

## MOSES LAKE MUNICIPAL AIRPORT ADVISORY BOARD

A regular meeting of the Moses Lake Airport Advisory Board was held by remote access only on Friday, noon, June 11, 2021. The meeting was called to order by Finley Grant.

P = Present      E = Excused      A = Absent      C = Canceled

Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Tom Dent	E	E	E	P	P	P						
Finley Grant	P	P	P	P	P	P						
Darrin Jackson	P	P	P	P	P	P						
Richard Pearce	P	P	P	P	P	P						
Tim Prickett	E	P	P	P	P	E						

**BOARD MEMBERS PRESENT/ABSENT/EXCUSED:** Present: Richard Pearce, Finley Grant, Darrin Jackson, and Tom Dent. A motion was made by Mr. Jackson to excuse Mr. Prickett and Mr. Dent. It was seconded by Mr. Pearce. The motion was approved unanimously. Mr. Dent joined the meeting late.

**OTHERS PRESENT:** Delone Krueger, Michael G. Moro, Public Works Division Director, and Tracey Law, Public Works Technician.

**MINUTES OF MAY MEETING:** A motion was made by Mr. Pearce to approve the May minutes. The motion was seconded by Mr. Grant and approved unanimously.

**AIRPORT INSPECTION FOR JUNE:** The monthly inspection was done by Mr. Jackson. He reported that the storage area in the Operations Building needed cleaning and the runway 16 sign is still broken. Mr. Moro asked the Street Division to inspect the sign but has not heard back from them. He will follow up with the Street Division Manager.

**JULY INSPECTION:** The July inspection will be done by Mr. Jackson.

**OLD BUSINESS:**

- A. **LEASES:** Mr. Pearce had some concerns regarding the parcel description on his lease and items I, J, K, and L under the insurance section. Mr. Moro asked him to bring his lease to the Public Works Administration office and they can discuss his concerns. If necessary, Mr. Pearce’s concerns and comments will be sent to the City Attorney.
  
- B. **FUEL SYSTEM:** Mr. Moro has not received any information from Chevy Bailey. He has contacted David Chenaur with Washington State Department of Transportation, Aviation Division. Mr. Chenaur is going to send Mr. Moro a basic set of specifications for the fuel system. A request for quotes can then be prepared for the materials and installation. Mr. Jackson suggest calling the Port of Ephrata for a copy of their specifications. Mr. Moro was also told that June 30<sup>th</sup> is not a deadline for the loan; it goes on until we purchase the station. The loan amount is approved for a 12,000-

gallon tank and cannot be used for a 6,000-gallon tank. Mr. Moro will prepare the request for quotes requesting quotes for a new system and quotes on an acceptable, refurbished, used system.

- C. **CRACK SEAL ON RUNWAY AND TAXIWAYS:** The work has been completed. Mr. Jackson felt the work was done well and it was clean when the job was finished. Crack sealing was also done on Municipal Airport Road.
- D. **WEED SPRAYING:** Spraying was done three times in May and has been done again this month. No residual was applied so there is more kochia. The Board needs to decide if a residual should be applied in the fall or next spring. Board members have been mowing areas they cannot spray.
- E. **WATER FOR INFIELD AND MOVING HYDRANT:** Mr. Moro reported that the hydrant has been moved but needs to be adjusted. The 2" meter and line has not been installed to the infield. The Water Division will do this work when they have time in their schedule. Water Division will patch the taxiway the same day the meter and line are installed. The project will then be turned over to Parks Dept. for installation of the irrigation system. Mr. Jackson requested the green belt be mowed. Mr. Moro will discuss the request with the Parks Maintenance Manager.

#### **NEW BUSINESS:**

- A. **PRELIMINARY CAPITAL IMPROVEMENT PLAN:** After meeting with Board members last week, Mr. Moro made a list of projects the Board would like to have done at the airport. The list includes only a preliminary schedule and costs. The Engineering Dept. will need to review some of the costs. Mr. Moro requested that the Board review the plan. Mr. Pearce had a question regarding the fencing at the airport. Mr. Moro will prepare a map for the next meeting. Mr. Jackson had questions on the cost of the binding site plan. A copy of the binding site plan will be sent with the next agenda.
- B. **VOLUNTEER TIME:** The Board would like to have their monthly volunteer sheets sent to them with the agenda.
- C. **OTHER:** Mr. Jackson reported that 100 runway lights and shadow boxes were given to the airport by the Port of Moses Lake. Mr. Moro requested a statement from the Port of Moses Lake regarding the donation to present to City Council for their approval.

Mr. Jackson asked if the City had any information on the striping company who is constructing a building at the south end of the airport. Mr. Moro will try to get a copy of the application for the Board to review. The company is aware of the object free zone.

The pour pot has been received and will be stored in the new building.

Mr. Moro received a call from the Yakima airport regarding lighted "X"s for closing the runway. The Municipal Airport does not have any. Mr. Moro will refer them to the Grant County Airport.

A motion was made by Mr. Pearce to adjourn the meeting. Mr. Jackson seconded the motion and it passed unanimously. The meeting was adjourned at 12:53 p.m.



Tracey Law, Public Works Technician