

MOSES LAKE CITY COUNCIL

Todd Voth
Jason Avila
Jon Lane

Dick Deane
Mayor



Gilbert Alvarado
Interim City Manager

David Curnel
Karen Liebrecht
Bill Ecret

October 27, 2015

AGENDA

Sophia Guerrero, Executive Secretary

Civic Center - Council Chambers
7:00 p.m.

1. **ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **IDENTIFICATION OF CITIZENS WANTING TO DISCUSS AGENDA ITEMS**
IDENTIFICATION OF CITIZENS WANTING TO DISCUSS NON-AGENDA ITEMS
4. **PRESENTATIONS AND AWARDS - None**
5. **CONSENT AGENDA**
 - A. **Approval of Minutes - October 13, 2015**
 - B. **Approval of Minutes - October 22, 2015 Special Meeting**
 - C. **Approval of Bills and Checks Issued**
 - D. **Parkview PUD Major Plat and Findings of Fact**
 - E. **Resolution - Accept Easement - WA State Dept. Of Natural Resources**
 - F. **Resolution - Accept Easement - Upper Columbia Corp of 7th Day Adventist**
 - G. **Resolution - Accept Improvements to Crossroads Park - Hayden Homes & Huesitos Landscaping, LLC**
6. **COMMISSION APPOINTMENTS - None**
7. **CONSIDERATION OF BIDS AND QUOTES - None**
8. **PETITIONS, COMMUNICATIONS, OR PUBLIC HEARINGS**
 - A. **Public Hearing - Ordinance - Taxation on Assessed Valuations - 1st Reading**
 1. **Fixing Amount to be Received 2016 - Estimating Increase in Property Tax to be Received**
 2. **Fixing the Estimated Amount to be Received 2016 - Setting Property Tax Levy Rate**
 - B. **Communication - Request for Extension to Replace Sidewalk - Skaug**
 - C. **Communication - Dalluge**
9. **ORDINANCES AND RESOLUTIONS**
 - A. **Ordinance - Amend MLMC 17.12 Major Subdivisions - 1st Reading**
 - B. **Ordinance - Amend 2015 Budget - 1st Reading**

Finance W. Robert Taylor	Municipal Services Gary Harer	Police Chief Dave Ruffin	Parks & Recreation Spencer Grigg	Acting Fire Chief Brett Bastian	Community Development Gilbert Alvarado	City Attorney Katherine L. Kenison
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9. **ORDINANCES AND RESOLUTIONS - continued**
 - C. **Ordinance - Create MLMC 6.07 Chickens - 1st Reading**
 - D. **Resolutions - Nuisance Abatements - 945 S. Balsam - Duran**
10. **REQUEST TO CALL FOR BIDS - None**
11. **REFERRALS FROM COMMISSIONS - None**
12. **OTHER ITEMS FOR COUNCIL CONSIDERATION**
 - A. **Request for City Sewer and Water - Aerotec**
13. **NON-AGENDA ITEMS AND PUBLIC QUESTIONS AND COMMENTS**
14. **COUNCIL QUESTIONS AND COMMENTS**
15. **CITY MANAGER REPORTS AND COMMENTS**
 - A. **Ambulance Service (oral)**
 - B. **Project Update**
 - C. **Staff Reports**
 1. **Quarterly Financial Update**
 2. **Investment Report**
 3. **Sales Tax / Transient Rental Income Report**

Executive Session
Pursuant to RCW 42.30.110(1)(g)
Evaluate the Qualifications of an Applicant for Public Employment

Finance W. Robert Taylor	Municipal Services Gary Harer	Police Chief Dave Ruffin	Parks & Recreation Spencer Grigg	Acting Fire Chief Brett Bastian	Community Development Gilbert Alvarado	City Attorney Katherine L. Kenison
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MOSES LAKE CITY COUNCIL
October 13, 2015

DRAFT

Council Present: Dick Deane, Bill Ecret, Karen Liebrecht, Todd Voth, David Curnel, and Jason Avila Absent: Jon Lane

The meeting was called to order at 7 p.m. by Mayor Deane.

PLEDGE OF ALLEGIANCE: James Dorman, Troop 69, led the Council in the flag salute.

PRESENTATION AND AWARDS

BOY SCOUTS

Caleb Sagett, Assistant Senior Patrol Leader of Troop 69, stated that they are in attendance to complete an advancement requirement.

CONSENT AGENDA

Minutes: The minutes of the September 10 special meeting were presented for approval.

Minutes: the minutes of the September 22 meeting were presented for approval.

Minutes: The minutes of the October 1 and October 2 special meetings were presented for approval.

Approval of Claims, Prepaid Claims, Checks, and Payroll: Vouchers audited and certified by the Finance Director as required by RCW 42.24.080, and those expense reimbursement claims, certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Council for approval and is retained for public inspection at the Civic Center. As of October 13, 2015 the Council does approve for payment claims in the amount of \$815,745.41; prepaid claims in the amount of \$67,593.83, \$8,813.79, and \$16,299.16; claim checks in the amount of \$1,239,555.50; and payroll in the amounts of \$309,753.45, \$2,258.28, and \$309,692.40.

Resolution - Accept Easement - Crossroads North Phase I Major Plat: A resolution was presented which accepts a municipal easement from Hayden Homes, LLC and Te Amo Rapido, LLC for Crossroads North Phase I Major Plat.

Resolution - Accept Improvements - Crossroads North Phase I Major Plat: A resolution was presented which accepts the improvements constructed as part of the Crossroad North phase I Major Plat.

Action Taken: Mr. Avila moved that the Consent Agenda be approved, seconded by Mr. Voth, and passed unanimously.

COMMISSION APPOINTMENTS

LODGING TAX ADVISORY COMMITTEE

The membership of the Lodging Tax Advisory Committee is to be confirmed on a yearly basis. The current members include Debbie Doran-Martinez, Moses Lake Chamber of Commerce and Tourism Commission, Brenda Teals, Allied Arts, Friends of the Adam East Museum and Art Center, and Tourism Commission, Tim Molitor and Mayor Deane is the Chairman.

Spencer Grigg, Parks and Recreation Director, pointed out that there is an opening on the committee which must be filled by someone from the hotel industry.

Action Taken: Mr. Voth moved that the current members of the Lodging Tax Advisory Committee be confirmed, seconded by Mr. Avila, and passed unanimously.

CONSIDERATION OF BIDS AND QUOTES - None

PETITIONS, COMMUNICATIONS, OR PUBLIC HEARINGSREQUEST TO USE CITY PROPERTY - MOSES LAKE BUSINESS ASSOCIATION

The Moses Lake Business Association requested permission for the closure of City street for the Downtown Trick or Treat on Friday, October 31 and the Holiday Agricultural Appreciation Parade and Street Dance on December 4. The request is to close Third Avenue from Alder Street to Beech Street from 4 p.m to 7 p.m. on October 31 for Trick or Treat and the closure of Cedar, Third, Alder, and Fourth for the parade, and the use of the Surf n Slide Water Park parking lot for lineup and disbursement.

Action Taken: Mrs. Liebrecht moved that the request be granted, seconded by Dr. Curnel, and passed unanimously.

ORDINANCES AND RESOLUTIONSORDINANCES - AMEND 5.06 AND 5.07 - LICENSING REGULATIONS AND ITINERANT VENDORS - 2ND READING

Ordinances were presented which amend Moses Lake Municipal Code Chapter 5.06, Licensing Regulations - Temporary Locations, and Chapter 5.07, Itinerant Merchants and Vendors. The changes will bring the regulations more into line with what is actually required of mobile vendors.

The ordinance amending Chapter 5.06 of the Moses Lake Municipal Code entitled "Licensing Regulations - Temporary Locations" was read by title only.

Action Taken: Mr. Avila moved that the second reading of the ordinance be adopted, seconded by Dr. Curnel, and passed unanimously.

The ordinance amending Chapter 5.07 of the Moses Lake Municipal Code entitled "Itinerant Merchants and Vendors" was read by title only.

Action Taken: Mrs. Liebrecht moved that the second reading of the ordinance be adopted, seconded by Dr. Curnel, and passed unanimously.

ORDINANCE - AMEND 18.57 - LANDSCAPING - 2ND READING

An ordinance was presented which amends the landscaping regulations to encourage the use of drought tolerant plants and native and naturalized plant species as well as non-living items.

The ordinance amending Chapter 18.57 of the Moses Lake Municipal Code entitled "Landscaping" was read by title only.

Action Taken: Mr. Voth moved that the second reading of the ordinance be adopted, seconded by Mr. Avila, and passed unanimously.

RESOLUTIONS - NUISANCE ABATEMENT COSTS

Resolutions were presented which affirm the Council's prior authorization to staff to collect the funds expended for the nuisance abatements at 1046 S. Division, owned by Carlos Espinoza, 1208 Alderwood, owned by Conrad Zavala, 404 Dale, owned by Jeremy Blackwell, 1126 Cascade, owned by Jeremiah Strzelcyk and Stephanie Sieloff, and 521 Pennsylvania owned by Edwin Sieffert.

The resolution establishing the billing to be imposed against Carlos Espinoza as the owner of certain real property upon which the City caused abatement of a nuisance to be performed after a failure of the property owner to abate the same was read by title only.

Action Taken: Mr. Ecret moved that the resolution be adopted, seconded by Mr. Avila, and passed unanimously.

The resolution establishing the billing to be imposed against Conrad Zavala as the owner of certain real property upon which the City caused abatement of a nuisance to be performed after a failure of the property

owner to abate the same was read by title only.

Action Taken: Dr. Curnel moved that the resolution be adopted, seconded by Mrs. Liebrecht, and passed unanimously.

The resolution establishing the billing to be imposed against Jeremiah Blackwell as the owner of certain real property upon which the City caused abatement of a nuisance to be performed after a failure of the property owner to abate the same was read by title only.

Action Taken: Mr. Avila moved that the resolution be adopted, seconded by Dr. Curnel, and passed unanimously.

The resolution establishing the billing to be imposed against Jeremiah Strzelcyk and Stephanie Sieloff as the owners of certain real property upon which the City caused abatement of a nuisance to be performed after a failure of the property owner to abate the same was read by title only.

Action Taken: Mr. Voth moved that the resolution be adopted, seconded by Mr. Avila, and passed unanimously.

The resolution establishing the billing to be imposed against Edwin and Linda Sieffert as the owners of certain real property upon which the City caused abatement of a nuisance to be performed after a failure of the property owner to abate the same was read by title only.

Action Taken: Mrs. Liebrecht moved that the resolution be adopted, seconded by Dr. Curnel, and passed unanimously.

RESOLUTION - NUISANCE ABATEMENT - KITTLESON ROAD

A resolution was presented which provides for the abatement of nuisances on Kittleson Road, owned by Columbia Basin Investment Group.

Rick Rodriguez, Code Enforcement Officer, was sworn in and provided testimony concerning the nuisance violations.

There was no other testimony. The hearing was closed.

The resolution determining that Columbia Basin Investment Group is the owner of certain real property within the City; that a nuisance requiring abatement by City forces or forces contracted by the City exists on such property; and directing the use of such forces to abate the nuisance found was read by title only.

Action Taken: Mr. Ecret moved that the resolution be adopted, seconded by Mr. Avila, and passed unanimously.

RESOLUTION - ACCEPT DONATION - COLUMBIA BASIN WALLEYE CLUB

A resolution was presented which accepts a donation of \$1,834.19 from the Columbia Basin Walleye Club. The funds will be used to maintain the Blue Heron Park Fishing Pier.

The resolution accepting a cash donation of \$1,834.19 from the Columbia Basin Walleye Club was read by title only.

Gary Main, Columbia Basin Walleye Club, gave some background on the fishing pier and presented the check to the City.

Action Taken: Mr. Voth moved that the resolution be adopted, seconded by Mr. Avila, and passed unanimously.

RESOLUTION - GREAT WASHINGTON SHAKEOUT

A resolution was presented which supports the City's participation in the Great Washington Shakeout "Drop Cover and Hold On" earthquake drill on October 15 at 10:15 a.m.

The resolution of intent to participate in the Great Washington Shakeout and Work Toward Becoming a Safer Community was read by title only.

Action Taken: Dr. Curnel moved that the resolution be adopted, seconded by Mrs. Liebrecht, and passed unanimously.

REQUEST TO CALL FOR BIDS - None

REFERRALS FROM COMMISSIONS - None

OTHER ITEMS FOR COUNCIL CONSIDERATION - None

NON-AGENDA ITEMS AND PUBLIC QUESTIONS AND COMMENTS

CITY MANAGER RECRUITMENT

Mike Norman, 123 E. Ninth Avenue, felt that the new Council should be the one to hire the new manager because the new Council will be changed by at least one member and possibly three and will be the one to deal with the new city manager rather than the existing Council.

Mayor Deane pointed out that the Council has discussed whether the new Council should hire the new City Manager but it was felt that the City needs to move forward and the existing Council is aware of all the ramifications of the actions taken in the past.

Mrs. Liebrecht also pointed out that the existing Council has the background and experience in government to make the decision on a new city manager.

COUNCIL QUESTIONS AND COMMENTS - None

CITY MANAGER REPORTS AND COMMENTS

BUILDING ACTIVITY REPORT

The September Building Activity Report was provided.

EXECUTIVE SESSION

The regular meeting was recessed at 7:45 p.m. and the Council met in a 30 minute executive session with the City Attorney under RCW 42.30.110(1)(G) to evaluate qualifications of applicants for public employment. At 8:15 p.m. the Council requested an additional 10 minute executive session. The executive session was adjourned at 8:25 p.m. and the regular meeting was reconvened.

The regular meeting was adjourned at 8:25 p.m.

ATTEST

Dick Deane, Mayor

W. Robert Taylor, Finance Director

MOSES LAKE CITY COUNCIL
SPECIAL MEETING
October 22, 2015

Council Present: Dick Deane, Bill Ecret, Karen Liebrecht, Jon Lane, Todd Voth, Jason Avila, and David Curnel

The special meeting was called to order at 5:30 p.m. by Mayor Deane.

PLEDGE OF ALLEGIANCE: Mayor Deane led the Council in the flag salute.

The special meeting was recessed and the Council met in an executive session to evaluate the qualification of an applicant for public employment.

At 6 p.m. the Council requested an additional ten minute executive session.

At 6:10 p.m. the Council requested an additional five minute executive session.

At 6:15 p.m. the Council requested an additional five minute executive session.

At 6:20 p.m. the Council requested an additional five minute executive session.

The executive session was adjourned at 6:25 p.m. and the special meeting was reconvened.

Mrs. Liebrecht moved that the Council direct the City Attorney to engage in discussions with John Williams and/or his representative in order to draft a contract proposal for employment to bring back to the Council for consideration and action, seconded by Mr. Voth, and passed unanimously.

The special meeting was adjourned at 6:27 p.m.

ATTEST

Dick Deane, Mayor

W. Robert Taylor, Finance Director

DATE 10/21/15
TIME 13:48:49

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 10/27/2015

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
DATA BAR	00007974	0000075190	291.23	MAIL UTILITY BILLS
		0000075190	291.22	MAIL UTILITY BILLS
		0000075190	291.22	MAIL UTILITY BILLS
		0000075190	291.23	MAIL UTILITY BILLS
		0000075190	291.23	MAIL UTILITY BILLS
		=====		
		TOTAL:	1,456.13	
UMPQUA BANK	00007077	0000075159	111.59	SUPPLIES/T & S
		0000075159	189.95	SUPPLIES/T & S
		0000075159	76.52	SUPPLIES/T & S
		0000075189	926.00	T & S/ALVARADO
		0000075182	1,733.46	
		0000075117	144.40	RODRIGUEZ-WACE FALL CONF
		0000075116	274.81	REGISTRATION/OFFICE/COFFEE
		0000075116	350.00	REGISTRATION/OFFICE/COFFEE
		0000075173	397.79	MISCELLANEOUS
		0000075105	93.85	
		0000075105	21.60	
		0000075103	128.00	PR/MAINTENANCE/MAC SUPPLIES
		0000075103	86.79	PR/MAINTENANCE/MAC SUPPLIES
		0000075103	520.00	PR/MAINTENANCE/MAC SUPPLIES
		0000075103	621.45	PR/MAINTENANCE/MAC SUPPLIES
		0000075103	2,071.56	PR/MAINTENANCE/MAC SUPPLIES
		0000075103	25.09	PR/MAINTENANCE/MAC SUPPLIES
		0000075103	27.00	PR/MAINTENANCE/MAC SUPPLIES

DATE 10/21/15
TIME 13:48:49

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 10/27/2015

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
UMPQUA BANK	00007077			
		0000075103	34.50	PR/MAINTENANCE/MAC SUPPLIES
		0000075173	833.62	MISCELLANEOUS
		0000075173	110.05	MISCELLANEOUS
		0000075173	969.88	MISCELLANEOUS
		0000075173	70.95	MISCELLANEOUS
		0000075114	17.46	SEPTEMBER / CC PURCHASES
		0000075114	394.99	SEPTEMBER / CC PURCHASES
		0000075114	150.00	SEPTEMBER / CC PURCHASES
		0000075115	436.67	SEPTEMBER / CC PURCHASES
		0000075115	135.20	SEPTEMBER / CC PURCHASES
		0000075113	221.35	SEPT / CC PURCHASES
		0000075116	68.56	REGISTRATION/OFFICE/COFFEE
		0000075103	-38.31	PR/MAINTENANCE/MAC SUPPLIES
		0000075103	202.65	PR/MAINTENANCE/MAC SUPPLIES
		0000075105	139.53	
		0000075148	21.55	TRAVEL/SUPPLIES/CHAIR/LOCK
		0000075148	114.57	TRAVEL/SUPPLIES/CHAIR/LOCK
		0000075148	24.80	TRAVEL/SUPPLIES/CHAIR/LOCK
		0000075148	109.93	TRAVEL/SUPPLIES/CHAIR/LOCK
		0000075148	13.92	TRAVEL/SUPPLIES/CHAIR/LOCK
		0000075148	21.72	TRAVEL/SUPPLIES/CHAIR/LOCK
		0000075105	57.96	

