such that on-site stormwater treatment facilities are no longer current or acceptable; or if the ordinance for stormwater is revised by City Council.

F. The above stormwater rates will become effective May 1, 2016 ~~2015~~.

Section 2. This ordinance shall take effect and be in force five (5) days after its passage and publication of its summary as provided by law.

Adopted by the City Council and signed by its Mayor on April 12, 2016.

Todd Voth, Mayor

ATTEST:

W. Robert Taylor, Finance Director

APPROVED AS TO FORM:

Katherine L. Kenison, City Attorney



CITY OF MOSES LAKE
STAFF REPORT

To: John Williams, City Manager
From: Spencer Grigg, Parks and Recreation Department Director
Date: March 22, 2016
Proceeding Type: MOTION
Subject: Resolution - Request for Street Closure & Beer Garden - ML Spring Festival

Legislative History:

- | | |
|------------------------|----------------|
| • First Presentation: | March 22, 2016 |
| • Second presentation: | |
| • Action: | Motion |

Staff Report Summary

The Parks and Recreation Department has received a request for street closure and a request for beer garden from Moses Lake Spring Festival for their annual Festival to be held May 26-29, 2016. Included for Moses Lake City Council review is an Indemnity and Hold Harmless Agreement and a Resolution Regarding the Moses Lake Spring Festival.

Background

Moses Lake Spring Festival has been holding their Festival since 1980. This year's Festival will be the 36th annual Spring Festival to be held in Moses Lake.

Fiscal and Policy Implications

The Spring Festival draws a very large crowd every year and is always a huge success for the community.

Options

<i>Option</i>	<i>Results</i>
<ul style="list-style-type: none"><i>Motion</i>	The Moses Lake Spring Festival's street closure request and beer garden request are approved. Additionally, the Indemnity and Hold Harmless Agreement and the Resolution Regarding the Moses Lake Spring Festival are approved. The Spring Festival will be held May 26-29, 2016.
<ul style="list-style-type: none"><i>Take no action.</i>	The Moses Lake Spring Festival's street closure request and beer garden request are not approved. Additionally, the Indemnity and Hold Harmless Agreement and the Resolution Regarding the Moses Lake Spring Festival are not approved. The Spring Festival will not be held May 26-29, 2016.

Staff Recommendation

Staff recommends that the Moses Lake City Council approve the Moses Lake Spring Festival's street closure request and beer garden request, the Indemnity and Hold Harmless Agreement, and the Resolution Regarding the Moses Lake Spring Festival to be Held May 26, 27, 28 and 29, 2016.

Attachments

A.	Moses Lake Spring Festival Letter Requesting Street Closures
B.	Moses Lake Spring Festival Letter Requesting Beer Garden
C.	Moses Lake Spring Festival Indemnity and Hold Harmless Agreement
D.	Resolution No. 3599 - Regarding the Moses Lake Spring Festival to be Held May 26, 27, 28 and 29, 2016.

Legal Review

The following documents are attached and subject to legal review:

Type of Document	Title of Document	Date Reviewed by Legal Counsel
N/A		

RESOLUTION NO. 3599

A RESOLUTION REGARDING THE MOSES LAKE SPRING FESTIVAL TO
BE HELD MAY 26, 27, 28 and 29, 2016

RECITALS:

1. The Moses Lake Spring Festival Committee has organized a Spring Festival for the City of Moses Lake to occur on May 26, 27, 28 and 29, 2016.
2. The City of Moses Lake endorses the Moses Lake Spring Festival concept.

