

MOSES LAKE CITY COUNCIL

Todd Voth
Jason Avila
Jon Lane

Dick Deane
Mayor



Gilbert Alvarado
Interim City Manager

David Curnel
Karen Liebrecht
Bill Ecret

June 9, 2015

AGENDA

Sophia Guerrero, Executive Secretary

Civic Center - Council Chambers
7:00 p.m.

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. IDENTIFICATION OF CITIZENS WANTING TO DISCUSS AGENDA ITEMS
IDENTIFICATION OF CITIZENS WANTING TO DISCUSS NON-AGENDA ITEMS
4. PRESENTATIONS AND AWARDS
 - A. Employee Recognition
 - B. Employee Presentation - Building Maintenance, Engineering, Finance, Fire & Police Departments
5. CONSENT AGENDA
 - A. Approval of Minutes - May 26, 2015
 - B. Approval of Bills and Checks Issued
 - C. Accept Work - Crack Seal Project 2015
 - D. Resolution - WSDOT Airport Aid Application
6. COMMISSION APPOINTMENTS - None
7. CONSIDERATION OF BIDS AND QUOTES - None
8. PETITIONS, COMMUNICATIONS, OR PUBLIC HEARINGS
 - A. Communications - Request to Sell Hot Dogs on City Property - Rodelo
9. ORDINANCES AND RESOLUTIONS
 - A. Ordinance - Amend MLMC 8.14 Nuisances Defined - 2nd Reading
 - B. Ordinance - Create MLMC 18.63 Vacation Rental Dwellings - 2nd Reading
 - C. Ordinance - Amend MLMC 3.62 Utility System Development Charges CPI - 1st Reading
 - D. Resolution - Abatement of Nuisances - 2004 Leanne Ave - Westerman
10. REQUEST TO CALL FOR BIDS
 - A. Sewer Generator Project - 2015
11. REFERRALS FROM COMMISSIONS - None

Finance W. Robert Taylor	Municipal Services Gary Harer	Police Chief Dave Ruffin	Parks & Recreation Spencer Grigg	Fire Chief Tom Taylor	Community Development Gilbert Alvarado	City Attorney Katherine L. Kenison
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12. **OTHER ITEMS FOR COUNCIL CONSIDERATION**
 - A. **Fire Department Performance Standards - Request for Direction**
13. **NON-AGENDA ITEMS AND PUBLIC QUESTIONS AND COMMENTS**
14. **COUNCIL QUESTIONS AND COMMENTS**
15. **CITY MANAGER REPORTS AND COMMENTS**
 - A. **Concessionaires Update**
 - B. **Day Car Follow Up**
 - C. **Vacant Lots Maintenance Update**
 - D. **Staff Reports**
 1. **Building Activity Report**

Finance W. Robert Taylor	Municipal Services Gary Harer	Police Chief Dave Ruffin	Parks & Recreation Spencer Grigg	Fire Chief Tom Taylor	Community Development Gilbert Alvarado	City Attorney Katherine L. Kenison
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MOSES LAKE CITY COUNCIL
May 26, 2015

DRAFT

Council Present: Dick Deane, Bill Ecret, Karen Liebrecht, David Curnel, Todd Voth, Jon Lane, and Jason Avila

The meeting was called to order at 7 p.m. by Mayor Deane.

PLEDGE OF ALLEGIANCE: Elisia Dalluge led the Council in the flag salute.

PRESENTATION AND AWARDS - None

CONSENT AGENDA

Minutes: The minutes of the May 12 meeting were presented for approval.

Approval of Claims, Prepaid Claims, Checks, and Payroll: Vouchers audited and certified by the Finance Director as required by RCW 42.24.080, and those expense reimbursement claims, certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Council for approval and is retained for public inspection at the Civic Center. As of May 26, 2015 the Council does approve for payment claims in the amount of \$1,113,771.26; prepaid claims in the amounts of \$22,466.93 and \$46,515.74; claim checks in the amount of \$2,119,681.71; and payroll in the amount of \$303,268.15.

Bernhardt Final Plat and Findings of Fact: Columbia Northwest Engineering, representing Bill Bernhardt, submitted a final plat to subdivide 4.56 acres into 14 single family lots. The site is located on Lakeside Drive south of Milwaukee Avenue and is zoned R-3, Multi-family Residential. The Planning Commission recommended that the final plat be approved with conditions. The Council's approval of this decision incorporates and adopts the Findings, Conclusion and Decision of the Planning Commission.

Resolution - Accept Easement - Mancilla: A resolution was presented which accepts an easement from Ruben and Maria Mancilla for the Stratford Road sidewalk project.

Resolution - Boundary Line Adjustment - Pro-Touch Car Wash & Detail, LLC: A resolution was presented which approves a boundary line adjustment between the City and Pro-Touch Car Wash & Detail, LLC by exchanging property on Marina Drive extended.

Action Taken: Mr. Voth moved that the Consent Agenda be approved, seconded by Mr. Avila, and passed unanimously.

COMMISSION APPOINTMENTS - None

CONSIDERATION OF BIDS AND QUOTES - None

PETITIONS, COMMUNICATIONS, OR PUBLIC HEARINGS

ANDERSEN - CODE ENFORCEMENT

Mary Andersen, 636 W. Village Avenue, stated that they received a letter from Code Enforcement concerning a steel ramp placed in the gutter to aid in accessing their driveway because the curb is 5" high and the bottom of the cars scrape the curb.

Jack Roberts, 616 W. Village, stated that his bumper has been torn off when he backs out of the driveway because of the high curb. He mentioned that because the newer cars are built low to the ground, the high curbs are a hazard.

Gary Harer, Municipal Services Director, pointed out that the high curb was the community standard at the time this subdivision was constructed. He stated that the remedy is to remove the curb and put in a depressed curb or hire a contractor to alter the curb. Some of the remedies used by the home owners, such as filling the area with concrete, are not acceptable to the City because it blocks the storm water and the ramps make it difficult for the street sweeper as they collect leaves and debris.

Gilbert Alvarado, Interim City Manager, pointed out that the community standards have changed over the years and this type of curb is no longer the standard.

There was some discussion by the Council and staff was directed to meet with the neighbors to try to work out a solution.

CONCESSIONS

Moses Lake Ice Cream requested permission to sell ice cream in the City's parks.

Gilbert Alvarado, Interim City Manager, reminded the Council that the City is not operating its concession stands this year so the Council agreed to allow the Moses Lake Robotics Team to operate the concession stands at the ballfields.

Isabel Simard, Moses Lake Ice Cream, explained that she was approached about providing concession services at the ballfields because the lack of concessions has created a hardship for the baseball community and for the tournaments.

Kat Stebbins reminded the Council that they had granted permission for the Moses Lake Robotics Team to man the concession stands at Larson Playfield and Lauzier Field for the tournaments for the next several months.

Spencer Grigg, Parks and Recreation Director, mentioned the non-profit groups were contacted about providing concessions this year, since the City was unable to provide that service due to funding issues. The Campfire Robo Girls have previously provided concessions at some of the events at the amphitheater and they expressed interest in providing that service.

There was some discussion by the Council and it was recommended that Moses Lake Ice Cream come back with a formal presentation.

ORDINANCES AND RESOLUTIONS

ORDINANCE - AMEND 16.40 - FIRE DEPARTMENT PERMIT FEES - 2ND READING

An ordinance was presented which brings the Fire Department permit fees in line with the fee schedule used by the Building Division.

The ordinance amending Chapter 16.40 of the Moses Lake Municipal Code entitled "Fire Department Permit Fees" was read by title only.

Action Taken: Dr. Curnel moved that the second reading of the ordinance be adopted, seconded by Mrs. Liebrecht, and passed unanimously.

ORDINANCE - AMEND 18.50 - RECREATIONAL MARIJUANA BUSINESSES - 2ND READING

An ordinance was presented which would allow the production, processing, selling, or delivery of marijuana, marijuana-infused products, or useable marijuana in the Heavy Industrial Zone. The ordinance also eliminates references to Chapter 18.49, Site Plan Review, which no longer exists.

The ordinance amending Chapter 18.50 of the Moses Lake Municipal Code entitled "Recreational Marijuana Businesses" was read by title only.

Gilbert Alvarado, Interim City Manager, mentioned that the producer would sell his marijuana to a processor and not to the public like a retail store.

Action Taken: Mr. Lane moved that the second reading of the ordinance be adopted, seconded by Mr. Avila, and passed with Mrs. Liebrecht, Dr. Curnel, and Mayor Deane opposed as this expands the areas where marijuana can be grown.

ORDINANCE - AMEND 8.14 - NUISANCES DEFINED - 1ST READING

An ordinance was presented which amends Chapter 8.14, Nuisances Defined, to bring it into compliance with the recently adopted Chapter 1.20, Civil Code Enforcement.

The ordinance amending Chapter 8.14 of the Moses Lake Municipal Code entitled "Nuisance Defined" was read by title only.

Action Taken: Mr. Ecret moved that the first reading of the ordinance be adopted, seconded by Dr. Curnel, and passed unanimously.

ORDINANCE - CREATE 18.63 - VACATION RENTAL DWELLINGS - 1ST READING

An ordinance was presented which creates Chapter 18.63, Vacation Rental Dwellings, which would permit the rental of a single-family dwelling for less than thirty (30) days within all residential zoning districts. The issue of the fire sprinkler system requirement was discussed with the City's insurance carrier, and since the requirement for a fire sprinkler system for a vacation rental is not clearly spelled out by the International Building Code and is not consistently applied across the state, the City should have no additional risk or exposure should the Council decide to allow vacation rentals.

The ordinance creating Chapter 18.63 of the Moses Lake Municipal Code entitled "Vacation Rental Dwellings" was read by title only.

Action Taken: Mr. Ecret moved that this item be removed from the table, seconded by Mr. Lane, and passed unanimously.

Gilbert Alvarado, Interim City Manager, provided background on the development of the ordinance and explained the elements of the ordinance as proposed.

Katherine Kenison, City Attorney, recommended that the language dealing with the violations be amended to include any violations of the A - K of the endorsement criteria are violations by the people using the property

Action Taken: Mr. Ecret moved that the ordinance be amended as recommended by the City Attorney and the first reading be adopted, seconded by Mr. Lane, and passed unanimously.

ORDINANCE - BONDS - SINGLE READING

An ordinance was presented which authorizes the issuance and sale of limited tax general obligation bonds which will be used to refinance the 2006 limited tax general obligation bonds.

The ordinance of the City of Moses Lake, Washington, providing for the issuance and sale of limited tax general obligation refunding bonds of the City in the principal amount of not to exceed \$4,225,000 to provide funds to refund certain outstanding limited tax general obligation bonds of the City; and delegating authority to approve the final terms of the bonds was read by title only.

Jim Nelson, bond attorney, explained the process of refinancing the bonds which will save the City money on interest on the bonds.

Scott McJannet, Bond Attorney, explained the procedure of issuing the bonds.

Action Taken: Mr. Avila moved that the ordinance be adopted on a single reading, seconded by Dr. Curnel, and passed unanimously.

RESOLUTION - ACCEPT GIFT - MITCHELL

A resolution was presented which accepts a donation of \$500 from the Dean Mitchell family. The funds are to be used to enhance the Police Department's honor guard program.

The resolution accepting a cash donation of \$500 from the Dean Mitchell family was read by title only.

Action Taken: Mrs. Liebrecht moved that the resolution be adopted, seconded by Dr. Curnel, and passed unanimously.

REQUEST TO CALL FOR BIDS - None

REFERRALS FROM COMMISSIONS

USE OF CASCADE PARK - SEATTLE OUTBOARD ASSOCIATION

The Seattle Outboard Association requested permission to hold a boat race at Cascade Park on September 12 & 13, 2015. The Parks and Recreation Commission recommended that the request be granted.

Action Taken: Mr. Lane moved that the request be granted, seconded by Mr. Avila, and passed unanimously.

OTHER ITEMS FOR COUNCIL CONSIDERATIONALCOHOL IN PARKS

Keith Marshall, Mount Rainier Professional Baseball League, requested permission to have a beer garden at their games at Larson Playfield and Lauzier Athletic Complex.

There was some discussion and Gilbert Alvarado, Interim City Manager, pointed out that the Liquor Control Board will also be involved in this request.

Action Taken: Dr. Curnel moved that the request be granted for a beer garden at Larson Playfield and Lauzier Athletic Complex, seconded by Mr. Avila, and passed unanimously.

NAMING OF MAIN ACTIVITY PATH

Joe Rogers and Richard Teals, Co-Chairs of the Trails Planning Team, expressed their support to name the main activity path from Blue Heron Park to Cascade Park the Joseph K. Gavinski Trail in honor of the former City Manager Joe Gavinski since he has been a dedicated supporter of the Trails Planning Team for over ten years.

Mr. Rogers stated that with the help of Mr. Gavinski the Trails Planning Team has managed to form working relationships with a number of other agencies in the area and to keep viable this organization of volunteers.

Action Taken: Mrs. Liebrecht moved that the trail from the Bluff West Major Plat to Cascade Park be renamed the Joseph K. Gavinski Trail, seconded by Mr. Lane.

There was considerable discussion by the Council and Mr. Voth expressed concern about the vagueness of the policy for naming city facilities and the fact that the activity trails throughout the City have not been completed and how those might be named.

The motion passed with Mr. Voth opposed.

Mr. Ecret also felt that the policy on naming City facilities need to be refined.

Staff was directed to review the policy on naming City facilities.

NON-AGENDA ITEMS AND PUBLIC QUESTIONS AND COMMENTS - NoneCOUNCIL QUESTIONS AND COMMENTS - NoneCITY MANAGER REPORTS AND COMMENTSPROJECTS UPDATE

Gilbert Alvarado, Interim City Manager, provided a list of the on-going projects in the City.

FIRE DEPARTMENT - PERFORMANCE STANDARDS AND TRANSPORTS

Gilbert Alvarado, Interim City Manager, stated that the performance standards for the Fire Department is a complex issue and staff has been discussing the costs associated with any formally adopted performance standards and any possible legal ramifications. He suggested that a study session be set to discuss the performance standards, the out-of-town ambulance transports, and the elimination of the day car.

There was some discussion by the Council.

A study session was set for Tuesday, June 2, at 6 p.m.

INVESTMENT REPORT

The City received \$18,367.43 in investment income for April 2015.

SALES TAX/TRANSIENT RENTAL INCOME

The City received \$368,481.785 in sales tax and \$32,320.66 in transient rental income in April.

EXECUTIVE SEARCH SERVICES - PROTHMAN

Gilbert Alvarado, Interim City Manager, explained some of the details of the contract with Prothman for the recruitment of a new City Manager, which includes the cost of bringing the candidates to Moses Lake and some other expenses for Mr. Prothman. In order to keep the costs reasonable, it was recommended that the candidates be offered a stipend and the expenses for Mr. Prothman will come to about \$3,500.

The regular meeting was recessed at adjourned at 9:10 p.m. and the Council met in a 20 minute executive session with the City Attorney to discuss labor relations. The executive session was adjourned at 9:30 p.m. and the regular meeting was reconvened. The regular meeting was adjourned at 9:30 p.m.

