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# Moses Lake City Council

Karen Liebrecht, Council Member | Don Myers, Council Member | Bill Ecret, Council Member | Ryann Leonard, Council Member  
Dr. David Curnel, Council Member | Todd Voth, Council Member | Mike Norman, Council Member

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January 12, 2016 – 7:00 pm

## City Council Meeting Agenda

**Call to Order – 7:00 pm**

**Roll Call**

**Pledge of Allegiance**

**Oath of Office – Newly Elected Officials**

**Selection of Mayor & Deputy Mayor**

**Oath of Office - Mayor**

**Citizen's Communications – Identification**

Citizens who would like to address the council during Citizen's Communication or during a Public Hearing, should complete one of the blue speaker request cards and submit it to the Executive Secretary. Citizen Communications is a time in which you may address Council on any topic RELATED TO CITY MATTERS that is not already on tonight's agenda. Any public hearings that are noted on tonight's agenda will be announced when opened.

**Presentations and Awards**

**Consent Agenda**

All items listed below are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests specific items to be removed from the Consent Agenda for discussion prior to the time Council votes on the motion to adopt the Consent Agenda.

**#1**

- a. Approval of Minutes – December 22, 2015
- b. Approval Bills and Checks Issued
- c. Set Date for Public Hearing – Water Efficiency Goals

**Consent Agenda** - continued

- d. Set Date for Public Hearing – MLMC 18.40 – Industrial Zones
- e. Accept Easement – Bernhardt
- f. Sun Terrace Major Plat 2 & 4 – Plat Alterations

**Commission Appointments**

**Consideration of Bids & Quotes**

**Petitions/Communications/Public Hearings**

**Ordinances/Resolutions**

**#2**

- a. Ordinance – Amend 2015 Budget – 2<sup>nd</sup> Reading
- b. Ordinance – Tax Levy – Single Reading
- c. Resolution – Accept Donation from Walmart – Fire Dept
- d. Resolution - Accept Cash Donation from Friends of the Moses Lake Dog Park – Parks Dept

**Request to Call for Bids**

**Referrals from Commissions**

**Other Items for Council Consideration**

**#3**

- a. ML LEOFF 1 Disability Board Council Representative
- b. Grant Transit Authority Executive Board of Directors Council Representative
- c. Annexation – Northwest United Properties

**Public Questions/Comments – Non-Agenda Items**

**Council Communications**

**City Manager Reports**

**Executive Session**

Pursuant to RCW 42.30.110(1)(g) & (i) – To Review the Performance of a Public Employee and Discuss with Legal Counsel Representing the Agency Litigation

**Adjournment**

MOSES LAKE CITY COUNCIL  
December 22, 2015

DRAFT

Council Present: Dick Deane, Bill Ecret, Karen Liebrecht, Todd Voth, David Curnel, and Jon Lane Absent: Jason Avila

The meeting was called to order at 7 p.m. by Mayor Deane.

PLEDGE OF ALLEGIANCE: John Williams, City Manager, led the Council in the flag salute.

PRESENTATION AND AWARDS

Police Department: Letters of Commendation were read that recognized the efforts of Officer Nic Stewart and Officer Scott Ent as being above and beyond the duties of Police Officers to aid persons in need.

Chief Ruffin also recognized Officers Randy Moore and Adam Monroe for their efforts above and beyond the normal duties of Police Officers.

Council Members: Plaques were given to outgoing Council members Jon Lane, Dick Deane, and Jason Avila.

CONSENT AGENDA

Minutes: The minutes of the November 24 meeting were presented for approval.

Approval of Claims, Prepaid Claims, Checks, and Payroll: Vouchers audited and certified by the Finance Director as required by RCW 42.24.080, and those expense reimbursement claims, certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Council for approval and is retained for public inspection at the Civic Center. As of December 22, 2015 the Council does approve for payment claims in the amount of \$944,016.31; prepaid claims in the amounts of \$59,900.28 and \$95,485.23; claim checks in the amount of \$1,582,365.43; and payroll in the amount of \$313,554.43.

Resolution - Abandon Easement - Bernhardt: A resolution was presented which abandons an easement located in Lots 1 - 8, Bernhardt Major Plat.

Action Taken: Mr. Lane moved that the Consent Agenda be approved, seconded by Dr. Curnel, and passed unanimously.

COMMISSION APPOINTMENTS

PLANNING COMMISSION

Mayor Deane requested Council confirmation of the re-appointments of Richard Penhallurick and Todd Lengenfelder to the Planning Commission.

Action Taken: Mr. Voth moved that the re-appointments of Richard Penhallurick and Todd Lengenfelder be confirmed, seconded by Mr. Lane, and passed unanimously.

CONSIDERATION OF BIDS AND QUOTES

WELL DRILLING PROJECT - 2015

The City received six bids for the 2015 Well Drilling Project. This project includes a base bid for drilling three new wells and an additive for a fourth well.

Action Taken: Mrs. Liebrecht moved that the bid be awarded to Tacoma Pump and Drilling in the amount of \$321,434.10, seconded by Dr. Curnel, and passed unanimously.

PETITIONS, COMMUNICATIONS, OR PUBLIC HEARINGS

COMMUNICATION - FRIENDS OF MOSES LAKE DOG PARK

Rick Sera and Greg Beechen, representing the Friends of the Moses Lake Dog Park, expressed their

appreciation for the City's permission to place on the dog park on City property and the support of the community for this project.

Spencer Grigg, Parks and Recreation Director, provided some background on the property and mentioned that it is also part of the 100 year flood plain

#### ORDINANCES AND RESOLUTIONS

##### ORDINANCE - AMEND COMPREHENSIVE PLAN & REZONE REQUESTS - 2<sup>ND</sup> READING

An ordinance was presented which amends the Comprehensive Plan by updating the Transportation Element and providing for two site-specific land use designation changes and zone changes. The site-specific land use designation changes are for property located at the corner of Owen Road and Harris Road from Commercial to High Density Residential and the City's former firing range located on Randolph Road from Public to Industrial.

The ordinance adopting the 2015 Comprehensive Plan Amendments and Zone Changes to be consistent with the amendments was read by title only.

Action Taken: Dr. Curnel moved that the second reading of the ordinance be adopted, seconded by Mrs. Liebrecht, and passed unanimously.

##### ORDINANCE - AMEND 2015 BUDGET - 2<sup>ND</sup> READING

An ordinance amending the 2015 budget was presented.

The ordinance amending the 2015 budget for the City of Moses Lake, Washington, was read by title only.

Mr. Voth felt that the resolutions pertaining to inter-fund loans should be adopted prior to consideration of the amended budget.

W. Robert Taylor, Finance Director, stated that the order in which the budget amendment and inter-fund loans are considered is not critical as there will need to be further amendments to the budget when the end of the year bills are received.

John Williams, City Manager, pointed out that the inter-fund loans would be included in the next budget amendment.

Action Taken: Mrs. Liebrecht moved that the second reading of the ordinance be adopted, seconded by Mr. Lane, and passed unanimously.

##### ORDINANCE - AMEND 2015 BUDGET - 1<sup>ST</sup> READING

An ordinance amending the 2015 budget was presented.

The ordinance amending the 2015 budget for the City of Moses Lake, Washington, was read by title only.

Mr. Voth pointed out that the Council will be considering two inter-fund loans later in the meeting and felt that they should be included in the budget amendment ordinance.

W. Robert Taylor, Finance Director, explained that the need for the inter-fund loans was discovered after the budget amendment ordinance was nearly complete and so they will be included in the next budget amendment that will also cover expenditures and revenues through December 31.

Action Taken: Mr. Ecret moved that the first reading of the ordinance be adopted, seconded by Mr. Lane, and passed unanimously.

##### ORDINANCE - 2016 BUDGET - 1<sup>ST</sup> READING

An ordinance was presented which adopts the 2016 budget.



The ordinance adopting the budget for the City of Moses Lake, Washington for the year of 2016 was read by title only.

W. Robert Taylor, Finance Director, stated that the budget has been balanced by eliminating \$4,000,000 of capital improvements. He mentioned that the City's financial situation will have to be addressed at the beginning of 2016.

Action Taken: Mrs. Liebrecht moved that an emergency be declared and the ordinance be adopted on a single reading, seconded by Mr. Lane, and passed unanimously.

#### ORDINANCES - TAXES - SINGLE READING

Ordinances were presented which fix the estimated amount to be received by the City from property taxes in 2016 and establishes the substantial need.

W. Robert Taylor, Finance Director, explained the reasons for adopting the new ordinances.

The ordinance repealing Ordinances 2786 and 2787 and levying the annual property tax to provide revenue for the City of Moses Lake, Washington, for the fiscal year ending December 31, 2016 was read by title only.

Action Taken: Mr. Lane moved that an emergency be declared and the ordinance be adopted on a single reading, seconded by Mrs. Liebrecht, and passed unanimously.

The ordinance providing for substantial need to increase the regular property tax limit factor above the rate of inflation pursuant to RCW 84.55.0101 was read by title only.

Action Taken: Dr. Curnel moved that an emergency be declared and the ordinance be adopted on a single reading, seconded by Mrs. Liebrecht, and passed unanimously.

#### RESOLUTION - CHECKS

A resolution was presented which names those employees authorized to sign checks on behalf of the City.

The resolution naming those employees authorized to sign checks on behalf of the City of Moses Lake was read by title only.

Action Taken: Mr. Ecret moved that the resolution be adopted, seconded by Dr. Curnel, and passed unanimously.

#### RESOLUTION - INTER-FUND LOAN

A resolution was presented which provides for an inter-fund loan from the Water/Sewer Fund to the Sanitation Fund.

The resolution authorizing an inter-fund loan to the Sanitation Fund 490 from the Water/Sewer Fund 410 was read by title only.

Action Taken: Mr. Lane moved that the resolution be adopted, seconded by Dr. Curnel, and passed unanimously.

#### RESOLUTION - INTER-FUND LOAN

A resolution was presented which provides for an inter-fund loan to the Ambulance Fund from the Water/Sewer Fund.

The resolution authorizing an inter-fund loan to the Ambulance Fund 498 from the Water/Sewer Fund 410 was read by title only.

Action Taken: Mr. Voth moved that the resolution not be considered, seconded by Mr. Ecret, and failed with Mr. Ecret and Mr. Voth in favor and Mr. Lane, Dr. Curnel, Mrs. Liebrecht, and Mayor Deane opposed.

Mr. Voth stated that he voted in favor of the 2016 budget ordinance with the understanding that this inter-fund loan resolution would not be considered by the Council at this meeting.

Mr. Ecret stated that it was also his understanding that this inter-fund loan resolution would not be considered by the Council at this time.

There was some discussion by the Council.

Action Taken: Mr. Lane moved that the resolution be adopted, seconded by Dr. Curnel, and passed with Mr. Lane, Mrs. Liebrecht, Dr. Curnel, and Mayor Deane in favor and Mr. Voth and Mr. Ecret opposed.

Mr. Voth changed his affirmative vote on the ordinance adopting the 2016 budget to a negative vote.

#### RESOLUTIONS - NUISANCE ABATEMENTS COSTS

Resolutions were presented which affirm the Council's prior authorization to staff to collect the funds expended for the nuisance abatements at 1061 Division, owned by Bonita Evens, 826 Grand, owned by Bryan Starrett, Farm Unit 224, Block 41, owned by Columbia Basin Investment Group, and 2404 Lakeside, owned by Vona L. Gibson Estate.

The resolution establishing the billing to be imposed against Bonita Evens as the owner of certain real property upon which the City caused abatement of a nuisance to be performed after a failure of the property owner to abate the same was read by title only.

Action Taken: Mr. Ecret moved that the resolution be adopted, seconded by Dr. Curnel, and passed unanimously.

The resolution establishing the billing to be imposed against Bryan Starrett as the owner of certain real property upon which the City caused abatement of a nuisance to be performed after a failure of the property owner to abate the same was read by title only.

Action Taken: Mr. Lane moved that the resolution be adopted, seconded by Mr. Ecret, and passed unanimously.

The resolution establishing the billing to be imposed against Columbia Basin Investment Group as the owner of certain real property upon which the City caused abatement of a nuisance to be performed after a failure of the property owner to abate the same was read by title only.

Action Taken: Mr. Voth moved that the resolution be adopted, seconded by Dr. Curnel, and passed unanimously.

The resolution establishing the billing to be imposed against Vona M. Gibson Estate as the owner of certain real property upon which the City caused abatement of a nuisance to be performed after a failure of the property owner to abate the same was read by title only.

Action Taken: Dr. Curnel moved that the resolution be adopted, seconded by Mr. Lane, and passed unanimously.

#### REQUEST TO CALL FOR BIDS - None

#### REFERRALS FROM COMMISSIONS - None

#### OTHER ITEMS FOR COUNCIL CONSIDERATION

##### HUNTING

In October the Council granted permission for hunting of geese within the City's limits due to the damage they were causing to the crop on property within the City's limits.

Gilbert Alvarado, Community Development Director, stated that the Council gave permission for the hunting of geese by family members only. The City has received a number of complaints about hunting on this property

and upon investigation by staff it was found that there were guided hunting parties on this property.

Shane Palmer, 712 S. Hamilton Road, owner of the property, stated that he planted a grass seed crop in the fall. Since the property is adjacent to the lake, the geese were eating the crop. The use of coyote decoys and streamers were not effective. He mentioned that hunting the geese helps a great deal but the hunting has to continue on a recurring basis.

There was some discussion.

Action Taken: Mr. Ecret moved that the existing no hunting regulations be enforced, seconded by Mr. Voth.

There was additional discussion on other methods to keep the geese away or ways to monitor the hunting by family members only.

The motion passed with Mr. Ecret, Mr. Voth, Dr. Curnel, and Mrs. Liebrecht in favor and Mr. Lane and Mayor Deane opposed.

#### NON-AGENDA ITEMS AND PUBLIC QUESTIONS AND COMMENTS

##### COUNCIL

Richard Teals, 311 Northshore Drive, thanked Mr. Lane and Mr. Deane for their service to the community.

##### COUNCIL QUESTIONS AND COMMENTS

##### MUNICIPAL AIRPORT

Mr. Voth stated the City does not have a contract for snow removal at the Municipal Airport because of an issue with the recommended amount of required insurance. He mentioned that Jackson Aviation has been plowing the snow but there needs to be a resolution of this issue.

John Williams, City Manager, stated that the amount of the liability insurance is only a recommendation from WCIA and the issue can be resolved by staff.

##### CITY MANAGER REPORTS AND COMMENTS

##### WALMART - SHOP WITH A COP PROGRAM

John Williams, City Manager, stated that on December 18 several Police Officers and Grant County Sheriffs participated in the Walmart "Shop with a Cop" program. This is a program that has uniformed officers help under privileged children and their families shop at Walmart in an effort to make their Christmas a little brighter.

##### PROJECTS UPDATE

Gilbert Alvarado, Community Development Director, provided a list of the on-going projects in the City.

##### ELECTION OF MAYOR - PROCESS

Katherine Kenison, City Attorney, provided a memo and attachments outlining the history over the last few years of the Council's process for the election of the Mayor and Deputy Mayor. She pointed out that Resolution 3361 adopted in 2013 set forth the process for the election of the Mayor and Deputy Mayor and also provides that the election of the Mayor and Deputy Mayor shall be pursuant to state statute. Since the process adopted under Resolution 3361 is in conflict with state statute, she recommended that the resolution be rescinded. She also pointed out that the process actually used was not the one spelled out in the resolution.

There was considerable discussion.

Action Taken: Mr. Ecret moved that Resolution 3361 be repealed, seconded by Dr. Curnel, and passed unanimously.

Mayor Deane stated that the positions of Mayor and Deputy Mayor are important and that those positions should be rotated among all Council members.

Action Taken: Mr. Deane moved that the process for election of a Mayor and Deputy be adopted as outlined in Resolution No. 3361 with the elimination of number 4 under the resolved, seconded by Mr. Lane, and passed with Dr. Curnel, Mrs. Liebrecht, Mr. Lane, and Mayor Deane in favor and Mr. Voth and Mr. Ecret opposed.

Action Taken: Mr. Lane moved that the vote for Mayor and Deputy Mayor be by hand or verbal vote, seconded by Dr. Curnel, and passed with Dr. Curnel, Mrs. Liebrecht, Mr. Lane, and Mr. Ecret in favor and Mr. Voth and Mayor Deane opposed.

The regular meeting was adjourned at 9:10 p.m.

