

## MOSES LAKE MUNICIPAL AIRPORT ADVISORY BOARD

A regular meeting of the Moses Lake Airport Advisory Board was held by remote access only on Friday, noon, April 9, 2021. The meeting was called to order by Tim Prickett.

P = Present      E = Excused      A = Absent      C = Canceled

Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Tom Dent	E	E	E	P								
Finley Grant	P	P	P	P								
Darrin Jackson	P	P	P	P								
Richard Pearce	P	P	P	P								
Tim Prickett	E	P	P	P								

**BOARD MEMBERS PRESENT/ABSENT/EXCUSED:** Present: Tim Prickett, Richard Pearce, Finley Grant, Darrin Jackson, and Tom Dent.

**OTHERS PRESENT:** Public Works Division Director, Mike Moro and Tracey Law, Public Works Technician.

**MINUTES OF MARCH MEETING:** A motion was made by Mr. Prickett to amend the March minutes to excuse Mr. Dent from attending the March meeting. Mr. Grant seconded the motion, and it was approved unanimously. Mr. Pearce made a motion to approve the amended minutes. The motion was seconded by Mr. Jackson and approved unanimously.

**AIRPORT INSPECTION FOR APRIL:** The April inspection will be done later in the month by Mr. Prickett.

**MAY INSPECTION:** The May inspection will be done by Mr. Jackson.

**OLD BUSINESS:**

- A. **LEASES:** A boilerplate of the updated lease will be sent to the Board. The City is working on updating the parcel descriptions. The City Surveyor is working on exhibits that will show the area of the parcels and the buildings. Mr. Jackson asked about the status of the Travis Grigg lease on Parcel 23. The City is still working on new leases for Dean Hankins and Rod Richeson. Mr. Moro is not sure Mr. Richeson wants to continue with the lease. On review after the meeting Mr. Grigg requested a lease for Parcel 22 and the south half of Parcel 21. The lease was never executed by the City and Mr. Grigg backed out of the lease. R&L Holdings, LLC has a lease for Parcel 23.
  
- B. **FUEL SYSTEM:** The City has received a Quit Claim Deed from Mr. Dent for Parcels 14 and 15. Mr. Moro has contacted Chevy Bailey, the City's consultant, and requested an updated estimate for installation of a used and a new system. The City would like to contract out the whole project. The consultant will prepare a plan and specifications for the installation. Mr. Moro will ask him about containment requirements for new and used systems. The Board requested estimates for a new 6,000-gallon tank and the 12,000-gallon fuel tank. There was also some discussion on filtration on

the tanks. Mr. Moro would like to meet with the Board once the estimates are received and before the project goes out for bid.

- C. **REPAIRS TO FLASHING BEACON:** The pole ended up being 10 feet shorter and \$500 less than was first agreed upon. The repair is complete.
- D. **CRACK SEAL ON RUNWAY AND TAXIWAYS:** The City's contract has gone out to bid this month and the airport is included in it. There is no time frame yet. The Board asked if the City had "bricks" they could use to patch other areas at the airport. Mr. Moro will check, he thought it would be alright as long as it is used on areas maintained by the City. The City maintains the taxiway on Parcel 42 and Leaseholders maintain their own.
- E. **WEED SPRAYING:** Mr. Prickett has purchased the chemicals and will get them to Mr. Jackson. Mr. Prickett will try to apply the sterilant this weekend weather permitting.
- F. **WATER FOR INFIELD AND MOVING HYDRANT:** The City Surveyor is preparing a site plan which will include a 2-inch water service to the infield. The site plan will be shared with the Parks Department for installation the sprinkler system. A hydrant will be relocated by the City Water Division at the same time as the irrigation system is put in.

#### **NEW BUSINESS:**

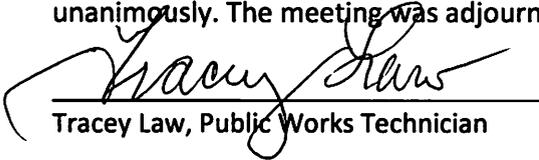
- A. **SWEEPING SCHEDULE:** Street Division will sweep it monthly. The Board should contact Mr. Moro if there needs to be additional sweeping done. A NOTAM will be called in when sweeping is to be done. Mr. Moro will set up an airport sweeping policy.
- B. **"NO DUST" SIGN ON MUNICIPAL HANGAR RD.:** Street Division will replace the sign. The Board asked for the road to be oiled or graveled. Mr. Moro suggested mag-chloride. The Board was not in favor of using mag-chloride. Mr. Moro will get an estimate for the cost of gravel. The road and hydrants will eventually be relocated.
- C. **REPAIR RUNWAY 16 SIGN:** Several signs have been broken during windstorms. Mr. Jackson suggested the signs that keep breaking be retrofitted to pivot in the wind. The Board will look into fixing the signs themselves.
- D. **VOLUNTEER TIME:** Turn volunteer sheets in at Jackson Flight Center.
- E. **OTHER:** Mr. Pearce is still looking at getting a courtesy car for the airport. He has an offer of two cars. The Board will continue to research insuring a car. Mr. Moro said the City would consider selling a car, but it would not be included on the City's insurance.

The Building Maintenance Division repaired the south PAPI. it is now on permanently daylight mode. It needs to be replaced. The cost is approximately \$13,000 to replace it. The north PAPI also needs replacing. Mr. Pearce will talk to Darel Fuller about repairing the lights. Mr. Jackson felt there

were cheaper systems available. The City will wait for more direction from the Board before proceeding.

Mr. Jackson suggested the office building acquired from Mr. Dent be rehabbed so it can be used. The City will be installing new locks. The Board would like them to be similar to the one on the Operations Building. Mr. Moro requested the Board keep Public Works informed of whatever improvements they would like to make.

A motion was made by Mr. Jackson to adjourn the meeting. Mr. Prickett seconded the motion and it passed unanimously. The meeting was adjourned at 12:50 p.m.

  
Tracey Law, Public Works Technician