ATTEST

Dick Deane, Mayor

W. Robert Taylor, Finance Director

DATE 6/04/15
TIME 14:27:14

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 06/09/2015

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number P.O. Amount	Purpose of Purchase
2M COMPANY INC	00004450	0000073773 514.67	IRRIGATION SUPPLIES
		0000073745 2,115.08	MISC SUPPLIES
		0000073745 63.88	MISC SUPPLIES
		=====	
		TOTAL: 2,693.63	
ACE HARDWARE	00006538	0000073482 34.48	MISC SUPPLIES
		0000073482 29.10	MISC SUPPLIES
		0000073687 80.75	MISC SUPPLIES
		0000073630 13.46	MISC SUPPLIES
		0000073482 158.85	MISC SUPPLIES
		0000073630 4.62	MISC SUPPLIES
		0000073743 25.30	COUPL HOSE BARBS
		=====	
		TOTAL: 346.56	
AMERICAN LINEN	00004927	0000073742 240.84	LINEN SERVICES
		=====	
		TOTAL: 240.84	
CASCADE ANALYTICAL INC	00005014	0000073683 805.46	SAMPLE TESTING
		0000073683 2,131.62	SAMPLE TESTING
		=====	
		TOTAL: 2,937.08	
CINTAS CORPORATION LOC 607	00000271	0000073751 20.28	SHOP TOWELS
		0000073751 20.28	SHOP TOWELS
		0000073751 291.48	SHOP TOWELS
		=====	
		TOTAL: 332.04	
COMMERCIAL TIRE	00005968	0000073692 774.54	WHEEL BALANCE/MT & DSMT
		=====	
		TOTAL: 774.54	
CSWW, INC dba NO 40 OUTFITTERS	00001701		

DATE 6/04/15
TIME 14:27:14

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 06/09/2015

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
		0000073684	49.91	MISC SUPPLIES
		0000073684	244.66	MISC SUPPLIES
		0000073684	42.60	MISC SUPPLIES
		0000073734	76.59	MISC SUPPLIES
		0000073734	17.22	MISC SUPPLIES
		0000073734	89.55	MISC SUPPLIES
		0000073734	71.46	MISC SUPPLIES
		=====		
		TOTAL:	591.99	
DATABAR	00007974			
		0000073768	489.26	MAIL UTILITY BILLS
		0000073768	489.26	MAIL UTILITY BILLS
		0000073768	489.26	MAIL UTILITY BILLS
		0000073768	489.26	MAIL UTILITY BILLS
		0000073768	489.26	MAIL UTILITY BILLS
		=====		
		TOTAL:	2,446.30	
EVERGREEN IMPLEMENT INC	00005234			
		0000073403	345.83	TIRES
		=====		
		TOTAL:	345.83	
FASTENAL COMPANY	00007372			
		0000073749	203.38	MISC SUPPLIES
		0000073749	62.67	MISC SUPPLIES
		0000073749	186.60	MISC SUPPLIES
		0000073749	28.01	MISC SUPPLIES
		0000073749	1,569.21	MISC SUPPLIES
		0000073749	393.03	MISC SUPPLIES
		0000073749	251.37	MISC SUPPLIES
		0000073749	41.18	MISC SUPPLIES
		0000073749	64.35	MISC SUPPLIES

DATE 6/04/15
TIME 14:27:14

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 06/09/2015

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
FASTENAL COMPANY	00007372	0000073749	251.37	MISC SUPPLIES
		0000073749	251.37	MISC SUPPLIES
		=====		
		TOTAL:	3,302.54	
FERGUSON ENTERPRISES INC #3007	00005482	0000073698	63.98	ADAPTERS/EVERFLUX WTR FLUX
		=====		
		TOTAL:	63.98	
H D FOWLER COMPANY	00003868	0000073703	12,923.18	MISC REPAIR PARTS
		=====		
		TOTAL:	12,923.18	
INLAND PIPE & SUPPLY COMPANY	00003727	0000073803	24.76	MISC SUPPLIES
		0000073493	28.05	MISC SUPPLIES
		0000073493	268.45	MISC SUPPLIES
		0000073710	28.22	BRASS BUSHING/BRASS COUPLING
		=====		
		TOTAL:	349.48	
LAKE AUTO PARTS	00001102	0000073793	46.53	FLOOR DRY
		0000073747	12.23	MISC SUPPLIES
		0000073747	1,044.39	MISC SUPPLIES
		=====		
		TOTAL:	1,103.15	
LEE CREIGLOW CBO	00005899	0000073763	5,175.00	PROF SERV-BLDG & FIRE
		0000073763	540.00	PROF SERV-BLDG & FIRE
		=====		
		TOTAL:	5,715.00	
LES SCHWAB TIRE CENTER	00003519	0000073716	63.67	FLAT REPAIR
		=====		
		TOTAL:	63.67	
NORCO ENTERPRISES INC	00006590	0000073729	1,472.73	MISC SUPPLIES
		0000073797	185.84	
		0000073649	66.31	MISC SUPPLIES

DATE 6/04/15
TIME 14:27:14

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 06/09/2015

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
NORCO ENTERPRISES INC	00006590	0000073729	24.02	MISC SUPPLIES
		0000073649	5.97	MISC SUPPLIES
		=====		
		TOTAL:	1,754.87	
PENHALLURICKS EXPRESS BUILDING	00006579	0000073635	46.05	MISC SUPPLIES
		0000073736	24.73	BIG GAP FOAM SEALANT
		=====		
		TOTAL:	70.78	
PLATT ELECTRIC COMPANY	00001549	0000073696	156.11	MISC SUPPLIES
		0000073486	98.83	MISC SUPPLIES
		0000073748	43.51	MISC SUPPLIES
		0000073748	13.31	MISC SUPPLIES
		0000073748	122.10	MISC SUPPLIES
		0000073542	14.77	AMBULANCE REPAIR EQUIP
		=====		
		TOTAL:	448.63	
RATHBONE SALES INC	00005021	0000073741	36.60	FUEL LINE STARTER
		=====		
		TOTAL:	36.60	
STAPLES CREDIT PLAN	00007570	0000073654	123.82	MISC SUPPLIES
		0000073654	34.29	MISC SUPPLIES
		0000073654	2,580.41	MISC SUPPLIES
		0000073654	561.03	MISC SUPPLIES
		0000073654	215.78	MISC SUPPLIES
		=====		
		TOTAL:	3,515.33	
		=====		
		REPORT TOTAL:	40,056.02	

DATE THU, JUN 4, 2015, 2:27 PM
TIME 14:27:14

TOTALS PAGE
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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 06/09/2015

TOTALS BY FUND

FUND NO	FUND NAME	AMOUNT
000	GENERAL FUND	9,306.75
116	STREET	211.37
410	WATER/SEWER	19,920.51
490	SANITATION	489.26
493	STORM WATER	517.27
498	AMBULANCE FUND	750.84
517	CENTRAL SERVICES	3,357.22
519	EQUIPMENT RENTAL	4,178.67
528	BUILD MAINTENANCE	1,324.13
	TOTAL	40,056.02

CHANGES TO BE MADE SHOULD BE LISTED BELOW

VEND NO.	P.O. NO.	AMT LISTED	CORRECTED AMT	ACTION TO BE TAKEN
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CORRECT AMOUNT TO BE PAID

*
* CLAIMS APPROVAL *
*
* WE, THE UNDERSIGNED COUNCILMEN OF THE CITY OF MOSES LAKE, WASHINGTON, DO HEREBY CERTIFY THAT THE MERCHANDISE *
* OR SERVICES SPECIFIED HAVE BEEN RECEIVED AND THAT ABOVE CLAIMS ARE APPROVED, AS NOTED, FOR PAYMENT *
* IN THE AMOUNT OF \$40,056.02 THIS 9TH DAY OF JUNE, 2015 *
*
*
* *
* COUNCIL MEMBER COUNCIL MEMBER *
*
*
* *
* COUNCIL MEMBER FINANCE DIRECTOR *

DATE 6/05/15
TIME 09:49:56

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 06/09/2015

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
A & H PRINTERS	00000001	0000073739	156.35	DRUG USE SHEETS
		TOTAL:	156.35	
A T & T MOBILITY	00004826	0000073795	31.06	CELL PHONE SERVICE
		0000073795	221.16	CELL PHONE SERVICE
		0000073795	56.70	CELL PHONE SERVICE
		0000073795	1,237.13	CELL PHONE SERVICE
		0000073795	163.13	CELL PHONE SERVICE
		0000073795	31.06	CELL PHONE SERVICE
		0000073795	169.82	CELL PHONE SERVICE
		0000073795	77.92	CELL PHONE SERVICE
		0000073795	42.80	CELL PHONE SERVICE
		0000073795	108.85	CELL PHONE SERVICE
		0000073795	41.85	CELL PHONE SERVICE
		0000073795	33.45	CELL PHONE SERVICE
		TOTAL:	2,214.93	
ADVANCED EXCAVATION	00004154	0000073770	96,956.49	PE 1 LARSON WATER IMPROVE 2015
		TOTAL:	96,956.49	
ADVANCED TRAFFIC PRODUCTS	00006755	0000073660	527.64	BULLDOG III BLACK "H" MOUNT
		TOTAL:	527.64	
AFFORDABLE AUTO REPAIR INC	00007734	0000073671	348.91	POWER STEERING PUMP & FLUID
		TOTAL:	348.91	
AFFORDABLE AUTO SERVICE	00004190	0000073670	336.01	POWER STEERING PUMP & FLUID
		TOTAL:	336.01	
ALPINE PRODUCTS INC	00005052	0000073668	11,423.33	TRAFFIC PAINT

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 06/09/2015

NAME OF VENDOR	VENDOR NO	Expenditure Account		
Department	Object Description	P.O. Number	P.O. Amount	Purpose of Purchase
=====				
		=====		
		TOTAL:	11,423.33	
AQUATIC SPECIALTY SERVICES	00007861	0000073767	253.57	CRS POOL FORMULA
		=====		
		TOTAL:	253.57	
ARROW INTERNATIONAL INC	00007629	0000073648	560.19	IO NEEDLES
		=====		
		TOTAL:	560.19	
BARBARA HARRIS	00004372	0000073725	25.90	HUMMINGBIRDS
		=====		
		TOTAL:	25.90	
BARBARA NICKERSON	00007028	0000073727	29.40	CARDS
		=====		
		TOTAL:	29.40	
BASIN LOCK & SECURITY	00003714	0000073679	10.79	SINGLE SIDED KEYS
		=====		
		TOTAL:	10.79	
BLUE LINE TRAINING LLC	00007468	0000073755	298.00	REGISTRATION
		=====		
		TOTAL:	298.00	
BLUMENTHAL UNIFORM CO INC	00000133	0000073738	168.86	BOOTS
		=====		
		TOTAL:	168.86	
BONNIE LONG	00007193	0000073672	100.00	JUNE VEHICLE USE
		=====		
		TOTAL:	100.00	
BOUND TREE MEDICAL LLC	00006022	0000073644	368.30	AMBULANCE SUPPLIES
		=====		
		TOTAL:	368.30	
BRENDA & RICHARD TEALS	00006019	0000073798	278.40	MILEAGE REIMBURSEMENT
		=====		
		TOTAL:	278.40	
BUSINESS INTERIORS & EQUIPMENT	00003619	0000073769	1,996.43	MAINT AGREE/COPIERS
		=====		
		TOTAL:	1,996.43	
CALFO HARRIGAN LEYH & EAKES	00007535	0000073663	626.50	PROF SERV/SUPERFUND SITE

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 06/09/2015

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account		Purpose of Purchase
		P.O. Number	P.O. Amount	
		=====		
		TOTAL:	626.50	
CAROL CROSS	00004253			
		0000073721	99.40	METAL ART/BIRDS
		=====		
		TOTAL:	99.40	
CAROL HOHN	00006772			
		0000073658	175.00	BUILDING MAINTENANCE
		=====		
		TOTAL:	175.00	
CENTRAL MACHINERY SALES INC	00002779			
		0000073681	72.12	O-RING/GASKET/BELLOW GREE
		=====		
		TOTAL:	72.12	
CENTURYLINK	00001502			
		0000073652	42.42	TELEPHONE SERVICE
		0000073653	155.30	TELEPHONE SERVICE
		0000073653	444.30	TELEPHONE SERVICE
		0000073653	178.36	TELEPHONE SERVICE
		0000073652	275.82	TELEPHONE SERVICE
		0000073653	125.25	TELEPHONE SERVICE
		=====		
		TOTAL:	1,221.45	
	00003599			
		0000073711	55.53	WATER SHUT OFF NOTIFICATIONS
		0000073711	55.53	WATER SHUT OFF NOTIFICATIONS
		0000073711	55.54	WATER SHUT OFF NOTIFICATIONS
		0000073711	55.54	WATER SHUT OFF NOTIFICATIONS
		=====		
		TOTAL:	222.14	
	00001502			
		0000073653	46.74	TELEPHONE SERVICE
		0000073652	42.42	TELEPHONE SERVICE
		=====		
		TOTAL:	89.16	
	00003599			
		0000073711	55.54	WATER SHUT OFF NOTIFICATIONS

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
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NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number P.O. Amount	Purpose of Purchase
		=====	
		TOTAL: 55.54	
	00001502		
		0000073652 2,832.42	TELEPHONE SERVICE
		0000073652 175.27	TELEPHONE SERVICE
		=====	
		TOTAL: 3,007.69	
CHASE PAYMENTECH-EFT	00004046		
		0000073785 523.51	CREDIT CARD FEES
		0000073785 523.52	CREDIT CARD FEES
		0000073785 523.52	CREDIT CARD FEES
		0000073785 523.52	CREDIT CARD FEES
		0000073785 523.52	CREDIT CARD FEES
		=====	
		TOTAL: 2,617.59	
CHS INC	00000249		
		0000073807 21,546.45	FUEL FOR VEHICLES
		=====	
		TOTAL: 21,546.45	
CIT GROUP/COMM SRVCS IN	00005316		
		0000073667 1,011.72	SNS MERCHANDISE RESALE - SHOES
		=====	
		TOTAL: 1,011.72	
CITY OF MOSES LAKE	00008201		
		0000073702 3,996.34	WATER SERVICE
		0000073702 986.91	WATER SERVICE
		0000073702 319.27	WATER SERVICE
		0000073702 1,481.84	WATER SERVICE
		0000073702 2,227.22	WATER SERVICE
		0000073702 409.86	WATER SERVICE
		=====	
		TOTAL: 9,421.44	
	00008102		
		0000073782 250.00	ENVRNMNTL CKLIST WTR SYS UPDTE
		=====	
		TOTAL: 250.00	
	00008106		
		0000073771 4,711.20	RETAIN PE1 ADVNCE EX LRSN WTR