ATTEST

\_\_\_\_\_  
Dick Deane, Mayor

\_\_\_\_\_  
W. Robert Taylor, Finance Director

DATE 1/07/16  
TIME 13:28:38

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CITY OF MOSES LAKE  
TABULATION OF CLAIMS TO BE APPROVED  
COUNCIL MEETING OF 01/12/2016

| NAME OF VENDOR<br>Department   | VENDOR NO<br>Object Description | Expenditure Account<br>P.O. Number | P.O. Amount | Purpose of Purchase  |
|--------------------------------|---------------------------------|------------------------------------|-------------|----------------------|
| 2M COMPANY INC                 | 00004450                        | 0000075680                         | 44.43       | MISC SUPPLIES        |
|                                |                                 | TOTAL:                             | 44.43       |                      |
| ACE HARDWARE                   | 00006538                        | 0000075939                         | 40.95       | MISC SUPPLIES        |
|                                |                                 | 0000075927                         | 98.12       | MISC SUPPLIES        |
|                                |                                 | TOTAL:                             | 139.07      |                      |
| AMERICAN LINEN                 | 00004927                        | 0000075758                         | 239.54      | LINEN SERVICES       |
|                                |                                 | TOTAL:                             | 239.54      |                      |
| CASCADE ANALYTICAL INC         | 00005014                        | 0000075417                         | 931.12      | SAMPLE TESTING       |
|                                |                                 | 0000075417                         | 3,384.94    | SAMPLE TESTING       |
|                                |                                 | TOTAL:                             | 4,316.06    |                      |
| CINTAS CORPORATION LOC 607     | 00000271                        | 0000075440                         | 33.66       | SHOP TOWELS/UNIFORMS |
|                                |                                 | 0000075440                         | 33.66       | SHOP TOWELS/UNIFORMS |
|                                |                                 | 0000075440                         | 399.77      | SHOP TOWELS/UNIFORMS |
|                                |                                 | TOTAL:                             | 467.09      |                      |
| CSWW, INC dba NO 40 OUTFITTERS | 00001701                        | 0000075936                         | 192.46      | MISC SUPPLIES        |
|                                |                                 | 0000075865                         | 154.10      | MISC SUPPLIES        |
|                                |                                 | 0000075710                         | 27.99       | MISC SUPPLIES        |
|                                |                                 | TOTAL:                             | 374.55      |                      |
| DATABAR                        | 00007974                        | 0000075482                         | 512.03      | MAIL UTILITY BILLS   |
|                                |                                 | 0000075482                         | 512.03      | MAIL UTILITY BILLS   |
|                                |                                 | 0000075482                         | 512.04      | MAIL UTILITY BILLS   |
|                                |                                 | 0000075482                         | 512.04      | MAIL UTILITY BILLS   |
|                                |                                 | 0000075482                         | 512.04      | MAIL UTILITY BILLS   |

DATE 1/07/16  
TIME 13:28:38

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CITY OF MOSES LAKE  
TABULATION OF CLAIMS TO BE APPROVED  
COUNCIL MEETING OF 01/12/2016

| NAME OF VENDOR<br>Department   | VENDOR NO<br>Object Description | Expenditure Account<br>P.O. Number | P.O. Amount | Purpose of Purchase        |
|--------------------------------|---------------------------------|------------------------------------|-------------|----------------------------|
| =====                          |                                 |                                    |             |                            |
|                                |                                 | TOTAL:                             | 2,560.18    |                            |
| FERGUSON ENTERPRISES INC #3007 | 00005482                        | 0000075640                         | 270.67      | MISC SUPPLIES              |
| =====                          |                                 |                                    |             |                            |
|                                |                                 | TOTAL:                             | 270.67      |                            |
| INLAND PIPE & SUPPLY COMPANY   | 00003727                        | 0000075935                         | 10.61       | MISC SUPPLIES              |
| =====                          |                                 |                                    |             |                            |
|                                |                                 | TOTAL:                             | 10.61       |                            |
| LAD IRRIGATION COMPANY INC     | 00001101                        | 0000075656                         | 23.18       | MISC SUPPLIES              |
|                                |                                 | 0000075656                         | 129.48      | MISC SUPPLIES              |
| =====                          |                                 |                                    |             |                            |
|                                |                                 | TOTAL:                             | 152.66      |                            |
| LAKE AUTO PARTS                | 00001102                        | 0000075628                         | 74.89       | MISC SUPPLIES              |
|                                |                                 | 0000075628                         | 312.78      | MISC SUPPLIES              |
| =====                          |                                 |                                    |             |                            |
|                                |                                 | TOTAL:                             | 387.67      |                            |
| LEE CREIGLOW CBO               | 00005899                        | 0000075951                         | 4,860.00    | PROF SERVICE/PLAN CHECKING |
|                                |                                 | 0000075951                         | 315.00      | PROF SERVICE/PLAN CHECKING |
| =====                          |                                 |                                    |             |                            |
|                                |                                 | TOTAL:                             | 5,175.00    |                            |
| LES SCHWAB TIRE CENTER         | 00003519                        | 0000075619                         | 148.91      | MISC REPAIR/SUPPLIES       |
| =====                          |                                 |                                    |             |                            |
|                                |                                 | TOTAL:                             | 148.91      |                            |
| NORCO ENTERPRISES INC          | 00006590                        | 0000075688                         | 161.18      | MISC SUPPLIES              |
|                                |                                 | 0000075783                         | 19.79       | MISC SUPPLIES              |
| =====                          |                                 |                                    |             |                            |
|                                |                                 | TOTAL:                             | 180.97      |                            |
| PENHALLURICKS EXPRESS BUILDING | 00006579                        | 0000075909                         | 15.46       | MISC SUPPLIES              |
| =====                          |                                 |                                    |             |                            |
|                                |                                 | TOTAL:                             | 15.46       |                            |
| =====                          |                                 |                                    |             |                            |
|                                |                                 | REPORT TOTAL:                      | 14,482.87   |                            |

CITY OF MOSES LAKE  
TABULATION OF CLAIMS TO BE APPROVED  
COUNCIL MEETING OF 01/12/2016

TOTALS BY FUND

| FUND NO | FUND NAME         | AMOUNT    |
|---------|-------------------|-----------|
| 000     | GENERAL FUND      | 5,847.88  |
| 116     | STREET            | 81.44     |
| 410     | WATER/SEWER       | 5,645.76  |
| 490     | SANITATION        | 512.04    |
| 493     | STORM WATER       | 512.04    |
| 498     | AMBULANCE FUND    | 751.58    |
| 519     | EQUIPMENT RENTAL  | 861.46    |
| 528     | BUILD MAINTENANCE | 270.67    |
|         | TOTAL             | 14,482.87 |

CHANGES TO BE MADE SHOULD BE LISTED BELOW

| VEND NO. | P.O. NO. | AMT LISTED | CORRECTED AMT | ACTION TO BE TAKEN |
|----------|----------|------------|---------------|--------------------|
|----------|----------|------------|---------------|--------------------|

CORRECT AMOUNT TO BE PAID .....

\*\*\*\*\*  
\*  
\* CLAIMS APPROVAL \*  
\*  
\* WE, THE UNDERSIGNED COUNCILMEN OF THE CITY OF MOSES LAKE, WASHINGTON, DO HEREBY CERTIFY THAT THE MERCHANDISE \*  
\* OR SERVICES SPECIFIED HAVE BEEN RECEIVED AND THAT ABOVE CLAIMS ARE APPROVED, AS NOTED, FOR PAYMENT \*  
\* IN THE AMOUNT OF \$14,482.87 THIS 12ND DAY OF JANUARY, 2016 \*  
\*  
\*  
\* ..... \*  
\* COUNCIL MEMBER COUNCIL MEMBER \*  
\*  
\*  
\* ..... \*  
\* COUNCIL MEMBER FINANCE DIRECTOR \*  
\*\*\*\*\*

DATE 12/30/15  
TIME 13:04:41

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CITY OF MOSES LAKE  
TABULATION OF CLAIMS TO BE APPROVED  
COUNCIL MEETING OF 01/12/2016

| NAME OF VENDOR<br>Department | VENDOR NO<br>Object Description | Expenditure Account<br>P.O. Number | P.O. Amount | Purpose of Purchase      |
|------------------------------|---------------------------------|------------------------------------|-------------|--------------------------|
| CITY OF MOSES LAKE           | 00008107                        |                                    |             |                          |
|                              |                                 | 0000075938                         | 33,002.21   | ITNERUND LOAN REPAYMENT  |
|                              |                                 | 0000075938                         | 1,000.00    | ITNERUND LOAN REPAYMENT  |
|                              |                                 | 0000075940                         | 99,996.70   | INTERFUND LOAN REPAYMENT |
|                              |                                 | 0000075940                         | 2,009.93    | INTERFUND LOAN REPAYMENT |
|                              |                                 |                                    |             |                          |
|                              |                                 | TOTAL:                             | 136,008.84  |                          |
|                              |                                 |                                    |             |                          |
|                              |                                 | REPORT TOTAL:                      | 136,008.84  |                          |



CITY OF MOSES LAKE  
TABULATION OF CLAIMS TO BE APPROVED  
COUNCIL MEETING OF 01/12/2016

TOTALS BY FUND

| FUND NO | FUND NAME      | AMOUNT     |
|---------|----------------|------------|
| 490     | SANITATION     | 34,002.21  |
| 498     | AMBULANCE FUND | 102,006.63 |
|         | TOTAL          | 136,008.84 |

CHANGES TO BE MADE SHOULD BE LISTED BELOW

| VEND NO. | P.O. NO. | AMT LISTED | CORRECTED AMT | ACTION TO BE TAKEN |
|----------|----------|------------|---------------|--------------------|
|----------|----------|------------|---------------|--------------------|

CORRECT AMOUNT TO BE PAID .....

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\*  
\*  
\* CLAIMS APPROVAL \*  
\*  
\* WE, THE UNDERSIGNED COUNCILMEN OF THE CITY OF MOSES LAKE, WASHINGTON, DO HEREBY CERTIFY THAT THE MERCHANDISE \*  
\* OR SERVICES SPECIFIED HAVE BEEN RECEIVED AND THAT ABOVE CLAIMS ARE APPROVED, AS NOTED, FOR PAYMENT \*  
\* IN THE AMOUNT OF \$136,008.84 THIS 12ND DAY OF JANUARY, 2016 \*  
\*  
\*  
\* ..... \*  
\* COUNCIL MEMBER COUNCIL MEMBER \*  
\*  
\*  
\* ..... \*  
\* COUNCIL MEMBER FINANCE DIRECTOR \*  
\*\*\*\*\*

DATE 12/23/15  
TIME 13:00:10

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CITY OF MOSES LAKE  
TABULATION OF CLAIMS TO BE APPROVED  
COUNCIL MEETING OF 01/12/2016

| NAME OF VENDOR     | VENDOR NO          | Expenditure Account |             |                              |
|--------------------|--------------------|---------------------|-------------|------------------------------|
| Department         | Object Description | P.O. Number         | P.O. Amount | Purpose of Purchase          |
| CITY OF MOSES LAKE | 00008107           |                     |             |                              |
|                    |                    | 0000075928          | 74,340.00   | GEN FUND OBLIGATION/AMB FUND |
|                    |                    | 0000075650          | .87         | EXCISE TAX                   |
|                    |                    | 0000075650          | 31.96       | EXCISE TAX                   |
|                    |                    | 0000075650          | 57.52       | EXCISE TAX                   |
|                    |                    | 0000075650          | .18         | EXCISE TAX                   |
|                    |                    | 0000075650          | 3.85        | EXCISE TAX                   |
|                    |                    | 0000075650          | .44         | EXCISE TAX                   |
|                    |                    | 0000075650          | 2.76        | EXCISE TAX                   |
|                    |                    | 0000075650          | 1.43        | EXCISE TAX                   |
|                    |                    | 0000075650          | 1.90        | EXCISE TAX                   |
|                    |                    | 0000075650          | 3.34        | EXCISE TAX                   |
|                    |                    | 0000075650          | 48.40       | EXCISE TAX                   |
|                    |                    | 0000075650          | .13         | EXCISE TAX                   |
|                    |                    | 0000075650          | 5.06        | EXCISE TAX                   |
|                    |                    | 0000075650          | 19,592.76   | EXCISE TAX                   |
|                    |                    | 0000075934          | 400,000.00  | INTERFUND LOAN/W/S TO SAN    |
|                    |                    | 0000075650          | 6,938.67    | EXCISE TAX                   |
|                    |                    | 0000075650          | 2,650.86    | EXCISE TAX                   |
|                    |                    | 0000075650          | 14,685.55   | EXCISE TAX                   |
|                    |                    | 0000075932          | 33,002.21   | INTERFUND LOAN REPAYMENT     |
|                    |                    | 0000075932          | 1,000.00    | INTERFUND LOAN REPAYMENT     |
|                    |                    | 0000075650          | 1,074.81    | EXCISE TAX                   |
|                    |                    | 0000075650          | 5.74        | EXCISE TAX                   |
|                    |                    | 0000075650          | 1.58        | EXCISE TAX                   |

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CITY OF MOSES LAKE  
TABULATION OF CLAIMS TO BE APPROVED  
COUNCIL MEETING OF 01/12/2016

| NAME OF VENDOR<br>Department | VENDOR NO<br>Object Description | Expenditure Account<br>P.O. Number | P.O. Amount | Purpose of Purchase |
|------------------------------|---------------------------------|------------------------------------|-------------|---------------------|
| CITY OF MOSES LAKE           | 00008107                        | 0000075650                         | 3,409.20    | EXCISE TAX          |
|                              |                                 | 0000075650                         | .97         | EXCISE TAX          |
|                              |                                 | 0000075650                         | 1.83        | EXCISE TAX          |
|                              |                                 | 0000075650                         | 1.18        | EXCISE TAX          |
|                              |                                 | 0000075650                         | 2.82        | EXCISE TAX          |
|                              |                                 | =====                              |             |                     |
|                              |                                 | TOTAL:                             | 556,866.02  |                     |
| DATABAR                      | 00007974                        | 0000075481                         | 305.15      | MAIL UTILITY BILLS  |
|                              |                                 | 0000075481                         | 305.15      | MAIL UTILITY BILLS  |
|                              |                                 | 0000075481                         | 957.93      | MAIL UTILITY BILLS  |
|                              |                                 | 0000075481                         | 305.15      | MAIL UTILITY BILLS  |
|                              |                                 | 0000075481                         | 305.15      | MAIL UTILITY BILLS  |
|                              |                                 | 0000075481                         | 305.17      | MAIL UTILITY BILLS  |
|                              |                                 | =====                              |             |                     |
|                              |                                 | TOTAL:                             | 2,483.70    |                     |
| STAPLES CREDIT PLAN          | 00007570                        | 0000075214                         | 75.78       | MISC SUPPLIES       |
|                              |                                 | 0000075214                         | 518.96      | MISC SUPPLIES       |
|                              |                                 | 0000075214                         | 1,207.31    | MISC SUPPLIES       |
|                              |                                 | =====                              |             |                     |
|                              |                                 | TOTAL:                             | 1,802.05    |                     |
|                              |                                 | =====                              |             |                     |
|                              |                                 | REPORT TOTAL:                      | 561,151.77  |                     |

CITY OF MOSES LAKE  
TABULATION OF CLAIMS TO BE APPROVED  
COUNCIL MEETING OF 01/12/2016

TOTALS BY FUND

| FUND NO | FUND NAME            | AMOUNT     |
|---------|----------------------|------------|
| 000     | GENERAL FUND         | 74,513.36  |
| 103     | GRANTS AND DONATIONS | 3.33       |
| 116     | STREET               | 3.34       |
| 410     | WATER/SEWER          | 429,846.18 |
| 490     | SANITATION           | 49,950.84  |
| 493     | STORM WATER          | 1,379.96   |
| 498     | AMBULANCE FUND       | 3,722.66   |
| 517     | CENTRAL SERVICES     | 1,729.28   |
| 519     | EQUIPMENT RENTAL     | 2.82       |
|         | TOTAL                | 561,151.77 |

CHANGES TO BE MADE SHOULD BE LISTED BELOW

| VEND NO. | P.O. NO. | AMT LISTED | CORRECTED AMT | ACTION TO BE TAKEN |
|----------|----------|------------|---------------|--------------------|
|----------|----------|------------|---------------|--------------------|

|       |       |       |       |       |
|-------|-------|-------|-------|-------|
| ..... | ..... | ..... | ..... | ..... |
| ..... | ..... | ..... | ..... | ..... |
| ..... | ..... | ..... | ..... | ..... |

CORRECT AMOUNT TO BE PAID .....

\*\*\*\*\*

CLAIMS APPROVAL

WE, THE UNDERSIGNED COUNCILMEN OF THE CITY OF MOSES LAKE, WASHINGTON, DO HEREBY CERTIFY THAT THE MERCHANDISE OR SERVICES SPECIFIED HAVE BEEN RECEIVED AND THAT ABOVE CLAIMS ARE APPROVED, AS NOTED, FOR PAYMENT IN THE AMOUNT OF \$561,151.77 THIS 12ND DAY OF JANUARY, 2016

.....

COUNCIL MEMBER COUNCIL MEMBER

.....

COUNCIL MEMBER FINANCE DIRECTOR

\*\*\*\*\*

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CITY OF MOSES LAKE  
TABULATION OF CLAIMS TO BE APPROVED  
COUNCIL MEETING OF 01/12/2016

| NAME OF VENDOR<br>Department | VENDOR NO<br>Object Description | Expenditure Account |             | Purpose of Purchase            |
|------------------------------|---------------------------------|---------------------|-------------|--------------------------------|
|                              |                                 | P.O. Number         | P.O. Amount |                                |
| A & H PRINTERS               | 00000001                        | 0000075950          | 140.27      | BUSINESS CARDS/COUNCIL         |
|                              |                                 | 0000075869          | 80.93       | BUSINESS CARDS/ESTUDILLO       |
|                              |                                 | 0000075921          | 226.59      | BUSINESS CARDS                 |
|                              |                                 | =====               |             |                                |
|                              |                                 | TOTAL:              | 447.79      |                                |
| A B C HYDRAULICS             | 00006611                        | 0000075576          | 213.33      | MISC REPAIR                    |
|                              |                                 | =====               |             |                                |
|                              |                                 | TOTAL:              | 213.33      |                                |
| A T & T MOBILITY             | 00004826                        | 0000075986          | 117.95      | CELL PHONE SERVICE/GPS         |
|                              |                                 | =====               |             |                                |
|                              |                                 | TOTAL:              | 117.95      |                                |
| A1 JANITORIAL SUPPLY         | 00006442                        | 0000075666          | 131.26      | MISC SUPPLIES                  |
|                              |                                 | =====               |             |                                |
|                              |                                 | TOTAL:              | 131.26      |                                |
| AAA READYMIX INC             | 00000027                        | 0000075562          | 131.56      | MISC SUPPLIES                  |
|                              |                                 | =====               |             |                                |
|                              |                                 | TOTAL:              | 131.56      |                                |
| AG WEST DISTRIBUTING CO INC  | 00006842                        | 0000075807          | 7,472.80    | SPRAY SKID PACKAGE             |
|                              |                                 | =====               |             |                                |
|                              |                                 | TOTAL:              | 7,472.80    |                                |
| ALESSANDRA PIRO              | 00007467                        | 0000076001          | 28.00       | MAC CONSIGNMENT SALES          |
|                              |                                 | =====               |             |                                |
|                              |                                 | TOTAL:              | 28.00       |                                |
| ALISON GOODING               | 00007371                        | 0000075980          | 29.40       | MAC CONSIGNMENT SALES          |
|                              |                                 | =====               |             |                                |
|                              |                                 | TOTAL:              | 29.40       |                                |
| ANNE HENNING                 | 00006009                        | 0000075989          | 37.36       | MAC CONSIGNMENT SALES          |
|                              |                                 | =====               |             |                                |
|                              |                                 | TOTAL:              | 37.36       |                                |
| BARBARA HARRIS               | 00004372                        | 0000075988          | 93.10       | MAC CONSIGNMENT SHRINKAGE/LOSS |
|                              |                                 | =====               |             |                                |
|                              |                                 | TOTAL:              | 93.10       |                                |
| BARBARA NICKERSON            | 00007028                        | 0000075997          | 29.40       | MAC CONSIGNMENT SALES          |
|                              |                                 | =====               |             |                                |
|                              |                                 | TOTAL:              | 29.40       |                                |
| BASIN SEPTIC SERVICES        | 00000166                        |                     |             |                                |

