



Moses Lake City Council

Todd Voth, Mayor | Karen Liebrecht, Deputy Mayor | Bill Ecret, Council Member | Ryann Leonard, Council Member | David Curnel, Council Member | Don Myer, Council Member | Mike Norman, Council Member

February 23, 2016 – 7:00 pm

City Council Meeting Agenda

Call to Order – 7:00 pm

Roll Call

Pledge of Allegiance

Citizen's Communications – Identification

Citizens who would like to address the council during Public Questions/Comments or during a Public Hearing, should complete one of the blue speaker request cards and submit it to the Executive Secretary. Public Questions/Comments is a time in which you may address Council on any topic RELATED TO CITY MATTERS that is not already on tonight's agenda. Any public hearings that are noted on tonight's agenda will be announced when opened.

Presentations and Awards

Consent Agenda

All items listed below are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests specific items to be removed from the Consent Agenda for discussion prior to the time Council votes on the motion to adopt the Consent Agenda.

#1

- a. Approval of Minutes – February 9, 2016
- b. Approval Bills and Checks Issued
- c. Resolution – Abandonment of Easement – Nelson Rd Apartments, LLC
- d. Resolution - Accept City Access Easement – Nelson Rd Apartments, LLC
- e. Resolution - Accept Municipal Easement – Nelson Rd Apartments, LLC
- f. Resolution – Set Date for Public Hearing - Vacation of Right of Way –GTA
- g. Resolution – Abandonment of Easement – Jan Marie Short Plat

Commission Appointments

Consideration of Bids & Quotes

Petitions/Communications/Public Hearings

#2

- a. Communications – The Confederated Tribes of the Colville Reservation
- b. Communications – Grant County Economic Development Council
- c. Communications – Moses Lake Senior Center
- d. Public Hearing - Ordinance – MLMC 6.07 Animals – Chickens
- e. Public Hearing - Ordinance – MLMC 18.20 Residential Zones – Manufactured Homes
- f. Public Hearing – Resolution – 2016 Parks & Recreation Comprehensive and Open Space Plan

Ordinances/Resolutions

#3

- a. Ordinance – MLMC 18.40 Industrial Zones – Surface Mining
- b. Ordinance – Create MLMC 16.50 Fire Flow
- c. Resolution – Establish Petty Cash Account for Business Licenses

Request to Call for Bids

#4

- a. Request to Advertise Seal Coat Project - 2016

Referrals from Commissions

Other Items for Council Consideration

#5

- a. 2016 Budget Adjustment

Public Questions/Comments – Non-Agenda Items

Council Communications

City Manager Reports

Executive Session

Closed Door Session to Discuss Labor Relations - per RCW 42.30.140(4)

Adjournment

MOSES LAKE CITY COUNCIL
February 9, 2016

DRAFT

Council Present: Todd Voth, Karen Liebrecht, Bill Ecret, David Curnel, Don Myers, Mike Norman, and Ryann Leonard

The meeting was called to order at 7 p.m. by Mayor Voth.

PLEDGE OF ALLEGIANCE: Chris Mortensen, Firefighter, led the Council in the flag salute.

CITIZEN COMMUNICATION - None

PRESENTATION AND AWARDS

Community Development Department: Tina Jewell, Code Enforcement Officer, was introduced to the Council.

CONSENT AGENDA

Minutes: The minutes of the January 26 meeting were presented for approval.

Approval of Claims, Prepaid Claims, Checks, and Payroll: Vouchers audited and certified by the Finance Director as required by RCW 42.24.080, and those expense reimbursement claims, certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Council for approval and is retained for public inspection at the Civic Center. As of February 9, 2016 the Council does approve for payment claims in the amount of \$1,130,600.63; prepaid claims in the amount of \$19,586.77; claim checks in the amount of \$1,120,145.71; and payroll in the amounts of \$308,142.30 and \$2,533.68.

Lakeview Park Major Plat and Findings of Fact: The Municipal Services Department has submitted an application for a one-lot preliminary plat of 3.56 acres. The site is the existing Lakeview Park at 840 S. Clover Drive. The site is zoned Public, which corresponds to the Comprehensive Plan Land Use Designation of Public Facilities. The Planning Commission recommended that the preliminary plat be approved with conditions.

Parks and Recreation Comprehensive Plan - Set Public Hearing

Staff requested approval to set a public hearing on February 23 to consider the 2016 Parks and Recreation Comprehensive and Open Space Plan.

MLMC Chapter 6.07 - Chickens - Set Public Hearing: Staff requested approval to set a public hearing on February 23 to consider a proposed ordinance that would permit the keeping of chickens in the residential zones.

MLMC Chapter 18.20 - Residential Zones - Set Public Hearing: Staff requested approval to set a public hearing on February 23 to consider a proposed ordinance that would permit manufactured homes in all residential zones.

Action Taken: Mrs. Liebrecht moved that the Consent Agenda be approved, seconded by Mr. Norman, and passed unanimously.

COMMISSION APPOINTMENTS - None

CONSIDERATION OF BIDS AND QUOTES - None

PETITIONS, COMMUNICATIONS, OR PUBLIC HEARINGS - None

ORDINANCES AND RESOLUTIONS

ORDINANCE - AMEND 18.40 - INDUSTRIAL ZONES - PUBLIC HEARING

An ordinance was presented which would allow surface mining in the heavy industrial zone as a conditional use permit.

The ordinance was read by title only.

The public hearing was opened. There were no comments.

Action Taken: Mr. Ecret moved that the public hearing be closed, seconded by Mr. Myers, and passed unanimously.

Gilbert Alvarado, Community Development Director, explained that surface mining would be allowed as a conditional use and that violations of the regulations would be dealt with by Code Enforcement.

REQUEST TO CALL FOR BIDS - None

REFERRALS FROM COMMISSIONS - None

OTHER ITEMS FOR COUNCIL CONSIDERATION

WATER USE EFFICIENCY GOALS

The Municipal Water Law requires municipal water suppliers to publicly establish water use efficiency goals which should run concurrently with the updates of the Water System Plan. The proposed goal from the Water Division is to reduce the average annual consumption per residential connection by 2% by 2022.

Gary Harer, Municipal Services Director, stated that a goal is set every six years and the previous goal was the same 2% reduction which was met by education, the use of more efficient appliances by the public, and increased rates. The same goal of reducing consumption by 2% is recommended for the next six years and should be easily accomplished through the same efforts.

There was some discussion by the Council.

Action Taken: Mr. Norman moved that the goal of reducing the average annual consumption per residential connection by 2% by 2022 be adopted, seconded by Mrs. Liebrecht, and passed unanimously.

CASCADE PARK RESTROOM

Staff requested direction on the replacement of the day use restroom at Cascade Park that received extensive fire damage due to arson. Staff recommended that a CXT pre-fabricated concrete restroom be used. This type of construction has a usable life of at least double any other options and is virtually fire proof.

John Williams, City Manager, pointed out that the funds to replace the restroom come from the rental from the cell towers and there is sufficient monies in the fund to cover the cost.

Spencer Grigg, Parks and Recreation Director, stated that the CXT restrooms are concrete and almost indestructible. The sinks and toilets are constructed as part of the building and are very difficult to damage.

Gary Harer, Municipal Services Director, stated that the replacement of the restroom will also include platting the property and connecting Cascade Park to City sewer, including the campground. The entire project of demolition of the existing building, construction of the new restroom, and extension of sewer from Crestview will cost approximately \$450,000.

There was considerable discussion by the Council and staff was requested to provide a report on the revenue from the cell tower rentals and how those funds have been expended.

Action Taken: Mrs. Liebrecht moved that staff be authorized to proceed with the replacement of the restroom at Cascade Park with a CXT pre-fabricated concrete restroom, seconded by Mr. Myers, and passed unanimously.

RESOLUTION - WINCO BINDING SITE PLAN - APPEAL

In July the City received an application from Winco Foods for an amendment to the Big Bend Binding Site Plan in order to segregate three parcels, one of which was for a proposed Winco Foods store. In November the City received an appeal of the Big Bend Binding Site Plan approval. The Planning Commission heard the

appeal and provided their Findings of Fact, Conclusions of Law, and Final Decision on the SEPA appeal and a recommended decision on the appeal of the Big Bend Binding Site Plan Amendment. Staff recommended that the Council uphold the Planning Commission's recommended decision to deny the Appellant's appeal of the Big Bend Binding Site Plan.

The regular meeting was adjourned at 7:36 p.m. and the Council met in a 30 minute executive session with the City Attorney to discuss litigation per RCW 42.30.110(I). The executive session was adjourned at 8:07 p.m. and the regular meeting was reconvened.

The resolution adopting the City of Moses lake Planning Commission's Findings of Fact and Conclusions of Law in Appeal Nos. 15-01 and 15-02 and denying appeal 15.02 was read by title only.

Action Taken: Mr. Ecret moved that the resolution be adopted, seconded by Mr. Norman, and passed unanimously.

PUBLIC QUESTIONS/COMMENTS - NON-AGENDA ITEMS

DONATION

Nathaniel Strom, Moses Lake Adult Hockey Association, thanked the Council for the use of the ice skating rink for their tournament and presented commemorative hockey pucks to each City Council member. He mentioned that all proceeds from the tournament and the beer garden will be donated to the Parks and Recreation Department for the ice rink.

COUNCIL QUESTIONS AND COMMENTS

TRAILS

Dr. Curnel suggested that a trail e named after Joe Rogers, who recently passed away, as he was very involved in the Trails Planning Team for many years.

It was pointed out that the Parks and Recreation Commission are charged with naming City facilities and it was the consensus of Council to request the Commission to review the suggestion of naming a trail after Joe Rogers.

CITY MANAGER REPORTS AND COMMENTS - None

EXECUTIVE SESSION

Action Taken: Mrs. Leonard moved that the Council adjourn to an 5 minute executive session with the City Attorney under RCW 42.30.140(2) to evaluate a complaint against a public official, seconded by Mr. Myers, and passed unanimously.

The regular meeting was recessed at 8:30 p.m.

The executive session was adjourned at 8:36 p.m. and the regular meeting was reconvened.

The regular meeting was adjourned at 8:36 p.m.

ATTEST

Todd Voth, Mayor

W. Robert Taylor, Finance Director

DATE 2/18/16
TIME 13:42:49

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 02/23/2016

NAME OF VENDOR	VENDOR NO	Expenditure Account		
Department	Object Description	P.O. Number	P.O. Amount	Purpose of Purchase
UMPQUA BANK	00007077			
		0000076384	171.02	MISC SUPPLIES/REGIS
		0000076432	213.79	OFFICE SUP BRK ROOM & TRAVEL,
		0000076432	248.56	OFFICE SUP BRK ROOM & TRAVEL,
		0000076384	150.00	MISC SUPPLIES/REGIS
		0000076384	47.48	MISC SUPPLIES/REGIS
		0000076432	66.23	OFFICE SUP BRK ROOM & TRAVEL,
		0000076438	435.60	ENG & STORMWATER SUPPLIES
		0000076379	14.95	REGISTRATION/OFFICE SUPPLIES
		0000076378	105.26	SUPPLIES/PROF SVCS/POSTAGE
		0000076378	43.12	SUPPLIES/PROF SVCS/POSTAGE
		0000076378	4.59	SUPPLIES/PROF SVCS/POSTAGE
		0000076378	130.52	SUPPLIES/PROF SVCS/POSTAGE
		0000076378	200.00	SUPPLIES/PROF SVCS/POSTAGE
		0000076378	284.92	SUPPLIES/PROF SVCS/POSTAGE
		0000076378	364.32	SUPPLIES/PROF SVCS/POSTAGE
		0000076378	384.37	SUPPLIES/PROF SVCS/POSTAGE
		0000076378	181.09	SUPPLIES/PROF SVCS/POSTAGE
		0000076378	75.80	SUPPLIES/PROF SVCS/POSTAGE
		0000076378	295.85	SUPPLIES/PROF SVCS/POSTAGE
		0000076378	24.61	SUPPLIES/PROF SVCS/POSTAGE
		0000076378	3.51	SUPPLIES/PROF SVCS/POSTAGE
		0000076395	884.02	MISCELLANEOUS
		0000076395	81.44	MISCELLANEOUS
		0000076395	221.82	MISCELLANEOUS

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CITY OF MOSES LAKE
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NAME OF VENDOR	VENDOR NO	Expenditure Account	
Department	Object Description	P.O. Number	P.O. Amount
			Purpose of Purchase
		0000076395	239.00 MISCELLANEOUS
		0000076431	32.82 CREDIT PURCHASES / JANUARY
		0000076430	90.00 CREDIT PURCHASES / JANUARY
		0000076397	18.33 CREDIT CARD PURCHASE/ FEB
		0000076431	6.90 CREDIT PURCHASES / JANUARY
		0000076395	2,535.00 MISCELLANEOUS
		0000076378	218.63 SUPPLIES/PROF SVCS/POSTAGE
		0000076378	829.82 SUPPLIES/PROF SVCS/POSTAGE
		0000076378	483.59 SUPPLIES/PROF SVCS/POSTAGE
		0000076379	21.88 REGISTRATION/OFFICE SUPPLIES
		0000076379	281.88 REGISTRATION/OFFICE SUPPLIES
		0000076379	13.88 REGISTRATION/OFFICE SUPPLIES
		0000076379	675.00 REGISTRATION/OFFICE SUPPLIES
		0000076379	1,125.00 REGISTRATION/OFFICE SUPPLIES
		0000076438	23.54 ENG & STORMWATER SUPPLIES
		0000076438	104.07 ENG & STORMWATER SUPPLIES
		0000076397	18.34 CREDIT CARD PURCHASE/ FEB
		0000076431	22.40 CREDIT PURCHASES / JANUARY
		0000076399	1,956.85 COMPUTER SUPPLIES
		0000076399	1,097.84 COMPUTER SUPPLIES
		0000076399	2,898.97 COMPUTER SUPPLIES
		0000076431	120.79 CREDIT PURCHASES / JANUARY
		0000076432	66.42 OFFICE SUP BRK ROOM & TRAVEL,
		0000076379	100.69 REGISTRATION/OFFICE SUPPLIES

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NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
=====				
		TOTAL:	17,614.51	
UNITED PARCEL SERVICE	00005456	0000076440	25.00	SHIPPING CHARGES
		0000076440	24.51	SHIPPING CHARGES
		0000076440	12.06	SHIPPING CHARGES
		=====		
		TOTAL:	61.57	
		=====		
		REPORT TOTAL:	17,676.08	

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 02/23/2016

TOTALS BY FUND

FUND NO	FUND NAME	AMOUNT
000	GENERAL FUND	5,069.43
103	GRANTS AND DONATIONS	3,583.45
116	STREET	483.59
410	WATER/SEWER	2,117.64
493	STORM WATER	127.61
498	AMBULANCE FUND	40.74
517	CENTRAL SERVICES	5,953.66
519	EQUIPMENT RENTAL	187.21
528	BUILD MAINTENANCE	112.75
	TOTAL	17,676.08

CHANGES TO BE MADE SHOULD BE LISTED BELOW

VEND NO.	P.O. NO.	AMT LISTED	CORRECTED AMT	ACTION TO BE TAKEN
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CORRECT AMOUNT TO BE PAID

*
* CLAIMS APPROVAL *
*
* WE, THE UNDERSIGNED COUNCILMEN OF THE CITY OF MOSES LAKE, WASHINGTON, DO HEREBY CERTIFY THAT THE MERCHANDISE *
* OR SERVICES SPECIFIED HAVE BEEN RECEIVED AND THAT ABOVE CLAIMS ARE APPROVED, AS NOTED, FOR PAYMENT *
* IN THE AMOUNT OF \$17,676.08 THIS 23RD DAY OF FEBRUARY, 2016 *
*
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* *
* COUNCIL MEMBER COUNCIL MEMBER *
*
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* *
* COUNCIL MEMBER FINANCE DIRECTOR *

DATE 2/16/16
TIME 14:34:58

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 02/23/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
CHS INC	00000249	0000076300	10,640.52	FUEL FOR VEHICLES
		=====		
		TOTAL:	10,640.52	
DATABAR	00007974	0000076358	440.80	MAIL UTILITY BILLS
		0000076358	440.80	MAIL UTILITY BILLS
		0000076358	440.80	MAIL UTILITY BILLS
		0000076358	440.80	MAIL UTILITY BILLS
		0000076358	440.80	MAIL UTILITY BILLS
		=====		
		TOTAL:	2,204.00	
HOME DEPOT CREDIT SERVICES	00007824	0000076412	231.45	MISC SUPPLIES
		0000076412	450.78	MISC SUPPLIES
		0000076412	229.91	MISC SUPPLIES
		0000076412	106.24	MISC SUPPLIES
		0000076412	201.04	MISC SUPPLIES
		0000076412	216.35	MISC SUPPLIES
		0000076412	10.50	MISC SUPPLIES
		0000076412	37.68	MISC SUPPLIES
		0000076412	103.75	MISC SUPPLIES
		0000076412	54.91	MISC SUPPLIES
		=====		
		TOTAL:	1,642.61	
LOWES	00003886	0000076350	266.26	MISC SUPPLIES
		0000076350	73.61	MISC SUPPLIES
		0000076350	38.33	MISC SUPPLIES
		0000076350	62.50	MISC SUPPLIES
		0000076350	97.16	MISC SUPPLIES

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NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
		0000076350	126.71	MISC SUPPLIES
		0000076350	22.51	MISC SUPPLIES
		0000076350	9.20	MISC SUPPLIES
		0000076350	26.09	MISC SUPPLIES
		0000076350	48.09	MISC SUPPLIES
		0000076350	27.12	MISC SUPPLIES
		0000076350	6.95	MISC SUPPLIES
		=====		
		TOTAL:	804.53	
PUD OF GRANT COUNTY	00001501			
		0000076410	1,732.44	ELECTRIC SERVICE
		0000076410	21.15	ELECTRIC SERVICE
		0000076410	542.73	ELECTRIC SERVICE
		0000076410	194.83	ELECTRIC SERVICE
		0000076410	651.60	ELECTRIC SERVICE
		0000076410	32.17	ELECTRIC SERVICE
		0000076410	2,684.24	ELECTRIC SERVICE
		0000076410	24.20	ELECTRIC SERVICE
		0000076410	1,759.59	ELECTRIC SERVICE
		0000076410	525.23	ELECTRIC SERVICE
		0000076410	49.85	ELECTRIC SERVICE
		0000076410	209.32	ELECTRIC SERVICE
		0000076410	26.63	ELECTRIC SERVICE
		0000076410	2,299.55	ELECTRIC SERVICE
		0000076410	284.97	ELECTRIC SERVICE
		0000076410	2,462.74	ELECTRIC SERVICE
		0000076410	19,836.97	ELECTRIC SERVICE

