



Moses Lake Fire Department Final Inspection Checklist

Inspection requests for acceptance (certificate of occupancy) inspections must be scheduled by the general contractor.

This form is used as a pre-inspection checklist to ensure your building is ready for a final inspection of fire alarm and / or fire protection systems. While this list is not an all inclusive list of items our inspector will look for, it does cover the most common items that result in failed inspections:

1. Is the facility gated? _____ If so is the gate electronically controlled? _____.

Electronically controlled gates must be equipped with Knox key switches. Order forms are available at Moses Lake Fire Department Station 1 701 E Third Avenue.

Knox Key Switch Required? _____ Knox Key Switch Installed? _____.

2. For buildings with fire sprinkler systems: Knox locking FDC caps are required for the Fire Department Connection(s.) Fire department connection piping shall be painted red and equipped with a minimum of a 1" reflective stripe located just below the FDC head.

Knox locking FDC cap(s) required? _____ Knox locking FDC cap(s) installed? _____

Painting and striping completed? _____

3. For complexes that have multiple fire sprinkler systems installed at separate locations local ordinance requires an exterior visual strobe for each sprinkler system that is installed within direct line of sight of the fire department connection serving that system. Strobes must only activate upon water flow from the system served by that riser.

Exterior strobe required? _____ Exterior strobe installed? _____ Correct operation verified prior to inspection request? _____.

4. Buildings with required fire alarm or fire sprinkler systems with more than twenty sprinkler heads are required to be monitored by an approved central station monitor via a minimum of two separate non-pbx phone lines, with one line as a dedicated line for the fire alarm system.

Monitoring provided? _____

Name and address of monitoring center:

5. Monitoring must be pretested prior to fire department arrival for acceptance inspection.

Central station tested? _____ Date tested? _____ Did central station provide correct information for dispatch? (Correct information includes type of alarm, location of alarm on site, correct street address, and contacted the correct dispatch center—MACC (509) 762-1160? _____.

6. Fire alarm systems must not be interconnected by any means, to include shared wiring, with any other type of system.

System has been verified that it is not interconnected to other types of alarm systems (burglary / intrusion?) _____.

NOTE: Fire alarm monitoring will be verified by fire department inspectors. Systems SHALL NOT be in test upon arrival of fire department inspector. A system that is in TEST at the time of fire department arrival will be failed immediately and the inspection will be rescheduled. Systems may be placed in test only after the MLFD inspector verifies dispatch connectivity.

7. For buildings requiring smoke dampers installed above ceiling grid, locating devices or signage must be installed to identify smoke damper location.

Locating device or signage installed? _____.

8. Fire alarm and fire protection systems shall be 100% pre-tested prior to fire department arrival for inspection. Systems with installers working on the system at the time of our inspectors arrival will be failed and the inspection rescheduled.

System pre-tested: Alarm? _____ Sprinkler controls? _____.

9. On site hydrants shall be equipped with 5" storz adapters, painted red, and have all zone identification numbers installed per fire department guidelines.

Number of on site hydrants: _____ Storz adapter installed? _____ Painting and marking correct? _____

10. For buildings with fire apparatus access roads at code minimum design of 20' in width may be required to have fire lane signage installed.

Is fire lane signage installed? _____

11. Street numbers are required on the street side of the building. Numbers shall be of sufficient size to be clearly visible from a vehicle on the primary street (not site access road) serving the property. Numbers shall be of a color that contrasts with their background color.

Compliant numbers installed? _____

Other items that are generally included in acceptance inspections include fire door operation, fire extinguisher size and locations, exit signage, exit door operation and opening force, and emergency lighting.

Inspections will ONLY be scheduled upon completion and return to the fire department of this form. If items specified as being complete on this form are not complete upon arrival of our inspector the inspection will fail and a re-inspection must be scheduled. Re-inspections will be billed in accordance with the fee schedule adopted by the current edition of the state building code.

Person completing this form(printed full name): _____

Title and name of company: _____

Date: _____.

Signature: _____