CITY OF MOSES LAKE  
TABULATION OF CLAIMS TO BE APPROVED  
COUNCIL MEETING OF 01/12/2016

| NAME OF VENDOR<br>Department   | VENDOR NO<br>Object Description | Expenditure Account<br>P.O. Number P.O. Amount | Purpose of Purchase          |
|--------------------------------|---------------------------------|--|------------------------------|
|                                |                                 | 0000075413 119.64                              | MISC SUPPLIES                |
|                                |                                 | =====  |                              |
|                                |                                 | TOTAL: 119.64                                  |                              |
| BATTERY SYSTEMS                | 00004673                        |  |                              |
|                                |                                 | 0000075578 145.57                              | BATTERIES                    |
|                                |                                 | 0000075578 311.91                              | BATTERIES                    |
|                                |                                 | =====  |                              |
|                                |                                 | TOTAL: 457.48                                  |                              |
| BENNYE RUSHTON                 | 00004923                        |  |                              |
|                                |                                 | 0000076002 30.10                               | MAC CONSIGNMENT SALES        |
|                                |                                 | =====  |                              |
|                                |                                 | TOTAL: 30.10                                   |                              |
| BETTY JOHANSEN                 | 00004610                        |  |                              |
|                                |                                 | 0000075991 152.60                              | MAC CONSIGNMENT SALES        |
|                                |                                 | =====  |                              |
|                                |                                 | TOTAL: 152.60                                  |                              |
| BOUND TREE MEDICAL LLC         | 00006022                        |  |                              |
|                                |                                 | 0000075748 1,003.67                            | MEDICAL SUPPLIES             |
|                                |                                 | =====  |                              |
|                                |                                 | TOTAL: 1,003.67                                |                              |
| BUD CLARY FORD                 | 00006454                        |  |                              |
|                                |                                 | 0000075621 50.93                               | MISC REPAIR                  |
|                                |                                 | =====  |                              |
|                                |                                 | TOTAL: 50.93                                   |                              |
| BUD CLARY TOYOTA CHEVROLET     | 00000150                        |  |                              |
|                                |                                 | 0000075577 98.60                               | MISC REPAIR                  |
|                                |                                 | 0000075577 149.78                              | MISC REPAIR                  |
|                                |                                 | =====  |                              |
|                                |                                 | TOTAL: 248.38                                  |                              |
| BUSINESS INTERIORS & EQUIPMENT | 00003619                        |  |                              |
|                                |                                 | 0000075854 323.70                              | MAINT AGREE/COPIERS          |
|                                |                                 | 0000075854 1,674.23                            | MAINT AGREE/COPIERS          |
|                                |                                 | =====  |                              |
|                                |                                 | TOTAL: 1,997.93                                |                              |
| CAROL CROSS                    | 00004253                        |  |                              |
|                                |                                 | 0000075969 693.00                              | MAC CONSIGNMENT SALES        |
|                                |                                 | =====  |                              |
|                                |                                 | TOTAL: 693.00                                  |                              |
| CAROL HOHN                     | 00006772                        |  |                              |
|                                |                                 | 0000075415 175.00                              | BUILDING MAINTENANCE         |
|                                |                                 | =====  |                              |
|                                |                                 | TOTAL: 175.00                                  |                              |
| CENTURYLINK                    | 00003599                        |  |                              |
|                                |                                 | 0000075228 8.00                                | LONG DISTANCE TELEPHONE SERV |
|                                |                                 | 0000075228 8.00                                | LONG DISTANCE TELEPHONE SERV |

CITY OF MOSES LAKE  
TABULATION OF CLAIMS TO BE APPROVED  
COUNCIL MEETING OF 01/12/2016

| NAME OF VENDOR<br>Department | VENDOR NO<br>Object Description | Expenditure Account |             | Purpose of Purchase          |
|------------------------------|---------------------------------|---------------------|-------------|------------------------------|
|                              |                                 | P.O. Number         | P.O. Amount |                              |
| CENTURYLINK                  | 00003599                        | 0000075228          | 40.00       | LONG DISTANCE TELEPHONE SERV |
|                              |                                 | 0000075228          | 40.00       | LONG DISTANCE TELEPHONE SERV |
|                              |                                 | =====               |             |                              |
|                              |                                 | TOTAL:              | 96.00       |                              |
|                              | 00001502                        | 0000075230          | 44.59       | TELEPHONE SERVICE            |
|                              |                                 | 0000075233          | 155.22      | TELEPHONE SERVICE            |
|                              |                                 | =====               |             |                              |
|                              |                                 | TOTAL:              | 199.81      |                              |
|                              | 00003599                        | 0000075228          | 80.00       | LONG DISTANCE TELEPHONE SERV |
|                              |                                 | 0000075228          | 20.50       | LONG DISTANCE TELEPHONE SERV |
|                              |                                 | =====               |             |                              |
|                              |                                 | TOTAL:              | 100.50      |                              |
|                              | 00001502                        | 0000075233          | 455.08      | TELEPHONE SERVICE            |
|                              |                                 | =====               |             |                              |
|                              |                                 | TOTAL:              | 455.08      |                              |
|                              | 00003599                        | 0000075228          | 4.00        | LONG DISTANCE TELEPHONE SERV |
|                              |                                 | =====               |             |                              |
|                              |                                 | TOTAL:              | 4.00        |                              |
|                              | 00001502                        | 0000075233          | 184.83      | TELEPHONE SERVICE            |
|                              |                                 | =====               |             |                              |
|                              |                                 | TOTAL:              | 184.83      |                              |
|                              | 00003599                        | 0000075228          | 10.00       | LONG DISTANCE TELEPHONE SERV |
|                              |                                 | =====               |             |                              |
|                              |                                 | TOTAL:              | 10.00       |                              |
|                              | 00001502                        | 0000075230          | 275.84      | TELEPHONE SERVICE            |
|                              |                                 | 0000075233          | 127.13      | TELEPHONE SERVICE            |
|                              |                                 | =====               |             |                              |
|                              |                                 | TOTAL:              | 402.97      |                              |
|                              | 00003599                        | 0000075228          | 60.19       | LONG DISTANCE TELEPHONE SERV |
|                              |                                 | 0000075228          | 56.19       | LONG DISTANCE TELEPHONE SERV |

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CITY OF MOSES LAKE  
TABULATION OF CLAIMS TO BE APPROVED  
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| NAME OF VENDOR<br>Department  | VENDOR NO<br>Object Description | Expenditure Account |             | Purpose of Purchase          |
|-------------------------------|---------------------------------|---------------------|-------------|------------------------------|
|                               |                                 | P.O. Number         | P.O. Amount |                              |
| CENTURYLINK                   | 00003599                        | 0000075227          | 52.19       | WATER TURN OFF NOTIFICATIONS |
|                               |                                 | 0000075227          | 52.19       | WATER TURN OFF NOTIFICATIONS |
|                               |                                 | =====               |             |                              |
|                               |                                 | TOTAL:              | 220.76      |                              |
|                               | 00001502                        | 0000075233          | 46.71       | TELEPHONE SERVICE            |
|                               |                                 | =====               |             |                              |
|                               |                                 | TOTAL:              | 46.71       |                              |
|                               | 00003599                        | 0000075228          | 60.19       | LONG DISTANCE TELEPHONE SERV |
|                               |                                 | =====               |             |                              |
|                               |                                 | TOTAL:              | 60.19       |                              |
|                               | 00001502                        | 0000075230          | 44.59       | TELEPHONE SERVICE            |
|                               |                                 | =====               |             |                              |
|                               |                                 | TOTAL:              | 44.59       |                              |
|                               | 00003599                        | 0000075228          | 42.80       | LONG DISTANCE TELEPHONE SERV |
|                               |                                 | =====               |             |                              |
|                               |                                 | TOTAL:              | 42.80       |                              |
|                               | 00001502                        | 0000075230          | 2,801.79    | TELEPHONE SERVICE            |
|                               |                                 | =====               |             |                              |
|                               |                                 | TOTAL:              | 2,801.79    |                              |
|                               | 00003599                        | 0000075228          | 4.00        | LONG DISTANCE TELEPHONE SERV |
|                               |                                 | 0000075228          | 4.00        | LONG DISTANCE TELEPHONE SERV |
|                               |                                 | =====               |             |                              |
|                               |                                 | TOTAL:              | 8.00        |                              |
|                               | 00001502                        | 0000075230          | 183.89      | TELEPHONE SERVICE            |
|                               |                                 | =====               |             |                              |
|                               |                                 | TOTAL:              | 183.89      |                              |
| CHAIM BEZALEL/YONNAH BEN LEVY | 00005703                        | 0000075962          | 9.80        | MAC CONSIGNMENT SALES        |
|                               |                                 | =====               |             |                              |
|                               |                                 | TOTAL:              | 9.80        |                              |
| CHS INC                       | 00000249                        | 0000075489          | 14,401.10   | FUEL FOR VEHICLES            |
|                               |                                 | =====               |             |                              |
|                               |                                 | TOTAL:              | 14,401.10   |                              |
| CITY OF MOSES LAKE            | 00008201                        | 0000075559          | 320.55      | WATER SERVICE                |
|                               |                                 | 0000075559          | 202.07      | WATER SERVICE                |



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CITY OF MOSES LAKE  
TABULATION OF CLAIMS TO BE APPROVED  
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| NAME OF VENDOR<br>Department | VENDOR NO<br>Object Description | Expenditure Account<br>P.O. Number P.O. Amount | Purpose of Purchase           |
|------------------------------|---------------------------------|--|-------------------------------|
|                              |                                 | =====  |                               |
|                              |                                 | TOTAL: 522.62                                  |                               |
|                              | 00008000                        |  |                               |
|                              |                                 | 0000075853 8.73                                | YEARLY WATER USAGE            |
|                              |                                 | =====  |                               |
|                              |                                 | TOTAL: 8.73                                    |                               |
|                              | 00008201                        |  |                               |
|                              |                                 | 0000075559 83.32                               | WATER SERVICE                 |
|                              |                                 | 0000075559 91.71                               | WATER SERVICE                 |
|                              |                                 | 0000075559 127.44                              | WATER SERVICE                 |
|                              |                                 | 0000075559 174.68                              | WATER SERVICE                 |
|                              |                                 | =====  |                               |
|                              |                                 | TOTAL: 477.15                                  |                               |
|                              | 00008000                        |  |                               |
|                              |                                 | 0000075852 360.05                              | WATER USAGE/STREET DIVISION   |
|                              |                                 | =====  |                               |
|                              |                                 | TOTAL: 360.05                                  |                               |
|                              | 00008201                        |  |                               |
|                              |                                 | 0000075559 2,135.22                            | WATER SERVICE                 |
|                              |                                 | =====  |                               |
|                              |                                 | TOTAL: 2,135.22                                |                               |
|                              | 00008106                        |  |                               |
|                              |                                 | 0000075741 5,826.40                            | RETAIN POW MAE VLLY SWR 2015  |
|                              |                                 | 0000075866 8,427.73                            | RETN FARMERS ELECT SWR GEN 15 |
|                              |                                 | =====  |                               |
|                              |                                 | TOTAL: 14,254.13                               |                               |
|                              | 00008201                        |  |                               |
|                              |                                 | 0000075559 369.99                              | WATER SERVICE                 |
|                              |                                 | 0000075559 142.15                              | WATER SERVICE                 |
|                              |                                 | 0000075559 279.72                              | WATER SERVICE                 |
|                              |                                 | 0000075559 621.04                              | WATER SERVICE                 |
|                              |                                 | 0000075559 346.94                              | WATER SERVICE                 |
|                              |                                 | 0000075559 347.48                              | WATER SERVICE                 |
|                              |                                 | 0000075559 938.46                              | WATER SERVICE                 |
|                              |                                 | 0000075559 135.03                              | WATER SERVICE                 |
|                              |                                 | 0000075559 96.93                               | WATER SERVICE                 |

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CITY OF MOSES LAKE  
TABULATION OF CLAIMS TO BE APPROVED  
COUNCIL MEETING OF 01/12/2016

| NAME OF VENDOR<br>Department  | VENDOR NO<br>Object Description | Expenditure Account<br>P.O. Number P.O. Amount | Purpose of Purchase           |
|-------------------------------|---------------------------------|--|-------------------------------|
|                               |                                 | =====  |                               |
|                               |                                 | TOTAL: 3,277.74                                |                               |
| CITY OF SPOKANE               | 00004155                        | 0000075946 11.78                               | EVIDENCE DESTRUCTION          |
|                               |                                 | =====  |                               |
|                               |                                 | TOTAL: 11.78                                   |                               |
| COLUMBIA BASIN DAILY HERALD   | 00000210                        | 0000075216 821.25                              | PUBLICATIONS                  |
|                               |                                 | 0000076011 285.12                              | DEC 2015 REC PROGRAM ADS      |
|                               |                                 | 0000076011 285.13                              | DEC 2015 REC PROGRAM ADS      |
|                               |                                 | =====  |                               |
|                               |                                 | TOTAL: 1,391.50                                |                               |
| COMFORT EXPERTS               | 00007009                        | 0000075674 431.60                              | EXCAVATE WATER SERVICE        |
|                               |                                 | =====  |                               |
|                               |                                 | TOTAL: 431.60                                  |                               |
| COMMERCIAL TIRE               | 00005968                        | 0000075595 74.93                               | TIRES/WHEEL BALANCE           |
|                               |                                 | =====  |                               |
|                               |                                 | TOTAL: 74.93                                   |                               |
| CONFLUENCE HEALTH             | 00005069                        | 0000075948 716.89                              | SERVICES                      |
|                               |                                 | 0000075954 104.00                              | DOT PHYSICALS                 |
|                               |                                 | 0000075954 104.00                              | DOT PHYSICALS                 |
|                               |                                 | =====  |                               |
|                               |                                 | TOTAL: 924.89                                  |                               |
| CONSOLIDATED DISPOSAL SERVICE | 00006284                        | 0000075484 19,081.26                           | DISPOSAL LOADS, TRANS STATION |
|                               |                                 | 0000075484 9,552.60                            | DISPOSAL LOADS, TRANS STATION |
|                               |                                 | =====  |                               |
|                               |                                 | TOTAL: 28,633.86                               |                               |
| CONSOLIDATED ELECTRIC DIST    | 00000819                        | 0000075941 113.75                              | MISC SUPPLIES                 |
|                               |                                 | =====  |                               |
|                               |                                 | TOTAL: 113.75                                  |                               |
| CORINNE PARKER                | 00008037                        | 0000075998 28.00                               | MAC CONSIGNMENT SALES         |
|                               |                                 | =====  |                               |
|                               |                                 | TOTAL: 28.00                                   |                               |
| DAKOTA SMITH                  | 00006782                        | 0000076004 18.90                               | MAC CONSIGNMENT SALES         |
|                               |                                 | =====  |                               |
|                               |                                 | TOTAL: 18.90                                   |                               |
| DANNA DAL PORTO               | 00007795                        |  |                               |

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CITY OF MOSES LAKE  
TABULATION OF CLAIMS TO BE APPROVED  
COUNCIL MEETING OF 01/12/2016

| NAME OF VENDOR<br>Department | VENDOR NO<br>Object Description | Expenditure Account<br>P.O. Number | P.O. Amount | Purpose of Purchase     |
|------------------------------|---------------------------------|------------------------------------|-------------|-------------------------|
|                              |                                 | 0000075971                         | 6.65        | MAC CONSIGNMENT SALES   |
|                              |                                 | TOTAL:                             | 6.65        |                         |
| DEBORAH GOODRICH CHITTENDEN  | 00004888                        | 0000075604                         | 83.34       | MISC SUPPLIES           |
|                              |                                 | TOTAL:                             | 83.34       |                         |
| DEE DEE DRESSEN              | 00004473                        | 0000075976                         | 23.80       | MAC CONSIGNMENT SALES   |
|                              |                                 | TOTAL:                             | 23.80       |                         |
| DORITA GRAY                  | 00007083                        | 0000075981                         | 55.30       | MAC CONSIGNMENT SALES   |
|                              |                                 | TOTAL:                             | 55.30       |                         |
| DR LOU SOWERS                | 00001856                        | 0000075947                         | 450.00      | PSYCHOLOGICAL           |
|                              |                                 | TOTAL:                             | 450.00      |                         |
| E F RECOVERY                 | 00007244                        | 0000076013                         | 729.30      | EPCR HOSTED             |
|                              |                                 | TOTAL:                             | 729.30      |                         |
| EASTERN CASCADE DIST         | 00006909                        | 0000075520                         | 57.50       | DRINKING WATER          |
|                              |                                 | TOTAL:                             | 57.50       |                         |
| FABER INDUSTRIAL SUPPLY      | 00000501                        | 0000075925                         | 50.98       | MISC SUPPLIES           |
|                              |                                 | 0000075605                         | 64.61       | MISC SUPPLIES           |
|                              |                                 | TOTAL:                             | 115.59      |                         |
| FARMERS ELECTRIC II LLC      | 00006596                        | 0000075867                         | 173,442.57  | PE SEWER GENERATOR 2015 |
|                              |                                 | TOTAL:                             | 173,442.57  |                         |
| FASTENAL COMPANY             | 00007372                        | 0000075832                         | 64.73       | MISC SUPPLIES           |
|                              |                                 | 0000075832                         | 92.77       | MISC SUPPLIES           |
|                              |                                 | 0000075832                         | 184.21      | MISC SUPPLIES           |
|                              |                                 | TOTAL:                             | 341.71      |                         |
| FERRELLGAS                   | 00002207                        | 0000075646                         | 203.30      | MISC SUPPLIES           |
|                              |                                 | TOTAL:                             | 203.30      |                         |

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CITY OF MOSES LAKE  
TABULATION OF CLAIMS TO BE APPROVED  
COUNCIL MEETING OF 01/12/2016

| NAME OF VENDOR<br>Department | VENDOR NO<br>Object Description | Expenditure Account<br>P.O. Number | P.O. Amount | Purpose of Purchase            |
|------------------------------|---------------------------------|------------------------------------|-------------|--------------------------------|
| FOSTER PEPPER PLLC           | 00006281                        | 0000075955                         | 8,175.00    | PROF SERV/ST PETER APPEAL      |
|                              |                                 | TOTAL:                             | 8,175.00    |                                |
| FRANCES L WOOD               | 00004012                        | 0000076010                         | 34.24       | MAC CONSIGNMENT SALES          |
|                              |                                 | TOTAL:                             | 34.24       |                                |
| GALLS, LLC                   | 00000133                        | 0000075514                         | 1,801.78    | UNIFORMS                       |
|                              |                                 | TOTAL:                             | 1,801.78    |                                |
| GARRY OTTMAR                 | 00004434                        | 0000075493                         | 13.50       | MISC DUMPING                   |
|                              |                                 | TOTAL:                             | 13.50       |                                |
| GRANT CO SOLID WASTE DEPT    | 00000640                        | 0000075541                         | 20,247.00   | LANDFILL DUMPING FEES          |
|                              |                                 | TOTAL:                             | 20,247.00   |                                |
| GRANT COUNTY AUDITOR         | 00000604                        | 0000075930                         | 2,828.21    | 2015 GEN ELECTION COSTS        |
|                              |                                 | TOTAL:                             | 2,828.21    |                                |
| GRANT COUNTY TREASURER       | 00000607                        | 0000075985                         | 946.02      | 2% LIQUOR PROFITS              |
|                              |                                 | TOTAL:                             | 946.02      |                                |
| HANK LANGEMAN                | 00006006                        | 0000075993                         | 11.90       | MAC CONSIGNMENT SALES          |
|                              |                                 | TOTAL:                             | 11.90       |                                |
| HARE IN THE GATE PROD        | 00007855                        | 0000075984                         | 14.00       | MAC CONSIGNMENT SALES          |
|                              |                                 | TOTAL:                             | 14.00       |                                |
| HAZEL DEBOIS                 | 00007913                        | 0000075975                         | 9.80        | MAC CONSIGNMENT SALES          |
|                              |                                 | TOTAL:                             | 9.80        |                                |
| J & M ELECTRIC INC           | 00004263                        | 0000075574                         | 456.76      | REPLACE ELECTRICAL TRANSFORMER |
|                              |                                 | TOTAL:                             | 456.76      |                                |
| JAMES HALE JR                | 00004240                        | 0000075983                         | 2.80        | MAC CONSIGNMENT SALES          |
|                              |                                 | TOTAL:                             | 2.80        |                                |
| JAN COOK MACK                | 00005821                        |                                    |             |                                |