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NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
PUD OF GRANT COUNTY	00001501			
		0000076410	15,274.67	ELECTRIC SERVICE
		0000076410	214.74	ELECTRIC SERVICE
		0000076410	3,883.01	ELECTRIC SERVICE
		0000076410	1,353.23	ELECTRIC SERVICE
		0000076410	1,741.46	ELECTRIC SERVICE
		0000076410	3,376.52	ELECTRIC SERVICE
		=====		
		TOTAL:	59,181.84	
UNITED PARCEL SERVICE	00005456			
		0000076352	50.00	SHIPPING CHARGES
		0000076352	11.57	SHIPPING CHARGES
		0000076352	10.00	SHIPPING CHARGES
		=====		
		TOTAL:	71.57	
		=====		
		REPORT TOTAL:	74,545.07	

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 02/23/2016

TOTALS BY FUND

FUND NO	FUND NAME	AMOUNT
000	GENERAL FUND	12,167.94
116	STREET	3,077.82
410	WATER/SEWER	36,442.34
490	SANITATION	440.80
493	STORM WATER	440.80
495	AIRPORT	214.74
498	AMBULANCE FUND	440.80
519	EQUIPMENT RENTAL	10,650.52
528	BUILD MAINTENANCE	10,669.31
	TOTAL	74,545.07

CHANGES TO BE MADE SHOULD BE LISTED BELOW

VEND NO.	P.O. NO.	AMT LISTED	CORRECTED AMT	ACTION TO BE TAKEN
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CORRECT AMOUNT TO BE PAID

CLAIMS APPROVAL

WE, THE UNDERSIGNED COUNCILMEN OF THE CITY OF MOSES LAKE, WASHINGTON, DO HEREBY CERTIFY THAT THE MERCHANDISE OR SERVICES SPECIFIED HAVE BEEN RECEIVED AND THAT ABOVE CLAIMS ARE APPROVED, AS NOTED, FOR PAYMENT IN THE AMOUNT OF \$74,545.07 THIS 23RD DAY OF FEBRUARY, 2016

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COUNCIL MEMBER	COUNCIL MEMBER
.....
COUNCIL MEMBER	FINANCE DIRECTOR

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 02/23/2016

NAME OF VENDOR	VENDOR NO	Expenditure Account		
Department	Object Description	P.O. Number	P.O. Amount	Purpose of Purchase
=====				
A & H PRINTERS	00000001			
		0000076425	161.85	LORI & TINA'S BUS CARDS
		0000076393	46.67	PRINTING
		0000076337	250.49	MTR LOCATION CARDS/MTR CHNG
		=====		
		TOTAL:	459.01	
AG WEST DISTRIBUTING CO INC	00006842			
		0000076331	72.83	MISC SUPPLIES
		0000076336	69.27	MISC SUPPLIES
		0000076336	132.98	MISC SUPPLIES
		=====		
		TOTAL:	275.08	
AMERIGAS	00007048			
		0000076338	10.43	PROPANE
		=====		
		TOTAL:	10.43	
BASIN SEPTIC SERVICES	00000166			
		0000076308	411.08	SEPTIC SERVICE
		0000076308	431.60	SEPTIC SERVICE
		=====		
		TOTAL:	842.68	
BATTERY SYSTEMS	00004673			
		0000076339	92.12	BATTERY
		=====		
		TOTAL:	92.12	
BECKWITH & KUFFEL INDUSTRIAL	00004165			
		0000076341	1,974.85	AEON PD LUBE/5 GAL
		=====		
		TOTAL:	1,974.85	
BEDFORD TECHNOLOGY	00006899			
		0000076072	2,122.49	DOG PARK BENCHES
		=====		
		TOTAL:	2,122.49	
BIG SKY FIRE/AFFIRMED MEDICAL	00006233			
		0000076340	70.12	FIRST AID SUPPLIES
		=====		
		TOTAL:	70.12	
BOUND TREE MEDICAL LLC	00006022			
		0000076421	4,496.66	MEDICAL SUPPLIES
		=====		
		TOTAL:	4,496.66	
BUD CLARY TOYOTA CHEVROLET	00000150			
		0000076342	112.35	SL-HOSE/SL-N-HOSE

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NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
		TOTAL:	112.35	
BUREAU OF RECLAMATION	00003040	0000076343	546.35	GROUNDWATER PERMIT
		TOTAL:	546.35	
CASCADE NATURAL GAS CORP	00000203	0000076327	123.32	SNS GAS USAGE
		0000076408	807.30	NAT GAS SERVICE
		0000076408	982.84	NAT GAS SERVICE
		TOTAL:	1,913.46	
CEDAR STREET CLEANERS	00004655	0000076389	298.62	UNIFORM MAINTENANCE
		TOTAL:	298.62	
CENTRAL MACHINERY SALES INC	00002779	0000076344	34.36	MISC SUPPLIES
		0000076344	188.03	MISC SUPPLIES
		TOTAL:	222.39	
CENTRAL WASHINGTON CONCRETE	00003603	0000076303	1,170.97	MISC SUPPLIES
		TOTAL:	1,170.97	
CITY OF MOSES LAKE	00008201	0000076364	320.55	WATER SERVICE
		TOTAL:	320.55	
	00008107	0000076434	.60	EXCISE TAX
		TOTAL:	.60	
	00008201	0000076364	202.07	WATER SERVICE
		TOTAL:	202.07	
	00008107	0000076434	12.93	EXCISE TAX
		0000076434	47.47	EXCISE TAX
		0000076434	.08	EXCISE TAX
		0000076434	91.81	EXCISE TAX

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NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
		TOTAL:	152.29	
	00008201	0000076364	83.32	WATER SERVICE
		0000076364	127.44	WATER SERVICE
		TOTAL:	210.76	
	00008107	0000076434	.98	EXCISE TAX
		TOTAL:	.98	
	00008201	0000076364	91.71	WATER SERVICE
		TOTAL:	91.71	
	00008107	0000076434	1.93	EXCISE TAX
		0000076434	.28	EXCISE TAX
		0000076434	5.93	EXCISE TAX
		0000076434	1.69	EXCISE TAX
		TOTAL:	9.83	
	00008201	0000076364	174.68	WATER SERVICE
		0000076364	1,602.90	WATER SERVICE
		TOTAL:	1,777.58	
	00008107	0000076434	16,706.46	EXCISE TAX
		0000076434	6,732.50	EXCISE TAX
		0000076434	2,576.21	EXCISE TAX
		0000076434	14,586.03	EXCISE TAX
		0000076434	1,061.35	EXCISE TAX
		TOTAL:	41,662.55	
	00008201	0000076364	143.06	WATER SERVICE
		TOTAL:	143.06	
	00008107			

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 02/23/2016

NAME OF VENDOR	VENDOR NO	Expenditure Account		
Department	Object Description	P.O. Number	P.O. Amount	Purpose of Purchase
=====				
		0000076434	2,887.85	EXCISE TAX
		0000076434	3.96	EXCISE TAX
		0000076434	.12	EXCISE TAX
		0000076434	16.17	EXCISE TAX
		0000076434	1.22	EXCISE TAX
		=====		
		TOTAL:	2,909.32	
	00008201			
		0000076364	279.72	WATER SERVICE
		0000076364	622.48	WATER SERVICE
		0000076364	374.43	WATER SERVICE
		0000076364	347.48	WATER SERVICE
		0000076364	784.24	WATER SERVICE
		0000076364	127.77	WATER SERVICE
		0000076364	96.93	WATER SERVICE
		=====		
		TOTAL:	2,633.05	
CIVICPLUS	00005608			
		0000076437	3,224.03	ANNUAL SUPPORT FEE
		=====		
		TOTAL:	3,224.03	
COLUMBIA BASIN DAILY HERALD	00000210			
		0000076334	228.10	
		0000076334	228.10	
		=====		
		TOTAL:	456.20	
COLUMBIA BEARING BDI	00000274			
		0000076322	114.20	MISC SUPPLIES
		0000076345	31.98	BELT
		=====		
		TOTAL:	146.18	
COLUMBIA ELECTRIC SUPPLY	00005972			
		0000076346	86.77	LED LAMPS
		=====		
		TOTAL:	86.77	
COMMERCIAL TIRE	00005968			
		0000076347	2,260.67	TIRES

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 02/23/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
		TOTAL:	2,260.67	
CONFLUENCE HEALTH	00005069	0000076411	285.28	CDL EXAMS, HEP A SHOTS
		0000076411	312.00	CDL EXAMS, HEP A SHOTS
		TOTAL:	597.28	
CONSOLIDATED ELECTRIC DIST	00000819	0000076348	102.41	MISC SUPPLIES
		0000076348	5.75	MISC SUPPLIES
		0000076348	64.74	MISC SUPPLIES
		0000076348	322.51	MISC SUPPLIES
		0000076348	44.65	MISC SUPPLIES
		0000076348	26.14	MISC SUPPLIES
		TOTAL:	566.20	
CORNELL W CLAYTON	00003288	0000076323	149.50	MAC PRESENTER MILEAGE
		TOTAL:	149.50	
DAY WIRELESS SYSTEMS	00005517	0000076349	24.87	MINITOR V BATTERY PACK
		TOTAL:	24.87	
DEPT OF ECOLOGY	00003221	0000076320	6,618.00	STORMWATER ANNUAL PERMIT
		TOTAL:	6,618.00	
DEPT OF HEALTH	00005763	0000076351	11,961.30	OPERATING PERMIT FEE
		TOTAL:	11,961.30	
DEPT OF LICENSING	00007895	0000076311	30.00	NOTARY APPLICATION - LORI W
		TOTAL:	30.00	
E F RECOVERY	00007244	0000076407	3,977.50	PATIENT BILLING / JANUARY
		0000076407	729.30	PATIENT BILLING / JANUARY
		0000076407	67.62	PATIENT BILLING / JANUARY

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 02/23/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number P.O. Amount	Purpose of Purchase
=====			
		TOTAL: 4,774.42	
EASTERN CASCADE DIST	00006909	0000076391 63.25	DRINKING WATER
=====			
		TOTAL: 63.25	
FABER INDUSTRIAL SUPPLY	00000501	0000076310 311.78	MISC SUPPLIES
		0000076310 270.51	MISC SUPPLIES
		0000076353 249.50	MISC SUPPLIES
		0000076353 257.50	MISC SUPPLIES
		0000076353 7.16	MISC SUPPLIES
=====			
		TOTAL: 1,096.45	
FASTENAL COMPANY	00007372	0000076356 2,286.25	MISC SUPPLIES
=====			
		TOTAL: 2,286.25	
FERGUSON ENTERPRISES INC #3007	00005482	0000076366 171.76	WATER SLINGER/SLEEVE/SPACER/CM
=====			
		TOTAL: 171.76	
FERRELLGAS	00002207	0000076359 131.31	DOCK CYLINDER
=====			
		TOTAL: 131.31	
FIRE PROGRAMS	00005760	0000076419 1,485.00	FIRE PROGRAMS / SUPPORT
=====			
		TOTAL: 1,485.00	
GAME TIME INC	00004821	0000076071 13,253.79	SLIDE REPLACEMENT PARTS
=====			
		TOTAL: 13,253.79	
GENERAL FIRE APPARATUS INC	00004002	0000076365 244.93	AKRON REPAIR KIT
=====			
		TOTAL: 244.93	
GRAINGER PARTS OPERATIONS	00002755	0000076321 484.39	MISC SUPPLIES
		0000076360 52.48	MAINT & JANITORIAL SUPPLIES
		0000076360 186.88	MAINT & JANITORIAL SUPPLIES

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 02/23/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account		Purpose of Purchase
		P.O. Number	P.O. Amount	
		0000076360	13.76	MAINT & JANITORIAL SUPPLIES
		0000076360	240.19	MAINT & JANITORIAL SUPPLIES
		0000076360	313.18	MAINT & JANITORIAL SUPPLIES
		=====		
		TOTAL:	1,290.88	
GRANT CO SOLID WASTE DEPT	00000640			
		0000076363	19,088.92	LANDFILL DUMPING FEES
		=====		
		TOTAL:	19,088.92	
GRANT COUNTY TECHNOLOGY	00005535			
		0000076415	60.00	SERVICES
		=====		
		TOTAL:	60.00	
IDEAL MFG INC	00005546			
		0000076385	176.65	PROX SENSORS/CORDSETS/CM
		0000076385	176.64	PROX SENSORS/CORDSETS/CM
		=====		
		TOTAL:	353.29	
JERRYS AUTO SUPPLY	00005835			
		0000076367	398.53	MISC SUPPLIES/CREDIT MEMOS
		=====		
		TOTAL:	398.53	
KATHERINE L KENISON PS	00006980			
		0000076361	9,440.00	PROF SERVICE/CITY ATTY
		0000076361	3,280.00	PROF SERVICE/CITY ATTY
		=====		
		TOTAL:	12,720.00	
KONE INC	00006438			
		0000076368	64.23	ELEVATOR MAINT AGREEMENT
		0000076368	365.08	ELEVATOR MAINT AGREEMENT
		=====		
		TOTAL:	429.31	
KONICA MINOLTA BUSINESS SOL	00007194			
		0000076357	230.16	MAINT AGREE/CH COPIER
		=====		
		TOTAL:	230.16	
L E I R A	00005227			
		0000076394	100.00	MEMBERSHIP
		=====		
		TOTAL:	100.00	
MARCY MASLEN	00005198			
		0000076392	85.18	UNIFORMS
		=====		
		TOTAL:	85.18	

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 02/23/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
MEYER, FLUEGGE & TENNEY INC PS	00004556	0000076424	8,654.98	ATTORNEY FOR THE CITY - WINCO
		TOTAL:	8,654.98	
MOSES LAKE RENTAL	00003550	0000076325	22.44	
		TOTAL:	22.44	
MOSES LAKE SOCCER TOTS	00007063	0000076333	500.00	MISC SUPPLIES
		TOTAL:	500.00	
MOSES LAKE STEEL SUPPLY	00001268	0000076317	198.87	MISC SUPPLIES
		0000076317	20.12	MISC SUPPLIES
		0000076369	11.85	MISC SUPPLIES
		0000076369	116.98	MISC SUPPLIES
		TOTAL:	347.82	
MOUNTAINEERS BOOKS	00006722	0000076324	83.68	MAC RESALE - BOOKS
		TOTAL:	83.68	
MUSCLE CARS AND UPHOLSTERY	00007634	0000076386	350.70	REPAIR SEAT CUSHIONS
		TOTAL:	350.70	
NORCO ENTERPRISES INC	00006590	0000076401	520.38	MEDICAL OXYGEN
		TOTAL:	520.38	
NORTHSTAR CHEMICAL INC	00006113	0000076370	1,892.80	SODIUM HYPOCHLORITE
		TOTAL:	1,892.80	
OASIS AUTO SPA	00004834	0000076371	283.50	CAR WASHES
		TOTAL:	283.50	
OREILLY AUTO PARTS	00004593	0000076372	100.34	FLOOR MATS
		0000076372	74.68	FLOOR MATS
		TOTAL:	175.02	
OXARC INC	00001412			

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 02/23/2016

NAME OF VENDOR	VENDOR NO	Expenditure Account		
Department	Object Description	P.O. Number	P.O. Amount	Purpose of Purchase
=====				
		0000076426	3.76	SALES TAX MISSED
		0000076307	37.83	MISC SUPPLIES
		0000076373	74.77	HARD HATS
		=====		
		TOTAL:	116.36	
PENGUIN RANDOM HOUSE LLC	00004865			
		0000076329	169.90	MISC SUPPLIES
		=====		
		TOTAL:	169.90	
PUD OF GRANT COUNTY	00001501			
		0000076383	1,381.10	ELEC SERVICE/ST LIGHTS
		0000076383	37,664.89	ELEC SERVICE/ST LIGHTS
		=====		
		TOTAL:	39,045.99	
QUILL CORPORATION	00004811			
		0000076418	280.05	PENCIL SHARPENER, TEA
		0000076362	71.17	STORAGE BOXES, CLIPS
		0000076418	40.97	PENCIL SHARPENER, TEA
		=====		
		TOTAL:	392.19	
REDFLEX TRAFFIC SYSTEMS	00004837			
		0000076354	27,024.77	PROF SERV/RED LIGHT TICKETS
		=====		
		TOTAL:	27,024.77	
ROADWISE INC	00004402			
		0000076374	13,468.02	RAPID THAW
		=====		
		TOTAL:	13,468.02	
SAMARITAN HEALTHCARE	00001836			
		0000076406	80.00	MEDICAL SUPPLIES / DEXTROSE
		=====		
		TOTAL:	80.00	
SCHAEFFER MFG COMPANY	00003823			
		0000076375	861.12	TRANS FLUID/HTC SUPREME
		=====		
		TOTAL:	861.12	
SEA WESTERN INC	00001879			
		0000076400	135.94	MSA SPECTACLE KIT
		=====		
		TOTAL:	135.94	
SHERWIN-WILLIAMS	00006229			
		0000076319	48.89	MISC SUPPLIES

