

MOSES LAKE CITY COUNCIL

June 14, 2022

CALL TO ORDER

The regular meeting of the Moses Lake City Council was called to order at 6:30 p.m. by Mayor Hankins.

ROLL CALL

Present: Mayor Hankins; Deputy Mayor Myers; Council Members Fancher, Eck, Swartz, Martinez, and Madewell.

PLEDGE OF ALLEGIANCE

Terry Nolan led the Flag Salute.

AGENDA APPROVAL

Action taken: Council Member Eck moved to approve the Agenda as presented, second by Council Member Fancher. The motion carried 7 – 0.

CITIZEN'S COMMUNICATION

Speeding Vehicles on Skyline Dr

Rich Swanson, 1110 S Skyline Dr, Moses Lake, requested consideration of traffic calming in his neighborhood and provided several mitigating options and examples from other cities. He also commented on graffiti issues and thanked Parks staff for the new playground at Gillette Park. *(Revisited during 6-year TIP Public Hearing)* Council and staff discussed conducting assessments using pop-up demonstrations of traffic calming options.

SUMMARY REPORTS

MAYOR'S REPORT

Main Street Week Proclamation

Mayor Hankins read the proclamation declaring June 6-12 as Main Street Week and recognizing our own downtown and Main Street functions. Downtown Moses Lake Association Executive Director Lexi Smith was present to receive the proclamation.

Parks, Recreation, and Cultural Services (PRCS) Board Member Appointment

There is one vacancy on the PRCS Board due to a recent resignation by Warren Tracey. Mayor Hankins reviewed applications on file with staff and recommends Allison Palumbo to fill the remaining term of this position. Ms. Palumbo provided her cultural background and history as a resident of the City.

Action taken: Council Member Swartz moved to affirm the appointment as presented, second by Council Member Martinez. The motion carried 6 – 0. Council Member Eck did not vote.

CITY MANAGER'S REPORT

Employee New Hire and Promotions

PRCS Director Susan Schwiesow introduced the following staff receiving recent promotions: Museum and Art Center Superintendent Dollie Boyd, Creative Programs

Coordinator Jenni Shelton, and Museum Coordinator Alana Prizant. She also introduced new Museum Customer Service Attendants Natalia Zuyeva and Veronica Talbot.

2021 4th Quarter Financial Reports

Finance Director Madeline Prentice provided reports in the meeting packet that were reviewed by the Council Finance Committee earlier today. Highlights included mentioning good sales tax income and higher revenues compared to expenses due to lack of completion on several capital projects as well as understaffing. A budget amendment for 2023 will be presented at the next meeting. Ms. Prentice is also assessing reserves for Ending Fund Balances.

Budget Amendment Requests

City Manager Allison Williams requested consideration of a catch-up COLA and deferred compensation match for non-represented staff as well as authorization to reinstate the Deputy City Manager position.

Action taken: Council Member Martinez moved to approve the budget amendment requests as presented, second by Council Member Eck. The motion carried 7 – 0.

Comp Plan Process and Work Plan

The Urban Growth Area (UGA) expansion application to Grant County was pulled pursuant to Council action. Staff will solicit consultants to either do a peer review or a new land capacity analysis from the 2021 Comp Plan Update. Staff will present a work plan for Council to approve to essentially develop a new UGA amendment application that, if approved by Grant County, would become effective January 2024.

Ad Hoc Economic Development Committee

Staff would like to form a new Council Committee to coordinate communications and available resources for new businesses with the Port and other local agencies. Mayor Hankins, and Council Members Fancher and Eck expressed interest in serving on the Committee.

Action taken: Council Member Swartz moved to develop an Ad Hoc Council Committee to work with associated agencies for Economic Development, second by Council Member Eck. The motion carried 7 – 0.

PUBLIC HEARING

#1 Six-year Transportation Improvement Program, Resolution 3897

Staff explained that the current program will be incorporated as an exhibit to the Capital Facilities Plan in the Comp Plan update process and is required to be submitted to the State annually at the end of June. Mayor Hankins opened the hearing at 7:37 p.m. Jim Warjone, Donna Hamar, Luanne Vail provided comments to Council. The hearing was closed at 8:05 p.m. Council had an extensive discussion on a pedestrian path on Nelson Rd near the new elementary school and requested staff to prioritize safety options.

Action taken: Council Member Fancher moved to adopt Resolution 3897 with updated cost

estimate for Nelson Road Safe Routes to Schools project, second by Council Member Swartz. The motion carried 6 – 0, Council Member Eck was absent during the vote.

CONSENT AGENDA

- #2**
- a. City Council meeting minutes dated May 10, 17, 24 and 31, 2022.
 - b. Claim ACH 169-174 in the amount of \$547,765.97; Claim Checks 156321 – 156598 in the amount of \$729,068.56; Payroll Checks 64293 through 64415 in the amount of \$26,988.16; and Electronic Payments on May 27 and June 10 in the amount of \$1,120,330.41.
 - c. Joyson Wastewater Permit Renewal
 - d. Eka Lift Station Project Acceptance
 - e. Misc. Sewer Project Acceptance
 - f. BMX Track Project Acceptance
 - g. Milwaukee and AeroTEC Water Project Bid Rejection
 - h. Northshore Lift Station Easement Extension
 - i. Grant County ESG-CV Contract Amendment 3

Action taken: Council Member Martinez moved to approve the Consent Agenda as presented, second by Deputy Mayor Myers. The motion carried 7 – 0.