DATE 10/21/15
TIME 13:48:49

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 10/27/2015

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number P.O. Amount	Purpose of Purchase
		0000075115 644.24	SEPTEMBER / CC PURCHASES
		0000075113 7.89	SEPT / CC PURCHASES
		0000075113 234.00	SEPT / CC PURCHASES
		0000075182 697.41	
		0000075182 763.69	
		0000075148 44.98	TRAVEL/SUPPLIES/CHAIR/LOCK
		0000075189 220.07	T & S/ALVARADO
		0000075148 541.54	TRAVEL/SUPPLIES/CHAIR/LOCK
		0000075148 10.42	TRAVEL/SUPPLIES/CHAIR/LOCK
		0000075148 1,108.92	TRAVEL/SUPPLIES/CHAIR/LOCK
		=====	
		TOTAL: 16,184.57	
		=====	
		REPORT TOTAL: 17,640.70	

TOTALS PAGE
XAPPRVD

TOTALS BY FUND

CHANGES TO BE MADE SHOULD BE LISTED BELOW

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CORRECT AMOUNT TO BE PAID

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*                                     *
*               C L A I M S   A P P R O V A L                *
*                                     *
* WE, THE UNDERSIGNED COUNCILMEN OF THE CITY OF MOSES LAKE, WASHINGTON, DO HEREBY CERTIFY THAT THE MERCHANDISE *
* OR SERVICES SPECIFIED HAVE BEEN RECEIVED AND THAT ABOVE CLAIMS ARE APPROVED, AS NOTED, FOR PAYMENT          *
* IN THE AMOUNT OF      $17,640.70 THIS 27TH DAY OF OCTOBER, 2015                                *
*                                                                                                         *
* .....                                                             *
* COUNCIL MEMBER                                           COUNCIL MEMBER                               *
*                                                                                                         *
* .....                                                             *
* COUNCIL MEMBER                                           FINANCE DIRECTOR                              *
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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 10/27/2015

NAME OF VENDOR	VENDOR NO	Expenditure Account		
Department	Object Description	P.O. Number	P.O. Amount	Purpose of Purchase
=====				
CLYDE WEST INC	00005788			
		0000073012	103,567.76	2015 FLUSH TRUCK PROJECT
		=====		
		TOTAL:	103,567.76	
DATABAR	00007974			
		0000075154	451.09	MAIL UTILITY BILLS
		0000075154	451.09	MAIL UTILITY BILLS
		0000075154	451.08	MAIL UTILITY BILLS
		0000075154	451.09	MAIL UTILITY BILLS
		0000075154	451.09	MAIL UTILITY BILLS
		=====		
		TOTAL:	2,255.44	
HOME DEPOT CREDIT SERVICES	00007824			
		0000075138	485.38	MISC SUPPLIES
		0000075138	108.56	MISC SUPPLIES
		0000075138	66.99	MISC SUPPLIES
		0000075138	20.46	MISC SUPPLIES
		0000075138	40.97	MISC SUPPLIES
		0000075138	103.53	MISC SUPPLIES
		0000075138	279.03	MISC SUPPLIES
		0000075138	17.05	MISC SUPPLIES
		0000075138	11.60	MISC SUPPLIES
		=====		
		TOTAL:	1,133.57	
LOWES	00003886			
		0000075139	25.37	MISC SUPPLIES
		0000075139	260.32	MISC SUPPLIES
		0000075139	355.41	MISC SUPPLIES
		0000075139	40.83	MISC SUPPLIES
		0000075139	1,613.76	MISC SUPPLIES
		=====		
		TOTAL:	2,295.69	
PUD OF GRANT COUNTY	00001501			

DATE 10/15/15
TIME 13:27:59

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 10/27/2015

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
		0000075136	642.29	ELECTRIC SERVICE
		0000075136	17.70	ELECTRIC SERVICE
		0000075136	4,653.71	ELECTRIC SERVICE
		0000075136	682.41	ELECTRIC SERVICE
		0000075140	1,944.63	ELEC SERVICE/ST LIGHTS
		0000075136	27.00	ELECTRIC SERVICE
		0000075136	1,239.60	ELECTRIC SERVICE
		0000075136	20.94	ELECTRIC SERVICE
		0000075136	485.22	ELECTRIC SERVICE
		0000075136	208.14	ELECTRIC SERVICE
		0000075136	79.39	ELECTRIC SERVICE
		0000075136	23.69	ELECTRIC SERVICE
		0000075136	683.40	ELECTRIC SERVICE
		0000075136	184.62	ELECTRIC SERVICE
		0000075140	35,728.14	ELEC SERVICE/ST LIGHTS
		0000075136	41,777.99	ELECTRIC SERVICE
		0000075136	12,042.92	ELECTRIC SERVICE
		0000075136	87.67	ELECTRIC SERVICE
		0000075136	1,941.42	ELECTRIC SERVICE
		0000075136	531.98	ELECTRIC SERVICE
		0000075136	1,307.62	ELECTRIC SERVICE
		0000075136	893.54	ELECTRIC SERVICE
		TOTAL:	105,204.02	

DATE 10/15/15
TIME 13:27:59

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 10/27/2015

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number P.O. Amount	Purpose of Purchase
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REPORT TOTAL:	214,456.48
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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 10/27/2015

TOTALS BY FUND

FUND NO	FUND NAME	AMOUNT
000	GENERAL FUND	11,834.60
116	STREET	35,912.76
410	WATER/SEWER	54,898.64
490	SANITATION	451.08
493	STORM WATER	451.09
495	AIRPORT	87.67
498	AMBULANCE FUND	451.09
519	EQUIPMENT RENTAL	103,567.76
528	BUILD MAINTENANCE	6,801.79
	TOTAL	214,456.48

CHANGES TO BE MADE SHOULD BE LISTED BELOW

VEND NO.	P.O. NO.	AMT LISTED	CORRECTED AMT	ACTION TO BE TAKEN
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CORRECT AMOUNT TO BE PAID

CLAIMS APPROVAL

WE, THE UNDERSIGNED COUNCILMEN OF THE CITY OF MOSES LAKE, WASHINGTON, DO HEREBY CERTIFY THAT THE MERCHANDISE OR SERVICES SPECIFIED HAVE BEEN RECEIVED AND THAT ABOVE CLAIMS ARE APPROVED, AS NOTED, FOR PAYMENT IN THE AMOUNT OF \$214,456.48 THIS 27TH DAY OF OCTOBER, 2015

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COUNCIL MEMBER COUNCIL MEMBER

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COUNCIL MEMBER FINANCE DIRECTOR

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 10/27/2015

NAME OF VENDOR	VENDOR NO	Expenditure Account		
Department	Object Description	P.O. Number	P.O. Amount	Purpose of Purchase
=====				
A S C A P	00004117			
		0000075193	339.17	CONCERT LICENSE FEE
		=====		
		TOTAL:	339.17	
AAA READYMIX INC	00000027			
		0000075118	229.28	CONCRETE
		=====		
		TOTAL:	229.28	
ACTION TRAINING SYSTEMS	00004984			
		0000075108	3,277.50	HAZMAT TRAINING COURSES
		=====		
		TOTAL:	3,277.50	
ALLIED PLUMBING AND PUMPS	00004714			
		0000075153	431.60	EXCAVATE WATER SERVICE
		=====		
		TOTAL:	431.60	
AMANDA WILDE	00007687			
		0000075188	43.20	SPEAKER MEAL REIMBURSEMENT
		=====		
		TOTAL:	43.20	
AMERICAN LINEN	00004927			
		0000075110	92.49	LINEN SERVICES
		=====		
		TOTAL:	92.49	
BASIN LOCK & SECURITY	00003714			
		0000075096	91.72	KEY LEVERSET
		=====		
		TOTAL:	91.72	
BASIN SEPTIC SERVICES	00000166			
		0000075141	631.22	SEPTIC SERVICE
		=====		
		TOTAL:	631.22	
BATTERY SYSTEMS	00004673			
		0000075109	39.87	BATTERIES
		=====		
		TOTAL:	39.87	
BENJAMIN REEVES	00005426			
		0000075205	418.16	REIMB TRAVEL EXPENSES
		=====		
		TOTAL:	418.16	
BLUMENTHAL UNIFORM CO INC	00000133			
		0000075067	171.87	UNIFORM PANTS & BELT
		=====		
		TOTAL:	171.87	
BOUND TREE MEDICAL LLC	00006022			
		0000075066	116.40	AMBULANCE SUPPLIES
		=====		
		TOTAL:	116.40	
BRANOM INSTRUMENT COMPANY	00004536			

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 10/27/2015

NAME OF VENDOR	VENDOR NO	Expenditure Account		
Department	Object Description	P.O. Number	P.O. Amount	Purpose of Purchase
=====				
		0000075120	501.74	ONSITE SERVICE CALL
		=====		
		TOTAL:	501.74	
BUD CLARY FORD	00006454	0000075119	288.74	OIL-REAR AXLE
		=====		
		TOTAL:	288.74	
CASCADE MARINA	00004590	0000075157	106.83	REMOVE BUOY
		=====		
		TOTAL:	106.83	
CASCADE NATURAL GAS CORP	00000203	0000075185	44.81	SNS GAS USAGE
		0000075174	123.56	NAT GAS SERVICE
		0000075174	105.01	NAT GAS SERVICE
		=====		
		TOTAL:	273.38	
CASEY BRADLEY	00005373	0000075202	1,038.88	REIMB TRAVEL EXPENSES
		=====		
		TOTAL:	1,038.88	
CENTRAL MACHINERY SALES INC	00002779	0000075122	150.56	CONCRETE BLADE/GUTTER BROOM
		0000075122	325.97	CONCRETE BLADE/GUTTER BROOM
		=====		
		TOTAL:	476.53	
CENTRAL MANUFACTURING INC	00005478	0000075121	1,210.99	ASPHALT PATCH/HOTMIX
		=====		
		TOTAL:	1,210.99	
CENTRAL WASHINGTON EXCAVATION	00004279	0000075151	9,739.49	HERMIT LS FORCE MAIN REPAIR
		=====		
		TOTAL:	9,739.49	
CENTURYLINK	00001502	0000075160	55.14	TELEPHONE SERVICE
		=====		
		TOTAL:	55.14	
CHASE PAYMENTECH-EFT	00004046	0000075178	624.92	CREDIT CARD FEES
		0000075178	624.92	CREDIT CARD FEES
		0000075178	624.92	CREDIT CARD FEES
		0000075178	624.92	CREDIT CARD FEES

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 10/27/2015

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
CHASE PAYMENTECH-EFT	00004046	0000075178	624.94	CREDIT CARD FEES
		=====		
		TOTAL:	3,124.62	
CITY OF MOSES LAKE	00008201	0000075155	320.55	WATER SERVICE
		=====		
		TOTAL:	320.55	
	00008107	0000075183	69.88	EXCISE TAX
		0000075183	2.92	EXCISE TAX
		0000075183	49.69	EXCISE TAX
		0000075183	79.00	EXCISE TAX
		=====		
		TOTAL:	201.49	
	00008201	0000075155	96.93	WATER SERVICE
		0000075155	736.71	WATER SERVICE
		=====		
		TOTAL:	833.64	
	00008107	0000075183	17.28	EXCISE TAX
		0000075183	12.51	EXCISE TAX
		0000075183	57.85	EXCISE TAX
		=====		
		TOTAL:	87.64	
	00008201	0000075155	7,934.74	WATER SERVICE
		=====		
		TOTAL:	7,934.74	
	00008107	0000075183	1.50	EXCISE TAX
		0000075183	6.97	EXCISE TAX
		0000075183	23.70	EXCISE TAX
		=====		
		TOTAL:	32.17	
	00008201	0000075155	777.34	WATER SERVICE
		=====		
		TOTAL:	777.34	
	00008107			

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 10/27/2015

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
		0000075183	8.25	EXCISE TAX
		0000075183	14.61	EXCISE TAX
		=====		
		TOTAL:	22.86	
	00008201			
		0000075155	1,696.60	WATER SERVICE
		0000075155	439.81	WATER SERVICE
		0000075155	2,638.10	WATER SERVICE
		0000075155	173.23	WATER SERVICE
		0000075155	502.11	WATER SERVICE
		0000075155	387.49	WATER SERVICE
		0000075155	1,562.59	WATER SERVICE
		0000075180	801.89	WATER SERVICE
		=====		
		TOTAL:	8,201.82	
	00008107			
		0000075183	.28	EXCISE TAX
		=====		
		TOTAL:	.28	
	00008201			
		0000075155	96.93	WATER SERVICE
		=====		
		TOTAL:	96.93	
	00008107			
		0000075183	52.34	EXCISE TAX
		0000075183	44.91	EXCISE TAX
		0000075183	11.25	EXCISE TAX
		0000075183	30.72	EXCISE TAX
		0000075183	74.27	EXCISE TAX
		0000075183	17.61	EXCISE TAX
		0000075183	40.38	EXCISE TAX
		0000075183	153.76	EXCISE TAX
		=====		
		TOTAL:	425.24	

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 10/27/2015

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
CITY OF MOSES LAKE	00008201	0000075155	101.57	WATER SERVICE
		0000075155	181.40	WATER SERVICE
		0000075180	4,719.84	WATER SERVICE
		0000075155	2,169.59	WATER SERVICE
		0000075155	105.67	WATER SERVICE
		=====		
		TOTAL:	7,278.07	
	00008107	0000075183	4.40	EXCISE TAX
		0000075183	31.60	EXCISE TAX
		=====		
		TOTAL:	36.00	
	00008201	0000075180	3,017.43	WATER SERVICE
		=====		
		TOTAL:	3,017.43	
	00008106	0000075152	473.25	RETAINAGE-FORCE MAIN REPAIR
		=====		
		TOTAL:	473.25	
	00008107	0000075183	32,742.85	EXCISE TAX
		0000075183	7,705.23	EXCISE TAX
		0000075183	2,868.24	EXCISE TAX
		0000075183	15,893.61	EXCISE TAX
		=====		
		TOTAL:	59,209.93	
	00008201	0000075155	1,451.25	WATER SERVICE
		=====		
		TOTAL:	1,451.25	
	00008107	0000075183	1,077.17	EXCISE TAX
		=====		
		TOTAL:	1,077.17	
	00008201	0000075155	338.10	WATER SERVICE

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 10/27/2015

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number P.O. Amount	Purpose of Purchase
		=====	
		TOTAL: 338.10	
	00008107		
		0000075183 30.72	EXCISE TAX
		0000075183 2,328.34	EXCISE TAX
		0000075183 37.14	EXCISE TAX
		0000075183 111.39	EXCISE TAX
		0000075183 108.20	EXCISE TAX
		0000075183 47.22	EXCISE TAX
		0000075183 7.19	EXCISE TAX
		=====	
		TOTAL: 2,670.20	
	00008201		
		0000075155 279.72	WATER SERVICE
		0000075155 921.00	WATER SERVICE
		0000075155 445.34	WATER SERVICE
		0000075180 159.40	WATER SERVICE
		0000075155 364.85	WATER SERVICE
		0000075155 767.00	WATER SERVICE
		0000075155 96.93	WATER SERVICE
		0000075155 96.93	WATER SERVICE
		=====	
		TOTAL: 3,131.17	
COBIES FINE DRY CLEANING	00006041		
		0000075065 4.75	PATCH SEWING
		=====	
		TOTAL: 4.75	
COLUMBIA BASIN POLYGRAPH SERV	00006665		
		0000075170 900.00	POLYGRAPHS
		=====	
		TOTAL: 900.00	
COLUMBIA GLASS LLC	00005867		
		0000075192 1,510.60	ICE RINK DASHER BOARD PANELS
		=====	
		TOTAL: 1,510.60	

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 10/27/2015

NAME OF VENDOR	VENDOR NO	Expenditure Account		
Department	Object Description	P.O. Number	P.O. Amount	Purpose of Purchase
=====				
CONSOLIDATED ELECTRIC DIST	00000819			
		0000075037	1.73	MISC SUPPLIES
		0000075123	113.30	FLUOR LAMPS/TERM DISCS
		0000075123	67.10	FLUOR LAMPS/TERM DISCS
		=====		
		TOTAL:	182.13	
CROWN PAPER & JANITORIAL	00007120			
		0000075124	42.25	DISINFECTANT
		=====		
		TOTAL:	42.25	
D & L FOUNDRY INC	00006673			
		0000075150	2,493.20	METER LIDS & RINGS
		=====		
		TOTAL:	2,493.20	
DEPT OF ECOLOGY	00003221			
		0000075158	5,352.02	BIOSOLIDS PERMITS
		=====		
		TOTAL:	5,352.02	
DEPT OF LABOR & INDUSTRIES	00005832			
		0000075129	69.10	RENEWAL WHEELCHAIR LIFT
		=====		
		TOTAL:	69.10	
DEPT OF LICENSING	00005470			
		0000075195	116.00	PE LIC RENEWAL MIKE MORO
		=====		
		TOTAL:	116.00	
E F RECOVERY	00007244			
		0000075169	3,461.50	AMBULANCE BILLING
		0000075169	52.43	AMBULANCE BILLING
		=====		
		TOTAL:	3,513.93	
EASTERN CASCADE DIST	00006909			
		0000075168	55.75	DRINKING WATER
		=====		
		TOTAL:	55.75	
ERIC SWANSON	00004562			
		0000075203	640.98	REIMB TRAVEL EXPENSES
		=====		
		TOTAL:	640.98	
EVOQUA WATER TECH LLC	00006318			
		0000075156	11,645.60	BIOXIDE
		=====		
		TOTAL:	11,645.60	
FABER INDUSTRIAL SUPPLY	00000501			
		0000075104	23.84	MISC SUPPLIES

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 10/27/2015

NAME OF VENDOR	VENDOR NO	Expenditure Account		
Department	Object Description	P.O. Number	P.O. Amount	Purpose of Purchase
=====				
		0000075125	22.23	CUTTING/GRINDING/WIRE WHEELS
		0000075125	44.00	CUTTING/GRINDING/WIRE WHEELS
		0000075104	28.02	MISC SUPPLIES
		=====		
		TOTAL:	118.09	
FASTENAL COMPANY	00007372			
		0000075126	16.89	R & M SUPPLIES/FIRST AID
		0000075126	423.78	R & M SUPPLIES/FIRST AID
		0000075126	20.32	R & M SUPPLIES/FIRST AID
		0000075126	87.81	R & M SUPPLIES/FIRST AID
		0000075126	72.26	R & M SUPPLIES/FIRST AID
		=====		
		TOTAL:	621.06	
GRAINGER PARTS OPERATIONS	00002755			
		0000075127	90.79	TRIGGER SPRAYER/REV EDGE KIT
		0000075127	206.58	TRIGGER SPRAYER/REV EDGE KIT
		0000075127	75.48	TRIGGER SPRAYER/REV EDGE KIT
		=====		
		TOTAL:	372.85	
ICMA RETIREMENT CORP	00006087			
		0000075171	850.00	TRUST AGREEMENT ANNUAL FEE
		=====		
		TOTAL:	850.00	
JEFFREY HECKSEL	00000734			
		0000075204	1,487.94	REIMB TRAVEL EXPENSES
		=====		
		TOTAL:	1,487.94	
JOES TREE & LANDSCAPE SERVICE	00004058			
		0000075166	528.71	CUT DOWN WEEDS
		=====		
		TOTAL:	528.71	
JOHN WILLIAMS	00004605			
		0000075201	299.52	REIMB TRAVEL EXPENSES
		=====		
		TOTAL:	299.52	
KAMAN FLUID POWER LLC	00001302			
		0000075128	265.13	HOSE FITTING/HOSE ASSY/COUPL
		=====		
		TOTAL:	265.13	
KATHERINE L KENISON	00006980			
		0000075175	14,464.00	PROF SERVICE/CITY ATTY