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 02/23/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account		Purpose of Purchase
		P.O. Number	P.O. Amount	
		0000076376	26.41	PAINT/PAINT SUPPLIES
		=====		
		TOTAL:	75.30	
SHIRTBUILDERS INC	00004022			
		0000076405	390.64	UNIFORMS
		0000076405	390.64	UNIFORMS
		=====		
		TOTAL:	781.28	
SHRED IT	00003144			
		0000076355	13.01	RECORDS DESTRUCTION
		0000076355	13.01	RECORDS DESTRUCTION
		0000076355	26.06	RECORDS DESTRUCTION
		0000076355	26.06	RECORDS DESTRUCTION
		0000076355	26.07	RECORDS DESTRUCTION
		0000076355	8.69	RECORDS DESTRUCTION
		0000076355	8.69	RECORDS DESTRUCTION
		0000076355	8.69	RECORDS DESTRUCTION
		=====		
		TOTAL:	130.28	
STATE AUDITORS OFFICE	00003249			
		0000076435	232.75	PROF SERVICE/GENERAL AUDIT
		=====		
		TOTAL:	232.75	
SUPPLYWORKS	00003053			
		0000076377	326.55	JANITORIAL SUPPLIES
		0000076377	531.79	JANITORIAL SUPPLIES
		=====		
		TOTAL:	858.34	
UTIL UNDRGRND LOCATION CENTER	00004598			
		0000076315	22.36	UNDERGROUND UTILITY LOCATES
		0000076315	22.36	UNDERGROUND UTILITY LOCATES
		0000076315	22.36	UNDERGROUND UTILITY LOCATES
		=====		
		TOTAL:	67.08	
VERIZON WIRELESS	00002107			
		0000076409	40.01	CELL PHONE SERVICE
		0000076409	25.57	CELL PHONE SERVICE

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 02/23/2016

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
VERIZON WIRELESS	00002107	0000076409	600.19	CELL PHONE SERVICE
		0000076409	40.01	CELL PHONE SERVICE
		0000076409	80.02	CELL PHONE SERVICE
		0000076409	40.01	CELL PHONE SERVICE
		0000076409	40.01	CELL PHONE SERVICE
		0000076409	40.01	CELL PHONE SERVICE
		=====		
		TOTAL:	905.83	
WA CITIES INSURANCE AUTHORITY	00005203	0000076312	40.00	NOTARY BOND
		=====		
		TOTAL:	40.00	
WA ST CRIMINAL JUSTICE TRNG	00003831	0000076390	190.00	REGISTRATION
		=====		
		TOTAL:	190.00	
WEAVER EXTERMINATING SERVICE	00004290	0000076380	69.06	RODENT CONTROL-RD N
		=====		
		TOTAL:	69.06	
WHITNEY EQUIPMENT COMPANY	00004149	0000076381	3,602.37	KIT, RETROFIT
		=====		
		TOTAL:	3,602.37	
WM H REILLY & COMPANY	00006598	0000076382	1,969.50	UV3 BOARD ASSEMBLY
		=====		
		TOTAL:	1,969.50	
Z ENGINEERS PLLC	00005614	0000076316	1,610.00	PROFESS SERV SEWER GEN 2015
		=====		
		TOTAL:	1,610.00	
		=====		
		REPORT TOTAL:	253,763.76	

CITY OF MOSES LAKE
 TABULATION OF CLAIMS TO BE APPROVED
 COUNCIL MEETING OF 02/23/2016

TOTALS BY FUND

FUND NO	FUND NAME	AMOUNT
000	GENERAL FUND	74,536.77
103	GRANTS AND DONATIONS	2,279.61
116	STREET	51,999.13
410	WATER/SEWER	53,499.33
477	WATER SEWER CONSTRUCTION	1,610.00
490	SANITATION	33,683.64
493	STORM WATER	8,132.85
495	AIRPORT	143.06
498	AMBULANCE FUND	13,149.95
517	CENTRAL SERVICES	3,498.28
519	EQUIPMENT RENTAL	4,859.33
528	BUILD MAINTENANCE	6,371.81
	TOTAL	253,763.76

CHANGES TO BE MADE SHOULD BE LISTED BELOW

VEND NO.	P.O. NO.	AMT LISTED	CORRECTED AMT	ACTION TO BE TAKEN
----------	----------	------------	---------------	--------------------

.....
.....
.....

CORRECT AMOUNT TO BE PAID

CLAIMS APPROVAL

WE, THE UNDERSIGNED COUNCILMEN OF THE CITY OF MOSES LAKE, WASHINGTON, DO HEREBY CERTIFY THAT THE MERCHANDISE
 OR SERVICES SPECIFIED HAVE BEEN RECEIVED AND THAT ABOVE CLAIMS ARE APPROVED, AS NOTED, FOR PAYMENT
 IN THE AMOUNT OF \$253,763.76 THIS 23RD DAY OF FEBRUARY, 2016

.....

COUNCIL MEMBER	COUNCIL MEMBER
----------------	----------------

.....

COUNCIL MEMBER	FINANCE DIRECTOR
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CITY OF MOSES LAKE
STAFF REPORT

To: John Williams, City Manager
From: Gilbert Alvarado, Community Development Director
Date: February 19, 2016
Proceeding Type: Motion
Subject: Nelson Road Apartment, LLC - Abandonment of Easement

Legislative History:

• First Presentation:	Feb 1, 2016 – Plat of South Campus – Binding Site Plan
• Second presentation:	
• Action:	Motion

Staff Report Summary

The Solara apartment complex which is a 228 unit Multi-Family project located off of Nelson Road and part of the Plat of South Campus has prompted the abandonment of the attached easement. See Resolution. The subject project is currently under construction and as part of the overall project, two new easements along with an abandonment of an easement will need to occur to continue to move the project forward.

Background

Not applicable at this time.

Fiscal and Policy Implications

Not applicable at this time.

Options

Option	Results
<ul style="list-style-type: none">Abandon Easement as necessary for the Nelson Road Apartments LLC project.	<i>The Nelson Road Apartment LLC project moves continues moves forward with development plan as approved.</i>
<ul style="list-style-type: none">Take no action.	<i>The Nelson Road Apartment LLC project will have to develop and alternate plan.</i>

Staff Recommendation

Staff would recommend that the City Council abandon the subject utility easement and authorize the City Manager to execute the necessary documents in order to accomplish the abandonment.

Attachments

A.	Resolution/Map
----	----------------

Legal Review

The following documents are attached and subject to legal review:

Type of Document	Title of Document	Date Reviewed by Legal Counsel
<ul style="list-style-type: none">N/A		

RESOLUTION NO. 3594

A RESOLUTION AUTHORIZING ABANDONMENT OF AN EASEMENT

RECITALS:

1. Nelson Road Apartments, LLC has requested the City of Moses Lake to abandon the following described easement in its entirety:

An easement for utilities within Revised Parcel H, as delineated on a Grant County, Washington, Record of Survey for the Plat of South Campus Park (Binding Site Plan) Boundary Line Adjustment, A Record of Survey, according to that survey recorded under Auditor's File Number 1346249 records of said County described as follows:

A utility easement of unspecified location and usage being of varying width as shown on said Plat of South Campus Park.

See attached Exhibit B.

Parcel Number 091759708

RESOLVED:

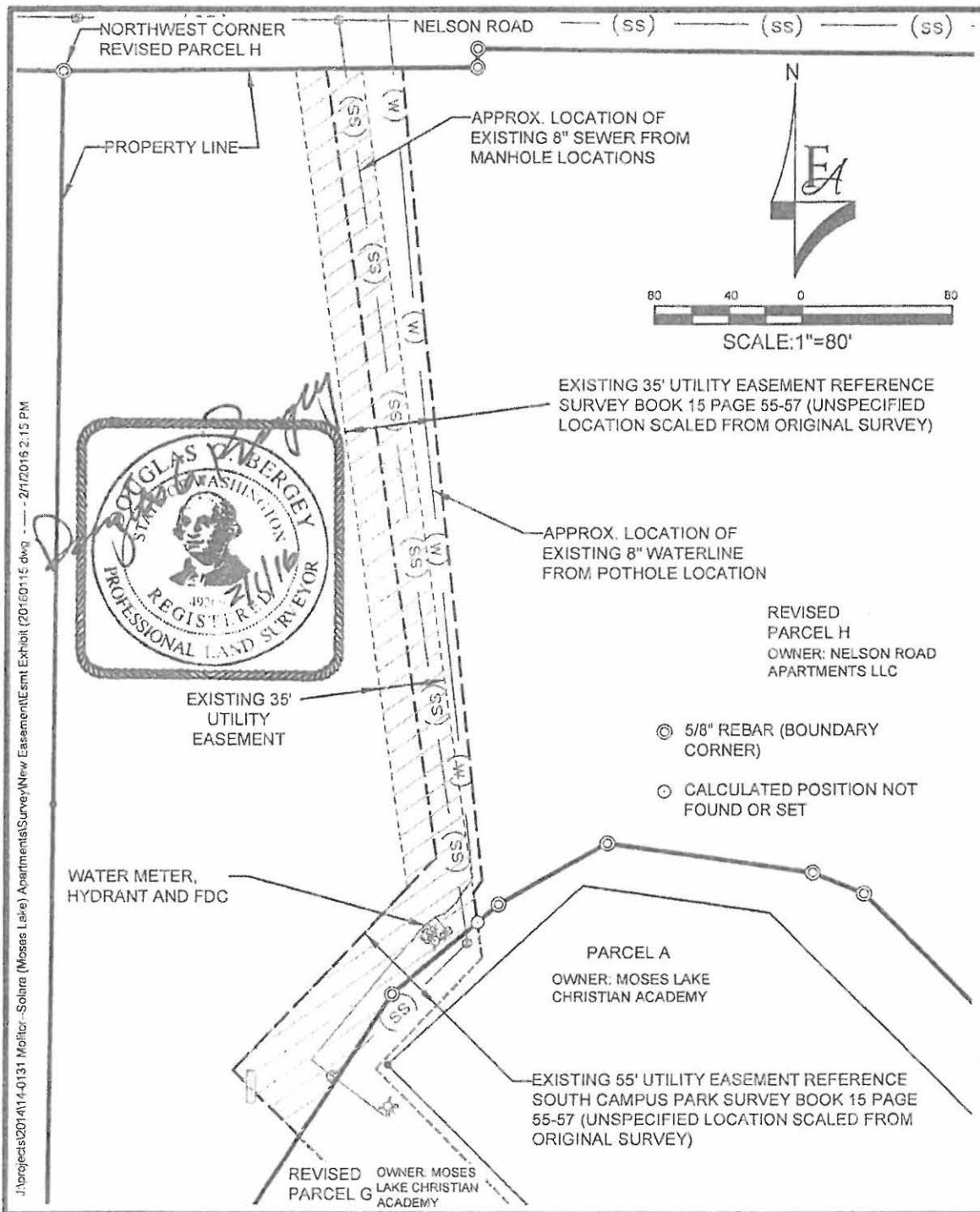
1. The City Council of the City of Moses Lake does resolve that the easement described above will be abandoned and that the City Manager is authorized to execute the necessary documents in order to accomplish that abandonment.

Adopted by the City Council on February 23, 2016.

ATTEST:

Todd Voth, Mayor

W. Robert Taylor, Finance Director



FORSGREN
Associates Inc.

112 OLDS STATION ROAD, STE A, WENATCHEE, WA 98801
PH: 509.667.1426 FAX: 509.663.6166

EXHIBIT B
NELSON ROAD APARTMENTS, LLC
EXISTING UTILITY EASEMENT
PORTIONS TO BE VACATED

PROJECT NUMBER
08-14-0131

DATE
FEBRUARY 1, 2016

February 18th, 2016

TO: City Manager
For City Council Consideration

FROM: Municipal Services Director

**SUBJECT: ACCEPT EASEMENT
NELSON ROAD APARTMENTS, LLC**

The attached resolution is to accept an access easement from Nelson Road Apartments, LLC for municipal purposes to access water and/or sewer meters located at the Solara Apartment Homes.

A copy of the resolution, easement and site map are enclosed for council consideration.

Respectfully submitted,



Gary G. Harer, PE/PLS
Municipal Services Director

encl.

cc: David Thompson - Development Engineering Manager

RESOLUTION NO. 3592

**A RESOLUTION ACCEPTING EASEMENT TO THE CITY OF MOSES LAKE FROM
NELSON ROAD APARTMENTS, LLC**

Recitals:

1. Resolution No. 238 provides all grants of real estate, or any interest therein, to the City of Moses Lake, shall not be accepted until a resolution has been duly passed by the City Council.
2. Nelson Road Apartments, LLC have presented an easement to the City of Moses Lake.

Resolved:

1. Easements for municipal purposes and uses for the following described property is to maintain, repair and operate the city's designated utility is hereby accepted by the City of Moses Lake:

Legal Description: Section 25, Township 19 North, Range 28 East, W.M., Moses Lake, Grant County Washington

Revised Parcel H of Plat of South Campus Park (Binding Site Plan) Boundary Line Adjustment, A Record of Survey, according to that survey filed under Auditor's File Number 1346249, records of Grant County, Washington

Grant County Parcel No. 091759708

ACCEPTED by the City Council on February 23rd, 2016.

Todd Voth, Mayor

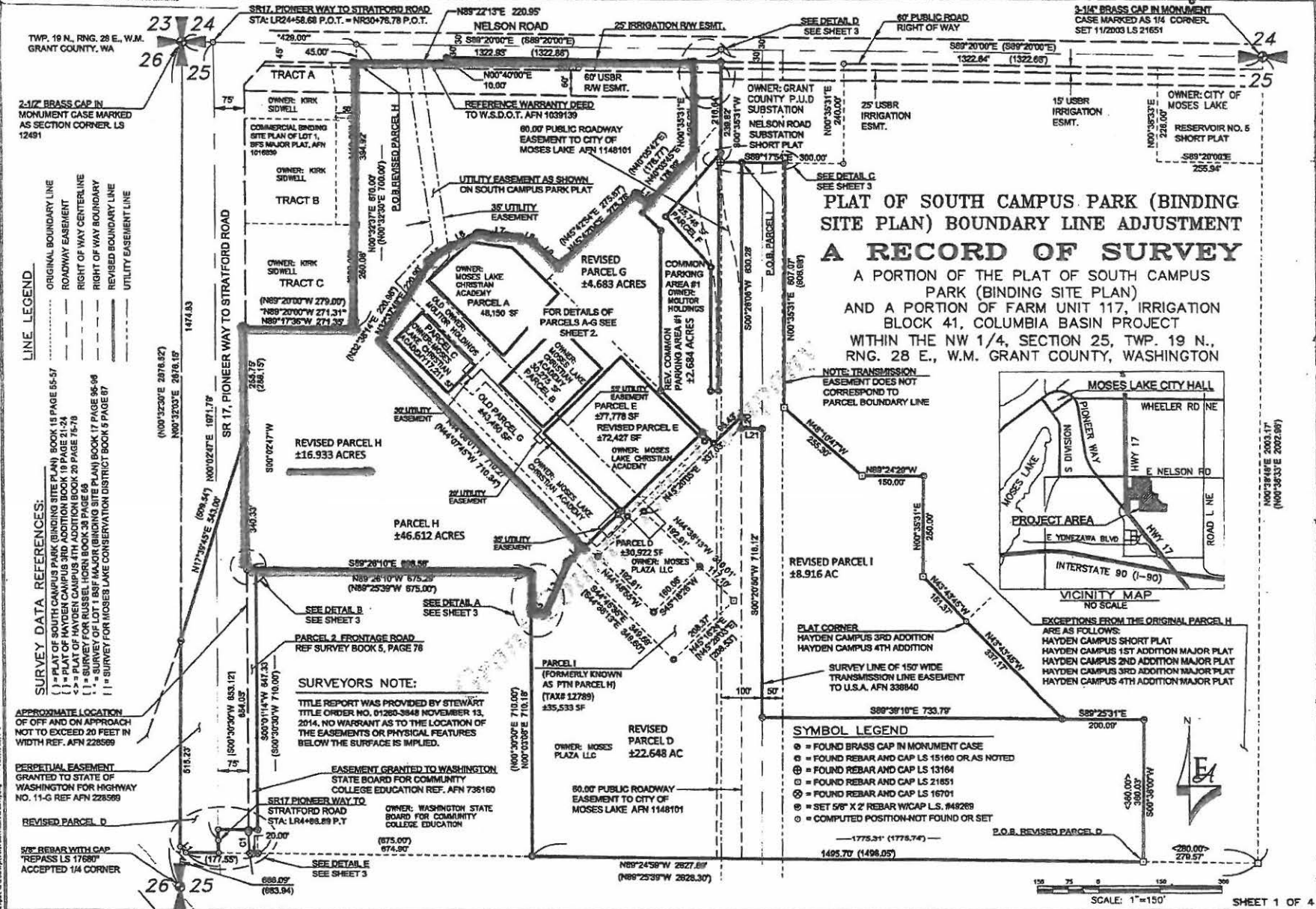
ATTEST:

W. Robert Taylor, Finance Director

1346249

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SURVEYOR'S CERTIFICATE
 This map correctly represents a survey made by me or under my direction in conformance with the requirements of the Survey Recording Act at the request of Molitor Holdings in October 2014.
 Signed and Sealed DOUGLAS BERGER
 Registration No. 42269



PLAT OF SOUTH CAMPUS PARK (BINDING SITE PLAN) BOUNDARY LINE ADJUSTMENT
A RECORD OF SURVEY
 WITHIN THE NW 1/4, SECTION 25, TWP. 19 N., RNG. 28 E., W.M. GRANT COUNTY, WASHINGTON

FORSGREN Associates Inc.
 112 OLDS STATION ROAD, BITE A, WENATCHEE, WA 98801
 TEL: 509.867.1436 FAX: 509.863.6166

AUDITOR'S CERTIFICATE
 Filed for record this 10 day of April 2015
 at 1:30pm, in book 70 of surveys at page(s) 100-103
 at the request of Molitor Holdings
 Deputy Michelle Johnson COUNTY AUDITOR

SCALE: 1"=150'
 DRAFTED: KLS
 DATE: 04/09/2015
 PROJECT NO. 08-14-0131

February 18th, 2016

TO: City Manager
For City Council Consideration

FROM: Municipal Services Director

**SUBJECT: ACCEPT EASEMENT
NELSON ROAD APARTMENTS, LLC**

The attached resolution is to accept a municipal easement from Nelson Road Apartments, LLC as part of the Solara Apartment Homes.

A copy of the resolution, easement and site map are enclosed for council consideration.

