

**CHAPTER 2.10
CITY CLERK'S OFFICE**

Sections:

2.10.010 Appointment and Duties

2.10.010 Appointment and Duties of City Clerk

- A. The City Manager shall appoint the City Clerk who shall be the best trained and qualified person available.
- B. The City Clerk shall be responsible to the City Manager and perform the duties as prescribed in RCW 35A.13 or other such duties as may be required by statute or ordinance.
- C. Before entering upon the duties of his/her office, the city clerk shall take an oath of office for the faithful performance of his/her duties and shall execute and file with the clerk of the council a bond in favor of the code city in the amount of no less than fifty thousand dollars. The premium on such bond shall be paid by the city. (Ord. 2894, 2018)