CITY OF MOSES LAKE  
TABULATION OF CLAIMS TO BE APPROVED  
COUNCIL MEETING OF 01/12/2016

| NAME OF VENDOR              | VENDOR NO          | Expenditure Account |             |                       |
|-----------------------------|--------------------|---------------------|-------------|-----------------------|
| Department                  | Object Description | P.O. Number         | P.O. Amount | Purpose of Purchase   |
| =====                       |                    |                     |             |                       |
|                             |                    | 0000075968          | 22.40       | MAC CONSIGNMENT SALES |
|                             |                    | =====               |             |                       |
|                             |                    | TOTAL:              | 22.40       |                       |
| JANET DASCHEL               | 00006928           | 0000075972          | 7.00        | MAC CONSIGNMENT SALES |
|                             |                    | =====               |             |                       |
|                             |                    | TOTAL:              | 7.00        |                       |
| JERRYS AUTO SUPPLY          | 00005835           | 0000075641          | 35.35       | KEYS                  |
|                             |                    | 0000075641          | 19.47       | KEYS                  |
|                             |                    | 0000075641          | 1,405.33    | KEYS                  |
|                             |                    | =====               |             |                       |
|                             |                    | TOTAL:              | 1,460.15    |                       |
| JOHN S BARANY               | 00007528           | 0000075959          | 35.00       | MAC CONSIGNMENT SALES |
|                             |                    | =====               |             |                       |
|                             |                    | TOTAL:              | 35.00       |                       |
| JOHN W LAWTON               | 00007728           | 0000075994          | 3.15        | MAC CONSIGNMENT SALES |
|                             |                    | =====               |             |                       |
|                             |                    | TOTAL:              | 3.15        |                       |
| JUDY THOMPSON               | 00003825           | 0000076007          | 160.30      | MAC CONSIGNMENT SALES |
|                             |                    | =====               |             |                       |
|                             |                    | TOTAL:              | 160.30      |                       |
| KATHERINE DA SILVA          | 00005870           | 0000075970          | 65.10       | MAC CONSIGNMENT SALES |
|                             |                    | =====               |             |                       |
|                             |                    | TOTAL:              | 65.10       |                       |
| KATHLEEN PARR & JOHN CHURCH | 00004687           | 0000075999          | 7.67        | MAC CONSIGNMENT SALES |
|                             |                    | =====               |             |                       |
|                             |                    | TOTAL:              | 7.67        |                       |
| KEN ESCHETE                 | 00007386           | 0000075977          | 25.90       | MAC CONSIGNMENT SALES |
|                             |                    | =====               |             |                       |
|                             |                    | TOTAL:              | 25.90       |                       |
| KENNETH A GOODRICH          | 00005639           | 0000075966          | 332.50      | MAC CONSIGNMENT SALES |
|                             |                    | =====               |             |                       |
|                             |                    | TOTAL:              | 332.50      |                       |
| KIM WHEATON                 | 00007002           | 0000076008          | 856.45      | MAC CONSIGNMENT SALES |
|                             |                    | =====               |             |                       |
|                             |                    | TOTAL:              | 856.45      |                       |
| KONE INC                    | 00006438           | 0000075491          | 64.23       | ELEVATOR MAINTENANCE  |

CITY OF MOSES LAKE  
TABULATION OF CLAIMS TO BE APPROVED  
COUNCIL MEETING OF 01/12/2016

| NAME OF VENDOR          | VENDOR NO          | Expenditure Account |             |                       |
|-------------------------|--------------------|---------------------|-------------|-----------------------|
| Department              | Object Description | P.O. Number         | P.O. Amount | Purpose of Purchase   |
| =====                   |                    |                     |             |                       |
| KONE INC                | 00006438           |                     |             |                       |
|                         |                    | 0000075491          | 365.08      | ELEVATOR MAINTENANCE  |
|                         |                    | =====               |             |                       |
|                         |                    | TOTAL:              | 429.31      |                       |
| KRIS CHUDOMELKA         | 00007058           |                     |             |                       |
|                         |                    | 0000075967          | 165.20      | MAC CONSIGNMENT SALES |
|                         |                    | =====               |             |                       |
|                         |                    | TOTAL:              | 165.20      |                       |
| LAKESIDE DISPOSAL       | 00004080           |                     |             |                       |
|                         |                    | 0000075543          | 185,524.17  | CONTRACT PAYMENT      |
|                         |                    | =====               |             |                       |
|                         |                    | TOTAL:              | 185,524.17  |                       |
| LEE ANN ST CLAIR        | 00007066           |                     |             |                       |
|                         |                    | 0000076005          | 18.20       | MAC CONSIGNMENT SALES |
|                         |                    | =====               |             |                       |
|                         |                    | TOTAL:              | 18.20       |                       |
| LINDSAY/CULLIGAN        | 00005289           |                     |             |                       |
|                         |                    | 0000075944          | 20.16       | BOTTLED WATER         |
|                         |                    | 0000075944          | 14.16       |                       |
|                         |                    | 0000075672          | 32.93       |                       |
|                         |                    | =====               |             |                       |
|                         |                    | TOTAL:              | 67.25       |                       |
| LOCALTEL COMMUNICATIONS | 00004374           |                     |             |                       |
|                         |                    | 0000075241          | 916.75      | INTERNET SERVICE      |
|                         |                    | =====               |             |                       |
|                         |                    | TOTAL:              | 916.75      |                       |
| LOVETA BOYCE            | 00006932           |                     |             |                       |
|                         |                    | 0000075963          | 52.50       | MAC CONSIGNMENT SALES |
|                         |                    | =====               |             |                       |
|                         |                    | TOTAL:              | 52.50       |                       |
| MALLORY BATTISTA        | 00007772           |                     |             |                       |
|                         |                    | 0000075961          | 11.20       | MAC CONSIGNMENT SALES |
|                         |                    | =====               |             |                       |
|                         |                    | TOTAL:              | 11.20       |                       |
| MARK AMARA              | 00006796           |                     |             |                       |
|                         |                    | 0000075960          | 214.62      | MAC CONSIGNMENT SALES |
|                         |                    | =====               |             |                       |
|                         |                    | TOTAL:              | 214.62      |                       |
| MARTIN SCHEMPF          | 00004830           |                     |             |                       |
|                         |                    | 0000076003          | 8.55        | MAC CONSIGNMENT SALES |
|                         |                    | =====               |             |                       |
|                         |                    | TOTAL:              | 8.55        |                       |
| MATT DASCHEL            | 00006955           |                     |             |                       |
|                         |                    | 0000075973          | 6.98        | MAC CONSIGNMENT SALES |
|                         |                    | =====               |             |                       |
|                         |                    | TOTAL:              | 6.98        |                       |
| MEGHANNE DAVIS          | 00007710           |                     |             |                       |

CITY OF MOSES LAKE  
TABULATION OF CLAIMS TO BE APPROVED  
COUNCIL MEETING OF 01/12/2016

| NAME OF VENDOR<br>Department | VENDOR NO<br>Object Description | Expenditure Account<br>P.O. Number P.O. Amount |          | Purpose of Purchase         |
|------------------------------|---------------------------------|--|----------|-----------------------------|
|                              |                                 | 0000075974                                     | 30.80    | MAC CONSIGNMENT SALES       |
|                              |                                 | =====  |          |                             |
|                              |                                 | TOTAL:   | 30.80    |                             |
| MELODY WILSON                | 00005921                        | 0000076009                                     | 73.50    | MAC CONSIGNMENT SALES       |
|                              |                                 | =====  |          |                             |
|                              |                                 | TOTAL:   | 73.50    |                             |
| MOSES LAKE STEEL SUPPLY      | 00001268                        | 0000075937                                     | 246.22   | MISC SUPPLIES               |
|                              |                                 | 0000075632                                     | 22.96    | MISC REPAIR/SUPPLIES        |
|                              |                                 | =====  |          |                             |
|                              |                                 | TOTAL:   | 269.18   |                             |
| MSI MARTIAL ARTS ACADEMY     | 00007322                        | 0000075945                                     | 72.00    | FALL KICKBOXING INSTRUCTION |
|                              |                                 | 0000075945                                     | 600.00   | FALL KICKBOXING INSTRUCTION |
|                              |                                 | =====  |          |                             |
|                              |                                 | TOTAL:   | 672.00   |                             |
| NORTHSTAR CHEMICAL INC       | 00006113                        | 0000075863                                     | 2,587.03 | SODIUM HYPOCHLORITE         |
|                              |                                 | =====  |          |                             |
|                              |                                 | TOTAL:   | 2,587.03 |                             |
| OASIS AUTO SPA               | 00004834                        | 0000075676                                     | 155.25   | CAR WASHES-DECEMBER         |
|                              |                                 | =====  |          |                             |
|                              |                                 | TOTAL:   | 155.25   |                             |
| OREILLY AUTO PARTS           | 00004593                        | 0000075667                                     | 101.70   | MISC SUPPLIES               |
|                              |                                 | =====  |          |                             |
|                              |                                 | TOTAL:   | 101.70   |                             |
| OXARC INC                    | 00001412                        | 0000075664                                     | 36.87    | MISC SUPPLIES               |
|                              |                                 | =====  |          |                             |
|                              |                                 | TOTAL:   | 36.87    |                             |
| PAMELA PETRY-MCKINSEY        | 00006983                        | 0000076000                                     | 17.50    | MAC CONSIGNMENT SALES       |
|                              |                                 | =====  |          |                             |
|                              |                                 | TOTAL:   | 17.50    |                             |
| PARAMOUNT CAFE & CATERING    | 00004939                        | 0000075532                                     | 598.40   | TRAINING                    |
|                              |                                 | =====  |          |                             |
|                              |                                 | TOTAL:   | 598.40   |                             |
| PATRICK FLEMING              | 00007316                        | 0000075978                                     | 37.80    | MAC CONSIGNMENT SALES       |
|                              |                                 | =====  |          |                             |
|                              |                                 | TOTAL:   | 37.80    |                             |
| PEO CHAPTER GH               | 00002913                        |  |          |                             |

CITY OF MOSES LAKE  
TABULATION OF CLAIMS TO BE APPROVED  
COUNCIL MEETING OF 01/12/2016

| NAME OF VENDOR<br>Department | VENDOR NO<br>Object Description | Expenditure Account |             | Purpose of Purchase          |
|------------------------------|---------------------------------|---------------------|-------------|------------------------------|
|                              |                                 | P.O. Number         | P.O. Amount |                              |
|                              |                                 | 0000075965          | 7.00        | MAC CONSIGNMENT SALES        |
|                              |                                 | =====               |             |                              |
|                              |                                 | TOTAL:              | 7.00        |                              |
| POW CONTRACTING              | 00005344                        |                     |             |                              |
|                              |                                 | 0000075740          | 119,907.31  | PE MAE VALLEY SWR IMPRV 2015 |
|                              |                                 | =====               |             |                              |
|                              |                                 | TOTAL:              | 119,907.31  |                              |
| PUBLIC SAFETY TESTING        | 00005085                        |                     |             |                              |
|                              |                                 | 0000075956          | 400.00      | SUBSCR FEES                  |
|                              |                                 | 0000075956          | 350.00      | SUBSCR FEES                  |
|                              |                                 | =====               |             |                              |
|                              |                                 | TOTAL:              | 750.00      |                              |
| QCL INC                      | 00006542                        |                     |             |                              |
|                              |                                 | 0000075931          | 50.50       | RANDOM DRUG TESTING          |
|                              |                                 | 0000075931          | 181.25      | RANDOM DRUG TESTING          |
|                              |                                 | 0000075931          | 181.25      | RANDOM DRUG TESTING          |
|                              |                                 | =====               |             |                              |
|                              |                                 | TOTAL:              | 413.00      |                              |
| QUILL CORPORATION            | 00004811                        |                     |             |                              |
|                              |                                 | 0000075929          | 64.68       | CALENDARS, BINDINGS          |
|                              |                                 | =====               |             |                              |
|                              |                                 | TOTAL:              | 64.68       |                              |
| RAINBOW FLYING SERVICE       | 00003974                        |                     |             |                              |
|                              |                                 | 0000075840          | 450.00      | SNOW PLOWING                 |
|                              |                                 | =====               |             |                              |
|                              |                                 | TOTAL:              | 450.00      |                              |
| RAYMOND NEFF                 | 00006797                        |                     |             |                              |
|                              |                                 | 0000075996          | 214.62      | MAC CONSIGNMENT SALES        |
|                              |                                 | =====               |             |                              |
|                              |                                 | TOTAL:              | 214.62      |                              |
| REBECCA JONES                | 00006342                        |                     |             |                              |
|                              |                                 | 0000075992          | 24.50       | MAC CONSIGNMENT SALES        |
|                              |                                 | =====               |             |                              |
|                              |                                 | TOTAL:              | 24.50       |                              |
| RELLS FIRE EQUIPMENT         | 00006109                        |                     |             |                              |
|                              |                                 | 0000075569          | 917.15      | FIRE SERVICES                |
|                              |                                 | 0000075569          | 426.20      | FIRE SERVICES                |
|                              |                                 | 0000075569          | 884.79      | FIRE SERVICES                |
|                              |                                 | 0000075569          | 512.53      | FIRE SERVICES                |
|                              |                                 | 0000075569          | 604.24      | FIRE SERVICES                |
|                              |                                 | 0000075569          | 188.83      | FIRE SERVICES                |



CITY OF MOSES LAKE  
TABULATION OF CLAIMS TO BE APPROVED  
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| NAME OF VENDOR<br>Department | VENDOR NO<br>Object Description | Expenditure Account |             | Purpose of Purchase   |
|------------------------------|---------------------------------|---------------------|-------------|-----------------------|
|                              |                                 | P.O. Number         | P.O. Amount |                       |
| RELLS FIRE EQUIPMENT         | 00006109                        |                     |             |                       |
|                              |                                 | 0000075569          | 377.66      | FIRE SERVICES         |
|                              |                                 | 0000075569          | 188.83      | FIRE SERVICES         |
|                              |                                 | 0000075569          | 690.08      | FIRE SERVICES         |
|                              |                                 | 0000075569          | 463.98      | FIRE SERVICES         |
|                              |                                 | 0000075569          | 188.83      | FIRE SERVICES         |
|                              |                                 | 0000075569          | 178.00      | FIRE SERVICES         |
|                              |                                 | =====               |             |                       |
|                              |                                 | TOTAL:              | 5,621.12    |                       |
| ROADWISE INC                 | 00004402                        |                     |             |                       |
|                              |                                 | 0000075756          | 47,140.80   | GRANULAR PRODUCT      |
|                              |                                 | =====               |             |                       |
|                              |                                 | TOTAL:              | 47,140.80   |                       |
| ROBERT STEELE                | 00004858                        |                     |             |                       |
|                              |                                 | 0000076006          | 2.07        | MAC CONSIGNMENT SALES |
|                              |                                 | =====               |             |                       |
|                              |                                 | TOTAL:              | 2.07        |                       |
| ROYAL ORGANIC PRODUCTS       | 00007187                        |                     |             |                       |
|                              |                                 | 0000076012          | 486.45      | TIPPING FEE           |
|                              |                                 | =====               |             |                       |
|                              |                                 | TOTAL:              | 486.45      |                       |
| RUTH GRIGG                   | 00006319                        |                     |             |                       |
|                              |                                 | 0000075982          | 12.60       | MAC CONSIGNMENT SALES |
|                              |                                 | =====               |             |                       |
|                              |                                 | TOTAL:              | 12.60       |                       |
| SARA HOFER                   | 00007237                        |                     |             |                       |
|                              |                                 | 0000075990          | 80.92       | MAC CONSIGNMENT SALES |
|                              |                                 | =====               |             |                       |
|                              |                                 | TOTAL:              | 80.92       |                       |
| SHARI MORLEY                 | 00005807                        |                     |             |                       |
|                              |                                 | 0000075995          | 14.00       | MAC CONSIGNMENT SALES |
|                              |                                 | =====               |             |                       |
|                              |                                 | TOTAL:              | 14.00       |                       |
| SHAWN CARDWELL               | 00006655                        |                     |             |                       |
|                              |                                 | 0000075964          | 15.05       | MAC CONSIGNMENT SALES |
|                              |                                 | =====               |             |                       |
|                              |                                 | TOTAL:              | 15.05       |                       |
| SHERWIN-WILLIAMS             | 00006229                        |                     |             |                       |
|                              |                                 | 0000075943          | 19.73       | MISC SUPPLIES         |
|                              |                                 | 0000075926          | 13.72       | MISC SUPPLIES         |
|                              |                                 | =====               |             |                       |
|                              |                                 | TOTAL:              | 33.45       |                       |

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CITY OF MOSES LAKE  
TABULATION OF CLAIMS TO BE APPROVED  
COUNCIL MEETING OF 01/12/2016

| NAME OF VENDOR<br>Department | VENDOR NO<br>Object Description | Expenditure Account<br>P.O. Number | P.O. Amount | Purpose of Purchase      |
|------------------------------|---------------------------------|------------------------------------|-------------|--------------------------|
| SPECTRUM COMMUNICATIONS      | 00002691                        | 0000075639                         | 88.96       | REPAIR/REPROGRAM         |
|                              |                                 | TOTAL:                             | 88.96       |                          |
| TANIA GONZALEZ-ORTEGA        | 00004535                        | 0000075979                         | 17.50       | MAC CONSIGNMENT SALES    |
|                              |                                 | TOTAL:                             | 17.50       |                          |
| TATUM LAWN CARE              | 00005928                        | 0000075953                         | 512.53      | CLEAN UP WEEDS           |
|                              |                                 | TOTAL:                             | 512.53      |                          |
| THE WESLEY GROUP             | 00004986                        | 0000075957                         | 200.00      | LABOR RELATIONS CONSULT  |
|                              |                                 | TOTAL:                             | 200.00      |                          |
| TIM RICH CONSULTING LLC      | 00003351                        | 0000075548                         | 850.00      | PROFESSIONAL SERVICES    |
|                              |                                 | TOTAL:                             | 850.00      |                          |
| TROPHIES BY LAKE BOWL        | 00005415                        | 0000075915                         | 213.64      | PLAQUES/OUTGOING COUNCIL |
|                              |                                 | TOTAL:                             | 213.64      |                          |
| VENUE MEDIA GROUP            | 00005761                        | 0000075958                         | 55.00       | MAC ADVERTISING          |
|                              |                                 | TOTAL:                             | 55.00       |                          |
| VERIZON WIRELESS             | 00002107                        | 0000075479                         | 54.34       | CELL PHONE SERVICE       |
|                              |                                 | 0000075479                         | 29.04       | CELL PHONE SERVICE       |
|                              |                                 | 0000075479                         | 68.31       | CELL PHONE SERVICE       |
|                              |                                 | 0000075479                         | 17.16       | CELL PHONE SERVICE       |
|                              |                                 | 0000075479                         | 707.33      | CELL PHONE SERVICE       |
|                              |                                 | 0000075479                         | 69.04       | CELL PHONE SERVICE       |
|                              |                                 | 0000075479                         | 13.43       | CELL PHONE SERVICE       |
|                              |                                 | 0000075479                         | 38.76       | CELL PHONE SERVICE       |
|                              |                                 | 0000075479                         | 19.40       | CELL PHONE SERVICE       |
|                              |                                 | 0000075479                         | 58.12       | CELL PHONE SERVICE       |