Respectfully submitted,



Gary G. Harer, PE/PLS
Municipal Services Director

encl.

cc: David Thompson - Development Engineering Manager

RESOLUTION NO. 3593

A RESOLUTION ACCEPTING AN EASEMENT TO THE CITY OF MOSES LAKE FROM NELSON ROAD APARTMENTS, LLC

Recitals:

1. Resolution No. 238 provides all grants of real estate, or any interest therein, to the City of Moses Lake, shall not be accepted until a resolution has been duly passed by the City Council.
2. Nelson Road Apartments, LLC have presented an easement to the City of Moses Lake.

Resolved:

1. Easements for municipal purposes and uses for the following described property is hereby accepted by the City of Moses Lake:

Located within Section 25, Township 19 North, Range 28 East, W.M., Moses Lake, Grant County Washington.

Commencing at the Northwest corner of Revised Parcel H of Plat of South Campus Park (Binding Site Plan) Boundary Line Adjustment, A Record of Survey, according to that survey filed under Auditor's File Number 1346249, records of Grant County, Washington;

Thence North 89°22'00" East 139.63 feet along the north line of said Revised Parcel H and the South Right of Way of a County Road know as Nelson Road to the **Point of Beginning** of this description;
Thence leaving said right of way, South 8°05'53" East 429.04 feet on a line 10.00' west of and parallel to a buried sanitary sewer line;

Thence leaving said parallel line, South 43°20'47" West 22.83 feet;

Thence continue South 43°20'47" West 134.82 feet;

Thence South 44°24'49" East 50.50 feet to a point on a common line to Revised Parcel H and Revised Parcel G of said Record of Survey;

Thence along said common line, North 32°37'49" East 91.48 feet to a 5/8" rebar;

Thence continue North 49°42'42" East 59.97 feet;

Thence leaving said common line, North 7°52'37" West 15.81 feet to a point 5.00 feet southerly and easterly of and parallel to a buried water line;

Thence easterly and northerly along said parallel line, North 34°41'01" East 8.18 feet;

Thence North 6°03'22" West 302.56 feet;

Thence North 5°13'34" West 137.42 feet to a point on said South Right of Way of Nelson Road;

Thence South 89°22'00" West 40.69 feet to the **Point of Beginning**.

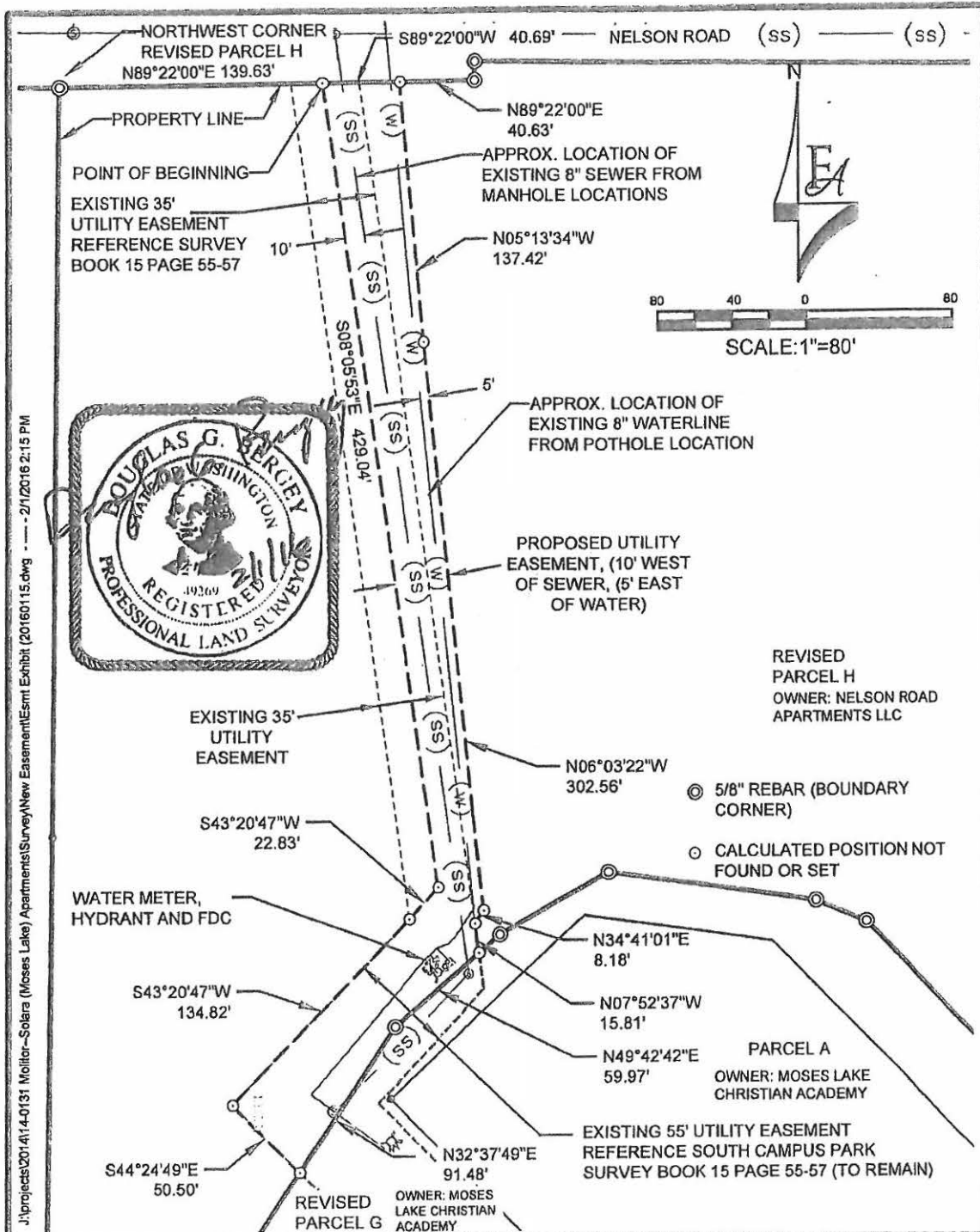
Parcel Number: 091759708

ACCEPTED by the City Council on February 23rd, 2016.

Todd Voth, Mayor

ATTEST:

W. Robert Taylor, Finance Director



FORSGREN
Associates Inc.
112 OLDS STATION ROAD, STE A, WENATCHEE, WA 98801
PH: 509.667.1426 FAX: 509.663.6166

EXHIBIT C
NELSON ROAD APARTMENTS, LLC
PROPOSED UTILITY EASEMENT
FOR EXISTING UTILITIES

PROJECT NUMBER
08-14-0131

DATE
FEBRUARY 1, 2016

J:\projects\2014\14-0131 Molitor-Solara (Moses Lake) Apartments\Survey\New Easement\Esmt Exhibit (20160115.dwg) - 2/1/2016 2:15 PM



CITY OF MOSES LAKE
STAFF REPORT

To: John Williams, City Manager
From: Gilbert Alvarado, Community Development Director
Date: February 19, 2016
Proceeding Type: Grant Transit Authority - Set Date for Public Hearing
Subject: Motion

Legislative History:

• First Presentation:	December 14, 2015 – Boundary Line Adjustment/Vacation Request
• Second presentation:	
• Action:	Motion

Staff Report Summary

The City Council should consider a request from Grant Transit Authority to vacate and relocate a portion of the alley between Lot 8 revised and Lot 13 revised, Block 28 Neppel. In consideration of the vacation request, the Council should set a public hearing to consider the matter.

Background

The Grant Transit Authority purchased the former Benson Funeral Home and adjoining parking lot and demolished the building with the intent to construct a new transit center. As part of the transit center project, the existing alley is proposed to be relocated due to the design of the transit center and the location of the alley.

Agencies of jurisdiction have been notified and have provided comment as part of the record. Comments will be provided to the City Council at the public hearing.

Fiscal and Policy Implications

Not applicable at this time.

Options

<i>Option</i>	<i>Results</i>
<ul style="list-style-type: none">• <i>Set a date for a Public Hearing to consider the request to vacate alley.</i>	<i>The Grant Transit Authority moves forward with their request and is given consideration by the City Council.</i>
<ul style="list-style-type: none">• <i>Take no action.</i>	<i>The Grant Transit Authority project would need to re-designed if possible.</i>

Staff Recommendation

Staff would recommend that the City Council set a public hearing for the March 22, 2016 City Council meeting to consider the alley vacation request.

Attachments

A.	Map/Legal Description
----	-----------------------

Legal Review

The following documents are attached and subject to legal review:

Type of Document	Title of Document	Date Reviewed by Legal Counsel
<ul style="list-style-type: none">• N/A		

RESOLUTION NO. 3595

A RESOLUTION INITIATING THE PROCEDURE FOR VACATING RIGHT-OF-WAY
DEDICATED FOR THE DEVELOPMENT OF AN ALLEY ADJACENT TO LOTS 9 - 17,
BLOCK 28, PLAT OF NEPPEL

RECITALS:

1. There exists right-of-way dedicated for an alley adjacent to Lots 9 - 17, Block 28, Neppel Plat
2. RCW 35.79 provides that a public street may be vacated upon resolution initiated and passed by the legislative authority of the jurisdiction where the street is situated and that such resolution shall fix a time when the petition will be heard and determined and which shall not be more than sixty days nor less than twenty days after the passage of such resolution.

RESOLVED:

1. The vacation of the following described public right-of-way shall be initiated:

All that portion of the 20 foot wide platted alley within Block 28, Neppel according to the plat thereof recorded in Volume 1 of Plats, page 66, records of Grant County, Washington lying southerly and westerly of a line being 10.00 feet equidistant southerly and westerly of the following described centerline:

Commencing at the southwest corner of said Alley also being the southeast corner of Lot 13, said Block 28, thence North $37^{\circ}12'49''$ West on the westerly line of said Alley, a distance of 130.00 feet; thence North $52^{\circ}47'11''$ East, a distance of 10.00 feet to the Point of Beginning of said centerline;

Thence southerly and easterly on a non-tangent 37.50 foot radius curve, concave to the north, the center of which bears North $52^{\circ}47'11''$ East, through a delta angle of $52^{\circ}08'09''$, an arc distance of 34.12 feet, to the beginning of a 35.00 foot radius reverse curve;

Thence easterly and southerly on said reverse curve, through a delta angle of $52^{\circ}08'09''$, an arc distance of 31.85 feet;

Thence South $37^{\circ}12'49''$ East, a distance of 72.75 feet to the southerly line of said Block 28, the terminus of said centerline and a point from which said southwest corner of said Alley bears South $52^{\circ}45'29''$ West, a distance of 38.00 feet.

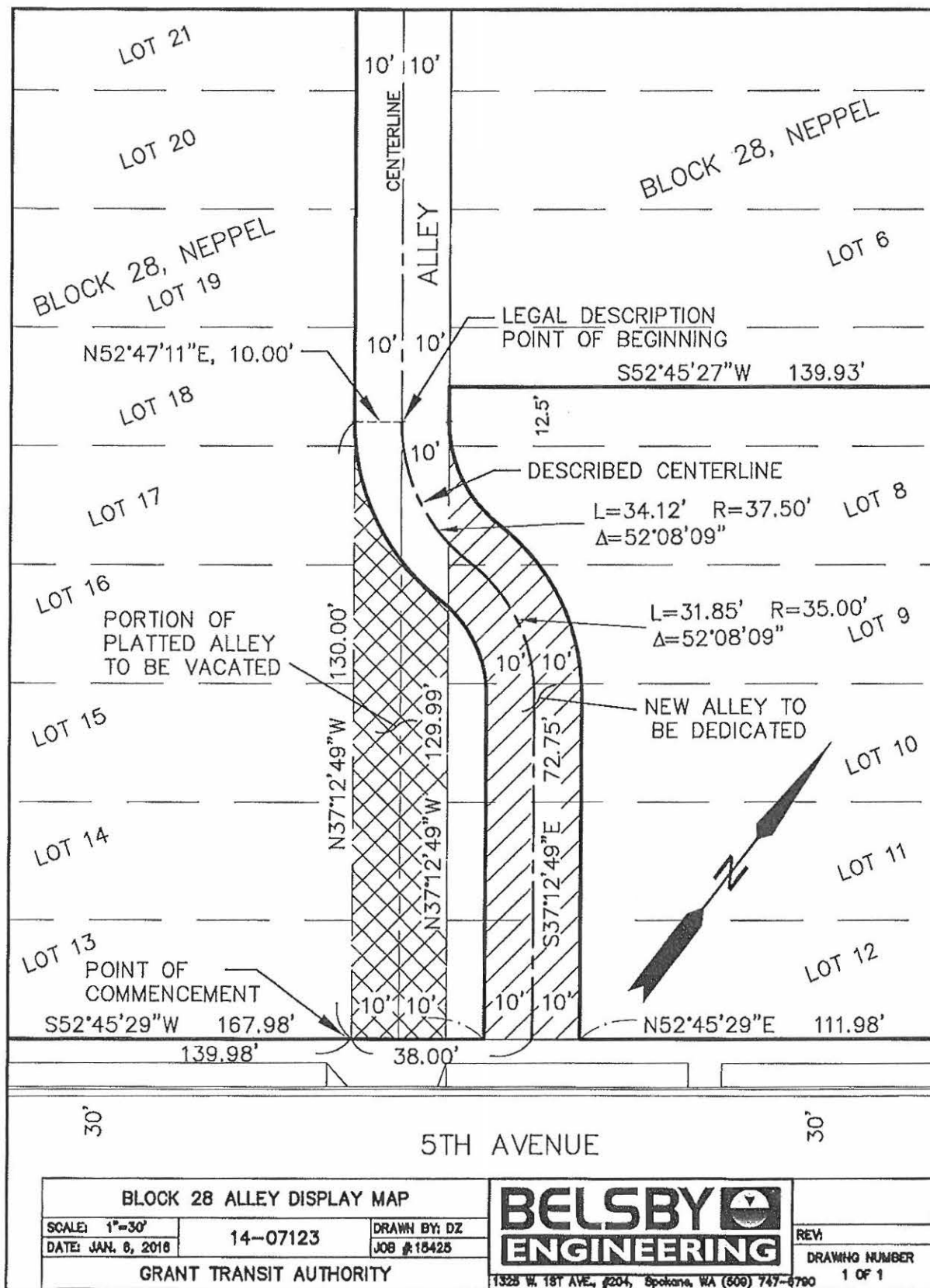
2. A public hearing and the first reading of a vacation ordinance before the City Council shall be set for March 22, 2016, and a second reading of a vacation ordinance shall be set for April 12, 2016.

Adopted by the City Council on February 23, 2016.

Todd Voth, Mayor

ATTEST:

W. Robert Taylor, Finance Director





CITY OF MOSES LAKE
STAFF REPORT

To: John Williams, City Manager
From: Gilbert Alvarado, Community Development Director
Date: February 19, 2016
Proceeding Type: Motion
Subject: Jan Marie Short Plat - Abandonment of Easement

Legislative History:

• First Presentation:	August 2015 – Family Services of Grant County request/meeting
• Second presentation:	
• Action:	Motion

Staff Report Summary

The Family Services of Grant County located at 1402 Craig Street has requested the abandonment of an easement located between Jan Marie Short Plat 2 and 4. See the attached easement and Resolution.

Background

Family Services of Grant County is proposing to locate a new modular on-site and the subject easement would need to be abandoned in order for the placement of modular. See attached map.

Fiscal and Policy Implications

Not applicable at this time.

Options

<i>Option</i>	<i>Results</i>
<ul style="list-style-type: none"><i>Abandon Easement as necessary for the Family Services of Grant County project.</i>	<i>The proposed modular will receive approval to move forward with permitting.</i>
<ul style="list-style-type: none"><i>Take no action.</i>	<i>The proposed modular project would not move forward.</i>

Staff Recommendation

Staff would recommend that the City Council abandon the subject utility easement and authorize the City Manager to execute the necessary documents in order to accomplish the abandonment.

Attachments

A.	Resolution/Map
----	----------------

Legal Review

The following documents are attached and subject to legal review:

Type of Document	Title of Document	Date Reviewed by Legal Counsel
<ul style="list-style-type: none">N/A		

RESOLUTION NO. 3596

A RESOLUTION AUTHORIZING ABANDONMENT OF AN EASEMENT

RECITALS:

1. Family Services of Grant County has requested the City of Moses Lake to abandon the easement on the property described as follows:

That portion of a 10 foot wide Public Utility Easement within Adjusted Lot 2, as shown on Record of Survey-Boundary Line Adjustment per the Survey thereof filed under Auditor's File Number (AFN) 1281567, book 61 of surveys, pages 74 and 75, said Easement dedicated on the Jan Marie Short Plat per the Plat thereof filed under AFN 1094908, book 11 of short plats, pages 84 and 85, said Easement to be abandoned described as 5 feet each side of the following described centerline:

Commencing at the Southeast corner of said Adjusted Lot 2; Thence N00°57'05"W, along the East line of said Adjusted Lot 2, a distance of 344.88 feet to the Southwest corner of Adjusted Lot 4 said Record of Survey-Boundary Line Adjustment filed under Auditor's File Number 1281567; Thence S89°02'55"W along the South line of Lot 4, Jan Marie Short Plat, Replat of Lot 3, per the record thereof filed under AFN 1280030, book 24 of short plats, pages 72 through 74, a distance of 5.00 feet to the TRUE POINT OF BEGINNING; Thence continuing S89°02'55"W along said South line of Lot 4, a distance of 167.64 to the POINT OF TERMINUS of said Easement Abandonment; Said point being N89°09'55"E, 5.00 feet from the Southwest corner of said Lot 4.

2. Potential users of the easement have been notified of the proposed abandonment and no adverse comments were received.

RESOLVED:

1. The City Council of the City of Moses Lake does resolve that the portion of the easement described above will be abandoned and that the City Manager is authorized to execute the necessary documents in order to accomplish that abandonment.

Adopted by the City Council on February 23, 2016.