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 10/27/2015

NAME OF VENDOR	VENDOR NO	Expenditure Account		
Department	Object Description	P.O. Number	P.O. Amount	Purpose of Purchase
=====				
		=====		
		TOTAL:	14,464.00	
KIMMEL ATHLETIC SUPPLY	00003462	0000075194	257.47	VOLLEYBALL TACHS
		=====		
		TOTAL:	257.47	
MOBILE FLEET SERVICE	00006815	0000075132	259.41	GAUGES
		=====		
		TOTAL:	259.41	
MORENO & NELSON CONSTR CORP	00005670	0000075197	14,969.15	PE 3/FINAL STRTRFD RD S/W 15
		0000075197	74,845.74	PE 3/FINAL STRTRFD RD S/W 15
		0000075197	9,979.43	PE 3/FINAL STRTRFD RD S/W 15
		=====		
		TOTAL:	99,794.32	
MOSES LAKE STEEL SUPPLY	00001268	0000075199	20.72	MISC SUPPLIES
		0000075131	21.55	MISC SUPPLIES/CONE HOLDER
		0000075131	18.58	MISC SUPPLIES/CONE HOLDER
		0000075131	135.34	MISC SUPPLIES/CONE HOLDER
		=====		
		TOTAL:	196.19	
NEWARK	00005778	0000075181	197.17	LIQUID LEVEL SENSOR
		=====		
		TOTAL:	197.17	
NEWMAN TRAFFIC SIGNS	00005398	0000075134	388.28	SHEETED EXTRUDED BLADES
		=====		
		TOTAL:	388.28	
NORCO ENTERPRISES INC	00006590	0000075069	118.50	MEDICAL OXYGEN
		=====		
		TOTAL:	118.50	
NORTH CENTRAL WASHINGTON FENCE	00006902	0000075100	292.17	MISC SUPPLIES
		=====		
		TOTAL:	292.17	
NORTHSTAR CHEMICAL INC	00006113	0000075133	5,330.34	SODIUM HYPOCHLORITE
		=====		
		TOTAL:	5,330.34	
OREILLY AUTO PARTS	00004593			

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 10/27/2015

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
		0000075147	1,079.06	STORAGE RACKS/TEAR DOWN BENCH
		0000075147	974.38	STORAGE RACKS/TEAR DOWN BENCH
		TOTAL:	2,053.44	
OU PRESS DISTRIBUTION CENTER	00006745	0000075198	72.37	MAC RESALE - BOOKS
		TOTAL:	72.37	
OXARC INC	00001412	0000075137	47.13	REPAIR/ACETYLENE/GLOVES
		0000075137	56.22	REPAIR/ACETYLENE/GLOVES
		0000075137	307.63	REPAIR/ACETYLENE/GLOVES
		TOTAL:	410.98	
PROTHMAN	00003972	0000075162	9,955.29	CITY MANAGER SEARCH EXPENSES
		TOTAL:	9,955.29	
QCL INC	00006542	0000075172	101.75	RANDOM DRUG TESTING
		0000075172	72.00	RANDOM DRUG TESTING
		0000075172	109.25	RANDOM DRUG TESTING
		0000075172	181.25	RANDOM DRUG TESTING
		0000075172	181.25	RANDOM DRUG TESTING
		TOTAL:	645.50	
QUALITY PAVING INC	00004602	0000075196	27,241.08	PE 1/FINAL HMA PADS - 2015
		TOTAL:	27,241.08	
QUILL CORPORATION	00004811	0000075165	237.22	MISC OFFICE SUPPLIES
		TOTAL:	237.22	
RAINBOW FLYING SERVICE	00003974	0000075130	400.00	LAWN CARE CONTRACT
		TOTAL:	400.00	
RAMON HANCOCK	00007525	0000075142	102.00	REIMBURSE CDL FEE
		TOTAL:	102.00	

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 10/27/2015

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
SAUL C CASTILLO	00000810	0000075164	110.00	PROF SERVICE
		TOTAL:	110.00	
SEA WESTERN INC	00001879	0000075064	782.46	STRUCTURE BOOTS
		0000075107	433.49	EXTRICATION GLOVES
		TOTAL:	1,215.95	
SHRED IT	00003144	0000075161	13.08	RECORDS DESTRUCTION
		0000075161	13.08	RECORDS DESTRUCTION
		0000075161	25.92	RECORDS DESTRUCTION
		0000075161	25.88	RECORDS DESTRUCTION
		0000075161	25.88	RECORDS DESTRUCTION
		0000075161	8.82	RECORDS DESTRUCTION
		0000075161	8.80	RECORDS DESTRUCTION
		0000075161	8.82	RECORDS DESTRUCTION
		TOTAL:	130.28	
SKAUG BROTHERS	00000005	0000075094	11.86	MISC SUPPLIES
		TOTAL:	11.86	
SPECTRUM COMMUNICATIONS	00002691	0000075143	64.74	RENEW RADIO LICENSE
		TOTAL:	64.74	
STATE AUDITORS OFFICE	00003249	0000075200	2,438.96	PROF SERVICE/GEN AUDIT
		TOTAL:	2,438.96	
SUPPLYWORKS	00003053	0000075145	457.27	JANITORIAL/CLEANING SUPPLIES
		0000075145	227.36	JANITORIAL/CLEANING SUPPLIES
		TOTAL:	684.63	
TALX UC EXPRESS	00000062	0000075163	375.00	UNEMPLOY CLAIMS MGMT

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 10/27/2015

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
=====				
		TOTAL:	375.00	
TATUM LAWN CARE	00005928	0000075167	215.80	CLEAN UP WEEDS
=====				
		TOTAL:	215.80	
UMPQUA BANK/MERCHANT-EFT	00005882	0000075176	702.96	CREDIT CARD FEES
		0000075176	22.85	CREDIT CARD FEES
		0000075176	70.09	CREDIT CARD FEES
		0000075176	49.28	CREDIT CARD FEES
		0000075176	96.95	CREDIT CARD FEES
		0000075176	20.70	CREDIT CARD FEES
		0000075176	42.70	CREDIT CARD FEES
		0000075176	4.92	CREDIT CARD FEES
		0000075176	4.93	CREDIT CARD FEES
		0000075176	4.93	CREDIT CARD FEES
		0000075176	4.93	CREDIT CARD FEES
		0000075176	4.93	CREDIT CARD FEES
=====				
		TOTAL:	1,030.17	
UTIL UNDRGRND LOCATION CENTER	00004598	0000075087	62.35	UNDERGROUND UTILITY LOCATES
		0000075087	62.35	UNDERGROUND UTILITY LOCATES
		0000075087	62.35	UNDERGROUND UTILITY LOCATES
=====				
		TOTAL:	187.05	
VERIZON WIRELESS	00002107	0000075179	25.47	CELL PHONE SERV/LAPTOPS
		0000075179	560.20	CELL PHONE SERV/LAPTOPS
		0000075179	40.01	CELL PHONE SERV/LAPTOPS
		0000075179	80.02	CELL PHONE SERV/LAPTOPS

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 10/27/2015

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number P.O. Amount	Purpose of Purchase
		0000075179 40.01	CELL PHONE SERV/LAPTOPS
		0000075179 40.01	CELL PHONE SERV/LAPTOPS
		0000075179 40.01	CELL PHONE SERV/LAPTOPS
		=====	
		TOTAL: 825.73	
WEAVER EXTERMINATING SERVICE	00004290	0000075146 69.06	RODENT CONTROL-RD N NE
		=====	
		TOTAL: 69.06	
WILBUR ELLIS COMPANY	00002262	0000075184 698.89	MISC CHEMICALS/FERTILIZER
		0000075097 228.21	SODIUM CARBONATE
		0000075184 1,250.00	MISC CHEMICALS/FERTILIZER
		0000075184 1,000.00	MISC CHEMICALS/FERTILIZER
		0000075184 364.00	MISC CHEMICALS/FERTILIZER
		0000075184 2,675.00	MISC CHEMICALS/FERTILIZER
		=====	
		TOTAL: 6,216.10	
WM RECYCLE AMERICA	00006595	0000075191 2,029.49	TIPPING FEES
		=====	
		TOTAL: 2,029.49	
XPRESS BILL PAY - EFT	00006421	0000075177 325.91	CREDIT CARD FEES
		0000075177 325.91	CREDIT CARD FEES
		0000075177 325.91	CREDIT CARD FEES
		0000075177 325.91	CREDIT CARD FEES
		0000075177 325.91	CREDIT CARD FEES
		=====	
		TOTAL: 1,629.55	
ZIGGYS #13	00006567	0000075095 64.69	MISC SUPPLIES
		0000075149 15.92	PREMIX CONCRETE
		=====	
		TOTAL: 80.61	

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 10/27/2015

NAME OF VENDOR	VENDOR NO	Expenditure Account		
Department	Object Description	P.O. Number	P.O. Amount	Purpose of Purchase
=====				
		=====		
		REPORT TOTAL:	331,116.41	

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 10/27/2015

TOTALS BY FUND

FUND NO	FUND NAME	AMOUNT
000	GENERAL FUND	64,923.56
102	TOURISM	339.17
103	GRANTS AND DONATIONS	254.95
116	STREET	7,937.05
119	STREET REPR/RECON	99,794.32
410	WATER/SEWER	90,826.43
477	WATER SEWER CONSTRUCTION	27,241.08
490	SANITATION	18,887.68
493	STORM WATER	3,586.54
495	AIRPORT	738.10
498	AMBULANCE FUND	7,710.91
501	UNEMPL COMP INS	375.00
517	CENTRAL SERVICES	77.15
519	EQUIPMENT RENTAL	3,524.24
528	BUILD MAINTENANCE	4,900.23
	TOTAL	331,116.41

CHANGES TO BE MADE SHOULD BE LISTED BELOW

VEND NO.	P.O. NO.	AMT LISTED	CORRECTED AMT	ACTION TO BE TAKEN
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.....
.....
.....

CORRECT AMOUNT TO BE PAID

CLAIMS APPROVAL

WE, THE UNDERSIGNED COUNCILMEN OF THE CITY OF MOSES LAKE, WASHINGTON, DO HEREBY CERTIFY THAT THE MERCHANDISE OR SERVICES SPECIFIED HAVE BEEN RECEIVED AND THAT ABOVE CLAIMS ARE APPROVED, AS NOTED, FOR PAYMENT IN THE AMOUNT OF \$331,116.41 THIS 27TH DAY OF OCTOBER, 2015

.....

COUNCIL MEMBER COUNCIL MEMBER

.....

COUNCIL MEMBER FINANCE DIRECTOR



September 14, 2015

Honorable Mayor and
Moses Lake City Council

Dear Council Members

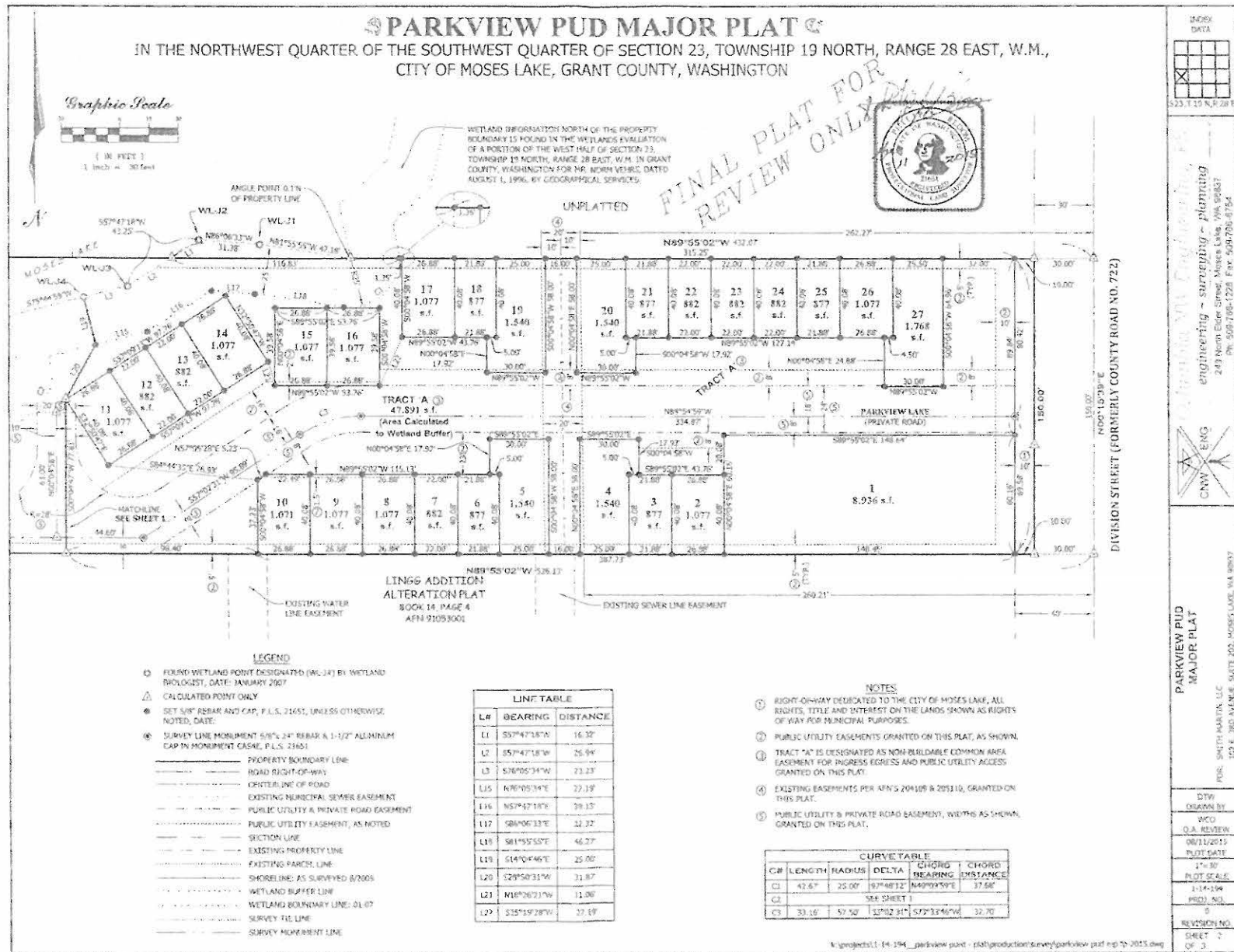
Smith Martin LLC has submitted an application for a final planned unit development and plat for 21 townhouses, garages, and redevelopment of the existing building for offices on the ground floor and apartments on the second floor. The site is 922/928 Division Street and is zoned R-3, Multi-Family Residential, which corresponds with the underlying Comprehensive Plan Land Use Designation of High Density Residential.

The Planning Commission recommended that the final plat and planned unit development be approved with conditions. Attached are the Findings, Conclusions and Decision of the Planning Commission. As no appeal was taken from this decision of the Planning Commission, the Council's approval of this decision incorporates and adopts the Findings, Conclusion and Decision of the Planning Commission.

Respectfully submitted

Gilbert Alvarado
Interim City Manager

GA:jt



BEFORE THE PLANNING COMMISSION/CITY COUNCIL OF THE
CITY OF MOSES LAKE, WASHINGTON

IN THE MATTER OF THE PARKVIEW FINAL
PLANNED UNIT DEVELOPMENT AND PLAT

FINDINGS OF FACT, CONCLUSIONS, AND
DECISION

1. HEARING BEFORE THE PLANNING COMMISSION.

- 1.1 Date. A public meeting was held upon proper notice before the Commission on October 15, 2015.
- 1.2 Proponent. Smith Martin LLC is the proponent of this plat.
- 1.3 Purpose. The proponent has submitted a final plat and planned unit development for 21 townhouses, garages, and redevelopment of an existing building into ground floor offices with apartments above, on property which is legally described upon the plat. City staff has confirmed the property described on the plat is the property submitted for platting.
- 1.4 Evidence. The Commission considered the following materials in reaching its decision:
 - A. The final plat submitted August 13, 2015.
 - B. Staff report dated September 14, 2015, and attachments.

2. FINDINGS OF FACT BY THE PLANNING COMMISSION.

Based upon the evidence presented to them, the Commission makes the following findings of fact:

- 2.1 The proponent is the owner of the property.
- 2.2 Minor changes were made, however the layout of the final plat and planned unit development conforms to the approval conditions of the preliminary plat and planned unit development.
- 2.3 Development Engineering noted that a bond or construction of improvements was required, and a Municipal Utility Access Easement was needed.
- 2.4 The Fire Prevention Specialist noted that fire apparatus access and fire hydrants would be needed, and that there would be additional review at the time of building permits.

3. CONCLUSIONS BY THE PLANNING COMMISSION.

From the foregoing findings of fact the Commission makes the following conclusions:

- 3.1 The Planning Commission of the City of Moses Lake is vested with the authority to determine approval of plats and planned unit developments.
- 3.2 It is in the best interests and welfare of the city's citizens to plat the property as proposed.
- 3.3 Conditions are required to ensure that the final plat and planned unit development conforms to the preliminary approval conditions.
- 3.4 Conditions ensure that the required fees and reimbursements will be collected prior to the City recording the plat with the Grant County Auditor.
- 3.5 The ordinance specifically adopting the Parkview Planned Unit Development requires

improvements to be built or bonded for before final approval. This requirement supercedes the general requirements in the Municipal Code so is being included as a condition of approval for clarification.