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CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
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NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account		Purpose of Purchase
		P.O. Number	P.O. Amount	
		=====		
		TOTAL:	4,711.20	
CITY OF SPOKANE	00004155			
		0000073776	29.31	EVICENCE DESTRUCTION
		=====		
		TOTAL:	29.31	
COLUMBIA BASIN DAILY HERALD	00000210			
		0000073714	859.70	PUBLICATIONS
		=====		
		TOTAL:	859.70	
COLUMBIA BEARING BDI	00000274			
		0000073678	17.00	U-JOINT/O-RING
		0000073678	66.85	U-JOINT/O-RING
		=====		
		TOTAL:	83.85	
COLUMBIA ELECTRIC SUPPLY	00005972			
		0000073680	1,033.68	UPDATE OPERATING SOFTWARE
		=====		
		TOTAL:	1,033.68	
CONCESSIONS SUPPLY	00006286			
		0000073677	171.83	SNS CONCESSION SUPPLIES
		=====		
		TOTAL:	171.83	
CONSOLIDATED DISPOSAL SERVICE	00006284			
		0000073772	21,021.26	TRANS STATION, DISPOSAL LOADS
		0000073772	17,783.00	TRANS STATION, DISPOSAL LOADS
		=====		
		TOTAL:	38,804.26	
CONSOLIDATED ELECTRIC DIST	00000819			
		0000073802	362.10	MISC SUPPLIES
		0000073689	330.23	MISC SUPPLIES
		0000073689	113.52	MISC SUPPLIES
		=====		
		TOTAL:	805.85	
DEBORAH GOODRICH CHITTENDEN	00004888			
		0000073723	65.80	EARRINGS
		=====		
		TOTAL:	65.80	
DEE DEE DRESSEN	00004473			
		0000073722	34.30	BLANKETS/HAT
		=====		
		TOTAL:	34.30	
DELUX LLC	00003895			
		0000073643	53.95	LIFT ASSIST STRAPS

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 06/09/2015

NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account		Purpose of Purchase
		P.O. Number	P.O. Amount	
		=====		
		TOTAL:	53.95	
DIANA SANFORD	00005948	0000073766	2,520.00	SHALLOWS PAINTING
		=====		
		TOTAL:	2,520.00	
DORITA GRAY	00007083	0000073724	38.50	EARRINGS
		=====		
		TOTAL:	38.50	
DR LOU SOWERS	00001856	0000073760	450.00	PSYCHOLOGICAL
		=====		
		TOTAL:	450.00	
EASTERN CASCADE DIST	00006909	0000073757	76.50	DRINKING WATER
		=====		
		TOTAL:	76.50	
FABER INDUSTRIAL SUPPLY	00000501	0000073801	95.76	MISC SUPPLIES
		0000073754	23.69	SUPPLIES
		0000073700	3.45	WORM DRIVE 6" HOSE CLAMP SS
		=====		
		TOTAL:	122.90	
FASTENAL COMPANY	00007372	0000073691	41.76	MISC SUPPLIES
		=====		
		TOTAL:	41.76	
FOSTER PEPPER PLLC	00006281	0000073783	715.00	PROF SERVICE/APPEAL
		=====		
		TOTAL:	715.00	
G & A TRUCK & AUTO REPAIR	00006726	0000073752	163.43	VALVE/REFRIGERANT/OIL/CAP
		=====		
		TOTAL:	163.43	
GARRY OTTMAR	00004434	0000073750	18.00	MISC DUMPING
		=====		
		TOTAL:	18.00	
GENERAL FIRE APPARATUS INC	00004002	0000073659	318.31	AKRON 3" VALVE KIT W/ BALL
		=====		
		TOTAL:	318.31	
GRANT COUNTY TECHNOLOGY	00005535	0000073759	60.00	SERVICES

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
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NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account		Purpose of Purchase
		P.O. Number	P.O. Amount	
		=====		
		TOTAL:	60.00	
GRAY CPA CONSULTING PC	00005206	0000073656	530.00	PROF SERVICE/FINACIAL SOFTWARE
		=====		
		TOTAL:	530.00	
GREGG CAUDELL	00004766	0000073765	1,820.00	2 FARMSCAPE PAINTINGS
		=====		
		TOTAL:	1,820.00	
HANK LANGEMAN	00006006	0000073726	27.30	PIG/QUAIL
		=====		
		TOTAL:	27.30	
HELENA CHEMICAL COMPANY	00006809	0000073650	632.81	FERTILIZERS
		0000073650	208.79	FERTILIZERS
		=====		
		TOTAL:	841.60	
HI LINE INC	00006008	0000073701	151.08	MISC SUPPLIES
		=====		
		TOTAL:	151.08	
HOPKINS FULFILLMENT SERVICE	00004019	0000073709	94.90	MAC RESALE
		=====		
		TOTAL:	94.90	
HYDROTECH SYSTEMS LTD	00007984	0000073676	353.79	ANODES
		=====		
		TOTAL:	353.79	
IBS INC	00004860	0000073707	147.38	MISC SUPPLIES & REPAIR PARTS
		0000073707	189.20	MISC SUPPLIES & REPAIR PARTS
		=====		
		TOTAL:	336.58	
JAN COOK MACK	00005821	0000073720	28.00	CARDS
		=====		
		TOTAL:	28.00	
JERRYS AUTO SUPPLY	00005835	0000073694	36.18	MISC SUPPLIES
		0000073730	69.42	MISC SUPPLIES
		0000073715	151.06	AC DELCO PS PUMP

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
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NAME OF VENDOR	VENDOR NO	Expenditure Account		
Department	Object Description	P.O. Number	P.O. Amount	Purpose of Purchase
=====				
		=====		
		TOTAL:	256.66	
JOSEPH K GAVINSKI	00002757	0000073712	15,333.33	CONSULTING AGREEMENT
		=====		
		TOTAL:	15,333.33	
KIMMEL ATHLETIC SUPPLY	00003462	0000073699	119.87	SPORTS EQUIPMENT BAGS
		=====		
		TOTAL:	119.87	
KRIS CHUDOMELKA	00007058	0000073717	35.70	MUGS/COASTERS/BOWLS
		=====		
		TOTAL:	35.70	
LAKESIDE DISPOSAL	00004080	0000073704	7,759.74	2015 SPRING CLEAN UP
		=====		
		TOTAL:	7,759.74	
LARSEN FIREARMS	00007933	0000073756	1,092.52	SUPPLIES
		=====		
		TOTAL:	1,092.52	
LINDSAY/CULLIGAN	00005289	0000073651	26.16	BOTTLED WATER
		0000073651	32.16	
		0000073682	32.16	
		=====		
		TOTAL:	90.48	
LITESYS INC/INTELCOM INC	00006139	0000073661	530.38	3-LINE CONTROL BOARD
		=====		
		TOTAL:	530.38	
LOCALTEL COMMUNICATIONS	00004374	0000073706	862.80	INTERNET SERVICE
		=====		
		TOTAL:	862.80	
MCCAIN	00005720	0000073718	1,068.21	REPLACEMENT PEDS
		=====		
		TOTAL:	1,068.21	
MOON SECURITY SERVICES INC	00006510	0000073761	41.50	MONTHLY MONITORING
		=====		
		TOTAL:	41.50	
MOSES LAKE SOCCER TOTS	00007063	0000073686	992.00	SOCCERTOTS INSTRUCTION

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CITY OF MOSES LAKE
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NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
		TOTAL:	992.00	
MOSES LAKE STEEL SUPPLY	00001268	0000073693	10.74	MISC SUPPLIES
		TOTAL:	10.74	
MOSES LAKE TOWING	00006525	0000073762	384.12	SERVICES
		TOTAL:	384.12	
MOSES LAKE UPHOLSTERY	00001211	0000073719	205.01	DS SEAT REPAIR AND FIRM UP
		TOTAL:	205.01	
MSI MARTIAL ARTS ACADEMY	00007322	0000073675	72.00	KICKBOXING PROGRAM INSTRUCTION
		0000073675	648.00	KICKBOXING PROGRAM INSTRUCTION
		TOTAL:	720.00	
MULTI AGENCY COMM CENTER E911	00006695	0000073758	37,797.67	USER FEE
		TOTAL:	37,797.67	
NORTH COAST ELECTRIC COMPANY	00005380	0000073733	113.69	SIEM CONTACTOR 120VAC 3P SCRW
		TOTAL:	113.69	
NORTHSTAR CHEMICAL INC	00006113	0000073732	1,133.19	SODIUM HYPOCHLORITE
		TOTAL:	1,133.19	
OXARC INC	00001412	0000073804	222.23	MISC SUPPLIES
		0000073735	22.98	MISC SUPPLIES
		0000073735	46.22	MISC SUPPLIES
		0000073735	26.46	MISC SUPPLIES
		0000073735	7.79	MISC SUPPLIES
		TOTAL:	325.68	
PAMELA PETRY-MCKINSEY	00006983	0000073728	38.50	HEART/HEAD BAND
		TOTAL:	38.50	
PAT MCCARTHY PRODUCTIONS	00007362			

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 06/09/2015

NAME OF VENDOR	VENDOR NO	Expenditure Account		
Department	Object Description	P.O. Number	P.O. Amount	Purpose of Purchase
=====				
		0000073780	399.00	REGISTRATIONS
		=====		
		TOTAL:	399.00	
PENGUIN RANDOM HOUSE LLC	00004865			
		0000073674	274.37	BOOKS
		=====		
		TOTAL:	274.37	
PETTY CASH REVOLVING FUND	00001540			
		0000073664	11.50	REIMB PETTY CASH
		0000073664	9.95	REIMB PETTY CASH
		=====		
		TOTAL:	21.45	
PINNACLE PUBLIC FINANCE INC	00005179			
		0000073713	11,305.73	#37A LEASE PYMT/JUNE
		0000073713	183.59	#37A LEASE PYMT/JUNE
		=====		
		TOTAL:	11,489.32	
QCL INC	00006542			
		0000073805	50.50	DRUG TESTING
		0000073805	50.50	DRUG TESTING
		0000073805	181.25	DRUG TESTING
		0000073805	109.25	DRUG TESTING
		0000073805	181.25	DRUG TESTING
		0000073805	72.00	DRUG TESTING
		=====		
		TOTAL:	644.75	
QUILL CORPORATION	00004811			
		0000073665	91.68	PENS, STORAGE BOXES
		0000073731	20.94	KEY TAGS
		=====		
		TOTAL:	112.62	
SHIRTBUILDERS INC	00004022			
		0000073673	543.06	YOUTH SPORTS & STAFF SHIRTS
		0000073673	270.35	YOUTH SPORTS & STAFF SHIRTS
		0000073740	155.33	SHIRTS
		=====		
		TOTAL:	968.74	
SIGNS NOW	00007051			
		0000073781	96.70	SNS SIGNAGE

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
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NAME OF VENDOR	VENDOR NO	Expenditure Account		
Department	Object Description	P.O. Number	P.O. Amount	Purpose of Purchase
=====				
		=====		
		TOTAL:	96.70	
SMITH SPORT OPTICS INC	00008016	0000073508	631.37	SNS MERCHANDISE RESALE
		=====		
		TOTAL:	631.37	
STEVE HODGES	00006894	0000073764	35.00	HUMMINGBIRD
		=====		
		TOTAL:	35.00	
SUNRISE ENVIRON SCIENTIFIC	00005283	0000073690	937.06	GRAFITTI WIPEOFF
		=====		
		TOTAL:	937.06	
SUPPLYWORKS	00003053	0000073744	144.37	MISC JANITORIAL SUPPLIES
		=====		
		TOTAL:	144.37	
THE BICYCLE SHOP	00007739	0000073774	232.99	REPAIRS
		=====		
		TOTAL:	232.99	
THE LIFEGUARD STORE	00007072	0000073685	34.00	RUBBER DIVE BRICK
		=====		
		TOTAL:	34.00	
THE TACTICAL TAILOR INC	00006108	0000073775	434.94	SUPPLIES
		=====		
		TOTAL:	434.94	
THE WESLEY GROUP	00004986	0000073705	3,450.00	LABOR RELATIONS CONSULT
		=====		
		TOTAL:	3,450.00	
U S BANK - EFT	00007071	0000073790	52,206.25	DEBT SERVICE PYMT/2010 BOND
		=====		
		TOTAL:	52,206.25	
UMPQUA BANK/MERCHANT-EFT	00005882	0000073787	171.45	CREDIT CARD FEES
		0000073787	361.16	CREDIT CARD FEES
		0000073787	80.58	CREDIT CARD FEES
		0000073787	13.31	CREDIT CARD FEES
		0000073787	933.28	CREDIT CARD FEES

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NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
		0000073787	10.00	CREDIT CARD FEES
		0000073787	24.95	CREDIT CARD FEES
		0000073787	59.32	CREDIT CARD FEES
		0000073787	18.13	CREDIT CARD FEES
		0000073787	18.13	CREDIT CARD FEES
		0000073787	18.13	CREDIT CARD FEES
		0000073787	18.13	CREDIT CARD FEES
		0000073787	18.13	CREDIT CARD FEES
		0000073787	18.13	CREDIT CARD FEES
		=====		
		TOTAL:	1,744.70	
VALLEY ATHLETICS	00006626			
		0000073799	666.28	BALLFIELD MISC SUPPLIES
		0000073799	666.29	BALLFIELD MISC SUPPLIES
		=====		
		TOTAL:	1,332.57	
W F O A 2015 CONFERENCE	00003660			
		0000073655	325.00	REGIS/FALL CONF
		0000073655	650.00	REGIS/FALL CONF
		=====		
		TOTAL:	975.00	
WA ASSN SHERIFF POLICE CHIEFS	00002250			
		0000073777	300.00	REGISTRATION
		=====		
		TOTAL:	300.00	
WA CITIES INSURANCE AUTHORITY	00006720			
		0000073806	14,444.04	INSURANCE DEDUCTIBLE
		=====		
		TOTAL:	14,444.04	
WESTERN PETERBILT INC	00006802			
		0000073746	74.46	FREIGHT
		=====		
		TOTAL:	74.46	
WM RECYCLE AMERICA	00006595			
		0000073657	1,528.02	TIPPING FEES
		=====		
		TOTAL:	1,528.02	
XPRESS BILL PAY - EFT	00006421			
		0000073786	298.92	CREDIT CARD FEES

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CITY OF MOSES LAKE
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NAME OF VENDOR Department	VENDOR NO Object Description	Expenditure Account P.O. Number	P.O. Amount	Purpose of Purchase
=====				
XPRESS BILL PAY - EFT	00006421			
		0000073786	298.91	CREDIT CARD FEES
		0000073786	298.91	CREDIT CARD FEES
		0000073786	298.92	CREDIT CARD FEES
		0000073786	298.92	CREDIT CARD FEES
		=====		
		TOTAL:	1,494.58	
		=====		
		REPORT TOTAL:	374,749.17	

CITY OF MOSES LAKE
TABULATION OF CLAIMS TO BE APPROVED
COUNCIL MEETING OF 06/09/2015

TOTALS BY FUND

FUND NO	FUND NAME	AMOUNT
000	GENERAL FUND	85,735.69
103	GRANTS AND DONATIONS	1,559.62
114	PATHS & TRAILS	278.40
116	STREET	17,650.42
410	WATER/SEWER	6,874.48
477	WATER SEWER CONSTRUCTION	101,917.69
490	SANITATION	48,988.12
493	STORM WATER	946.70
495	AIRPORT	221.74
498	AMBULANCE FUND	2,186.17
503	SELF-INSURANCE	14,444.04
517	CENTRAL SERVICES	5,733.50
519	EQUIPMENT RENTAL	35,642.47
528	BUILD MAINTENANCE	52,570.13
	TOTAL	374,749.17

CHANGES TO BE MADE SHOULD BE LISTED BELOW

VEND NO.	P.O. NO.	AMT LISTED	CORRECTED AMT	ACTION TO BE TAKEN
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.....
.....
.....