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CITY OF MOSES LAKE  
TABULATION OF CLAIMS TO BE APPROVED  
COUNCIL MEETING OF 01/12/2016

| NAME OF VENDOR<br>Department | VENDOR NO<br>Object Description | Expenditure Account<br>P.O. Number P.O. Amount | Purpose of Purchase |
|------------------------------|---------------------------------|--|---------------------|
| VERIZON WIRELESS             | 00002107                        | 0000075479 19.36                               | CELL PHONE SERVICE  |
|                              |                                 | TOTAL: 1,094.29                                |                     |
| WA ST CRIMINAL JUSTICE TRNG  | 00003831                        | 0000075949 50.00                               | REGISTRATION        |
|                              |                                 | TOTAL: 50.00                                   |                     |
| WASHINGTON CRANE & HOIST CO  | 00005323                        | 0000075567 515.52                              | INSPECT HOISTS      |
|                              |                                 | 0000075567 1,804.33                            | INSPECT HOISTS      |
|                              |                                 | TOTAL: 2,319.85                                |                     |
| WEINSTEIN BEVERAGE COMPANY   | 00005990                        | 0000075735 261.07                              | MISC SUPPLIES       |
|                              |                                 | TOTAL: 261.07                                  |                     |
| WESTERN PETERBILT INC        | 00006802                        | 0000075681 47.44                               | MISC SUPPLIES       |
|                              |                                 | TOTAL: 47.44                                   |                     |
| WHITNEY EQUIPMENT COMPANY    | 00004149                        | 0000075775 7,240.09                            | PUMP REPAIR         |
|                              |                                 | TOTAL: 7,240.09                                |                     |
| WM RECYCLE AMERICA           | 00006595                        | 0000075851 1,925.44                            | TIPPING FEE         |
|                              |                                 | TOTAL: 1,925.44                                |                     |
|                              |                                 | REPORT TOTAL: 680,732.18                       |                     |

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CITY OF MOSES LAKE  
TABULATION OF CLAIMS TO BE APPROVED  
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TOTALS BY FUND

| FUND NO | FUND NAME                | AMOUNT     |
|---------|--------------------------|------------|
| 000     | GENERAL FUND             | 27,104.95  |
| 103     | GRANTS AND DONATIONS     | 667.56     |
| 116     | STREET                   | 48,343.01  |
| 410     | WATER/SEWER              | 18,365.49  |
| 477     | WATER SEWER CONSTRUCTION | 307,604.01 |
| 490     | SANITATION               | 236,869.11 |
| 493     | STORM WATER              | 7,998.98   |
| 495     | AIRPORT                  | 813.86     |
| 498     | AMBULANCE FUND           | 1,895.87   |
| 517     | CENTRAL SERVICES         | 5,435.57   |
| 519     | EQUIPMENT RENTAL         | 17,306.56  |
| 528     | BUILD MAINTENANCE        | 8,327.21   |
|         | TOTAL                    | 680,732.18 |

CHANGES TO BE MADE SHOULD BE LISTED BELOW

| VEND NO. | P.O. NO. | AMT LISTED | CORRECTED AMT | ACTION TO BE TAKEN |
|----------|----------|------------|---------------|--------------------|
|----------|----------|------------|---------------|--------------------|

|       |       |       |       |       |
|-------|-------|-------|-------|-------|
| ..... | ..... | ..... | ..... | ..... |
| ..... | ..... | ..... | ..... | ..... |
| ..... | ..... | ..... | ..... | ..... |

CORRECT AMOUNT TO BE PAID .....

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\*  
\* WE, THE UNDERSIGNED COUNCILMEN OF THE CITY OF MOSES LAKE, WASHINGTON, DO HEREBY CERTIFY THAT THE MERCHANDISE  
\* OR SERVICES SPECIFIED HAVE BEEN RECEIVED AND THAT ABOVE CLAIMS ARE APPROVED, AS NOTED, FOR PAYMENT  
\* IN THE AMOUNT OF \$680,732.18 THIS 12ND DAY OF JANUARY, 2016  
\*  
\*  
\*  
\* .....  
\* COUNCIL MEMBER COUNCIL MEMBER  
\*  
\*  
\* .....  
\* COUNCIL MEMBER FINANCE DIRECTOR  
\* \* \* \* \*



**CITY OF MOSES LAKE**  
**STAFF REPORT**

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To: City Council  
From: John Williams, City Manager  
Date: January 12, 2016  
Proceeding Type: Motion  
Subject: Set Date for Public Hearing – Establish Water Efficiency Goals

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**Legislative History:**

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|                        |        |
|------------------------|--------|
| • First Presentation:  |        |
| • Second presentation: |        |
| • Action:              | Motion |

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**Staff Report Summary**

Staff recommends that Council schedule January 26, 2016 as the date for the public hearing to allow the public to give input to for establishing the City's water efficiency goals.

**Background**

Staff is finalizing the City's Water System Plan. Setting water efficiency goals that are approved by the Council is a requirement of the plan.

**Fiscal and Policy Implications**

The Department of Health requires the City's Water System Plan to be updated every six years to meet the requirement of the City's water system permit.

### Options

| <i>Option</i>   | <i>Results</i>  |
|---|---|
| <ul style="list-style-type: none"><li>• <i>Approve a motion to set date</i></li></ul> | The City will meet the requirements of the Water System Plan                          |
| <ul style="list-style-type: none"><li>• <i>Take no action.</i></li></ul>              | The City will not meet requirement of the Water System Plan and will be non compliant |

### Staff Recommendation

Staff recommends that Council schedule January 26, 2016 as the date for the public hearing to allow the public to give input to for establishing the City's water efficiency goals.

### Attachments

|    |      |
|----|------|
| A. | None |
|----|------|

### Legal Review

The following documents are attached and subject to legal review:

| Type of Document                                       | Title of Document | Date Reviewed by Legal Counsel |
|--|-------------------|--------------------------------|
| <ul style="list-style-type: none"><li>• None</li></ul> |                   |                                |



**CITY OF MOSES LAKE**  
**STAFF REPORT**

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To: City Council  
From: Community Development Director  
Date: January 12, 2016  
Proceeding Type: MOTION  
Subject: Set Date for Public Hearing – MLMC 18.40 Industrial Zones

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**Legislative History:**

|                        |                  |
|------------------------|------------------|
| • First Presentation:  | January 12, 2016 |
| • Second presentation: |                  |
| • Action:              | Motion           |

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**Staff Report Summary**

The City Council directed staff to amend MLMC 18.40 to include surface mining as a Conditional User Permit. The direction to staff is the result of a request from Western Pacific Engineering to the City Council to allow surface mining in the Heavy Industrial Zone.

**Background**

Western Pacific Engineering submitted a letter to the City Council for consideration at the December 8, 2015 Council meeting. The letter requested an amendment to MLMC 18.40 in order to allow surface mining.

**Fiscal and Policy Implications**

### Options

| <i>Option</i>   | <i>Results</i>   |
|---|--|
| <ul style="list-style-type: none"><li>• <i>Set a date for a public hearing to consider amendments to MLMC 18.40</i></li></ul> | A public hearing would be conducted to hear the merits of potential amendments to MLMC 18.40 – Industrial Zones. |
| <ul style="list-style-type: none"><li>• <i>Take no action.</i></li></ul>  | The result would be MLMC 18.40 – Industrial Zones would remain with no consideration of amendments.              |

### Staff Recommendation

Staff recommends that City Council set a public hearing for January 26, 2016 to consider potential amendments to MLMC 18.40 – Industrial Zones.

### Attachments

|    |                                       |
|----|---------------------------------------|
| A. | December 8, 2015 City Council Minutes |
|----|---------------------------------------|

### Legal Review

The following documents are attached and subject to legal review:

| Type of Document                                  | Title of Document | Date Reviewed by Legal Counsel |
|---|-------------------|--------------------------------|
| <ul style="list-style-type: none"><li>•</li></ul> |                   |                                |



CITY COUNCIL MINUTES  
DECEMBER 8, 2015

COMMUNICATION - SURFACE MINING

Western Pacific Engineering and Survey, on behalf of the Port of Moses Lake, requested an amendment to the municipal code to allow surface mining as a permitted use in the Heavy Industrial Zone.

Gilbert Alvarado, Community Development Director, stated that there are no provisions for surface mining in the Heavy Industrial Zone. He mentioned that the request to include surface mining in the City's heavy industrial zone was precipitated by a surface mining operation outside the City's limits.

Kevin Richards, Western Pacific Engineering, stated that the location for the future surface mine would be located under Runway 32 Right and it is an appropriate use in the Heavy Industrial Zone.

There was some discussion by the Council and staff was directed to amend the Heavy Industrial Zone to allow surface mining as a conditional use.



**CITY OF MOSES LAKE**  
**STAFF REPORT**

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To: City Council  
From: John Williams, City Manager  
Date: January 12, 2016  
Proceeding Type: Motion  
Subject: Accept Easement - Bernhardt

---

**Legislative History:**

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|  |        |
|--|--------|
| <ul style="list-style-type: none"><li>• First Presentation:</li><li>• Second presentation:</li><li>• Action:</li></ul> | Motion |
|--|--------|

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**Staff Report Summary**

The attached resolution is to accept a municipal easement from William Bernhardt, Deena Bernhardt, and Scott Bernhardt.

**Background**

The municipal easement will provide a route for an activity trail that is outside of the Bernhardt Major Plat.

**Fiscal and Policy Implications**

None

### Options

| <i>Option</i>  | <i>Results</i>  |
|--|---|
| <ul style="list-style-type: none"><li>• <i>Approve the resolution to accept the easement</i></li></ul> | A better bike route will be provided                              |
| <ul style="list-style-type: none"><li>• <i>Take no action.</i></li></ul>                               | A bike path will be difficult to construct the existing easement. |

### Staff Recommendation

Staff recommends that Council accept the attached resolution.

### Attachments

|    |                     |
|----|---------------------|
| A. | Resolution No. 3587 |
| B. | Map of Area         |

### Legal Review

The following documents are attached and subject to legal review:

| Type of Document                                       | Title of Document | Date Reviewed by Legal Counsel |
|--|-------------------|--------------------------------|
| <ul style="list-style-type: none"><li>• None</li></ul> |                   |                                |

RESOLUTION NO. 3587

**A RESOLUTION ACCEPTING AN EASEMENT TO THE CITY OF MOSES LAKE  
FROM WILLIAM E. BERNHARDT AND DEENA BERNDARDT, HUSBAND AND  
WIFE AND SCOTT W. BERNHARDT, AS HIS SEPARATE ESTATE dba BERNHARDT  
PLAT PARTNERSHIP**

**Recitals:**

1. Resolution No. 238 provides all grants of real estate, or any interest therein, to the City of Moses Lake, shall not be accepted until a resolution has been duly passed by the City Council.
2. William E. Bernhardt and Deena Bernhardt, husband and wife and Scott W. Bernhardt, as his separate estate dba Bernhardt Plat Partnership have presented an easement to the City of Moses Lake.

**Resolved:**

1. Easements for municipal purposes and uses for the following described property is hereby accepted by the City of Moses Lake:

A PORTION OF THE NE 1/4 OF THE NW 1/4 OF SECTION 27, TOWNSHIP 19 NORTH, RANGE 28 EAST, W.M., MORE FULLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTH 1/4 CORNER OF SAID SECTION 27, A BRASS CAP MONUMENT IN CASE FROM WHICH THE NORTHWEST CORNER OF SAID SECTION 27, A PIN IN CONCRETE MONUMENT IN MONUMENT CASE BEARS N89°55'26"W, 2645.96 FEET; THENCE S00°10'50"W, 30.00 FEET; THENCE N89°55'26"W, 10.74 FEET TO THE NORTHWEST CORNER OF LOT 14, BERNHARDT MAJOR PLAT, THE TRUE POINT OF BEGINNING; THENCE S39°13'50"W ALONG THE NORTHWEST LINE OF LOTS 14 AND 13, SAID BERNHARDT MAJOR PLAT, 125.00 FEET; THENCE S53°03'33"W ALONG THE NORTHWEST LINE OF LOT 12, SAID BERNHARDT MAJOR PLAT, 66.94 FEET; THENCE S39°13'50"W ALONG THE NORTHWEST LINE OF LOTS 11 AND 10, SAID BERNHARDT MAJOR PLAT, 201.84 FEET TO THE SOUTHWEST CORNER OF SAID BERNHARDT MAJOR PLAT ON THE NORTHERLY RIGHT-OF-WAY OF THE CENTRAL WASHINGTON RAILROAD RIGHT-OF-WAY, SAID POINT HEREAFTER KNOW AS POINT "A".

RETURNING AGAIN TO THE TRUE POINT OF BEGINNING; THENCE N89°55'26"W, ALONG THE SOUTH RIGHT-OF-WAY OF MILWAUKEE AVENUE, 25.79 FEET; THENCE S39°13'50"W, 131.39 FEET; THENCE S53°03'33"W, 41.84 FEET; THENCE S39°13'50"W, 161.10 FEET; THENCE N46°32'46"W, 125.00 FEET TO THE NORTHERLY RIGHT-OF-WAY OF SAID CENTRAL WASHINGTON RAILROAD RIGHT-OF-WAY; THENCE SOUTHEASTERLY ALONG SAID RIGHT-OF-WAY TO THE DESIGNATED POINT "A".

SAID LAND CONTAINS 0.20 ACRES OF LAND, MORE OR LESS.

ACCEPTED by the City Council on January 12<sup>th</sup>, 2016.

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Mayor

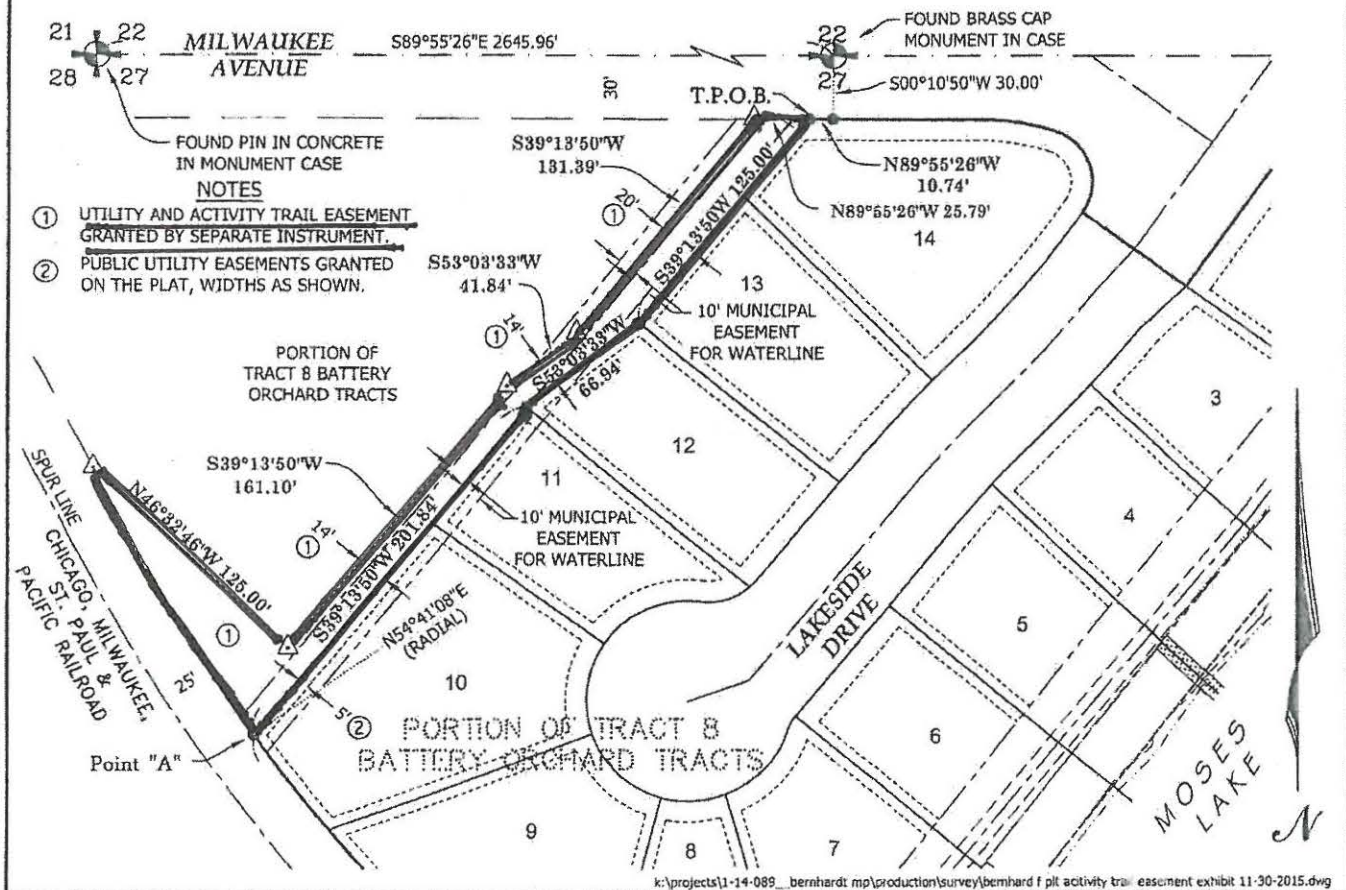
ATTEST:

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W. Robert Taylor, Finance Director

BERNHARDT MAJOR PLAT ACTIVITY TRAIL EASEMENT EXHIBIT

A REPLAT OF A PORTION OF LOT 45, TERMINAL PARK ADDITION AND A REPLAT OF A PORTION OF TRACT 8, BATTERY ORCHARD TRACTS, A PORTION OF SECTION 22 AND 27, TOWNSHIP 19 NORTH, RANGE 28 EAST, W.M., CITY OF MOSES LAKE, GRANT COUNTY, WASHINGTON







**CITY OF MOSES LAKE**  
**STAFF REPORT**

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To: City Council  
From: Community Development Director  
Date: January 12, 2016  
Proceeding Type: MOTION  
Subject: Sun Terrace Major Plat 2 & 4 – Plat Alterations

---

**Legislative History:**

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|                        |                  |
|------------------------|------------------|
| • First Presentation:  | January 12, 2016 |
| • Second presentation: |                  |
| • Action:              | Motion           |

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**Staff Report Summary**

Aho Construction has submitted two (2) requests to alter the approved Sun Terrace No. 2 and No. 4 preliminary plats. The proposed alterations moves the boundary between the plats one-hundred (100) feet North; moves the West boundary of No. 2 one-hundred (100) feet West; increases No. 2 from 25 to 32 lots; reduces No. 4 from 41 to 28 lots; changes lots sizes; increases size of public park.

**Background**

**Fiscal and Policy Implications**

The policy implications would be promote consistency given similar requests considered by the City Council.