- 3.6 The required Municipal Utility Access easement is being included as a condition of approval so that a separate Council action to accept the easement is not required.

4. DECISION OF THE PLANNING COMMISSION.

On the basis of the foregoing findings of fact and conclusions, it is the recommendation of the Planning Commission that the final plat and planned unit development be approved with the following conditions:

- 4.1 The comments of the Development Engineer and Fire Department shall be addressed.
- 4.2 The plat shall not be recorded until the city fees and reimbursements are paid to the City of Moses Lake.
- 4.3 Before the plat/PUD documents are recorded and before any building permits are issued, the proponent shall build or bond for all street and utility improvements, public or private, which serve the development.
- 4.3 A Municipal Utility Access Easement is required, and shall be shown on the face of the plat. This easement is accepted by the City Council by their approval of the plat/PUD.

Approved by the Planning Commission on October 15, 2015.


Vicki Heimark, Planning Commission Chair

October 20th , 2015

TO: City Manager
For City Council Consideration

FROM: Municipal Services Director


**SUBJECT: ACCEPT EASEMENT
WASH STATE DEPT OF NATURAL RESOURCES**

The attached resolution is to accept an easement from the Washington State Department of Natural Resources for municipal purposes of the public road and an adjacent storm water retention pond.

A copy of the resolution, easement and site map are enclosed for council consideration.

Respectfully submitted,



 Gary G. Harer, P.E./PLS
Municipal Services Director

cc: Engineer Technician III - Jeffrey Holm

RESOLUTION NO.

**A RESOLUTION ACCEPTING AN EASEMENT TO THE CITY OF MOSES LAKE
FROM THE WASHINGTON STATE DEPARTMENT OF NATURAL RESOURCES**

Recitals:

1. Resolution No. 238 provides all grants of real estate, or any interest therein, to the City of Moses Lake, shall not be accepted until a resolution has been duly passed by the City Council.
2. Washington State Department of Natural Resources has presented an easement to the City of Moses Lake.

Resolved:

1. Easement for municipal purposes for the following described property is hereby accepted by the City of Moses Lake:

Ptn. N ½ NW1/4 SW1/4 Section 16, Township 19 North, Range 29 East
Parcel number 11-0069-300

ACCEPTED by the City Council on October 27th, 2015

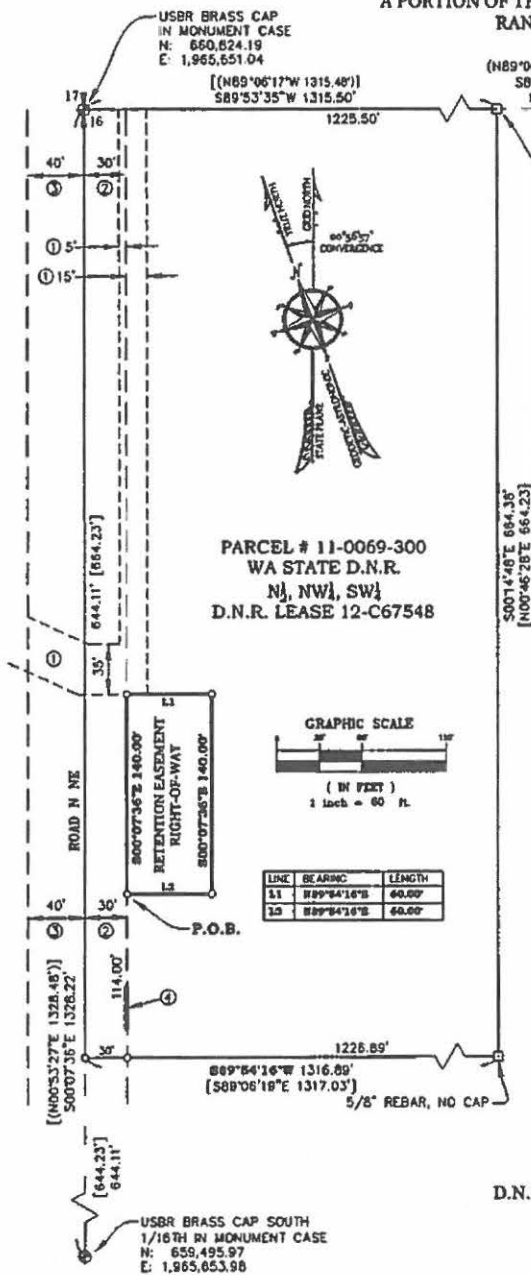
Dick Deane, Mayor

ATTEST:

W Robert Taylor, Finance Director

EXHIBIT A EXHIBIT MAP

A PORTION OF THE NW 1/4 OF THE SW 1/4 OF SECTION 16, TOWNSHIP 19 NORTH,
RANGE 29 EAST, W.M., GRANT COUNTY, WASHINGTON.



SURVEY METHOD
NATIONAL GEODETIC SURVEY'S (N.G.S.) ONLINE POSITIONING USER SERVICE (O.P.U.S.) WAS UTILIZED TO OBTAIN STATE PLANE COORDINATES ON MULTIPLE SURVEY CONTROL POINTS, WHICH WERE USED TO ESTABLISH A LOCALIZATION FOR THE MOSES LAKE AREA. THIS SURVEY WAS PERFORMED ON USING A SURVEY-GRADE GLOBAL POSITIONING SYSTEM (G.P.S.) USING THE WASHINGTON STATE REFERENCE NETWORK (W.S.R.N.), COMBINED WITH THE ESTABLISHED GROUND-SCALE LOCALIZATION.

SURVEY EQUIPMENT
TOPCON GR-3 GPS/GLOPASS
TOPCON QS ROBOTIC TOTAL STATION
TOPCON FC-2500 DATA COLLECTOR

MAP NOTES
1. BOLD-TYPE FONT DEROTES EXTERIOR RIGHT-OF-WAY BOUNDARY.
2. ALL DISTANCES SHOWN ARE GROUND DISTANCE.
3. COORDINATES SHOWN ON MONUMENTS ARE WA STATE PLANE SOUTH ZONE, GROUND SCALE COORDINATES.

INGRESS/EGRESS STATEMENT
THE CITY OF MOSES LAKE GRANTS THE PROPERTY OWNER THE RIGHTS FOR A 30 FOOT DRIVEWAY CUT FOR INGRESS AND EGRESS. TO BE CONSTRUCTED BY CITY AT THE TIME OF CONSTRUCTION OF THE STORM WATER RETENTION POND, IN THE APPROXIMATE LOCATION SHOWN. SEE NOTE 4 FOR LOCATION.

NOTES
① US BUREAU OF RECLAMATION DRAIN RIGHT-OF-WAY
② ROAD EASEMENT AREA, MAINTAINED PUBLIC RIGHT-OF-WAY, EASEMENT TO BE GRANTED TO CITY OF MOSES LAKE.
③ CITY OF MOSES LAKE ROAD RIGHT-OF-WAY, DEDICATED ON REC MOSES LAKE MAJOR PLAT
④ ROAD APPROACH. CITY OF MOSES LAKE TO CONSTRUCT 30' WIDE DRIVEWAY. SEE INGRESS/EGRESS STATEMENT.

LEGEND
0 0 0 SECTION CORNER/QUARTER MARKER
⊕ FOUND U.S. BUREAU OF RECLAMATION BRASS CAP MONUMENT
⊠ FOUND REBAR AS NOTED
○ CALCULATED POINT ONLY
() RECORD DATA PER U.S. BUREAU OF RECLAMATION SECTION SHEET
[] RECORD DATA PER U.S. BUREAU OF RECLAMATION FARM UNIT MAP
— SECTION LINE
- - - SECTION BREAK LINE
- - - CENTERLINE OF RIGHT-OF-WAY
- - - ADDITIONAL RIGHT-OF-WAY BOUNDARY
- - - EXISTING ROAD RIGHT-OF-WAY
- - - EXISTING U.S. BUREAU OF RECLAMATION RIGHT-OF-WAY
- - - EXISTING PROPERTY LINE

APPLICANT: CITY OF MOSES LAKE
D.N.R. APPLICATION NO: 50-092536
PURPOSE: ACQUIRE RIGHT-OF-WAY FROM D.N.R. FOR
STORM WATER RETENTION POND.
LOCATION: NW 1/4 SW 1/4, SECTION 16, T19N, R29E, W.M.

October 19th, 2015

TO: City Manager
For City Council Consideration


FROM: Municipal Services Director

**SUBJECT: ACCEPT EASEMENT
UPPER COLUMBIA CORP OF 7TH DAY ADVENTIST**

The attached resolution is to accept an access easement from Upper Columbia Corp of 7th Day Adventist for municipal purposes and uses to serve Lot 1 of Crestview Christian School Major Plat.

A copy of the resolution, easement and site map are enclosed for council consideration.

Respectfully submitted,


for Gary G. Harer, PE/PLS
Municipal Services Director

encl.

cc: David Thompson - Development Engineering Manager

RESOLUTION NO.

**A RESOLUTION ACCEPTING AN EASEMENT TO THE CITY OF MOSES LAKE
FROM UPPER COLUMBIA CORP OF 7TH DAY ADVENTIST**

Recitals:

1. Resolution No. 238 provides all grants of real estate, or any interest therein, to the City of Moses Lake, shall not be accepted until a resolution has been duly passed by the City Council.
2. Upper Columbia Corp of 7th Day Adventist have presented an easement to the City of Moses Lake.

Resolved:

1. Easement for municipal purposes and uses for the following described property is to maintain, operate, repair, replace, and reading water and sanitary sewer meters and for testing and flushing private fire hydrants.

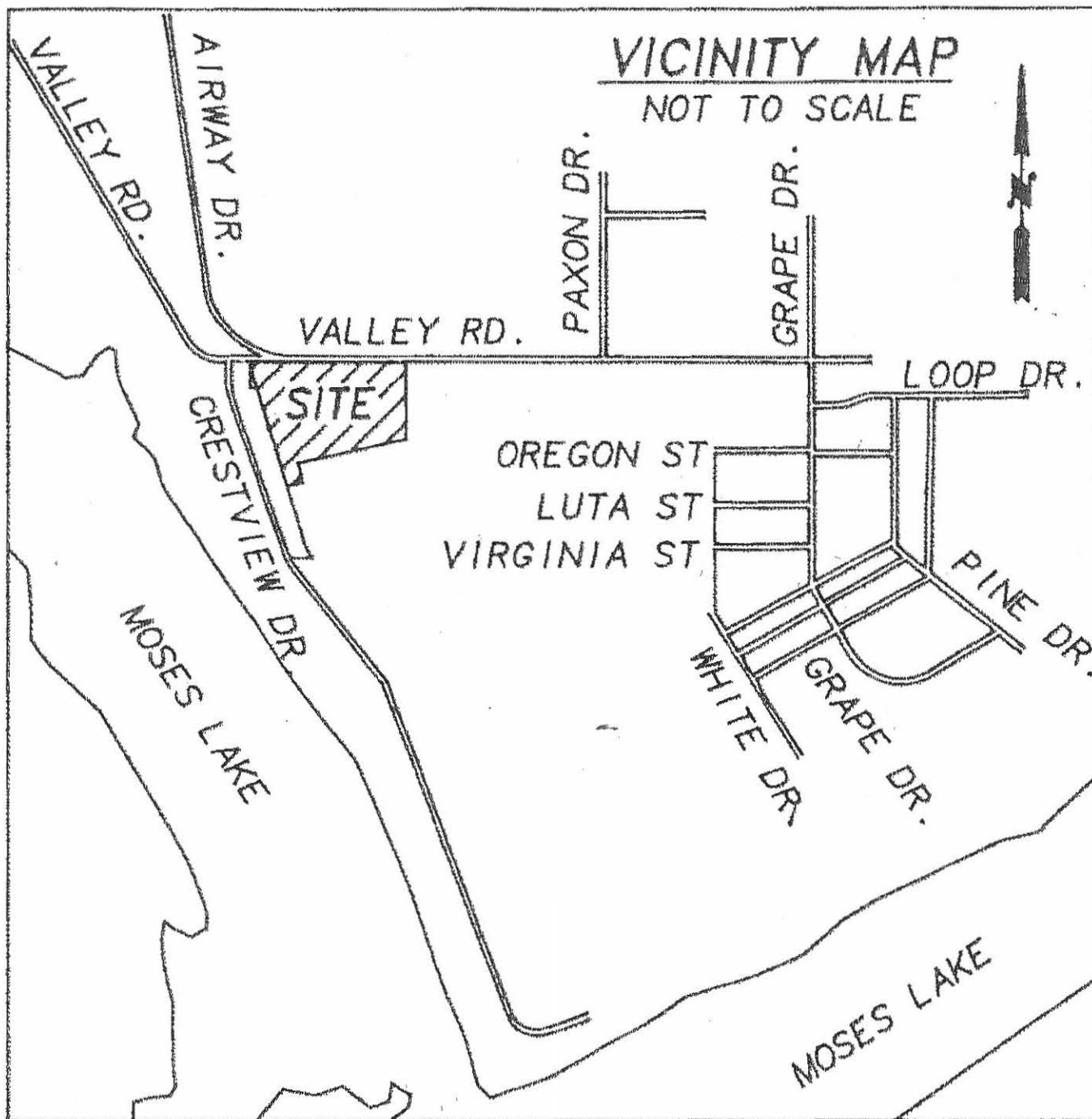
Lot 1, Crestview Christian School Major Plat

ACCEPTED by the City Council on October 27th, 2015.

Dick Deane, Mayor

ATTEST:

W. Robert Taylor, Finance Director



LOT 1, CRESTVIEW CHRISTIAN SCHOOL MAJOR PLAT



October 20, 2015

Honorable Mayor and
Moses Lake City Council

Dear Council Members

The attached resolution is presented to the City Council for acceptance of the improvements installed at the Crossroads Park by Hayden Homes and Huesitos Landscaping, LLC.

The resolution accepting the improvements is provided for Council consideration.

Respectfully submitted,

Gilbert Alvarado
Interim City Manager

GA:jt

RESOLUTION NO.

A RESOLUTION ACCEPTING IMPROVEMENTS TO CROSSROADS PARK

Recitals:

1. Hayden Homes and Huesitos Landscaping, LLC have substantially completed the irrigation and landscaping at Crossroads Park.

Resolved:

1. The work done on the irrigation and landscaping of Crossroads Park is accepted with the stipulation that a one-year warrantee be established.

Adopted by the City Council on October 27, 2015.

ATTEST:

Dick Deane, Mayor

W. Robert Taylor, Finance Director



Parks & Recreation Department
411. South Balsam
Moses Lake, WA 98837

October 20, 2015

Anne Henning, Senior Planner
Moses Lake Community Development Department
PO Box 1579
Moses Lake, WA 98837

Re: Crossroads Park

Dear Ms. Henning,

This letter is to inform you that the irrigation and landscaping work completed at Crossroads Park is acceptable. I would like to thank Hayden Homes and Brian Thoreson, the Land Development Manager. Brian and Huesitos Landscaping LLC were a pleasure to work with. They followed through with project revisions and they developed and completed the project in a timely manner.

There will be a one-year warrantee on the project landscaping. At this time the hydro seeded turf and the ornamental trees are in great shape. The spruce trees, however, are showing dead branches internally. There is a strong possibility the spruce trees will need to be replaced within the warrantee year.

Crossroads Park will be a valuable resource to the neighborhood and to the City of Moses Lake. I look forward to the park's future growth. Hayden Homes' park development has provided a place for neighborhood kids to walk to and play outdoors. Without their efforts it may have been quite some time before the park could have been constructed.

Great team effort by your department and ours!

Rolando Gonzales, Park Superintendent
Moses Lake Parks and Recreation Department

RG:ks



October 23, 2015

Honorable Mayor and
Moses Lake City Council

Dear Council Members

Attached are proposed ordinances which fix the estimated amount to be received by the City of Moses Lake from property taxes in 2016 and sets the tax levy rate. Separate ordinances are required by RCW 84.55.120 and other state statutes.

A public hearing has been scheduled. The Council should open the public hearing and take testimony on the proposed ordinances.

The proposed ordinances are presented to you for consideration. This is the first reading of the ordinances. The ordinances must be considered separately.

Respectfully submitted

Gilbert Alvarado
Interim City Manager

GA:jt

ORDINANCE NO.

AN ORDINANCE FIXING THE AMOUNT TO BE RECEIVED FOR MUNICIPAL PURPOSES FROM TAXATIONS ON ASSESSED VALUATIONS ON PROPERTY WITHIN THE CITY OF MOSES LAKE, WASHINGTON FOR 2016

THE CITY COUNCIL OF THE CITY OF MOSES LAKE, WASHINGTON DO ORDAIN AS FOLLOWS:

Section 1. Preamble:

- A. RCW 84.52 requires the governing body of the City of Moses Lake to fix the estimated amount to be raised by taxation on assessed valuation on property within the City of Moses Lake
- B. The City of Moses Lake's highest actual levy amount occurred in 2011 and was \$10,222,955.
- C. The City is allowed by law to increase its tax levy by 1% over the highest levy amount it has ever received since 1985, which for the City of Moses Lake was \$10,222,955 in 2011.
- D. The City of Moses Lake's actual levy amount from the previous year, 2015, was \$6,133,579, which was reduced from the anticipated levy in 2015, because of an appeal of a taxpayer's assessment before the Grant County Board of Equalization (BOE). The BOE's decision has been appealed to the State of Washington's Board of Tax Appeals. The reduction in levy amount will probably remain in place until a resolution of the appeal.
- E. The City of Moses Lake has a population of more than 10,000.
- F. Public hearings were held, with notice duly provided, to consider the city's current expense budget for the 2016 calendar year pursuant to RCW 84.55.120.
- G. The City Council of the City of Moses Lake, after hearing and duly considering all relevant evidence and testimony presented, determine that the City of Moses Lake requires an increase in property tax revenue from the previous year, in addition to that resulting from the addition of new construction and improvements to property, any increase in the value of state assessed utility property, and any increase due to the annexation of new territory and refunds made, in order to discharge the expected expenses and obligations of the city.

Section 2: Tax Levy: The following taxes for general municipal purposes for the City of Moses Lake for the year 2015 be and the same are hereby levied upon all taxable property within the City of Moses Lake. An increase in the regular property tax levy of \$4,191,606, in addition to the increase resulting from the addition of new construction and improvements to property as authorized by RCW 84.55.010, and any increase in the value of state assessed utility property, is hereby authorized for the 2016 levy in the amount of \$15,000,000 which is a percentage increase of 59.109473% from the previous year, and any increase due to the annexation of new territory, new construction, and refunds made. Included in the levy increase is a 1% percentage increase in the highest levy amount the City has received since 1985 which was \$10,222,955 in 2011, in the dollar amount of \$102,230.

