

MOSES LAKE CITY COUNCIL

January 25, 2022

EXECUTIVE SESSION

Mayor Hankins called an Executive Session at 6:30 p.m. to be held for 30 minutes pursuant to RCW 42.30.110(1)(i) to discuss potential litigation.

CALL TO ORDER

The regular meeting of the Moses Lake City Council was called to order at 7:00 p.m. by Mayor Hankins with audio remote access. Special notice for attendance and citizen comment were posted on the meeting agenda.

ROLL CALL

Present: Mayor Hankins; Deputy Mayor Myers; Council Members Eck, Swartz, Martinez, and Fancher. Council Member Madewell attended remotely.

PLEDGE OF ALLEGIANCE

Mayor Hankins led the Flag Salute.

OATH OF OFFICE

City Clerk Debbie Burke administered the oath of office to Mayor Hankins.

AGENDA APPROVAL

Action taken: Council Member Eck moved to approve the Agenda as presented, second by Deputy Mayor Myers. The motion carried 7 – 0.

SUMMARY REPORTS

MAYOR'S REPORT

Lodging Tax Advisory Committee Appointment

Council authorized the change for Mayor Hankins to Chair the LTAC during the approval of Council Committee Assignments on January 11.

CITY MANAGER'S REPORT

AWC Worker's Comp Pool Report

The City is getting a refund of \$67,745 from the Worker's Comp Retro Pool from 2018. Additionally, Public Works has put together a safety committee, and Human Resources Director Shannon Springer is working on a citywide committee.

Legislative Agendas

Statewide and local lists of legislative priorities were provided in the Council Packet. Council Members are encouraged to participate with the Association of Washington Cities Action Days. Critical areas are police reform, infrastructure funding and opportunities for maintaining our sources of funding.

Housing Program Update

Nokey Pando, an Advocate Case Manager with HopeSource at the Open Doors Sleep Center, provided statistics of having served over 296 unique individuals. 266 of those enrolled in available services, have reunified with family and maintained employment. He also shared three success stories of people who have used the sleep center.

Chief Kevin Fuhr noted that out of 18,700 calls that officers were dispatched to in 2021, that only 62 were related to the Sleep Center. Of those incidents, eight were criminal misdemeanors and 19 were trespassing issues. There were four incidents at the El Rancho Motel (transitional housing) in the six months that it has been open.

City Manager Allison Williams provided a PowerPoint presentation on the concept of a transformational campus and a City owned property identified as an option for its location. Staff proposed a feasibility analysis to look at the needs of our homeless and low-income populations to determine what could be co-located in order to provide the services that are needed to assist the population. The first need is to relocate the Sleep Center, as the lease only runs through September 2023.

Carol Spurrier, R. Fode, Mary Anderson, Warren Small, Michael Waldorff, Carol Hanson, Rian Allred, Kevin Starcher, Lance Hope, and Connie Buescher all spoke in opposition of the campus mainly related to the homeless population, cost and proposed location next to businesses, bus stops, and neighborhoods.

Action taken: Council Member Eck moved to postpone the vote on the RFP Feasibility Study until the next Ad Hoc Homeless Committee meets, second by Council Member Swartz. The motion carried 7 – 0.

CONSENT AGENDA

- #1
 - a. City Council meeting minutes dated January 5 and January 11, 2022
 - b. Claim ACH 104-111 in the amount of \$788,608.63 and Checks 154866 – 154954 in the amount of \$640,595.92; Payroll Checks 64196 through 64202 in the amount of \$2,812.38; Payroll Checks 64188-64195 were voided; and Electronic Payments dated January 21, 2022, in the amount of \$495,489.24.
 - c. Extend Wireless Facilities Interim Controls Ordinance 2999
 - d. Grant County PUD Easement Resolution 3878
 - e. Payoff Limited Tax General Obligation Bond
 - f. Accept Sewer Lining Project

Action taken: Council Member Eck moved to approve the Consent Agenda as presented, second by Council Member Fancher. The motion carried 7 – 0.

OLD BUSINESS

- #2 Employee Handbook Resolution 3874
The individual employee policies have been combined, missing policies add, and updated others to current laws in a single handbook. This allows for uniformity and a single

location for employees to reference commonly requested information. Employees will be responsible for reading and understanding the handbook.