### Options

| <i>Option</i>  | <i>Results</i>  |
|--|---|
| <ul style="list-style-type: none"><li>• <i>Approve the plat alterations as requested</i></li></ul> | Aho Construction would finalize the plat alterations with the intent to foster new home sales based on the revisions. |
| <ul style="list-style-type: none"><li>• <i>Take no action.</i></li></ul>                           | The preliminary plats would remain as approved.   |

### Staff Recommendation

Staff recommends that the City Council approve the plat alterations as requested

### Attachments

|    |           |
|----|-----------|
| A. | Plat Maps |
|----|-----------|

### Legal Review

The following documents are attached and subject to legal review:

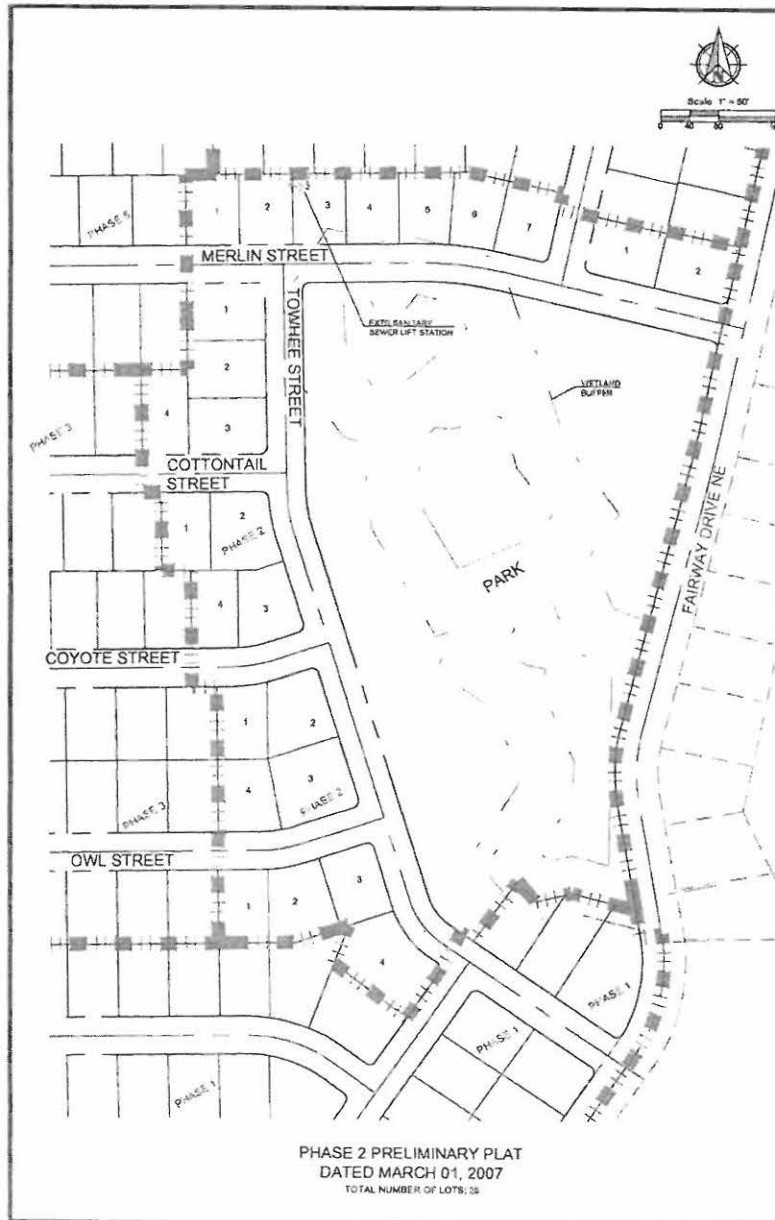
| Type of Document                                  | Title of Document | Date Reviewed by Legal Counsel |
|---|-------------------|--------------------------------|
| <ul style="list-style-type: none"><li>•</li></ul> |                   |                                |



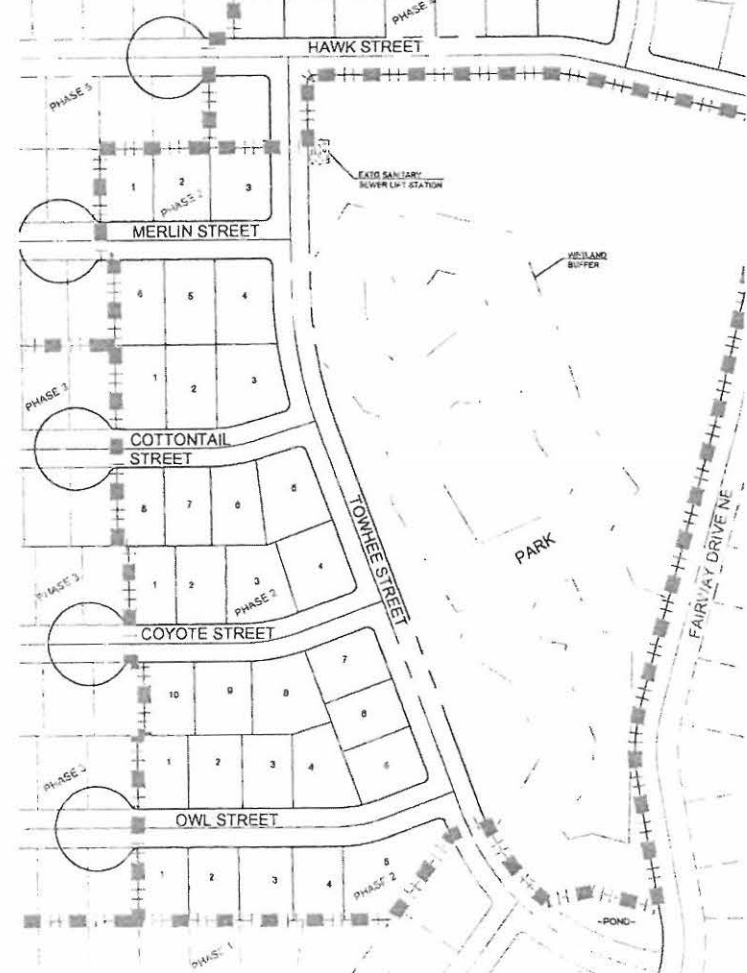


RECEIVED  
COMMUNITY DEVELOPMENT

OCT 20 2015



PLANNING AND BUILDING  
CITY OF MOSES LAKE



Attachment 2

HDJ  
DESIGN GROUP  
1111 Broadway Ave. E.  
PO Box 940000  
Moses Lake, WA 99018-0000  
509.227.9119  
509.227.9116  
www.hdjgroup.com

PHASE 2 PRELIMINARY PLAT MAP EXHIBIT FOR:  
**SUN TERRACE MAJOR PLAT**  
A SUBDIVISION LOCATED IN THE CITY OF MOSES LAKE, WASHINGTON

DESIGNED: JLM  
DRAWN BY: JLM  
CHECKED: JLM  
SCALE: 1" = 50'  
SEPTEMBER 30, 2015  
4127.00  
SHEET

1  
1







## CITY OF MOSES LAKE STAFF REPORT

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To: City Council  
From: John Williams, City Manager  
Date: January 12, 2016  
Proceeding Type: MOTION  
Subject: Amend 2015 Budget

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### Legislative History:

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|                        |                   |
|------------------------|-------------------|
| • First Presentation:  | December 22, 2015 |
| • Second presentation: | January 12, 2016  |
| • Action:              | Motion            |

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### **Staff Report Summary**

Council has an opportunity to approve the 2015 budget modifications so as to not violate RCW 35.33.125, disallowing expenditures in excess of budget appropriations

### **Background**

Council approved the 2015 annual budget with Ordinance 2740 and amended budget ordinances 2789 and 2791

1. General Fund revenue increases in Sales tax (\$465,000) and excise tax (\$236,900) and decrease in Park and Rec wages (\$327,000) from concession activity offset by reduction in Property taxes (\$373,000) and increase in fire wages and benefits (\$368,400).
2. Tourism revenue increase for hotel/motel taxes (\$94,000).
3. Grant Fund experienced an increase in criminal justice funding (\$116,000) and net decrease in equip (\$41,000).

4. Street Reconstruction observed a net reduction in total revenues (\$313,900) attributable mostly from decreases in Grants and Excise tax while experiencing a net decrease in construction projects
5. Water/Sewer Fund had a net Increase in utility revenue (\$308,200) and lower repair costs (\$198,000) allowed for an increase of Interfund loans (\$400,000), power usage increase (\$207,000) and wages and benefits.
6. Water Right Fund had unanticipated developer contributions.
7. Water/Sewer Construction had a reduction in project costs increasing Fund balance.
8. Sanitation obtained additional funding (\$300,000) above its increase in utility rate to compensate for additional cost to operate.
9. Storm water had additional costs related to equipment and facilities which were offset with lower repair and labor costs.
10. Airport fund had increased insurance rates
11. Ambulance had a reduction in revenues (\$330,000) from the elimination of out-of-town transports to go with the deduction of wages (\$200,000)
12. Insurance recoveries (\$59,000) and reduction in insurance premiums (\$68,000) helped in increasing the fund balance
13. Central Services expenses in supplies was offset with the reduction in repairs and equipment.
14. Equipment rental lease proceeds (\$63,700) and reduction in fuel costs (\$217,700) assisted in countering the increase in repairs (\$142,200).
15. Building Maintenance had much lower loan repayment costs and repairs (\$662,200) than the additional cost related the increase in facility improvements
16. Lower insurance premiums and medical cost (\$62,000) in the Fireman's Pension increase the Fund Balance.

### **Fiscal and Policy Implications**

Summary of each amendment can be found in the ordinance.

### Options

| <i>Option</i>   | <i>Results</i>  |
|---|---|
| <ul style="list-style-type: none"><li>• <i>Approve ordinance as presented</i></li></ul> | Action would allow staff to amend the budget  |
| <ul style="list-style-type: none"><li>• <i>Modify the ordinance</i></li></ul>           | Action could require staff to bring an additional budget ordinance to council for consideration |
| <ul style="list-style-type: none"><li>• <i>Take no action.</i></li></ul>                | The budget would not be amended and would not be in compliance with state statute               |

### Staff Recommendation

Staff recommends council move to adopt the ordinance amending the 2015 Budget as presented

### Attachments

|    |                    |
|----|--------------------|
| A. | Ordinance No. 2796 |
|----|--------------------|

### Legal Review

The following documents are attached and subject to legal review:

| Type of Document                                  | Title of Document | Date Reviewed by Legal Counsel |
|---|-------------------|--------------------------------|
| <ul style="list-style-type: none"><li>•</li></ul> |                   |                                |



ORDINANCE NO. 2796

AN ORDINANCE AMENDING THE 2015 BUDGET  
FOR THE CITY OF MOSES LAKE, WASHINGTON

THE CITY COUNCIL OF THE CITY OF MOSES LAKE, WASHINGTON DO ORDAIN AS FOLLOWS:

**SECTION 1. GENERAL FUND 000:**

Revenue:

Additions:

1. \$ 45,000 to investment interest
2. \$ 135,000 to Plan Check Services
3. \$ 94,000 to Utility tax
4. \$ 107,000 to Criminal justice funding
5. \$ 465,000 to Sales tax
6. \$ 236,900 to Excise tax
7. \$ 70,000 to engineering services
8. \$ 104,100 to fire protection

Deductions:

1. \$ 373,000 to Real/Personal Prop tax
2. \$ 77,400 to Parks programs
3. \$ 15,000 to Gambling tax

Expenditures:

Additions:

- Executive:
1. \$ 97,000 to professional Services
- Finance:
1. \$ 34,000 to professional Services
- Community Development:
1. \$ 17,000 to professional services
  2. \$ 31,000 to reimburseable wages
- Legal/Judicial:
1. \$ 71,500 to professional services
- Miscellaneous Services:
1. \$ 987,700 to End Fund Balance
- Fire
1. \$ 368,400 to Wages and benefits

Deductions:

- Finance
1. \$ 84,000 to wages
- Miscellaneous Services:
1. \$ 300,000 to Transfers out
  2. \$ 49,500 to Health District & professional services
- Engineering:
1. \$ 54,500 to wages and Benefits
- Parks & Recreation:
1. \$ 327,000 to wages and benefits

| Expenditure<br>Budget | Additions    | Deductions | Amended<br>Budget |
|-----------------------|--------------|------------|-------------------|
| \$ 22,260,900         | \$ 1,606,600 | \$ 815,000 | \$ 23,052,500     |



**SECTION 2. TOURISM ACTIVITIES FUND 102:**

Revenue:

Additions:

1. \$ 94,000 to Hotel/motel tax

Expenditures:

Additions:

1. \$ 1,000 to travel
2. \$ 93,000 to fund balance

| Expenditure<br>Budget | Additions | Deductions | Amended<br>Budget |
|-----------------------|-----------|------------|-------------------|
| \$ 472,800            | \$ 94,000 | \$         | \$ 566,800        |

**SECTION 3. GRANTS AND DONATIONS FUND 103:**

Revenue:

Additions:

1. \$ 43,000 to police contribution
2. \$ 11,600 to donations
3. \$ 116,000 to Criminal Justice funding

Deductions:

1. \$ 18,000 to Fed D.O.T.

Expenditures:

Additions:

1. \$ 193,600 to Fund Balance
2. \$ 37,000 to Minor Equip

Deductions:

1. \$ 78,000 to Small Equip

| Expenditure<br>Budget | Additions  | Deductions | Amended<br>Budget |
|-----------------------|------------|------------|-------------------|
| \$ 324,400            | \$ 230,600 | \$ 78,000  | \$ 477,000        |

**SECTION 4. STREET REPAIR AND RECONSTRUCTION FUND 119:**

Revenue:

1. \$ 64,000 to Entitlements & Special Assessments

Deductions:

1. \$ 190,000 to Sate Grants
2. \$ 187,900 to Excise tax

Expenditures:

Additions:

1. \$ 400,000 to Sidewalks and Pavers
2. \$ 104,000 to Fund Balance

Deductions:

1. \$ 630,000 to Street Construction
2. \$ 187,900 to Fund Balance

| Expenditure<br>Budget | Additions  | Deductions | Amended<br>Budget |
|-----------------------|------------|------------|-------------------|
| \$ 1,519,500          | \$ 504,000 | \$ 817,900 | \$ 1,205,600      |

**SECTION 5. WATER/SEWER FUND 410:**

Revenue:

Additions:

1. \$ 225,000 to Sewer sales
2. \$ 523,000 to Water sales
3. \$ 127,000 to misc sales

Deductions:

1. \$ 566,200 to Interfund Loan

Expenditures:

Additions:

- Water
1. \$ 207,000 to Electricity expense
- Sewer
1. \$ 41,100 to reimburseable labor
- Water Billing
1. \$ 300,000 to Interfund Loan issued
2. \$ 100,000 to Interfund Loan ambulance
- Sewer Billing
1. \$ 42,300 to wages

Deductions:

- Water
1. \$ 32,600 to wages
2. \$ 59,300 to machinery and equipment
- Sewer
1. \$ 198,900 to repairs
- Water Billing
1. \$ 9,700 to wages
2. \$ 81,100 to End Fund Balance

| Expenditure<br>Budget | Additions  | Deductions | Amended<br>Budget |
|-----------------------|------------|------------|-------------------|
| \$ 11,713,300         | \$ 690,400 | \$ 381,600 | \$ 12,022,100     |

**SECTION 6. WATER RIGHTS 471:**

Revenue:

Additions:

1. \$ 45,000 to development contributions

Expenditures:

Additions:

1. \$ 45,000 to Fund Balance

| Expenditure<br>Budget | Additions | Deductions | Amended<br>Budget |
|-----------------------|-----------|------------|-------------------|
| \$ 1,338,300          | \$ 45,000 | \$         | \$ 1,383,300      |

**SECTION 7. WATER/SEWER CONSTRUCTION ACCOUNT 477:**

Expenditures:

Additions:

1. \$ 1,600,000 to Fund Balance

Deductions:

1. \$ 1,000,000 to CIP-Water projects
2. \$ 600,000 to CIP-Sewer projects

| Expenditure<br>Budget | Additions    | Deductions   | Amended<br>Budget |
|-----------------------|--------------|--------------|-------------------|
| \$ 5,643,800          | \$ 1,600,000 | \$ 1,600,000 | \$ 5,643,800      |

**SECTION 8. SANITATION FUND 490:**

Revenue:

Additions:

1. \$ 365,000 to Solid Waste Services
2. \$ 300,000 to Inerfund Loan

Expenditures:

Additions:

1. \$ 680,000 to Fund Balance

Deductions:

1. \$ 15,000 to Customer refunds

| Expenditure<br>Budget | Additions  | Deductions | Amended<br>Budget |
|-----------------------|------------|------------|-------------------|
| \$ 2,985,600          | \$ 680,000 | \$ 15,000  | \$ 3,650,600      |

**SECTION 9. STORM WATER FUND 493:**

Expenditures:

Additions

1. \$ 30,000 to buildings
2. \$ 33,000 to machinery

Deductions:

1. \$ 45,500 to minor equipment and repairs
2. \$ 17,500 to reimburseable labor

| Expenditure<br>Budget | Additions | Deductions | Amended<br>Budget |
|-----------------------|-----------|------------|-------------------|
| \$ 1,123,600          | \$ 63,000 | \$ 63,000  | \$ 1,123,600      |

**SECTION 10. AIRPORT FUND 495:**

Expenditures:

Additions:

1. \$ 3,700 to Insurance and repairs

Deductions:

1. \$ 3,700 to Fund Balance

| Expenditure<br>Budget | Additions | Deductions | Amended<br>Budget |
|-----------------------|-----------|------------|-------------------|
| \$ 100,600            | \$ 3,700  | \$ 3,700   | \$ 100,600        |

**SECTION 11. AMBULANCE FUND 498:**

Revenue:

Additions:

1. \$ 100,000 Interfund Loan from Water/sewer fund

Deductions:

1. \$ 330,000 to Ambulance services - ALS
2. \$ 100,000 to transfers from 006

Expenditures:

Deductions:

1. \$ 200,000 to Wages
2. \$ 35,000 to capital purchases (cot)
3. \$ 95,000 to End Fund Balance

| Expenditure<br>Budget | Additions | Deductions | Amended<br>Budget |
|-----------------------|-----------|------------|-------------------|
| \$ 3,124,700          | \$ 0      | \$ 330,000 | \$ 2,794,700      |

**SECTION 12. SELF-INSURANCE FUND 503:**

Revenue:

Additions:

1. \$ 59,000 to insurance recoveries

Expenditures:

Additions:

1. \$ 127,000 to fund balance

Deductions:

1. \$ 68,000 to Insurance premiums and judgements

| Expenditure<br>Budget | Additions  | Deductions | Amended<br>Budget |
|-----------------------|------------|------------|-------------------|
| \$ 1,124,700          | \$ 127,000 | \$ 68,000  | \$ 1,183,700      |

**SECTION 13 CENTRAL SERVICES FUND 517:**

Expenditures:

Additions:

1. \$ 32,000 To supplies and professional services
2. \$ 56,000 to Fund Balance

Deductions:

1. \$ 31,000 to Machinery/equipment
2. \$ 57,000 to repairs and minor equip

| Expenditure<br>Budget | Additions | Deductions | Amended<br>Budget |
|-----------------------|-----------|------------|-------------------|
| \$ 628,200            | \$ 88,000 | \$ 88,000  | \$ 628,200        |

**SECTION 14. EQUIPMENT RENTAL FUND 519:**

Revenue:

Additions:

1. \$ 63,700 to capital lease proceeds

Expenditures:

Additions:

1. \$ 139,200 to Fund Balance
2. \$ 142,200 to capital lease and repairs

Deductions:

1. \$ 217,700 to gas/propane & supplies

| Expenditure<br>Budget | Additions  | Deductions | Amended<br>Budget |
|-----------------------|------------|------------|-------------------|
| \$ 1,595,200          | \$ 281,400 | \$ 217,700 | \$ 1,658,900      |

**SECTION 15. BUILDING MAINTENANCE FUND 528:**

Expenditures:

Additions:

1. \$ 589,000 to fund balance
2. \$ 77,200 to Buildings

Deductions:

1. \$ 634,200 interfund loan repayment
2. \$ 32,000 to repairs and maintenance

| Expenditure<br>Budget | Additions  | Deductions | Amended<br>Budget |
|-----------------------|------------|------------|-------------------|
| \$ 2,317,700          | \$ 666,200 | \$ 666,200 | \$ 2,317,700      |

**SECTION 16. FIREMANS PENSION 611:**

Expenditures:

Additions:

1. \$ 62,000 to Fund Balance

Deductions:

1. \$ 33,000 to medical insurance
2. \$ 29,000 to other post employment benefits

| Expenditure<br>Budget | Additions | Deductions | Amended<br>Budget |
|-----------------------|-----------|------------|-------------------|
| \$ 205,000            | \$ 62,000 | \$ 62,000  | \$ 205,000        |

**SECTION 17.** All Ending Fund Balances which are included in the preceding budgets which require appropriation by the City Council are appropriated to specific expenditure categories by the City Council as set forth in this ordinance. As Ending Fund Balances are appropriated for expenditures they are shown as both additions and deductions to the respective budgets. However, in this ordinance they may be shown as a net change to the Ending Fund Balance.