Section 3. This ordinance shall take effect and be in force five (5) days after its passage and publication of its summary as provided by law.

Adopted by the City Council and signed by its Mayor on November 10, 2015.

ATTEST:

Dick Deane, Mayor

W. Robert Taylor, Finance Director

APPROVED AS TO FORM:

Katherine L. Kenison, City Attorney

ORDINANCE NO.

AN ORDINANCE FIXING THE ESTIMATED AMOUNT TO BE RECEIVED FOR
MUNICIPAL PURPOSES FROM TAXATIONS ON ASSESSED VALUATIONS ON
PROPERTY WITHIN THE CITY OF MOSES LAKE, WASHINGTON FOR 2016

THE CITY COUNCIL OF THE CITY OF MOSES LAKE, WASHINGTON ORDAINS AS FOLLOWS:

Section 1. RCW 84.52.020 and 84.52.070 requires the governing body of the City of Moses Lake to fix the estimated amount to be raised by taxation on assessed valuation on property within the City of Moses Lake; and

RCW 84.52.020 and 84.52.070 provides for the estimated tax levied by the City Council be certified to the County Commissioners on or before November 30, 2015 and

Section 2. The following estimated taxes for general municipal purposes of the City of Moses Lake for the year 2016 be and the same are hereby levied upon all taxable property within the City of Moses Lake, as determined in the year 2015.

<u>General Millage</u>	<u>Rate</u>	<u>Estimated Amount</u>
Regular Levy	Not to exceed \$3.60 less North Central Regional Library levy	\$15,000,000 Subject to Final Assessment Figures
Refund Levy		\$31,623.91

Section 3. This ordinance shall take effect and be in force five (5) days after its passage and publication as provided by law.

Adopted by the City Council and signed by its Mayor on November 10, 2015.

Dick Deane, Mayor

ATTEST:

W. Robert Taylor, Finance Director

APPROVED AS TO FORM:

Katherine L. Kenison, City Attorney

10/21/15

Gilbert Alvarado
Active City Manager
City of Moses Lake

RE: Notice to correct unsafe or unlawful condition, 215-225 E. Third Ave

Gilbert:

In an effort to comply with the conditions of the above notice we submit the following observations and requests.

We agree the property in question is indeed in need of sidewalk replacement or repair in certain areas.

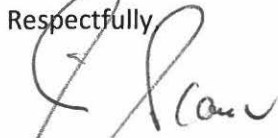
It is problematic that a replacement project can be completed this year.

Furthermore, we respectfully take issue with the city's position that 100% of the cost of engineering and installation of pavers, lighting, and landscaping be borne by us the property owners. As part of a bigger issue in regards to the future paver project in Moses Lake, there are many questions that need to be revisited that can't be addressed in the near term.

Right now however, the most severe spalling and hazardous areas in certain portions of the sidewalk (In front of the Dog Grooming Operation) need a temporary fix.

We have researched a sidewalk patching system manufactured by Ardex Corporation (see attached specification sheets). We would like the city's permission to test/use this system right now to mitigate the most deteriorated condition of the sidewalk. This would be a temporary fix until a permanent solution can be effected next year.

Respectfully



Eric Skaug
Skaug Bros. Investment Co.
Property Owner

RECEIVED

OCT 21 2015

MUNICIPAL SERVICES DEPT.
ENGINEERING
CITY OF MOSES LAKE

October 19, 2015

Moses Lake City Council
Gilbert Alvarado, Interim City Manager
410 S. Balsam St.
PO Box 1579
Moses Lake, WA 98837

IN RE: AGENDA ITEMS FOR OCTOBER 27, 2015 MEETING

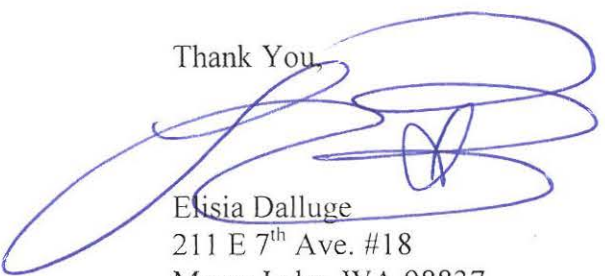
Dear Mr. Alvarado:

Thanks for the update and courtesy. Please put me 1st on the upcoming agenda so that I don't have to be at the meeting any longer than necessary. Thank you for such consideration.

The following items are to be addressed:

1. Blanket Ordinance change whereas the following terms will be replaced with gender neutral language.
 - A. Councilman = Councilmember
 - B. Councilmen = Councilmembers
2. Executive update with when the public can expect the Council to approve City Employee Performance Evaluations.
3. Address concerns regarding MLMC Chapter 2.60 Stipends for Mayor and City Council Members.
 - A. Any meeting attended in the capacity of a CC must be properly documented to include: date, time beginning to end, who is conducting the meeting/event and an executive summary regarding purpose of meeting and whether or not stipend is being requested.
 - B. Special consideration for those who attend meetings that exceed the monthly maximum to be reimbursed for their time.

Thank You,



Elisia Dalluge
211 E 7th Ave. #18
Moses Lake, WA 98837



October 20, 2015

Honorable Mayor and
Moses Lake City Council

RE: Ordinance - Amend 17.12 - Major Subdivisions - 1st Reading

Dear Council Members

Attached is an ordinance amending MLMC 17.12, Major Subdivisions, in order to bring it into compliance with state law concerning the time limit a final subdivision is vested.

The ordinance is presented for Council consideration. This is the first reading of the ordinance.

Respectfully submitted

Gilbert Alvarado
Interim City Manager

GA:jt

ORDINANCE NO.

AN ORDINANCE AMENDING CHAPTER 17.12 OF THE MOSES LAKE MUNICIPAL
CODE ENTITLED "MAJOR SUBDIVISIONS"

THE CITY COUNCIL OF THE CITY OF MOSES LAKE, WASHINGTON ORDAINS AS FOLLOWS:

Section 1. Chapter 17.12 of the Moses Lake Municipal Code entitled "Major Subdivisions" is amended as follows:

17.12.180 Vested Rights: A subdivision shall be governed by the terms of approval of the final subdivision; and the statutes, ordinances, and regulations in effect at the time of approval pursuant to state law, for a period of five (5) ~~seven (7)~~ years after final plat approval; unless the City Council finds that a change in conditions creates a serious threat to the public health or safety in the subdivision. All lots in a subdivision shall be a valid land use, notwithstanding changes in zoning laws, for a period of five (5) ~~seven (7)~~ years from the date of final plat approval.

Section 2. This ordinance shall take effect and be in force five (5) days after its passage and publication of its summary as provided by law.

Adopted by the City Council and signed by its Mayor on November 10, 2015.

Dick Deane, Mayor

ATTEST:

W. Robert Taylor, Finance Director

APPROVED AS TO FORM:

Katherine L. Kenison, City Attorney

October 22, 2015

TO: City Manager for Council Consideration

FROM: Finance Director

SUBJECT: Ordinance - Amend 2015 Budget - 1st Reading

Attached is an ordinance which amends the budget for the 2015 fiscal year.

The ordinance is presented for Council consideration. This is the first reading of the ordinance.

Respectfully submitted

A handwritten signature in blue ink, appearing to read 'W. Robert Taylor', is written over the printed name.

W. Robert Taylor, CGFM
Finance Director

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE 2015 BUDGET
FOR THE CITY OF MOSES LAKE, WASHINGTON

THE CITY COUNCIL OF THE CITY OF MOSES LAKE, WASHINGTON DO ORDAIN AS
FOLLOWS:

SECTION 1. GENERAL FUND 000:

Revenue:

Additions:

1. \$ 645,400 to Beginning Fund Balance
2. \$ 1,000,000 to Interfund Loan

Expenditures:

Additions:

Miscellaneous Services:

1. \$ 1,645,000 to Ending Fund Balance

Expenditure Budget	Additions	Deductions	Amended Budget
\$ 20,723,500	\$ 1,645,400	\$	\$ 22,368,900

SECTION 2. TOURISM ACTIVITIES FUND 102:

Revenue:

Deductions:

1. \$ 85,200 To Beginning Fund Balance

Expenditures:

Deductions:

1. \$ 85,200 to Ending Fund Balance

Expenditure Budget	Additions	Deductions	Amended Budget
\$ 558,000	\$	\$ 85,200	\$ 472,800

SECTION 3. GRANTS AND DONATIONS FUND 103:

Revenue:

Additions:

1. \$ 11,900 to Beginning Fund Balance

Expenditures:

Additions:

1. \$ 11,900 to Ending Fund Balance

Expenditure Budget	Additions	Deductions	Amended Budget
\$ 312,500	\$ 11,900	\$	\$ 324,400

SECTION 4. PATHS & TRAILS FUND 114:

Revenue:

Additions:

1. \$ 128,400 to Federal and State grants

Deductions:

1. \$ 129,600 to Beginning Fund Balance

Expenditures:

Deductions:

1. \$ 1,200 to Ending Fund Balance

Expenditure Budget	Additions	Deductions	Amended Budget
\$ 95,000	\$	\$ 1,200	\$ 93,800

SECTION 5. STREET FUND 116:

Revenue:

Additions:

1. \$ 264,400 to Beginning Fund Balance

Expenditures:

Additions:

1. \$ 254,400 to Ending Fund Balance
2. \$ 10,000 to Operating Supplies for Parks department

Expenditure Budget	Additions	Deductions	Amended Budget
\$ 1,967,300	\$ 264,400	\$	\$ 2,231,700

SECTION 6. STREET REPAIR AND RECONSTRUCTION FUND 119:

Revenue:

Additions:

1. \$ 187,900 to Beginning Fund Balance

Expenditures:

Additions:

1. \$ 187,900 to Ending Fund Balance

Expenditure Budget	Additions	Deductions	Amended Budget
\$ 997,500	\$ 187,900	\$	\$ 1,185,400

SECTION 7. EQUIPMENT LEASES FUND 275:

This is an unbudgeted debt service fund and is included as an estimation for reference only.

Revenue:

Additions:

1. \$ 4,300 to Beginning Fund Balance

Expenditures:

Additions:

1. \$ 4,300 to Ending Fund Balance

Expenditure Budget	Additions	Deductions	Amended Budget
\$ 16,000	\$ 4,300	\$	\$ 20,300

SECTION 8. PARK AND RECREATION IMPROVEMENT FUND 314:

Revenue:

Additions:

1. \$ 17,700 to Beginning Fund Balance

Expenditures:

Additions:

1. \$ 17,700 to Ending Fund Balance

Expenditure Budget	Additions	Deductions	Amended Budget
\$ 88,000	\$ 17,700	\$	\$ 105,700

SECTION 9. WATER/SEWER FUND 410:

Revenue:

Deductions:

1. \$ 110,200 to Begging Fund Balance

Expenditures:

Deductions:

Water Billing

1. \$ 110,200 to Ending Fund Balance

Expenditure Budget	Additions	Deductions	Amended Budget
\$ 11,823,500	\$	\$ 110,200	\$ 11,713,300

SECTION 10. WATER RIGHTS 471:

Revenue:

Additions:

1. \$ 36,300 to Beginning Fund Balance

Expenditures:

Additions:

1. \$ 36,300 to Ending Fund Balance

Expenditure Budget	Additions	Deductions	Amended Budget
\$,1,302,000	\$ 36,300	\$	\$ 1,338,300

SECTION 11. WATER/SEWER CONSTRUCTION ACCOUNT 477:

Revenue:

Additions:

1. \$ 1,283,800 to Beginning Fund Balance

Expenditures:

Additions:

1. \$ 1,000,000 to Interfund Debt issued
2. \$ 283,800 to Ending Fund Balance

Expenditure Budget	Additions	Deductions	Amended Budget
\$ 4,360,000	\$ 1,283,800	\$	\$ 5,643,800

SECTION 12. WATER/SEWER LEASE 483:

This is an unbudgeted debt service account and is included as an estimation for reference only.

Revenue:

Additions:

1. \$ 3,300 to Beginning Fund Balance

Expenditures:

Additions:

1. \$ 3,300 to Ending Fund Balance

Expenditure Budget	Additions	Deductions	Amended Budget
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\$ 677,400

\$ 3,300

\$

\$ 680,700

SECTION 13. SANITATION FUND 490:

Revenue:

Deductions:

1. \$ 48,600 to Beginning Fund Balance

Expenditures:

Deductions:

1. \$ 48,600 to Ending Fund Balance

Expenditure Budget	Additions	Deductions	Amended Budget
\$ 3,034,200	\$	\$ 48,600	\$ 2,985,600

SECTION 14. STORM WATER FUND 493:

Revenue:

Additions:

1. \$ 223,000 to Beginning Fund Balance

Expenditures:

Additions:

1. \$ 30,000 to Buildings
2. \$ 193,000 to Ending Fund Balance

Expenditure Budget	Additions	Deductions	Amended Budget
\$ 900,000	\$ 223,600	\$	\$ 1,123,600

SECTION 15. AIRPORT FUND 495:

Revenue:

Additions:

1. \$ 10,600 to Beginning Fund Balance

Expenditures:

Additions:

1. \$ 10,300 to Ending Fund Balance
2. \$ 300 to Rentals - 519

Expenditure Budget	Additions	Deductions	Amended Budget
\$ 90,000	\$ 10,600	\$	\$ 100,600

SECTION 16. AMBULANCE SERVICE FUND 498:

Revenue:

Additions:

1. \$ 140,700 to Beginning Fund Balance

Expenditures:

Additions:

1. \$ 140,700 to Ending Fund Balance

Expenditure Budget	Additions	Deductions	Amended Budget
\$ 2,984,000	\$ 140,700	\$	\$ 3,124,700

SECTION 17. UNEMPLOYMENT COMPENSATION FUND 501:

Revenue:

Additions:

1. \$ 12,900 to Beginning Fund Balance

Expenditures:

Additions:

1. \$ 12,900 to Ending Fund Balance

Expenditure Budget	Additions	Deductions	Amended Budget
\$ 160,000	\$ 12,900	\$	\$ 172,900

SECTION 18. SELF-INSURANCE FUND 503:

Revenue:

Additions:

1. \$ 48,400 to Beginning Fund Balance

Expenditures:

Additions:

1. \$ 48,400 to Ending Fund Balance

Expenditure Budget	Additions	Deductions	Amended Budget
\$ 1,076,300	\$ 48,400	\$	\$ 1,124,700

SECTION 19. CENTRAL SERVICES FUND 517:

Revenue:

Additions:

1. \$ 87,000 to Beginning Fund Balance

Expenditures:

Additions:

1. \$ 87,000 to Ending Fund Balance

Expenditure Budget	Additions	Deductions	Amended Budget
\$ 541,200	\$ 87,000	\$	\$ 628,200

SECTION 20. EQUIPMENT RENTAL FUND 519:

Revenue:

Deductions:

1. \$ 67,200 to Beginning Fund Balance

Expenditures:

Deductions:

1. \$ 67,200 to Ending Fund Balance

Expenditure Budget	Additions	Deductions	Amended Budget
\$ 1,662,400	\$	\$ 67,200	\$ 1,595,200

SECTION 21. BUILDING MAINTENANCE FUND 528:

Revenue:

Additions:

1. \$ 36,500 to Beginning Fund Balance

Expenditures:

Additions:

1. \$ 146,500 to Ending Fund Balance

Deductions:

1. \$ 110,000 to Interest on Interfund Loan

Expenditure Budget	Additions	Deductions	Amended Budget
\$ 2,281,200	\$ 36,500	\$	\$ 2,317,700

SECTION 22. FIREMANS PENSION 611:

Revenue:

Additions:

1. \$ 124,600 to Beginning Fund Balance

Expenditures:

Additions:

1. \$ 124,600 to Ending Fund Balance

Expenditure Budget	Additions	Deductions	Amended Budget
\$ 205,000	\$ 124,600	\$	\$ 329,600

SECTION 23. All Ending Fund Balances which are included in the preceding budgets which require appropriation by the City Council are appropriated to specific expenditure categories by the City Council as set forth in this ordinance. As Ending Fund Balances are appropriated for expenditures they are shown as both additions and deductions to the respective budgets. However, in this ordinance they may be shown as a net change to the Ending Fund Balance.

SECTION 24. This ordinance shall take effect and be in force five (5) days after its passage and publication as provided by law.

Adopted by the City Council and signed by its Mayor on _____.

Dick Deane, Mayor

ATTEST:

W. Robert Taylor, Finance Director

APPROVED AS TO FORM:

Katherine L. Kennison, City Attorney



October 22, 2015

Honorable Mayor and
Moses Lake City Council

Dear Council Members

Pursuant to City Council direction, attached is a draft ordinance that would regulate the keeping of chickens in the City of Moses Lake. The proposed ordinance is provided to the Council as a point of departure to consider the request that has been brought forward by various citizens over the last two years.

The ordinance is presented for Council consideration. This is the first reading of the ordinance.

Respectfully submitted

Gilbert Alvarado
Interim City Manager

GA:jt

ORDINANCE NO.

