

## MOSES LAKE CITY COUNCIL

October 24, 2023

### CALL TO ORDER

The regular meeting of the Moses Lake City Council was called to order at 6:30 p.m. by Mayor Myers in the Council Chambers of the Civic Center with audio remote access. Special notice for remote attendance and citizen comment were posted on the meeting agenda.

### ROLL CALL

Present: Mayor Myers; Deputy Mayor Martinez; Council Members Eck, Fancher, Madewell, Swartz, and Skaug.

### PLEDGE OF ALLEGIANCE

Mayor Myers led the Flag Salute.

### AGENDA APPROVAL

Staff requested that Old Business item number 10, City Manager Contract, be added to the agenda.

Action taken: Council Member Fancher moved to approve the Agenda as amended, second by Council Member Swartz. The motion carried 7 – 0.

### CITIZEN'S COMMUNICATION

#### Miscellaneous

Elisia Dalluge, Moses Lake, discussed the potential for the Moses Lake area to be a "Hydro Hub". She shared her support of the Fire Impact Fees, and HopeSource, and spoke about water, fish fertilizer and the budget for the new Police Building.

#### Neighbor Issues

Ida Deeds, Moses Lake, requested Council change Municipal Codes due to her neighbor creating a large slingshot and using it to vandalize her property. Interim Police Chief Sands explained that they are working on a charge of Malicious Mischief but have no proof of the person using it.

#### Economic Development

Jeremy Nolan, Moses Lake, thanked Council and staff who attended the Public Utility District meeting regarding future growth and services, and encouraged attendance at future meetings.

### SUMMARY REPORTS

#### MAYOR'S REPORT

##### Native American Heritage Month Proclamation

In accordance with RCW 28A.320.170, Mayor Myers proclaimed November 24 as Native American Heritage Day and November as Native American Heritage Month.

## CITY MANAGER’S REPORT

Employee Introduction – IT Systems Administrator

IT Systems Administrator Monte Sutton was introduced by Technology Services Director James Richmond.

Animal Shelter Funding

Grant County has offered up to \$1 million in ARPA funding if the City would do a match in order to build a new Animal Shelter. Grant County also is donating land at the fairgrounds for the shelter to be built for vet services at their events. Grant County Commissioner Rob Jones and Grant County Animal Outreach President Sara Thompson-Tweedy provided comments on costs, regulations and adoptions.

Action taken: Council Member Eck moved to approve up to \$1 million match to the County, second by Council Member Swartz. The motion carried 6-1. Council Member Skaug was opposed.

Council Members for Fire Committee

Interim City Manager Kevin Fuhr asked for up to three City Council Members to be on the Fire Committee with a regionalization assessment consultant meeting next week. Deputy Mayor Martinez, and Council Members Madewell and Swartz showed interest.

## PUBLIC HEARINGS

**#1** Property Tax Levy Resolution 3957

RCW’s 84.52.020 and 82.52.070 require Council to annually adopt a resolution establishing the amount to be raised by property tax revenue for the ensuing fiscal year to support General Fund operations. Staff is requesting Council consider the maximum 1% increase in the levy plus utilize prior year “Banked Capacity” to provide funds necessary to discharge the anticipated expenditures and liabilities of the City’s General Fund. Mayor Myers opened the hearing at 7:30 p.m. There was no public testimony, and the hearing was closed.

Action taken: Council Member Swartz moved to adopt Resolution 3957 as presented, second by Deputy Mayor Martinez. The motion carried 7 – 0.

**#2** 2024 Budget Ordinance – First Presentation

Finance Director Madeline Prentice provided an overview of budget priorities, considerations, summary of total budget, and staff changes. Mayor Myers opened the public hearing at 7:33 p.m. There was no public testimony, and the hearing was continued to November 14, 2023.

## CONSENT AGENDA

- #3**
- a. City Council meeting minutes dated September 26 and 28, 2023
  - b. Electronic Transfer: N/A
    - Checks: 162631 - 162765 - \$1,144,948.55
    - Payroll Checks: 10-13-2023 PR, #65923 - 65940 - \$12,578.39
    - Electronic Payments: 10-13-2023 Direct Deposit: - \$595,329.21

- c. Cascade and Lakeview Parks Playground Acceptance
- d. Latecomer Contract Polo Ridge 4 Major Pal Street and Utility Resolutions 3958-3959
- e. Accept Improvements for Polo Ridge 3 Major Plat Resolution 3960
- f. Accept Improvements for Polo Ridge 4 Major Plat Resolution 3961
- g. Accept Improvements for Barrington Point 5 Phase 1 Resolution 3962

Action taken: Deputy Mayor Martinez moved to approve the Consent Agenda as presented, second by Council Member Swartz. The motion carried 6 – 0. Council Member Fancher abstained.

**OLD BUSINESS 1 of 2**

**#4 Fire Impact Fee Ordinance 3037 and Resolution 3956**

Fire Chief Brett Bastian fielded questions on the fire impact fees, explained that this was not a tax, that the funds could only be used for Fire Stations and discussed location options. The impact fees will eliminate the SEPA Mitigation fees that have been assessed. If there is a regionalization of the Fire Department, then the funds could be transferred with an interlocal agreement. Larry Angell with Barrington 5 subdivision stated that he was representing a client who wanted to ensure that the fees would be “fair, equitable and consistent.”

Action taken: Deputy Mayor Martinez moved to adopt Ordinance 3037, as presented, second by Council Member Skaug. The motion carried 4 – 3. Council Members Swartz, Madewell and Eck were opposed.