OLD BUSINESS

- #3** Water System Comp Plan Consultant Contract
Staff solicited for consultant qualifications in November 2021 to update the 2015 Water System Comp Plan. Three engineering staff evaluated five responses and selected the top consultant of their combined scores to move forward with price negotiations.

Action taken: Council Member Swartz moved to award the contract for creating the City’s new Comprehensive Water System Plan to RH2 as presented, second by Council Member Eck. The motion carried 7 – 0.

NEW BUSINESS

- #4** Review of Council Stipend MLMC 2.60.030
The Municipal Code states that these stipends shall be reviewed for consideration of adjustment between June and December of even numbered years. Council reviewed the analysis of comparable cities, current inflation, as well as payment for other meetings.

Action taken: Council Member Fancher moved to maintain the current stipend structure, second by Council Member Martinez. The motion carried 7 – 0.

- #5** Larson Recreation Center Handbook and Fee Resolution 3901
PRCS Director Susan Schwiesow reviewed fees and rules for patrons without a membership pass. The PRCS Board toured the facility last week and she will schedule a tour for Council in the near future.

Action taken: Council Member Eck moved to adopt Resolution 3901 with the inclusion of a low-income scholarship option, second by Deputy Mayor Myers. The motion carried 7 – 0.

ADMINISTRATIVE REPORTS

Salvation Army Utility Billing Donations

Finance Director Madeline Price thanked Police Chief Kevin Fuhr for connecting them with the Salvation Army in May to take advantage of their program to assist with \$11,000 of delinquent account payments.

PRCS Mobile Recreation Unit and SEEK Grant Programs

PRCS staff received additional \$47,000 to assist with summer program marketing, translation services, and improvements for the day camp and mobile programs that begin next week. Council was invited to see the mobile unit anytime and staff will have it at the next meeting.

Surf & Slide Water Park Lazy River Closure

The leak in filtration system has been repaired and the lazy river was reopened last weekend.

Young Women in Fire Program

Fire Chief Brett Bastian commended Firefighter Lynn Falconer for being selected as a counselor at Camp Blaze which is a leadership camp for young women held at the WA State Fire Academy in North Bend. She is also working with local fire agencies to improve youth explorer programs.

Department of Ecology (DOE) Wastewater Treatment Plant Awards

A letter was received to announce annual award for our Larson and Dunes treatment plants. Staff recognition will occur at a future Council meeting when the plaques arrive.

Municipal Services Director Interview Team

City Manager Allison Williams received interest from Mayor Hankins, Council Members Swartz and Eck to participate on the panel of interviews in the near future.

COUNCIL COMMUNICATIONS AND REPORTS

Council Member Fancher is attending the Grant County Economic Development Council meeting tomorrow morning and is looking forward to building relationships with them.

Council Member Martinez announced the make-up of our Grant County Health Board will be two County Commissioners, two elected officials, and one alternate. She will submit her letter of interest for consideration of appointment by the Grant County Board of Commissioners. She also asked and received update that staff is working on full page newspaper ads with the Watershed Council for public outreach on water conservation.

Council Member Eck invited the public to visit with him on Mondays and Wednesdays at Red Door Café at 1 p.m. for his coffee with a Council Member event.

Deputy Mayor Myers advised that Grant Transit Authority is resuming in person meetings starting this Thursday at 6:30 p.m.

Mayor Hankins inquired and staff answered that there will be an update at the next meeting for development of the Food Truck Plaza and Food Truck regulations.

EXECUTIVE AND CLOSED SESSIONS

Mayor Hankins called an Executive Session pursuant to RCW 42.30.110(1)(i) to discuss potential litigation and Closed Session for Labor Negotiations pursuant to RCW 42.30.140(4)(c) at 8:50 p.m. with Council, City Manager Allison Williams, City Attorney Katherine Kenison, as well as a few Directors for 45 minutes with no action to follow.

ADJOURNMENT

The regular meeting was adjourned at 9:40 p.m.

Mayor Deau Hankins

Dean Hankins, Mayor



Debbie Burke

ATTEST

Debbie Burke, City Clerk

Signature Certificate

Reference number: TJUNB-VZKTC-XN7RQ-N4WGG

Signer	Timestamp	Signature
Mayor Dean Hankins Email: dhankins@cityofml.com Sent: 30 Jun 2022 18:00:45 UTC Viewed: 02 Jul 2022 00:57:13 UTC Signed: 02 Jul 2022 00:57:43 UTC		
Recipient Verification: ✓Email verified	02 Jul 2022 00:57:13 UTC	IP address: 136.143.151.109 Location: Quincy, United States
Debbie Burke Email: dburke@cityofml.com Sent: 30 Jun 2022 18:00:45 UTC Viewed: 30 Jun 2022 18:00:48 UTC Signed: 05 Jul 2022 15:29:40 UTC		
		IP address: 63.135.54.162 Location: Moses Lake, United States

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05 Jul 2022 15:29:40 UTC

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