Action taken: Council Member Martinez moved to adopt Resolution 3874 as presented, second by Council Member Eck. The motion carried 7 – 0.

NEW BUSINESS

#3 Purchasing Policies Resolution 3879

The Purchasing Policy and Procedures Manual will serve as a guide for staff on basic procurement and contracting requirements as set forth in the Washington State statutes and local policies. This will help to ensure the City is receiving maximum value for the products and services received and assure fiscal responsibility in the purchasing process.

Action taken: Council Member Eck moved to adopt Resolution 3879 as presented, second by Mayor Hankins. The motion carried 7 – 0.

#4 Award Tana Lift Station Upgrade

Farmer’s Electric was the apparent low bidder at 13.7% over the engineer’s estimate. Due to the current bidding conditions, specifically materials pricing changes, staff recommends to award the bid.

Action taken: Deputy Mayor Myers moved to award of the Tana Lift Station upgrade as presented, second by Council Member Swartz. The motion carried 7 – 0.

ADMINISTRATIVE REPORTS

Hayboy Farms Water Rights Pursuit

Staff will pursue temporary water rights from the Bureau of Reclamation or provide temporary City water. A range of 30 to 60 acre-feet of water would be needed.

Extra Territorial Agreement Policy Discussion

Staff is working on a proposed amendment to Resolution 3509 relating to a process for approval and implementation of long-term regulations for concurrency, as well as evaluation on existing ETA’s.

Drone Policy Discussion

Staff is developing a Drone Policy to set standards for implementation of aerial photos to overlay CAD work and for project inspections. The Municipal Services Department has two employees with current FAA licenses.

Larson Recreation Center Project Update

Construction started in April 2021 with demolition of the old Larson Recreation Center. Contractors were on schedule until August when delays with steel supplies hit. The recent inclement weather and more steel supply issues has pushed the expected completion to October. A new construction timeline will be out next week.

Parks & Recreation Comp Plan Update

The update of the Comprehensive Plan started in April of 2021. Staff gathered information through stakeholder interviews, focus groups, and a citizen survey. The survey was open from June through August and received 650 respondents. Staff is anticipated to present a draft on March 8 to Council and March 9 to the Parks Board, with Council adoption on March 22.

Moses Lake Community Coalition 4th Quarter Report

The Moses Lake Community Coalition's 4th Quarter report was included in the packet.

B&O Tax Credit Increase

Legislature has increased the amounts available for local communities through the B&O tax credit for Main Street grant. The City gets a 75% credit for what we contribute. The City's utilities pay B & O tax and receive a 75% credit for this program. There was a consensus from Council for the City Manager to increase 2022 investment from \$20,000 (budgeted) to \$50,000 for the Moses Lake Downtown Association.

COUNCIL COMMUNICATIONS AND REPORTS

Council Member Madewell thanked the City Clerk's Office for going above the standard duty to keep her informed with the remote access to Council Meetings the last few weeks.

Deputy Mayor Myers reported on the end of year report for Grant Transit Authority. He said their budget and fleet are looking good and they are in a better financial position than a couple of years ago. They are focusing on getting routes back up to speed and where they need to be servicing, and they are rebuilding ridership and expanding routes as needed.

ADJOURNMENT

The regular meeting was adjourned at 9:00 p.m.

Mayor Deau Hankins

Dean Hankins, Mayor



Debbie Burke

ATTEST

Debbie Burke, City Clerk

Signature Certificate

Reference number: AO4ZN-HTPPF-MN6IW-VF9ZX

Signer	Timestamp	Signature
Mayor Dean Hankins Email: dhankins@cityofml.com Shared via link Sent: 09 Feb 2022 18:47:56 UTC Viewed: 10 Feb 2022 03:53:59 UTC Signed: 10 Feb 2022 03:54:23 UTC		 IP address: 136.143.151.109 Location: Moses Lake, United States
Debbie Burke Email: dburke@cityofml.com Sent: 09 Feb 2022 18:47:56 UTC Viewed: 09 Feb 2022 19:18:33 UTC Signed: 10 Feb 2022 16:14:10 UTC		 IP address: 63.135.54.162 Location: Moses Lake, United States

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