CORRECT AMOUNT TO BE PAID

*
*
* CLAIMS APPROVAL *
*
* WE, THE UNDERSIGNED COUNCILMEN OF THE CITY OF MOSES LAKE, WASHINGTON, DO HEREBY CERTIFY THAT THE MERCHANDISE *
* OR SERVICES SPECIFIED HAVE BEEN RECEIVED AND THAT ABOVE CLAIMS ARE APPROVED, AS NOTED, FOR PAYMENT *
* IN THE AMOUNT OF \$374,749.17 THIS 9TH DAY OF JUNE, 2015 *
*
*
* *
* COUNCIL MEMBER COUNCIL MEMBER *
*
*
* *
* COUNCIL MEMBER FINANCE DIRECTOR *

June 3, 2015

TO: City Manager
For City Council Consideration

FROM: Municipal Services Director

SUBJECT: **Accept Work**
Crack Seal Project – 2015

Quality Paving, Inc. has completed the Crack Seal Trail Project – 2015. The project included sealing approximately 500,000 feet of cracks in streets, alleys, bike paths and parking lots throughout the City.

The final construction cost of the project is \$135,152 as compared with the total bid amount of \$138,578.

The contract work is physically complete and ready for acceptance by City Council. Upon acceptance of the contract, we will enter into the 60-day lien period as required by Washington State Law.

Respectfully Submitted,



Gary Harer, PE/PLS
Municipal Services Director



June 4, 2015

Honorable Mayor and
Moses Lake City Council

Dear Council Members

Attached is a proposed resolution supporting an Airport Aid Application to the Washington State Department of Transportation (WSDOT), Aviation Division, guaranteeing grant match money availability. The Department of Washington requires the passage of such a resolution before committing to the grant.

The grant monies of \$29,568.75 from the WSDOT Aviation Division and the City's local match of \$1,556.25 will be used to accomplish engineering design services for a security fence and camera project at the Moses Lake Municipal Airport.

The proposed resolution is presented to you for your consideration.

Respectfully submitted

Gilbert Alvarado
Interim City Manager

GA:jt

RESOLUTION NO. 3521

A RESOLUTION SUPPORTING AN AIRPORT AID APPLICATION TO THE
WASHINGTON STATE DEPARTMENT OF TRANSPORTATION, AVIATION
DIVISION GUARANTEE GRANT MATCH MONEY AVAILABILITY

RECITALS:

1. The City of Moses Lake of Grant County, Washington is submitting an Airport Aid Application to the Washington State Department of Transportation (WSDOT) Aviation Division to accomplish engineering design services for a security fence and camera project at the Moses Lake Municipal Airport.
2. The total project funding for design and construction services is to be comprised of \$29,568.75 from the WSDOT Aviation Division and a mandatory local match amount of \$1,556.25 from the City of Moses Lake.

RESOLVED:

1. The City Council of the City of Moses Lake, Grant County, Washington supports this project and allocates these funds in the 2015 budget to fulfill the local match contribution requirement.

Adopted by the City Council on June 9, 2015.

ATTEST:

Dick Deane, Mayor

W. Robert Taylor, Finance Director

Sophia Guerrero

From: Rodelo, Aida <Aida.Rodelo@confluencehealth.org>
Sent: Wednesday, June 3, 2015 11:09 AM
To: 'sguerrero@cityofml.com'
Subject: Put on City council meeting for 6/9/15

Sophia,

I would like to be present at your next city council meeting, to discuss the idea of selling hot dogs at softball games on Tuesdays and Thursdays , my name is Daniel Rodelo phone number where I can be reached at 509-431-8470. Thank you for your time and I look forward to seeing you soon, Daniel

--

This was virus checked by Sophos. <http://sophos.com>



June 2, 2015

Honorable Mayor and
Moses Lake City Council

Dear Council Members

Attached is an ordinance which amends Chapter 8.14, Nuisances Defined, which will bring it into compliance with the recently adopted Chapter 1.20, Civil Code Enforcement.

The ordinance is presented for Council consideration. This is the second reading of the ordinance.

Respectfully submitted

Gilbert Alvarado
Interim City Manager

GA:jt

ORDINANCE NO. 2771

AN ORDINANCE AMENDING CHAPTER 8.14 OF THE MOSES LAKE MUNICIPAL CODE ENTITLED "NUISANCE DEFINED"

THE CITY COUNCIL OF THE CITY OF MOSES LAKE, WASHINGTON ORDAINS AS FOLLOWS:

Section 1. Chapter 8.14 of the Moses Lake Municipal Code entitled "Nuisance Defined" is amended as follows:

8.14.030 Nuisance Defined. Each of the following conditions, unless otherwise permitted by law, is declared to constitute a public nuisance, and whenever the Code Enforcement Officer determines that any of these conditions exist upon any premises or in any stream, drainage way or wetlands, the officer may require or provide for the abatement thereof pursuant to this chapter.

- A. The existence of any trash, dirt, filth, and carcass of any animal, waste shrubs, accumulation of lawn or yard trimmings or other offensive matter.
- B. Defective or overflowing septic or sewage systems, and the existence of any noxious, foul, or putrid liquid or substance which poses a health hazard or creates a noxious odor.
- C. Any man-caused pool of standing or stagnant water, except storm drainage systems, which serves as a breeding area for insects.
- D. Accumulation of garbage, decaying vegetation, manure, dead animals, or other noxious things in a street or alley, or on public or private property to an extent injurious to the public health as determined by the Health Officer.
- E. All other acts, failure to act, occupations, or use of property which is determined by the Health Officer to be a menace to the health of the public.
- F. All limbs of trees which are less than seven (7) feet above the surface of any public sidewalk, or twelve (12) feet above the surface of any street.
- G. All buildings, other structures, or portions thereof which have been damaged by fire, decay, neglect, or have otherwise deteriorated or become dilapidated so as to endanger the safety of the public.
- H. All explosives, flammable liquids, and other dangerous substances stored or used in any manner in violation of the State Fire Code.
- I. The keeping or harboring of any dog, fowl, or other animal which by frequent or habitual howling, yelping, barking, crowing, or in the making of other noises, annoys or disturbs the public, or the habitual allowing of dogs kept at any one address to run at large in violation of Chapter 6.0514 of the Moses Lake Municipal Code entitled "~~Animal Control~~ Miscellaneous Provisions".
- J. Making or causing to be made by any means whatsoever any noise of any kind which is a violation of Chapters 8.28 of the Moses Lake Municipal Code entitled "Noise Control".
- K. The frequent, repetitive, or continuous sound made by any secured, unsecured, or deteriorated membrane or sheet metal, being moved by the wind or other source, which unreasonably interferes with the peace, comfort and repose of adjacent property owners or possessors.
- L. Dumping, throwing, placing, leaving or causing or permitting to be dumped, thrown, placed or left, any filth, paper, cans, glass, rubbish, trash garbage, grass trimmings, shrub trimming, and

shrubbery of any kind, in or upon any street, alley, sidewalk, ditch, or public or private property of another in the city.

- M. The erecting, maintaining, using, placing, depositing, leaving or permitting to be or remain in or upon any private lot, building, structure or premises, or in or upon any street, alley, sidewalk, park, parkway or other public or private place in the city, any one or more of the following disorderly, disturbing, unsanitary, fly-producing, rat-harboring, disease-causing places, conditions or things:
1. Any putrid, unhealthy or unwholesome bones, meat, hides, skins, or whole or any part of any dead animal, fish or fowl, or waste parts of fish, vegetable or animal matter in any quantity; but nothing herein shall prevent the temporary retention of waste in approved covered receptacles.
 2. Any privies, vaults, cesspools, sumps, pits or like places which are not securely protected from flies and rats, or which are foul or malodorous.
 3. Any filthy, littered or trash-covered dwellings, cellars, house yards, barnyards, stable yards, factory yards, vacant areas in the rear of stores, vacant lots, houses, buildings or premises.
 4. Any animal manure in any quantity which is not securely protected from flies or weather conditions, or which is kept or handled in violation of any ordinance of the city.
 5. Any poison oak or poison ivy, Russian thistle or other noxious weeds, as defined by Chapter 8.22 of the Moses Lake Municipal Code entitled "Noxious Weed Control" whether growing or otherwise; but nothing herein shall prevent the temporary retention of such weeds in approved covered receptacles.
 6. Any bottles, cans, glass, ashes, small pieces of scrap iron, wire, metal articles, bric-a-brac, broken crockery, broken glass, broken plaster and all such trash, or abandoned material, unless it is kept in approved covered bins or galvanized iron receptacles.
 7. Any trash, litter, rags, accumulations or empty barrels, boxes, crates, packing cases, mattresses, bedding, excelsior, packing hay, straw or other packing material, lumber not neatly piled, scrap iron, tin or other metal not neatly piled, or anything whatsoever in which flies or rats may breed or multiply or which may be a fire hazard.
- N. The permitting to remain outside any dwelling, building, or other structure, or within any unoccupied or abandoned building, dwelling, or other structure, in a place accessible to children, any abandoned, unattended, or discarded ice chest, refrigerator or other airtight contained, which does not have the door, lid or other locking device removed.
- O. Any pit, hole, basin or excavation which is unguarded or dangerous to life or has been abandoned, or is no longer used for the purpose constructed, or is maintained contrary to statutes, ordinances, or regulations.
- P. Any well or storage tank permitted to remain on any public or private property without being securely closed or barring any entrance or trap door thereto, or without filling or capping any well.
- Q. The repair or abandonment of any automobile, truck, or other motor vehicle of any kind upon the public streets or alleys of the city.
- R. The keeping or permitting the existence of any bees or other insects, reptiles, rodents, fowl, or any other animals, domestic or wild, in any manner contrary to law, or which affect the safety

of the public.

- S. The existence of any fence, other structure, or thing on private or public property abutting or fronting upon any public street, sidewalk, or place, which is sagging, leaning, fallen, decayed or is otherwise dilapidated and creating an unsafe condition.
- T. The existence of any vine, shrub, or plant growing on, around, or in front of any fire hydrant, utility pole, utility box, or any other appliance or facility provided for fire protection, public or private utility purposes in such a way as to obscure from view or impair access thereto.
- U. Except for any designated public park land, natural area, or environmentally sensitive area, or any undeveloped parcels of land not adjacent to developed areas or which are used for agricultural purposes, all grasses, weeds, or other vegetation growing or which has grown and died, which is determined to be a fire or safety hazard or a nuisance to persons, shall not exceed twelve inches (12") in height measured above the ground.
 - 1. The above exception may be waived and additional maintenance required by the Code Enforcement Officer if he determines such action is necessary to protect the safety of persons or adjoining property.
 - 2. All maintenance shall be done in a manner so that soil stability will not be disrupted or disturbed. Grass, weed, or vegetation control shall not include plowing, discing, or scraping the soil to eliminate the grasses, weeds, or other vegetation unless a soil stabilization plan, which will minimize blowing dust and maintain soil stability and which shall be approved by the city prior to any plowing, discing, or scraping, is implemented immediately.

Compliance shall be required as follows:

- 1. Property with no sidewalks/activity trail or residential dwelling on the property shall be exempt.
 - 2. Property with sidewalks/activity trail but no residential dwelling shall be required to control vegetation ten feet (10') from the back of the sidewalks/activity trail.
 - 3. Property with sidewalks/activity trail and a residential dwelling shall be required to control vegetation on the entire piece of property.
- V. The existence of any dead, diseased, infected, or dying tree, shrub, or other vegetation which may pose a danger to vegetation, crops, property, or persons.
- W. The existence of any accumulation of materials or objects in a location when the same endangers property, safety or constitutes a fire hazard.
- X. The depositing or burning or causing to be deposited or burned in any street, alley, sidewalk, parkway or other public place which is open to travel, of any hay, straw, paper, wood, boards, boxes, leaves, manure or other rubbish or material.
- Y. The storage or keeping on any premises for more than thirty days of any used or unused building materials as defined in Section 8.14.010 (F), whose retail cost new would exceed one hundred dollars, without a special permit from the building official; provided, that nothing herein shall:
 - 1. Prohibit such storage without a permit when done in conjunction with a construction project for which a building permit has been issued and which is being prosecuted diligently to

completion.

2. Prohibit such storage without a permit upon the premises of a bona fide lumber yard, dealer in building materials or other commercial enterprise when the same is permitted under the zoning ordinance and other applicable laws.
 3. Make lawful any such storage or keeping when it is prohibited by other ordinances or laws.
- Z. The existence on any premises of any unused and abandoned trailer, house trailer, automobile, boat or other vehicle or major parts thereof.
- AA. The keeping or maintenance in any area on private property which is clearly visible from a public street, sidewalk, park or other public area any accumulation, collection or untidy storage of any of the following: old appliances or parts thereof; old iron, steel, aluminum or other metal; inoperable vehicles, vehicle parts, machinery or equipment; mattresses, bedding, clothing, rags or cloth; straw, packing materials, cardboard or paper, tin cans, wire, bottles, glass, cans, barrels, bins, boxes, containers, ashes, plaster or cement; or wood. This determination shall not apply to conditions completely enclosed within a building or fencing so as not to be visible from public property.
- BB. The keeping, permitting or harboring of any fowl, pigeons, rabbits, hoofed or cloven footed animals, except for caged birds kept within a residence or business.
- CC. The depositing of any debris, vegetation, lawn clippings, lumber piles, wood piles, auto parts or bodies, garbage and the like, or storing of any material of any kind, provided that in residential zones that shall include garbage cans or refuse containers in the alleys of the city, except on garbage pickup day.
- DD. The existence of graffiti, which is defined as a defacing, damaging, or destructive inscription, figure or design painted, drawn or the like, on the exterior of any building, fence, gate, or other structures or on rocks, bridges, trees, or other real or personal property.
- EE. The locating of automobiles, trucks, recreational vehicles, trailers, boats, or any other vehicles, vessels, or the like for the purpose of advertising its sale on property located in any commercial or industrial zone not owned by the seller.
- FF. The permitting of any condition or situation where the soil has been disrupted, disturbed, or destabilized so as to allow blowing dust to exist.
- GG. The existence on any premise any unsecured, unused, or abandoned building or structures.
- HH. For any building the existence of any broken glass in windows or doors for more than thirty (30) days.
- II. Buildings or portions thereof that have faulty weather protection, such as openings in walls and roofs. Faulty weather protection shall include temporary weather barriers, such as tarps, plastic or similar material, left in place for more than thirty (30) days.
- JJ. Any building which has a window, door, or other exterior opening closed by extrinsic devices or some other manner, with material that has not been painted to match or compliment the buildings exterior or remains boarded up for more than sixty (60) days.
- KK. Any boarded up building that remains boarded up for more than ninety (90) days.
- LL. Permitting any violation of RCW 59.18.510 in any rental dwelling unit.

- MM. Criminal street gangs and any pattern of criminal street gang activity are each declared to be a public nuisance in violation of this chapter and other applicable code provisions, including but not limited to the Uniform Code for the Abatement of Dangerous Buildings and State Housing Code, subject to abatement through all available means. In addition thereto and without limitation, any pattern of criminal street gang activity upon, and the presence and use of property by, a criminal street gang, with the owner's knowledge or consent, constitutes a public nuisance and grounds for revocation of any permit or license regulating or authorizing the use of such property.