ATTEST:

Todd Voth, Mayor

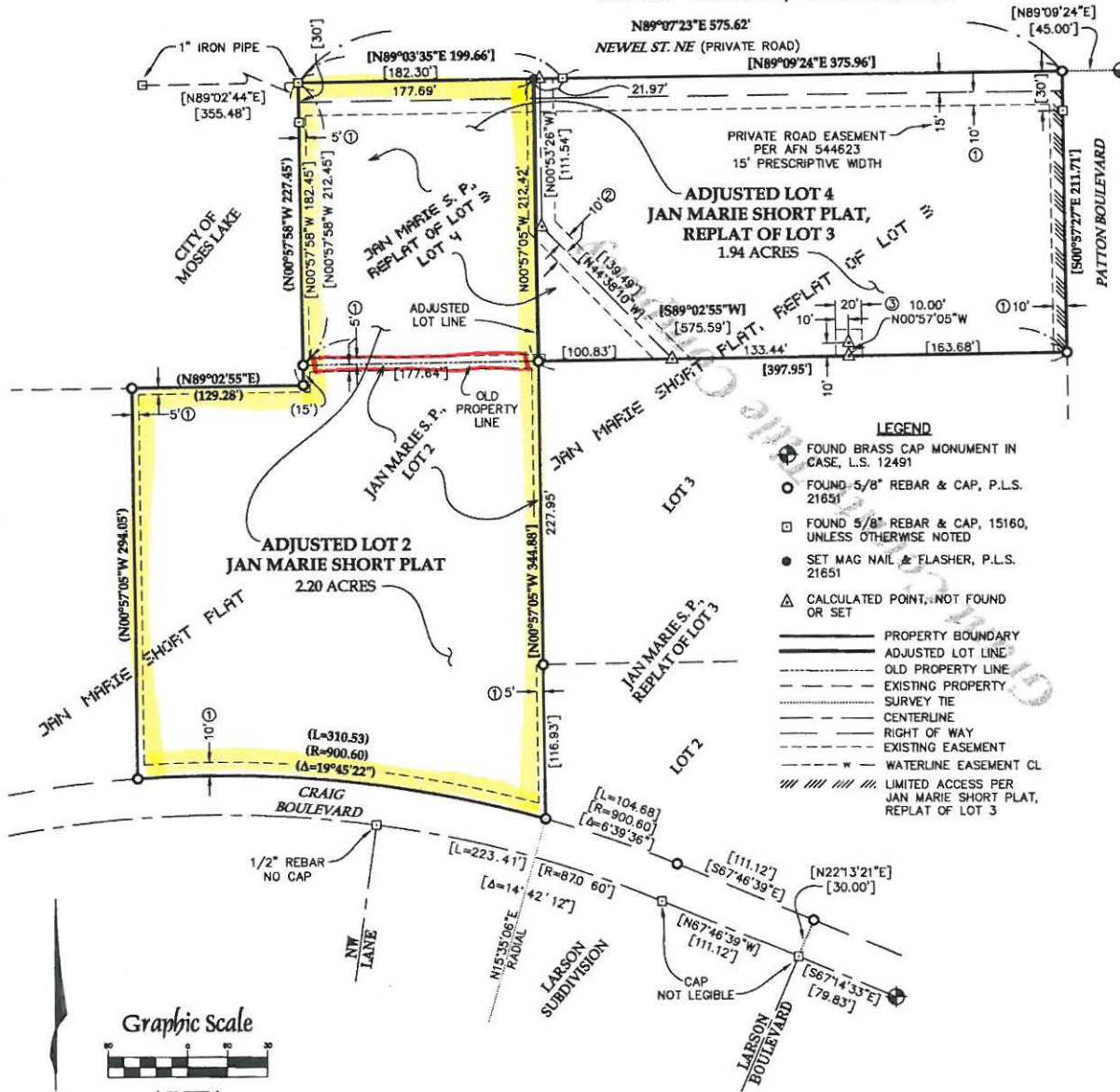
W. Robert Taylor, Finance Director

1281567

Book 61 Page 74

JAN MARIE S. P. RECORD OF SURVEY - BOUNDARY LINE ADJUSTMENT

LOT 2 JAN MARIE SHORT PLAT & LOT 4 JAN MARIE SHORT, REPLAT OF LOT 3,
A PORTION OF THE SOUTHEAST QUARTER OF SECTION 32, TOWNSHIP 20 NORTH, RANGE 28 EAST, W.M.,
GRANT COUNTY, WASHINGTON



BARNEY INDUSTRIAL PLAT

SURVEYOR'S NOTE

THIS SURVEY WAS PERFORMED TO ESTABLISH SOME OR ALL OF THE BOUNDARIES OF THIS SITE AS DECREED IN THE LEGAL DESCRIPTION, RIGHTS, EASEMENTS, RESTRICTIONS, OR RESERVATIONS WHICH WOULD BE REVEALED BY A TITLE REPORT AND MAY EXIST ARE NOT SHOWN ON THIS SURVEY. ON-SITE IMPROVEMENTS ARE NOT SHOWN, EXCEPT AS NOTED ON THE MAP.

NOTES

- PUBLIC UTILITY EASEMENTS GRANTED ON THE JAN MARIE SHORT PLAT, WIDTHS AS SHOWN.
- WATERLINE EASEMENT DEDICATED TO THE CITY OF MOSES LAKE ON THE JAN MARIE SHORT PLAT, REPLAT OF LOT 3.
- MUNICIPAL EASEMENT FOR SEWER GRANTED ON THE JAN MARIE SHORT PLAT, REPLAT OF LOT 3.

BEARING DATUM

THE BEARING S00°56'40"E BETWEEN THE FOUND CENTERLINE MONUMENTS ON PATTON BOULEVARD EQUALS THE BEARING FOR THE SAME LINE AS SHOWN ON THE JAN MARIE SHORT PLAT, RECORDED IN BOOK 11 OF PLATS, PAGES 84 & 85, RECORDS OF GRANT COUNTY, WASHINGTON

METHOD OF SURVEY

DOUBLE POSITIONING, MEANED SOLUTIONS, CLOSED TRAVERSE AND RADIAL TIES.

EQUIPMENT USED

GTS 3030 TOPCON TOTAL STATION.

REFERENCE DATA

- [] MEASURED BEARINGS AND DISTANCES: ALL BEARINGS AND DISTANCES WITH BRACKETS [] MATCH RECORD PER: JAN MARIE SHORT PLAT, REPLAT OF LOT 3, BOOK 24 OF PLATS, PAGES 72 THROUGH 74, RECORDS OF GRANT COUNTY, WA.
- () MEASURED BEARINGS AND DISTANCES: ALL BEARINGS AND DISTANCES WITH PARENTHESES () MATCH RECORD PER: JAN MARIE SHORT PLAT, BOOK 11 OF PLATS, PAGES 84-85, RECORDS OF GRANT COUNTY, WA.

SURVEYOR'S CERTIFICATE

THIS MAP CORRECTLY REPRESENTS A SURVEY MADE BY ME OR UNDER MY DIRECTION IN CONFORMANCE WITH THE SURVEY RECORDING ACT AT THE REQUEST OF LARRY HALL.

DATE OF SURVEY: NOVEMBER 2010

Philip J. Bloom, P.L.S.
Registration No. 21651
249 North Elder Street
Moses Lake, WA 98837



AUDITOR'S CERTIFICATE

FILED FOR RECORD AT THE REQUEST OF COLUMBIA NORTHWEST ENGINEERING, P.S. THIS MAP WAS SUBMITTED TO THE CLERK OF THE COURT OF GRANT COUNTY, WASHINGTON, ON 01-18-2010 AT 3:31 O'CLOCK P.M., AND RECORDED IN VOLUME 61 OF SURVEYS, ON PAGE(S) 74 THROUGH 75, RECORDS OF GRANT COUNTY, WASHINGTON.

David W. Eichbaum, DEPUTY COUNTY AUDITOR

INDEX DATA



PS

Columbia NW Engineering, Inc.
engineering - surveying - planning
249 North Elder Street, Moses Lake, WA 98837
Ph: 888-788-4228 Fax: 888-788-4754



JAN MARIE S. P. RECORD OF SURVEY
BOUNDARY LINE ADJUSTMENT
FOR: LARRY HALL
1000 S. PIONEER WAY, MOSES LAKE, WA 98837

DTW
DRAWN BY
WCO
P.A. REVIEW
01-18-2010
PLOT DATE
1"=60'
PLOT SCALE
1-10-010:03
PROJ. NO.
0
REVISION NO.
SHEET 1
OF 2



The Confederated Tribes of the Colville Reservation

P.O. Box 150, Nespelem, WA 99155

(509) 634-2200

FAX: (509) 634-4116



Wednesday, February 17, 2016

Gilbert Alvarado
321 S. Balsam St.
P.O. Box 1579
Moses Lake, WA 98837

RE: City Council Meeting Agenda Request

Mr. Alvarado,

The Colville Confederated Tribes' (Tribes) Comprehensive Planning Department respectfully requests to be added to the Agenda for the Moses Lake City Council Meeting scheduled for February 23, 2016. The topics that we will be presenting at this council meeting will be:

- Land Use permitting: Introduction of Project; Tribal Permits and City of Moses Lake Permits; Public Hearing Process & location; Tentative Timelines (discussion only), and
- Request to add City of Moses Lake Routes to the Colville Tribes Route Inventory (Action Item)

The Tribes is collaborating with their independent economic enterprise Colville Fuels to develop tribal trust property located within the boundaries of the City of Moses Lake. Colville Fuels would like to commence development of this trust property in early-summer and to meet that development schedule the Tribes needs to begin working with the City of Moses Lake staff to get the necessary permits and agreements in place.

If there is additional information needed for this request or if you would like to contact us to further discuss this request please do not hesitate to call one of us at the number below.

Respectfully,

Jason Palmer, CCM
Sr. Planner
509-634-2538

Stephanie "Pete" Palmer
Land Use and Shoreline Administrator
509-634-2577

COLVILLE TRIBAL FEDERAL CORPORATION FUELS DIVISION MOSES LAKE CONVENIENCE STORE

Introduction of Development Project

Colville Fuels (Proponent), proposes to construct a truck stop with a convenience store and gas station on an approximately 9.25-acre parcel located at the southwest corner of South Wanapum Drive and West Lakeshore Drive in Moses Lake, Washington. The proposed project site is also located on non-reservation Tribal Trust Allotment lands which are within the aboriginal territories of the Confederated Tribes of the Colville Reservation (Colville Tribes or Tribes). The U.S. Government holds beneficial title to the overall property which the USDOJ Bureau of Indian Affairs (BIA) administers as the federal trust agency.

The Proposed Action would include the development of a convenience store; separate covered fuel dispensing islands for tractor trailers and standard automobiles, underground fuel storage and product delivery systems; truck scale; automated car wash; impervious asphalt parking, driveways and road surfaces; road access; signage and safety lighting; and connection to local utilities (water, sewer and power). The grounds immediately surrounding the site will be landscaped and/or hardscaped to maintain an aesthetic feel that is appropriate and consistent with the area. Stormwater management plans will be incorporated into the overall convenience store designs in accordance with regulations established in the Washington Department of Ecology's *Stormwater Management Manual for Eastern Washington* (2004).

Tribal Permit Requirements

Zoning	Building	Waste Disposal
Environmental Review	Environmental Assessment	SWPP
Signage	Utility Easement (BIA)	Lease (BIA)

City of Moses Lake Permit Requirements

Access	Water Connection	Sewer Connection
--------	------------------	------------------

Public Hearing Process

Colville Tribes Land Use Review Board Open Public Hearing

Adjacent property owners within 300'

City of Moses Lake Review and Comment

Advertise in local newspaper

Location of Hearing

Moses Lake City Auditorium (?)

Tentative Timelines

March Open Public Hearing

Construction Time Line (Nathan/Joe)

Tribal Transportation Program

FACT SHEET

- The Tribal Transportation Program (TTP; formerly the Indian Reservation Roads Program) is the largest program in the Office of Federal Lands Highway.
- Established in 23 U.S.C. 202 to address the transportation needs of Tribal governments throughout the United States to provide safe and adequate transportation and public road access to and within Tribal Lands* to contribute to the economic development, self-determination, and employment of tribal members and members of these communities.

*Tribal Lands are described in the Tribal Transportation Program Delivery Guide-2013, page 8, (<http://flh.fhwa.dot.gov/programs/ttp/guide/>), but generally fall into one of four categories:

- Trust land - The federal government holds legal title but the beneficial interest remains with the Tribe.
 - Restricted fee land - The Tribe holds legal title but with legal specific government-imposed restrictions on use and/or disposition.
 - Fee land purchased by Tribes - The Tribe acquires legal title under specific statutory authority.
 - Off-Reservation Trust Land – Land that is protected by the federal government for Indian use.
- The Tribal Transportation Program is funded by contract authority from the Highway Trust Fund and is subject to the overall Federal-aid obligation limitation. Funds are allocated among Tribes using a new statutory formula based on tribal population, road mileage and average tribal shares of the former Tribal Transportation Allocation Methodology (TTAM) formula.
- The program is jointly administered by the Federal Highway Administration's (FHWA) Federal Lands Highway Office (FLHO) and the BIA, Division of Transportation, in accordance with an interagency agreement.
- The regulations that govern the Tribal Transportation Program are published at 25 C.F.R. Part 170.
- Tribal Transportation Program funds can be used for eligible Title 23 transportation related activities on tribal transportation facility's and may also be used for the State/local Non-Federal Share (NFS) match for apportioned Federal-aid Highway Funds.

- **National Tribal Transportation Facility Inventory (NTTFI).** A comprehensive database of all transportation facilities eligible for TTP funding by Tribe, reservation, BIA agency and region, Congressional district, State, and county. (25 CFR 170.225 - 170.228 and 25 CFR 170.442 - 170.445.)
- The NTTFI is developed through the Long Range Transportation Planning (LRTP) process, as described in 25 CFR 170.410 through 170.415. The Tribes can use the inventory to assist in transportation and project planning, justify expenditures, identify transportation needs, maintain existing TTP transportation facilities, and develop management systems.
- In order for a Tribe to expend funds received through the TTP, the project must: be included in the Tribes NTTFI, be consistent with the Tribes LRTP and be listed on the Tribes Transportation Improvement Program.

Any questions or concerns regarding this fact sheet can be addressed to:

Jason Palmer, CCM
Sr. Planner
Comprehensive Planning Department
Confederated Tribes of Colville Reservation
PO Box 150
Nespelem, WA 99155
509-634-2538

Bureau of Indian Affairs Point of Contact:

Kurt Fredenberg, P.E.
Regional Roads Engineer
BIA-Northwest Regional Office
503-872-2870



CITY OF MOSES LAKE
STAFF REPORT

To: John Williams, City Manager
From: Gilbert Alvarado, Community Development Director
Date: February 18, 2016
Proceeding Type: MOTION
Subject: Amend MLMC 6.07 Animals – Public Hearing

Legislative History:

- | | |
|------------------------|-------------------|
| • First Presentation: | October 27, 2015 |
| • Second presentation: | November 10, 2015 |
| • Action: | Motion |
-

Staff Report Summary

Staff has drafted a proposed Ordinance that would permit the keeping of chickens in the Residential Zones within the city limits. The Ordinance has been presented as requested by City Council at several previous regular City Council meetings.

Background

A local citizen made presentations to the City Council on the topic of permitting chickens within the city limits. Initially the Council did not act on the presentations and request to permit chickens. In 2015 the Council directed staff to bring back an Ordinance what would permit chickens in the Residential Zones within the city limits.

Fiscal and Policy Implications

None

Options

<i>Option</i>	<i>Results</i>
<ul style="list-style-type: none"><i>Open Public Hearing and approve proposed Ordinance as presented or amended by City Council at their discretion.</i>	<i>Approval would permit the keeping of chickens in the Residential Zones within the city limits.</i>
<i>Open the Public Hearing and deny or take no action on the proposed Ordinance as presented.</i>	<i>Denial or no action would not permit the keeping of chickens within the city limits.</i>

Staff Recommendation

Staff recommends that City Council consider the Ordinance as directed by Council and approve the Ordinance as presented.

Attachments

A.	City Council Minutes
B.	

Legal Review

The following documents are attached and subject to legal review:

Type of Document	Title of Document	Date Reviewed by Legal Counsel
<ul style="list-style-type: none">None		

ORDINANCE NO. 2798

AN ORDINANCE CREATING CHAPTER 6.07 OF THE MOSES LAKE MUNICIPAL CODE ENTITLED "CHICKENS"

THE CITY COUNCIL OF THE CITY OF MOSES LAKE, WASHINGTON ORDAINS AS FOLLOWS:

Section 1. Chapter 6.07 of the Moses Lake Municipal Code entitled "Chickens" is created as follows:
Sections:

6.07.010 Chicken Management: Chickens may be kept within the city limits of Moses Lake, provided:

- A. No more than four (4) hens, including chickens and pullets, may be kept per single-family residential lot pursuant to subsection (N) of this section. In no event shall the four (4) allowed hens, including chickens or chicks, count toward the accumulative total of household pets pursuant to MLMC 18.10.140.
- B. No roosters are allowed.
- C. Chickens, except for pullets, shall not be kept inside any permitted dwelling.
- D. Hen houses, coops and chicken tractors must be set back at least fifteen feet (15') from all property lines. No hen house, coop or tractor may be located within twenty feet (20') of any neighboring residence.
- E. Hen houses, coops and chicken tractors shall be kept at least five feet (5) from any other structure including decks.
- F. Hen houses, coops and chicken tractors shall provide for adequate shelter, be kept clean and maintained so that dust, manure and odors are not detectable beyond any property line. When a conflict arises as to the proper care and housing of chickens the standards set forth as found in the February 2009 Humane Farm Animal Care (HFAC) Standards for chickens shall apply.
- G. Hen houses, coops and chicken tractors including chicken runs shall not exceed one hundred twenty (120) square feet in size and shall not exceed eight feet (8') in height at the structure's highest point.
- H. Hen houses and coops shall provide at least four (4) square feet of space per chicken.
- I. Chicken tractors shall provide at least four (4) square feet of space per chicken.
- J. Hen houses, coops and chicken tractors shall be restricted to the backyard area of a single-family residential lot.
- K. Hen houses, coops and chicken tractors shall be set back from any body of water in compliance with the City of Moses Lake's shoreline master plan and critical areas ordinance as each are currently enacted or hereinafter amended.
- L. Hen houses, coops and chicken tractors shall be set back one hundred feet (100') from any public or private well.
- M. Chickens shall not be allowed to run at large and shall be enclosed within a hen house, coop or chicken tractor at all times.
- N. Chickens shall be allowed only on single-family residential lots containing a maximum of one (1) residence.