RESOLVED:

1. The Moses Lake Spring Festival shall be allowed to use city property and streets for its Festival related activities; i.e. a carnival so long as it does not obstruct any right-of-way, food fair, craft show, car show, adult beverage area, and related activities at McCosh Park, a 10K - 5K run, the use of the amphitheater during the festival, parades that would utilize city streets, and a 3 on 3 basketball tournament on Third Avenue between Ash and Chestnut, and a beer garden near the Centennial Amphitheater at McCosh Park in an enclosed space.
2. The City Council of the City of Moses Lake approves of street barricading for the parade and other Festival related activities as is required by the Moses Lake Spring Festival, including a sidewalk sale sponsored by the Moses Lake Business Association held in conjunction with the Moses Lake Spring Festival, to be set forth in a letter to the City Manager. Discussions with regard to street barricading should be held with the Moses Lake Police Chief or his designee so that it is understood when and where barricading is to take place. Responsibility for obtaining and setting barricades shall remain with the Moses Lake Spring Festival or Moses Lake Business Association unless otherwise agreed upon with the Moses Lake Police Chief or his designee.
3. The City shall absorb the in-kind financial expenses for police and security services, street sweeping, garbage pick-up and solid waste dumping fees. The garbage pick-up, solid waste dumping fees and the expense for street sweeping and police and security services absorbed by the City is considered an additional expense of providing City services during the period the Festival takes place.
4. If there are any special requests to supply water, it will be the decision of the Municipal Services Director as to the charges to be assessed.
5. Parking shall be prohibited along parts of the parade route, such parade to take place on May 28, 2016 for a period of time determined necessary by the Moses Lake Police Chief or his designee and the Moses Lake Spring Festival Committee. The parking prohibition is authorized by Moses Lake Municipal Code 10.12.020 and the prohibition notification shall conform to said Municipal Code provision.
6. The Moses Lake Spring Festival shall provide liability insurance in amounts and with the type of coverage requested by the City Manager with the City of Moses Lake being named as an additional insured.

7. The Moses Lake Spring Festival shall execute an indemnity/hold harmless agreement whereby the Moses Lake Spring Festival shall hold the City of Moses Lake harmless from any claims for damage and indemnify the City of Moses Lake from any liability which may arise as a result of the Moses Lake Spring Festival using any City property, public streets, or public sidewalks for any Festival related activity.

Adopted by the City Council on March 22, 2016.

Todd Voth, Mayor

ATTEST:

W. Robert Taylor, Finance Director

INDEMNITY AND HOLD HARMLESS AGREEMENT

Whereas, the Moses Lake Spring Festival has organized a Spring Festival for the City of Moses Lake on May 26th-May 29th, 2016.

Whereas, the Moses Lake Spring Festival has requested the assistance of the City of Moses Lake in order to make the Festival a success, and,

Whereas, the City of Moses Lake has passed a resolution endorsing a Moses Lake Spring Festival and has passed a resolution authorizing the use of City property for certain Festival related activities,

Now, Therefore, in consideration of the City of Moses Lake, a Municipal Corporation, endorsing the Moses Lake Spring Festival and authorizing the use of City property for Festival activities, Moses Lake Spring Festival hereby agrees to indemnify and hold harmless the City of Moses Lake, its officers, agents, and employees, from any liability arising out of any claim or demand due to the Festival's negligence which may arise as a result of the Moses Lake Spring Festival using any City property, public streets, or public sidewalks for any Festival related activity. The Festival, with this agreement, is not indemnifying or holding the City harmless for the City's own negligence which remains the City's sole responsibility.

Moses Lake Spring Festival does hereby agree and represent to the City of Moses Lake that the Festival Committee carries liability insurance for Festival activities during the May 26th-May 29th period for the event. The Festival Committee does hereby agree to furnish a copy of its insurance policy to the City of Moses Lake prior to May 26th, 2016.

It is agreed and understood that the conclusion of the Moses Lake Spring Festival on May 29th, 2016, that the Moses Lake Spring Festival will have no further obligation to the City of Moses Lake for indemnification.