Section 2. This ordinance shall take effect and be in force five (5) days after its passage and publication of its summary as provided by law.

Adopted by the City Council and signed by its Mayor on June 9, 2015.

Dick Deane, Mayor

ATTEST:

Robert Taylor, Finance Director

APPROVED AS TO FORM:

Katherine L. Kenison, City Attorney



June 2, 2015

Honorable Mayor and
Moses Lake City Council

Dear Council Members

Attached is an ordinance creating MLMC 18.63, Vacation Rental Dwellings, which would permit the rental of a single-family dwelling for less than thirty (30) days within all residential zoning districts.

The ordinance is presented for Council consideration. This is the second reading of the ordinance.

Respectfully submitted

Gilbert Alvarado
Interim City Manager

GA:jt

ORDINANCE NO. 2772

AN ORDINANCE CREATING CHAPTER 18.63 OF THE MOSES LAKE MUNICIPAL CODE ENTITLED "VACATION RENTAL DWELLINGS"

THE CITY COUNCIL OF THE CITY OF MOSES LAKE, WASHINGTON ORDAINS AS FOLLOWS:

Section 1. Chapter 18.73 of the Moses Lake Municipal Code entitled "Vacation Rental Dwellings" is created as follows:

18.63.010 Definitions: For the purposes of this chapter, the following definitions shall apply.

- A. "Condominium dwelling" means a dwelling unit, established under the Horizontal Regimes Act of the State of Washington, owned separately from any other unit within the same building, if any, and the lot on which the building is located is owned in common by all dwelling unit owners.
- B. "Dwelling, Single-Family or One-Family" means a building containing one dwelling unit on a lot, intended for occupancy by one family which may be either the lot owner or a renter.
- C. "Dwelling unit" means one (1) or more habitable rooms for one (1) family with facilities for living, sleeping, cooking, and eating.
- D. "Full-time" means at least eleven (11) months out of the year.
- E. "Parking space" means a hard surface or porous pavement space of at least nine feet (9') by twenty feet (20') that is reserved for vehicle parking purposes.
- F. "Short-term" means thirty (30) calendar days or less.
- G. "Vacation rental dwelling" means the use of an approved vacation rental dwelling by any person or group of persons who occupies or is entitled to occupy a dwelling unit for remuneration for a period of less than thirty (30) calendar days, counting portions of days as full days, but in no event for less than twenty-four (24) consecutive hours.
- H. "Remuneration" means compensation, money, rent or other bargained for consideration given in return for occupancy, possession or use of real property.

18.63.020 Intent: It is the intent of this chapter is to establish the terms, criteria and procedures by which vacation rental dwellings may be permitted to ensure the safety and convenience of renters, owners, and neighboring property owners; protect the character of the residential neighborhoods; and address potential negative effects such as excessive noise, overcrowding, illegal parking, nuisance activities, and the accumulation of refuse.

18.63.030 Permitted Zones: A vacation rental dwelling use is a permitted use in all zoning districts that allow single-family residences as a permitted use.

18.63.040 Eligible Dwellings and Limitations: A vacation rental dwelling may be located in a single-family dwelling, an accessory dwelling unit, or a condominium dwelling. No more than one (1) vacation rental shall be allowed on a single parcel, except that this limitation shall not apply to condominium dwellings.

18.63.050 Application for Vacation Rental Approval: An application for vacation rental use of an eligible dwelling unit must be completed and submitted to the Community Development Director for review. Applications shall be submitted on forms provided by the Community Development Department. If compliance with the provisions of this chapter is demonstrated, an endorsement for a vacation rental use will be issued. A business license for a vacation rental business will not be issued by the City until an endorsement for vacation rental use of the dwelling has been issued.

18.63.060 Criteria for Endorsement: The following criteria shall be met in order for approval of a property to be authorized by the City as a vacation rental dwelling.

- A. **Business License Endorsement**: A business license endorsement shall be applied for and obtained prior to any use of property as a vacation rental dwelling. Endorsements are specific to the owner of the dwelling unit. When the holder of an endorsement sells or transfers the real property, the new owner shall obtain an endorsement before using the dwelling unit as a vacation rental dwelling. Vacation rental dwelling endorsements shall remain in effect so long as a valid business license is maintained for the rental use and the property is not sold or transferred.
- B. **Occupancy**: Maximum occupancy of the rental shall be no more than two (2) persons per sleeping room plus two (2) additional persons per unit. The property owner shall be responsible for ensuring that the dwelling unit is in conformance with its maximum occupancy.
- C. **Compliance**: The vacation rental dwelling must comply with the requirements of the International Building Code and International Residential Code.
- D. **Parking and Vehicles**: At least one (1) additional off-street parking space shall be provided for the vacation rental use, in addition to all other parking required for the dwelling. Parking on-site along the front property line shall not exceed forty percent (40%) of the front-yard frontage. The number of vehicles at a vacation rental residence shall not at any time exceed the number of available parking spaces on the subject property. However, this limitation shall not apply to condominium dwellings. All overnight occupant parking shall be on site or immediately in front of the vacation rental dwelling.
- E. **Signage**: No outdoor advertising signs related to the vacation dwelling shall be allowed on the site.
- F. **Solid Waste Collection**: Weekly solid waste collection is required during all months. In the event that normal weekly collection is insufficient for the use, the property owner or local property representative shall make arrangements for additional solid waste removal.
- G. **Local Property Representative**: Where the property owner does not reside full-time within thirty (30) minutes driving distance of Moses Lake, a local property manager shall be designated. The local property manager shall reside full-time within thirty (30) minutes driving distance from Moses Lake and shall be available twenty-four (24) hours a day to respond to complaints, questions, or concerns. The local representative or property owner shall be responsible for responding to complaints about the rental. The name, address, and telephone contact number of the property owner or local representative shall be kept on file at the Community Development Department. Additionally, a notice that states the name, address, and telephone number of the property owner or local representative will be sent to all property owners within two hundred feet (200') feet of the vacation rental property. If the local representative changes, the owner of the vacation rental property shall be required to send out new notices to all property owners within two hundred feet (200') of the subject property.
- H. **Informational Sign**: A sign shall be posted conspicuously inside the dwelling to provide information on maximum occupancy, location of off-street parking, contact information for the property owner or local representative, evacuation routes, and the renter's responsibility not to trespass on private property or to create disturbances.
- I. **Responsible Person**: A responsible person (aged twenty-five [25] or older) who is an occupant of the vacation rental dwelling and is legally responsible for ensuring that all occupants and/or their guests comply with all laws and regulations during their stay shall be identified for each rental.
- J. **Inspection**: A dwelling unit proposed for a vacation rental dwelling shall be inspected by the Building Official or designee to determine its conformance with the endorsement standards of this chapter and basic health and safety elements as required by any applicable code. Any corrective action required shall be completed before the dwelling unit can be rented. Vacation

rental dwellings shall be subject to periodic re-inspection by the Building Official or designee at the City's discretion to ensure compliance with the provisions of this chapter. The time frame for such inspections is subject to the City's discretion and available resources.

- K. Other Standards: The vacation rental dwelling shall meet all applicable requirements of the zone in which it is located, including but not limited to setbacks, maximum height, and lot coverage standards.
- 18.63.070 Notice requirements: Upon issuance of an endorsement, the City shall provide notice to property owners within two hundred feet (200') of the subject property (or outline of property that is held in common), advising that an endorsement for a vacation rental dwelling has been issued. Such notice shall include the address of the dwelling unit that received the endorsement, a location where additional information can be obtained about the nature of the endorsement, and the name, phone number, mailing address, and email address (if available) of the owner or designated contact.
- 18.63.080 Business License Required: Vacation rental dwellings shall meet all local and state regulations, including those pertaining to business licenses and taxes.
- 18.63.090 Continued Compliance With This Chapter: A City approved vacation rental dwelling shall be in compliance with the standards of MLMC 18.63.060 and 18.63.080 at all times, or shall be subject to the provisions of MLMC 18.63.110. The owner of the vacation rental dwelling is responsible for compliance with the provisions of this chapter. The failure of the local property manager or representative to comply with this chapter shall be deemed non-compliance by the owner.
- 18.63.100 Non-Transferability: A vacation rental dwelling approval is issued to a specific owner of a dwelling. If the property owner sells or transfers the real property, the new owner shall apply for and must receive a vacation rental dwelling approval from the City before using the dwelling as a vacation rental.
- 18.63.110 Violations: Penalties, as specified in subsection 18.63.120, may be imposed for one (1) or more of the following violations:
- A. Advertising, renting, using, or offering for use, occupancy, or rent a vacation rental dwelling where the owner does not hold a valid endorsement issued pursuant to this chapter.
 - B. Advertising, renting, using, or offering for use, occupancy, or rent a vacation rental dwelling in a manner that does not comply with the endorsement requirements of section 18.63.050.
 - C. Failure by the owner to pay the special excise tax required by MLMC Chapter 3.28.
 - D. Failure of the owner's designated contact to respond to tenant, citizen, or City complaints or inquiries. "Failure to respond" occurs if City staff is unable to reach the designated contact after three (3) attempts, using the information that the owner has on file with the City.
- 18.63.120 Enforcement, Penalties, and Appeal:
- A. Enforcement: This chapter may be enforced by any authorized representative of the City including, but not limited to, the Police Chief, Building Inspector, Code Enforcement Officer, Community Development Director, City Manager, or designee.
 - B. Penalties:
 - 1. For the first two (2) violations within a twelve (12) month period, the City shall issue a written warning to the owner. This written warning may also be accompanied by the issuance of a Notice of Violation and/or Notice of Infraction as may be appropriate pursuant to MLMC Chapter 1.20.
 - 2. For the third violation within a twelve (12) month period, the Community Development Director shall revoke the owner's vacation rental dwelling endorsement.

3. Penalties under this section shall be deemed to be separate from any other applicable penalty provisions including license and tax penalties.

C. Appeal: Any owner wishing to appeal the revocation of the vacation rental dwelling endorsement may request an appeal to the City Manager by filing a written notice with the City Manager within ten (10) calendar days after the date of revocation. Any endorsement that has been revoked cannot be reapplied for or issued for a period of at least one (1) year from the date the endorsement was revoked.

18.63.130 Severability: If any term or provision of this chapter or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, the remainder of this chapter or the application of such term or provision to persons or circumstances other than those to which it is held invalid or unenforceable shall not be affected thereby and shall continue in full force and effect.

Section 2. This ordinance shall take effect and be in force five (5) days after its passage and publication of its summary as provided by law.

Adopted by the City Council and signed by its Mayor on June 9, 2015.

Dick Deane, Mayor

ATTEST:

W. Robert Taylor, Finance Director

APPROVED AS TO FORM:

Katherine L. Kenison, City Attorney

June 3, 2015

TO: City Manager
For City Council Consideration

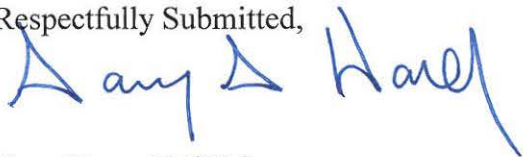
FROM: Municipal Services Director

SUBJECT: **Ordinance - Amend MLMC 3.62 – Utility System Development
Charges – First Reading**

Attached is an ordinance that amends Moses Lake Municipal Code 3.62, entitled "Utility System Development Charges". This would update the system development charges to reflect the 2014 consumer price index (CPI), which is 1.3% , in accordance with MLMC 3.62.021.

This ordinance is presented for Council consideration. This is the first reading of the ordinance.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Gary Harer". The signature is stylized with a large "G" and "H".

Gary Harer, PE/PLS
Municipal Services Director

ORDINANCE NO.

AN ORDINANCE AMENDING CHAPTER 3.62 OF THE MOSES LAKE MUNICIPAL CODE ENTITLED "UTILITY SYSTEM DEVELOPMENT CHARGES"

THE CITY COUNCIL OF THE CITY OF MOSES LAKE, WASHINGTON ORDAINS AS FOLLOWS:

Section 1. Chapter 3.62 of the Moses Lake Municipal Code entitled "Utility System Development Charges" is amended as follows:

- 3.62.010 Water System Development Charges: A system development charge (SDC) in the amount shown below shall be assessed on all properties in the amount shown below, that connect to the City's water system, in the amount shown below. The charge shall be paid before the City will turn on the water service and before the City will activate a water service account. The charge shall be shown on the Utility Service Request form. For multiple services, the water system development charge shall be due paid for each water service. ~~that is activated.~~

Meter Size	Water SDC	
3/4"	\$1,093	<u>\$1,108</u>
1"	\$1,857	<u>\$1,882</u>
1½"	\$3,699	<u>\$3,748</u>
2"	\$5,941	<u>\$6,019</u>
3"	\$11,208	<u>\$11,354</u>
4"	22,412	<u>\$22,704</u>
6"	\$46,720	<u>\$47,328</u>
8"	\$88,628	<u>\$89,781</u>
10"	\$135,596	<u>\$137,359</u>

- 3.62.020 Sewer System Development Charges: A system development charge (SDC) in the amount shown below shall be assessed on all properties that connect to the City's sewer system. The charge shall be paid prior to discharging into the City's sewer system. The charge shall be shown on the Utility Service Request form. For properties with multiple water services, the sewer system development charges shall be due paid for each water service ~~that is activated;~~ ; except that sewer system development charges ~~shall are~~ not be due for ~~water services that are~~ irrigation only water services.

Water Meter Size to Property	Sewer SDC
3/4"	\$386 <u>\$392</u>
1"	\$658 <u>\$667</u>
1½"	\$1,307 <u>\$1,324</u>
2"	\$2,101 <u>\$2,129</u>
3"	\$3,956 <u>\$4,008</u>
4"	\$7,912 <u>\$8,015</u>

Water Meter Size to Property	Sewer SDC
6"	\$16,494 \$16,709
8"	\$31,286 \$31,693
10"	\$47,894 \$48,514

3.62.025 Refunds/Credits:

- A. A credit for the existing water and sewer system development charges will be given when increasing the size of a meter, and when relocating a meter on the same property. The credit for relocating a meter on the same property will be given only after the existing meter is properly abandoned. A properly abandoned service includes the Water Division removing the meter, followed by the property owner removing the meter setter, meter tile, piping, turning off the corporation stop, disconnecting the service line from the corporation stop, and restoring the surface improvements per in accordance with the Community Street and Utility Standards.
- B. Refunds or credits for existing water and sewer service system development charges will not be given when reducing the size of the meter, or when abandoning a meter that is not being relocated.

Section 2. This ordinance shall take effect and be in force five (5) days after its passage and publication of its summary as provided by law.

Adopted by the City Council and signed by its Mayor on June 23, 2015.

Dick Deane, Mayor

ATTEST:

W. Robert Taylor, Finance Director

APPROVED AS TO FORM:

Katherine L. Kenison, City Attorney



June 2, 2015

Honorable Mayor and
Moses Lake City Council

Dear Council Members

Attached is a resolution providing for the abatement of nuisances at 2004 Leanne Avenue, owned by Garrett and Deena Westerman. The Council should hold a hearing to consider the allegations of the Code Enforcement Officer that the property contains a public nuisance which has not been corrected. If the Council concurs that a public nuisance exists, the resolution should be adopted allowing the City to remove the public nuisances.

