

MOSES LAKE CITY COUNCIL  
October 27, 2020

**STUDY SESSION**

Comprehensive Plan Update

Berk Consulting Representative Erika Rhett provided a PowerPoint presentation providing a preliminary overview of the Housing Action Plan, which identified diversity of household types, annual income, housing inventory, anticipated growth through 2040, and homeless families with children. Ms. Rhett also provided considerations to remedy the current misalignment of household population to anticipated needs for housing units. The consultants will draft the Housing Needs Assessment, identify Land Use and Urban Growth Area alternatives in the overall Comprehensive Plan, and provide housing strategies and options. More updates will be scheduled.

**CALL TO ORDER**

The regular meeting of the Moses Lake City Council was called to order at 7:03 p.m. by Mayor Curnel via audio only remote access. Special notices for attendance and citizen comment were posted on the meeting agenda.

**ROLL CALL**

Present: Mayor Curnel, Deputy Mayor Jackson; Council Members Eck, Riggs, Liebrecht, Myers, and Hankins.

**PLEDGE OF ALLEGIANCE**

Mayor Curnel led the Flag Salute.

**AGENDA APPROVAL**

Action taken: Council Member Hankins moved to approve the Agenda, second by Council Member Eck. The motion carried 7 – 0.

**SUMMARY REPORTS**

**MAYOR'S REPORT**

Columbia Basin Development League (CBDL) Membership

The CBDL staff advocate in Olympia and Washington DC to monitor legislative changes that impact the Columbia Basin Project as well as funding opportunities for infrastructure reinvestment. The information collected by staff was emailed to Council prior to the meeting which included a link to a short video to explain their purpose <https://vimeo.com/241092377>.

Action taken: Mayor Council Member Hankins moved to authorize a 2021 Membership in the amount of \$1k and to schedule a presentation at the second meeting in January, second by Council Member Riggs. The motion carried 7 – 0.

Flag Raising Ceremony

A ceremony will take place in Thorp, WA on Veteran's Day at 11:11 a.m. to raise the largest American flag in the United States. Senator Warnick will provide the keynote address. Council interested in attending need to rsvp Mayor Curnel.

## CITY MANAGER’S REPORT

### CARES Act: Small Business Grants and City Funding Update

City Manager Allison Williams extended appreciation to the Chamber of Commerce and Downtown Association for coordinating distribution of \$84,500 to 18 local business effected by the COVID-19 pandemic. An update of allocations of the City’s \$1,089,900 in CARES Act Funding was also provided.

### Washington Cities Insurance Authority (WCIA) Annual Audit

City Manager Allison Williams selected Homeless Programs for the annual topic of review. Staff met with WCIA Representative Lisa Knapton today and discussed proposed changes to contracts and regulations to reduce potential liabilities. The per incident deductibles and increased vehicle replacement values are being reviewed in consideration of lower premiums.

## CONSENT AGENDA

- #1
- a. City Council meeting minutes dated October 13, 2020 <with scrivener’s update>
  - b. Claim Checks 149696 through 149855 in the amount of \$1,562,847.54; Payroll Checks 63549 through 63563 in the amount of \$15,320.63; and Electronic Payments dated October 16, 2020 in the amount of \$455,036.23.
  - c. Set Date for Public Hearings – Property Tax and Budget
  - d. Kaufmann Water Rights Purchase and Sale Agreement
  - e. Grant County Sub-Recipient COVID Funding Contract Extension

Action taken: Council Member Eck moved to approve the Consent Agenda, second by Council Member Riggs. The motion carried 7 – 0.

## OLD BUSINESS

- #2
- a. MLMC 9.18 Anti-Camping Update Ordinance 2959
  - b. HopeSource Agreement on Sleeping Center Management
  - c. Sleeping Center Administrative Policies Resolution 3830

The City has elected to operate its own homeless programs per Resolution 3764. Through that resolution, a new sleeping center has been established which gives the City capacity to enforce more stringent regulations regarding Anti-Camping. Staff presented a draft agreement for management of the sleeping center with HopeSource as well as policies governing the sleeping center to administer a successful program.

Action taken: Deputy Mayor Jackson moved to adopt Ordinance 2959 as presented, second by Council Member Myers. The motion carried 7 – 0.

Action taken: Council Member Hankins moved to adopt the HopeSource agreement as presented, second by Council Member Riggs. The motion carried 7 – 0.

Action taken: Council Member Eck moved to adopt Resolution 3830 as presented, second by Deputy Mayor Jackson. The motion carried 7 – 0.

## **NEW BUSINESS**

- #3**     LTAC Annual Application Recommendations/2020 Tourism Presentation  
Communications and Marketing Specialist Lynne Lynch provided a PowerPoint presentation to illustrate statistics prior to the COVID-19 pandemic, how the new tourism webpage is communicating various phases of the reopening plan, and the promotion of Moses Lake being ‘Just a Gas Tank Away’ theme.

Finance Director Cindy Jensen calculated \$245k available for grant distribution in 2021. The LTAC members met on October 19 to make their final recommendations of eight applications in the amount of \$232k. Shawn Cardwell and Sean Sallis provided comments to Council. LTAC Chair/Council Member Eck noted that the committee had to make tough decisions to only fund events that have the highest attraction for heads in beds. Three of the 2020 allocations have been able to carry over the funding on deposits for headliners at their 2021 scheduled event.

Action taken: Deputy Mayor Jackson moved to approve the recommended funds as listed and to request LTAC to review an allocation of the \$13k to Columbia Basin Allied Arts, second by Council Member Eck. The motion carried 4 – 2 – 1, Council Members Myers and Liebrecht opposed, and Council Member Hankins abstained.

- #4**     Marina View Planned Unit Residential Development (PURD) Ordinance 2958  
Staff provided the Findings of Fact from Hearing Examiner Andy Kottkamp dated October 9, recommending the establishment of PURD No. 11 named Marina View Townhomes. A memo was displayed at the meeting with explanation of revisions to Council by Danielle Escamilla.

Action taken: Council Member Riggs moved to adopt Ordinance 2958, second by Council Member Hankins. The motion carried 7 – 0.

- #5**     Good Faith 4 All Annexation Request  
A ten percent Notice of Intent to Commence Annexation Proceedings was submitted on October 15 proposing annexation of approximately 60.70 acres of property located at 12115 NE Wheeler Rd. Kevin Richards provided comments to Council in regard to zone changes to the Comprehensive Plan currently pending review and update.

Action taken: Council Member Riggs moved to approve the ten percent Intent to Commence Annexation Notice to accept the proposed boundary, located in an unincorporated area within the urban growth boundary, to require the adoption of the proposed zoning regulations as it is set forth in the Comprehensive Plan of the City as Industrial, and to require the assumption of existing indebtedness of the City by the area to be annexed. Second by Council Member Liebrecht, and the motion carried unanimously.

**#6** Larson Rec Center Parking Quit Claim Deed Resolution 3831

Municipal Services Director Fred Snoderly explained that a lot line adjustment is needed to meet City regulations on parking lot spaces for the new facility.

Action taken: Council Member Hankins moved to adopt Resolution 3831, second by Council Member Riggs. The motion carried 7 – 0.

**ADMINISTRATIVE REPORT**

Council Chambers and Auditorium A/V Upgrade Update

Staff advised that the vendor is on schedule for completion. They anticipate to do their final programming and testing in time to go live with audio and visual in the Chambers for the November 10 Council Meeting.

**ADJOURNMENT**


The regular meeting was adjourned at 8:22 p.m.



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David Curnel, Mayor

ATTEST



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Debbie Burke, City Clerk