Dated: 3/3/16

City of Moses Lake

By _____

John Williams, City Manager

Moses Lake Spring Festival

By 

Jasmyne DeBeaumont, Secretary



March 3rd, 2016

City of Moses Lake
Attn: Mr. John Williams
PO Box 1579
Moses Lake, WA 98837

Re: Request for Street Closures for Moses Lake Spring Festival Events in Downtown

Dear Mr. Williams,

Moses Lake Spring Festival will be held May 26th-29th 2016 and would like permission for the following street closures for the event. An application has been submitted to Park & Recreation for use of McCosh Park & Sinkiuse Sq. for the event on 3/3/16.

1. Third Ave from Ash to Chestnut from 3pm Thursday May 26th to Saturday May 28th 6pm
 - a. Setup for 3 on 3 basketball tournament on 3rd Ave. from Ash to Chestnut starting Thursday with tournament held Saturday, tear down Saturday evening.
2. Saturday May 28th-Car Show, setup 7am, tear down by 3pm
 - a. 4th and Dogwood and Dogwood to 3rd Ave, 3rd Ave. to Gumwood St. & Beech approx.
3. Saturday May 28th-Parade setup starts 1pm, tear down 11pm approx.
 - a. Third Ave. from Broadway to Pioneer Way, Pioneer Way to Fifth Ave, Fifth Ave to Beech Beech to Fourth, Fourth to Dogwood for 36^h Annual Grand Moonlight Parade. Kiddie parade to start at 6pm & go from Frontier Jr High at 3rd Ave and Dogwood and conclude at Sinkiuse Sq. on 3rd & Ash. Parade Permit Application and map are enclosed.
4. Saturday May 28th-Third Ave. from Beech to Ash and Ash to 4th Ave.
 - a. Sidewalk sales and chalk on the block to be held on Third Ave. from Beech to Ash 12pm-7pm.
 - b. Entertainment and announcements in Sinkiuse Sq. for Grand Moonlight Parade starting at 5pm and ending by 11pm approx. Kiddie parade announcements and route ending at 6:30pm
5. May 26th 7am to Sunday May 25th 10pm-McCosh park- corner of 4th Ave. & Dogwood, near Frontier Jr. High down Dogwood by McCosh Park



If you have additional questions please feel free to contact me at 770.1700 or the Spring Festival at 770.1630. On behalf of the Moses Lake Spring Festival Board and Committee Members, thank you for your time and consideration. We look forward to another fantastic Moses Lake Spring Festival.

Sincerely,

A handwritten signature in black ink, appearing to read "Jasmyne DeBeaumont". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Jasmyne DeBeaumont
Moses Lake Spring Festival Board Secretary
director@mlbacaes.org



March 16th, 2016

City of Moses Lake
Attn: Mr. John Williams
PO Box 1579
Moses Lake, WA 98837

Re: Moses Lake Spring Festival Beer Garden Request

Dear Mr. Williams,

Moses Lake Spring Festival will be held May 26th-May 29th, 2016 and would like permission for a beer garden. An application has been submitted to Park & Recreation for use of McCosh Park on 3/3/16 where the beer garden will be located.

Beer Garden: To be held at McCosh Park near Amphitheater in an enclosed space-Application will be sent to the Washington State Liquor Control Board pending City approval. A local brewery and winery will be serving beer and wine.

Hours of operation:
Thursday May 26th-5pm-10pm
Friday May 27th- 5pm-10pm
Saturday May 28th- 12pm-11pm
Sunday May 29th - 2pm-7pm