- O. Chicken manure shall be managed so as not to create a nuisance or be in violation of MLMC Chapter 8.14 as currently enacted or hereinafter amended.
- P. Chickens shall not be slaughtered within the City limits.
- Q. All chicken feed or food set aside for chickens shall be stored in rodent proof containers and feeders.
- R. All structures used to house or care for chickens, including hen houses, coops and chicken tractors, shall be maintained in a manner to ensure that rodents are not present.
- S. Any rodent activity in the vicinity of any chicken structure or enclosure shall require the licensed owner of the chickens to eradicate the rodents in compliance with local, state and federal laws.

6.07.020 Chicken License:

- A. Annual License: A single license to keep up to four (4) chickens per single-family residential lot shall be obtained annually by the owner as provided for in MLMC 6.07.030.
- B. License Expiration: A chicken license shall expire one (1) year from the date of issuance.
- C. Exemptions from License Fees: The following are exempt from license fees:
 - 1. Chickens in the temporary custody of a veterinarian or animal welfare organization whose owners are unknown.
 - 2. Chickens owned, and available for retail sale, by the owner or operator of a licensed commercial pet facility.

6.07.030 Chicken License Procedure: The City Clerk, animal control authority, or the authorized agents thereof shall issue an annual license as specified in this section:

- A. An annual license shall be obtained prior to the introduction of chickens on any property within Moses Lake. Said license shall be renewed each year.
- B. The annual license fee is ten dollars (\$10).
- C. The annual license shall contain the following:
 - 1. Date of issuance and date of expiration.
 - 2. A serial number.
 - 3. The name, address, and telephone number of the owner of the chicken(s).

6.07.040 Right to Enter Property for Purpose of Inspection: The annual license shall contain provisions allowing for designated City representatives to enter the property of the licensee for the purpose of verifying compliance with this chapter.

6.07.050 Keeping of Existing Chickens: Any citizen legally possessing chickens at the time the ordinance codified in this chapter is repealed or amended to prohibit the keeping of chickens, shall be allowed to maintain those chickens unless ordered otherwise pursuant to this title until the chickens expire or are removed by the owner. In no event shall any owner be allowed to add to the number of chickens kept, or to replace any of those existing chickens which expire, after the ordinance codified in this chapter is repealed or amended to prohibit the keeping of chickens.

Section 2. This ordinance shall take effect and be in force five (5) days after its passage and publication of its summary as provided by law.

Adopted by the City Council and signed by its Mayor on February 23, 2016.

Todd Voth, Mayor

ATTEST:

W. Robert Taylor, Finance Director

APPROVED AS TO FORM:

Katherine L. Kenison, City Attorney

MOSES LAKE CITY COUNCIL
February 9, 2016

DRAFT

Council Present: Todd Voth, Karen Liebrecht, Bill Ecret, David Curnel, Don Myers, Mike Norman, and Ryann Leonard

The meeting was called to order at 7 p.m. by Mayor Voth.

PLEDGE OF ALLEGIANCE: Chris Mortensen, Firefighter, led the Council in the flag salute.

CITIZEN COMMUNICATION - None

PRESENTATION AND AWARDS

Community Development Department: Tina Jewell, Code Enforcement Officer, was introduced to the Council.

CONSENT AGENDA

Minutes: The minutes of the January 26 meeting were presented for approval.

Approval of Claims, Prepaid Claims, Checks, and Payroll: Vouchers audited and certified by the Finance Director as required by RCW 42.24.080, and those expense reimbursement claims, certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Council for approval and is retained for public inspection at the Civic Center. As of February 9, 2016 the Council does approve for payment claims in the amount of \$1,130,600.63; prepaid claims in the amount of \$19,586.77; claim checks in the amount of \$1,120,145.71; and payroll in the amounts of \$308,142.30 and \$2,533.68.

Lakeview Park Major Plat and Findings of Fact: The Municipal Services Department has submitted an application for a one-lot preliminary plat of 3.56 acres. The site is the existing Lakeview Park at 840 S. Clover Drive. The site is zoned Public, which corresponds to the Comprehensive Plan Land Use Designation of Public Facilities. The Planning Commission recommended that the preliminary plat be approved with conditions.

Parks and Recreation Comprehensive Plan - Set Public Hearing

Staff requested approval to set a public hearing on February 23 to consider the 2016 Parks and Recreation Comprehensive and Open Space Plan.

MLMC Chapter 6.07 - Chickens - Set Public Hearing: Staff requested approval to set a public hearing on February 23 to consider a proposed ordinance that would permit the keeping of chickens in the residential zones.

MLMC Chapter 18.20 - Residential Zones - Set Public Hearing: Staff requested approval to set a public hearing on February 23 to consider a proposed ordinance that would permit manufactured homes in all residential zones.

Action Taken: Mrs. Liebrecht moved that the Consent Agenda be approved, seconded by Mr. Norman, and passed unanimously.

COMMISSION APPOINTMENTS - None

CONSIDERATION OF BIDS AND QUOTES - None

PETITIONS, COMMUNICATIONS, OR PUBLIC HEARINGS - None

ORDINANCES AND RESOLUTIONS

ORDINANCE - AMEND 18.40 - INDUSTRIAL ZONES - PUBLIC HEARING

An ordinance was presented which would allow surface mining in the heavy industrial zone as a conditional use permit.



CITY OF MOSES LAKE STAFF REPORT

To: John Williams, City Manager
From: Gilbert Alvarado, Community Development Director
Date: February 19, 2016
Proceeding Type: MOTION
Subject: Amend 18.20, Residential Zones – Public Hearing

Legislative History:

• First Presentation:	January 26, 2016
• Second presentation:	February 9, 2016
• Action:	Public Hearing

Staff Report Summary

Staff has drafted amendments to MLMC, 18.20, Residential Zones to permit manufactured housing in all Residential Zones should be set. The City Council gave staff direction with regards to drafting new development regulations that would balance traditional stick-built construction with manufactured housing construction. Unless the Council directs staff to move towards Traditional Neighborhood Design standards or Design Review standards, the proposed regulations are intended to be flexible and generic.

Background

Currently the City of Moses Lake prohibits manufactured housing in the R-1 Zone, which is no longer permitted under the provisions of SB 6593 passed by the Washington State Legislature in 2004. The city's insurance carrier, Washington Cities Insurance Authority (WCIA), has also indicated that compliance with the provisions of SB 6593 is mandated by State law. Compliance will need to occur by March 1, 2016 in order to meet the requirements of our compact with WCIA.

Despite the fact that the City of Moses Lake must adopt provisions to come into compliance with SB 6593, a Public Hearing is still required to allow the public to weigh in on the issue and what the provisions should be or not be.

Fiscal and Policy Implications

None

Options

<i>Option</i>	<i>Results</i>
<ul style="list-style-type: none"><i>Open Public Hearing and approve proposed Ordinance as presented or amended by City Council at their discretion.</i>	<i>Consideration of proposed amendments as mandated and compliance with State law.</i>
<ul style="list-style-type: none"><i>Take no action.</i>	<i>Violate state law RCW 35.21.684 and WCIA insurance compact compliance</i>

Staff Recommendation

Staff recommends that City Council consider the Ordinance as directed by Council and approve the Ordinance as presented.

Attachments

A.	
B.	

Legal Review

The following documents are attached and subject to legal review:

Type of Document	Title of Document	Date Reviewed by Legal Counsel
<ul style="list-style-type: none">N?A		

ORDINANCE NO. 2799

AN ORDINANCE AMENDING CHAPTER 18.20 OF THE MOSES LAKE MUNICIPAL CODE ENTITLED "RESIDENTIAL ZONES"

THE CITY COUNCIL OF THE CITY OF MOSES LAKE, WASHINGTON ORDAINS AS FOLLOWS:

Section 1. Chapter 18.20 of the Moses Lake Municipal Code entitled "Residential Zones" is amended as follows:

18.20.030 Allowed Uses:

- A. The Residential Land Uses table indicates where categories of land uses may be permitted and whether those uses are allowed outright or by conditional use permit. Only residential zones are included in this table. Land uses not listed are prohibited unless allowed through the process specified in MLMC 18.20.020.D. Further interpretation of these zones may be obtained as specified in MLMC 20.03.020.B. Land uses are also subject to any footnotes contained within this chapter.
- B. The symbols used in the table represent the following:
 1. An "A" in a table cell indicates that the use is allowed subject to the applicable standards in this code in the zone listed at the top of the table.
 2. A "C" in a table cell indicates that the use is allowed by conditional use permit, subject to the conditional use provisions in MLMC 18.51 and any additional standards specified.
 3. An "X" in a table cell indicates the use is not allowed in the zone listed at the top of the table.
- C. Procedural requirements for permits are described in Moses Lake Municipal Code Title 20.
- D. Uses similar to those listed may be established as allowed or conditionally allowed through the interpretation procedures in MLMC 20.03.020.B. In determining whether a use should be permitted, the Community Development Director shall refer to the purpose statements found in MLMC 18.20.010 and the 1987 version of the Standard Industrial Classification Manual.

TABLE 1: LAND USES IN RESIDENTIAL ZONES				
USE CATEGORIES	R-1	R-2	R-3	R-4
Residential				
Single family detached dwelling	A	A	A	A
Single family attached dwelling, each unit on its own lot of record	A	A	A	X
Factory built residential structure not on a permanent chassis	A	A	A	A
Factory-built housing constructed to the standards of the State Building Code	A	A	A	A
Manufactured home	X A	A	A	A
Duplex	X	A	A	X
Multi-family dwelling units	X	X	A	X

TABLE 1: LAND USES IN RESIDENTIAL ZONES

USE CATEGORIES	R-1	R-2	R-3	R-4
Condominium (in compliance with MLMC 18.67)	A	A	A	A
Rental of apartment appurtenant to single family residence	X	C	C	C
Accessory dwelling unit (in compliance with 18.20.055)	A	A	A	X
Boarding house for not more than 3 people	X	C	C	X
Manufactured Home Park (in compliance with MLMC 18.65)	X	C	C	X
Temporary occupancy of recreational vehicle ¹	X	C	C	X
Commercial				
Adult Family Home ²	A	A	A	A
Assisted Living Facility	X	X	C	X
Family Day Care ³	A	A	A	A
Day Care Center—in home ⁴	C	C	C	X
Day Care Center—not in home ⁵	X	X	C	X
Home Occupation (in compliance with MLMC 18.55)	A	A	A	A
Professional Office	X	X	C	X
Golf course	C	C	C	C
Clubs, lodges, assembly halls	X	X	C	X
Athletic clubs	X	X	C	X
Boarding houses	X	X	C	X
Clinics, hospitals	X	X	C	X
Hotels, motels	X	X	C	X
Marinas	X	X	C	X
Recreational Vehicle Parks (in compliance with MLMC 18.71)	X	X	C	X
Commercial uses not specifically listed	X	X	X	X
Transportation, Communication, and Utilities				
Wireless communication facilities, in compliance with MLMC 18.78	X	X	X	X
Local utilities, below ground	A	A	A	A
Local utilities, above ground	C	C	C	C

TABLE 1: LAND USES IN RESIDENTIAL ZONES				
USE CATEGORIES	R-1	R-2	R-3	R-4
Regional utilities	C	C	C	C
Public and Institutional				
Park, playground, athletic field, other non-commercial recreation	A	A	A	A
Schools—public and private	C	C	C	C
Churches and church structures or additions which may exceed 30' in height, and appurtenant uses	C	C	C	C
Cemeteries	C	C	C	C
Agricultural				
Commercial cultivation of land for agricultural products, vineyards, gardening, fruit growing	X	X	X	A
Keeping of livestock, poultry, rabbits, or bees (in compliance with MLMC 18.20.160)	X	X	X	A
Selling of agricultural products raised or grown on premises	X	X	X	A
Stables, riding academies, commercial dog kennels	X	X	X	C
Commercial produce stand (selling of seasonal agricultural products)	X	X	X	C
Miscellaneous				
Accessory use appurtenant to any primary use and not otherwise prohibited	A	A	A	A
Removal of soil or other natural materials for the purpose of sale or use as fill material ⁶	X	X	X	X

Footnotes for Table 1

1. A. The following criteria shall be met:
 - 1) Applicant must be a non-profit organization.
 - 2) The request is associated with a construction project which requires a conditional use permit.
 - 3) The location and siting of the RV units shall comply with MLMC 18.65.080 Setbacks and Separations of Manufactured Homes, MLMC 16.36 Fire Apparatus Access, and MLMC 16.48 Fire Hydrants.
- B. In addition to any other conditions the Planning Commission sets on the project, the following requirements shall be stipulated as conditions of the conditional use permit:
 - 1) The duration of the conditional use permit shall be specified and shall not be allowed to exceed the life of the building permit.
 - 2) The number of RV units to be allowed.

- 3) The RV site shall be left free of litter, debris, or other evidence of RV occupation upon the completion or removal of the use.
 - 4) A solid waste disposal plan shall be provided.
2. An adult family home shall be licensed by the State of Washington Department of Social and Health Services, and a city business license shall be required.
3. Family day care homes shall be licensed by the State of Washington Department of Social and Health Services and shall operate in compliance with the licensed capacity requirements for family day care homes. Certification by the office of child care policy licensur as providing a safe passenger loading area, and a city business license shall be required. The building and lot shall comply with all building, fire, safety, and health code requirements, and shall conform to the lot size, building size, setbacks, and lot coverage standards of the zone, except for legal nonconforming structures. Signage shall not be allowed. Hours of operation may be limited to facilitate neighborhood compatibility, while also providing appropriate opportunities for persons who use family day care and who work a non-standard shift. Proof that adjacent property owners have been notified in writing of the intent to locate and maintain such a facility shall be required.
4. This shall be a day care facility that provides for the care of no more than 20 children in the family abode of the person holding the license issued by the Washington State Department of Social and Health Service. Day care centers must be in compliance with the following requirements:
 - A. Outdoor play areas shall not be located in front yards.
 - B. One on-site parking space is required for each employee in addition to the required resident parking.
 - C. An on-site, off-street loading and unloading area shall be required.
 - D. A city business license shall be required.
 - E. Signage shall not be permitted in the R-1, R-2, or R-4 Zones.
 - F. No structural or decorative alteration which would alter the character or be incompatible with the surrounding residences shall be permitted.
 - G. The use and structures shall be in compliance with zoning regulations and State Building Code requirements.
 - H. Day care centers shall be licensed by the State of Washington, Department of Social and Health Services and shall operate in compliance with the licensed capacity requirements as determined by the State of Washington, Department of Health Services, unless the Planning Commission stipulates fewer children.
 - I. The Planning Commission may impose conditions to mitigate any potential adverse impacts on the surrounding area.
5. Subject to the following conditions:
 - A. Day care facilities shall be licensed by the State of Washington, Department of Social and Health Services and shall operate in compliance with the licensed capacity requirements as determined by the State of Washington, Department of Health Services, unless the Planning Commission stipulates fewer children.
 - B. One (1) on-site parking space shall be required for each employee on the largest shift.

C. An on-site loading and unloading area shall be required.

6. Excavation for the purpose of on-site construction or landscaping is permitted.

18.20.150 Performance Standards Residential Structures:

A. Roof construction shall be of non-reflective materials.

B. Wheels and tongue of all manufactured homes not located in manufactured home parks shall be removed.

C. All manufactured homes shall be new and previously untitled and shall bear the insignia of approval by the State of Washington or the U. S. Department of Housing and Urban Development indicating compliance with the National Manufactured Housing Construction Safety Standards Act of 1974 (effective June 15, 1976).

D. Residential structures shall be constructed with a perimeter masonry or concrete foundation that is in accordance with the State Building Code.

E. Residential structures shall have a hard surfaced route from the main entrance of the residence to the street.

F. All required off-street parking spaces shall be paved. The access route from the street to the parking spaces shall also be paved, unless the street is not improved with paving.

G. The roof pitch of any house or garage must have a minimum pitch of four feet (4') of rise to twelve feet (12') of run (4:12) for at least eighty percent (80%) of the structure.

H. The front-facing facade of an attached garage shall have articulation from the rest of the facade. This may be provided by a setback, trellis, change in roof line, or other architectural technique approved by the Community Development Director.

I. All buildings on the same lot should generally use similar materials and styles to provide a cohesive appearance. They may vary in individual features and accents.

Section 2. This ordinance shall take effect and be in force five (5) days after its passage and publication of its summary as provided by law.

Adopted by the City Council and signed by its Mayor on February 23, 2016.

Todd Voth, Mayor

ATTEST:

W. Robert Taylor, Finance Director

APPROVED AS TO FORM:

Katherine L. Kenison, City Attorney



CITY OF MOSES LAKE
STAFF REPORT

To: John Williams, City Manager
From: Spencer Grigg, Parks and Recreation Department Director
Date: February 17, 2016
Proceeding Type: MOTION
Subject: Resolution adopting the 2016 Parks and Recreation Park,
Comprehensive and Open Space Plan

Legislative History:

• First Presentation:	
• Second presentation:	
• Action:	Motion

Staff Report Summary

Attached for Council approval is a resolution adopting the 2016 Parks and Recreation Park, Comprehensive and Open Space Plan.

Background

The current Parks and Recreation Park, Comprehensive and Open Space Plan was adopted on February 23, 2010 and will expire on February 23, 2016.

Fiscal and Policy Implications

The Parks and Recreation Department must submit their new 2016 Park, Comprehensive and Open Space Plan to the Washington State Recreation and Conservation Office (RCO) by March 1, 2016, in order for the City to remain eligible for grants-in-aid.

Options

<i>Option</i>	<i>Results</i>
<ul style="list-style-type: none"><i>Motion</i>	Resolution would be accepted and the Parks and Recreation Department would be able to submit the 2016 Parks and Recreation Comprehensive Plan to RCO by the March 1, 2016 deadline and would remain eligible for grants-in-aid.
<ul style="list-style-type: none"><i>Take no action.</i>	Resolution would not be accepted and the Parks and Recreation Department would not be able to submit the 2016 Parks and Recreation Comprehensive Plan to RCO by the March 1, 2016 deadline and would therefore not be eligible for grants-in-aid.