The resolution is attached for Council consideration.

Respectfully submitted

Gilbert Alvarado
Interim City Manager

GA:jt

RESOLUTION NO. 3520

A RESOLUTION DETERMINING THAT GARRETT WESTERMAN IS THE OWNER OF CERTAIN REAL PROPERTY WITHIN THE CITY; THAT A NUISANCE REQUIRING ABATEMENT BY CITY FORCES OR FORCES CONTRACTED BY THE CITY EXISTS ON SUCH PROPERTY; AND DIRECTING THE USE OF SUCH FORCES TO ABATE THE NUISANCE FOUND

Recitals:

1. Real Property Location and Ownership. It is alleged by a Code Enforcement Officer of the City, a person authorized to enforce the ordinances and municipal code of the City, that the real property located at 2004 s. Leanne Avenue, Lot 4, Block 4, Campbell-Michel Estates #1 Major Plat, Parcel #090865228, Moses Lake, Washington, is the site of public nuisance violations of Moses Lake Municipal Code (MLMC) 8.14.030 U. The records of Grant County show the owner of the subject property to be Garrett Westerman, 2004 s. Leanne Avenue, Moses Lake, WA 98837.
2. Notice. On April 27, 2015 the Code Enforcement Officer caused to be delivered by regular mail and certified mail to the owner of record of the subject property a Notice of Violation and Order to Correct or Cease Activity. No appeal was filed to challenge that order. The time to comply under that order has passed. The nuisance described in that order has not been abated by correction of the condition of the property and a nuisance continues to exist on the subject property. On May 29, 2015 the Code Enforcement Officer caused to be delivered to Garrett & Deena Westerman a notice of the intent of the City Council to consider adoption of a resolution such as this at its meeting of June 9, 2015. Such notice was in writing, in the English language and was delivered by return receipt mail and regular mail to the record owner of the subject property.
3. Violations. It has been established by the Notice of Violation and Order to Correct or Cease Activity that the following violations exist on the subject property and have not been corrected:
 - 3.1 A violation of MLMC 8.14.030 U - 8.14.030: Nuisance Defined. Each of the following conditions, unless otherwise permitted by law, is declared to constitute a public nuisance, and whenever the Code Enforcement Officer determines that any of these conditions exist upon any premises or in any stream, drainage way or wetlands, the officer may require or provide for the abatement thereof pursuant to this chapter.
 - U. Except for any designated public park land, natural area, or environmentally sensitive area, or any undeveloped parcels of land not adjacent to developed areas or which are used for agricultural purposes, all grasses, weeds, or other vegetation growing or which has grown and died, which is determined to be a fire or safety hazard or a nuisance to persons, shall not exceed twelve inches (12") in height measured above the ground.
 1. The above exception may be waived and additional maintenance required by the Code Enforcement Officer if he determines such action is necessary to protect the safety of persons or adjoining property.
 2. All maintenance shall be done in a manner so that soil stability will not be disrupted or disturbed. Grass, weed, or vegetation control shall not include plowing, discing, or scraping the soil to eliminate the grasses, weeds, or other vegetation unless a soil stabilization plan, which will minimize blowing dust and maintain soil stability and which shall be approved by the city prior to any plowing, discing, or scraping, is implemented immediately.
4. Hearing. On June 9, 2015 the Moses Lake City Council conducted a hearing to consider the allegations of the Code Enforcement Officer that the subject property contains a public nuisance ordered corrected which remains uncorrected and that the record owner is responsible for the costs of correcting and abating such violations if such corrections and abatement is accomplished by City forces or forces contracted by the City for such purpose. All interested persons were permitted to provide written or oral evidence relevant to the issue.

5. Evidence:

5.1. The following persons testified under oath:

Rick Rodriguez, Moses Lake Code Enforcement Officer

5.2. The following exhibits were made a part of the record of the proceedings:

EXHIBIT #1: Moses Lake Municipal Code Chapter 8.14.030

EXHIBIT #2: Notice of Violation and Order to Correct or Cease Activity dated April 27, 2015 from the Code Enforcement Officer addressed to Garrett & Deena Westerman, 2004 S. Leanne Avenue, Moses Lake, WA 98837.

EXHIBIT #3: Pictures taken by Code Enforcement Officer of the property located at 2004 S. Leanne Avenue, Moses Lake, Washington.

EXHIBIT #4: Letter dated May 29, 2015 from the Code Enforcement Officer to Garrett & Deena Westerman advising the property owner of the hearing regarding abatement of property, scheduled for June 9, 2015.

Resolved:

1. A public nuisance in violation of MLMC 8.14.030 U exists on the subject property at 2004 S. Leanne Avenue, Moses Lake, Washington. Garrett H. Westerman, 2004 s. Leanne Avenue, Moses Lake, WA 98837 is the record contract owner of the subject property per the records of Grant County.
2. The public nuisance located upon the subject property consists of:
 - 2.1. Weeds in excess of 12" in height
3. The maintenance of these public nuisance violations on the subject property by the record owner is detrimental to the health, safety, welfare, peace and tranquility of the residents of the City impacting the quality of life and diminishing property values.
4. Garrett Westerman, the record contract owner, has fifteen (15) days from the date of the adoption of this resolution to cause the nuisance violations listed herein to be removed to the satisfaction of the Code Enforcement Officer. Those improvements include the following:
 - 4.1 Removal of weeds
5. City staff shall provide a status report to City Council on the progress of the record contract owners and occupant to make the clean up required on the subject property. If the improvements, as listed above, are not to the satisfaction of the Code Enforcement Officer, the City is authorized to use City forces or contract forces to cause the identified public nuisances to be removed from the subject property to the satisfaction of the City Manager. All costs of any removal of the identified public nuisances done at City expense shall be recovered by the City Manager by all reasonable means including immediate assignment of the costs so incurred for collection.
6. A copy of this resolution shall be provided to the record contract owner by return receipt and regular mail after its approval by the City Council.

Adopted by the City Council on June 9, 2015.

Dick Deane, Mayor

ATTEST:

W. Robert Taylor, Finance Director

- 8.14.030 Nuisance Defined. Each of the following conditions, unless otherwise permitted by law, is declared to constitute a public nuisance, and whenever the Code Enforcement Officer determines that any of these conditions exist upon any premises or in any stream, drainage way or wetlands, the officer may require or provide for the abatement thereof pursuant to this chapter.
- A. The existence of any trash, dirt, filth, and carcass of any animal, waste shrubs, accumulation of lawn or yard trimmings or other offensive matter.
 - B. Defective or overflowing septic or sewage systems, and the existence of any noxious, foul, or putrid liquid or substance which poses a health hazard or creates a noxious odor.
 - C. Any man-caused pool of standing or stagnant water, except storm drainage systems, which serves as a breeding area for insects.
 - D. Accumulation of garbage, decaying vegetation, manure, dead animals, or other noxious things in a street or alley, or on public or private property to an extent injurious to the public health as determined by the Health Officer.
 - E. All other acts, failure to act, occupations, or use of property which is determined by the Health Officer to be a menace to the health of the public.
 - F. All limbs of trees which are less than seven (7) feet above the surface of any public sidewalk, or twelve (12) feet above the surface of any street.
 - G. All buildings, other structures, or portions thereof which have been damaged by fire, decay, neglect, or have otherwise deteriorated or become dilapidated so as to endanger the safety of the public.
 - H. All explosives, flammable liquids, and other dangerous substances stored or used in any manner in violation of the State Fire Code.
 - I. The keeping or harboring of any dog, fowl, or other animal which by frequent or habitual howling, yelping, barking, crowing, or in the making of other noises, annoys or disturbs the public, or the habitual allowing of dogs kept at any one address to run at large in violation of Chapter 6.05 of the Moses Lake Municipal Code entitled "Animal Control".
 - J. Making or causing to be made by any means whatsoever any noise of any kind which is a violation of Chapters 8.28 of the Moses Lake Municipal Code entitled "Noise Control".
 - K. The frequent, repetitive, or continuous sound made by any secured, unsecured, or deteriorated membrane or sheet metal, being moved by the wind or other source, which unreasonably interferes with the peace, comfort and repose of adjacent property owners or possessors.
 - L. Dumping, throwing, placing, leaving or causing or permitting to be dumped, thrown, placed or left, any filth, paper, cans, glass, rubbish, trash garbage, grass trimmings, shrub trimming, and shrubbery of any kind, in or upon any street, alley, sidewalk, ditch, or public or private property of another in the city.
 - M. The erecting, maintaining, using, placing, depositing, leaving or permitting to be or remain in or upon any private lot, building, structure or premises, or in or upon any street, alley, sidewalk, park, parkway or other public or private place in the city, any one or more of the following disorderly, disturbing, unsanitary, fly-producing, rat-harboring, disease-causing places, conditions or things:
 - 1. Any putrid, unhealthy or unwholesome bones, meat, hides, skins, or whole or any part of any dead animal, fish or fowl, or waste parts of fish, vegetable or animal

matter in any quantity; but nothing herein shall prevent the temporary retention of waste in approved covered receptacles.

2. Any privies, vaults, cesspools, sumps, pits or like places which are not securely protected from flies and rats, or which are foul or malodorous.
 3. Any filthy, littered or trash-covered dwellings, cellars, house yards, barnyards, stable yards, factory yards, vacant areas in the rear of stores, vacant lots, houses, buildings or premises.
 4. Any animal manure in any quantity which is not securely protected from flies or weather conditions, or which is kept or handled in violation of any ordinance of the city.
 5. Any poison oak or poison ivy, Russian thistle or other noxious weeds, as defined by Chapter 8.22 of the Moses Lake Municipal Code entitled "Noxious Weed Control" whether growing or otherwise; but nothing herein shall prevent the temporary retention of such weeds in approved covered receptacles.
 6. Any bottles, cans, glass, ashes, small pieces of scrap iron, wire, metal articles, bric-a-brac, broken crockery, broken glass, broken plaster and all such trash, or abandoned material, unless it is kept in approved covered bins or galvanized iron receptacles.
 7. Any trash, litter, rags, accumulations or empty barrels, boxes, crates, packing cases, mattresses, bedding, excelsior, packing hay, straw or other packing material, lumber not neatly piled, scrap iron, tin or other metal not neatly piled, or anything whatsoever in which flies or rats may breed or multiply or which may be a fire hazard.
- N. The permitting to remain outside any dwelling, building, or other structure, or within any unoccupied or abandoned building, dwelling, or other structure, in a place accessible to children, any abandoned, unattended, or discarded ice chest, refrigerator or other airtight contained, which does not have the door, lid or other locking device removed.
- O. Any pit, hole, basin or excavation which is unguarded or dangerous to life or has been abandoned, or is no longer used for the purpose constructed, or is maintained contrary to statutes, ordinances, or regulations.
- P. Any well or storage tank permitted to remain on any public or private property without being securely closed or barring any entrance or trap door thereto, or without filling or capping any well.
- Q. The repair or abandonment of any automobile, truck, or other motor vehicle of any kind upon the public streets or alleys of the city.
- R. The keeping or permitting the existence of any bees or other insects, reptiles, rodents, fowl, or any other animals, domestic or wild, in any manner contrary to law, or which affect the safety of the public.
- S. The existence of any fence, other structure, or thing on private or public property abutting or fronting upon any public street, sidewalk, or place, which is sagging, leaning, fallen, decayed or is otherwise dilapidated and creating an unsafe condition.
- T. The existence of any vine, shrub, or plant growing on, around, or in front of any fire hydrant, utility pole, utility box, or any other appliance or facility provided for fire protection, public or private utility purposes in such a way as to obscure from view or impair access thereto.

- U. Except for any designated public park land, natural area, or environmentally sensitive area, or any undeveloped parcels of land not adjacent to developed areas or which are used for agricultural purposes, all grasses, weeds, or other vegetation growing or which has grown and died, which is determined to be a fire or safety hazard or a nuisance to persons, shall not exceed twelve inches (12") in height measured above the ground.
 - 1. The above exception may be waived and additional maintenance required by the Code Enforcement Officer if he determines such action is necessary to protect the safety of persons or adjoining property.
 - 2. All maintenance shall be done in a manner so that soil stability will not be disrupted or disturbed. Grass, weed, or vegetation control shall not include plowing, discing, or scraping the soil to eliminate the grasses, weeds, or other vegetation unless a soil stabilization plan, which will minimize blowing dust and maintain soil stability and which shall be approved by the city prior to any plowing, discing, or scraping, is implemented immediately.
- V. The existence of any dead, diseased, infected, or dying tree, shrub, or other vegetation which may pose a danger to vegetation, crops, property, or persons.
- W. The existence of any accumulation of materials or objects in a location when the same endangers property, safety or constitutes a fire hazard.
- X. The depositing or burning or causing to be deposited or burned in any street, alley, sidewalk, parkway or other public place which is open to travel, of any hay, straw, paper, wood, boards, boxes, leaves, manure or other rubbish or material.
- Y. The storage or keeping on any premises for more than thirty days of any used or unused building materials as defined in Section 8.14.010 (F), whose retail cost new would exceed one hundred dollars, without a special permit from the building official; provided, that nothing herein shall:
 - 1. Prohibit such storage without a permit when done in conjunction with a construction project for which a building permit has been issued and which is being prosecuted diligently to completion.
 - 2. Prohibit such storage without a permit upon the premises of a bona fide lumber yard, dealer in building materials or other commercial enterprise when the same is permitted under the zoning ordinance and other applicable laws.
 - 3. Make lawful any such storage or keeping when it is prohibited by other ordinances or laws.
- Z. The existence on any premises of any unused and abandoned trailer, house trailer, automobile, boat or other vehicle or major parts thereof.
- AA. The keeping or maintenance in any area on private property which is clearly visible from a public street, sidewalk, park or other public area any accumulation, collection or untidy storage of any of the following: old appliances or parts thereof; old iron, steel, aluminum or other metal; inoperable vehicles, vehicle parts, machinery or equipment; mattresses, bedding, clothing, rags or cloth; straw, packing materials, cardboard or paper, tin cans, wire, bottles, glass, cans, barrels, bins, boxes, containers, ashes, plaster or cement; or wood. This determination shall not apply to conditions completely enclosed within a building or fencing so as not to be visible from public property.
- BB. The keeping, permitting or harboring of any fowl, pigeons, rabbits, hooved or cloven footed animals, except for caged birds kept within a residence or business.

