

**PARKS, RECREATION & CULTURAL SERVICES
ADVISORY BOARD MEETING MINUTES**

September 13, 2023

Members Present Charlene Rios, Jamie Umana, Chuck Perry, Isaac Valdez, Rebecca Johnson, and Brad Harshman
 Members Absent Troy White
 Guests Present Jeff Niehenke
 Staff Present Doug Coutts, Dollie Boyd, Bill Aukett, Carrie Hoiness, and Stefanie Dunn

2023 MEETING ATTENDANCE RECORD

Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Charlene Rios	C	X	X	A	X	X	X	X	X			
Chuck Perry	C	X	X	X	X	X	X	X	X			
Isaac Valdez				X	X	X	X	X	X			
Rebecca Johnson				X	X	X	E	X	X			
Troy White	C	X	X	X	X	X	X	X	E			
Jamie Umana	C	X	X	X	X	X	X	X	X			
Brad Harshman							X	X	X			

C = Meeting Cancelled X = Present A = Absent E = Excused R = Resigned

Call to Order

The regular meeting was called to order by Ms. Rios at 6 p.m.

Approval of Minutes

Ms. Umana moved to approve the minutes dated August 9, 2023. Motion seconded by Mr. Perry. Motion unanimously approved and passed.

Correspondence/Communication/Committee Reports

1. Creative District – Ms. Boyd shared that the second concert of the summer Concert Series at the Centennial Amphitheater and representatives from the committee attended the City’s outreach booth at the Grant Co. Fair. She also shared that the committee continues to prep for the upcoming Umani Festival in September. Ms. Boyd also shared that the Creative District is writing a capital project grant to receive a portion of \$600K total legislative money for Creative Districts. She advised the goal will be to apply the money, if awarded, to gateway signage and other plans the committee has already outlined.
2. Arts Committee – Ms. Boyd shared a handout with the Board of the inventory of local artwork in town. The handout categorized each piece by priority and provided recommendations for possible improvements. Board concerned about approving recommendations as there could be further research into cost of restoring and maintaining artwork. Mr. Coutts and Ms. Boyd clarified that the Advisory Board is being asked to recommend the adoption of this prioritization plan as outlined to be presented to City Council for review and approval. Ms. Boyd confirmed that the Arts Committee will continue to assess costs and proposed plans, policy implementation, etc. will be brought back to this Board for review. Ms. Umana moved to approve the prioritization plan as outlined for review by City Council. Motion seconded by Mr. Harshman. Motion unanimously approved and passed.
3. Code Development & Design Standards Committee – Mr. Coutts shared that there have been good discussions at meetings and the committee will continue to move forward with code updates. Mr.

Coutts shared that the hope is to get the updates complete by the first of the year.

Museum Update

Ms. Boyd shared the next main gallery show is being hung in the museum, *Rainier Remembered*. This exhibit features Mt. Rainier National Park. She also shared there is a new show up in the Community Gallery, as well. Ms. Boyd shared that summer programs are done, and staff are looking at fall and winter programming at the museum. Ms. Boyd shared that April the Reptile Lady will be featured in upcoming shows in October. Ms. Boyd gave accolades to Museum Curator, Ann Schempp, who has taken in some important local history items recently, which is exciting for history of Moses Lake.

Ms. Boyd shared that she and Ms. Schempp attended American Association of State and Local History Conference in Boise, ID. She shared that it was a valuable learning experience and a great opportunity to network. Ms. Boyd shared that August saw 2,041 visitors at the museum, which is almost 1,000 more than this time last year.

Recreation Update

Ms. Hoiness shared that the water park is closed for the season. She went onto say that visitations were down from last year at about 60,000 total. She shared that staff are gearing up for fall and winter programs, which are highlighted in the latest brochure. Some activities coming up include women's volleyball league, Tiny Tot Sports, futsal, pickleball league, E-sports, etc. Ms. Hoiness shared that the Before School program for Peninsula Elementary students began August 30, 2023, and has been well-received.

Ms. Hoiness shared that the roller rink will remain open through the end of September. She went onto share that visitation has not been high for roller rink at 700 visitors this season. Ms. Hoiness shared that ActiveFit and SilverFit are still in the legal process with the organization, so hoping to roll this out soon once agreement is in place.

