

MOSES LAKE CITY COUNCIL

July 13, 2021

STUDY SESSION

Joint Comprehensive Plan Study Session with Planning Commission – Capital Facilities Element
Senior Associate Kevin Gifford with Berk Consulting provided a PowerPoint presentation to review the updates on the Comprehensive Plan's Land Use and Capital Facilities elements. City Manager Allison Williams added potential funding resources for projects could be with public/private partnerships or the new Tax Increment Financing that was recently authorized.

CALL TO ORDER

The regular meeting of the Moses Lake City Council was called to order at 7:00 p.m. by Mayor Curnel with audio remote access. Special notice for attendance and citizen comment were posted on the meeting agenda.

ROLL CALL

Present: Mayor Curnel; Council Members Myers, Eck, Riggs, Liebrecht, and Hankins. Deputy Mayor Jackson joined the meeting remotely.

PLEDGE OF ALLEGIANCE

Fire Marshal Derek Beach led the Flag Salute.

AGENDA APPROVAL

Action taken: Council Member Riggs moved to approve the Agenda as presented, second by Council Member Hankins. The motion carried 7 – 0.

SUMMARY REPORTS

MAYOR'S REPORT

MLBA Sinkiuse Square Banner Reveal

The original unveiling was rescheduled due to high temperatures. The presentation was held on July 6 and was well-attended.

AGCCT Meeting

Mayor Curnel and Council Member Liebrecht attended the meeting on June 29. Speakers included Grant County Commissioner Danny Stone, Big Bend College President Dr. Sara Thompson-Tweedy, and there was a legislative update from Attorney Anna Franz.

Exit Interview for 2019 State Audit

Staff and Council met with the Auditor's staff earlier today. This was the first time in the Mayor's twelve years on Council that there were no findings to correct. Recognition was given to Finance Director Cindy Jensen and her staff for their work during this audit period.

Moment of Silence

A moment of silence was held for local resident WA State Senator Joyce Mulliken who passed away on June 26.

CITY MANAGER’S REPORT

#1 Finance Budget Guidelines Memo

The 2022 Guidelines Memo and Calendar were included in the meeting packet. Comment was made that the Comp Plan will identify Capital Projects that will need to be prioritized.

New Employees

A brief introduction was given of the new Finance Accountant Alaina Morgan. Additionally, Officers Alvarado, Arana, Campbell and Zepeda-Lopez were introduced and sworn in.

Municipal Services and Finance Director Interviews

Interviews were held last week for both the Municipal Services and Finance Director positions. The City Manager is in hiring negotiations with both applicants.

Human Resources Director Search

City Manager Allison Williams requested Council authorization to add a position in Human Resources and to start a new search for Human Resources Director.

Action taken: Council Member Eck moved to establish the Human Resource Analyst position, second by Council Member Riggs. The motion carried 7 – 0.

Perteet Contract Amendment

Additional tasks for the subarea traffic analysis for Mae Valley, Kittleson, Highway 17, and Yonezawa Boulevard will bring the contract just over \$72k.

Action taken: Council Member Hankins moved to authorize the City Manager to amend the Perteet Contract, second by Council Member Liebrecht. The motion carried 7 – 0.

Creative District Public Meeting

There will be a public meeting for the Creative District on Friday, July 16, 2021, at 6:00 p.m., to show the community what the effort involves.

CITIZEN’S COMMUNICATION

Freedom Festival Concert

Sean Sallis with the Moses Lake Spring Festival and Freedom Festival presented an autographed print of Country Artist Craig Morgan to the Mayor as a thank you for the city’s contribution to this year’s fireworks at the FreedomFest.

Community Gardens

Suzi Farley, 1622 S. David St. Moses Lake, WA expressed her concern of the soil at the City’s community gardens. She requested the soil be tested due to issues in growing and thanked the City for being willing to work with the gardeners and conduct soil testing.