**SECTION 18.** This ordinance shall take effect and be in force five (5) days after its passage and publication as provided by law.

Adopted by the City Council and signed by its Mayor on January 12, 2016.

ATTEST:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
W. Robert Taylor, Finance Director

APPROVED AS TO FORM:

\_\_\_\_\_  
Katherine L. Kenison, City Attorney



**CITY OF MOSES LAKE**  
**STAFF REPORT**

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To: City Council  
From: W. Robert Taylor, Finance Director  
Date: January 12, 2016  
Proceeding Type: MOTION  
Subject: Tax Levy

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**Legislative History:**

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|  |        |
|--|--------|
| <ul style="list-style-type: none"><li>• First Presentation:</li><li>• Second presentation:</li><li>• Action:</li></ul> | Motion |
|--|--------|

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**Staff Report Summary**

An Ordinance fixing the estimated amount to be received from taxations on assessed valuation.

**Background**

The previously adopted ordinance was rescinded in error.

**Fiscal and Policy Implications**

**Options**

| <i>Option</i>  | <i>Results</i>               |
|--|------------------------------|
| <ul style="list-style-type: none"><li>• <i>Adopt ordinance as an emergency reading</i></li></ul> | Rate of tax levy established |
| <ul style="list-style-type: none"><li>• <i>Take no action.</i></li></ul>                         |                              |

**Staff Recommendation**

Staff recommends that City Council declare an emergency and adopt the ordinance on a single reading.

**Attachments**

|    |                    |
|----|--------------------|
| A. | Ordinance No. 2797 |
|----|--------------------|

**Legal Review**

The following documents are attached and subject to legal review:

| Type of Document                                  | Title of Document | Date Reviewed by Legal Counsel |
|---|-------------------|--------------------------------|
| <ul style="list-style-type: none"><li>•</li></ul> |                   |                                |

ORDINANCE NO. 2797

AN ORDINANCE FIXING THE ESTIMATED AMOUNT TO BE RECEIVED FOR MUNICIPAL PURPOSES FROM TAXATIONS ON ASSESSED VALUATIONS ON PROPERTY WITHIN THE CITY OF MOSES LAKE, WASHINGTON FOR 2016

THE CITY COUNCIL OF THE CITY OF MOSES LAKE, WASHINGTON ORDAINS AS FOLLOWS:

Section 1. RCW 84.52.020 and 84.52.070 requires the governing body of the City of Moses Lake to fix the estimated amount to be raised by taxation on assessed valuation on property within the City of Moses Lake; and

RCW 84.52.020 and 84.52.070 provides for the estimated tax levied by the City Council be certified to the County Commissioners on or before November 30, 2015 and

Section 2. The following estimated taxes for general municipal purposes of the City of Moses Lake for the year 2016 be and the same are hereby levied upon all taxable property within the City of Moses Lake, as determined in the year 2015.

| <u>General Millage</u> | <u>Rate</u>   | <u>Estimated Amount</u>                             |
|------------------------|---|---|
| Regular Levy           | Not to exceed \$3.60<br>less North Central<br>Regional Library levy | \$15,000,000<br>Subject to Final Assessment Figures |
| Refund Levy            |   | \$31,623.91   |

Section 3. The City Council declares this is a public emergency ordinance necessary for the protection of public health, safety, property, or peace and has passed this ordinance on a single reading with a majority plus one of the whole membership of the Council voting in favor of passage with the ordinance taking effect immediately upon passage.

Adopted by the City Council and signed by its Mayor on January 12, 2016.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
W. Robert Taylor, Finance Director

APPROVED AS TO FORM:

\_\_\_\_\_  
Katherine L. Kenison, City Attorney





**CITY OF MOSES LAKE  
STAFF REPORT**

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To: City Council  
From: John Williams, City Manager  
Date: January 12, 2016  
Proceeding Type: MOTION  
Subject: Accept Donation from Walmart

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**Legislative History:**

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|                        |        |
|------------------------|--------|
| • First Presentation:  |        |
| • Second presentation: |        |
| • Action:              | Motion |

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**Staff Report Summary**

Attached for Council approval is a resolution accepting a donation from Walmart in the amount of \$2,500.00. The donation was specified to be used for fire prevention activities. The Moses Lake Fire Department would like to thank Walmart for their generous donation.

**Background**

**Fiscal and Policy Implications**

**Options**

| <i>Option</i>   | <i>Results</i>   |
|---|--|
| <ul style="list-style-type: none"><li>• <i>Accept Donation from Walmart</i></li></ul> | Donation would be accepted and used for fire prevention activities.            |
| <ul style="list-style-type: none"><li>• <i>Take no action.</i></li></ul>              | Donation would not be accepted and no funds toward fire prevention activities. |

**Staff Recommendation****Attachments**

|    |                     |
|----|---------------------|
| A. | Resolution No. 3585 |
|----|---------------------|

**Legal Review**

The following documents are attached and subject to legal review:

| Type of Document | Title of Document | Date Reviewed by Legal Counsel |
|------------------|-------------------|--------------------------------|
|                  |                   |                                |

Resolution No. 3585

A RESOLUTION ACCEPTING A DONATION TO THE MOSES LAKE FIRE DEPARTMENT

Recitals:

1. Walmart has made a donation to the Moses Lake Fire Department
2. The amount of the donation is \$2,500.00
3. The donation will be utilized to purchase fire prevention and public education materials.

Resolved:

1. The City of Moses Lake accepts the donation for the Moses Lake Police Department.
2. The City of Moses Lake expresses its appreciation to Walmart for the donation.

Adopted by the City Council on January 12, 2016.

ATTEST:

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W. Robert Taylor, Finance Director



**CITY OF MOSES LAKE**  
**STAFF REPORT**

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To: City Council  
From: John Williams, City Manager  
Date: January 12, 2016  
Proceeding Type: MOTION  
Subject: Accept cash donation from Friends of the Moses Lake Dog Park

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**Legislative History:**

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- |  |        |
|--|--------|
| <ul style="list-style-type: none"><li>• First Presentation:</li><li>• Second presentation:</li><li>• Action:</li></ul> | Motion |
|--|--------|
- 

**Staff Report Summary**

Attached for Council approval is a resolution accepting a cash donation from Friends of the Moses Lake Dog Park in the amount of \$2,000.00. The \$2,000.00 cash donation received from Friends of the Moses Lake Dog Park will be used to go towards purchase of benches, picnic tables and kiosks for the Moses Lake Dog Park.

**Background**

Friends of the Moses Lake Dog Park provided donated funds to establish the Moses Lake Dog Park initially and they continue to donate funds to go towards amenities and needs of the Moses Lake Dog Park.

**Fiscal and Policy Implications**

### Options

| <i>Option</i>  | <i>Results</i>   |
|--|--|
| <ul style="list-style-type: none"><li><i>Motion</i></li></ul>          | Donation would be accepted and used to purchase benches, picnic tables and kiosks for the Moses Lake Dog Park. |
| <ul style="list-style-type: none"><li><i>Take no action.</i></li></ul> | Donation would not be accepted and no funds toward park amenities.   |

### Staff Recommendation

Staff recommends that the Moses Lake City Council approve the attached resolution and accept the cash donation of \$2,000.00 from Friends of the Moses Lake Dog Park.

### Attachments

|    |                     |
|----|---------------------|
| A. | Resolution No. 3586 |
|----|---------------------|

### Legal Review

The following documents are attached and subject to legal review:

| Type of Document                                 | Title of Document | Date Reviewed by Legal Counsel |
|--|-------------------|--------------------------------|
| <ul style="list-style-type: none"><li></li></ul> |                   |                                |

RESOLUTION NO. 3586

A RESOLUTION ACCEPTING A CASH DONATION OF \$2,000.00  
FROM FRIENDS OF THE MOSES LAKE DOG PARK

RECITALS:

1. Friends of the Moses Lake Dog Park has donated two thousand dollars (\$2,000.00) to the City of Moses Lake to be used by the Parks and Recreation Department to go towards the cost of purchasing benches, picnic tables and kiosks for the Moses Lake Dog Park.

RESOLVED:

1. The \$2,000.00 donation is accepted.
2. The City of Moses Lake wishes to express its sincere appreciation to Friends of the Moses Lake Dog Park.

Adopted by the City Council on \_\_\_\_\_.

\_\_\_\_\_  
\_\_\_\_\_, Mayor

ATTEST:

\_\_\_\_\_  
Robert Taylor, Finance Director



**CITY OF MOSES LAKE**  
**STAFF REPORT**

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To: City Council  
From: John Williams, City Manager  
Date: January 12, 2016  
Proceeding Type: MOTION  
Subject: ML LEOFF 1 Disability Board Council Representative

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**Legislative History:**

- First Presentation:
- Second presentation:
- Action:

Motion

**Staff Report Summary**

The ML LEOFF 1 Disability Board is requesting the Mayor with a confirmation from Council to appoint a City Council Member to serve on the Moses Lake LEOFF 1 Disability Board.

**Background**

There are two positions on the Board represented by the Moses Lake City Council and one of those position is currently filled by Dr. David Curnel and the other position is now vacant. The vacant position has a remaining term of January 2016 – June 2017.

**Fiscal and Policy Implications**

The policy for the ML LEOFF 1 Disability Board calls for two City Council members to be selected by the Mayor.

### Options

| <i>Option</i>   | <i>Results</i>   |
|---|--|
| <ul style="list-style-type: none"><li>• <i>Appoint a Council Member to serve on the ML LEOFF 1 Disability Board for two years</i></li></ul> | The appointed Council Member will serve on the ML LEOFF 1 Disability Board for the remaining term, January 2016 – June 2017. |
| <ul style="list-style-type: none"><li>• <i>Take no action.</i></li></ul>  | Without representation, LEOFF 1 members will not receive reimbursements from their medical/dental claims.                    |

### Staff Recommendation

Staff recommends Council confirm the Mayor's selection for Council representative to the ML LEOFF 1 Disability Board for the remaining term, January 2016 – June 2017.

### Attachments

|    |  |
|----|--|
| A. | ML LEOFF 1 Disability Board Policy – Disability Board Membership and Election Procedures |
|----|--|

### Legal Review

The following documents are attached and subject to legal review:

| Type of Document | Title of Document | Date Reviewed by Legal Counsel |
|------------------|-------------------|--------------------------------|
|                  |                   |                                |





**ML LEOFF 1 DISABILITY BOARD POLICY**  
**WASHINGTON LAW ENFORCEMENT OFFICERS AND FIREFIGHTERS**  
**RETIREMENT ACT**

## MOSES LAKE LEOFF I DISABILITY BOARD POLICY

### DISABILITY BOARD MEMBERSHIP AND ELECTION PROCEDURES

1. Membership: Members include two (2) City Council members to be selected by the Mayor; one active or retired firefighter employed by or retired from the City to be elected by the firefighters employed by or retired from the City; one active or retired law enforcement officer employed by or retired from the City to be elected by the law enforcement officers employed by or retired from the City (All firefighters and law enforcement officers employed by or retired from the City are eligible for election. If there are either no firefighters or no law enforcement officers eligible to vote, a second eligible employee representative shall be elected by the firefighters or law enforcement officers eligible to vote.); and one citizen at large selected by the other Board members.

Beginning in 2015, one (1) City Council member selected by the Mayor shall be appointed to a one (1) year term and one City Council member selected by the Mayor shall be appointed to a two (2) year term. In 2015 the firefighter representative shall be elected to a one (1) year term and law enforcement officer shall be elected to a two (2) year term. In 2015 the citizen-at-large member shall be appointed to a two (2) year term.

In 2016 the City Council member selected by the Mayor shall be appointed to a (2) year term. In 2016 the firefighter representative shall be elected to a two (2) year term. In 2017, and in years thereafter, all appointees and those elected to serve on the Board shall be appointed and elected to two (2) year terms.

The intent is to stagger the terms of the City Council and firefighter/law enforcement representatives in order to provide some stability and continuity on the Disability Board.

2. Election Procedures:
  - A. Firefighters and Law Enforcement Officers: Disability Board staff will conduct the elections. Disability Board staff will send out a Request for Nominations for firefighter or law enforcement representative positions by the third week of March. The election process will be conducted by mail. The Request for Nominations should be returned to the Disability Board staff by the end of the second week in April.
  - B. Once the roster of nominees has been established (self nominations are accepted), a ballot will be mailed to all active and retired LEOFF 1 members eligible to vote. Ballots should be returned to the Disability Board staff by the end of the first week in May.

Adopted 01/08/2014

- C. Ballots will be tabulated at the regular May meeting. Candidates may attend or have a representative present to witness the ballot count.
- D. The results of the election will be announced to all firefighter and law enforcement employees and retirees at the regular May meeting.
- E. The City Manager's office will notify the LEOFF Board of changes in appointment information.

Adopted 01/08/2014



**CITY OF MOSES LAKE**  
**STAFF REPORT**

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To: City Council  
From: John Williams, City Manager  
Date: January 12, 2016  
Proceeding Type: MOTION  
Subject: Grant Transit Authority Executive Board of Directors  
Council Representative

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**Legislative History:**

- First Presentation:
- Second presentation:
- Action:

Motion

**Staff Report Summary**

The Grant Transit Authority Executive Board of Directors is requesting the Mayor with a confirmation from Council to appoint a City Council Member to serve on the GTA Board of Directors.

**Background**

The Board of Directors consist of nine (9) voting members appointed by the municipalities and county required by WA state law. Each voting board member shall be an elected official selected by and serving the governing bodies of the municipalities of Grant County.

**Fiscal and Policy Implications**

The bylaws for the Grant Transit Authority calls for a City Council member to be selected by the Mayor and serve on the Board of Directors.

### Options

| <i>Option</i>  | <i>Results</i>  |
|--|---|
| <ul style="list-style-type: none"><li>• <i>Appoint a Council Member to serve on the GTA Executive Board of Directors</i></li></ul> | As a voting member, business, property and affairs of the Grant Transit Authority shall be managed under the direction of the Board of Directors. |
| <ul style="list-style-type: none"><li>• <i>Take no action.</i></li></ul>   | Loss of voting privileges for any business, property, and affairs of the Grant Transit Authority.   |

### Staff Recommendation

Staff recommends Council confirm the Mayor's selection for a Council representative to the GTA Board of Directors for a one year term.

### Attachments

|    |                                  |
|----|----------------------------------|
| A. | Formal request to the Mayor      |
| B. | Grant Transit Authority - bylaws |

### Legal Review

The following documents are attached and subject to legal review:

| Type of Document | Title of Document | Date Reviewed by Legal Counsel |
|------------------|-------------------|--------------------------------|
|                  |                   |                                |



# Grant Transit Authority

8392 Westover Blvd NE, Moses Lake, WA 98837

(800) 406-9177 or (509) 765-0898

Fax: (509) 398-9510

[www.gta-ride.com](http://www.gta-ride.com)



December 21, 2015

City of Moses Lake  
Attn: Mayor of City of Moses Lake  
321 S. Balsam  
Moses Lake, WA 98837

Subject: Grant Transit Authority Board of Directors

Dear Mayor:

Grant Transit Authority respectfully requests the name of the council member who will be serving on the Executive Board of Directors for the year 2016. Grant Transit Authority Executive Meetings are held on the third Thursday of every month at the Grant Transit Authority Administrative Office at 8392 Westover Blvd NE, Moses Lake, WA 98837 at 6:30 pm. Grant Transit Authority Board Members are eligible for compensation at the rate of \$90.00 per meeting attended, plus mileage. Please indicate the name of the person who has been appointed to the GTA Board of Directors in writing.

I look forward to your written response, I can be reached Monday – Friday in the Administrative Office at 765-0898, my fax number is 398-9510.

Sincerely,

Brandy J. Heston  
Administrative Services Manager/Clerk of the Board

BYLAWS  
OF  
THE GRANT TRANSIT AUTHORITY

ARTICLE I.

Name and Purpose

1.1. Name. The name of this municipal corporation, which has been duly established pursuant to laws of the state of Washington, shall be The Grant County Public Transportation Benefit Authority (PTBA or corporation) which does business under the name “Grant Transit Authority” and shall do business under the name and logo “GTA.”

1.2. Purpose. The Grant Transit Authority is a public corporation organized pursuant to RCW Title 36 Chapter 57A to provide public transportation service, and to perform such other functions as may be authorized by law and by the board of directors.

ARTICLE II.

2.1 Powers, Rights and Responsibilities. The Grant Transit Authority shall have and exercise all powers, functions, rights and privileges that now and hereafter are given to it, and shall be subject to all duties, obligations, liabilities and limitations now and hereafter imposed upon other like public transportation benefit authorities in the state of Washington. The Grant Transit Authority shall have and exercise all other powers, functions, rights and privileges usually exercised by or which are incidental to or inherent in public transportation benefit authorities. The Grant Transit Authority shall have all powers authorized for it, under the constitution of the State of Washington. The rights and responsibilities include but are not limited to those as may from time to time be set out in RCW Title 36 Chapter 57A.



### ARTICLE III.

3.1. Board of Directors. All corporate powers shall be exercised by or under the authority of, and the business, property and affairs of the Grant Transit Authority shall be managed under the direction of the board of directors of this corporation, except as otherwise may be provided in these bylaws or by the law.

