

MOSES LAKE MUNICIPAL AIRPORT ADVISORY BOARD

A regular meeting of the Moses Lake Airport Advisory Board was held by remote access only on Friday, 11 a.m., August 14, 2020. The meeting was called to order by Richard Pearce.

P = Present E = Excused A = Absent C = Canceled

Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Tom Dent	P	E	C	C	P	P	C	P				
Finley Grant	P	P	C	C	P	P	C	P				
Darrin Jackson	P	P	C	C	P	P	C	P				
Richard Pearce	P	P	C	C	P	A	C	P				
Tim Prickett	E	E	C	C	P	P	C	E				

BOARD MEMBERS PRESENT/ABSENT/EXCUSED: Present: Richard Pearce, Finley Grant, Darrin Jackson, and Tom Dent. Absent: Tim Prickett.

OTHERS PRESENT: Fred Snoderly, Municipal Services Director; Jovita Cantu, Community Development Planning Technician; and Tracey Law, Public Works Technician.

MINUTES OF PREVIOUS MEETINGS: Tom made a motion to approve the minutes from February, May, and June. The motion was seconded by Darrin and approved unanimously.

AIRPORT INSPECTION FOR AUGUST: August inspection was done by Richard. There is one runway light that is out and needs to be replaced.

SEPTEMBER INSPECTION: The September inspection will be done by Darrin.

OLD BUSINESS:

- A. **LEASES:** Fred reported that Daryl Jackson has been approached about leases and they will be meeting about the issue of closing the airport and the timeline. Fred will keep the Board posted.
- B. **CARB LOAN:** Fred had no update.
- C. **COURTESY CAR:** Richard talked with the Finance Director, Cindy Jensen, and the normal insurance the City carries does not cover courtesy cars. Darrin and Richard have researched how other airports have insured and acquired courtesy cars. Richard reported there are no surplus cars available from the City. Darrin made a motion to pursue getting a courtesy vehicle. The motion was seconded by Finley and passed unanimously. Fred said it will need to be approved by the City Attorney.
- D. **GRAVEL ON MUNICIPAL HANGAR ROAD:** Fred reported the road will be graded, the shoulders pulled back up, and then they will apply Mag Chloride. Once this maintenance is done, they will decide if more gravel is needed. He has talked to the Water Department about moving the

hydrant. Once the hydrant is moved some straightening of the road can be done. Work on these projects should begin within the next month or so.

- E. **DETERMINING COMMERCIAL OPERATORS:** There was discussion on the determination of commercial and non-commercial leases. The Board will review the list from June and then present Fred with a written proposal with their recommendations and reasoning behind them. Fred suggested there needs to be clarification on the lease rates and how they are determined.
- F. **WEED CONTROL:** Darrin, Tim and Finley have done a good job on controlling the weeds.
- G. **IRRIGATION WATER FOR AIRPORT:** Fred spoke to Mike Moro, Public Works Division Director, and the Water Division. They will look at the best way to get water to the infield. Fred did not feel getting water from the Water District was an option right now. The City is looking at tapping off a watermain to provide irrigation. Darrin suggested a spot where it would cause minimal damage to the taxiways and runways.
- H. **GRASS SEEDING:** Grass seeding has been put on hold until there is water. Darrin reported airplane traffic has increased 30 percent since putting in the green belt.
- I. **FENCE:** The grant was denied due to drop in aviation sale tax and COVID-19. The grant will be resubmitted. TD&H Engineering, of Meridian, Idaho, is the new Airport consultant.
- J. **PURCHASE OF PROPERTY FOR FUEL:** Tom Dent's property has been appraised and the information has gone to the City Manager.
- K. **ROOF ON OPERATIONS BUILDING:** Building Maintenance has redone the roof and fixed the air conditioning.

NEW BUSINESS:

- A. **ECONOMIC DEVELOPMENT:** Tom suggest the Board invite the Grant County Economic Development Council or the Chamber of Commerce to attend one of the Board meetings and see if they have would be interested in helping create some new activity at the Airport.
- B. **VOLUNTEER TIME:** Richard will collect the June and July volunteer timesheets and turn them in at Public Works.
- C. **OTHER:** At this time Board meetings will continue to be held as Zoom meetings.

A motion was made by Tom to excuse Tim, the motion was seconded and unanimously approved.

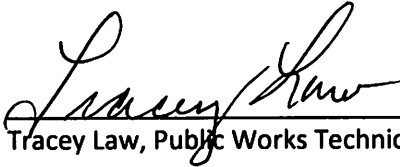
There was a suggestion by Fred that the meeting time be changed. The Board wants to continue to meet at noon.

Darrin reported the Port of Moses Lake has some signage, lights, and taxiway lighting that they will gift to the Airport. Richard, Finley, and Darrin will see if there is anything the Airport can use.

Darrin reported five people want to build hangars at the Airport. Richard had been contacted by someone who wants a hangar or a tie-down. Rod Richeson is having trouble with his building permit.

Darrin asked Fred if they could ask the County about marking a "No Parking" area on Road 4 NE.

The meeting was adjourned by Richard Pearce at 11:35 a.m.


Tracey Law, Public Works Technician