Action taken: Deputy Mayor Martinez moved to adopt Resolution 3956 as presented, second by Mayor Myers. The motion carried 7 – 0.

**#5 Interim Agreement for Sleep Center Operations**

Council directed staff to develop a new agreement with HopeSource to continue operations on an interim basis while Staff produced a Request for Proposals to solicit additional bids for operations of the Sleep Center. This contract will operate on a month-to-month basis and the funding for operations will be provided through the Emergency Housing Fund (EHF) from the Federal Government in the amount of \$663,000 through June 30, 2024.

Action taken: Deputy Mayor Martinez moved to authorize the Interim City Manager to execute the interim agreement with HopeSource, as presented, second by Council Member Eck. The motion carried 7 – 0.

**NEW BUSINESS**

**#6 Harrison K Dano Park Sport Court Grant Proposal**

Staff has been coordinating with the Boys and Girls Club and Rave Sports on a potential project installing two sports courts at Harrison K Dano Park. The majority of the funding for the installation would come from grants from Rave sports with a philanthropic organization providing match for the project. The City's responsibility would be to

provide the property and asphalted areas for the courts. Staff estimated paving costing at \$25,000.

Action taken: Council Member Fancher moved to approve the design for Futsal Courts as presented, second by Council Member Swartz. The motion carried 7 – 0.

**#7**     Ice Arena 2023-2024 Season Fee Schedule Amendment Resolution 3963

The proposed amended fees include updates to the ranges that will encompass changes to the fee structure. This will accommodate the projected increases for next season, getting the Ice Arena fees on the same schedule going forward as the rest of the fee schedule.

Action taken: Deputy Mayor Martinez moved to adopt Resolution 3963 to amend the fee schedule, as presented, second by Council Member Swartz. The motion carried 7 – 0.

**#8**     Annual Review and Approval of LTAC Recommendations

There is \$375,000 available for grant distribution from Lodging Tax Advisory Committee (LTAC) funds in 2024, and an additional \$150,000 in funds from the City’s portion of Lodging Tax funds, which was distributed mainly for Capital Expenditures. Applicants presented their projects during the LTAC meeting conducted on October 11. The LTAC members met again on October 12 to make their final recommendations of 23 applications for the full amount available. One application was not funded.

Action taken: Council Member Fancher moved to approve LTAC funding for 2024, as presented, second by Council Member Swartz. The motion carried 7 – 0.

**#9**     Volunteer Handbook Resolution 3964

The Volunteer Handbook is being proposed to be used for all regularly s city volunteers. The included policies are currently provided in the City of Moses Lake Employee Handbook, modified for volunteer usage and will accompany approved duties.

Action taken: Council Member Swartz moved to adopt the volunteer handbook Resolution 3964, as presented, second by Deputy Mayor Martinez. The motion carried 7 – 0.

**OLD BUSINESS 2 of 2**

**#10**    City Manager Contract

There was recent interest for Interim City Manager, Kevin Fuhr, to fill the City Manager Position. There was a draft contract provided at the meeting.

Action taken: Council Member Fancher moved to approve Mayor Myers to execute the City Manager contract for Kevin Fuhr, as presented, second by Council Member Eck. The motion carried 7 – 0.

**COUNCIL COMMUNICATIONS AND REPORTS**

Council Member Swartz attended the Community Development/Public Works meeting. He talked about how the water issue developments were going to affect more than just Moses Lake.

Council Member Fancher attended the Grant County Economic Development Council Wednesday night, where they did a kick-off for their Capital Campaign membership drive. They

had a goal of \$2 million over the next five years, and already have an estimated \$1.75 million commitment.

Deputy Mayor Martinez attended the Watershed Committee Meeting. She reported that there has been a \$3 million allocation for funding of lake clean-up to begin at Connelly Park. She also noted that the annual meeting for Columbia Basin Development League (CBDL) will be November 14.

Mayor Myers thanked Council for their questions and tenacity on their decisions.

### **EXECUTIVE SESSION**

Mayor Myers called an Executive Session from 9:15 p.m. to 9:30 p.m. to discuss potential litigation and performance of a public employee pursuant to RCW 42.30.110(1) subsection (i) and (g) with no action to follow.

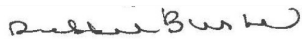
### **ADJOURNMENT**

The regular meeting was adjourned at 9:30 p.m.



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Don Myers, Mayor



ATTEST

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Debbie Burke, City Clerk

# Signature Certificate

Reference number: 2X3J6-JXVTQ-DRAXP-UFSKL

## Signer

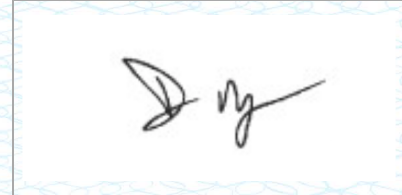
## Timestamp

## Signature

### Mayor Don Myers

Email: dmyers@cityofml.com

Sent: 17 Nov 2023 01:02:28 UTC  
Viewed: 17 Nov 2023 02:08:55 UTC  
Signed: 17 Nov 2023 02:10:33 UTC



### Recipient Verification:

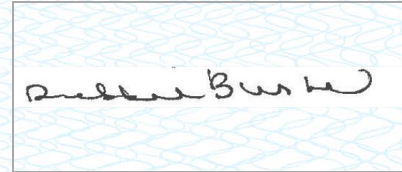
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IP address: 166.198.252.97

### Debbie Burke

Email: dburke@cityofml.com

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IP address: 63.135.54.162

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