- CC. The depositing of any debris, vegetation, lawn clippings, lumber piles, wood piles, auto parts or bodies, garbage and the like, or storing of any material of any kind, provided that in residential zones that shall include garbage cans or refuse containers in the alleys of the city, except on garbage pickup day.
- DD. The existence of graffiti, which is defined as a defacing, damaging, or destructive inscription, figure or design painted, drawn or the like, on the exterior of any building, fence, gate, or other structures or on rocks, bridges, trees, or other real or personal property.
- EE. The locating of automobiles, trucks, recreational vehicles, trailers, boats, or any other vehicles, vessels, or the like for the purpose of advertising its sale on property located in any commercial or industrial zone not owned by the seller.
- FF. The permitting of any condition or situation where the soil has been disrupted, disturbed, or destabilized so as to allow blowing dust to exist.
- GG. The existence on any premise any unsecured, unused, or abandoned building or structures.
- HH. For any building the existence of any broken glass in windows or doors for more than thirty (30) days.
- II. Buildings or portions thereof that have faulty weather protection, such as openings in walls and roofs. Faulty weather protection shall include temporary weather barriers, such as tarps, plastic or similar material, left in place for more than thirty (30) days.
- JJ. Any building which has a window, door, or other exterior opening closed by extrinsic devices or some other manner, with material that has not been painted to match or compliment the buildings exterior or remains boarded up for more than sixty (60) days.
- KK. Any boarded up building that remains boarded up for more than ninety (90) days.
- LL. Permitting any violation of RCW 59.18.510 in any rental dwelling unit.
- MM. Criminal street gangs and any pattern of criminal street gang activity are each declared to be a public nuisance in violation of this chapter and other applicable code provisions, including but not limited to the Uniform Code for the Abatement of Dangerous Buildings and State Housing Code, subject to abatement through all available means. In addition thereto and without limitation, any pattern of criminal street gang activity upon, and the presence and use of property by, a criminal street gang, with the owner's knowledge or consent, constitutes a public nuisance and grounds for revocation of any permit or license regulating or authorizing the use of such property.



CITY OF MOSES LAKE

NOTICE OF VIOLATION AND ORDER TO CORRECT OR CEASE ACTIVITY

TO: Garrett & Deena Westerman
2004 S Leanne Ave
Moses Lake, WA 98837

NOTICE OF VIOLATION

Provisions of the City of Moses Lake Code Violated:

Moses Lake Municipal Code 8.14.030U

Street Address of Violation:

2004 S Leanne Ave, Moses Lake, WA 98837

Brief Legal Description of Property Where Violation Exists:

Lot 4 Block 4 Campbell-Michel Estates #1 Major Plat 090865228

YOU ARE HEREBY ORDERED TO CORRECT OR CEASE THE ACTIVITY AS FOLLOWS:

Action Necessary to Correct Violation:

Weeds must be removed from these areas.

Time by Which Violation is to be Corrected or Activity Ceased

The City is requiring these corrections listed on this Notice and Order be accomplished by
Thursday, May, 07, 2015

YOU ARE FURTHER NOTIFIED THAT THE MOSES LAKE CITY CODE PROVIDES FOR THE FOLLOWING PENALTIES:

Exhibit 2
Page 1 of 2

1. Any violation for which a Notice of Violation and Order to Correct or Cease Activity has been issued but which has not been corrected within the the time specified shall incur a civil penalty of two hundred fifty dollars (\$250) per day up to a sum of five thousand dollars (\$5000), beginning on the day the correction was to be completed. The cumulative penalty provided for in this paragraph shall not accrue while an appeal is pending, nor shall the penalty preclude the initiation of appropriate legal action to correct the violation. [1.20.050(E)(1)].
2. If a penalty has been assessed pursuant to 1.20.050(E)(1), a Court shall assess that penalty and any additional penalty the Court considers appropriate plus court costs and attorney's fees.

YOU MAY APPEAL THIS NOTICE AND ORDER TO THE HEARING EXAMINER WITHIN TEN (10) DAYS, PURSUANT TO SECTION 20.03.050 OF THE MOSES LAKE CITY CODE AND BY PAYMENT OF AN \$800 FEE.

YOU ARE FURTHER NOTIFIED THAT IF THE AFOREMENTIONED VIOLATION IS NOT CORRECTED AS SPECIFIED HERIN THIS MATTER WILL BE REFERRED TO THE CITY ATTORNEY FOR CIVIL ENFORCEMENT BY INJUNCTION OR OTHER APROPRIATE ACTION.

Dated this Monday, April 27, 2015



Brett Hollen
Code Enforcement
City of Moses Lake
509-764-3748





03/18/2015 10:52





Exhibit 3
Page 4 of 4



03/18/2015 10:53

May, 29, 2015

Garrett & Deena Westerman
2004 S Leanne Ave
Moses Lake, WA 98837



Re: Hearing to Permit City Abatement of Nuisance

Property located at: 2004 S Leanne Ave, Parcel 090865228, Moses Lake, WA 98837

Via Regular Mail and Return Receipt Mail

Garrett & Deena Westerman

You are identified in the records of the Grant County Assessor as the record owner of real property located within the City of Moses Lake described as: Lot 4 Block 4 Campbell-Michel Estates #1 Major Plat.

This property is located at: 2004 S Leanne Ave, Parcel 090865228, Moses Lake, WA 98837

On Monday, April 27, 2015 the City of Moses Lake mailed to you by regular mail and return receipt mail a Notice of Violation and Order to Correct or Cease Activity within the time allowed by the City Code. The time specified in that Notice of Violation and Order to Correct or Cease Activity has expired without compliance. As of May 29, 2015, the nuisance located on the subject property has not been corrected or removed.

Pursuant to Moses Lake Municipal Code (MLMC) 8.14.070 the City of Moses Lake is giving you notice that it will conduct a hearing before the Moses Lake City Council at the Council's regular meeting on Tuesday, June 09, 2015 which is more than ten days from the date of this letter. That meeting will begin at 7:00 p.m. in the Council Chambers in the Moses Lake Civic Center. The purpose of this hearing is for the City Council to determine if a nuisance exists on your property and if a nuisance is found to exist to direct the abatement of that nuisance by use of City contracted forces. The cost of that abatement will be assessed against you as the owner of the subject property. At that hearing all persons interested in the abatement of the nuisance existing on the subject property will have the opportunity to be heard under oath. At that time, you may present all relevant evidence you wish for the City Council to consider, whether that be documents, photos, or live testimony from yourself or others. At the conclusion of that hearing, it is expected the City Council will determine if an abatement of a nuisance located on the subject property should take place and when.

THIS HEARING IS IMPORTANT. YOUR FAILURE TO PARTICIPATE MAY IMPACT IMPORTANT RIGHTS IN YOUR PROPERTY.

If you have any questions, you may contact the City Manager's Office at the Moses Lake Civic Center, 401 S. Balsam, Moses Lake, WA, phone 509-764-3701.

Sincerely,

Rick Rodriguez
Code Enforcement Officer

cc: City Manager
City Attorney
Community Development Director

Exhibit 4

June 3, 2015

TO: City Manager
For City Council Consideration

FROM: Municipal Services Director

SUBJECT: **Request to Call for Bids**
Sewer Generator Project – 2015

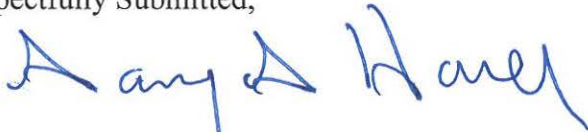
Staff is nearing completion of the plans and specifications for the Sewer Generator Project – 2015. The project includes the replacement of standby power generators and automatic transfer switches at 6 lift stations in various locations in the City and installing a standby power generator and automatic transfer switch at the Sand Dunes Treatment Plant Lab building.

The estimated construction cost for the project is \$700,000.

The specifications will be available at the engineering office for review.

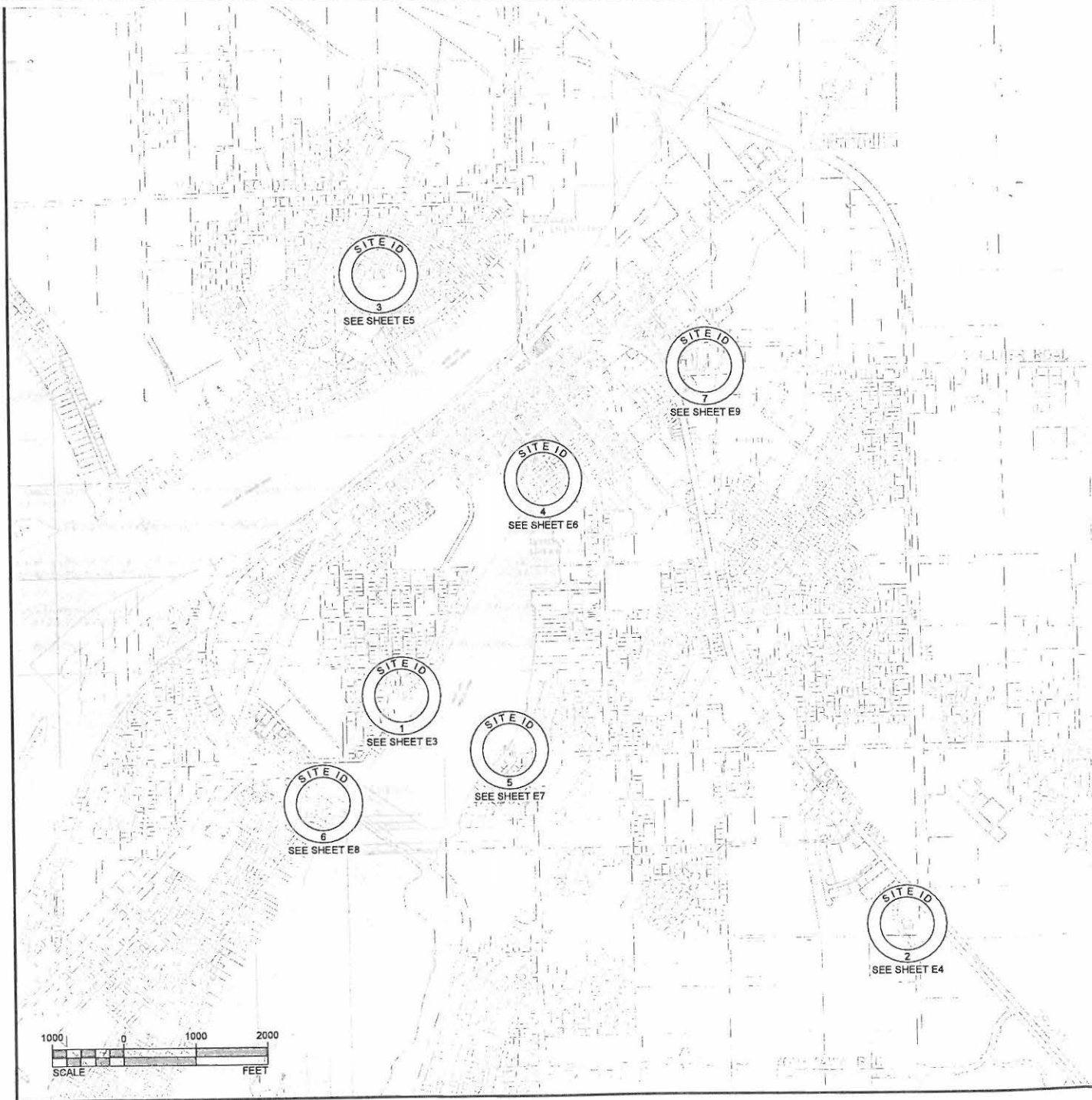
Staff requests authorization to advertise this contract for bids.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Gary A. Harer". The signature is fluid and cursive, with the first name "Gary" and last name "Harer" being the most legible parts.

Gary Harer, PE/PLS
Municipal Services Director

Site ID	Site Name	Site Address
1	Central Operating Facility (COF)	1303 Lakeside Drive West
2	Dunes Lab Building	1801 Road K NE
3	Knolls Vista Lift Station	429 Reisner Road
4	Main Lift Station	523 Beech Street
5	Nelson Lift Station	1304 Lakeway Drive
6	Penninsula Lift Station	817 Pennivy
7	Wheeler Road Lift Station	616 East Wheel Road



CITY OF MOSES LAKE - SITE LOCATION MAP
SCALE: 1" = 1000'



June 5, 2015

Honorable Mayor and
Moses Lake City Council

Dear Council Members

The City Council held a study session on Tuesday, June 2nd, to consider the Moses Lake Fire Department performance standards, which are standards for addressing the reporting and accountability of career fire departments, and to specify performance measures applicable to response time objectives for certain major services. These standards are part of the adoption of Chapter 35A.92 RCW, Fire Departments - Performance Measures.

A memo from Brett Bastian, Acting Fire Chief, included a draft resolution with performance standards for Council consideration. The draft resolution was reviewed by the Council along with additional materials. There was considerable discussion in the regular study session and executive session. However, there was no direction provided to staff on how the Council wants to proceed.

There was a request for additional information with regards to current Fire Department response times. That information will be provided at the City Council meeting.

The Council may wish to consider the materials and information provided by staff at the study session and provide direction on how they wish to proceed.

Respectfully submitted

Gilbert Alvarado
Interim City Manager

GA:jt

June 4, 2015

TO: City Manager for Council Consideration

FROM: Interim City Manager

SUBJECT: May Building Activity Report

Please see the attached building activity report for the month of May 2015. Also included is the building activity for the 2015 year to date. The following are highlights of the attached report:

- | | | |
|----|--|--------------|
| 1. | Building permits revenue generated for the month of May: | \$52,787 |
| 2. | Building permits revenue generated for the year to date: | \$192,214 |
| 3. | Building permits estimated valuation for the month of May: | \$6,178,383 |
| 4. | Building permits estimated valuation for the year to date: | \$12,426,957 |
| 5. | | |

For the purpose of comparing May 2015 building activity numbers to May 2014 and May 2013 building activity numbers, the following 2014 and 2013 highlights are provided:

2014

- | | | |
|----|--|--------------|
| 6. | Building permits revenue generated for the month of May: | \$216,018 |
| 7. | Building permits revenue generated for the year to date: | \$363,108 |
| 8. | Building permits estimated valuation for the month of May: | \$32,241,633 |
| 9. | Building permits estimated valuation for the year to date: | \$43,878,161 |

2013

- | | | |
|-----|--|--------------|
| 10. | Building permits revenue generated for the month of May: | \$36,309 |
| 10. | Building permits revenue generated for the year to date: | \$121,060 |
| 11. | Building permits estimated valuation for the month of May: | \$3,556,192 |
| 12. | Building permits estimated valuation for the year to date: | \$17,582,330 |

RUN BY: kwoodworth

ISSUED BUILDING PERMIT STATISTICS
FROM: 05/01/2015 TO: 05/31/2015

DATE: WED, JUN 3, 2015, 7:27 AM

DESCRIPTION	# OF PERMITS ISSUED 05/2015	# OF PERMITS ISSUED YTD 05/31/2015	ESTIMATED VALUATION 05/2015	ESTIMATED VALUATION YTD 05/31/2015
A434 RESIDENTIAL ADD AND ALT	4	14	12,875	146,114
A437 NONRESIDENTIAL ADD AND	3	21	67,706	730,741
C320 INDUSTRIAL	1	3	3,200,000	3,405,000
C322 SERVICE STATIONS & REPA	0	1	0	15,000
C324 OFFICE, BANKS & PROFESS	1	2	1,200,000	1,619,879
C326 SCHOOLS & OTHER EDUCATI	2	2	0	0
C328 OTHER NONRESIDENTIAL BU	0	1	0	215,232
D102 DEMOLISH SFD ATTACHED	1	1	0	0
D328 DEMOLISH OTHER NON-RESI	0	1	0	0
M329 STRUCTURES OTHER THAN B	2	31	69,000	155,492
M801 MECHANICAL COMMERCIAL	6	12	0	0
M802 MECHANICAL RESIDENTIAL	2	5	0	0
M901 PLUMBING COMMERCIAL	3	7	0	0
M902 PLUMBING RESIDENTIAL	1	19	0	0
R101 SINGLE FAMILY-DETACHED	2	4	0	0
R102 SINGLE-FAMILY ATTACHED	6	28	1,002,542	5,330,017
R105 FIVE-OR-MORE FAMILY BUI	1	1	564,516	564,516
R438 GARAGES & CARPORTS RESI	3	4	61,744	244,966
PERMIT TOTALS:	38	157	6,178,383	12,426,957