AN ORDINANCE CREATING CHAPTER 6.07 OF THE MOSES LAKE MUNICIPAL CODE ENTITLED "CHICKENS"

THE CITY COUNCIL OF THE CITY OF MOSES LAKE, WASHINGTON ORDAINS AS FOLLOWS:

Section 1. Chapter 6.07 of the Moses Lake Municipal Code entitled "Chickens" is created as follows:
Sections:

6.07.010 Chicken Management: Chickens may be kept within the city limits of Moses Lake, provided:

- A. No more than four (4) hens, including chickens and chicks, may be kept per single-family residential lot pursuant to subsection (N) of this section. In no event shall the four (4) allowed hens, including chickens or chicks, count toward the accumulative total of household pets pursuant to MLMC 18.10.140.
- B. No roosters are allowed.
- C. Chickens, except for chicks, shall not be kept inside any permitted dwelling.
- D. Hen houses, coops and chicken tractors must be set back at least fifteen feet (15') from all property lines. No hen house, coop or tractor may be located within twenty feet (20') of any neighboring residence.
- E. Hen houses, coops and chicken tractors shall be kept at least five feet (5') from any other structure including decks.
- F. Hen houses, coops and chicken tractors shall provide for adequate shelter, be kept clean and maintained so that dust, manure and odors are not detectable beyond any property line. When a conflict arises as to the proper care and housing of chickens the standards set forth as found in the February 2009 Humane Farm Animal Care (HFAC) Standards for chickens shall apply.
- G. Hen houses, coops and chicken tractors including chicken runs shall not exceed one hundred twenty (120) square feet in size and shall not exceed eight feet (8') in height at the structure's highest point.
- H. Hen houses and coops shall provide at least four (4) square feet of space per chicken.
- I. Chicken tractors shall provide at least four (4) square feet of space per chicken.
- J. Hen houses, coops and chicken tractors shall be restricted to the backyard area of a single-family residential lot.
- K. Hen houses, coops and chicken tractors shall be set back from any body of water in compliance with the City of Moses Lake's shoreline master plan and critical areas ordinance as each are currently enacted or hereinafter amended.
- L. Hen houses, coops and chicken tractors shall be set back one hundred feet (100') from any public or private well.
- M. Chickens shall not be allowed to run at large and shall be enclosed within a hen house, coop or chicken tractor at all times.
- N. Chickens shall be allowed only on single-family residential lots containing a maximum of one (1) residence.

- O. Chicken manure shall be managed so as not to create a nuisance or be in violation of MLMC Chapter 8.14 as currently enacted or hereinafter amended.
- P. Chickens shall not be slaughtered within the City limits.
- Q. All chicken feed or food set aside for chickens shall be stored in rodent proof containers and feeders.
- R. All structures used to house or care for chickens, including hen houses, coops and chicken tractors, shall be maintained in a manner to ensure that rodents are not present.
- S. Any rodent activity in the vicinity of any chicken structure or enclosure shall require the licensed owner of the chickens to eradicate the rodents in compliance with local, state and federal laws.

6.07.020 Chicken License:

- A. Annual License: A single license to keep up to four (4) chickens per single-family residential lot shall be obtained annually by the owner as provided for in MLMC 6.07.030.
- B. License Expiration: A chicken license shall expire one (1) year from the date of issuance.
- C. Exemptions from License Fees: The following are exempt from license fees:
 - 1. Chickens in the temporary custody of a veterinarian or animal welfare organization whose owners are unknown.
 - 2. Chickens owned, and available for retail sale, by the owner or operator of a licensed commercial pet facility.

6.07.030 Chicken License Procedure:

- A. Issuance of Licenses: The City Clerk, animal control authority, or the authorized agents thereof shall issue licenses as specified in this section.
 - 1. Annual License to Keep Chickens:
 - a. An annual license shall be obtained prior to the introduction of chickens on any property within Moses Lake. Said license shall be renewed each year.
 - b. The annual license fee is ten dollars (\$10).
 - c. The annual license shall contain the following:
 - i. Date of issuance and date of expiration.
 - ii. A serial number.
 - iii. The name, address, and telephone number of the owner of the chicken(s).
 - 2. Coop License:
 - a. A one-time coop license from the City of Moses Lake shall be obtained before chickens are harbored. If ownership or location of the coop is changed, then a new coop license shall be obtained. Moses Lake officials shall conduct a site visit to ensure compliance with the City siting requirements.

b. The cost of the coop license shall be fifty dollars (\$50).

c. The following items shall be submitted with an application for a coop license:

- i. Completed application form provided by the City of Moses Lake accompanied by the appropriate license fee.
- ii. Site plan showing existing structures and property lines, the location of the proposed coop and fenced enclosure area and the distance of the coop and fenced area from structures and property lines.
- iii. Evidence that a site visit was conducted by the City.

B. Transferability of Licenses: Annual and coop licenses are not transferable from one (1) chicken owner to another.

6.07.040 Right to Enter Property for Purpose of Inspection: The coop license and annual license shall contain provisions allowing for designated City representatives to enter the property of the licensee for the purpose of verifying compliance with this chapter.

6.07.050 Keeping of Existing Chickens: Any citizen legally possessing chickens at the time the ordinance codified in this chapter is repealed or amended to prohibit the keeping of chickens, shall be allowed to maintain those chickens unless ordered otherwise pursuant to this title until the chickens expire or are removed by the owner. In no event shall any owner be allowed to add to the number of chickens kept, or to replace any of those existing chickens which expire, after the ordinance codified in this chapter is repealed or amended to prohibit the keeping of chickens.

Section 2. This ordinance shall take effect and be in force five (5) days after its passage and publication of its summary as provided by law.

Adopted by the City Council and signed by its Mayor on November 10, 2015.

Dick Deane, Mayor

ATTEST:

W. Robert Taylor, Finance Director

APPROVED AS TO FORM:

Katherine L. Kenison, City Attorney



October 23, 2015

Honorable Mayor and
Moses Lake City Council

Dear Council Members

Attached is a resolution providing for the abatement of nuisances at 945 S. Balsam, owned by Juan and Paula Duran. The Council should hold a hearing to consider the allegations of the Code Enforcement Officer that the property contains a public nuisance which has not been corrected. If the Council concurs that a public nuisance exists, the resolution should be adopted allowing the City to remove the public nuisance.

The resolution is attached for Council consideration.

Respectfully submitted

Gilbert Alvarado
Interim City Manager

GA:sg

RESOLUTION NO.

A RESOLUTION DETERMINING THAT JUAN P. AND PAULA S. DURAN ARE THE OWNERS OF CERTAIN REAL PROPERTY WITHIN THE CITY; THAT A NUISANCE REQUIRING ABATEMENT BY CITY FORCES OR FORCES CONTRACTED BY THE CITY EXISTS ON SUCH PROPERTY; AND DIRECTING THE USE OF SUCH FORCES TO ABATE THE NUISANCE FOUND

Recitals:

1. Real Property Location and Ownership. It is alleged by a Code Enforcement Officer of the City, a person authorized to enforce the ordinances and municipal code of the City, that the real property located at 945 S. Balsam Street (Lot 12, Garden Heights Addition) Parcel #091437000, Moses Lake, Washington, is the site of public nuisance violations of Moses Lake Municipal Code (MLMC) 8.14.030 U. The records of Grant County show the owners of the subject property to be Juan P. and Paula S. Duran, 3765 D Street NE, Salem OR 97301.
2. Notice. On June 8, 2015 the Code Enforcement Officer caused to be delivered by regular mail and certified mail to the owner of record of the subject property a Notice of Violation and Order to Correct or Cease Activity. No appeal was filed to challenge that order. The time to comply under that order has passed. The nuisance described in that order has not been abated by correction of the condition of the property and a nuisance continues to exist on the subject property. On October 16, 2015 the Code Enforcement Officer caused to be delivered to Juan & Paula Duran a notice of the intent of the City Council to consider adoption of a resolution such as this at its meeting of October 27, 2015. Such notice was in writing, in the English language and was delivered by return receipt mail and regular mail to the record owner of the subject property.
3. Violations. It has been established by the Notice of Violation and Order to Correct or Cease Activity that the following violations exist on the subject property and have not been corrected:
 - 3.1 A violation of MLMC 8.14.030 U - 8.14.030 Nuisance Defined. Each of the following conditions, unless otherwise permitted by law, is declared to constitute a public nuisance, and whenever the Code Enforcement Officer determines that any of these conditions exist upon any premises or in any stream, drainage way or wetlands, the officer may require or provide for the abatement thereof pursuant to this chapter.
 - U. Except for any designated public park land, natural area, or environmentally sensitive area, or any undeveloped parcels of land not adjacent to developed areas or which are used for agricultural purposes, all grasses, weeds, or other vegetation growing or which has grown and died, which is determined to be a fire or safety hazard or a nuisance to persons, shall not exceed twelve inches (12") in height measured above the ground.
 1. The above exception may be waived and additional maintenance required by the Code Enforcement Officer if he determines such action is necessary to protect the safety of persons or adjoining property.
 2. All maintenance shall be done in a manner so that soil stability will not be disrupted or disturbed. Grass, weed, or vegetation control shall not include plowing, discing, or scraping the soil to eliminate the grasses, weeds, or other vegetation unless a soil stabilization plan, which will minimize blowing dust and maintain soil stability and which shall be approved by the city prior to any plowing, discing, or scraping, is implemented immediately.
4. Hearing. On October 27, 2015 the Moses Lake City Council conducted a hearing to consider the allegations of the Code Enforcement Officer that the subject property contains a public nuisance ordered corrected which remains uncorrected and that the record owner is responsible for the costs of correcting and abating such violations if such corrections and abatement is accomplished by City forces or forces contracted by the City for such purpose. All interested persons were permitted to provide written or oral evidence relevant to the issue.

5. Evidence:

5.1. The following persons testified under oath:

Rick Rodriguez, Moses Lake Code Enforcement Officer

5.2. The following exhibits were made a part of the record of the proceedings:

EXHIBIT #1: Moses Lake Municipal Code Chapter 8.14.030 U

EXHIBIT #2: Notice of Violation and Order to Correct or Cease Activity dated June 8, 2015 from the Code Enforcement Officer addressed to Juan & Paula Duran, 3765 D Street NE, Salem, OR 97301

EXHIBIT #3: Pictures taken by Code Enforcement Officer of the property located at 945 S. Balsam, Moses Lake, Washington.

EXHIBIT #4: Letter dated October 16, 2015 from the Code Enforcement Officer to Juan & Paula Duran advising the property owner of the hearing regarding abatement of property, scheduled for October 27, 2015.

Resolved:

1. A public nuisance in violation of MLMC 8.14.030 U exists on the subject property at 945 S. Balsam, Moses Lake, Washington. Juan & Paula Duran, 3765 D Street NE, Salem, OR 97301 are the record contract owners of the subject property per the records of Grant County.
2. The public nuisance located upon the subject property consists of:
 - 2.1. weeds in excess of 12" in height on the property and in the sidewalk planter strip
3. The maintenance of these public nuisance violations on the subject property by the record owner is detrimental to the health, safety, welfare, peace and tranquility of the residents of the City impacting the quality of life and diminishing property values.
4. Juan & Paula Duran, the record contract owners, have fifteen (15) days from the date of the adoption of this resolution to cause the nuisance violations listed herein to be removed to the satisfaction of the Code Enforcement Officer. Those improvements include the following:
 - 4.1 Removal of weeds
5. City staff shall provide a status report to City Council on the progress of the record contract owners and occupant to make the clean up required on the subject property. If the improvements, as listed above, are not to the satisfaction of the Code Enforcement Officer, the City is authorized to use City forces or contract forces to cause the identified public nuisances to be removed from the subject property to the satisfaction of the City Manager. All costs of any removal of the identified public nuisances done at City expense shall be recovered by the City Manager by all reasonable means including immediate assignment of the costs so incurred for collection.
6. A copy of this resolution shall be provided to the record contract owner by return receipt and regular mail after its approval by the City Council.

Adopted by the City Council on October 27, 2015.

Dick Deane, Mayor

ATTEST:

W. Robert Taylor, Finance Director

8.14.030 Nuisance Defined. Each of the following conditions, unless otherwise permitted by law, is declared to constitute a public nuisance, and whenever the Code Enforcement Officer determines that any of these conditions exist upon any premises or in any stream, drainage way or wetlands, the officer may require or provide for the abatement thereof pursuant to this chapter.

U. Except for any designated public park land, natural area, or environmentally sensitive area, or any undeveloped parcels of land not adjacent to developed areas or which are used for agricultural purposes, all grasses, weeds, or other vegetation growing or which has grown and died, which is determined to be a fire or safety hazard or a nuisance to persons, shall not exceed twelve inches (12") in height measured above the ground.

1. The above exception may be waived and additional maintenance required by the Code Enforcement Officer if he determines such action is necessary to protect the safety of persons or adjoining property.
2. All maintenance shall be done in a manner so that soil stability will not be disrupted or disturbed. Grass, weed, or vegetation control shall not include plowing, discing, or scraping the soil to eliminate the grasses, weeds, or other vegetation unless a soil stabilization plan, which will minimize blowing dust and maintain soil stability and which shall be approved by the city prior to any plowing, discing, or scraping, is implemented immediately.



CITY OF MOSES LAKE

NOTICE OF VIOLATION AND ORDER TO CORRECT OR CEASE ACTIVITY

TO: Juan & Paula Duran
3765 D St NE
Salem, Or. 97301-2923

NOTICE OF VIOLATION

Provisions of the City of Moses Lake Code Violated:

Moses Lake Municipal Code 8.14.030U

Street Address of Violation:

945 S Balsam St, Moses Lake, WA 98837

Brief Legal Description of Property Where Violation Exists:

Lot 12 Garden Hts Add 091437000

YOU ARE HEREBY ORDERED TO CORRECT OR CEASE THE ACTIVITY AS FOLLOWS:

Action Necessary to Correct Violation:

Weeds must be removed from all of these areas.

Time by Which Violation is to be Corrected or Activity Ceased

The City is requiring these corrections listed on this Notice and Order be accomplished by

Thursday, June, 18, 2015

YOU ARE FURTHER NOTIFIED THAT THE MOSES LAKE CITY CODE PROVIDES FOR THE FOLLOWING PENALTIES:

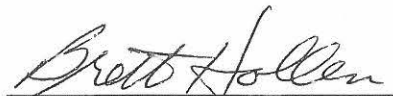
Exhibit 2
Page 1 of 2

1. Any violation for which a Notice of Violation and Order to Correct or Cease Activity has been issued but which has not been corrected within the the time specified shall incur a civil penalty of two hundred fifty dollars (\$250) per day up to a sum of five thousand dollars (\$5000), beginning on the day the correction was to be completed. The cumulative penalty provided for in this paragraph shall not accrue while an appeal is pending, nor shall the penalty preclude the initiation of appropriate legal action to correct the violation. [1.20.050(E)(1)].
2. If a penalty has been assessed pursuant to 1.20.050(E)(1), a Court shall assess that penalty and any additional penalty the Court considers appropriate plus court costs and attorney's fees.

YOU MAY APPEAL THIS NOTICE AND ORDER TO THE HEARING EXAMINER WITHIN TEN (10) DAYS, PURSUANT TO SECTION 20.03.050 OF THE MOSES LAKE CITY CODE AND BY PAYMENT OF AN \$800 FEE.

YOU ARE FURTHER NOTIFIED THAT IF THE AFOREMENTIONED VIOLATION IS NOT CORRECTED AS SPECIFIED HERIN THIS MATTER WILL BE REFERRED TO THE CITY ATTORNEY FOR CIVIL ENFORCEMENT BY INJUNCTION OR OTHER APROPRIATE ACTION.

Dated this Monday, June 08, 2015



Brett Hollen
Code Enforcement
City of Moses Lake
509-764-3748



05/25/2015 08:08



05/25/2015 08:08



05/25/2015 08:08



October, 16, 2015

Juan & Paula Duran
3765 D St NE
Salem, Or. 97301-2923



Re: Hearing to Permit City Abatement of Nuisance

Property located at: 945 S Balsam St, Parcel 091437000, Moses Lake, WA 98837

Via Regular Mail and Return Receipt Mail

Juan & Paula Duran

You are identified in the records of the Grant County Assessor as the record owner of real property located within the City of Moses Lake described as: Lot 12 Garden Hts Add.

This property is located at: 945 S Balsam St, Parcel 091437000, Moses Lake, WA 98837

On Monday, June 08, 2015 the City of Moses Lake mailed to you by regular mail and return receipt mail a Notice of Violation and Order to Correct or Cease Activity within the time allowed by the City Code. The time specified in that Notice of Violation and Order to Correct or Cease Activity has expired without compliance. As of October 16, 2015, the nuisance located on the subject property has not been corrected or removed.

Pursuant to Moses Lake Municipal Code (MLMC) 8.14.070 the City of Moses Lake is giving you notice that it will conduct a hearing before the Moses Lake City Council at the Council's regular meeting on Tuesday, October 27, 2015 which is more than ten days from the date of this letter. That meeting will begin at 7:00 p.m. in the Council Chambers in the Moses Lake Civic Center. The purpose of this hearing is for the City Council to determine if a nuisance exists on your property and if a nuisance is found to exist to direct the abatement of that nuisance by use of City contracted forces. The cost of that abatement will be assessed against you as the owner of the subject property. At that hearing all persons interested in the abatement of the nuisance existing on the subject property will have the opportunity to be heard under oath. At that time, you may present all relevant evidence you wish for the City Council to consider, whether that be documents, photos, or live testimony from yourself or others. At the conclusion of that hearing, it is expected the City Council will determine if an abatement of a nuisance located on the subject property should take place and when.

THIS HEARING IS IMPORTANT. YOUR FAILURE TO PARTICIPATE MAY IMPACT IMPORTANT RIGHTS IN YOUR PROPERTY.

If you have any questions, you may contact the City Manager's Office at the Moses Lake Civic Center, 401 S. Balsam, Moses Lake, WA, phone 509-764-3701.

Sincerely,

Rick Rodriguez
Code Enforcement Officer

cc: City Manager
City Attorney
Community Development Director

Exhibit 4
Page 1 of 1





10/27/2015 09:53



October 22, 2015

Honorable Mayor and
Moses Lake City Council

Dear Council Members

Attached is a request from Matt Davis, Aerotec Manager, requesting a temporary connection to the City of Moses Lake's water and sewer services as an exception to the City's Annexation Policy, Resolution No. 3509. Mr. Davis' request is to allow a connection for a term of three (3) years and is not intended to be permanent in nature.

The City Council should consider that there are two (2) exceptions as provided by the Policy as follows:

1. If the public's health, safety, and welfare is an issue, as determined by the Grant County Health District.
2. County owned and operated agricultural fair.

The exceptions detailed are for permanent connections. Resolution No. 3509 is silent on the issue of temporary requests. If the City Council is to consider the request, either Resolution No. 3509 will need to be amended or a separate agreement for water and sewer service outside the City's limits will need to be drafted.

Respectfully submitted

Gilbert Alvarado
Interim City Manager

GA:jt



Aerospace Testing Engineering & Certification L.L.C.
7988 Andrews St. NE
Bldg. 2110
Moses Lake, WA 98837
Phone: (509) 762-1000

October 21, 2015
20151021A

TO: Gilbert Alvarado, Interim Moses Lake City Manager

CC: Moses Lake City Council Members

Subject: City Sewer and Water Service without Annexation

Per our phone conversation the afternoon of Tuesday, October 20th I am providing this letter and the attached Site Plan outlining AeroTEC's intentions for the installation of six (6) Temporary Portable Office Trailers with City Sewer and Water Services to accommodate Mitsubishi personnel. These Trailers are to include a separate Restroom Trailer and Cafeteria Trailer as shown in the attached site plan.

