

PARKS AND RECREATION COMMISSION MINUTES

SEPTEMBER 14, 2016

Members present: Charlene Rios, Connor Lange, Tiffany Quilter and Arin Swinger
 Members absent: Charles Maynard
 Staff present: Spencer Grigg, Lori Moholt-Phillips and Kerri Smoot
 Guests present: High School students and Kevin Burgess

2016 MEETING ATTENDANCE RECORD

| Name | Jan | Feb | Mar | Apr | May | June | July | Aug | Sept | Oct | Nov | Dec |
|---------------------|-----|-----|-----|-----|-----|------|------|-----|------|-----|-----|-----|
| Dennis, Larry | C | X | C | X | R | --- | --- | --- | --- | --- | --- | --- |
| Quilter, Tiffany | C | X | C | X | C | --- | C | C | X | | | |
| Lang, Bette | C | X | C | X | C | C | C | C | R | --- | --- | --- |
| Maynard, E. Charles | C | X | C | X | C | C | C | C | E | | | |
| Rios, Charlene | C | X | C | X | C | C | C | C | X | | | |
| Lange, Connor | C | X | C | X | C | C | C | C | X | | | |
| Estudillo, David | C | E | C | R | R | --- | --- | --- | --- | --- | --- | --- |
| Swinger, Arin | --- | --- | --- | --- | --- | --- | --- | C | X | | | |

C=Meeting Cancelled X=Present O=Absent E=Excused R=Resigned

Call Meeting to Order

The regular meeting was called to order by interim Chair Rios at 7:05p.m.

Introduction of Guests/Visitors

Three High School students were present for their Civics class.
 Kevin Burgess was present to discuss his idea for the installation of new docks.
 Mr. Grigg introduced our newly appointed commission member, Arin Swinger. Ms. Swinger shared a little about herself and her recreation background.

Approval of Minutes of Prior Meeting

Mr. Lange moved the draft minutes of April 13, 2016, be approved as submitted; seconded by Ms. Quilter. Unanimously approved and passed.

Commission Openings and Election of Officers

We currently have two openings on the Commission. Ms. Lang’s vacated position requires that the person filling it resides within city limits. The City Council also modified the format of the Commission and made one of the positions a youth position, which requires that the person filling it be 16-22 years old. A Notice regarding the new youth position was recently sent out to the school district. Applications are being accepted through September 30, 2016. Brief discussion held regarding the new youth position.
 Ms. Quilter nominated Ms. Rios to be the new Parks and Recreation Commission Chairman; seconded by Ms. Swinger. Nomination unanimously approved.
 Ms. Swinger nominated Ms. Quilter to be the new Vice-Chairman; seconded by Mr. Lange. Nomination unanimously approved.

Communication/Correspondence

Kevin Burgess - Docks

Mr. Burgess shared with the Commission that he feels adding additional docks near Neppel Landing would be beneficial to the community because boaters could dock their boats and go into downtown to go to restaurants and shop. Mr. Burgess suggested that the existing dock at Neppel Park near Broadway Bar and Grill be expanded to accommodate boat moorage. Mr. Grigg explained the city’s budget situation and the possibility of using self-help funds in the future when the budget is not as restrictive as it is now. Mr. Grigg also explained that the city leases the Neppel Park land from the railroad and the dock is owned by the Moses Lake Irrigation District. Significant discussion held. Mr. Burgess is going to contact the railroad regarding the land and the irrigation district regarding the dock. Commission members asked him to keep them apprised of his findings, as the Commission would be willing to recommend his idea to City Council if he is able to obtain approval from the railroad and irrigation district, and if he is able to secure funding.

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Plat Reviews/Dedication, or Fee in Lieu of Land - Monthly Update

Pioneer Meadows Major Plat – Final Plat and Barrington Point 3 Major Plat – Final Plat –

Mr. Grigg explained the Fee-in-Lieu process for our new member and the students present. He gave a brief summary of each of the above plats.

Director's Report

Ballfield Concessions – Update

Tacos Mi Casa has done really well running concessions at the ballfields. We are considering letting them run concessions at Surf 'n Slide and possibly the Larson Recreation Center.

YAF (Youth Athletic Facility) Grant – Update

We ranked number five in the Youth Athletic Facility grant process, which means we are guaranteed grant funding for the lighting at Larson Ballfield, provided that the Legislature decides to fund the grant again.

Municipal Code 2.44 – Update

Municipal Code 2.44 – Park and Recreation Commission has been updated. The updated version is in each member's meeting binder.

New Hires/Internal Promotion – Update

Two Parks and Recreation employees moved to lateral positions in the Public Works department. The moves opened up the Park Foreman position and one Park Maintenance Technician position. Clayton Pray was promoted from Park Maintenance Technician to the Park Foreman position. Alberto Chavez and James McEachran were hired as our new Park Maintenance Technicians.

Change in Commission Format by City Council – Update

As we already discussed, the City Council changed the Commission format by making one position a youth position.

Surf 'n Slide – Update

Surf 'n Slide is now closed for the season. We don't have final expense/revenue figures yet, but we expect to end the year with a profit as we usually do.

Ice Rink - Update

The Ice Rink will be opening for the season on November 4th. We are in the process of replacing the puckboard on the face of the dasher boards.

Ms. Moholt-Phillips' Report

The new 2017 Fall/Winter brochure is now online and we will have the hard copies on September 22nd.

The grand opening of the *Alert Today, Alive Tomorrow: Living with the Atomic Bomb* exhibit at the Museum and Art Center will be September 16th from 5-8 pm.

The Cascade Campground bathroom construction is complete and we were able to resume taking reservations at the beginning of August.

We are in the process of contract negotiations with Active Network for the new online registration software.

Commission Questions/Comments

Ms. Rios suggested looking into establishing some sand volleyball courts because it is now a competitive college sport and the closest court is in Chelan.

Adjournment

Ms. Quilter moved to adjourn; seconded by Mr. Lange. Meeting adjourned at 8:07 p.m.