Ms. Hoiness shared that BARGAS event is scheduled on September 30, 2023, at the Larson Recreation Center and Roller Rink. This is a bike rodeo event, and the course will be set up in the roller rink.

Maintenance Report

Mr. Aukett shared that summer sports are now transitioning to fall sports. He advised that most seasonal workers have either gone back to school or moved onto other jobs. Mr. Aukett advised that to-do list for fall and winter is being put together as they look to winterize facilities. Mr. Aukett advised that tree trimming at Civic Center, McCosh and Blue Heron Parks has also been a task his crews are working on as well as repair of lights at Kvamme Complex (Cascade Park). He shared that Cascade Campground season is winding down, also. Mr. Aukett shared that Ice Rink preparations will also begin in October for the season.

Mr. Perry mentioned that graffiti seems to be less than past years. Mr. Aukett mentioned that it has not lessened, but rather it is being caught faster with the Security Company daily checks and process updates to clean it up faster.

Director's Report

1. Longview/Sun Terrace Park Master Plan RFQ – Mr. Coutts shared presentation with the Board. He shared that RFQ was requested, and 8 responses with plans were received, 3 of which were reviewed and determined as viable options for a design plan: RWD Landscape Architects, SPVV Landscape Architects, and Bernardo Wills Architects. Mr. Coutts advised that the committee reviewed each proposal and narrowed it down to RWD Landscape Architects' plan. Mr. Coutts asked for a recommendation from the Board to enter contract negotiations with RWD for Longview Park design plan. Mr. Harshman moved to recommend entering contract negotiations with RWD as presented. Motion seconded by Mr. Perry. Motion unanimously approved and passed.
2. BMX Association proposal for BMX Track improvements – Mr. Niehenke, Moses Lake BMX Association President shared presentation with the Board outlining who ML BMX Association is, who and how they serve the community, and is seeking recommendation to approve improve the BMX Track facility, including onsite registration office, retaining walls on corners, track lighting, bleachers, covered staging area, track drainage, and additional parking. Mr. Niehenke provided an overview of each improvement and shared that work would be done by the association and funded with LTAC funds. Mr. Coutts advised this is a concept currently, so there would be follow-up items to dive into (permits, code, etc.); the ask of the Board is to recommend approval of concept to present to City Council. Ms. Johnson moved to recommend concept approval of BMX Track improvements. Motion seconded by Mr. Perry. Motion unanimously approved and passed.
3. Rave Sports Dano Park proposal for Sport Court installations – Mr. Coutts shared presentation for Rave Foundation, which is an organization that puts in sport courts (mini pitch) and we are looking at putting in 2 courts at Dano Park. Mr. Coutts advised that the addition of these sport courts would still maintain our ability to put in a full-size soccer field in the future. Mr. Coutts asked the Board to recommend presenting this to council as a project for Dano Park. Brief board discussion on reasons for choosing Dano Park versus another park, which Mr. Coutts advised it was presented by Rave Foundation when proposed and it would help give this park an identity for future development as an athletic destination. Mr. Perry moved to recommend further discussion with Rave Foundation on the concept of sport courts to present to City Council. Motion seconded by Ms. Umana. Motion unanimously approved and passed.
4. Maintenance Grant Application – Mr. Coutts presented the application details for \$100K Maintenance Grant, which Parks Maintenance has identified existing Surf 'n Slide Water Park items that need servicing: Lazy River & Flow Rider media replacement, Flow Rider FLYGT pump, pool circulation pumps, and Lazy River feature pump replacement. Mr. Coutts advised the application will be submitted soon.
5. Little Library Proposal – Mr. Coutts shared DAR proposed a library on one of our parks, but this is currently tabled awaiting more information from the organization. He mentioned some staff concerns are public vandalism and inventorying of the items.
6. Vanguard Academy – Mr. Coutts and Mr. Aukett visited Vanguard Academy last week and witnessed about 30 ideas presented by the students for Yonezawa Park designs. He went onto share that this was great to see so many ideas on what kids want to see in our parks.

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Adjournment

Ms. Umana motioned to adjourn the meeting. Motion seconded by Mr. Perry. Motion unanimously approved. The meeting adjourned at 7:25 p.m.

Minutes approved by Parks, Recreation & Cultural Services Advisory Board on 11th of October 2023.

By: *Stefanie Dunn*
Stefanie Dunn, Business Manager
Moses Lake Parks, Recreation & Cultural Services