CITY OF MOSES LAKE
BUILDING DEPARTMENT

RUN BY: kwoodworth

ISSUED BUILDING PERMIT STATISTICS
FROM: 05/01/2014 TO: 05/31/2014

DATE: MON, JUN 2, 2014, 8:07 AM

DESCRIPTION	# OF PERMITS ISSUED 05/2014	# OF PERMITS ISSUED YTD 05/31/2014	ESTIMATED VALUATION 05/2014	ESTIMATED VALUATION YTD 05/31/2014
A434 RESIDENTIAL ADD AND ALT	7	24	185,116	668,211
A437 NONRESIDENTIAL ADD AND	3	22	66,200	1,401,530
C320 INDUSTRIAL	2	4	28,433,563	29,840,818
C326 SCHOOLS & OTHER EDUCATI	0	1	0	1,699,840
C327 STORES & CUSTOMER SERVI	2	5	525,000	1,519,451
C328 OTHER NONRESIDENTIAL BU	1	1	871,800	871,800
C438 GARAGES & CARPORTS COMM	0	1	0	58,424
M329 STRUCTURES OTHER THAN B	5	29	26,420	248,546
M801 MECHANICAL COMMERCIAL	0	2	0	0
M802 MECHANICAL RESIDENTIAL	0	2	0	0
M901 PLUMBING COMMERCIAL	1	4	0	6,000
M902 PLUMBING RESIDENTIAL	4	17	0	0
R101 SINGLE FAMILY-DETACHED	1	7	0	0
R102 SINGLE-FAMILY ATTACHED	6	30	1,157,000	5,568,241
R103 TWO FAMILY BUILDINGS	0	2	0	539,019
R104 THREE & FOUR FAMILY BUI	2	3	959,494	1,439,241
R438 GARAGES & CARPORTS RESI	1	1	17,040	17,040
PERMIT TOTALS:	35	155	32,241,633	43,878,161

CITY OF MOSES LAKE
BUILDING DEPARTMENT

RUN BY: kwoodworth

ISSUED BUILDING PERMIT STATISTICS
FROM: 05/01/2013 TO: 05/31/2013

DATE: MON, JUN 3, 2013, 12:00 AM

DESCRIPTION	# OF PERMITS ISSUED 05/2013	# OF PERMITS ISSUED YTD 05/31/2013	ESTIMATED VALUATION 05/2013	ESTIMATED VALUATION YTD 05/31/2013
A434 RESIDENTIAL ADD AND ALT	5	14	117,319	216,438
A437 NONRESIDENTIAL ADD AND	3	18	60,800	402,024
C320 INDUSTRIAL	1	3	280,250	1,148,918
C323 HOSPITALS & INSTITUTION	0	1	0	442,000
C326 SCHOOLS & OTHER EDUCATI	1	2	1,057,795	7,896,096
C327 STORES & CUSTOMER SERVI	1	6	260,000	1,308,471
D327 DEMOLISH STORES & CUSTO	0	1	0	0
D328 DEMOLISH OTHER NON-RESI	0	1	0	0
M329 STRUCTURES OTHER THAN B	8	36	17,737	509,066
M801 MECHANICAL COMMERCIAL	2	8	0	0
M802 MECHANICAL RESIDENTIAL	3	8	0	0
M901 PLUMBING COMMERCIAL	0	4	0	0
M902 PLUMBING RESIDENTIAL	9	23	0	60
R101 SINGLE FAMILY-DETACHED	3	6	0	0
R102 SINGLE-FAMILY ATTACHED	7	25	1,282,544	4,220,016
R104 THREE & FOUR FAMILY BUI	1	3	479,747	1,439,241
PERMIT TOTALS:	44	159	3,556,192	17,582,330

CITY OF MOSES LAKE
BUILDING DEPARTMENT

RUN BY: kwoodworth

MONTHLY BUILDING PERMIT APPLICATIONS
FROM: 05/01/2015 TO: 05/31/2015

DATE: 06/03/2015

PERMIT NUMBER	PERMIT TYPE	ESTIMATED VALUATION	REVIEW-FEES CHARGED	STATE-FEES CHARGED	PERMIT FEES CHARGED	APPLICATION DATE
20150151	A434		.00	.00	.00	05/01/2015
20150152	C327	750,000	2,878.03	4.50	4,971.75	05/01/2015
20150154	A437	100,000	.00	4.50	1,055.25	05/04/2015
20150155	R102	50,000	422.66	4.50	833.75	05/06/2015
20150156	M801		.00	.00	28.50	05/06/2015
20150158	M801		.00	.00	139.40	05/06/2015
20150159	A437	10,200	131.13	4.50	201.75	05/07/2015
20150160	M329		.00	4.50	55.00	05/07/2015
20150161	C326		.00	.00	350.00	05/08/2015
20150162	C326		.00	.00	350.00	05/08/2015
20150163	C326		.00	.00	350.00	05/08/2015
20150164	R102	143,625	810.32	4.50	1,460.65	05/08/2015
20150165	R102	185,258	150.00	4.50	1,730.85	05/08/2015
20150166	R101		.00	.00	350.00	05/11/2015
20150167	M802		.00	.00	44.50	05/11/2015
20150168	R102	94,205	627.41	4.50	1,195.25	05/13/2015
20150169	R102	164,898	150.00	4.50	1,580.25	05/13/2015
20150170	R101		.00	.00	350.00	05/13/2015
20150171	M801		.00	.00	34.00	05/14/2015
20150172	C327	458,564	1,956.92	4.50	3,118.15	05/14/2015
20150174	A437	350	.00	4.50	30.00	05/15/2015
20150175	R102	479,794	2,033.36	4.50	3,513.75	05/15/2015
20150176	A434	5,850	.00	4.50	131.75	05/18/2015
20150177	M802		.00	.00	49.50	05/18/2015
20150178	M901		.00	.00	39.00	05/18/2015
20150179	C327	135,000	777.56	4.50	1,419.25	05/18/2015
20150180	A434	4,025	.00	4.50	117.75	05/19/2015
20150181	M329	800	.00	4.50	39.15	05/21/2015
20150182	M329	800	.00	4.50	39.15	05/21/2015
20150183	R438	30,429	297.92	4.50	506.35	05/21/2015
20150184	R102	284,698	1,323.56	4.50	2,301.75	05/21/2015
20150185	A437	25,000	.00	4.50	424.75	05/22/2015
20150186	A434	4,050	76.53	4.50	117.75	05/22/2015
20150187	M902		.00	.00	27.00	05/26/2015
20150188	M901		.00	.00	76.00	05/26/2015
20150189	M901		.00	.00	105.00	05/26/2015
20150190	R102	182,987	952.28	4.50	1,703.55	05/26/2015
20150191	M329		.00	.00	.00	05/26/2015
20150192	R438	6,972	94.73	4.50	145.75	05/26/2015
20150193	R102	189,161	150.00	4.50	1,748.25	05/27/2015
20150194	M801		.00	.00	44.50	05/27/2015
20150195	D102		.00	4.50	150.00	05/27/2015
20150196	M801		.00	4.50	97.00	05/28/2015

REPORT TOTALS:

3,306,666

12,832.41

117.00

31,026.00

TOTAL FEES CHARGED:

43,975.41

CITY OF MOSES LAKE
BUILDING DEPARTMENT

RUN BY: kwoodworth

APPLICATION STATUS
FROM: 05/01/2015 TO: 05/31/2015

DATE: 06/03/2015

PERMIT NUMBER	PERMIT TYPE	SERVICE ADDRESS	APPLICATION DATE	ISSUE DATE
20150151	A434	1017 GARY ST	05/01/2015	05/01/2015
20150152	C327	1029 STRATFORD RD	05/01/2015	/ /
20150154	A437	314 THIRD AVE	05/04/2015	/ /
20150155	R102	2141 SPRUCE ST	05/06/2015	05/22/2015
20150156	M801	1038 IVY AVE	05/06/2015	05/06/2015
20150158	M801	13583 WHEELER RD	05/06/2015	05/14/2015
20150159	A437	1450 WHEELER RD	05/07/2015	/ /
20150160	M329	1350 LAKESIDE DR	05/07/2015	05/07/2015
20150161	C326	707 NELSON RD	05/08/2015	05/26/2015
20150162	C326	454 RIDGE RD	05/08/2015	/ /
20150163	C326	780 CLOVER DR	05/08/2015	05/26/2015
20150164	R102	4700 FOX ST	05/08/2015	05/29/2015
20150165	R102	4520 WESLEY PL	05/08/2015	05/27/2015
20150166	R101	3057 RD H NE	05/11/2015	05/14/2015
20150167	M802	4622 LAKESHORE DR	05/11/2015	05/11/2015
20150168	R102	4724 WARBLER ST	05/13/2015	/ /
20150169	R102	4503 WESLEY PL	05/13/2015	05/27/2015
20150170	R101	900 GRAPE DR	05/13/2015	05/14/2015
20150171	M801	817 PLUM ST	05/14/2015	05/14/2015
20150172	C327	1020 STRATFORD RD	05/14/2015	06/01/2015
20150174	A437	212/214 BROADWAY AVE	05/15/2015	05/15/2015
20150175	R102	500 BLUFF WEST DR	05/15/2015	/ /
20150176	A434	532 PENNSYLVANIA ST	05/18/2015	05/18/2015
20150177	M802	1633 BARON PL	05/18/2015	05/18/2015
20150178	M901	910 BROADWAY AVE	05/18/2015	05/18/2015
20150179	C327	324 BROADWAY AVE	05/18/2015	/ /
20150180	A434	1316 HAMILTON RD	05/19/2015	05/20/2015
20150181	M329	1715 BROADWAY AVE	05/21/2015	/ /
20150182	M329	1715 BROADWAY AVE	05/21/2015	/ /
20150183	R438	1111 VUE ST	05/21/2015	05/29/2015
20150184	R102	1329 LAKESIDE DR	05/21/2015	/ /
20150185	A437	1006 IVY AVE	05/22/2015	/ /
20150186	A434	1168 ASHCROFT PL	05/22/2015	/ /
20150187	M902	2001 LAKESIDE DR	05/26/2015	05/26/2015
20150188	M901	116/114 FOURTH AVE	05/26/2015	05/26/2015
20150189	M901	1020 STRATFORD RD	05/26/2015	05/26/2015
20150190	R102	1480 FAIRWAY DR N	05/26/2015	/ /
20150191	M329	934 JUNIPER DR	05/26/2015	/ /
20150192	R438	1033 LAKELAND DR	05/26/2015	05/29/2015
20150193	R102	4502 PENINSULA DR	05/27/2015	/ /
20150194	M801	1240 PIONEER WAY	05/27/2015	05/27/2015
20150195	D102	405 ASH ST	05/27/2015	05/27/2015
20150196	M801	1020 STRATFORD RD	05/28/2015	05/28/2015

Building Permit Fees

2015															
	YTD	January	February	March	April	May	June	July	August	September	October	November	December	Budget	Over (Under)
Build., Struct. & Equip.	103,014.43	13,409.76	10,177.00	28,070.98	22,607.20	28,749.49								300,000.00	-196,985.57
Plan Checking Fees	89,200.26	2,158.22	2,600.31	52,229.29	8,174.60	24,037.84								100,000.00	-10,799.74
Total	192,214.69	15,567.98	12,777.31	80,300.27	30,781.80	52,787.33								400,000.00	-207,785.31

2014															
	YTD	January	February	March	April	May	June	July	August	September	October	November	December	Budget	Over (Under)
Build., Struct. & Equip.	472,501.67	26,096.35	20,583.05	13,925.26	43,776.73	138,369.50	21,288.20	27,353.15	52,445.85	26,337.14	56,184.37	29,082.92	17,059.15	240,000.00	232,501.67
Plan Checking Fees	234,021.94	9,920.48	10,165.02	5,116.73	17,509.00	77,649.37	12,596.79	7,612.76	21,347.27	13,074.72	40,284.18	4,776.58	13,969.04	75,000.00	159,021.94
Total	706,523.61	36,016.83	30,748.07	19,041.99	61,285.73	216,018.87	33,884.99	34,965.91	73,793.12	39,411.86	96,468.55	33,859.50	31,028.19	315,000.00	391,523.61

2013															
	YTD	January	February	March	April	May	June	July	August	September	October	November	December	Budget	Over (Under)
Build., Struct. & Equip.	380,287.21	12,421.85	5,378.95	27,659.65	21,085.32	31,956.56	15,794.73	35,913.25	14,509.50	23,209.45	59,877.45	111,595.15	20,885.35	230,000.00	150,287.21
Plan Checking Fees	102,146.63	3,774.24	2,593.90	4,757.01	7,081.98	4,353.01	14,338.40	5,038.31	8,730.59	6,879.73	30,986.10	7,797.63	5,815.73	75,000.00	27,146.63
Total	482,433.84	16,196.09	7,972.85	32,416.66	28,167.30	36,309.57	30,133.13	40,951.56	23,240.09	30,089.18	90,863.55	119,392.78	26,701.08	305,000.00	177,433.84

2012															
	YTD	January	February	March	April	May	June	July	August	September	October	November	December	Budget	Over (Under)
Build., Struct. & Equip.	319,218.25	1,130.40	8,233.40	18,798.95	11,101.35	22,155.50	23,465.15	24,658.90	70,791.95	32,467.18	65,593.64	29,309.75	11,512.08	275,000.00	44,218.25
Plan Checking Fees	95,988.16	35.36	720.02	3,428.29	1,719.87	4,663.26	22,746.88	7,480.46	9,297.58	5,976.55	33,687.68	4,779.80	1,452.41	85,000.00	10,988.16
Total	415,206.41	1,165.76	8,953.42	22,227.24	12,821.22	26,818.76	46,212.03	32,139.36	80,089.53	38,443.73	99,281.32	34,089.55	12,964.49	360,000.00	55,206.41

2011															
	YTD	January	February	March	April	May	June	July	August	September	October	November	December	Budget	Over (Under)
Build., Struct. & Equip.	222,114.90	18,336.45	15,519.95	26,936.21	21,968.40	13,566.55	38,552.75	12,985.60	13,571.68	15,331.15	19,583.81	9,674.10	16,088.25	300,000.00	-77,885.10
Plan Checking Fees	73,099.03	4,124.46	8,790.29	9,482.98	6,588.61	5,571.29	10,092.66	3,893.82	2,824.60	11,380.84	8,954.85	1,394.63	0.00	80,000.00	-6,900.97
Total	295,213.93	22,460.91	24,310.24	36,419.19	28,557.01	19,137.84	48,645.41	16,879.42	16,396.28	26,711.99	28,538.66	11,068.73	16,088.25	380,000.00	-84,786.07