

MOSES LAKE CITY COUNCIL
October 13, 2020

STUDY SESSION

Water Sewer Rate Study – Consultant FCS Group

Angie Sanchez and Melanie Hobart from FCS Group provided a PowerPoint presentation to illustrate the Water and Sewer Rate Study Cost of Service preliminary findings. They requested each Council Member to complete their survey regarding level and structure of rate adjustments. Their next presentation will be a work session to summarize incorporation of Council goals.

CALL TO ORDER

The regular meeting of the Moses Lake City Council was called to order at 7 p.m. by Mayor Curnel via audio only remote access. Special notices for attendance and citizen comment were posted on the meeting agenda.

ROLL CALL

Present: Mayor Curnel, Deputy Mayor Jackson; Council Members Eck, Riggs, Liebrecht, Myers, and Hankins.

PLEDGE OF ALLEGIANCE

Council Member Hankins led the Flag Salute.

AGENDA APPROVAL

Action taken: Council Member Eck moved to approve the Agenda, second by Council Member Riggs. The motion carried 7 – 0.

SUMMARY REPORTS

MAYOR'S REPORT

Mental Health Proclamation

Mayor Curnel issued a proclamation declaring October as National Mental Health and Substance Abuse Awareness Month. He explained that the Mrs. Washington for America pageant has been fundraising for this and has raised \$60,000-\$70,000 over the last three years that has been used to educate youth about substance abuse.

Halloween Protocols Under COVID

Mayor Curnel discussed the County Health Department and Center for Disease Control recommendations that can be found on the City's website. He recommends residents follow the Federal, State, and County guidelines to not participate in door-to-door trick or treating and urges residents to take advantage of the downtown business drive-by trick or treating or similar local events.

Redflex Report

Mayor Curnel requested a report on the rate of return on the Redflex traffic light citations. Chief Kevin Fuhr advised that normal revenue is roughly \$500,000 to the General Fund to offset costs for the School Resource Officers. The numbers have not

been as high since the COVID-19 pandemic shelter in place orders were put in place earlier this year. However, the City only pays for the equipment lease for an amount not to exceed actual revenue and no payment is due for cameras that are out of operation. The Annual Summary Reports are posted online under the Police Department section of the City's webpage.

Christmas Week Council Meeting

Mayor Curnel inquired about Council Member's availability for the second regular meeting in December. The meeting has previously been moved to the Thursday prior when holiday break has interfered. With no objections from Council, the meeting will remain as scheduled on December 22.

CITY MANAGER'S REPORT

Engineering Services Division Director Recruitment

City Manager Allison Williams proposed the creation of an Engineering Services Division Director with separation of duties for the existing Municipal Services Director to a Public Works and Airport Operations Director. This is due to her recent evaluation on the existing and anticipated growth the City is experiencing.

Action taken: Council Member Eck moved to approve the separation of duties and recruitment, second by Council Member Hankins. The motion carried 7 – 0.

New Employees

A brief introduction was given of all new hires: Community Development Director Melissa Bethel; Finance: Utility Customer Service Jacqueline Martinez, Accountant John White, and Accounts Payable Stephanie Jacobs.

Employee Promotion

Laura Elzig was recently promoted to the Human Resources Assistant position.

Love's Travel Stop Meeting

Washington State Legislators have requested a meeting with City staff regarding the Love's Travel Stop building permit due to citizen concerns and complaints. The permitting process has been completed for with the City and with the Washington State Department of Transportation. Staff has received positive feedback from Love's to contribute funding toward a new nature trail to help preserve the wetlands.

Chamber Masking Campaign and COVID Update

City Manager Allison Williams thanked the Moses Lake Chamber of Commerce for putting the reader boards at each end of town reminding people to mask up. Mayor Curnel advised that there are confirmed cases of person being infected a second time.

Budget Summary

The Budget Summary was emailed to Council prior to the meeting. The document is intended to provide the Council insight prior to the October 24, 2020 budget retreat.

