

PARKS AND RECREATION ADVISORY BOARD MEETING MINUTES

August 8, 2018

Members present: Charles Maynard, Connor Lange, Arin Swinger, Chuck Perry, and Ryan Holterhoff
 Members absent: Charlene Rios
 Staff present: Susan Schwiesow, and Pam Escure
 Guests present:

2018 MEETING ATTENDANCE RECORD

Name	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Lange, Connor	C	X	C	E	C	X	C	X				
Maynard, E. Charles	C	X	C	X	C	X	C	X				
Rios, Charlene	C	X	C	X	C	X	C	E				
Swinger, Arin	C	X	C	X	C	X	C	X				
Tracey, Warren	C	X	C	E	C	O	C	X				
Chuck Perry								X				
Ryan Holterhoff								X				

C=Meeting Cancelled X=Present O=Absent E=Excused R=Resigned

Call Meeting to Order

The regular meeting was called to order by acting Chairman Maynard at 7:00 p.m.

Introduction of New Board Members: Ryan Holterhoff and Chuck Perry

Mr. Maynard introduces new members, Ryan Holterhoff and Chuck Perry.

Mr. Holterhoff introduces himself to the Board.

Mr. Perry introduces himself to the Board.

Election of Vice-Chair:

Mr. Maynard addresses the Board for nomination for a Vice-Chair. Ms. Swinger recommends Connor Lange. Motion seconded and Connor Lange is Vice-Chairman of the Board.

Introduction of Guests/Visitors:

No guests to introduce.

Approval of Minutes of Prior Meeting

Mr. Maynard moved the draft minutes of June 13, 2018, be approved as submitted. Motion seconded by Ms. Swinger. Motion unanimously approved and passed.

Correspondence/Communication:

None.

Program Promotion - Monthly Update

Ms. Schwiesow welcomes Chuck and Ryan and comments that it is great to have a full Board. Ms. Schwiesow indicates that the Sasquatch exhibit is doing very well. August 31st is the next program called Young at Heart.

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Reports that Day Camp has done very well for its first year. Ms. Schwiesow indicates that the last couple of week's attendance has been down a little due to vacations. Ms. Swinger indicates that her kids really like Day Camp a lot and the staff is really great. Ms. Schwiesow indicates that Water Park has been doing well except for today as we had to close due to air quality. It is day-by-day. Mr. Perry questions if it is breaking even in terms of operation. Ms. Schwiesow indicates yes. Ms. Schwiesow reports further that the fall brochure will be out in September. Mr. Perry questions if there is a map that shows every City Park facility we have? Ms. Schwiesow indicates that it is in the back of the brochure and that depicts all of them. Discussion further held.

Plat Reviews/Dedication, or Fee in Lieu of Land - Monthly Update

Olin Development Short Plat– *Final Plat* – Appears to be a commercial plat and it is complete.

McKean #2 Short Plat – *Final Plat* – There is roughly 4 Lots there and Fee in Lieu will be getting roughly \$5,600 on this and Ms. Schwiesow reminds that Fee in Lieu will be changing.

Mr. Perry questions if there is a minimum size for a space for a park? Ms. Schwiesow responds. Ms. Schwiesow explains that the change that they are going to be doing is the money coming in will be going into a general fund and not just to Parks anymore. Discussion further held.

Mr. Lange comments regarding the impact fees vs. fee in lieu. Further discussion held.

Director's Report

Budget – Additional Staffing

(2) Parks Maintenance Technician – *Parks Maintenance Division*

(1) Customer Service Representative – *Museum & Art Center*

Ms. Schwiesow indicates that we are in budget season and indicates that there is a lot going on in the Parks and that we are in need of more Park Maintenance Technicians, as well as, in need of more help for the Museum and we are asking for a Customer Service Representative, currently only have 2 part-time employees.

Ms. Schwiesow indicates that we have 8 full time Park Maintenance employees and a couple hundred seasonal employees. Mr. Lange questions regarding the downturn, Ms. Schwiesow indicated that we lost 2 full-time employees because of the downturn and essentially we are trying to get those two positions back.

Mr. Maynard addresses the garbage issue at Blue Heron Park on the day after the 4th of July. Discussion held regarding man-power issues. Mr. Tracey indicates that he runs Lakeside Disposal and addresses the Board on the issue of the dumpsters and not being dumped and increasing service. Discussion further held. Ms. Schwiesow indicates that Spencer is aware and working on it. Mr. Maynard questions if garbage is picked up regularly on Neppel Trail? Discussion held and indicates that it could be a manpower issue as well. Mr. Maynard suggests once again on purchasing a small sweeper for the trails, and did not know if there was a formal schedule for cleaning the trail. Ms. Schwiesow indicates that she will advise Roland. Mr. Perry questions of there is a volunteer program to clean the trails? Ms. Schwiesow indicates that is something we could speak to Roland about. Ms. Swinger indicates that would be a great idea. Mr. Maynard comments regarding service clubs, and community service people? Questions if community service is a possibility? Ms. Schwiesow responds. Discussion further held. Ms. Schwiesow agrees and likes the “adopt a trail” idea. Discussion further held.

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Commission Questions/Comments

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None.

Adjournment

Mr. Tracey moved to adjourn, seconded by Ms. Swinger. Meeting adjourned at 7:25p.m.