

## MOSES LAKE MUNICIPAL AIRPORT ADVISORY BOARD

A regular meeting of the Moses Lake Airport Advisory Board was held at the Airport Operations Building, Friday, noon, June 21, 2019. The meeting was called to order by Richard Pearce.

P = Present      E = Excused      A = Absent      C = Canceled

Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov.	Dec
Tom Dent	P	E	E	E	C	P						
Finley Grant	P	P	P	P	C	P						
Darrin Jackson	P	E	P	P	C	P						
Richard Pearce	E	P	P	P	C	P						
Tim Prickett	P	P	P	P	C	P						

**BOARD MEMBERS PRESENT/ABSENT/EXCUSED:** Present: Richard Pearce, Finley Grant, Tim Prickett, Darrin Jackson, and Tom Dent.

**OTHERS PRESENT:** Fred Snoderly, Municipal Services Director; Darel Fuller, and Nancy Cortez, Public Works Secretary.

**MINUTES:** A motion was made by Richard to accept the minutes from April, 12, 2019. The motion was seconded by Finley and unanimously approved.

**CORRESPONDENCE:** John McCarthy from the State be here July 8 for airport inspection at 11:00 a.m. Darrin will meet with him. Richard will be getting back late from a trip on July 7<sup>th</sup>.

**AIRPORT INSPECTION:** The June inspection was done by Richard. The July inspection will be done by Darrin.

**OLD BUSINESS:**

**A. AIRPORT OPERATIONS MANUAL & SECURITY AND EMERGENCY RESPONSE PLAN:** Copies of the Airport Operations Manual & Security and Emergency Response Plan were distributed. It will remain in effect until any changes made, all changes must be adopted by City Council.

**B. LEASES:** Fred said the leases have been approved as they are by City Council. The Advisory Board has questions about the auto insurance requirement and wording regarding moving hangars in the event the City closes the airport. The Advisory Board wants to have a study session with City Council to discuss questions and concerns about the leases. Fred will work on getting that scheduled.

**C. WEED CONTROL:** Area between Tom Dent's office and Grant County Mosquito Control District needs weed control. Tom has receipt for chemicals purchased earlier. Fred said to submit receipt to Public Works Administration for reimbursement.

**E. FILL IN SW CORNER:** The west end needs more fill than the east end, the east end has enough.

F. LOCAL INFORMATION STATION IN OPS BLDG: The local information board is up inside the Operations Building. Richard found that the boards are quite expensive. He was able to get one from PayLess Shoes since they are going out-of-business. The passport stamp box is also inside the Operations Building.

G. EXTERIOR PAINTING OF OPS BLDG: No new information on painting the exterior of the Operations Building. Fred will have information at the next meeting.

H. STATE GRANT AND FENCE: The grant was not submitted in time for processing, will try next year.

I. PUD POLES ON WHEELER ROAD: The power poles are up on Wheeler Road and are marked with balls.

J. MUNICIPAL HANGAR ROAD, GRAVEL/RELOCATE: Fred said Municipal Hangar Road can be graded and graveled but not relocated. The fire hydrants will not be moved.

K. SPRINKLER SYSTEM: The sprinkler system is in. Concern raised that the water may spray too high and possibly hit planes. The sprinkler system will be run manually to test it and see how it is set. It was noted that water conservation starts in July, requiring those with an even numbered address to water on even numbered days and those with an odd numbered address to water on odd numbered days. Richard mentioned that the automatic sprinkler system is the kind that is set by the day of the week not the date.

L. WIND "T" IMPROVEMENTS: Wind "T" looks good. Discussed staking down PVC pipe for marking. Initially discussed using 4" PVC but not sure if that is big enough. Tim said he has some 6" and maybe 8" PVC pipe that can be used. Darrin suggested gravelling area and also using reflective crystals.

#### NEW BUSINESS:

A. FUEL STATION: Unanimously agreed to start working on putting in a fueling station. Space next to Tom Dent's ag office is a good possible location. It already has a building, a pad, and fiber lines. Discussed putting in a station similar to the one at Grant County Mosquito Control District. Will need to research different options and put in budget for next year. Richard noted they will be working on the budget in the next couple of months.

B. MEETINGS WHEN NO QUORUM IS PRESENT: Richard wants to meet even when there isn't a quorum due to inspections and volunteer time. He said the Open Meetings Act does not prevent them meeting without a quorum, they just cannot take action. The next time there is not a quorum, he will ask for those available to meet.

C. VOLUNTEER TIME: Volunteer timesheets were turned in by Finley and Tim for April; by Finley, Richard, and Tim for May; and by Tim for June.

D. OTHER: Discussed putting in a helicopter landing area. If that is done, will need to put a concrete pad around it for marking and add to airport information. Tom Dent will get more information about FAA requirements, to make sure in compliance.

Darrin mentioned to be aware of new types of aircraft operating in airspace.

Finley reminded everyone that Wings Over Republic starts on July 12 and it is a 3-day event. The July meeting is on July 12 also. Tom, Tim, and Darrin will not be here for the July 12 meeting.

Tim made a motion to adjourn the meeting it was seconded by Finley. The meeting was adjourned by Richard at 12:45 p.m.



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Nancy Cortez, Public Works Secretary