Because this involves Port of Moses Lake (POML) property and the use of City Services, we would like the City of Moses Lake to make an exception to the Extraterritorial Agreement in place between the City and POML on the basis that these facilities are defined as temporary.

Our intention would be to install the Trailers and hook into City Services sometime in January 2016 with services terminating sometime in June 2019.

I will attend the October 27th City Council Meeting to answer any questions and/or concerns regarding this manner. Please let me know if this matter does not make the October 27th Meeting agenda so I can plan accordingly.

Your consideration in this matter is much appreciated and extremely important to AeroTEC and the Mitsubishi MRJ Flight Test Programs success.

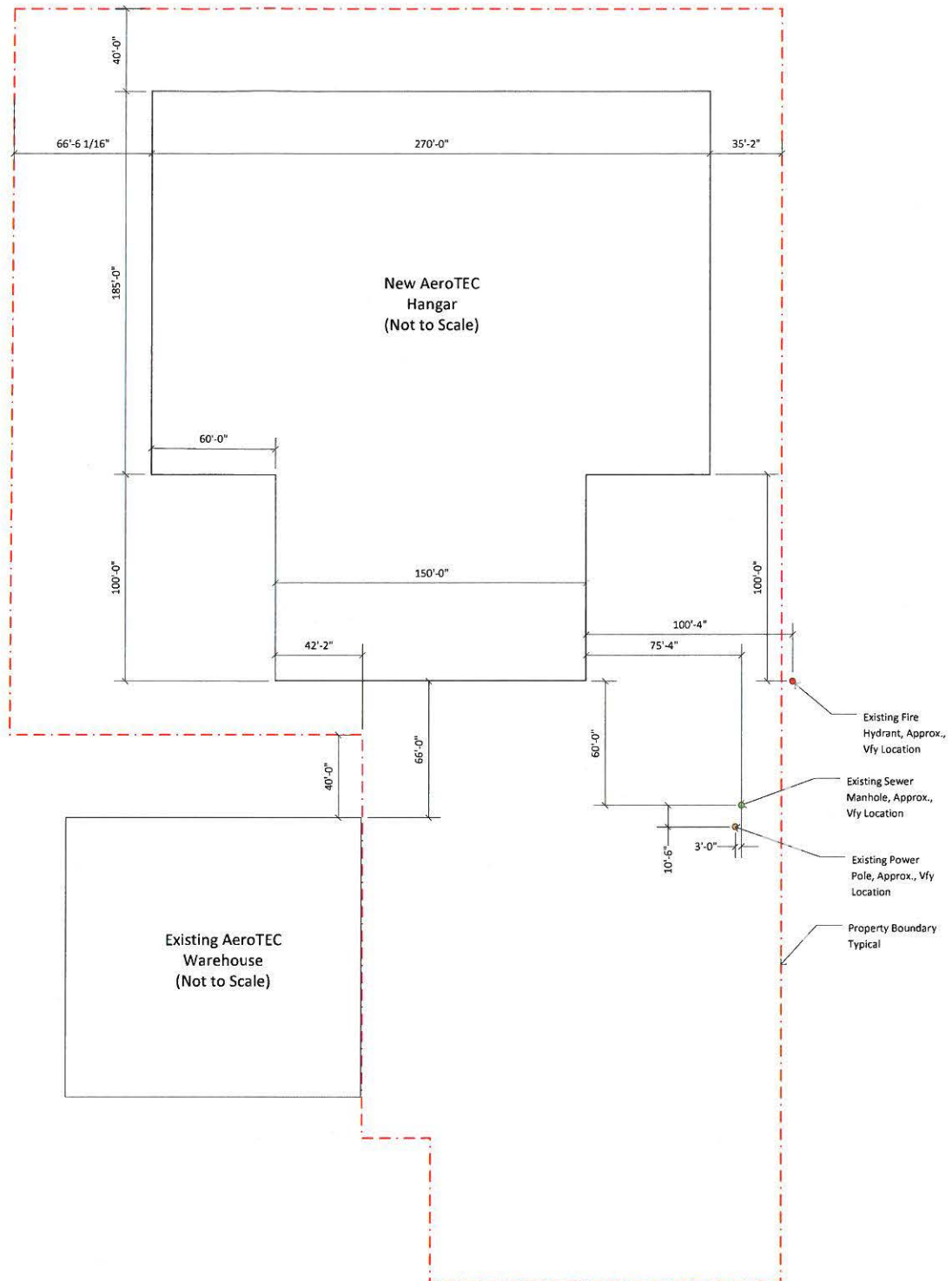
Regards,

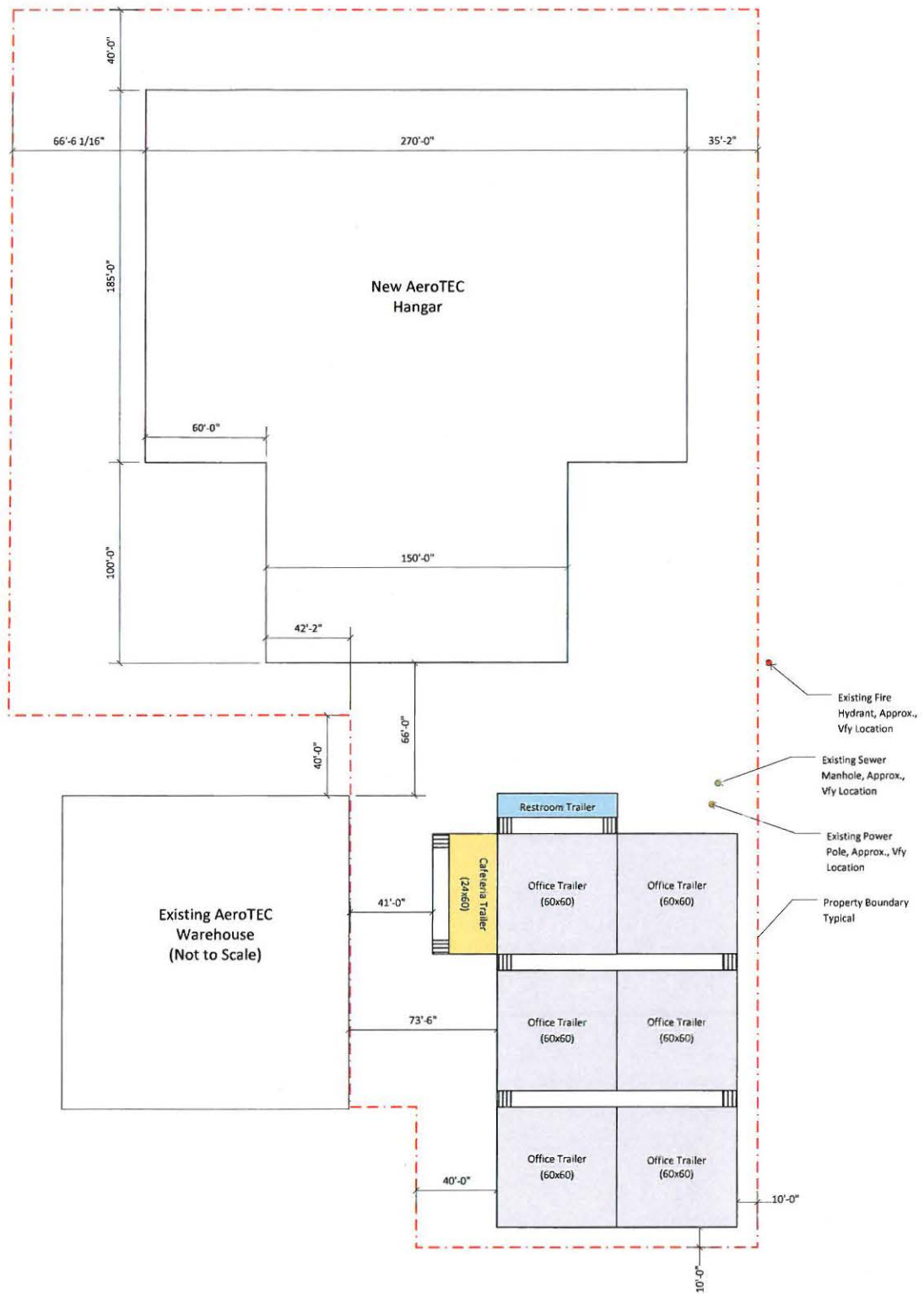
A handwritten signature in blue ink, appearing to read "Matt Davis", is written over a light blue circular stamp.

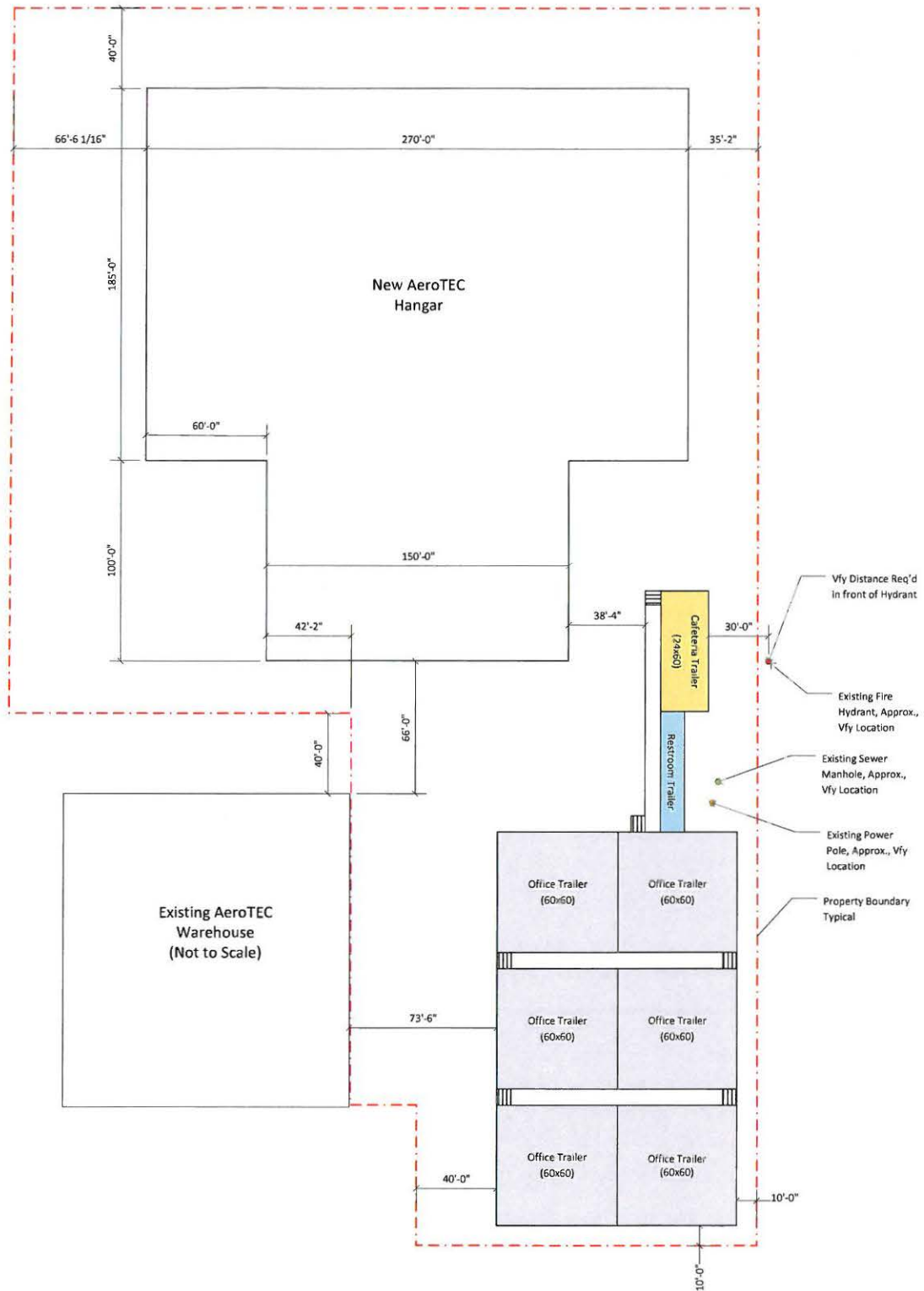
Matt Davis

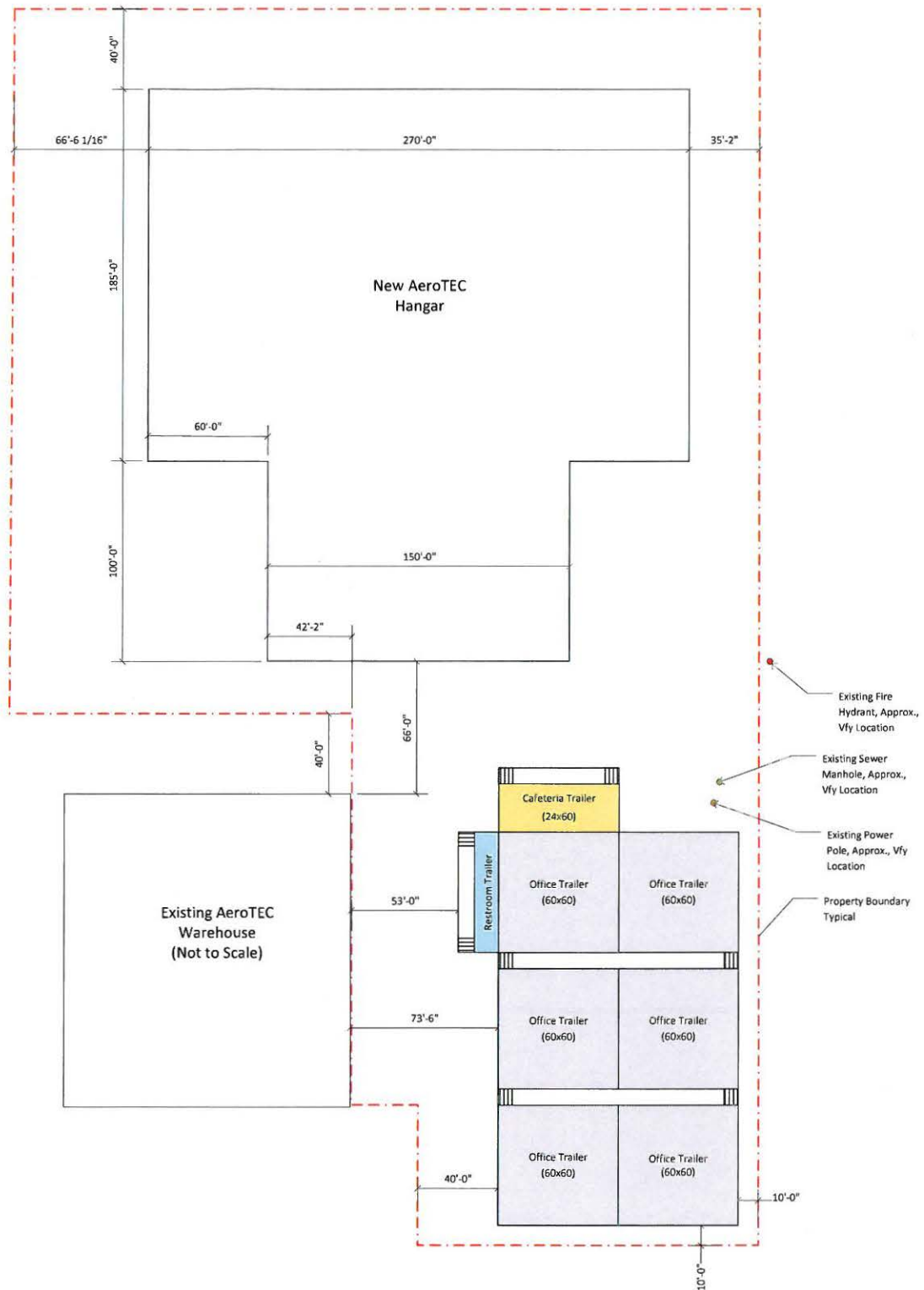
Manager, Moses Lake Flight Test Center
Cell: 509-989-2027
Office: 509-762-1000
mdavis@aerotec.com











RESOLUTION NO. 3509

A RESOLUTION REPEALING RESOLUTION 3463 AND ADOPTING A NEW RESOLUTION SETTING FORTH A POLICY WITH REGARD TO THE PROVISION OF WATER AND/OR SEWER UTILITIES OUTSIDE THE CORPORATE LIMITS OF THE CITY AND SETTING FORTH AN ANNEXATION POLICY FOR THE CITY OF MOSES LAKE, WASHINGTON

Recitals:

1. Previously the City Council adopted Resolution No. 3463 setting forth a policy with regard to the provision of water and/or sewer utilities outside the corporate limits of the City and setting forth an annexation policy for the City of Moses Lake, Washington.
2. That policy is now repealed by this resolution which adopts a new resolution setting forth a policy with regard to the provision of water and/or sewer utilities outside the corporate limits of the City and setting forth an annexation policy for the City of Moses Lake, Washington.

Resolved:

1. The following definitions shall be applicable to the terms used in this resolution.

Contiguous Lands means any lands touching or abutting the corporate limits of the City and any lands within one half mile of the corporate limits of the City as measured at the point the corporate limits and the involved lands are closest together.

Non-Contiguous Lands means any lands beyond one half mile of the corporate limits of the City as measured at the point the corporate limits and the involved lands are closest together.

Provision, Delivery, or Furnishing City Water and/or Sewer Utilities means the extension of water and/or sewer mains, or tapping into an existing water and/or sewer main by a lateral to serve a customer, or the expansion of an existing water and/or sewer use, or any combination of these.

City Water means potable water delivered from the water utility system operated by the City.

City Sewer means the sanitary sewerage collection utility system operated by the City.

City Utility Service or Water and/or Sewer Utilities means City water and/or City sewer.

Adjacent Lands means any lands located immediately adjacent to a city water and/or city sewer main within the city's Urban Growth Area (UGA) and which lands are contiguous lands as defined herein.

