

**PARKS AND RECREATION ADVISORY BOARD MEETING MINUTES**

**April 14, 2021**

Members present Charles Maynard, Chuck Perry, Charlene Rios, Ryan Holterhoff, Greg Nevarez, and Warren Tracey  
 Members absent Troy White  
 Staff present Susan Schwiesow, Clayton Pray, Carrie Hoiness, Dollie Boyd, and Stefanie Dunn

**2021 MEETING ATTENDANCE RECORD**

Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Charles Maynard	X	X	X	X								
Charlene Rios	X	X	X	X								
Warren Tracey	X	X	E	X								
Chuck Perry	X	X	X	X								
Ryan Holterhoff	X	X	X	X								
Greg Nevarez	E	X	X	E								
Troy White	E	X	A	A								

C=Meeting Cancelled X=Present A=Absent E=Excused R=Resigned

Call to Order

The regular meeting was called to order by Charlene Rios at 7pm.

Approval of Minutes

Mr. Tracey moved to approve the minutes dated March 10, 2021. Motion seconded by Mr. Holterhoff. Motion unanimously approved and passed.

Correspondence/Communication

Ms. Boyd provided an update to the Board on the Creative District Planning Committee. There is a map of what the Creative District will cover, which is 3<sup>rd</sup> Avenue corridor in Moses Lake. Ms. Boyd shared that the committee has developed a survey for community/public input and will be set up at the Farmer’s Market on May 8, 2021 to gather public input for this committee. Board asked for clarification on how the boundaries were determined in Moses Lake, to which Ms. Boyd explained that focusing on this part of town will include a lot of our small local businesses and Ms. Schwiesow further explained that it was recommended that the area be walkable and include a lot of options for people in the way of businesses, parks, trails, etc.

Ms. Schwiesow asked the Board to confirm who the representative from this Board be for this committee. Ms. Rios showed interest in the committee and agreed to be the Parks Advisory Board representative on the committee. Ms. Boyd will be sending her the last 2 recordings for the committee.

Recreation Update

Ms. Boyd shared a museum report with the Board. The community has enjoyed the museum being open to the public without appointments. The museum has hosted classes and programs and a new gallery will be up in the coming weeks. Ms. Boyd shared some new things coming in May and that the museum staff

are working to create online activities to ensure folks can tap in who may not be able to or comfortable to attend in person. Ms. Boyd commended her staff for their flexibility with COVID protocols and excited to retain all part-time staff thru the challenges.

Recreation Update

Ms. Hoiness provided a recreation update for the Board. WA State phase 3 in Grant County has allowed us to have a lot of softball and baseball activities, so ballfields are very busy right now. Ms. Hoiness advised that she is preparing for summer day camp to begin with staff hiring and program details. T-Ball has about 160 kids signed up to date, which is normal for this program. Ms. Hoiness shared that recreation staff continue to find new and creative ways to host our programs and create new ones with COVID limitations. There is fluctuation of participation for our programs, but hard to pinpoint all the factors for activities having low or high participation. Ms. Hoiness shared that summer brochure is being finalized and sent off to print end of May.

Parks Update

Mr. Pray provided a Parks update for the Board. Ballfields are being prepped and ready for practices and games. Lauzier Athletic Complex project contract has come back and should get underway this summer to redo the infields. Mr. Pray advised that overall, parks are getting busy. There is more garbage to pick up and docks have not yet been put in at Montlake, Cascade, Peninsula and Blue Heron as the water level still too low. Pool liner installation was completed this past weekend, which looks great and will help decrease maintenance on the pool itself.

Mr. Holterhoff mentioned some concern regarding the trash cans at Peninsula Park. They are aluminum trash cans unsecured, so they blow around the park. Mr. Pray advised he can review what Parks might have to rectify these in the future.

Director's Report

1. Parks & Recreation Comp Plan – Ms. Schwiesow advised this process has begun and she asked if Mr. Nevarez could be involved in stakeholder meetings scheduled next week to select the company for our comprehensive plan. No one opposed, so Ms. Schwiesow will reach out to Mr. Nevarez as he was absent for this meeting. Ms. Schwiesow shared that all Board members will be asked to participate in this process as it moves forward.
2. Larson Recreation Center – Ms. Schwiesow provided an update to the Board that the current structure demolition will begin next Monday and groundbreaking for the new building will be mid-May. She advised that the contractor has 13 months to complete the new building.
3. Adopt-a-Street Program – Ms, Schwiesow provided a brief update on this newly revived program. Recreation Specialist continues to reach out to past participants.
4. Pool Liner – Ms. Schwiesow confirmed that the pool liner has been installed, City Council approved contract to replace the sound system at the water park and that signs are being updated and will look nice for this season.
5. Surf 'n Slide – Ms. Schwiesow shared that City Council approved changes proposed to follow COVID-19 guidelines. Some of the main changes are capacity per day limited to 1,000 in phase 3, COVID-19 protocols as people check in, price adjustments for admissions, and fees for cancellations and no shows.

6. Sub-Committee Development – Ms. Schwiesow advised the Board that discussions are happening to form sub-committees under Parks & Recreation Advisory Board: Tree Committee and Arts Committee. She advised there are still ordinances to develop, committees to form and obtain City Council approval. Ms. Schwiesow’s asked the Board for their input on and willingness to be involved in these proposed sub-committees. Board discussed commitment by Board members and making sure that sub-committees are relevant to Parks & Recreation Advisory Board.

Comments/Questions from the Board

Board discussion about grants and funding available to the city. Ms. Schwiesow advised that gateways into Moses Lake and Broadway corridor clean-up are both ideas where federal funds could be used to improve the community.

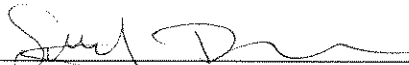
Board discussion about property owned by Columbia Railroad by Neppel Trail. Ms. Schwiesow explained that the city is in discussions with Columbia Railroad to potentially acquire the property, however, nothing has been finalized.

Mr. Maynard inquired about whether pet waste dispenser can be installed at Marina Park. Mr. Pray advised Parks can look into it.

Adjournment:

Mr. Maynard moved to adjourn, seconded by Mr. Tracey. The meeting adjourned at 8pm.

Minutes approved by Parks & Recreation Advisory Board on 13th of May 2021.

By:   
Stefanie Dunn, Administrative Assistant  
Moses Lake Parks & Recreation