

MOSES LAKE CITY COUNCIL  
May 11, 2021

**STUDY SESSIONS**

WSDOT Project Presentation – Highway 17 and Grape Dr. Roundabout

Jeff Deal, P.E, Assistant Project Engineer and Justin Hammond, P.E., Design Team Leader, presented the new roundabout at Highway 17 and Grape Drive. They will be sending out postcards with information about their online open house and the City will also work on solicitation of the information to the public.

Comp Plan Workshop with Planning Commission

Berk Consulting provided a PowerPoint presentation to review the Capital Facilities Planning and the Growth Management Act (GMA), discussed Level of Service standards. Capital Improvements, revenue and funding analysis, and next steps.

**CALL TO ORDER**

The regular meeting of the Moses Lake City Council was called to order at 7 p.m. by Mayor Curnel via audio only remote access. Special notices for attendance and citizen comment were posted on the meeting agenda.

**ROLL CALL**

Present: Mayor Curnel, Deputy Mayor Jackson; Council Members Eck, Riggs, Liebrecht, and Hankins. Council Member Myers joined the meeting remotely.

**PLEDGE OF ALLEGIANCE**

Police Chief Kevin Fuhr led the Flag Salute.

**AGENDA APPROVAL**

Action taken: Deputy Mayor Jackson moved to approve the Agenda as presented, second by Council Member Eck. The motion carried 7 – 0.

**SUMMARY REPORTS**

**MAYOR’S REPORT**

Groundbreaking for the Larson Rec Center

The groundbreaking for the Larson Rec Center is May 12, 2021 at 10:00 am.

Letter of Support for the Columbia Basin Development League

The City is providing a second letter of support for the Columbia Basin Development League’s recent request for U.S. House Community Project funding for the Odessa Ground Water Replacement Program.

COVID Vaccination Clinic

The City of Moses Lake is holding a vaccination clinic on Friday, May 14 from 7 a.m. – 10 a.m. in the Council Chambers. Pre-registration is required.

## CITY MANAGER’S REPORT

### Bills/Claims Delayed Report

Payment processing to vendors has been delayed due to issues with the new software. This should be fixed by the next meeting.

### Retirement of Fleet Manager Steve Hibbs

Fleet Manager Steve Hibbs was recognized for his 36 years of service with the City.

### Water Sewer Rate Implementation Schedule

There is a FAQ sheet and ad for open house dates that will be circulated in the next few cycles of utility billing and will also be emailed to Council Members.

### Stratford Rd. Completion Contract

C&R Tractor and Landscaping has been issued a termination to their contract that their surety company has accepted. Local contractor, CWA, is willing to enter into a completion contract with the C&R’s surety.

Action taken: Deputy Mayor Jackson moved to authorize City Manager Williams to execute a completion contract with CWA based on discussion tonight, second by Council Member Hankins. The motion carried 7 – 0.

### Grant County Health District COVID ILA

The Grant County Health District (GCHD) will enter into an Interlocal Agreement with the City to cover the City’s costs for the mobile vaccination clinics.

Action taken: Council Member Eck moved to authorize City Manager Williams to execute an Interlocal Agreement with GCHD for police and fire coordinated services, second by Deputy Mayor Jackson. The motion carried 7 – 0.

## CONSENT AGENDA

- #1
  - a. City Council meeting minutes dated April 27, 2021
  - b. Payroll Checks 63687 through 63693 in the amount of \$3,285.11; and Electronic Payments dated April 30, 2021 in the amount of \$489,150.64
  - c. D&L Foundry Wastewater Discharge Permit
  - d. Grant County Sheriff Marine Patrol ILA
  - e. Accept Surf ‘n Slide Water Park Pool Liner Project

Action taken: Council Member Riggs moved to approve the Consent Agenda as presented, second by Council Member Myers. The motion carried 7 – 0.

## NEW BUSINESS

### #2 Council and Board Procedures Ordinance – First Presentation

The new draft of the Council Board and Procedures represents standards for Moses Lake’s government practices in a single document. It is a comprehensive collection of state regulations, local meeting rules, coordinated procedures, administrative references,

and public hearing procedures related to the Council/Manager form of local government.

**#3** Continuity of Operation Plan Resolution 3853

This is a living document that allows the City to maintain delivery of essential functions to the community during and following an emergency or disaster. It will be updated periodically as buildings and functions change throughout the City.

Action taken: Council Member Eck moved to adopt Resolution 3853, second by Deputy Mayor Jackson. The motion carried 7 – 0.

**#4** District Court Amnesty Program

The amnesty program is a one-time opportunity to pay off tickets at a reduced rate of 50% from June 1 through June 30, 2021. This should decrease the number of court appearance requests that have been backlogged during the municipal court shutdown.

Action taken: Council Member Hankins moved to approve the District Court amnesty program as presented, second by Deputy Mayor Jackson. The motion carried 7 – 0.

**#5** Expanding Homeless Assistance Programs

There are remaining COVID funds being recommended to be utilized to provide a Rapid Re-Housing and Hotel Voucher program for Homeless Assistance. Staff worked with the Ad Hoc Homeless committee, issued a request for proposal, and as a result the City has developed a scope of work and budget for these two programs that identify the services to be provided by HopeSource.

Action taken: Council Member Hankins moved to authorize the City Manager to execute the contract with HopeSource as presented, second by Council Member Riggs. The motion carried 7 – 0.

**#6** 2021 Budget Amendment Ordinance – First Presentation

The first budget amendment of 2021 is a combination of 2020 programs being carried forward, and new grants or initiatives since the 2021 budget was set.

**ADMINISTRATIVE REPORTS**

Police Annual Report

This report can be viewed on the Moses Lake Police Department’s webpage.

Director Update

The Municipal Services Director position is going to be reopened and the Finance Director position has been extended to June 1.

**COUNCIL COMMUNICATIONS AND REPORTS**

Council Member Jackson discussed the striping on Stratford Rd and announced that he would not be filing for reelection to Council his position this year.

**ADJOURNMENT**

The regular meeting was adjourned at 7:53 p.m.



David Curnel, Mayor

ATTEST



Debbie Burke, City Clerk