Staff Recommendation

Staff recommends that the Moses Lake City Council approve the Resolution Adopting the 2016 Parks and Recreation Park, Comprehensive and Open Space Plan.

Attachments

A.	Resolution No. 3590
B.	Draft - 2016 Parks and Recreation Park, Comprehensive and Open Space Plan on CD format

Legal Review

The following documents are attached and subject to legal review:

Type of Document	Title of Document	Date Reviewed by Legal Counsel
N/A		

RESOLUTION NO. 3590

A RESOLUTION ADOPTING THE 2016 PARKS AND RECREATION PARK,
COMPREHENSIVE AND OPEN SPACE PLAN

RECITALS:

1. The City Council adopted a Parks and Recreation Park, Comprehensive and Open Space Plan (Comprehensive Plan) on February 23, 2010, which expires February 23, 2016.
2. The Washington State Recreation and Conservation Office (RCO) requires that the new plan be developed for parks and recreation, trails, and open space in order for the City to remain eligible for grants-in-aid, and requires that such a plan be submitted to the State of Washington by March 1, 2016.
3. The proposed 2016 Plan has been prepared to meet the requirements of the RCO with an updated inventory of parks and recreation resources, a reaffirmation of goals and objectives for park development, and the incorporation by reference of the 2014-2018 Capital Improvement Program (CIP), previously adopted by Ordinance 2741 on December 9, 2014, and to conduct a thorough public outreach effort.
4. The public outreach effort included a public survey which was available on the city's website, posted on the Parks and Recreation Department's Facebook pages, emailed to contacts, and delivered via the city's E-Notification system. In addition, hard copies of the survey in both English and Spanish were made available at various city locations and were delivered to the school district. The survey ran from December 4, 2015 through January 19, 2016. The total number of survey responses received was 808.
5. Public meetings were held on December 9, 2015; January 12, 2016; and January 15, 2016 to receive public comment and questions. In addition, a Call for Public Input notice was posted on the front door of the Civic Center, at the Utilities Department front counter, and on the front door of the Parks and Recreation Department building. Digital copies were also distributed by the same means as the survey.
4. The Parks and Recreation Department held a public meeting on the completed 2016 Comprehensive Plan on February 23, 2016. A Public Notice regarding this hearing was published in the local newspaper, and notices were posted on the bulletin board in the Civic Center and the city's website.
5. The 2016 Parks and Recreation Comprehensive Plan sets forth the department's long range policies and goals for the department and includes updated economic information, new and updated information regarding parks and facilities, and an analysis of the 808 survey responses and comments.

RESOLVED:

1. The City of Moses Lake's 2016 Parks and Recreation Park, Comprehensive and Open Space Plan (Attachment 1) is hereby adopted. Department of Parks and Recreation is authorized to submit the adopted 2016 Plan to the RCO, and is requested to do so no later than March 1, 2016. This plan replaces Moses Lake's Parks and Recreation 2010 Development Plan.
2. The 2016 Parks and Recreation Comprehensive Plan is hereby incorporated as part of the City of Moses Lake's Comprehensive Plan.

Adopted by the City Council on Feb. 23, 2016.

Todd Voth, Mayor

ATTEST:

W. Robert Taylor, Finance Director



CITY OF MOSES LAKE STAFF REPORT

To: John Williams, City Manager
From: Gilbert Alvarado, Community Development Director
Date: February 3, 2016
Proceeding Type: MOTION
Subject: Amend MLMC 18.40, Industrial Zones

Legislative History:

- | | |
|------------------------|------------------|
| • First Presentation: | December 8, 2015 |
| • Second presentation: | January 12, 2016 |
| • Action: | Motion |
-

Staff Report Summary

Staff has drafted proposed amendments to MLMC, 18.40, Industrial Zones to permit Surface Mining as a Conditional Use Permit. The proposed amendment would not outright permit Surface Mining but rather the land use would be reviewed in accordance with MLMC 18.51, Conditional and Unmentioned Uses for appropriateness on a case by case basis.

Background

The City Council received a communication from Kevin Richards, Western Pacific Engineering on behalf of the Port of Moses Lake which proposed an amendment to the Municipal Code to allow Surface Mining as a permitted land use in the Heavy Industrial Zone.

The City Council opened and closed a Public Hearing at their regular scheduled meeting on February 9, 2016. There was no public testimony or parties of record. There were a few questions asked by the City Council that pertained to Code Enforcement of potential issues with mud and debris that could be tracked out on to the right-of-way.

Fiscal and Policy Implications

The fiscal implications apply to the Port of Moses Lake and City of Moses Lake. The Port would benefit from the revenues from the surface mining operation and the City of Moses Lake would benefit from any sales tax generated.

Options

<i>Option</i>	<i>Results</i>
<ul style="list-style-type: none">• <i>Open the public hearing and approve the proposed amendments to MLMC 18.40, Industrial Zones.</i>	<i>The Port of Moses Lake would initiate an application for a surface mining operation.</i>
<ul style="list-style-type: none">• <i>Open the public hearing and deny or take no action on proposed Ordinance as presented</i>	<i>A surface mining operation remains an unpermitted land use within the corporate limits.</i>

Staff Recommendation

Staff recommends that City Council consider the proposed amendments to the MLMC 18.40, Industrial Zones, and approve the Ordinance as presented.

Attachments

A.	Ordinance
B.	City Council Minutes

Legal Review

The following documents are attached and subject to legal review:

Type of Document	Title of Document	Date Reviewed by Legal Counsel
<ul style="list-style-type: none">• N/ A		

ORDINANCE NO. 2800

AN ORDINANCE AMENDING CHAPTER 18.40 OF THE MOSES LAKE MUNICIPAL CODE ENTITLED "INDUSTRIAL ZONES"

THE CITY COUNCIL OF THE CITY OF MOSES LAKE, WASHINGTON ORDAINS AS FOLLOWS:

Section 1. Chapter 18.40 of the Moses Lake Municipal Code entitled "Industrial Zones" is amended as follows:

18.40.030 Allowed Uses:

- A. The Industrial Land Uses table indicates where categories of land uses may be permitted and whether those uses are allowed outright or by conditional use permit. Only industrial zones are included in this table. Land uses not listed are prohibited unless allowed through the process specified in MLMC 18.40.030.E. Further interpretation of these zones may be obtained as specified in MLMC 20.03.020.B. Land uses are also subject to any footnotes contained within this chapter.
- B. The uses are arranged in three (3) categories. There are primary uses, those uses the industrial zones were designed to accommodate; accessory uses; and other uses that are compatible with or support the primary uses, or are not appropriate for other zones because of impacts.
- C. The symbols used in the table represent the following:
 1. An "A" in a table cell indicates that the use is allowed subject to the applicable standards in this code in the zone listed at the top of the table.
 2. A "C" in a table cell indicates that the use is allowed by conditional use permit, subject to the conditional use provisions in MLMC 18.51 and any additional standards specified.
 3. An "X" in a table cell indicates the use is not allowed in the zone listed at the top of the table.
- D. Procedural requirements for permits are described in MLMC Title 20.
- E. Uses similar to those listed may be established as allowed or conditionally allowed through the interpretation procedures in MLMC 20.03.020.B. In determining whether a use should be permitted, the Community Development Director shall refer to the purpose statements found in 18.40.010 and the 1987 version of the Standard Industrial Classification Manual.

TABLE 1: LAND USES IN INDUSTRIAL ZONES			
USE CATEGORIES	MLIP	L-I	H-I
Primary uses			
Assembly of parts	A	A	C
Bus barns and maintenance facilities	C	A	X
Hazardous waste treatment and storage, from off-site	X	X	C
Hazardous waste treatment and storage, generated on-site ¹	A	A	A
Machine shop	A	A	A

TABLE 1: LAND USES IN INDUSTRIAL ZONES

USE CATEGORIES	MLIP	L-I	H-I
Manufacturing, processing, or packaging of products using raw materials	C	C	C
Manufacturing, processing, or packaging of previously prepared materials ²	A	A	A
Manufacturing, processing, or packaging of food products, excluding meat products, seafood products, distilling, fermenting, canning, slaughtering, rendering, curing, and tanning	C	A	A
Manufacturing, processing, or packaging of food products such as meat products, seafood products, distilling, fermenting, and canning. Excludes slaughtering, rendering, curing, and tanning	X	C	A
Slaughtering, rendering, curing, and tanning	X	X	C
Outside storage as a primary use ³	X	A	A
Printing, publishing, and allied products manufacturing including such processes as lithography, etching, engraving, binding, and blueprinting	A	A	A
Recycling collection site and recycling facilities	C	A	A
Solid waste processing facilities	X	X	C
Storage, warehousing, and distribution facilities	A	A	A
Technological uses such as scientific research, testing and experimental development laboratories	C	A	A
Transportation services such as freight consolidation, shipping documents preparation, rental of railroad cars, packing and crating	A	A	A
Uses that serve the agricultural industry, such as feed and seed stores, farm equipment repair and sales, and agricultural services such as soil preparation services, lawn care services, potato curing, seed cleaning, and sorting, grading, packing, and packaging of fruits and vegetables	A	A	A
Welding or metal fabrication	A	A	A
Wrecking yards, salvage yards, or junk yards	X	A	A
Accessory Uses			
Accessory use appurtenant to any primary use and not otherwise prohibited	A	A	A
Construction site storage in cargo containers or semi-trailers ⁴	A	A	A
Day care, primarily for children of on-site employees or customers	C	A	A
Dwelling unit for on-site security or maintenance personnel and family ⁵	C	A	A
Offices related to permitted uses conducted on the same site	A	A	A
Storage in cargo container, in compliance with MLMC 18.76	C	C	C

TABLE 1: LAND USES IN INDUSTRIAL ZONES

USE CATEGORIES	MLIP	L-I	H-I
Other allowed uses			
Animal shelter, kennel, or veterinary clinic with outdoor boarding of animals or care of livestock	C	A	C
Building material or lumber yard, retail or wholesale	X	A	X
Commercial and service uses that are permitted in the C-2 Zone shall be allowed within 1,000' of West Broadway or Marina	X	A or C ⁶	X
Commercial recreation requiring large land area and/or generating noise, such as go-carts, target shooting, race tracks, etc	X	C	C
Contractors establishments, including offices, shops, and storage yards	A	A	X
Government or public facilities compatible with the intent of the zone, such as maintenance shops, substations, well houses, lift stations, local and regional utilities	A	A	A
Industrial laundry or dry cleaning plant	C	A	A
Mini-storage	A	A	X
Nurseries and greenhouses for the growing and sale of plants	A ⁷	A	X
Power generating facilities	X	C	A
Public park	A	A	A
Repair and service of vehicles and equipment	A	A	X
Retail and wholesale sales of goods or products manufactured on site, or utilized in manufacturing, repairing, or servicing activities which are permitted in the zone	A	A	A
Sales or service use, which primarily serve the needs of the industrial district or its employees without attracting a significant number of patrons from outside the district, are compatible with the permitted types of industrial uses, and will not interfere with the orderly development of the industrial area, including but not limited to the following examples: 1. Sale and rental of electronic equipment, forklifts, heavy equipment, trucks, and office equipment 2. Services: dry cleaner, barber shop, shoe repair, sandwich shop, restaurant, espresso stand, vehicle wash, gas station, convenience store. These uses must be located on an arterial street or within 1000' of similar types of uses. ⁸ 3. Professional and business services, such as engineering, mailing, copying, fumigating, servicing of fire extinguishers, sign painting and lettering 4. Other retail and service uses within the same structure as a permitted manufacturing, warehousing, distribution, or office use and occupying no more than 20% of the floor area, unless a larger area is approved by the Planning Commission	A	A	C
Storage buildings for private use	A	X	X

TABLE 1: LAND USES IN INDUSTRIAL ZONES			
USE CATEGORIES	MLIP	L-I	H-I
Surface mining, including extraction from deposits of rock, gravel, sand, earth, and minerals, along with rock crushing and related accessory activities. ⁹	X	X	C
Towing services or vehicle impound yards	A	A	A
Wireless communication facility, in compliance with MLMC 18.78	A	A	A

Footnotes for Table 1

1. In compliance with the performance standards of the State of Washington siting criteria for on-site hazardous waste treatment and storage facilities and the requirements of this chapter; provided that, on-site hazardous waste treatment and storage facilities are accessory to and subordinate to a primary use which is a generator of hazardous waste.
2. Previously prepared materials are those which have been subjected to a process of dilution, blending, separation, waste extraction, refinement, or similar process so that further preparation, treatment, or processing does not generate raw refuse matter in quantity or form which would preclude prompt and effective removal of such matter from the site.
3. Other than contractors yards.
4. Construction storage facilities may be located ten (10) days prior to start of construction and shall be removed within ten (10) days of finish of construction. Start of construction shall be defined as ten (10) days prior to the physical presence of construction activity on the site for which a building permit has been issued. Finish of construction shall be defined as the date of issuance of a Certificate of Occupancy.
5. The sole purpose of the dwelling is to furnish housing for an employee, including family, engaged in on-site security or maintenance. Only one such residence is allowed per site.
6. Allowed if allowed in the C-2 and conditional use if a conditional use in the C-2.
7. Wholesale sales only.
8. In the H-I Zone these uses shall not exceed one thousand (1,000) square feet in total per lot area.
9. The submission requirements of a conditional use permit for surface mining, rock crushing, and related accessory activities shall include the following information:
 - A. Vicinity Map. General vicinity map of the proposed area.
 - B. Topography and site map. Property limits and accurate contours of existing ground details of terrain and area drainage as well as the boundaries and dimensions of the site.
 - C. Grading Plan. Dimensions, elevations or finished contours to be achieved by the grading, proposed drainage channels, and related construction.
 - D. Storm Drainage and Erosion Control Plan. A conceptual storm drainage and erosion control plan shall be submitted with each application and shall be approved by the City prior to the mining permit being approved. A final storm drainage and erosion control plan must be approved prior to any materials being removed. The plan must also address the

continued maintenance and operation of the storm drainage and erosion control system, and, if determined necessary by the city, a performance bond or similar financial guarantee shall also be provided to guarantee the maintenance and operation of the system.

- E. Location of development. Location of any crushers, sorters, scales, buildings, or structures on the property where the work is to be performed, and the location of any buildings or structures on land of adjacent property owners which are within 50' of the property, or which may be affected by the proposed operation.
- F. Dust Control. A dust control plan shall be submitted which shows how dust or other particulate matter will be controlled within the mining site and on the public streets. Reasonable precautions shall be taken with storage, transportation, processing, roadways and other open areas so as to prevent dust or other particulate matter from becoming airborne.
- G. Department of Natural Resources Permit. Prior to a surface mining operations permit being applied for the owner/operator shall submit evidence from the State of Washington Department of Natural Resources that the state considers the proposal as a surface mine and will require a permit and reclamation plan.
- H. A written statement describing how the proposal meets the requirements of MLMC 18.51.010, Conditional and Unmentioned Uses.

Section 2. This ordinance shall take effect and be in force five (5) days after its passage and publication of its summary as provided by law.

Adopted by the City Council and signed by its Mayor on February 23, 2016.

Todd Voth, Mayor

ATTEST:

W. Robert Taylor, Finance Director

APPROVED AS TO FORM:

Katherine L. Kenison, City Attorney

ORDINANCE - AMEND 18.40 - INDUSTRIAL ZONES - PUBLIC HEARING

An ordinance was presented which would allow surface mining in the heavy industrial zone as a conditional use permit.

The ordinance was read by title only.

The public hearing was opened. There were no comments.

Action Taken: Mr. Ecret moved that the public hearing be closed, seconded by Mr. Myers, and passed unanimously.

Gilbert Alvarado, Community Development Director, explained that surface mining would be allowed as a conditional use and that violations of the regulations would be dealt with by Code Enforcement.

REQUEST TO CALL FOR BIDS - None

REFERRALS FROM COMMISSIONS - None

OTHER ITEMS FOR COUNCIL CONSIDERATION**WATER USE EFFICIENCY GOALS**

The Municipal Water Law requires municipal water suppliers to publicly establish water use efficiency goals which should run concurrently with the updates of the Water System Plan. The proposed goal from the Water Division is to reduce the average annual consumption per residential connection by 2% by 2022.

Gary Harer, Municipal Services Director, stated that a goal is set every six years and the previous goal was the same 2% reduction which was met by education, the use of more efficient appliances by the public, and increased rates. The same goal of reducing consumption by 2% is recommended for the next six years and should be easily accomplished through the same efforts.

There was some discussion by the Council.

Action Taken: Mr. Norman moved that the goal of reducing the average annual consumption per residential connection by 2% by 2022 be adopted, seconded by Mrs. Liebrecht, and passed unanimously.

CASCADE PARK RESTROOM

Staff requested direction on the replacement of the day use restroom at Cascade Park that received extensive fire damage due to arson. Staff recommended that a CXT pre-fabricated concrete restroom be used. This type of construction has a usable life of at least double any other options and is virtually fire proof.

John Williams, City Manager, pointed out that the funds to replace the restroom come from the rental from the cell towers and there is sufficient monies in the fund to cover the cost.

Spencer Grigg, Parks and Recreation Director, stated that the CXT restrooms are concrete and almost indestructible. The sinks and toilets are constructed as part of the building and are very difficult to damage.

Gary Harer, Municipal Services Director, stated that the replacement of the restroom will also include platting the property and connecting Cascade Park to City sewer, including the campground. The entire project of demolition of the existing building, construction of the new restroom, and extension of sewer from Crestview will cost approximately \$450,000.

There was considerable discussion by the Council and staff was requested to provide a report on the revenue from the cell tower rentals and how those funds have been expended.

Action Taken: Mrs. Liebrecht moved that staff be authorized to proceed with the replacement of the restroom at Cascade Park with a CXT pre-fabricated concrete restroom, seconded by Mr. Myers, and passed unanimously.



CITY OF MOSES LAKE STAFF REPORT

To: John Williams, City Manager
From: Brett Bastian, Acting Fire Chief
Date: February 23, 2016
Proceeding Type: MOTION
Subject: Ordinance – Create MLMC 16.50 Fire Flow

Legislative History:

• First Presentation:	February 23, 2016
• Second presentation:	
• Action:	Motion

Staff Report Summary

Attached is an Ordinance that creates MLMC 16.50, Fire Flow in order to standardize the method for determining fire flow in the City of Moses Lake. Currently there are numerous methods by which fire flow can be determined. The creation of this ordinance standardizes the method of determining fire flow based on Washington Survey and Rating Bureau recommendations.