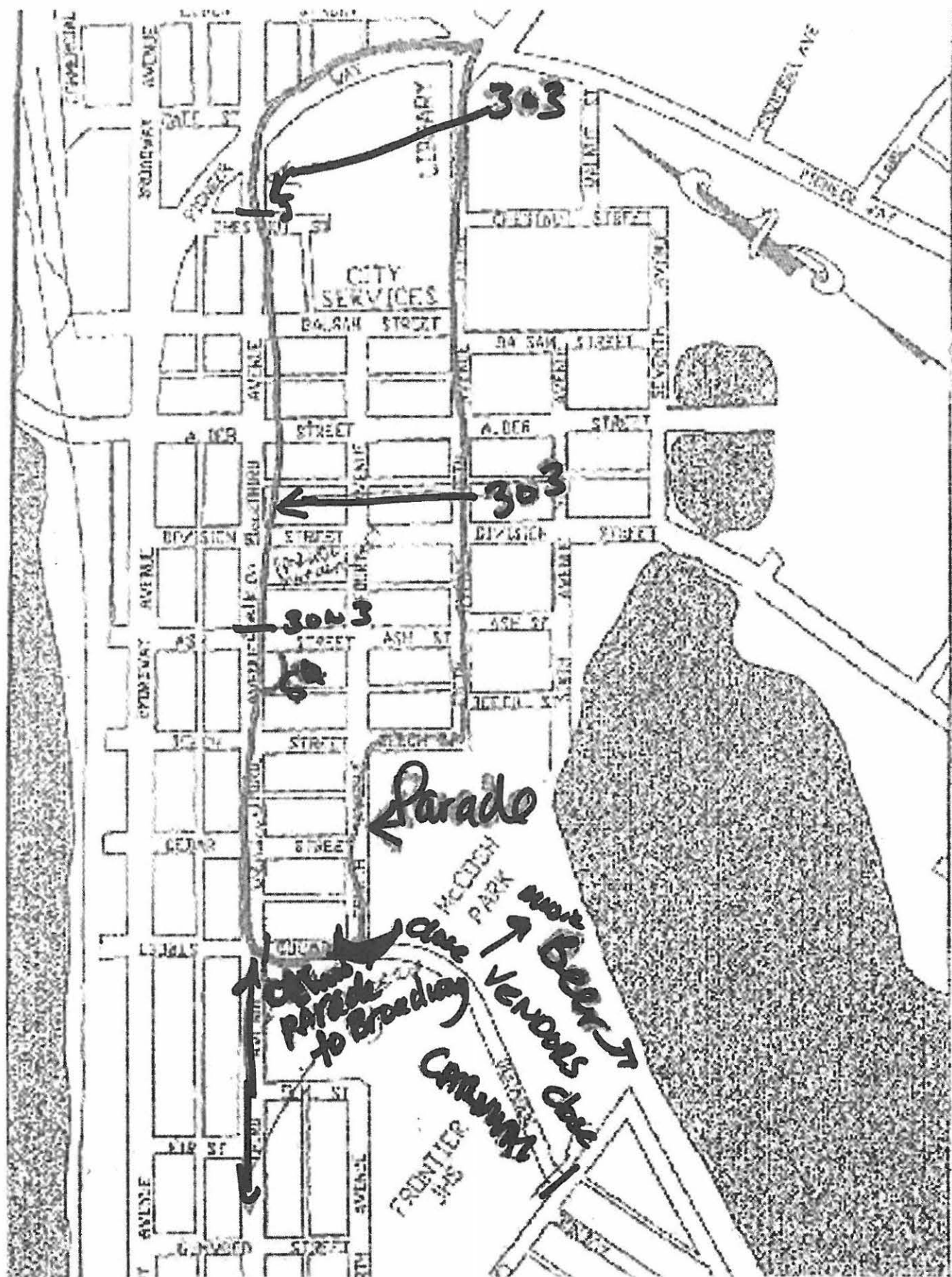
If you have additional questions please feel free to contact the Spring Festival at 770.1630.

On behalf of the Moses Lake Spring Festival Board and Committee Members, thank you for your consideration.

Sincerely,

A handwritten signature in black ink that reads "Jasmyne DeBeaumont". The signature is fluid and cursive, with a long horizontal line extending from the end.

Jasmyne DeBeaumont
Moses Lake Spring Festival Board Secretary
director@mlbacaes.org



303

303

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Parade

Parade to Broadway

Vendors Beer

Camelot