3.2. Board Composition. The Governing Body shall be referred to as the board of directors and shall consist of nine (9) voting members appointed by the municipalities and county set forth below and one (1) non-voting member if one is selected by the labor organization(s) representing the corporation's bargaining unit employees, consistent with and as required by Washington State Law. Each voting board member shall be an elected official selected by and serving at the pleasure of the governing bodies of the municipalities of Grant County and Grant County on the basis set forth below:

- (a) One board member shall be a Grant County Commissioner.
- (b) Each legislative authority from the following municipalities may select one of such municipality's elected officials as a board member: Ephrata, Moses Lake, Warden, Soap Lake and Coulee City.
- (c) The legislative bodies of the following groups of municipalities shall select from among the members of their elected officials one board member:
  - (1) Grand Coulee and Electric City;
  - (2) George, Quincy, Mattawa and Royal City;
  - (3) Hartline, Krupp and Wilson Creek.
- (d) Consistent with and as required by Washington State Law, a non-voting board member shall be the individual selected by the labor organization(s) representing the



corporation's bargaining unit employees. In the event there is more than one labor organization representing the corporation's bargaining unit employees, all labor organizations shall collectively select the one non-voting board member by majority vote. The non-voting member shall comply with all governing bylaws and policies of the authority. The Chair or Co-Chairs of the GTA Board of Directors shall exclude the non-voting member from attending any executive session held for the purpose of discussing negotiations with labor organizations. The Chair or Co-Chairs may also exclude the non-voting member from attending any other executive session. The requirement that a non-voting member be appointed to the GTA Board does not apply to GTA if it has no employees represented by a labor union.

3.3 Term. Each voting board member shall serve at the will of the municipality appointing such member. Each city and county shall provide written notice to the Grant Transit Authority of each voting board member and alternate voting board member at the time of such member's or alternate's appointment. Each voting board member shall continue to serve so long as such member is an elected official of the appointing municipality or until such member is replaced by his or her municipality. The eligible non-voting board member (if any) or Labor Representative (if any) shall serve at the will of the labor organization(s) appointing that non-voting member or Labor Representative. The labor organization(s) shall provide written notice to the corporation of its selection of a non-voting board member or Labor Representative at the time of such non-voting member's or Labor Representative's appointment.

3.4. Alternate board member. Each municipality and group of municipalities set forth above and Grant County may designate an alternate voting board member. Such alternate voting board member shall be selected in the same manner as a member of the board, in the absence or inability of the regular board member to serve. The alternate voting member shall be entitled to

attend board meetings, vote and represent his or her municipality in the same manner as a regular member during the regular members' temporary absence. The appointing municipality or municipalities or the county shall provide the Grant Transit Authority with written notification of the name of the alternate voting board member prior to such alternate voting board members being able to serve as a voting and participating member of the board of directors.

3.5 Vacancy. In the event a board member or alternate member resigns or becomes ineligible to serve, the appointing municipality or municipalities or the county is encouraged to select a successor and notify the Grant Transit Authority. Failure of such municipality to appoint a successor shall not in any way limit or affect the actions of the board of directors or the remaining members of the board.

3.6 Duties of the board. The board of directors of the Grant Transit Authority shall provide the policy and legislative direction for the Grant Transit Authority and its administration.

3.7 Place of director meetings. Meetings of the directors shall be held at such place within the county of Grant or elsewhere, as may be designated in the notice of meeting or by resolution of the board of directors.

3.8 Regular meetings. The board of directors shall provide for the holding of regular meetings and shall fix the time and place of holdings of such meetings. Except as provided by law, notice of regular meetings need not be given.

3.9 Special Meetings. notice, waiver. A special meeting of the board of directors may be called by the Chair or by three (3) voting members of the board of directors. Each such meeting shall be held upon notice by delivering personally or by mail written notice to each member of the board of directors and to each local radio or television station and newspaper which has on file with the board of directors a written request to be notified of such special

meeting or of all special meetings at least twenty four hours before the time of such meeting as specified in the notice. The call and notice shall specify the time and place of the special meeting and the business to be transacted. Final disposition shall not be taken on any other matter at such meeting by the board of directors. Such written notice shall be dispensed with as to any director who at or prior to the time the meeting, files with the secretary a written notice of waiver. Such waiver may be given by telegram or facsimile machine. Such written notice may also be dispensed with as to any director who is actually present at the meeting at the time it convenes. The notices provided in this section may be dispensed with in the event a special meeting is called to deal with an emergency involving injury, or damage, when time requirements of such notice would make notice impractical and increase the likelihood of such injury or damage.

3.10. Open public meetings act. All meetings, adjournments and continuances thereof shall be conducted in conformance with Title 42, Chapter 30 RCW Open Meetings Act which governs the conduct of the meetings of the governing body of a public agency.

3.11. Public hearings. Public hearings may be scheduled by the board at such time and at such place as the board determines to be appropriate. Public hearings shall be conducted in conformity with law.

3.12. Quorum and manner of action. At all meetings of the Board of Directors attendance of at least five (5) voting directors shall be sufficient to constitute a quorum for conducting regular business. Unless a greater number is expressly required by statute or by these bylaws, every act or decision done or made by the majority of the voting directors present at a meeting duly held, at which a quorum is present and acting, shall be regarded as the act of the board of directors.

3.13. Conduct of the meetings. The chair of board, or in his or her absence, the vice-

chair of the board, or in the absence of the vice-chair, a chair selected by the majority of the directors present, shall preside.

3.14. Voting. Each voting board member shall be entitled to one vote on all issues before the board. A non-voting board member or non-member Labor Representative shall not be entitled to vote on any issue before the board.

3.15. Proxies. Voting by written proxy shall be permitted on any specified item of business which comes before the board.

3.16. Parliamentary procedure. Unless otherwise governed by the provisions of these bylaws or the laws of the state of Washington, Robert's Rules of Order shall govern the conduct of all board meetings.

3.17. Board acting as a body. The board shall act as a body in making its decisions and announcing them. No member shall act for the board without prior authorization of the board except as otherwise provided in these bylaws or by the law.

3.18. Record of board meetings. The record of the proceedings of the board shall be taken and maintained by the clerk. The minutes shall consist primarily of a record of the action taken. Copies of the minutes shall be forwarded to all board members in advance of the next regular meeting. At the next regular meeting the board shall consider the minutes, make necessary corrections, and adopt them.

3.19. Resolution. Board action shall be taken by resolution when the action to be taken is required by law or by the terms of any grant or contract of which the Grant Transit Authority is a party to be taken by resolution and/or when the action to be taken pertains to the adoption of the initial annual budget of the Grant Transit Authority, the application for or acceptance of any federal or state grants or loans, the entering into or authorization to execute any grant or loan

documents or related certifications, the establishment of any revolving fund account for the Grant Transit Authority, the adoption of the 6-year transit development plan for the Grant Transit Authority, the adoption, revision or amendment of the personnel policies of the Grant Transit Authority, the adoption or implementation of any formal policy or procedure of the Grant Transit Authority, regardless of the kind or nature of the policy or procedure, when deemed appropriate by the board, the implementation or assessment of any taxes authorized by law, and/or the amendment or revision of these Bylaws.

3.20. Compensation of directors and Labor Representative. Each member of the board of directors shall be entitled to reimbursement and compensation as may be established from time to time by the board of directors in accordance with applicable state law. No compensation shall exceed that allowed by statute. The non-member Labor Representative, if appointed, shall be entitled to reimbursement and/or compensation as permitted by applicable law.

3.21. Meetings by conference telephone. Members of the board of directors or members of a committee of directors, may participate in their respective meetings by means of a conference telephone or similar communications equipment by means of which all persons participating in the meeting can hear each other at the same time; participation in a meeting by such means shall constitute presence in person at such meetings.

## ARTICLE IV

### Committees of the Board

4.1. Advisory committees. The chair, from time to time, may appoint board members or other interested private citizens or representatives of groups and organizations to serve on standing or special committees. The chair shall advise the board of the objectives of the committee. The chair shall be an ex-officio member of all such committees. Recommendations

of such committees shall be advisory only.

4.2. Agency committees. The chair may appoint board members to intra-agency and inter-agency committees. These appointments will be reviewed annually to coincide with the terms of officers.

4.3. Board committees. The board may from time to time appoint board members or others to other advisory committees to assist the board. Recommendations of such committees shall be advisory only. The board may authorize such committees to be self-operating and may approve a method for appointment of members and the establishment of operating rules or bylaws, and may approve, amend and alter the bylaws of such committees.

4.4. Executive committees. The board may appoint an executive committee consisting of three (3) members. The executive committee shall include the individual who served as chair at the end of the preceding term, the presently sitting chair and the vice-chair. A substitution of one at large member may be chosen so the executive committee reflects a reasonable makeup from the county from a variety of cities. The executive committee shall not have the power to act as the board. The executive committee shall act only with such powers and authorities as are authorized by the board and, unless otherwise and specifically authorized by the board, shall be an advisory committee only.

## ARTICLE V.

5.1. Officers. The officers of the Grant Transit Authority shall be a chair, a vice-chair, a secretary/clerk, a finance officer, and such other and subordinate officers. Only a voting member of the board may be elected to serve as chair or vice-chair.

5.2. Election and term of office. The chair and the vice-chair shall be elected by the board of directors from among the voting members of the board, as set forth below, and shall

hold office until his or her successor shall have been elected and qualified or until his death, resignation or removal of such officer. An annual meeting and election of officers shall be held in December of each year. Unless otherwise designated in these bylaws or by the board of directors, the term of office shall run from January 1 of a year to December 31 of the same year.

5.3. Removal or resignation. Any officer may resign at any time by giving written notice to the secretary or the board of directors of the Grant Transit Authority. The board of directors may remove any officer at any time at any regular meeting by a vote of the majority of all the members of the Executive Board. The minutes shall reflect the reason for such removal and the vote of the board. Such removal shall be effective immediately or at such other time as may be stated in the action of the board. The chair and vice chair shall be removed immediately upon such individual ceasing to be an elected official from the municipality appointing such person. The acceptance of the resignation shall not be necessary to make it effective.

5.4. Vacancy. A vacancy in any office shall be filled in the manner prescribed for initial selection to such office.

5.5. Chair. The chair shall act as spokesperson for the board and shall act as its representative at meetings with other organizations or groups, unless another representative shall be authorized by the board; provided however the chair or the board may delegate to another the duty of being a spokesperson or representative of the board. The Chair or other designated person acting as spokesperson shall make no pronouncements that will obligate or commit the board except as authorized by these bylaws or the board. The chair may sign and execute in the name of the Grant Transit Authority such instruments that are duly authorized by the board of directors, and the chair shall generally perform all duties incident to the office of the chair and such other duties as may from time to time be assigned to such office by the board of directors.

5.6. Vice-chair. At the request of the chair or in the case of the absence or disability of the chair, the vice-chair shall perform all duties of the chair and, when so acting, shall have all the powers of and be subject to all restrictions upon the chair. In addition, the vice-chair shall perform such other duties as may from time to time be assigned to that office by the board of directors or the chair.

5.7. Secretary/clerk. The secretary/clerk of the Grant Transit Authority shall:

(a) Be selected by the Board of-Directors. The term of office of the secretary/clerk shall be at the will of the board of directors. The secretary/clerk may receive such compensation as may be determined by the board for performing the duties of the secretary/clerk;

(b) Certify and keep at the office of the Grant Transit Authority, or at such other place as the board of directors may order, the original or a copy of the bylaws, as amended or otherwise altered;

(c) Keep at the office of Grant Transit Authority, or at such other place as the board of directors may order, a book of minutes of all meetings of the directors, recording therein the time and place of holding, whether regular or special, and, if special, how authorized, the notice thereof given, and the proceeding thereat;

(d) See that all notices are duly given in accordance with the provisions of these bylaws or as required by law;

(e) Be custodian of the records and seal of the corporation;

(f) Exhibit at all reasonable times to any director, upon application, the bylaws and minutes of the proceedings of the directors of the corporation; and



(g) In general, perform all duties of the office of secretary/clerk and such other duties as may from time to time be assigned to each office by the board of directors or the chair.

(h) The secretary/clerk may be appointed to be the administrative assistant.

5.8. Finance Officer. The finance officer shall supervise and control the financial records of the Grant Transit Authority, be official custodian of the funds of the GTA, and insure that vouchers have been approved for payment by the board. The board shall employ a qualified finance officer upon terms and conditions reduced to writing and approved by the board.

## ARTICLE VI

### General Provisions

6.1. Notes. All Notes or other evidence of indebtedness, including bills, issued or incurred in the name of the Grant Transit Authority, shall be signed by an officer in such a manner as determined by the board.

6.2. Other legal documents. The board may authorize any officer, agent or employee of the Grant Transit Authority in addition to the officers so authorized by specific resolution to enter into any contract or execute and deliver any instrument in the name of and on behalf of the Grant Transit Authority and such authorization may be general or be confined to specific instances. All written contractual obligations including, but not limited to contracts, leases and assignments are to be maintained by the clerk.

6.3. Deposits. All funds shall be deposited in the appropriate account on behalf of GTA and shall be maintained by the finance officer as provided by law.

6.4. Gifts. The board may accept any contribution, gift or bequest so long as

conditions are consistent with state law.

6.5. Contracts and contractual services. The board may enter into any contract or reasonable agreement with a private individual, a private firm, corporation or association, federal or state government or any other governmental jurisdiction for the purpose of implementing and maintaining programs of public transportation consistent with the board's lawful authority.

6.6. Attorney. Principal legal counsel may be appointed by and serve at the pleasure of the Grant Transit Authority.

6.7. Severability. If any provision of these bylaws, or its application to any person or circumstance is held invalid, the remainder of these bylaws, or the application of the provisions to other persons or circumstances is not affected.

## ARTICLE VII.

7.1. Indemnity. The Board of Directors are serving the Grant Transit Authority as representatives of their respective jurisdictions and the Grant Transit Authority. The Grant Transit Authority Board of Directors serve Grant Transit Authority and perform certain duties as Board of Directors of the Grant Transit Authority. Therefore, each board member is indemnified for any and all actions taken and/or omissions made by such board member which are within the scope of the board members duties as a board member of the Grant Transit Authority, provided, however, indemnification shall not be extended or provided to a board member when the dispute is between the Grant Transit Authority and such board member. Contracted service providers are responsible for maintaining public liability insurance which indemnities its employees while acting within the scope of their contractual duties in providing service to the Grant Transit Authority.

## ARTICLE VIII

8.1. Amendments. These bylaws, as adopted by the board of directors, may be revised or amended at any regular or special meeting of the board of directors by a vote of the majority of the whole membership of the board, provided that copies of proposed revisions and amendments shall be available to each board member at least three (3) business days prior to the regular meeting at which proposed revisions or amendments are to be acted upon. These bylaws are adopted by resolution and any amendment thereto shall be adopted by resolution.

The foregoing amended bylaws of the Grant Transit Authority have been adopted and approved by a majority of the whole board of directors on this date.

Approved and passed the 17<sup>th</sup> day of December, 2015.



**CITY OF MOSES LAKE**  
**STAFF REPORT**

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To: City Council  
From: Gilbert Alvarado, Community Development Director  
Date: January 12, 2016  
Proceeding Type: MOTION  
Subject: Annexation – Northwest United Properties

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**Legislative History:**

|                        |                  |
|------------------------|------------------|
| • First Presentation:  | January 12, 2016 |
| • Second presentation: |                  |
| • Action:              | Motion           |

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**Staff Report Summary**

A Notice of Intent to Commence Annexation and Petition for Annexation have been submitted by Northwest United Properties, LLC for property described as 11676 NE Kittelson Road.

**Background**

The subject parcel is within the Moses Lake Urban Growth Area (UGA). The intent of the UGA is that within the planning period horizon, those areas could be annexed.

### **Fiscal and Policy Implications**

The proposed annexation would increase the corporate limits and would extend all city services to the site. Immediate fiscal implications would be public safety services of the Police Department and Fire Department. Property taxes and utility accounts would have revenue implications for the city as well.

### **Options**

| <b><i>Option</i></b>  | <b><i>Results</i></b>  |
|---|--|
| <ul style="list-style-type: none"><li>• <i>Authorize the commencement of the proposed annexation of the subject property.</i></li></ul> | The increase in corporate limits will result in an increase for services or expenditures. There will also be an increase in revenues from property taxes and utility accounts. |
| <ul style="list-style-type: none"><li>• <i>Take no action.</i></li></ul>  | The result would be no increase in expenditures and revenues generated from the subject property.  |

### **Staff Recommendation**

Staff recommends that City Council receipt and accept the Notice of Intention to Commence Annexation Proceedings and accept the Petition for Annexation.

### **Attachments**

|    |                                 |
|----|---------------------------------|
| A. | Notice of Intention to Commence |
| B. | Petition for Annexation         |
| C. | Legal Description               |
| D. | Map                             |

### **Legal Review**

The following documents are attached and subject to legal review:

| <b>Type of Document</b>                           | <b>Title of Document</b> | <b>Date Reviewed by Legal Counsel</b> |
|---|--------------------------|---------------------------------------|
| <ul style="list-style-type: none"><li>•</li></ul> |                          |                                       |

NOTICE OF INTENTION TO COMMENCE ANNEXATION PROCEEDINGS

TO: The City Council of the City of Moses Lake

Comes now \_\_\_\_\_

and hereby notifies the City Council of the City of Moses Lake that it intends to commence proceedings to have the real property owned by NORTHWEST UNITED PROPERTIES LLC and described below annexed to the City of Moses Lake, that it is the owner of in excess of ten percent (10%) in value according to the assessed valuation thereof, of the property for which annexation will be petitioned; and that it respectfully requests the City council within sixty (60) days to determine whether the city accepts the proposed annexation.

Legal Description:

" ATTACHED "

Dated: 11/16/15

By   
Owner

PETITION FOR ANNEXATION

TO: City Council, City of Moses Lake

Date: 11/16/15

We, the undersigned, the legal owners of property, according to the records of the Grant County Assessor, do hereby petition the below described property be annexed by the City of Moses Lake, and be included within the boundaries of said city. Said annexation is sought pursuant to RCW 35A.14.120 - .150.

Legal Description:

EXHIBIT A.

ATTACHED

RECEIVED  
COMMUNITY DEVELOPMENT

NOV 30 2015

PLANNING AND BUILDING  
CITY OF MOSES LAKE

WARNING

Every person who signs this petition with any other than his or her true name, or who knowingly signs more than one of these petitions, or signs a petition seeking an election when he or she is not a legal voter, or signs a petition when he or she is otherwise not qualified to sign, or who makes herein any false statement, shall be guilty of a misdemeanor.

Signature

Name and Address and Date

1. 

NORTHWEST UNITED PROPERTIES LLC  
ERNEST REINHARD - MEMBER

2. \_\_\_\_\_

\_\_\_\_\_

3. \_\_\_\_\_

\_\_\_\_\_

4. \_\_\_\_\_

\_\_\_\_\_

**EXHIBIT "A"**  
**LEGAL DESCRIPTION**

That Portion of Farm Unit 124, Irrigation Block 41, lying in the South half of the Southeast quarter of Section 25, Township 19 Range 28, E.W.M., described as follows: Beginning at a point 834 feet East of the Southwest corner of the Southeast quarter of said Section 25; thence North 208.50 feet; thence East 208.50 feet; thence South 208.50 feet; thence West 208.50 feet to a point of Beginning. Less the West 68 feet thereof.