Background

The current method the Moses Lake Fire Department utilizes to determine fire flow is a combination of the Insurance Service Office guide to determining fire flow and addendums to the currently adopted state fire code. The granting of fire sprinkler credits for reduction in fire flow, and / or requiring additional fire flow based on occupancy classification and exposure to other buildings is highly subjective on the part of the reviewing party using current methodology. Creation of this ordinance will allow a standardized approach to determining fire flow, and granting reductions, or requiring additions to fire flow, that are in line with the recommendations of the Washington Survey and Rating Bureau.

Fiscal and Policy Implications

Creating this ordinance allows the City to standardize the approach to determining fire flow. Using the current subjective methodology, based on outdated fire flow determination practices, can negatively impact development based on requiring more fire flow than what may be required under the standardized methodology prescribed by Washington Survey and Rating Bureau.

Options

<i>Option</i>	<i>Results</i>
<ul style="list-style-type: none">• <i>Create MLMC 16.50</i>	Standardize methodology for determining fire flow with Washington Survey and Rating Bureau.
<ul style="list-style-type: none">• <i>Take no action.</i>	Continue utilizing the ISO formula for determining fire flow and subjective methodology.

Staff Recommendation

Staff Recommends the ML City Council adopt this Ordinance creating Chapter 16.50 of the Moses Lake Municipal Code entitled "Fire Flow".

Attachments

A.	Proposed Chapter 16.50 MLMC, Fire Flow
B.	Table B105, 2012 International Fire Code

Legal Review

The following documents are attached and subject to legal review:

Type of Document	Title of Document	Date Reviewed by Legal Counsel

ORDINANCE NO.

AN ORDINANCE CREATING CHAPTER 16.50 OF THE MOSES LAKE MUNICIPAL CODE ENTITLED "FIRE FLOW"

THE CITY COUNCIL OF THE CITY OF MOSES LAKE, WASHINGTON ORDAINS AS FOLLOWS:

Section 1. Chapter 16.50 of the Moses Lake Municipal Code entitled "Fire Flow" is created as follows:

16.50.010 Statement of Policy: This chapter is enacted to establish the procedure to determine the fire flow requirement for buildings.

16.50.020 Definitions:

- A. Fire Flow: The flow rate of water supply, measured at a minimum of twenty (20) pounds per square inch (psi) (138 kPa) residual pressure, that is available for fire fighting.
- B. Fire Flow Calculation Area: The floor area, in square feet used to determine the required fire flow.

16.50.030 Fire Flow Calculation Area:

- A. General: The fire flow calculation area shall be the total floor area of all floor levels within the exterior walls, and under the horizontal projections of the roof of a building except for Type 1A and 1B construction buildings.
- B. Area Separations: Portions of buildings which are separated by fire walls without openings, constructed in accordance with the International Building Code, are allowed to be considered as separate fire flow calculation areas.
- C. Type 1A and 1B Construction: The fire flow calculation area of buildings constructed of Type 1A and Type 1B construction shall be the area of the three (3) largest successive floors.

16.50.040 Fire Flow Requirements for Buildings:

- A. One and two family dwellings. The minimum fire flow and flow duration requirements for one (1) and two (2) family dwellings having a fire flow calculation area that does not exceed three thousand six hundred (3,600) square feet shall be one thousand (1,000) gallons per minute for one (1) hour. Fire flow and flow duration for dwellings having a fire flow calculation area in excess of three thousand six hundred (3,600) square feet shall not be less than specified in Table B105.1 of the 2012 edition of the International Fire Code.
- B. Buildings Other Than One and Two Family Dwellings: The minimum fire flow and flow duration for buildings other than one (1) and two (2) family dwellings shall be as specified in Table B105.1 of the 2012 edition of the International Fire Code.
- C. Fire Sprinkler Credit: Fire flow may be reduced up to fifty percent (50%) for buildings equipped with an automatic fire sprinkler system designed to National Fire Protection Association (NFPA) Standard 13. Fire flow may be reduced up to twenty-five percent (25%) for buildings equipped with an automatic fire sprinkler system designed to NFPA Standard 13R.

For buildings located more than five (5) road miles from the closest City of Moses Lake Fire Station, a maximum reduction of forty percent (40%) will be granted for NFPA 13 systems and ten percent (10%) for NFPA 13R systems.

D. Fire Flow Adjustment Based on Occupancy Classification:

1. Non-Combustible: 25% reduction
2. Slow burning, limited combustibles: 15% reduction
3. Moderate burning: No reduction
4. Free Burning: 15% addition
5. Quick, intense, flash burning: 25% addition

D. Fire flow adjustment based on structural exposures:

- 0-10 feet: 25% addition
- 11-30 feet: 20% addition
- 31-60 feet: 15% addition
- 61-100 feet: 10% addition
- 101-150 feet: 5% addition

Section 2. This ordinance shall take effect and be in force five (5) days after its passage and publication of its summary as provided by law.

Adopted by the City Council and signed by its Mayor on March 8, 2016.

Todd Voth, Mayor

ATTEST:

W. Robert Taylor, Finance Director

APPROVED AS TO FORM:

Katherine L. Kenison, City Attorney

APPENDIX B

TABLE B105.1
MINIMUM REQUIRED FIRE-FLOW AND FLOW DURATION FOR BUILDINGS

FIRE-FLOW CALCULATION AREA (square feet)					FIRE-FLOW (gallons per minute) ^b	FLOW DURATION (hours)
Type IA and IB ^a	Type IIA and IIIA ^a	Type IV and V-A ^a	Type IIB and IIIB ^a	Type V-B ^a		
0-22,700	0-12,700	0-8,200	0-5,900	0-3,600	1,500	2
22,701-30,200	12,701-17,000	8,201-10,900	5,901-7,900	3,601-4,800	1,750	
30,201-38,700	17,001-21,800	10,901-12,900	7,901-9,800	4,801-6,200	2,000	
38,701-48,300	21,801-24,200	12,901-17,400	9,801-12,600	6,201-7,700	2,250	
48,301-59,000	24,201-33,200	17,401-21,300	12,601-15,400	7,701-9,400	2,500	
59,001-70,900	33,201-39,700	21,301-25,500	15,401-18,400	9,401-11,300	2,750	
70,901-83,700	39,701-47,100	25,501-30,100	18,401-21,800	11,301-13,400	3,000	3
83,701-97,700	47,101-54,900	30,101-35,200	21,801-25,900	13,401-15,600	3,250	
97,701-112,700	54,901-63,400	35,201-40,600	25,901-29,300	15,601-18,000	3,500	
112,701-128,700	63,401-72,400	40,601-46,400	29,301-33,500	18,001-20,600	3,750	
128,701-145,900	72,401-82,100	46,401-52,500	33,501-37,900	20,601-23,300	4,000	4
145,901-164,200	82,101-92,400	52,501-59,100	37,901-42,700	23,301-26,300	4,250	
164,201-183,400	92,401-103,100	59,101-66,000	42,701-47,700	26,301-29,300	4,500	
183,401-203,700	103,101-114,600	66,001-73,300	47,701-53,000	29,301-32,600	4,750	
203,701-225,200	114,601-126,700	73,301-81,100	53,001-58,600	32,601-36,000	5,000	
225,201-247,700	126,701-139,400	81,101-89,200	58,601-65,400	36,001-39,600	5,250	
247,701-271,200	139,401-152,600	89,201-97,700	65,401-70,600	39,601-43,400	5,500	
271,201-295,900	152,601-166,500	97,701-106,500	70,601-77,000	43,401-47,400	5,750	
295,901-Greater	166,501-Greater	106,501-115,800	77,001-83,700	47,401-51,500	6,000	
—	—	115,801-125,500	83,701-90,600	51,501-55,700	6,250	
—	—	125,501-135,500	90,601-97,900	55,701-60,200	6,500	
—	—	135,501-145,800	97,901-106,800	60,201-64,800	6,750	
—	—	145,801-156,700	106,801-113,200	64,801-69,600	7,000	
—	—	156,701-167,900	113,201-121,300	69,601-74,600	7,250	
—	—	167,901-179,400	121,301-129,600	74,601-79,800	7,500	
—	—	179,401-191,400	129,601-138,300	79,801-85,100	7,750	
—	—	191,401-Greater	138,301-Greater	85,101-Greater	8,000	

For SI: 1 square foot = 0.0929 m², 1 gallon per minute = 3.785 L/m, 1 pound per square inch = 6.895 kPa.

a. Types of construction are based on the *International Building Code*.

b. Measured at 20 psi residual pressure.



CITY OF MOSES LAKE
STAFF REPORT

To: John Williams, City Manager
From: W. Robert Taylor, Finance Director
Date: February 16, 2016
Proceeding Type: MOTION
Subject: Establish petty cash account for business licenses

Legislative History:

• First Presentation:	February 23, 2016
• Second presentation:	
• Action:	Motion

Staff Report Summary

Attached for Council approval is a resolution establishing a petty cash account for receipting/handling business licenses in the Utility Billing Department.

Background

Utility billing department will be taking over the duties of receipting in business license applications and renewals.

Fiscal and Policy Implications

Passing of the resolution would maintain good internal control policies.

Options

<i>Option</i>	<i>Results</i>
<ul style="list-style-type: none">• <i>Motion Adopt resolution</i>	Accepting resolution would allow staff to separate business licenses receipts from other payments allowing for easier reconciliation of cash taken in for the day.
<ul style="list-style-type: none">• <i>Take no action</i>	Separate cash fund would not be created and staff would need to spend additional time to reconcile daily receipts and lose internal control of cash handling.

Staff Recommendation

Staff recommends that City Council move to adopt the resolution as presented.

Attachments

A.	Resolution No. 3591
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Legal Review

The following documents are attached and subject to legal review:

Type of Document	Title of Document	Date Reviewed by Legal Counsel
<ul style="list-style-type: none">•		

RESOLUTION NO. 3591

A RESOLUTION ESTABLISHING A PETTY CASH ACCOUNT FOR THE UTILITY BILLING
DIVISION

Recitals:

1. The Finance Director is requesting that, due to internal controls and the need for change for business licenses, that a petty cash account be established.
2. RCW 42.26.060 allows for the establishment and use of such petty cash accounts.

Resolved:

1. That the following petty cash accounts be established in the following amounts:

A. Utility Billing Division \$100.00

Adopted by the City Council on February 23, 2016.

Todd Voth, Mayor

ATTEST:

W. Robert Taylor, Finance Director



CITY OF MOSES LAKE STAFF REPORT

To: John Williams, City Manager
From: Shawn O'Brien, Assist. Municipal Services Director
Date: February 23, 2016
Proceeding Type: MOTION
Subject: Request To Advertise Seal Coat Project - 2016

Legislative History:

- | | |
|--|-----------------------------|
| <ul style="list-style-type: none">• First Presentation:• Action | February 23, 2016
Motion |
|--|-----------------------------|
-

Staff Report Summary

Staff is working on the plans and specifications for the Seal Coat Project – 2016. Staff is requesting authorization to advertise this contract for bid and confirm the dollar amount that is available in the budget for construction.

Background

The Municipal Services Department has requested \$800,000 in the 2016 budget for chip sealing City streets. This amount should be able to complete a full width chip seal to Pioneer Way, Wheeler Road, and Division Street. By obtaining bids as soon as possible, the City hopes to beat the busy part of the summer and take advantage of lower oil prices. This should result in lower construction costs and more time for the oil to cure before the hottest part of the summer. The lower construction costs could result in some additional streets being addressed for the budgeted amount.

Fiscal and Policy Implications

The project will require budgeted funds to be spent from the General Fund.

Options

<i>Option</i>	<i>Results</i>
<ul style="list-style-type: none">• <i>Approve a motion to authorize staff to advertise the Seal Coat Project – 2016</i>	Staff will move forward with completing the bidding documents and advertising the project as soon as possible.
<ul style="list-style-type: none">• <i>Take no action.</i>	Staff will stop working on this project and wait for further direction from City council.

Staff Recommendation

Staff recommends the City Council provide direction on how to move forward with the Seal Coat Project – 2016.

Attachments

A.	None
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Legal Review

The following documents are attached and subject to legal review:

Type of Document	Title of Document	Date Reviewed by Legal Counsel
<ul style="list-style-type: none">•		



CITY OF MOSES LAKE
STAFF REPORT

To: John Williams, City Manager
From: W. Robert Taylor, Finance Director
Date: February 18, 2016
Proceeding Type: MOTION
Subject: 2016 Budget Adjustment

Legislative History:

- | | |
|------------------------|-------------------|
| • First Presentation: | February 9, 2016 |
| • Second presentation: | February 23, 2016 |
| • Action: | Motion |
-

Staff Report Summary

Council has an opportunity to approve this 2016 budget adjustments as discussed in the budget study session of February 9, 2016. Approving the 2016 budget modification gives staff direction to make both minor and capital purchases. The total of the adjustment differs from budget study session due to final recalculation of budgeted items previously approved in the original budget ordinance, Cola expense, and adjustments not needed due to clarification of budget coding. All line items not identified in the adjustment but listed in the budget study session and budget amounts that were reduced will continue to be held in the fund balance.

Background

Council approved the 2016 annual budget with Ordinance 2793 on December 22, 2015. Original budget lacked most capital purchases in order to curtail deficit spending. The adjustments are briefly described below.

1. General Fund:
 - a. Police will apply funds for the acquisition of video equipment for documenting crime scenes.
 - b. Fire will acquire small equipment and furnishing to outfit firefighters and large capital purchase of an air station.
 - c. Parks will use the appropriated funds to acquire minor equipment to maintain the pool and new software for registration for recreations activities and programs.
 - d. Engineering has budgeted for a capital purchase of a GPS rover and minor purchases of instruments and tool storage.
 - e. Administration, Legal, and Finance have budget needs for wellness equipment, contractual benefit requirement and additional legal fees for ongoing appeal process.
2. Cola for non-bargaining units.
3. With the appropriated funds Ambulance would like to purchase a power cot and small equipment for tracking narcotics
4. Streets will use the funding in purchasing a sign machine and signal controllers.
5. Street Reconstruction will use the funds to begin chip sealing projects to maintain streets at an acceptable level as well as making certain intersections ADA compliant.
6. Water/Sewer will be purchasing minor equipment which aides in the operational function of both water and sewer.
7. Stormwater will purchase a nozzle for cleaning out storm sewer mains.
8. Equipment Rental will increase its capital purchases for rotating stock of Police, Fire and Parks vehicles.
9. Central Service increased the capital purchase for replacement of police MDTs and a possible replacement of a large copier along with operational minor equipment.
10. Building Maintenance increased its capital improvements for existing buildings and minor equipment purchase to make building compliant to current building code requirements.

Fiscal and Policy Implications

Below is a Summary of the adjustment by fund.

2016 Budget Omnibus - Fund Summary

	Fund	Budget Adjustments		Fund total
		Revenues	Expenses	
General Fund	000		273,570	273,570
Grants & Donations	103		1,900	1,900
Streets	116		22,300	22,300
Street Reconstruction	119		1,008,000	1,008,000
Water/Sewer Fund	410		63,300	63,300
Sanitation	490		1,500	1,500
Storm water	493		7,300	7,300
Ambulance	498		24,900	24,900
Central Services	517		96,600	96,600
Equipment rental	519		1,232,500	1,232,500
Building maintenance	528		162,100	162,100

Options

<i>Option</i>	<i>Results</i>
<ul style="list-style-type: none"> <i>Adopt adjustment as presented</i> 	Action would allow staff to adjust the budget from Fund balance to specific line items.
<ul style="list-style-type: none"> <i>Modify the adjustment</i> 	Action could require staff to bring an additional budget adjustment to council for consideration
<ul style="list-style-type: none"> <i>Take no action</i> 	The budget would not be adjusted and curtail equipment purchases of both minor and major equipment requested by various Funds.

Staff Recommendation

Staff recommends that City Council move to approve the budget adjustments as presented.

Attachments

A.	Attachment A
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Legal Review

The following documents are attached and subject to legal review:

Type of Document	Title of Document	Date Reviewed by Legal Counsel
•		

2016 Budget Adjustments - Fund Summary

Attachment A

Budget Adjustments				
	Fund	Revenues	Expenses	Fund total
General Fund	000			273,570
Legislative				
Cola			1,200	
Executive				
wellness equipment			3,000	
benefit adjustment			12,500	
Cola			6,900	
Finance				
Cola			9,400	
Community Development				
Cola			14,800	
Legal				
professional fees			30,000	
Engineering				
Cola			26,300	
minor equipment			3,000	
software			300	
capital purchase			25,200	
Parks				
Cola			28,000	
minor equip			5,000	
software			35,000	
Police				
video equip			1,500	
Fire				
small equipment			(37,350)	
minor equip			28,900	
capital purchase			79,920	
Grants & Donations	103			1,900
Cola			1,900	
Streets	116			22,300
Cola			7,100	
minor equipment			7,200	
capital purchases			8,000	
Street Reconstruction	119			1,008,000
Street improvements			1,008,000	

2016 Budget Adjustments - Fund Summary

Attachment A

Budget Adjustments				
	Fund	Revenues	Expenses	Fund total
Water/Sewer Fund	410			63,300
Water				
minor equipment			12,200	
Cola			15,500	
Sewer				
minor equipment			15,200	
Cola			14,900	
Water billing				
Cola			3,400	
Sewer billing				
Cola			2,100	
Sanitation	490			1,500
Cola			1,500	
Storm water	493			7,300
minor equip			2,000	
Cola			5,300	
Ambulance	498			24,900
capital purchase			15,200	
minor equip			9,700	
Central Services	517			96,600
capital purchases			73,600	
supplies/minor equip			20,600	
Cola			2,400	
Equipment rental	519			1,232,500
capital purchases			1,223,100	
minor equipment			3,500	
Cola			5,900	
Building maintenance	528			162,100
capital improvements			149,000	
minor equipment			4,500	
Cola			8,600	
GRAND TOTAL				2,893,970