CONSENT AGENDA

- #2**
- a. City Council meeting minutes dated June 22, 2021
 - b. Claim Checks 152431 – 152709 in the amount of \$1,897,586.15; Payroll Checks 63806 through 63890 in the amount of \$37,619.87; Electronic Payments dated June 25 in the amount of \$492,451.81 and July 9, in the amount of \$536,362.84

- c. Accept Sun Terrace Phased 5 Improvements Resolution 3859

Action taken: Council Member Eck moved to approve the Consent Agenda as presented, second by Council Member Riggs. The motion carried 7 – 0.

OLD BUSINESS

#3 Longview and Kinder Reconstruction Bid Rejection

One bid was received for the project that was nearly \$1 million dollars more than the Engineer's Estimate. Staff recommends soliciting again in the winter months with hopes for more favorable bids on the project at that time.

Action taken: Council Member Hankins moved to reject any and all bids and to rebid on the proposed timeline, second by Council Member Myers. The motion carried 7 – 0.

NEW BUSINESS

#4 LOCAL Program Intent for Fire Pumper/Tender

Council approved the purchase agreement on November 28, 2020. The next step to finance the purchase of the combination pumper/tender fire apparatus currently under contract to be built is to make an application to the State of Washington LOCAL program. Council will see this transaction one more time when the bond ordinance is presented in late August/early September.

Action taken: Council Member Hankins moved to approve the Notice of Intent to participate in the Washington State LOCAL lending program, second by Council Member Liebrecht. The motion carried 7– 0.

ADMINISTRATIVE REPORTS

OFM Population Estimate 2021

The new population of Moses Lake is 25,330. Staff are working to get signs updated at the entrances to our City.

AWC Annual Conference

The AWC Annual conference was held online at the end of June. City Manager Allison Williams, Mayor Curnel, and Council Member Riggs were in attendance. New Board Members were elected during the annual business meeting.

Rate Study Open House Report

City Manager Williams commended the Utility Billing team led by Jessica Cole and City Engineer Richard Law for facilitating the open house on June 30. It went very well, logistically, and will occur again in either August or September.

Grant Integrated Services Grant Award for Police Mental Health Professional

There was a grant awarded to Grant Integrated Services that allows for the hiring of a Mental Health Professional that will be housed at the Police Department and available to responding to calls throughout the County.

Financial Reports

Finance Director Cindy Jensen explained that the descriptions on the reports might look different due to the way that they are being pulled from the invoices in the new software. She said that they try to catch them so that they all have good descriptions, but some have been missed.

Finance Director Retirement

City Manager Allison Williams has accepted Finance Director Cindy Jensen retirement notice. Her letter provided for August 27, 2021, as her official last day.

COUNCIL COMMUNICATIONS AND REPORTS

Council Member Liebrecht thanked Finance Director Cindy Jensen for making the difficult finance topics easy to understand. She also acknowledged the Police Department and thanked Chief Kevin Fuhr for finding excellent candidates for new officers. Additionally, she requested a follow up of the Marina Dr. issues which City Engineer Richard Law and Chief Fuhr provided.

EXECUTIVE SESSION

Mayor Curnel called an Executive Session at 7:50 p.m. to be held for 30 minutes pursuant to RCW 42.30.110(1)(b) and (i) to discuss property acquisition and potential litigation and there will be no further business to follow. Mayor Curnel extended the Executive Session for five minutes.

ADJOURNMENT

The regular meeting was adjourned at 8:25 p.m.

Mayor David Curnel



David Curnel, Mayor

ATTEST _____
Debbie Burke, City Clerk

Signature Certificate

Document Ref.: SP3RF-PGTDJ-PDPS4-2YAY4

Document signed by:

	<p>Mayor David Curnel Verified E-mail: dcurnel@cityofml.com</p> <p>IP: 10.1.64.112 Date: 27 Jul 2021 22:04:28 UTC</p>	 
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	<p>Debbie Burke Verified E-mail: dburke@cityofml.com</p> <p>IP: 63.135.54.162 Date: 28 Jul 2021 15:16:48 UTC</p>	 
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