CONSENT AGENDA

- #1
- a. City Council meeting minutes dated September 22, 2020
 - b. Claim Checks 149460 through 149695 in the amount of \$2,091,458.27; Payroll Checks 63533 through 63548 in the amount of \$16,431.94; and Electronic Payments dated October 2, 2020, in the amount of \$451,239.56
 - c. Garro Quit Claim Deed and Easement Resolution 3828
 - d. Accept Bid for Fleet Fuel Procurement
 - e. Additional Homeless Shelter Purchase
 - f. Esri Enterprise Agreement Renewal

Action taken: Council Member Eck moved to approve the Consent Agenda, second by Council Member Liebrecht. The motion carried 7 – 0.

OLD BUSINESS

- #2 Council Committee Assignments Resolution 3829
Council subcommittees are being established as recommended by City Manager Allison Williams. Council Members Eck and Myers were appointed to Municipal Services/Community Development Committee, Mayor Curnel and Council Member Riggs were appointed to the Finance Committee, and Council Members Liebrecht and Riggs were appointed to the Public Safety Committee. These assignments will continue through December of 2021.

Action taken: Council Member Riggs moved to adopt Resolution 3829 as presented, second by Council Member Myers. The motion carried 7 – 0.

NEW BUSINESS

- #3 2946 Rd. F.6 NE Request to Connect Water and Sewer
Barbara Gallaway requests approval to connect to the City's water and sewer systems to serve parcel #170753001.

Action taken: Council Member Hankins moved to approve the request to connect to City water and sewer at 2946 Rd F.6 NE with an extraterritorial agreement, second by Council Member Eck. The motion carried 7 – 0.

- #4 Aho Construction Sun Terrace Plat Extension Request
Aho Construction has requested the first of two one-year extensions for the Preliminary Plats of Sun Terrace Phase 5, 7, and 8. They provided a planned timeline that will require them to request another extension for Phase 8..

Action taken: Council Member Riggs moved to authorize the request as presented, second by Council Member Myers. The motion carried 7 – 0.

- #5 Update MLMC 10.12 Parking Regulations Ordinance 2957
This amendment would add no parking on segments of Clover Drive near Lakeview Elementary, and Ninth Avenue location that is West of Balsam, as well as creating Section 10.12.038 to restrict parking within 15-feet of community mailboxes. The

mailbox areas will be marked with paint.

Action taken: Council Member Myers moved to adopt Ordinance 2957 as amended, second by Council Member Liebrecht. The motion carried 7 – 0.

ADMINISTRATIVE REPORTS

Water Conservation Report

Municipal Services Director Fred Snoderly reported that water usage increased about 8% from last summer's conservation period.

Loop Dr. Nuisance Abatement

Community Development Director Melissa Bethel advised that the Resolution adopted at the September 22, 2020, Council Meeting to abate a nuisance was cleaned up by the property owner before staff were able to proceed with hiring someone to do the clean-up.

Chambers and Auditorium A/V Upgrade

There will be no access to the existing sound system in the Council Chambers until the November 10 Council Meeting. The Budget Study Session to be held on Saturday, October 24, as well as the next Regular Council Meeting on Tuesday, October 27, will be held in person for Council using mobile A/V equipment. Director's will rotate for in person attendance and the public will have remote access only.

Neighborhood Meetings

City Manager Allison Williams noted that staff has started interfacing with the community as part of the Land Use process. Their first neighborhood meeting is being held tonight for the Moses Lake School District Real World Academy project.

EXECUTIVE SESSION

Mayor Curnel called an Executive Session at 7:47 p.m. to be held for 30 minutes pursuant to RCW 42.30.110(1) subsections (g) and (i) to discuss performance of a public employee and potential litigation; and there will be no further business.


ADJOURNMENT

The regular meeting was adjourned at 8:17 p.m.



David Curnel, Mayor

ATTEST



Debbie Burke, City Clerk