2. Requests for Extensions: The Moses Lake City Council shall review all requests for the provision of water and/or sewer utilities whether the request involves property which is contiguous or non-contiguous. Only the City Council can grant permission for the provision, delivery, or furnishing of water and/or sewer utilities to anyone beyond the corporate limits of the City, such permission being evidenced by a formal commitment noted in the minutes of a regular City Council meeting. All extensions of water and/or sewer utilities beyond the corporate limits of the City shall be made by the City Council within their sole and complete discretion.
3. Washington statutes and case law provide that cities are not legally required to provide water or sewer or other utility services to properties located outside the city limits, but that cities have the discretion to provide such utilities within its urban growth area as a legislative decision, on terms and conditions set forth in a contract.
4. The City is not the sole or exclusive provider of sewer or water service in any area outside of the City's corporate limits. The city shall not be considered or construed as being the sole or exclusive utility purveyor for any properties outside of the city's corporate limits or within the city's urban growth area.

5. Delivery of City Water and/or Sewer Utilities to Contiguous Lands:

- A. The City of Moses Lake will only deliver water and/or sewer utilities to contiguous lands if the owner of those lands annexes those lands into the City, except, if the public's health, safety, and welfare is an issue, as determined by the Grant County Health District, the City may deliver City water and/or City sewer utilities subject to the same conditions applicable to the delivery of City water and/or City sewer utilities to non-contiguous lands, except that property which contains a county owned and operated agricultural fair as defined by RCW 36.37 shall not be required to annex to receive city water and/or sewer utilities. Once within the City the lands will be delivered City utilities as provided by City ordinance. If those contiguous lands are not annexed into the City, the City will deliver neither City water nor City sewer services, except as set forth in subsection b below.
- B. The City Council may permit the provision of water and/or sewer service to adjacent lands where the water and/or sewer main is adjacent to the property, the property is contiguous lands as defined in this resolution and it is impractical for the property owner to annex the owner's property into the city because of the previous subdivision of the land or other like condition. Each such request will be considered by the City Council on an individual basis and no uniform result as respects such requests is expected where each will be determined by the unique circumstance of each property seeking permission to connect to city water and/or sewer. If the City Council permits adjacent lands to connect to the city water and/or sewer system, the property owner shall first comply with the procedure for the delivery of water and/or sewer to non-contiguous lands as set forth below in Section 6.

6. Delivery of City Water and/or Sewer Utilities to Non-Contiguous Lands: The City of Moses Lake will consider the provision of water utilities and/or the provision of sewer utilities to non-contiguous lands when such water is available or when such sewerage capacity is available in the City sewerage system as determined by the City Council upon the conditions listed below:

- A. The execution of a contract document between the land owner and the City containing the essential elements of the water and/or sewer provision agreement as outlined below.
- B. The water and/or sewer system to be built and connected to the City water utility or City sewer utility will be built to City standards.
- C. The execution of necessary document(s) as determined by the City's legal department from the land owner to the City stating in essence that the land owner agrees to have non-contiguous lands annexed to the City at the City's discretion when those lands can be annexed.

Further, the document(s) will provide as a condition of receiving City water and/or City sewer that the non-contiguous lands will not be used in any manner inconsistent with the land use controls in place.

- D. The land owner will survey the non-contiguous lands to be provided City water and/or City sewer if requested to do so by City staff.
- E. The City water and/or sewer utility services provided to the non-contiguous land will not be changed as to either the scope, nature, or intensity of the use without further approval from the Moses Lake City Council as such change is considered an expansion of the commitment given unless such expansion has already been provided for in the commitment given by the Moses Lake City Council.
- F. Such other conditions as City staff may negotiate as being necessary and as approved by the Moses Lake City Council.

- G. Failure to comply with any of the conditions of the water and/or sewer provision agreement shall terminate the delivery of water and/or sewer utility services to the non-contiguous land.
7. Any formal commitment given by the City Council to provide water and/or sewer utilities outside the corporate limits of the City shall remain in effect for two (2) years except there shall be no limitation for residential properties up to nine (9) lots from the date the commitment is given. Within the two (2) year commitment period, the lands involved must actually be tapped into the City's water and/or sewer utilities or the commitment given by the City Council shall be considered automatically withdrawn without further consideration by the City Council. Any documents prepared and delivered by a party pursuant to Section 6. A. and C. shall be returned to the land owner if the commitment is terminated.

Effective Date: This policy shall control all extensions of City water and sewer utilities after March 24, 2015.

Adopted by the City Council on March 24, 2015.

Dick Deane, Mayor

ATTEST:

W. Robert Taylor, Finance Director

City of Moses Lake Project Update, October 2015

Recently Completed Projects

Name	Address	Description	Date Completed
Marshalls	1020 N. Stratford	Clothing store. Tenant improvement at Moses Lake Town Center	10/16/15
Party City	1020 N. Stratford Rd.	Party supply store. Tenant improvement at Moses Lake Town Center	10/14/15
Daycare	414 S. Burress	Converting a house into a day care center	10/5/15
The Cutting Edge Salon	604 W. Third Ave.	Remodel for a hair salon	10/2/15
Lakeview Elementary	780 S. Clover	Adding portable classroom	9/28/15
Knolls Vista Elementary	454 W. Ridge Rd	Adding one portable classroom. The project triggered additional parking and a fire hydrant	9/18/15
Garden Heights	707 E. Nelson Rd	Adding portable classroom	9/18/15
Maria's Restaurant	212 Division	Moved taco restaurant from W. Broadway location to downtown	9/18/15
Guild Mortgage	506 E. Hill	Remodel and expand existing office	9/9/15

Permits Under Review

Name	Address	Notes	Date permit applied for
Mattress Firm	933 Stratford	Interior remodel of former Blockbuster location	10-20-15
Confluence Health	966 Juniper	Sign for small office building (counseling)	10-15-15
Bill's Self Storage	1140 W. Broadway	2 new mini-storage buildings (2000 & 7950 SF) (total of 6 buildings planned eventually). Comment period on environmental review ends 11-4-15.	10-2-15
Offices	510 W. Broadway	Renovate building to new offices. Review letter sent 9-23-15.	9-22-15
Solara Apartments	1300 block Nelson Rd	228 market rate apartments at South Campus. Plan review fees paid 9-15-15. Traffic analysis needed before permits can be issued. No changes 10/21/15.	9-10-15
WinCo Foods	Stratford/Central	58,285 grocery store. Environmental review only, no building permit yet. Mitigated Determination of Non-Significance issued 9-9-15, appealed 9-23-15. Appeal hearing likely to be in November.	9-3-15 (SEPA only)
Denny's	1590 E. Yonezawa	New restaurant at SR-17 & Yonezawa, near Lowe's. Review comments sent 8-24-15. Ready to issue once fees are paid and sub-contractors get business licenses.	8-18-15

Name	Address	Notes	Date permit applied for
		General contractor applied for business license 10-21-15.	
Samaritan Hospital	801 E. Wheeler	Surgery remodel. Ready to issue 8-28-15. No changes 10/21/15.	8-5-15
Sleep Inn	3206 Lakeshore Ct.	Redeveloping Lakeshore Motel site with new Sleep Inn. Existing buildings will be replaced with new building. Shoreline permit only, no building permit yet. Environmental review issued 8-12-15. Public hearing on shoreline permit held 8-27-15, shoreline permit approved 9-28-15.	6-10-15 (shoreline)
Fairfield Inn	2380 S. Maiers Road	New 84-unit hotel. Review letters sent 6-11-15 & 7-14-15. 10/21/15: No new information.	6-4-15
Panda Express	1029 N. Stratford	New stand-alone restaurant with drive-thru at Penn Plaza, near Starbucks, Blue Palm, etc. Review letters sent 5-6 & 5-11. Environmental review issued 6-16-15. Revised plans submitted 7-8-15, but still haven't addressed all issues noted on previous review. 8-18-15: Developer working on traffic flow issues. 9-3-15: Building Division approved plans. 9-15-15: still working on traffic issues 10/21/15 No Changes	5-1-15
ComTech Building	5855 Patton	30,000 SF building. Incomplete submittal. Building review letter sent 4-21-15. Still waiting for proponent to submit review fees, corrected plans, & environmental review. 9-11-15: Proponent's representative says this project is on hold	4-8-15
Chelsea Park Apartments Evergreen Housing Development LLC	NW corner of Valley & Grape	180 market rate apartments in 12 buildings + leasing office. 1, 2, & 3 bedroom. 7 buildings will have 12 units, 4 buildings will have 24 units. Future permits for swimming pool, carports, & retaining wall. Review letters sent 3-10, 3-20, & 3-23. New owner Sept. 2015. Requested extension of building permit.	3-4-15

Projects Under Construction

Name	Address	Date permit issued	Notes	Last inspection or status
REC	3322 Rd N NE	10/20/15	Placement of four trailers on site. Trailer #1, Trailer #2, Restroom and Lunchroom	No inspections scheduled yet
Pioneer Dental	1100 Pioneer	10/22/15	Pole sign	No inspections scheduled yet
Grant County Mall	601 S Pioneer	10/19/15	2270 SF addition behind Hastings	10/19/15 Footings
Commerce Park Building 4	8394 Doolittle	10/16/15	100,000 SF warehouse.	10/19/15 Footings did not pass
All-Safe Self Storage	3825 Prichard	10/14/15	Add one 55' x 176' storage building to an	No inspections scheduled yet

Name	Address	Date permit issued	Notes	Last inspection or status
			existing mini-storage facility	
Burger King	2461 S. Maiers Road	10/14/15	Upgrade existing restaurant.	10/6/15 Framing did not pass
MACC 9-1-1	208 S Hamilton	9/28/15	New Multi-Agency Communication Center 9-1-1 dispatch center	No inspections scheduled yet
Sleep Country	301 W. Broadway	9-25-15	Wall signs	No inspections scheduled yet
Dog Park sign	1201 Paxson	9-11-15	Kiosk sign for the new dog park	No inspections called for yet
Data center	830 E. Broadway	8-31-15	Tenant improvement for a data center in an existing building	10/12/15 Framing did not pass
Americold	3245 Road N	8-30-15	Fire pump building and water line installation.	No inspections called for yet
Ten Pin Brewing Co.	1145 N. Stratford Rd	8-17-15	New brewery building	10/5/15 Slab 10/22/15 Rebar inspection scheduled
Two Rivers Terminals	13583 Wheeler Rd	8-13-15	Adding a firewall in an existing building at a fertilizer manufacturer	8-19-15. Bond beams 10/21/15: No changes
Inspire	1109 S. Juniper Dr.	8-6-15	Migrant Head Start/School adding classrooms and parking.	10/13/15 Blocking
Century Link	4949 NE Randolph Rd	7-24-15	3 rd floor of Titan building (16,000 SF) being remodeled for a server farm	10/14/15 Final inspection did not pass
Key Bank	314 E. Third	7-22-15	Two permits for interior remodel	8-12-15. Framing 10/21/15 No changes
Lake View Baptist Church	935 W. Valley Road	7-14-15	Small addition to building & wall for chair lift	9/30/15 Framing final inspection scheduled 10/22
Walker's Furniture & Mattress	117 W. Broadway	7-14-15 7-1-15	Permits for reroof, replacing 7 rooftop HVAC units, and wall signs	7-8-15. HVAC final. Corrections needed. City waiting for approval by L&I on electrical before final approval. Scheduled 2 inspections for roofing, but did not arrange access to roof for inspector
Ice Cream Shop	101 W. Third Ave	7-9-15	New ice cream shop in former aquarium store	10/9/15 Drain/Waste/Vent

Name	Address	Date permit issued	Notes	Last inspection or status
Super 8	449 Melva Lane	7-8-15	Add wall, redo counter.	7-9-15. Framing. 10/21/15: No change
Pita Pit	324 W. Broadway	7-6-15	Remodeling former real estate office into restaurant. Same owners as Ephrata Pita Pit.	7-8-15. Underground plumbing 10/21/15: No change
Granco Federal Credit Union	401 E. Fifth	5-27-15	New credit union next to Rite Aid.	9/15/15 Duct work. Did not pass
Michael's Bistro	221 W. Broadway	5-21-15	Addition to existing restaurant	6-30-15. Framing. As of 8-19, still working on exterior. 9-15-15: No changes
Sonico	6464 N. Patton	5-19-15	New building for aircraft repair	10-16-15: Requested extension of building permit. Plan to start construction in March 2016.
Ag West	950 E. Broadway	3-17-15	Add a workshop/storage warehouse behind the existing building	9/29/15: Did not pass final inspection.
Pro Touch Auto Detail	1028 W. Broadway	1-20-15	Repair of fire damage plus adding shop space	2-12-15. Insulation. Owner contacted 7-21-15 to schedule final inspection. 10/21/15: No change
Moses Lake Veterinary Clinic	3918 E. Broadway	11-20-14	1283 SF addition	3-23-15 final inspection. Some corrections needed. 10/21/15: No change
REC Silicon Fluid Bed Reactor addition	3322 Rd N NE	11-18-14	Adding 2 more reactors to increase production capacity	4-7-15 Slab inspection. 7-21-15: Work has stopped. Waiting for corrected plans from engineer for rest of building. 10/21/15: No change
CannaCola	3426 Citation	6-14-14	Remodeling existing building into processing facility for marijuana-infused soda	3-5-15 Drywall inspection. Some changes to the plans. 8-19-15: No activity at site. Work appears to have stopped.
Benny's Tires	124 N. Block	4-14-14	Moving from existing location on Wheeler Road to new building on Block	6-25-15. Final inspection. Many corrections needed. 10/21/15: No change

October 22, 2015

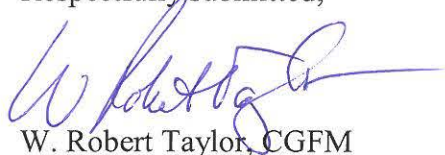
To: City Manager, For Council Consideration

From: Finance Director

Subject: Council Financial Report

The Council Financial Report for the period ended September 30, 2015 has been posted for the Council and public review on the city's website.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "W. Robert Taylor", with a stylized flourish extending to the right.

W. Robert Taylor, CGFM
Finance Director

October 22, 2015

TO: Interim City Manager

FROM: Utility Service Supervisor 

SUBJECT: Investment Report

Attached is the Investment Report for the month of September, 2015.

Cc: Finance Director

Investment Report September

Investment With	Investment Type	Amount	Interest Rate	Purchase Date	Maturity Date	Interest Earned
Investments Outstanding						
Total Outstanding:						
Investment Maturities						
Grant County Invest Pool	Invest Acct	11,365,567.97	2.0329	09/01/2015	09/30/2015	18,942.94
Wa. State Invest Pool	Invest Acct	2,891,993.03	0.1760	09/01/2015	09/30/2015	422.60
Total Maturities:		14,257,561.00				
Investment Purchases						
Grant County Invest Pool	Invest Acct	11,384,510.91				
Wa. State Invest Pool	Invest Acct	3,556,657.83				
Total Purchases:		14,941,168.74				
Investment Totals						
Beginning Balance *		14,257,561.00				
Total Maturities		14,257,561.00				
Total Purchases		14,941,168.74				
Ending Balance *		14,941,168.74	Monthly Interest Earned		19,365.54	

* Beginning Balance = Total Outstanding + Total Maturities

*Ending Balance = Beginning Balance - Total Maturities +Total Purchases



October 22, 2015

Honorable Mayor and
Moses Lake City Council

Dear Council Members

Attached is sales tax information for July 2015 sales which the City received on September 30, 2015. This report indicates the City received \$508,954.66. The \$508,956.66 in receipts for July compares with July 2014 receipts of \$510,845.79.

For the year, the 2015 receipts are approximately 2.09% lower than the 2014 receipts for the same period.

Also provided is the transient rental income report for income the City received on September 30, 2015. This report indicates September 30, 2015 income (for July sales) of \$61,340.66. This compares with \$67,348.68 for the same period in 2014.

For the year, transient rental income receipts are approximately 1% lower than the 2014 receipts for the same period.

Respectfully submitted

Gilbert Alvarado
Interim City Manager

GA:jt

Sales Tax Receipts - Monthly

Month Received	Sales Period	2011	2012	2013	2014	2015	YTD Change
Jan	Nov	367,830.83	403,504.15	401,499.05	430,110.34	437,747.56	1.78%
Feb	Dec	488,453.72	459,218.16	491,341.62	537,941.54	499,833.67	-3.15%
Mar	Jan	324,247.20	331,644.01	373,707.66	443,309.81	397,122.95	-5.43%
Apr	Feb	368,305.65	350,818.56	364,137.97	402,265.84	368,481.78	-6.09%
May	Mar	456,738.86	405,657.25	475,345.89	476,064.44	471,251.00	-5.03%
June	Apr	439,396.45	399,414.06	437,909.92	475,371.67	467,450.30	-4.45%
July	May	431,750.56	419,629.64	478,822.77	454,949.89	466,942.21	-3.45%
Aug	June	453,961.67	432,420.11	460,309.61	512,038.78	536,287.09	-2.33%
Sept	July	411,796.14	407,813.31	457,908.37	510,845.79	508,954.66	-2.09%
Oct	Aug	446,905.90	455,185.85	511,513.84	475,742.68		
Nov	Sept	411,689.43	422,198.39	465,603.85	493,879.14		
Dec	Oct	406,648.97	424,167.87	441,278.01	437,266.10		
Totals		5,007,725.38	4,911,671.36	5,359,378.56	5,649,786.02	4,154,071.22	

TRANSIENT RENTAL INCOME - MONTHLY TOTAL RECEIVED						
MONTH RECEIVED	SALES PERIOD	2012	2013	2014	2015	YTD Change
JAN	NOV	25,073.90	37,239.62	33,221.58	45,363.54	37%
FEB	DEC	26,277.18	19,145.26	28,737.22	22,720.18	10%
MAR	JAN	28,091.94	32,692.16	26,058.10	29,287.72	11%
APRIL	FEB	22,286.68	22,967.86	31,468.50	32,320.66	9%
MAY	MAR	25,787.06	36,755.64	34,621.22	37,172.22	8%
JUNE	APRIL	35,334.86	38,830.04	41,151.98	41,878.80	7%
JULY	MAY	45,674.12	64,910.04	53,058.98	53,628.12	6%
AUGUST	JUNE	55,497.56	49,135.32	70,246.58	59,177.66	1%
SEPT	JULY	53,987.68	62,363.32	67,348.68	61,340.66	-1%
OCT	AUGUST	57,117.62	68,846.76	63,268.00		
NOV	SEPT	46,866.78	57,668.74	56,268.68		
DEC	OCT	34,675.70	41,957.82	39,460.80		
TOTALS		456,671.08	532,512.58	544,910.32	382,889.56	